

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, June 24, 2021
5:00 p.m.

Open Meeting - *Sheriff Esco Jarnagin*

Call to Order - *Chairman Howard Shipley*

Prayer – *TBD*

Pledge of Allegiance - *Commissioner Tim Goins*

Roll Call - *County Clerk Penny Petty*

Prepared under the direction of:
Chairman Howard Shipley

10	Vote Vote	<u>Personnel Committee (Chairman Randy DeBord)</u> a. Revisions to Employee Handbook-Hamblen County Government Vehicle Use Policy b. Revisions to Employee Handbook-Bereavement Leave
11	Vote Vote Vote	<u>Public Services Committee (Chairman Tim Goins)</u> a. Recommendation by the MHGIS for Street Naming-Waterfront Terrace b. Surplus Items for Jail c. Surplus Item for Community Services Work Program
12	Vote	<u>Justice Center/Jail Project Committee (Chairman Tim Horner)</u> a. Hale House Renovations
13		<u>Public Comments –General (Commission Chairman Howard Shipley)</u>
14		<u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Howard Shipley)</u> a. July Committee Meeting: Monday, July 12, 2021 @ 5:30 p.m. at the Courthouse Large Courtroom b. July Commission Meeting: Thursday, July 22, 2021 @ 5:00 p.m. at the Courthouse Large Courtroom
15		<u>Adjournment (Commission Chairman Howard Shipley)</u>

Thursday, June 24, 2021

**Hamblen County Government
Calendar & Rules Committee**

Monday, June 14, 2021

Large Courtroom-Hamblen County Courthouse

MINUTES

Members Present:

Jim Stepp, Tim Horner, Howard Shipley, Thomas Doty, Joe Huntsman, Sr., Wayne NeSmith

Member Absent:

Eileen Arnwine

Call to Order

Chairman Jim Stepp called the meeting to order at 7:38 p.m.

Visitors Wishing to Address the Committee

Linda Noe, Edna Greene

Old Business

None

New Business

- a. Motion (Tim Horner/Joe Huntsman, Sr., all in favor) to approve the Regular Calendar Items as presented*
- b. Motion (Joe Huntsman, Sr./Tim Horner, all in favor) to approve the Consent Calendar Items as presented.*

Adjournment

There being no further business Chairman Stepp adjourned the meeting at 7:45 p.m.

Hamblen County Government
CALENDAR & RULES COMMITTEE

Monday, June 14, 2021

Immediately Following Adjournment of the Public Service Committee
Large Courtroom of the Hamblen County Courthouse



AGENDA

James Stepp
Chairman

1. **Call to Order** – *Chairman James Stepp*

Tim Horner
Vice-Chairman

2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman James Stepp (Visitors will be allotted 5 minutes to speak)

Howard Shipley
Ex-Officio

3. **Old Business** - *Chairman James Stepp*
a. None

Eileen Arnwine
Member

4. **New Business** - *Chairman James Stepp*
a. Review of Regular Calendar Items
b. Review of Consent Calendar Items

Thomas Doty
Member

5. **Items of Interest** - *Chairman James Stepp*
a. None

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

6. **Adjournment** – *Chairman James Stepp*

CONSENT CALENDAR

June 24, 2021

Hamblen County Legislative Body

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes – May 20, 2021	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – May 2021	Finance Committee
4	Planning Commission Building Permit Log –May 2021	Finance Committee
5	County Attorney Invoices –May 2021	Finance Committee
6	Coroner's Monthly Report – May 2021	Finance Committee
7	Budget Amendments Approved by County Mayor i. Fund #101- Storm Water Management \$1,200 ii. Fund #101 -Parks and Fair Boards \$21 iii. Fund #101- Circuit Court \$80 iv. Fund #101- Work Release Program \$903 v. Fund #116- Garbage and Sanitation \$9,500 vi. Fund #116- Sanitation Department \$1,500 vii. Fund #131- Highway Department \$1,000 viii. Fund #131- Highway Department \$60.82 ix. Fund #131- Highway Department \$600	Finance Committee
8	Hamblen County Department of Education Quarterly Expenditure Report-Third Qtr. 2020-2021	Finance Committee
9	Approval of Minutes- Budget Committee 2021 May 18, 2021, May 25, 2021, June 1, 2021, June 3, 2021, June 8, 2021, June 10, 2021	Budget Committee
10	Approval of Education and Longevity Pay Submissions	Personnel Committee

Thursday, June 24, 2021

Batch 125
5-11-2021
6-14-2021

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE JUNE 24, 2021 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. KATHY G ADAMS	1515 MUSKOGEE LANE BEAN STATION TN 37708	423-231-0253	811 E MORRIS BLVD MORRISTOWN TN 37813	423-581-6682	BOND
2. RITA M CASH	2597 BLACK OAK RD JEFFERSON CITY TN 377605029	865-475-4295	5944 W ANDREW JOHNSON HWY MORRISTOWN TN 378141034	423-587-1972	
3. KEONA DOTSON	1150 MCFARLAND ST MORRISTOWN TN 378143462	606-369-5922	5977 W ANDREW JOHNSON HWY MORRISTOWN TN 37814	423-587-1972	
4. LEIGH ANN FAWBUSH	1080 SIMPSON RD WHITESBURG TN 378919247	423-312-9870	433 WEST FIRST NORTH ST MORRISTOWN TN 37814	--	
5. BRIAN COLE FUGATE	6404 CLOVER LN TALBOTT TN 378778649	423-231-5856	530 N JACKSON ST MORRISTOWN TN 378143968	423-736-5040	
6. ELIZABETH P HAMMOND	312 E HILLCREST DR MORRISTOWN TN 378131834	423-312-7226	2755 W ANDREW JOHNSON HWY MORRISTOWN TN 378143215	423-586-1252	
7. HEATHER MCCARRELL	407 S EAST END RD STRAWBERRY PLAINS TN 378714424	423-312-4565	3052 MAPLE VALLEY RD MORRISTOWN TN 378133418	423-587-4300	
8. DARLENE MCCLLOUD	8121 W POINTE DR TALBOTT TN 378778821	865-323-8871	8121 W POINTE DR TALBOTT TN 378778821	--	
9. DONNA GREEN MCPHERSON	2568 LAKE MONT CIRCLE MORRISTOWN TN 37814	423-736-1541	5050 S. DAVY CROCKETT PARKWAY MORRISTOWN TN 37813	4235865650	STRART INS.
10. EDWIN P. OSBORNE	252 CALLAWAY DR MORRISTOWN TN 37814	423-312-9111	1127 N BROADWAY ST STE A KNOXVILLE TN 379176546	423-312-9111	
11. R DARRELL SHORT	5634 WOODS DR MORRISTOWN TN 378141267	423-586-8170	409 MONTBROOK LN KNOXVILLE TN 379192704	865-539-0588	
12. MELISSA D. STUFFLE	395 OAKMONT RD BEAN STATION TN 377084435	423-736-5499	1113 W 1ST NORTH ST MORRISTOWN TN 378144553	423-839-0025	



RECEIVED
JUN 14 2021
OFFICE OF HAMBLLEN
COUNTY MAYOR

[Handwritten Signature]
SIGNATURE
CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE
6-14-21
DATE

Return to Regular Calendar

**MINUTES FOR HAMBLEN COUNTY LEGISLATIVE
BODY
COUNTY COMMISSION MEETING**

MAY 20, 2021

BE IT REMEMBERED that the Legislative Body for Hamblen County, Tennessee met at its regular monthly meeting on May 20, 2021 at 5:00 p.m. in the Hamblen County Courtroom with the Honorable Howard Shipley presiding.

The Legislative Body was opened by Courtroom Security Officer Harley Kelley.

Invocation was given by Commissioner Joe Huntsman.

The Pledge of Allegiance was led by Commissioner Tim Goins.

Upon roll call, the following members were present:

5/20/2021 5:05:52 PM RollCall Systems, Inc.



ROLL CALL

Quorum Present

Present: **14** Absent: **0**

Joe Huntsman, Sr	Present	Randy DeBord	Present
Taylor Ward	Present	Chris Cutshaw	Present
Thomas Doty	Present	Jeff Akard	Present
Wayne NeSmith	Present	Jim Stepp	Present
Mike Reed	Present	Bobby Haun	Present
Tim Goins	Present	Tim Horner	Present
Howard Shipley	Present	Eileen Arnwine	Present

May 20, 2021

[Return to Regular Calendar](#)

BEER PERMIT VOTE

Motion by Randy DeBord, seconded by Tim Goins to approve the beer permit on and off premises permit for Kenny's Market and Deli 5018 Copper Ridge Road, Morristown, TN 37814

5/20/2021 5:12:41 PM RollCall Systems, Inc.



3.a. Beer Permit Vote

Beer Permit for Kenny's Market & Deli
5018 Copper Ridge Road , Morristown, TN 37814

VOTE RESULTS: Passed By Majority Vote

YES: **11** NO: **3** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	NO	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		NO
Wayne NeSmit	NO	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

May 20, 2021

HAMBLEN COUNTY Clerk

PENNY PETTY

511 West Second North Street
Morristown, Tennessee 37814
Phone: (423) 586-1993 • Fax: (423) 585-2015



"The Peoples House"

May 4th, 2021

TO ALL COUNTY COMMISSIONERS:

Enclosed, please find a beer permit application for Kenny's Market and Deli 5018 Copper Ridge Road Morrystown, TN 37814. The business owner is Pulkitkumar Patel. This application is for reconsideration at the May 20, 2021 commission meeting. The business is located in the 8th district and will be for on and off premises beer permit.

Thank You

Penny Petty

Hamblen County Clerk

RECEIVED
MAY 05 2021
OFFICE OF HAMBLEN
COUNTY MAYOR

May 20, 2021



BEER PERMIT CHECKLIST

Applicant: Kenney's Market Deli

Circle One:

- Yes No Application Received - Date Received: 5/4/21
- Yes No Application Fee Paid \$ 250.⁰⁰ Date Paid: 5/4/21
- Yes No Advertised in Local Newspaper - Date: 5/6/21
- Yes No Notification Letter mailed to Commissioners - Date: 5/6/21
- Yes No Criminal Background Check Completed (attached)
- Yes No Is property properly zoned? (verify w/Planning & Zoning) - Zone: _____
- Yes No Sales Tax Registration Received - Date Received: _____
(new permit holder/due 10 days after permit issued)

511 West Second North Street • Maestri town, TN 37814 • office: 423.586.1931 • fax: 423.585.4689
www.HamblenCountyTN.gov

Return to Regular Calendar

May 20, 2021

Return to Regular Calendar

5/4/21
Rec# 0050390

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE

COUNTY OF HAMBLEN

ON-PREMISES PERMIT _____

OFF-PREMISES PERMIT _____

ON-AND-OFF PREMISES PERMIT

MANUFACTURER'S OR DISTRIBUTOR'S PERMIT _____

TEMPORARY (SPECIAL EVENT) PERMIT _____

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED, OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED 57-5-101 et seq., AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

- 1. Full name of applicant (owner of business) PULKITKUMAR PATEL
- 2. Type of applicant (check one) Person _____ Firm _____ Corporation Joint-Stock Company _____ Syndicate _____ Association _____
- 3. Give the name and address of all persons, firms, corporations, joint-stock companies, syndicates or associations who own five percent (5%) or more of the business (attach additional sheet if needed)

If the owner is an individual, answer 4, 5, and 6. Otherwise, proceed to question 7.

- 4. What is your present home address? 5018 COPPER BRIDGE COURT, MARIETTA, TN 37814
- 5. Previous address (es) within the last ten (10) years (use additional sheet if necessary)
897 DEERPATH LANE, DEKALB, IL 60115
- 6. Date of birth 10/28/1989 Home telephone 469-767-5534
- 7. Applicant's business telephone 423-889-2409

Return to Regular Calendar

May 20, 2021

Return to Regular Calendar

- 8. Under what name will this business operate Kenny's Market & Deli #3
- 9. Give business address and geographical location 5018 COPPER Ridge Jctd
MORRISTOWN TN-37814
- 10. Describe the nature of the business you will operate Grocery, Deli, salad, beer, cigarette
- 11. Name and address of person to receive annual tax notices and any other communication
PULKITKUMAR PATEL, 5018 COPPER Ridge Jctd
MORRISTOWN TN-37814
- 12. Name and address of property owner (if other than business owner) VIRUNI LLC
1360 West Hwy 25 70, NEWPORT, TN-37821
- 13. Will this permit be used to operate two or more restaurants or other businesses within the same building (yes or no) NO. If yes, specify number _____ and list the names of all restaurants or other businesses and describe all locations (use separate sheet if necessary) _____
- 14. Give the name, date of birth, and address of any manager other than the applicant NILAM PATEL
05/08/1991, 225 Thistain Jctd, Dandridge, TN-37725
- 15. Has any person who owns five percent (5%) or more of the business, any manager listed in response to question 14 above, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the past ten (10) years? NO If yes, give the particulars of each charge, the court, and the date convicted _____
- 16. Have you, your business, or any person who owns five percent (5%) or more of the business, ever had a beer permit revoked, suspended or denied in the state of Tennessee NO If yes, specify where, when, and why. _____
- 17. Give the name, relationship to the applicant (if applicable) and address of the former beer permittee at this location Not known
- 18. For purposes of application, in no event will an off premise permit be issued authorizing the sale of beer within one hundred fifty feet (150') of any church, public or private school, or city park.
- 19. Hamblen County has adopted a rule forbidding the sale, storage, or manufacture of beer or like beverages within 300 feet (300') of a residential dwelling, if the owner objects to the issuance of a beer permit.
- 20. Give the name of the owner and the address of the nearest residential dwelling to your business.
Collee C Dwayne & Deborah
5061 Brights Pike
Morristown TN 37814

I CERTIFY THAT THIS APPLICATION CONTAINS TRUE INFORMATION TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AM AWARE OF MY CONTINUING OBLIGATION TO AMEND OR SUPPLEMENT THIS APPLICATION PROMPTLY IF A CHANGE IN CIRCUMSTANCES AFFECTS THE RESPONSES PROVIDED IN THIS APPLICATION, EITHER BEFORE OR AFTER A PERMIT HAS BEEN ISSUED. I CERTIFY THAT I AM KNOWLEDGABLE OF THE LAWS PROHIBITING THE SALE OF BEER TO MINORS. I AM AWARE THAT I WILL NOT BE ISSUED A BEER PERMIT OR MY PERMIT WILL BE REVOKED IF MY BUSINESS LOCATION CAUSES TRAFFIC CONGESTION OR INTERFERES WITH SCHOOLS, CHURCHES, OR OTHER PLACES OF PUBLIC GATHERING, OR OTHERWISE INTERFERES WITH PUBLIC HEALTH, SAFETY, OR MORALS. I WILL SURRENDER TO THE BEER BOARD ANY PERMIT ISSUED UNDER THIS APPLICATION WITHIN FIFTEEN (15) DAYS OF TERMINATION OF THE BUSINESS, CHANGE IN OWNERSHIP, RELOCATION OF THE BUSINESS, OR CHANGE OF THE BUSINESS'S NAME.

Signature of Applicant/Owner (or authorized officer)

Pratik D. Patel

Sworn to and subscribed before me this 4-day of May, 2021.

Notary Public Randy Petty, JAB
My Commission Expires 8-31-2022



NOTICE: A non-refundable \$250.00 fee must accompany this application. If the application is approved, you are required to provide documentation of sales tax registration to the county within ten (10) days of approval.

An annual privilege tax of \$100.00 is imposed on the business of selling, distributing, storing, or manufacturing beer in this state. The tax is due each January 1 and is payable to the Hamblen County Clerk. This tax is prorated for new permits issued after January 1, and must be paid when the permit is issued.

ANY APPLICANT MAKING A FALSE STATEMENT IN THIS APPLICATION SHALL FORFEIT HIS OR HER PERMIT AND SHALL NOT BE ELIGIBLE TO RECEIVE ANY PERMIT FOR TEN (10) YEARS.

05/04/2021

**PENNY PETTY
HAMBLEN COUNTY CLERK**

511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

**RECEIPT
0050390**

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

Received Of	Phone:	ITEM	QTY	EACH	EXTENSION
KENNY'S MARKET & DELI 3/ PULKOTTER PAT	459-7074	Beer Application	1	250.00	250.00
For BEER APPLICATION				Total	250.00
Mail To					

Cash 260.00
 Check .00
 Credit Card .00
 Change 10.00

BY WVK31 14 BB

DETACH ALONG THIS LINE

05/04/2021

**PENNY PETTY
HAMBLEN COUNTY CLERK**

511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

**RECEIPT
0050390**

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

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KENNY'S MARKET & DELI 3/ PULKOTTER PAT	459-7074	Beer Application	1	250.00	250.00
For BEER APPLICATION				Total	250.00
Mail To					

Cash 260.00
 Check .00
 Credit Card .00
 Change 10.00

BY WVK31 14 BB

Esco R. Jarnagin
Sheriff

Wayne Mize
Chief Deputy



Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

HAMBLEN CO. ARREST RECORD SEARCH

DATE: 2/18/21

AN ARREST RECORD SEARCH WAS PROVIDED FOR THE FOLLOWING INDIVIDUAL.:

NAME: POLKITKUMAR Patel

DATE OF BIRTH: 10/28/89

INDIVIDUAL HAS NO RECORD AT THE HAMBLEN CO. SHERIFF'S DEPT. ✓

Has Arrest with Morristown Police Department, Please Contact MPD-423-585-2710

INDIVIDUAL HAS THE FOLLOWING RECORD AT THE HAMBLEN CO. SHERIFF'S DEPT:

THIS RECORDS CHECK APPROXIMATELY BEING THE LAST 15 YEARS
NO RECORD
FEB 18 2021
HCSD

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE HAMBLEN CO SHERIFF'S DEPT. RECORDS OFFICE AT (423) 585-2769. THIS RECORD CHECK IS A COUNTY RECORD CHECK ONLY.

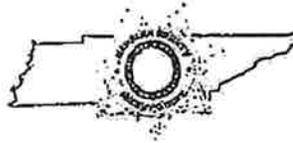
L. M. Spe

PHONE: (423) 586-3781 - Administrative
(423) 585-2720 - Jail
FAX: (423) 387-1658 - Administrative
(423) 587-1329 - Jail

Return to Regular Calendar

Esco R. Jarnagin
Sheriff

Wayne Mize
Chief Deputy



Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

HAMBLEN CO. ARREST RECORD SEARCH

DATE: 2/18/21

AN ARREST RECORD SEARCH WAS PROVIDED FOR THE FOLLOWING
INDIVIDUAL:

NAME: NIJAM Patel

DATE OF BIRTH: 5/8/91

INDIVIDUAL HAS NO RECORD AT THE HAMBLEN CO. SHERIFF'S DEPT. ✓

Has Arrest with Morristown Police Department, Please Contact MPD-423-585-2710

INDIVIDUAL HAS THE FOLLOWING RECORD AT THE HAMBLEN CO. SHERIFF'S DEPT:

THIS RECORDS CHECK COVERS NO RECORD
APPROXIMATELY THE LAST 10 YEARS FEB 18 2021

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE HAMBLEN CO. SHERIFF'S DEPT. RECORDS OFFICE AT (423) 585-2769. THIS RECORD CHECK IS A COUNTY RECORD CHECK ONLY.

PHONE: (423) 586-3781 - Administrative
(423) 585-2720 - Jail
FAX: (423) 587-1658 - Administrative
(423) 587-1329 - Jail

Return to Regular Calendar

Page :	1 of 1	05/05/2021 10:29:39	Ad Number :	22275278
Order Number :	22183856		Ad Key :	
PO Number :			Salesperson :	04 - Alyssa Snodgrass
Customer :	21875800 HAMBLEN CO BEER BOARD.		Publication :	Citizen Tribune
Contact :	CARRIE		Section :	Classified Section
Address1 :	511 W 2nd North St.		Sub Section :	Classified Section
Address2 :	HAMBLEN CO. COURTHOUSE		Category :	Public Notices-130
City St Zip :	MORRISTOWN TN 37814		Dates Run :	05/06/2021-05/06/2021
Phone :	(423) 586-1931		Days :	1
Fax :	(423) 587-9798		Size :	1 x 4.74, 49 lines
			Words :	56
			Ad Rate :	Open
Printed By :	echapln		Ad Price :	41.93
Entered By :	ctadtaker2		Amount Paid :	0.00
			Amount Due :	41.93
Keywords :	Beer Board 05/20/21 (April)			
Notes :				
Zones :				

PUBLIC NOTICE

**Permit
Reconsideration
Meeting Notice**

For on and off
premise Permit for
reconsideration at
the County Com-
mission Meeting
May 20th, 2021 at
5:00 Large Court-
room at Hamblen
County Court-
house.

Business Name :
Kenny's Market &
Deli

Address:
5018 Copper Ridge
Rd., Morristown TN
37814

Owner:
Pulkitkumar Patel

Phone Number:
423-839-2409

District:
#8

Publish Date
05/06/21

HAMBLEN COUNTY / DEPARTMENTS UNITS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 04/30/2021

Sel: Year Fnd Acctn Obj Gp Sub Loc Pgm
From: 2020 101 50000 000 00 000 0000 000
Thru: 2020 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds % of Budg
101	51100 County Commission	175,305.00	34,367.89	139,420.90	500.00	35,384.10	20.18%
101	51210 Board Of Equalization	5,550.00	0.00	0.00	0.00	5,550.00	100.00%
101	51300 County Mayor/Executive	240,167.86	18,092.14	176,873.12	3,963.51	59,331.23	24.70%
101	51400 County Attorney	31,293.00	1,372.79	14,437.52	0.00	16,855.48	53.86%
101	51500 Election Commission	370,484.00	25,422.57	276,998.69	554.68	92,930.63	25.08%
101	51600 Register Of Deeds	371,040.00	25,768.72	259,963.74	5,237.05	105,839.21	28.53%
101	51720 Planning	229,238.00	15,373.72	157,177.57	1,533.45	70,526.98	30.77%
101	51750 Codes Compliance	57,707.00	4,527.29	45,414.79	66.00	12,226.21	21.19%
101	51760 Geographical Information Systems	89,888.00	4,336.02	57,173.95	0.00	32,714.05	36.39%
101	51810 Other Facilities	886,925.10	55,674.28	629,287.47	25,377.35	232,260.28	26.19%
101	51910 Preservation Of Records	20,889.00	1,539.77	15,358.08	1,207.48	4,323.44	20.70%
101	52100 Accounting And Budgeting	438,658.00	35,005.81	341,541.51	282.00	96,834.49	22.08%
101	52200 Purchasing	44,202.00	3,514.33	34,461.86	0.00	9,740.14	22.04%
101	52300 Property Assessor's Office	353,243.00	28,091.16	275,340.02	1,013.98	76,889.00	21.77%
101	52310 Reappraisal Program	162,854.00	18,751.85	67,849.30	6,771.59	88,233.11	54.18%
101	52400 County Trustee's Office	379,486.00	27,103.86	293,428.58	2,101.09	83,956.33	22.12%
101	52500 County Clerk's Office	702,109.00	49,998.86	493,048.05	2,750.71	206,310.24	29.38%
101	52600 Data Processing	128,225.60	11,935.07	90,350.60	14,470.57	23,404.43	18.25%
101	52900 Other Finance	330,171.00	28,993.15	258,917.25	3,501.99	67,751.76	20.52%
101	53100 Circuit Court	985,831.00	77,496.97	711,550.95	9,431.04	264,849.01	26.87%
101	53300 General Sessions Court	457,243.00	36,983.21	346,019.79	1,437.62	109,785.59	24.01%
101	53330 Drug Court	97,020.50	5,564.05	31,285.57	430.19	65,304.74	67.31%
101	53400 Chancery Court	398,578.00	29,742.27	318,998.16	1,547.93	78,031.91	19.58%
101	53500 Juvenile Court	319,514.00	22,949.66	208,889.85	1,797.21	108,826.94	34.06%
101	53920 Courtroom Security	896,630.00	58,746.97	566,747.82	6,509.26	323,372.92	36.07%
101	53930 Victim Assistance Program	143,457.00	20,477.66	91,593.74	0.00	51,863.26	36.15%
101	54110 Sheriff's Department	3,292,142.89	233,205.90	2,409,934.53	138,089.55	744,118.81	22.60%
101	54160 Administration Of The Sexual Offender Registry	6,000.00	0.00	382.44	0.00	5,617.56	93.63%
101	54210 Jail	4,623,254.25	311,065.60	3,234,842.01	350,455.29	1,037,956.95	22.45%
101	54220 Workhouse	92,071.00	7,382.01	55,802.78	0.00	36,268.22	39.39%
101	54250 Work Release Program	319,678.00	14,716.32	240,766.06	1,343.09	77,568.85	24.26%
101	54310 Fire Prevention And Control	220,000.00	110,000.00	220,000.00	0.00	0.00	0.00%
101	54410 Civil Defense	103,084.00	8,262.81	69,962.26	4,891.19	28,230.55	27.39%
101	54490 Other Emergency Management	185,089.00	46,272.25	185,089.00	0.00	0.00	0.00%
101	54510 Inspection And Regulation	4,877.00	215.30	2,906.55	368.50	1,601.95	32.85%

EXPENDITURE REPORTS

APRIL 2021

CONSENT CALENDAR ITEMS

Motion by Jim Stepp, seconded by Bobby Haun to approve the consent calendar items.

5/20/2021 5:13:24 PM RollCall Systems, Inc.



5.a. Approval of the Consent Calendar Items

VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	YES
Taylor Ward	YES	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmit	YES	Jim Stepp	Motion YES
Mike Reed	YES	Bobby Haun	Second YES
Tim Goins	YES	Tim Horner	YES
Howard Shiple	YES	Eileen Arnwine	YES

May 20, 2021

HAMBLEN COUNTY / UNITS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 04/30/2021

Page: 2
Date: 5/5/2021
Time: 9:55 am

Sel: Year Fnd Acctn Obj Gp Sub Loc Pgm
From: 2020 101 50000 000 00 000 0000 000
Thru: 2020 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds % of Budget
101	54610 County Coroner/Medical Examiner	165,232.70	18,009.33	126,646.23	8,960.03	29,626.44	17.93%
101	54900 Other Public Safety	40,500.00	889.82	18,330.90	0.00	22,169.10	54.74%
101	55110 Local Health Center	932,518.16	62,229.57	573,190.00	5,839.22	353,488.94	37.91%
101	55120 Rabies And Animal Control	308,600.00	29,174.85	245,519.31	4,634.56	58,446.13	18.94%
101	55140 Nursing Home	5,000.00	0.00	5,000.00	0.00	0.00	0.00%
101	55170 Alcohol And Drug Programs	5,000.00	1,800.00	4,450.00	0.00	550.00	11.00%
101	55180 Children's Special Services	0.00	0.00	0.00	0.00	0.00	0.00%
101	55390 Appropriation To State	115,233.00	0.00	0.00	0.00	115,233.00	100.00%
101	55520 Aid To Dependent Children	0.00	0.00	0.00	0.00	0.00	0.00%
101	55530 Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590 Other Local Welfare Services	27,500.00	13,010.00	26,615.00	0.00	885.00	3.22%
101	55710 Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900 Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100 Adult Activities	11,600.00	5,800.00	11,600.00	0.00	0.00	0.00%
101	56300 Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101	56500 Libraries	293,500.00	73,375.00	293,500.00	0.00	0.00	0.00%
101	56700 Parks And Fair Boards	313,733.00	23,312.12	209,822.93	4,230.25	99,679.82	31.77%
101	56900 Other Social, Cultural And Recreational	430,460.00	153,216.27	396,053.30	0.00	34,406.70	7.99%
101	57100 Agricultural Extension Service	166,586.00	40,566.95	120,642.71	40,280.14	5,663.15	3.40%
101	57300 Forest Service	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
101	57500 Soil Conservation	51,220.00	4,117.44	41,261.97	0.00	9,958.03	19.44%
101	57800 Storm Water Management	30,960.00	95.95	14,327.60	2,999.98	13,632.42	44.03%
101	58110 Tourism	54,700.00	11,250.00	42,650.00	0.00	12,050.00	22.03%
101	58120 Industrial Development	641,000.00	0.00	616,404.60	0.00	24,595.40	3.84%
101	58210 Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300 Veterans' Services	32,455.00	2,450.41	24,073.93	0.00	8,381.07	25.82%
101	58600 Employee Benefits	770,301.85	1,900.18	640,311.93	0.00	129,989.92	16.88%
101	58801 COVID-19 Grant #1 Election Funds	41,834.80	0.00	25,214.67	0.00	16,620.13	39.73%
101	58802 COVID-19 Grant #2	233,559.00	41,693.78	209,860.34	3,300.00	20,398.66	8.73%
101	58900 Miscellaneous	314,254.00	580.98	256,229.19	0.00	58,024.81	18.46%
101	73300 Community Services	6,000.00	0.00	5,000.00	0.00	1,000.00	16.67%
101	91110 General Administration Projects	300,000.00	6,784.64	34,226.64	41,759.40	224,013.96	74.67%
101	91120 Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91130 Public Safety Projects	442,431.95	0.00	136,049.00	257,522.40	48,860.55	11.04%
101	91140 Public Health And Welfare Projects	109,000.00	237.46	92,708.65	3,195.05	13,096.30	12.01%

HAMBLE COUNTY / DEPARTMENTS & BUDGETS
SOLID WASTE/SANITATION (116)
EXPENDITURE REPORT
REPORT DATE: 04/30/2021

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2020 116 50000 000 00 000 0000 000
 Thru: 2020 116 99999 999 99 999 9999 999

Page: 1
 Date: 5/5/2021
 Time: 9:56 am

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds % of Budg
116	55710 Sanitation Management	2,606,134.55	196,198.96	1,944,916.20	67,582.32	593,636.03	22.78%
116	58802 COVID-19 Grant #2	0.00	0.00	0.00	0.00	0.00	0.00%
		\$ 2,606,134.55	\$ 196,198.96	\$ 1,944,916.20	\$ 67,582.32	\$ 593,636.03	22.78%

May 20, 2021

HAMBLEEN COUNTY / UNITS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 04/30/2021

Page: 3
Date: 5/5/2021
Time: 9:55 am

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2020 101 50000 000 00 000 0000 000
Thru: 2020 101 99999 999 99 999 9999 999

Fnd Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds % of Budg
101 91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101 91190 Other General Government Proje	3,135.00	0.00	0.00	0.00	3,135.00	100.00%
101 99100 Transfers Out	1,863.90	36,610.46	36,610.46	0.00	-34,746.56	-1,864.19%
	\$ 23,017,583.56	\$ 1,900,055.47	\$ 16,535,613.87	\$ 958,353.35	\$ 5,523,616.34	24.00%

May 20, 2021

LAW OFFICES
CAPPS & BYRD LLP
100 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cceblaw.com

April 30, 2021

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLEN COUNTY, TENNESSEE - APRIL, 2021**

Dear Bill:

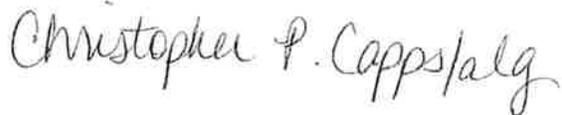
Please find enclosed four (4) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of April, 2021.

As usual, one invoice covers our General/Miscellaneous File, and three (3) invoices are for separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,



Christopher P. Capps

CPC/alg

Enclosures

[https://cceblaw.sharepoint.com/sites/lawfiles/Shared Documents/Hamblen County/Letters/2021/Brittain,Bill/Invoice-04-30-21.docx](https://cceblaw.sharepoint.com/sites/lawfiles/Shared%20Documents/Hamblen%20County/Letters/2021/Brittain,Bill/Invoice-04-30-21.docx)

May 20, 2021

HAMBLEN COUNTY / DEPARTMENTS UNITS & BUDGETS

HIGHWAY FUND (131)

EXPENDITURE REPORT
REPORT DATE: 04/30/2021

Page: 1
Date: 5/5/2021
Time: 10:00 am

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2020 131 50000 000 00 000 0000 000
Thru: 2020 131 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds % of Budg
131	58802 COVID-19 Grant #2	0.00	0.00	0.00	0.00	0.00	0.00%
131	61000 Administration	437,097.00	26,340.76	345,433.57	5,968.51	85,694.92	19.61%
131	62000 Highway And Bridge Maintenance	1,661,342.00	113,120.84	1,116,911.91	48,221.10	496,208.99	29.87%
131	63100 Operation And Maintenance Of Equipment	395,678.83	39,129.46	254,523.89	36,900.05	104,254.89	26.35%
131	66000 Employee Benefits	24,725.00	0.00	15,191.00	0.00	9,534.00	38.56%
131	68000 Capital Outlay	756,000.00	0.00	524,340.68	0.00	231,659.32	30.64%
		\$ 3,274,842.83	\$ 178,591.06	\$ 2,256,401.05	\$ 91,089.66	\$ 927,352.12	28.32%

May 20, 2021

1004 W. 1st North Street
 Morristown, TN 37814

Invoice # 689
 Date: 05/04/2021
 Due On: 06/03/2021

Hamblen County Government
 Hamblen County Courthouse
 511 West Second North Street
 Morristown, TN 37814

00027-Hamblen County Government**General Account**

Type	Date	Description	Quantity	Rate	Total
Service	04/05/2021	Phone conference with Bill Brittain re: health department matter; e-mails from and to Bill Brittain re: public notice	0.20	\$150.00	\$30.00
Service	04/06/2021	E-mail from Bill Brittain re: pending litigation	0.20	\$150.00	\$30.00
Service	04/07/2021	E-mails from Bill Brittain and Tricia Herzfeld re: pending litigation	0.10	\$150.00	\$15.00
Service	04/08/2021	E-mail from Trish Bowman re: 4/12 meeting; e-mails from Amber Lamance and John Williams re: pending litigation	0.15	\$150.00	\$22.50
Service	04/12/2021	E-mail from Amber Lamance re: pending litigation; committee meeting	1.50	\$150.00	\$225.00
Service	04/13/2021	E-mails to and from Lauren Carroll re: animal control officers and citations; e-mail from Bill Brittain re: AG amendment to bill; e-mail to Katie Robertson re: animal control; phone conference with Teresa West re: pending litigation; research and phone conferences with Hickman and Perales re: CDC order	2.20	\$150.00	\$330.00
Service	04/14/2021	Research beer permit information; phone conferences with Bill Brittain and Keith Ely	0.90	\$150.00	\$135.00
Service	04/15/2021	E-mail from Trish Bowman re: 4/22 commission meeting; e-mail to Bill Brittain re: permit	0.15	\$150.00	\$22.50
Service	04/20/2021	E-mail from and to Trish Bowman re: review public notice	0.05	\$150.00	\$7.50
Service	04/21/2021	E-mails with Amber Lamance, Kim Morrison and Chad Mullins re: pending litigation	0.15	\$150.00	\$22.50
Service	04/23/2021	E-mails from Bill Brittain and Debra Robinson re: pending litigation; e-mail from Bill Brittain re: property	0.15	\$150.00	\$22.50

		exchange			
Service	04/26/2021	E-mails from Jerry Vaginier and Shelby Graves re: property exchange	0.05	\$150.00	\$7.50
Service	04/27/2021	E-mail to Debra Robinson re: pending litigation	0.05	\$150.00	\$7.50
Service	04/28/2021	E-mails from and to Debra Robinson re: pending litigation; e-mail from and to Bill Brittain re: property deed	0.20	\$150.00	\$30.00
Service	04/29/2021	E-mails from and to Debra Robinson and Bill Brittain re: pending litigation; e-mail from Bill Brittain re: property purchase; phone conferences with Richard Kent and Register of Deeds re: McNabb	0.30	\$150.00	\$45.00
Service	04/30/2021	E-mails from and to Jonathan Taylor re: pending litigation; e-mail from Bill Brittain re: letter; phone conferences with Bill Brittain and Trish Bowman re: real estate issue; worked on warranty deed; phone conference with Bill Brittain re: health department issue	1.20	\$150.00	\$180.00
			Total		\$1,132.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
689	06/03/2021	\$1,132.50	\$0.00	\$1,132.50
			Outstanding Balance	\$1,132.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$1,132.50

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 685
Date: 05/04/2021
Due On: 06/03/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	04/05/2021	Planning Meeting	1.00	\$150.00	\$150.00
Total					\$150.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
685	06/03/2021	\$150.00	\$0.00	\$150.00
Outstanding Balance				\$150.00
Amount in Trust				\$0.00
Total Amount Outstanding				\$150.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

INVOICE

1004 W. 1st North Street
Morristown, TN 37814

Invoice # 686
Date: 05/04/2021
Due On: 06/03/2021

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	04/08/2021	Fax from Mize, review ORA request; research; phone conference with Chad Mullins	1.20	\$150.00	\$180.00
Service	04/09/2021	E-mail from Jeff Gardner re: inmate voting; call to Trish Bowman re: request for Sheriff's Department voting, phone conference with Wayne Mize	0.50	\$150.00	\$75.00
				Total	\$255.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due	
686	06/03/2021	\$255.00	\$0.00	\$255.00	
				Outstanding Balance	\$255.00
				Amount in Trust	\$0.00
				Total Amount Outstanding	\$255.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

INVOICE

1004 W. 1st North Street
Morristown, TN 37814

Invoice # 687
Date: 05/04/2021
Due On: 06/03/2021

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	04/22/2021	Phone conference with Barry Poole	0.25	\$190.00	\$47.50
Total					\$47.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
687	06/03/2021	\$47.50	\$0.00	\$47.50
Outstanding Balance				\$47.50
Amount in Trust				\$0.00
Total Amount Outstanding				\$47.50

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 312-6322

May 3, 2021

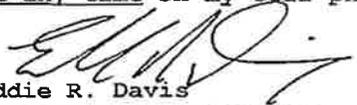
Hamblen County Commission
C/O Mr. Bill Brittian, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioner:

The following Coroner calls were investigated by me during the month of April along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; Collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21236	04-03-21	1655	Ms. Dottie Anderson, 59, 2567 Alisha Road
2.	21238	04-05-21	0850	Mrs. Shirley Miller, 86 Magnolia Avenue
3.	21239	04-05-21	1020	Mr. Samuel Mcamis, 83, Greeneville, TN
4.	21240	04-06-21	0440	Mrs. Billie Carpenter, 66, 3057 McClister Road
5.	21241	04-06-21	2355	Mrs. Phyllis Baird, 83, 412 Ravenwood Drive
6.	21242	04-07-21	1750	Mr. Terry Yeary, 71, 1516 Grant Street
7.	21243	04-07-21	1800	Mr. Mark Brooks, 47, 3704 Carlyle Place
8.	21244	04-09-21	0345	Mrs. Audrey Watson, 89, 1171 McFarland Street
9.	21250	04-12-21	0640	Mrs. Louise Wild, 88, 1372 Daniel Boone Drive
10.	21251	04-12-21	1500	Mr. Donald McDonald, 61, 2768 Calvin Road
11.	21253	04-13-21	0345	Mr. Raymond Arwood, 79, 3713 Maple Valley Road
12.	21256	04-14-21	1835	Mr. James Crittengen, 84, 1157 Little Mountain Road
13.	21258	04-15-21	0530	Mrs. Lucille King, 94, 3851 Canter Road
14.	21262	04-16-21	0855	Mr. Johnny Johnson, 65, 520 Montview Avenue
15.	21266	04-19-21	1830	Mrs. Hildred Porter, 73, 1403 Spencer Drive
16.	21270	04-22-21	0922	Mr. William Grigsby, 94, 1403 Shareet Drive
17.	21272	04-23-21	0630	Mrs. Judy Johnson, 78, 1507 Buffalo Trail
18.	21275	04-26-21	0635	Mrs. Diana Dane, 29, 7062 Saint Clair Road
19.	21276	04-27-21	0925	Mrs. Frances Barker, 79, 1205 Old Witt Road
20.	21278	04-27-21	2130	Mrs. Mildred schaefer, 78, Rogersville, TN
21.	21282	04-29-21	0020	Mr. Charles Wright, 94, 5776 Vauhan Road
22.	21283	04-30-21	0945	Mrs. Annie Bellaire, 99, 302 Laurel Stree

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.


Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Medical Examiner
* Indicates Autopsy Performed
** Omitted from previous Month's Report
*1 All home addresses are Hamblen County unless otherwise stated. C, Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN
CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

RECEIVED
MAY 05 2021
OFFICE OF HAMBLEN
COUNTY MAYOR

May 20, 2021

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-71

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April.

CALL-#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21232	04-01-21	0600	Mrs. Jane Self, 77, Heritage Nursing Home
2.	21233	04-01-21	0615	Mrs. Mary Fletcher, 76, 2567 Lanter Drive
3.	*21234	04-01-21	1308	Mrs. Sharon Seals, 62, 1457 Short Street
4.	*21235	04-03-21	0854	Master Josue Munoz, 2, 1317 Goodson Street
5.	21247	04-11-21	1758	Mr. John Tuck, 76, 488 Sequoyah Drive
6.	21248	04-11-21	2000	Ms. Windy Sherles, 55, Lifecare
7.	21251	04-12-21	1500	Mr. Donald McDonald, 61, 2768 Calvin Road
8.	*21264	04-17-21	1400	Master Joseph Rodrigueshire Pine, 6 Weeks, Redbud
9.	21273	04-24-21	0602	Mr. Gerald Valois, 59, 1996 Brookside Drive

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per cal

Sincerely,

9 Calls X \$40. = \$360.00

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/jrt

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology
(Formerly AIT Laboratories), Indianapolis, IN -

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21237	04-05-21	0002	Mr. David Gulley, 67, Bulls Gap, TN
2.	*21245	04-09-21	2225	Mr. Bryan Oaks, 52, 1167 Pratt Road
3.	21254	04-14-21	0019	Mr. David Long, 50, 6107 Talley Chapel Road
4.	21257	04-14-21	0523	Ms. Debra Williams, 66, 2130 Kidwell Ridge Road
5.	*21259	04-15-21	1805	Mr. David Schumaker, 67, 1487 Springvale Road
6.	21261	04-16-21	0635	Mr. Jimmy Epley, 43, 1915 Fish Hatchery Road
7.	*21267	04-19-21	2210	Mr. Christopher Hertel, 38, Pigeon Forge, TN
8.	21274	04-24-21	1623	Miss, Lacerna Dewilde, 75, Drandridge

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

8 Calls X \$40. = \$320.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
437 Britton Drive
Talbott, Tennessee 37877
Phone: 423-312-7510

May 3, 2021

Hamblen County Commission
 C/O Mr. Bill Brittain, County Mayor
 Hamblen County Court House
 Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	*21252	04-13-21	0303	Mr. Matthew White, 6656 Archer Circle
2.	21260	04-16-21	0455	Mrs. Phyllis Mason, 71, 2845 Fish Hatchery Road
3.	*21265	04-18-21	1345	Miss. Amanda Edmonds, 36, 1445 Murrell Road
4.	*21269	04-21-21	0542	Mr. Gregory Turner, 56, P.O. B/ 1613, Russellville
5.	21271	04-23-21	0122	Mrs. Mae Long, 96, 1616 Cherokee Drive
6.	*21277	04-27-21	1538	Mrs. Susan Long 63, 1138 Cherry Blossom Lane
7.	21280	04-28-21	0918	Mr. Douglas Seal, 63, 7880 Wall Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

7 Calls X \$40. = \$280.00

Sincerely,
 --

SIGNATURE ON FILE

Jeffery Holt
 Deputy Coroner

erd/jh

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

May 20, 2021

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbot, Tennessee 37877
Phone: 423-586-6310

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21246	04-10-21	2134	Mr. Michael Reed, 59, 2021 North Economy Road
2.	21249	04-11-21	2102	Ms. Judy Haney, 54, 3436 Brights Pike
3.*	21255	04-13-21	1126	Master Julius Renda 5 Months, 2330 Southern Drive
4.	21263	04-17-21	1325	Ms. Debra Fairchild, 61, 1505 Price Drive
5.*	21268	04-21-21	0250	Ms. Laura Ridley, 62, 4615 Waddell Road
6.	21279	04-28-21	0842	Mr. Michael Wilder, 62, 528 Misty Drive
7.	21281	04-28-21	1138	Mrs. Joyce Jordon, 76, 5845 North Second Street

I certify that I attended to the case listed above. I request the allocated fees of \$40.00 per call:

7 Calls X \$40. = \$280.00

Sincerely,

SIGNATURE ON FILE
Jimmy Peoples
Deputy Coroner

erd/jp

- CC: Hamblen County Medical Examiner
- * Indicates Autopsy Performed
- *1 All home addresses are Hamblen County unless otherwise stated.
- ** Omitted from last month's Report.
- & Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

May 20, 2021

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

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May 20, 2021

BUDGET AMENDMENTS

May 20, 2021

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Cherokee Park

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
56700.336	Maintenance and Repair - Equipment	\$ 1,000.00	
	DECREASE APPROPRIATIONS:		
57600.338	Maintenance and Repair - Vehicles		\$ 1,000.00

Brief Descriptions of issue:

To increase appropriations in Maintenance and Repair - Equipment for needed expenses for the remainder of FY21.

Requesting Department

Signature: [Signature]
 Title: Park Mgr
 Date: 4-16-21

Approval by County Mayor

Signature: [Signature]
 Title: County Mayor
 Date: 4-16-2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment _____

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Accounting and Budgeting

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52100.312	Contracts with Private Agencies	\$ 848.00	
	DECREASE APPROPRIATIONS:		
52100.334	Maintenance Agreements		\$ 848.00

Brief Descriptions of issue:

To increase appropriations for Contracts with Private Agencies to cover expenses through the remainder of FY21.

Requesting Department

Signature: Cherie Bryant-Hurst
 Title: Human Resources Director
 Date: 4-27-2021

Approval by County Mayor

Signature: Ed Luffan
 Title: County Mayor
 Date: 4-27-2021

<p>For Finance Department Only: Reviewed by: _____ Budget Amendment _____</p>

May 20, 2021

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: County Commission

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
51100.334	Maintenance Agreements	\$ 540.00	
DECREASE APPROPRIATIONS:			
51100.399	Other Contracted Services		\$ 540.00

Brief Descriptions of issue:
To increase appropriations for Maintenance Agreements to cover costs associated with the County Commission Electronic Voting System.

Requesting Department

Signature: Ann Bryant Huest
Title: Finance Director
Date: 4/27/2021

Approval by County Mayor

Signature: Bill Buttan
Title: County Mayor
Date: 4/28/2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment

**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
91110.712	Heating and Air Conditioning Equipment	\$ 60.00	
	DECREASE APPROPRIATIONS:		
91110.734	Disabilities Act Improvements		\$ 60.00

Brief Descriptions of issue:

To increase appropriations to cover the costs in excess of budgeted amount for the installation of a new HVAC unit in the Jail.

Requesting Department

Signature: Gerry Myers
 Title: Maintenance Supervisor
 Date: 4-27-21

Approval by County Mayor

Signature: Bell Butcher
 Title: County Mayor
 Date: 4-28-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

Budget Amendment approved by County Mayor for review by the County Commission.
 (TCA 5-9-407)

Fund 101 DEPT: Other Facilities

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51810.307	Communication	\$ 700.00	
	DECREASE APPROPRIATIONS:		
51810.415	Electricity		\$ 700.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for the Maintenance Dept. through the remainder of FY 20-21.

Requesting Department

Signature: *Serg Myers*
 Title: *Maintenance Supervisor*
 Date: *4-28-21*

Approval by County Mayor

Signature: *Bill Butcher*
 Title: *County Mayor*
 Date: *4-28-2021*

<u>For Finance Department Only:</u>
Reviewed by: _____
Budget Amendment

May 20, 2021

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Planning

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
51720.307	Communication	\$ 500.00	
DECREASE APPROPRIATIONS:			
51720.524	In Service / Staff Development		\$ 500.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for the Planning Dept. through the remainder of FY 20-21.

Requesting Department

Signature: Wina Whitaker
 Title: Department Manager
 Date: April 28, 2021

Approval by County Mayor

Signature: Bill Butler
 Title: County Mayor
 Date: 4-28-21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Data Processing

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52600.307	Communication	\$ 200.00	
	DECREASE APPROPRIATIONS:		
52600.334	Maintenance Agreements		\$ 200.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for Data Processing through the remainder of FY 20-21.

Requesting Department

Signature: [Signature]
 Title: IT Manager
 Date: April 28, 2021

Approval by County Mayor

Signature: [Signature]
 Title: County Mayor
 Date: 4-28-21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Other Finance / Satellite Office

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52900.307	Communication	\$ 600.00	
	DECREASE APPROPRIATIONS:		
52900.415	Electricity		\$ 600.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for the Satellite Office through the remainder of FY 20-21.

Requesting Department

Signature: _____

Title: County Clerk

Date: 4/29/21

Approval by County Mayor

Signature: Bell Larkham

Title: County Mayor

Date: 4/29/2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Circuit Court

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
53100.307	Communication	\$ 1,200.00	
	DECREASE APPROPRIATIONS:		
53100.355	Travel		\$ 1,200.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for Circuit Court through the remainder of FY 20-21.

Requesting Department

Signature: *Miss West*
 Title: *Circuit Court Clerk*
 Date: *5/3/21*

Approval by County Mayor

Signature: *Bill Buttan*
 Title: *County Mayor*
 Date: *5/3/21*

For Finance Department Only: Reviewed by: _____ Budget Amendment _____

May 20, 2021

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: County Clerk's Office

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52500.348	Postal Charges	\$ 2,600.00	
	DECREASE APPROPRIATIONS:		
52500.355	Travel		\$ 2,600.00

Brief Descriptions of issue:
 To increase appropriations to cover postal charges for the County Clerk's Office through the remainder of FY 20-21.

Requesting Department
 Signature: [Signature]
 Title: County Clerk
 Date: 4/29/21

Approval by County Mayor
 Signature: [Signature]
 Title: County Mayor
 Date: 4/29/2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund 101 DEPT: County Trustee's Office

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52400.719	Office Equipment	\$ 750.00	
	DECREASE APPROPRIATIONS:		
52400.524	In Service / Staff Development		\$ 750.00

Brief Descriptions of issue:

To increase appropriations to cover office equipment expenses in excess of budgeted amount for the County Trustee's Office.

Requesting Department

Signature: *Randall Coffey*
 Title: TRUSTEE
 Date: 4-29-21

Approval by County Mayor

Signature: *Bill Suttain*
 Title: County Mayor
 Date: 4-29-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

May 20, 2021

Budget Amendment approved by County Mayor for review by the County Commission.
 (TCA 5-9-407)

Fund 101 DEPT: Chancery Court

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
53400.320	Dues and Memberships	\$ 13.00	
DECREASE APPROPRIATIONS:			
53400.508	Premiums on Corporate Surety Bonds		\$ 13.00

Brief Descriptions of issue:

To increase appropriations to cover dues and membership expenses in excess of budgeted amount for Chancery Court.

Requesting Department

Signature: Lathrise Jones-Lewis
 Title: Clerk & Master
 Date: 4/29/2021

Approval by County Mayor

Signature: Bill Buttan
 Title: County Mayor
 Date: 4/29/2021

For Finance Department Only
 Reviewed by: _____
 Budget Amendment

May 20, 2021

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Jail

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54210.334	Maintenance Agreements	\$ 4,025.00	
	DECREASE APPROPRIATIONS:		
54210.355	Travel		\$ 4,025.00

Brief Descriptions of issue:

To increase appropriations to cover the cost of the maintenance agreement on the fingerprint machine in the Jail.

Requesting Department

Signature: [Signature]
 Title: Executive Assistant
 Date: 4-30-2021

Approval by County Mayor

Signature: [Signature]
 Title: County Mayor
 Date: 5-3-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

Budget Amendment approved by County Mayor for review by the County Commission.
 (TCA 5-9-407)

Fund 101 DEPT: Parks and Fair Boards

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
56700.415	Electricity	\$ 764.00	
56700.791	Other Construction	\$ 700.00	
	DECREASE APPROPRIATIONS:		
56700.506	Liability Insurance		\$ 1,009.00
56700.513	Worker's Compensation Insurance		\$ 455.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed for electricity and other construction costs for Cherokee Park through the remainder of FY 20-21.

Requesting Department

Signature: [Signature]
 Title: Park Mgr
 Date: 5/4/21

Approval by County Mayor

Signature: [Signature]
 Title: County Mayor
 Date: 5/4/2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment

May 20, 2021

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: County Clerk's Office

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52500.709	Data Processing Equipment	\$ 4,836.76	
	DECREASE APPROPRIATIONS:		
52500.320	Dues and Memberships		\$ 622.00
52500.334	Maintenance Agreements		\$ 195.97
52500.337	Maintenance and Repair Svcs - Office Equipment		\$ 550.00
52500.355	Travel		\$ 2,168.79
52500.435	Office Supplies		\$ 300.00
52500.399	Other Contracted Services		\$ 1,000.00

Brief Descriptions of issue:
 To increase appropriations to cover the purchase of a replacement folding machine for the County Clerk's Office.

Requesting Department

Signature: [Signature]
 Title: County Clerk
 Date: 05/04/2021

Approval by County Mayor

Signature: [Signature]
 Title: County Mayor
 Date: 5-4-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

May 20, 2021

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Sheriff's Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54110.716	Law Enforcement Equipment	\$ 15,000.00	
	DECREASE APPROPRIATIONS:		
54110.355	Travel		\$ 15,000.00

Brief Descriptions of issue:
To increase appropriations to cover the cost of tablets for the Sheriff's Department officers.

Requesting Department

Signature: [Handwritten Signature]
Title: Executive Assistant
Date: 5-4-2021

Approval by County Mayor

Signature: [Handwritten Signature]
Title: County Mayor
Date: 5-4-2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment

May 20, 2021

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 122 DEPT: Drug Fund

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
54150.415	Electricity	\$ 1,000.00	
DECREASE APPROPRIATIONS:			
54150.355	Travel		\$ 1,000.00

Brief Descriptions of issue:
To increase appropriations in Electricity needed for the remainder of FY21.

Requesting Department

Signature: Debra Hammond
Title: Executive Assistant
Date: 4-19-2021

Approval by County Mayor

Signature: Bill Butcher
Title: County Mayor
Date: 4-19-2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment

JASON E. MUMPOWER
Comptroller

May 7, 2021

Honorable Bill Brittain, County Mayor
and Honorable Board of Commissioners
Hamblen County
511 West 2nd North Street
Morristown, TN 37814

Dear Mayor Brittain and Members of the Board:

Our office received a request from Hamblen County (the “County”) on April 27, 2021, for approval to issue three-year interfund capital outlay notes in an amount not to exceed \$300,000 to be known as the “Hamblen County Interfund Loan Capital Outlay Notes, Series 2021” (the “Notes”). The interfund loan will be made from the County’s General Debt Service Fund to its General Capital Projects Fund.

Included with the request was a certified copy of Resolution No. 21-03 adopted on April 22, 2021, authorizing the issuance of the Notes to finance the various safety projects, including striping, lighting and other traffic safety projects around Hamblen County Schools (the “Project”).

The County included cash flow forecast for its General Debt Service Fund. The cash flow forecast supports that the County has sufficient monies in its General Debt Service Fund to lend to the General Capital Projects Fund without impacting the General Debt Service Fund’s operations. The proposed note form was included with the resolution.

Note Approval

This letter constitutes approval for the County to issue the Notes as an interfund loan pursuant to Title 9, Chapter 21, Parts 4 and 6 of Tennessee Code Annotated. Approval of the sale of the Notes is conditioned upon the County’s compliance with all relevant provisions of Tennessee law. Our office has relied upon the County’s determination of the cost of the public works project.

The County is responsible for ensuring compliance with Title 9 Chapter 21 Parts 1, 4, and 6 of the Tennessee Code Annotated, its debt management policy, and timely payment of outstanding note principal and interest in accordance with the note provisions.

This letter and the approval to issue debt do not address the compliance with federal tax regulations and should not be relied upon for that purpose. The County should discuss these issues with a tax attorney or bond counsel.

This approval is valid for six months after the date of this letter. If the Notes have not been issued within that time, a new note resolution must be passed by the Governing Body and submitted to our office for approval.

Purpose, Terms, and Life

This Project meets the definition of a public works project in T.C.A. § 9-21-105, and the County may issue notes under the authority of Title 9, Chapter 21, of the Tennessee Code Annotated to finance such a Project. The maturity of the Notes does not exceed the life of the proposed Project as attested by the local governing body. The submitted certified resolution and supporting documents appear to meet the requirements for the issuance of notes in Title 9 Chapter 21 Parts 1, 4, and 6 of the Tennessee Code Annotated. The maximum maturity for the Notes as authorized by the governing body is three years after the date the Notes are issued.

In its resolution, the County committed to repay the Note in accordance with statute paying one-third (1/3) of the original principal amount of the Notes each year the Notes are outstanding.

After Issuance

Our website contains specific compliance requirements your local government will be responsible for once the Notes have been issued: <http://tncot.cc/debt>.

If you should have questions or need assistance, please feel free to contact your financial analyst, Lori Barnard, at 615.747.5347 or Lori.Barnard@cot.tn.gov.

Very truly yours,



Betsy Knotts
Director of the Division of Local Government Finance

cc: Mr. Bryan Burklin, Assistant Director of Local Government Audit, COT
Ms. Anne Bryant-Hurst, Finance Director, Hamblen County

BK:lb

HUD Point in Time Report - Combined

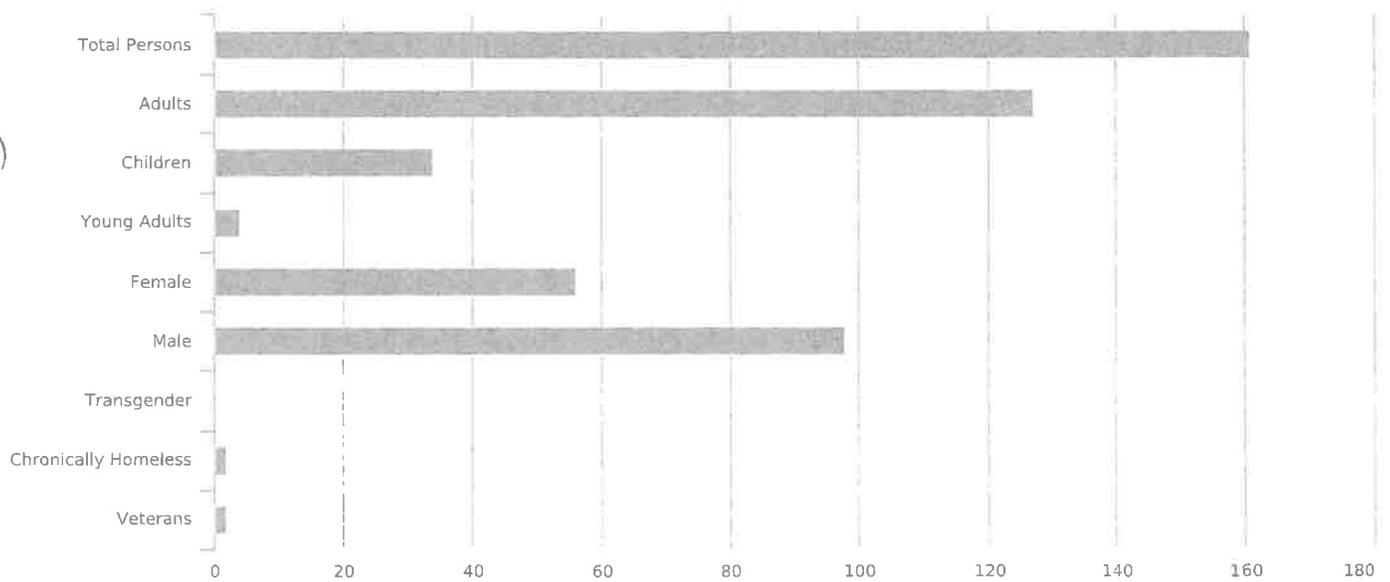
Count:	2021 PIT Count TN-512 CoC	Geography:	Hamblen
Created by:	Patterson,Deb	Created on:	04/07/2021 9:00 AM

Summary



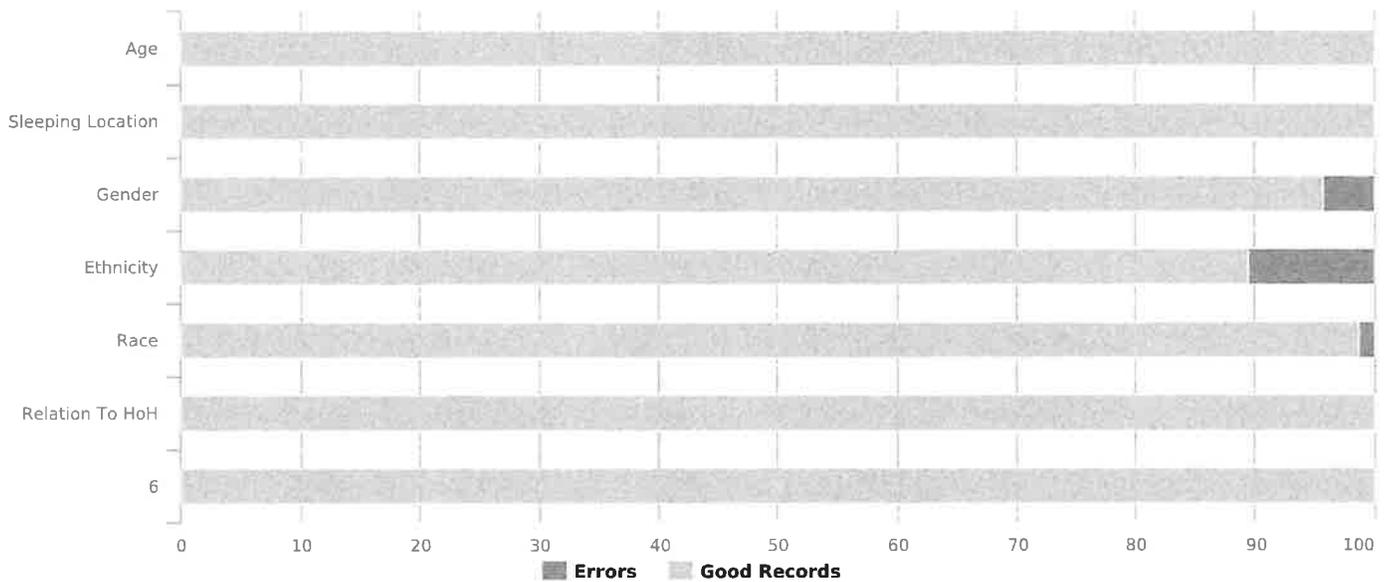
Total Persons	161
Adults (18+)	127
Children (Under 18)	34
Unknown Age	0
Unknown Age - Believe to be Adult	0
Unknown Age - Believe to be Child	0
Young Adults (18-24)	4
Female	56
Male	98
Transgender	0
Chronically Homeless	2
Veterans	2

May 20, 2021



Data Quality Checks

Persons Missing Age Information	0
Persons Missing Sleeping Location	0
Persons Missing Gender	7
Persons Missing Ethnicity	17
Persons Missing Race	2
Persons Missing Relation to HoH	0
Persons with Unknown Household Type	0



May 20, 2021

All Households

Households with at Least one Adult and One Child

Household and Person Breakdown

Total Number of Households	17
Total Number of Persons	38
Number of Children (Under 18)	17
Number of Young Adults (18-24)	0
Number of Adults (25+)	21

Gender

Female	20
Male	18
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	33
Hispanic/Latino	5

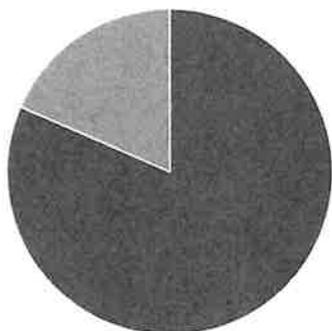
Race

White	31
Black or African-American	7
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

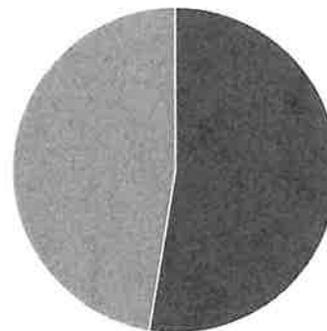
Chronically Homeless

Total Number of Households	0
Total Number of Persons	0

Race



Gender



White
 Black or African American
 Asian
 American Indian
 Native Hawaiian
 Multiple

Female
 Male
 Transgender
 Gender Non-conforming

May 20, 2021

Households without Children

Household and Person Breakdown

Total Number of Households	106
Total Number of Persons	106
Number of Young Adults (18-24)	4
Number of Adults (25+)	102

Gender

Female	29
Male	70
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	83
Hispanic/Latino	6

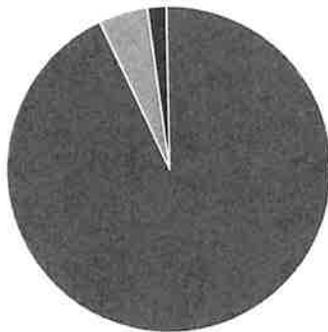
Race

White	97
Black or African-American	5
Asian	0
American Indian or Alaska Native	2
Native Hawaiian or Other Pacific Islander	0
Multiple	0

Chronically Homeless

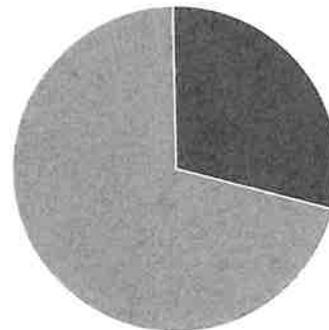
Total Number of Persons	2
-------------------------	---

Race



White
 Black or African American
 Asian
 American Indian
 Native Hawaiian
 Multiple

Gender



Female
 Male
 Transgender
 Gender Non-conforming

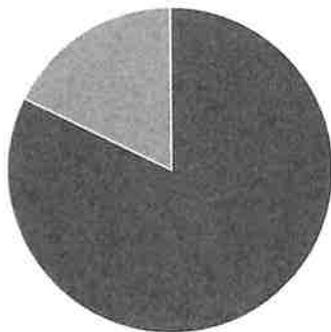
May 20, 2021

Households with Only Children

Household and Person Breakdown

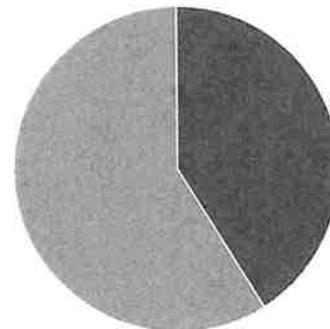
Total Number of Households	17
Total Number of Children	17
Gender	
Female	7
Male	10
Transgender	0
Gender Non-conforming	0
Ethnicity	
Non-Hispanic/Non-Latino	14
Hispanic/Latino	3
Race	
White	14
Black or African-American	3
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0
Chronically Homeless	
Total Number of Persons	0

Race



White
 Black or African American
 Asian
 American Indian
 Native Hawaiian
 Multiple

Gender



Female
 Male
 Transgender
 Gender Non-conforming

Veteran Households

Veteran Households with at Least One Adult and One Child

Household and Person Breakdown

Total Number of Households	0
Total Number of Persons	0
Total Number of Veterans	0

Gender

Female	0
Male	0
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	0
Hispanic/Latino	0

Race

White	0
Black or African-American	0
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

Chronically Homeless

Total Number of Households	0
Total Number of Persons	0

Race

Gender

White
 Black or African American
 Asian
 American Indian
 Native Hawaiian
 Multiple

Female
 Male
 Transgender
 Gender Non-conforming

May 20, 2021

Veteran Households without Children

Household and Person Breakdown

Total Number of Households	2
Total Number of Persons	2
Total Number of Veterans	2

Gender

Female	0
Male	2
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	2
Hispanic/Latino	0

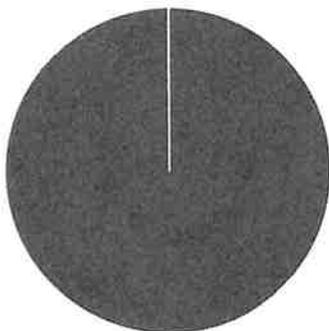
Race

White	2
Black or African-American	0
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

Chronically Homeless

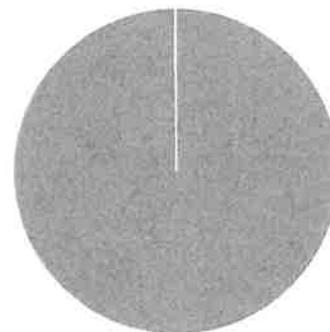
Total Number of Households	0
Total Number of Persons	0

Race



White
 Black or African American
 Asian
 American Indian
 Native Hawaiian
 Multiple

Gender



Female
 Male
 Transgender
 Gender Non-conforming

Youth Households

Unaccompanied Youth Households

Household and Person Breakdown

Total Number of Unaccompanied Youth Households	21
Total Number of Unaccompanied Youth	21
Total Number of Unaccompanied Youth (under age 18)	17
Total Number of Unaccompanied Youth (18 to 24)	4

Gender

Female	7
Male	12
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	17
Hispanic/Latino	3

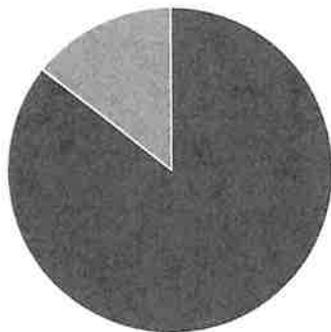
Race

White	18
Black or African-American	3
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

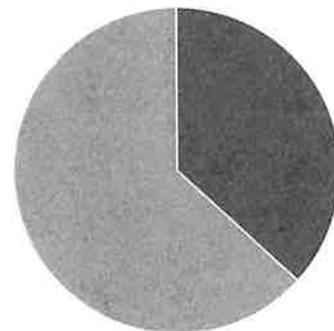
Chronically Homeless

Total Number of Persons	0
-------------------------	---

Race



Gender



White
 Black or African American
 Asian
 American Indian
 Native Hawaiian
 Multiple

Female
 Male
 Transgender
 Gender Non-conforming

Parenting Youth

Household and Person Breakdown

Total Number of Parenting Youth Households	0
Total Number of Persons in Parenting Youth Households	0
Total Parenting Youth	0
Total Children in Parenting Youth Households	0
Number of Parenting Youth Under 18	0
Children in Households with Parenting Youth Under 18	0
Number of Parenting Youth 18 to 24	0
Children in Households with Parenting Youth 18 to 24	0

Gender

Female	0
Male	0
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	0
Hispanic/Latino	0

Race

White	0
Black or African-American	0
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

Chronically Homeless

Total Number of Households	0
Total Number of Persons	0

Race

Gender

White
 Black or African American
 Asian
 American Indian
 Native Hawaiian
 Multiple

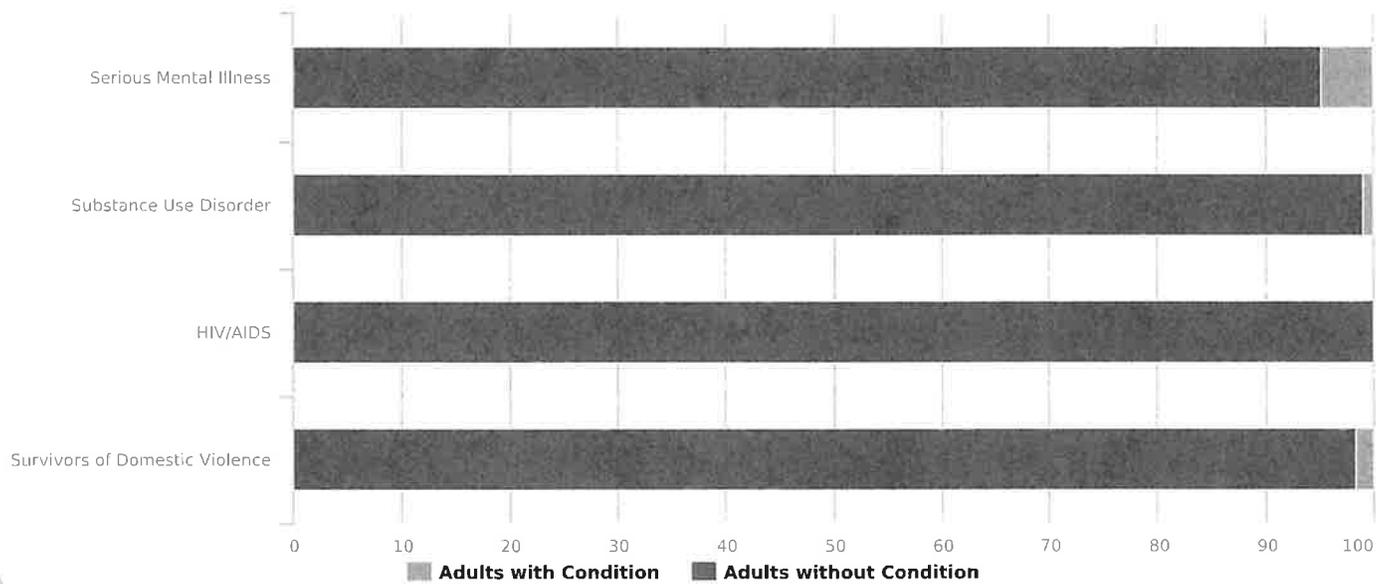
Female
 Male
 Transgender
 Gender Non-conforming

May 20, 2021

[Return to Regular Calendar](#)

Additional Homeless Populations (Adults Only)

Serious Mental Illness	6
Substance Use Disorder	1
HIV/AIDS	0
Survivors of Domestic Violence (optional)	2



May 20, 2021

Asilomar Accords: Annual Animal Statistics Table

	Dog	Cat	Wildlife	Other	Total
Annual Live Release Rate: 85%	0	0	0	0	0
<i>The Annual Live Release Rate does not include 0 owner/guardian requested euthanasia which were unhealthy and untreatable and 0 animals that died or were lost in the shelter/care</i>	0	0	0	0	0
	0	0	0	0	0
	16	12	0	0	28
A BEGINNING SHELTER COUNT (1-Apr-2021)	0	0	0	0	0
INTAKE (Live Animals Only)	60	46	0	0	106
B From the Public	0	0	0	0	0
C Incoming Transfers from Organizations within Community/Coalition	0	0	0	0	0
D Incoming Transfers from Organizations outside Community/Coalition	2	1	0	0	3
E From Owners/Guardians Requesting Euthanasia	62	47	0	0	109
F Total Intake [B + C + D + E]	0	0	0	0	0
G Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)	62	47	0	0	109
H ADJUSTED TOTAL INTAKE [F minus G]	27	9	0	0	36
I ADOPTIONS	0	0	0	0	0
J OUTGOING TRANSFERS to Organizations within Community/Coalition	6	0	0	0	6
K OUTGOING TRANSFERS to Organizations outside Community/Coalition	15	1	0	0	16
L RETURN TO OWNER/GUARDIAN ANIMALS EUTHANASIED	0	0	0	0	0
M Healthy (Includes Owner/Guardian Requested Euthanasia)	0	0	0	0	0
N Treatable - Rehabilitatable (Includes Owner/Guardian Requested Euthanasia)	0	0	0	0	0
O Treatable - Manageable (Includes Owner/Guardian Requested Euthanasia)	0	0	0	0	0
P Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia)	3	7	0	0	10
<i>Euthanized animals without category assigned</i>	3	7	0	0	10
Q Total Euthanasia [M + N + O + P]	0	0	0	0	0
R Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)	3	7	0	0	10
S ADJUSTED TOTAL EUTHANASIA [Q minus R]	51	17	0	0	68
T SUBTOTAL OUTCOMES [I + J + K + L + S] Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)	0	0	0	0	0
U DIED OR LOST IN SHELTER/CARE	51	17	0	0	68
V TOTAL OUTCOMES [T + U] Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)	27	42	0	0	69
W ENDING SHELTER COUNT (30-Apr-2021)	94	58	0	0	85
Annual Live Release Rate Calculation in percentage: (I + J + K + L)/T	78	59	0	0	137
<i>Data Check: A + H</i>	78	59	0	0	137
<i>Data Check: V + W</i>					

Report Generated by ShelterBuddy Software

May 20, 2021

[Return to Regular Calendar](#)

Hamblen County Government
 Jail / Justice Center Project Expenditures
 As of April 30, 2021

Category of Costs	Description	Amount	Total Per Category
Moseley Architects	Phase I	\$ 117,800.00	
	Phase II	\$ 67,500.00	
	Design & Construction Planning Phase	\$ 758,400.00	
	Paid in FY2021		
	Design & Construction Planning Phase	\$ 440,000.01	
	Design & Construction Planning Phase	\$ 207,552.90	
	Design & Construction Planning Phase	\$ 51,290.00	\$ 1,642,542.91
BurWil Construction			
	Paid in FY2021		
	Project Management	\$ 35,197.96	
	Project Management	\$ 130,000.00	
	Project Management	\$ 65,000.00	
	Project Management	\$ 26,700.00	* \$ 256,897.96
Entegry Consulting			
	Paid in FY2021		
	Commissioning Services	\$ 2,196.00	
	Commissioning Services	\$ 1,098.00	* \$ 3,294.00
Property Acquisition			
	Norton Property	\$ 55,092.06	
	Johnson Property	\$ 151,116.65	
	Graves Property	\$ 27,167.96	
	Moody Property	\$ 36,709.87	
	Hodge Property	\$ 145,575.48	
	Stambaugh Property	\$ 220,566.35	
	Gibbons Property	\$ 155,601.70	
	425 Allison Street	\$ 63,408.00	
	Hale House	\$ 385,513.00	
	Wilder Property	\$ 5,000.00	
	Whitehead Property	\$ 5,000.00	
	Paid in FY2021		
	Hale House (remaining City Taxes due)	\$ 0.94	
	Whitehead Property	\$ 262,188.19	
	Wilder Property	\$ 347,794.44	
	Rescue Squad (relocating expenses)	\$ 75,000.00	\$ 1,935,734.64
Other Costs			
	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 109,649.17	
	Paid in FY2021		
	Storm Water Permit	\$ 1,000.00	
	Asbestos & Lead Inspections: 440 W. 3rd North Street	\$ 1,870.00	
	Inspection Fee to State of Tennessee - Fire Marshall	\$ 120,515.00	
	Demolition and Clearing of Property	\$ 44,577.00	
	Additional Surveying: Helen Ross McNabb	\$ 2,000.00	\$ 279,611.17
Total Expenditures on Jail / Justice Center Project			\$ 4,118,080.68

* These expenditures have been paid since the summary was previously presented.

REGULAR CALENDAR ITEMS

Motion by Jim Stepp, seconded by Thomas Doty to approve the regular calendar items with addition under 10.c. Public Services surplus mower for Cherokee Park.

5/20/2021 5:13:51 PM RollCall Systems, Inc.

5.b. Approval of Regular Calendar Items



VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	YES
Taylor Ward	YES	Chris Cutshaw	YES
Thomas Doty <small>Second</small>	YES	Jeff Akard	YES
Wayne NeSmit	YES	Jim Stepp <small>Motion</small>	YES
Mike Reed	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	YES
Howard Shiple	YES	Eileen Arnwine	YES

10	Vote Vote	Public Services Committee (Chairman Tim Goins) a. Surplus Items for Community Services Work Program b. Beer Permit Application Process
11	Vote	Justice Center/Jail Project Committee (Chairman Tim Horner) a. Property Purchase
12		Public Comments –General (Commission Chairman Howard Shipley)
13		Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Howard Shipley) a. May 2021 Budget Meetings- May 18, 25, and May 27, 2021 5:00 p.m. at the Courthouse Large Courtroom b. June 2021 Budget Meetings-June 1, June 3, June 8, and June 10, 2021 5:00 p.m. at the Courthouse Large Courtroom c. June 2021 Committee Meeting: Monday, June 14, 2021 5:30 p.m. at the Courthouse Large Courtroom d. June 2021 Commission Meeting: Thursday, June 24, 2021 5:00 p.m. at the Courthouse Large Courtroom
14		Adjournment (Commission Chairman Howard Shipley)

Thursday, May 20, 2021

CONSENT CALENDAR

Motion by Thomas Doty, seconded by Bobby Haun to approve the consent calendar.

5/20/2021 5:14:31 PM RollCall Systems, Inc.

6.a. Consent Calendar



VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	YES
Taylor Ward	YES	Chris Cutshaw	YES
Thomas Doty <small>Motion</small>	YES	Jeff Akard	YES
Wayne NeSmit	YES	Jim Stepp	YES
Mike Reed	YES	Bobby Haun <small>Second</small>	YES
Tim Goins	YES	Tim Horner	YES
Howard Shiple	YES	Eileen Arnwine	YES

Order #	Item	Placed From
1	Approval of the Previous Month’s County Commission Minutes – April 22, 2021 Approval of Justice Center/Jail Project Committee Minutes – April 15, 2021	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – April 2021	Finance Committee
4	Planning Commission Building Permit Log –April 2021	Finance Committee
5	County Attorney Invoices –April 2021	Finance Committee
6	Coroner’s Monthly Report – April 2021	Finance Committee
7	Budget Amendments i. Fund #101 Cherokee Park \$1,000 ii. Fund #101 Accounting and Budgeting \$848 iii. Fund #101 County Commission \$540 iv. Fund #101 General Administration Projects \$60 v. Fund #101 Other Facilities \$700 vi. Fund #101 Planning \$500 vii. Fund #101 Data Processing \$200 viii. Fund #101 Other Finance/Satellite Office \$600 ix. Fund #101 Circuit Court \$1,200 x. Fund #101 County Clerk’s Office \$2,600 xi. Fund #101 County Trustee’s Office \$750 xii. Fund #101 Chancery Court \$13 xiii. Fund #101 Jail \$4,025 xiv. Fund #101 Parks and Fair Boards \$1,464 xv. Fund #101 County Clerk’s Office \$4,836.76 xvi. Fund #101 Sheriff’s Department \$15,000 xvii. Fund #122 Drug Fund \$1,000	Finance Committee
8	Tennessee Comptroller of the Treasury-Approval for County to Issue Three-Year Interfund Capital Outlay Notes, Series 2021- Not to Exceed \$300,000	Finance Committee
9	HUD Point in Time Report from Simtech Solutions, Inc.	Public Services Committee
10	Morristown Hamblen Humane Society Monthly Animal Statistics Table	Public Services Committee
11	Justice Center/Jail Project Expenditures as of April 30, 2021	Justice Center/Jail Project Committee

Thursday, May 20, 2021

MONTHLY CHECKS

Motion by Randy DeBord, seconded by Thomas Doty to approve the April 2021 monthly checks submitted by the County Mayor's office.

5/20/2021 5:15:43 PM RollCall Systems, Inc.

8.a. Monthly Checks - April 2021



VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	Second YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

MONTHLY CHECKS

APRIL 2021

~~May 20, 2021~~

COMMISSION A. JVAL LISTING
 MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51100	191	Board And Committee Members Fees	2021-04-22	1010270641	MUS Fibernet	12.00
51100	305	Audit Services	2021-04-15	1010270609	TN, State of	25,018.00
51100	312	Contracts With Private Agencies	2021-04-29	1010270695	Smith, Jerry Allen	100.00
51100	599	Other Charges	2021-04-15	1010270581	Citizen Tribune	42.01
51100	County Commission				25,172.01
Total: 4						
51300	307	Communication	2021-04-08	1010270511	AT&T	90.00
51300	307	Communication	2021-04-15	1010270578	Century Link/Business Services	29.12
51300	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	297.30
51300	355	Travel	2021-04-08	1010270515	Brittain, William H	39.48
51300	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	276.17
51300	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank	71.55
51300	599	Other Charges	2021-04-15	1010270587	English Mountain Spring Water	15.00
51300	599	Other Charges	2021-04-15	1010270613	United States Postal Service	36.00
51300	599	Other Charges	2021-04-22	1010270637	M.A. T.S.	1,000.00
51300	599	Other Charges	2021-04-22	1010270645	Rix Copies	107.50
51300	599	Other Charges	2021-04-29	1010270700	Tucker, Robert	49.99
51300	County Mayor/Executive				2,012.11
Total: 11						
51500	331	Legal Services	2021-04-08	1010270556	Taylor Law Firm	432.63
51500	331	Legal Services	2021-04-22	1010270620	Capps & Byrd LLP	832.50
51500	County Attorney				1,265.13
Total: 2						
51500	307	Communication	2021-04-08	1010270511	AT&T	20.98
51500	307	Communication	2021-04-15	1010270578	Century Link/Business Services	1.46
51500	307	Communication	2021-04-22	1010270654	Tucker, Robert	21.74
51500	334	Maintenance Agreements	2021-04-22	1010270625	EasyVote Solutions LLC	2,500.00
51500	348	Postal Charges	2021-04-08	1010270563	United States Postal Service	250.00
51500	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	117.42
51500	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water	10.00
51500	435	Office Supplies	2021-04-29	1010270675	East TN Diamond	24.00
51500	719	Office Equipment	2021-04-29	1010270683	HomeTrust Bank	719.66
51500	Election Commission				3,665.26
Total: 9						
51600	307	Communication	2021-04-15	1010270578	Century Link/Business Services	0.73
51600	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	240.40
51600	709	Data Processing Equipment	2021-04-08	1010270516	Business Information Systems	1,613.55
51600	Register Of Deeds				1,854.68
Total: 3						
51720	307	Communication	2021-04-15	1010270578	Century Link/Business Services	3.82
51720	332	Legal Notices, Recording And Court Costs	2021-04-15	1010270581	Citizen Tribune	40.29
51720	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270702	Ultimate Shine 3 Minute Express Car Wash	15.00
51720	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	98.75

COMMISSION ANNUAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51720	425	Gasoline	2021-04-15	1010270592	Fuelman	76.51
51720	Planning				Total: 5 234.37
51750	331	Legal Services	2021-04-22	1010270620	Capps & Byrd LLP	22.50
51750	Codes Compliance				Total: 1 22.50
51810	307	Communication	2021-04-08	1010270511	AT&T	1,461.24
51810	307	Communication	2021-04-15	1010270572	AT&T	662.47
51810	334	Maintenance Agreements	2021-04-08	1010270541	Murrell Burglar Alarm Co Inc	78.00
51810	334	Maintenance Agreements	2021-04-15	1010270575	Bullzye Fire Extinguisher Co	102.00
51810	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270514	BlueTarp Financial, Inc.	32.23
51810	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270549	Sherwin Williams	334.53
51810	335	Maintenance And Repair Service - Buildings	2021-04-15	1010270610	Town & Country Lock & Key	56.10
51810	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270621	Carrot Top Industries	293.04
51810	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270635	Lowe's	251.82
51810	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270649	Southeast Landscape Supply	176.00
51810	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270666	BlueTarp Financial, Inc.	37.77
51810	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270672	City Electric Supply	89.72
51810	336	Maintenance And Repair Services - Equipment	2021-04-08	1010270544	NAPA Auto Parts Of Morristown	27.52
51810	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270544	NAPA Auto Parts Of Morristown	50.44
51810	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270702	Ultimate Shine 3 Minute Express Car Wash	60.00
51810	347	Pest Control	2021-04-15	1010270570	Adrian Hale Pest Control Inc	57.00
51810	399	Other Contracted Services	2021-04-15	1010270587	English Mountain Spring Water	38.00
51810	399	Other Contracted Services	2021-04-29	1010270676	Electrical Technology Recycling	119.70
51810	410	Custodial Supplies	2021-04-29	1010270703	Unifirst	153.60
51810	415	Electricity	2021-04-29	1010270687	Morristown Utilities	21,945.00
51810	425	Gasoline	2021-04-15	1010270592	Fuelman	357.00
51810	434	Natural Gas	2021-04-22	1010270617	Atmos Energy	2,196.87
51810	451	Uniforms	2021-04-29	1010270703	Unifirst	240.56
51810	717	Maintenance Equipment	2021-04-22	1010270635	Lowe's	230.30
51810	Other Facilities				Total: 24 29,050.91
51910	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	117.42
51910	435	Office Supplies	2021-04-08	1010270527	Gaylord Bros	98.86
51910	435	Office Supplies	2021-04-22	1010270623	Citizen Tribune	75.00
51910	435	Office Supplies	2021-04-29	1010270679	Gaylord Bros	12.05
51910	Preservation Of Records				Total: 4 303.33
52100	320	Dues And Memberships	2021-04-29	1010270683	HomeTrust Bank	219.00
52100	524	In Service/Staff Development	2021-04-22	1010270642	NASACT	295.00
52100	Accounting And Budgeting				Total: 2 514.00
52200	302	Advertising	2021-04-15	1010270581	Citizen Tribune	200.45

**COMMISSION A JVAL LISTING
MONTHLY CHECKS**

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52200	Purchasing				200.45
						Total: 1
52300	307	Communication	2021-04-15	1010270578	Century Link/Business Services	2.29
52300	337	Maintenance And Repair Services - Office Equipmer	2021-04-29	1010270683	HomeTrust Bank	32.97
52300	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270702	Ultimate Shine 3 Minute Express Car Wash	30.00
52300	425	Gasoline	2021-04-15	1010270592	Fuelman	211.07
52300	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water	45.50
52300	Property Assessor's Office				321.83
						Total: 5
52310	312	Contracts With Private Agencies	2021-04-15	1010270606	Tax Management Associates, Inc	9,625.00
52310	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	62.43
52310	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	187.93
52310	719	Office Equipment	2021-04-29	1010270678	Evans Office Supply Co	749.99
52310	Reappraisal Program				10,625.35
						Total: 4
52400	307	Communication	2021-04-15	1010270578	Century Link/Business Services	0.08
52400	307	Communication	2021-04-22	1010270623	Citizen Tribune	99.00
52400	348	Postal Charges	2021-04-15	1010270612	United States Postal Service	146.00
52400	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	117.42
52400	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water	8.00
52400	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank	630.48
52400	719	Office Equipment	2021-04-29	1010270683	HomeTrust Bank	1,211.39
52400	County Trustee's Office				2,212.37
						Total: 7
52500	307	Communication	2021-04-08	1010270511	AT&T	41.96
52500	307	Communication	2021-04-15	1010270578	Century Link/Business Services	8.02
52500	349	Printing, Stationery And Forms	2021-04-22	1010270623	Citizen Tribune	37.83
52500	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	124.23
52500	435	Office Supplies	2021-04-08	1010270529	Government Forms and Supplies LLC	554.00
52500	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water	28.00
52500	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	512.32
52500	435	Office Supplies	2021-04-29	1010270680	Government Forms and Supplies LLC	261.00
52500	435	Office Supplies	2021-04-29	1010270689	Petty, Penny	59.98
52500	County Clerk's Office				1,627.34
						Total: 9
52600	307	Communication	2021-04-08	1010270565	Verizon Wireless	30.45
52600	312	Contracts With Private Agencies	2021-04-22	1010270641	MUS Fibernet	311.90
52600	312	Contracts With Private Agencies	2021-04-22	1010270654	Tucker, Robert	60.00
52600	317	Data Processing Services	2021-04-22	1010270641	MUS Fibernet	701.75
52600	317	Data Processing Services	2021-04-29	1010270700	Tucker, Robert	79.99
52600	709	Data Processing Equipment	2021-04-08	1010270551	SOS Computers, LLC	3,115.98
52600	709	Data Processing Equipment	2021-04-22	1010270622	CDW Government, Inc	674.15
52600	709	Data Processing Equipment	2021-04-22	1010270647	SOS Computers, LLC	1,260.68

COMMISSION A JOURNAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52600	709	Data Processing Equipment	2021-04-29	1010270669	CDW Government, Inc	291.09
52600	709	Data Processing Equipment	2021-04-29	1010270683	Home Trust Bank	34.94
52600	Data Processing				6,560.93
					Total:	10
52900	307	Communication	2021-04-08	1010270511	AT&T	860.21
52900	307	Communication	2021-04-15	1010270578	Century Link/Business Services	2.09
52900	317	Data Processing Services	2021-04-08	1010270542	MUS Fibernet	124.65
52900	330	Operating Lease Payments	2021-04-08	1010270548	Sawyer, Mark	2,297.03
52900	330	Operating Lease Payments	2021-04-29	1010270693	Sawyer, Mark	2,100.00
52900	335	Maintenance And Repair Service - Buildings	2021-04-15	1010270589	Fish Window Cleaning	27.00
52900	351	Rentals	2021-04-08	1010270518	Centriworks, a Thermocopy Company	81.18
52900	351	Rentals	2021-04-08	1010270546	Quality Waste	25.00
52900	415	Electricity	2021-04-15	1010270599	Morristown Utilities	652.00
52900	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water	23.00
52900	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	488.53
52900	Other Finance				6,680.69
					Total:	11
53100	307	Communication	2021-04-08	1010270511	AT&T	238.97
53100	307	Communication	2021-04-15	1010270578	Century Link/Business Services	13.25
53100	320	Dues And Memberships	2021-04-08	1010270522	East TN Court Clerks Association	205.00
53100	349	Printing, Stationery And Forms	2021-04-15	1010270603	Shred-It	20.34
53100	349	Printing, Stationery And Forms	2021-04-22	1010270643	R Chatfield Co, Inc	274.00
53100	349	Printing, Stationery And Forms	2021-04-29	1010270691	R Chatfield Co, Inc	2,210.00
53100	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	535.19
53100	399	Other Contracted Services	2021-04-22	1010270619	Burgin, Larry M.	819.00
53100	399	Other Contracted Services	2021-04-29	1010270668	Burgin, Larry M.	120.00
53100	435	Office Supplies	2021-04-08	1010270513	Big M Janitorial	188.00
53100	435	Office Supplies	2021-04-29	1010270667	Broadway Sound	341.50
53100	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	1,471.64
53100	435	Office Supplies	2021-04-29	1010270683	Home Trust Bank	330.06
53100	719	Office Equipment	2021-04-29	1010270683	Home Trust Bank	2,294.79
53100	Circuit Court				9,061.74
					Total:	14
53300	307	Communication	2021-04-08	1010270511	AT&T	20.98
53300	307	Communication	2021-04-15	1010270578	Century Link/Business Services	3.49
53300	320	Dues And Memberships	2021-04-15	1010270607	TN Bar Association	295.00
53300	320	Dues And Memberships	2021-04-22	1010270624	Collins, Wayne Douglas	409.16
53300	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	57.97
53300	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water	38.00
53300	435	Office Supplies	2021-04-29	1010270683	Home Trust Bank	135.77
53300	General Sessions Court				960.37
					Total:	7
53330	307	Communication	2021-04-08	1010270511	AT&T	20.98

COMMISSION A. JVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53330	322	Evaluation And Testing	2021-04-22	1010270632	Intrinsic Interventions Inc.	400.00
53330	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	117.42
53330	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	191.85
53330	499	Other Supplies And Materials	2021-04-29	1010270678	Evans Office Supply Co	599.00
53330	Drug Court				1,329.25
53400	307	Communication	2021-04-08	1010270511	AT&T	20.98
53400	307	Communication	2021-04-15	1010270578	Century Link/Business Services	6.22
53400	320	Dues And Memberships	2021-04-08	1010270522	East TN Court Clerks Association	285.00
53400	334	Maintenance Agreements	2021-04-15	1010270604	Sturgis Web Services	1,050.00
53400	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	147.75
53400	355	Travel	2021-04-15	1010270597	Jones-Terry, Katherine E	121.97
53400	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water	18.00
53400	435	Office Supplies	2021-04-15	1010270602	Schwaab Inc	38.24
53400	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	183.38
53400	Chancery Court				1,871.54
53500	307	Communication	2021-04-15	1010270578	Century Link/Business Services	3.89
53500	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	117.42
53500	422	Food Supplies	2021-04-15	1010270587	English Mountain Spring Water	15.00
53500	425	Gasoline	2021-04-15	1010270592	Fuelman	107.65
53500	524	In Service/Staff Development	2021-04-08	1010270528	Giles, Todd E	150.00
53500	Juvenile Court				393.96
53920	451	Uniforms	2021-04-15	1010270593	Gall's Inc	950.00
53920	524	In Service/Staff Development	2021-04-15	1010270595	Hilbilly's Cabin Restaurant	950.00
53920	716	Law Enforcement Equipment	2021-04-22	1010270651	Southern Police Equipment Co. Inc.	483.99
53920	Courtroom Security				2,383.99
53930	317	Data Processing Services	2021-04-29	1010270694	Slamdot Inc.	726.00
53930	317	Data Processing Services	2021-04-29	1010270696	Social Solutions Global, Inc.	10,534.00
53930	Victim Assistance Program				11,260.00
54110	307	Communication	2021-04-08	1010270511	AT&T	226.67
54110	307	Communication	2021-04-08	1010270565	Verizon Wireless	1,950.26
54110	307	Communication	2021-04-15	1010270578	Century Link/Business Services	57.03
54110	307	Communication	2021-04-15	1010270614	Verizon Wireless	1,823.48
54110	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270521	Drinnon, Kenny	834.30
54110	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270564	Valvoline, Inc.	303.05
54110	338	Maintenance And Repair Services - Vehicles	2021-04-22	1010270653	Synergy Auto Wash	98.20
54110	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270659	Action Auto Glass, LLC	338.00
54110	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270697	Sonny's Auto Repair	7,344.97
54110	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270702	Ultimate Shine 3 Minute Express Car Wash	410.00

COMMISSION A. JVAL LISTING
 MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54110	348	Postal Charges	2021-04-15	1010270588	Federal Express	26.57
54110	348	Postal Charges	2021-04-22	1010270626	Federal Express	11.70
54110	349	Printing, Stationery And Forms	2021-04-29	1010270686	Law Enforcement Systems, Inc	108.00
54110	351	Rentals	2021-04-08	1010270554	T.E.G. Enterprises	65.00
54110	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	173.21
54110	399	Other Contracted Services	2021-04-08	1010270561	Transunion Risk & Alternative	75.00
54110	399	Other Contracted Services	2021-04-22	1010270640	Murrell Burglar Alarm Co Inc	29.00
54110	425	Gasoline	2021-04-15	1010270591	Fuelman	10,240.87
54110	431	Law Enforcement Supplies	2021-04-29	1010270683	HomeTrust Bank	394.79
54110	433	Lubricants	2021-04-08	1010270564	Valvoline, Inc.	264.69
54110	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	276.91
54110	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank	875.90
54110	450	Tires And Tubes	2021-04-08	1010270547	S&S Wholesale Tire	115.35
54110	450	Tires And Tubes	2021-04-29	1010270690	Porter's Tire Store	333.85
54110	499	Other Supplies And Materials	2021-04-08	1010270534	Inventory Trading Company	222.00
54110	524	In Service/Staff Development	2021-04-29	1010270699	TN Sheriffs' Association, Inc	100.00
54110	599	Other Charges	2021-04-15	1010270587	English Mountain Spring Water	20.00
54110	599	Other Charges	2021-04-15	1010270603	Shred-It	20.34
54110	599	Other Charges	2021-04-29	1010270681	Hamblen County Boat Dock, Inc	100.00
54110	599	Other Charges	2021-04-29	1010270683	HomeTrust Bank	29.99
54110	Sheriff's Department				26,869.13
54210	334	Maintenance Agreements	2021-04-22	1010270648	South Western Comm, Inc	4,780.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270514	BlueTarp Financial, Inc.	114.68
54210	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270524	Fastenal Company	44.64
54210	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270554	T.E.G. Enterprises	170.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270560	TMS - Marlin	79.90
54210	335	Maintenance And Repair Service - Buildings	2021-04-15	1010270610	Town & Country Lock & Key	5.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270635	Lowe's	253.33
54210	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270644	Relief Septic Repair & Service Inc.	1,700.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270646	Sherwin Williams	233.18
54210	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270657	Waddell, Bill	350.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270664	Ash, Sandra P.	360.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270666	BlueTarp Financial, Inc.	406.85
54210	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270709	Wholesale Supply Group	140.00
54210	336	Maintenance And Repair Services - Equipment	2021-04-29	1010270706	Valley Proteins, Inc	225.00
54210	340	Medical And Dental Services	2021-04-08	1010270540	Morristown-Hamblen Hospital	5,987.80
54210	340	Medical And Dental Services	2021-04-15	1010270598	Mobile Images Acquisition LLC	1,555.00
54210	340	Medical And Dental Services	2021-04-22	1010270616	American Esoteric Laboratories	439.80
54210	340	Medical And Dental Services	2021-04-22	1010270627	Hamblen Anesthesia	1,237.50
54210	340	Medical And Dental Services	2021-04-22	1010270639	Morristown-Hamblen Hospital	270.50
54210	340	Medical And Dental Services	2021-04-22	1010270650	Southern Health Partners	44,006.86
54210	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	147.75

COMMISSION A. JVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54210	410	Custodial Supplies	2021-04-08	1010270546	Quality Waste	235.00
54210	410	Custodial Supplies	2021-04-15	1010270580	Chem Clean Systems LLC	1,903.76
54210	410	Custodial Supplies	2021-04-29	1010270684	Kelsan Inc	2,840.54
54210	422	Food Supplies	2021-04-08	1010270562	Trinity Services Group, Inc.	24,545.42
54210	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	1,089.97
54210	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank	363.24
54210	451	Uniforms	2021-04-15	1010270605	Summit Uniform Solutions, Inc.	545.87
54210	451	Uniforms	2021-04-29	1010270677	Elliott Boots	100.00
54210	599	Other Charges	2021-04-15	1010270603	Shred-It	27.12
54210	710	Food Service Equipment	2021-04-08	1010270519	Crest Foodservice Equipment Co	799.46
54210	716	Law Enforcement Equipment	2021-04-08	1010270517	Cartwright Communication Inc	397.80
54210	716	Law Enforcement Equipment	2021-04-22	1010270638	Med Express, Inc	2,336.40
54210	790	Other Equipment	2021-04-22	1010270635	Lowe's	304.72
54210	Jail				97,997.09
						Total: 34
54250	307	Communication	2021-04-08	1010270565	Verizon Wireless	81.80
54250	307	Communication	2021-04-15	1010270578	Century Link/Business Services	6.64
54250	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270544	NAPA Auto Parts Of Morristown	23.93
54250	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270690	Porter's Tire Store	15.95
54250	425	Gasoline	2021-04-15	1010270592	Fuelman	182.81
54250	Work Release Program				311.13
						Total: 5
54310	316	Contributions	2021-04-29	1010270710	East Hamblen County VFD	27,500.00
54310	316	Contributions	2021-04-29	1010270716	North Hamblen County VFD	27,500.00
54310	316	Contributions	2021-04-29	1010270718	South Hamblen County VFD	27,500.00
54310	316	Contributions	2021-04-29	1010270719	West Hamblen County VFD	27,500.00
54310	Fire Prevention And Control				110,000.00
						Total: 4
54410	307	Communication	2021-04-29	1010270665	Bell, Chris E	56.00
54410	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270523	Express Lane Oil	51.60
54410	425	Gasoline	2021-04-15	1010270592	Fuelman	308.19
54410	425	Gasoline	2021-04-22	1010270618	Bell, Chris E	6.55
54410	599	Other Charges	2021-04-08	1010270533	ICP Medical, LLC	644.73
54410	599	Other Charges	2021-04-08	1010270565	Verizon Wireless	34.00
54410	599	Other Charges	2021-04-15	1010270590	Food City	8.97
54410	599	Other Charges	2021-04-29	1010270658	Access Unlimited	35.00
54410	599	Other Charges	2021-04-29	1010270683	HomeTrust Bank	26.98
54410	Civil Defense				1,172.02
						Total: 9
54490	316	Contributions	2021-04-08	1010270531	Hamblen County E.C.D. / 911	46,272.25
54490	Other Emergency Management				46,272.25
						Total: 1
54610	307	Communication	2021-04-08	1010270525	Field2Base, Inc.	230.00

COMMISSION A. JVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54610	307	Communication	2021-04-08	1010270565	Verizon Wireless	170.00
54610	312	Contracts With Private Agencies	2021-04-08	1010270512	Axis Forensic Toxicology, Inc.	353.00
54610	312	Contracts With Private Agencies	2021-04-08	1010270536	Knox County Medical Examiner	11,100.00
54610	312	Contracts With Private Agencies	2021-04-08	1010270552	Stetzer Funeral Home	250.00
54610	312	Contracts With Private Agencies	2021-04-08	1010270567	Westside Chapel Funeral Home	1,090.00
54610	312	Contracts With Private Agencies	2021-04-15	1010270573	Axis Forensic Toxicology, Inc.	353.00
54610	312	Contracts With Private Agencies	2021-04-15	1010270596	Horn, Lindsey E	30.00
54610	399	Other Contracted Services	2021-04-08	1010270520	Davis, Eddle	750.00
54610	399	Other Contracted Services	2021-04-08	1010270528	Giles, Todd E	240.00
54610	399	Other Contracted Services	2021-04-08	1010270532	Holt, Jeffrey E.	320.00
54610	399	Other Contracted Services	2021-04-08	1010270545	Peoples, Jimmy W	400.00
54610	399	Other Contracted Services	2021-04-08	1010270557	Thompson, Claude, JR	640.00
54610	399	Other Contracted Services	2021-04-08	1010270558	Thompson, Tom C, MD	2,083.33
54610	County Coroner/Medical Examiner				18,009.33
54900	790	Other Equipment	2021-04-29	1010270683	Home Trust Bank	889.82
54900	Other Public Safety				889.82
55110	309	Contracts With Government Agencies	2021-04-08	1010270511	AT&T	574.82
55110	309	Contracts With Government Agencies	2021-04-08	1010270559	TMA Services, LLC	1,500.00
55110	309	Contracts With Government Agencies	2021-04-15	1010270576	Canon Solutions America, Inc	17.56
55110	309	Contracts With Government Agencies	2021-04-15	1010270578	Century Link/Business Services	63.91
55110	309	Contracts With Government Agencies	2021-04-15	1010270586	English Mountain Coffee	84.00
55110	309	Contracts With Government Agencies	2021-04-22	1010270617	Atmos Energy	114.72
55110	309	Contracts With Government Agencies	2021-04-29	1010270675	East TN Diamond	153.00
55110	309	Contracts With Government Agencies	2021-04-29	1010270687	Morristown Utilities	1,149.00
55110	309	Contracts With Government Agencies	2021-04-29	1010270708	Walmart Community BRC	242.73
55110	355	Travel	2021-04-08	1010270509	Aguilar, Caroline M	9.40
55110	355	Travel	2021-04-08	1010270510	Alvarez, Yulma Citlaly Castro	9.40
55110	355	Travel	2021-04-08	1010270526	Garcia, Beatriz R	9.40
55110	355	Travel	2021-04-08	1010270538	Mendez, Denise	9.40
55110	355	Travel	2021-04-08	1010270539	Miller, Myra G.	9.40
55110	355	Travel	2021-04-08	1010270543	Myers, Sharon	9.40
55110	355	Travel	2021-04-08	1010270550	Smith, Kim	9.40
55110	355	Travel	2021-04-08	1010270553	Stilwell, Irma	35.72
55110	355	Travel	2021-04-08	1010270566	West, Brodie T	31.02
55110	355	Travel	2021-04-08	1010270568	Wolfe, Sarah Jane	13.16
55110	499	Other Supplies And Materials	2021-04-15	1010270581	Citizen Tribune	475.00
55110	Local Health Center				4,520.44
55120	307	Communication	2021-04-08	1010270565	Verizon Wireless	142.49
55120	312	Contracts With Private Agencies	2021-04-29	1010270714	Morristown-Hambleen Humane Soc	20,000.00
55120	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270544	NAPA Auto Parts Of Morristown	9.38
55120	Local Health Center				20,009.87

COMMISSION A JVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55120	425	Gasoline	2021-04-15	1010270592	Fuelman	422.31
55120	499	Other Supplies And Materials	2021-04-15	1010270569	Acme Printing Company, Inc	98.00
55120	499	Other Supplies And Materials	2021-04-29	1010270683	HomeTrust Bank	77.99
55120	790	Other Equipment	2021-04-15	1010270611	United Parcel Service	13.82
55120	790	Other Equipment	2021-04-22	1010270635	Lowe's	52.22
55120	Rabies And Animal Control				20,816.21
55170	316	Contributions	2021-04-22	1010270630	Helen Ross McNabb Center	1,800.00
55170	Alcohol And Drug Programs				1,800.00
55590	316	Contributions	2021-04-22	1010270630	Helen Ross McNabb Center	510.00
55590	316	Contributions	2021-04-29	1010270713	Morristown-Hamblen Childcare	12,500.00
55590	Other Local Welfare Services				13,010.00
56100	316	Contributions	2021-04-29	1010270717	Senior Citizens Center	5,800.00
56100	Adult Activities				5,800.00
56500	316	Contributions	2021-04-29	1010270715	Morristown-Hamblen Library	73,375.00
56500	Libraries				73,375.00
56700	307	Communication	2021-04-08	1010270542	MUS Fibernet	134.22
56700	336	Maintenance And Repair Services - Equipment	2021-04-08	1010270537	Lane Sales Power Equipment	90.80
56700	336	Maintenance And Repair Services - Equipment	2021-04-29	1010270707	Vortex USA Inc.	1,132.18
56700	410	Custodial Supplies	2021-04-08	1010270546	Quality Waste	235.00
56700	412	Diesel Fuel	2021-04-15	1010270615	Voyager Fleet Systems Inc	141.87
56700	415	Electricity	2021-04-15	1010270571	Appalachian Electric Co-Op	22.71
56700	415	Electricity	2021-04-15	1010270599	Morristown Utilities	4,435.00
56700	425	Gasoline	2021-04-15	1010270615	Voyager Fleet Systems Inc	185.72
56700	451	Uniforms	2021-04-15	1010270574	BK Graphics	201.54
56700	454	Water And Sewer	2021-04-15	1010270599	Morristown Utilities	1,760.00
56700	499	Other Supplies And Materials	2021-04-22	1010270634	Lowe's	302.54
56700	599	Other Charges	2021-04-15	1010270587	English Mountain Spring Water	21.00
56700	791	Other Construction	2021-04-22	1010270656	Vulcan Materials Company	1,797.15
56700	Parks And Fair Boards				10,459.73
56900	309	Contracts With Government Agencies	2021-04-08	1010270535	Keep M'town Hamblen Beautiful	112.50
56900	309	Contracts With Government Agencies	2021-04-15	1010270594	Hamblen County-Morristown Solid Waste	3,103.77
56900	316	Contributions	2021-04-29	1010270712	Morristown Parks & Recreation	150,000.00
56900	Other Social, Cultural And Recreational				153,216.27
57100	140	Salary Supplements	2021-04-22	1010270655	University Of TN Extension	40,390.05
57100	307	Communication	2021-04-15	1010270578	Century Link/Business Services	7.19
57100	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	169.71

**COMMISSION A. JVAL LISTING
MONTHLY CHECKS**

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
57100	Agricultural Extension Service				40,566.95
					Total:	3
57600	399	Other Contracted Services	2021-04-29	1010270700	Tucker, Robert	49.99
57800	429	Instructional Supplies And Materials	2021-04-29	1010270683	HomeTrust Bank	45.96
57800	Storm Water Management				95.95
					Total:	2
58110	316	Contributions	2021-04-29	1010270711	Morristown Area Chamber Of Commerce	11,250.00
58110	Tourism				11,250.00
					Total:	1
58300	307	Communication	2021-04-15	1010270578	Century Link/Business Services	3.04
58300	Veterans' Services				3.04
					Total:	1
58600	202	Handling Charges & Administrative Costs	2021-04-08	1010270555	TASC - Client Invoices	195.00
58600	299	Other Fringe Benefits	2021-04-22	1010270628	Hamblen Co Dept Of Education	137.50
58600	515	Liability Claims	2021-04-22	1010270633	Leitner, Williams, Dooley & Napolitan, PLLC	70.00
58600	515	Liability Claims	2021-04-22	1010270636	LSG (US) LLC	27.79
58600	515	Liability Claims	2021-04-22	1010270652	Sittes & Harbison, PLLC	1,361.71
58600	Employee Benefits				1,792.00
					Total:	5
58802	399	Other Contracted Services	2021-04-29	1010270685	KnowBe4 Inc.	4,067.82
58802	708	Communication Equipment	2021-04-15	1010270585	DK Hardware Supply LLC	27,435.96
58802	735	Health Equipemnt (COVID)	2021-04-15	1010270601	North Eastern Industries Inc.	8,925.00
58802	COVID-19 Grant #2				40,428.78
					Total:	3
58900	399	Other Contracted Services	2021-04-29	1010270673	City of Morristown	580.98
58900	Miscellaneous				580.98
					Total:	1
91110	707	Building Improvements	2021-04-15	1010270584	Cumberland Glass Company LLC	1,625.00
91110	712	Heating And Air Conditioning Equipment	2021-04-22	1010270631	Interstate Mechanical Service, LLC	5,159.64
91110	General Administration Projects				6,784.64
					Total:	2
91140	718	Motor Vehicles	2021-04-29	1010270682	Hamblen County Clerk	17.50
91140	790	Other Equipment	2021-04-15	1010270583	Craig's Firearm Supply	219.96
91140	Public Health And Welfare Projects				237.46
					Total:	2
Total of checks for General Fund #(101)						805,842.33

**COMMISSION A JVAL LISTING
MONTHLY CHECKS**

Page: 021
Date: 10:07:05AM
Time: 10:07:05AM

Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	299	Other Fringe Benefits	2021-04-22	1160024311	Hamblen Co Dept Of Education	37.50
55710	302	Advertising	2021-04-15	1160024305	Citizen Tribune	461.00
55710	336	Maintenance And Repair Services - Equipment	2021-04-08	1160024299	DPF Solutions	500.00
55710	336	Maintenance And Repair Services - Equipment	2021-04-08	1160024302	NAPA Auto Parts Of Morristown	1,828.20
55710	336	Maintenance And Repair Services - Equipment	2021-04-15	1160024309	Triad Freightliner	2,654.99
55710	336	Maintenance And Repair Services - Equipment	2021-04-22	1160024313	Premier Truck Group	3,379.10
55710	336	Maintenance And Repair Services - Equipment	2021-04-29	1160024320	Overhead Door Co Of Knoxville	588.97
55710	336	Maintenance And Repair Services - Equipment	2021-04-29	1160024323	Worldwide Equipment, Inc.	2,013.86
55710	359	Disposal Fees	2021-04-08	1160024301	Hamblen County-Morristown Solid Waste	82,480.26
55710	412	Diesel Fuel	2021-04-15	1160024307	Fuelman	13,152.74
55710	425	Gasoline	2021-04-15	1160024307	Fuelman	454.60
55710	433	Lubricants	2021-04-15	1160024310	Universal Total Lubricants, Inc.	1,567.94
55710	451	Uniforms	2021-04-15	1160024304	Cintas Corp., Loc. 207	570.11
55710	499	Other Supplies And Materials	2021-04-15	1160024304	Cintas Corp., Loc. 207	269.98
55710	499	Other Supplies And Materials	2021-04-15	1160024306	Elliott Boots	100.00
55710	499	Other Supplies And Materials	2021-04-22	1160024312	Lawson, George A	170.95
55710	499	Other Supplies And Materials	2021-04-29	1160024317	Big M Janitorial	1,022.90
55710	Sanitation Management				111,253.10
Total:						17

Total of checks for Solid Waste/Sanitation Fund #(116)

111,253.10

COMMISSION A JVAL LISTING
 MONTHLY CHECKS

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	302	Advertising	2021-04-15	1313043456	Citizen Tribune	412.34
61000	307	Communication	2021-04-08	1313043442	AT&T	142.45
61000	307	Communication	2021-04-08	1313043449	Verizon Wireless	149.08
61000	307	Communication	2021-04-29	1313043478	Comcast Cable	76.95
61000	317	Data Processing Services	2021-04-22	1313043468	CDC Holdings	135.00
61000	331	Legal Services	2021-04-22	1313043467	Capps & Byrd LLP	158.40
61000	415	Electricity	2021-04-22	1313043469	Holston Electric Cooperative	665.91
61000	415	Electricity	2021-04-29	1313043482	Morristown Utilities	2,019.00
61000	442	Propane Gas	2021-04-15	1313043451	Amerigas Propane LP	356.60
61000	454	Water and Sewer	2021-04-29	1313043482	Morristown Utilities	76.00
61000	599	Other Charges	2021-04-15	1313043450	Able Exterminators, Inc	85.00
61000	599	Other Charges	2021-04-15	1313043455	Cintas Corp., Loc. 207	255.99
61000	599	Other Charges	2021-04-15	1313043462	Smoky Mountain Farmers Co-Op	379.99
61000	599	Other Charges	2021-04-22	1313043470	Lowe's	813.55
61000	599	Other Charges	2021-04-29	1313043481	Kennedy, Thomas A.	112.30
61000	Administration				5,838.56
.....						
Total:						15
62000	404	Asphalt - Hot Mix	2021-04-08	1313043443	Duracap Asphalt Paving Co, Inc	624.97
62000	404	Asphalt - Hot Mix	2021-04-15	1313043452	Blalock & Sons Inc	11,429.15
62000	404	Asphalt - Hot Mix	2021-04-22	1313043471	Newport Paving & Ready Mix	988.81
62000	408	Concrete	2021-04-29	1313043479	Concrete Materials Inc / Apac	564.00
62000	409	Crushed Stone	2021-04-15	1313043466	Vulcan Materials Company	5,086.16
62000	409	Crushed Stone	2021-04-29	1313043479	Concrete Materials Inc / Apac	1,786.40
62000	451	Uniforms	2021-04-15	1313043455	Cintas Corp., Loc. 207	545.03
62000	Highway And Bridge Maintenance				21,024.52
.....						
Total:						7
63100	412	Diesel Fuel	2021-04-08	1313043448	Pioneer Petroleum	1,023.20
63100	412	Diesel Fuel	2021-04-15	1313043457	Fuelman	2,937.50
63100	416	Equipment Parts - Heavy	2021-04-08	1313043446	Heavy Machines Inc	935.70
63100	416	Equipment Parts - Heavy	2021-04-15	1313043453	Blazier's Trucks Trailers & Mo	5,795.00
63100	416	Equipment Parts - Heavy	2021-04-15	1313043459	Interstate Tractor	360.22
63100	416	Equipment Parts - Heavy	2021-04-15	1313043460	NAPA Auto Parts Of Morristown	2,125.09
63100	416	Equipment Parts - Heavy	2021-04-15	1313043463	Stowers Machinery Corporation	4,494.17
63100	416	Equipment Parts - Heavy	2021-04-29	1313043485	Turner Industrial Supply, Inc.	702.55
63100	424	Garage Supplies	2021-04-22	1313043472	Safety-Kleen Systems, Inc	383.47
63100	425	Gasoline	2021-04-15	1313043457	Fuelman	2,587.26
63100	433	Lubricants	2021-04-15	1313043465	Universal Total Lubricants, Inc.	6,859.80
63100	450	Tires And Tubes	2021-04-08	1313043444	Goforth Tire & Auto, Inc	361.40
63100	499	Other Supplies And Materials	2021-04-08	1313043447	Lane Sales Power Equipment	192.62
63100	Operation And Maintenance Of Equipment				28,757.98
.....						
Total:						13

Total of checks for Highway/Public Works Fund (#131)

55,621.06

FY HOMELAND SECURITYGRANT

Motion by Randy DeBord, seconded by Tim Goins to approve the
Homeland Security Grant Application in the amount of \$21,525.00

5/20/2021 5:16:06 PM RollCall Systems, Inc.

B.b. FY21 Homeland Security Grant



VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



Morristown-Hamblen Emergency Management Agency
Hamblen County Courthouse
511 West Second North Street
Morristown, Tennessee 37814
(423) 581-6225
cbell@co.hamblen.tn.us

MEMORANDUM

TO: Anne Bryant-Hurst, Finance Director
FROM: Chris Bell
DATE: 15 April 2021
RE: FY21 Homeland Security Grant
CC: All Commissioners

The EMA office has received the application for the contract for the FY21 Homeland Security Grant through the District II Office of Homeland Security. This grant, like those in the past, is a federally funded, 100% grant with no match required. My office is applying for this grant in the amount of \$21,525.00.

In accordance with the grant contract, my office intends to comply with the terms and limitations of the Initial Strategy Implementation Plan (ISIP) and the federally mandated priority area funding requirements.

The scope of this grant will provide necessary equipment / upgrades for the various Emergency Departments which is state mandated.

All agencies / departments that will be receiving equipment purchased from this grant have submitted documentation stating their compliance with the National Incident Management System (NIMS), which is a requirement for receipt of homeland security grant funding.

I respectfully request that approval be given to fill out the application for the FY21 Grant.

I will contact Administrative Assistant Trish Bowman to have this item placed on the May Commission agenda.

As always, I will be available to answer any questions that you or the other Commissioners may have.

Thank you.

May 20, 2021

BID TABULATION -COMPUTERS

Motion by Randy DeBord , seconded by Chris Cutshaw to accept recommendation to award bid American Barcode and RFID for the Rugged Notebook computers for HCSO (2021-08) for \$1458.90 per unit.

5/20/2021 5:16:29 PM RollCall Systems, Inc.



8.c. Bid Tabulation

Rugged Notebook Computer for HCSO (2021-08)

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw	Second	YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

May 20, 2021

Hamblen County, Tennessee Bid Tabulation

Rugged Notebook Computers for HCSO 2021-08

Citizen Tribune Newspaper - Public Notice
 Citizen Tribune Newspaper (online) - Public Notice
 Hamblen County Government Website
 E-mailed 13 Approved Vendors

Bid Name: Rugged Notebook Computers for HCSO 2021-08

Department: Sheriff's Department

Date Bids Opened: 4/26/2021

Co. Commission Review: 5/20/2021

Bid Advertisement:

Vendor Name and Location:	9 to 5 Computer Jax Beach, FL	American Barcode & RFID Phoenix, AZ	Davenport Group Lewisburg, TN	GovConnection Merrimack, NH	Hypertec USA Tempe, AZ	Howard Technologies Laurel, MS	PCN Strategies Washington, DC
Make/Model Being Quoted:	Durabook S14	Getac S410G4	Dell Latitude 5420	Dell Latitude 5420	Dell Latitude 5420	Dell Latitude 5420	Panasonic Toughbook FZ-55
Cost Per Notebook:	\$1,596.00	\$1,449.00	\$1,678.00	\$1,873.50	\$2,209.26	\$1,949.00	\$2,805.32
Delivery Cost:	\$0.00	\$9.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total per Notebook:	\$1,596.00	\$1,458.90	\$1,678.00	\$1,873.50	\$2,209.26	\$1,949.00	\$2,805.32
Warranty:	3-Year Limited	3-Year Limited	3-Year Mail In Service	1-Year Limited Hardware	3-Year Limited	3-Year Limited	3-Year Protection Plus Warranty
Delivery Time in Days:	30	45	42	14	30	2-4 Weeks	28-42 Days
Exceptions Taken:	None	Yes	None	None	None	None	Yes

Vendor Name and Location:	Prologic ITS Acworth, GA	Racers Tech Beloit, KS	Staples Deerfield Beach, FL	Sunflower Lab Hilliard, OH	SYNC Info Svcs Mechanicsville, VA	SOS Computers/ Tech Express Kingston, TN
Make/Model Being Quoted:	Panasonic Toughbook 55	Durabook S4E1A20AABXE	Dell Latitude 5420	Dell CTO	Dell Latitude 5420	Dell Latitude 5420
Cost Per Notebook:	\$1,830.10	\$1,582.00	\$1,537.87	\$2,353.39	\$2,048.65	\$1,673.65
Delivery Cost:	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	\$0.00
Grand Total per Notebook:	\$1,830.10	\$1,582.00	\$1,537.87	\$2,353.39	\$2,498.65	\$1,673.65
Warranty:	3-Year	3-Year Standard	1-Year Hardware	3-Year Hardware	3-Year Limited	3-Year Limited
Delivery Time in Days:	45	30	Mid-June	30	5	30
Exceptions Taken:	None	Yes	None	None	None	None

Recommendation from HCSO for Award → American Barcode & RFID - 1) Lowest bidder, 2) Meets all specifications

7 Notebooks to be purchased with Grant Funds = \$10,212.30

BID TABULATION-HVAC

Motion by Randy DeBord, seconded by Bobby Haun to accept recommendation to award bid to Nies Mechanical for 3 HVAC Units for Courthouse (2021-09) for \$17,745.

5/20/2021 5:16:52 PM RollCall Systems, Inc.



8.d. Bid Tabulation

HVAC Units for Hamblen County Courthouse (2021-10)

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun	Second	YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

May 20, 2021

Hamblen County, Tennessee Bid Tabulation

Bid Name: HVAC Units for Courthouse (#2021-09)	Citizen Tribune Newspaper
Department: Maintenance Department	Citizen Tribune Newspaper (online)
Date Bids Opened: 4/26/21 @ 3:00pm	Hamblen County Government Website
Co. Commission Review: 5/20/2021	Emailed 12 Approved Vendors

Item Specification: 3 Units of 3-Ton, 3-Phase Air Conditioning Units including removal of existing equipment and installation new units

Vendors Bidding	Model Being Proposed	Total Cost <small>(including removal of existing units & installation of new units)</small>	Delivery Time	Response Time to Service Calls	Warranty Included	Exceptions Taken
Nies Mechanical Morristown, TN	York TCG36B31S, CM36BBCA1, TM9E080B1Z3P1Z	\$ 17,745.00	8 Days	4 Hours	1-Year Parts & Labor; 5-Year Manufacturer's Compressor	None
Interstate Mechanical Knoxville, TN	TCD36B325, TM9Y080B12MP11, CM25BBCA1	\$ 27,300.00	45 Days	24 Hours	1-Year Parts & Labor; 5-Year Manufacturer's Compressor	None
Ricker Electric Morristown, TN	York	\$ 25,335.00	5 Days	Same Day	2-Year Labor, 10-Year Parts, 10-Year Compressor	None
HVAC Inc Bristol, TN	York TCG36B31S	\$ 31,125.00	7 Days	4 Hours	1-Year Parts; 5-Years Compressor; 5-Years Furnace Parts; 10-Years Heat Exchanger	Yes

Recommendation from Terry Myers for Award:	Nies Mechanical - A) Lowest bid received; B) Meets all specifications requested
---	--

BID TABULATION – ZERO -TURN MOWER

Motion by Randy DeBord, seconded by Tim Goins to accept recommendation to award bid to Outdoor Power Plus for the New, Commercial Grade, Zero-Turn Mower of Cherokee Park (2021-10) for \$14,248.87

5/20/2021 5:17:40 PM RollCall Systems, Inc.



8.e. Bid Tabulation

New, Commercial Grade, Zero-Turn Mower for Cherokee Park

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

May 20, 2021

Hamblen County, Tennessee Bid Tabulation

Bid Name: New, Commercial Grade, Zero-Turn Mower for Cherokee Park (2021-10)

Department: Cherokee Park

Date Bids Opened: 04/23/2021 @ 2:00p.m.

Co. Commission Review: 5/20/2021

Citizen Tribune Newspaper - Public Notice

Citizen Tribune Newspaper (online) - Public Notice

Hamblen County Government Website

Bid Advertisement:

Emailed 8 Approved Vendors

Item Detail	Vendors Bidding					Outdoor Power Plus New Market, TN
	Interstate Tractor White Pine, TN	Lane Sales Morrisown, TN	Tri-County Power Jefferson City, TN	Moridge Mfg Moundridge, KS	Outdoor Power Plus	
72" Zero-Turn Radius Diesel Lawn Mower	\$13,999.00	\$14,900.00	\$14,571.68	\$13,683.70	\$14,248.87	\$18,869.15
Brand	Hustler Z	Toro 72274	Kubota	Grasshopper	Hustler Z	Exmark
Maintenance Agreement	Not submitted	NA	1-year = \$725.00; 2 years = \$1,325; No Hour Limit	NA	NA	NA
Delivery Fee	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00
Delivery Time	Not submitted	10-14 Days	30 Days	60 Days	TBD	TBD
Exceptions taken?	Not submitted	None	None	None	None	None
Warranty	Not submitted	5-Year Warranty	24 months - includes mower deck; no hour limit	3-Year unlimited hours, limited warranty first 2-years parts & labor; third year parts	2-Year Unlimited Hours	5-Year/2,000 hours (no hour limit on first 2 years)
Notes	Vendor disqualified - incomplete submission			Not available for local service		
Total Cost:	\$13,999.00	\$14,900.00	\$14,571.68	\$13,783.70	\$14,248.87	\$18,869.15

Recommendation by Frank Parker for Award: Outdoor Power Plus - Hustler Z- A) Meets all specifications, B) Lowest bid price that met specifications

RESOLUTION 21-04 WALMART FOUNDATION GRANT APPLICATION

Motion by Randy DeBord, seconded by Jeff Akard to approve the Resolution of the County Commission of Hamblen County, Tennessee Authorizing the 2020-2021 Walmart Foundation Grant Application for the Hamblen County Sheriff's Department.

5/20/2021 5:18:11 PM RollCall Systems, Inc.



8.f. Resolution 21-04

2020-2021 Walmart Foundation Community Grant -Sheriff's Dept.

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: 0 ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard	Second	YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

Resolution 21- 04

A RESOLUTION OF THE COUNTY COMMISSION OF HAMBLÉN COUNTY, TENNESSEE
AUTHORIZING THE 2020-2021 WAL-MART FOUNDATION COMMUNITY GRANT
APPLICATION FOR THE HAMBLÉN COUNTY SHERIFF'S DEPARTMENT

Resolution authorizing submission of an application for Wal-Mart Foundation Community Grant for FY 2020-2021 from the Wal-Mart Foundation and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the Wal-Mart Foundation, and

Whereas, the contract for the grant for FY 2021-2022 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Wal-Mart Foundation Community Grant for FY 2021-2022 from the Wal-Mart Foundation.
2. That should said application be approved by the Wal-Mart Foundation, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Wal-Mart Foundation Community Grant by Hamblen County.

Approved at the regular meeting held on the 20th day of May, 2021.

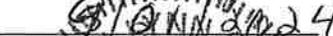

County Mayor

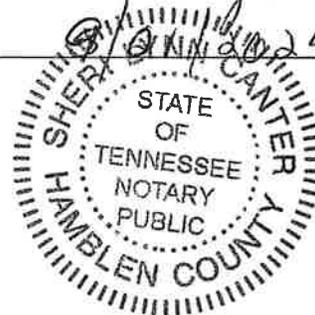

Chairman

Attest:

County Clerk

Notary: 

Date: 



May 20, 2021

RESOLUTION 21-05 2021 BULLETPROOF VEST GRANT APPLICATION

Motion by Randy DeBord, seconded by Tim Goins to approve the Resolution of the County Commission of Hamblen County, Tennessee Authorizing the 2021 Bulletproof Vest Grant Application.

5/20/2021 5:18:38 PM RollCall Systems, Inc.



8.g. Resolution 21-05
2021 Bulletproof Vest Grant Application
VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

A RESOLUTION OF THE COUNTY COMMISSION OF HAMBLLEN COUNTY, TENNESSEE
AUTHORIZING THE 2021 BULLETPROOF VEST GRANT APPLICATION

Resolution authorizing submission of an application for a Bulletproof Vest Grant for FY2021-2022 from the U.S. Department of Justice and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the U.S. Department of Justice, and

Whereas, the contract for the grant for FY 2021-2022 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Bulletproof Vest Grant for FY 2021-2022 from the U.S. Department of Justice.
2. That should said application be approved by the U.S. Department of Justice, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Bulletproof Vest Grant by Hamblen County.

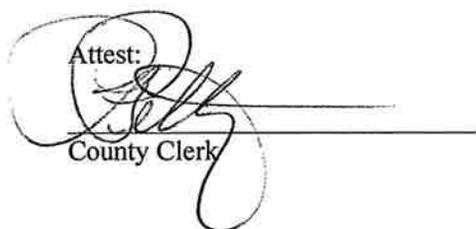
Approved at the regular meeting held on the 20th day of May, 2021.



County Mayor



Chairman

Attest:


County Clerk

BUDGET AMENDMENT – AMENDMENT #7 HCBE

Motion by Randy DeBord, seconded by Tim Goins to approve the Budget Amendment #7 for \$2,500 for the Hamblen County Board of Education.

5/20/2021 5:19:03 PM RollCall Systems, Inc.



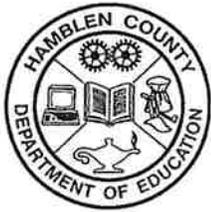
8.h. Budget Amendment HCBE
Amendment #7 for \$2,500
VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

May 20, 2021

BUDGET AMENDMENTS



HAMBLLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*

DR. JEFF PERRY
Superintendent

BOARD OF EDUCATION

Shahin Assadnia

Carolyn Clawson

Joe Gibson, Jr.

Roger Greene

James Grigsby

Janice Haun

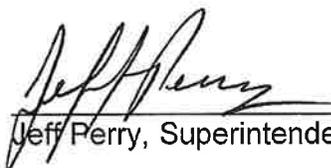
Clyde Kinder

AMENDMENT #7 2020-2021

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #7 to the 2020-2021 General Purpose School Budget. This amendment was approved by the Board of Education on April 13, 2021.

On July 23, 2020, the Hamblen County Commission approved a General Purpose School Budget in the amount of \$87,968,084.30. Amendment #2 increased the budget to \$88,127,487.41. Amendment #3 increased the budget to \$88,379,159.41. Amendment #4 increased the budget to \$91,486,181.32. Amendment #5 increased the budget to \$91,571,433.89. Amendment #6 increased the budget to \$92,221,076.89. Amendment #7 will increase the budget to \$92,223,576.89.

This amendment does not affect the County's maintenance of effort.



Jeff Perry, Superintendent of Schools

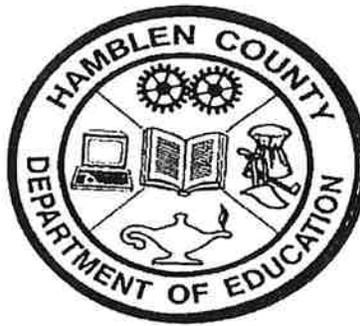
May 20, 2021

[Return to Regular Calendar](#)

**HAMBLÉN COUNTY DEPARTMENT OF EDUCATION
2020-2021**

Dr. Jeff Perry, Superintendent of Schools

**GENERAL PURPOSE
AMENDMENT #7**



GENERAL PURPOSE SCHOOL BUDGET
2020-2021

AMENDMENT #7 - EXTERNAL

EXPENDITURE						
CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71300-499	OTHER SUPPLIES AND MATERIALS	\$ 102,500.00	\$ 1,000.00	\$ -	\$ 103,500.00	MAJOR CLARITY GRANT FOR CTE CAREER EXPLORATION BUS
73300-499	OTHER SUPPLIES AND MATERIALS	\$ 30,000.00	\$ 1,500.00	\$ -	\$ 31,500.00	ADDITIONAL FAMILY RESOURCE GRANT FUNDING FOR PARENT AND STUDENT COUNSELING CURRICULUM AND STUDENT SUPPLIES
TOTALS		\$ 132,500.00	\$ 2,500.00	\$ -	\$ 135,000.00	
NET INCREASE			\$ 2,500.00			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2020-2021

AMENDMENT #7 - EXTERNAL

REVENUE						
CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
44570	CONTRIBUTIONS AND GIFTS	\$ 305,977.00	\$ 1,500.00	\$ -	\$ 307,477.00	ADDITIONAL FUNDING FOR FAMILY RESOURCE GRANT
46980	OTHER STATE GRANTS	\$ 169,223.30	\$ 1,000.00	\$ -	\$ 169,223.30	MAJOR CLARITY GRANT FOR CTE CAREER EXPLORATION BUS
TOTALS		\$ 474,200.30	\$ 2,500.00	\$ -	\$ 476,700.30	
NET INCREASE			\$ 2,500.00			

May 20, 2021

BUDGET AMENDMENT – FUND #101 GENERAL DEBT SERVICES

Motion by Randy DeBord, seconded by Bobby Haun to approve the budget amendment for Fund #101 General Debt Services for \$3,334.

5/20/2021 5:19:29 PM RollCall Systems, Inc.



Em8.1.1 Budget Amendment

Fund #101 General Debt Services \$3,334

VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun	Second	YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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Hamblen County Commission

For the May 2021 Commission Meeting _____

Fund #101

DEPT: General Debt Service

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
82110.612	General Government-Principal on Other Loans	\$ 3,334.00	
	DECREASE APPROPRIATIONS:		
82210.613	General Government-Interest on Other Loans		\$ 3,334.00

Brief Descriptions of issue:
 To appropriate funds to pay for the USDA Development Loan finalized in June 2020.

Signature: *Bull Brattan*
 Title: County Mayor
 Date: 5-3-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

May 20, 2021

BUDGET AMENDMENT – FUND #101 TRANSFER TO OTHER FUNDS

Motion by Randy DeBord, seconded by Thomas Doty to approve the budget amendment for Fund #101 Transfer s to Other Funds for \$8,450.

5/20/2021 5:19:50 PM RollCall Systems, Inc



8.1.2. Budget Amendment

Fund #101 Transfer to Other Funds \$8,450

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	Second YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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For the May 2021 Commission Meeting

Fund #101

DEPT: Transfers to Other Funds

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
99100.590	Transfers To Other Funds	\$ 8,450.00	
	DECREASE FUND BALANCE:		
39000.000	Unassigned Fund Balance		\$ 8,450.00

Brief Descriptions of issue:
To increase appropriations in the Transfers line item to transfer TNRMT grant funds to Fund 171-General Capital Projects.

Signature: *Ann Bryant-Hurst*
Title: *Finance Director*
Date: *4-30-21*

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

BUDGET AMENDMENT – FUND #101 CORONER

Motion by Randy DeBord, seconded by Bobby Haun to approve the budget amendment for Fund #101 Coroner for \$33,000.

5/20/2021 5:20:15 PM RollCall Systems, Inc.



8.1.3. Budget Amendment

Fund #101 Coroner \$33,000

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun	Second	YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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Hamblen County Commission

For the May 2021 Commission Meeting

Fund #101

DEPT: Coroner

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
54610.312	Contracts with Private Agencies	\$ 30,000.00	
54610.399	Other Contracted Services	\$ 3,000.00	
DECREASE FUND BALANCE:			
39000.000	Unassigned Fund Balance		\$ 30,000.00
54610.307	Communications		\$ 3,000.00

Brief Descriptions of issue:
 To increase appropriations in the Coroner's and Medical Examiner accounts. Additional services including more autopsies and increased coroner visits.

Signature: Ann Bryant-Hurst
 Title: Finance Director
 Date: 5-6-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

BUDGET AMENDMENT – FUND #101 CHANCERY COURT

Motion by Randy DeBord, seconded by Tim Horner to approve the budget amendment for Fund #101 Chancery Court for \$97.83

5/20/2021 5:20:43 PM RollCall Systems, Inc.



8.1.4. Budget Amendment

Fund #101 Chancery Court \$97.83

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner	Second	YES
Howard Shiple	YES	Eileen Arnwine		YES



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Hamblen County Commission

For the May 2021 Commission Meeting _____

Fund #101

DEPT: Chancery Court

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
53400.348	Postal Charges	\$ 97.83	
	INCREASE REVENUES:		
44170.000	Miscellaneous Refunds		\$ 97.83

Brief Descriptions of Issue:
 To record refund from United Parcel Service for Chancery Court mailing and add repayment back to budgeted expenditure account.

Signature: Lachina Jones-Jerry
 Title: Clerk + Master
 Date: 4/26/2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

May 20, 2021

BUDGET AMENDMENT – FUND #101 WORK RELEASE PROGRAM

Motion by Randy DeBord, seconded by Tim Goins to approve the amendment for Fund #101 Work Release Program for \$30.

5/20/2021 5:21:29 PM RollCall Systems, Inc.



8.1.5. Budget Amendment

Fund #101 Work Release Program \$30

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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For the May 2021 Commission Meeting

Fund #101

DEPT: Work Release Program

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54250.161	Secretary(s)	\$ 30.00	
	DECREASE APPROPRIATIONS:		
54250.204	State Retirement		\$ 30.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed in the Secretary line for the Work Release Program.

Signature: _____
 Title: _____
 Date: _____

For Finance Department Only: Reviewed by: _____ Budget Amendment: _____ Date: _____

BUDGET AMENDMENT – FUND #101 JAIL

Motion by Randy DeBord, seconded by Jeff Akard to approve the budget amendment for Fund #101 Jail for \$200

5/20/2021 5:21:51 PM RollCall Systems, Inc.



8.1.6. Budget Amendment

Fund #101 Jail \$200

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard	Second	YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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For the May 2021 Commission Meeting

Fund #101

DEPT: Jail

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54210.165	Cafeteria Personnel	\$ 200.00	
	DECREASE APPROPRIATIONS:		
54210.115	Sergeant(s)		\$ 200.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed in the Cafeteria Personnel line for the Jail due to adjustments with holiday pay and the COLA received earlier this year.

Signature: Jason Laws
 Title: Jail Admin
 Date: 4/30/21

For Finance Department Only:

Reviewed by: _____
 Budget Amendment: _____
 Date: _____

BUDGET AMENDMENT – FUND #101 JUVENILE COURT

Motion by Randy DeBord, seconded by Tim Goins to approve the budget amendment for Fund #101 Juvenile Court for \$10,310.

5/20/2021 5:22:11 PM RollCall Systems, Inc.



8.1.7. Budget Amendment

Fund #101 Juvenile Court \$10,310

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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For the May 2021 Commission Meeting

Fund #101

DEPT: Juvenile Court

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
53500.103	Assistant(s)	\$ 5,000.00	
53500.163	Educational Assistants	\$ 3,000.00	
53500.204	State Retirement	\$ 1,300.00	
53500.206	Life Insurance	\$ 10.00	
53500.207	Medical Insurance	\$ 1,000.00	
DECREASE APPROPRIATIONS:			
53500.164	Attendants		\$ 10,310.00

Brief Descriptions of issue:
 To increase appropriations to cover additional funds needed in personnel lines for Juvenile Court due to overlapping between position changes and final payout for a retiring employee.

Signature: Cyndi Irene Doty
 Title: Director
 Date: 4/30/21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

May 20, 2021

BUDGET AMENDMENT – FUND #101 RABIES AND ANIMAL CONTROL

Motion by Randy DeBord, seconded by Tim Goins to approve the budget amendment for Fund #101 Rabies and Animal Control for \$30

5/20/2021 5:22:38 PM RollCall Systems, Inc.



8.1.8. Budget Amendment

Fund#101 Rabies and Animal Control \$30

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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Hamblen County Commission

For the May 2021 Commission Meeting

Fund #101

DEPT: Rabies and Animal Control

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
55120.106	Deputy(ies)	\$ 30.00	
	DECREASE APPROPRIATIONS:		
55120.187	Overtime Pay		\$ 30.00

Brief Descriptions of issue:
 To increase appropriations to cover additional funds needed in the Deputy line for Animal Control in excess of budgeted amount.

Signature: Anne Bryant Hunt
 Title: Finance Director
 Date: 5/3/21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

BUDGET AMENDMENT – FUND #101 PARKS AND FAIR BOARD

Motion by Randy DeBord, seconded by Tim Goins to approve the budget amendment for Fund #101 Parks and Fair Board for \$570.

5/20/2021 5:23:19 PM RollCall Systems, Inc.



8.1.9. Budget Amendment

Fund #101 Parks and Fair Board \$570

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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For the May 2021 Commission Meeting

Fund #101

DEPT: Park and Fair Boards

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
56700.105	Supervisor / Director	\$ 10.00	
56700.201	Social Security	\$ 100.00	
56700.207	Medical Insurance	\$ 400.00	
56700.212	Employer Medicare	\$ 60.00	
DECREASE APPROPRIATIONS:			
56700.186	Longevity		\$ 570.00

Brief Descriptions of issue:
 To increase appropriations to cover additional funds needed in personnel line items for Cherokee Park through the remainder of FY 20-21.

Signature: [Handwritten Signature]
 Title: Park Mgr
 Date: 5/4/21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

BUDGET AMENDMENT FUND #101 CAPITAL PROJECTS

Motion by Randy DeBord, seconded by Tim Goins to approve the budget amendment for fund #101 Capital Projects for \$45,000.

5/20/2021 5:23:43 PM RollCall Systems, Inc.



8.1.10. Budget Amendment

Fund #101 Capital Projects \$45,000

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	Second YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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For the May 2021 Commission Meeting

Fund #101

DEPT: Capital Projects

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
91130.718	Public Safety Projects - Motor Vehicles	\$ 45,000.00	
	DECREASE FUND BALANCE:		
39000.000	Unassigned Fund Balance		\$ 45,000.00

Brief Descriptions of issue:
 To budget additional funds from the Mental Health Transport Grant for an additional Dodge Durango including communications equipment and all accessories.

Signature: Amber Bryant-Hurst
 Title: Finance Director
 Date: 5-4-21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

May 20, 2021

BUDGET AMENDMENT FUND #101 TRANSFERS TO OTHER FUNDS

Motion by Randy DeBord, seconded by Bobby Haun to approve the budget amendment for fund #101 Transfers to other funds for \$25,000

5/20/2021 5:24:06 PM RollCall Systems, Inc.



8.i.11. Budget Amendment

Fund #101 Transfers to Other Funds \$25,000

VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun	Second	YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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For the May 2021 Commission Meeting _____

Fund #101

DEPT: Transfers to Other Funds

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
99100.590	Transfers To Other Funds	\$ 25,000.00	
	DECREASE FUND BALANCE:		
34710.000	Assigned to General Government - COVID Funds		\$ 25,000.00

Brief Descriptions of issue:

To increase appropriations in the Transfers line item in order to write checks to Fund 131 and Fund 116 for COVID expenses they incurred.

Signature: Anne Bryant Hurst
 Title: Finance Director
 Date: 5-4-21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

BUDGET AMENDMENT FUND #116 TRANSFERS TO OTHER FUNDS

Motion by Randy DeBord, seconded by Tim Horner to approve the budget amendment for fund #116 Transfers to other funds for \$9,788.43

5/20/2021 5:24:32 PM RollCall Systems, Inc.



8.1.12. Budget Amendment

Fund #116 Transfers to Other Funds \$9,788.43

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner	Second	YES
Howard Shiple	YES	Eileen Arnwine		YES



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For the May 2021 Commission Meeting _____

Fund #116

DEPT: Transfers from Other Funds

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
49800.000	Transfers In	\$ 9,788.43	
	DECREASE FUND BALANCE:		
34630.000	Comitted for Public Health		\$ 5,324.88
47303.000	COVID-19 Grant		\$ 4,463.55

Brief Descriptions of issue:
 To budget repayment of Covid-19 expenses by the General Fund.

Signature: *Chris Bryant-Hurst*
 Title: *Finance Director*
 Date: *5-4-21*

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

BUDGET AMENDMENT FUND #131 HIGHWAY DEPARTMENT

Motion by Randy DeBord, seconded by Chris Cutshaw to approve the budget amendment for fund #131 Highway Department for \$128,000

5/20/2021 5:24:59 PM RollCall Systems, Inc.



8.I.13. Budget Amendment

Fund #131 Highway Department \$128,000

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **1** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw	Second	YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmit	NO	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

Hamblen County Commission

For the May 2021 Commission Meeting _____

Fund #131

DEPT: Highway Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
68000.726	Capital Outlay - State Aid Projects	\$ 128,000.00	
	INCREASE REVENUES:		
46420.000	State Aid Program	\$ 125,440.00	
	DECREASE FUND BALANCE:		
39000.000	Unassigned Fund Balance		\$ 2,560.00

Brief Descriptions of issue:
 To increase appropriations in the State Aid Projects line to cover a road project that will be completed this budget year. The funding source for this project will be from extra State Aid Funds that have become available along with money from Fund Balance.

Signature: Benny J. Paul
 Title: Hamblen County Road Dept
 Date: 05 07 2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

May 20, 2021

BUDGET AMENDMENT FUND #131 HIGHWAY DEPARTMENT

Motion by Randy DeBord, seconded by Jeff Akard to approve the budget amendment for fund #131 Highway Department for \$15,187.81

5/20/2021 5:25:25 PM RollCall Systems, Inc.



8.I.14. Budget Amendment

Fund #131 Highway Department \$15,187.81

VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard	Second	YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES



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For the May 2021 Commission Meeting

Fund #131

DEPT: Transfers from Other Funds

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
49800.000	Transfers In	\$ 15,187.81	
DECREASE FUND BALANCE:			
34550.000	Restricted for Public Health		\$ 15,141.98
47303.000	COVID-19 Grant		\$ 45.83

Brief Descriptions of issue:

To budget repayment of Covid-19 expenses by the General Fund.

Signature: *Anna Bryant-Hurst*
 Title: *Finance Director*
 Date: *5-4-21*

<p>For Finance Department Only: Reviewed by: _____ Budget Amendment: _____ Date: _____</p>
--

May 20, 2021

EXTENSION OF COMMERCIAL LEASE

Motion by Randy DeBord, seconded by Thomas Doty to approve the extension of the Commercial Lease for the County Clerk Satellite Office through June 30, 2023.

5/20/2021 5:26:41 PM RollCall Systems, Inc.



8.j. Extension of Commercial Lease

County Clerk Satellite Office through June 30,2023

VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	Second YES	Jeff Akard		YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

May 20, 2021

EXTENSION OF COMMERCIAL LEASE FOR COUNTY CLERK SATELLITE OFFICE

This extension of the COMMERCIAL LEASE is hereby made and entered into this 21st day of May, 2021 by and between Mark L. Sawyer ("Landlord") and Hamblen County, a political subdivision of the State of Tennessee ("Tenant").

WITNESSETH:

RECITALS:

- a. Landlord and Tenant are parties to a Lease dated July 1, 2019 whereby Landlord leases to the Tenant certain office space (the "Premises") consisting of approximately 3,360 square feet located with the Landlord's real estate described as:

Street Address: 2415 N Davy Crockett Parkway, Morristown, TN 37814

- b. Landlord and Tenant desire to extend the "TERM" of the Lease as set forth herein.

NOW THEREFORE, for good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties agree that the provisions of the original lease in effect on the expiration date shall be revived and remain in full force and effect, except as to the following modification:

1. **EXTENSION OF THE TERM.** The Expiration Date of the Lease term is extended to June 30, 2023.

All of the provisions of the Lease shall be applicable to the balance of the term of the Lease, except as otherwise provided in this Extension.

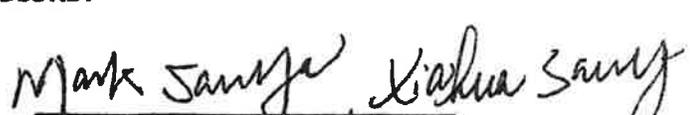
IN WITNESS WHEREOF, this document is executed as of the day and year aforesaid.

TENANT:

By: 

Bill Brittain
Hamblen County Mayor
Date: 5-21-2021

LANDLORD:

By: 

Mark Sawyer and Xiaohua Sawyer
Date: 5/24/2021

May 20, 2021

SATELLITE OFFICE SPACE SUBLEASE

Motion by Randy DeBord, seconded by Jeff Akard to approve the extension of the Satellite Office Space Sublease to the State of Tennessee-Third Amendment through June 30, 2023 for Judge Boniface Office Space.

5/20/2021 5:27:20 PM RollCall Systems, Inc.



B.k. Satellite Office Space Sublease
 State of TN - Third Amendment through June 30,2023
 Judge Boniface Office Space
VOTE RESULTS: Passed By Majority Vote

YES: **14** NO: **0** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard	Second	YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

THIRD AMENDMENT TO LEASE

This Third Amendment to Lease ("Amendment") is made as of the 21st day of May, 2021 by and between Hamblen County Government ("Lessor"), and The State of Tennessee ("State").

RECITALS:

A. Lessor and State are parties to a Lease dated June 24, 2016, whereby Lessor leases to State certain premises (the "Premises") known as approximately 1860 square feet of office space located at 2415 N Davy Crockett Pkwy, Morristown, Tennessee 37814 (the "Building"). The Parties have amended the lease twice, with the most recent amendment extending the term until June 30, 2021.

B. Lessor and State desire to amend the Lease to again extend the "TERM" and "RENTAL" as set forth herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties agree that the provisions of the original lease in effect on the expiration date shall be revived and remain in full force and effect, except as to the following modifications:

1. **EXTENSION OF TERM.** The Lease term is extended to June 30, 2023. As used herein and in the Lease, the term of the Lease shall mean the term as extended to June 30, 2023.

2. **RENTAL INCREASE.** The monthly rental is increased by the amount of \$50.00 per month such that the annual rent is \$24,600.00 or \$2,050.00 per month payable in twelve (12) equal monthly installments.

All of the provisions of the Lease shall be applicable to the balance of the term of the Lease, except as otherwise provided in this Amendment.

IN WITNESS WHEREOF, this Amendment is executed as of the day and year aforesaid.

LESSOR:

By: 

Name: Bill Brittain

Title: Hamblen County Mayor

Date: 5-21-2021

STATE: Deborah

By: Taylor Tate

Digitally signed by Deborah Taylor Tate
DN: cn=Deborah Taylor Tate, o, ou,
email=deborah.taylor.tate@incourt
tnc.com, c=US
Date: 2021.05.25 11:00:59 -0500

Name: Deborah Taylor Tate

Title: Director of the AOC

Date: 5-25-21

May 20, 2021

PROPERTY PURCHASE

Motion by Randy DeBord, seconded by Tim Horner to approve the County purchasing the office building where Clint Anderson’s law practice is located on West Second North Street, Morristown for a purchase price of \$160,000.

5/20/2021 5:28:48 PM RollCall Systems, Inc.



8.I. Property Purchase

West Second North Street

VOTE RESULTS: Passed By Majority Vote

YES: **12** NO: **2** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard		NO
Wayne NeSmit	NO	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner	Second	YES
Howard Shiple	YES	Eileen Arnwine		YES



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

May 7, 2021

To: Finance Committee
Hamblen County Commission

From: Bill Brittain, County Mayor 

Re: Purchase of Anderson Law Office Property

Hamblen County has the opportunity to purchase the office building and property where the Clint Anderson law practice is located. The lot is the only parcel of that block that the County does not own. (See aerial photograph)

Mr. Anderson has agreed to a \$160,000 purchase price with the condition that he can continue using the building for up to three years rent free. The agreement would also include provisions that he would maintain the building at its current condition including replacing the roof and HVAC unit if necessary. He would be responsible for maintaining insurance on the building and pay all utilities. The County would also retain the right to inspect the building periodically to make sure that it is being properly maintained.

I am recommending that we purchase the property for office space in the future. Money for the purchase can come from the General Fund reserves.

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.585.4699

www.HamblenCounty,TN.gov email. bbrittain@co.hamblen.tn.us

[Return to Regular Calendar](#)



May 20, 2021

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 Hamblen County Property

REVISION TO EMPLOYEE HANDBOOK

Motion by Randy DeBord, seconded by Thomas Doty to approve the revisions to the Employee Handbook.

5/20/2021 5:29:28 PM RollCall Systems, Inc.



9.a. Revision to Employee Handbook

VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	Motion	YES
Taylor Ward	YES	Chris Cutshaw		YES
Thomas Doty	YES	Jeff Akard	Second	YES
Wayne NeSmit	YES	Jim Stepp		YES
Mike Reed	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shiple	YES	Eileen Arnwine		YES

May 2018

1. Employee Acknowledgement Form.

March 2019

1. Section 1.2—Handguns and Workplace Violence Prevention Policy.
2. Section 2.0—Part-Time Employees who work above 25 hours per week will now gain limited access to the County Employee Health Clinic.

May 2020

1. Section 1.8—allowing accrued leave pay in addition to workers compensation pay up to 100% of normal salary.
2. Section 4.5—Expiration of FMLA Leave—After allotted weeks of FMLA have expired and employee is still out with no accrued leave time, COBRA will be offered.
3. Section 4.5—Families First Coronavirus Response Act (FFCRA)
4. Section 4.11—(1) Offer of COBRA if granted administrative leave without pay exceeds 30 days. (2) If an employee is placed on leave for reasons other than qualifying leave or granted leave, all benefits including health insurance and clinic access for that employee will be suspended until he/she returns to work.
5. Section 5.1—Employee Courtesy #9—any employee found to be engaging in any type of unlawful conduct will be subject to disciplinary action, up to and including termination of employment.
6. Section 6.2—Definitions of Disciplinary Actions—Dismissal—“including engaging in any unlawful conduct.”
7. Section 7.7—Working from home.

January 2021

1. Section 4.10 –Military Leave – While on leave, the employee will receive his or her regular compensation for a period not exceeding twenty (20) working days per calendar year.
2. Section 4.5 – page 58 – Remove the expired Families First Coronavirus Response Act (FFCRA) and replace with the temporary Hamblen County COVID Emergency Sick Leave Policy.

April 2021

1. Extended the temporary Hamblen County COVID Emergency Sick Leave Policy through 6/30/2021.
2. Added clause in Longevity Pay Policy “Subject to the terms of this policy, the longevity pay will be paid annually with the last pay check of the employee’s anniversary month, providing the employee is actively working; otherwise payment will be received upon return to work”.

May 2021

1. Section -1.5 Smoke-Free and Vape-Free Workplace Policy (Added Vape-Free verbiage)
2. Section - 1.9 Whistleblower Protection Policy (new)
3. Section - 1.10 Abusive Conduct Prevention Policy (new)
4. Section - 7.0 Human Resources Files (added Personally Identifiable Information protection)
5. Section - 7.5 Vehicle Use Policy and Guidelines (Added no texting nor distracted driving verbiage)

The testing dates and times are unannounced, and tests are conducted with unpredictable frequency throughout the year. Employees will be randomly selected with each employee having an equal chance of being tested. The number of employees selected for random alcohol and drug testing may equal an annual rate of not less than 50% of the total number of employees in safety sensitive positions.

- **Return-to-duty Testing** – Before an employee returns to duty after engaging in conduct prohibited by these regulations, the employee shall undergo a return-to-duty alcohol and/or drug test with a negative result.
- **Treatment Completion and Follow-up Testing** – An employee required to participate in a treatment program shall be subject to unannounced follow-up alcohol and/or drug tests. Follow-up alcohol and/or drug testing may be extended for up to sixty (60) months following return-to-duty.

Consequences of a Positive Alcohol and/or Drug Test – Failure to comply with the provisions of this policy may be used as grounds for disciplinary action, up to and including dismissal. Hamblen County reserves the right to allow employees to participate in an education and/or treatment program approved by Hamblen County as an alternative to or in addition to disciplinary action. An employee who received a confirmed positive alcohol and/or verified positive drug test result shall be subject to the following conditions:

Disciplinary or Disqualification Action – If the result of alcohol and/or drug testing warrants disciplinary or disqualification action, an employee shall be entitled to all the rights and remedies that are otherwise provided in Hamblen County’s policies and procedures.

1.5 SMOKE-FREE / VAPE-FREE WORKPLACE POLICY

Hamblen County intends to fully comply with the Tennessee Non-Smoker Protection Act, Tenn. Code Ann. § 39-17-1801.

Due to the adverse health effects of second-hand smoke **and to protect and enhance indoor air quality**, all facilities owned and operated by Hamblen County are designated as smoke-free and vape-free environments. Employees are prohibited from smoking **and/or vaping** in offices, lobbies, maintenance shops, and all common areas of Hamblen County facilities.

There shall be no usage of tobacco **or electronic cigarettes** on the premises except for those areas specifically designated for the use of tobacco products. Smoking **and/or vaping** is permitted only in outdoor areas that are at least 20 feet from the entrance to offices, break rooms, or other public areas.

The user is expected to remove any waste created using the tobacco products. All tobacco products must be disposed of in a safe and sanitary manner. Leaving tobacco waste products anywhere other than appropriate receptacles will result in progressive discipline up to and including possible termination.

13. If the employee is out 14 calendar days or more, then workers compensation goes back to day one of lost time and begins paying from day one. An employee may not collect both workers compensation payments and accrued leave payments in excess of 100% of their normal salary. An employee must request to be paid the difference of workers compensation and normal salary using their accrued leave.

Denial of Workers Compensation Benefits – Hamblen County has a Workplace Violence Prevention Policy that prohibits threats and physical acts of violence. If an employee is injured while participating in a fight or after instigating a fight, then entitlement to workers compensation benefits may be impacted. Hamblen County is also designated as a Drug-free Workplace under Tennessee State law. If an employee receives a positive urine drug test or breath alcohol test, or refuses to submit to such testing, following an on-the-job injury, then entitlement to workers compensation benefits may be denied. If an employee does not immediately notify Hamblen County of an on-the-job injury, the injury may be deemed not compensable under the workers compensation program.

Failure to Report Accidents and Injuries – Employees and/or supervisors who fail to immediately notify the Human Resources Manager of an on-the-job injury shall be subject to disciplinary action.

Employees are required to continue paying their portion of the group health care premium and premiums for any voluntary elected benefits while out of work for Worker’s Compensation.

1.9 WHISTLEBLOWER PROTECTION POLICY

Hamblen County Employees are entitled to the rights and remedies under 41 U.S.C. 205 Employee Whistleblower Protection (41 U.S.C. 4712) which prohibits discrimination against an employee as reprisal for the employee’s disclosure of information related to gross mismanagement of a federal grant (includes waste, abuse, specific danger to public health and safety, violations of law, rule, or regulation related to a federal grant).

1.10 ABUSIVE CONDUCT PREVENTION POLICY

(Pursuant to Public Chapter 997, the Healthy Workplace Act 29)

Hamblen County Government is firmly committed to a workplace free from abusive conduct as defined herein. Hamblen County Government strives to provide the highest quality of services in an atmosphere of respect, collaboration, openness, safety and equality. All employees have the right to be treated with dignity and respect. All complaints of negative and/or inappropriate behaviors in the workplace will be taken seriously and followed through to resolution. Employees who file complaints will not suffer negative consequences for reporting others for inappropriate behavior.

This policy applies to all full-time and part-time employees of Hamblen County Government. It does not apply to independent contractors, but other contract employees are covered. This policy applies to any sponsored program, event or activity including, but not limited to, sponsored

recreation programs and activities; and the performance of officers and employees of their employment related duties. This policy includes electronic communications by any employee.

Definition of Abusive Conduct

Abusive conduct includes acts or omissions that would cause a reasonable person, based on the severity, nature and frequency of the conduct, to believe that an employee was subject to an abusive work environment, which can include but is not limited to:

- Repeated verbal abuse in the workplace, including derogatory remarks, insults and epithets
- Verbal, nonverbal or physical conduct of a threatening, intimidating or humiliating nature in the workplace; or
- The sabotage or undermining of an employee’s work performance in the workplace.

A single act generally will not constitute abusive conduct, unless such conduct is determined to be severe and egregious.

Abusive conduct **does not** include:

- Disciplinary procedures in accordance with adopted policies of Hamblen County Government
- Routine coaching and counseling, including feedback about and correction of work performance
- Reasonable work assignments, including shift, post and overtime assignments
- Individual differences in styles of personal expression
- Passionate, loud expression with no intent to harm others
- Differences of opinion on work – related concerns
- The non-abusive exercise of managerial prerogative

Employer Responsibility -- Supervisors and others in positions of authority have a particular responsibility to ensure that healthy and appropriate behaviors are exhibited at all times and that complaints to the contrary are addressed in a timely manner. Supervisors will:

- Provide a working environment as safe as possible by having preventive measures in place and by dealing with threatening or potentially violent situations;
- Provide good examples by treating others with courtesy and respect
- Ensure that all employees have access to and are aware of the abusive conduct prevention policy and explain the procedures to be followed if a complaint of inappropriate behavior at work is made;
- Be vigilant for signs of inappropriate behaviors at work through observation and information seeking, and take corrective action(s) to resolve the behavior before it escalates;
- Respond promptly, sensitively and confidentially to all situations where abusive behavior is observed or alleged to have occurred.

Employee Responsibility (including witnesses) -- Employees shall treat all other employees with dignity and respect. No employee shall engage in threatening, violent, intimidating or other abusive conduct or behaviors. Employees are expected to assume personal responsibility to promote fairness and equity in the workplace and report any incidents of abusive conduct in accordance with this policy.

Employees should co-operate with preventative measures introduced by supervisors and recognize that a finding of unacceptable behaviors at work will be dealt with through appropriate disciplinary measures.

Retaliation Against Complaint -- Retaliation is a violation of this policy. Retaliation is *any* act of reprisal, interference, restraint, penalty, discrimination, intimidation or harassment against any individual or individuals exercising their rights under this policy.

Reporting -- Any employee who feels he or she has been subjected to abusive conduct is encouraged to report the matter orally or in writing to a supervisor including his or her supervisor, manager, appointing authority, elected official, or to the Human Resources Director. Employees should not feel obligated to report their complaints to their immediate supervisor first before bringing the matter to the attention of one of the representatives identified above.

Any employee seeking to file a complaint should ensure the complaint consists of precise details of each incident of abusive conduct including dates, times, locations and any witnesses. Formal complaints should be documented in writing, but are not required to be in writing.

Witnesses: An employee who witnesses or is made aware of behavior that may satisfy the definition of abusive conduct (as defined herein) should report any and all incidents as set forth herein.

Supervisors: Supervisors must timely report known incidents involving workplace abuse, intimidation, or violence to the Human Resources Director. Supervisors and appointing authorities are required to take reasonable steps to protect the complainant, including, but not limited to, separation of the employees involved.

The person complained against will be notified that an allegation has been made against him or her and informed of the investigative procedure.

Investigation -- Investigations of abusive conduct shall be conducted as soon as practicable and in accordance with the policies and practices of Hamblen County Government. The objective of the investigation is to ascertain whether the behaviors complained of occurred, and therefore will include interviewing the complainant, accused, and witnesses with direct knowledge of the alleged behaviors. All interviews will be appropriately documented. The investigation will be conducted thoroughly, objectively, with sensitivity and with due respect for all parties. The investigator will provide a copy of the investigative report to the appointing authority for further action. All affected parties will be informed of the investigations outcome.

Corrective Action -- In the event of a finding of abusive conduct, the employer will take immediate and appropriate corrective action. Remedies may be determined by weighing the

severity and frequency of the incidences of abusive conduct and in accordance with existing disciplinary policies of Hamblen County Government.

Any employee who engages in conduct that violates this policy or who encourages such conduct by others will be subject to corrective action. Such corrective action may include but is not limited to participation in counseling, training and disciplinary action up to and including termination, or changes in job duties or location.

Supervisory personnel who allow abusive conduct to continue or fail to take appropriate action upon learning of such conduct will be subject to corrective action. Such corrective action may include but is not limited to participation in counseling, training and disciplinary action up to and including termination, or changes in job duties or location.

While the Hamblen County Government encourages all employees to raise any concern(s) under this policy and procedure, the Hamblen County Government recognizes that intentional or malicious false allegations can have a serious effect on innocent people. Individuals falsely accusing another of violations of this policy will be disciplined in accordance with the disciplinary policy of Hamblen County Government.

When abusive conduct has been confirmed, the employer will continue to keep the situation under review and may take additional corrective actions if necessary. Preventive measures may also be taken to reduce the reoccurrence of similar behavior(s) or action(s).

Confidentiality -- To the extent permitted by law, the Hamblen County Government will maintain the confidentiality of each party involved in the abusive conduct investigation, complaint or charge, provided it does not interfere with the ability to investigate the allegations or to take corrective action. However, state law may prevent the employer from maintaining confidentiality of public records. Therefore, Hamblen County Government cannot guarantee confidentiality.

SECTION VII MISCELLANEOUS POLICIES and PROCEDURES

7.0 HUMAN RESOURCES FILES

An individualized Human Resources file will be maintained on each employee by the Office of the County Mayor. It is the responsibility of each employee to provide accurate information to the Employer. Employees are also responsible for reporting any change in the information which they have previously provided, including, but not limited to the following:

- a) Address and telephone number
- b) Marital status and number of dependents
- c) Individuals to be contacted in the event of an emergency

Individual Human Resource files are the property of Hamblen County and access to the information is restricted. Hamblen County Management personnel who have a legitimate reason to review the file may be allowed to do so.

Employees who wish to review their own file should contact the Human Resource Manager with reasonable advance notice, the employee may review his/her personnel file in the Office of the County Mayor.

The personal health information (PHI) is available only to the individual involved, his/her designees, and authorized Hamblen County management personnel.

Employees should be aware that their personnel records may be subject to public inspection under the Freedom of Information Act. **No personally identifiable information (PII) such as medical, family, or other personal information, e.g. addresses, will be released and Social Security Numbers will be protected. All electronic files that contain PII will reside within a protected information system. All physical files that contain PII will reside within a locked file cabinet or room when not being actively viewed or modified. When disposing of PII the physical or electronic file should be shredded or securely deleted.**

In the imminent or actual breach compromising PII, E.g. Misplacing a file, loss of a laptop, or possible malware infection on a computer containing PII ,the entities with interests involved in the breach will be contacted as quickly as possible, not to exceed 24 hours after discovery..

will be accomplished by the County Commission's Finance Committee according to State guidelines.

Two-Way Radios: Mobile radios and telephones are subject to the fiscal approval process as described for vehicle acquisition. They shall be mounted as non-destructively as possible.

Conveyance of Non-County Human Resources: The operation by or conveyance of non-county Human Resources in a County vehicle is prohibited except as required by legitimate County business purposes.

Operator Responsibilities: All operators of County vehicles must have a valid Tennessee Driver's License, appropriate to their vehicle usage classification. If at any time the license is revoked, suspended, cancelled, restricted or otherwise invalidated, the employee must immediately notify the cognizant Elected Official/Department Head and must be suspended from operating any County vehicle. It is the responsibility of the Elected Official to perform periodic license and driving record checks for their employees who operate County vehicles and check these before hiring a new employee who will be driving a County vehicle.

Seat Belts and Safety Devices: The vehicle operator (driver) is responsible for ensuring that all vehicle safety procedures and devices are utilized in full compliance with all applicable State and Federal laws. Use of seat belts and other required safety devices is mandatory for both the operator and any passengers. The operator may refuse to transport any passengers who fail to comply. Removal or disabling of vehicle safety devices is prohibited. Employees should understand also that under Tennessee Workers' Compensation Law, willful failure to use provided safety devices may affect their rights to workers' compensation benefits.

Operation: Employees driving Hamblen County vehicles shall operate them in a safe, lawful, efficient and courteous manner and shall obey all traffic laws, parking regulations and rules of the road. Traffic and parking violations are the operator's responsibility and may result in disciplinary action when warranted. Common sense security precautions and good driving habits shall be observed.

Safety Issues for Cellular Phone Use and Distracted Driving: Employees are expected to follow Tennessee State Law and to keep safety as their first consideration. Regardless of the circumstances, including slow or stopped traffic, employees should never text or read a text while operating a County Vehicle or while operating his/her own vehicle while on duty. Employees are strongly encouraged to pull off to the side of the road and safely stop the vehicle before placing or accepting a call. If acceptance of a call is unavoidable and pulling over is not an option, employees are expected to use hands-free options, keep the call short and refrain from discussion of complicated or emotional issues and keep his/her eyes on the road. Special care should be taken in situations where there is traffic, inclement weather or the employee is driving in an unfamiliar area. Distracted Driving is undertaking any activity that distracts the drivers' focus from driving responsibly.

ALCOHOL AND DRUG POLICY (as related to Vehicle usage)

The county employee handbook (Section 1.4) states that "Unauthorized possession, consumption or sale of alcohol or illegal drugs on County property" is grounds for immediate termination.

SURPLUS ITEMS- COMMUNITY SERVICES WORK PROGRAM

Motion by Tim Goins, seconded by Jim Stepp to approve the surplussing of the two buses from the Community Service Work Program Inventory

- 1) Yellow Bus Ford E-450 Bluebird vin#1fdxe45p14ha78593
- 2) White Bus GMC 3500 vin#1gdhg31k3rf53253

5/20/2021 5:30:31 PM RollCall Systems, Inc.



10.a. Surplus Items

Community Services Work Program

VOTE RESULTS: Passed By Majority Vote

YES: 14 NO: 0 ABSTAIN: 0 ABSENT: 0

Joe Huntsman,	YES	Randy DeBord	YES
Taylor Ward	YES	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmit	YES	Jim Stepp	Second YES
Mike Reed	YES	Bobby Haun	YES
Tim Goins	Motion YES	Tim Horner	YES
Howard Shiple	YES	Eileen Arnwine	YES

May 20, 2021



To: Hamblen County Commission

From: Bill Brittain 

Date: May 4, 2021

Re: Surplus Items for Community Service Work Program

Hamblen County would like to surplus the following items from the Community Service Work Program inventory.

- 1) Yellow Bus – Ford E-450 Bluebird – VIN #1FDXE45P14HA78593
- 2) White Bus – GMC 3500 – VIN #1GDHG31K3RF532753

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.585.4699

www.HamblenCountyTN.gov • email. bbrittain@co.hamblen.tn.us

May 20, 2021

[Return to Regular Calendar](#)

BEER PERMIT APPLICATION PROCESS

Motion by Tim Goins, seconded by Thomas Doty to instruct the County Clerk to only accept application for beer permits after an applicant has taken ownership of the business where the beer is to be sold. Proof of Ownership of the business is to be submitted with application for the Beer Permit. The applicant must be present at the Commission Meeting when the application comes before the Beer Board for approval.

5/20/2021 5:30:55 PM RollCall Systems, Inc.

10b. Beer Permit Application Process



VOTE RESULTS: Passed By Majority Vote

YES: **12** NO: **2** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	NO	Randy DeBord	YES
Taylor Ward	YES	Chris Cutshaw	YES
Thomas Doty <small>Second</small>	YES	Jeff Akard	YES
Wayne NeSmit	NO	Jim Stepp	YES
Mike Reed	YES	Bobby Haun	YES
Tim Goins <small>Motion</small>	YES	Tim Horner	YES
Howard Shiple	YES	Eileen Arnwine	YES

SURPLUS – CHEROKEE PARK MOWER

Motion by Tim Goins, seconded by Thomas Doty to approve the surplus of 2015 Hustler Mower-72” Deck- Serial Number -17036862 –Model Number- 932707us for Cherokee Park.

Voting For:

All in favor Say I

All

Voting Against:

None

Motion Passed.

10.c.

May 20, 2021

[Return to Regular Calendar](#)



Cherokee Park

Hamblen County's Recreational Park and Campground

Date: May 20, 2021

To: Chairman of Public Services Committee, Tim Goins
Public Services Committee Members

From: Frank Parker, Cherokee Park Manager

Subject: Surplus of 2015 Hustler Mower

I am requesting the approval to surplus the following mower:

2015 Hustler Mower
72" Deck
Serial Number- 17036862
Model Number- 932707US

May 20, 2021

[Return to Regular Calendar](#)

PROPERTY PURCHASE

Motion by Tim Horner, seconded by Tim Goins to approve the County to purchase the property located at 540 North Jackson Street, Morristown.

5/20/2021 5:37:08 PM RollCall Systems, Inc.



11.a. Property Purchase

VOTE RESULTS: Passed By Majority Vote

YES: **10** NO: **4** ABSTAIN: **0** ABSENT: **0**

Joe Huntsman,	NO	Randy DeBord	YES
Taylor Ward	YES	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	NO
Wayne NeSmit	NO	Jim Stepp	YES
Mike Reed	NO	Bobby Haun	YES
Tim Goins <small>Second</small>	YES	Tim Horner <small>Motion</small>	YES
Howard Shiple	YES	Eileen Arnwine	YES



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

May 7, 2021

To: Justice Center Project Committee
Hamblen County Commission

From: Bill Brittain, County Mayor *BB*

Re: Property Purchase near Justice Center Site

Hamblen County has the opportunity to purchase two parcels of property located at 540 North Jackson Street, at the corner of West Fifth North Street and North Jackson Street, adjacent to the new justice center project site (See aerial photograph).

The owner of the property, Douglas Valley LP, has agreed to sell the property to Hamblen County for the tax appraisal, \$211,700. The two-story house is vacant and has been renovated recently. It sits on two parcels totaling ½ acre.

The principals of Douglas Valley LP are members of Tom Hyde's family. Mr. Hyde, a Hamblen County road commissioner, is not a principal of the company and does not have any ownership interest in the property. His real estate management company, Lakeway Property Management, manages the property. Thus, a conflict of interest for selling the property to the County does **not** exist under state law.

The County would seek to lease the house, or it could be quite useful for the County as office space, a home for an offender re-entry program or other programs operated by county departments. The vacant lot (south of the house) can provide additional parking space for the justice center project.

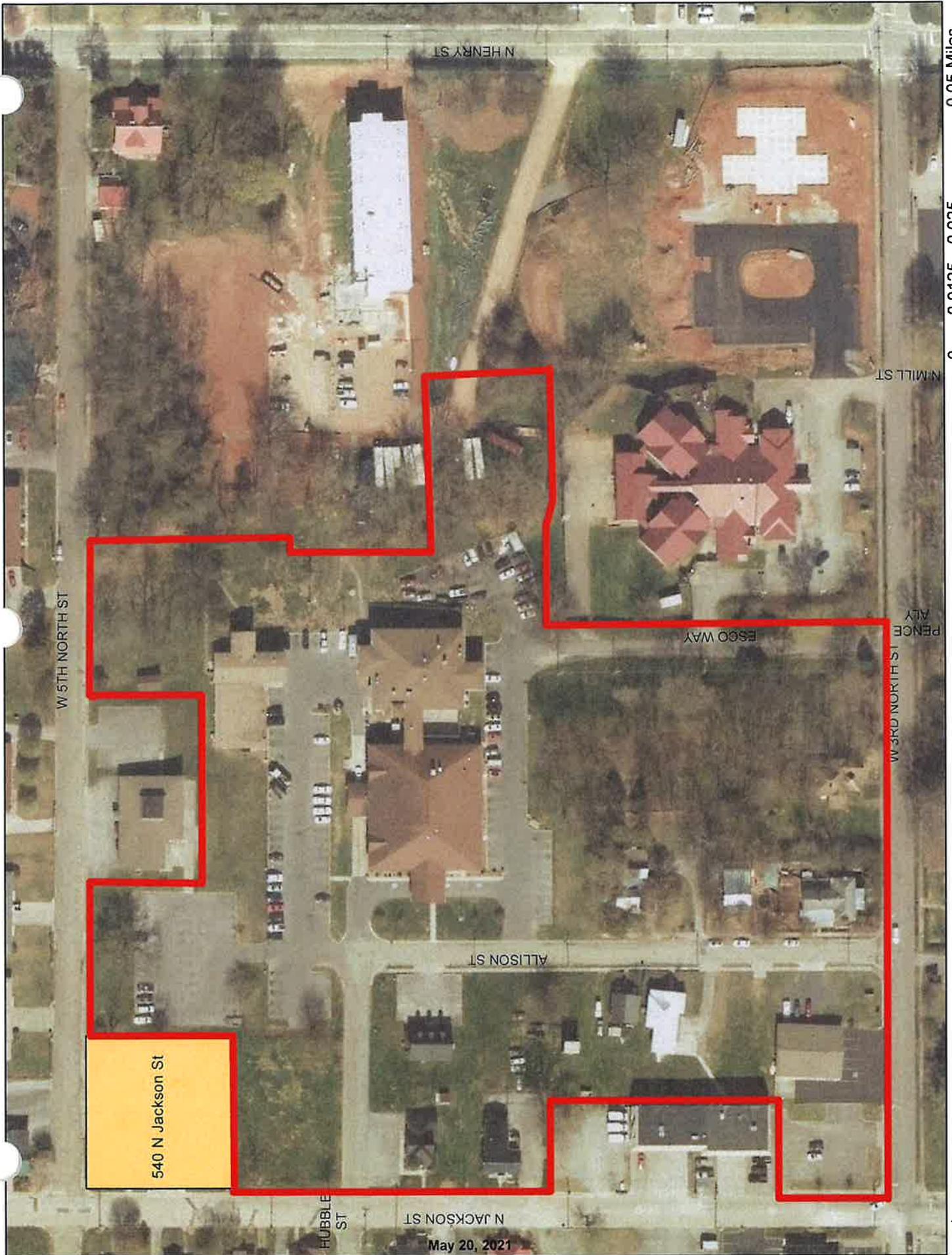
I am recommending that we purchase the property. Money for the purchase can come from the General Fund reserves.

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.585.4699

www.HamblenCountyTN.gov *May 28, 2021* email. bbrittain@co.hamblen.tn.us

[Return to Regular Calendar](#)



540 N Jackson St

W 5TH NORTH ST

N HENRY ST

N MILL ST

ESCOC WAY

PENCE ALY
W 3RD NORTH ST

ALLISON ST

N JACKSON ST

HUBBLE ST

0 0.0125 0.025 0.05 Miles

— Hamblen County Property



May 20, 2021

[Return to Regular Calendar](#)

THEREUPON MEETING ADJOURNED AT 5:50 p.m.

MINUTES FOR BUDGET COMMITTEE MEETINGS 2021

Hamblen County Government
Budget Committee
Tuesday, May 18, 2021
Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Randy DeBord, Bobby Haun, Jeff Akard, Eileen Arnwine, Chris Cutshaw, Thomas Doty, Tim Horner, Joe Huntsman, Sr., Wayne NeSmith, Mike Reed, Howard Shipley, Jim Stepp, Taylor Ward

Members Absent

Tim Goins

Call to Order

Chairman DeBord called the meeting to order at 5:00 p.m.

Visitors Wishing to Address the Committee

None

Old Business

None

New Business

- a. Mayor Bill Brittain presented a Fiscal Year 2021-2022 Budget Overview (See PowerPoint).
No action taken.

Announcements

a. Upcoming Budget Meetings

- May 25, 2021
 - Solid Waste/Sanitation Fund-Fund 116 (Garbage)
 - Highway/Public Works-Fund #131
 - Highway Capital Projects Fund-Fund #176
 - Solid Waste/Sanitation Fund- Fund #116 (Garbage)
 - General Debt Service Fund-Fund #151
- May 27, 2021
 - General Fund Department Presentations
 - General Fund-Fund #101 Special Requests
- June 1, 2021
 - General Fund- Department Presentations and Discussions-(Cont.)
 - Sheriff's Department/Jail
 - Drug Control Fund- Fund #122
- June 3, 2021
 - School Department Presentation
- June 8, 2021
 - School Department Deliberations
 - Open Items and Budget Updates
- June 10, 2021
 - Budget Committee-Recommends a Proposed Budget

All Budget Committee Meetings listed above begin at 5:00 p.m. and take place in the large courtroom of the Hamblen County Courthouse.

Adjournment

There being no further business Chairman DeBord adjourned the meeting at 6:20 p.m.

[Return to Regular Calendar](#)

Hamblen County Government
Budget Committee
Tuesday, May 25, 2021
Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Randy DeBord, Bobby Haun, Jeff Akard, Eileen Arnwine, Chris Cutshaw, Thomas Doty, Tim Goins, Tim Horner, Joe Huntsman, Sr., Wayne NeSmith, Mike Reed, Howard Shipley, Jim Stepp, Taylor Ward

Members Absent:

None

Call to Order

Chairman DeBord called the meeting to order at 5:00 p.m.

Visitors Wishing to Address the Committee

None

Old Business

None

New Business

- a. Budget Discussion of the Solid Waste/Sanitation Fund #116 (Garbage) was presented to the Committee by Finance Director Anne Bryant-Hurst and Road Superintendent Barry Poole.

Motion (Howard Shipley/Jim Stepp, all in favor) to have the Finance Director research the recycle monetary value to the county of selling the recyclable materials rather than taking to landfill and report back to the committee with results by email.

Motion (Howard Shipley/Tim Goins, all in favor) to approve the budget request in Fund #116 for the Garbage Department to purchase the two new garbage trucks.

Motion (Thomas Doty/Tim Goins, all in favor) to approve the Solid Waste/Sanitation Fund #116 Budget as presented.

- b. Budget Discussion of the Highway/Public Works Fund #131 was presented to the Committee by Finance Director Anne Bryant-Hurst and Road Superintendent Barry Poole. Before the vote to approve the budget the Finance Director informed the Committee that the budgets with salary contain a 3% COLA.

Motion (Tim Horner/Jim Stepp, all in favor) to approve the Highway/Public Works Fund #131 Budget as presented.

- c. Budget Discussion of the Highway Capital Projects Fund #176 was presented by Finance Director Anne Bryant-Hurst. Ms. Hurst informed the Committee that for year ending June 30, 2021, \$500,000 of Local Government Grant money was budgeted for Highway Construction. These funds have been deposited into Fund #176. These funds have not been spent and according to Superintendent Poole these funds will not be spent in this fiscal year. The Committee needs to decide how much to re-budget for year ending June 30, 2022. Superintendent Poole was consulted and indicated that we should budget the entire fund balance of Fund #176.

Motion (Tim Goins/Tim Horner, all in favor) to move the entire balance, (\$600,000 plus) out of Fund Balance and budget to line-item Highway Construction for the year ending June 30, 2021. This will be included in Budget Draft 2.

Motion (Tim Goins/Jim Stepp, all in favor) to approve the Highway Capital Projects Fund #176 as presented with the fund balance re-budgeted.

- d. Budget Discussion of the General Debt Service Fund #151 was presented by Finance Director Anne Bryant-Hurst. Ms. Hurst indicated that the local sales taxes were higher than anticipated. The estimated ending Fund Balance for the proposed Budget 2021-2022 will be \$11,661,657 as we continue to build up revenues for future projects.

Motion (Tim Goins/Chris Cutshaw, all in favor) to approve the General Debt Service Fund #151 Budget as presented.

Items of Interest

None

Announcements

a. Upcoming Budget Meetings:

- June 1, 2021
General Fund -Department Presentations and Discussions- (Cont.)
Sheriff's Department/Jail
Drug Control Fund – Fund #122
- June 3, 2021
School Department Presentation
- June 8, 2021
School Department Deliberations
Open Items and Budget Updates
- June 10, 2021
Budget Committee-Recommends a Proposed Budget

All Budget committee meetings listed above begin at 5:00 p.m. and take place in the large courtroom of the Hamblen County Courthouse

Adjournment

There being no further business Chairman DeBord adjourned the meeting at 6:30 p.m.

Hamblen County Government
Budget Committee
Tuesday, June 1, 2021
Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Randy DeBord, Bobby Haun, Jeff Akard, Eileen Arnwine, Chris Cutshaw, Thomas Doty, Tim Goins, Tim Horner, Joe Huntsman, Sr., Wayne NeSmith, Mike Reed, Howard Shipley, Jim Stepp, Taylor Ward

Members Absent:

None

Call to Order

Chairman DeBord called the meeting to order at 5:00 p.m.

Visitors Wishing to Address the Committee

None

Old Business

None

New Business

- a. Budget Discussion Continuation of the General Fund presented by Mayor Bill Brittain.
County Attorney
Motion (Tim Goins/Bobby Haun, all in favor) to approve the County Attorney budget for 2021-2022.
Election Commission
Motion (Jeff Akard/Joe Huntsman, Sr., all in favor) to approve the Election Commission budget for 2021-2022.
Register of Deeds
Motion (Tim Goins/Joe Huntsman, Sr. all in favor) to approve the Register of Deeds budget for 2021-2022.
Planning
Motion (Tim Horner/Bobby Haun, all in favor) to approve the Planning budget for 2021-2022.
Codes Compliance
Motion (Taylor Ward/ Thomas Doty, all in favor) to approve the Codes Compliance budget for 2021-2022.
Geographical Information Systems (GIS)
Motion (Taylor Ward/Eileen Arnwine, all in favor) to approve the Geographical Information Systems (GIS) budget for 2021-2022.
Other Facilities (Maintenance)
Motion (Jeff Akard/Taylor Ward, all in favor) to approve the Other Facilities (Maintenance) budget for 2021-2022
Preservation of Records
Motion (Tim Goins/Bobby Haun, all in favor) to approve the Preservation of Records budget for 2021-2022.
Finance and Purchasing
Motion (Jeff Akard/Tim Goins, all in favor) to approve the combined budgets for Finance and Purchasing for 2021-2022.
Property Assessor
Motion (Taylor Ward/Jeff Akard, all in favor) to approve the Property Assessor's Office budget for 2021-2022.

Reappraisal Program

Motion (Tim Goins/Tim Horner, all in favor) to approve the Reappraisal Program budget for 2021-2022.

County Trustee

Motion (Tim Goins/Chris Cutshaw, all in favor) to approve the County Trustee's Office budget for 2021-2022.

Data Processing

Motion (Howard Shipley/Tim Goins, all in favor) to approve the Data Processing budget for 2021-2022.

General Sessions Court-Court I

Motion (Thomas Doty/Jeff Akard, all in favor) to approve the General Sessions Court-Court I budget for 2021-2022.

General Sessions Court-Court II

Motion (Jeff Akard/Taylor Ward, all in favor) to approve the General Sessions Court-Court II budget for 2021-2022.

Drug Court

Motion (Tim Goins/Jeff Akard, all in favor) to approve the Drug Court budget for 2021-2022.

Chancery Court

Motion (Tim Goins/Thomas Doty, all in favor) to approve the Chancery Court budget for 2021-2022.

Juvenile Court

Motion (Tim Horner/Tim Goins, all in favor) to approve the Juvenile Court budget for 2021-2022.

Commissioner Thomas Doty Abstained.

- b. Budget Discussion Sheriff's Department presented by Captain Chad Mullins of the Hamblen County Sheriff's Department
- Courtroom Security
- Motion (Jeff Akard/Wayne NeSmith, all in favor) to approve the Courtroom Security budget for 2021-2022.**
- Pay Increase - COLA
- Motion (Tim Goins/Jim Stepp, all in favor) to approve a 3% COLA for the Sheriff's Department.**
- Public Safety
- Motion (Thomas Doty/Jeff Akard, all in favor) to approve the Public Safety budget for 2021-2022.**
- c. Budget Discussion Drug Control Fund – Fund #122-presented by Captain Chad Mullins of the Hamblen County Sheriff's Department.
- Drug Control Fund
- Motion (Tim Goins/ Jeff Akard, all in favor) to approve the Drug Control Fund budget for 2021-2022.**
- Sex Offender Registry
- Motion (Thomas Doty/Mike Reed, all in favor) to approve the Sex Offender Registry budget for 2021-2022.**
- Workhouse
- Motion (Tim Goins/ Jeff Akard, all in favor) to approve the Workhouse budget for 2021-2022.**
- Jail
- Motion (Thomas Doty/ Jeff Akard, all in favor) to approve the Jail budget for 2021-2022.**
- General Fund Discussion Continuation presented by Mayor Bill Brittain
- Victim Assistance Program
- Motion (Howard Shipley/Mike Reed, all in favor) to approve the Victim Assistance Program budget for 2021-2022.**
- Work Release Program
- Motion (Thomas Doty/Jeff Akard, all in favor) to approve the Work Release Program budget for 2021-2022.**
- Civil Defense
- Motion (Tim Goins/ Jim Stepp, all in favor) to approve the Civil Defense budget for 2021-2022.**
- Other Public Safety (Homeland Security Grants)
- Motion (Tim Goins/Tim Horner, all in favor) to approve the Other Public Safety-(Homeland Security Grant) budget for 2021-2022.**

Inspection and Regulation (Civil Service Board)

Motion (Thomas Doty/Tim Goins, all in favor) to approve the Inspection and Regulation (Civil Service Board) budget for 2021-2022.

County Coroner/Medical Examiner

Motion (Chris Cutshaw/Taylor Ward, all in favor) to approve the County Coroner/Medical Examiner budget for 2021-2022.

Rabies and Animal Control

Motion (Jim Stepp/Thomas Doty, all in favor) to approve the Rabies and Animal Control fund budget for 2021-2022.

Parks and Fair Boards (Cherokee Park)

Motion (Wayne NeSmith/ Bobby Haun, all in favor) to approve the Parks and Fair Boards (Cherokee Park) budget for 2021-2022. Polices for the park campground will be re-evaluated during the fiscal year.

Other Social, Cultural, and Recreational-See Area Organizations/Agencies Requesting Contributions or Contractual Services (Non-Profit, Civic, etc.)

Contributions Fire Prevention

Motion (Tim Goins/ Wayne NeSmith, all in favor) to approve the Contributions-Fire Prevention budget for 2021-2022 for Volunteer Fire Departments in Hamblen County

Contributions-Other Emergency Management

Contributions-Nursing Home

Contributions-Alcohol and Drug Programs

Contributions- Appropriations to State-Health Department

Contributions- Other Local Welfare Services

Contributions-Adult Activities

Contributions- Senior Citizens Assistance

Contributions-Libraries

Contributions-Other Social, Cultural, and Recreational

Contributions-Forest Services

Contributions- Tourism

Contributions- Industrial Development

Contributions-Education (Community Services)

Motion (Howard Shipley/Bobby Haun, all in favor) to approve the Other Social, Cultural, and Recreational (Non-Profits) budgets for 2021-2022.

Agriculture and Natural Resources

Motion (Tim Goins/ Jeff Akard, all in favor) to approve the Agriculture and Natural Resources budget for 2021-2022.

Soil Conservation

Motion (Jeff Akard/Tim Goins, all in favor) to approve the Soil Conservation budget for 2021-2022.

Storm Water Management

Motion (Thomas Doty/Taylor Ward, all in favor) to approve the Soil Conservation budget for 2021-2022.

Industrial Development-TIF Expenditure

Motion (Tim Goins/ Jeff Akard, all in favor) to approve the Industrial Development budget for 2021-2022.

Veterans' Services

Motion (Howard Shipley/Tim Goins, all in favor) to approve the Veterans' Services budget for 2021-2022.

Employee Benefits

Motion (Tim Goins/Tim Horner, all in favor) to approve the Employee Benefits budget for 2021-2022 as presented at this time.

Miscellaneous

Motion (Tim Goins/ Joe Huntsman, Sr., all in favor) to approve the Miscellaneous budget for 2021-2022 which includes ETHRA, ETDD, LAMTPO.

Capital Projects

General Administration Projects

Public Safety Projects

Other General Government Projects

Proposal would pay for the General Fund Capital Expenses by using the funds received from the State Local Government Grant. The county should receive \$547,144 (unrestricted). Also proposed would be to pay for other items as listed on the spreadsheet that is attached.

Motion (Howard Shipley/ Thomas Doty, all in favor) to approve the Capital Projects budget as presented. The Mayor is to revise the budget if the garbage trucks and the Pickup truck for the Maintenance Department can be funded from other sources.

Other General Government Projects

Motion (Tim Goins/Tim Horner, all in favor) to approve the Other General Contracted Projects (Other Contracted Services) budget in the amount of \$2,447 (remainder of balance) for 2021-2022. (Traffic Light Upgrade from Sodium to LED for State Route 160 and SR 66.)

Proposed 3% COLA (Includes Taxes/Retirement) Full Time Employees Only

No Action Taken at this time to determine if Part-time employees would be included.

Items of Interest

None

Announcements

a. Upcoming Budget Meetings:

- June 3, 2021
School Department Presentation
- June 8, 2021
School Department Deliberations
Open Items and Budget Updates
- June 10, 2021
Budget Committee- Recommends a Proposed Budget

All Budget committee meetings listed above begin at 5:00 p.m. and take place in the large courtroom of the Hamblen County Courthouse

Adjournment

There being no further business Chairman DeBord adjourned the meeting at 6:41 p.m.

Hamblen County Government
Budget Committee
Thursday, June 3, 2021
Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Randy DeBord, Bobby Haun, Jeff Akard, Eileen Arnwine, Chris Cutshaw, Thomas Doty, Tim Goins, Tim Horner, Joe Huntsman, Sr., Wayne NeSmith, Mike Reed, Jim Stepp, Taylor Ward

Members Absent:

Howard Shipley

Call to Order

Chairman DeBord called the meeting to order at 5:00 p.m.

Visitors Wishing to Address the Committee

Linda Noe

Old Business

None

New Business

- a. Mayor Brittain addressed the Committee with a request from Road Superintendent-Barry Poole for permission to issue a Notice of Intent to Purchase the two new garbage trucks before the adoption of the FY 21/22 Budget.
Motion (Tim Goins/Bobby Haun, all in favor) to approve the request from the road superintendent to send a Notice of Intent to Purchase stating the county would purchase the two new garbage trucks after the passing of the budget for FY 21/22.
- b. School Department Presentation-Dr. Jeff Perry, Director of Schools presented the Hamblen County Schools Budget for Fiscal Year 2021-2022. Dr. Perry indicated the expenditure changes will result in a shortfall of \$307,840.50 and that amount would be their request for fiscal year 21-22. No Action was taken at this time.

Items of Interest

None

Announcements

- a. Upcoming Budget Meetings:
 - June 8, 2021
School Department Deliberations
Open Items and Budget Updates
 - June 10, 2021
Budget Committee-Recommend a Proposed Budget

All Budget committee meetings listed above begin at 5:00 p.m. and take place in the large courtroom of the Hamblen County Courthouse

Adjournment

There being no further business Chairman DeBord adjourned the meeting at 6:00 p.m.

Hamblen County Government
Budget Committee
 Tuesday, June 8, 2021
 Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Randy DeBord, Bobby Haun, Eileen Arnwine, Chris Cutshaw, Tim Goins, Tim Horner, Wayne NeSmith, Jim Stepp, Taylor Ward

Members Absent:

Jeff Akard, Thomas Doty, Joe Huntsman, Sr., Mike Reed

Call to Order

Chairman DeBord called the meeting to order at 5:00 p.m.

Visitors Wishing to Address the Committee

Linda Noe, Gwen Holden

Old Business

None

New Business

- a. School Department Deliberations- Mayor Brittain addressed the Committee with a presentation on the Hamblen County Board of Education Funding Plan. Dr. Jeff Perry, Superintendent, spoke on the schools Maintenance of Effort for the last 7 Fiscal Years. Mayor Brittain then proposed that the County add \$200,000 to Maintenance of Effort (\$27,356,092) and \$307,841 as Non-reoccurring appropriation for technology purposes. Also proposed was moving 9-cents of Property Tax Rate to General Debt Service Fund to help finance the construction of a new elementary school.

Motion (Jim Stepp/Tim Goins) to approve the HCBOE Funding Plan as presented.

	<i>Yes</i>	<i>No</i>	<i>Pass</i>	<i>Abstain</i>	<i>Absent</i>
1	Eileen Arnwine			Chris Cutshaw	Jeff Akard
2	Randy DeBord			Bobby Haun	Thomas Doty
3	Tim Goins			Tim Horner	Joe Huntsman, Sr.
4	Wayne NeSmith				Mike Reed
5	Howard Shipley				
6	Jim Stepp				
7	Taylor Ward				

Total - 7 Yes 3 Abstained 4 Absent Motion Passed

- b. Open Items and Budget Updates- Mayor Brittain presented the General Fund Adjustments to the Committee.

Motion (Tim Goins/Jim Stepp, all in favor) to approve the request for One-Time Payment for Part-Time Employees of \$300 totaling \$13,745.10.

Motion (Tim Goins/Tim Horner) to approve the Student Internship Wages of \$2,900 which is for 8 weeks of employment.

Mayor Brittain presented adjustments to the State Local Government Grant recommendations to the Committee.

Motion (Tim Horner/Howard Shipley, all in favor) to approve the adjustments to reduce the Highway Department Capital Purchases by \$27,000 making the new total to \$61,864 to enable a New Fingerprint Machine for the Jail to be purchased for \$27,000.

Items of Interest

None

Announcements

- a. Upcoming Budget Meetings:
 - June 10, 2021
Budget Committee-Recommends a Proposed Budget

All Budget committee meetings listed above begin at 5:00 p.m. and take place in the large courtroom of the Hamblen County Courthouse

Adjournment

There being no further business Chairman DeBord adjourned the meeting at 5:50 p.m.

Hamblen County Government
Budget Committee
 Thursday, June 10, 2021
 Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Randy DeBord, Bobby Haun, Jeff Akard, Eileen Arnwine, Chris Cutshaw, Tim Goins, Tim Horner, Wayne NeSmith, Howard Shipley, Jim Stepp, Taylor Ward

Members Absent:

Thomas Doty, Joe Huntsman, Sr., Mike Reed

Call to Order

Chairman DeBord called the meeting to order at 5:00 p.m.

Visitors Wishing to Address the Committee

Linda Noe

Old Business

None

New Business

- a. Mayor Brittain presented the Committee with Draft #2 of the Proposed Budget for FY 2021-2022. He asked the Committee to make a recommendation on each of the Funds presented to go to the full Commission for approval.

General Fund-(#101) Estimated Fund Balance as of 7/1/2021, Estimated Revenues \$22,226,148, Appropriations (\$22,886,812), Estimated Fund Balance 6/30/2022 \$8,855,606. Estimated Surplus for Fiscal Year 20-21 of \$2,797,948 with a Budget Deficit for Fiscal Year 21-22 \$657,664.

(Tim Goins/Jim Stepp) to approve the Appropriations of \$22,886,812 in the General Fund #101.

	<i>Yes</i>	<i>No</i>	<i>Pass</i>	<i>Abstain</i>	<i>Absent</i>
1	Eileen Arnwine	Wayne NeSmith		Jeff Akard	Thomas Doty
2	Chris Cutshaw	Taylor Ward			Joe Huntsman, Sr.
3	Randy DeBord				Mike Reed.
4	Tim Goins				
5	Bobby Haun				
6	Tim Horner				
7	Howard Shipley				
8	Jim Stepp				

Total - 8 Yes 2 No 1 Abstained 3 Absent Motion Passed

Schools Maintenance of Effort- Joint Resolution to Approve a Nonrecurring (One Time) allocation for Fiscal Year 2022 of \$307,841 to fund nonrecurring technology equipment and add \$200,000 to schools Maintenance of Effort.

(Tim Goins/Chris Cutshaw) to adopt the Joint Resolution between Hamblen County, Hamblen County Commission and Hamblen County Board of Education to approve a Nonrecurring (One-Time) Appropriation of \$307,841 to fund Nonrecurring technology equipment.

	<i>Yes</i>	<i>No</i>	<i>Pass</i>	<i>Abstain</i>	<i>Absent</i>
1	Jeff Akard	Wayne NeSmith			Thomas Doty
2	Eileen Arnwine	Taylor Ward			Joe Huntsman, Sr.
3	Chris Cutshaw				Mike Reed.
4	Randy DeBord				
5	Tim Goins				
6	Bobby Haun				
7	Tim Horner				
8	Howard Shipley				
9	Jim Stepp				

Total - 9 Yes 2 No 0 Abstained 3 Absent Motion Passed

Debt Fund (#151)-Estimated Fund Balance 7/1/2021 \$9,296,944, Estimated Revenues \$8,558,161, Appropriations (\$4,891,280), Estimated Fund Balance 6/30/2022 \$12,963,825
Motion (Tim Goins/Tim Horner, all in favor) to approve the Appropriations of \$4,891,280 in Debt Fund #151.

Highway Fund (#131)-Estimated Fund Balance 7/1/2021 \$1,729,080, Estimated Revenues \$2,920,428, Appropriations (\$3,642,432), Estimated Fund Balance 6/30/2022 \$1,007,076.
Motion (Tim Goins/Taylor Ward, all in favor) to approve the appropriations of \$3,642,432 in the Highway Fund #131.

Garbage Fund (#116)-Estimated Fund Balance 7/1/2021 \$2,286,965, Estimated Revenues \$2,972,870, Appropriations (\$3,090,233), Estimated Fund Balance 6/30/2022 \$2,169,602.
Motion (Jim Stepp/Tim Goins, all in favor except for one No Vote from Wayne NeSmith) to approve the appropriations of \$3,090,233 in the Garbage Fund #116.

Drug Control Fund (#122)-Estimated Fund Balance 7/1/2021 \$234,231, Estimated Revenues \$39,250 Appropriations (\$131,911), Estimated Fund Balance 6/30/2022 \$141,570
Motion (Taylor Ward/Jeff Akard, all in favor) to approve the appropriations of \$131,911 in the Drug Control Fund #122.

Highway Capital Projects Fund (#176)-Estimated Fund Balance 7/1/2021 \$526,705, Estimated Revenues \$-0-, Appropriations (\$500,000), Estimated Fund Balance 6/30/2022 \$26,705.
Motion (Taylor Ward/Tim Goins, all in favor) to approve the appropriations of \$500,000 in the Highway Capital Projects Fund #176.

Items of Interest

None

Announcements

a. None

Adjournment

There being no further business Chairman DeBord adjourned the meeting at 5:32 p.m.

**BUDGET
RESOLUTIONS**

RESOLUTION 21-06

A RESOLUTION MAKING APPROPRIATIONS FOR THE VARIOUS FUNDS, DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES OF HAMBLEN COUNTY, TENNESSEE FOR THE YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022

SECTION 1. BE IT RESOLVED by the Board of County Commissioners of Hamblen County, Tennessee, meeting in regular session on the 24th day of June, 2021, that the amounts hereafter set out are hereby appropriated for the purpose of meeting the expenses of the various funds, departments, institutions, offices and agencies of Hamblen County, Tennessee, for the capital outlay, and for meeting the payment of principal and interest on the county's debt maturing during the year beginning July 1, 2021, and ending June 30, 2022, according to the following schedule:

General Fund

51100	County Commission	\$	181,682
51210	Board of Equalization		5,550
51300	County Mayor		239,291
51400	County Attorney		31,293
51500	Election Commission		311,709
51600	Register of Deeds		373,281
51720	Planning		257,688
51750	Codes Compliance		59,336
51760	Geographical Information Systems		92,845
51810	Other Facilities		895,242
51910	Preservation of Records		21,486
52100	Accounting and Budgeting		504,933
52300	Property Assessor's Office		362,478
52310	Reappraisal Program		177,884
52400	County Trustee's Office		390,575
52500	County Clerk's Office		693,682
52600	Data Processing		155,204
52900	Other Finance		335,828
53100	Circuit Court		1,011,539
53300	General Sessions Court - Court I		241,673
53300	General Sessions Court - Court II		220,825
53330	Drug Court		77,583
53400	Chancery Court		405,176
53500	Juvenile Court		325,026
53920	Courtroom Security		908,006
53930	Victim Assistance Program		156,741
54110	Sheriff's Department		3,378,559
54160	Administration of Sexual Offender Registry		6,000
54210	Jail		4,572,674
54220	Workhouse		97,964
54250	Work Release Program		324,354
54310	Fire Prevention and Control		220,000
54410	Civil Defense		110,874
54490	Other Emergency Management		192,001
54510	Inspection and Regulation		4,877
54610	County Coroner/Medical Examiner		189,600
54900	Other Public Safety		20,500
55110	Local Health Center		864,467

55120	Rabies and Animal Control	369,885
55140	Nursing Home	5,000
55170	Alcohol and Drug Programs	5,500
55390	Appropriations to State	115,233
55590	Other Local Welfare Services	27,500
55710	Sanitation Management	14,460
55900	Other Public Health & Welfare	95,000
56100	Adult Activities	11,600
56300	Senior Citizen's Assistance	6,500
56500	Libraries	301,950
56700	Parks and Fair Boards	322,027
56900	Other Social, Cultural, and Recreational	351,000
57100	Agricultural and Natural Resources	166,586
57300	Forest Service	1,000
57500	Soil Conservation	52,640
57800	Storm Water Management	35,460
58110	Tourism	54,700
58120	Industrial Development	641,000
58300	Veterans' Service	33,615
58600	Employee Benefits	718,515
58900	Miscellaneous	295,404
73300	Community Services	6,000
91110	General Administration Projects	356,000
91130	Public Health Safety Projects	94,500
91190	Other General Government Projects	2,447
99110	Transfers Out	381,864

Total General Fund \$ 22,883,812

Solid Waste / Sanitation Fund

55710 Sanitation Management \$ 3,090,233

Total Solid Waste / Sanitation Fund \$ 3,090,233

Drug Control Fund

54150 Drug Enforcement \$ 131,911

Total Drug Fund \$ 131,911

Highway / Public Works Fund

61000 Administration \$ 449,355

62000 Highway and Bridge Maintenance 1,729,368

63100 Operation and Maintenance of Equipment 420,984

66000 Employee Benefits 24,725

68000 Capital Outlay 1,018,000

Total Highway / Public Works Fund \$ 3,642,432

General Purpose School Fund

71000 Instruction

71100 Regular Instruction Program \$ 47,290,563

71200 Special Education Program 7,461,411

71300	Vocational Education Program	3,786,895
71400	Student Body Education Program	213,000
72000	<u>Support Services</u>	
72110	Attendance	4,000
72120	Health Services	879,511
72130	Other Student Support	1,788,518
72210	Regular Instruction Program	2,733,913
72220	Special Education Program	1,165,091
72230	Vocational Education Program	258,886
72250	Technology	1,845,051
72310	Board of Education	1,393,036
72320	Director of Schools	713,286
72410	Office of the Principal	5,260,546
72510	Fiscal Services	702,866
72610	Operation of Plant	6,607,584
72620	Maintenance of Plant	1,625,809
72710	Transportation	3,727,026
73000	<u>Operation of Non-Instructional Services</u>	
73300	Community Services	581,219
73400	Early Childhood Education	1,279,999
76000	<u>Capital Outlay</u>	
76100	Regular Capital Outlay	3,587,000
82300	<u>Other Debt Service</u>	
82330	Education - Other Debt Service	500,000
99000	<u>Other Uses</u>	
99100	Transfers Out	28,244
	Total General Purpose School Fund	<u>\$ 93,433,454</u>

Central Cafeteria Fund

73000	<u>Operation of Non-Instructional Services</u>	
73100	Food Service	\$ 8,941,222
99100	In-Direct Cost	365,000
	Total Central Cafeteria Fund	<u>\$ 9,306,222</u>

General Debt Service Fund

82100	<u>Principal on Debt</u>	
82110	General Government	\$ 500,000
82120	Highways and Streets	315,000
82130	Education	2,350,000
82200	<u>Interest on Debt</u>	
82210	General Government	420,000
82220	Highways and Streets	15,000
82230	Education	845,000
82300	<u>Other Debt Service</u>	
82310	General Government	130,000
82330	Education	16,280
99000	<u>Other Uses</u>	
99100	Transfers Out	300,000
	Total General Debt Service Fund	<u>\$ 4,891,280</u>

Highway Capital Projects Fund

91200	Highway and Street Capital Projects	\$ 500,000
	Total Highway Capital Projects Fund	\$ 500,000

BE IT FURTHER RESOLVED, that the budget for the School Federal Projects Fund shall be the budget approved for separate projects within the fund by the Tennessee Department of Education and the Hamblen County Board of Education.

SECTION 2. BE IT FURTHER RESOLVED, that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other funds which the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register, and the Sheriff and their officially authorized deputies and assistants may be entitled to receive under State laws heretofore or hereafter enacted. Expenditures out of commissions, and/or fees collected by the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register and the Sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make such appropriations. Any excess commissions and/or fees collected over and above the expenditures duly and conclusively authorized shall be paid over to the Trustee and converted into the General Fund as provided by law.

SECTION 3. BE IT FURTHER RESOLVED, that if any fee officials, as enumerated in Section 8-22-101, *Tennessee Code Annotated*, operate under provisions of Section 8-22-104 *Tennessee Code Annotated*, provisions of the preceding paragraph shall not apply to those particular officials.

SECTION 4. BE IT FURTHER RESOLVED, that any amendment to the budget, except for amendments to the budget for funds under supervision of the Director of Schools, shall be approved as provided in Section 5-9-407, *Tennessee Code Annotated*. The Director of Schools must receive approval of the Board of Education for transfers within each major category of the budget, and approval of both the Board of Education and the Board of County Commissioners for transfers between major categories as required by law. One copy of each amendment shall be filed with the County Clerk, one copy with the Chairman of the Finance Committee, and one with each divisional or departmental head concerned. The reason(s) for each transfer shall be clearly stated; however, this provision shall in no case whatsoever be construed as authorizing transfer from one fund to another, but shall apply solely to transfer within a certain fund.

SECTION 5. BE IT FURTHER RESOLVED, that any appropriations made by this resolution, which cover the same purpose for which a specific appropriation is made by statute is made in lieu of but not in addition to said statutory appropriation. The salary, wages, or remuneration of each officer, employee, or agent of the County shall not be in excess of the amounts authorized by existing law or as set forth in the estimate of expenditures which accompanies this resolution. Provided, however, that appropriations for such salaries, wages, or other remuneration hereby authorized shall in no case be construed as permitting expenditures for an office, agency, institution, division or department of the County in excess of the appropriation made herein for such office, agency, institution, division or department of the County. Such appropriation shall constitute the limit to the expenditures of any office, agency, institution, division or department for the year ending June 30, 2022. The aggregate expenditures for any item of appropriation shall in no instance be more than the amount herein appropriated for such item.

SECTION 6. BE IT FURTHER RESOLVED, that any resolution which may hereafter be presented to the Board of County Commissioners providing for appropriations in addition to those made by this Budget Appropriations Resolution shall specifically provide sufficient revenue or other funds actually to be provided during the fiscal year in which the expenditure is to be made to meet such additional appropriation. Said appropriating resolution shall be submitted to and approved by the State Director of Local Finance after its adoption as provided by Section 9-21-403, *Tennessee Code Annotated*.

SECTION 7. BE IT FURTHER RESOLVED, that the County Mayor and County Clerk are hereby authorized to borrow money on revenue anticipation notes, provided such notes are first approved by the State Director of Local Government Finance, to pay for the expenses herein authorized until the taxes and other revenue for the year 2021-2022 have been collected. The proceeds of loans for each individual fund shall not exceed 60% of the appropriations of each individual fund and shall be used only to pay the expenses and other requirements of the fund for which the loan is made. The loan shall be paid out of revenue from the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the applicable sections of Title 9, Chapter 21, *Tennessee Code Annotated*. Said notes shall be signed by the County Mayor and countersigned by the County Clerk and shall mature and be paid in full without renewal no later than June 30, 2022.

SECTION 8. BE IT FURTHER RESOLVED, that the delinquent County property taxes for the year 2020 and prior years and the interest and penalty thereon collected during the year ending June 30, 2022, shall be appropriated to the various County funds according to the subdivision of the tax levy for the year 2020. The Clerk and Master and the Trustee are hereby authorized and directed to make such apportionment accordingly.

SECTION 9. BE IT FURTHER RESOLVED, that all unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse, and be of no further effect at the end of the year at June 30, 2022.

SECTION 10. BE IT FURTHER RESOLVED, that any resolution or part of a resolution which has heretofore been passed by the Board of County Commissioners which is in conflict with any provision in this resolution be and the same is hereby repealed.

SECTION 11. BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2021. This resolution shall be spread upon the minutes of the Board of County Commissioners.

Passed this 24th day of June, 2021.

Motion made by Commissioner _____

Seconded by Commissioner _____.

Aye:

Nay:

Absent:

Pass:

Abstain:

Chairman

County Mayor

Attest:

County Clerk

RESOLUTION 21-07

**RESOLUTION FIXING THE TAX LEVY IN
HAMBLLEN COUNTY, TENNESSEE
FOR FISCAL YEAR BEGINNING JULY 1, 2021**

SECTION 1. BE IT RESOLVED by the Board of County Commissioners of Hamblen County, Tennessee, meeting regular session on the 24th day of June, 2021, that the combined property tax rate for Hamblen County, Tennessee for the year beginning July 1, 2021, shall be \$1.76 on each \$100 of taxable property inside the corporate limits of the City of Morristown and \$1.97 on each \$100 of taxable property outside the corporate limits of the City of Morristown, which is to provide revenue for each of the following funds and otherwise conform to the following tax levies:

FUND	Inside Rate	Outside Rate
General	\$0.62	\$0.62
General Debt Service	0.43	0.43
General Purpose School	0.71	0.71
Solid Waste/Sanitation	0	0.21
TOTAL	\$1.76	\$1.97

SECTION 2. BE IT FURTHER RESOLVED, that all resolutions of the Board of County Commissioners of Hamblen County, Tennessee, which are in conflict with this resolution are hereby repealed.

SECTION 3. BE IT FURTHER RESOLVED, that there is hereby levied a gross receipts business tax as provided by law. The proceeds of the gross receipts tax herein levied shall accrue to the General Fund.

SECTION 4. BE IT FURTHER RESOLVED, that there is levied a motor vehicle privilege tax as provided by law. The proceeds of the \$27 motor vehicle privilege tax herein levied shall accrue \$27 to the General Fund.

SECTION 5. BE IT FURTHER RESOLVED, that there is levied a hotel/motel occupancy tax as provided by law. The proceeds of the hotel/motel occupancy tax herein levied shall accrue to the General Fund for the specific purpose of capital improvements to Cherokee Park.

SECTION 6. BE IT FURTHER RESOLVED, that a local option sales tax is levied as provided by law. The first 50% of the sales tax shall accrue to the General Purpose School Fund; of the remaining 50%, the first \$86,000 shall accrue to the Highway/Public Works Fund, the next \$63,000 shall accrue to the General Debt Service Fund, and the remainder shall accrue to the Solid Waste/Sanitation Fund.

SECTION 7. BE IT FURTHER RESOLVED, that revenues derived from State Revenue Sharing - T.V.A. shall accrue as follows: the first \$200,000 shall accrue to the Highway/Public Works Fund, and the remaining revenues shall accrue to the General Fund.

SECTION 8. BE IT FURTHER RESOLVED, that revenues derived from interest earned on the cash balances in the Central Cafeteria Fund shall accrue to that fund; revenues derived from interest earned on the cash balances in the Drug Control Fund shall accrue to that fund; all other interest earnings from operating funds shall accrue to the General Debt Service Fund

SECTION 9. BE IT FURTHER RESOLVED, that revenues derived from two cents (\$0.02) of the property tax levied to the General Debt Service Fund shall accrue and be restricted for the purpose of retiring debt issued for construction and renovation, related to Morristown-Hamblen High School West.

SECTION 10. BE IT FURTHER RESOLVED, that revenues derived from nine cents (\$0.09) of the property tax levied to the General Debt Service Fund shall accrue and be restricted for the purpose of retiring debt issued for construction and renovation of a new elementary school.

SECTION 11. BE IT FURTHER RESOLVED, that this resolution takes effect from and after its passage, the public welfare requiring it. This resolution shall be spread upon the minutes of the Board of County Commissioners.

Passed this 24th day of June, 2021.

Motion made by Commissioner _____

Seconded by Commissioner _____.

Aye:

Nay:

Absent:

Pass:

Abstain:

Chairman

County Mayor

Attest:

County Clerk

RESOLUTION 21-08

**A RESOLUTION MAKING APPROPRIATIONS TO NONPROFIT CHARITABLE
AND CIVIC ORGANIZATIONS OF HAMBLLEN COUNTY, TENNESSEE FOR THE
YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30,2022**

WHEREAS, Section 5-9-109, *Tennessee Code Annotated*, authorizes the Hamblen County Legislative Body to make appropriations to various nonprofit charitable organizations and civic organizations, and

WHEREAS, the Hamblen County Legislative Body recognizes the various nonprofit charitable and civic organizations providing services in Hamblen County have great need of funds to carry on their nonprofit charitable and civic work, and

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Hamblen County, meeting in regular session on the 24th day of June, 2021,

SECTION 1. That one million, six hundred sixty-three thousand, fifty-one (\$1,663,051) be appropriated to nonprofit organizations in Hamblen County as reflected below:

<u>Account #</u>	<u>Agency</u>	<u>Amount</u>
54310-316	North Hamblen County Volunteer Fire Department	\$ 55,000
54310-316	South Hamblen County Volunteer Fire Department	55,000
54310-316	East Hamblen County Volunteer Fire Department	55,000
54310-316	West Hamblen County Volunteer Fire Department	55,000
54490-316	Hamblen County Emergency Communications District	192,001
55110-309	Hamblen County Health Department – Local Direct	66,267
55120-312	Hamblen County Humane Society	240,000
55140-316	ALPS	5,000
55170-316	Helen Ross McNabb Center	5,500
55390-316	Hamblen County Health Department – Tennessee Dept. of Health	115,233
55590-316	Youth Emergency Shelter (Y.E.S.)	2,500
55590-316	Morristown-Hamblen Child Care Center	25,000
56100-316	Senior Citizens Center – Adult Center	11,600
56300-316	Senior Citizens Center – Vital Visits	6,500
56500-316	Morristown-Hamblen Library	301,950
56900-316	Ministerial Association Temporary Shelter, Inc. (M.A.T.S.)	8,000
56900-316	Helping Hands Clinic	10,000
56900-316	Lakeway Achievement Center, Inc.	3,000
56900-316	Senior Citizens Home Assistance Center (S.C.H.A.S.)	5,000
56900-316	Central Services	5,000
56900-316	Rose Center	5,000
56900-316	HOLA Lakeway	15,000
56900-316	Morristown Recreation Board	300,000
57300-316	Forest Service	1,000
58110-316	Morristown Area Chamber of Commerce – Tourism	22,500
58120-316	Joint Economic & Community Development Board of Hamblen County	91,000
73300-316	Imagination Library	5,000
73330-316	Project Graduation	1,000
		\$ 1,663,051

BE IT FURTHER RESOLVED, that all appropriations enumerated in Section 1 above are subject to the following conditions:

1. That the nonprofit and civic organizations to which funds are appropriated shall file with the County Clerk and the disbursing officials a copy of an annual report of its business affairs and transactions and the proposed use of the county's funds. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit or civic organization in accordance with Section 5-9-109(c),
2. That said funds must only be used by the named nonprofit or civic organizations in furtherance of their nonprofit charitable or civic purposes benefiting the general welfare of the residents of Hamblen County.
3. That it is the expressed interest of the County Commission of Hamblen County in providing these funds to the above named nonprofit charitable or civic organizations to be fully in compliance with Section 5-9-109, Tennessee Code Annotated, and any and all other laws which may apply to county appropriations to nonprofit or civic organizations and so this appropriation is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2021. This resolution shall be spread upon the minutes of the Board of County Commissioners

Motion made by Commissioner _____

Seconded by Commissioner _____

Aye:

Nay:

Absent:

Pass:

Abstain:

Chairman

County Mayor

Attest:

County Clerk

Joint Resolution
Hamblen County, Tennessee
Hamblen County Commission and Hamblen County
Board of Education

A JOINT RESOLUTION TO APPROVE A NONRECURRING (ONE-TIME) APPROPRIATION FOR FISCAL YEAR 2022 TO FUND NONRECURRING TECHNOLOGY EQUIPMENT

WHEREAS, TCA §49-3-314(c)(4) allows an exemption from Maintenance of Effort requirements for local governments to appropriate funds for educational nonrecurring expenditures of the local education agency (LEA); and

WHEREAS, TCA §49-3-314(c)(4) section requires a written agreement between the local government and the LEA, which is subject to review by the State Department of Education; and

WHEREAS, the Hamblen County Government fiscal year 2022 budget allocates \$307,841 to the Hamblen County Board of Education for nonrecurring, one-time expenditures to fund nonrecurring technology equipment.

NOW THEREFORE, BE IT RESOLVED the Hamblen County Board of Education and the Hamblen County Commission hereby agree and acknowledge that the additional \$307,841 in one-time funding allocated to the Hamblen County Board of Education as a part of the fiscal year 2022 budget will be used to fund nonrecurring technology equipment and shall not be included in the School’s Maintenance of Effort calculations pursuant to TCA §49-3-314(c)(4).

RESOLVED, DULY PASSED AND EFFECTIVE this ____ day of _____, 2021.

FOR THE COUNTY OF HAMBLLEN, TENNESSEE:

Bill Brittain, County Mayor

Howard Shipley, Commission Chairman

FOR THE HAMBLLEN COUNTY BOARD OF EDUCATION: Board Passage: July 13, 2021

Dr. Jeff Perry, Superintendent

Dr. Joe Gibson, Jr., Chairman

Hamblen County Government
Finance Committee
Monday, June 14, 2021
Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Randy DeBord, Chris Cutshaw, Howard Shipley, Thomas Doty, Tim Goins, Joe Huntsman, Sr. James Stepp

Members Absent:

Eileen Arnwine, Mike Reed

Call to Order

Chairman Randy DeBord called the meeting to order at 6:57 p.m.

Visitors Wishing to Address the Committee

Karen Arwood, Edna Greene

Recurring Business

- a. Expenditure Reports – May 2021 (Information Only – No Action Necessary)
- b. Review/Approval of Monthly Checks Submitted by the County Mayor’s Office for the Month of May 2021
Motion (Tim Goins/Chris Cutshaw, all in favor) to approve the May 2021 Monthly Checks submitted by the County Mayor’s Office.

Old Business

- a. None

New Business

- a. Purchasing Policy and Procedures Updated May 18, 2021
Motion (Jim Stepp/Chris Cutshaw, all in favor) to approve the updated Purchasing Policy and Procedures from the Finance Department.
- b. Bid Tabulation-New Concrete Sidewalk and Steps for Justice Center(2021-12)
Motion (Tim Goins/Joe Huntsman, Sr., all in favor) to accept recommendation to award bid to East Tennessee Construction for \$15,000 for the new Concrete Sidewalk and Steps for Justice Center.
- c. Resolution 21- __-Hamblen County Board of Education Federal Projects Cash Flow
Motion (Tim Goins/Chris Cutshaw, all in favor) to approve the Resolution for the Hamblen County Board of Education to transfer \$1,000,000 from the General Fund to their Federal Fund in order to create the additional cash flow needed for projects paid by ESSR Funds.
- d. Grant Funds Awarded from the Office of Criminal Justice Programs
Motion (Tim Goins/Jim Stepp, all in favor) to accept the Grant Funds in the amount of \$45,000 which have been awarded from the Office of the Criminal Justice Programs for updated arraignment system.
- e. Hamblen County Board of Education Budget Amendment #8-Increase of \$1,306,010.54
Motion (Howard Shipley/Joe Huntsman, Sr., all in favor) to approve the Budget Amendment for the Hamblen County Board of Education -Budget Amendment #8 for an increase of \$1,306,010,.54
- f. Budget Amendments
 - i. Fund #101-County Commission \$1,295
Motion (Tim Goins/Joe Huntsman, Sr., all in favor) to approve the Budget Amendment for Fund #101 County Commission \$1,295.
 - ii. Fund #101-Juvenile Court \$4,200
Motion (Jim Stepp/Tim Goins, all in favor) to approve the Budget Amendment for Fund #101 Juvenile Court \$4,200.

- iii. Fund #101-Register of Deeds \$5,200
Motion (Joe Huntsman, Sr. /Tim Goins, all in favor) to approve the Budget Amendment for Fund #101 Register of Deeds for \$5,200
- iv. Fund #101-Other Social, Cultural, and Recreational \$10,000
Motion (Jim Stepp/ Chris Cutshaw, all in favor) to approve the Budget Amendment for Fund #101 Other Social, Cultural, and Recreational for \$10,000.
- v. Fund #101-Other Social, Cultural, and Recreational \$6,300
Motion (Tim Goins/ Joe Huntsman, Sr., all in favor) to approve the Budget Amendment for Fund #101 Other Social, Cultural, and Recreational for \$6,300.
- vi. Fund #101-Public Safety Projects \$215,000
Motion (Tim Goins/Chris Cutshaw, all in favor) to approve the Budget Amendment for Fund #101 Public Safety Projects for \$215,000.
- vii. Fund #116-Sanitation/Garbage Department \$20,000
Motion (Tim Goins/Joe Huntsman, Sr., all in favor) to approve the Budget Amendment for Fund #116 Sanitation and Garbage Department for \$20,000.
- viii. Fund #131-Highway Department \$2,000
Motion (Joe Huntsman, Sr./Tim Goins, all in favor) to approve the Budget Amendment for Fund #131 Highway Department for \$2,000.
- ix. Fund #151-General Debt Service \$3,600
Motion (Chris Cutshaw/Tim Goins, all in favor) to approve the Budget Amendment for Fund #151 General Debt Service for \$3,600.

Items of Interest (No Action Necessary)

- a. Planning Commission Building Permit Report –May 2021
- b. County Attorney Invoices – May 2021
- c. Coroner’s Monthly Report –May 2021
- d. Budget Amendments
 - i. Fund #101-Storm Water Management \$1,200
 - ii. Fund #101-Parks and Fair Boards \$21
 - iii. Fund #101-Circuit Court \$80
 - iv. Fund #101-Work Release Program \$903
 - v. Fund #116-Garbage and Sanitation \$9,500
 - vi. Fund #116-Garbage and Sanitation \$1,500
 - vii. Fund #131-Highway Department \$1,000
 - viii. Fund #131- Highway Department \$60.82
 - ix. Fund #131-Highway Department \$600
- e. Hamblen County Department of Education Quarterly Expenditure Report 3rd Qtr FY 20-21 Notes, Series 2021-Not to Exceed \$300,000

Adjournment - There being no further business, Chairman DeBord adjourned the Finance Committee meeting at 7:25 p.m.



Hamblen County Government
FINANCE COMMITTEE

Monday, June 14, 2021

Immediately Following the Adjournment of the Justice Center/Jail Project Committee
Large Courtroom – Hamblen County Courthouse

FINANCE COMMITTEE

AGENDA

Call to Order – Chairman Randy DeBord

Randy DeBord
Chairman

Chris Cutshaw
Vice-Chairman

Howard Shipley
Ex-Officio

Eileen Arnwine
Member

Thomas Doty
Member

Tim Goins
Member

Joe Huntsman, Sr.
Member

Mike Reed
Member

James Stepp
Member

1. **Visitors Wishing to Address the Committee About Agenda Items Only – Chairman Randy DeBord**
(Visitors will be allotted 5 minutes to speak)
2. **Recurring Business – Chairman Randy DeBord**
 - a. Expenditure Reports – May 2021 *(Information Only-No Action Necessary)*
 - b. Review/Acceptance of Monthly Checks May 2021 *(Submitted by the County Mayor's Office)*
3. **Old Business – Chairman Randy DeBord**
 - a. None
4. **New Business – Chairman Randy DeBord**
 - a. Purchasing Policy and Procedures Updated May 18, 2021- *Finance Director-Anne Bryant-Hurst*
 - b. Bid Tabulation- New Concrete Sidewalk and Steps for Justice Center (2021-12)-*County Mayor Bill Brittain*
 - c. Resolution 21-___-Hamblen County Board of Education Federal Projects Cash Flow- *HCBOE Business Supervisor Traci Antrican*
 - d. Grant Funds Awarded from the Office of Criminal Justice Programs-*County Mayor Bill Brittain*
 - e. Budget Amendment -Hamblen County Board of Education Budget Amendment #8 for
 - f. \$1,306,010.54-*HCBOE Business Supervisor Traci Antrican*
 - g. Budget Amendments-*Finance Director-Anne Bryant-Hurst*
 - i. Fund #101- County Commission \$1,295
 - ii. Fund #101- Juvenile Court \$4,200
 - iii. Fund #101- Register of Deeds \$5,200
 - iv. Fund #101- Other Social, Cultural, and Recreational \$10,000
 - v. Fund #101- Other Social, Cultural, and Recreational \$6,300
 - vi. Fund #101- Public Safety Projects \$215,000
 - vii. Fund #116- Sanitation/Garbage Department \$20,000
 - viii. Fund #131- Highway Department \$2,000
 - ix. Fund #151- General Debt Service \$3,600
5. **Items of Interest (No Action Necessary) – Chairman Randy DeBord**
 - a. Planning Commission Building Permit Report- May 2021
 - b. County Attorney Invoices – May 2021
 - c. Coroner's Monthly Report – May 2021
 - d. Budget Amendments-*Finance Director-Anne Bryant-Hurst*
 - i. Fund #101- Storm Water Management \$1,200
 - ii. Fund #101- Parks and Fair Boards \$21
 - iii. Fund #101 Circuit Court \$80
 - iv. Fund #101- Work Release Program \$903
 - v. Fund #116- Garbage and Sanitation \$9,500
 - vi. Fund #116- Garbage and Sanitation \$1,500
 - vii. Fund #131- Highway Department \$1,000
 - viii. Fund #131- Highway Department \$60.82
 - ix. Fund #131- Highway Department \$600
 - e. Hamblen County Department of Education Quarterly Expenditure Report 3rd Qtr FY 20-21
6. **Adjournment – Chairman Randy DeBord**

EXPENDITURE REPORTS

MAY 2021

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
From: 2020 101 50000 000 00 000 0000 000
Thru: 2020 101 99999 999 99 999 9999 999

Page: 1
Date: 6/2/2021
Time: 3:22 pm

<u>Fnd</u>	<u>Account/Description</u>	<u>Revised Budget</u>	<u>Month-to-Date Expenditures</u>	<u>Year-to-Date Expenditures</u>	<u>Encumbrances</u>	<u>Available Funds</u>	<u>Avl Fnds %of Budg</u>
101	51100 County Commission	175,305.00	10,754.96	150,175.86	800.00	24,329.14	13.88%
101	51210 Board Of Equalizaton	5,550.00	0.00	0.00	0.00	5,550.00	100.00%
101	51300 County Mayor/Executive	240,167.86	17,614.82	194,487.94	3,451.65	42,228.27	17.58%
101	51400 County Attorney	31,293.00	1,495.16	15,932.68	0.00	15,360.32	49.09%
101	51500 Election Commission	370,484.00	33,745.81	310,744.50	422.26	59,317.24	16.01%
101	51600 Register Of Deeds	371,040.00	29,582.74	289,546.48	1,272.91	80,220.61	21.62%
101	51720 Planning	229,238.00	19,078.47	176,256.04	945.23	52,036.73	22.70%
101	51750 Codes Compliance	57,707.00	4,570.79	49,985.58	0.00	7,721.42	13.38%
101	51760 Geographical Information Systems	89,888.00	15,472.60	72,646.55	0.00	17,241.45	19.18%
101	51810 Other Facilities	886,925.10	55,405.14	684,692.61	25,870.59	176,361.90	19.88%
101	51910 Preservation Of Records	20,889.00	2,237.13	17,595.21	1,060.06	2,233.73	10.69%
101	52100 Accounting And Budgeting	438,658.00	35,669.84	377,211.35	282.00	61,164.65	13.94%
101	52200 Purchasing	44,202.00	3,772.60	38,234.46	0.00	5,967.54	13.50%
101	52300 Property Assessor's Office	353,243.00	27,226.56	302,566.58	846.81	49,829.61	14.11%
101	52310 Reappraisal Program	162,854.00	70,547.68	138,396.98	711.21	23,745.81	14.58%
101	52400 County Trustee's Office	379,486.00	29,798.22	323,226.80	1,302.42	54,956.78	14.48%
101	52500 County Clerk's Office	702,109.00	53,709.00	546,757.05	14,339.70	141,012.25	20.08%
101	52600 Data Processing	128,225.60	16,049.31	106,399.91	3,918.11	17,907.58	13.97%
101	52900 Other Finance	330,171.00	28,215.91	287,133.16	959.00	42,078.84	12.74%
101	53100 Circuit Court	985,831.00	74,247.03	785,797.98	6,048.65	193,984.37	19.68%
101	53300 General Sessions Court	457,243.00	36,479.06	382,498.85	1,068.88	73,675.27	16.11%
101	53330 Drug Court	97,020.50	5,731.68	37,017.25	11,473.59	48,529.66	50.02%
101	53400 Chancery Court	398,675.83	28,037.06	347,035.22	1,244.72	50,395.89	12.64%
101	53500 Juvenile Court	319,514.00	29,463.22	238,353.07	1,862.91	79,298.02	24.82%
101	53920 Courtroom Security	896,630.00	58,671.48	625,419.30	721.86	270,488.84	30.17%
101	53930 Victim Assistance Program	143,457.00	9,267.78	100,861.52	0.00	42,595.48	29.69%
101	54110 Sheriff's Department	3,292,142.89	225,808.59	2,635,743.12	200,544.46	455,855.31	13.85%
101	54160 Administration Of The Sexual Offender Registry	6,000.00	2,000.00	2,382.44	0.00	3,617.56	60.29%
101	54210 Jail	4,623,254.25	298,950.33	3,533,792.34	246,962.83	842,499.08	18.22%
101	54220 Workhouse	92,071.00	7,382.00	63,184.78	0.00	28,886.22	31.37%
101	54250 Work Release Program	319,678.00	17,583.14	258,349.20	1,907.69	59,421.11	18.59%
101	54310 Fire Prevention And Control	220,000.00	0.00	220,000.00	0.00	0.00	0.00%
101	54410 Civil Defense	103,084.00	8,083.84	78,046.10	5,547.40	19,490.50	18.91%
101	54490 Other Emergency Management	185,089.00	0.00	185,089.00	0.00	0.00	0.00%
101	54510 Inspection And Regulation	4,877.00	215.30	3,121.85	368.50	1,386.65	28.43%

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Page: 2

Date: 6/2/2021

Time: 3:22 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
From: 2020 101 50000 000 00 000 0000 000
Thru: 2020 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	54610 County Coroner/Medical Examiner	195,232.70	27,559.93	154,206.16	5,896.70	35,129.84	17.99%
101	54900 Other Public Safety	40,500.00	0.00	18,330.90	0.00	22,169.10	54.74%
101	55110 Local Health Center	932,518.16	66,325.77	639,515.77	2,811.72	290,190.67	31.12%
101	55120 Rabies And Animal Control	308,600.00	9,084.70	254,604.01	4,294.51	49,701.48	16.11%
101	55140 Nursing Home	5,000.00	0.00	5,000.00	0.00	0.00	0.00%
101	55170 Alcohol And Drug Programs	5,000.00	0.00	4,450.00	0.00	550.00	11.00%
101	55180 Children's Special Services	0.00	0.00	0.00	0.00	0.00	0.00%
101	55390 Appropriation To State	115,233.00	115,233.00	115,233.00	0.00	0.00	0.00%
101	55520 Aid To Dependent Children	0.00	0.00	0.00	0.00	0.00	0.00%
101	55530 Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590 Other Local Welfare Services	27,500.00	0.00	26,615.00	0.00	885.00	3.22%
101	55710 Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900 Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100 Adult Activities	11,600.00	0.00	11,600.00	0.00	0.00	0.00%
101	56300 Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101	56500 Libraries	293,500.00	0.00	293,500.00	0.00	0.00	0.00%
101	56700 Parks And Fair Boards	313,733.00	20,609.11	230,432.04	17,977.03	65,323.93	20.82%
101	56900 Other Social, Cultural And Recreational	430,460.00	21,653.11	417,706.41	0.00	12,753.59	2.96%
101	57100 Agricultural Extension Service	166,586.00	1,673.64	122,316.35	40,782.76	3,486.89	2.09%
101	57300 Forest Service	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
101	57500 Soil Conservation	51,220.00	4,117.44	45,379.41	0.00	5,840.59	11.40%
101	57800 Storm Water Management	30,960.00	870.26	15,197.86	5,504.99	10,257.15	33.13%
101	58110 Tourism	54,700.00	50.00	42,700.00	647.00	11,353.00	20.76%
101	58120 Industrial Development	641,000.00	0.00	616,404.60	0.00	24,595.40	3.84%
101	58210 Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300 Veterans' Services	32,455.00	2,601.17	26,675.10	0.00	5,779.90	17.81%
101	58600 Employee Benefits	770,301.85	35,862.98	676,054.71	0.00	94,247.14	12.24%
101	58801 COVID-19 Grant #1 Election Funds	41,834.80	0.00	25,214.67	0.00	16,620.13	39.73%
101	58802 COVID-19 Grant #2	233,559.00	644.73	210,505.07	3,300.00	19,753.93	8.46%
101	58900 Miscellaneous	314,254.00	0.00	264,675.30	0.00	49,578.70	15.78%
101	73300 Community Services	6,000.00	0.00	5,000.00	0.00	1,000.00	16.67%
101	91110 General Administration Projects	300,000.00	18,779.40	53,006.04	32,281.86	214,712.10	71.57%
101	91120 Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91130 Public Safety Projects	487,431.95	0.00	136,049.00	297,337.21	54,045.74	11.09%
101	91140 Public Health And Welfare Projects	109,000.00	1,358.00	94,066.65	1,837.05	13,096.30	12.01%

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Page: 3
Date: 6/2/2021
Time: 3:22 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
From: 2020 101 50000 000 00 000 0000 000
Thru: 2020 101 99999 999 99 999 9999 999

<u>Fnd</u>	<u>Account/Description</u>	<u>Revised Budget</u>	<u>Month-to-Date Expenditures</u>	<u>Year-to-Date Expenditures</u>	<u>Encumbrances</u>	<u>Available Funds</u>	<u>Avl Fnds %of Budg</u>
101	91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190 Other General Government Proje	3,135.00	0.00	0.00	0.00	3,135.00	100.00%
101	99100 Transfers Out	35,313.90	33,426.24	33,426.24	0.00	1,887.66	5.35%
		\$ 23,126,131.39	\$ 1,616,716.73	\$ 18,124,046.05	\$ 946,604.27	\$ 4,055,481.07	17.54%

HAMBLLEN COUNTY ACCOUNTS & BUDGETS

SOLID WASTE/SANITATION (116)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Page: 1
Date: 6/2/2021
Time: 4:01 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
From: 2020 116 50000 000 00 000 0000 000
Thru: 2020 116 99999 999 99 999 9999 999

<u>Fnd</u>	<u>Account/Description</u>	<u>Revised Budget</u>	<u>Month-to-Date Expenditures</u>	<u>Year-to-Date Expenditures</u>	<u>Encumbrances</u>	<u>Available Funds</u>	<u>Avl Fnds %of Budg</u>
116	55710 Sanitation Management	2,606,134.55	194,728.08	2,141,324.89	61,031.05	403,778.61	15.49%
116	58802 COVID-19 Grant #2	0.00	0.00	0.00	0.00	0.00	0.00%
		\$ 2,606,134.55	\$ 194,728.08	\$ 2,141,324.89	\$ 61,031.05	\$ 403,778.61	15.49%

HAMBLEN COUNTY ACCOUNTS & BUDGETS

HIGHWAY FUND (131)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Page: 1
Date: 6/2/2021
Time: 4:02 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
From: 2020 131 50000 000 00 000 0000 000
Thru: 2020 131 99999 999 99 999 9999 999

<u>Fnd</u>	<u>Account/Description</u>	<u>Revised Budget</u>	<u>Month-to-Date Expenditures</u>	<u>Year-to-Date Expenditures</u>	<u>Encumbrances</u>	<u>Available Funds</u>	<u>Avl Fnds %of Budg</u>
131	58802 COVID-19 Grant #2	0.00	0.00	0.00	0.00	0.00	0.00%
131	61000 Administration	437,097.00	27,810.29	374,899.80	4,600.32	57,596.88	13.18%
131	62000 Highway And Bridge Maintenance	1,661,342.00	121,892.43	1,238,804.34	49,509.53	373,028.13	22.45%
131	63100 Operation And Maintenance Of Equipment	395,678.83	28,324.83	282,848.72	36,569.43	76,260.68	19.27%
131	66000 Employee Benefits	24,725.00	0.00	15,191.00	0.00	9,534.00	38.56%
131	68000 Capital Outlay	884,000.00	0.00	524,340.68	345,034.32	14,625.00	1.65%
		\$ 3,402,842.83	\$ 178,027.55	\$ 2,436,084.54	\$ 435,713.60	\$ 531,044.69	15.61%

MONTHLY CHECKS

MAY 2021

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51100	312	Contracts With Private Agencies	2021-05-27	1010270963	Smith, Jerry Allen	100.00
51100	599	Other Charges	2021-05-13	1010270863	Citizen Tribune	144.25
51100	County Commission			Total: 2	244.25
51300	307	Communication	2021-05-06	1010270729	Century Link/Business Services	33.57
51300	307	Communication	2021-05-06	1010270780	Verizon Wireless	74.31
51300	307	Communication	2021-05-13	1010270856	AT&T	90.00
51300	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	167.31
51300	355	Travel	2021-05-06	1010270722	Brittain, William H	21.62
51300	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	99.99
51300	599	Other Charges	2021-05-13	1010270863	Citizen Tribune	500.00
51300	599	Other Charges	2021-05-13	1010270868	English Mountain Spring Water	10.00
51300	599	Other Charges	2021-05-27	1010270968	Tucker, Robert	49.99
51300	719	Office Equipment	2021-05-27	1010270948	Evans Office Supply Co	469.00
51300	County Mayor/Executive			Total: 10	1,515.79
51400	331	Legal Services	2021-05-13	1010270859	Capps & Byrd LLP	1,387.50
51400	County Attorney			Total: 1	1,387.50
51500	193	Election Worker	2021-05-06	1010270781	ALLEN, SALLY N	125.00
51500	193	Election Worker	2021-05-06	1010270782	ANDERSON, MARTHA M	125.00
51500	193	Election Worker	2021-05-06	1010270783	ARMSTRONG, CONNIE	50.00
51500	193	Election Worker	2021-05-06	1010270784	Ayers, Malcolm M	125.00
51500	193	Election Worker	2021-05-06	1010270785	Ayers, Teresa B	125.00
51500	193	Election Worker	2021-05-06	1010270786	BENTLEY, VIRGINIA M	125.00
51500	193	Election Worker	2021-05-06	1010270787	Burchell, Neill H	125.00
51500	193	Election Worker	2021-05-06	1010270788	Burgin, Bryan	50.00
51500	193	Election Worker	2021-05-06	1010270789	Campbell, Anna Elizabeth	125.00
51500	193	Election Worker	2021-05-06	1010270790	CAMPBELL, JOCELYN P	155.00
51500	193	Election Worker	2021-05-06	1010270791	Cantwell, Dawn P	125.00
51500	193	Election Worker	2021-05-06	1010270792	Carter, Robert J	125.00
51500	193	Election Worker	2021-05-06	1010270793	COLE, GINGER F	125.00
51500	193	Election Worker	2021-05-06	1010270794	Cole, Kimberly H	125.00
51500	193	Election Worker	2021-05-06	1010270795	COLLINS, RHONDA D	125.00
51500	193	Election Worker	2021-05-06	1010270796	CONWAY, PATRICE MC	125.00
51500	193	Election Worker	2021-05-06	1010270797	Cowan, Christy Miller	125.00
51500	193	Election Worker	2021-05-06	1010270798	CRAWFORD, BARBARA R	155.00
51500	193	Election Worker	2021-05-06	1010270799	DAMON, JOYCE A	125.00
51500	193	Election Worker	2021-05-06	1010270800	DAMON, RAYMOND G	125.00
51500	193	Election Worker	2021-05-06	1010270801	DICKERSON, TERRY	50.00
51500	193	Election Worker	2021-05-06	1010270802	DOBBINS, DARRELL G	155.00
51500	193	Election Worker	2021-05-06	1010270803	DOBBINS, ELIZABETH H	155.00
51500	193	Election Worker	2021-05-06	1010270804	DREHER, ERIC F	125.00

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 2
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51500	193	Election Worker	2021-05-06	1010270805	Ellison, Carla	50.00
51500	193	Election Worker	2021-05-06	1010270806	ETTER, JANICE L	125.00
51500	193	Election Worker	2021-05-06	1010270807	EVANS, C DWAIN	125.00
51500	193	Election Worker	2021-05-06	1010270808	FORD, RICHARD GLENN	125.00
51500	193	Election Worker	2021-05-06	1010270809	Ford, Ruth Ann	125.00
51500	193	Election Worker	2021-05-06	1010270810	GREENE, SUSAN H	125.00
51500	193	Election Worker	2021-05-06	1010270811	GREENE, SUSAN S	125.00
51500	193	Election Worker	2021-05-06	1010270812	Hall, Pamela A	125.00
51500	193	Election Worker	2021-05-06	1010270813	HANCOCK, AMY R	125.00
51500	193	Election Worker	2021-05-06	1010270814	HARRIS, CLEO M	125.00
51500	193	Election Worker	2021-05-06	1010270815	HARRIS, VIRGINIA L	125.00
51500	193	Election Worker	2021-05-06	1010270816	HERNON, JENNIFER F	125.00
51500	193	Election Worker	2021-05-06	1010270817	Holt, Aaron	50.00
51500	193	Election Worker	2021-05-06	1010270818	HONEYCUTT, DALLAS E	25.00
51500	193	Election Worker	2021-05-06	1010270819	Howard, Mary Elizabeth	125.00
51500	193	Election Worker	2021-05-06	1010270820	Inman, Verna M	125.00
51500	193	Election Worker	2021-05-06	1010270821	JACKSON, KATHY ANN	125.00
51500	193	Election Worker	2021-05-06	1010270822	James, Billy	50.00
51500	193	Election Worker	2021-05-06	1010270823	KUTBAY, SUSAN D	125.00
51500	193	Election Worker	2021-05-06	1010270824	Lee, Franklin H	125.00
51500	193	Election Worker	2021-05-06	1010270825	Long, Joshua Isaiah	155.00
51500	193	Election Worker	2021-05-06	1010270826	LOWE, LINDA L	125.00
51500	193	Election Worker	2021-05-06	1010270827	MARSHALL, DAVID R	125.00
51500	193	Election Worker	2021-05-06	1010270828	MATTHEWS, LISA M	125.00
51500	193	Election Worker	2021-05-06	1010270829	McDaniel, Chris	50.00
51500	193	Election Worker	2021-05-06	1010270830	McDonald, Rita F	125.00
51500	193	Election Worker	2021-05-06	1010270831	MCLENDON, ROBERT C	125.00
51500	193	Election Worker	2021-05-06	1010270832	Mills, Janice F	125.00
51500	193	Election Worker	2021-05-06	1010270833	Munroe, Ashlee P	125.00
51500	193	Election Worker	2021-05-06	1010270834	RAMSEY, JAMES E	125.00
51500	193	Election Worker	2021-05-06	1010270835	Richardson, Michael W	125.00
51500	193	Election Worker	2021-05-06	1010270836	ROPER, AMY L	155.00
51500	193	Election Worker	2021-05-06	1010270837	Scarbro, Karen A	125.00
51500	193	Election Worker	2021-05-06	1010270838	SHEPARD, JERRY L	155.00
51500	193	Election Worker	2021-05-06	1010270839	Skidmore, Diana Irene	155.00
51500	193	Election Worker	2021-05-06	1010270840	Skidmore, Michael Thomas	125.00
51500	193	Election Worker	2021-05-06	1010270841	States, Marcia Irene	155.00
51500	193	Election Worker	2021-05-06	1010270842	STOCKTON, RICHARD M	125.00
51500	193	Election Worker	2021-05-06	1010270843	STUBBLEFIELD, BUDDIE T	125.00
51500	193	Election Worker	2021-05-06	1010270844	STUBBLEFIELD, CHARLES O	155.00
51500	193	Election Worker	2021-05-06	1010270845	TAYLOR, DIANNE	50.00
51500	193	Election Worker	2021-05-06	1010270846	Thaxton, Claudia R	125.00
51500	193	Election Worker	2021-05-06	1010270847	THOMAS, RITA E	125.00

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 3
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51500	193	Election Worker	2021-05-06	1010270848	THOMPSON, ROSALIND	125.00
51500	193	Election Worker	2021-05-06	1010270849	Trent, Jean Ann	50.00
51500	193	Election Worker	2021-05-06	1010270850	Wallen Greene, Linda Sue	125.00
51500	193	Election Worker	2021-05-06	1010270851	WEBB, EDITH O	125.00
51500	193	Election Worker	2021-05-06	1010270852	Wheeler, Sheila M	155.00
51500	193	Election Worker	2021-05-06	1010270853	Wilkerson, Ralph W	155.00
51500	193	Election Worker	2021-05-06	1010270854	Wisecarver, Pam G	125.00
51500	193	Election Worker	2021-05-06	1010270855	Yount, Ronald E	125.00
51500	307	Communication	2021-05-06	1010270729	Century Link/Business Services	3.08
51500	307	Communication	2021-05-13	1010270856	AT&T	21.02
51500	312	Contracts With Private Agencies	2021-05-06	1010270723	Brotherton, Landree	870.00
51500	312	Contracts With Private Agencies	2021-05-06	1010270752	Leonard, Stewart C	870.00
51500	312	Contracts With Private Agencies	2021-05-13	1010270878	Microvote Corporation	3,900.00
51500	332	Legal Notices, Recording And Court Costs	2021-05-13	1010270863	Citizen Tribune	992.07
51500	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
51500	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	15.00
51500	Election Commission				Total: 83 15,748.59
51600	307	Communication	2021-05-06	1010270729	Century Link/Business Services	2.83
51600	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	594.28
51600	709	Data Processing Equipment	2021-05-06	1010270724	Business Information Systems	1,635.25
51600	709	Data Processing Equipment	2021-05-20	1010270904	Business Information Systems	1,045.00
51600	709	Data Processing Equipment	2021-05-27	1010270948	Evans Office Supply Co	245.14
51600	Register Of Deeds				Total: 5 3,522.50
51720	307	Communication	2021-05-06	1010270729	Century Link/Business Services	5.44
51720	307	Communication	2021-05-06	1010270780	Verizon Wireless	160.36
51720	312	Contracts With Private Agencies	2021-05-27	1010270956	Montgomery, Robert	320.00
51720	320	Dues And Memberships	2021-05-06	1010270745	Hamblen County Clerk	14.00
51720	320	Dues And Memberships	2021-05-13	1010270888	Tennessee Building Officials Association	100.00
51720	331	Legal Services	2021-05-13	1010270859	Capps & Byrd LLP	150.00
51720	332	Legal Notices, Recording And Court Costs	2021-05-13	1010270863	Citizen Tribune	33.73
51720	332	Legal Notices, Recording And Court Costs	2021-05-20	1010270931	Strate Insurance Group	100.00
51720	349	Printing, Stationery And Forms	2021-05-06	1010270763	Rix Copies	400.00
51720	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	98.75
51720	355	Travel	2021-05-20	1010270938	Whitaker, Tina R	14.57
51720	425	Gasoline	2021-05-06	1010270739	Fuelman	89.47
51720	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	949.80
51720	Planning				Total: 13 2,436.12
51750	451	Uniforms	2021-05-20	1010270899	Advertising Expressions	66.00
51750	Codes Compliance				Total: 1 66.00

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 4
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

<u>ACCT</u>	<u>OBJ</u>	<u>NAME</u>	<u>DATE</u>	<u>Check Nbr</u>	<u>Description</u>	<u>Amount Paid</u>
51760	309	Contracts With Government Agencies	2021-05-13	1010270864	City of Morristown	11,136.58
51760	Geographical Information Systems			Total: 1	11,136.58
51810	307	Communication	2021-05-06	1010270780	Verizon Wireless	289.58
51810	307	Communication	2021-05-13	1010270856	AT&T	1,454.04
51810	307	Communication	2021-05-13	1010270857	AT&T	662.47
51810	334	Maintenance Agreements	2021-05-06	1010270756	Murrell Burglar Alarm Co Inc	78.00
51810	334	Maintenance Agreements	2021-05-13	1010270892	TN Dept Of Labor & Workforce Development	60.00
51810	334	Maintenance Agreements	2021-05-20	1010270918	Lakeway Fire Protection, Inc	250.00
51810	335	Maintenance And Repair Service - Buildings	2021-05-06	1010270765	Southeast Landscape Supply	187.00
51810	335	Maintenance And Repair Service - Buildings	2021-05-06	1010270775	Tractor Supply	49.99
51810	335	Maintenance And Repair Service - Buildings	2021-05-13	1010270893	Town & Country Lock & Key	132.80
51810	335	Maintenance And Repair Service - Buildings	2021-05-20	1010270919	Lowe's	383.72
51810	335	Maintenance And Repair Service - Buildings	2021-05-20	1010270921	Morristown Signs, Inc	25.00
51810	335	Maintenance And Repair Service - Buildings	2021-05-20	1010270928	Rugel Church Furnishings, Inc	999.00
51810	336	Maintenance And Repair Services - Equipment	2021-05-06	1010270758	NAPA Auto Parts Of Morristown	34.49
51810	336	Maintenance And Repair Services - Equipment	2021-05-13	1010270875	Lane Sales Power Equipment	155.00
51810	338	Maintenance And Repair Services - Vehicles	2021-05-06	1010270758	NAPA Auto Parts Of Morristown	24.56
51810	399	Other Contracted Services	2021-05-13	1010270868	English Mountain Spring Water	33.00
51810	415	Electricity	2021-05-27	1010270959	Morristown Utilities	22,440.00
51810	425	Gasoline	2021-05-06	1010270739	Fuelman	572.48
51810	434	Natural Gas	2021-05-20	1010270903	Atmos Energy	1,380.53
51810	Other Facilities			Total: 19	29,211.66
51910	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
51910	435	Office Supplies	2021-05-06	1010270753	Lloyd, Philip Newton	25.00
51910	435	Office Supplies	2021-05-13	1010270876	Lane, Cindy	139.00
51910	435	Office Supplies	2021-05-20	1010270933	TN State Library & Archives	630.00
51910	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	87.89
51910	Preservation Of Records			Total: 5	999.31
52100	312	Contracts With Private Agencies	2021-05-06	1010270764	Russell, Lawrance G.	1,300.00
52100	320	Dues And Memberships	2021-05-20	1010270931	Strate Insurance Group	50.00
52100	Accounting And Budgeting			Total: 2	1,350.00
52200	302	Advertising	2021-05-13	1010270863	Citizen Tribune	370.03
52200	302	Advertising	2021-05-27	1010270954	Johnson City Press	88.69
52200	Purchasing			Total: 2	458.72
52300	307	Communication	2021-05-06	1010270729	Century Link/Business Services	6.13
52300	425	Gasoline	2021-05-06	1010270739	Fuelman	211.62
52300	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	40.50
52300	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	457.38

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 5
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52300	Property Assessor's Office				Total: 4 715.63
52310	309	Contracts With Government Agencies	2021-05-20	1010270934	TN, State of	6,011.98
52310	312	Contracts With Private Agencies	2021-05-06	1010270767	Tax Management Associates, Inc	8,205.00
52310	312	Contracts With Private Agencies	2021-05-27	1010270965	Tax Management Associates, Inc	48,845.00
52310	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	60.38
52310	Reappraisal Program				Total: 4 63,122.36
52400	307	Communication	2021-05-06	1010270729	Century Link/Business Services	0.14
52400	349	Printing, Stationery And Forms	2021-05-06	1010270737	First Impression Printing	420.00
52400	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
52400	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	18.00
52400	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	550.42
52400	719	Office Equipment	2021-05-27	1010270948	Evans Office Supply Co	917.00
52400	County Trustee's Office				Total: 6 2,022.98
52500	307	Communication	2021-05-06	1010270729	Century Link/Business Services	13.33
52500	307	Communication	2021-05-06	1010270780	Verizon Wireless	110.24
52500	307	Communication	2021-05-13	1010270856	AT&T	42.04
52500	349	Printing, Stationery And Forms	2021-05-20	1010270915	Government Forms and Supplies LLC	281.00
52500	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	64.11
52500	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	33.00
52500	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	302.90
52500	709	Data Processing Equipment	2021-05-20	1010270925	Parkey Security and Home Automation Systems	4,741.99
52500	County Clerk's Office				Total: 8 5,588.61
52600	307	Communication	2021-05-06	1010270780	Verizon Wireless	27.85
52600	312	Contracts With Private Agencies	2021-05-06	1010270742	GovConnection, Inc.	7,632.00
52600	312	Contracts With Private Agencies	2021-05-20	1010270924	MUS Fibernet	311.90
52600	317	Data Processing Services	2021-05-20	1010270924	MUS Fibernet	735.70
52600	317	Data Processing Services	2021-05-27	1010270968	Tucker, Robert	79.99
52600	709	Data Processing Equipment	2021-05-13	1010270860	CDW Government, Inc	32.10
52600	709	Data Processing Equipment	2021-05-20	1010270911	Dell Marketing LP	1,761.10
52600	709	Data Processing Equipment	2021-05-20	1010270919	Lowe's	11.67
52600	709	Data Processing Equipment	2021-05-27	1010270943	CDW Government, Inc	82.86
52600	Data Processing				Total: 9 10,675.17
52900	307	Communication	2021-05-06	1010270729	Century Link/Business Services	4.16
52900	307	Communication	2021-05-13	1010270856	AT&T	805.92
52900	317	Data Processing Services	2021-05-06	1010270757	MUS Fibernet	124.65
52900	330	Operating Lease Payments	2021-05-27	1010270962	Sawyer, Mark	2,100.00
52900	335	Maintenance And Repair Service - Buildings	2021-05-13	1010270869	Fish Window Cleaning	27.00
52900	351	Rentals	2021-05-06	1010270728	Centriworks, a Thermocopy Company	89.99

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 6
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52900	351	Rentals	2021-05-06	1010270760	Quality Waste	25.00
52900	415	Electricity	2021-05-13	1010270882	Morristown Utilities	584.00
52900	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	26.00
52900	435	Office Supplies	2021-05-20	1010270904	Business Information Systems	264.00
52900	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	648.90
52900	Other Finance			Total: 11	4,699.62
53100	194	Jury And Witness Expense	2021-05-27	1010270975	Bell, Chasity Elaine	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270976	Brown, David Charles	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270977	Dalton, Casey Dewayne	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270978	Dalton, Tammy Marie	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270979	EVERSOLE, WILLIAM S	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270980	Fleenor, Edward Dale	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270981	GREENE, SUSAN S	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270982	Haycraft, Shelby Jean	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270983	Jefferson, Traci Viola	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270984	Jones, Stacey Marie	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270985	MATTHEWS, RUSS	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270986	Ottinger, Anthony Lynn	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270987	Purkey, David Wayne	25.00
53100	194	Jury And Witness Expense	2021-05-27	1010270988	Rice, Thomas David	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270989	Rippetoe, Christopher Matthew	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270990	Robertson, Loretta Lynn	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270991	Wright, Ronald Alan	20.00
53100	307	Communication	2021-05-06	1010270729	Century Link/Business Services	12.85
53100	307	Communication	2021-05-06	1010270780	Verizon Wireless	74.12
53100	307	Communication	2021-05-13	1010270856	AT&T	191.53
53100	332	Legal Notices, Recording And Court Costs	2021-05-20	1010270908	Citizen Tribune	60.79
53100	334	Maintenance Agreements	2021-05-20	1010270905	Business Information Systems, Inc	3,834.36
53100	349	Printing, Stationery And Forms	2021-05-13	1010270887	Shred-It	13.56
53100	349	Printing, Stationery And Forms	2021-05-27	1010270961	R Chatfield Co, Inc	778.00
53100	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	329.81
53100	399	Other Contracted Services	2021-05-20	1010270907	CDW Government, Inc	1,635.68
53100	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	1,391.23
53100	Circuit Court			Total: 27	8,666.93
53300	307	Communication	2021-05-06	1010270729	Century Link/Business Services	4.12
53300	307	Communication	2021-05-13	1010270856	AT&T	21.02
53300	320	Dues And Memberships	2021-05-20	1010270910	Collins, Wayne Douglas	170.00
53300	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	57.91
53300	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	38.00
53300	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	272.83

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 7
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53300	General Sessions Court				Total: 6
						563.88
53330	307	Communication	2021-05-06	1010270780	Verizon Wireless	50.12
53330	307	Communication	2021-05-13	1010270856	AT&T	21.02
53330	307	Communication	2021-05-13	1010270885	Rix Copies	300.00
53330	322	Evaluation And Testing	2021-05-20	1010270900	AlcoPro Inc	886.54
53330	349	Printing, Stationery And Forms	2021-05-20	1010270914	First Impression Printing	40.00
53330	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
53330	355	Travel	2021-05-13	1010270874	Knight, Penny	81.78
53330	Drug Court				Total: 7
						1,496.88
53400	307	Communication	2021-05-06	1010270729	Century Link/Business Services	6.78
53400	307	Communication	2021-05-13	1010270856	AT&T	21.02
53400	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	147.75
53400	435	Office Supplies	2021-05-06	1010270774	Tops Business Systems	244.75
53400	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	18.00
53400	Chancery Court				Total: 5
						438.30
53500	307	Communication	2021-05-06	1010270729	Century Link/Business Services	10.65
53500	307	Communication	2021-05-06	1010270780	Verizon Wireless	36.70
53500	309	Contracts With Government Agencies	2021-05-06	1010270762	Richard L Bean Juvenile Srv	4,905.00
53500	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
53500	399	Other Contracted Services	2021-05-13	1010270894	Trent, Chris	975.00
53500	422	Food Supplies	2021-05-13	1010270868	English Mountain Spring Water	5.00
53500	425	Gasoline	2021-05-06	1010270739	Fuelman	21.76
53500	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	303.69
53500	Juvenile Court				Total: 8
						6,375.22
53920	451	Uniforms	2021-05-20	1010270936	TruBlu Tactical Police Supply	519.90
53920	524	In Service/Staff Development	2021-05-27	1010270974	Walters State Comm College	2,667.50
53920	Courtroom Security				Total: 2
						3,187.40
53930	307	Communication	2021-05-06	1010270780	Verizon Wireless	50.12
53930	Victim Assistance Program				Total: 1
						50.12
54110	307	Communication	2021-05-06	1010270729	Century Link/Business Services	53.54
54110	307	Communication	2021-05-06	1010270780	Verizon Wireless	1,915.98
54110	307	Communication	2021-05-13	1010270856	AT&T	198.16
54110	307	Communication	2021-05-20	1010270937	Verizon Wireless	1,821.48
54110	336	Maintenance And Repair Services - Equipment	2021-05-06	1010270740	Gall's Inc	32.00
54110	336	Maintenance And Repair Services - Equipment	2021-05-13	1010270867	East Tennessee Propeller	200.00
54110	338	Maintenance And Repair Services - Vehicles	2021-05-06	1010270733	Drinnon, Kenny	2,261.69
54110	338	Maintenance And Repair Services - Vehicles	2021-05-06	1010270779	Valvoline, Inc.	522.79

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 8
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

<u>ACCT</u>	<u>OBJ</u>	<u>NAME</u>	<u>DATE</u>	<u>Check Nbr</u>	<u>Description</u>	<u>Amount Paid</u>
54110	338	Maintenance And Repair Services - Vehicles	2021-05-20	1010270932	Synergy Auto Wash	116.05
54110	348	Postal Charges	2021-05-20	1010270913	Federal Express	27.02
54110	348	Postal Charges	2021-05-27	1010270949	Federal Express	41.52
54110	349	Printing, Stationery And Forms	2021-05-06	1010270761	R Chatfield Co, Inc	220.00
54110	351	Rentals	2021-05-06	1010270766	T.E.G. Enterprises	65.00
54110	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	173.21
54110	353	Towing Services	2021-05-06	1010270771	Tipton, Ronald	75.00
54110	355	Travel	2021-05-06	1010270749	Jarnagin, Esco Ray	152.50
54110	355	Travel	2021-05-06	1010270754	Mize, Wayne E	152.50
54110	425	Gasoline	2021-05-06	1010270738	Fuelman	9,591.64
54110	433	Lubricants	2021-05-06	1010270779	Valvoline, Inc.	390.73
54110	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	72.03
54110	451	Uniforms	2021-05-20	1010270936	TruBlu Tactical Police Supply	119.99
54110	599	Other Charges	2021-05-06	1010270744	Hamblen County Clerk	6.50
54110	599	Other Charges	2021-05-06	1010270746	Hamblen County Clerk	13.00
54110	599	Other Charges	2021-05-13	1010270868	English Mountain Spring Water	10.00
54110	599	Other Charges	2021-05-13	1010270887	Shred-It	20.34
54110	716	Law Enforcement Equipment	2021-05-06	1010270727	Cartwright Communication Inc	19.45
54110	Sheriff's Department				
				Total: 26		18,272.12
54160	309	Contracts With Government Agencies	2021-05-06	1010270773	TN Bureau Of Investigation	2,000.00
54160	Administration Of The Sexual Offender Registry				
				Total: 1		2,000.00
54210	334	Maintenance Agreements	2021-05-06	1010270734	Eagle Advantage Solutions, Inc.	4,025.00
54210	335	Maintenance And Repair Service - Buildings	2021-05-06	1010270766	T.E.G. Enterprises	170.00
54210	335	Maintenance And Repair Service - Buildings	2021-05-13	1010270889	TMS - Marlin	1,424.45
54210	335	Maintenance And Repair Service - Buildings	2021-05-13	1010270898	Waddell, Bill	600.00
54210	335	Maintenance And Repair Service - Buildings	2021-05-20	1010270919	Lowe's	261.21
54210	336	Maintenance And Repair Services - Equipment	2021-05-20	1010270926	REM Company Inc.	383.31
54210	336	Maintenance And Repair Services - Equipment	2021-05-27	1010270967	Trane Co	211.84
54210	340	Medical And Dental Services	2021-05-06	1010270735	Emergency Coverage Corporation	893.73
54210	340	Medical And Dental Services	2021-05-06	1010270755	Morristown-Hamblen Hospital	17.57
54210	340	Medical And Dental Services	2021-05-06	1010270778	University Radiology	599.90
54210	340	Medical And Dental Services	2021-05-13	1010270866	Covenant Medical Group, Inc.	111.60
54210	340	Medical And Dental Services	2021-05-13	1010270879	Mobile Images Acquisition LLC	2,330.00
54210	340	Medical And Dental Services	2021-05-13	1010270880	Morristown Hamblen EMS	696.74
54210	340	Medical And Dental Services	2021-05-13	1010270896	University Radiology	203.00
54210	340	Medical And Dental Services	2021-05-20	1010270901	American Esoteric Laboratories	578.30
54210	340	Medical And Dental Services	2021-05-20	1010270909	Clinical Solutions Pharmacy	38.94
54210	340	Medical And Dental Services	2021-05-20	1010270912	East TN Spine & Orthopaedic Specialists	898.87
54210	340	Medical And Dental Services	2021-05-20	1010270916	Hamblen Anesthesia	660.00
54210	340	Medical And Dental Services	2021-05-20	1010270920	Morristown Heart, PLLC	150.00
54210	340	Medical And Dental Services	2021-05-20	1010270922	Morristown-Hamblen Hospital	14,871.74

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 9
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54210	340	Medical And Dental Services	2021-05-20	1010270929	Southern Health Partners	53,302.21
54210	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	147.75
54210	410	Custodial Supplies	2021-05-06	1010270730	Chem Clean Systems LLC	2,021.70
54210	410	Custodial Supplies	2021-05-06	1010270760	Quality Waste	265.00
54210	422	Food Supplies	2021-05-06	1010270776	Trinity Services Group, Inc.	18,156.47
54210	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	93.19
54210	599	Other Charges	2021-05-13	1010270887	Shred-It	27.12
54210	716	Law Enforcement Equipment	2021-05-20	1010270923	Murrell Burglar Alarm Co Inc	87.20
54210	790	Other Equipment	2021-05-20	1010270919	Lowe's	901.55
54210	Jail				Total: 29
						104,128.39
54250	307	Communication	2021-05-06	1010270729	Century Link/Business Services	4.04
54250	307	Communication	2021-05-06	1010270780	Verizon Wireless	80.85
54250	338	Maintenance And Repair Services - Vehicles	2021-05-20	1010270932	Synergy Auto Wash	35.72
54250	399	Other Contracted Services	2021-05-13	1010270877	Lawson, Lynda Marie	70.00
54250	399	Other Contracted Services	2021-05-27	1010270972	Uptrust, Inc.	1,800.00
54250	425	Gasoline	2021-05-06	1010270739	Fuelman	151.33
54250	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	129.27
54250	463	Testing	2021-05-27	1010270953	Intrinsic Interventions Inc.	400.00
54250	499	Other Supplies And Materials	2021-05-06	1010270720	AirDefense USA, LLC	134.00
54250	499	Other Supplies And Materials	2021-05-27	1010270958	Morristown Signs, Inc	375.00
54250	Work Release Program				Total: 10
						3,180.21
54410	338	Maintenance And Repair Services - Vehicles	2021-05-13	1010270886	Roger Yount's Body Shop	1,475.00
54410	338	Maintenance And Repair Services - Vehicles	2021-05-20	1010270932	Synergy Auto Wash	17.85
54410	425	Gasoline	2021-05-06	1010270739	Fuelman	258.69
54410	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	10.85
54410	599	Other Charges	2021-05-06	1010270780	Verizon Wireless	34.00
54410	599	Other Charges	2021-05-20	1010270935	Tobin, Wade	105.00
54410	Civil Defense				Total: 6
						1,901.39
54610	307	Communication	2021-05-06	1010270736	Field2Base, Inc.	230.00
54610	307	Communication	2021-05-06	1010270780	Verizon Wireless	170.00
54610	312	Contracts With Private Agencies	2021-05-06	1010270750	Knox County Medical Examiner	20,906.60
54610	312	Contracts With Private Agencies	2021-05-06	1010270751	Kreceman, Teresa A.	2,130.00
54610	312	Contracts With Private Agencies	2021-05-27	1010270957	Morristown Hamblen EMS	50.00
54610	399	Other Contracted Services	2021-05-06	1010270732	Davis, Eddie	750.00
54610	399	Other Contracted Services	2021-05-06	1010270741	Giles, Todd E	320.00
54610	399	Other Contracted Services	2021-05-06	1010270748	Holt, Jeffrey E.	280.00
54610	399	Other Contracted Services	2021-05-06	1010270759	Peoples, Jimmy W	280.00
54610	399	Other Contracted Services	2021-05-06	1010270769	Thompson, Claude, JR	360.00
54610	399	Other Contracted Services	2021-05-06	1010270770	Thompson, Tom C, MD	2,083.33

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 10
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54610	County Coroner/Medical Examiner				Total: 11
						27,559.93
55110	309	Contracts With Government Agencies	2021-05-06	1010270729	Century Link/Business Services	68.27
55110	309	Contracts With Government Agencies	2021-05-06	1010270731	City of Morristown	30.00
55110	309	Contracts With Government Agencies	2021-05-06	1010270772	TMA Services, LLC	1,500.00
55110	309	Contracts With Government Agencies	2021-05-13	1010270856	AT&T	519.39
55110	309	Contracts With Government Agencies	2021-05-13	1010270858	Canon Solutions America, Inc	17.61
55110	309	Contracts With Government Agencies	2021-05-13	1010270884	Redbud Deli, Inc.	545.75
55110	309	Contracts With Government Agencies	2021-05-13	1010270893	Town & Country Lock & Key	55.00
55110	309	Contracts With Government Agencies	2021-05-20	1010270903	Atmos Energy	84.70
55110	309	Contracts With Government Agencies	2021-05-20	1010270919	Lowe's	1,016.28
55110	309	Contracts With Government Agencies	2021-05-20	1010270924	MUS Fibernet	12.00
55110	309	Contracts With Government Agencies	2021-05-20	1010270927	Reynolds, Benny	775.00
55110	309	Contracts With Government Agencies	2021-05-27	1010270947	English Mountain Coffee	221.80
55110	309	Contracts With Government Agencies	2021-05-27	1010270948	Evans Office Supply Co	87.90
55110	309	Contracts With Government Agencies	2021-05-27	1010270959	Morristown Utilities	1,067.00
55110	355	Travel	2021-05-06	1010270721	Alvarez, Yulma Citlaly Castro	24.44
55110	499	Other Supplies And Materials	2021-05-13	1010270863	Citizen Tribune	835.50
55110	499	Other Supplies And Materials	2021-05-13	1010270870	Hamblen Co Dept Of Education	1,901.00
55110	Local Health Center				Total: 17
						8,761.64
55120	307	Communication	2021-05-06	1010270780	Verizon Wireless	144.09
55120	425	Gasoline	2021-05-06	1010270739	Fuelman	395.05
55120	Rabies And Animal Control				Total: 2
						539.14
55390	316	Contributions	2021-05-20	1010270930	State Of Tn-Dept Of Health	115,233.00
55390	Appropriation To State				Total: 1
						115,233.00
56700	307	Communication	2021-05-06	1010270757	MUS Fibernet	134.22
56700	307	Communication	2021-05-06	1010270780	Verizon Wireless	60.26
56700	336	Maintenance And Repair Services - Equipment	2021-05-06	1010270725	C AND C Golf Carts	677.65
56700	336	Maintenance And Repair Services - Equipment	2021-05-13	1010270875	Lane Sales Power Equipment	284.95
56700	410	Custodial Supplies	2021-05-06	1010270760	Quality Waste	235.00
56700	412	Diesel Fuel	2021-05-13	1010270897	Voyager Fleet Systems Inc	179.87
56700	415	Electricity	2021-05-13	1010270882	Morristown Utilities	3,681.00
56700	415	Electricity	2021-05-20	1010270902	Appalachian Electric Co-Op	22.29
56700	425	Gasoline	2021-05-13	1010270897	Voyager Fleet Systems Inc	187.88
56700	454	Water And Sewer	2021-05-13	1010270882	Morristown Utilities	1,244.00
56700	509	Refunds	2021-05-20	1010270906	Byard, Barbara	125.00
56700	599	Other Charges	2021-05-13	1010270868	English Mountain Spring Water	16.00
56700	791	Other Construction	2021-05-13	1010270881	Morristown Utilities	117.51
56700	Parks And Fair Boards				Total: 13
						6,965.63

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 11
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
56900	309	Contracts With Government Agencies	2021-05-06	1010270747	Hamblen County-Morristown Solid Waste	19,513.91
56900	309	Contracts With Government Agencies	2021-05-13	1010270873	Keep M'town Hamblen Beautiful	2,139.20
56900	Other Social, Cultural And Recreational			Total: 2	21,653.11
57100	307	Communication	2021-05-06	1010270729	Century Link/Business Services	5.16
57100	435	Office Supplies	2021-05-13	1010270895	University Of TN Extension	1,668.48
57100	Agricultural Extension Service			Total: 2	1,673.64
57800	321	Engineering Services	2021-05-27	1010270952	Hatfield & Allen Associates	395.00
57800	399	Other Contracted Services	2021-05-27	1010270968	Tucker, Robert	49.99
57800	429	Instructional Supplies And Materials	2021-05-27	1010270970	Uline	425.27
57800	Storm Water Management			Total: 3	870.26
58110	399	Other Contracted Services	2021-05-13	1010270891	TN Dept of Commerce & Insurance	50.00
58110	Tourism			Total: 1	50.00
58300	307	Communication	2021-05-06	1010270729	Century Link/Business Services	4.91
58300	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	147.50
58300	Veterans' Services			Total: 2	152.41
58600	299	Other Fringe Benefits	2021-05-20	1010270917	Hamblen Co Dept Of Education	137.50
58600	515	Liability Claims	2021-05-06	1010270768	The Bowlin Law Firm P.C.	35,158.50
58600	515	Liability Claims	2021-05-27	1010270955	LSG (US) LLC	12.48
58600	515	Liability Claims	2021-05-27	1010270964	Stites & Harbison, PLLC	566.52
58600	Employee Benefits			Total: 4	35,875.00
91110	707	Building Improvements	2021-05-06	1010270756	Murrell Burglar Alarm Co Inc	4,166.40
91110	712	Heating And Air Conditioning Equipment	2021-05-13	1010270872	Interstate Mechanical Service, LLC	14,613.00
91110	General Administration Projects			Total: 2	18,779.40
91140	790	Other Equipment	2021-05-06	1010270777	Tuff Enuf 4-Wheel Drive	1,358.00
91140	Public Health And Welfare Projects			Total: 1	1,358.00
99100	590	Transfers To Other Funds	2021-05-06	1010270726	Capital Projects Fund #171	8,450.00
99100	590	Transfers To Other Funds	2021-05-27	1010270950	Fund 116	9,788.43
99100	590	Transfers To Other Funds	2021-05-27	1010270951	Fund 131	15,187.81
99100	Transfers Out			Total: 3	33,426.24
Total of checks for General Fund #(101)						578,059.63

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 6/2/2021
Time: 4:03:49PM

Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	299	Other Fringe Benefits	2021-05-20	1160024338	Hamblen Co Dept Of Education	37.50
55710	302	Advertising	2021-05-13	1160024333	Citizen Tribune	199.66
55710	336	Maintenance And Repair Services - Equipment	2021-05-06	1160024328	NAPA Auto Parts Of Morristown	483.21
55710	336	Maintenance And Repair Services - Equipment	2021-05-13	1160024335	Moore's Tractor & Trailer	792.74
55710	336	Maintenance And Repair Services - Equipment	2021-05-20	1160024340	Triad Freightliner	975.34
55710	336	Maintenance And Repair Services - Equipment	2021-05-27	1160024347	Moore's Tractor & Trailer	2,174.94
55710	359	Disposal Fees	2021-05-06	1160024327	Hamblen County-Morristown Solid Waste	84,605.56
55710	399	Other Contracted Services	2021-05-06	1160024329	TN Dept Of Environment & Consv	220.00
55710	412	Diesel Fuel	2021-05-06	1160024325	Fuelman	13,040.39
55710	412	Diesel Fuel	2021-05-20	1160024341	Universal Total Lubricants, Inc.	690.57
55710	425	Gasoline	2021-05-06	1160024325	Fuelman	383.93
55710	435	Office Supplies	2021-05-27	1160024346	Evans Office Supply Co	316.95
55710	451	Uniforms	2021-05-13	1160024332	Cintas Corp., Loc. 207	609.22
55710	499	Other Supplies And Materials	2021-05-06	1160024324	American Techlabs LLC	398.00
55710	499	Other Supplies And Materials	2021-05-06	1160024330	UniFirst First Aid Corp	43.40
55710	499	Other Supplies And Materials	2021-05-13	1160024332	Cintas Corp., Loc. 207	75.42
55710	499	Other Supplies And Materials	2021-05-13	1160024334	Elliott Boots	100.00
55710	499	Other Supplies And Materials	2021-05-20	1160024337	Big M Janitorial	1,295.36
55710	733	Solid Waste Equipment	2021-05-20	1160024339	Otto Environmental Systems LLC	571.60
55710	Sanitation Management			Total: 19	107,013.79

Total of checks for Solid Waste/Sanitation Fund #(116) 107,013.79

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 6/2/2021
Time: 4:04:20PM

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	302	Advertising	2021-05-13	1313043504	Citizen Tribune	214.95
61000	307	Communication	2021-05-06	1313043499	Verizon Wireless	144.63
61000	307	Communication	2021-05-13	1313043500	AT&T	203.00
61000	307	Communication	2021-05-27	1313043522	Comcast Cable	76.95
61000	317	Data Processing Services	2021-05-06	1313043491	CDC Holdings	135.00
61000	331	Legal Services	2021-05-13	1313043503	Capps & Byrd LLP	47.50
61000	415	Electricity	2021-05-20	1313043514	Holston Electric Cooperative	570.13
61000	454	Water and Sewer	2021-05-27	1313043526	Morristown Utilities	73.00
61000	599	Other Charges	2021-05-06	1313043492	Comer Electric Company Inc	2,562.15
61000	599	Other Charges	2021-05-06	1313043498	Overhead Door Co Of Knoxville	585.79
61000	599	Other Charges	2021-05-20	1313043513	Cintas Corp., Loc. 207	42.00
61000	599	Other Charges	2021-05-20	1313043515	Lowe's	496.03
61000	599	Other Charges	2021-05-20	1313043516	Ridley, Joseph T.	150.00
61000	599	Other Charges	2021-05-27	1313043523	Elliott Boots	150.00
61000	Administration			Total: 14	5,451.13
62000	404	Asphalt - Hot Mix	2021-05-13	1313043501	Blalock & Sons Inc	3,449.69
62000	404	Asphalt - Hot Mix	2021-05-13	1313043507	Newport Paving & Ready Mix	17,781.77
62000	404	Asphalt - Hot Mix	2021-05-27	1313043528	SealMaster Nashville, Knoxville, Kingsport, Chatta	1,857.60
62000	409	Crushed Stone	2021-05-13	1313043512	Vulcan Materials Company	5,652.47
62000	443	Road Signs	2021-05-13	1313043511	Vulcan Inc D/B/A Vulcan Signs	354.24
62000	451	Uniforms	2021-05-20	1313043513	Cintas Corp., Loc. 207	559.10
62000	Highway And Bridge Maintenance			Total: 6	29,654.87
63100	412	Diesel Fuel	2021-05-06	1313043493	Fuelman	1,318.53
63100	412	Diesel Fuel	2021-05-13	1313043508	Pioneer Petroleum	2,004.61
63100	416	Equipment Parts - Heavy	2021-05-06	1313043489	Action Auto Glass, LLC	572.13
63100	416	Equipment Parts - Heavy	2021-05-06	1313043496	Interstate Tractor	37.41
63100	416	Equipment Parts - Heavy	2021-05-06	1313043497	NAPA Auto Parts Of Morristown	2,690.48
63100	416	Equipment Parts - Heavy	2021-05-13	1313043510	TN Valley Custom Trailers, Inc	478.00
63100	416	Equipment Parts - Heavy	2021-05-27	1313043525	Maury County Equipment	2,645.50
63100	416	Equipment Parts - Heavy	2021-05-27	1313043529	Stowers Machinery Corporation	4,954.04
63100	424	Garage Supplies	2021-05-06	1313043490	American Welding & Gas	92.95
63100	425	Gasoline	2021-05-06	1313043493	Fuelman	1,996.65
63100	425	Gasoline	2021-05-13	1313043502	BP	46.77
63100	450	Tires And Tubes	2021-05-06	1313043494	Goforth Tire & Auto, Inc	3,486.28
63100	Operation And Maintenance Of Equipment			Total: 12	20,323.35
Total of checks for Highway/Public Works Fund (#131)						55,429.35



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

Hamblen County Finance Department

Purchasing & Procedures Policies

Updated May 18, 2021 (prior update May 19, 2016)

Table of Contents

I.	Introduction and General Information	2
	a. Purpose of this Manual	
	b. Application of this Manual	
II.	Purchasing Department and Relations with Departments	3
	a. Mission	
	b. Objectives	
	c. Purchasing Department	
	d. Responsibilities	
III.	Procurement Method	4
	a. Formal Bids	
	b. Informal Quotes	
	c. Estimates	
	d. Emergency Purchases	
IV.	Purchasing Forms	6
	a. Purchase Order	
	b. Purchase Requisition	
	c. Vendor Quotation Form	
	d. Check Request	
V.	Purchasing with County Purchasing Cards.....	8
VI.	Purchasing with Grant Funds.....	8
VII.	Disposal of Property.....	8
	a. Authority to Dispose of Property	
	b. How to Surplus Property	
	c. Internet Auction	
	d. Sales to County Officials and Employees	
	e. Other Property	
VIII.	Accounting and Budgeting Considerations.....	9
IX.	Vendors	9
	a. Federal, State & Local Law Compliance	
	b. Equal Opportunity	
	c. Purchase from Minority or Women Owned Businesses, Small Business Enterprises and Protected Class Vendor	
	d. IRS Form W-9	
	e. Tennessee Lawful Employment Act	
X.	Finance Department Contact Information	10
	 Addendum A: Purchasing Card Policies & Procedures and Cardholder Agreement.....	 11-13

I. Introduction and General Information

The purchasing department supports the operations of Hamblen County Government (the County) by functioning as the purchasing unit for the procurement of goods, materials, equipment, and services required by the County; and for the disposal of surplus property owned by the County. The purchasing department, a division of the finance department, is created per Article XVIII of the Amended and Restated Hamblen County Government Financial Management System Policies and Procedures, adopted March 19, 2015.

a. Purpose of this Manual

The purpose of this manual is to outline and prescribe the policies and procedures in which goods or services must be purchased or disposed of by the County, while ensuring the fair and equitable treatment of vendors who deal with the procurement system of the County. These policies and procedures are based on the rules and regulations amended or adopted, and promulgated pursuant to the laws of Hamblen County Government and the applicable laws of the State of Tennessee¹.

The provisions of this manual shall replace any previous purchasing policies and procedures. Any part of this manual which may conflict with applicable law shall be null and void. If any portion of this manual is, for any reason, held invalid by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this manual.

b. Application of this Manual

- i. Regulations and procedures set forth in this manual apply to the expenditure of all federal, state, and locally appropriated funds for the procurement of any goods, materials, equipment, and services by the County. **All purchases must be for the use or benefit of the County.**
- ii. Regulations and procedures set forth in this manual apply to the County's disposition of surplus property, excluding real property.

This manual may be accessed on the County's website. As revisions or additions to this manual become necessary, the purchasing department will post such revisions on the website. If there are any questions concerning this manual, please contact the purchasing manager.

¹ Amended and Restated Hamblen County Government Financial Management System Policies and Procedures, March 19, 2015; T.C.A. § 5-14, Part 2 County Purchasing Law of 1983.

II. Purchasing Department and Relations with Departments

- a. Mission.** The mission of the purchasing department is to provide the most cost-effective method of procuring goods, materials, and services for Hamblen County Government while adhering to the procurement laws of Hamblen County Government and the State of Tennessee and **while establishing and maintaining a reputation for fairness and integrity.**
- b. Objectives.** The overall objective of the purchasing department is to serve as the County's purchasing unit through which the County and its departments may obtain the **required quantity and quality** of goods or services from responsive vendors, at competitive costs, and in a timely manner. **The purchasing department is also to obtain the greatest possible revenue from the disposal of by-products and or surplus, damaged, scrap, or obsolete materials and equipment. Finally, the purchasing department is to furnish members of management with timely information.**
- c. Purchasing Department.** The purchasing department is a division within the County's Finance Department, and is located in the Hamblen County Courthouse, Administrative Building, 511 West Second North Street, Morristown, Tennessee, 37814.
- d. Responsibilities.** The purchasing department, which functions as a service for all other departments of the County, will purchase on a competitive basis all goods or services on behalf of each department of the County. The purchasing department must ensure procurements are conducted with integrity, fairness, and openness and in accordance with local and applicable state and federal laws. The purchasing department's responsibilities include, but are not limited to, the following:
- i. Developing policies and procedures for implementing an economical and efficient purchasing system;
 - ii. Reviewing all purchasing contracts for supplies, materials, equipment, and other needs of the County;
 - iii. Ensuring that no purchase or contract be made when the bid prices exceed the current market price for the same merchandise or service;
 - iv. Ensuring that purchases and contracts be awarded based on the lowest and/or best bid;
 - v. Reviewing specifications and changes made by departments to allow for maximum competition of prospective bidders;
 - vi. Preparing formal bids and informal quotes;
 - vii. Collecting sealed bids;
 - viii. Opening sealed bids through a procedure open to the public;
 - ix. Evaluating, comparing, and submitting bids for approval by the Hamblen County Commission;
 - x. Issuing purchase orders and contracts;
 - xi. Verifying the receipt of merchandise or services;
 - xii. Accepting requisitions by the various County departments, agencies, or officials;
 - xiii. Verifying budget appropriations before authorizing a purchase and issuing a purchase order;

- xiv. Providing for emergency purchases, total cost bidding, blanket purchases for small orders, grouping of purchases of the various departments, and other methods for receiving the most competitive price and best bid;
- xv. Ensuring that emergency purchases be limited to needs arising which are not normally foreseeable, and make known the policy that emergency purchases shall not be permissible if a department or agency fails to properly plan for the need, proper purchasing procedures, and delivery time.
- xvi. Ensuring the efficient and orderly disposal of surplus property. The County Commission must approve the requests from County departments to designate County property as surplus. Surplus property may then be disposed of in the most efficient way according to applicable regulations.

III. Procurement Methods

a. Formal Bids. T.C.A. § 5-14-204

- i. Hamblen County is governed by the County Purchasing Law of 1983, found in T.C.A. § 5-14-201 through 207, commonly known as the “general law”. Purchases of \$10,000 or more are subject to public advertising and competitive bidding except in specific circumstances.
- ii. Purchases for like items, unless covered by an exemption, estimated to cost \$10,000 or more (including leases or lease purchase agreements) in any fiscal year will be competitively bid utilizing a formal sealed bid procedure. Formal bids shall apply to purchases of like items that individually cost less than \$10,000 but are customarily purchased in lots of two (2) or more, if the total purchase price of such items would exceed \$10,000 during the fiscal year. Purchases should not be split to avoid the formal bid requirements. Bid specifications and a suggested vendor distribution list should be provided to the Purchasing Manager by the department making the purchase. The Purchasing Manager will format the specifications into a standard Invitation to Bid. The Purchasing Manager shall solicit sealed bids by public notice inserted at least once in a newspaper of county-wide circulation (i.e., Citizen Tribune), no less than five (5) days prior to the final date for submitting bids. A bid tabulation will be prepared by the Purchasing Manager following the public bid opening. Finance Committee and Legislative Body approval of the best bid is required before a purchase order can be issued. Hamblen County Government reserves the right to accept and/or reject any and/or all bids or parts of bids when doing so serves the best interest of Hamblen County Government.
- iii. The use of a valid Tennessee state-wide purchasing contract (SWC) or the use of an approved in-state and out-of-state purchasing cooperative per T.C.A. § 12-3-105, may be utilized in lieu of a formal sealed bid. (The items available through a State of Tennessee SWC and through an approved purchasing cooperative have been subject to a bid process.)
- iv. In accordance with T.C.A. § 12-3-1203, “piggyback” contracts with cities, counties, utility districts, and other local governments in Tennessee may be considered in lieu of a sealed bid.

- v. Competitive bidding is not required when goods or services may not be competitively procured because of single source or proprietary product situations. These situations must be documented by the department requesting a purchase order, specifying the amount paid and, the items purchased and from whom the purchases were made.
- vi. A report of any sole source or proprietary purchase shall be made as soon as possible to the Hamblen County Commission and the County Mayor, and shall include all items of information as required in the record.
- vii. Certain exemptions are available for the purchase of perishable products and for fuel and fuel products when these items are purchased in the open market. T.C.A. § 5-14-204
- viii. Used or secondhand goods and equipment may be purchased without advertising and competitive bidding as long as the purchasing government documents the general range of value of the item through a listing in a nationally-recognized publication or through an appraisal by a licensed appraiser and the price is not more than 5% higher than the highest values of the documented range. This applies to purchases from private individuals and entities as well as purchases from governmental entities. T.C.A. § 12-3-1202
- ix. Surplus property may also be transferred among governmental entities. T.C.A. § 12-2-420

b. Informal Quotes

- i. Applicable Statute: T.C.A. § 5-14-205
- ii. All purchases, leases, or lease-purchase arrangements with expenditures of less than ten thousand dollars (\$10,000) in any fiscal year may be made in the open market without newspaper notice, but shall, wherever possible, be based upon at least three (3) competitive quotes.
- iii. Hamblen County requires purchases of \$1,000 or more, but less than \$10,000, be documented using the form developed by the Purchasing Department. Purchases less than \$1,000 may be made at the discretion of the department head or official. Multiple quotes are encouraged whenever possible.

Price, quality of goods/services, and vendor performance will be taken into consideration. In the event the quote that serves the best interest of Hamblen County Government is not the lowest quote, the department head requesting the purchase shall submit a memo with the three (3) price quotes documenting the reasons the chosen vendor was selected.

- iv. If it is not possible to obtain three (3) quotes, the department head or official should also document the attempts to obtain quotes.

c. **Estimates**

- i. **The Purchasing Department encourages department heads and officials to make reasonable estimates for all goods and services if specific costs or prices are not available. The Purchasing Department recognizes that the best judgement of the department head or official may be the only information available at the time a purchase requisition is submitted.**
- ii. **A Purchase Order should always be obtained before a purchase is made. Do not complete a purchase to obtain the “correct” amount for the purchase requisition. Proper timing in preparing a purchase requisition is more important than an exact amount.**
- iii. **Estimates are used frequently for repairs and maintenance of vehicles and equipment. The Purchasing Department recognizes that it may not be possible to obtain multiple quotes for maintenance and repair services before extensive examination has been performed on the item. Prepare a purchase requisition based on the best information available at the time and inform the Purchasing Department if the actual cost is significantly different (greater than 10%) from the estimate so the purchase order may be adjusted.**

d. **Emergency Purchases**

- i. **Applicable Statute: T.C.A. § 5-14-204; T.C.A. § 5-21-119**
- ii. **Emergency purchases shall be limited to needs arising that are not normally foreseeable. Emergency purchases are purchases which are necessary to avert hazards which may threaten health and safety, to protect from damage, or to avoid a major disruption of governmental activities. Emergency purchases shall not be permissible if a department or agency fails to properly plan for the need, proper purchasing procedures, and delivery time.**
- iii. **A record of any emergency purchase shall be made by the person or body authorizing such emergency purchase, and shall specify the amount paid, the terms purchased, from whom the purchase was made, and the nature of the emergency.**
- iv. **A report of any emergency purchase shall be made as soon as possible to the County Legislative Body and the County Mayor, and shall include all items of information as required in the record.**

IV. **Purchasing Forms**

- a. **Purchase Order.** The purchase order is written evidence of the agreement between the buyer and the merchant at agreed upon prices, terms, and delivery dates. Purchase orders are required when purchasing goods and/or services. Purchase orders must be completed **PRIOR TO** goods and/or services being purchased. **The**

purchasing department reserves the right to refuse to process requests for payment for goods and services if the proper authorization process is not followed.

- b. Purchase Requisition.** The purchase requisition is the method in which the department requests a purchase order for goods and/or services to be purchased. The purchase requisition informs the purchasing department of the goods and/or services needed by the department, and which budgetary line item should be charged for the purchase. A purchase requisition shall be completed by the department head, elected official, or their designee. Purchase requisitions not completely filled out will result in a delay in processing the purchase order.
- c. Vendor Quotation Form.** For purchases of \$1,000 or more but less than \$10,000, documentation must be submitted supporting three (3) written quotes were obtained. The Vendor Quotation Form should be submitted with the purchase requisition and should be totally completed. Support for the quotes should be attached to the Vendor Quotation Form.
- d. Check Request.** The check request is submitted for goods or services that have been classified by the purchasing guidelines as not requiring a purchase order (see list below). Completed check request forms and corresponding invoices are submitted to the Accounts Payable Manager for processing and payment.

Check requests may not be used as a substitute for a purchase order. However, purchase order requisitions may be submitted for any expenditure.

The following items are eligible to be submitted on a check request:

- i. Auditing Services
- ii. Banking Fees
- iii. Boards and Committee Member Payments
- iv. Bonds
- v. Contributions to Component Units
- vi. Freight/Shipping
- vii. Inter-Departmental Billing
- viii. Jury Fees and Election Workers
- ix. Legal Fees
- x. Payroll Reimbursements
- xi. Reimbursements (i.e. travel, mileage, in-service, etc.)
- xii. Utilities
 - 1. Telephone
 - 2. Cell Phones
 - 3. Natural Gas
 - 4. Electricity
- xiii. Vehicle Tags
- xiv. Workers' Compensation Payments

V. Purchasing with County Purchasing Cards

- a. **Types of Purchasing Cards.** There are two (2) types of County purchasing cards. The first type is a bank credit card issued to a specific individual. The county name and the name of the individual to whom the card is issued are indicated on the card. The second type is a store card such as a Wal-Mart or Food City card and these cards must be checked out of the County Mayor's office. Purchase requisitions must be submitted for purchases with either type of card.
- b. **Bank Credit Cards.** Bank credit cards are issued to a limited number of department heads and employees to facilitate the process for the purchase of low-dollar, non-inventory, and non-capital items. Increasingly vendors, especially on-line vendors, require a credit card to purchase from them.
- c. **Purchasing Card Policy.** The Hamblen County Purchasing Card Policy and an example of the County's Cardholder Agreement are included in Addendum A.

VI. Purchasing with Grant Funds

County personnel must exercise care to comply with applicable requirements or special terms of any grant agreements or donations. All applicable local, state, and federal regulations must be followed. Purchases made with local, state, and federal grant funds shall be conducted in a manner consistent with each specific grant contract.

If a formal bid process is required either because of bid requirements established by the contract or to comply with Hamblen County's bid process, documentation of the bid process, the proposals received, bid approval, purchase order and delivery receipt will be maintained for five (5) years in the grant file maintained by the county's grant manager or according to the retention schedule required by the specific grant. The use of a valid Tennessee state-wide purchasing contract (SWC), the use of an approved in-state and out-of-state purchasing cooperative per T.C.A. § 12-3-105, and piggybacking per T.C.A. § 12-3-1203 may be utilized in lieu of a formal sealed bid.

VII. Disposal of Property – not including Real Property or Confiscated Property

- a. **Authority to Dispose of Property.** The disposal of county property is within the discretion of the County Commission and is the final step in the procurement process. T.C.A. § 5-7-101 and T.C.A. § 5-1-103
- b. **How to Surplus Property.** Department heads must present the County Mayor's Office with a request to surplus property that is no longer needed by the department. This request will be considered by the Public Services Committee and if approved will be submitted to the County Commission for approval. The property may then be disposed of according to the property. Internet auction will be used to dispose of most property.
- c. **Internet Auction.** Counties are authorized to sell surplus property by internet auction. T.C.A. § 5-1-128

- d. **Sales to County Officials and Employees.** County officials and employees are prohibited from purchasing surplus county property unless property is being sold by public auction or by competitive sealed bid.
- e. **Other Property.** Specific code sections govern disposition of confiscated property and property acquired at tax sales and are not covered in these policies and procedures.

VIII. Accounting and Budgeting Considerations

- a. **Budget Considerations.** As part of the purchasing process, all purchases will be reviewed for adequate funds. If it is necessary to increase funds in an account, budget amendments should be made and approved prior to expending funds. Any budget amendments between major account groups must be approved by the County Commission. Budget amendments within a major account group may be approved by the County Mayor.

Any budget amendment involving gas or fuel accounts must be approved by the County Commission even if the budget amendment is within a major account group.

IX. Vendors

- a. **Federal, State, and Local Law Compliance.** Vendors must comply with all federal, state, and local laws and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, prohibiting discrimination in employment practices or in the performance of the resulting contract, on the basis of race, color, national origin, disability, sex, age, religion or political belief, or any other classification protected by federal, state, or local law.
- b. **Equal Opportunity.** Equal opportunity shall be given to all eligible vendors. Each order will be placed on the basis of quality, price, delivery, and service history. Hamblen County Government considers all eligible vendors without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. Invitations to Bid are open to any vendor, published online, and in local newspapers to encourage all applicable vendors to participate, including Certified Disadvantaged Business Enterprises and other small, minority, and women-owned businesses. Contractors doing business with Hamblen County Government shall indicate their compliance with Title VI of the Federal Civil Rights Act of 1964.
- c. **Purchases from Minority or Women-Owned Businesses, Small Business Enterprises, and Any Protected Class Vendor.** Hamblen County Government extends purchasing opportunities to all minority owned businesses, women-owned businesses, small business enterprises, and any protected class vendor through the public competitive bid process, which includes public notice of all sealed bid

opportunities. All protected class vendors are encouraged to do business with Hamblen County Government.

d. IRS Form W-9. To comply with Internal Revenue Service requirements, all vendors who perform any type of service for Hamblen County Government are required to have a current IRS Form W-9 on file with the Hamblen County Finance Department.

e. Tennessee Lawful Employment Act. To comply with the Tennessee Lawful Employment Act, non-employees (individuals hired as independent contractors) must have on file any one of the following documents:

- i. Valid Tennessee driver's license or photo identification
- ii. Valid out-of-state driver's license
- iii. U.S. birth certificate
- iv. Valid U.S. passport
- v. U.S. certificate of birth abroad of a U.S. citizen
- vi. Certificate of citizenship
- vii. Certificate of naturalization
- viii. U.S. citizen identification card
- ix. Valid alien registration documentation or proof of current immigration registration.

One of these documents should be obtained at the same time a current IRS Form W-9 is obtained.

X. Finance Department Contact Information

- Hamblen County Mayor's Office Main Line: 423.586.1931
- Purchasing Manager: 423.586.1931 ext. 2201
- Finance Director: 423.586.1931 ext. 2205

Addendum A: Purchasing Card Policies & Procedures and Cardholder Agreement

HAMBLEN COUNTY PURCHASING CARD PROGRAM POLICIES AND PROCEDURES

Purchasing cards may only be issued to and used by Hamblen County officials and employees. The issuance of any purchasing card must be approved in advance by the Hamblen County Finance Director. Hamblen County officials and employees must receive prior approval to use a purchasing card and must sign a Cardholder Agreement before using a Hamblen County purchasing card.

All purchasing cards will be issued in the name of the individual employee or official who is responsible for the use of the card. The card will also have the County's name and on the card. The official or employee whose name appears on the card is responsible for ensuring that all purchases made using that card are in accordance with all policies, rules and regulations of Hamblen County.

The person whose name appears on the card may be held personally liable for any unauthorized purchases made with the card, including purchases exceeding the purchasing limit.

Each county official or department head will be responsible for ensuring that the purchasing limit is not exceeded in any one month, or for any single purchase, with respect to all purchases using purchasing cards issued to the official or department head and to any employees of that office or department.

All purchases will be reconciled monthly by the person whose name appears on the card. Monthly reconciliations for all cards will be submitted monthly to the Accounts Payable Manager with all required documentation including receipts.

The Hamblen County Finance Director shall adopt such rules and regulations as deemed necessary to implement this Policy.

Purchasing cards which are used in any manner inconsistent with this Policy are subject to immediate revocation by the Hamblen County Finance Director.

HAMBLEN COUNTY PURCHASING CARD PROGRAM CARDHOLDER AGREEMENT

As part of your employment with Hamblen County, you are being entrusted with a purchasing

card to enable you to make purchases on behalf of Hamblen County. You are authorized to use this card ONLY upon the terms and conditions stated below. Sign this agreement only after reading and agreeing to each of the numbered statements below.

1 – This card is issued in my name, and I am the only person authorized to use this card. I will not allow anyone else to use the card without a written authorization form approved by the Finance Department.

2 – I understand that I will be making financial commitments on behalf of Hamblen County and I will strive to obtain the best value for Hamblen County. This includes ensuring that proper requisitioning procedures are followed and sales tax charges are not added to the card.

3 – I have read and will follow the Purchasing Card Policy for Hamblen County.

4 – Under no circumstances will I allow this card to be used to make personal purchases, either for myself or others. I understand that personal purchases using this card may be considered misappropriation of Hamblen County funds. If this card is used to make personal purchases, I agree that I am financially responsible for payment of those charges and any fees related to the collection of those charges.

5 – This card is the property of _____ and Hamblen County.

6 – If the card is lost or stolen, I will notify the Hamblen County Accounts Payable Manager immediately by telephone at (423) 586-1931, and I will also notify the Hamblen County Finance Director, immediately by telephone at (423)586-1931.

7 – I will obtain receipts and maintain detailed information for each card transaction. It is my responsibility to match receipts to each transaction.

8 – I will utilize Hamblen County’s tax exempt information to ensure that sales tax is not charged on any purchases. I agree that I am financially responsible for the payment of sales tax if tax exempt procedures are not followed.

9 – I will receive a monthly statement reporting all purchasing activity with the card during the statement period. I will review the statement for accuracy and sign the statement to certify that all charges are appropriate and in conformance with Hamblen County policies and procedures. I will be responsible for resolving any discrepancies on the statement by contacting the merchant/supplier.

9 – I understand that I may be subject to disciplinary action, up to and including termination of my employment with Hamblen County, for any violation of this Agreement.

I HAVE READ AND UNDERSTAND THE FOREGOING, AND I AGREE TO THESE TERMS AND CONDITIONS.

Employee Name: _____ Department _____
(print)
Employee Signature: _____ Date: _____

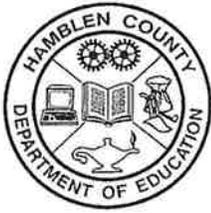
Hamblen County, Tennessee Bid Tabulation

Bid Name:	Concrete Sidewalk & Steps @ Justice Center Parking Area (2021-12)	Citizen Tribune Newspaper - Public Notice
Department:	Maintenance	Citizen Tribune Newspaper Online
Date Bids Opened:	6/10/2021 @ 11:00a.m.	Hamblen County Government Website
Co. Commission Review:	6/24/2021	

Bid
Advertisement:

Vendors Bidding			
Vendor	Project Cost	Days to Complete	Exceptions
East TN Construction <i>Talbott, TN</i>	\$ 15,000.00	5-7 Days	No

Recommendation for Award: East TN Construction



HAMBLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*

DR. JEFF PERRY
Superintendent

BOARD OF EDUCATION

Shahin Assadnia

Carolyn Clawson

Joe Gibson, Jr.

Roger Greene

James Grigsby

Janice Haun

Clyde Kinder

TO: BILL BRITAIN, COUNTY MAYOR
FROM: JEFF PERRY, SUPERINTENDENT 
DATE: JUNE 10, 2021
RE: FEDERAL PROJECTS CASH FLOW

Our Federal Projects Fund operates on a reimbursement basis for all expenditures. State and Federal guidelines maintain that school districts should expend funds prior to requesting reimbursement from the State. Per the Comptroller's Office, our district cannot expend funds that are not currently in our Federal account. This makes cash flow management very difficult for our Federal Projects.

Several years ago, the Board and County Commission approved a transfer of \$500,000 from our General Fund to our Federal Projects in order to create cash flow for expenditures. Our district will be receiving an additional \$29 million that will require additional cash flow in our Federal Fund. I would like to request an additional \$1,000,000 be transferred from our General Fund to our Federal Fund in order to create the additional cash flow.

I have attached a resolution that was approved by the Board of Education on May 10, 2021. This resolution would need to be approved by the Commission in order to make the transfer. The funds may be moved back into the General Fund after all ESSER funds are expended with the approval of the Board and County Commission.

We would like to request that this be placed on the June Commission agenda for consideration.

If you have any questions or need further information, please contact me. Thank you for your assistance.

RESOLUTION 21-11

**RESOLUTION TO TRANSFER FUNDS FROM GENERAL PURPOSE
SCHOOL FUNDS TO FEDERAL PROJECTS FUND FOR FISCAL YEAR
ENDING JUNE 30, 2022**

WHEREAS, Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by *Hamblen County School District* for all expenditures on a monthly basis: and,

WHEREAS, The Federal Projects Fund could operate with a cash deficit at various times throughout the fiscal year due to a slow turn-around time for reimbursements from the State of Tennessee and,

WHEREAS, Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal control; and,

WHEREAS, *Hamblen County School District* does not desire to operate any fund with a cash deficit.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Education of *Hamblen County School District*, a school district in Tennessee, meeting in *called session* on this *10th day of May 2021*, and by the County Commission of *Hamblen County*, a county in Tennessee, meeting in *called session* on this *24th day of June, 2021*, that:

SECTION 1. The General Purpose School Fund shall transfer \$1,000,000 to the Federal Projects Fund in July 2021.

SECTION 2. The \$1,000,000 transfer shall remain in the Federal Projects Fund as a designated fund balance from the General Purpose School Fund and may be repaid at any time as noted in a resolution passed by the Board of Education and County Commission.

SECTION 3. This resolution will take effect on *June 24, 2021*. The Secretary of the Board of Education shall include this Resolution in the minutes of the *Hamblen County School District*. The County Clerk shall include this Resolution in the minutes of *Hamblen County*.

Adopted this the 10th day of May, 2021
by the Hamblen County Board of Education.

Adopted this the 24th day of June, 2021
by the Hamblen County Commission.



Chair, Hamblen County Board of Education

Chair, Hamblen County Commission



Hamblen County Superintendent of Schools

Hamblen County Clerk



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commissioners

From: Bill Brittain, County Mayor 

Date: June 9, 2021

Re: Grant Funds Awarded from the Office of Criminal Justice Programs

Hamblen County has been awarded \$45,000 from the Office of Criminal Justice Programs to upgrade the video arraignment system in the justice center courts and jail. This grant does not require a match. **I am asking for permission to accept these funds.**

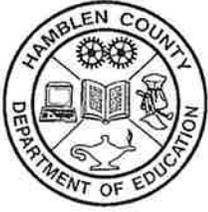
Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699

www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

[Return to Regular Calendar](#)

BUDGET AMENDMENTS



HAMBLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*

DR. JEFF PERRY
Superintendent

BOARD OF EDUCATION

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Janice Haun

Clyde Kinder

AMENDMENT #8 2020-2021

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #8 to the 2020-2021 General Purpose School Budget. This amendment was approved by the Board of Education on May 10, 2021.

On July 23, 2020, the Hamblen County Commission approved a General Purpose School Budget in the amount of \$87,968,084.30. Amendment #2 increased the budget to \$88,127,487.41. Amendment #3 increased the budget to \$88,379,159.41. Amendment #4 increased the budget to \$91,486,181.32. Amendment #5 increased the budget to \$91,571,433.89. Amendment #6 increased the budget to \$92,221,076.89. Amendment #7 increased the budget to \$92,223,576.89. Amendment #8 will increase the budget to \$93,529,587.43.

This amendment does not affect the County's maintenance of effort.

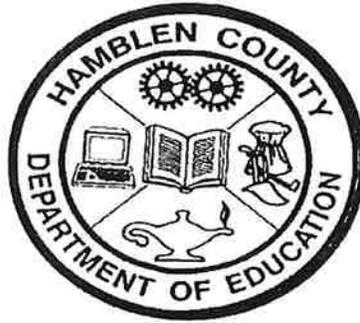


Jeff Perry, Superintendent of Schools

**HAMBLEN COUNTY DEPARTMENT OF EDUCATION
2020-2021**

Dr. Jeff Perry, Superintendent of Schools

**GENERAL PURPOSE
AMENDMENT #8**



2020-2021	
GENERAL FUND - AMENDMENT #8	
FEDERAL PROGRAM	INCREASE OR DECREASE
SUMMER LEARNING CAMP	\$ 693,447.25
SUMMER STREAM CAMP	\$ 198,127.78
SUMMER BRIDGE CAMP	\$ 297,739.51
OTHER GRANTS AND DONATIONS	\$ 116,696.00
TOTAL CHANGE - AMENDMENT #8	\$ 1,306,010.54

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER LEARNING CAMP
2020-2021

AMENDMENT #8 - EXTERNAL

EXPENDITURE						
CODE	DESCRIPTION	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-116	TEACHERS	\$ 29,005,924.00	\$ 362,016.00	\$ -	\$ 29,367,940.00	BEGINNING BUDGET FOR SUMMER LEARNING CAMP
71100-163	EDUCATIONAL ASSISTANTS	\$ 1,417,297.00	\$ 5,490.00	\$ -	\$ 1,422,787.00	
71100-201	SOCIAL SECURITY	\$ 1,968,418.00	\$ 22,786.00	\$ -	\$ 1,991,204.00	
71100-204	STATE RETIREMENT	\$ 2,881,667.00	\$ 37,673.00	\$ -	\$ 2,919,360.00	
71100-212	EMPLOYER MEDICARE	\$ 463,874.00	\$ 5,330.00	\$ -	\$ 469,204.00	
71100-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 400,571.00	\$ 122,656.25	\$ -	\$ 523,227.25	
71200-116	TEACHERS	\$ 3,876,828.00	\$ 15,084.00	\$ -	\$ 3,891,912.00	
71200-201	SOCIAL SECURITY	\$ 329,800.00	\$ 936.00	\$ -	\$ 330,736.00	
71200-204	STATE RETIREMENT	\$ 485,129.00	\$ 1,554.00	\$ -	\$ 486,683.00	
71200-212	EMPLOYER MEDICARE	\$ 77,132.00	\$ 219.00	\$ -	\$ 77,351.00	
72120-131	MEDICAL PERSONNEL	\$ 588,393.00	\$ 15,084.00	\$ -	\$ 603,477.00	
72120-201	SOCIAL SECURITY	\$ 41,958.00	\$ 936.00	\$ -	\$ 42,894.00	
72120-204	STATE RETIREMENT	\$ 62,124.00	\$ 1,554.00	\$ -	\$ 63,678.00	
72120-212	EMPLOYER MEDICARE	\$ 9,817.00	\$ 219.00	\$ -	\$ 10,036.00	
72210-524	IN-SERVICE / STAFF DEVELOPMENT	\$ 77,700.00	\$ 1,500.00	\$ -	\$ 79,200.00	
72410-104	PRINCIPALS	\$ 1,589,520.00	\$ 16,455.00	\$ -	\$ 1,605,975.00	
72410-201	SOCIAL SECURITY	\$ 234,003.00	\$ 1,021.00	\$ -	\$ 235,024.00	
72410-204	STATE RETIREMENT	\$ 360,553.00	\$ 1,695.00	\$ -	\$ 362,248.00	
72410-212	EMPLOYER MEDICARE	\$ 54,778.00	\$ 239.00	\$ -	\$ 55,017.00	
72710-146	BUS DRIVERS	\$ 1,147,000.00	\$ 44,000.00	\$ -	\$ 1,191,000.00	
72710-201	SOCIAL SECURITY	\$ 90,604.00	\$ 2,728.00	\$ -	\$ 93,332.00	
72710-204	STATE RETIREMENT	\$ 105,305.00	\$ 3,080.00	\$ -	\$ 108,385.00	
72710-212	EMPLOYER MEDICARE	\$ 21,191.00	\$ 638.00	\$ -	\$ 21,829.00	
72710-412	DIESEL FUEL	\$ 362,812.00	\$ 30,554.00	\$ -	\$ 393,366.00	
TOTALS		\$ 45,652,418.00	\$ 693,447.25	\$ -	\$ 46,345,865.25	
NET CHANGE			\$ 693,447.25			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2020-2021

AMENDMENT #8 - EXTERNAL

REVENUE						
CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
46590	OTHER STATE EDUCATION FUNDS	\$ 2,050.00	\$ 346,723.62	\$ -	\$ 348,773.62	SUMMER LEARNING CAMP
47590	OTHER FEDERAL THROUGH STATE	\$ 51,299.00	\$ 346,723.63	\$ -	\$ 398,022.63	
TOTALS		\$ 53,349.00	\$ 693,447.25	\$ -	\$ 746,796.25	
NET CHANGE			\$ 693,447.25			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER STREAM CAMP
2020-2021
AMENDMENT #8 - EXTERNAL

EXPENDITURE						
CODE	DESCRIPTION	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-116	TEACHERS	\$ 29,367,940.00	\$ 60,400.00	\$ -	\$ 29,428,340.00	BEGINNING BUDGET FOR SUMMER STREAM CAMP
71100-163	EDUCATIONAL ASSISTANTS	\$ 1,422,787.00	\$ 915.00	\$ -	\$ 1,423,702.00	
71100-201	SOCIAL SECURITY	\$ 1,991,204.00	\$ 3,802.00	\$ -	\$ 1,995,006.00	
71100-204	STATE RETIREMENT	\$ 2,919,360.00	\$ 6,287.00	\$ -	\$ 2,925,647.00	
71100-212	EMPLOYER MEDICARE	\$ 469,204.00	\$ 890.00	\$ -	\$ 470,094.00	
71100-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 523,227.25	\$ 103,214.00	\$ -	\$ 626,441.25	
71100-499	OTHER SUPPLIES AND MATERIALS	\$ 84,067.01	\$ 13,437.78	\$ -	\$ 97,504.79	
71200-116	TEACHERS	\$ 3,891,912.00	\$ 2,517.00	\$ -	\$ 3,894,429.00	
71200-201	SOCIAL SECURITY	\$ 330,736.00	\$ 157.00	\$ -	\$ 330,893.00	
71200-204	STATE RETIREMENT	\$ 486,683.00	\$ 260.00	\$ -	\$ 486,943.00	
71200-212	EMPLOYER MEDICARE	\$ 77,351.00	\$ 37.00	\$ -	\$ 77,388.00	
72120-131	MEDICAL PERSONNEL	\$ 603,477.00	\$ 2,517.00	\$ -	\$ 605,994.00	
72120-201	SOCIAL SECURITY	\$ 42,894.00	\$ 157.00	\$ -	\$ 43,051.00	
72120-204	STATE RETIREMENT	\$ 63,678.00	\$ 260.00	\$ -	\$ 63,938.00	
72120-212	EMPLOYER MEDICARE	\$ 10,036.00	\$ 37.00	\$ -	\$ 10,073.00	
72410-104	PRINCIPALS	\$ 1,605,975.00	\$ 2,746.00	\$ -	\$ 1,608,721.00	
72410-201	SOCIAL SECURITY	\$ 235,024.00	\$ 171.00	\$ -	\$ 235,195.00	
72410-204	STATE RETIREMENT	\$ 362,248.00	\$ 283.00	\$ -	\$ 362,531.00	
72410-212	EMPLOYER MEDICARE	\$ 55,017.00	\$ 40.00	\$ -	\$ 55,057.00	
TOTALS		\$ 44,542,820.26	\$ 198,127.78	\$ -	\$ 44,740,948.04	
NET CHANGE			\$ 198,127.78			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER STREAM CAMP
2020-2021
AMENDMENT #8 - EXTERNAL

REVENUE						
CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
46590	OTHER STATE EDUCATION FUNDS	\$ 348,773.62	\$ 99,063.89	\$ -	\$ 447,837.51	BEGINNING BUDGET FOR SUMMER STREAM CAMP
47590	OTHER FEDERAL THROUGH STATE	\$ 398,022.63	\$ 99,063.89	\$ -	\$ 497,086.52	
TOTALS		\$ 746,796.25	\$ 198,127.78	\$ -	\$ 944,924.03	
NET CHANGE			\$ 198,127.78			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER BRIDGE CAMP
2020-2021

AMENDMENT #8 - EXTERNAL

EXPENDITURE						
CODE	DESCRIPTION	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-116	TEACHERS	\$ 29,428,340.00	\$ 246,400.00	\$ -	\$ 29,674,740.00	BEGINNING BUDGET FOR
71100-163	EDUCATIONAL ASSISTANTS	\$ 1,423,702.00	\$ 3,203.00		\$ 1,426,905.00	SUMMER BRIDGE CAMP
71100-201	SOCIAL SECURITY	\$ 1,995,006.00	\$ 15,476.00	\$ -	\$ 2,010,482.00	
71100-204	STATE RETIREMENT	\$ 2,925,647.00	\$ 25,605.00	\$ -	\$ 2,951,252.00	
71100-212	EMPLOYER MEDICARE	\$ 470,094.00	\$ 3,620.00	\$ -	\$ 473,714.00	
71100-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 626,441.25	\$ 3,435.51	\$ -	\$ 629,876.76	
TOTALS		\$ 36,869,230.25	\$ 297,739.51	\$ -	\$ 37,166,969.76	
NET CHANGE			\$ 297,739.51			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER BRIDGE CAMP
2020-2021

AMENDMENT #8 - EXTERNAL

REVENUE						
CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
46590	OTHER STATE EDUCATION FUNDS	\$ 447,837.51	\$ 148,869.76	\$ -	\$ 596,707.27	BEGINNING BUDGET FOR
47590	OTHER FEDERAL THROUGH STATE	\$ 497,086.52	\$ 148,869.75	\$ -	\$ 645,956.27	SUMMER BRIDGE CAMP
TOTALS		\$ 944,924.03	\$ 297,739.51	\$ -	\$ 1,242,663.54	
NET CHANGE			\$ 297,739.51			

HAMBLÉN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - OTHER ITEMS
2020-2021
AMENDMENT #8 - EXTERNAL

EXPENDITURE						
CODE	DESCRIPTION	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71300-189	OTHER SALARIES AND WAGES	\$ 24,000.00	\$ 6,030.00	\$ -	\$ 30,030.00	STATE OF TN GRANT FOR
71300-198	NON-CERTIFIED SUBSTITUTES	\$ 7,860.00	\$ 3,780.00	\$ -	\$ 11,640.00	EXPANSION OF COMPUTER
71300-201	SOCIAL SECURITY	\$ 167,115.88	\$ 613.00	\$ -	\$ 167,728.88	SCIENCE
71300-212	EMPLOYER MEDICARE	\$ 39,083.23	\$ 147.00	\$ -	\$ 39,230.23	
71300-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 70,512.00	\$ 21,212.00	\$ -	\$ 91,724.00	
72230-189	OTHER SALARIES AND WAGES	\$ 60,319.00	\$ 32,435.00	\$ -	\$ 92,754.00	
72230-201	SOCIAL SECURITY	\$ 11,436.00	\$ 2,025.00	\$ -	\$ 13,461.00	
72230-204	STATE RETIREMENT	\$ 17,725.00	\$ 3,365.00	\$ -	\$ 21,090.00	
72230-212	EMPLOYER MEDICARE	\$ 2,676.00	\$ 475.00	\$ -	\$ 3,151.00	
72230-524	IN-SERVICE / STAFF DEVELOPMENT	\$ -	\$ 5,813.00	\$ -	\$ 5,813.00	
72310-599	OTHER CHARGES	\$ 11,750.00	\$ 38,900.00	\$ -	\$ 50,650.00	UTRUST STAFF APRECIATION GRANT
71400-499	OTHER SUPPLIES AND MATERIALS	\$ 90,000.00	\$ 1,901.00	\$ -	<u>\$ 91,901.00</u>	TOBACCO CESSATION GRANT FOR ELITE FITNESS STUDENTS
TOTALS		<u>\$ 502,477.11</u>	<u>\$ 116,696.00</u>	<u>\$ -</u>	<u>\$ 619,173.11</u>	
NET CHANGE			<u><u>\$ 116,696.00</u></u>			

HAMBLÉN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - OTHER ITEMS
2020-2021
AMENDMENT #8 - EXTERNAL

REVENUE						
CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
44570	CONTRIBUTIONS AND GIFTS	\$ 305,977.00	\$ 40,801.00	\$ -	\$ 346,778.00	UTRUST STAFF APP. GRANT TOBACCO CESSATION GRANT
46980	OTHER STATE GRANTS	\$ 168,223.30	\$ 75,895.00	\$ -	\$ 244,118.30	STATE OF TN GRANT FOR EXPANSION OF COMPUTER SCIENCE
TOTALS		<u>\$ 474,200.30</u>	<u>\$ 116,696.00</u>	<u>\$ -</u>	<u>\$ 590,896.30</u>	
NET CHANGE			<u><u>\$ 116,696.00</u></u>			



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the June 2021 Commission Meeting

Fund #101

DEPT: County Commission

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51100.169	Part-Time Personnel	\$ 1,200.00	
51100.201	Social Security	\$ 75.00	
51100.212	Employer Medicare	\$ 20.00	
	DECREASE APPROPRIATIONS:		
51100.399	Other Contracted Services		\$ 1,295.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed in County Commission personnel line items for a new Part-Time position. This position will be used to work on compiling resolutions for Commission.

Signature: Anna Bryant-Hurst
 Title: Finance Director
 Date: 6-4-21

<p>For Finance Department Only: Reviewed by: _____ Budget Amendment: _____ Date: _____</p>
--



Hamblen County Commission

For the June 2021 Commission Meeting _____

Fund #101

DEPT: Juvenile Court

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
53500.105	Supervisor / Director	\$ 4,200.00	
	DECREASE APPROPRIATIONS:		
53500.164	Attendants		\$ 4,200.00

Brief Descriptions of issue:

To appropriate funds to payout accumulated compensation time

Signature: Bill Buttain
 Title : Cocounty Mayor
 Date: 6/8/2021

<p>For Finance Department Only: Reviewed by: _____ Budget Amendment: _____ Date: _____</p>
--



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the June 2021 Commission Meeting

Fund #101

DEPT: Register of Deeds

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51600.348	Postal Charges	\$ 200.00	
51600.709	Data Processing Equipment	\$ 5,000.00	
	DECREASE APPROPRIATIONS:		
51600.169	Part-Time Personnel		\$ 5,200.00

Brief Descriptions of issue:

To increase appropriations to cover an increase in postage and data processing expenses for the Register of Deeds.

Signature: Jim Claw

Title: Register of Deeds

Date: 6-8-21

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting _____

Fund #101

DEPT: Other Social, Cultural, and Recreational

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
56900.309.00000	Contracts with Government Agencies	\$ 10,000.00	
	INCREASE REVENUES:		
46170.000	Solid Waste Grants		\$ 10,000.00

Brief Descriptions of issue:
 To increase budget for amount passed through to Hamblen County - Morristown Solid Waste

Signature: Anna Bryant Hunt
 Title: Finance Director
 Date: 6-8-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting _____

Fund #101

DEPT: Other Social, Cultural, and Recreational

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
56900.309.00000	Contracts with Government Agencies	\$ 6,300.00	
	DECREASE APPROPRIATIONS:		
39000.000	Unassigned Fund Balance		\$ 6,300.00

Brief Descriptions of issue:
 To increase appropriations to cover expenses associated with Litter Grant Education with KMHB in excess of budgeted amount.

Signature: Amie Bryant Hunt
 Title: Finance Director
 Date: 6-8-21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the June 2021 Commission Meeting _____

Fund #101

DEPT: Public Safety Projects

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
91130.715	Land	\$ 215,000.00	
	DECREASE FUND BALANCE:		
39000.000	Unassigned Fund Balance		\$ 215,000.00

Brief Descriptions of issue:
 To increase appropriations to cover the purchase of Hyde Property at 540 North Jackson Street for the Justice Center Project.

Signature: Bill Butcher
 Title: County Mayor
 Date: 6-8-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the June 2021 Commission Meeting

Fund #116

DEPT: Sanitation / Garbage Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
55710.359	Disposal Fees	\$ 20,000.00	
	DECREASE FUND BALANCE:		
	Garbage Fund		
34630.000	Committed for Public Health		\$ 20,000.00

Brief Descriptions of issue:
 To appropriate funds to cover disposal fee expenses in excess of budgeted amount.

Signature: Benny G. Adair
 Title: Hamblen County Road Supt.
 Date: 06-09-21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the June 2021 Commission Meeting _____

Fund #131

DEPT: Highway Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
63100.425	Gasoline	\$ 2,000.00	
	DECREASE APPROPRIATIONS:		
63100.412	Diesel Fuel		\$ 2,000.00

Brief Descriptions of issue:

To increase appropriations to cover gasoline expenses for the HWY Dept. through the remainder of FY 20-21.

Signature: _____

Benny G. Pool

Title: _____

Hamblen County Road Supt.

Date: _____

06-10-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the June 2021 Commission Meeting

Fund #151

DEPT: General Debt Service

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
151.82330.699	Other Debt Service - Education	\$ 3,600.00	
	DECREASE APPROPRIATIONS:		
151.82210.613	Interest on Other Loans - General Government		\$ 3,600.00

Brief Descriptions of issue:
 To increase appropriations to cover one-time fees associated with the AEC loan in the Debt Service Fund.

Signature: *Anna Bryson Hunt*
 Title: *Finance Director*
 Date: *6-4-21*

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

May	2021														
#	Date	Applicant	Type	Address	Construction	Permit	SW	Plumbing	Mech.	Gas	Total	Tax Map	Group	Parcel	
21-0157	5/5/21	Johnson(Glasgow)	Barn with Carport	7948 West Rd, Whitesburg Tn	\$19,390.00	\$625.00					\$625.00	020		057.00	
21-0158	5/5/21	Mickey Senator	Storage Building	3595 Talley Rd Morristown, TN	\$12,100.00	\$150.00					\$150.00	051		044.02	
21-0159	5/5/21	Shu-kw Phipps	Garage	377 Britton Drive, Talbot Tn	\$8,500.00	\$144.00					\$144.00	054F		025.00	
21-0160	5/6/21	Vaughn Barnett	Storage Building	255 Balch St, Morristown, Tn	\$0.00	\$40.00					\$40.00	050		062.02	
21-0161P	5/6/21	Bobby McKinney	Plumbing	1617 Elgin Drive, Morristown, Tn	\$0.00			\$70.00			\$70.00	025D		006.02	
21-0162	5/6/21	Kent Hogan	House 3030 sq ft	2774 Scenic Lake Cr	\$300,000.00	\$1,789.00	\$100.00				\$1,869.00	0111	A	017.00	
21-0163M	5/6/21	Kent Hogan	mechanical	2774 Scenic Lake Cr					\$30.00		\$30.00	0111	A	017.00	
21-0164P	5/7/21	Roger Simpkins	plumbing-(Seth Ewing)	3038 Nelson School rd				\$85.00			\$85.00	056		126.00	
21-0165P	5/7/21	Roger Simpkins	plumbing-(Seth Ewing)	3070 Nelson School Rd				\$85.00			\$85.00	056		126.00	
21-0166P	5/10/21	Darrell Moore	plumbing (Brad Gulley)	7840 Stagecoach Rd				\$125.00			\$125.00	020		034.05	
21-0167	5/10/21	Wayne Bridgewater	addition/garage/cover	5803 Country Rd	\$25,000.00	\$332.00					\$332.00	047D	B	021.03	
21-0168P	5/10/21	Austin Bridgewater	plumbing	5803 Country Rd				\$20.00			\$20.00	047D	B	021.03	
21-0169	5/11/21	Rockney Darnello	Storage Building	1567 Celeste Ave	\$6,600.00	\$48.00					\$48.00	033H	B	014.01	
21-0170	5/11/21	Rosa Caudill	DWMH	221 Pullen Rd	\$115,000.00	\$350.00					\$350.00	019		062.10	
21-0171	5/12/21	Tristan Steuer (Price)	renovation	691 Ailshie Rd	\$100,000.00	\$155.00					\$155.00	057		020.00	
21-0172M	5/12/21	Tristan Steuer (Price)	mechanical	691 Ailshie Rd					\$20.00		\$20.00	057		020.00	
21-0173P	5/12/21	Tristan Steuer (Price)	plumbing	691 Ailshie Rd				\$20.00			\$20.00	057		020.00	
21-0174	5/13/21	Sheri Carlisle	above-ground pool	1980 Seven Oaks Dr	\$7,000.00	\$50.00					\$50.00	039M	C	004.00	
21-0175	5/13/21	Marcie Dodson	porch/cover	1148 Mt Vista Dr	\$2,500.00	\$65.00					\$65.00	027E	B	021.00	
21-0176	5/14/21	Ronald Swartz	garage 36x24	1641 Seven Oaks Dr	\$20,000.00	\$216.00					\$216.00	039L	B	005.00	
21-0177P	5/14/21	Marty Cartwell	plumbing (Humphreys)	7340 St Clair Rd				\$80.00			\$80.00	012		026.35	
21-0178	5/14/21	Chris Gregg	DWMH/2 small decks	3369 Hardy Rd	\$158,764.00	\$350.00					\$350.00	056		022.00	
21-0179P	5/20/21	Larry Pinkston	plumbing (D Keene)	590 Andrew Circle				\$85.00			\$85.00	047O	B	004.00	
21-0180P	5/20/21	Rick Williams	plumbing (J Collins)	786 Rouse Rd				\$100.00			\$100.00	057		096.18	
21-0181	5/24/21	Brian Gair	addition 24x32	2512 Kidwell Church Rd	\$249,318.00	\$384.00					\$384.00	023		008.04	
21-0182M	5/24/21	Brian Gair	mechanical	2512 Kidwell Church Rd					\$20.00		\$20.00	021		008.04	
21-0183P	5/24/21	Michael Mefford	plumbing	1374 Spout Springs Rd				\$20.00			\$20.00	024		116.00	
21-0184	5/24/21	AndyTran(Thomton)	House 212 sq ft	6325 Coves Edge Trl	\$735,000.00	\$2,002.60	\$100.00				\$2,102.60	011D	A	061.00	
21-0185M	5/24/21	AndyTran(Thomton)	mechanical/gas	6325 Coves Edge Trl					\$20.00	\$47.50	\$67.50	011D	A	061.00	
21-0186	5/25/21	Ken Jamerson (Stouffer)	addition (enclose porch)	974 Cedar Trace Lane	\$12,596.00	\$51.00					\$51.00	040P	A	038.00	
21-0187	5/25/21	Wilson Dry Wall	House 1600 sq ft	6091 Hiawatha Rd	\$200,000.00	\$825.00	\$100.00				\$925.00	039		046.01	
21-0188M	5/25/21	Wilson Dry Wall	mechanical	6091 Hiawatha Rd					\$20.00		\$20.00	039	1	046.01	
21-0189	5/26/21	Scott Lewis	garage 36x25	4033 Old Kentucky Rd	\$25,000.00	\$225.00					\$225.00	077		119.00	

Total				Total:	\$1,996,768.00	\$7,781.60	\$300.00	\$690.00	\$110.00	\$47.50	\$8,929.10			
Total					\$20,190,898.48	\$129,209.40	\$5,400.00	\$5,971.00	\$1,180.00	\$480.00	\$141,290.40			

	Total No.	Amount	Total	ETHRA	Monthly	YTD
Copies and Miscellaneous		\$5.00	\$50.00			
Re-Zoning Request		\$75.00	\$75.00			
Variance Request		\$50.00	\$0.00			
Plat Approval		\$150.00	\$300.00			
Land Disturbance/Development		\$100.00	\$0.00			
Use on Review		\$50.00	\$50.00			
Refunds			\$0.00			
Total Collected			\$475.00			
Running Total Collected			\$5,505.00			

LAW OFFICES
CAPPS & BYRD LLP
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@ccclaw.com

May 28, 2021

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLÉN COUNTY, TENNESSEE - MAY, 2021**

Dear Bill:

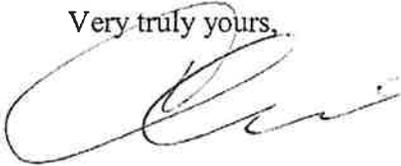
Please find enclosed five (5) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of May, 2021.

As usual, one invoice covers our General/Miscellaneous File, three (3) invoices are for separate county departments and one invoice covers pending litigation.

Please review these invoices, and if you have any questions, please do not hesitate to contact me. Also, please note the credit on the Road Department bill. There was a clerical error in the bill amount for last month, and I have credited this month's bill in that amount.

With best regards, I remain,

Very truly yours,



Christopher P. Capps

CPC/alg

Enclosures

[https://ccclaw.sharepoint.com/sites/law/files/Shared Documents/Hamblen County Letters/2021/Brittain,Bill/Invoice-05-28-21.docx](https://ccclaw.sharepoint.com/sites/law/files/Shared%20Documents/Hamblen%20County%20Letters/2021/Brittain,Bill/Invoice-05-28-21.docx)

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 700
Date: 06/03/2021
Due On: 07/03/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	05/03/2021	Phone conference with Bill Brittain re: health department matter	0.10	\$150.00	\$15.00
Service	05/04/2021	Review policy updates and e-mails from and to Wendy Williams; e-mails with Arthur Knight and Bill Brittain re: pending litigation	0.55	\$150.00	\$82.50
Service	05/05/2021	E-mails from Paul Mangrum and Debra Robinson re: pending litigation; e-mails from and to Jonathan Taylor re: pending litigation; e-mails from Bill Brittain re: extension of lease and lease amendment; phone conference with Bill Brittain re: pending litigation	0.45	\$150.00	\$67.50
Service	05/06/2021	E-mail from Jonathan Taylor re: pending litigation; e-mails from and to Bill Brittain re: amendment and new contract, make revisions and e-mail to Bill Brittain	1.00	\$150.00	\$150.00
Service	05/07/2021	E-mail from Bill Brittain re: amendment and new contract	0.05	\$150.00	\$7.50
Service	05/10/2021	Phone conferences with Bill Brittain and Arthur Knight re: pending litigation; phone conference with Bill Brittain re: committing meeting issue	0.40	\$150.00	\$60.00
Service	05/11/2021	E-mail to Bill Brittain re: amendment and new contract	0.05	\$150.00	\$7.50
Service	05/12/2021	E-mails from Arthur Knight, Amber Lamance and Bill Brittain re: pending litigation; e-mails from and to Anne Bryant-Hurst re: form	0.25	\$150.00	\$37.50
Service	05/13/2021	E-mail from Johnna Harrell re: contract; e-mails from and to Amber Lamance and Bill Brittain re: pending litigation	0.20	\$150.00	\$30.00
Service	05/14/2021	E-mail from Anne Bryant-Hurst re: memo; e-mail from Trish Bowman re: 5/20 commission meeting	0.15	\$150.00	\$22.50

Service	05/17/2021	E-mail from and to Anne Bryant-Hurst re: form; review language of federal funds; phone conference to Anne Bryant-Hurst	0.50	\$150.00	\$75.00
Service	05/21/2021	Phone conference with Bill Brittain re: N Jackson property	0.15	\$150.00	\$22.50
Service	05/24/2021	Phone conference with Chris Bell and Bill Brittain re: EMS matter	0.15	\$150.00	\$22.50
Service	05/26/2021	E-mail from David Tilson re: firearms question	0.10	\$150.00	\$15.00
Service	05/27/2021	Phone conference with Bill Brittain re: N Jackson property; e-mails from and to Amber Lamance re: pending litigation	0.35	\$150.00	\$52.50
Service	05/28/2021	E-mail to Amber Lamance re: pending litigation	0.10	\$150.00	\$15.00
			Total		\$682.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
700	07/03/2021	\$682.50	\$0.00	\$682.50
			Outstanding Balance	\$682.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$682.50

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 698
Date: 06/03/2021
Due On: 07/03/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	05/12/2021	E-mails to and from Tommy McKinney and Tina Whitaker re: violation	0.20	\$150.00	\$30.00
Service	05/17/2021	E-mail from Tommy McKinney re: citation	0.10	\$150.00	\$15.00
Service	05/25/2021	E-mails from and to Tina Whitaker re: 3253 Old Kentucky Road; send inquiry to Realtor.com; phone conferences with Tina Whitaker and representative from Realtor.com	0.25	\$150.00	\$37.50
Service	05/26/2021	E-mail from Tina Whitaker re: Johnson	0.05	\$150.00	\$7.50
				Total	\$90.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due	
698	07/03/2021	\$90.00	\$0.00	\$90.00	
				Outstanding Balance	\$90.00
				Amount in Trust	\$0.00
				Total Amount Outstanding	\$90.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 697
Date: 06/02/2021
Due On: 07/02/2021

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	05/05/2021	Phone conference with Lt. Coffey re: auditor	0.10	\$150.00	\$15.00
Total					\$15.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
697	07/02/2021	\$15.00	\$0.00	\$15.00
Outstanding Balance				\$15.00
Amount in Trust				\$0.00
Total Amount Outstanding				\$15.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 696
Date: 06/02/2021
Due On: 07/02/2021

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	05/18/2021	Phone conference with Barry Poole re: salvage truck	0.20	\$150.00	\$30.00
Total					\$30.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
696	07/02/2021	\$30.00	\$0.00	\$30.00
Outstanding Balance				\$30.00
Amount in Trust				\$10.00
Total Amount Outstanding				\$20.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814
United States

INVOICE

Invoice # 699
Date: 06/03/2021
Due On: 07/03/2021

Hamblen County Election Commission

00425-Hamblen County Election Commission

Litigation with Rob Burke

Type	Date	Description	Quantity	Rate	Total
Service	05/17/2021	Review pleading from Jeff Gardner; research; phone calls to Bill Brittain	0.85	\$150.00	\$127.50
Service	05/19/2021	E-mails from and to Jeff Gardner re: pending litigation; calls to Bill Brittain; phone conference with Bob Garrett	0.40	\$150.00	\$60.00
Service	05/21/2021	E-mails from and to Jeff Gardner re: pending litigation	0.15	\$150.00	\$22.50
Service	05/25/2021	Phone conferences with Jeff Gardner; e-mails from and to Jeff Gardner, Steven Lawrence, Carolyn Parsons and Rob Burke re: pending litigation; call to Rob Burke; worked on Answer	2.15	\$150.00	\$322.50
Service	05/26/2021	E-mails from and to Jeff Gardner, Carolyn Parsons and Rob Burke re: pending litigation; prepare Request to Continue	0.45	\$150.00	\$67.50
Service	05/27/2021	E-mails from and to Jeff Gardner and Lauren Carroll re: pending litigation; review and revise Answer	0.75	\$150.00	\$112.50
Service	05/28/2021	E-mails from and to Lauren Carroll and Rob Burke re: pending litigation	0.20	\$150.00	\$30.00
Total					\$742.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
699	07/03/2021	\$742.50	\$0.00	\$742.50

Outstanding Balance	\$742.50
Amount in Trust	\$0.00
Total Amount Outstanding	\$742.50

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 312-6322

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittian, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814



Dear Commissioner:

The following Coroner calls were investigated by me during the month of May along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing and Dispatching each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; Collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

#	CASE#	DATE	TIME	NAME,	AGE,	HOME ADDRESS *1
1.	21284	05-01-21	0315	Mr.		William Huff, New Market, TN
2.	21291	05-03-21	2220	Mrs.		Linda Moore, 65, 300 West Croxdale
3.	21294	05-06-21	1820	Mrs.		Valerie Jarvis, 74, Regency since 5-16-16
4.	21295	05-07-21	1600	Mrs.		Linda Collins, 74, 2728 Clearview Road
5.	21297	05-08-21	0800	Mrs.		Juanita Purkey, 89, Sneedville, TN
6.	21299	05-08-21	2010	Mr.		Donald Vannatten, 76, Strawberry Plains, TN
7.	21300	05-09-21	2025	Mr.		Robert Wood, 78, 1241 Savannah Drive
8.	21303	05-09-21	1935	Mr.		Petrus Perkin, 57, 10 Barton Drive
9.	21304	05-09-21	2350	Mr.		Mark Aguirre, 64, New Tazwell, TN
10.	21305	05-10-21	0845	Mr.		Clifford Hawkins, 4449 Danbury Drive
11.	21306	05-10-21	1005	Mrs.		Inez Carmichael, 86, 1979 Turner's Landing
12.	21307	05-12-21	0250	Mrs.		Martha Stewart, 88, 1270 Kasey Street
13.	21308	05-12-21	0845	Ms.		Deborah Collins, 63, 4815 Old Kentucky Road
14.	21309	05-12-21	1610	Mr.		John Capps, 71, Jefferson city, TN
15.	21311	05-13-21	2315	Mr.		Larry Short, 81, 1714 Dalton Ford Road
16.	21312	05-13-21	2130	Mr.		Wayne Walker, 65, 6909 Cedar Hill Road
17.	21317	05-16-21	0035	Mrs.		Barbara Riley, 82, 4186 Willow Way
18.	21319	05-16-21	0605	Mrs.		Charlotte Sebastian, 78, 664 Tom Treece Road
19.	21320	05-16-21	1735	Mrs.		Wanda Davis, 83, 2877 Conrad Drive
20.	21323	05-18-21	2200	Mrs.		Ramilaben Patel, 63, 1468 Shady Creek Court
21.	21325	05-19-21	2040	Mrs.		Sherry Douglas, 76, 3611 Maple Valley Road
22.	21327	05-20-21	1300	Mrs.		Carol Stroud, 92, 1983 Red Bird Street
23.	21329	05-21-21	2140	Mr.		Jimmy Fox, 76, 1925 Eastern Avenue
24.	21330	05-22-21	2040	Mr.		Eugene Mabe, 76, 2878 Northview Drive
25.	21334	05-23-21	1245	Mr.		Claude Wilmeth, 86, 322 Watkins Chapel Road
26.	21335	05-24-21	2100	Mr.		Terry Trent, 65, Sneedville, TN
27.	21336	05-25-21	2245	Ms.		Patricia Waggoner, 65, 6010 all Creek Dock Road
28.	21339	05-27-21	1715	Mr.		Billy Miller, 73, 846 Rippetoe Street
29.	21344	05-31-21	0750	Mrs.		Ada Winstead, 5372 Saint Paul Road
30.	21346	05-31-21	1600	Mrs.		June McAlpine, 88, Kyles Ford, TN

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.


Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated. Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-71

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of May.

CALL-#	CASE#	DATE	TIME	NAME,	AGE,	HOME ADDRESS *1
1.	21285	05-02-21	0020	Mr.		Raymond Morrison, 63, 1168 Mcintosh Lane
2.	21286	05-02-21	0047	Mr.		Jason Rednower, 30, Rutledge, TN
3.	*21288	05-03-21	1246	Mr.		James Gunter, Jr., 44, Irondale, AL
4.	21289	05-03-21	1600	Ms.		Armanda Dalton, 63, Thorn Hill, TN
5.	21293	05-05-21	1900	Mr.		Arnold Kenerly, 76, 1215 Millrace Road
6.	21313	05-14-21	2000	Mr.		Ronald Helton, 70, 5837 Fall Creek Dock Road
7.	21314	05-15-21	0023	Mrs.		Maxine Jester, 58, Fayetteville, NC
8.	*21315	05-15-21	1038	Miss.		Raygan Bean, 21, 415 North Hill Street
9.	21316	05-15-21	2353	Mrs.		Delores Anderson, 70, 5582 East A.J. Highway
10.	21331	05-22-21	0900	Miss.		Baby Girl Whitley, 1 Day, 1107 South Jackson
11.	21332	05-22-21	1800	Mrs.		Grace Britt, 86, 2771 Britt Lane
12.	&21341	05-28-21	2000	Mrs.		Minnie Shoun, 56, 2513 Fairview Road
13.	21343	05-30-21	2010	Mr.		Andrew Spears, 77, 3550 Sam Adams Road
14.	21345	05-31-21	1241	Dr.		O.L. Merritt, 91, 2264 Cambridge Drive

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per cal

Sincerely,

14 Calls X \$40. = \$560.00

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/jrt

CC: Hamblen County Medical Examiner
* Indicates Autopsy Performed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology
(Formerly AIT Laboratories), Indianapolis, IN -

MONTHLY REPORT
Hamblen County Deputy Coroner
437 Britton Drive
Talbott, Tennessee 37877
Phone: 423-312-7510

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of May.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	21292	05-05-21	Ms. Brenda Morris, 66, Bean Station, TN
2.	21301	05-09-21	Mrs. Wanda Cannon, 75, 4327 Toni Drive
3.	21318	05-16-21	Mr. Gary Frick, 67, 202 Red Bud Drive
4.	21328	05-21-21	Mrs. Margaret Everett, 78, 513 South Hill Street
5.	21337	05-27-21	Mrs. Carol Dickerson, 69, 1900 Magnolia Avenue
6.	21338	05-27-21	Mrs. Patsy Hunt, 83, 1706 Reed Street
7.	21340	05-27-21	Mr. David Dickerson, 42, 5305 Cub Circle
8.	21342	05-30-21	Mr. Ronnie Long, 71, 905 Drew Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

8 Calls X \$40. = \$320.00

Sincerely,

--

SIGNATURE ON FILE

Jeffery Holt
Deputy Coroner

erd/jh

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of May:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21287	05-02-21	0930	Mrs. Betty Sifford, 84, 1961 Brookside Drive
2.	21296	05-07-21	2244	Mrs. Barbara Purkey, 91, 1373 East Jackson Circle
3.	21302	05-09-21	1900	Mr. Thomas Cate, 59, 668 Jacobs Road
4.	21321	05-17-21	0325	Mr. Oscar Roberts, 86, 5813 Fall Creek Dock Road
5.	21322	05-17-21	0550	Mrs. Aileen Niswanger, 79, Jefferson City, TN
6.*	21324	05-19-21	1900	Master Repuk Muty, 7 Months, 1307 Blackburn Drive
7.	21333	05-23-21	0350	Mrs. Chidsey Wilmeth, 81, 757 Shadow Lane

I certify that I attended to the case listed above. I request the allocated fees of \$40.00 per call:

7 Calls X \$40. = \$280.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

** Omitted from last month's Report.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of May:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21290	05-03-21	2004	Ms. Heather Hussey, 63, White Pine, TN
2.	21298	05-08-21	1459	Mr. Jimmy Cope, 76, Bean Station, TN
3.	21310	05-13-21	0741	Mr. Louis Starnes, 79, 623 Ailshire Road
4.	21326	05-19-21	2215	Ms. Candace Ayles, 74, 715 Baker Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

4 Calls X \$40. = \$160.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

BUDGET AMENDMENTS

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Storm Water Management

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
57800.429	Instructional Supplies and Materials	\$ 1,200.00	
	DECREASE APPROPRIATIONS:		
57800.399	Other Contracted Services		\$ 1,200.00

Brief Descriptions of issue:

To increase appropriations for Storm Water Management for the purchase of trash and recycle bins for Point 20 at Cherokee Park.

Requesting Department

Signature: Janie Whitaker
 Title: Department Manager
 Date: 5-6-21

Approval by County Mayor

Signature: Bill Buttan
 Title: County Mayor
 Date: 5-6-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Parks and Fair Boards

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
56700.791	Other Construction	\$ 21.00	
DECREASE APPROPRIATIONS:			
56700.599	Other Charges		\$ 21.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed for the purchase of a lawn mower at Cherokee Park.

Requesting Department

Signature: [Signature]
 Title: Park Mgr
 Date: 5/21/21

Approval by County Mayor

Signature: [Signature]
 Title: County Mayor
 Date: 5/21/2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Circuit Court

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
53100.334	Maintenance Agreements	\$ 80.00	
	DECREASE APPROPRIATIONS:		
53100.435	Office Supplies		\$ 80.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed for Maintenance Agreement expenses in Circuit Court.

Requesting Department

Signature: *Jessie West*
 Title: *Circuit Court Clerk*
 Date: *6/8/21*

Approval by County Mayor

Signature: *Bill Burtain*
 Title: *County Mayor*
 Date: *6/8/21*

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Work Release Program

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54250.499	Other Supplies and Materials	\$ 903.00	
	DECREASE APPROPRIATIONS:		
54250.399	Other Contracted Services		\$ 903.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed for the purchase of supplies for the litter crew.

Requesting Department

Signature: [Handwritten Signature]
 Title: Accounting Assistant
 Date: 6/8/2021

Approval by County Mayor

Signature: [Handwritten Signature]
 Title: County Mayor
 Date: 6/8/21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 116 DEPT: Garbage and Sanitation

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
55710.510	Trustee's Commission	\$ 9,500.00	
	DECREASE APPROPRIATIONS:		
55710.733	Solid Waste Equipment		\$ 9,500.00

Brief Descriptions of issue:

To increase appropriations in the Trustee's Commission line item for needed expenses for the remainder of FY21.

Requesting Department

Signature: Tommy G. Poole
 Title: Hamblen County Road Supt.
 Date: 06-09-21

Approval by County Mayor

Signature: Bill Butcher
 Title: County Mayor
 Date: 6-10-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 116 DEPT: Sanitation Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
55710.353	Towing Services	\$ 1,500.00	
	DECREASE APPROPRIATIONS:		
55710.450	Tires and Tubes		\$ 1,500.00

Brief Descriptions of issue:

Additional appropriations needed to cover towing expenses for the Sanitation Dept. in excess of budgeted amount.

Requesting Department

Signature: *Wany A. Pool*
 Title: *Hamblen County Road Supt.*
 Date: *06-10-2021*

Approval by County Mayor

Signature: *Bill Buttsen*
 Title: *County Mayor*
 Date: *10-10-2021*

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 131 DEPT: Highway Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
62000.451	Uniforms	\$ 1,000.00	
	DECREASE APPROPRIATIONS:		
62000.444	Salt		\$ 1,000.00

Brief Descriptions of issue:
Additional appropriations needed to cover uniform expense for the HWY Dept. in excess of budgeted amount.

Requesting Department

Signature: Barry A. Pohl
Title: Hamblen County Road Supt.
Date: 06-10-2021

Approval by County Mayor

Signature: Bill Buttan
Title: County Mayor
Date: 6-10-2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 131 DEPT: Highway Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
63100.446	Small Tools	\$ 60.82	
	DECREASE APPROPRIATIONS:		
63100.450	Tires and Tubes		\$ 60.82

Brief Descriptions of issue:

Additional funds needed in the small tools line to cover additional costs associated with the handheld diagnostic computer update.

Requesting Department

Signature: Benny G. Polk
 Title: Hamblen County Road Supt.
 Date: 06-10-2021

Approval by County Mayor

Signature: Bill Burtain
 Title: County Mayor
 Date: 6-10-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 131 DEPT: Highway Department

Account Number	Description	Increase	Decrease
INCREASE APPROPRIATIONS:			
61000.201	Social Security	\$ 600.00	
DECREASE APPROPRIATIONS:			
61000.204	State Retirement		\$ 600.00

Brief Descriptions of issue:

To increase appropriations in needed line items for Social Security tax expenses for the remainder of FY21.

Requesting Department

Signature: Army G. Pool
 Title: Hamblen County Road Supt.
 Date: 06-09-21

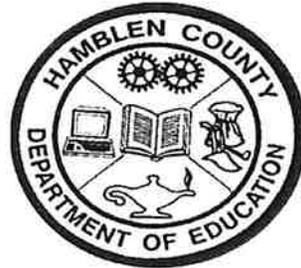
Approval by County Mayor

Signature: Bill Butcher
 Title: County Mayor
 Date: 6-10-2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment

**HAMBLLEN COUNTY DEPARTMENT OF EDUCATION
QUARTERLY EXPENDITURE REPORT
Dr. Jeff Perry, Superintendent of Schools**

**THIRD QUARTER
2020-2021**



**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2020**

GENERAL PURPOSE	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$47,266,025.01	\$ 31,705,386.68	\$15,560,638.33	32.92%
SPECIAL EDUCATION	7,319,987.29	4,763,876.78	2,556,110.51	34.92%
VOCATIONAL EDUCATION	3,796,632.00	2,520,736.27	1,275,895.73	33.61%
STUDENT BODY	213,000.00	147,006.85	65,993.15	30.98%
ATTENDANCE	4,000.00	920.46	3,079.54	76.99%
HEALTH SERVICES	999,188.00	660,855.56	338,332.44	33.86%
OTHER STUDENT SUPPORT	1,752,823.00	1,151,740.44	601,082.56	34.29%
INSTRUCTIONAL ADMINISTRATION	2,953,446.91	1,823,058.84	1,130,388.07	38.27%
SPECIAL EDUCATION ADMINISTRATION	1,203,645.28	752,082.93	451,562.35	37.52%
VOCATIONAL EDUCATION ADMINISTRATION	253,227.00	178,719.55	74,507.45	29.42%
TECHNOLOGY	1,781,051.10	1,250,927.09	530,124.01	29.76%
BOARD OF EDUCATION	1,314,757.00	1,124,342.36	190,414.64	14.48%
OFFICE OF THE DIRECTOR	703,273.00	492,819.49	210,453.51	29.92%
OFFICE OF THE PRINCIPAL	5,150,890.00	3,494,522.07	1,656,367.93	32.16%
FISCAL SERVICES	573,364.00	389,526.43	183,837.57	32.06%
OPERATION OF PLANT	6,504,702.00	4,079,585.25	2,425,116.75	37.28%
MAINTENANCE OF PLANT	1,595,673.00	1,161,786.74	433,886.26	27.19%
TRANSPORTATION	3,790,537.00	2,366,850.52	1,423,686.48	37.56%
EXTENDED SCHOOL PROGRAM/FAM. RESOURCE	507,382.30	378,517.93	128,864.37	25.40%
EARLY CHILDHOOD EDUCATION	1,159,229.00	758,719.31	400,509.69	34.55%
REGULAR CAPITAL OUTLAY	2,850,000.00	675,906.88	2,174,093.12	76.28%
EDUCATION DEBT SERVICE	500,000.00	500,000.00	-	0.00%
TRANSFERS	28,244.00	-	28,244.00	100.00%
TOTALS	\$92,221,076.89	\$ 60,377,888.43	\$31,843,188.46	34.53%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2021

FEDERAL PROGRAMS - CONSOLIDATED ADMIN.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 189,034.00	\$ 129,200.63	\$ 59,833.37	31.65%
TOTALS	\$ 189,034.00	\$ 129,200.63	\$ 59,833.37	31.65%

FEDERAL PROGRAMS - TITLE I	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 2,009,610.79	\$ 1,403,512.66	\$ 606,098.13	30.16%
OTHER STUDENT SUPPORT	41,165.86	17,163.96	24,001.90	58.31%
REGULAR INSTRUCTION	645,946.00	341,337.95	304,608.05	47.16%
TRANSPORTATION	10,000.00	1,141.14	8,858.86	88.59%
TRANSFERS	43,560.70	-	43,560.70	100.00%
TOTALS	\$ 2,750,283.35	\$ 1,763,155.71	\$ 987,127.64	35.89%

FEDERAL PROGRAMS - TITLE IIA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 77,611.00	\$ 36,441.59	\$ 41,169.41	53.05%
REGULAR INSTRUCTION	431,632.01	169,000.87	262,631.14	60.85%
TRANSFERS	7,547.00	-	7,547.00	100.00%
TOTALS	\$ 516,790.01	\$ 205,442.46	\$ 311,347.55	60.25%

FEDERAL PROGRAMS - TITLE III	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 126,113.18	\$ 72,711.33	\$ 53,401.85	42.34%
OTHER STUDENT SUPPORT	48,515.27	19,253.50	29,261.77	60.31%
TRANSFERS	2,981.00	-	2,981.00	100.00%
TOTALS	\$ 177,609.45	\$ 91,964.83	\$ 85,644.62	48.22%

FEDERAL PROGRAMS - TITLE III IMMIGRANT GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 7,984.68	\$ 7,984.68	\$ -	0.00%
TOTALS	\$ 7,984.68	\$ 7,984.68	\$ -	0.00%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
 FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2021

FEDERAL PROGRAMS - TITLE IV	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 46,694.37	\$ 28,639.19	18,055.18	38.67%
HEALTH SERVICES	148,676.00	94,863.25	53,812.75	36.19%
REGULAR INSTRUCTION	1,000.00	752.50	247.50	24.75%
TRANSFERS	3,000.00	-	3,000.00	100.00%
TOTALS	\$ 199,370.37	\$ 124,254.94	\$ 75,115.43	37.68%

FEDERAL PROGRAMS - TITLE X HOMELESS ED.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 77,237.98	\$ 53,473.99	23,763.99	30.77%
TRANSPORTATION	1,000.00	-	1,000.00	100.00%
TOTALS	\$ 78,237.98	\$ 53,473.99	\$ 24,763.99	31.65%

FEDERAL PROGRAMS - CARL PERKINS	BUDGET	SPENT	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	\$ 165,389.91	\$ 103,478.09	\$ 61,911.82	37.43%
OTHER STUDENT SUPPORT	15,768.00	4,768.00	11,000.00	69.76%
VOCATIONAL EDUCATION	2,000.00	350.00	1,650.00	82.50%
TRANSFERS	1,475.58	-	1,475.58	100.00%
TOTALS	\$ 184,633.49	\$ 108,596.09	\$ 76,037.40	41.18%

FEDERAL PROGRAMS - IDEA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 2,403,093.08	\$ 1,434,318.14	\$ 968,774.94	40.31%
SPECIAL EDUCATION	\$ 173,488.00	\$ 136,538.08	\$ 36,949.92	21.30%
TOTALS	\$ 2,576,581.08	\$ 1,570,856.22	\$ 1,005,724.86	39.03%

**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2021**

FEDERAL PROGRAMS - IDEA COMPENSATORY SVCS.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 36,000.00	\$ 567.02	\$ 35,432.98	98.42%
SPECIAL EDUCATION	<u>\$ 18,596.77</u>	<u>\$ -</u>	<u>\$ 18,596.77</u>	<u>100.00%</u>
TOTALS	<u>\$ 54,596.77</u>	<u>\$ 567.02</u>	<u>\$ 54,029.75</u>	<u>98.96%</u>

FEDERAL PROGRAMS - SPED PRESCHOOL	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 76,616.50	\$ 51,905.38	\$ 24,711.12	32.25%
SPECIAL EDUCATION	<u>\$ 2,262.00</u>	<u>\$ -</u>	<u>\$ 2,262.00</u>	<u>100.00%</u>
TOTALS	<u>\$ 78,878.50</u>	<u>\$ 51,905.38</u>	<u>\$ 26,973.12</u>	<u>34.20%</u>

FEDERAL PROGRAMS - ESSER (CARES) 1.0	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 2,199,709.22	\$ 1,794,425.73	\$ 405,283.49	18.42%
SPECIAL EDUCATION	\$ 26,840.92	\$ 26,840.92	\$ -	0.00%
REGULAR INSTRUCTION	\$ 18,173.08	\$ 18,173.08	\$ -	0.00%
OFFICE OF THE PRINCIPAL	\$ 1,839.55	\$ 1,839.55	\$ -	0.00%
OPERATION OF PLANT	\$ 5,491.26	\$ 2,999.82	\$ 2,491.44	45.37%
TRANSPORTATION	\$ 8,979.54	\$ 8,979.54	\$ -	0.00%
COMMUNITY SERVICES	<u>\$ 50,000.00</u>	<u>\$ -</u>	<u>\$ 50,000.00</u>	<u>100.00%</u>
TOTALS	<u>\$ 2,311,033.57</u>	<u>\$ 1,853,258.64</u>	<u>\$ 457,774.93</u>	<u>19.81%</u>

FEDERAL PROGRAMS - PROGRAM SUPPORTS GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	<u>\$ 125,000.00</u>	<u>\$ 125,000.00</u>	<u>\$ -</u>	<u>0.00%</u>
TOTALS	<u>\$ 125,000.00</u>	<u>\$ 125,000.00</u>	<u>\$ -</u>	<u>0.00%</u>

**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2021**

FEDERAL PROGRAMS - REMOTE LEARNING GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	<u>\$ 428,351.55</u>	<u>\$ -</u>	<u>\$ 428,351.55</u>	<u>100.00%</u>
TOTALS	<u>\$ 428,351.55</u>	<u>\$ -</u>	<u>\$ 428,351.55</u>	<u>100.00%</u>

FEDERAL PGMS. - INTERNET CONNECTIVITY GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	<u>\$ 45,000.00</u>	<u>\$ -</u>	<u>\$ 45,000.00</u>	<u>100.00%</u>
TOTALS	<u>\$ 45,000.00</u>	<u>\$ -</u>	<u>\$ 45,000.00</u>	<u>100.00%</u>

TOTAL FEDERAL PROGRAMS	<u>\$ 9,723,384.80</u>	<u>\$ 6,085,660.59</u>	<u>\$ 3,637,724.21</u>	<u>37.41%</u>
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Hamblen County Government
Personnel Committee
Monday, June 14, 2021
Large Courtroom-Hamblen County Courthouse

MINUTES

Members Present:

Randy DeBord, Chris Cutshaw, Jeff Akard, Thomas Doty, Tim Goins, Bobby Haun, Tim Horner, Joe Huntsman, Sr., Wayne NeSmith, Howard Shipley, James Stepp, Taylor Ward

Members Absent:

Eileen Arnwine, Mike Reed

Call to Order

Chairman Randy DeBord called the meeting to order at 7:25 p.m.

Visitors Wishing to Address the Committee

None

Old Business

- a. None

New Business

- a. Approval of Education Pay Submissions
Motion (Jeff Akard/Taylor Ward, all in favor) to approve the Education Pay Submissions for June 2021.
- b. Approval of Longevity Pay Submissions
Motion (Tim Goins/Jeff Akard all in favor) to approve the Longevity Pay Submissions for June 2021.
- c. Revisions to Employee Handbook-Hamblen County Government Vehicle Use Policy
Motion (Tim Goins/Tim Horner, all in favor) to approve the revisions to the Employee Handbook for the Hamblen County Government Vehicle Use Policy.
- d. Revisions to Employee Handbook-Bereavement Leave
Motion (Taylor Ward/Jeff Akard, all in favor) to approve the revisions to the Employee Handbook Bereavement Leave.

Items of Interest (No Action Necessary)

- a. None

Adjournment

There being no further business Chairman DeBord adjourned the meeting at 7:29 p.m.



Hamblen County Government
PERSONNEL COMMITTEE

Monday, June 14, 2021

Immediately Following Adjournment of Finance Committee
Large Courtroom – Hamblen County Courthouse

**PERSONNEL
COMMITTEE**

Randy DeBord
Chairman

Chris Cutshaw
Vice-Chairman

Eileen Arnwine
Member

Jeff Akard
Member

Thomas Doty
Member

Tim Goins
Member

Bobby Haun
Member

Tim Horner
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

Mike Reed
Member

Howard Shipley
Member

James Stepp
Member

Taylor Ward
Member

AGENDA

1. **Call to Order** – *Chairman Randy DeBord*

2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Randy DeBord (Visitors will allotted 5 minutes to speak)

3. **Old Business** – *Chairman Randy DeBord*
 - a. None

4. **New Business** – *Chairman Randy DeBord*
 - a. Approval of Education Pay Submissions
 - b. Approval of Longevity Pay Submissions
 - c. Revisions to Employee Handbook-Hamblen County Government Vehicle Use Policy-*County Mayor Bill Brittain*
 - d. Revisions to Employee Handbook-Bereavement Leave--*County Mayor Bill Brittain*

5. **Items of Interest (No Action Necessary)** –*Chairman Randy DeBord*
 - a. None

6. **Adjournment** – *Chairman Randy DeBord*

HAMBLLEN COUNTY, TENNESSEE
OFFICE OF COUNTY MAYOR
EDUCATION & LONGEVITY PAY APPLICANTS PRESENTED TO
THE PERSONNEL COMMITTEE ON
June 14, 2021

EDUCATION

Last Name	First Name	Education	Amount
Miller	Andrea	Associates	\$350.00

LONGEVITY

Last Name	First Name	Hire Date	Amount	Years of Service
Dillmon	Kayla	5/7/2018	\$225.00	3
Chandler	Ricky	5/7/2018	\$225.00	3
Singer	Ashley	5/16/2018	\$225.00	3



Hamblen County Government Vehicle Use Procedures

Hamblen County intends for the pool vehicle to service the transportation needs of courthouse employees that do not have a vehicle assigned for conducting official county business.

Employees using the pool vehicle must read and comply with section 7.5 VEHICLE USE POLICY AND GUIDELINES in the Hamblen County Government Personnel Policy, of which a copy is available on Hamblen County's website www.hamblencountyttn.gov.

It is the intent to maintain this vehicle at "like new" condition. A copy of this Vehicle Use Procedures is available on the Hamblen County's website at www.hamblencountyttn.gov and a copy is also in the glove box.

Authorized Vehicle Use

The operation and use of the County's vehicle is limited to authorized passengers. Authorized passengers are limited to county employees and **approved** guests or family members who are accompanying the employee on official travel. Non-employees are not permitted to drive county vehicles. Members of the County Legislative Body and other boards whose members are appointed by the County Mayor or County Commission qualify to drive the vehicle.

Unauthorized Vehicle Use

Use of the County's vehicle without proper authorization, or use by or transporting unauthorized personnel or materials, unauthorized possession of vehicle beyond the established time frame, DMV violations, off-paved road use, towing vehicles or trailers, smoking within the vehicle, while in violation of the Alcohol and Drug Policy, use of vehicle for personal business, are all considered unauthorized or vehicle misuse.

Authorized Drivers

Our insurance carrier has recommended the following:
A driver of the County vehicle must maintain a copy of his/her valid driver's license and a signed acknowledgment of Vehicle Policy on file in personnel records.

Reservation Procedures and Information

Elected Official, Department Head, or designated person will need to contact the Mayor's Office to reserve the vehicle.

Vehicle reservation is provided on a first come, first served basis, and vehicle requests can be made as far as six months in advance.

Upon determining vehicle availability, the following information will be needed:

- Start and end dates and times
- Driver or drivers' names
- Department name
- Contact number
- Account number to charge expenses and destination

Vehicle Sign-Out Procedures

The vehicle will be located in the Church Street parking lot.

The key for the vehicle can be picked up at the County Mayor's office Monday – Friday, 8:00 AM to 4:00 PM. The keys will be maintained by the Mayor's office. In case of emergency, the Maintenance Department has an additional set of keys.

If your reservation occurs during the weekend or early in the morning (before 8:00 AM), vehicle keys may be picked up the day prior as long as doing so does not interfere with another reservation.

Vehicle Cleanliness

Please remove any remaining trash or debris from the vehicle after use; the next user will appreciate it, and eliminate your chances of being charged for vehicle cleaning. Please notify Maintenance Department of any stains that need attention upon your return. It is recommended on any reservation of two (2) days or more to take vehicle to Crescent Center Car Wash before returning. Hamblen County has a monthly purchase order with Crescent Center Car Wash.

Smoking is prohibited in the County vehicle, and you will be charged to remove the odor from the vehicle.

Off-road use of County vehicle is prohibited; the user and/or department will be liable for all repair work or cleaning resulting from this type of use.

Vehicle Fuel and Fueling

Please return County Vehicle to the same gas level as you started.

Fuelman Credit Cards are to be used for each fueling. The driver will be responsible for knowledge of Fuelman station in the area where county business is being conducted. Please be aware that this information can be obtained from the internet prior to the trip at www.fuelman.com. The station's Fuelman scanner will require the current odometer reading.

The only authorized grade of fuel is regular unleaded. If an alternate grade of fuel is used, the employee will be responsible for payment and the County may not be responsible for reimbursement for unauthorized grade usage.

Charges for fuel while on County business will be allocated to the department for which the trip was proposed for in the Van Reservations Form.

Vehicle Insurance

Vehicle Insurance Card is located in glove box.

The County assumes no liability, expense or losses incurred by users resulting from (a) unauthorized or prohibited use of the vehicle, (b) improper fuel credit card use, (c) towing, storage, and impound charges resulting from motor vehicle violations, (d) vehicle damage, mechanical failure, or property losses resulting from driver negligence. The County is only liable for expenses relating to mechanical operation of the vehicle provided; excluding fuel level at pick up or cleanliness of vehicle.

Vehicle Accidents or Damage

Whenever a vehicle sustains damage or you are involved in an accident, contact local law enforcement immediately to file a report. You are required to notify the Human Resource Manager within the first 24 hours (one workday). Upon your return, you may be required to complete a report about your accident as well as a first report of injury.

The reserving department is financially responsible for all vehicle repairs costs, but may be reimbursed by the insurance company less a \$500 comprehensive and \$1,000 collision deductible for each vehicle incident.

Vehicle Return Procedures:

Return the vehicle to the Church Street parking lot and make sure vehicle is locked and secured.

The driver is required to complete the mileage log (current odometer reading), and return the mileage log, Fuelman receipts, Crescent Center Car Wash receipts, and keys to the County Mayor's Office.

Emergency Information:

Accidents: Human Resource Manager - 423.586.1931

Fuelman: Accounts Payable Manager - 423.586.1931

Maintenance Issue: Maintenance Supervisor - 423.312.0587

All other issues: Department Head or Elected Official for reserving department

WHAT TO DO IF YOU HAVE A VEHICLE ACCIDENT

Do the following immediately, when applicable.

Check to see if anyone is injured.

Call 911 for an ambulance, if needed.

Call 911 for the fire department, if needed.

Call 911 for the Police, or Highway Patrol, or Sheriff's Department.

THEN DO THE FOLLOWING...

It is important that you get all the necessary information while you are at the accident scene. Be sure to **write it down!!!** It is important to get the following information:

1. Get the location of the accident, names of streets, roads, or towns.
2. Get the name, address, and phone number of the other vehicle driver.
3. Get the name, address, and phone number of the other vehicle's owner, if different from the driver.
4. Get the name, address, and phone number of the other vehicle's insurance company.
5. Get the name, address, and phone number of all injured persons, and where they were treated, if known.
6. Get the name, address, and phone numbers of any witnesses. Ask persons at the scene if they saw the accident.
7. **CALL** the Hamblen County Mayor's Office at (423) 586-1931 **immediately** if there is an injury or considerable property damage.
8. Observe the scene to see if there are skid marks, debris, gouge marks that would help to show how the accident happened. Check the damage to the other vehicle.
9. Give the completed information to your supervisor to send to the Hamblen County Mayor's Office

Cooperate with the investigating officer. Do not give information and do not discuss the accident with anyone except the investigating officer, your supervisor, or an authorized Hamblen County employee.

Created: 09/2008
Updated: 06/2021

4.6 BEREAVEMENT LEAVE

In case of death in the employee's immediate family, the employee will be given 3 days paid leave which will not be charged to vacation leave. The employee shall receive his or her regular compensation based on his or her regular scheduled workday during bereavement leave. Paid funeral leave is for scheduled workdays, which normally fall between the day of the death and the day following the funeral. Additional time off without pay may be granted in certain situations.

Immediate family shall be defined as spouse, parent, step-parent, child (including spouse of child) or step-child (including spouse), brother, sister, brother-in-law, sister-in-law, mother-in-law, father-in-law, grandparent, grandparent-in-law, grandchild, step-grandchild of the employee and legal guardian or dependent. It also includes other relatives by blood or marriage if they are living under the same roof with the employee.

Hamblen County Government
Public Services Committee
Monday, June 14, 2021
Large Courtroom-Hamblen County Courthouse

MINUTES

Members Present

Tim Goins, Jim Stepp, Howard Shipley, Jeff Akard, Bobby Haun, Tim Horner, Joe Huntsman, Sr., Wayne NeSmith

Members Absent

Eileen Arnwine

Call to Order

Chairman Goins called the meeting to order at 7:29 p.m.

Visitors Wishing to Address the Committee

Bonnie Bullington, Darrell Arwood, Edna Greene

Old Business

None

New Business

- a. Resolution 21-__ Resolution to Amend the Zoning Map of Hamblen County, Tennessee by Rezoning Tax Map 011, Parcel 078.04, District 03, Lot 3 of the Leonard & Imogene Murphy Property, 1420 Three Springs Road, Russellville, TN 37860, From R-1 to A-1.
Motion (Tim Horner/Jim Stepp, all in favor) to approve Resolution 20-__ to Amend the Zoning Map of Hamblen County, TN by Rezoning Tax Map 011, Parcel 078.04, District 03, Lot 3 of the Leonard and Imogene Murphy Property 1420 Three Springs Road, Russellville, TN 37860 from R-1 to A-1.
- b. Recommendation by the MHGIS for Street Naming- Waterfront Terrace
Motion (Jim Stepp/Tim Horner, all in favor) to approve the recommendation by the MHGIS for Street Naming- Waterfront Terrace
- c. Surplus Items for Jail
Motion (Jeff Akard/Tim Horner, all in favor) to approve surplussing the 28 Metal Kiosks Casing from the Video Visitation Units.
- d. Surplus Items for Community Service Work Program
Motion (Jeff Akard/Tim Horner, all in favor) to approve the surplussing of the 1999 Chevy Mid-Bus (Yellow Bus) from the Community Service Work Program Inventory.

Items of Interest (No Action Necessary)

- a. None.

Adjournment

There being no further business Chairman Goins adjourned the meeting at 7:38 p.m.

Hamblen County Government
PUBLIC SERVICES COMMITTEE

Monday, June 14, 2021

Immediately Following Adjournment of the Personnel Committee

Large Courtroom – Hamblen County Courthouse



**PUBLIC SERVICES
COMMITTEE**

Tim Goins
Chairman

James Stepp
Vice-Chairman

Howard Shipley
Ex-Officio

Jeff Akard
Member

Eileen Arnwine
Member

Bobby Haun
Member

Tim Horner
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

AGENDA

1. **Call to Order** – *Chairman Tim Goins*
2. **Visitors Wishing to Address the Committee** – *Chairman Tim Goins*
(Visitors will be allotted 5 minutes to speak)
3. **Old Business** – *Chairman Tim Goins*
 - a. None
4. **New Business** – *Chairman Tim Goins*
 - a. Resolution 21-___ Resolution to Amend the Zoning Map of Hamblen County, Tennessee by Rezoning Tax Map 011 Parcel 078.04, District 03, Lot 3 of the Leonard & Imogene Murphy Property Three Springs Road, Russellville, TN 37860, From R-1 to A-1-*Lori Matthews, Senior Planner for Morristown*
 - b. Recommendation by the MHGIS for Street Naming- Waterfront Terrace-*Lori Matthews, Senior Planner for Morristown*
 - c. Surplus Items for Jail-*Captain Teresa Laws of the Hamblen County Jail*
 - d. Surplus Item for Community Services Work Program-*County Mayor Bill Brittain*
5. **Items of Interest (No Action Necessary)** – *Chairman Tim Goins*
 - a.
6. **Adjournment** – *Chairman Tim Goins*

RESOLUTION # 21-10

**A RESOLUTION TO AMEND THE ZONING MAP
OF HAMBLEN COUNTY, TENNESSEE BY REZONING
TAX MAP 011, PARCEL 078.04, DIST 03
LOT 3 OF THE LEONARD & IMOGENE MURPHY PROPERTY
THREE SPRINGS ROAD, RUSSELLVILLE, TN. 37860
FROM R-1 TO A-1
JUNE 24, 2021**

WHEREAS, The Hamblen County Planning Commission heard the request on June 7, 2021 to amend the Hamblen County Zoning Map from R-1 to A-1 on Tax Map 011, Parcel 078.04, District 03, located outside the Urban Growth Area:

WHEREAS, The Hamblen County Planning Commission does hereby recommend for the rezoning request:

NOW, THEREFORE, BE IT RESOLVED that the Hamblen County Board of Commissioners does hereby approve the rezoning and map amendment from R-1 to A-1 according to the attached map.

Motion was made by _____.

Second by _____.

Voting For:

Voting Against:

ATTEST:

County Clerk

AUTHENTICATED:

County Mayor

Date:

City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING

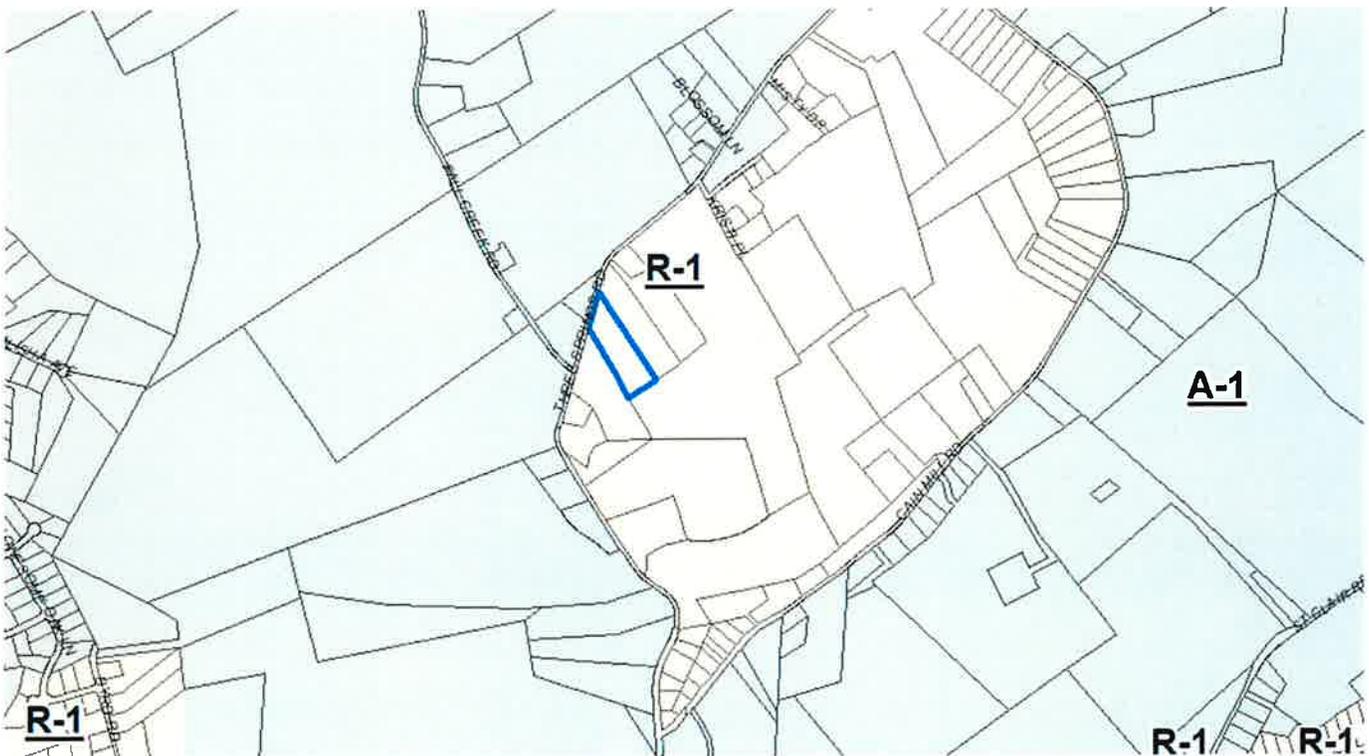


TO: Hamblen County Planning Commission
FROM: Lori Matthews, Senior Planner for Morristown
DATE: May 18, 2021
SUBJECT: Rezoning Request – R1 (Rural Residential) to A1 (Agriculture)

OWNER(S): Sharon Wilson
LOCATION: 1420 Three Springs Road, Russeville TN

Owner Sharon Wilson is asking to rezone her property, 1420 Three Springs Road, from its current designation of R1 (Rural Residential) District to A1 (Agriculture and Forestry). Her intent is to locate a single-wide mobile home onto the property, which is not allowed in the County's R1 District.

The vacant property is approximately 3.8 acres in size and had been subdivided off in 2018, as seen on the Leonard and Imogene Murphy Property subdivision. As shown on the graphic below, everything across the road (Three Springs Road) is zoned A-1 (Agriculture & Forestry). As much of the area is still used for farmland and residential housing, Staff would recommend the request be granted, based on it being compatible with the adjoining properties.



**HAMBLEN COUNTY PLANNING COMMISSION RECOMMENDATIONS TO
THE HAMBLEN COUNTY LEGISLATIVE BODY FOR THEIR
CONSIDERATION AT THE JUNE 24, 2021 MEETING.**

REZONING REQUEST

Applicant: Sharon Wilson

Property Address: Three Springs Road

District: 03 Tax Map: 011 Parcel: 078.04

Recommend this property be rezoned from

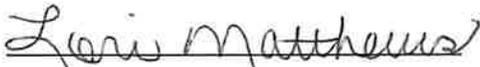
R-1 (Residential) to A-1 (Agricultural)

Proposed use: Placement of a Single Wide Mobile Home

**Certified and Recommended to the Hamblen County Legislative Body at the
June 7, 2021 Planning Commission meeting.**



**John Hofer, Chairman
Hamblen County Planning Commission**



Lori Matthews-Planner

Public Notice-Wednesday, June 9, 2021

Public Service Committee-Monday, June 14, 2021

Legislative Body Meeting-Thursday, June 24, 2021

planning(o)drive/rezoning request documents/chairman recommend to cc

PUBLIC NOTICE

The Hamblen County Board of Commissioners will hold an open public hearing on the following date: June 24, 2021 at 5:00 p.m. in the Large Courtroom, 3rd Floor of the Main Courthouse to consider the Rezoning Request of District 03, Tax Map 011, Parcel 078.04- Three Spring Road, Russellville, TN. 37860 from R-1 (Residential) to A-1 (Agricultural) proposed use: Placement of Single Wide Mobile Home. Inquiries may be directed to Hamblen County Planning Commission at (423) 581-1373

.....

Citizen Tribune:

Please run this Public Notice in the Wednesday, June 9, 2021 issue

Bill to: Hamblen County Planning Commission

Attn: Tina Whitaker

Department Manager

511 W. 2nd North St.

Morristown, TN. 37814

423-581-1373

Esco R. Jarnagin
Sheriff



Wayne Mize
Chief Deputy

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

June 9, 2021

The Hamblen County Jail is requesting to surplus the below items because they are no longer used.

THE 28 METAL KIOSKS CASTING FROM THE VISITATION CENTER. THEY WILL BE SENT TO THE CRUSHER.

Thank you,

Debbie Hammond
Hamblen County Sheriff's Department

PHONE: (423) 586-3781 - Administrative
(423) 585-2720 - Jail
FAX: (423) 587-1658 - Administrative
(423) 587-1329 - Jail

[Return to Regular Calendar](#)



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commission

From: Bill Brittain 

Date: June 14, 2021

Re: Surplus Item for Community Service Work Program

Hamblen County would like to surplus the following item from the Community Service Work Program inventory.

- 1) Yellow Bus – '99 Chevy Mid-Bus – VIN #1GBHG31R1X1020831 – Mileage 82,642

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.585.4699

www.HamblenCountyTN.gov • email. bbrittain@co.hamblen.tn.us

[Return to Regular Calendar](#)

Hamblen County Government
Justice Center/Jail Project Committee
Monday, June 14, 2021
Hamblen County Courthouse-Large Courtroom

MINUTES

Members Present

Tim Horner, Jim Stepp, Jeff Akard, Chris Cutshaw, Randy DeBord, Thomas Doty, Tim Goins, Bobby Haun, Joe Huntsman, Sr., Wayne NeSmith, Howard Shipley

Members Absent

Eileen Arnwine, Mike Reed

Call to Order

Chairman Horner called the meeting to order at 6:15 p.m.

Visitors Wishing to Address the Committee

Linda Noe, Karen Arwood, Darrell Arwood, Bonnie Bullington

Old Business

- a. Tony Pettit with BurWil Construction Company presented an update on the project to the Committee.
- b. Hale House Renovations-Mayor Brittain presented the Bid Tabulation received in February 2021 for the renovations project. Mayor then requested approval from the Committee to Re-Bid the Hale House renovations project.

Motion (Tim Goins/Jim Stepp, all in favor) to approve the Re-Bidding of the Hale House Renovation Project.

New Business

- a. None

Items of Interest (No Action Necessary)

- a. None

Adjournment

There being no further business Chairman Horner adjourned the meeting at 6.57 p.m.

Hamblen County Government
JUSTICE CENTER/JAIL PROJECT COMMITTEE



Monday, June 14, 2021

*Immediately Following Adjournment of the Education Committee
Large Courtroom-Hamblen County Courthouse*

**JUSTICE
CENTER/JAIL
PROJECT
COMMITTEE**

AGENDA

Tim Horner
Chairman

1. Call to Order – *Chairman Tim Horner*

James Stepp
Vice-Chairman

2. Visitors Wishing to Address the Committee about Agenda Items Only –
Chairman Tim Horner (Visitors will be allotted 5 minutes to speak)

Eileen Arnwine
Member

3. Old Business-*Chairman Tim Horner*

Jeff Akard
Member

- a. Project Update-*Tony Pettit, BurWil Construction Company*
- b. Hale House Renovations-*County Mayor Bill Brittain*

Chris Cutshaw
Member

4. New Business- *Chairman Tim Horner*
a. None

Randy DeBord
Member

5. Items of Interest (No Action Necessary) – *Chairman Tim Horner*
a. None

Thomas Doty
Member

6. Adjournment – *Chairman Tim Horner*

Tim Goins
Member

Bobby Haun
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

Mike Reed
Member

Howard Shipley
Member

Taylor Ward
Member

<u>BID TAB</u>								
<u>PROJECT</u>	Hale House Development for Hamblen County Government							
<u>BID DATE</u>	Thursday, February, 25, 2021 at 2:00 p.m.							
Bidder of Record	Addendum	Security	Base Bid - House Renovation	Calendar Days	Alternate No. 1 - Roof	Calendar Days	Alternate No. 2 - Handicap Shower	Calendar Days
Andrew & Hoskins Construction, Inc. P.O. Box 298 Talbott, Tennessee 37877 License No. 22722	1,2	check	\$225,000.00	180	\$45,645.00	60	\$6,300.00	5
Ballinger Construction 867 East Highway 11E Jefferson City, Tennessee 37760 License No. 72840	Bid Opening; Not Read Incorrect Bid Form used; receipt of addenda not acknowledged							
Cooper Drywall and Painting, Inc. 6711 Pleasant Ridge Road Knoxville, Tennessee 37921 License No. 46030	1,2	X	\$354,267.00	90	\$59,867.00	N/A	\$2,945.00	N/A