

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, February 18, 2021
5:00 p.m.

Open Meeting - *Sheriff Esco Jarnagin*

Call to Order - *Chairman Howard Shipley*

Prayer – *Commissioner Bobby Haun*

Pledge of Allegiance - *Commissioner Taylor Ward*

Roll Call - *County Clerk Penny Petty*

Prepared under the direction of:
Chairman Howard Shipley

| Order # | Vote | Item |
|---------|--|--|
| 1 | | <u>Recognition/Presentations/Proclamations (Commission Chairman Howard Shipley)</u> a. None |
| 2 | Vote Vote | <u>Calendar and Rules Committee Report (Chairman Jim Stepp)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items |
| 3 | Vote | <u>Approval of Consent Calendar (Commission Chairman Howard Shipley)</u> a. Consent Calendar |
| 4 | Vote | <u>Nominations/Appointments (Commission Chairman Howard Shipley)</u> a. Constable- Districts 11 and 12 |
| 5 | | <u>Public Comment Regarding Business of the Agenda Only (Commission Chairman Howard Shipley)</u> |
| 6 | Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote | <u>Finance Committee (Chairman Randy DeBord)</u> a. Monthly Checks- January 2021 b. Budget Amendments i. Hamblen County Board of Education Budget Amendment #5-Increase of \$85,252.57 ii. Fund #101 Sheriff's Department \$2,896.50 iii. Fund #116 Sanitation/Garbage Department \$30,000 iv. Fund #131 Highway Department \$90,000 v. Fund #131 Highway Department \$6,000 c. Budget Amendment-Fund #101-To Add 2% Raise \$168,876 d. Budget Amendment-Fund #116-To Add 2% Raise \$49,657 e. Budget Amendment-Fund #131-To Add 2% Raise \$32,371 f. Bid Tabulation- Bathroom Upgrades at Cherokee Park (2021-01) g. Bid Tabulation- Asphalt Hotbox Trailer (2021-03) h. Bid Tabulation- Garbage Carts for Highway Department (2021-04) |
| 7 | Vote | <u>Budget Committee (Chairman Randy DeBord)</u> a. Fiscal Year 2021-2022 Preliminary Budget Plan of Action |
| 8 | Vote | <u>Real Estate Committee (Chairman Chris Cutshaw)</u> a. Request to Purchase No-Bid Property |
| 9 | Vote Vote | <u>Public Services Committee (Chairman Tim Goins)</u> a. Surplus Items from Hamblen County Clerk b. Surplus Items from Property Assessors Office |
| 10 | | <u>Public Comments –General (Commission Chairman Howard Shipley)</u> |
| 11 | | <u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Howard Shipley)</u> a. February 25, 2021- HCLB Rules Review Committee Meeting 6:00 p.m. at the Courthouse Large Courtroom b. March 2021 Committee Meeting: Monday, March 8, 2021 5:30 p.m. at the Courthouse Large Courtroom c. March 2021 Commission Meeting: Thursday, March 18, 2021 5:00 p.m. at the Courthouse Large Courtroom |
| 12 | | <u>Adjournment (Commission Chairman Howard Shipley)</u> |

Hamblen County Government
Calendar & Rules Committee
Monday, February 8, 2021
Large Courtroom-Hamblen County Courthouse

MINUTES

Members Present:

Jim Stepp, Tim Horner, Howard Shipley, Eileen Arnwine, Thomas Doty, Wayne NeSmith

Member Absent:

Joe Huntsman, Sr.

Call to Order

Chairman Jim Stepp called the meeting to order at 6:15 p.m.

Visitors Wishing to Address the Committee

None

Old Business

None

New Business

- a. Motion (Tim Horner/Thomas Doty, all in favor) to approve the Regular Calendar Items as presented.*
- b. Motion (Thomas Doty/Eileen Arnwine, all in favor) to approve the Consent Calendar Items as presented.*

Adjournment

There being no further business Chairman Stepp adjourned the meeting at 6:15 p.m.

Hamblen County Government
CALENDAR & RULES COMMITTEE

Monday, February 8, 2021

Immediately Following Adjournment of the Public Services Committee

Large Courtroom of the Hamblen County Courthouse



AGENDA

James Stepp
Chairman

Tim Horner
Vice-Chairman

Howard Shipley
Ex-Officio

Eileen Arnwine
Member

Thomas Doty
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

1. **Call to Order** – *Chairman James Stepp*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman James Stepp (Visitors will be allotted 5 minutes to speak)
3. **Old Business** - *Chairman James Stepp*
 - a. None
4. **New Business** - *Chairman James Stepp*
 - a. Review of Regular Calendar Items
 - b. Review of Consent Calendar Items
5. **Items of Interest** - *Chairman James Stepp*
 - a. None
6. **Adjournment** – *Chairman James Stepp*

CONSENT CALENDAR**February 18, 2021****Hamblen County Legislative Body**

| Order # | Item | Placed From |
|----------------|---|---------------------------|
| 1 | Approval of the Previous Month's Minutes – January 21, 2021 | Commission Chairman |
| 2 | Approval of Notaries | County Clerk Penny Petty |
| 3 | Expenditure Reports – January 2021 | Finance Committee |
| 4 | Planning Commission Building Permit Log –January 2021 | Finance Committee |
| 5 | County Attorney Invoices –January 2021 | Finance Committee |
| 6 | Coroner's Monthly Report – January 2021 | Finance Committee |
| 7 | Budget Amendments i. Fund #101 Chancery Court \$2,500 ii. Fund #101 Capital Projects-Public Health and Welfare \$1,230 iii. Fund #101 Data Processing \$100 iv. Fund #101 Reappraisal Program \$3,500 v. Fund #116 Sanitation/Garbage Department \$1,000 | Finance Committee |
| 8 | Morristown Hamblen Humane Society Monthly Animal Statistics Table | Public Services Committee |

Thursday, February 18, 2021

Batch
#119

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE FEBRUARY 08, 2021 MEETING OF THE GOVERNING BODY:

| NAME | HOME ADDRESS | HOME PHONE | BUSINESS ADDRESS | BUSINESS PHONE | SURETY |
|---------------------------|---|--------------|--|----------------|-------------------------------------|
| 1. SHERRY ADAMS | 1360 BROOKFIELD DR MORRISTOWN TN 37814 | 423-581-5619 | 211 MONTVUE AVE MORRISTOWN TN 378132490 | 423-581-4699 | JIMMY W ADAMS JAMES H ADAMS |
| 2. ISAAC S BOLLING | 1001 OLD CEMETERY RD GREENEVILLE TN 37743 | 423-258-3155 | 812 E MORRIS BLVD MORRISTOWN TN 37814 | 423-258-3155 | STATE FARM |
| 3. LISA CAROL BROWN | 1225 MILLRACE RD MORRISTOWN TN 378141531 | 423-587-2240 | 2755 W ANDREW JOHNSON HWY MORRISTOWN TN 378143215 | 423-586-1252 | |
| 4. JAMIE M. CARDEN | 1147 PULLEN RD WHITESBURG TN 378918934 | 423-307-7365 | 3231 MIDDLEBROOK PIKE KNOXVILLE TN 379216673 | -- | TN5388294 |
| 5. AMBER KAY ELLISON | 2759 OLD HIGHWAY 63 SPEEDWELL TN 378706149 | 321-266-5249 | 3030 WILDLIFE WAY MORRISTOWN TN 378145912 | 423-522-2441 | |
| 6. VALERIE MARLENE FARMER | 1073 SHADOW WOOD LANE MORRISTOWN TN 37814 | 423-748-8360 | 841 LINCOLN AVE MORRISTOWN TN 37814 | 423-581-5166 | PRICE AND RAMEY INSURANCE |
| 7. ANN FORD | 4367 PEACE DR MORRISTOWN TN 378146369 | 423-231-7701 | 4367 PEACE DR MORRISTOWN TN 378146369 | -- | E&O TN INSURANCE (T) \$10000 HN |
| 8. TRACY M JARNIGAN | 1211 CHAMPION LN WHITE PINE TN 378903037 | 423-277-2291 | 530 W 1ST NORTH ST STE A MORRISTOWN TN 378144534 | 423-586-6103 | |
| 9. MELISSA G MANESS | 320 CANNERY RD WHITESBURG TN 378919000 | 423-231-1183 | 100 NEVADA AVE GREENEVILLE TN 377453409 | -- | |
| 10. CAROLYN Y MCKINNEY | 1323 HUGH DRIVE MORRISTOWN TN 37813 | 423-581-8858 | 1609 W FIRST NORTH ST MORRISTOWN TN 37814 | 581-5630 | STRATE INSURANCE (TRAVELERS) CAS |
| 11. SHERRIE MYATT | 2356 PATRICIA CIRCLE MORRISTOWN TN 37814 | 423-312-9909 | 2755 W ANDREW JOHNSON HWY MORRISTOWN TN 378143215 | 423-586-1252 | |
| 12. LORI L. SHEIRER | 5646 MYERS RD RUSSELLVILLE TN 378608928 | 507-923-6210 | 1840 COUNTRY CLUB DR MORRISTOWN TN 378143321 | -- | STRATE INSURANCE |
| 13. T. MICHELLE WARF | 4164 HENRIETTA DR MORRISTOWN TN 378146757 | 423-231-1320 | 504 W MAIN ST MORRISTOWN TN 378144507 | 423-586-0522 | |

Begin Date - 1-12-21
End Date 2-8-21



Penny Petty / CL
SIGNATURE

CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE

2-8-21
DATE

[Return to Regular Calendar](#)

**MINUTES FOR HAMBLLEN COUNTY LEGISLATIVE
BODY
COMMISSION MEETING**

January 21, 2021

BE IT REMEMBERED that the Legislative Body for Hamblen County, Tennessee met at its regular monthly meeting on January 21, 2021 at 5:00 p.m. in the Hamblen County Courtroom with the Honorable Howard Shipley presiding.

The Legislative Body was opened by Courtroom Security Officer Harley Kelley.

Invocation was given by Commissioner Joe Huntsman.

The Pledge of Allegiance was led by Commissioner Tim Goins.

Upon roll call, the following members were present:

1/21/2021 5:04:53 PM RollCall Systems, Inc.



ROLL CALL

Quorum Present

Present: **13** Absent: **1**

| | |
|----------------|---------|
| Joe Huntsman, | Present |
| Taylor Ward | Present |
| Thomas Doty | ABSENT |
| Wayne NeSmit | Present |
| Mike Reed | Present |
| Tim Goins | Present |
| Howard Shipley | Present |

| | |
|----------------|---------|
| Randy DeBord | Present |
| Chris Cutshaw | Present |
| Jeff Akard | Present |
| Jim Stepp | Present |
| Bobby Haun | Present |
| Tim Horner | Present |
| Eileen Arnwine | Present |

CONSENT CALENDAR ITEMS

Motion by Jim Stepp, seconded by Bobby Haun to approve the consent
calendar items.

1/21/2021 5:11:09 PM RollCall Systems, Inc.



2.a. Approval of the Consent Calendar Items

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | |
|---------------|---------------|----------------|-------------------|
| Joe Huntsman, | YES | Randy DeBord | YES |
| Taylor Ward | YES | Chris Cutshaw | YES |
| Thomas Doty | ABSENT | Jeff Akard | YES |
| Wayne NeSmit | YES | Jim Stepp | Motion YES |
| Mike Reed | YES | Bobby Haun | Second YES |
| Tim Goins | YES | Tim Horner | YES |
| Howard Shiple | YES | Eileen Arnwine | YES |

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF HAMBLETON, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE JANUARY 13, 2021 MEETING OF THE GOVERNING BODY:

Ret # 119
12-8-20
to 1-13-21

| NAME | HOME ADDRESS | HOME PHONE | BUSINESS ADDRESS | BUSINESS PHONE | SURETY |
|--------------------------------|--|--------------|--|----------------|----------------------------------|
| 1. CHARLENE W. ALLEN | 200 JAYBIRD RD MORRISTOWN TN 378146221 | 423-312-5958 | 200 JAYBIRD RD MORRISTOWN TN 378146221 | 423-586-4597 | ALLEN FUNERAL HOME |
| 2. KAREN M BOLTON | 309 KENSINGTON DR MORRISTOWN TN 378142190 | 423-231-1883 | 1112 W 1ST NORTH ST MORRISTOWN TN 378144554 | 423-254-6208 | MERCHANTS BONDING COMPANY |
| 3. CASSAMIDRA LADAWN BRYANT | 1336 DEBI CIRCLE MORRISTOWN TN 37813 | 423-307-9235 | 2330 E ANDREW JOHNSON HWY MORRISTOWN TN 37814 | 423-585-9719 | NATIONWIDE INS |
| 4. BRENDA B. COBB | 4171 AZALEA CT MORRISTOWN TN 378146794 | 423-748-0040 | 5715 SUPERIOR DR MORRISTOWN TN 378141075 | 423-316-6118 | CATE-RUSSELL INSURANCE |
| 5. PATRICIA B CURETON | 828 KANDENNA DRIVE MORRISTOWN TN 37814 | 423-736-9030 | 504 W MAIN ST MORRISTOWN TN 37814 | 423-586-0522 | PRICE AND RAMEY INSURANCE |
| 6. SHANNON DENTON DELK | PO BOX 669 BEAN STATION TN 377080669 | 865-771-4774 | 740 E MAIN ST MORRISTOWN TN 378146627 | 423-586-7636 | TRAVELERS INSURANCE |
| 7. CYNTHIA DIANE DIBB | 1029 W 2ND NORTH ST MORRISTOWN TN 378143821 | 423-736-7590 | 100 W 1ST NORTH ST MORRISTOWN TN 378144651 | 423-581-0100 | STRATE INSURANCE |
| 8. CHERIE FORD | 5007 HORSESHOE TR. MORRISTOWN TN 37814 | 865-776-0678 | 908 W. 4TH NORTH ST. MORRISTOWN TN 37814 | 423-492-5926 | NOTARY PUBLIC UNDERWRITE OF T |
| 9. J CLINT JONES | 4310 WINKLER AVE MORRISTOWN TN 378143177 | 423-581-0981 | 1409 CENTERPOINT BLVD KNOXVILLE TN 379321962 | -- | CNA SURETY |
| 10. BOBBIE L LAKINS | 7630 BYRON DR TALBOTT TN 37877 | 423-312-5156 | 407 W 5TH NORTH ST MORRISTOWN TN 378144064 | 423-581-6700 | FARM BUREAU |
| 11. PAUL LEBEL | 3719 NELSON SCHOOL RD MORRISTOWN TN 378134427 | 423-307-1429 | 1501 E MORRIS BLVD STE 12 MORRISTOWN TN 378135777 | -- | WILL SLIGER VERONICA HALL |
| 12. HANNAH LINKOUS | 4310 WINKLER AVE MORRISTOWN TN 378143177 | 865-544-5400 | 1409 CENTERPOINT BLVD KNOXVILLE TN 379321962 | -- | CNA SURETY |
| 13. MARY J RUTHERFORD | 4206 WILLOW WAY MORRISTOWN TN 37814 | 423-587-1287 | 400 W MAIN 300 MORRISTOWN TN 37814 | 423-587-5184 | STATE FARM |
| 14. ANNEMARIE M. SPAIN MRS. | 1204 RIDGECREST ST MORRISTOWN TN 378143634 | 423-231-4689 | 3275 MAPLE VALLEY ROAD MORRISTOWN TN 378133420 | 423-586-3280 | 65347987N00 65347987N00 |
| 15. BRANDIE VOILES | 5685 BROWNING WAY RUSSELLVILLE TN 378609375 | 423-581-0981 | 1409 CENTERPOINT BLVD KNOXVILLE TN 379321962 | 423-581-0981 | CNA SURETY |
| 16. CLYDE WADDELL | 2740 SULPHUR SPRINGS RD MORRISTOWN TN 37813 | 423-361-3682 | 2740 SULPHUR SPRINGS RD MORRISTOWN TN 37813 | 423-361-3682 | WEST GREENE INS CO |
| 17. EVA CAROL WILLIAMS | 3450 BOATMANS MTN RD MORRISTOWN TN 37814 | 000-585-7432 | 2334 E ANDREW JOHNSON HWY MORRISTOWN TN 37814 | 3075161 | STRATE INS |
| 18. PRISCILLA WOLFE | 2409 OZARK DR MORRISTOWN TN 378146074 | 423-585-7215 | 3407 W ANDREW JOHNSON HWY MORRISTOWN TN 378143622 | 423-587-0638 | OTIS CANTWELL JEANIE MORELOCK |



RECEIVED
 JAN 13 2021
 OFFICE OF HAMBLETON
 COUNTY

Cathy Lambert
 SIGNATURE

CLERK OF THE COUNTY OF HAMBLETON, TENNESSEE
1-13-21
 DATE

December 2020 Expenditure Reports

January 21, 2021

[Return to Regular Calendar](#)

HAMBLEN COUNTY / JUNCTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 12/31/2020

Page: 1
Date: 1/6/2021
Time: 8:12 am

Sel: Year Fnd Acctnt Obj Gp Sub Loc Pgm
From: 2020 101 50000 000 00 000 0000 000
Thru: 2020 101 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds % of Budg |
|-----|--|----------------|----------------------------|---------------------------|--------------|-----------------|--------------------|
| 101 | 51100 County Commission | 175,305.00 | 10,719.57 | 70,651.94 | 26,253.11 | 78,399.95 | 44.72% |
| 101 | 51210 Board Of Equalization | 5,550.00 | 0.00 | 0.00 | 0.00 | 5,550.00 | 100.00% |
| 101 | 51300 County Mayor/Executive | 235,206.00 | 18,185.15 | 105,067.37 | 4,400.38 | 125,738.25 | 53.46% |
| 101 | 51400 County Attorney | 31,293.00 | 1,472.66 | 6,663.73 | 0.00 | 24,629.27 | 78.71% |
| 101 | 51500 Election Commission | 369,764.00 | 17,283.83 | 187,365.76 | 4,267.36 | 178,130.88 | 48.17% |
| 101 | 51600 Register Of Deeds | 370,844.00 | 34,437.02 | 157,424.78 | 11,344.18 | 202,075.04 | 54.49% |
| 101 | 51720 Planning | 220,878.00 | 15,699.76 | 90,348.35 | 2,165.44 | 128,364.21 | 58.12% |
| 101 | 51750 Codes Compliance | 57,305.00 | 4,737.89 | 26,597.73 | 0.00 | 30,707.27 | 53.59% |
| 101 | 51760 Geographical Information Systems | 89,433.00 | 4,261.22 | 23,697.16 | 0.00 | 65,735.84 | 73.50% |
| 101 | 51810 Other Facilities | 883,522.00 | 51,703.28 | 371,045.56 | 48,479.81 | 463,996.63 | 52.52% |
| 101 | 51910 Preservation Of Records | 20,744.00 | 1,651.46 | 8,809.39 | 1,396.59 | 10,538.02 | 50.80% |
| 101 | 52100 Accounting And Budgeting | 432,972.00 | 33,234.75 | 202,662.94 | 1,055.74 | 229,253.32 | 52.95% |
| 101 | 52200 Purchasing | 42,114.00 | 3,631.35 | 19,423.64 | 98.32 | 22,592.04 | 53.64% |
| 101 | 52300 Property Assessor's Office | 351,556.00 | 26,379.14 | 149,177.06 | 19,710.85 | 182,668.09 | 51.96% |
| 101 | 52310 Reappraisal Program | 139,279.00 | 4,405.75 | 26,677.22 | 6,810.93 | 105,790.85 | 75.96% |
| 101 | 52400 County Trustee's Office | 378,102.00 | 27,510.25 | 188,183.53 | 1,635.96 | 188,282.51 | 49.80% |
| 101 | 52500 County Clerk's Office | 685,828.00 | 48,655.25 | 299,486.89 | 2,237.45 | 384,103.66 | 56.01% |
| 101 | 52600 Data Processing | 127,030.00 | 6,913.09 | 50,145.53 | 14,369.73 | 62,514.74 | 49.21% |
| 101 | 52900 Other Finance | 328,048.00 | 25,460.77 | 152,730.36 | 15,247.91 | 160,069.73 | 48.79% |
| 101 | 53100 Circuit Court | 970,511.00 | 63,772.03 | 420,605.97 | 9,411.15 | 540,493.88 | 55.69% |
| 101 | 53300 General Sessions Court | 457,243.00 | 34,397.19 | 198,471.25 | 1,550.56 | 257,221.19 | 56.25% |
| 101 | 53330 Drug Court | 97,020.50 | 2,530.95 | 9,460.24 | 76.09 | 87,484.17 | 90.17% |
| 101 | 53400 Chancery Court | 392,925.00 | 30,388.43 | 193,783.01 | 3,579.04 | 195,562.95 | 49.77% |
| 101 | 53500 Juvenile Court | 317,775.00 | 19,947.28 | 118,513.73 | 2,382.55 | 196,878.72 | 61.96% |
| 101 | 53920 Courtroom Security | 894,627.00 | 62,330.94 | 334,905.01 | 5,706.36 | 554,015.63 | 61.93% |
| 101 | 53930 Victim Assistance Program | 132,197.00 | 9,355.36 | 40,295.53 | 0.00 | 91,901.47 | 69.52% |
| 101 | 54110 Sheriff's Department | 3,248,279.00 | 292,075.31 | 1,432,528.30 | 187,806.76 | 1,627,943.94 | 50.12% |
| 101 | 54160 Administration Of The Sexual Offender Registry | 6,000.00 | 0.00 | 377.00 | 5.44 | 5,617.56 | 93.63% |
| 101 | 54210 Jail | 4,610,097.00 | 351,205.50 | 1,888,826.25 | 681,413.18 | 2,039,857.57 | 44.25% |
| 101 | 54220 Warehouse | 92,071.00 | 3,386.32 | 36,604.98 | 0.00 | 55,466.02 | 60.24% |
| 101 | 54250 Work Release Program | 318,077.00 | 13,334.24 | 88,589.22 | 1,930.19 | 227,557.59 | 71.54% |
| 101 | 54310 Fire Prevention And Control | 220,000.00 | 0.00 | 110,000.00 | 0.00 | 110,000.00 | 50.00% |
| 101 | 54410 Civil Defense | 100,485.00 | 5,294.51 | 37,789.55 | 4,393.70 | 58,301.75 | 58.02% |
| 101 | 54490 Other Emergency Management | 185,089.00 | 0.00 | 92,544.50 | 0.00 | 92,544.50 | 50.00% |
| 101 | 54510 Inspection And Regulation | 4,877.00 | 322.95 | 1,937.70 | 368.50 | 2,570.80 | 52.71% |

HAMBLETON COUNTY / JUNCTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 12/31/2020

Page: 2
Date: 1/6/2021
Time: 8:12 am

Sel: Year Fnd Acctt Obj Gp Sub Loc Pgm
From: 2020 101 50000 000 00 000 0000 000
Thru: 2020 101 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds % of Budg |
|-----|---|----------------|----------------------------|---------------------------|--------------|-----------------|--------------------|
| 101 | 54610 County Coroner/Medical Examiner | 165,100.00 | 7,098.33 | 61,950.40 | 26,713.35 | 76,436.25 | 46.30% |
| 101 | 54900 Other Public Safety | 40,500.00 | 7,340.00 | 17,441.08 | 0.00 | 23,058.92 | 56.94% |
| 101 | 55110 Local Health Center | 931,867.00 | 60,923.44 | 323,429.73 | 11,621.22 | 596,816.05 | 64.05% |
| 101 | 55120 Rabies And Animal Control | 293,295.00 | 50,397.78 | 127,214.12 | 7,231.18 | 158,849.70 | 54.16% |
| 101 | 55140 Nursing Home | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55170 Alcohol And Drug Programs | 5,000.00 | 0.00 | 1,000.00 | 0.00 | 4,000.00 | 80.00% |
| 101 | 55180 Children's Special Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55390 Appropriation To State | 115,233.00 | 0.00 | 0.00 | 0.00 | 115,233.00 | 100.00% |
| 101 | 55520 Aid To Dependent Children | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55530 Child Support | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55590 Other Local Welfare Services | 27,500.00 | 0.00 | 13,095.00 | 0.00 | 14,405.00 | 52.38% |
| 101 | 55710 Sanitation Management | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55900 Other Public Health And Welfare | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 56100 Adult Activities | 11,600.00 | 0.00 | 5,800.00 | 0.00 | 5,800.00 | 50.00% |
| 101 | 56300 Senior Citizens Assistance | 6,500.00 | 0.00 | 6,500.00 | 0.00 | 0.00 | 0.00% |
| 101 | 56500 Libraries | 293,500.00 | 0.00 | 146,750.00 | 0.00 | 146,750.00 | 50.00% |
| 101 | 56700 Parks And Fair Boards | 306,307.00 | 24,233.90 | 131,227.59 | 8,156.46 | 166,922.95 | 54.50% |
| 101 | 56900 Other Social, Cultural And Recreational | 430,460.00 | 21,270.31 | 241,343.36 | 0.00 | 189,116.64 | 43.93% |
| 101 | 57000 Agriculture & Natural Resource | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 57100 Agricultural Extension Service | 165,206.00 | 39.69 | 40,233.84 | 120,628.86 | 4,343.30 | 2.63% |
| 101 | 57300 Forest Service | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00% |
| 101 | 57500 Soil Conservation | 50,888.00 | 3,682.55 | 22,634.33 | 0.00 | 28,253.67 | 55.52% |
| 101 | 57800 Storm Water Management | 30,960.00 | 494.98 | 5,539.95 | 10,831.67 | 14,588.38 | 47.12% |
| 101 | 58110 Tourism | 54,700.00 | 17,500.00 | 29,400.00 | 0.00 | 25,300.00 | 46.25% |
| 101 | 58120 Industrial Development | 641,000.00 | 0.00 | 50,500.00 | 0.00 | 590,500.00 | 92.12% |
| 101 | 58210 Public Transportation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 58300 Veterans' Services | 32,164.00 | 2,398.31 | 13,676.65 | 139.00 | 18,348.35 | 57.05% |
| 101 | 58600 Employee Benefits | 709,682.00 | 7,162.73 | 625,103.98 | 0.00 | 84,578.02 | 11.92% |
| 101 | 58801 COVID-19 Grant #1 Election Funds | 41,405.00 | 0.00 | 25,214.67 | 0.00 | 16,190.33 | 39.10% |
| 101 | 58802 COVID-19 Grant #2 | 12,000.00 | 36,838.08 | 146,654.80 | 26,495.52 | -161,150.32 | -1,342.92% |
| 101 | 58900 Miscellaneous | 314,254.00 | 0.00 | 87,429.19 | 0.00 | 226,824.81 | 72.18% |
| 101 | 73300 Community Services | 6,000.00 | 0.00 | 5,000.00 | 0.00 | 1,000.00 | 16.67% |
| 101 | 91110 General Administration Projects | 300,000.00 | 0.00 | 25,442.00 | 0.00 | 274,558.00 | 91.52% |
| 101 | 91120 Administration Of Justice Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 91130 Public Safety Projects | 442,431.95 | 22,479.00 | 60,530.80 | 293,254.35 | 88,646.80 | 20.04% |

HAMBLE COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 12/31/2020

Page: 3
Date: 1/6/2021
Time: 8:12 am

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2020 101 50000 000 00 000 0000 000
Thru: 2020 101 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds % of Budg |
|-----|--|-------------------------|----------------------------|---------------------------|------------------------|-------------------------|--------------------|
| 101 | 91140 Public Health And Welfare Projects | 115,000.00 | 1,457.89 | 36,615.89 | 8,326.52 | 70,057.59 | 60.92% |
| 101 | 91150 Social, Cultural And Recreation Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 91190 Other General Government Proje | 3,135.00 | 0.00 | 0.00 | 0.00 | 3,135.00 | 100.00% |
| 101 | 99100 Transfers Out | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| | | \$ 22,543,734.45 | \$ 1,488,000.19 | \$ 9,397,118.56 | \$ 1,571,495.41 | \$ 11,575,120.48 | 51.35% |

January 21, 2021

[Return to Regular Calendar](#)

HAMBLE COUNTY / JUNCTS & BUDGETS

SOLID WASTE/SANITATION (116)

EXPENDITURE REPORT

REPORT DATE: 12/31/2020

Page: 1
Date: 1/6/2021
Time: 8:14 am

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2020 116 50000 000 00 000 0000 000
Thru: 2020 116 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|-----|-----------------------------|------------------------|----------------------------|---------------------------|---------------------|------------------------|-------------------|
| 116 | 55710 Sanitation Management | 2,533,814.00 | 175,802.71 | 1,159,450.66 | 49,662.68 | 1,324,700.66 | 52.28% |
| 116 | 58802 COVID-19 Grant #2 | 0.00 | 3,881.43 | 5,324.88 | 0.00 | -5,324.88 | 0.00% |
| | | \$ 2,533,814.00 | \$ 179,684.14 | \$ 1,164,775.54 | \$ 49,662.68 | \$ 1,319,375.78 | 52.07% |

January 21, 2021

[Return to Regular Calendar](#)

HAMBLE COUNTY / UNITS & BUDGETS

HIGHWAY FUND (131)

EXPENDITURE REPORT

REPORT DATE: 12/31/2020

Page: 1
Date: 1/6/2021
Time: 8:14 am

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2020 131 50000 000 00 000 0000 000
Thru: 2020 131 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds % of Budg |
|-----|--|------------------------|----------------------------|---------------------------|----------------------|------------------------|--------------------|
| 131 | 58802 COVID-19 Grant #2 | 0.00 | 3,259.95 | 16,263.97 | 0.00 | -16,263.97 | 0.00% |
| 131 | 61000 Administration | 441,596.00 | 28,697.04 | 230,507.72 | 11,090.98 | 199,997.30 | 45.29% |
| 131 | 62000 Highway And Bridge Maintenance | 1,580,621.00 | 98,983.89 | 622,090.53 | 63,913.00 | 894,617.47 | 56.60% |
| 131 | 63100 Operation And Maintenance Of Equipment | 349,484.00 | 24,660.63 | 138,692.81 | 40,082.83 | 170,708.36 | 48.85% |
| 131 | 66000 Employee Benefits | 24,725.00 | 0.00 | 15,191.00 | 0.00 | 9,534.00 | 38.56% |
| 131 | 68000 Capital Outlay | 756,000.00 | 271,345.48 | 411,949.46 | 76,500.00 | 267,550.54 | 35.39% |
| | | \$ 3,152,426.00 | \$ 426,946.99 | \$ 1,434,695.49 | \$ 191,586.81 | \$ 1,526,143.70 | 48.41% |

January 21, 2021

[Return to Regular Calendar](#)

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
1001 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

ELIANA LEAL, ASSOCIATE

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cccblaw.com

December 31, 2020

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLÉN COUNTY, TENNESSEE - DECEMBER, 2020**

Dear Bill:

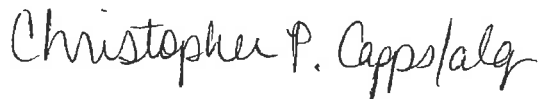
Please find enclosed two (2) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of December, 2020.

As usual, one invoice covers our General/Miscellaneous File and one (1) invoice covers a separate county department.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,



Christopher P. Capps

CPC/alg

Enclosures

[HTTPS://CCCBLAW.SHAREPOINT.COM/SITES/LAWFILES/SHARED DOCUMENTS/HAMBLÉN COUNTY/LETTERS/2020/BRITTAIN,BILL\(INVOICE\)-12-31-21.DOCX](https://cccblaw.sharepoint.com/sites/LAWFILES/SHARED%20DOCUMENTS/HAMBLÉN%20COUNTY/LETTERS/2020/BRITTAIN,BILL(INVOICE)-12-31-21.DOCX)

January 21, 2021

Return to Regular Calendar

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 659
Date: 01/07/2021
Due On: 02/06/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

| Type | Date | Description | Quantity | Rate | Total |
|---------|------------|---|----------|----------|----------|
| Service | 12/01/2020 | E-mail from Jonathan Taylor and Doug Collins re: pending litigation | 0.15 | \$150.00 | \$22.50 |
| Service | 12/02/2020 | E-mails from Jonathan Taylor and Arthur Knight re: pending litigation; e-mails from and to Josh Martin, Bill Brittain and Geno Hambrick re: Securus | 0.20 | \$150.00 | \$30.00 |
| Service | 12/03/2020 | E-mails from and to Anthony Orlandi and Bill Brittain re: pending litigation; e-mail from Trish Bowman re: 12/7 committee meeting; e-mails from and to Jonathan Taylor re: pending litigation | 0.35 | \$150.00 | \$52.50 |
| Service | 12/04/2020 | E-mails from and to Tricia Herzfeld re: pending litigation; e-mails from Trish Bowman re: 2021 meeting schedule and 12/7 special called meeting; e-mails from and to Geno Hambrick re: Securus; phone conferences with Bill Brittain and Dan Armstrong; phone conference with Brenda Rose re: conservation easement | 0.70 | \$150.00 | \$105.00 |
| Service | 12/06/2020 | E-mail from Jonathan Taylor re: pending litigation | 0.05 | \$150.00 | \$7.50 |
| Service | 12/07/2020 | Committee meeting | 1.50 | \$150.00 | \$225.00 |
| Service | 12/09/2020 | E-mail from Jonathan Taylor re: pending litigation | 0.05 | \$150.00 | \$7.50 |
| Service | 12/11/2020 | E-mail from Trish Bowman re: 12/17 commission meeting; e-mail from Jessica Skipper re: Smart; e-mail from and to Geno Hambrick re: Securus | 0.20 | \$150.00 | \$30.00 |
| Service | 12/12/2020 | E-mail from Jonathan Taylor re: pending litigation | 0.05 | \$150.00 | \$7.50 |
| Service | 12/14/2020 | E-mail from Jessica Skipper and to Geno Hambrick re: Smart; e-mails from and to Trish Bowman re: records request; e-mails from and to Jonathan Taylor re: pending litigation; e-mails from and to Wendy Williams re: military leave policy | 0.65 | \$150.00 | \$97.50 |

| | | | | | |
|--------------|------------|--|------|----------|-------------------|
| Service | 12/15/2020 | E-mail from Bill Brittain re: large animal care | 0.05 | \$150.00 | \$7.50 |
| Service | 12/17/2020 | Review proposed MOU re: large animals | 0.25 | \$150.00 | \$37.50 |
| Service | 12/18/2020 | Research animal statute and e-mails to and from Bill Brittain; e-mail from Bill Brittain re: DA response | 1.25 | \$150.00 | \$187.50 |
| Service | 12/20/2020 | E-mail from Geno Hambrick re: Smart | 0.05 | \$150.00 | \$7.50 |
| Service | 12/21/2020 | E-mails from and to Trish Bowman re: records request | 0.10 | \$150.00 | \$15.00 |
| Service | 12/22/2020 | E-mails from Jonathan Taylor re: pending litigation; phone conference with Bill Brittain re: contracts | 0.50 | \$150.00 | \$75.00 |
| Service | 12/23/2020 | Phone conference with Bill Brittain re: contracts; review e-mails re: pending litigation | 0.45 | \$150.00 | \$67.50 |
| Service | 12/29/2020 | E-mail from Tricia Herzfeld re: pending litigation | 0.05 | \$150.00 | \$7.50 |
| Service | 12/30/2020 | E-mail to Geno Hambrick re: Smart | 0.05 | \$150.00 | \$7.50 |
| Service | 12/31/2020 | E-mail to Bill Brittain re: pending litigation | 0.05 | \$150.00 | \$7.50 |
| Total | | | | | \$1,005.00 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|---------------------------------|------------|------------|-------------------|-------------------|
| 659 | 02/06/2021 | \$1,005.00 | \$0.00 | \$1,005.00 |
| Outstanding Balance | | | | \$1,005.00 |
| Amount in Trust | | | | \$0.00 |
| Total Amount Outstanding | | | | \$1,005.00 |

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 657
Date: 01/07/2021
Due On: 02/06/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

| Type | Date | Description | Quantity | Rate | Total |
|---------|------------|---|----------|--------------|----------------|
| Service | 12/07/2020 | E-mails from and to Tommy McKinney re: citation | 0.15 | \$150.00 | \$22.50 |
| Service | 12/14/2020 | E-mail from Tina Whitaker re: legal opinion | 0.05 | \$150.00 | \$7.50 |
| Service | 12/21/2020 | E-mail from Tommy McKinney re: citation | 0.05 | \$150.00 | \$7.50 |
| | | | | Total | \$37.50 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|---------------------------------|------------|------------|-------------------|----------------|
| 657 | 02/06/2021 | \$37.50 | \$0.00 | \$37.50 |
| Outstanding Balance | | | | \$37.50 |
| Amount in Trust | | | | \$0.00 |
| Total Amount Outstanding | | | | \$37.50 |

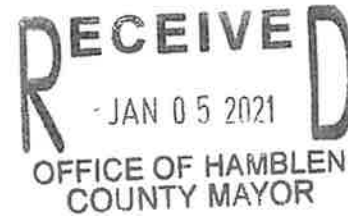
Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 312-6322

January 2, 2021

Hamblen County Commission
C/O Mr. Bill Brittian, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814



Dear Commissioners:

The following Coroner calls were investigated by me during the month of December along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|-------|----------|--|
| 1. | 20593 | 12-01-20 | Mrs. Cathy Anderson, 59, 5196 Saint Paul Road |
| 2. | 20599 | 12-05-20 | Mr. Ronald Weston, 75, 3402 Wind Circle |
| 3. | 20600 | 12-06-20 | Mrs. Marilyn Acuff, Henry Manor Apartments |
| 4. | 20601 | 12-07-20 | Mrs. Sarah Nolen, 87, 2986 Cherokee Drive |
| 5. | 20602 | 12-07-20 | Mrs. Ada Rhea, 81, Bean Station, TN |
| 6. | 20603 | 12-07-20 | Mr. Lynn Coffey, 80, 820, Truman Street |
| 7. | 20607 | 12-09-20 | Mrs. Wilda Scates, 82, 5426 Old Stage Road |
| 8. | 20615 | 12-13-20 | Mr. Ray Wooldridge, 85, 556 Sanders Street |
| 9. | 20619 | 12-14-20 | Mrs. Jenette Thore, 73, 720 Ellen Cliff Circle |
| 10. | 20624 | 12-16-20 | Ms. Susan Abrani, 71, Knoxville, TN |
| 11. | 20627 | 12-16-20 | Mr. Willie Cupp, 90, 5883 Fall Creek Dock Road |
| 12. | 20630 | 12-18-20 | Mrs. Frances Lowe, 80, 2417 Daniels Drive |
| 13. | 20631 | 12-18-20 | Mrs. Kathryn Willbanks, 78, 1316 Hodge Drive |
| 14. | 20633 | 12-19-20 | Mrs. Amarilys Luceno, 62, 1985 LeConte Drive |
| 15. | 20637 | 12-20-20 | Mrs. Soldav Godfrey, 92, 418 South Henry Street |
| 15. | 20638 | 12-20-20 | Mr. Theodore Kramer, 90, 1605 Dover Road |
| 16. | 20641 | 12-21-20 | Mrs. Janice Payne, 59, 272 Meadowood Drive |
| 17. | 20643 | 12-22-20 | Mr. George Chambers, 90, 340 Locust Avenue |
| 18. | 20644 | 12-24-20 | Mrs. Kathleen Harrison, 91, 1283 Joe Hall Road |
| 19. | 20645 | 12-24-20 | Mrs. Mary Antrican, 74, 2390 Fall Creek Road |
| 20. | 20653 | 12-27-20 | Mrs. Margie Stubblefield, 71, 5755 Old Russellville Pike |
| 21. | 20661 | 12-31-20 | Mr. David Benware 59, Homeless from Knoxville |

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.

Sincerely,


Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated. C, Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

January 21, 2021

Return to Regular Calendar

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-711780

January 2, 2021

Hamblen County Commission
 C/O Mr. Bill Brittain, County Mayor
 Hamblen County Court House
 Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|--------|----------|---|
| 1. | 20594 | 12-01-20 | Mr. Jack Rhea, 80, 246 Simpson Road |
| 2. | 20595 | 12-02-20 | Mr. Donald Wilson, 67, 67, 2943 Bent Creek Road |
| 3. | 20604 | 12-08-20 | Mr. Grant Gibson, 72, Thorn Hill, TN |
| 4. | 20605 | 12-08-20 | Mr. David Garrett, 64, 346 Gilbert Street |
| 5. | 20606 | 12-09-20 | Ms. Shirley Collingsworth, 77, Thorn Hill, TN |
| 6. | 20609 | 12-10-20 | Mr. David Hudson, 67, 807 Eastwood Circle |
| 7. | 20616 | 12-14-20 | Mrs. Margaret Lawson, 67, Rogersville, TN |
| 8. | *20620 | 12-15-20 | Miss. Kerena Addison, 47, 3024 Valley Home Road |
| 9. | 20621 | 12-15-20 | Mrs. Patricia Ferrell, 69, 5755 North Second Street |
| 10. | 20622 | 12-16-20 | Mr. Gorman Blair, 74, Regency |
| 11. | 20623 | 12-16-20 | Ms. Tracey Bryant, 61, 4915 Hawks Landing |
| 12. | 20625 | 12-16-20 | Mr. David Roberts, 69, 6087 Ridge Road |
| 13. | *20626 | 12-16-20 | Mr. Eric Jenkins, 48, 1858 age Nursing Home |
| 14. | 20628 | 12-17-20 | Mr. Allen Gronek, 64, Dandridge, TN |
| 15. | 20632 | 12-19-20 | Mr. Jearid Pearson, 74, 1624 Jaybird Roa20659d |
| 16. | 20634 | 12-19-20 | Ms. Barbara Fleming, 75, Rutledge, TN |
| 17. | 20636 | 12-20-20 | Mr. Nelson Perez, 75, Heritage Nursing Home |
| 18. | 20639 | 12-20-20 | Mr. Dan Burns, 69, Cumberland Gap, TN |
| 19. | *20642 | 12-22-20 | Ms. Joyce Carroll, 52, 1815 Fernwood Church Road |
| 20. | 20647 | 12-25-20 | Mr. Lemuel Harris, 66, 8233 Cedar Grove Road |
| 21. | 20651 | 12-26-20 | Mr. Joel Cothorn, 83, 4183 Julian Avenue |
| 22. | 20652 | 12-27-20 | Mr. Thomas Moyers, 77, White Pine, TN |
| 23. | 20657 | 12-29-20 | Mr. Gordon Burgin, 59, 318 South Liberty Hill Road |
| 24. | 20659 | 12-31-20 | Mrs. Debbie Bartley, 59, Bean Station, TN |
| 25. | 20660 | 12-31-20 | Mr. John Eisler, 81, 814 Osprey Drive |

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per cal

Sincerely,

25 Calls X \$40. = \$1,000.00

SIGNATURE ON FILE
 J.R. Thompson, Jr.
 Deputy Coroner

erd/jrt

CC: Hamblen County Medical Examiner

* Indicates Autopsy Preformed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology
 (Formerly AIT Laboratories), Indianapolis, IN -

January 21, 2021

Return to Regular Calendar

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

January 2, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of December.

| CALL# | CASE#F | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|--------|----------|---|
| 1. | 20596 | 12-03-20 | Mr. Christopher Cantrell, 61, Jefferson City, TN |
| 2. | 20598 | 12-05-20 | Ms. Sharon Byers, 65, 1109 Sulphur Springs Road |
| 3. | 20635 | 12-19-20 | Mr. Danny Cowan, 68, 134 King Avenue |
| 4. | 20640 | 12-20-20 | Mr. Wayne Watkins, 76, 3410 Birck Avenue |
| 5. | 20646 | 12-24-20 | Mr. Jessie Mullins, 64, 797 Central Church Road |
| 6. | 20650 | 12-25-20 | Mrs. Freda Morelock, 70, 728 South Jackson Street |
| 7. | 20656 | 12-28-20 | Mr. Ralph Stapleton, 86, 3334 Russell Street |

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

7 Calls X \$40. = \$280.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner

* Indicates Autopsy Preformed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

January 21, 2021

Return to Regular Calendar

MONTHLY REPORT
Hamblen County Deputy Coroner
437 Britton Drive
Talbot, Tennessee 37877
Phone: 423-312-7510

January 2, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of December.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|-------|------------|---|
| 1. | 20592 | 11-30-20** | Mr. Hugh West, 63, New Market, TN |
| 2. | 20597 | 12-03-00 | Mrs. Elizabeth Carver, 78, Cosby, TN |
| 3. | 20610 | 12-10-20 | Mr. Enos Hurley, 82, 3754 Halifax Circle |
| 4. | 20612 | 12-12-20 | Mr. Benny McBee, 54, 5540 Saint Paul Road |
| 5. | 20618 | 12-14-20 | Mr. Ricky Starnes, 60, Heritage Nursing Home |
| 6. | 20648 | 12-25-20 | Mrs. Wanda Lawson, 64, 6156 Beacon Light Road |
| 7. | 20655 | 12-28-20 | Mr. Gwynn Kelley, 78, Mooresburg, TN |

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

7 Calls X \$40. = \$280.00

Sincerely,

SIGNATURE ON FILE

Jeffery Holt
Deputy Coroner

erd/jh

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

January 2, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of December.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|--------|----------|---|
| 1. | 20611 | 12-10-20 | Mr. Charles Setser, 68, 204 Graves lane |
| 2. | 20613 | 12-12-20 | Mr. Richard Briggs, 82, Dandridge, TN |
| 3. | 20614 | 12-13-20 | Mr. John Curton, 76, 1437 Beacon Road |
| 4. | 20617 | 12-14-20 | Mr. David Gibson, 54, 3130 Cherokee Park Road |
| 5. | 20629 | 12-18-20 | Ms. Tammy Harville, 51, Bulls Gap, TN |
| 6. | 20649 | 12-25-20 | Dr. Jarvis Pearce, 69, 3813 Sunflower Court |
| 7. | 20654* | 12-27-20 | Mr. Brian Roberts, 40, 5629 Myers Road |
| 8. | 20658 | 12-30-20 | Mr. Mark Franklin, 51, 2011 Wilwood Drive |

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

8 Calls X \$40. = \$320.00

Sincerely,

SIGNATURE ON FILE
Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
** Omitted from last month's Report.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

January 21, 2021

Return to Regular Calendar

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

| Fund | 101 | DEPT: | Property Assessor's Office |
|----------------|--------------------------------|----------|----------------------------|
| Account Number | Description | Increase | Decrease |
| | INCREASE APPROPRIATIONS: | | |
| | | | |
| 52300.349 | Printing, Stationery and Forms | \$ 50.00 | |
| | DECREASE APPROPRIATIONS: | | |
| | | | |
| 52300.435 | Office Supplies | | \$ 50.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Brief Descriptions of issue:

To increase appropriations to cover Printing, Stationery, and Forms expenses for the remainder of FY 20-21

Requesting Department

Signature: Keith Ellis
Title: Assessor of Property
Date: 12-8-20

Approval by County Mayor

Signature: Bill Buttan
Title: County Mayor
Date: 12-8-2020

For Finance Department Only:

Reviewed by: _____

Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

| Fund | 101 | DEPT: | Chancery Court | | |
|----------------|---------------------------------|-------------|----------------|--|--|
| Account Number | Description | Increase | Decrease | | |
| | INCREASE APPROPRIATIONS: | | | | |
| 53400.348 | Postal Charges | \$ 2,000.00 | | | |
| | DECREASE APPROPRIATIONS: | | | | |
| 53400.194 | Jury and Witness Fees | | \$ 2,000.00 | | |
| | | | | | |
| | | | | | |

Brief Descriptions of issue:

To increase appropriations to cover additional postage expenses related to delinquent tax billings for FY20-21
Departmental transfer - no new funds required.

Requesting Department

Signature:

Title:

Date:

Approval by County Mayor

Signature:

Title:

Date:

For Finance Department Only:

Reviewed by: _____

Budget Amendment

January 21, 2021

Return to Regular Calendar

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

| Fund <u>101</u> | | DEPT: <u>Employee Benefits</u> | |
|-----------------|---------------------------------|--------------------------------|--------------|
| Account Number | Description | Increase | Decrease |
| | INCREASE APPROPRIATIONS: | | |
| 58600.210 | Unemployment Compensation | \$ 13,500.00 | |
| | DECREASE APPROPRIATIONS: | | |
| 58600.513 | Worker's Compensation Insurance | | \$ 13,500.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Brief Descriptions of issue:

To increase appropriations to cover increased Unemployment Compensation expenses for FY20-21

Requesting Department

Signature: Anne Bryant Hurst
 Title: Finance Director
 Date: 12-8-2020

Approval by County Mayor

Signature: Bill Buttan
 Title: County Mayor
 Date: 12-8-2020

For Finance Department Only:

Reviewed by: _____

Budget Amendment _____

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

| Fund | 101 | DEPT: | Work Release Program | | |
|----------------|---------------------------------|-------|----------------------|-----------|--|
| Account Number | Description | | Increase | Decrease | |
| | INCREASE APPROPRIATIONS: | | | | |
| 54250.348 | Postal Charges | | \$ 100.00 | | |
| | DECREASE APPROPRIATIONS: | | | | |
| 54250.307 | Communication | | | \$ 100.00 | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Brief Descriptions of issue:
 To increase appropriations to cover additional postage expenses related to probation notices for FY20-21
 Departmental transfer - no new funds required.

Requesting Department
 Signature: _____
 Title: Director of Community Work Program
 Date: 1-5-2021

Approval by County Mayor
 Signature: Bell Butcher
 Title: County Mayor
 Date: 1-5-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

| Fund <u>101</u> | | DEPT: <u>Sheriff's Department</u> | | |
|-----------------|---------------------------|-----------------------------------|-----------|--|
| Account Number | Description | Increase | Decrease | |
| | INCREASE APPROPRIATIONS: | | | |
| 54110.399 | Other Contracted Services | \$ 200.00 | | |
| | DECREASE APPROPRIATIONS: | | | |
| 54110.355 | Travel | | \$ 200.00 | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Brief Descriptions of issue:

To increase appropriations to cover remaining contracted services expenses for remainder of FY20-21.
Departmental transfer - no new funds required.

Requesting Department

Signature: Joshua Hammond
Title: Executive Assistant
Date: 1-5-2021

Approval by County Mayor

Signature: Bill Butcher
Title: County Mayor
Date: 1-5-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment

January 21, 2021

Return to Regular Calendar

REGULAR CALENDAR ITEMS

Motion by Jim Stepp, seconded by Tim Horner to approve the regular calendar items.

1/21/2021 5:18:50 PM RollCall Systems, Inc.



2.b. Approval of the Regular Calendar Items

VOTE RESULTS: Passed By Majority Vote

YES: 11 NO: 2 ABSTAIN: 0 ABSENT: 1

| | | | |
|---------------|--------|----------------|------------|
| Joe Huntsman, | NO | Randy DeBord | YES |
| Taylor Ward | YES | Chris Cutshaw | YES |
| Thomas Doty | ABSENT | Jeff Akard | YES |
| Wayne NeSmit | NO | Jim Stepp | Motion YES |
| Mike Reed | YES | Bobby Haun | YES |
| Tim Goins | YES | Tim Horner | Second YES |
| Howard Shiple | YES | Eileen Arnwine | YES |

*

Jeff Akard and Taylor Ward needed to change their vote to(NO)

The vote was tallied before they could change it.

REGULAR CALENDAR ITEMS

Motion by Wayne NeSmith , seconded by Taylor Ward to add amendment to the regular calendar items that was voted on and passed in the committee meeting but left off the regular calendar items. Motion was to review the most recent set of plans that are currently at the City and any future sets of plans received and no plans be put out to bid until the Commissioners and the public have at least 10 business day to review and inspect them . (It takes 10 yes votes to pass.)

Voting For :

Jeff Akard
Joe Huntsman
Wayne NeSmith
Mike Reed
Taylor Ward

Voting Against :

Eileen Arnwine
Chris Cutshaw
Randy DeBord
Tim Goins
Bobby Haun
Tim Horner
Howard Shipley
Jim Stepp

Absent:

Thomas Doty

Motion Failed

| Order # | Vote | Item |
|---------|--|--|
| 1 | | <u>Recognition/Presentations/Proclamations (Commission Chairman Howard Shipley)</u> a. None |
| 2 | Vote Vote | <u>Calendar and Rules Committee Report (Chairman Jim Stepp)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items |
| 3 | Vote | <u>Approval of Consent Calendar (Commission Chairman Howard Shipley)</u> a. Consent Calendar |
| 4 | | <u>Nominations/Appointments (Commission Chairman Howard Shipley)</u> a. None |
| 5 | | <u>Public Comment Regarding Business of the Agenda Only (Commission Chairman Howard Shipley)</u> |
| 6 | Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote | <u>Finance Committee (Chairman Randy DeBord)</u> a. Monthly Checks- December 2020 b. Budget Amendments i. Fund #101 Finance Department \$7,089 ii. Fund #101 Property Reappraisal \$23,150 iii. Fund #101 Juvenile Court \$6,500 iv. Fund #101 Rabies and Animal Control \$6,000 v. Fund #101 Election Commission/COVID-19 Grant \$9,070 vi. Fund #122 Drug Fund-Drug Enforcement \$1,626.50 c. Bid Tabulation-Electronic Communicators (2020-15) d. Bid tabulation-New Concrete Sidewalk, Pad and Drainage for Health Department (2020-16) e. Assessor of Property Additional Employee f. Pay Plan Adjustments |
| 7 | Vote Vote | <u>Personnel Committee (Chairman Randy DeBord)</u> a. Amendment to Employee Handbook-Military Leave b. Amendment to Employee Handbook- COVID-19 Leave |
| 8 | Vote Vote Vote Vote | <u>Public Services Committee (Chairman Tim Goins)</u> a. Resolution 21-01 Resolution in Support of Drug Dealer Liability Lawsuit and Retainer Agreement b. Surplus Item from Hamblen County Sheriff's Department c. Video Recording of Commission/Committee Meetings d. Resolution 21-02 A Resolution to Establish a Redistricting Committee |
| 9 | Vote Vote | <u>Justice Center/Jail Project Committee (Chairman Tim Horner)</u> a. Commissioning Services Contract b. Hale House Project |
| 10 | | <u>Public Comments –General (Commission Chairman Howard Shipley)</u> |
| 11 | | <u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Howard Shipley)</u> a. February 2021 Committee Meeting: Monday, February 8, 2021 @ 5:30 p.m. at the Courthouse Large Courtroom b. February 2021 Commission Meeting: Thursday, February 18, 2021 @ 5:00 p.m. at the Courthouse Large Courtroom |
| 12 | | <u>Adjournment (Commission Chairman Howard Shipley)</u> |

Thursday, January 21, 2021

CONSENT CALENDAR

Motion by Chris Cutshaw, seconded by Bobby Haun to approve the consent calendar.

1/21/2021 5:20:39 PM RollCall Systems, Inc.

3.a. Consent Calendar



VOTE RESULTS: Passed By Majority Vote

YES: **12** NO: **1** ABSTAIN: 0 ABSENT: **1**

| | | | |
|---------------|---------------|-------------------------------------|------------|
| Joe Huntsman, | YES | Randy DeBord | YES |
| Taylor Ward | YES | Chris Cutshaw <small>Motion</small> | YES |
| Thomas Doty | ABSENT | Jeff Akard | YES |
| Wayne NeSmit | NO | Jim Stepp | YES |
| Mike Reed | YES | Bobby Haun <small>Second</small> | YES |
| Tim Goins | YES | Tim Horner | YES |
| Howard Shiple | YES | Eileen Arnwine | YES |

CONSENT CALENDAR**January 21, 2021****Hamblen County Legislative Body**

| Order # | Item | Placed From |
|---------|---|--------------------------|
| 1 | Approval of the Previous Month's Minutes – December 7, 2020 and December 17, 2020 | Commission Chairman |
| 2 | Approval of Notaries | County Clerk Penny Petty |
| 3 | Expenditure Reports – December 2020 | Finance Committee |
| 4 | Planning Commission Building Permit Log –December 2020 | Finance Committee |
| 5 | County Attorney Invoices –December 2020 | Finance Committee |
| 6 | Coroner's Monthly Report - December 2020 | Finance Committee |
| 7 | Budget Amendments i. Fund #101 Property Assessor's Office \$50 ii. Fund #101 Chancery Court \$2,000 iii. Fund #101 Employee Benefits \$13,500 iv. Fund #101 Work Release Program \$100 v. Fund #101 Sheriff's Department \$200 | Finance Committee |

Thursday, January 21, 2021

MONTHLY CHECKS

Motion by Randy DeBord, seconded by Jim Stepp to approve the December 2020
monthly checks submitted by the County Mayor's office.

1/21/2021 5:31:19 PM RollCall Systems, Inc.



6.a. Monthly Checks

December 2020

VOTE RESULTS: Passed By Majority Vote

YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | Second | YES |
| Mike Reed | YES | Bobby Haun | | YES |
| Tim Goins | YES | Tim Horner | | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |

December 2020 Monthly Checks

January 21, 2021

[Return to Regular Calendar](#)

COMMISSION A JVAL LISTING

MONTHLY CHECKS

Fund: 101 General Fund #(101)

Page: 2021
Date: 8:18:59AM
Time:

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|-------|-------|--|------------|------------|-------------------------------------|-------------|
| 51100 | 312 | Contracts With Private Agencies | 2020-12-22 | 1010269843 | Smith, Jerry Allen | 100.00 |
| 51100 | 599 | Other Charges | 2020-12-10 | 1010269738 | Camera Castle | 47.25 |
| 51100 | 599 | Other Charges | 2020-12-17 | 1010269777 | Citizen Tribune | 99.44 |
| 51100 | | County Commission | | Total: | 3 | 246.69 |
| 51300 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 36.37 |
| 51300 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | 73.88 |
| 51300 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | 90.00 |
| 51300 | 307 | Communication | 2020-12-29 | 1010269874 | Verizon Wireless | 73.88 |
| 51300 | 320 | Dues And Memberships | 2020-12-29 | 1010269860 | Morristown Area Chamber Of Commerce | 140.00 |
| 51300 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | 227.87 |
| 51300 | 351 | Rentals | 2020-12-17 | 1010269772 | Canon Solutions America, Inc | 227.87 |
| 51300 | 351 | Rentals | 2020-12-17 | 1010269806 | Pitney Bowes | 963.42 |
| 51300 | 355 | Travel | 2020-12-10 | 1010269736 | Brittain, William H | 16.92 |
| 51300 | 355 | Travel | 2020-12-17 | 1010269789 | Fuelman | 8.39 |
| 51300 | 435 | Office Supplies | 2020-12-17 | 1010269792 | HomeTrust Bank | 5.99 |
| 51300 | 599 | Other Charges | 2020-12-03 | 1010269690 | Bowman, Patricia A. | 14.97 |
| 51300 | 599 | Other Charges | 2020-12-03 | 1010269718 | Tucker, Robert | 49.99 |
| 51300 | 599 | Other Charges | 2020-12-10 | 1010269734 | Bowman, Patricia A. | 28.94 |
| 51300 | 599 | Other Charges | 2020-12-17 | 1010269786 | English Mountain Spring Water | 10.00 |
| 51300 | 599 | Other Charges | 2020-12-29 | 1010269872 | Tucker, Robert | 49.99 |
| 51300 | | County Mayor/Executive | | Total: | 16 | 2,018.48 |
| 51400 | 331 | Legal Services | 2020-12-17 | 1010269773 | Capps, Cantwell, Capps & Byrd | 1,365.00 |
| 51400 | | County Attorney | | Total: | 1 | 1,365.00 |
| 51500 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 2.60 |
| 51500 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | 20.91 |
| 51500 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | 117.42 |
| 51500 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | 146.99 |
| 51500 | 435 | Office Supplies | 2020-12-17 | 1010269786 | English Mountain Spring Water | 5.00 |
| 51500 | | Election Commission | | Total: | 5 | 292.92 |
| 51600 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 1.70 |
| 51600 | 709 | Data Processing Equipment | 2020-12-03 | 1010269691 | Business Information Systems | 5,672.35 |
| 51600 | 709 | Data Processing Equipment | 2020-12-03 | 1010269700 | Evans Office Supply Co | 210.65 |
| 51600 | | Register Of Deeds | | Total: | 3 | 5,884.70 |
| 51720 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 3.14 |
| 51720 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | 159.16 |
| 51720 | 307 | Communication | 2020-12-29 | 1010269874 | Verizon Wireless | 159.16 |
| 51720 | 320 | Dues And Memberships | 2020-12-17 | 1010269793 | International Code Council Inc | 30.00 |
| 51720 | 332 | Legal Notices, Recording And Court Costs | 2020-12-17 | 1010269777 | Citizen Tribune | 140.33 |

Return to Regular Calendar

COMMISSION AVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

Page: 1021
Date: 11/1/2021
Time: 8:18:59AM

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|-------|-------|--|------------|------------|--|------------------|
| 51720 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-29 | 1010269873 | Ultimate Shine 3 Minute Express Car Wash | 30.00 |
| 51720 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | 98.75 |
| 51720 | 425 | Gasoline | 2020-12-17 | 1010269789 | Fuelman | 38.05 |
| 51720 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | 26.95 |
| 51720 | 524 | In Service/Staff Development | 2020-12-03 | 1010269716 | TN Fire Service & Codes Enforcement Academy | 128.00 |
| 51720 | | Planning | | | Total: 10 | 813.54 |
| 51750 | 331 | Legal Services | 2020-12-17 | 1010269773 | Capps, Cantwell, Capps & Byrd | 300.00 |
| 51750 | | Codes Compliance | | | Total: 1 | 300.00 |
| 51810 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | 286.59 |
| 51810 | 307 | Communication | 2020-12-10 | 1010269732 | AT&T | 655.49 |
| 51810 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | 1,001.46 |
| 51810 | 307 | Communication | 2020-12-29 | 1010269874 | Verizon Wireless | 286.59 |
| 51810 | 334 | Maintenance Agreements | 2020-12-03 | 1010269710 | Murrell Burglar Alarm Co Inc | 78.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2020-12-03 | 1010269695 | City Electric Supply | 275.35 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2020-12-03 | 1010269699 | Eskola, LLC | 439.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2020-12-10 | 1010269750 | Lowe's | 429.21 |
| 51810 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-03 | 1010269712 | Porter's Tire Store | 47.39 |
| 51810 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-10 | 1010269753 | NAPA Auto Parts Of Morristown | 22.65 |
| 51810 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-29 | 1010269873 | Ultimate Shine 3 Minute Express Car Wash | 120.00 |
| 51810 | 399 | Maintenance And Repair Services - Vehicles | 2020-12-17 | 1010269786 | English Mountain Spring Water | 28.00 |
| 51810 | 410 | Other Contracted Services | 2020-12-17 | 1010269823 | Unifirst | 183.48 |
| 51810 | 410 | Custodial Supplies | 2020-12-29 | 1010269859 | Kelsan Inc | 222.84 |
| 51810 | 415 | Custodial Supplies | 2020-12-29 | 1010269862 | Morristown Utilities | 21,866.00 |
| 51810 | 425 | Electricity | 2020-12-17 | 1010269789 | Fuelman | 332.98 |
| 51810 | 434 | Gasoline | 2020-12-17 | 1010269770 | Atmos Energy | 2,245.23 |
| 51810 | 451 | Natural Gas | 2020-12-17 | 1010269770 | Atmos Energy | 276.76 |
| 51810 | | Uniforms | | 1010269823 | Unifirst | |
| 51810 | | Other Facilities | | | Total: 18 | 28,797.02 |
| 51910 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | 117.42 |
| 51910 | 435 | Office Supplies | 2020-12-03 | 1010269705 | Lane, Cindy | 99.00 |
| 51910 | 435 | Office Supplies | 2020-12-17 | 1010269805 | Northeast Document Conservation Center, Inc. | 225.00 |
| 51910 | | Preservation Of Records | | | Total: 3 | 441.42 |
| 52100 | 349 | Printing, Stationery And Forms | 2020-12-22 | 1010269841 | Shred-A-Way of East Tennessee, Inc. | 60.00 |
| 52100 | 435 | Office Supplies | 2020-12-17 | 1010269792 | HomeTrust Bank | 149.91 |
| 52100 | 524 | In Service/Staff Development | 2020-12-17 | 1010269792 | HomeTrust Bank | 49.00 |
| 52100 | | Accounting And Budgeting | | | Total: 3 | 258.91 |
| 52200 | 302 | Advertising | 2020-12-17 | 1010269777 | Citizen Tribune | 372.63 |
| 52200 | | Purchasing | | | Total: 1 | 372.63 |

COMMISSION A
MONTHLY CHECKS

Fund: 101 General Fund # (101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|-------|-------|--|------------|------------|--|-------------|
| 52300 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 1.79 |
| 52300 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-03 | 1010269712 | Porter's Tire Store | 593.12 |
| 52300 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-29 | 1010269873 | Ultimate Shine 3 Minute Express Car Wash | 60.00 |
| 52300 | 349 | Printing, Stationery And Forms | 2020-12-22 | 1010269829 | Acme Printing Company, Inc | 90.00 |
| 52300 | 349 | Printing, Stationery And Forms | 2020-12-29 | 1010269867 | Rix Copies | 210.07 |
| 52300 | 425 | Gasoline | 2020-12-17 | 1010269789 | Fuelman | 108.37 |
| 52300 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | 15.56 |
| 52300 | 435 | Office Supplies | 2020-12-17 | 1010269786 | English Mountain Spring Water | 34.00 |
| 52300 | | Property Assessor's Office | | Total: | 8 | 1,112.91 |
| 52310 | 351 | Rentals | 2020-12-10 | 1010269739 | Canon Solutions America, Inc | 57.71 |
| 52310 | | Reappraisal Program | | Total: | 1 | 57.71 |
| 52400 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 0.06 |
| 52400 | 349 | Printing, Stationery And Forms | 2020-12-03 | 1010269697 | Custom Printing | 2,120.00 |
| 52400 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | 117.42 |
| 52400 | 355 | Travel | 2020-12-10 | 1010269749 | Long, Randall Scotty | 214.32 |
| 52400 | 435 | Office Supplies | 2020-12-17 | 1010269786 | English Mountain Spring Water | 13.00 |
| 52400 | | County Trustee's Office | | Total: | 5 | 2,464.80 |
| 52500 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 8.28 |
| 52500 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | 109.44 |
| 52500 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | 41.82 |
| 52500 | 307 | Communication | 2020-12-29 | 1010269874 | Verizon Wireless | 109.44 |
| 52500 | 349 | Printing, Stationery And Forms | 2020-12-10 | 1010269763 | World Data Corporation | 440.00 |
| 52500 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | 147.75 |
| 52500 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | 168.50 |
| 52500 | 435 | Office Supplies | 2020-12-10 | 1010269737 | Business Information Systems | 264.00 |
| 52500 | 435 | Office Supplies | 2020-12-17 | 1010269786 | English Mountain Spring Water | 33.00 |
| 52500 | 709 | Data Processing Equipment | 2020-12-17 | 1010269771 | Business Information Systems | 1,288.00 |
| 52500 | | County Clerk's Office | | Total: | 10 | 2,610.23 |
| 52600 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | -49.16 |
| 52600 | 312 | Contracts With Private Agencies | 2020-12-17 | 1010269792 | HomeTrust Bank | 360.00 |
| 52600 | 312 | Contracts With Private Agencies | 2020-12-17 | 1010269803 | MUS Fibernet | 311.90 |
| 52600 | 317 | Data Processing Services | 2020-12-03 | 1010269718 | Tucker, Robert | 79.99 |
| 52600 | 317 | Data Processing Services | 2020-12-17 | 1010269803 | MUS Fibernet | 757.75 |
| 52600 | 317 | Data Processing Services | 2020-12-29 | 1010269872 | Tucker, Robert | 79.99 |
| 52600 | 709 | Data Processing Equipment | 2020-12-03 | 1010269693 | CDW Government, Inc | 78.10 |
| 52600 | | Data Processing | | Total: | 7 | 1,618.57 |
| 52900 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 1.10 |
| 52900 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | 531.36 |

COMMISSION ADMINISTRATIVE LISTING
MONTHLY CHECKS

Page: 021
Date: 11/02/2021
Time: 8:18:59AM

Fund: 101 General Fund # (101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|--|------------|------------|--|-----------------|
| 52900 | 317 | Data Processing Services | 2020-12-10 | 1010269752 | MUS FiberNet | 118.88 |
| 52900 | 330 | Operating Lease Payments | 2020-12-29 | 1010269869 | Sawyer, Mark | 2,100.00 |
| 52900 | 335 | Maintenance And Repair Service - Buildings | 2020-12-22 | 1010269835 | Fish Window Cleaning | 27.00 |
| 52900 | 351 | Rentals | 2020-12-03 | 1010269714 | Quality Waste | 25.00 |
| 52900 | 351 | Rentals | 2020-12-10 | 1010269740 | Centriworks, a Thermocopy Company | 81.91 |
| 52900 | 415 | Electricity | 2020-12-10 | 1010269751 | Morristown Utilities | 568.00 |
| 52900 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | 30.30 |
| 52900 | 435 | Office Supplies | 2020-12-17 | 1010269786 | English Mountain Spring Water | 18.00 |
| 52900 | | Other Finance | | | Total: 10 | 3,501.55 |
| 53100 | 194 | Jury And Witness Expense | 2020-12-03 | 1010269700 | Evans Office Supply Co | 4.59 |
| 53100 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 12.85 |
| 53100 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | 73.72 |
| 53100 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | 41.82 |
| 53100 | 307 | Communication | 2020-12-29 | 1010269874 | Verizon Wireless | 73.72 |
| 53100 | 349 | Printing, Stationery And Forms | 2020-12-17 | 1010269807 | R Chatfield Co, Inc | 724.90 |
| 53100 | 349 | Printing, Stationery And Forms | 2020-12-22 | 1010269842 | Shred-It | 13.56 |
| 53100 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | 457.95 |
| 53100 | 351 | Rentals | 2020-12-17 | 1010269806 | Pitney Bowes | 326.71 |
| 53100 | 355 | Travel | 2020-12-17 | 1010269792 | HomeTrust Bank | 302.40 |
| 53100 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | 195.61 |
| 53100 | 435 | Office Supplies | 2020-12-03 | 1010269711 | Pocket Press, LLC | 341.82 |
| 53100 | | Circuit Court | | | Total: 12 | 2,569.65 |
| 53300 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 7.11 |
| 53300 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | 20.91 |
| 53300 | 351 | Rentals | 2020-12-10 | 1010269739 | Canon Solutions America, Inc | 57.71 |
| 53300 | 435 | Office Supplies | 2020-12-17 | 1010269786 | English Mountain Spring Water | 28.00 |
| 53300 | | General Sessions Court | | | Total: 4 | 113.73 |
| 53330 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | 49.72 |
| 53330 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | 96.15 |
| 53330 | 320 | Dues And Memberships | 2020-12-29 | 1010269865 | National Assoc of Drug Court Professionals | 120.00 |
| 53330 | 320 | Dues And Memberships | 2020-12-29 | 1010269871 | TN Assoc Of Drug Court Professionals | 220.00 |
| 53330 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | 117.42 |
| 53330 | | Drug Court | | | Total: 5 | 603.29 |
| 53400 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 5.00 |
| 53400 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | 20.91 |
| 53400 | 349 | Printing, Stationery And Forms | 2020-12-17 | 1010269798 | LexisNexis/Matthew Bender & Co | 21.94 |
| 53400 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | 147.75 |
| 53400 | 435 | Office Supplies | 2020-12-17 | 1010269786 | English Mountain Spring Water | 13.00 |

COMMISSION A J VAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

Page: 1
Date: 1/1/2021
Time: 8:18:59AM

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Total: | Amount Paid |
|-------|-------|--|------------|------------|---|--------|-------------|
| 53400 | | Chancery Court | | | | 5 | 208.60 |
| 53500 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | | 2.01 |
| 53500 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | | 43.92 |
| 53500 | 307 | Communication | 2020-12-29 | 1010269874 | Verizon Wireless | | 43.92 |
| 53500 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | | 117.42 |
| 53500 | 422 | Food Supplies | 2020-12-17 | 1010269786 | English Mountain Spring Water | | 10.00 |
| 53500 | | Juvenile Court | | | | 5 | 217.27 |
| 53920 | 355 | Travel | 2020-12-17 | 1010269783 | Dolan, Jennifer Jolynn | | 274.50 |
| 53920 | 355 | Travel | 2020-12-17 | 1010269787 | Ferrell, Brandon Howard | | 274.50 |
| 53920 | 355 | Travel | 2020-12-17 | 1010269792 | HomeTrust Bank | | 539.99 |
| 53920 | 524 | In Service/Staff Development | 2020-12-29 | 1010269868 | Savant Learning Systems, Inc. | | 207.00 |
| 53920 | | Courtroom Security | | | | 4 | 1,295.99 |
| 53930 | 307 | Communication | 2020-12-29 | 1010269874 | Verizon Wireless | | 49.72 |
| 53930 | | Victim Assistance Program | | | | 1 | 49.72 |
| 54110 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | | 50.66 |
| 54110 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | | 1,836.00 |
| 54110 | 307 | Communication | 2020-12-17 | 1010269792 | HomeTrust Bank | | 199.80 |
| 54110 | 307 | Communication | 2020-12-17 | 1010269825 | Verizon Wireless | | 1,743.83 |
| 54110 | 307 | Communication | 2020-12-22 | 1010269831 | AT&T | | 104.55 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-03 | 1010269698 | Drinnon, Kenny | | 955.83 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-03 | 1010269708 | Morristown Ford | | 212.29 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-03 | 1010269722 | Valvoline, Inc. | | 183.44 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-17 | 1010269784 | Drinnon, Kenny | | 299.56 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-17 | 1010269814 | Synergy Auto Wash | | 89.26 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-22 | 1010269838 | Muffler & Auto Center, Inc | | 620.00 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2020-12-29 | 1010269873 | Ultimate Shine 3 Minute Express Car Wash | | 800.00 |
| 54110 | 351 | Rentals | 2020-12-03 | 1010269692 | Canon Solutions America, Inc | | 173.21 |
| 54110 | 351 | Rentals | 2020-12-17 | 1010269806 | Pitney Bowes | | 326.72 |
| 54110 | 351 | Rentals | 2020-12-17 | 1010269815 | T.E.G. Enterprises | | 65.00 |
| 54110 | 353 | Towing Services | 2020-12-17 | 1010269816 | Tipton, Ronald | | 50.00 |
| 54110 | 355 | Travel | 2020-12-17 | 1010269792 | HomeTrust Bank | | 3,377.80 |
| 54110 | 399 | Other Contracted Services | 2020-12-03 | 1010269717 | Transunion Risk & Alternative | | 50.00 |
| 54110 | 399 | Other Contracted Services | 2020-12-22 | 1010269839 | Murrell Burglar Alarm Co Inc | | 29.00 |
| 54110 | 425 | Gasoline | 2020-12-17 | 1010269788 | Fuelman | | 5,692.46 |
| 54110 | 431 | Law Enforcement Supplies | 2020-12-17 | 1010269782 | Dana Safety Supply/Fleet Safety Equipment | | 960.52 |
| 54110 | 431 | Law Enforcement Supplies | 2020-12-17 | 1010269792 | HomeTrust Bank | | 19.94 |
| 54110 | 433 | Lubricants | 2020-12-03 | 1010269722 | Valvoline, Inc. | | 263.84 |
| 54110 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | | 42.40 |
| 54110 | 435 | Office Supplies | 2020-12-17 | 1010269792 | HomeTrust Bank | | 925.51 |

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MONTHLY CHECKS

Fund: 101 General Fund #(101)

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| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|---|------------|------------|---|------------------|
| 54110 | 450 | Tires And Tubes | 2020-12-03 | 1010269712 | Porter's Tire Store | 184.80 |
| 54110 | 450 | Tires And Tubes | 2020-12-17 | 1010269767 | Airport Tire | 661.99 |
| 54110 | 450 | Tires And Tubes | 2020-12-17 | 1010269809 | S&S Wholesale Tire | 24,737.60 |
| 54110 | 450 | Tires And Tubes | 2020-12-29 | 1010269866 | Porter's Tire Store | 117.00 |
| 54110 | 451 | Uniforms | 2020-12-29 | 1010269858 | Gall's Inc | 15.18 |
| 54110 | 499 | Other Supplies And Materials | 2020-12-17 | 1010269792 | HomeTrust Bank | 204.80 |
| 54110 | 499 | Other Supplies And Materials | 2020-12-17 | 1010269795 | Jordan, Brittany | 198.00 |
| 54110 | 499 | Other Supplies And Materials | 2020-12-29 | 1010269857 | Foremost Promotions | 385.53 |
| 54110 | 524 | In Service/Staff Development | 2020-12-17 | 1010269792 | HomeTrust Bank | 192.00 |
| 54110 | 599 | Other Charges | 2020-12-03 | 1010269706 | Lawhon, Steven | 250.00 |
| 54110 | 599 | Other Charges | 2020-12-17 | 1010269786 | English Mountain Spring Water | 15.00 |
| 54110 | 599 | Other Charges | 2020-12-17 | 1010269790 | Hamblen County Boat Dock, Inc | 100.00 |
| 54110 | 599 | Other Charges | 2020-12-22 | 1010269842 | Shred-It | 20.34 |
| 54110 | | Sheriff's Department | | | Total: | 46,153.86 |
| 54210 | 334 | Maintenance Agreements | 2020-12-29 | 1010269870 | South Western Comm, Inc | 4,780.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2020-12-03 | 1010269895 | City Electric Supply | 53.16 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2020-12-03 | 1010269720 | United Elevator Services LLC | 789.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2020-12-03 | 1010269724 | Waddell, Bill | 285.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2020-12-10 | 1010269743 | Fenco Supply Co | 254.81 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2020-12-10 | 1010269750 | Lowe's | 118.64 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2020-12-17 | 1010269815 | T.E.G. Enterprises | 170.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2020-12-17 | 1010269817 | TMS - Marlin | 1,134.85 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2020-12-17 | 1010269820 | Town & Country Lock & Key | 21.50 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 2020-12-03 | 1010269713 | Powerclean Pressure Washing, LLC | 295.00 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 2020-12-17 | 1010269808 | REM Company Inc. | 270.00 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 2020-12-22 | 1010269844 | Starr Equipment Company Inc | 911.16 |
| 54210 | 340 | Medical And Dental Services | 2020-12-03 | 1010269703 | High Risk Obstetrical Consultants, PLLC | 6,880.95 |
| 54210 | 340 | Medical And Dental Services | 2020-12-17 | 1010269768 | American Esoteric Laboratories | 337.40 |
| 54210 | 340 | Medical And Dental Services | 2020-12-17 | 1010269780 | Covenant Medical Group, Inc. | 108.00 |
| 54210 | 340 | Medical And Dental Services | 2020-12-17 | 1010269800 | Mobile Images Acquisition LLC | 1,620.00 |
| 54210 | 340 | Medical And Dental Services | 2020-12-17 | 1010269802 | Morristown-Hamblen Hospital | 4,664.36 |
| 54210 | 340 | Medical And Dental Services | 2020-12-17 | 1010269811 | Southern Health Partners | 53,868.61 |
| 54210 | 340 | Medical And Dental Services | 2020-12-17 | 1010269824 | University Radiology | 340.90 |
| 54210 | 340 | Medical And Dental Services | 2020-12-17 | 1010269826 | Vista Radiology | 240.30 |
| 54210 | 340 | Medical And Dental Services | 2020-12-22 | 1010269833 | East TN Spine & Orthopaedic Specialists | 46.56 |
| 54210 | 340 | Medical And Dental Services | 2020-12-22 | 1010269846 | University Radiology | 43.40 |
| 54210 | 340 | Medical And Dental Services | 2020-12-29 | 1010269861 | Morristown Heart, PLLC | 600.00 |
| 54210 | 340 | Medical And Dental Services | 2020-12-29 | 1010269863 | Morristown-Hamblen Hospital | 6,734.75 |
| 54210 | 340 | Medical And Dental Services | 2020-12-03 | 1010269892 | Canon Solutions America, Inc | 147.75 |
| 54210 | 351 | Rentals | 2020-12-03 | 1010269704 | Kelsan Inc | 4,786.76 |
| 54210 | 410 | Custodial Supplies | 2020-12-03 | 1010269714 | Quality Waste | 235.00 |
| 54210 | 410 | Custodial Supplies | 2020-12-17 | 1010269776 | Chem Clean Systems LLC | 2,423.66 |

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COMMISSION A J VAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund # (101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|-------|-------|---------------------------------------|------------|------------|--------------------------------|-------------|
| 54210 | 410 | Custodial Supplies | 2020-12-29 | 1010269859 | Kelsan Inc | 4,639.87 |
| 54210 | 422 | Food Supplies | 2020-12-17 | 1010269822 | Trinity Services Group, Inc. | 28,338.68 |
| 54210 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | 616.52 |
| 54210 | 435 | Office Supplies | 2020-12-17 | 1010269792 | HomeTrust Bank | 839.96 |
| 54210 | 451 | Uniforms | 2020-12-10 | 1010269742 | Elliott Boots | 100.00 |
| 54210 | 451 | Uniforms | 2020-12-17 | 1010269785 | Elliott Boots | 100.00 |
| 54210 | 451 | Uniforms | 2020-12-17 | 1010269813 | Summit Uniform Solutions, Inc. | 177.50 |
| 54210 | 451 | Uniforms | 2020-12-22 | 1010269845 | Summit Uniform Solutions, Inc. | 163.99 |
| 54210 | | Jail | | | Total: 36 | 127,138.04 |
| 54250 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 11.87 |
| 54250 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | 80.35 |
| 54250 | 349 | Printing, Stationery And Forms | 2020-12-03 | 1010269702 | First Impression Printing | 240.00 |
| 54250 | 399 | Other Contracted Services | 2020-12-17 | 1010269797 | Lawson, Lynda M | 140.00 |
| 54250 | 425 | Gasoline | 2020-12-17 | 1010269789 | Fuelman | 163.47 |
| 54250 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | 72.30 |
| 54250 | | Work Release Program | | | Total: 6 | 707.99 |
| 54410 | 307 | Communication | 2020-12-03 | 1010269688 | Bell, Chris E | 56.00 |
| 54410 | 307 | Communication | 2020-12-29 | 1010269850 | Bell, Chris E | 56.00 |
| 54410 | 425 | Gasoline | 2020-12-17 | 1010269789 | Fuelman | 123.38 |
| 54410 | 435 | Office Supplies | 2020-12-03 | 1010269700 | Evans Office Supply Co | 18.99 |
| 54410 | 599 | Other Charges | 2020-12-03 | 1010269723 | Verizon Wireless | 34.00 |
| 54410 | 599 | Other Charges | 2020-12-29 | 1010269850 | Bell, Chris E | 145.81 |
| 54410 | | Civil Defense | | | Total: 6 | 434.18 |
| 54610 | 307 | Communication | 2020-12-03 | 1010269701 | Field2Base, Inc. | 230.00 |
| 54610 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | 170.00 |
| 54610 | 307 | Communication | 2020-12-22 | 1010269834 | Field2Base, Inc. | 230.00 |
| 54610 | 307 | Communication | 2020-12-29 | 1010269856 | Field2Base, Inc. | 625.00 |
| 54610 | 312 | Contracts With Private Agencies | 2020-12-10 | 1010269748 | Knox County Medical Examiner | 1,850.00 |
| 54610 | 399 | Other Contracted Services | 2020-12-10 | 1010269741 | Davis, Eddie | 750.00 |
| 54610 | 399 | Other Contracted Services | 2020-12-10 | 1010269747 | Holt, Jeffrey E. | 160.00 |
| 54610 | 399 | Other Contracted Services | 2020-12-10 | 1010269754 | Peoples, Jimmy W | 40.00 |
| 54610 | 399 | Other Contracted Services | 2020-12-10 | 1010269759 | Thompson, Claude, JR | 640.00 |
| 54610 | 399 | Other Contracted Services | 2020-12-10 | 1010269760 | Thompson, Tom C, MID | 2,083.33 |
| 54610 | 399 | Other Contracted Services | 2020-12-10 | 1010269828 | Giles, Todd E | 320.00 |
| 54610 | | County Coroner/Medical Examiner | | | Total: 11 | 7,098.33 |
| 54900 | 790 | Other Equipment | 2020-12-17 | 1010269812 | Southern Trailer Depot, LLC | 7,340.00 |
| 54900 | | Other Public Safety | | | Total: 1 | 7,340.00 |
| 55110 | 207 | Medical Insurance | 2020-12-10 | 1010269761 | TN Bureau Of Investigation | 29.00 |

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Fund: 101 General Fund # (101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|---|------------|------------|--|------------------|
| 55110 | 309 | Contracts With Government Agencies | 2020-12-03 | 1010269694 | Century Link/Business Services | 81.69 |
| 55110 | 309 | Contracts With Government Agencies | 2020-12-03 | 1010269715 | TMA Services, LLC | 1,500.00 |
| 55110 | 309 | Contracts With Government Agencies | 2020-12-17 | 1010269770 | Atmos Energy | 109.37 |
| 55110 | 309 | Contracts With Government Agencies | 2020-12-17 | 1010269772 | Canon Solutions America, Inc | 16.94 |
| 55110 | 309 | Contracts With Government Agencies | 2020-12-17 | 1010269801 | Morristown Signs, Inc | 303.00 |
| 55110 | 309 | Contracts With Government Agencies | 2020-12-17 | 1010269803 | MUS Fibernet | 12.00 |
| 55110 | 309 | Contracts With Government Agencies | 2020-12-22 | 1010269831 | AT&T | 377.94 |
| 55110 | 309 | Contracts With Government Agencies | 2020-12-29 | 1010269855 | English Mountain Coffee | 165.80 |
| 55110 | 309 | Contracts With Government Agencies | 2020-12-29 | 1010269862 | Morristown Utilities | 1,220.00 |
| 55110 | 355 | Travel | 2020-12-03 | 1010269889 | Bergman, Christina E | 185.18 |
| 55110 | ***** | Local Health Center | | | Total: | 4,000.92 |
| 55120 | 312 | Contracts With Private Agencies | 2020-12-03 | 1010269709 | Morristown-Hamblen Humane Soc | 20,000.00 |
| 55120 | 312 | Contracts With Private Agencies | 2020-12-29 | 1010269864 | Morristown-Hamblen Humane Soc | 20,000.00 |
| 55120 | 425 | Gasoline | 2020-12-17 | 1010269789 | Fuelman | 18.76 |
| 55120 | 425 | Gasoline | 2020-12-17 | 1010269792 | HomeTrust Bank | 27.50 |
| 55120 | 435 | Office Supplies | 2020-12-17 | 1010269827 | Winstead, Gregory | 13.00 |
| 55120 | 451 | Uniforms | 2020-12-17 | 1010269792 | HomeTrust Bank | 786.95 |
| 55120 | 499 | Other Supplies And Materials | 2020-12-10 | 1010269757 | Screen Designs By Sheila | 126.00 |
| 55120 | 499 | Other Supplies And Materials | 2020-12-22 | 1010269829 | Acme Printing Company, Inc | 353.00 |
| 55120 | 499 | Other Supplies And Materials | 2020-12-22 | 1010269840 | Screen Designs By Sheila | 88.00 |
| 55120 | 719 | Office Equipment | 2020-12-17 | 1010269792 | HomeTrust Bank | 449.00 |
| 55120 | ***** | Rabies And Animal Control | | | Total: | 41,862.21 |
| 56700 | 307 | Communication | 2020-12-03 | 1010269723 | Verizon Wireless | 49.72 |
| 56700 | 307 | Communication | 2020-12-10 | 1010269752 | MUS Fibernet | 134.22 |
| 56700 | 307 | Communication | 2020-12-29 | 1010269874 | Verizon Wireless | 49.72 |
| 56700 | 336 | Maintenance And Repair Services - Equipment | 2020-12-17 | 1010269792 | HomeTrust Bank | 71.58 |
| 56700 | 336 | Maintenance And Repair Services - Equipment | 2020-12-17 | 1010269796 | Lane Sales Power Equipment | 339.95 |
| 56700 | 410 | Custodial Supplies | 2020-12-03 | 1010269714 | Quality Waste | 235.00 |
| 56700 | 410 | Custodial Supplies | 2020-12-29 | 1010269859 | Kelsan Inc | 193.64 |
| 56700 | 412 | Diesel Fuel | 2020-12-22 | 1010269847 | Voyager Fleet Systems Inc | 91.11 |
| 56700 | 415 | Electricity | 2020-12-10 | 1010269751 | Morristown Utilities | 3,648.00 |
| 56700 | 415 | Electricity | 2020-12-17 | 1010269769 | Appalachian Electric Co-Op | 22.23 |
| 56700 | 425 | Gasoline | 2020-12-22 | 1010269847 | Voyager Fleet Systems Inc | 165.58 |
| 56700 | 454 | Water And Sewer | 2020-12-10 | 1010269751 | Morristown Utilities | 2,334.00 |
| 56700 | 499 | Other Supplies And Materials | 2020-12-10 | 1010269750 | Lowe's | 194.68 |
| 56700 | 599 | Other Charges | 2020-12-10 | 1010269756 | Relief Septic Service | 225.00 |
| 56700 | 599 | Other Charges | 2020-12-17 | 1010269786 | English Mountain Spring Water | 16.00 |
| 56700 | 599 | Other Charges | 2020-12-17 | 1010269819 | TN Dept of Health, Div of Environmental Health | 120.00 |
| 56700 | 791 | Other Construction | 2020-12-17 | 1010269794 | Johns-Heck Plumbing Company | 3,905.94 |
| 56700 | ***** | Parks And Fair Boards | | | Total: | 11,796.37 |

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MONTHLY CHECKS

Fund: 101 General Fund # (101)

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| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|--|------------|------------|--|------------------|
| 56900 | 309 | Contracts With Government Agencies | 2020-12-17 | 1010269791 | Hamblen County-Morristown Solid Waste | 21,270.31 |
| 56900 | | Other Social, Cultural And Recreational | | | Total: 1 | 21,270.31 |
| 57100 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 3.50 |
| 57100 | 355 | Travel | 2020-12-03 | 1010269707 | Long, Debra | 36.19 |
| 57100 | | Agricultural Extension Service | | | Total: 2 | 39.69 |
| 57800 | 321 | Engineering Services | 2020-12-10 | 1010269746 | Hatfield & Allen Associates | 395.00 |
| 57800 | 399 | Other Contracted Services | 2020-12-03 | 1010269718 | Tucker, Robert | 49.99 |
| 57800 | 399 | Other Contracted Services | 2020-12-29 | 1010269872 | Tucker, Robert | 49.99 |
| 57800 | | Storm Water Management | | | Total: 3 | 494.98 |
| 58110 | 399 | Other Contracted Services | 2020-12-10 | 1010269755 | Pyro Shows Inc | 17,500.00 |
| 58110 | | Tourism | | | Total: 1 | 17,500.00 |
| 58300 | 307 | Communication | 2020-12-03 | 1010269694 | Century Link/Business Services | 5.17 |
| 58300 | | Veterans' Services | | | Total: 1 | 5.17 |
| 58600 | 210 | Unemployment Compensation | 2020-12-10 | 1010269762 | TN Dept Of Labor & Workforce Development | 1,717.73 |
| 58600 | 299 | Other Fringe Benefits | 2020-12-22 | 1010269836 | Hamblen Co Dept Of Education | 175.00 |
| 58600 | 515 | Liability Claims | 2020-12-17 | | Brit Global Specialty USA | 0.00 |
| 58600 | 515 | Liability Claims | 2020-12-10 | 1010269735 | Brit Global Specialty USA | 2,982.25 |
| 58600 | 515 | Liability Claims | 2020-12-17 | 1010269810 | Sherrard Roe Voigt & Harbison, PLC | 5,270.00 |
| 58600 | | Employee Benefits | | | Total: 5 | 10,144.98 |
| 58802 | 399 | Other Contracted Services | 2020-12-03 | 1010269683 | Addair, Rebecca | 690.00 |
| 58802 | 399 | Other Contracted Services | 2020-12-03 | 1010269696 | Corner, Mikia | 575.00 |
| 58802 | 399 | Other Contracted Services | 2020-12-10 | 1010269758 | South Marketing Group | 1,300.00 |
| 58802 | 399 | Other Contracted Services | 2020-12-10 | 1010269764 | Addair, Rebecca | 690.00 |
| 58802 | 399 | Other Contracted Services | 2020-12-10 | 1010269765 | Corner, Mikia | 575.00 |
| 58802 | 399 | Other Contracted Services | 2020-12-17 | 1010269766 | Addair, Rebecca | 690.00 |
| 58802 | 399 | Other Contracted Services | 2020-12-17 | 1010269779 | Corner, Mikia | 575.00 |
| 58802 | 399 | Other Contracted Services | 2020-12-22 | 1010269830 | Addair, Rebecca | 287.50 |
| 58802 | 399 | Other Contracted Services | 2020-12-22 | 1010269832 | Corner, Mikia | 287.50 |
| 58802 | 399 | Other Contracted Services | 2020-12-22 | 1010269848 | Zencity Technologies US Inc | 10,000.00 |
| 58802 | 399 | Other Contracted Services | 2020-12-29 | 1010269849 | Addair, Rebecca | 460.00 |
| 58802 | 399 | Other Contracted Services | 2020-12-29 | 1010269854 | Corner, Mikia | 460.00 |
| 58802 | 499 | Other Supplies And Materials | 2020-12-29 | 1010269781 | Cumberland Glass Company | 4,190.00 |
| 58802 | 499 | Other Supplies And Materials | 2020-12-17 | 1010269799 | Med Express, Inc | 3,776.40 |
| 58802 | 599 | Other Charges | 2020-12-10 | 1010269750 | Lowe's | 189.05 |
| 58802 | | COVID-19 Grant #2 | | | Total: 15 | 24,745.45 |
| 91130 | 716 | Law Enforcement Equipment | 2020-12-10 | 1010269733 | Axon Enterprise, Inc. | 22,479.00 |

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Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Total: | Amount Paid |
|---|-------|------------------------------------|------------|------------|-------------------|--------|-------------|
| 91130 | | Public Safety Projects | | | | 1 | 22,479.00 |
| 91140 | 790 | Other Equipment | 2020-12-03 | 1010269723 | Verizon Wireless | | 60.16 |
| 91140 | 790 | Other Equipment | 2020-12-03 | 1010269725 | Winstead, Gregory | | 14.45 |
| 91140 | 790 | Other Equipment | 2020-12-17 | 1010269792 | HomeTrust Bank | | 953.52 |
| 91140 | 790 | Other Equipment | 2020-12-17 | 1010269821 | Tractor Supply | | 489.92 |
| 91140 | | Public Health And Welfare Projects | | | | 4 | 1,518.05 |
| Total of checks for General Fund #(101) | | | | | | | 401,944.86 |

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COMMISSION A. JVAL LISTING

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Fund: 116 Solid Waste/Sanitation Fund # (116)

MONTHLY CHECKS

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|---|-------|---|------------|------------|---------------------------------------|-------------|
| 55710 | 299 | Other Fringe Benefits | 2020-12-22 | 1160024207 | Hamblen Co Dept Of Education | 37.50 |
| 55710 | 302 | Advertising | 2020-12-17 | 1160024199 | Citizen Tribune | 1,089.06 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2020-12-03 | 1160024188 | Custom Machine & Tool LLC | 600.00 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2020-12-10 | 1160024195 | Mid-State Equip Co, Inc | 115.00 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2020-12-10 | 1160024196 | NAPA Auto Parts Of Morristown | 986.98 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2020-12-10 | 1160024197 | Premier Truck Group | 5,789.59 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2020-12-17 | 1160024206 | Triad Freightliner | 3,156.38 |
| 55710 | 353 | Towing Services | 2020-12-17 | 1160024204 | Lynn Malone Wrecker | 400.00 |
| 55710 | 359 | Disposal Fees | 2020-12-10 | 1160024194 | Hamblen County-Morristown Solid Waste | 67,585.78 |
| 55710 | 412 | Diesel Fuel | 2020-12-17 | 1160024201 | Fuelman | 7,584.27 |
| 55710 | 412 | Diesel Fuel | 2020-12-22 | 1160024209 | Rhea, Robert | 100.00 |
| 55710 | 425 | Gasoline | 2020-12-17 | 1160024201 | Fuelman | 272.19 |
| 55710 | 450 | Tires And Tubes | 2020-12-17 | 1160024202 | Goforth Tire & Auto, Inc | 230.44 |
| 55710 | 451 | Uniforms | 2020-12-10 | 1160024193 | Cintas Corp., Loc. 207 | 1,537.59 |
| 55710 | 499 | Other Supplies And Materials | 2020-12-03 | 1160024189 | Elliott Boots | 441.94 |
| 55710 | 499 | Other Supplies And Materials | 2020-12-03 | 1160024190 | Taber, James | 630.09 |
| 55710 | 499 | Other Supplies And Materials | 2020-12-10 | 1160024193 | Cintas Corp., Loc. 207 | 194.98 |
| 55710 | 499 | Other Supplies And Materials | 2020-12-17 | 1160024200 | Country Corner Restaurant | 600.00 |
| 55710 | 499 | Other Supplies And Materials | 2020-12-17 | 1160024203 | Kennedy, Thomas A. | 66.70 |
| 55710 | | Sanitation Management | | | Total: 19 | 91,418.49 |
| Total of checks for Solid Waste/Sanitation Fund # (116) | | | | | | 91,418.49 |

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COMMISSION AVAL LISTING
MONTHLY CHECKS

Fund: 131 Highway/Public Works Fund (#131)

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Time:

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|-------|-------|--------------------------------|------------|------------|--------------------------------|--------------------|
| 61000 | 307 | Communication | 2020-12-03 | 1313043233 | Comcast Cable | 76.95 |
| 61000 | 307 | Communication | 2020-12-17 | 1313043263 | Verizon Wireless | 148.28 |
| 61000 | 307 | Communication | 2020-12-22 | 1313043267 | AT&T | 85.74 |
| 61000 | 307 | Communication | 2020-12-29 | 1313043273 | Comcast Cable | 76.95 |
| 61000 | 317 | Data Processing Services | 2020-12-03 | 1313043232 | CDC Holdings | 270.00 |
| 61000 | 415 | Electricity | 2020-12-03 | 1313043236 | Morristown Utilities | 1,982.00 |
| 61000 | 415 | Electricity | 2020-12-22 | 1313043269 | Holston Electric Cooperative | 645.25 |
| 61000 | 415 | Electricity | 2020-12-29 | 1313043276 | Morristown Utilities | 1,991.00 |
| 61000 | 442 | Propane Gas | 2020-12-03 | 1313043229 | Amerigas Propane LP | 260.22 |
| 61000 | 442 | Propane Gas | 2020-12-17 | 1313043246 | Amerigas Propane LP | 137.61 |
| 61000 | 442 | Propane Gas | 2020-12-29 | 1313043271 | Amerigas Propane LP | 543.57 |
| 61000 | 454 | Water and Sewer | 2020-12-29 | 1313043276 | Morristown Utilities | 72.00 |
| 61000 | 599 | Other Charges | 2020-12-03 | 1313043231 | Barnes, Jeremy S | 96.00 |
| 61000 | 599 | Other Charges | 2020-12-03 | 1313043234 | Elliott Boots | 150.00 |
| 61000 | 599 | Other Charges | 2020-12-10 | 1313043241 | Cintas Corp., Loc. 207 | 75.42 |
| 61000 | 599 | Other Charges | 2020-12-17 | 1313043244 | Able Exterminators, Inc | 85.00 |
| 61000 | 599 | Other Charges | 2020-12-17 | 1313043249 | Country Corner Restaurant | 600.00 |
| 61000 | 599 | Other Charges | 2020-12-17 | 1313043250 | Elliott Boots | 349.95 |
| 61000 | 599 | Other Charges | 2020-12-17 | 1313043253 | Hamblen County Clerk | 17.50 |
| 61000 | 599 | Other Charges | 2020-12-17 | 1313043260 | Smoky Mountain Farmers Co-Op | 369.98 |
| 61000 | 599 | Other Charges | 2020-12-22 | 1313043270 | Lowe's | 618.08 |
| 61000 | | Administration | | | Total: | 21 8,651.50 |
| 62000 | 404 | Asphalt - Hot Mix | 2020-12-10 | 1313043240 | Blalock & Sons Inc | 10,952.61 |
| 62000 | 409 | Crushed Stone | 2020-12-17 | 1313043264 | Vulcan Materials Company | 3,357.20 |
| 62000 | 443 | Road Signs | 2020-12-03 | 1313043239 | Vulcan Inc D/B/A Vulcan Signs | 1,661.88 |
| 62000 | 443 | Road Signs | 2020-12-17 | 1313043254 | HomeTrust Bank | 109.96 |
| 62000 | 451 | Uniforms | 2020-12-10 | 1313043241 | Cintas Corp., Loc. 207 | 1,471.64 |
| 62000 | | Highway And Bridge Maintenance | | | Total: | 5 17,553.29 |
| 63100 | 412 | Diesel Fuel | 2020-12-17 | 1313043251 | Fuelman | 1,704.59 |
| 63100 | 412 | Diesel Fuel | 2020-12-17 | 1313043259 | Pioneer Petroleum | 866.66 |
| 63100 | 416 | Equipment Parts - Heavy | 2020-12-03 | 1313043235 | Interstate Tractor | 178.00 |
| 63100 | 416 | Equipment Parts - Heavy | 2020-12-10 | 1313043242 | Interstate Battery System | 239.90 |
| 63100 | 416 | Equipment Parts - Heavy | 2020-12-10 | 1313043243 | NAPA Auto Parts Of Morristown | 2,233.75 |
| 63100 | 416 | Equipment Parts - Heavy | 2020-12-17 | 1313043256 | Maury County Equipment | 995.00 |
| 63100 | 416 | Equipment Parts - Heavy | 2020-12-17 | 1313043257 | Mid-State Equip Co,Inc | 440.67 |
| 63100 | 416 | Equipment Parts - Heavy | 2020-12-17 | 1313043261 | The Lilly Company | 174.39 |
| 63100 | 416 | Equipment Parts - Heavy | 2020-12-17 | 1313043265 | Worldwide Equip/Volunteervolvo | 441.78 |
| 63100 | 416 | Equipment Parts - Heavy | 2020-12-29 | 1313043275 | Maury County Equipment | 5,292.27 |
| 63100 | 416 | Equipment Parts - Heavy | 2020-12-17 | 1313043245 | American Welding & Gas | 91.54 |
| 63100 | 424 | Garage Supplies | 2020-12-17 | 1313043247 | BP | 40.09 |
| 63100 | 425 | Gasoline | 2020-12-17 | 1313043251 | Fuelman | 880.68 |
| 63100 | 425 | Gasoline | 2020-12-17 | 1313043251 | Fuelman | |

COMMISSION A JVAL LISTING

Fund: 131 Highway/Public Works Fund (#131)

MONTHLY CHECKS

Page: 021
Date:
Time: 8:23:43AM

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|---|-------|--|------------|------------|------------------------------|-------------------|
| 63100 | 499 | Other Supplies And Materials | 2020-12-17 | 1313043255 | Lane Sales Power Equipment | 158.00 |
| 63100 | 499 | Other Supplies And Materials | 2020-12-17 | 1313043260 | Smoky Mountain Farmers Co-Op | 301.20 |
| 63100 | | Operation And Maintenance Of Equipment | | | Total: 15 | 14,038.52 |
| 68000 | 726 | State Aid Projects | 2020-12-22 | 1313043266 | Apac Atlantic, Inc | 242,814.12 |
| 68000 | 791 | Other Construction | 2020-12-22 | 1313043266 | Apac Atlantic, Inc | 28,531.36 |
| 68000 | | Capital Outlay | | | Total: 2 | 271,345.48 |
| Total of checks for Highway/Public Works Fund (#131) | | | | | | 311,588.79 |

January 21, 2021

[Return to Regular Calendar](#)

BUDGET AMENDMENT – FUND# 101 FINANCE DEPT.

Motion by Randy DeBord, seconded by Bobby Haun to approve the Budget Amendment for
Fund #101 Finance Department for \$7,089

1/21/2021 5:31:59 PM RollCall Systems, Inc.



6.b.1. Budget Amendment - Fund #101

Finance Dept. \$7,089

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | Second | YES |
| Tim Goins | YES | Tim Horner | | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |



Hamblen County Commission

For the January 2021 Commission Meeting

Fund #101

DEPT: Finance Department

| Account Number | Description | Increase | Increase |
|----------------|--------------------------|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| 54110.106 | Deputies | \$ 3,000.00 | |
| 54110.110 | Lieutenants | \$ 1,500.00 | |
| 54110.115 | Sergeants | \$ 1,500.00 | |
| 54110.201 | Social Security | \$ 372.00 | |
| 54110.204 | State Retirement | \$ 630.00 | |
| 54110.212 | Employer Medicare | \$ 87.00 | |
| | INCREASE REVENUES: | | |
| 44140.000 | Miscellaneous Revenues | | \$ 7,089.00 |

Brief Descriptions of issue:

To budget the repayment of the General Fund by the Drug Control fund for the payment of the Narcotics Officers' supplements.

Signature: Arnell Bryant Hurst

Title: Finance Director

Date: 12/11/2020

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

January 21, 2021

Return to Regular Calendar

BUDGET AMENDMENT – FUND# 101 PROPERTY REAPPRAISAL

Motion by Randy DeBord, seconded by Tim Horner to approve the Budget Amendment for

Fund #101 Property Reappraisal \$23,150

1/21/2021 5:32:28 PM RollCall Systems, Inc.



6.b.2. Budget Amendment - Fund #101

Property Reappraisal \$23,150

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | | YES |
| Tim Goins | YES | Tim Horner | Second | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |



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Hamblen County Commission

For the January 2021 Commission Meeting

Fund #101 DEPT: Property Reappraisal

| Account Number | Description | Increase | Decrease |
|----------------|---------------------------------|--------------|--------------|
| | INCREASE APPROPRIATIONS: | | |
| | | | |
| 52310-106 | Deputies | \$ 15,250.00 | |
| 52310.201 | Social Security | \$ 950.00 | |
| 52310.204 | State Retirement | \$ 1,100.00 | |
| 52310.206 | Life Insurance | \$ 13.00 | |
| 52310.207 | Health Insurance | \$ 5,600.00 | |
| 52310.212 | Employer Medicare | \$ 237.00 | |
| | DECREASE FUND BALANCE: | | |
| | | | |
| 39000.000 | Unappropriated Fund Balance | | \$ 23,150.00 |
| | | | |
| | | | |
| | | | |

Brief Descriptions of issue:

To appropriate funds Unappropriated Fund Balance for a mid-year new hire for the Property Reappraisal Office.

Signature: _____

Title: _____

Date: _____

Keith Ely
Assessor of Property
12-17-20

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

January 21, 2021

Return to Regular Calendar

BUDGET AMENDMENT – FUND# 101 JUVENILE COURT

Motion by Randy DeBord, seconded by Bobby Haun to approve the Budget Amendment for

Fund #101 Juvenile Court \$6,500

1/21/2021 5:32:56 PM RollCall Systems, Inc.



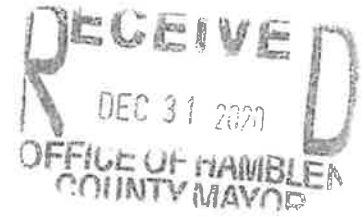
6.b.3. Budget Amendment - Fund #101

Juvenile Court \$6,500

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | Second | YES |
| Tim Goins | YES | Tim Horner | | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |



Hamblen County Commission

For the January 2021 Commission Meeting

Fund #101

DEPT: Juvenile Court

| Account Number | Description | Increase | Decrease |
|----------------|---------------------------------|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| 53500.163 | Educational Assistant | \$ 6,000.00 | |
| 53500.204 | State Retirement | \$ 500.00 | |
| | | | |
| | DECREASE APPROPRIATIONS: | | |
| 53500.164 | Attendants | | \$ 6,500.00 |
| | | | |
| | | | |

Brief Descriptions of issue:

To transfer funds from another departmental account to fund the replacement of a retiring employee. There will be an overlapping pay period for training.

Signature: _____

Title: _____

Date: _____

Gynda Inel
Director
12/24/20

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

January 21, 2021

Return to Regular Calendar

BUDGET AMENDMENT – FUND# 101 RABIES & ANIMAL CONTROL

Motion by Randy DeBord, seconded by Tim Horner to approve the Budget Amendment for

Fund #101 Rabies and Animal Control \$6,000

1/21/2021 5:33:46 PM RollCall Systems, Inc.



6.b.4. Budget Amendment - Fund #101

Rabies and Animal Control \$6,000

VOTE RESULTS: Passed By Majority Vote

YES: **10** NO: **3** ABSTAIN: 0 ABSENT: **1**

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | NO | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | | YES |
| Tim Goins | NO | Tim Horner | Second | YES |
| Howard Shiple | YES | Eileen Arnwine | | NO |



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Hamblen County Commission

For the January 2021 Commission Meeting

Fund #101 DEPT: Rabies and Animal Control

| Account Number | Description | Increase | Decrease |
|----------------|---|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| 55120.106 | Deputy(ies) | \$ 2,200.00 | |
| 55120.186 | Longevity | \$ 500.00 | |
| 55120.201 | Social Security | \$ 425.00 | |
| 55120.204 | State Retirement | \$ 325.00 | |
| 55120.212 | Employer Medicare | \$ 50.00 | |
| 55120.312 | Contracts with Private Agencies | \$ 5,000.00 | |
| | DECREASE APPROPRIATIONS: | | |
| | Public Health and Welfare Projects | | |
| 91140.718 | Motor Vehicles | | \$ 6,000.00 |
| | INCREASE REVENUES: | | |
| 48140.000 | Contracted Services | \$ 2,500.00 | |

Brief Descriptions of issue:

To appropriate funds to cover additional expenses of the Rabies and Animal Control Department through the remainder of FY 20-21.

Signature: _____

Title: _____

Date: _____

Bill Butcher
 County Mayor
 12-8-2020

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

January 21, 2021

Return to Regular Calendar

BUDGET AMENDMENT – FUND# 101 ELECTION COMMISSION/COVID-19 GRANT

Motion by Randy DeBord, seconded by Bobby Haun to approve the Budget Amendment for

Fund #101 Election Commission / COVID-19 Grant \$9,070

1/21/2021 5:34:13 PM RollCall Systems, Inc.



6.b.5. Budget Amendment - Fund #101

Election Commission/COVID-19 Grant \$9,070

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | |
|---------------|---------------|
| Joe Huntsman, | YES |
| Taylor Ward | YES |
| Thomas Doty | ABSENT |
| Wayne NeSmit | YES |
| Mike Reed | YES |
| Tim Goins | YES |
| Howard Shiple | YES |

| | | |
|----------------|---------------|------------|
| Randy DeBord | Motion | YES |
| Chris Cutshaw | | YES |
| Jeff Akard | | YES |
| Jim Stepp | | YES |
| Bobby Haun | Second | YES |
| Tim Horner | | YES |
| Eileen Arnwine | | YES |



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Hamblen County Commission

For the January 2021 Commission Meeting

Fund #101

DEPT: Election Commission / COVID-19 Grant

| Account Number | Description | Increase | Decrease |
|----------------|---------------------------------|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| | | | |
| 58801.193 | Election Worker | \$ 8,240.00 | |
| 58801.212 | Employer Medicare | \$ 160.00 | |
| 58801.201 | Social Security | \$ 670.00 | |
| | | | |
| | DECREASE APPROPRIATIONS: | | |
| | | | |
| 58801.348 | Postal Charges | | \$ 9,070.00 |
| | | | |
| | | | |

Brief Descriptions of issue:

To appropriate funds to cover election worker and related salary expenses covered under the COVID-19 Election Grant. Needed funds are being taken from within the department through excess funds budgeted within the Postage expense line.

Signature: _____

Title: _____

Date: _____

[Signature]
 AOE
 12-21-2020

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

January 21, 2021

Return to Regular Calendar

BUDGET AMENDMENT – FUND# 122 DRUG FUND – ENFORCEMENT \$1,626.50

Motion by Randy DeBord, seconded by Chris Cutshaw to approve the Budget Amendment for

Fund #122 Drug Fund-Drug Enforcement \$1,626.50

1/21/2021 5:34:44 PM RollCall Systems, Inc.



6.b.6. Budget Amendment- Fund #122

Drug Fund -Drug Enforcement \$1,626.50

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | Second | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | | YES |
| Tim Goins | YES | Tim Horner | | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |



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Hamblen County Commission

For the January 2021 Commission Meeting

Fund #122 DEPT: **Drug Fund - Drug Enforcement**

| Account Number | Description | Increase | Decrease |
|----------------|---------------------------------|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| 54150.140 | Salary Supplements | \$ 1,500.00 | |
| 54150.201 | Social Security | \$ 93.00 | |
| 54150.212 | Employer Medicare | \$ 33.50 | |
| | DECREASE FUND BALANCE: | | |
| | Drug Fund | | |
| 34525.000 | Restricted for Public Safety | | \$ 1,626.50 |
| | | | |
| | | | |
| | | | |

Brief Descriptions of issue:

To appropriate funds Restricted for Public Safety from the Drug Fund to cover the salary supplements / hazard pay for employees certified for scuba diving.

Signature: _____

Title: _____

Date: _____

Debra Hammond
Executive Assistant
12-7-2020

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

January 21, 2021

Return to Regular Calendar

BID TABULATION – ELECTRONIC COMMUNICATORS (2020-15)

Motion by Randy DeBord, seconded by Tim Horner to accept recommendation to award

bid to DK Hardware Supply for Intercoms at \$1,450 per unit and Headset at \$210 per unit

1/21/2021 5:35:10 PM RollCall Systems, Inc.



6.c. Bid Tabulation

Electronic Communicators (2020-15)

VOTE RESULTS: Passed By Majority Vote

YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1

| | | | | |
|---------------|---------------|----------------|---------------|------------|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | | YES |
| Tim Goins | YES | Tim Horner | Second | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |

Hamblen County, Tennessee Bid Tabulation

| | | |
|----------------------------------|------------------------------------|--|
| Bid Name: | Electronic Communicators (2020-15) | Citizen Tribune Newspaper - Public Notice |
| Department: | Finance | Citizen Tribune Newspaper Online |
| Date Bids Opened: | 1/5/2021 @ 2:00p.m. | Hamblen County Government Website |
| Finance Committee Review: | 1/11/2021 @ 5:30p.m. | Emailed 5 Approved Vendors |
| Co. Commission Review: | 1/21/2021 @ 5:00p.m. | |

| Vendors Bidding | | | | | | |
|--|---------------|---------------|--------------|---------------|---------------|--------------|
| Vendor | Bid Amount | | | | | |
| | Intercom | | | Headset | | |
| Cornerstone Detention Products - Tanner, AL <small>January 21, 2021</small> | Cost Per Unit | Delivery Time | Warranty | Cost Per Unit | Delivery Time | Warranty |
| | \$ 1,775.00 | 14-21 Days | 1-year parts | \$ 283.50 | 14-21 Days | 1-year parts |
| DK Hardware Supply - Hallandale Beach, FL | Cost Per Unit | Delivery Time | Warranty | Cost Per Unit | Delivery Time | Warranty |
| | \$ 1,450.00 | 7-14 Days | 1-year parts | \$ 210.00 | 7-14 Days | 1-year parts |
| Exceptions | | | | | | |
| No | | | | | | |

| | |
|----------------------------------|--|
| Recommendation for Award: | DK Hardware Supply: 1) Meets all specifications with no exceptions; 2) Lowest Bid |
|----------------------------------|--|

Items to be paid for with COVID grant funds.

BID TABULATION – NEW CONCRETE SIDEWALK, PAD AND DRAINAGE
FOR HEALTH DEPT. (2020-16)

Motion by Randy DeBord, seconded by Bobby Haun to accept recommendation to award bid
to East Tennessee Construction for a proposed cost of \$17,280

1/21/2021 5:37:28 PM RollCall Systems, Inc.



6.d. Bid Tabulation

New Concrete Sidewalk, Pad and Drainage for Health Dept. (2020-16)

VOTE RESULTS: Passed By Majority Vote

YES: **11** NO: **2** ABSTAIN: 0 ABSENT: **1**

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | NO | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | NO | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | Second | YES |
| Tim Goins | YES | Tim Horner | | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |

Hamblen County, Tennessee Bid Tabulation

| | | |
|---------------------------|---|---|
| Bid Name: | New Concrete Sidewalk, Pad & Drainage for Health Department (2020-16) | Citizen Tribune Newspaper - Public Notice |
| Department: | Maintenance/Health Department | Citizen Tribune Newspaper Online |
| Date Bids Opened: | 1/6/2021 @ 2:00p.m. | Hamblen County Government Website |
| Finance Committee Review: | 1/11/2021 @ 5:30p.m. | Emailed 67 Approved Vendors |
| Co. Commission Review: | 1/21/2021 @ 5:00p.m. | |

| Vendors Bidding | | | |
|---|----------------------|---------------|----------------------------|
| Vendor | License # | Proposed Cost | Number of Days to Complete |
| East TN Construction (Otis K. Cantwell & Associates) | 46734 | \$ 17,280.00 | 4 |
| No | | | |
| Recommendation for Award: | East TN Construction | | |

Items to be paid for with COVID grant funds

ASSESSOR OF PROPERTY ADDITIONAL EMPLOYEE

Motion by Randy DeBord, seconded by Tim Goins to approve the request from the Assessor
of Property for an additional employee.

1/21/2021 5:37:57 PM RollCall Systems, Inc.

6.e. Assessor of Property Additional Employee



VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | | YES |
| Tim Goins | Second | Tim Horner | | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |

J. KEITH ELY
ASSESSOR OF PROPERTY

511 West Second North Street
Morristown, Tennessee 37814
Phone (423) 586-1852
Fax (423) 585-4600

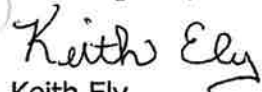
Date: 12-16-20

Mayor Brittain:

I am requesting an additional employee for the Assessor of Property Office. Currently, this office is running one employee short per Tennessee Code Annotated 67-1-506. This employee will be cross trained to perform the duties of sales coordinator, personal property, field appraiser and new property coordinator. Since 2018, this office parcel count has increased 1,300+ parcels and over 2,000+ living units due to apartments, duplexes and homes. Also, additional burden is the Department of Property Assessments requiring our office to tax each individual lots in trailer parks. This position will be fully utilized in the present and also allows for smooth transitions in the future.

I would appreciate your support and cooperation in this request.

Best Regards,



Keith Ely
Assessor of Property
Hamblen County

January 21, 2021

[Return to Regular Calendar](#)

Sales Coordinator

Nature of Work

This is very responsible administrative work involving the coordination of all aspects and functions for the Hamblen County Property Assessor's office. Activities associated with the job include responsibility for entering sales data and owner data into the IMPACT computer system, performing property splits, maintaining sales data and maintaining the ownership file. Additional activities include general office administration responsibilities and providing assistance to taxpayers, accountants, realtors, attorneys, etc. regarding tax assessments, ownership, deed references, appraised values, etc. and assisting with the coordination of required reappraisals. Job related duties require thorough knowledge of state and local taxation and property assessment practices, strong organizational, interpersonal and decision making skills, ability to meet established deadlines, reporting requirements and dedicated attention to detail. Job performance is evaluated by the Property Assessor through review of accuracy and thoroughness of all job related information, knowledge of property appraisal and assessment regulations and practices, organizational, interpersonal and decision making skills, ability to effectively supervise and direct the activities of staff and meet established deadlines. Work related duties are also subject to quarterly audit from the State Division of Property Assessments to determine accuracy, adherence to state and county policies, and compliance with the state mandated audit program.

Illustrative Examples of Work

- Enters all property transfers into the IMPACT system regarding ownership, sales data and addresses. Prepares and mails new ownership questionnaires.
- Reviews for thoroughness and accuracy all property splits and land development supplied by mappers and surveyors, makes adjustments when necessary, and enters the changes into the computer, creating new parcels as required.
- Computes prorated values on demolished or damaged parcels and parcels having buildings or other improvements completed from January 1 through September 1 of the tax year, enters these values into the computer, and notifies the appropriate county and/or city offices of these changes as necessary.
- Reviews property transfers for changes in ownership of greenbelt parcels and mails an Application for Greenbelt Assessment to the new owners.
- Maintains of duplicate file of greenbelt applications currently on file in the Register of Deeds office.
- Computes rollbacks on parcels that fail to comply with the greenbelt criteria due to insufficient acreage or non-qualifying usage and notifies the appropriate county and/or city offices of these changes.
- Maintains a deletion list for all parcels due to deleted from the future tax year and deletes the parcel from the system once the state rolls over the future year to the current year.
- Reviews all notices returned by the Post Office due to incorrect addresses and makes any changes noted.
- Assists with coordination and oversight of required reappraisals and Board of Equalization

\$30,500

activities in accordance with established schedules.

- Assists taxpayers, accountants, attorneys, realtors, surveyors, etc. in obtaining information concerning property location, ownership, deed references and appraised values for both real and personal property.

- Fills out requisitions to order office supplies.

- Performs related duties as required.

Necessary Requirements of Work

Graduation from an accredited four year high school (Associate Degree preferred) supplemented with additional course work in accounting, business administration, bookkeeping, or related field; considerable experience working in county government preferably in tax assessment or accounting; ability to maintain detailed records and related information; strong organizational, interpersonal and decision making skills; experience working with the public and any equivalent combination of education and/or experience to provide the following knowledge, abilities, and skills:

- Thorough knowledge of property assessment and appraisal practices and techniques.

- Thorough knowledge of state and local tax codes, regulations, and policies pertaining to real and personal property.

- Thorough knowledge of accounting practices and mathematical computations associated with the calculation of real and personal property taxes.

- Thorough knowledge of the state mandated personal property audit program.

- Thorough knowledge of greenbelt requirements and property valuation methods and computations.

- Thorough knowledge of property reappraisal processes and Board of Equalization procedures.

- Thorough knowledge of the state mandated computer system utilized for property assessments and required reporting.

- Considerable knowledge of the structure and function of county government offices and the relationships required for consistent and uniform dissemination of relevant information.

- Considerable knowledge of commonly utilized computer programs including database management, word processing and spreadsheet applications.

- Ability to deal with detailed and complex information in a consistently accurate and thorough manner.

- Considerable knowledge of effective supervisory techniques and practices including the selection, evaluation, motivation and discipline and/or discharge of staff.

- Ability to effectively organize and prioritize all job related activities and consistently meet all established deadlines and reporting requirements.

- Ability to organize and maintain job related information in an organized and accessible manner.

- Ability to make proper job related decisions within existing state and local guidelines and policies.

- Ability to interact with local officials and professionals, co-workers and the public in a courteous and tactful manner.

- Skill in data entry and typing (approximately 50 words per minute).

Necessary Special Requirements

-Incumbents must successfully complete State of Tennessee Division of Property Assessments courses and attend regularly scheduled seminars to remain current on T.C.A. sections applicable to real and personal property appraisal and taxation.

Physical Requirements

- This is light to medium work requiring moderate static, explosive, dynamic and trunk strength and requiring the exertion of up to 50 pounds of force occasionally and up to 5 pounds of force frequently to move objects
- Work requires moderate flexibility, mobility and speed of limb movement
- Work requires moderate effort and stamina
- Work requires both gross body equilibrium and coordination for balancing, bending, stooping, kneeling and walking
- Work requires arm/ hand steadiness and manual and finger dexterity
- Vocal communication is required for expressing or exchanging ideas by means of the spoken word
- Hearing is required to perceive information in both quiet and noisy environments and determine the direction of sounds
- Visual acuity is required for the inspection of small defects and/or small parts, use of measuring devices, operation of office equipment, determining the accuracy and thoroughness of work, color differentiation, and observing general surroundings and activities
- The worker is subject to inside and occasional outside environmental conditions

Hamblen County Government
FLSA – Non-Exempt
07/07/2020

PAY PLAN ADJUSTMENTS

Motion by Randy DeBord, seconded by Chris Cutshaw to approve the request for Pay Plan Adjustments for the Sheriff's Office and Jail, a 2% COLA for full-time employees and a \$250 payment for part-time employees. The total cost of the updates includes payroll taxes and employer part of retirement contribution for this fiscal year of \$150,486.50

1/21/2021 5:38:21 PM RollCall Systems, Inc.



6.f. Pay Plan Adjustments

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | |
|---------------|---------------|
| Joe Huntsman, | YES |
| Taylor Ward | YES |
| Thomas Doty | ABSENT |
| Wayne NeSmit | YES |
| Mike Reed | YES |
| Tim Goins | YES |
| Howard Shiple | YES |

| | | |
|----------------|--------|------------|
| Randy DeBord | Motion | YES |
| Chris Cutshaw | Second | YES |
| Jeff Akard | | YES |
| Jim Stepp | | YES |
| Bobby Haun | | YES |
| Tim Horner | | YES |
| Eileen Arnwine | | YES |



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

January 7, 2021

To: Finance Committee
Hamblen County Commission

From: Bill Brittain, County Mayor



Re: Pay Plan Adjustments

Since 2005 Hamblen County has used a formal pay plan to manage compensation for employees of the various departments. Our consultant prepared an update in 2020 which we did not implement this fiscal year because we did not know how the COVID pandemic would affect our revenue collections.

County revenues have been strong this year while expenditures are well within the budgeted limits. Therefore, I am recommending that we update our pay plan to keep our salaries competitive with other public and private employers in the region. The update includes:

- A comprehensive update for employees of the sheriff's department and jail (\$71,979.63);
- Adjustments recommended by the pay plan revision for about 13 employees some of whom are being paid less than the minimum amount for their skill levels (\$17,659.19)
- A 2% Cost of Living Adjustment (COLA) for full-time employees (\$51,121.68)
- A \$250 payment for part-time employees (\$9,726)

The total cost of the update including payroll taxes and the employer part of retirement contribution for this fiscal year is approximately \$ 150,486.50.

| | |
|-----------------------|---------------|
| General Fund | \$ 128,270.00 |
| Sanitation Department | \$ 8,980.00 |
| Highway Department | \$ 13,236.50 |

Do not hesitate to call me with any questions.

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.585.4699

www.HamblenCountyTN.gov email. bbrittain@co.hamblen.tn.us

January 21, 2021

[Return to Regular Calendar](#)

AMENDMENT TO EMPLOYEE HANDBOOK

Motion by Randy DeBord, seconded by Tim Goins to approve the Amendments to the
Employee Handbook for Military Leave.

1/21/2021 5:38:54 PM RollCall Systems, Inc.



7.a. Amendment to Employee Handbook

Military Leave

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | | YES |
| Tim Goins | Second | Tim Horner | | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |

Amendments to Employee Handbook Revised and Adopted March 2018

May 2018

1. Employee Acknowledgement Form.

March 2019

1. Section 1.2—Handguns and Workplace Violence Prevention Policy.
2. Section 2.0—Part-Time Employees who work above 25 hours per week will now gain limited access to the County Employee Health Clinic.

May 2020

1. Section 1.8—allowing accrued leave pay in addition to workers compensation pay up to 100% of normal salary.
2. Section 4.5—Expiration of FMLA Leave—After allotted weeks of FMLA have expired and employee is still out with no accrued leave time, COBRA will be offered.
3. Section 4.5—Families First Coronavirus Response Act (FFCRA)
4. Section 4.11—(1) Offer of COBRA if granted administrative leave without pay exceeds 30 days. (2) If an employee is placed on leave for reasons other than qualifying leave or granted leave, all benefits including health insurance and clinic access for that employee will be suspended until he/she returns to work.
5. Section 5.1—Employee Courtesy #9—any employee found to be engaging in any type of unlawful conduct will be subject to disciplinary action, up to and including termination of employment.
6. Section 6.2—Definitions of Disciplinary Actions—Dismissal—“including engaging in any unlawful conduct.”
7. Section 7.7—Working from home.

Jan 2021

1. Section 4.10 –Military Leave – While on leave, the employee will receive his or her regular compensation for a period not exceeding twenty (20) working days per calendar year.

4.10 MILITARY LEAVE

Regular full-time employees who are members of any federal or state military reserve component will be granted a leave of absence for all periods of military service during which they are engaged in the performance of duty or training for this state or for the United States under competent orders. While on leave, the employee will receive his or her regular compensation for a period not exceeding twenty (20) working days per calendar year, plus any additional days, that may result from a call to active state duty by the Governor. Such requested leave shall be supported with copies of the official armed forces orders from the employee's unit.

The employee must submit a copy of the official armed forces orders to his/her supervisor. The supervisor will forward a copy of the official orders to the Human Resources payroll department. During such time that the employee is on military training leave, the employee's time sheet should indicate "Military Leave."

If a military leave of absence exceeds the twenty (20) paid days and the employee has exhausted his or her sick and annual paid leave or wishes to be unpaid, the employee will stop accruing additional sick or annual leave during that absence.

Should the full-time employee enter the military on an active basis, the employee must present his or her orders to their supervisor as soon as they receive them. The full-time employee will be granted an unpaid leave of absence to serve a tour of duty. Military Leave shall be granted in accordance with T.C.A. Title 8, Chapter 33, and section 109.

Employees in military service shall be governed by the requirements of, and shall have all of the rights and benefits conferred upon such persons by state law found in T.C.A. Title 8, Chapter 33, and under USERRA.

If you are a Reservist or National Guardsman called to Active Duty you may be worried about your health care coverage. **Don't worry** - you and your family are eligible for coverage under TRICARE. Reserve and guard members as well as their families are eligible for government sponsored healthcare under the TRICARE program.

AMENDMENT TO EMPLOYEE HANDBOOK

Motion by Randy DeBord, seconded by Bobby Haun to approve the Amendment to the Employee Handbook for COVID-19 Leave for the term of January 1, 2021 through April 2021.

1/21/2021 5:39:21 PM RollCall Systems, Inc.



7.b. Amendment to Employee Handbook

COVID-19 Leave

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | | |
|---------------|--------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Motion | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | Second | YES |
| Tim Goins | YES | Tim Horner | | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

January 11, 2021

To: Personnel Committee
Hamblen County Commission

From: Bill Brittain, Hamblen County Mayor



Re: COVID Emergency Sick Leave Policy

Hamblen County has been operating under the Families First Coronavirus Response Act (FFCRA) regarding emergency paid sick leave for employees who are required to quarantine because of possible exposure, exposure and/or contracting COVID-19. The County gave each employee up to 80 hours of paid emergency sick leave under the provisions of FFCRA that expired December 31, 2020.

County officials and department heads met today to discuss the issue. We are recommending to the Commission the following emergency COVID paid sick leave policy be in effect from 1/1/2021 to 4/30/2021:

Each full-time county employee shall receive 60 hours of emergency sick leave to use if he/she is required to be quarantined for exposure to COVID. When the emergency leave time is exhausted, the employee shall use other leave he/she has accrued. If the employee does not have any leave available, the employee will not be paid for the missed work time.

Employees who work 12-hour shifts are given 72 hours and regularly scheduled part time employees will receive 30 hours of emergency sick time.

The emergency sick leave policy will be reviewed by elected officials/department heads and the county commission in April 2021 to determine whether to extend it.

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.585.4699

www.HamblenCountyTN.gov • email. bbrittain@co.hamblen.tn.us

December 21, 2020

Return to Regular Calendar

**RESOLUTION 21-01 RESOLUTION IN SUPPORT OF DRUG DEALER LIABILITY
LAWSUIT & RETAINER AGREEMENT**

Motion by Tim Goins, seconded by Jim Stepp to retain District Attorney General Dan Armstrong and law firm Branstetter, Stranch & Jennings, PLLC to represent Hamblen County in Opioid Lawsuit filed in Sullivan County.

1/21/2021 5:45:39 PM RollCall Systems, Inc.



8.a. Resolution 21-01

Resolution in Support of Drug Dealer Liability Lawsuit & Retainer Agreement

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | |
|---------------|------------|----------------|------------|
| Joe Huntsman, | YES | Randy DeBord | YES |
| Taylor Ward | YES | Chris Cutshaw | YES |
| Thomas Doty | ABSENT | Jeff Akard | YES |
| Wayne NeSmit | YES | Jim Stepp | Second YES |
| Mike Reed | YES | Bobby Haun | YES |
| Tim Goins | Motion YES | Tim Horner | YES |
| Howard Shiple | YES | Eileen Arnwine | YES |

Memo to County Attorneys in the Third Judicial District

From

Dan Armstrong, District Attorney General

As you know by now, the Tennessee Supreme Court has issued an opinion in a sister suit to the one I filed on your behalf, affirming that Big Pharma can be sued and held liable under the Drug Dealer Liability Act. This is a major victory and step forward in the lawsuit I filed on your behalf in the summer of 2017.

They also ruled that, while I may represent you in the pending action, I cannot stand in for you as plaintiffs. Enclosed you will find two documents we believe, that if approved by you and the county commission will allow us to go forward, on your behalf, in the pending lawsuit. Please review and me and members of the Branstetter law firm would be happy to meet with you and discuss any concerns or questions you have. It is important to taken action, as soon as possible. Our case is trial ready as soon as covid restrictions are lifted, and we will be asking the court for a trial date as soon as we resolve this technical requirement imposed by the Tennessee Supreme Court ruling in the sister case.

RESOLUTION 21- 01

**RESOLUTION IN SUPPORT OF DRUG DEALER
LIABILITY ACT LAWSUIT**

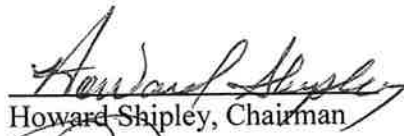
The Hamblen County Legislative Body meeting in regular session on the 21st day of January 2021, a quorum being present and a majority voting in the affirmative, hereby RESOLVES as follows:

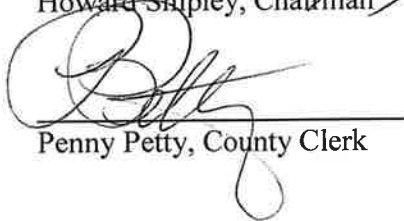
WHEREAS, Hamblen County, as well as other counties in Tennessee and in surrounding states, has experienced an epidemic related to the distribution and use of opioids by its citizens that has generated critical issues and problems for Hamblen County, including but not limited to opioid addiction by Hamblen County citizens, drug overdose deaths, the birth of drug dependent babies, a rise in criminal charges convictions for the illegal sale and use of opioids as well as other crimes resulting from the opioid abuse epidemic, including but not limited to burglary, theft, and fraud, and the lost of productivity of the citizens in the workplace, damage and destruction to the family unit, all resulting from the illegal sale, distribution, and use of opioids in Hamblen County;

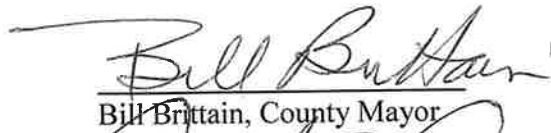
WHEREAS, District Attorney Dan Armstrong is the duly elected District Attorney General for the 3rd Judicial District of the State of Tennessee;

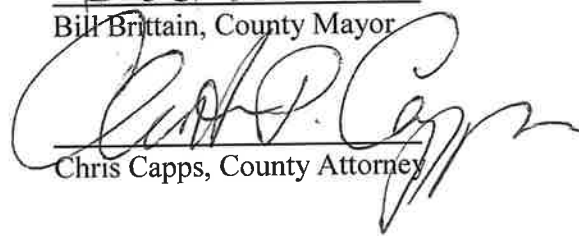
WHEREAS, General Armstrong brought a lawsuit in 2017 through the law firm of Branstetter, Stranch & Jennings, PLLC to recover money for Hamblen County under Tennessee's Drug Dealer Liability Act ("DDLA"), and that lawsuit is pending in Sullivan County Circuit Court;

The Hamblen County Commission hereby RESOLVES that it fully supports the lawsuit, approves of the actions taken in the lawsuit thus far on its behalf, and approves of the lawsuit going forward with Hamblen County as named plaintiff, and retains District Attorney General Dan Armstrong and the law firm of Branstetter, Stranch & Jennings, PLLC as counsel in this matter.


Howard Shipley, Chairman


Penny Petty, County Clerk


Bill Brittain, County Mayor


Chris Capps, County Attorney

RETAINER AGREEMENT

This agreement is made between Branstetter, Stranch & Jennings, PLLC, and Dan Armstrong, District Attorney for the 3rd Judicial District, hereafter referred to as "Attorneys," and Hamblen County, Tennessee. The terms of our representation are as follows:

Services to be Rendered:

The legal services to be provided under this agreement are as follows:

1. Representation in a lawsuit relating to the opioid crisis in Tennessee, filed in Sullivan County.
2. Attorneys will make best efforts in the representation and shall adhere to the Tennessee Rules of Professional Conduct in all respects.


Cost of Services:

The costs of services to be provided under this agreement are as follows:

1. Attorneys will advance all litigation costs. Client has no obligation to reimburse attorneys for any costs of litigation, unless successful. Attorneys have the right to petition the court for the reimbursement of any costs associated with the litigation.
2. Attorneys have the right to petition the court, if successful, for attorneys' fees on the basis of fee reversal, fee shifting, or fees pursuant to a common fund. Attorneys will make every effort to avoid a contingency fee situation, but in the case of a lump sum settlement, Attorneys will be entitled to 25% of total recovery plus costs advanced in the litigation. District Attorney Dan Armstrong will not take a fee or otherwise be compensated for his time.

Risk of Legal Action:

It is impossible to predict the result of a legal action. Client recognizes that Attorneys cannot guarantee a favorable result in this case.


Client:

1-21-2021


Firm:

2-1-2021


District Attorney:

2-2-2021

Date:

SURPLUS ITEMS – SHERIFF’S DEPT.

Motion by Tim Goins, seconded by Jim Stepp to approve the surplus of the 2005

JAG/KZ Camper for the Hamblen County Sheriff’s Department.

1/21/2021 5:46:03 PM RollCall Systems, Inc.



8.b. Surplus Items

From Hamblen County Sheriff's Department

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | |
|---------------|------------|----------------|------------|
| Joe Huntsman, | YES | Randy DeBord | YES |
| Taylor Ward | YES | Chris Cutshaw | YES |
| Thomas Doty | ABSENT | Jeff Akard | YES |
| Wayne NeSmit | YES | Jim Stepp | Second YES |
| Mike Reed | YES | Bobby Haun | YES |
| Tim Goins | Motion YES | Tim Horner | YES |
| Howard Shiple | YES | Eileen Arnwine | YES |

Surplus Item from Hamblen County Sheriff's Department

January 2021

2005 29ft JAG/KZ Camper- Model #94340, Serial #4E2T529246S094340

The proceeds of the camper sale will be used to purchase lights, a generator and equipment for the new enclosed trailer received in December 2020.

VIDEO RECORDING

Motion by Tim Goins, seconded by Randy DeBord to approve the new recommendation that all Committee, Regular and Special Called Meetings of the Hamblen County Commission shall be recorded in their entirety. No portion of any meeting from "The Call to Order" through "Adjournment" will be delated from the recording . Such recordings shall be made available to the public through the Hamblen County Government Website and YouTube channel and shall be distributed to local television stations. The recordings shall be archived and kept by County Archives Department and County Clerk. The County, or his/her designee, shall make all necessary provisions to comply with the resolution, the costs of which shall be paid from county funds

1/21/2021 5:48:14 PM Roll Call Systems, Inc.



8.c. Video Recording of Commission/ Committee Meetings

VOTE RESULTS: Passed By Majority Vote

YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1

| | | | | |
|---------------|------------|----------------|--------|-----|
| Joe Huntsman, | YES | Randy DeBord | Second | YES |
| Taylor Ward | YES | Chris Cutshaw | | YES |
| Thomas Doty | ABSENT | Jeff Akard | | YES |
| Wayne NeSmit | YES | Jim Stepp | | YES |
| Mike Reed | YES | Bobby Haun | | YES |
| Tim Goins | Motion YES | Tim Horner | | YES |
| Howard Shiple | YES | Eileen Arnwine | | YES |

MEMORANDUM

To: County Mayor Bill Brittain

Date: 29 December, 2020

From: Jeffrey Atkins, IT Manager



CC:

Re: Video Recording of Commission and Committee Meetings

Mayor Brittain,

I am requesting the county commission revisit the issue of video recording of Commission and Committee Meetings to clarify that no editing of the recording is permitted between the call to order and adjournment of the meeting, but that portions of the recording prior to the call to order and following adjournment may be cut from the recording.

This is necessary because, in order to ensure the entire meeting is recorded, the recording begins several minutes prior to the call to order, and does not stop until after the meeting is adjourned.

I also ask that commission clarify that the recordings shall be archived by the County Clerk and the County Archives departments (as they currently are), as well as distributed to local media outlets, as the November 2020 motion did not provide for the local archiving of the recordings.

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.586.4699

www.HamblenCountyTN.gov • jeffrey.atkins@co.hamblen.tn.us

Return to Regular Calendar

RESOLUTION 21-02 RESOLUTION TO ESTABLISH A REDISTRICTING COMMITTEE

Motion by Tim Goins, seconded by Bobby Haun to approve the Resolution 21-02 to

Establish a Redistricting Committee and to make the final decision at the Commission Meeting on

January 21, 2021 of who should serve on the Committee by sending the Mayor any recommendations

before the Commission Meeting on January 21, 2021.

1/21/2021 5:48:44 PM RollCall Systems, Inc.



8.d. Resolution 21-02

A Resolution to Establish a Redistricting Committee

VOTE RESULTS: Passed By Majority Vote

YES: **13** NO: **0** ABSTAIN: 0 ABSENT: **1**

| | | | |
|---------------|------------|----------------|------------|
| Joe Huntsman, | YES | Randy DeBord | YES |
| Taylor Ward | YES | Chris Cutshaw | YES |
| Thomas Doty | ABSENT | Jeff Akard | YES |
| Wayne NeSmit | YES | Jim Stepp | YES |
| Mike Reed | YES | Bobby Haun | Second YES |
| Tim Goins | Motion YES | Tim Horner | YES |
| Howard Shiple | YES | Eileen Arnwine | YES |

RESOLUTION 21-02

RESOLUTION TO ESTABLISH A REDISTRICTING COMMITTEE

WHEREAS, *Tennessee Code Annotated (T.C.A.)* Section 5-1-111 requires that, at least every ten (10) years, county legislative bodies shall change the boundaries of county legislative districts so that members represent substantially equal populations; and

WHEREAS, the Hamblen County Legislative Body finds it to be in the best interest of Hamblen County to establish a Redistricting Committee to assist the Hamblen County Legislative Body with the necessary boundaries changes to county legislative districts so that members represent substantially equal populations;

NOW THEREFORE BE IT RESOLVED by the Hamblen County Legislative Body, meeting this 21st day of January, 2021, that;

SECTION 1. The Hamblen County Legislative Body does hereby establish a Redistricting Committee to prepare suggested redistricting plans to be presented to and voted on by the entire Hamblen County Legislative Body.

SECTION 2. The Redistricting Committee shall consist of the following members:

- (1) Jeff Gardner, Administrator of Elections
- (2) Ashley Singer, GIS Technician
- (3) Commissioners to be appointed at a later date

(The committee may consist of as many members as the commission desires. Due to the impact of redistricting on voting precincts, it is recommended that the committee include the Administrator of Elections).

SECTION 3. At its first meeting, the Redistricting Committee shall elect a chairman, vice-chairman, and secretary.

SECTION 4. Meetings of the Redistricting Committee shall be subject to the open meetings provisions of T.C.A. Title 8, Chapter 44. The secretary of the Redistricting Committee shall prepare the minutes of each meeting.

SECTION 5. The Redistricting Committee shall meet from time to time as necessary in order to prepare suggested redistricting plans. The chair of the Redistricting Committee shall report to the Hamblen County Legislative Body at each regular meeting of the Hamblen County Legislative Body on the status of suggested redistricting plans.

Adopted this 21st day of January, 2021.

APPROVED:



County Mayor

ATTEST



County Clerk

January 21, 2021

[Return to Regular Calendar](#)

Bill Brittain, Hamblen County Mayor

From: Jeff Gardner
Sent: Wednesday, December 16, 2020 10:06 AM
To: Bill Brittain, Hamblen County Mayor
Subject: FW: Redistricting

Bill, below is the projected schedule for redistricting starting in 2021.

Jeff Gardner

Administrator of Elections



Election Commission
511 W. 2nd North St, Courthouse Room 101
Morristown, TN 37814
jgardner@co.hamblen.tn.us
www.hamblenvotes.com
Ph: (423) 586-7169
Fax: (423) 585-4053
Office Hours 8:30 am to 4:00 pm (EST)



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CAUTION: This email message originated from outside of Hamblen County Government. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Administrators,

Now that the 2020 election has past, I wanted to reach out to you all to discuss the timeline for the upcoming redistricting process. I know many of you will be involved in the Redistricting process and are already getting asks questions. This go around will be unique with the uncertainty of COVID and the possible delays in the Census data releases. Rest assured, that when the data is released, we will be ready to go and there to support you all. To help with your planning for next year here is the tentative timeline for Local Redistricting:

***All these dates are subject to change due to COVID and any data delays.**

February 2021 – Guide to Local Redistricting to be released. This is a comprehensive guide to all things redistricting in Tennessee. Whether this is your first, second, or third time involved with redistricting, the guide is a good place to start. The guide provides an in-depth review of the legal, technical and data requirements of local redistricting. As soon as the redistricting guide is complete, distribution will be made to all involved parties. It will also be available for download on our website. tncot.cc/redistricting

March 2021 – Geography data released. This is the geography we will use for redistricting.

April 2021 – PL 94-171 Data “aka the population data” we use will get released.

May-June 2021 – Local Redistricting Kick-off. This is when software, data, and maps get released to officials.

June – December 2021 – Local Redistricting Takes Place

- County Commission redistricts first (They set the Districts)
- Then you all (the Election Commission) set your precincts and polling places/vote centers.

January 1st, 2022 – Local Redistricting Deadline. This is when your county needs to have their redistricting plan completed and submitted to our office by.

January 2022 – Legislature releases their redistricting plan (House, Senate, Congress). If your county gets split by a legislative district(s) (Especially if you get split by a Senate District), we will reach out to you to make the appropriate adjustments.

Our office will not receive the 2020 census population data until April, possibly later, therefore, the actual work involved with redistricting will not begin until June or possibly later. The statutory deadline to complete redistricting is January 1, 2022. Depending on when the census maps and population data are available, you will only have between five and six months to develop and finalize a new county commission district plan. As a result, we recommend that local officials

- Establish a redistricting committee – Sample Resolution is available on our website towards the bottom tncot.cc/redistricting
- Review your current districts
- Review private acts in your county
- Read the manual that will be sent out
- Appoint a technical lead or point of contact person in your county to avoid confusion

Being proactive in the redistricting process can help assure that you have a smoother transition when it's time to redistrict. Due to a potential backlog of final map requests from our office in November and December, it may be a good idea to set your own deadline much sooner than January 1.

That brings me to what you should be thinking about as an AOE and Election Commission.

Start thinking about the level of assistance that you and the Election Commission need.

- You can have CTAS assist you (Free).
- You can have our office assist you (Free). Myself, John Thomas, or Ned Phillips will assist.
- Our office provides all the software, maps, and guides.

Let us know what level of assistance you require by March 2021. Earlier if possible.

Also, we need your need help in getting the addresses of the County Commissioners. This will be used to display their locations on the map when we are Redistricting.

At your earliest convenience please send a list of County Commissioners with their Name & Address to me.

We will keep you aware of any changes to the timeline or the process should they occur.
As always, let me know if you have any more questions.

Matthew Hill

Senior Specialist (GIS)

Comptroller of the Treasury

Division of Property Assessments

425 Fifth Avenue North | Nashville, TN 37243

Matthew.Hill@cot.tn.gov | Direct Line 615.401.7828

COMMISSIONING SERVICE CONTRACT

Motion by Tim Horner, seconded by Jim Stepp to adopt the Contract with

Entegrity Consulting for commissary services for the justice center project.

1/21/2021 5:49:27 PM RollCall Systems, Inc.



9.a. Commissioning Service Contract

VOTE RESULTS: Passed By Majority Vote

YES: **12** NO: **1** ABSTAIN: 0 ABSENT: **1**

| | |
|---------------|---------------|
| Joe Huntsman, | YES |
| Taylor Ward | YES |
| Thomas Doty | ABSENT |
| Wayne NeSmit | YES |
| Mike Reed | YES |
| Tim Goins | YES |
| Howard Shiple | YES |

| | |
|----------------|-------------------|
| Randy DeBord | YES |
| Chris Cutshaw | YES |
| Jeff Akard | NO |
| Jim Stepp | Second YES |
| Bobby Haun | YES |
| Tim Horner | Motion YES |
| Eileen Arnwine | YES |

Commissioning Agents Summary Score

| January 4, 2021 | | | | | | |
|---------------------------|--------------|---|---------------|--------------------|-------|-------|
| | BurWit Score | BurWit-25% Weight | Moseley Score | Moseley-75% Weight | Total | Place |
| Compass | 78 | 19.5 | 75 | 56.3 | 75.8 | 6 |
| Entegrity | 94 | 23.5 | 94 | 70.5 | 94 | 1 |
| Working Buildings | 76 | 19 | 60 | 45 | 64 | 8 |
| HEA Engineers | 90 | 22.5 | 81 | 60.8 | 83.3 | 5 |
| ICE | 89 | 22.3 | 93 | 69.8 | 92.1 | 2 |
| McGill | 60 | 15 | 71 | 53.3 | 68.3 | 7 |
| Smith Seokman Reid | 89 | 22.3 | 85 | 63.8 | 86.1 | 4 |
| TLC engineering Solutions | 88 | 22 | 90 | 67.5 | 89.5 | 3 |
| Epstein Group | | Disqualified-not registered in TN prior to proposal | | | | |
| | | | | | | |
| | | | | | | |

DRAFT

PROFESSIONAL SERVICES AGREEMENT

Between Entegrity Consulting
and Hamblen County
Hamblen County Justice Center
Morristown, Tennessee

CONTACT INFORMATION

Jacob Straessie
Business Development Executive
jacob.straessie@entegritypartners.com | 901.206.7691

entegrity
energy integrity.

800.700.1414 | info@entegritypartners.com | www.entegritypartners.com

January 21, 2021

[Return to Regular Calendar](#)

January 11, 2021

Client: Hamblen County
Client: 511 W Second North St, Morristown, TN 37814

Re: Hamblen County Justice Center
Commissioning

PROJECT SUMMARY

This Professional Services Agreement (the "Agreement") is a contract for Eco Integration, Inc. dba Entegritty Consulting ("Entegritty") to provide services to Client to optimize building performance for the Hamblen County Justice Center. Sustainable design principles will be woven in with the Project goals and will result in an overall product that exemplifies the triple bottom line; equal consideration of people, profits, and the planet.

The project consists of the construction of a new justice center for Hamblen County. The project is located in Morristown, Tennessee.

PRICING SUMMARY

| Service | Scope Reference | Price |
|---------------|-----------------|----------|
| Commissioning | Appendix C1.A-D | \$54,900 |

SERVICES

Commissioning

In connection with the Project, Entegritty will provide Client with Commissioning services and will plan, manage, perform and report on the standard commissioning activities as defined in the attached Scope of Services, Appendix C1 "Commissioning Authority Scope of Services".

Lump sum price to perform Commissioning: \$54,900

Commissioning Clarifications

Includes:

- Commissioning of any of the following systems as installed as part of this project:
 - Mechanical – HVAC&R equipment and controls
 - Electrical – lighting and controls, including daylighting controls

- Plumbing – domestic hot water systems, pumps, and controls
- Submission of all commissioning deliverables to the Client and Owner according to the Project schedule. All commissioning tasks will be conducted in a transparent manner and involve the Owner and Owner's staff as required.
- One electronic copy and up to two print copies of the Executive Summary of the Commissioning Report and the Commissioning Record will be provided to Client by Entegriety.

Excludes:

- Commissioning and/or testing of additional system types.
- Meeting certification requirements or documentation.
- Additional print copies of Commissioning Report or other documentation.
- The following roles to be performed by the General Contractor: Make jobsite available for access, inform Entegriety of subcontractor meetings, participate in a commissioning kick-off meeting, and have the controls subcontractor available for assistance in commissioning the HVAC equipment start-up and sequences of operation. General Contractor shall make available access to equipment consisting of ladder, lifts, etc. along with field personnel to operate equipment including opening access and room doors, remove / replace ceiling tiles, electrical panel cover removal and replacement, etc.
- Establishing design concept, design criteria, compliance with codes, design or general construction scheduling, cost estimating, or construction management. The CxA may assist with problem-solving or resolving non-conformance or deficiencies, but ultimately that responsibility resides with the general contractor and the design team. The CxA will report to the owner any deficiencies or discrepancies.

DEFINITIONS

The following terms used in this document have the meanings set forth below.

| | |
|-------------|--|
| Client: | The entity or person identified as the client at the beginning of this document. Client may be the same entity or person that is General Contractor or Architect. |
| Entegriety: | Eco Integration, Inc. dba Entegriety Consulting 1403 E. 6 th Street Little Rock, AR 72202 Attn: Matt Bell or Chris Ladner, Partners Entegriety Consulting is considered a Small Business by the SBA. |
| Project: | Hamblen County Justice Center |

| | |
|---------------------|--|
| Owner: | The entity or person that owns the building involved in the Project or that will own the building involved in the Project after work is completed. |
| General Contractor: | The entity or person that is retained and serves as the general contractor for the Project. |
| Architect: | The entity or person that is retained and serves as the architect for the Project. |

TERMS AND CONDITIONS

Appendices

All appendices referenced above are incorporated as part of this Agreement.

Owner Not General Contractor And/Or Architect

If Client is not the same person or entity as General Contractor for the Project, then Client shall cause General Contractor to complete all tasks, responsibilities, and obligations of General Contractor above. Further, if Client is not the same person or entity as Architect for the Project, then Client shall cause Architect to complete all tasks, responsibilities, and obligations of Architect above.

Exclusions/Reimbursable

1. Travel and other services beyond the Morristown, Tennessee facilities.
2. Plan reproduction or other Project documentation costs.
3. No retainage be withheld.

Additional Reimbursables

While none are expected, any additional reimbursables will be billed at cost plus 10%.

Payment of Services

Client shall pay in full for all services provided by Entegritty under this Agreement in the time and manner as set forth herein. The fixed fee amount will be billed based upon statements submitted by Entegritty to Client indicating the proportion of the amount of work accomplished. Payments for services performed will be billed monthly by Entegritty. Client shall pay the amounts set forth in each monthly statement within 30 days of the statement date.

Schedule; Revision to Agreement

This Agreement is effective as of the signature date or initiation of work applied to the Project and shall terminate upon completion of all attached service scopes of work unless otherwise terminated earlier pursuant to the "Termination" provision below. If Entegritty requests information from Client which is required to perform services under this Agreement and that information is not received within 6 months after the initial request,

Entegrity is entitled to revise this Agreement in its sole discretion to appropriately accommodate for the delay in receipt of the requested information.

Ownership and Use of Intellectual Property

All intellectual property (including, but not limited to, inventions (whether patentable or unpatentable and whether or not reduced to practice), improvements, patents, patent applications, trademarks, service marks, trade dress, logos, and all derivations of and all goodwill associated with each of the foregoing; all copyrightable works, all copyrights and applications; all trade secrets and confidential business information (including ideas, research and development, know-how, formulas, compositions, manufacturing and production processes and techniques, technical data, designs, drawings, and specifications; and any and all other data, results, reports, and information of any kind), pricing and cost information, and business and marketing plans and proposals; all proprietary rights; and all copies and tangible embodiments (in whatever form or medium) of any of the foregoing; remedies against infringements of the foregoing; and rights to protection of interests of the foregoing under any federal, state, local or foreign constitution, law, code, rule, regulation, order, writ, injunction, ruling, judgment, each as amended and in effect, now or in the future) that is made, discovered, created, invented, or generated by Entegrity in any activities or work under this Agreement or the Project is the sole and exclusive property of Entegrity.

All drawings, specifications, plans, computations, sketches, data, records, photographs, tapes, renderings, models, publications, statements, accounts, reports, studies, and other materials prepared by Entegrity under this Agreement or the Project are the sole and exclusive property of Entegrity.

Entegrity retains the right to publish articles or other works related to the work conducted by Entegrity under this Agreement or the Project. The Client retains the right to utilize the articles or other works for its purpose but does not have the right to publish or promote these articles or other works without the prior express written permission of Entegrity.

Termination

(a) If either party is in default of performance of any material obligation under this Agreement, the party that is not in default may give written notice of the default to the other party and if the party notified fails to correct the default within thirty (30) days or within such period fails to satisfy the party giving notice that the default does not exist, the party giving notice may terminate this Agreement upon expiration of the thirty (30) day period.

(b) Entegrity may terminate this Agreement immediately in the event of the filing by or against the Client of a petition for relief in bankruptcy or for receivership, or in the event that the Client becomes insolvent.

(c) The termination of this Agreement shall not affect any right or remedy that has accrued to either party at the time of termination.

Venue; Governing law

The parties agree that a state court of competent jurisdiction in and for Hamblen County or, if permissible under applicable federal jurisdictional principles, the United States District Court for the District that encompasses such county, are the exclusive venues for commencing an action on or in respect of this Agreement. This Agreement and all of the rights and obligations of the parties hereto and all of the terms and conditions hereof shall be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of Tennessee.

Disclaimer of Warranties; Limitations on Entegrity's Liability

Except as expressly provided in this Agreement, Entegrity provides all goods, equipment, materials, services, personnel, facilities, and other items to Client under this Agreement "as is", without warranties, guarantees, certifications, or representations of any kind. Notwithstanding any other provision of this Agreement:

- (a) Entegrity expressly and specifically disclaims any warranties of title, merchantability, or fitness for a particular purpose, as well as all implied warranties, including any implied warranties arising from a course of dealing or performance or usage of trade; and
- (b) Entegrity's maximum aggregate liability under this Agreement shall not exceed the amounts paid by Client to Entegrity during the immediately preceding contiguous twelve (12) month period during the Term of this Agreement; and
- (c) Entegrity shall not be responsible or liable to Client or to any person or entity claiming through Client for special, incidental, indirect, or consequential damages, including without limitation lost or anticipated profits, revenues, or savings, even if Entegrity has been advised of the possibility of such damages.

Binding Effect

This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, assigns, and representatives and any and all persons and entities seeking to claim through any of them or on their behalf.

Entire Agreement

The parties hereby agree and represent that this Agreement constitutes their entire agreement and understanding relating to the subject matter of this Agreement. This Agreement supersedes all prior agreements and understandings of the parties relating to the subject matter of this Agreement.

Amendment, Modification, Waiver

Except as permitted by Entegrity in the "Schedule" provision above, this Agreement may be amended or modified only in writing, signed by the parties hereto, and neither this Agreement nor any provision herein may be waived, modified, amended, discharged, or terminated, except by written instrument signed by the party to be charged.

Waiver of Breach

The waiver by any party of, a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or any other provision hereof.

Further Assurances and Actions

The parties hereby agree to take such other and further actions as may be necessary to implement the intent and purposes of this Agreement, including the execution of any additional documents necessary to effectuate the intents and purposes of this Agreement.

Divisions and Headings

The division of this Agreement into sections and subsections and the use of captions and headings in connection therewith are solely for convenience and shall have no legal effect in construing the provisions of this Agreement.

Execution in Counterparts and/or by Facsimile or Electronic Media

For the convenience of the parties, this Agreement may be executed in one or more counterparts, each of which will be deemed to be an original. This Agreement also may be executed by signatures transmitted by facsimile or other electronic media, which signatures will be deemed to be original and fully enforceable against the party transmitting the signature by facsimile or electronic media. The use of facsimile or electronic signatures will not render this Agreement void, voidable, or otherwise unenforceable.

Severability

If any provision of this Agreement is determined to be partially or wholly invalid, illegal, or unenforceable, then such provision will be deemed to be modified or restricted to the extent necessary to make such provision valid, binding, and enforceable or if such provision cannot be modified or restricted in a manner so as to make such provision valid, binding, or enforceable, then such provision will be deemed to be excised from this Agreement and the validity, binding effect, and enforceability of the remaining provisions of this Agreement will not be affected or impaired in any manner.

No Third-Party Beneficiary Relationships Created

No parties other than the signatories to this Agreement will be entitled to enforce or otherwise rely upon any provision of this Agreement or any other document executed in furtherance of this Agreement.

Acceptance

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree to the terms, provisions, and conditions set forth herein and in each attached Appendix by signing below. The parties further acknowledge and represent that they have carefully read this Agreement and each attached Appendix;

understand all of the terms, provisions, and conditions set forth herein and in each attached Appendix; have executed this Agreement voluntarily and as a result of their own best judgment; and agree to be bound by it.

Client

Hamblen County

Entegrity

Eco Integration, Inc.

dba Entegrity Consulting

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

APPENDIX C1

COMMISSIONING AUTHORITY SCOPE OF SERVICES

BASE SCOPE OF SERVICE OVERVIEW

This scope of work meets all the requirements as described in Section C408 of the 2012 International Energy Conservation Code as well as the additional requirements as outlined in Section II of the Request for Qualifications – Hamblen County Justice Center Commissioning Services (November 19, 2020-10Q).

The following systems will be included in the Base Commissioning Scope:

1. Mechanical – HVAC&R equipment and controls
 - a. Pricing based on the 70% DD Submittal dated 01/31/20 (Chilled Water System, Heating water System, Dedicated Outside Air Units and Fan coil units)
2. Electrical – lighting and controls, including daylighting controls
3. Plumbing – domestic hot water systems, pumps, and controls

A. Construction Documents Phase Activities

1. Develop Commissioning Specifications for all commissioned systems outlining the responsibilities of the Commissioning Agent, Contractor(s), A&E Firm and Hamblen County Government. Coordinate with the Architect and Engineers to integrate the Commissioning Specifications into the overall project specification package. The Commissioning Specifications will include a detailed description of the commissioning process, issue resolution processes and commissioning team member roles and responsibilities.

B. Construction Phase Activities

1. Prior to beginning on-site commissioning activities, organize and conduct a Commissioning Kick-Off Meeting with the design and construction teams to review the goals, expectations, roles and responsibilities and expectations of the commissioning process.
2. Develop the Commissioning Plan, encompassing the Construction, Acceptance and Occupancy Phases. The Commissioning Plan shall detail each step of the commissioning process, define roles and responsibilities and provide samples and outlines of documents to be produced during the commissioning process.
3. Attend selected construction progress and coordination meetings to obtain information on construction activities. Attendance will be teleconference. Review construction meeting minutes for revisions/substitutions relating to the owner's design intent.

4. Organize and conduct periodic commissioning updates necessary to plan, coordinate and schedule activities and resolve Commissioning Issues. Commissioning updates will coincide with regular owner, architect, and contractor meetings during construction.

5. Develop project specific Functional Performance Test (FPT) Procedures for each commissioned system. FPTs are developed for dynamic system testing. Issue the FPT documents to the commissioning team for review and comment.

6. Coordinate a FPT review and coordination meeting with the commissioning team. Discuss and address any comments regarding the FPT Procedures, review the FPT execution process and schedule the execution of the FPTs.

C. Acceptance Phase Activities (Prior to Certificate of Occupancy)

1. Direct, witness and document the execution of the FPTs by the contractors and/or equipment manufacturers. Document any deficiencies in the Commissioning Issues Log. Provide Site Observations Reports periodically throughout the testing process. Testing shall include individual component and equipment tests in addition to integrated systems testing. Verify operation and calibration of all system components including valves, dampers, and sensors. Perform capacity verification to ensure equipment is achieving design and submitted performance criteria.

2. Develop the Preliminary Commissioning Report in accordance with Section 408.2.4 of the 2012 International Energy Conservation Code and provide to Hamblen County Government prior to the Certificate of Occupancy.

D. Project Close Out Phase Activities

1. Develop a Systems Manual containing the following information:

- a) Submittal Data for the Commissioned Systems
- b) Operations and Maintenance Manuals for the Commissioned Systems
- c) As-Built Controls Drawings
- d) Recommended schedules for ongoing testing and maintenance.
- e) Narrative describing how each commissioned system is intended to operate (included recommended set-points)

2. Develop the Final Commissioning Report in accordance with Section 408.2.5.4 of the 2012 International Energy Conservation Code and provide to Hamblen County Government.

ADDITIONAL SCOPE OF SERVICE OVERVIEW

The following alternate scopes of work are intended to provide additional value to the Base Commissioning Scope.

E. Alternate 1 - Design Review & Construction Phase Submittal Review - \$11,200

1. Conduct a Design Review of the construction documents and specifications for commissioned systems at the mid-CD phase. Review is focused on the systems constructability, commissionability, operability and the clarity of the drawings. Provide the Design Review Comments Log to the design team for review and response. If necessary, coordinate a meeting with the design team to discuss the identified issues. Back-check the 100% CD set to ensure comments were either incorporated or addressed.

2. Review contractor submittals for the commissioned systems, concurrent with the design team. Provide review comments to the design team for review, comment and potential inclusion in the official submittal response. If necessary, review up to one (1) re-submittal to ensure comments have been addressed.

F. Alternate 2 - Commissioned Systems Site Reviews - \$1,600 per site visit

1. Perform periodic site visits to observe component and system installations of the commissioned systems. Develop and maintain the Commissioning Issues Log, detailing all observed issues and their resolution. Participate in the resolution of Commissioning Issues. Issue a Site Observation Reports after each visit.

G. Alternate 3 - Testing, Adjusting, and Balancing Coordination - \$7,700

1. Coordinate and facilitate a Test and Balance coordination meeting with the design team and TAB contractor to review the TAB Plan and ensure sufficient understanding of the design intent prior to execution of TAB activities.

2. Review the TAB Report for commissioned systems concurrent with the design team. Provide comments to the EOR and Architect for review, comment, and potential inclusion in the official response. Review re-submissions as necessary to ensure the Final Report is accurate and in accordance with the contract documents and owner's project requirements.

3. Conduct TAB verification by confirming a random 10% sample of values within the TAB report. Verification should be performed by the TAB technician who recorded the initial values with the same equipment. Results shall be documented and confirmed by the CxA.

H. Alternate 4 – Owner Training Coordination - \$8,600

1. Participate in up to (2) coordination meetings with Hamblen County Government to assist in determining training requirements.
2. Create minimum training requirements and verify inclusion of operator and occupant training requirements in the contract documents.
3. Participated in, review, recommend pre-approval, and verify the training provided by the contractors for the commissioned systems. Ensure all required personnel and positions receive training.

OPTIMIZING BUILDING PERFORMANCE

Initial Here _____

January 21, 2021

[Return to Regular Calendar](#)

HAMBLLEN COUNTY JUSTICE CENTER COMMISSIONING AGENT RFQ

December 9, 2020



901.206.7691
jacob.straessle@entegritypartners.com
www.entegritypartners.com

entegrity
energy. integrity.

January 21, 2021

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December 9, 2020

RE: Request for Qualifications – Hamblen County Justice Center Commissioning Services

Dear Selection Committee,

Entegrity has enjoyed serving as the Commissioning Authority (CxA) for organizations throughout the U.S. As a result, our clients have experienced reduced energy usage, improved building comfort, enhanced operations and maintenance, and planning for the best use of their capital. We are excited for the opportunity to work with Hamblen County on the new Justice Center.

This justice center will be a unique facility with a variety of specialized systems and uses. In order to enjoy the greatest success, it is important for Hamblen County to select a CxA whose strengths align with your values and facility needs, and whose professionals have the proven capability of working in corrections and law enforcement.

Over the course of this project, there will be dozens of designers and hundreds of contractors contributing thousands of work-hours with the goal of producing a facility that Hamblen County will occupy for decades. As your CxA, we act as an independent agent that will ensure the building meets your requirements.

What makes Entegrity unique?

We are truly independent, not tied to either the design or construction teams. We are, however, widely respected by our professional colleagues in design and construction for our ability to vet and solve problems in a team setting. We have vast experience in serving as the Commissioning Authority for millions of square feet and for specialized corrections systems like security and extreme durability.

We understand Corrections operations and county governments. This experience guides our approach to commissioning. We can and have handled a large volume of commissioning work at any given time by bringing in staff from all offices, and cross-training staff between energy engineering, building testing, and commissioning.

We are a training-centric firm, focused on bridging the knowledge gap by effectively linking design phase to construction and ensuring a smooth transition from construction and into owner training, acceptance, and operation.

516 Tennessee Street, Ste 411 | Memphis, TN 38103
Local: 901.433.0007 | Toll Free: 800.700.1414

www.entegritypartners.com

January 21, 2021

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OPTIMIZING BUILDING PERFORMANCE

Our pricing is tailored specifically for the scope of the project to achieve optimal building performance. We price each required task associated, including all travel and expenses, and execute the required tasks regardless of how long it takes. This means we don't issue change orders, unless the project design changes significantly. In our twelve years of operation, we have issued less than 10 change orders for over 600 projects.

We specialize in energy efficiency as shown by the additional services we have in house: sustainability certifications, energy assessments, energy modeling, retro-commissioning, measurement and verification, envelope testing, etc.

We provide real-time feedback during site visits using advanced commissioning software. Entegri provides building stakeholders innovative and sustainable solutions to make buildings operate the way they were designed. That is how we have had the opportunity to provide commissioning, building testing, and energy related services on over 600 projects in the US.

Our commitment to optimizing building performance is historic. Beyond our vast experience helping others, we walk the walk, too! Recently, our headquarters in Little Rock, Arkansas, was awarded the first LEED Net Zero Energy certification in the nation (second in the world) from the U.S. Green Building Council.

We maintain a team with strong certifications, even though we do not provide design services, including: LEED AP/Fellow, CHFM, RA, RLA, CEA, CEM, CxA, CxT, CCP, BCxP, IECC CE, PE, and Air Barrier Association of America Field Auditors, ABA Thermographers, and forensic drone pilots. Regardless of what credentials or specializations might be required, we have them. We are members of many of these organizations as well, including Building Commissioning Association, AABC Commissioning Group, ASHRAE, and NEBB.

It would be our great pleasure to serve as the Commissioning Authority for the Hamblen County Justice Center.

Please feel free to ask for additional information as needed.

Sincerely,



Jacob Straessle
Business Development Executive
jacob.straessle@entegritypartners.com

entegrity
energy.integrity.

January 21, 2021

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| 4. RFP DOCUMENTS | 14 |
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PROJECT CONFIDENTIAL
Property of Entegrity Consulting
Not for Duplication or Distribution

The information contained herein is considered confidential and proprietary and is being provided by Entegrity Consulting specifically for the project noted and the exclusive use of the individual or firm that requested it. Any duplication, re-transmission or modification of any of the information is strictly prohibited without the written authorization of Entegrity Consulting.

Hamblen County Justice Center
Commissioning Services

4

January 21, 2021

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COMPANY PROFILE

ENERGY.INTTEGRITY.

Entegrity is a sustainability and energy services company specializing in the implementation of energy conservation and renewable energy projects. Entegrity is uniquely qualified to deliver innovative and sustainable solutions to Optimize Building Performance.

ABOUT ENTTEGRITY

Entegrity is an independent building consulting firm specializing in Sustainability Consulting, Commissioning, Energy Services, Solar, and Building Testing.

Established in 2007 as a response to the growing demand for independent building commissioning services and sustainable building practices, Entegrity is a leader in the field of sustainable design. We provide building stakeholders innovative and sustainable solutions to develop and maintain high performance facilities that are more energy efficient and reduce environmental impact, all while realizing significant financial savings in both upfront and life cycle costs. Entegrity is uniquely positioned to represent our clients in an independent and unbiased manner. We do not provide architectural or mechanical design services or represent any products or manufacturers.

We encourage our team to be well-versed and actively engaged in our industry. Entegrity is a proud member of the U.S. Green Building Council, American Society of Heating, Refrigeration, and Air Conditioning Engineers, Association of Energy Engineers, AABC Commissioning Group, Air Barrier Association of America, American Institute of Architects, Building Owners and Managers Association International and an Energy Star partner.

CONTACT US

800.700.1414 | info@entegritypartners.com
www.entegritypartners.com

Partnerships & Affiliations



QUICK FACTS

40+

Entegrity has completed projects in more than 40 states and the Cayman Islands.

100

Entegrity has 100 employees in locations throughout the U.S.

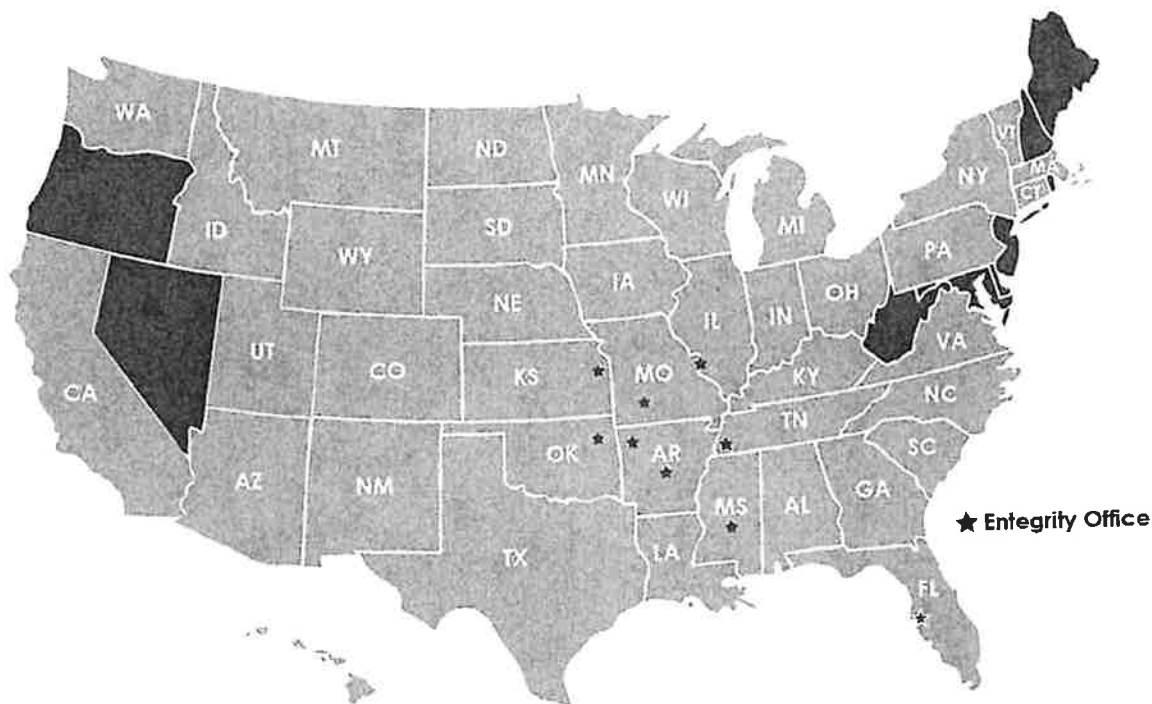
9

Entegrity is headquartered in Little Rock, Arkansas and has nine offices located across the country.

COMPANY INFORMATION

GEOGRAPHICAL PRESENCE

Entegri has completed projects in more than 40 states across the country and in the Cayman Islands.



REGIONAL OFFICES

HEADQUARTERS

1403 E 6th Street
Little Rock, AR 72202
o: 501.414.0058

OKLAHOMA

10319 East 54th Street
Tulsa, OK 74146
o: 918.704.0413

NORTHWEST ARKANSAS

114 N East Avenue
Fayetteville, AR 72701
o: 479.301.2517

MISSISSIPPI

622 Duling Avenue
Jackson, MS 39216
o: 601.622.0387

TENNESSEE

516 Tennessee Street
Memphis, TN 38103
o: 901.433.0007

KANSAS

1707 E 123rd Terrace
Olathe, KS 66061
o: 913.328.2921

SATELLITE OFFICES

Springfield, MO | St. Louis, MO | Tampa, FL



January 21, 2021

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KEY PERSONNEL

Chris Ladner, LEED Fellow, CxA, CEA, CEM, CMVP
Partner

John Coleman, PE, LEED AP BD+C
Regional Director

Rick Vance, CEM, CxA, LEED AP BD+C
Regional Director

Corey Keen, CPMP, CxA, E.I.T., LEED AP BD+C
Director of Commissioning
Energy Services Division

John Matejka, ABAA Licensed Field Auditor, BECxP
Director of Building Testing
Energy Services Division

Matt Bell, CEM, LEED AP BD+C
Partner

April Ambrose, LEED Fellow, GCP
Business Development Manager

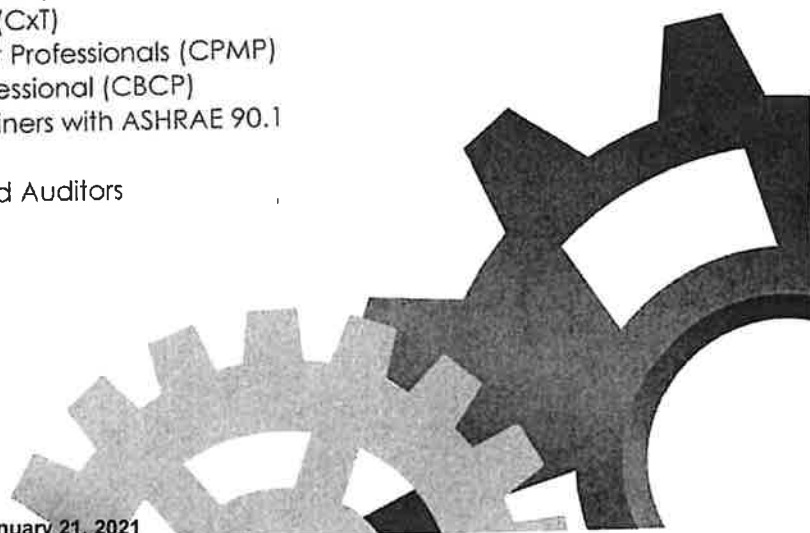
Meredith Hendricks, LEED AP BD&C, Homes,
Fitwel Ambassador, GCP, NCARB
Director of Sustainability

Parker Higgs, PE, CEM, LEED Green Associate
Director of Energy Engineering
Energy Services Division

Flint Richter, NABCEP PV Installation Professional
Business Development Executive
Solar Division

EMPLOYEE CREDENTIALS

- 8 Professional Engineers (PE)
- 2 Registered Architect (RA)
- LEED Credentials:
 - ◊ 2 LEED Fellows
 - ◊ 17 LEED Accredited Professionals (LEED AP)
 - ◊ 13 LEED Green Associates (LEED GA)
- 1 International Living Future Institute Ambassador
- 1 Green Globes Professional
- 2 FitWel Professionals
- 7 Certified Green Classroom Professionals
- 6 Certified Energy Managers (CEM)
- 1 Certified Energy Auditor (CEA)
- 1 Certified Commissioning Professional (CCP)
- 7 Certified Commissioning Authorities (CxA)
- 3 Certified Commissioning Technicians (CXT)
- 1 Commissioning Process Management Professionals (CPMP)
- 1 Certified Building Commissioning Professional (CBCP)
- 3 IECC Commercial Energy Plans Examiners with ASHRAE 90.1
- 2 IECC Commercial Energy Inspectors
- 2 Air Barrier Association of America Field Auditors
- 1 ABA Level II Thermographer

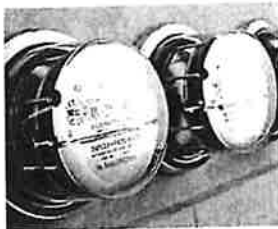


SERVICES



SUSTAINABILITY

Using LEED, WELL, LBC, ARC, and other certification programs, Entegrity provides prescriptive or performance based sustainability certification options, including Net Zero Energy. As a nationally recognized sustainability consultant, Entegrity can support single, prototyped, and/or volume facilities at any phase of a design, construction or operations building project.



ENERGY ENGINEERING

Entegrity offers a variety of services designed to reduce energy use and costs for the building. This includes building modeling, which includes simulations to prioritize energy efficiency measures, optimize daylight and calculate outside air. Measurement and Verification, Investment-Grade Audits (IGA) and Utility Rebate Analyses can also be performed.



COMMISSIONING

Our comprehensive commissioning approach ensures a functional facility that provides a productive working environment at the lowest possible costs. Entegrity's commissioning process and implementation has been developed to meet and exceed the requirements of most federal, state, and local agencies commissioning guidelines. Our commissioning services include new building commissioning, certification program commissioning, retro commissioning, and building envelope commissioning.



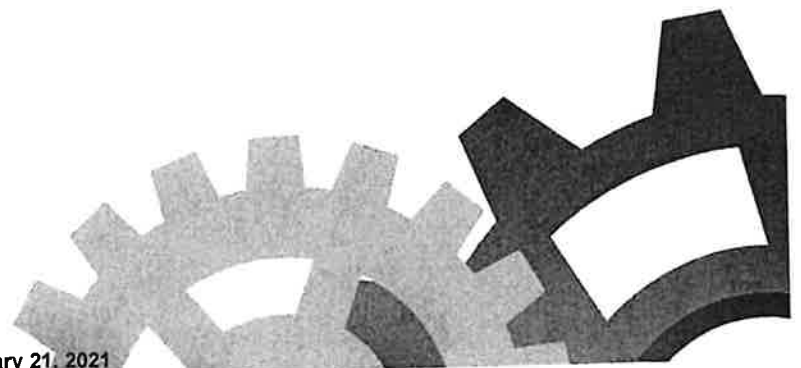
BUILDING TESTING

Entegrity offers a variety of services designed to improve occupant comfort and well-being as well as reduce energy use and costs for the building. This includes envelope air leakage testing, indoor air quality testing, building forensics, infrared thermal imaging and smoke tracer diagnostics, building mock-up testing, and water intrusion testing.



SOLAR

Entegrity specializes in the development, engineering, construction, and financing of high-quality solar projects. With the recent cost reductions in manufacturing, installation and equipment costs, solar photovoltaic (PV) systems are more cost effective than ever before. Entegrity is committed to delivering affordable and intelligent solar solutions to meet the sustainable goals of our education, municipal and commercial customers.



COMMISSIONING APPROACH

Entegrity's commissioning services encompass various scopes of commissioning activities including total building commissioning, retro commissioning, re-commissioning, ongoing commissioning and other specified commissioning scopes.

An efficient and effective commissioning process is one that integrates with and enhances the existing design and construction management plans. Entegrity will work with the client to clearly define expectations for the commissioned systems and work closely with the project design, construction and operation teams to achieve those expectations. Provided below is Entegrity's approach to commissioning, as well as, the activities and documentation involved. In general, Entegrity follows the best practice available in the commissioning industry.

PROJECT MANAGEMENT

A pre-defined and well communicated management plan will be used to detail the commissioning agent's role within the project team hierarchy. The commissioning management plan will include communication protocols, primary contact information for the commissioning team, document management plans, and commissioning scheduling and testing requirements. An efficient commissioning process requires effective communication of the commissioning roles and responsibilities, including how these responsibilities relate to the other design and construction team members, and formal documentation of the work progress required to perform the commissioning activities. The management plan will also account for lessons learned on previous commissioning projects.

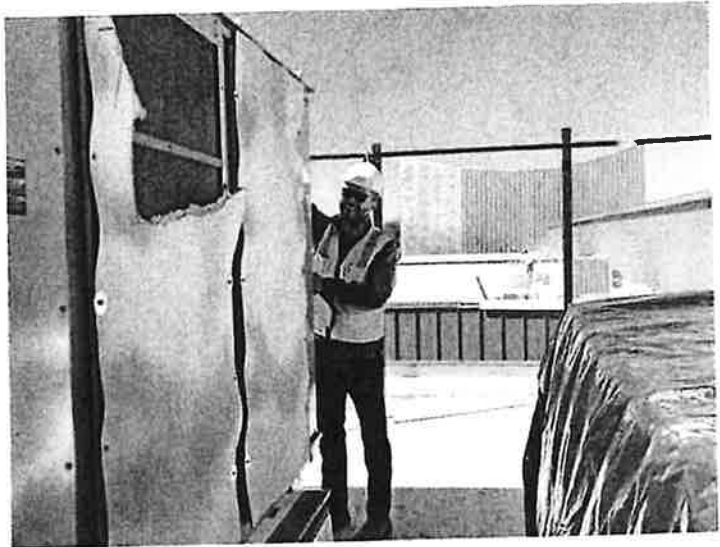
The formal documents utilized for commissioning management and activities may include:

- Cx Process Flow Chart and Communication Protocol
- Owner's Project Requirements
- Basis of Design Response from Design Team
- Cx Specifications
- Cx Meeting Minutes
- Cx Plan
- Cx Responsibility Matrix
- Cx Test Plan and Schedule
- Design and Submittal Review
- Pre-Functional Checklists
- Performance Verification Checklists
- TAB Review and Verification
- Functional Test Reports
- Corrective Action Log
- Final Commissioning Report
- Facility Management Assessments
- Training Plans and Agenda
- Systems Manual
- Operations & Maintenance Plan
- Current Facilities Requirements
- Service Life Plans

COMMISSIONING APPROACH

INTEGRATING COMMISSIONING ACTIVITIES

Proper definition and documentation of the owner's project requirements (OPR) and design assumptions are vital activities that all design professionals seek to complete before finalizing design and construction documents. Documentation of the OPR and Basis of Design by the design team, as well as, design and submittal reviews by the commissioning agent contributes to a more efficient design process and helps minimize the amount of addenda and ASI's required for a project. Entegrity will be an active participant throughout the entire design process, thus ensuring all requirements, especially operational and maintenance issues, are integrated into each design. Entegrity considers the OPR as a living document, updating it as owner requirements are modified throughout the process and verifying each modification is transferred to the design and construction teams.



Through the use of a comprehensive Commissioning Test Plan and Schedule, the Entegrity team will set scheduled dates for draft test plans and all milestones related to equipment/system installation, inspection, and testing. Pre-functional checklists and functional test procedures are provided to the commissioning team via the commissioning plan, which allows the contractor to review installation requirements and demonstrate compliance before the CxA verifies installation and performance. This integration of Cx requirements allows the construction team ample time to coordinate equipment requirements, remedy deficiencies and assures the commissioning team that the required milestones are achieved before on-site verification and testing. This process minimizes surprises for both the construction and commissioning team.

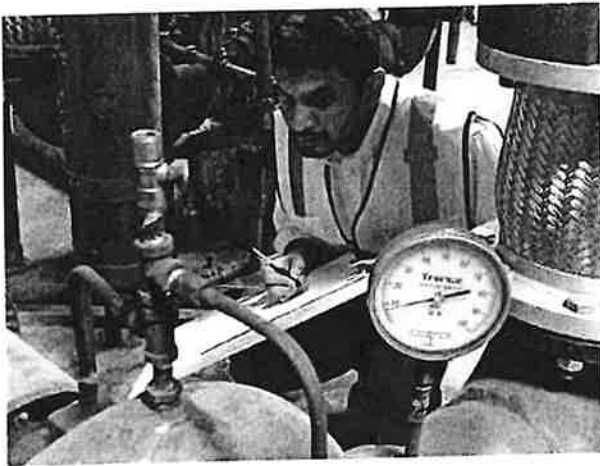
The Pre-Functional Checklists, Performance Verification Checklists, and Functional Test Forms are developed to define and verify all required modes of operation, provide clear communication with the construction team, and allow for the most efficient completion of the commissioning process. Using one of the most effective Commissioning software available, Building Start, the checklists and test forms are completed during the on-site observation and testing. These advanced checklists and forms allow Entegrity to provide real-time feedback to the construction team for timely resolution of any issues, as well as, efficient documentation of the commissioning findings.

COMMISSIONING: TEAMWORK AND COOPERATION

Lack of understanding and trust in the commissioning process is probably the biggest challenge to an effective commissioning process. Since the commissioning agent (CxA) works closely with the owner, design team and construction team, it is critical that the CxA foster an attitude of teamwork and cooperation throughout the entire process. Entegrity is truly a third-party CxA, which prevents

COMMISSIONING APPROACH

us from having conflicts of interest with other project team members. To further avoid or minimize potential adversarial relationships amongst the project team, Entegrity will clearly define our goals for the commissioning process with the team and execute the process transparently with a focus on providing the owner the best building possible.



Entegrity defines the commissioning process and communication protocol early in the project, then continues to educate the commissioning team on the commissioning process through milestone meetings such as the pre-commissioning and controls coordination meetings. Likewise, Entegrity provides consistent updates to the team of design and construction deficiencies through the use of field reports and corrective actions logs to ensure all deficiencies are addressed by the responsible parties per the owner's requirements.

Entegrity strives to efficiently remedy deficiencies at the point where they are found, with the least amount of management as possible. Direct communication with the appropriate subcontractor while keeping the Construction Manager informed allows for swift resolution to a deficiency and eliminates the personal and political fallout from an "up-the-chain" communication process. Any deficiencies that are not addressed within a pre-determined time frame will be communicated to the appropriate party for resolution. Regardless of how quickly an issue is addressed, all issues found during the commissioning process are properly documented through the commissioning corrective action log and verified by the CxA. The complete corrective action log is reviewed with the owner upon project close-out.

APPROPRIATE PROJECT COMMISSIONING

Each project has unique challenges and specific goals that help determine the level of commissioning required to achieve success. The level and focus of commissioning efforts should be appropriate to a project's size, complexity, its mission, and an owner's risk management strategy. After the project delivery team has determined the essential project performance requirements, commissioning goals for project quality, efficiency, and functionality can then be established, and a commissioning approach and scope can be developed. Entegrity works extensively with the owner and project delivery team to help define and understand the factors that drive each project and shape the required commissioning effort.

SPECIALIZED SYSTEM EXPERIENCE

Through previous experience with high performance building venue projects, various Entegrity team members have an in-depth knowledge of specialized systems and their associated control and

COMMISSIONING APPROACH

operating issues. Entegrity has commissioned solar PV and solar thermal systems, rainwater harvesting systems, geo-exchange equipment, building envelope systems, de-icing systems and custom air handling equipment. This specialized experience ensures the Entegrity commissioning process adds value to the project and helps the owner achieve the required goals for the project.

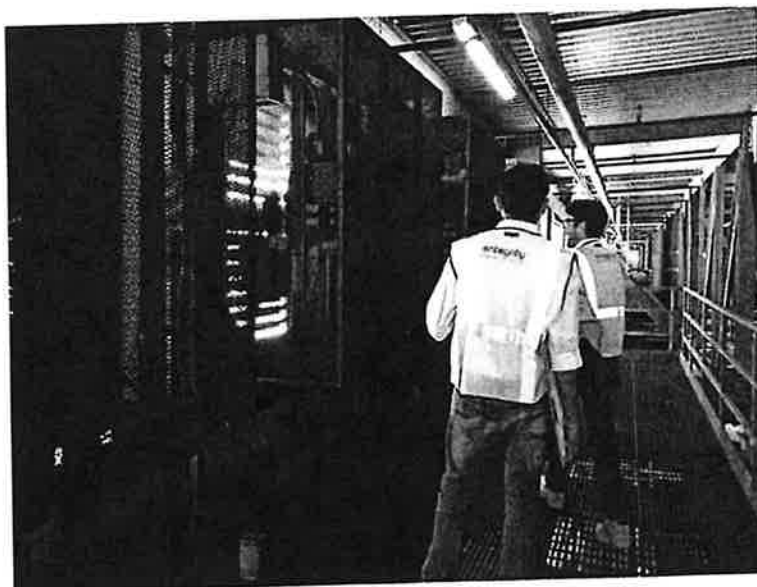
Additional specialized system commissioning experience includes:

- Medical and Laboratory Gas
- Refrigeration Systems
- Lab and Fume Hoods
- Building Envelope
- Domestic Water and Process Water
- Power Air
- HVAC Systems & Controls
- Exhaust Air
- Life Safety
- Security
- Emergency and Standby
- Lighting Controls
- Chilled and Heating Water Systems
- Building Automation
- HVAC Air Handling Systems
- Fire Protection & Fire Alarm
- Steam and Condensate
- Energy Management

OWNER TRAINING: ADDED COMMISSIONING VALUE

Entegrity understands that a major component of the commissioning process is training of the staff responsible for operating the newly commissioned facility. The CxA can be an important resource to owners to confirm that not only does the construction documents properly outline the training requirements, but also that staff members receive credible training that is site-specific and relevant. In addition, the inclusion of facility operators throughout the construction process is a valuable training tool for the facility staff. Not only does the commissioning process verify that the appropriate staff and operators are formally trained to operate and maintain each item of equipment, the process also confirms that the operators fully understand how integrated systems function and how these systems interface with others to run the building efficiently.

Entegrity coordinates, monitors, and verifies that the system trainers and the facility staff understand the unique strategies that the drive design intent and control sequences in all modes of operation in normal, alternative and emergency operations. In addition to training, Entegrity also verifies that the facility management team has received the appropriate operational documentation on the commissioned equipment and systems and is prepared to effectively operate the newly commissioned systems.





STATE OF TENNESSEE
DEPARTMENT OF
COMMERCE AND INSURANCE



PARKER HAYDEN HIGGS

ID NUMBER: 120569

257505

LIC STATUS: ACTIVE

EXPIRATION DATE: August 31, 2019

STATE BOARD OF ARCHITECTURAL AND ENGINEERING
EXAMINERS

PROFESSIONAL ENGINEER

THIS IS TO CERTIFY THAT ALL REQUIREMENTS
OF THE STATE OF TENNESSEE HAVE BEEN MET

ATTN: ENTEGRITY
PARKER HAYDEN HIGGS
1403 E. 6TH ST
LITTLE ROCK AR 72202

State of Tennessee

10708459

STATE BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS

PROFESSIONAL ENGINEER

PARKER HAYDEN HIGGS

This is to certify that all requirements of the State of Tennessee have been met.



IN-1313

DEPARTMENT OF
COMMERCE AND INSURANCE

ID NUMBER: 120569

LIC STATUS: ACTIVE

EXPIRATION DATE: August 31, 2019

January 21, 2021

[Return to Regular Calendar](#)

HAMBLEN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

REQUEST FOR QUALIFICATIONS

Office of the Hamblen County Mayor
511 West Second North Street
Morristown, TN 37814

RFQ TIMELINE: Times listed below are in Eastern Standard Time.

| | |
|--|--|
| Date Issued: | Thursday, November 19th, 2020 |
| RFQ Title: | Hamblen County Justice Center Commissioning Services (2020-10Q) |
| RFQ Question Deadline: | Wednesday, November 25, 2020 @ 12:00 noon <i>All correspondence and communication must be via email to the designated Hamblen County point of contact listed below. Questions submitted by telephone call will <u>not</u> be answered. Questions submitted after this deadline will <u>not</u> be answered.</i> |
| RFQ Answer Deadline: | Tuesday, December 1, 2020 @ 4:00p.m. |
| Proposal Submission Deadline Date & Time: | Wednesday, December 9, 2020 @ 12:00 noon <i>If the Hamblen County Courthouse is closed for business at the time scheduled for proposal opening, for whatever reason, proposals will be accepted and opened on the next business day of the County, at the originally scheduled hour.</i> |
| Proposal Submission Opening Location: | Hamblen County Courthouse, West Wing Conference Room, 1 st Floor, Administrative Building |
| Anticipated Negotiation of Contract | Tuesday, December 15, 2020 @ TBD |

HAMBLEN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

INTRODUCTION:

Hamblen County (hereafter referred to as "County") is soliciting qualifications for the commissioning services of building MEP systems in compliance with Section C408 of the 2012 International Energy Conservation Code and as described in Section II Scope of Commissioning Services on the Hamblen County Justice Center Project. The proposed Justice Center is a three (3)-story building with basement in approximately 196,000 square feet. It will consist of a 600-625-bed jail facility, three (3)-courtrooms, clerk office, community service office, judges office suite, and jail administration.

The County's selection process will rely on the evaluations of the submitted qualifications and any subsequent supplemental evaluation process deemed necessary by the Justice Center Committee such as the request for additional information as may be undertaken by the County at its sole discretion.

TABLE OF CONTENTS:

- I. Project Overview
- II. Scope of Commissioning Services
- III. General Information for Commissioning Agent
- IV. Submission Requirements
- V. Forms:
 - a. Statement of Qualifications
 - b. Anti-Collusion Statement
 - c. Certification of Compliance Iran Divestment Act
- VI. Evaluation of Qualifications
- VII. RFQ Submission Checklist

I. PROJECT OVERVIEW:

The County is currently in the construction document phase of the Justice Center Project. The facility will be constructed on county-owned property located on West 3rd North Street in Morristown, TN. The construction of the project is expected to bid in January 2021 with construction duration of approximately 24 months. Mechanical, electrical and plumbing equipment are in the process of being finalized but will generally be as described in the attached equipment schedules.

Project Team:

Moseley Architects located in Charlotte, North Carolina has been contracted for Architectural and Engineering services for this project. BurWil Construction Company located in Knoxville, Tennessee has been contracted for Project Management Services.

HAMBLÉN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

Anticipated Project Schedule:

| Projected Project Activity Duration | |
|---|-----------------------|
| Schematic Design Drawings: | Completed |
| Design Development Phase: | Completed |
| Commission Approval of Project Concept: | Completed |
| Construction Drawings Preparation: | May-November 2020 |
| Commission Approval of Construction Drawings: | December 2020 |
| Authorization to Bid the Project: | December 2020 |
| Award of Construction Contract: | January-February 2021 |
| Current Property Demolition to be Completed: | December 2020 |

HAMBLÉN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

II. SCOPE OF COMMISSIONING SERVICES:

- Perform commissioning of all building HVAC, domestic hot water, and lighting controls included in the proposed project.
- Commissioning scope shall include all activities described in Section C408 of the 2012 International Energy Conservation Code.
- Commissioning agent shall have a valid Professional Engineer (PE) license in Mechanical Engineering within the State of Tennessee.
- Provide the following deliverables directly to the County or its representative during the project phases indicated:

Construction Documents Phase: Commissioning specifications outlining the responsibilities of the Commissioning Agent, Contractor(s), A&E Firm and the County. This deliverable has a deadline of January 15, 2021, based on the successful commissioning agent having a fully executed contract by December 18, 2020.

Construction Phase: Commissioning Plan describing the commissioning activities, applicable equipment types, testing procedures and performance criteria.

Prior to Certificate of Occupancy: Preliminary commissioning report of commissioning test procedures and results to the County as described in Section C408.2.4 of the 2012 International Energy Conservation Code.

Project Close-Out:

Systems Manual containing the following:

- a. Submittal Data
- b. Manufacturers' O&M manuals
- c. Control Drawings
- d. Recommended schedules for ongoing testing and maintenance
- e. Narrative describing how each commissioned system is intended to operate (including recommended set-points)

Final commissioning report as described in Section C408.2.5.4 of the 2012 International Energy Conservation Code.

HAMBLÉN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

III. GENERAL INFORMATION FOR COMMISSIONING AGENT:

Project Administrator:

The County Finance Department is the sole point of contact for this procurement. All communication between prospective proposers and the County upon receipt of this RFQ shall be in email form to the County Finance Department as follows:

Johnna Harrell
511 West Second North Street
Morristown, TN 37814
Telephone: 423-586-1931
Email: Johnna.harrell@co.hamblen.tn.us

Any other communication will be considered unofficial and non-binding on the County. Communication directed to parties other than the County Finance Department may result in disqualification of the prospective proposer.

RFQ Questions and Answers:

Questions regarding this RFQ will be accepted via email to the Project Administrator until 12:00 noon on Wednesday, November 25, 2020. Questions submitted by telephone call will not be answered. Questions submitted after this deadline will not be answered.

Questions *and* Answers will be posted to the Hamblen County Government website, www.hamblencountytn.gov, under the Bids & Proposals Tab no later than 4:00p.m., Tuesday, December 1, 2020.

Proprietary Information and Public Disclosure:

Materials submitted in response to this competitive procurement shall become the property of Hamblen County. All proposals submitted shall remain sealed until the deadline for submission of proposals has expired. Once a proposal is submitted to Hamblen County Government and is opened, it constitutes a public record and is subject to the open records request pursuant to the Tennessee Open Records Act.

Cost of Proposal Submission:

The County will not be liable for any costs incurred by any respondent in preparation of a response to this RFQ, in conducting of a presentation, or any other activities related to responding to this RFQ.

HAMBLLEN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

Revisions to the RFQ:

In the event it becomes necessary to revise any part of this RFQ, addenda will be produced in writing and submitted to all prospective respondents known to the County and will be listed on the Hamblen County website, www.hamblencountyttn.gov, under the Bids and Proposals Tab.

The County reserves the right to cancel or to reissue this RFQ in whole or in part prior to the execution of a contract.

Period of Performance:

The period of performance of any contract resulting from this RFQ is tentatively scheduled to begin upon award of a contract.

Subcontract Terms:

The successful respondent will not subcontract any portion of their duties under this RFQ or subsequent contract without the prior written consent of the County.

Contract Terms:

All items in this RFQ must be included with the proposal submission. All contracts between parties as a result of this RFQ shall be governed by and enforced in accordance with the laws of the State of Tennessee. In the event a dispute arises, the venue shall be in Hamblen County, Tennessee. The County shall require the person with authority to bind the company to sign all agreement(s) with the County.

Contract Termination:

The County reserves the right to cancel the contract at any time for breach of contractual obligations without penalty or recourse by giving the Commissioning Agent a written notice of such termination of at least thirty (30) calendar days prior to said cancellation. Prior to issuing such a notice, the County will, if appropriate, provide the Commissioning Agent with an opportunity to cure the breach within a reasonable period of time. Should the County exercise its right to terminate the contract for such reasons, the termination shall become effective on the date as specified in the notice of termination sent to the Commissioning Agent. The Commissioning Agent shall be entitled to receive just and equitable compensation for the work provided pursuant to the contract prior to the effective date of cancellation.

No Obligation Contract:

The County reserves the right to accept or reject any or all proposal submissions at its sole discretion without penalty and to not issue a contract as a result of this RFQ. The County also has the right to waive any formal defects in submissions when deemed in the best interest of the County. Further, the County reserves the right to negotiate with any respondent concerning matters which the County determines require clarification or changes not in conformity with the specific requirements set forth herein.

HAMBLLEN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

Right To Withdraw:

Respondents have the right to request withdrawal of their proposals from consideration due to error by giving notice at any time before and not later than two (2) days after submissions are publicly opened.

Commitment of Funds:

The Hamblen County Legislative Body are the only individuals who may legally commit the County to the expenditures of funds for a contract resulting from this RFQ. No cost chargeable to the proposed contract may be incurred before receipt of a fully executed contract. Obligations on contracts that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the following years.

Invoice Requirements:

The Commissioning Agent will submit invoices to the County Finance Department based on the timeline outlined in the contract. The invoices will include a detailed account of the following:

1. Purchase Order number issued by County;
2. A description of the work performed;
3. The date(s) the work was performed; and
4. If applicable, an itemized list, including receipts, of all reimbursable expenses as outlined in the contract.

IV. SUBMISSION REQUIREMENTS:

Respondents are required to submit one (1) complete proposal packet either electronically or in a sealed envelope based on the instructions below. Proposals, whether mailed, hand-delivered, or electronically submitted must arrive no later than 12:00 noon, Eastern Standard Time on Wednesday, December 9, 2020.

Instructions for Submitting Proposals Electronically:

Electronic submissions should be sent to Johnna.harrell@co.hamblen.tn.us via WeTransfer.com, an internet-based computer file transfer service. The message line of the WeTransfer page should state: **HAMBLLEN COUNTY JUSTICE CENTER COMMISSIONING AGENT RFQ #2020-10Q, DECEMBER 9, 2020 @ 12:00 noon.** Please note: Proposal should be submitted no earlier than December 3rd as the documents are only available for download for seven (7) days and we cannot access them for any reason prior to Wednesday, December 9, 2020 @ 12:00p.m.

HAMBLLEN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

Instructions for Submitting Hard Copies of Proposals:

Envelopes must arrive sealed and clearly marked with **HAMBLLEN COUNTY JUSTICE CENTER COMMISSIONING AGENT RFQ #2020-10Q, DECEMBER 9, 2020 @ 12:00 noon** on the outside of the envelope to the Hamblen County Mayor's Office, 511 West Second North Street, Morristown, TN 37814, Attention: Johnna Harrell.

Respondents assume the risk for the method of delivery chosen. The County assumes no responsibility for delays caused by any delivery service whether in-person or electronically. Late proposals will not be accepted.

Proposal Content:

All items listed below must be included in your submission.

1. Statement of Qualifications Form (attached)
2. Copy of Professional Engineer (PE) License in Mechanical Engineering within the State of Tennessee
3. Anti-Collusion Statement (attached)
4. Certification of Compliance with Iran Divestment Act (attached)

Statement of Qualifications Form:

The respondent must complete the statement of qualifications on pages 11 & 12 of this document. This includes contact information, education, experience, and three (3) references. If the respondent would like to list more than three (3) references for previous projects, those can be listed on a separate sheet and submitted with this document.

HAMBLÉN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

Insurance Requirements:

a. Certificates of Insurance

Upon award of this project, the Commissioning Agent **must** provide to Hamblen County Government certificates of the insurance requirements listed below before duties commence. Policies shall be endorsed to provide Hamblen County Government at least thirty (30) days written notice of reduction, cancellation or intent not to renew coverages as listed. If insurance is canceled, reduced, non-renewed or otherwise is not in effect to the minimum required coverage, the Commissioning Agent **must** cease work on this project.

b. Liability Coverages

1. The Commissioning Agent shall furnish at their own expense and keep in full force during the terms of this contract the following coverages which shall list Hamblen County Government and BurWil Construction, managing agent, as additional insured:

- General liability insurance covering bodily injury and property damage in the minimum sum of \$1,000,000 for each occurrence, \$2,000,000 aggregate and products/completed operations in the minimum sum of \$1,000,000 for each occurrence, \$2,000,000 aggregate.
- Professional liability insurance in the minimum sum of \$2,000,000 limit per occurrence.
- Automobile liability insurance in the minimum of \$1,000,000 combined single limit for bodily injury and property damage.
- Umbrella liability insurance in the minimum sum of \$3,000,000 for each occurrence.

2. Worker's Compensation Compliance

The Commissioning Agent shall also comply with all requirements of the Workers' Compensation Law and shall at their own expense, maintain such insurance, including waiver of subrogation in favor of Hamblen County and BurWil Construction, managing agent, and employer's liability, as will protect the Commissioning Agent from claims under said law and from any other claims for personal injuries, including death which may arise from the operations under the contract, whether operations be by anyone directly or indirectly employed by the Commissioning Agent.

HAMBLEN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

Anti-Collusion Statement:

The respondent certifies by signing the anti-collusion statement on page 13 of this RFQ that this proposal is made without prior understanding, agreement, or accord with any other person submitting proposals for the same service and that this submission is in all respects bona fide, fair and not the result of any act of fraud or collusion with another person engaged in the same line of business or commerce.

Iran Divestment Act:

The respondent must certify on page 14 of this RFQ that neither they nor any of their successors, parent companies, subsidiaries or companies under common ownership or control certifies, under penalty of perjury, that to the best of their knowledge and belief that they are not on the list created pursuant to Tennessee Code Annotated § 12-12-106.

Signatures:

The Statement of Qualifications Form, Anti-Collusion Statement, Certification of Compliance with the Iran Divestment Act, and all RFQ Amendments must be signed and dated by a person authorized to legally bind the respondent to a contractual relationship.

HAMBLÉN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

V. FORMS:

a) STATEMENT OF QUALIFICATIONS

| Information of company or individual with whom the contract would be written | |
|---|---|
| Legal Name: | Eco Integration, Inc. dba Entegrity Consulting |
| Address: | 516 Tennessee St, Suite 411, Memphis, TN 38103 |
| Phone: | 901.206.7691 |
| Email Address: | Inside.sales@entegritypartners.com |
| Education: | 8 PE's, 2 RA's, 2 LEED Fellows, 17 LEED AP's, 6 CEM's, 7 CxA's, 1CCP, 3 CxT's, 1 CPMP, 3 IECC Examiners, 2 IECC Inspectors, 2 ABAA Field Auditors, IABA Level II Thermographer |
| Experience: | Entegrity has performed commissioning services for a variety of clients including justice centers and correctional facilities, healthcare, laboratories, higher education, K-12, emergency services, and municipal wastewater treatment plants. |
| Name & Email Address of Commissioning Agent & Primary Point-of-Contact (if different from information listed above) | Commissioning Agent: Parker Higgs, PE, CEM, LEED GA Parker.Higgs@EntegrityPartners.com Primary POC: Jacob Straessle Jacob.Straessle@EntegrityPartners.com |

List a minimum of three (3) completed projects that demonstrate your experience with commissioning services, preferably of large scale projects.

| Completed Project #1 | |
|------------------------------------|---|
| Name of Project: | Tulsa County Juvenile Justice Center |
| Year Completed: | 2020 |
| Size of Project: | \$39 Million 147,000 SF |
| Project Owner Contact Information: | Matney Ellis Tulsa County Procurement Director 918-596-5022 |

HAMBLÉN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

STATEMENT OF QUALIFICATIONS continued...

| Completed Project #2 | |
|------------------------------------|---|
| Name of Project: | Greene County Jail |
| Year Completed: | 2021 |
| Size of Project: | \$150 Million 180,000 SF |
| Project Owner Contact Information: | Rob Rigdon, P.E. Greene County Resource Management 417.207.0619 |

| Completed Project #3 | |
|------------------------------------|--|
| Name of Project: | St. Jude Advanced Research Center |
| Year Completed: | 2021 |
| Size of Project: | \$412 Million 550,000 SF |
| Project Owner Contact Information: | John Curran Owners Representative 901.595.4367 |

Description of Services Offered: (Describe commissioning services you would anticipate furnishing for this project.)

Commissioning of the Hamblen County Justice Center will be completed in accordance with Section C408 of the 2012 International Energy Conservation Code and the requirements listed in Section II of this RFQ.

HAMBLÉN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

b) ANTI-COLLUSION STATEMENT

By signing this form the respondent agrees that he/she has not divulged to, discussed, or compared his/her submission with other respondents and has not colluded with any other respondent whatsoever. Note: no premiums, rebates or gratuities to any employee or agent are permitted with, prior to, or after any delivery of service. Any such violation will result in any contract related to this RFQ being null and void and could constitute a felony and result in a fine, imprisonment and civil damages.

The undersigned certifies that he/she has read, understands, and agrees to all terms, conditions, and requirements of this RFQ, and is authorized to enter into a contract with Hamblen County Government. This form must be signed personally by the respondent or the respondent's authorized agent. All signatures must be original and not photocopies.

April Ambrose
Signature

Business Development Manager
Title

April Ambrose
Printed Name

12/9/2020
Date

By signing this form, the respondent signifies understanding and agreement with Hamblen County Government's Terms and Conditions.

HAMBLLEN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

c) **CERTIFICATION OF COMPLIANCE WITH IRAN DIVESTMENT ACT**
Tenn. Code Ann. § 12-12-101 et seq.

Comes April Ambrose, for and on behalf of
(Printed name of Principal Officer of Company)

Eco Integration, Inc. dba Entegrity Consulting, (the "Company") and, after being duly
authorized by the Company so to do, makes oath that:

By submission of these qualifications, each respondent certifies, and in the case of a joint
submission each party certifies, under penalty of perjury, that to the best of their knowledge
and belief that each respondent is not on the list created pursuant to the Iran Divestment Act,
Tenn. Code Ann. § 12-12-106.

April Ambrose

Signature

Business Development Manager

Title

12/9/2020

Date

HAMBLLEN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

VI. EVALUATION OF QUALIFICATIONS:

This document is a Request for Qualifications. It differs from a Request for Bid or Proposal in that the County is seeking the most qualified respondent. Proposals will be evaluated in accordance with the requirements stated in this solicitation and any addenda issued. The highest score will be determined to be the most qualified and contract negotiations will begin at that point. In the event that a contract cannot be negotiated with the first most qualified respondent, the County reserves the right to negotiate with the next qualified respondent until a contract can be reached.

Evaluation Criteria:

| Evaluation Criteria | Maximum Points to be Earned |
|--|------------------------------------|
| Professional Commissioning Experience: | 50 |
| Jail/Justice Center-Specific Commissioning Experience: | 15 |
| Narrative of Proposed Services: | 10 |
| Overall Comments from References: | 25 |
| Total Points Available: | 100 |

HAMBLLEN COUNTY GOVERNMENT
Request for Qualifications – Hamblen County Justice Center Commissioning Services (2020-10Q)

VII. RFQ SUBMISSION CHECKLIST:

- ☒ Proposal is labeled on the outside of the envelope or in the subject line, if electronically delivered, 'Hamblen County Justice Center Commissioning Agent RFQ #2020-10Q– December 9, 2020 @ 12p.m.' as instructed on pages 7 & 8 Section IV of this document
- ☒ Complete ORIGINAL signed and initialed RFQ packet
- ☒ Statement of Qualifications Form completed (pages 11 & 12 Section V.a. of this document)
- ☒ Copy of Professional Engineer (PE) Certification in Mechanical Engineering within the State of Tennessee
- ☒ Anti-Collusion Statement Signed (page 13 Section V.b. of this document)
- ☒ Certification of Compliance with Iran Divestment Act completed and signed (page 14 Section V.c. of this document)



Date: 1-4-2021

To: Dan Mace
Moseley Architects
6210 Ardrey Kell Road Suite 425
Charlotte NC 28277

RE: Approval of Plans
Hamblen County Justice Center
440 North Jackson St
Morristown TN 37814

TFM # 20388
Project # 2020-09-25-01
County: Hamblen

Dear Dan Mace,

The construction documents submitted to our office for the above referenced project have been reviewed for compliance with the minimum standards for fire prevention, fire protection, and building construction safety of the *Rules of Tennessee Department of Commerce and Insurance, Division of Fire Prevention, Chapter 0780-02-02, Codes and Standards*.

This is a public building. Therefore, it is subject to Tenn. Code Ann. § 68-102-201, et seq., the Tennessee Public Building Accessibility Act. It has been reviewed for compliance with the 2010 ADA Standards for Accessible Design. It has not been reviewed for compliance with the Americans with Disabilities Act.

Plans are approved with the following stipulation(s)

Stipulation 1:

Complete sprinkler shop drawings with calculations and manufacturer cut sheets showing listing of fire protection systems must be submitted by a Tennessee registered sprinkler system contractor for review and approval prior to installation in accordance with Rule 0780-2-7-.09. The sprinkler shop drawings, calculations, & manufacture's cut sheet package must be reviewed and approved by the fire protection engineer of record (processed with the engineers shop drawing review stamp) prior to the submittal to the State Fire Marshal's Office. All piping from the *point of service* including underground used for sprinkler or standpipe must be installed by a Tennessee registered sprinkler contractor. Rule 0780-2-.08

Stipulation 2:

New buildings shall have approved radio coverage for emergency responders within the building based upon the existing coverage levels of the public safety communication systems of the

jurisdiction at the exterior of the building. Emergency responder radio coverage must be verified in the field prior to the issuance of a CO. The test should be performed by the local fire department after interior and exterior walls and the roof are constructed.

Note that stipulations must be satisfied by sealed construction documents before such work is performed. A Certificate of Occupancy (CO) will not be issued if stipulations are not satisfied. Rule 0780-02-03-.10.

If this is a "phased construction" project, construction may not proceed past the approved stage. Rule 0780-02-03-.02.

No approval of plans, or failure to review, plans, and specifications by the Division shall relieve the owner, developer, contractor, or designing architect or engineer of their respective responsibilities for compliance with applicable codes respecting fire prevention, fire protection, and building construction. Rule 0780-02-03-.05.

Approved plans are available electronically at <https://apps.tn.gov/tnsfmo/>. They must be printed with all markups and stamps and placed at the project site prior to construction. They shall be available to the State Fire Marshal's Office inspector and retained until a CO has been issued by the Division. Failure to have the plans at the site and available to the inspector may be grounds for a Stop Work Order to be issued. Rule 0780-02-03-.05.

All subsequent construction document revisions that impact the approved plan's fire prevention, fire protection, or building construction safety must be submitted to this office for review and approval. Rule 0780-02-03-.02.

New buildings shall have approved radio coverage for emergency responders within the building based upon the existing coverage levels of the public safety communication systems of the jurisdiction at the exterior of the building. Emergency responder radio coverage must be verified in the field prior to the issuance of a CO. The test should be performed by the local fire department after interior and exterior walls and the roof are constructed.

The project's contractor must contact the Tennessee State Fire Marshal's Office inspector prior to construction to ensure that the proper inspections are performed. A CO will be issued after work is completed and all inspections are performed and satisfied. The building must have a CO before it may be occupied. Rule 0780-02-03-.10.

Sincerely,



James E. Snider, Plans Examiner II
Codes Enforcement Section

cc: Michael Myers, DSFM
Attachment: Requirements for inspections of construction

Detention, 1B, 4 Stories, Sprinklered

MOSELEYARCHITECTS

6210 Ardrey Kell Road
The Hub at Waverly, Suite 425
Charlotte, NC 28277
P: (704) 540-3755

December 11, 2020

RE: Hamblen County Justice Center
Project No. 590418

Mr. Bill Brittain
Hamblen County Mayor's Office
511 W. 2nd North Street
Morristown, Tennessee 37814

Dear Mayor Brittain,

Moseley Architects has reviewed the Contractor Pre-qualification submissions received for the Hamblen County Justice Center project. Each of the submissions were evaluated based upon the criteria listed in the Pre-qualification procedures and scored utilizing the Scoring Matrix which was included with the Pre-qualification package.

We recommend the following firms be considered as Pre-qualified to Bid the Hamblen County Justice Center project.

Bell & Associates Construction, LLC
Blaine Construction Corporation
Branch Builds, Inc.
W.C. English, Incorporated

If you have any questions, please feel free to contact Dan Mace or myself.

Sincerely,



Bryan Payne, Assoc. AIA
Senior Associate
Moseley Architects

Cc: Dan Mace, AIA
Tony Pettit

Designing solutions. Building trust. Enriching lives.

January 21, 2021

[Return to Regular Calendar](#)

HAMBLEN COUNTY JUSTICE CENTER
MORRISTOWN, TENNESSEE
Architect's Project No: 590418

INVITATION TO BID

Hamblen County is soliciting Sealed Bids for the **HAMBLEN COUNTY JUSTICE CENTER** from pre-qualified contractors to construct the new Hamblen County Justice Center located at 440 N. Jackson Street, Morristown, Tennessee. Bids will be received at the location listed below until the date and time listed:

HAMBLEN COUNTY MAYOR'S OFFICE
C/O JOHNNA HARRELL, SPECIAL PROJECTS
511 WEST SECOND NORTH STREET
MORRISTOWN, TN 37814
Phone: (423) 586-1931
Email: Johnna.harrell@co.hamblen.tn.us
2:00 PM, TUESDAY, MARCH 2, 2021

All bids must be submitted in a sealed envelope and plainly labeled on the outer most package **"HAMBLEN COUNTY JUSTICE CENTER BID"**. **The inside and outside package shall include the Contractor's License Number.**

Due to travel and meeting restrictions in place from the COVID-19 outbreak, Hamblen County is making the following changes to the bid opening:

- Bids will be received at 511 West Second North Street, Morristown, TN 37814.
 - It is the responsibility of all Bidders to select shipping/ delivery method that will ensure the bids arrive by the 2:00 pm deadline.
 - Bidders may ship their bids to the above address via UPS or FedEx.
 - Bidders may alternatively hand deliver their bids to the above address. The receptionist will be available to receive bids delivered by hand.
- Hamblen County will conduct the bid opening via live stream only over Zoom. Bidders hand delivering their bids will not be allowed to stay in person for the opening.
 - Prior to the bid opening a link for the Zoom meeting will be emailed to registered plan holders, posted on Hamblen County's website and posted to Moseley Architects plan room.
 - A blank bid tab summary will also be distributed to registered plan holders in the same manner.
 - The live stream bid opening will be conducted in a manner that shows all bids were received in sealed packages and were unopened prior to the bid opening.

During the bid opening, Hamblen County will have no less than two (2) staff members present in the room, one of which will be the Purchasing Agent.

HAMBLLEN COUNTY JUSTICE CENTER
MORRISTOWN, TENNESSEE
Architect's Project No: 590418

Bids received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. Bidders are responsible for ensuring their Bid is received before the deadline indicated. Bids submitted by telephone, email, text message, or facsimile shall not be accepted.

The Work generally consists of a new justice center approximately 199,000 square feet. The detention portion of the project is four stories and includes precast concrete wall panel construction with steel framing, interior CMU partitions, TPO roofing, architectural casework, food service equipment, detention equipment, security electronics, and finishes typically associated with a new detention center. The courtroom/ administration portion of the project is one story and includes metal stud and brick veneer wall construction with steel framing, interior metal stud partitions, TPO roofing, architectural casework including courtroom casework, security electronics, and finishes typically associated with a new courthouse. The project includes a kitchen, laundry, vehicle sally port, intake/booking, steel cells and three courtrooms. Sitework includes stormwater management, sidewalks, parking lots, grading, and fencing/gates. Structural work includes steel micropiles, soil cement modified subgrade, structural steel framing and precast concrete. Mechanical work includes ductwork, plumbing, sprinkler system, smoke control system, controls, and roof top units. Electrical work includes panelboards, lighting fixtures, fire alarm, emergency generator, power, technology wiring and infrastructure; and security systems (cameras, intercoms, duress, door controls, and touchscreens).

A mandatory pre-bid conference will be held at 2:00 p.m., on February 9, 2021, at Location: Hale House Conference Room, 534 West Second North Street, Morristown, TN 37814. Submit questions in writing, at this time on the required "Pre-Bid Question Form." The "Pre-Bid Question Form" may be accessed within the Project Manual, or you may submit online via www.moseleyarchitects.com. Responses will be in the form of addenda if required.

Beginning on January 19, 2021, all Bidders may obtain, and/or examine electronic Bidding Documents by visiting moseleyarchitects.com.

In order for Moseley Architects to maintain an accurate list of plan holders (General Contractor's only) and notify them of any addenda, each General Contractor shall complete the following required steps:

1. Submit the following information to Moseley Architects by email:

jhill@moseleyarchitects.com

ATTN: Jessica Hill

Company Name:

Address:

Phone/ Fax Number:

Email Address:

Contact Person:

2. Visit moseleyarchitects.com, click the "Bidding" tab at the top of the page, scroll to **Hamblen County Justice Center** click on "Bid Documents", and follow the instructions to "Request a key." Once complete, access to the electronic Bidding Document files can be obtained, saved, and or examined as needed. Addenda for the Project will be posted to the above listed website.

HALE HOUSE PROJECT

Motion by Tim Horner , seconded by Chris Cutshaw to reject all the bids on the Hale House Project
and to rebid the projects separate.

1/21/2021 5:51:33 PM RollCall Systems, Inc.

9.b. Hale House Project



VOTE RESULTS: Passed By Majority Vote

YES: **11** NO: **2** ABSTAIN: 0 ABSENT: **1**

| | | | |
|---------------|--------|-------------------------------------|-----|
| Joe Huntsman, | YES | Randy DeBord | YES |
| Taylor Ward | YES | Chris Cutshaw <small>Second</small> | NO |
| Thomas Doty | ABSENT | Jeff Akard | YES |
| Wayne NeSmit | YES | Jim Stepp | NO |
| Mike Reed | YES | Bobby Haun | YES |
| Tim Goins | YES | Tim Horner <small>Motion</small> | YES |
| Howard Shiple | YES | Eileen Arnwine | YES |

Thereupon meeting adjourned at 5:55p.m.

January 21, 2021


[Return to Regular Calendar](#)



T E N N E S S E E
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

January 21, 2021

To: Hamblen County Commission

From: Bill Brittain, County Mayor 

Re: Hale Property Development

Architect Dave Wright and I are disappointed that we only received one bid for the renovation of the Hale House and two prices for the construction of the parking lot on the vacant lot of the Hale Property. We would prefer to move forward with more than one bid.

Therefore, we are recommending that the commission reject the bids received in December and rebid the project. Our plan is to bid the renovation of the house and the parking lot separately. Proposals for the home renovation will be scheduled for February 25th. The parking lot will be rebid in April. Mr. Wright plans to actively seek potential bidders for the project as well as post the project throughout the East Tennessee construction market.

Do not hesitate to contact me with any questions.

Bill Brittain, *County Mayor*

511 West Second North Street • Morristown, TN 37814 • *office*. 423.586.1931 • *fax*. 423.585.4699

www.HamblenCountyTN.gov • *mail*. bbrittain@co.hamblen.tn.us

[Return to Regular Calendar](#)

HAMBLEN COUNTY JUSTICE CENTER
MORRISTOWN, TENNESSEE
Architect's Project No: 590418

Refer to the Instructions to Bidders for bidding procedures and requirements. Any questions relating to the Bidding Documents shall be directed to the architect, Moseley Architects at www.moseleyarchitects.com.

The following General Contractors have been pre-qualified to bid the Work (Sub-Contractors are not required to be pre-qualified):

Bell & Associates Construction, LLC, Brentwood, Tennessee

Blaine Construction Corporation, Knoxville, Tennessee

Branch Builds, Inc., Roanoke, Virginia

W.C. English, Incorporated, Lynchburg, Virginia

Hamblen County reserves the right to reject all bids, to waive informalities and technicalities, and to cancel the Bid Process at any time.

END OF INVITATION TO BID

Hamblen County Justice Center Project
Bidding Timeline
January 5, 2021

Issue Invitation to Bid:
Release Plans to Prequalified GC's:
Pre-Bid Meeting:
Receive Bids: (Virtual Meeting)
Commission Vote:
Bid Award:

Wednesday, January 13th (to all prequalified GCs)
Tuesday, January 19th
Tuesday, February 9th at 2pm in Hale House
Tuesday, March 2nd at 2pm (6 weeks)
Thursday, March 18th
Monday, March 22nd (pending HCLB approval)

Thereupon meeting adjourned at 5:55p.m.

Respectfully,
[Signature]

Respectfully,
[Signature]

Hamblen County Government
Finance Committee
Monday, February 8, 2021
Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Randy DeBord, Chris Cutshaw, Howard Shipley, Eileen Arnwine, Thomas Doty, Tim Goins, Mike Reed, James Stepp

Members Absent:

Joe Huntsman, Sr.

Call to Order

Chairman Randy DeBord called the meeting to order at 5:30 p.m.

Visitors Wishing to Address the Committee

None

Recurring Business

- a. Expenditure Reports – January 2021 (Information Only – No Action Necessary)
- b. Review/Approval of Monthly Checks Submitted by the County Mayor's Office for the Month of January 2021
Motion (Thomas Doty/Tim Goins, all in favor) to approve the January 2021 Monthly Checks submitted by the County Mayor's Office.

Old Business

- a. None

New Business

- a. Budget Amendments
 - i. Hamblen County Board of Education Budget Amendment #5-Increase of \$85,252.57
Motion (Thomas Doty/Chris Cutshaw, all in favor) to approve the Budget Amendment for the Hamblen County Board of Education Budget Amendment #5 for an increase of \$85,252.57.
 - ii. Fund #101 Sheriff's Department \$2,896.50
Motion (Jim Stepp/Tim Goins, all in favor) to approve the Budget Amendment for Fund #101 Sheriff's Department for \$2,896.50.
 - iii. Fund #116 Sanitation/Garbage Department \$30,000
Motion (Tim Goins/Jim Stepp, all in favor) to approve the Budget Amendment for Fund #116 for the Sanitation/Garbage Department for \$30,000.
 - iv. Fund #131 Highway Department \$90,000
Motion (Tim Goins/Thomas Doty, all in favor) to approve the Budget Amendment for Fund #131 for the Highway Department for \$90,000.
 - v. Fund #131 Highway Department \$6,000
Motion (Thomas Doty/Eileen Arnwine, all in favor) to approve the Budget Amendment for Fund #131 for the Highway Department for \$6,000.
 - vi. Fund #101 To Add 2% Raise \$168,876
Motion (Tim Goins/Chris Cutshaw., all in favor) to approve the Budget Amendment for Fund #101 to Add the 2% Raise for \$168,876. Thomas Doty Abstained.
 - vi. Fund #116 To Add 2% Raise \$49,657
Motion (Tim Goins/Chris Cutshaw, all in favor) to approve the Budget Amendment for Fund #116 to Add the 2% Raise for \$49,657.

vi. Fund #131 To Add 2% Raise \$32,371

Motion (Tim Goins/Chris Cutshaw, all in favor) to approve the Budget Amendment for Fund #131 to Add the 2% Raise for \$32,371.

b. Bid Tabulation-Bathroom Upgrades at Cherokee Park (2021-01)

Motion (Tim Goins/Jim Stepp, all in favor) to accept recommendation to award bid to Johns-Heck Plumbing for a proposed cost of \$9,930.

c. Bid Tabulation –Asphalt Hotbox Trailer (2021-03)

Motion (Chris Cutshaw/Thomas Doty, all in favor) to accept recommendation to award bid to Infrastructure Solutions Group for a proposed cost of \$41,375.

d. Bid Tabulation-Garbage Carts for Highway Department (2021-04)

Motion (Thomas Doty/Tim Goins, all in favor) to accept recommendation to award bid to Otto Environmental Systems for a proposed cost of \$50.91 per unit for a total proposed cost of \$15,273.

Items of Interest (No Action Necessary)

a. Planning Commission Building Permit Report –January 2021

b. County Attorney Invoices – January 2021

c. Coroner’s Monthly Report –January 2021

d. Budget Amendments

i. Fund #101 Chancery Court \$2,500

ii. Fund #101 Capital Projects-Public Health and Welfare \$1,230

iii. Fund #101 Data Processing \$100

iv. Fund #101 Reappraisal Program \$3,500

v. Fund #116 Sanitation/Garbage Department \$1,000

Adjournment - There being no further business, Chairman DeBord adjourned the Finance Committee meeting at 6:02 p.m.



Hamblen County Government
FINANCE COMMITTEE

Monday, February 8, 2021

Large Courtroom – Hamblen County Courthouse

FINANCE COMMITTEE

AGENDA

Call to Order – Chairman Randy DeBord

Randy DeBord
Chairman

Chris Cutshaw
Vice-Chairman

Howard Shipley
Ex-Officio

Eileen Arnwine
Member

Thomas Doty
Member

Tim Goins
Member

Joe Huntsman, Sr.
Member

Mike Reed
Member

James Stepp
Member

1. **Visitors Wishing to Address the Committee About Agenda Items Only – Chairman Randy DeBord**
(Visitors will be allotted 5 minutes to speak)
2. **Recurring Business – Chairman Randy DeBord**
 - a. Expenditure Reports – January 2021 (*Information Only-No Action Necessary*)
 - b. Review/Acceptance of Monthly Checks January 2021 (*Submitted by the County Mayor's Office*)
3. **Old Business – Chairman Randy DeBord**
 - a. None
4. **New Business – Chairman Randy DeBord**
 - a. Budget Amendments-*Finance Director-Anne Bryant-Hurst*
 - i. Hamblen County Board of Education Budget Amendment #5-Increase of \$85,252.57-
HCBOE Business Supervisor Traci Antrican
 - ii. Fund #101 Sheriff's Department \$2,896.50
 - iii. Fund #116 Sanitation/Garbage Department \$30,000
 - iv. Fund #131 Highway Department \$90,000
 - v. Fund #131 Highway Department \$6,000
 - b. Budget Amendment-Fund #101-To Add 2% Raise \$168,876
 - c. Budget Amendment-Fund #116-To Add 2% Raise \$49,657
 - d. Budget Amendment-Fund #131-To Add 2% Raise \$32,371
 - e. Bid Tabulation-Bathroom Upgrades at Cherokee Park (2021-01)-*County Mayor Bill Brittain*
 - f. Bid Tabulation-Asphalt Hotbox Trailer (2021-03)-*Road Superintendent Barry Poole*
 - g. Bid Tabulation-Garbage Carts for Highway Department (2021-04)-*Road Superintendent Barry Poole*
5. **Items of Interest (No Action Necessary) – Chairman Randy DeBord**
 - a. Planning Commission Building Permit Report- January 2021
 - b. County Attorney Invoices – January 2021
 - c. Coroner's Monthly Report – January 2021
 - d. Budget Amendments- *Finance Director-Anne Bryant-Hurst*
 - i. Fund #101 Chancery Court \$2,500
 - ii. Fund #101 Capital Projects-Public Health and Welfare \$1,230
 - iii. Fund #101 Data Processing \$100
 - iv. Fund #101 Reappraisal Program \$3,500
 - v. Fund #116 Sanitation/Garbage Department \$1,000
6. **Adjournment – Chairman Randy DeBord**

January 2021 Expenditure Reports

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 01/31/2021

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2020 101 50000 000 00 000 0000 000
 Thru: 2020 101 99999 999 99 999 9999 999

Page: 1
 Date: 2/3/2021
 Time: 2:42 pm

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|-----|--|----------------|----------------------------|---------------------------|--------------|-----------------|-------------------|
| 101 | 51100 County Commission | 175,305.00 | 11,653.46 | 82,305.40 | 25,360.70 | 67,638.90 | 38.58% |
| 101 | 51210 Board Of Equalizaton | 5,550.00 | 0.00 | 0.00 | 0.00 | 5,550.00 | 100.00% |
| 101 | 51300 County Mayor/Executive | 235,206.00 | 16,479.08 | 121,546.45 | 4,261.52 | 109,398.03 | 46.51% |
| 101 | 51400 County Attorney | 31,293.00 | 251.66 | 6,915.39 | 0.00 | 24,377.61 | 77.90% |
| 101 | 51500 Election Commission | 369,764.00 | 19,524.91 | 206,890.67 | 5,224.28 | 157,649.05 | 42.64% |
| 101 | 51600 Register Of Deeds | 370,844.00 | 28,186.71 | 185,611.49 | 9,949.63 | 175,282.88 | 47.27% |
| 101 | 51720 Planning | 220,878.00 | 15,574.97 | 105,923.32 | 1,881.81 | 113,072.87 | 51.19% |
| 101 | 51750 Codes Compliance | 57,305.00 | 4,471.34 | 31,121.33 | 0.00 | 26,183.67 | 45.69% |
| 101 | 51760 Geographical Information Systems | 89,433.00 | 4,298.34 | 27,995.50 | 0.00 | 61,437.50 | 68.70% |
| 101 | 51810 Other Facilities | 883,522.00 | 73,256.63 | 444,302.19 | 38,807.12 | 400,412.69 | 45.32% |
| 101 | 51910 Preservation Of Records | 20,744.00 | 1,785.61 | 10,595.00 | 896.94 | 9,252.06 | 44.60% |
| 101 | 52100 Accounting And Budgeting | 432,972.00 | 35,012.56 | 237,675.50 | 862.70 | 194,433.80 | 44.91% |
| 101 | 52200 Purchasing | 42,114.00 | 3,602.61 | 23,026.25 | 0.00 | 19,087.75 | 45.32% |
| 101 | 52300 Property Assessor's Office | 351,556.00 | 25,538.59 | 174,715.65 | 19,580.65 | 157,259.70 | 44.73% |
| 101 | 52310 Reappraisal Program | 162,429.00 | 4,440.46 | 31,117.68 | 6,752.65 | 124,558.67 | 76.68% |
| 101 | 52400 County Trustee's Office | 378,102.00 | 26,553.46 | 214,736.99 | 1,140.94 | 162,224.07 | 42.90% |
| 101 | 52500 County Clerk's Office | 685,828.00 | 49,494.96 | 348,981.85 | 2,246.04 | 334,600.11 | 48.79% |
| 101 | 52600 Data Processing | 127,030.00 | 9,361.99 | 59,507.52 | 14,936.83 | 52,585.65 | 41.40% |
| 101 | 52900 Other Finance | 328,048.00 | 26,137.44 | 178,867.80 | 13,311.03 | 135,869.17 | 41.42% |
| 101 | 53100 Circuit Court | 970,511.00 | 69,473.06 | 490,516.56 | 9,176.07 | 470,818.37 | 48.51% |
| 101 | 53300 General Sessions Court | 457,243.00 | 36,714.81 | 235,186.06 | 1,759.01 | 220,297.93 | 48.18% |
| 101 | 53330 Drug Court | 97,020.50 | 3,958.31 | 13,418.55 | 704.52 | 82,897.43 | 85.44% |
| 101 | 53400 Chancery Court | 392,925.00 | 35,654.90 | 229,437.91 | 4,847.01 | 158,640.08 | 40.37% |
| 101 | 53500 Juvenile Court | 317,775.00 | 21,975.91 | 140,489.64 | 2,251.21 | 175,034.15 | 55.08% |
| 101 | 53920 Courtroom Security | 894,627.00 | 60,951.17 | 395,856.18 | 10,885.70 | 487,885.12 | 54.54% |
| 101 | 53930 Victim Assistance Program | 132,197.00 | 9,171.17 | 49,466.70 | 0.00 | 82,730.30 | 62.58% |
| 101 | 54110 Sheriff's Department | 3,255,368.00 | 246,338.57 | 1,678,866.87 | 171,825.57 | 1,404,675.56 | 43.15% |
| 101 | 54160 Administration Of The Sexual Offender Registry | 6,000.00 | 5.44 | 382.44 | 0.00 | 5,617.56 | 93.63% |
| 101 | 54210 Jail | 4,610,097.00 | 363,338.86 | 2,252,165.11 | 592,297.33 | 1,765,634.56 | 38.30% |
| 101 | 54220 Workhouse | 92,071.00 | 3,901.68 | 40,506.66 | 0.00 | 51,564.34 | 56.00% |
| 101 | 54250 Work Release Program | 318,077.00 | 15,843.29 | 104,456.00 | 1,779.87 | 211,841.13 | 66.60% |
| 101 | 54310 Fire Prevention And Control | 220,000.00 | 0.00 | 110,000.00 | 0.00 | 110,000.00 | 50.00% |
| 101 | 54410 Civil Defense | 100,485.00 | 7,339.89 | 45,129.44 | 4,486.65 | 50,868.91 | 50.62% |
| 101 | 54490 Other Emergency Management | 185,089.00 | 46,272.25 | 138,816.75 | 0.00 | 46,272.25 | 25.00% |
| 101 | 54510 Inspection And Regulation | 4,877.00 | 322.95 | 2,260.65 | 368.50 | 2,247.85 | 46.09% |

[Return to Regular Calendar](#)

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 01/31/2021

Page: 2

Date: 2/3/2021

Time: 2:42 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2020 101 50000 000 00 000 0000 000
 Thru: 2020 101 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|-----|---|----------------|----------------------------|---------------------------|--------------|-----------------|-------------------|
| 101 | 54610 County Coroner/Medical Examiner | 165,100.00 | 13,279.34 | 75,229.74 | 23,650.02 | 66,220.24 | 40.11% |
| 101 | 54900 Other Public Safety | 40,500.00 | 0.00 | 17,441.08 | 0.00 | 23,058.92 | 56.94% |
| 101 | 55110 Local Health Center | 931,867.00 | 57,297.59 | 380,727.32 | 9,883.72 | 541,255.96 | 58.08% |
| 101 | 55120 Rabies And Animal Control | 301,795.00 | 30,463.86 | 157,677.98 | 6,383.43 | 137,733.59 | 45.64% |
| 101 | 55140 Nursing Home | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55170 Alcohol And Drug Programs | 5,000.00 | 1,650.00 | 2,650.00 | 0.00 | 2,350.00 | 47.00% |
| 101 | 55180 Children's Special Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55390 Appropriation To State | 115,233.00 | 0.00 | 0.00 | 0.00 | 115,233.00 | 100.00% |
| 101 | 55520 Aid To Dependent Children | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55530 Child Support | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55590 Other Local Welfare Services | 27,500.00 | 510.00 | 13,605.00 | 0.00 | 13,895.00 | 50.53% |
| 101 | 55710 Sanitation Management | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55900 Other Public Health And Welfare | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 56100 Adult Activities | 11,600.00 | 0.00 | 5,800.00 | 0.00 | 5,800.00 | 50.00% |
| 101 | 56300 Senior Citizens Assistance | 6,500.00 | 0.00 | 6,500.00 | 0.00 | 0.00 | 0.00% |
| 101 | 56500 Libraries | 293,500.00 | 73,375.00 | 220,125.00 | 0.00 | 73,375.00 | 25.00% |
| 101 | 56700 Parks And Fair Boards | 306,307.00 | 18,616.29 | 149,843.88 | 7,804.83 | 148,658.29 | 48.53% |
| 101 | 56900 Other Social, Cultural And Recreational | 430,460.00 | 818.75 | 242,162.11 | 0.00 | 188,297.89 | 43.74% |
| 101 | 57000 Agriculture & Natural Resource | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 57100 Agricultural Extension Service | 165,206.00 | 39,666.00 | 79,899.84 | 81,009.61 | 4,296.55 | 2.60% |
| 101 | 57300 Forest Service | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00% |
| 101 | 57500 Soil Conservation | 50,888.00 | 4,089.79 | 26,724.12 | 0.00 | 24,163.88 | 47.48% |
| 101 | 57800 Storm Water Management | 30,960.00 | 6,051.73 | 11,591.68 | 4,779.94 | 14,588.38 | 47.12% |
| 101 | 58110 Tourism | 54,700.00 | 0.00 | 29,400.00 | 0.00 | 25,300.00 | 46.25% |
| 101 | 58120 Industrial Development | 641,000.00 | 0.00 | 50,500.00 | 0.00 | 590,500.00 | 92.12% |
| 101 | 58210 Public Transportation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 58300 Veterans' Services | 32,164.00 | 2,565.77 | 16,242.42 | 32.90 | 15,888.68 | 49.40% |
| 101 | 58600 Employee Benefits | 709,682.00 | 11,113.02 | 636,217.00 | 0.00 | 73,465.00 | 10.35% |
| 101 | 58801 COVID-19 Grant #1 Election Funds | 41,405.00 | 0.00 | 25,214.67 | 0.00 | 16,190.33 | 39.10% |
| 101 | 58802 COVID-19 Grant #2 | 12,000.00 | 11,105.24 | 157,246.76 | 19,985.85 | -165,232.61 | -1,376.94% |
| 101 | 58900 Miscellaneous | 314,254.00 | 0.00 | 137,985.34 | 0.00 | 176,268.66 | 56.09% |
| 101 | 73300 Community Services | 6,000.00 | 0.00 | 5,000.00 | 0.00 | 1,000.00 | 16.67% |
| 101 | 91110 General Administration Projects | 300,000.00 | 2,000.00 | 27,442.00 | 22,980.00 | 249,578.00 | 83.19% |
| 101 | 91120 Administration Of Justice Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 91130 Public Safety Projects | 442,431.95 | 35,731.95 | 96,262.75 | 257,522.40 | 88,646.80 | 20.04% |

[Return to Regular Calendar](#)

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 01/31/2021

Page: 3

Date: 2/3/2021

Time: 2:42 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2020 101 50000 000 00 000 0000 000
 Thru: 2020 101 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|-----|--|-------------------------|-------------------------------|------------------------------|------------------------|-------------------------|----------------------|
| 101 | 91140 Public Health And Welfare Projects | 109,000.00 | 4,932.02 | 41,547.91 | 25,161.04 | 42,291.05 | 38.80% |
| 101 | 91150 Social, Cultural And Recreation Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 91190 Other General Government Proje | 3,135.00 | 0.00 | 0.00 | 0.00 | 3,135.00 | 100.00% |
| 101 | 99100 Transfers Out | 0.00 | 37,873.84 | 37,873.84 | 0.00 | -37,873.84 | 0.00% |
| | | \$ 22,576,473.45 | \$ 1,628,027.23 | \$ 11,075,701.94 | \$ 1,404,788.02 | \$ 10,095,983.49 | 44.72% |

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

SOLID WASTE/SANITATION (116)

EXPENDITURE REPORT

REPORT DATE: 01/31/2021

Page: 1
Date: 2/3/2021
Time: 2:43 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
From: 2020 116 50000 000 00 000 0000 000
Thru: 2020 116 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|-----|-----------------------------|------------------------|-------------------------------|------------------------------|---------------------|------------------------|----------------------|
| 116 | 55710 Sanitation Management | 2,533,814.00 | 190,443.23 | 1,360,294.94 | 69,520.31 | 1,103,998.75 | 43.57% |
| 116 | 58802 COVID-19 Grant #2 | 0.00 | 0.00 | 5,324.88 | 0.00 | -5,324.88 | 0.00% |
| | | \$ 2,533,814.00 | \$ 190,443.23 | \$ 1,365,619.82 | \$ 69,520.31 | \$ 1,098,673.87 | 43.36% |

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

HIGHWAY FUND (131)

EXPENDITURE REPORT

REPORT DATE: 01/31/2021

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2020 131 50000 000 00 000 0000 000
 Thru: 2020 131 99999 999 99 999 9999 999

Page: 1
 Date: 2/3/2021
 Time: 2:44 pm

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|-----|--|------------------------|-------------------------------|------------------------------|----------------------|------------------------|----------------------|
| 131 | 58802 COVID-19 Grant #2 | 0.00 | 0.00 | 15,141.98 | 0.00 | -15,141.98 | 0.00% |
| 131 | 61000 Administration | 441,596.00 | 24,837.48 | 257,309.70 | 10,860.91 | 173,425.39 | 39.27% |
| 131 | 62000 Highway And Bridge Maintenance | 1,580,621.00 | 147,308.51 | 770,521.03 | 46,149.06 | 763,950.91 | 48.33% |
| 131 | 63100 Operation And Maintenance Of Equipment | 349,484.00 | 32,797.83 | 171,490.64 | 57,866.32 | 120,127.04 | 34.37% |
| 131 | 66000 Employee Benefits | 24,725.00 | 0.00 | 15,191.00 | 0.00 | 9,534.00 | 38.56% |
| 131 | 68000 Capital Outlay | 756,000.00 | 71,016.22 | 482,965.68 | 0.00 | 273,034.32 | 36.12% |
| | | \$ 3,152,426.00 | \$ 275,960.04 | \$ 1,712,620.03 | \$ 114,876.29 | \$ 1,324,929.68 | 42.03% |

January 2021 Monthly Checks

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 2/3/2021
Time: 2:45:32PM

Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|--|------------|------------|--|-----------------|
| 51100 | 312 | Contracts With Private Agencies | 2021-01-28 | 1010270079 | Smith, Jerry Allen | 100.00 |
| 51100 | 599 | Other Charges | 2021-01-07 | 1010269908 | HomeTrust Bank | 815.31 |
| 51100 | 599 | Other Charges | 2021-01-14 | 1010269959 | Citizen Tribune | 265.27 |
| 51100 | | County Commission | | | Total: 3 | 1,180.58 |
| 51300 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 36.16 |
| 51300 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 90.00 |
| 51300 | 355 | Travel | 2021-01-28 | 1010270048 | Brittain, William H | 47.94 |
| 51300 | 599 | Other Charges | 2021-01-21 | 1010270011 | English Mountain Spring Water | 10.00 |
| 51300 | 599 | Other Charges | 2021-01-21 | 1010270029 | Shell, Jon | 250.00 |
| 51300 | 599 | Other Charges | 2021-01-28 | 1010270083 | Tucker, Robert | 21.74 |
| 51300 | | County Mayor/Executive | | | Total: 6 | 455.84 |
| 51400 | 331 | Legal Services | 2021-01-14 | 1010269983 | Taylor Law Firm | 144.00 |
| 51400 | | County Attorney | | | Total: 1 | 144.00 |
| 51500 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 4.82 |
| 51500 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 20.91 |
| 51500 | 332 | Legal Notices, Recording And Court Costs | 2021-01-14 | 1010269959 | Citizen Tribune | 270.54 |
| 51500 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 117.42 |
| 51500 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 48.00 |
| 51500 | 435 | Office Supplies | 2021-01-21 | 1010270011 | English Mountain Spring Water | 5.00 |
| 51500 | | Election Commission | | | Total: 6 | 466.69 |
| 51600 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 1.68 |
| 51600 | 709 | Data Processing Equipment | 2021-01-14 | 1010269952 | Business Information Systems | 1,514.35 |
| 51600 | | Register Of Deeds | | | Total: 2 | 1,516.03 |
| 51720 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 2.78 |
| 51720 | 332 | Legal Notices, Recording And Court Costs | 2021-01-21 | 1010270008 | Citizen Tribune | 38.00 |
| 51720 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-28 | 1010270085 | Ultimate Shine 3 Minute Express Car Wash | 15.00 |
| 51720 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 98.75 |
| 51720 | 425 | Gasoline | 2021-01-07 | 1010269899 | Fuelman | 63.08 |
| 51720 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 357.80 |
| 51720 | | Planning | | | Total: 6 | 575.41 |
| 51810 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 882.88 |
| 51810 | 307 | Communication | 2021-01-14 | 1010269950 | AT&T | 650.76 |
| 51810 | 334 | Maintenance Agreements | 2021-01-07 | 1010269940 | United Elevator Services LLC | 1,921.38 |
| 51810 | 334 | Maintenance Agreements | 2021-01-14 | 1010269974 | Murrell Burglar Alarm Co Inc | 78.00 |
| 51810 | 334 | Maintenance Agreements | 2021-01-14 | 1010269985 | TN Dept Of Labor & Workforce Development | 120.00 |
| 51810 | 334 | Maintenance Agreements | 2021-01-21 | 1010270006 | Bullzye Fire Extinguisher Co | 126.00 |
| 51810 | 334 | Maintenance Agreements | 2021-01-21 | 1010270014 | Gallaher & Associates Inc | 614.90 |

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**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 2
Date: 2/3/2021
Time: 2:45:32PM

Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|--|------------|------------|--|------------------|
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2021-01-07 | 1010269883 | Ash, Sandra P. | 960.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2021-01-07 | 1010269896 | Fenco Supply Co | 361.84 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2021-01-07 | 1010269901 | Gerber, Glenn | 966.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2021-01-07 | 1010269910 | Johns-Heck Plumbing Company | 5,325.32 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2021-01-14 | 1010269960 | City Electric Supply | 283.90 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2021-01-14 | 1010269971 | Lowe's | 334.50 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2021-01-28 | 1010270055 | City Electric Supply | 60.58 |
| 51810 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-14 | 1010269975 | NAPA Auto Parts Of Morristown | 28.76 |
| 51810 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-21 | 1010270023 | Morristown Ford | 204.99 |
| 51810 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-28 | 1010270085 | Ultimate Shine 3 Minute Express Car Wash | 60.00 |
| 51810 | 399 | Other Contracted Services | 2021-01-21 | 1010270011 | English Mountain Spring Water | 8.00 |
| 51810 | 410 | Custodial Supplies | 2021-01-07 | 1010269939 | Unifirst | 149.52 |
| 51810 | 410 | Custodial Supplies | 2021-01-28 | 1010270086 | Unifirst | 149.52 |
| 51810 | 415 | Electricity | 2021-01-28 | 1010270069 | Morristown Utilities | 25,199.05 |
| 51810 | 425 | Gasoline | 2021-01-07 | 1010269899 | Fuelman | 164.26 |
| 51810 | 434 | Natural Gas | 2021-01-21 | 1010270005 | Atmos Energy | 3,186.65 |
| 51810 | 451 | Uniforms | 2021-01-07 | 1010269939 | Unifirst | 261.56 |
| 51810 | 451 | Uniforms | 2021-01-28 | 1010270086 | Unifirst | 240.56 |
| 51810 | 717 | Maintenance Equipment | 2021-01-07 | 1010269908 | HomeTrust Bank | 109.99 |
| 51810 | | Other Facilities | | | Total: 26 | 42,448.92 |
| 51910 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 117.42 |
| 51910 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 74.93 |
| 51910 | 435 | Office Supplies | 2021-01-07 | 1010269908 | HomeTrust Bank | 305.62 |
| 51910 | 435 | Office Supplies | 2021-01-21 | 1010270020 | Lane, Cindy | 59.90 |
| 51910 | | Preservation Of Records | | | Total: 4 | 557.87 |
| 52100 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 359.32 |
| 52100 | 435 | Office Supplies | 2021-01-07 | 1010269908 | HomeTrust Bank | 99.87 |
| 52100 | 435 | Office Supplies | 2021-01-21 | 1010270026 | NELCO | 474.60 |
| 52100 | 524 | In Service/Staff Development | 2021-01-07 | 1010269908 | HomeTrust Bank | 347.01 |
| 52100 | | Accounting And Budgeting | | | Total: 4 | 1,280.80 |
| 52200 | 302 | Advertising | 2021-01-07 | 1010269908 | HomeTrust Bank | 98.32 |
| 52200 | 302 | Advertising | 2021-01-14 | 1010269959 | Citizen Tribune | 218.22 |
| 52200 | | Purchasing | | | Total: 2 | 316.54 |
| 52300 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 2.73 |
| 52300 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-28 | 1010270085 | Ultimate Shine 3 Minute Express Car Wash | 30.00 |
| 52300 | 425 | Gasoline | 2021-01-07 | 1010269899 | Fuelman | 59.70 |
| 52300 | 435 | Office Supplies | 2021-01-21 | 1010270011 | English Mountain Spring Water | 40.50 |
| 52300 | | Property Assessor's Office | | | Total: 4 | 132.93 |

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**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 3
Date: 2/3/2021
Time: 2:45:32PM

Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|-------|--|------------|------------|---------------------------------------|-----------------|
| 52310 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 58.28 |
| 52310 | | Reappraisal Program | | | Total: 1 | 58.28 |
| 52400 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 0.28 |
| 52400 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 117.42 |
| 52400 | 355 | Travel | 2021-01-07 | 1010269908 | HomeTrust Bank | 135.30 |
| 52400 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 59.00 |
| 52400 | 435 | Office Supplies | 2021-01-07 | 1010269908 | HomeTrust Bank | 132.31 |
| 52400 | 435 | Office Supplies | 2021-01-21 | 1010270011 | English Mountain Spring Water | 8.00 |
| 52400 | | County Trustee's Office | | | Total: 6 | 452.31 |
| 52500 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 7.38 |
| 52500 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 41.82 |
| 52500 | 320 | Dues And Memberships | 2021-01-21 | 1010270035 | TN State Association of County Clerks | 200.00 |
| 52500 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 182.05 |
| 52500 | 435 | Office Supplies | 2021-01-21 | 1010270011 | English Mountain Spring Water | 28.00 |
| 52500 | 435 | Office Supplies | 2021-01-21 | 1010270028 | Petty, Penny | 86.78 |
| 52500 | | County Clerk's Office | | | Total: 6 | 546.03 |
| 52600 | 307 | Communication | 2021-01-07 | 1010269945 | Verizon Wireless | 24.35 |
| 52600 | 312 | Contracts With Private Agencies | 2021-01-21 | 1010270025 | MUS Fibernet | 311.90 |
| 52600 | 317 | Data Processing Services | 2021-01-21 | 1010270025 | MUS Fibernet | 761.60 |
| 52600 | 317 | Data Processing Services | 2021-01-28 | 1010270083 | Tucker, Robert | 79.99 |
| 52600 | 334 | Maintenance Agreements | 2021-01-07 | 1010269946 | White Rock Security Group, LLC | 1,870.75 |
| 52600 | 709 | Data Processing Equipment | 2021-01-07 | 1010269908 | HomeTrust Bank | 457.92 |
| 52600 | 709 | Data Processing Equipment | 2021-01-14 | 1010269971 | Lowe's | 24.66 |
| 52600 | 709 | Data Processing Equipment | 2021-01-28 | 1010270051 | CDW Government, Inc | 41.82 |
| 52600 | 709 | Data Processing Equipment | 2021-01-28 | 1010270060 | Dell Marketing LP | 454.98 |
| 52600 | | Data Processing | | | Total: 9 | 4,027.97 |
| 52900 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 3.97 |
| 52900 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 705.11 |
| 52900 | 317 | Data Processing Services | 2021-01-07 | 1010269918 | MUS Fibernet | 118.88 |
| 52900 | 330 | Operating Lease Payments | 2021-01-28 | 1010270077 | Sawyer, Mark | 2,100.00 |
| 52900 | 335 | Maintenance And Repair Service - Buildings | 2021-01-21 | 1010270013 | Fish Window Cleaning | 27.00 |
| 52900 | 351 | Rentals | 2021-01-07 | 1010269921 | Quality Waste | 25.00 |
| 52900 | 351 | Rentals | 2021-01-14 | 1010269956 | Centriworks, a Thermocopy Company | 73.00 |
| 52900 | 415 | Electricity | 2021-01-14 | 1010269972 | Morristown Utilities | 937.00 |
| 52900 | 435 | Office Supplies | 2021-01-21 | 1010270011 | English Mountain Spring Water | 13.00 |
| 52900 | | Other Finance | | | Total: 9 | 4,002.96 |
| 53100 | 194 | Jury And Witness Expense | 2021-01-14 | 1010269993 | Dalton, Casey Dewayne | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2021-01-14 | 1010269994 | Goins, Heather Marie | 20.00 |

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**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 4
Date: 2/3/2021
Time: 2:45:32PM

Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|-------------------------------------|------------|------------|--|-----------------|
| 53100 | 194 | Jury And Witness Expense | 2021-01-14 | 1010269995 | Presley, Olivia Helene | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2021-01-14 | 1010269996 | Rice, Thomas David | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2021-01-14 | 1010269997 | Rippetoe, Christopher Matthew | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2021-01-14 | 1010269998 | Robertson, Loretta Lynn | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2021-01-14 | 1010269999 | Wilkes, Jean Stark | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2021-01-14 | 1010270000 | Wright, Ronald Alan | 20.00 |
| 53100 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 10.76 |
| 53100 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 41.82 |
| 53100 | 349 | Printing, Stationery And Forms | 2021-01-28 | 1010270076 | R Chatfield Co, Inc | 480.00 |
| 53100 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 117.42 |
| 53100 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 417.23 |
| 53100 | 435 | Office Supplies | 2021-01-07 | 1010269922 | R Chatfield Co, Inc | 49.00 |
| 53100 | | Circuit Court | | | Total: 14 | 1,276.23 |
| 53300 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 8.38 |
| 53300 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 20.91 |
| 53300 | 320 | Dues And Memberships | 2021-01-21 | 1010270032 | TN Council Of Juvenile And Family Court Judges | 125.00 |
| 53300 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 57.96 |
| 53300 | 435 | Office Supplies | 2021-01-07 | 1010269908 | HomeTrust Bank | 69.99 |
| 53300 | 435 | Office Supplies | 2021-01-21 | 1010270011 | English Mountain Spring Water | 18.00 |
| 53300 | 524 | In Service/Staff Development | 2021-01-21 | 1010270032 | TN Council Of Juvenile And Family Court Judges | 100.00 |
| 53300 | | General Sessions Court | | | Total: 7 | 400.24 |
| 53330 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 113.97 |
| 53330 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 117.42 |
| 53330 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 58.13 |
| 53330 | 435 | Office Supplies | 2021-01-07 | 1010269908 | HomeTrust Bank | 17.96 |
| 53330 | | Drug Court | | | Total: 4 | 307.48 |
| 53400 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 6.37 |
| 53400 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 20.91 |
| 53400 | 334 | Maintenance Agreements | 2021-01-07 | 1010269928 | Sturgis Web Services | 1,050.00 |
| 53400 | 348 | Postal Charges | 2021-01-07 | 1010269888 | County Record Services, LLC | 5,851.85 |
| 53400 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 147.75 |
| 53400 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 170.54 |
| 53400 | 435 | Office Supplies | 2021-01-21 | 1010270011 | English Mountain Spring Water | 8.00 |
| 53400 | | Chancery Court | | | Total: 7 | 7,255.42 |
| 53500 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 1.76 |
| 53500 | 309 | Contracts With Government Agencies | 2021-01-07 | 1010269923 | Richard L Bean Juvenile Srv | 345.00 |
| 53500 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 117.42 |
| 53500 | 425 | Gasoline | 2021-01-07 | 1010269899 | Fuelman | 13.92 |

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 5
Date: 2/3/2021
Time: 2:45:32PM

Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|---|------------|------------|---|-----------------|
| 53500 | | Juvenile Court | | | Total: 4 | 478.10 |
| 53920 | 355 | Travel | 2021-01-07 | 1010269908 | HomeTrust Bank | 1,080.00 |
| 53920 | 451 | Uniforms | 2021-01-28 | 1010270062 | Gall's Inc | 640.00 |
| 53920 | 524 | In Service/Staff Development | 2021-01-21 | 1010270017 | Hillbilly's Cabin Restaurant | 950.00 |
| 53920 | | Courtroom Security | | | Total: 3 | 2,670.00 |
| 54110 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 49.51 |
| 54110 | 307 | Communication | 2021-01-07 | 1010269945 | Verizon Wireless | 1,836.00 |
| 54110 | 307 | Communication | 2021-01-14 | 1010269949 | AT&T | 161.97 |
| 54110 | 307 | Communication | 2021-01-21 | 1010270039 | Verizon Wireless | 1,755.84 |
| 54110 | 336 | Maintenance And Repair Services - Equipment | 2021-01-07 | 1010269908 | HomeTrust Bank | 118.82 |
| 54110 | 336 | Maintenance And Repair Services - Equipment | 2021-01-14 | 1010269954 | Cartwright Communication Inc | 22.66 |
| 54110 | 336 | Maintenance And Repair Services - Equipment | 2021-01-21 | 1010270024 | Murrell Burglar Alarm Co Inc | 191.58 |
| 54110 | 336 | Maintenance And Repair Services - Equipment | 2021-01-28 | 1010270050 | Burgin, Chad R | 77.50 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-07 | 1010269892 | Drinnon, Kenny | 2,584.04 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-07 | 1010269917 | Mullins, Jimmy | 9.44 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-07 | 1010269944 | Valvoline, Inc. | 431.44 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-14 | 1010269986 | Tobin, Wade | 150.00 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-14 | 1010269992 | Xtreme Towing & Automotive Collision Center | 3,221.06 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-21 | 1010270031 | Synergy Auto Wash | 98.18 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-28 | 1010270040 | Action Auto Glass, LLC | 834.85 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-28 | 1010270078 | Short, Shannon J | 50.00 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-28 | 1010270085 | Ultimate Shine 3 Minute Express Car Wash | 400.00 |
| 54110 | 348 | Postal Charges | 2021-01-07 | 1010269895 | Federal Express | 25.30 |
| 54110 | 348 | Postal Charges | 2021-01-14 | 1010269963 | Federal Express | 12.42 |
| 54110 | 348 | Postal Charges | 2021-01-21 | 1010270012 | Federal Express | 37.17 |
| 54110 | 348 | Postal Charges | 2021-01-28 | 1010270061 | Federal Express | 49.75 |
| 54110 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 173.21 |
| 54110 | 351 | Rentals | 2021-01-14 | 1010269981 | T.E.G. Enterprises | 65.00 |
| 54110 | 399 | Other Contracted Services | 2021-01-07 | 1010269936 | Transunion Risk & Alternative | 50.00 |
| 54110 | 399 | Other Contracted Services | 2021-01-21 | 1010270021 | Leads Online, LLC | 2,578.00 |
| 54110 | 399 | Other Contracted Services | 2021-01-28 | 1010270073 | Murrell Burglar Alarm Co Inc | 29.00 |
| 54110 | 425 | Gasoline | 2021-01-07 | 1010269898 | Fuelman | 6,131.40 |
| 54110 | 431 | Law Enforcement Supplies | 2021-01-07 | 1010269908 | HomeTrust Bank | 32.99 |
| 54110 | 433 | Lubricants | 2021-01-07 | 1010269889 | Davis, Donald R | 18.73 |
| 54110 | 433 | Lubricants | 2021-01-07 | 1010269944 | Valvoline, Inc. | 282.06 |
| 54110 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 242.83 |
| 54110 | 435 | Office Supplies | 2021-01-07 | 1010269908 | HomeTrust Bank | 85.37 |
| 54110 | 435 | Office Supplies | 2021-01-14 | 1010269971 | Lowe's | 46.41 |
| 54110 | 435 | Office Supplies | 2021-01-28 | 1010270090 | Walmart Community BRC | 48.86 |
| 54110 | 450 | Tires And Tubes | 2021-01-14 | 1010269977 | S&S Wholesale Tire | 5,240.92 |
| 54110 | 450 | Tires And Tubes | 2021-01-28 | 1010270075 | Porter's Tire Store | 324.13 |

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Page: 6
Date: 2/3/2021
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Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|---|------------|------------|--|------------------|
| 54110 | 451 | Uniforms | 2021-01-14 | 1010269989 | TruBlu Tactical Police Supply | 305.94 |
| 54110 | 451 | Uniforms | 2021-01-28 | 1010270062 | Gall's Inc | 220.00 |
| 54110 | 599 | Other Charges | 2021-01-21 | | Hamblen County Clerk | -29.00 |
| 54110 | 599 | Other Charges | 2021-01-07 | 1010269904 | Hamblen County Boat Dock, Inc | 100.00 |
| 54110 | 599 | Other Charges | 2021-01-07 | 1010269929 | Tennessee Drug & Alcohol, Inc. | 242.40 |
| 54110 | 599 | Other Charges | 2021-01-14 | 1010269978 | Shred-It | 20.34 |
| 54110 | 599 | Other Charges | 2021-01-21 | 1010270011 | English Mountain Spring Water | 5.00 |
| 54110 | 599 | Other Charges | 2021-01-21 | 1010270015 | Hamblen County Clerk | 29.00 |
| 54110 | 599 | Other Charges | 2021-01-28 | 1010270064 | Hamblen County Boat Dock, Inc | 100.00 |
| 54110 | 599 | Other Charges | 2021-01-28 | 1010270065 | Hamblen County Clerk | 24.00 |
| 54110 | | Sheriff's Department | | | Total: 46 | 28,484.12 |
| 54160 | 435 | Office Supplies | 2021-01-07 | 1010269908 | HomeTrust Bank | 5.44 |
| 54160 | | Administration Of The Sexual Offender Registry | | | Total: 1 | 5.44 |
| 54210 | 334 | Maintenance Agreements | 2021-01-21 | 1010270030 | South Western Comm, Inc | 4,780.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-07 | 1010269896 | Fenco Supply Co | 159.29 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-07 | 1010269909 | Interstate Mechanical Service, LLC | 120.19 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-14 | 1010269971 | Lowe's | 65.91 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-14 | 1010269979 | Sliger, Carol | 200.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-14 | 1010269981 | T.E.G. Enterprises | 170.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-14 | 1010269987 | Town & Country Lock & Key | 5.95 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-21 | 1010270003 | American Detention | 940.38 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-21 | 1010270019 | Johnson Controls Fire Protection LP | 306.60 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-28 | 1010270055 | City Electric Supply | 11.90 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2021-01-28 | 1010270089 | Waddell, Bill | 250.00 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 2021-01-07 | 1010269880 | American Detention | 9,850.00 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 2021-01-07 | 1010269909 | Interstate Mechanical Service, LLC | 395.74 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 2021-01-21 | 1010270024 | Murrell Burglar Alarm Co Inc | 383.17 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 2021-01-28 | 1010270082 | Tolliver Heating & Air Conditioning | 1,035.00 |
| 54210 | 340 | Medical And Dental Services | 2021-01-07 | 1010269903 | Greater Knoxville Ear, Nose & Throat Assoc. PC | 69.00 |
| 54210 | 340 | Medical And Dental Services | 2021-01-07 | 1010269942 | University Radiology | 781.90 |
| 54210 | 340 | Medical And Dental Services | 2021-01-14 | 1010269980 | Southern Health Partners | 53,725.57 |
| 54210 | 340 | Medical And Dental Services | 2021-01-14 | 1010269990 | University Of TN Medical Center | 8,503.00 |
| 54210 | 340 | Medical And Dental Services | 2021-01-21 | 1010270004 | American Esoteric Laboratories | 483.60 |
| 54210 | 340 | Medical And Dental Services | 2021-01-21 | 1010270007 | Cherokee Health Systems | 56.43 |
| 54210 | 340 | Medical And Dental Services | 2021-01-21 | 1010270018 | Horner, John C, MD | 34.00 |
| 54210 | 340 | Medical And Dental Services | 2021-01-21 | 1010270022 | Mobile Images Acquisition LLC | 2,585.00 |
| 54210 | 340 | Medical And Dental Services | 2021-01-21 | 1010270027 | Neurosurgical Associates | 461.25 |
| 54210 | 340 | Medical And Dental Services | 2021-01-21 | 1010270036 | University General Surgeons, PC | 692.40 |
| 54210 | 340 | Medical And Dental Services | 2021-01-21 | 1010270038 | University Radiology | 268.10 |
| 54210 | 340 | Medical And Dental Services | 2021-01-28 | 1010270058 | Covenant Medical Group, Inc. | 79.20 |
| 54210 | 340 | Medical And Dental Services | 2021-01-28 | 1010270068 | Morristown Heart, PLLC | 150.00 |

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Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|--|------------|------------|--------------------------------------|-------------------|
| 54210 | 340 | Medical And Dental Services | 2021-01-28 | 1010270070 | Morristown-Hamblen Healthcare System | 320.00 |
| 54210 | 351 | Rentals | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 147.75 |
| 54210 | 410 | Custodial Supplies | 2021-01-07 | 1010269921 | Quality Waste | 235.00 |
| 54210 | 410 | Custodial Supplies | 2021-01-14 | 1010269958 | Chem Clean Systems LLC | 1,767.73 |
| 54210 | 410 | Custodial Supplies | 2021-01-28 | 1010270054 | Chem Clean Systems LLC | 1,197.81 |
| 54210 | 422 | Food Supplies | 2021-01-07 | 1010269937 | Trinity Services Group, Inc. | 22,732.83 |
| 54210 | 451 | Uniforms | 2021-01-07 | 1010269893 | Elliott Boots | 100.00 |
| 54210 | 599 | Other Charges | 2021-01-14 | 1010269978 | Shred-It | 81.36 |
| 54210 | | Jail | | | Total: 36 | 113,146.06 |
| 54250 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 6.20 |
| 54250 | 307 | Communication | 2021-01-07 | 1010269945 | Verizon Wireless | 82.10 |
| 54250 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-07 | 1010269885 | Budget Auto Clinic | 39.95 |
| 54250 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-14 | 1010269975 | NAPA Auto Parts Of Morristown | 20.65 |
| 54250 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-28 | 1010270049 | Budget Auto Clinic | 799.00 |
| 54250 | 399 | Other Contracted Services | 2021-01-14 | 1010269969 | Lawson, Lynda Marie | 470.00 |
| 54250 | 425 | Gasoline | 2021-01-07 | 1010269899 | Fuelman | 129.67 |
| 54250 | | Work Release Program | | | Total: 7 | 1,547.57 |
| 54410 | 307 | Communication | 2021-01-28 | 1010270046 | Bell, Chris E | 56.00 |
| 54410 | 338 | Maintenance And Repair Services - Vehicles | 2021-01-28 | 1010270075 | Porter's Tire Store | 32.93 |
| 54410 | 425 | Gasoline | 2021-01-07 | 1010269899 | Fuelman | 173.36 |
| 54410 | 435 | Office Supplies | 2021-01-07 | 1010269908 | HomeTrust Bank | 10.80 |
| 54410 | 435 | Office Supplies | 2021-01-28 | 1010270090 | Walmart Community BRC | 14.48 |
| 54410 | 451 | Uniforms | 2021-01-07 | 1010269908 | HomeTrust Bank | 119.99 |
| 54410 | 599 | Other Charges | 2021-01-07 | 1010269908 | HomeTrust Bank | 149.23 |
| 54410 | 599 | Other Charges | 2021-01-07 | 1010269945 | Verizon Wireless | 34.00 |
| 54410 | | Civil Defense | | | Total: 8 | 590.79 |
| 54490 | 316 | Contributions | 2021-01-07 | 1010269905 | Hamblen County E.C.D. / 911 | 46,272.25 |
| 54490 | | Other Emergency Management | | | Total: 1 | 46,272.25 |
| 54610 | 307 | Communication | 2021-01-07 | 1010269897 | Field2Base, Inc. | 230.00 |
| 54610 | 307 | Communication | 2021-01-07 | 1010269945 | Verizon Wireless | 237.65 |
| 54610 | 312 | Contracts With Private Agencies | 2021-01-07 | 1010269911 | Knox County Medical Examiner | 7,476.36 |
| 54610 | 312 | Contracts With Private Agencies | 2021-01-07 | 1010269912 | Kreceman, Teresa A. | 250.00 |
| 54610 | 312 | Contracts With Private Agencies | 2021-01-07 | 1010269915 | Morristown Hamblen EMS | 50.00 |
| 54610 | 312 | Contracts With Private Agencies | 2021-01-07 | 1010269925 | Stetzer Funeral Home | 250.00 |
| 54610 | 312 | Contracts With Private Agencies | 2021-01-14 | 1010269968 | Horn, Lindsey E | 72.00 |
| 54610 | 399 | Other Contracted Services | 2021-01-07 | 1010269890 | Davis, Eddie | 750.00 |
| 54610 | 399 | Other Contracted Services | 2021-01-07 | 1010269902 | Giles, Todd E | 280.00 |
| 54610 | 399 | Other Contracted Services | 2021-01-07 | 1010269907 | Holt, Jeffrey E. | 280.00 |
| 54610 | 399 | Other Contracted Services | 2021-01-07 | 1010269920 | Peoples, Jimmy W | 320.00 |

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Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|--|------------|------------|--------------------------------|------------------|
| 54610 | 399 | Other Contracted Services | 2021-01-07 | 1010269930 | Thompson, Claude, JR | 1,000.00 |
| 54610 | 399 | Other Contracted Services | 2021-01-07 | 1010269931 | Thompson, Tom C, MD | 2,083.33 |
| 54610 | | County Coroner/Medical Examiner | | | Total: 13 | 13,279.34 |
| 55110 | 309 | Contracts With Government Agencies | 2021-01-07 | 1010269886 | Century Link/Business Services | 71.12 |
| 55110 | 309 | Contracts With Government Agencies | 2021-01-07 | 1010269932 | TMA Services, LLC | 1,500.00 |
| 55110 | 309 | Contracts With Government Agencies | 2021-01-14 | 1010269949 | AT&T | 377.94 |
| 55110 | 309 | Contracts With Government Agencies | 2021-01-14 | 1010269953 | Canon Solutions America, Inc | 18.79 |
| 55110 | 309 | Contracts With Government Agencies | 2021-01-14 | 1010269967 | Holston Gases | 200.00 |
| 55110 | 309 | Contracts With Government Agencies | 2021-01-21 | 1010270005 | Atmos Energy | 161.39 |
| 55110 | 309 | Contracts With Government Agencies | 2021-01-21 | 1010270025 | MUS Fibernet | 12.00 |
| 55110 | 309 | Contracts With Government Agencies | 2021-01-21 | 1010270034 | TN Public Health Association | 200.00 |
| 55110 | 309 | Contracts With Government Agencies | 2021-01-28 | 1010270069 | Morristown Utilities | 1,348.00 |
| 55110 | 355 | Travel | 2021-01-07 | 1010269877 | Aguilar, Caroline M | 44.18 |
| 55110 | 355 | Travel | 2021-01-07 | 1010269884 | Bergman, Christina E | 53.58 |
| 55110 | 355 | Travel | 2021-01-07 | 1010269900 | Garcia, Beatriz R | 44.18 |
| 55110 | 355 | Travel | 2021-01-07 | 1010269914 | Mathes, Aliana A. | 38.54 |
| 55110 | 355 | Travel | 2021-01-07 | 1010269926 | Stilwell, Irma | 44.18 |
| 55110 | 499 | Other Supplies And Materials | 2021-01-21 | 1010270008 | Citizen Tribune | 237.50 |
| 55110 | | Local Health Center | | | Total: 15 | 4,351.40 |
| 55120 | 312 | Contracts With Private Agencies | 2021-01-14 | 1010269973 | Morristown-Hamblen Humane Soc | 616.00 |
| 55120 | 312 | Contracts With Private Agencies | 2021-01-28 | 1010270071 | Morristown-Hamblen Humane Soc | 20,000.00 |
| 55120 | 336 | Maintenance And Repair Services - Equipment | 2021-01-07 | 1010269908 | HomeTrust Bank | 146.78 |
| 55120 | 425 | Gasoline | 2021-01-07 | 1010269899 | Fuelman | 317.81 |
| 55120 | 451 | Uniforms | 2021-01-07 | 1010269908 | HomeTrust Bank | -94.34 |
| 55120 | 499 | Other Supplies And Materials | 2021-01-07 | 1010269894 | Evans Office Supply Co | 299.00 |
| 55120 | 499 | Other Supplies And Materials | 2021-01-07 | 1010269908 | HomeTrust Bank | 55.94 |
| 55120 | 499 | Other Supplies And Materials | 2021-01-21 | 1010270001 | Acme Printing Company, Inc | 276.00 |
| 55120 | | Rabies And Animal Control | | | Total: 8 | 21,617.19 |
| 55170 | 316 | Contributions | 2021-01-28 | 1010270066 | Helen Ross McNabb Center | 1,650.00 |
| 55170 | | Alcohol And Drug Programs | | | Total: 1 | 1,650.00 |
| 55590 | 316 | Contributions | 2021-01-21 | 1010270016 | Helen Ross McNabb Center | 510.00 |
| 55590 | | Other Local Welfare Services | | | Total: 1 | 510.00 |
| 56500 | 316 | Contributions | 2021-01-28 | 1010270072 | Morristown-Hamblen Library | 73,375.00 |
| 56500 | | Libraries | | | Total: 1 | 73,375.00 |
| 56700 | 307 | Communication | 2021-01-07 | 1010269918 | MUS Fibernet | 134.22 |
| 56700 | 410 | Custodial Supplies | 2021-01-07 | 1010269921 | Quality Waste | 235.00 |
| 56700 | 412 | Diesel Fuel | 2021-01-14 | 1010269991 | Voyager Fleet Systems Inc | 12.16 |

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Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|--|------------|------------|--|------------------|
| 56700 | 415 | Electricity | 2021-01-14 | 1010269948 | Appalachian Electric Co-Op | 22.35 |
| 56700 | 415 | Electricity | 2021-01-14 | 1010269972 | Morristown Utilities | 5,475.00 |
| 56700 | 425 | Gasoline | 2021-01-14 | 1010269991 | Voyager Fleet Systems Inc | 88.47 |
| 56700 | 454 | Water And Sewer | 2021-01-14 | 1010269972 | Morristown Utilities | 2,800.00 |
| 56700 | 599 | Other Charges | 2021-01-21 | 1010270011 | English Mountain Spring Water | 16.00 |
| 56700 | 599 | Other Charges | 2021-01-21 | 1010270033 | TN Dept Of Transportation | 100.00 |
| 56700 | | Parks And Fair Boards | | | Total: 9 | 8,883.20 |
| 56900 | 309 | Contracts With Government Agencies | 2021-01-28 | 1010270067 | Keep M'town Hamblen Beautiful | 818.75 |
| 56900 | | Other Social, Cultural And Recreational | | | Total: 1 | 818.75 |
| 57100 | 140 | Salary Supplements | 2021-01-21 | 1010270037 | University Of TN Extension | 39,619.25 |
| 57100 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 2.57 |
| 57100 | 355 | Travel | 2021-01-14 | 1010269970 | Long, Debra | 44.18 |
| 57100 | | Agricultural Extension Service | | | Total: 3 | 39,666.00 |
| 57800 | 309 | Contracts With Government Agencies | 2021-01-07 | 1010269934 | TN Dept Of Environment & Conserv | 3,460.00 |
| 57800 | 321 | Engineering Services | 2021-01-14 | 1010269966 | Harrison, T Clint | 2,520.00 |
| 57800 | 399 | Other Contracted Services | 2021-01-28 | 1010270083 | Tucker, Robert | 71.73 |
| 57800 | | Storm Water Management | | | Total: 3 | 6,051.73 |
| 58300 | 307 | Communication | 2021-01-07 | 1010269886 | Century Link/Business Services | 2.63 |
| 58300 | 435 | Office Supplies | 2021-01-07 | 1010269894 | Evans Office Supply Co | 139.00 |
| 58300 | | Veterans' Services | | | Total: 2 | 141.63 |
| 58600 | 202 | Handling Charges & Administrative Costs | 2021-01-14 | 1010269982 | TASC - Client Invoices | 345.00 |
| 58600 | 210 | Unemployment Compensation | 2021-01-07 | 1010269935 | TN Dept Of Labor & Workforce Development | 1,516.83 |
| 58600 | 210 | Unemployment Compensation | 2021-01-28 | 1010270081 | TN Dept Of Labor & Workforce Development | 594.76 |
| 58600 | 299 | Other Fringe Benefits | 2021-01-28 | 1010270063 | Hamblen Co Dept Of Education | 175.00 |
| 58600 | 515 | Liability Claims | 2021-01-07 | 1010269913 | LSG (US) LLC | 103.82 |
| 58600 | 515 | Liability Claims | 2021-01-07 | 1010269927 | Stites & Harbison, PLLC | 4,949.68 |
| 58600 | 515 | Liability Claims | 2021-01-14 | 1010269951 | Brit Global Specialty USA | 2,745.73 |
| 58600 | 515 | Liability Claims | 2021-01-14 | 1010269988 | Travelers | 562.00 |
| 58600 | | Employee Benefits | | | Total: 8 | 10,992.82 |
| 58802 | 399 | Other Contracted Services | 2021-01-07 | 1010269875 | Addair, Rebecca | 747.50 |
| 58802 | 399 | Other Contracted Services | 2021-01-07 | 1010269887 | Corner, Mikia | 632.50 |
| 58802 | 399 | Other Contracted Services | 2021-01-14 | 1010269947 | Addair, Rebecca | 690.00 |
| 58802 | 399 | Other Contracted Services | 2021-01-14 | 1010269962 | Corner, Mikia | 575.00 |
| 58802 | 399 | Other Contracted Services | 2021-01-21 | 1010270002 | Addair, Rebecca | 460.00 |
| 58802 | 399 | Other Contracted Services | 2021-01-21 | 1010270010 | Corner, Mikia | 460.00 |
| 58802 | 399 | Other Contracted Services | 2021-01-28 | 1010270041 | Addair, Rebecca | 460.00 |
| 58802 | 399 | Other Contracted Services | 2021-01-28 | 1010270057 | Corner, Mikia | 575.00 |

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Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--|--------------|---|-------------|------------------|------------------------------|--------------------|
| 58802 | 499 | Other Supplies And Materials | 2021-01-07 | 1010269878 | AirDefense USA, LLC | 2,975.00 |
| 58802 | 499 | Other Supplies And Materials | 2021-01-07 | 1010269894 | Evans Office Supply Co | 500.00 |
| 58802 | 499 | Other Supplies And Materials | 2021-01-07 | 1010269906 | Holston Gases | 184.00 |
| 58802 | 499 | Other Supplies And Materials | 2021-01-07 | 1010269908 | HomeTrust Bank | 79.96 |
| 58802 | 499 | Other Supplies And Materials | 2021-01-07 | 1010269916 | Morristown Signs, Inc | 300.00 |
| 58802 | 499 | Other Supplies And Materials | 2021-01-07 | 1010269924 | Rix Copies | 500.00 |
| 58802 | 499 | Other Supplies And Materials | 2021-01-14 | 1010269971 | Lowe's | 301.72 |
| 58802 | 499 | Other Supplies And Materials | 2021-01-28 | 1010270059 | Cumberland Glass Company LLC | 1,664.56 |
| 58802 | | COVID-19 Grant #2 | | | Total: 16 | 11,105.24 |
| 91110 | 734 | Disabilities Act Improvements | 2021-01-28 | 1010270047 | Blackburn, William | 2,000.00 |
| 91110 | | General Administration Projects | | | Total: 1 | 2,000.00 |
| 91130 | 718 | Motor Vehicles | 2021-01-21 | 1010270009 | Columbia Chrysler Dodge Jeep | 35,731.95 |
| 91130 | | Public Safety Projects | | | Total: 1 | 35,731.95 |
| 91140 | 790 | Other Equipment | 2021-01-07 | 1010269891 | Dell Marketing LP | 3,174.84 |
| 91140 | 790 | Other Equipment | 2021-01-07 | 1010269908 | HomeTrust Bank | 1,183.98 |
| 91140 | 790 | Other Equipment | 2021-01-28 | 1010270075 | Porter's Tire Store | 573.20 |
| 91140 | | Public Health And Welfare Projects | | | Total: 3 | 4,932.02 |
| Total of checks for General Fund #(101) | | | | | | 495,703.13 |

**COMMISSION APPROVAL LISTING
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Fund: 116 Solid Waste/Sanitation Fund #(116)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|---|--------------|---|-------------|------------------|---------------------------------------|--------------------|
| 55710 | 202 | Handling Charges & Administrative Costs | 2021-01-28 | 1160024242 | Healthstar Physicians, Inc | 40.00 |
| 55710 | 299 | Other Fringe Benefits | 2021-01-28 | 1160024241 | Hamblen Co Dept Of Education | 37.50 |
| 55710 | 302 | Advertising | 2021-01-14 | 1160024225 | Citizen Tribune | 614.28 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2021-01-07 | 1160024216 | Combs Equipment Group LLC | 620.00 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2021-01-07 | 1160024217 | D&J Hydraulic Service, Inc. | 4,622.38 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2021-01-14 | 1160024229 | Moore's Tractor & Trailer | 758.03 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2021-01-14 | 1160024230 | NAPA Auto Parts Of Morristown | 1,177.25 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2021-01-14 | 1160024232 | Premier Truck Group | 1,382.16 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2021-01-14 | 1160024233 | Triad Freightliner | 591.77 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2021-01-21 | 1160024236 | Knoxville Spring SVC | 591.70 |
| 55710 | 353 | Towing Services | 2021-01-28 | 1160024243 | Malone's Wrecker Service | 350.00 |
| 55710 | 359 | Disposal Fees | 2021-01-14 | 1160024227 | Hamblen County-Morristown Solid Waste | 73,573.88 |
| 55710 | 412 | Diesel Fuel | 2021-01-07 | 1160024218 | Fuelman | 9,914.32 |
| 55710 | 425 | Gasoline | 2021-01-07 | 1160024218 | Fuelman | 103.97 |
| 55710 | 425 | Gasoline | 2021-01-14 | 1160024228 | Landmark International | 356.33 |
| 55710 | 433 | Lubricants | 2021-01-07 | 1160024222 | Universal Total Lubricants, Inc. | 4,445.24 |
| 55710 | 451 | Uniforms | 2021-01-07 | 1160024215 | Cintas Corp., Loc. 207 | 457.08 |
| 55710 | 499 | Other Supplies And Materials | 2021-01-07 | 1160024214 | Big M Janitorial | 969.50 |
| 55710 | 499 | Other Supplies And Materials | 2021-01-21 | 1160024234 | Big M Janitorial | 158.30 |
| 55710 | 499 | Other Supplies And Materials | 2021-01-21 | 1160024235 | Elliott Boots | 100.00 |
| 55710 | | Sanitation Management | | | Total: 20 | 100,863.69 |
| Total of checks for Solid Waste/Sanitation Fund #(116) | | | | | | 100,863.69 |

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Fund: 131 Highway/Public Works Fund (#131)

MONTHLY CHECKS

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|-------|---|------------|------------|--------------------------------|------------------|
| 61000 | 302 | Advertising | 2021-01-14 | 1313043300 | Citizen Tribune | 143.30 |
| 61000 | 307 | Communication | 2021-01-07 | 1313043294 | Verizon Wireless | 152.23 |
| 61000 | 307 | Communication | 2021-01-14 | 1313043298 | AT&T | 97.62 |
| 61000 | 317 | Data Processing Services | 2021-01-21 | 1313043315 | CDC Holdings | 135.00 |
| 61000 | 415 | Electricity | 2021-01-21 | 1313043317 | Holston Electric Cooperative | 795.61 |
| 61000 | 442 | Propane Gas | 2021-01-14 | 1313043297 | Amerigas Propane LP | 806.97 |
| 61000 | 454 | Water and Sewer | 2021-01-28 | 1313043330 | Morristown Utilities | 77.00 |
| 61000 | 599 | Other Charges | 2021-01-07 | 1313043285 | Kennedy, Thomas A. | 104.40 |
| 61000 | 599 | Other Charges | 2021-01-14 | 1313043304 | Lowe's | 1,089.96 |
| 61000 | 599 | Other Charges | 2021-01-21 | 1313043316 | Elliott Boots | 199.95 |
| 61000 | 599 | Other Charges | 2021-01-28 | 1313043324 | Barnett, James Mike | 655.00 |
| 61000 | 599 | Other Charges | 2021-01-28 | 1313043327 | Elliott Boots | 150.00 |
| 61000 | | Administration | | | Total: 12 | 4,407.04 |
| 62000 | 404 | Asphalt - Hot Mix | 2021-01-21 | 1313043312 | Apac Atlantic, Inc | 1,971.44 |
| 62000 | 404 | Asphalt - Hot Mix | 2021-01-21 | 1313043313 | Blalock & Sons Inc | 2,202.26 |
| 62000 | 409 | Crushed Stone | 2021-01-21 | 1313043319 | Vulcan Materials Company | 4,897.67 |
| 62000 | 443 | Road Signs | 2021-01-07 | 1313043295 | Vulcan Inc D/B/A Vulcan Signs | 528.48 |
| 62000 | 444 | Salt | 2021-01-21 | 1313043314 | Cargill Incorporated | 9,482.34 |
| 62000 | 444 | Salt | 2021-01-28 | 1313043325 | Cargill Incorporated | 14,732.68 |
| 62000 | 451 | Uniforms | 2021-01-07 | 1313043281 | Cintas Corp., Loc. 207 | 416.00 |
| 62000 | 467 | Fencing | 2021-01-07 | 1313043287 | Roadway Solutions LLC | 8,600.00 |
| 62000 | | Highway And Bridge Maintenance | | | Total: 8 | 42,830.87 |
| 63100 | 412 | Diesel Fuel | 2021-01-07 | 1313043283 | Fuelman | 1,421.73 |
| 63100 | 412 | Diesel Fuel | 2021-01-14 | 1313043308 | Pioneer Petroleum | 1,186.43 |
| 63100 | 416 | Equipment Parts - Heavy | 2021-01-07 | 1313043282 | Combs Equipment Group LLC | 1,600.00 |
| 63100 | 416 | Equipment Parts - Heavy | 2021-01-07 | 1313043288 | Rogers Manufacturing Co, Inc | 1,814.13 |
| 63100 | 416 | Equipment Parts - Heavy | 2021-01-14 | 1313043296 | A-1 Equipment Rental | 1,600.00 |
| 63100 | 416 | Equipment Parts - Heavy | 2021-01-14 | 1313043305 | Maury County Equipment | 694.71 |
| 63100 | 416 | Equipment Parts - Heavy | 2021-01-14 | 1313043306 | NAPA Auto Parts Of Morristown | 1,415.18 |
| 63100 | 416 | Equipment Parts - Heavy | 2021-01-14 | 1313043309 | Stowers Machinery Corporation | 1,049.78 |
| 63100 | 416 | Equipment Parts - Heavy | 2021-01-14 | 1313043311 | Turner Industrial Supply, Inc. | 538.92 |
| 63100 | 416 | Equipment Parts - Heavy | 2021-01-28 | 1313043329 | Mid-State Equip Co, Inc | 637.99 |
| 63100 | 416 | Equipment Parts - Heavy | 2021-01-28 | 1313043332 | Stowers Machinery Corporation | 632.00 |
| 63100 | 424 | Garage Supplies | 2021-01-21 | 1313043318 | Safety-Kleen Systems, Inc | 306.10 |
| 63100 | 425 | Gasoline | 2021-01-07 | 1313043283 | Fuelman | 1,344.08 |
| 63100 | 450 | Tires And Tubes | 2021-01-14 | 1313043301 | Goforth Tire & Auto, Inc | 6,565.00 |
| 63100 | 499 | Other Supplies And Materials | 2021-01-07 | 1313043284 | HomeTrust Bank | 455.47 |
| 63100 | 499 | Other Supplies And Materials | 2021-01-07 | 1313043289 | Smoky Mountain Farmers Co-Op | 8.16 |
| 63100 | | Operation And Maintenance Of Equipment | | | Total: 16 | 21,269.68 |
| 68000 | 791 | Other Construction | 2021-01-21 | 1313043312 | Apac Atlantic, Inc | 71,016.22 |

[Return to Regular Calendar](#)

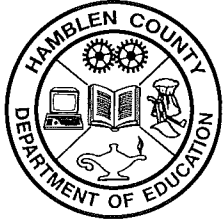
Fund: 131 Highway/Public Works Fund (#131)

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Page: 2
Date: 2/3/2021
Time: 2:47:11PM

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--|-------|----------------------|------|-----------|-------------|-------------|
| 68000 | | Capital Outlay | | | Total: 1 | 71,016.22 |
| Total of checks for Highway/Public Works Fund (#131) | | | | | | 139,523.81 |

BUDGET AMENDMENTS



HAMBLÉN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*

DR. JEFF PERRY
Superintendent

BOARD OF EDUCATION

Shahin Assadnia

Carolyn Clawson

Joe Gibson, Jr.

Roger Greene

James Grigsby

Janice Haun

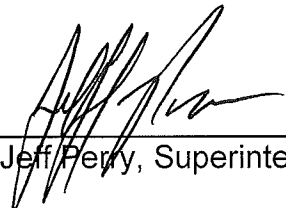
Clyde Kinder

AMENDMENT #5 2020-2021

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #5 to the 2020-2021 General Purpose School Budget. This amendment was approved by the Board of Education on January 12, 2021.

On July 23, 2020, the Hamblen County Commission approved a General Purpose School Budget in the amount of \$87,968,084.30. Amendment #2 increased the budget to \$88,127,487.41. Amendment #3 increased the budget to \$88,379,159.41. Amendment #4 increased the budget to \$91,486,181.32. Amendment #5 will increase the budget to \$91,571,433.89

This amendment does not affect the County's maintenance of effort.

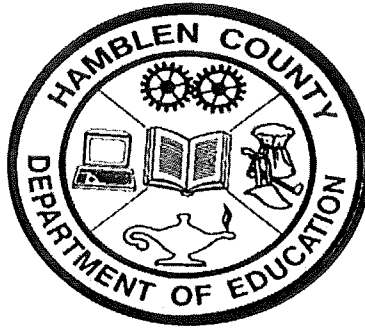


Jeff Perry, Superintendent of Schools

**HAMBLEN COUNTY DEPARTMENT OF EDUCATION
2020-2021**

Dr. Jeff Perry, Superintendent of Schools

**GENERAL PURPOSE
AMENDMENT #5**



HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2020-2021
AMENDMENT #5 - EXTERNAL

| EXPENDITURE CODE | TITLE | BUDGET | INCREASE | DECREASE | ACTUAL | PURPOSE |
|---------------------|--------------------------------------|------------------------|---------------------|-------------|------------------------|--|
| 71200-429 | INSTRUCTIONAL SUPPLIES AND MATERIALS | \$ 47,090.00 | \$ 16,601.29 | \$ - | \$ 63,691.29 | HIGH COST FUNDING FOR PSYCHOLOGICAL TESTING MATERIALS |
| 71300-116 | TEACHERS | \$ 2,607,117.00 | \$ 1,740.00 | \$ - | \$ 2,608,857.00 | TEACHER WAGES FOR SUMMER CTE MANUFACTURING EXPLORATION CAMP |
| 71300-201 | SOCIAL SECURITY | \$ 165,520.00 | \$ 107.88 | \$ - | \$ 165,627.88 | TEACHER BENEFITS FOR SUMMER CTE MANUFACTURING EXPLORATION CAMP |
| 71300-204 | STATE RETIREMENT | \$ 247,787.00 | \$ 176.89 | \$ - | \$ 247,963.89 | TEACHER BENEFITS FOR SUMMER CTE MANUFACTURING EXPLORATION CAMP |
| 71300-212 | EMPLOYER MEDICARE | \$ 38,710.00 | \$ 25.23 | \$ - | \$ 38,735.23 | TEACHER BENEFITS FOR SUMMER CTE MANUFACTURING EXPLORATION CAMP |
| 72220-355 | IN-SERVICE / TRAVEL | \$ 2,250.00 | \$ 16,601.28 | \$ - | \$ 18,851.28 | HIGH COST FUNDING FOR IN-DISTRICT TRAVEL |
| 72220-399 | OTHER CONTRACTED SERVICES | \$ 340,460.00 | \$ 50,000.00 | \$ - | \$ 390,460.00 | HIGH COST FUNDING FOR SPEECH AND OCCUPATIONAL THERAPY SERVICES |
| TOTALS | | \$ 3,448,934.00 | \$ 85,252.57 | \$ - | \$ 3,534,186.57 | |
| NET INCREASE | | | \$ 85,252.57 | | | |

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2020-2021
AMENDMENT #5 - EXTERNAL

| REVENUE CODE | TITLE | BUDGET | INCREASE | DECREASE | ACTUAL | PURPOSE |
|---------------------|--------------------------------------|-------------|---------------------|-------------|---------------------|--|
| 46590 | OTHER STATE EDUCATION FUNDS | \$ - | \$ 2,050.00 | \$ - | \$ 2,050.00 | STATE GRANT FOR MIDDLE SCHOOL CTE CAREER EXPLORATION CAMP |
| 47143 | SPECIAL EDUCATION - GRANTS TO STATES | \$ - | \$ 83,202.57 | \$ - | \$ 83,202.57 | HIGH COST FUNDING TO BE EXPENDED FOR THE SPECIAL EDUCATION PROGRAM |
| TOTALS | | \$ - | \$ 85,252.57 | \$ - | \$ 85,252.57 | |
| NET INCREASE | | | \$ 85,252.57 | | | |



Hamblen County Commission

For the February 2021 Commission Meeting

Fund #101

DEPT: Sheriff's Department

| Account Number | Description | Increase | Increase |
|----------------|--|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| | | | |
| 54110.338 | Maintenance and Repair Services - Vehicles | \$ 2,896.50 | |
| | | | |
| | | | |
| | INCREASE REVENUES: | | |
| | | | |
| 49700.000 | Insurance Recovery | | \$ 2,896.50 |
| | | | |
| | | | |
| | | | |

Brief Descriptions of issue:

To increase appropriations and revenue relating to repairing damages to a 2019 Dodge Charger, VIN# 6839

Signature: _____

Title: _____

Date: _____

Dennis Hammond
Executive Assistant
1-15-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the February 2021 Commission Meeting

Fund #116

DEPT: Sanitation / Garbage Department

| Account Number | Description | Increase | Decrease |
|----------------|---|--------------|--------------|
| | INCREASE APPROPRIATIONS: | | |
| 55710.336 | Maintenance & Repair Services-Equipment | \$ 30,000.00 | |
| | DECREASE FUND BALANCE: | | |
| | Garbage Fund | | |
| 34630.000 | Committed for Public Health | | \$ 30,000.00 |

Brief Descriptions of issue:

To increase appropriations in this line item for additional costs related to the upkeep of Sanitation / Garbage equipment and vehicles.

Signature: _____

Title: _____

Date: _____

Bang G. Pool
Hamblen County Road Supt.
02-04-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

For the February 2021 Commission Meeting

Fund #131 DEPT: Highway Department

| Account Number | Description | Increase | Decrease |
|----------------|--------------------------------------|--------------|--------------|
| | INCREASE APPROPRIATIONS: | | |
| 62000.187 | Overtime | \$ 20,000.00 | |
| 62000.444 | Salt | \$ 25,000.00 | |
| 63100.416 | Equipment Parts-Heavy | \$ 45,000.00 | |
| | DECREASE FUND BALANCE: | | |
| | Highway Fund | | |
| 34550.000 | Restricted for Highways/Public Works | | \$ 90,000.00 |

Brief Descriptions of issue:

To appropriate funds Restricted for Highway/Public Works to fund additional costs in overtime, salt and equipment parts. Bad weather during the Christmas holidays depleted salt supplies and required overtime from crews who responded to keep the roads clear. Equipment maintenance is costing more than projected.

Signature: _____

Title: _____

Date: _____

Barry G. Pool
Hamblen County Road Supt.
02-04-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the February 2021 Commission Meeting

Fund #131

DEPT: Highway Department

| Account Number | Description | Increase | Decrease |
|----------------|---------------------------------|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| 62000.408 | Concrete | \$ 1,000.00 | |
| 62000.440 | Pipe | \$ 5,000.00 | |
| | DECREASE APPROPRIATIONS: | | |
| | Highway Fund | | |
| 61000.511 | Vehicle and Equipment Insurance | | \$ 6,000.00 |

Brief Descriptions of issue:

To reclassify appropriated funds to cover additional costs in the Concrete and Pipe line items.
No new appropriations needed. Funds transferred from another major category.

Signature:

Title :

Date:

Barry G. Poole
Hamblen County Road Supt.
02-04-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

Hamblen County Government
Entry to Record 2% COLA and Salary Adjustments
For Year Ending 6/30/2021

| Account | Account Description | Department | Amount of Line-Item Adjustment | |
|-------------------------------|------------------------|----------------------------------|--------------------------------|----------|
| | | | Increase | Decrease |
| 101 E 51300 103 000 00000 000 | Assistant | County Mayor/Executive | 392.00 | |
| 101 E 51300 201 000 00000 000 | Social Security | County Mayor/Executive | 24.00 | |
| 101 E 51300 204 000 00000 000 | State Retirement | County Mayor/Executive | 28.00 | |
| 101 E 51300 212 000 00000 000 | Employer Medicare | County Mayor/Executive | 6.00 | |
| 101 E 51500 103 000 00000 000 | Assistant(s) | Election Commission | 334.00 | |
| 101 E 51500 106 000 00000 000 | Deputy(ies) | Election Commission | 294.00 | |
| 101 E 51500 201 000 00000 000 | Social Security | Election Commission | 39.00 | |
| 101 E 51500 204 000 00000 000 | State Retirement | Election Commission | 44.00 | |
| 101 E 51500 212 000 00000 000 | Employer Medicare | Election Commission | 9.00 | |
| 101 E 51600 201 000 00000 000 | Social Security | Register Of Deeds | 84.00 | |
| 101 E 51600 204 000 00000 000 | State Retirement | Register Of Deeds | 94.00 | |
| 101 E 51600 212 000 00000 000 | Employer Medicare | Register Of Deeds | 18.00 | |
| 101 E 51720 101 000 00000 000 | Administrative Officer | Planning | 455.00 | |
| 101 E 51720 106 000 00000 000 | Deputy(ies) | Planning | 450.00 | |
| 101 E 51720 161 000 00000 000 | Secretary | Planning | 272.00 | |
| 101 E 51720 201 000 00000 000 | Social Security | Planning | 73.00 | |
| 101 E 51720 204 000 00000 000 | State Retirement | Planning | 83.00 | |
| 101 E 51720 212 000 00000 000 | Employer Medicare | Planning | 17.00 | |
| 101 E 51750 106 000 00000 000 | Deputy(ies) | Codes Compliance | 350.00 | |
| 101 E 51750 201 000 00000 000 | Social Security | Codes Compliance | 22.00 | |
| 101 E 51750 204 000 00000 000 | State Retirement | Codes Compliance | 25.00 | |
| 101 E 51750 212 000 00000 000 | Employer Medicare | Codes Compliance | 5.00 | |
| 101 E 51760 106 000 00000 000 | Deputy(ies) | Geographical Information Systems | 392.00 | |
| 101 E 51760 201 000 00000 000 | Social Security | Geographical Information Systems | 25.00 | |
| 101 E 51760 204 000 00000 000 | State Retirement | Geographical Information Systems | 28.00 | |
| 101 E 51760 212 000 00000 000 | Employer Medicare | Geographical Information Systems | 10.00 | |
| 101 E 51810 105 000 00000 000 | Supervisor / Director | Other Facilities | 397.00 | |
| 101 E 51810 166 000 00000 000 | Custodial Personnel | Other Facilities | 795.00 | |
| 101 E 51810 167 000 00000 000 | Maintenance Personnel | Other Facilities | 710.00 | |
| 101 E 51810 169 000 00000 000 | Part-time Personnel | Other Facilities | 542.00 | |
| 101 E 51810 201 000 00000 000 | Social Security | Other Facilities | 270.00 | |
| 101 E 51810 204 000 00000 000 | State Retirement | Other Facilities | 133.00 | |
| 101 E 51810 212 000 00000 000 | Employer Medicare | Other Facilities | 64.00 | |
| 101 E 51910 105 000 00000 000 | Supervisor / Director | Preservation Of Records | 135.00 | |
| 101 E 51910 201 000 00000 000 | Social Security | Preservation Of Records | 8.00 | |

| Account | Account Description | Department | Amount of Line-Item Adjustment | |
|-------------------------------|---------------------------------|----------------------------|--------------------------------|----------|
| | | | Increase | Decrease |
| 101 E 51910 212 000 00000 000 | Employer Medicare | Preservation Of Records | 2.00 | |
| 101 E 52100 101 000 00000 000 | Administrative Officer | Accounting And Budgeting | 857.00 | |
| 101 E 52100 119 000 00000 000 | Accounts / Bookkeepers | Accounting And Budgeting | 5,661.00 | |
| 101 E 52100 187 000 00000 000 | Overtime | Accounting And Budgeting | 0.00 | |
| 101 E 52100 201 000 00000 000 | Social Security | Accounting And Budgeting | 404.00 | |
| 101 E 52100 204 000 00000 000 | State Retirement | Accounting And Budgeting | 426.00 | |
| 101 E 52100 207 000 00000 000 | Medical Insurance | Accounting And Budgeting | 2,873.00 | |
| 101 E 52100 212 000 00000 000 | Employer Medicare | Accounting And Budgeting | 94.00 | |
| 101 E 52100 312 000 00000 000 | Contracts with Private Agencies | Accounting And Budgeting | 0.00 | 2,873.00 |
| 101 E 52200 122 000 00000 000 | Purchasing Personnel | Purchasing | 289.00 | |
| 101 E 52200 201 000 00000 000 | Social Security | Purchasing | 18.00 | |
| 101 E 52200 204 000 00000 000 | State Retirement | Purchasing | 20.00 | |
| 101 E 52200 212 000 00000 000 | Employer Medicare | Purchasing | 5.00 | |
| 101 E 52300 106 000 00000 000 | Deputy(ies) | Property Assessor's Office | 1,072.00 | |
| 101 E 52300 121 000 00000 000 | Data Processing Personnel | Property Assessor's Office | 400.00 | |
| 101 E 52300 201 000 00000 000 | Social Security | Property Assessor's Office | 91.00 | |
| 101 E 52300 204 000 00000 000 | State Retirement | Property Assessor's Office | 103.00 | |
| 101 E 52300 212 000 00000 000 | Employer Medicare | Property Assessor's Office | 21.00 | |
| 101 E 52310 106 000 00000 000 | Deputy(ies) | Reappraisal Program | 360.00 | |
| 101 E 52310 201 000 00000 000 | Social Security | Reappraisal Program | 21.00 | |
| 101 E 52310 204 000 00000 000 | State Retirement | Reappraisal Program | 33.00 | |
| 101 E 52310 212 000 00000 000 | Employer Medicare | Reappraisal Program | 11.00 | |
| 101 E 52400 106 000 00000 000 | Deputy(ies) | County Trustee's Office | 1,208.00 | |
| 101 E 52400 201 000 00000 000 | Social Security | County Trustee's Office | 75.00 | |
| 101 E 52400 204 000 00000 000 | State Retirement | County Trustee's Office | 84.00 | |
| 101 E 52400 212 000 00000 000 | Employer Medicare | County Trustee's Office | 17.00 | |
| 101 E 52500 106 000 00000 000 | Deputy(ies) | County Clerk's Office | 4,993.00 | |
| 101 E 52600 105 000 00000 000 | Supervisor / Director | Data Processing | 417.00 | |
| 101 E 52600 201 000 00000 000 | Social Security | Data Processing | 26.00 | |
| 101 E 52600 204 000 00000 000 | State Retirement | Data Processing | 29.00 | |
| 101 E 52600 212 000 00000 000 | Employer Medicare | Data Processing | 6.00 | |
| 101 E 52900 106 000 00000 000 | Deputy(ies) | Other Finance | 1,849.00 | |
| 101 E 52900 201 000 00000 000 | Social Security | Other Finance | 115.00 | |
| 101 E 52900 204 000 00000 000 | State Retirement | Other Finance | 129.00 | |
| 101 E 52900 212 000 00000 000 | Employer Medicare | Other Finance | 30.00 | |
| 101 E 53100 106 000 00000 000 | Deputy(ies) | Circuit Court | 13,053.00 | |
| 101 E 53100 169 000 00000 000 | Part-time Personnel | Circuit Court | 0.00 | 8,900.00 |

| Account | Account Description | Department | Amount of Line-Item Adjustment | |
|-------------------------------|------------------------|----------------------|--------------------------------|-----------|
| | | | Increase | Decrease |
| 101 E 53100 201 000 00000 000 | Social Security | Circuit Court | 195.00 | |
| 101 E 53100 204 000 00000 000 | State Retirement | Circuit Court | 276.00 | |
| 101 E 53100 207 000 00000 000 | Medical Insurance | Circuit Court | 8,900.00 | |
| 101 E 53100 212 000 00000 000 | Employer Medicare | Circuit Court | 46.00 | |
| 101 E 53400 106 000 00000 000 | Deputy(ies) | Chancery Court | 1,331.00 | |
| 101 E 53400 169 000 00000 000 | Part-time Personnel | Chancery Court | 4,048.00 | |
| 101 E 53400 201 000 00000 000 | Social Security | Chancery Court | 116.00 | |
| 101 E 53400 204 000 00000 000 | State Retirement | Chancery Court | 131.00 | |
| 101 E 53400 212 000 00000 000 | Employer Medicare | Chancery Court | 27.00 | |
| 101 E 53500 103 000 00000 000 | Assistant | Juvenile Court | 391.00 | |
| 101 E 53500 105 000 00000 000 | Supervisor / Director | Juvenile Court | 526.00 | |
| 101 E 53500 111 000 00000 000 | Probation Officer | Juvenile Court | 333.00 | |
| 101 E 53500 163 000 00000 000 | Educational Assistants | Juvenile Court | 356.00 | |
| 101 E 53500 201 000 00000 000 | Social Security | Juvenile Court | 110.00 | |
| 101 E 53500 212 000 00000 000 | Employer Medicare | Juvenile Court | 23.00 | |
| 101 E 53920 106 000 00000 000 | Deputy(ies) | Courtroom Security | 2,862.00 | |
| 101 E 53920 110 000 00000 000 | Lieutenant(s) | Courtroom Security | 1,841.00 | |
| 101 E 53920 115 000 00000 000 | Sergeants(s) | Courtroom Security | 900.00 | |
| 101 E 54110 105 000 00000 000 | Supervisor / Director | Sheriff's Department | 610.00 | |
| 101 E 54110 106 000 00000 000 | Deputy(ies) | Sheriff's Department | 10,855.00 | |
| 101 E 54110 109 000 00000 000 | Captain(s) | Sheriff's Department | 1,219.00 | |
| 101 E 54110 110 000 00000 000 | Lieutenant(s) | Sheriff's Department | 1,541.00 | |
| 101 E 54110 115 000 00000 000 | Sergeant(s) | Sheriff's Department | 5,283.00 | |
| 101 E 54110 162 000 00000 000 | Clerical | Sheriff's Department | 3,461.00 | |
| 101 E 54110 201 000 00000 000 | Social Security | Sheriff's Department | 1,166.00 | |
| 101 E 54110 204 000 00000 000 | State Retirement | Sheriff's Department | 1,789.00 | |
| 101 E 54110 212 000 00000 000 | Employer Medicare | Sheriff's Department | 436.00 | |
| 101 E 54210 109 000 00000 000 | Captain(s) | Jail | 881.00 | |
| 101 E 54210 110 000 00000 000 | Lieutenant(s) | Jail | 779.00 | |
| 101 E 54210 115 000 00000 000 | Sergeant(s) | Jail | 0.00 | 20,000.00 |
| 101 E 54210 160 000 00000 000 | Guards | Jail | 0.00 | 30,000.00 |
| 101 E 54210 165 000 00000 000 | Cafeteria Personnel | Jail | 4,960.00 | |
| 101 E 54210 187 000 00000 000 | Overtime | Jail | 50,000.00 | |
| 101 E 54210 201 000 00000 000 | Social Security | Jail | 523.00 | |
| 101 E 54210 204 000 00000 000 | State Retirement | Jail | 590.00 | |
| 101 E 54210 212 000 00000 000 | Employer Medicare | Jail | 123.00 | |
| 101 E 54250 105 000 00000 000 | Supervisor / Director | Work Release Program | 439.00 | |
| 101 E 54250 149 000 00000 000 | Laborers | Work Release Program | 463.00 | |
| 101 E 54250 161 000 00000 000 | Secretary(s) | Work Release Program | 327.00 | |

| Account | Account Description | Department | Amount of Line-Item Adjustment | |
|-------------------------------|--|---------------------------|--------------------------------|------------|
| | | | Increase | Decrease |
| 101 E 54250 201 000 00000 000 | Social Security | Work Release Program | 76.00 | |
| 101 E 54250 204 000 00000 000 | State Retirement | Work Release Program | 86.00 | |
| 101 E 54250 212 000 00000 000 | Employer Medicare | Work Release Program | 18.00 | |
| 101 E 54410 105 000 00000 000 | Supervisor / Director | Civil Defense | 2,255.00 | |
| 101 E 54410 201 000 00000 000 | Social Security | Civil Defense | 151.00 | |
| 101 E 54410 204 000 00000 000 | State Retirement | Civil Defense | 158.00 | |
| 101 E 54410 212 000 00000 000 | Employer Medicare | Civil Defense | 35.00 | |
| 101 E 55110 201 000 00000 000 | Social Security | Local Health Center | 231.00 | |
| 101 E 55110 204 000 00000 000 | State Retirement | Local Health Center | 302.00 | |
| 101 E 55110 212 000 00000 000 | Employer Medicare | Local Health Center | 54.00 | |
| 101 E 55120 106 000 00000 000 | Deputy(ies) | Rabies And Animal Control | 280.00 | |
| 101 E 55120 187 000 00000 000 | Overtime | Rabies And Animal Control | 5,000.00 | |
| 101 E 55120 201 000 00000 000 | Social Security | Rabies And Animal Control | 640.00 | |
| 101 E 55120 204 000 00000 000 | State Retirement | Rabies And Animal Control | 734.00 | |
| 101 E 55120 212 000 00000 000 | Employer Medicare | Rabies And Animal Control | 151.00 | |
| 101 E 56700 105 000 00000 000 | Supervisor / Director | Parks And Fair Boards | 426.00 | |
| 101 E 56700 187 000 00000 000 | Overtime | Parks And Fair Boards | 7,000.00 | |
| 101 E 57500 161 000 00000 000 | Secretary(ies) | Soil Conservation | 288.00 | |
| 101 E 57500 201 000 00000 000 | Social Security | Soil Conservation | 18.00 | |
| 101 E 57500 204 000 00000 000 | State Retirement | Soil Conservation | 21.00 | |
| 101 E 57500 212 000 00000 000 | Employer Medicare | Soil Conservation | 5.00 | |
| 101 E 58300 101 000 00000 000 | County Official/Administrative Officer | Veterans' Services | 250.00 | |
| 101 E 58300 201 000 00000 000 | Social Security | Veterans' Services | 17.00 | |
| 101 E 58300 204 000 00000 000 | State Retirement | Veterans' Services | 19.00 | |
| 101 E 58300 212 000 00000 000 | Employer Medicare | Veterans' Services | 5.00 | |
| 101 E 57100 140 000 00000 000 | Salary Supplements | UT Extension | 1,380.00 | |
| 101 Q 39000 000 000 00000 000 | Unassigned Fund Balance | | | 107,103.00 |
| Totals | | | 168,876.00 | 168,876.00 |

Hamblen County Government- Sanitation Department
Entry to Record 2% COLA and Salary Adjustments
For Year Ending 6/30/2021

| Account | Account Description | Department | Amount of Line Item Adjustment | |
|-------------------------------|---|-----------------------|--------------------------------|------------------|
| | | | Increase | Decrease |
| 116 E 55710 105 000 00000 000 | Supervisor / Director | Sanitation Management | 587.00 | |
| 116 E 55710 142 000 00000 000 | Mechanic(s) | Sanitation Management | 1,070.00 | |
| 116 E 55710 144 000 00000 000 | Equipment Operators - Heavy | Sanitation Management | 0.00 | 14,000.00 |
| 116 E 55710 147 000 00000 000 | Truck Drivers | Sanitation Management | 45,000.00 | |
| 116 E 55710 149 000 00000 000 | Laborers | Sanitation Management | 0.00 | 29,000.00 |
| 116 E 55710 187 000 00000 000 | Overtime Pay | Sanitation Management | 3,000.00 | |
| 116 Q 34530 000 00000 000 | Restricted for Public Health and Safety | Sanitation Management | | <u>6,657.00</u> |
| | | Totals | <u>49,657.00</u> | <u>49,657.00</u> |

Hamblen County Government - Highway Department
Entry to Record 2% COLA and Salary Adjustments
For Year Ending 6/30/2021

| Account | Account Description | Department | Amount of Line Item Adjustment | |
|-------------------------------|--|--|--------------------------------|-----------|
| | | | Increase | Decrease |
| 131 E 61000 103 000 00000 000 | Assistant(s) | Administration | 391.00 | 0.00 |
| 131 E 61000 119 000 00000 000 | Accountants / Bookkeepers | Administration | 385.00 | 0.00 |
| 131 E 61000 201 000 00000 000 | Social Security | Administration | 725.00 | 0.00 |
| 131 E 62000 105 000 00000 000 | Supervisor / Director | Highway And Bridge Maintenance | 526.00 | 0.00 |
| 131 E 62000 201 000 00000 000 | Social Security | Highway And Bridge Maintenance | 2,500.00 | 0.00 |
| 131 E 62000 204 000 00000 000 | State Retirement | Highway And Bridge Maintenance | 5,500.00 | 0.00 |
| 131 E 62000 207 000 00000 000 | Medical Insurance | Highway And Bridge Maintenance | 21,000.00 | 0.00 |
| 131 E 62000 212 000 00000 000 | Employer Medicare | Highway And Bridge Maintenance | 195.00 | 0.00 |
| 131 E 63100 105 000 00000 000 | Supervisor / Director | Operation And Maintenance Of Equipment | 451.00 | 0.00 |
| 131 E 63100 142 000 00000 000 | Mechanic(s) | Operation And Maintenance Of Equipment | 398.00 | 0.00 |
| 131 E 63100 204 000 00000 000 | State Retirement | Operation And Maintenance Of Equipment | 300.00 | 0.00 |
| 131 E 34550 000 000 00000 000 | Restricted for Highways / Public Works | | 0.00 | 32,371.00 |
| Totals | | | 32,371.00 | 32,371.00 |

Hamblen County, Tennessee Bid Tabulation

| | | |
|-----------------------------------|--|--|
| Bid Name: | Bathroom Upgrades @ Cherokee Park (2021-01) | Citizen Tribune Newspaper - Public Notice |
| Date Bid Opened: | 01/27/2021 @ 2:00p.m. | Bid Advertisement: Citizen Tribune Newspaper (online) - Public Notice |
| Co. Commission Review: | 2/18/2021 | Hamblen County Government Website Emailed 9 Vendors |

| Vendors Bidding | | | | | |
|------------------------|---|--|--|---|---|
| | Reed Construction <i>Russellville, TN</i> | English Mountain Construction & Maintenance <i>Talbott, TN</i> | Skilled Services Quality Construction <i>Knoxville, TN</i> | Southeastern Construction Concepts <i>Knoxville, TN</i> | Johns-Heck Plumbing <i>Morristown, TN</i> |
| Cost Submitted: | \$23,980.00 | \$30,160.00 | \$35,500.00 | \$24,500.00 | \$9,930.00 |
| Exceptions: | Yes | Yes | No | No | No |

Recommendation: Hamblen County Government accepts the bid from Johns-Heck Plumbing - 1) Lowest Cost; 2) No Exceptions Taken

***** To Be Paid for with Funds from the Tourism Grant *****

Hamblen County, Tennessee Bid Tabulation

| | | | |
|----------------------------------|----------------------------------|---------------------------|---|
| Bid Name: | Asphalt Hotbox Trailer (2021-03) | Bid Advertisement: | Citizen Tribune Newspaper - Public Notice |
| Department: | Highway Department | | Citizen Tribune Newspaper Online |
| Date Bids Opened: | 1/28/2021 @ 2:00p.m. | | Hamblen County Government Website |
| Finance Committee Review: | 2/8/2021 | | Emailed 6 Approved Vendors |
| Co. Commission Review: | 2/18/2021 | | |

| Vendors Bidding | | | | | | | |
|---|--|--|---|---------------------------|----------------------------------|---|------------|
| Vendor | Bid Amount | | | | | | Exceptions |
| Infrastructure Solutions Group Mechanicsville, VA <i>Brand of Equipment:</i> K & M International | Standard Equipment \$ 27,400.00 | Option #1 Heated Tack Tank | Option #2 Spray Tack Unit | Option #3 Solvent Tank | Option #4 Utility Hand Torch | Option #5 Light Bar, Directional Arrows & Controller | No |
| | | \$ 3,975.00 | \$ 3,875.00 | \$ 375.00 | \$ 1,550.00 | \$ 1,450.00 | |
| Total Cost with Highlighted Options: \$ 41,375.00 | Option #6 Strobe Light | Option #7 Loading Hoist/Winch & Davit 12V Operation | Option #8 Loading Hoist/Winch & Davit Manual Operation | Option #9 Tool Rack | Option #10 Spare Tire-Mounted | Option #11 Spare Tire-Loose | |
| | \$ 300.00 | \$ 2,850.00 | \$ 1,600.00 | \$ 290.00 | \$ 525.00 | \$ 260.00 | |
| | Delivery Cost | | | | | | |
| | \$ 1,450.00 | | | | | | |

| | |
|---|---------------------------------------|
| Recommendation from Barry Poole for Award: | Infrastructure Solutions Group |
|---|---------------------------------------|

Hamblen County, Tennessee Bid Tabulation

| | | | |
|------------------------------|---|--------------------|--|
| Bid Name: | Garbage Carts for Highway Dept (2021-04) | | Citizen Tribune Newspaper - Public Notice |
| Department: | Highway Department | Bid Advertisement: | Citizen Tribune Newspaper Online |
| Date Bids Opened: | 1/28/2021 @ 3:00p.m. | | Hamblen County Government Website |
| Finance Committee Review: | 2/8/2021 | | Emailed 23 Approved Vendors |
| Co. Commission Review: | 2/18/2021 | | |

| Vendors Bidding | | | | | | |
|---|---|------------------|-----------------------------|----------------------------|------------|-----------------------------|
| Vendor | Price per Unit | Delivery Cost | Total Cost for 300 units | Delivery Time (in days) | Exceptions | Submitted Electronically |
| Otto Environmental Systems <i>Charlotte, NC</i> | \$ 50.91 | Included | \$ 15,273.00 | 30 | Yes | No |
| Rehrig Pacific Company <i>Lawrenceville, GA</i> | \$ 51.38 | Included | \$ 15,414.00 | 30 | Yes | Yes |
| Recommendation for Award: | Otto Environmental Systems - Lowest Bidder | | | | | |

| January | 2021 | | | | | | | | | | | | | |
|----------------|--------------|---------------------|------------------------|-------------------------------------|------------------------|--------------------|-------------------|-------------------|---|-----------------|--------------------|----------------|----------------|---------------|
| Permit | Date | Applicant | Type | Address | Construction | Permit | SW | Plumbing | Mech. | Gas | Total | Tax Map | Group | Parcel |
| 21-0001 | 1/4/21 | Adrian Micu | addition 20x36 | 1975 Herron Dr | \$50,000.00 | \$720.00 | | | | | \$720.00 | 043 | | 033.04 |
| 21-0002P | 1/4/21 | Adrian Micu | plumbing | 1975 Herron Dr | | | | \$40.00 | | | \$40.00 | 043 | | 033.04 |
| 21-0003 | 1/5/21 | Gregory Akens | carport | 3385 Spring Creek Dr | \$1,855.00 | \$25.00 | | | | | \$25.00 | 017O | C | 007.00 |
| 21-0004 | 1/5/21 | Lee Stone Homes | House 2328 sqft | 1221 Fieldstone Dr | \$235,000.00 | \$1,335.75 | \$100.00 | | | | \$1,435.75 | 035D | A | 032.00 |
| 21-0005 | 1/5/21 | Alicia Anderson | greenhouse 7x10 | 346 Panther Creek | \$1,200.00 | \$0.00 | | | | | \$0.00 | 048 | | 011.05 |
| 21-0006M | 1/5/21 | Lee Stone Homes | mechanical | 1221 Fieldstone Dr | | | | | \$20.00 | | \$20.00 | 035D | A | 032.00 |
| 21-0007 | 1/6/21 | Paul Colona | modular/garage/cover | 2365 Fall Creek Rd | \$202,095.00 | \$901.50 | \$100.00 | | | | \$1,001.50 | 011 | | 068.01 |
| 21--0008 | 1/8/21 | Larry Harbin | cover 8x20 | 1438 Shannons Little Mtn Rd | \$2,500.00 | \$40.00 | | | | | \$40.00 | 018 | | 093.00 |
| 21-0009 | 1/12/21 | Mike Dixon(Stiner) | garage 30x30 | 896 Simpson Rd | \$21,000.00 | \$225.00 | | | | | \$225.00 | 013 | | 52.02 |
| 21-0010 | 1/13/21 | Rose Harris | storage bldg 10x16 | 1032 Hershey Dr | \$4,036.75 | \$40.00 | | | | | \$40.00 | 012K | A | 021.00 |
| 21-0011 | 1/19/21 | Peggy Harris | addition/deck/plumb | 4261 Brights Pike | \$15,000.00 | \$210.00 | | | | | \$210.00 | 017 | | 057.01 |
| 21-0012 | 1/21/21 | Lynn Byrd (ACDC) | House 2666 | 1140 Rotherfield Court | \$300,000.00 | \$1,592.80 | \$100.00 | | | | \$1,692.80 | 040C | D | 005.00 |
| 21-0013 | 1/21/21 | Lynn Byrd (ACDC) | mechanical | 1140 Rotherfield Court | | | | | \$20.00 | \$25.00 | \$45.00 | 040C | D | 005.00 |
| 21-0014 | 1/19/21 | Karla Collins | DWMH | 3240 McBride Rd | \$76,500.00 | \$350.00 | \$100.00 | | | | \$450.00 | 023 | | 070.00 |
| 21-0015 | 1/26/21 | Beverly Estes | garage 40x40 | 7045 E Andrew Johnson Hwy | \$35,000.00 | \$400.00 | | | | | \$400.00 | 019 | | 036.00 |
| 21-0016 | 1/27/21 | Jeff Seiber | garage 30x50 | 2815 Boatmans Mtn Rd | \$15,500.00 | \$375.00 | | | | | \$375.00 | 024 | | 061.00 |
| 21-0017 | 1/27/21 | Cody Frazer(Clayton | DWMH | 7266 St Clair Rd | \$135,000.00 | \$350.00 | \$100.00 | | | | \$450.00 | 012 | | 026.38 |
| 21-0018 | 1/28/21 | Dakota Roberts | garage 30x30 | 2643 White Oak Grove st | \$14,000.00 | \$225.00 | | | | | \$225.00 | 056 | | 084.02 |
| 21-0019 | 1/29/21 | Carlos Acevedo | storage bldg 12x20 | 6273 Old Russellville Pike | \$3,500.00 | \$60.00 | | | | | \$60.00 | 019 | | 007.21 |
| | | | | | | | | | | | \$0.00 | | | |
| | | | | | | | | | | | \$0.00 | | | |
| | | | | | | | | | | | \$0.00 | | | |
| | | | | | | | | | | | \$0.00 | | | |
| | Total | 19 | | Total: | \$1,112,186.75 | \$6,850.05 | \$500.00 | \$40.00 | \$40.00 | \$25.00 | \$7,455.05 | | | |
| Running | Total | | | | \$10,828,440.12 | \$74,865.05 | \$3,000.00 | \$2,961.00 | \$550.00 | \$822.50 | \$81,648.55 | | | |
| | | | | | Total No. | Amount | | Total | | | | ETHRA | Monthly | YTD |
| | | | | Copies and Miscellaneous | | \$7.00 | | \$0.00 | Grand Total: \$7,905.05 | | | HOMES | 0 | 0 |
| | | | | Re-Zoning Request | | \$75.00 | | \$0.00 | | | | | | |
| | | | | Variance Request | | \$50.00 | | \$0.00 | | | | | | |
| | | | | Plat Approval | | \$150.00 | | \$450.00 | | | | | | |
| | | 3 lots or | more | Land Disturbance/Development | | \$100.00 | | \$0.00 | 2020-2021 Running Total: \$84,973.55 | | | | | |
| | | | | Use on Review | | \$50.00 | | | | | | | | |
| | | | | Refunds | | | | \$0.00 | | | | | | |
| | | | | Total Collected | | | | \$450.00 | | | | | | |
| | | | | Running Total Collected | | | | \$3,325.00 | | | | | | |

LAW OFFICES
CAPPS & BYRD LLP
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

RECEIVED
FEB 05 2021
**OFFICE OF HAMBLLEN
COUNTY MAYOR**

PAUL R. CAPPS (1922-2003)
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cccblaw.com

January 29, 2021

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLLEN COUNTY, TENNESSEE - JANUARY, 2021**

Dear Bill:

Please find enclosed two (2) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of January, 2021.

As usual, one invoice covers our General/Miscellaneous File and one invoice is for our advanced costs for delinquent taxes.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures

[http://cccblaw.sharepoint.com/sites/law/files/Shared Documents/Hamblen County/Letters/2021/Brittain,Bill%20Invoice-01-29-21.docx](http://cccblaw.sharepoint.com/sites/law/files/Shared%20Documents/Hamblen%20County/Letters/2021/Brittain,Bill%20Invoice-01-29-21.docx)

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 665
Date: 02/05/2021
Due On: 03/07/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

| Type | Date | Description | Quantity | Rate | Total |
|---------|------------|---|----------|----------|----------|
| Service | 01/04/2021 | E-mail from Lori Harmon re: pending litigation, forward to Bill Brittain; e-mail from Josh Martin and to Geno Hambrick re: Securus | 0.20 | \$150.00 | \$30.00 |
| Service | 01/05/2021 | E-mail from Trish Bowman re: 1/11 committee meeting; e-mail from Bill Brittain re: pending litigation; e-mail to Josh Martin re: Securus | 0.20 | \$150.00 | \$30.00 |
| Service | 01/06/2021 | E-mail to and from Josh Martin re: Securus; work on deeds, trip to Bill's office | 1.25 | \$150.00 | \$187.50 |
| Service | 01/07/2021 | E-mail from Brian Apgar re: Smart Communications; phone conference with surveyor re: description | 0.15 | \$150.00 | \$22.50 |
| Service | 01/08/2021 | E-mails to and from Brian Apgar re: Smart Communications | 0.05 | \$150.00 | \$7.50 |
| Service | 01/11/2021 | E-mails from Trish Bowman re: records request; e-mails from and to Jeffrey Metger and Bill Brittain re: public records act; e-mail from Jonathan Taylor re: pending litigation; meeting with Bill Brittain; committee meeting | 2.65 | \$150.00 | \$397.50 |
| Service | 01/12/2021 | E-mails from and to Jonathan Taylor and Arthur Knight re: pending litigation | 1.00 | \$150.00 | \$150.00 |
| Service | 01/14/2021 | E-mail from Bill Brittain re: bid plans for justice center | 0.10 | \$150.00 | \$15.00 |
| Service | 01/15/2021 | E-mail from Trish Bowman re: 1/21 commission meeting; e-mails from and to Tricia Herzfeld re: pending litigation; e-mails from and to Arthur Knight re: pending litigation | 0.25 | \$150.00 | \$37.50 |
| Service | 01/19/2021 | Phone conferences with Eddie Davis, Carl Thompson and Hipshire re: bodies | 0.30 | \$150.00 | \$45.00 |
| Service | 01/20/2021 | E-mail from and to Geno Hambrick re: Securus | 0.10 | \$150.00 | \$15.00 |

| | | | | | |
|---------|------------|---|------|--------------|-------------------|
| Service | 01/21/2021 | E-mail from Geno Hambrick re: Securus; worked on deed, call to R. Kent | 0.90 | \$150.00 | \$135.00 |
| Service | 01/22/2021 | E-mail from Bill Brittain re: pending litigation; e-mail from Trish Bowman re: records request | 0.15 | \$150.00 | \$22.50 |
| Service | 01/25/2021 | Worked on Securus/Smart matter; phone conference with Eddie Davis re: body cremation; research; fax receipt | 0.95 | \$150.00 | \$142.50 |
| Service | 01/27/2021 | E-mail from Bill Brittain re: security issue, forward to Chad Mullins; e-mail from Bill Brittain re: q/a - jail plans; e-mail from Bill Brittain re: questions about public records request; phone conferences with Chad Mullins and Bill Brittain re: security issue | 0.50 | \$150.00 | \$75.00 |
| Service | 01/29/2021 | Prepare Petition and Order re: Hipshire cremation; take to Courthouse for filing and Judge's signature | 0.50 | \$150.00 | \$75.00 |
| Expense | 01/29/2021 | Court costs: Hamblen County General Sessions (filing fee for Wilder cremation petition) | 1.00 | \$17.75 | \$17.75 |
| | | | | Total | \$1,405.25 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|---------------------------------|------------|------------|-------------------|-------------------|
| 665 | 03/07/2021 | \$1,405.25 | \$0.00 | \$1,405.25 |
| Outstanding Balance | | | | \$1,405.25 |
| Amount in Trust | | | | \$0.00 |
| Total Amount Outstanding | | | | \$1,405.25 |

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

ATTORNEYS AT LAW

INVOICE

DATE: JANUARY 21, 2021

FOR:

DELINQUENT TAX SALE

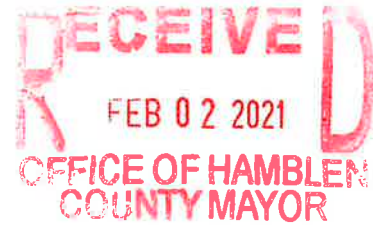
Make all checks payable to Capps & Byrd LLP and REMIT TO: 1004 W. First North St, Morristown, TN 37814.
Payment is due within 30 days. Any accounts which remain unpaid after 30 day shall bear interest at the rate of 1 ½% per month.

[Return to Regular Calendar](#)

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423) Home 581-6229 Fax 289-1262 Cell 312-6322

February 2, 2021

Hamblen County Commission
C/O Mr. Bill Brittian, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814



Dear Commissioners:

I have served as the Hamblen County Coroner since May, 1991. We have just completed the busiest month in my almost thirty years of service. For the past several years we have averaged approximately 50 to 55 Calls*1 per month. For January, 2021 my Deputies and I responded to 103 Calls. I am proud that we were able to serve our community by taking care of all these families.

The difference that made January so busy was COVID 19! 51 of the deaths were caused by COVID 19. Of the 51, 37 were residents of Hamblen County with various ages and many with pre-existing conditions. The other 14 deaths were folks from surrounding counties who came to our county for medical care.

From my observations, our community was prepared and rose to meet the needs! Under to leadership of our Medical Examiner our EMS, Hospital, Doctors, Nurses, Law Enforcement, Fire Departments, Dispatchers and Funeral Homes all worked together to meet the needs.

*1 As a reminder, based upon T.C.A. 38-708, "The Medical Examiner and Coroner must be notified immediately by: "Any person having knowledge of the death of any person from sudden violence or by casualty or by suicide or suddenly when in apparent health or when found dead or in prison or in any suspicious, unusual or unnatural manner or where the body is to be cremated shall immediately notify the County Coroner and Medical Examiner."

Sincerely,

A handwritten signature in blue ink is located below the 'Sincerely,' text. The signature is stylized and appears to read 'E. Davis'. It is written in a cursive-like style with some loops and flourishes.

Eddie R. Davis
Hamblen County Coroner

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479

Morristown, Tennessee 37816-1479

Phones (423) Home 581-6229 Fax 289-1262 Cell 312-6322

February 2, 2021

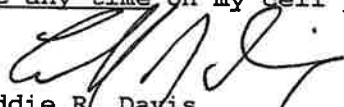
Hamblen County Commission
C/O Mr. Bill Brittian, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were investigated by me during the month of January along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; Collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

| # | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-----|---------|----------|--|
| 1. | **20662 | 12-20-21 | Ms. Kathy Combs, 63, 1062 Central Church Road |
| 2. | 21001 | 01-01-21 | Mrs. Carrie Stepp, 84, 314 Gilbert Street |
| 3. | 21008 | 01-04-21 | Mr. Clifford Pratt, 54, 7201 Cedar Hill Road |
| 4. | 21010 | 01-04-21 | Mr. Sherwood Collins, 89, 1778 Old Liberty Hill Road |
| 5. | 21015 | 01-05-21 | Mrs. Sandra McFall, 64, 2306 Quillen Drive |
| 6. | 21016 | 01-05-21 | Mr. Dewey Martin, 93, 1831 Ivy Lane |
| 7. | 21018 | 01-05-21 | Mrs. Mary Owens, 77, 3135 Ramona Circle |
| 8. | 21019 | 01-05-21 | Mrs. Marjorie Senter, 103, 916 Pleasant Avenue |
| 9. | 21021 | 01-06-21 | Mr. Marvin Mountain, 87, 2324 Holston Drive |
| 10. | 21024 | 01-07-21 | Mrs. Janet Reid, 82, Huntsville, TN |
| 11. | 21025 | 01-07-21 | Mrs. Neverea Crum, 86, 5634 Thompsie Drive |
| 12. | 21027 | 01-07-21 | Ms. Debbie Wood, 60, 1147 East Second North Street |
| 13. | 21031 | 01-08-21 | Mr. Willett Sharp, 84, 2009 Murray Street |
| 14. | 21034 | 01-09-21 | Mrs. Patsy Dunlap, 82, 715 Prichard Drive |
| 15. | 21037 | 01-09-21 | Mrs. Maude Samsel, 86, 1949 North Economy Road |
| 16. | 21038 | 01-09-21 | Mr. Robert Runles, 66, Tazewell, TN |
| 17. | 21040 | 01-09-21 | Mrs. Bernice Golden, 68, 425 Lauri Street |
| 18. | 21045 | 01-11-21 | Mr. Clifford Buchanan, 91, 397 Lockmere Drive |
| 19. | 21047 | 01-12-21 | Mrs. Martha Dennis, 90, 1311 Walter's Drive |
| 20. | 21050 | 01-13-21 | Mrs. Cari Ashford, 56, 2215 Essex Lane |
| 21. | 21051 | 01-13-21 | SHERIFF OTTO PURKEY, 73, 131 Shady Wood Road |
| 22. | 21062 | 01-17-21 | Mr. Joseph Haun, 69, 1064 Keith Lane |
| 23. | 21063 | 01-17-21 | Ms. Virginia Harrell, 92, 185 Embassy Drive |
| 24. | 21064 | 01-17-21 | Mrs. Dorothy McKinney, 78, 2635 Brad Drive |
| 25. | 21065 | 01-17-21 | Mr. Robert Mallicoat, 95, Tazewell, TN |
| 26. | 21078 | 01-21-21 | Mr. Dennis Bailey, 76, Tazewell, TN |
| 27. | 21079 | 01-22-21 | Mrs. Evadean Green, 89, 34 Dunlap Lake Drive |
| 28. | 21080 | 01-22-21 | Mrs. Hazel Simpson, 98, 333 Blair Street |
| 29. | 21085 | 01-23-21 | Mr. Douglas Hensley, 59, 5201 Union Grove Road |
| 30. | 21089 | 01-25-21 | Mrs. Lenda Craine, 76, 5466 Saint Paul Road |
| 31. | 21090 | 01-25-21 | Mr. Haden Wilder, 72, 2009 Murray Street |
| 32. | 21095 | 01-26-21 | Mrs. Bessie Wendstead, 91, 513 South Hill Street |
| 33. | 21096 | 01-26-21 | Mr. Ray Holt, 80, 3847 Reeds Chapel Road |
| 32. | 21097 | 01-27-21 | Miss. Dean Carter, 94, 6522 Saint Clair Road |
| 33. | 21100 | 01-29-21 | Mr. Billy Rose, 84, 619 Gammon Avenue |
| 34. | 21102 | 01-29-21 | Mrs. Ivory Layne, 78, New Market, TN |

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.


Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated. C, Toxicology Samples
Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT
Laboratories), Indianapolis, IN
Return to Regular Calendar

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

February 2, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

| CALL# | CASE#F | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|--------|----------|---|
| 1. | 21007 | 01-03-21 | Mr. William Broyles, 51, 2620 Harbin Circle |
| 2. | 21009 | 01-05-21 | Ms. Sharon Byers, 65, 1109 Sulphur Springs Road |
| 3. | 21022 | 01-06-21 | Mr. Danny Cockreham, 82, Rogersville, TN |
| 4. | 21023 | 01-07-21 | Mr. Robert Smith, 77, 4404 Maple Valley Road |
| 5. | 21028 | 01-07-21 | Mrs. Judy Cox, 65, 883 Dunn Street |
| 7. | 21032 | 01-08-21 | Mr. Stanley Zeller, 82, Sneedville, TN |
| 8. | 21042 | 01-11-21 | Mrs. Cathleen Jennings, 93, Newport, TN |
| 9. | #21044 | 01-11-21 | Mr. Eric Johnson, 26, 2097 Silver City Road |
| 10. | 21049 | 01-12-21 | Mr. Johnny Greene, 74, Bean Station, TN |
| 11. | 21060 | 01-16-21 | Mr. George Cook, 74, 393 Statem Gap Road |
| 12. | 21073 | 01-20-21 | Mrs. Annie Bibbins, 82, 556 Baker Street |
| 13. | 21076 | 01-20-21 | Mr. Timothy Bunch, 39, 1075 Claudette Drive |
| 14. | 21084 | 01-22-21 | Mr. Estil Wolford, 76, Bean Station, TN |
| 15. | 21092 | 01-25-21 | Mrs. Brenda Goodson, 79, 1421 Spencer Drive |

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

15 Calls X \$40. = \$600.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

February 2, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|-------|----------|---|
| 1. | 21004 | 01-02-21 | Mr. Thomas McKinney, 79, 4071 Willow Way |
| 2. | 21006 | 01-03-21 | Mr. Joseph Coleman, 83, Limestone Place |
| 3. | 21011 | 01-04-21 | Mr. Dana Travis, 70, 725 West Charles Street |
| 4. | 21029 | 01-08-21 | Mr. James Bible, 60, 846 Three Springs Road |
| 5. | 21039 | 01-09-21 | Mr. Carroll Wilder, 77, Bean Station, TN |
| 6. | 21046 | 01-11-21 | Mr. James Neergard, 73, Loma-Linda, CA |
| 7. | 21048 | 01-12-21 | Ms. Pauline Morris, 91, 1327 Shields Ferry Road |
| 8. | 21055 | 01-14-21 | Mrs. Angel Johnson, 39, 5710 Buell Street |
| 9. | 21057 | 01-15-21 | Mr. Hassell Sykes, 95, 1359 Devault Street |
| 10. | 21067 | 01-18-21 | Mrs. Dorothy Harkness, 80, 4206 Kimberly Cate Court |
| 11. | 21072 | 01-19-21 | Mrs. Patricia Williams, 87, 724 Panther Creek Road |
| 12. | 21074 | 01-20-21 | Mr. Timothy Bobo, 61, 457 Whippoorwill Drive |
| 13. | 21083 | 01-22-21 | Mr. David Daniels, 80, Mohawk, TN |
| 14. | 21087 | 01-24-21 | Mr. Robert Stroud, 83, 2606 Keystone Drive |
| 15. | 21091 | 01-25-21 | Mr. Ronald Hipshere, 63, 1419 Madison Street |
| 16. | 21094 | 01-25-21 | Mrs. Mona Runles, 69, 105 Diane Avenue |
| 17. | 21103 | 01-29-21 | Mr. Nathaniel Kirby, 42, 4916 Jonathan Drive |

I certify that I attended to the case listed above. I request the allocated fees of \$40.00 per call:

17 Calls X \$40. = \$680.00

Sincerely,

SIGNATURE ON FILE
Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Performed
*1 All home addresses are Hamblen County unless otherwise stated.
** Omitted from last month's Report.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
437 Britton Drive
Talbott, Tennessee 37877
Phone: 423-312-7510

February 2, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|--------|----------|--|
| 1. | 21005 | 01-03-21 | Mrs. Irene Duboise-Daws, 97, Regency |
| 2. | 21014 | 01-05-21 | Mrs. Shelma Caughorn, 81, Heritage Center |
| 3. | 21033 | 01-09-21 | Ms. Sallie Wolfe, 77, 2340 Patricia Circle |
| 4. | 21036 | 01-09-21 | Mr. McCoy Sexton, 77, 1851 Holston Valley Road |
| 5. | 21054 | 01-13-21 | Miss. Betty Waites, 69, 4996 Saint Paul Road |
| 6. | 21059 | 01-15-21 | Mrs. Leora Collins, 50, 2272 Panther Creek Road |
| 7. | 21061 | 01-17-21 | Mr. Willard Carpenter, 84, 1036 McFarland Street |
| 8. | 21071 | 01-18-21 | Mrs. Annie Brotherton, 84, Heritage Center |
| 9. | 21075 | 01-20-21 | Mr. Roger Combs, 72, 3210 Turley Bridge Road |
| 10. | *21081 | 01-22-21 | Mr. Paris Seals, 74, 1845 Waldo Drive |
| 11. | 21088 | 01-25-21 | Mr. Johnny Moore, 80, Mooresburg, TN |
| 12. | 21093 | 01-25-21 | Mr. Billy Jaymes, 58, 6103 Talley Chapel Pike |
| 13. | 21098 | 01-28-21 | Ms. Peggy Garrett, 70, New Tazewill, TN |

II certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

13 Calls X \$40. = \$520.00

Sincerely,

SIGNATURE ON FILE

Jeffery Holt
Deputy Coroner

erd/jh

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

BUDGET AMENDMENTS

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Chancery Court

| Account Number | Description | Increase | Decrease |
|----------------|---------------------------------|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| 53400.709 | Data Processing Equipment | \$ 2,500.00 | |
| | DECREASE APPROPRIATIONS: | | |
| 53400.524 | In Service / Staff Development | | \$ 1,000.00 |
| 53400.355 | Travel | | \$ 1,500.00 |
| | | | |
| | | | |
| | | | |
| | | | |

Brief Descriptions of issue:

To increase appropriations to cover purchase of 2 laptop computers pending transfer from the Clerk and Master's automation account.
Departmental transfer - no new funds required.

Requesting Department

Signature: Tathey Jones - Terry

Title: Clerk + Master

Date: 1/19/2021

Approval by County Mayor

Signature: Bill Buttain

Title: County Mayor

Date: 1-19-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment _____

*emailed
to Anne Bryant-Harsh
1/19/2021*

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Capital Projects - Public Health and Welfare

| Account Number | Description | Increase | Decrease |
|----------------|---|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| | | | |
| 91140.735 | Health Equipment (Covid related projects) | \$ 1,230.00 | |
| | DECREASE APPROPRIATIONS: | | |
| | | | |
| 91140.718 | Motor Vehicles | | \$ 1,230.00 |
| | | | |
| | | | |
| | | | |
| | | | |

Brief Descriptions of issue:
 To increase appropriations in this line item to fund an awning / sidewalk cover for the Health Department
 Related to Covid-19 testing and vaccine administration.
 No new funds required.

Requesting Department

Signature: Anna Bryant-Hunt
 Title: Finance Director
 Date: 1-25-2021

Approval by County Mayor

Signature: Bill Burtman
 Title: County Mayor
 Date: 1-25-2021

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Data Processing

| Account Number | Description | Increase | Decrease |
|----------------|---------------------------------|-----------|-----------|
| | INCREASE APPROPRIATIONS: | | |
| 52600.524 | In Service / Staff Development | \$ 100.00 | |
| | DECREASE APPROPRIATIONS: | | |
| 52600.355 | Travel | | \$ 100.00 |

Brief Descriptions of issue:

To increase appropriations in this line item to provide for certification renewal.
No new funds required.

Requesting Department

Signature: _____

Title: _____

Date: _____

Approval by County Mayor

Signature: _____

Title: _____

Date: _____

For Finance Department Only:

Reviewed by: _____

Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Reappraisal Program

| Account Number | Description | Increase | Decrease |
|----------------|---------------------------------|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| | | | |
| 52310.719 | Office Equipment | \$ 3,500.00 | |
| | DECREASE APPROPRIATIONS: | | |
| 52310.399 | Other Contracted Services | | \$ 3,500.00 |
| | | | |
| | | | |
| | | | |
| | | | |

Brief Descriptions of issue:

To increase appropriations in this line item to cover cost of new desk/cubical for the Reappraisal Program.
No new funds required.

Requesting Department

Signature: Kent D. Elms
Title: Assessor of Property
Date: 2-4-21

Approval by County Mayor

Signature: Bill Burton
Title: County Mayor
Date: 2-4-2021

| |
|--|
| For Finance Department Only: Reviewed by: _____ Budget Amendment _____ |
|--|

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 116 **DEPT:** Sanitation / Garbage Department

| Account Number | Description | Increase | Decrease |
|----------------|---------------------------------|-------------|-------------|
| | INCREASE APPROPRIATIONS: | | |
| 55710.302 | Advertising | \$ 1,000.00 | |
| | DECREASE APPROPRIATIONS: | | |
| 55710.513 | Workers' Compensation Insurance | | \$ 1,000.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Brief Descriptions of issue:

To increase appropriations in Advertising for additional costs related to increases in newspaper rates.
No new funds requested.

Requesting Department

Signature:

Barry G. Pool

Title:

Hamblen County Road Supt.

Date:

02-04-2021

Approval by County Mayor

Signature:

Bill Burton

Title:

County Mayor

Date:

2-04-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment _____

Hamblen County Government
Budget Committee
Monday, February 8, 2021
Hamblen County Courthouse – Large Courtroom

MINUTES

Members Present:

Randy DeBord, Bobby Haun, Jeff Akard, Eileen Arnwine, Chris Cutshaw, Thomas Doty, Tim Goins, Tim Horner, Wayne NeSmith, Mike Reed, Howard Shipley, Jim Stepp, Taylor Ward

Members Absent:

Joe Huntsman, Sr.

Call to Order

Chairman DeBord called the meeting to order at 6:02 p.m.

Visitors Wishing to Address the Committee

None

Old Business

None

New Business

Motion (Tim Goins/Chris Cutshaw, all in favor) to approve the Fiscal Year 2021/2022 Preliminary Budget Plan of Action as presented.

Items of Interest

None

Adjournment

There being no further business Chairman DeBord adjourned the meeting at 6:06 p.m.



BUDGET COMMITTEE

Hamblen County Government

BUDGET COMMITTEE

Monday, February 8, 2021

Following the Adjournment of the Finance Committee

Hamblen County Courthouse – Large Courtroom

AGENDA

Randy DeBord
Chairman

Bobby Haun
Vice-Chairman

Jeff Akard
Member

Eileen Arnwine
Member

Chris Cutshaw
Member

Thomas Doty
Member

Tim Goins
Member

Tim Horner
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

Mike Reed
Member

Howard Shipley
Member

Jim Stepp
Member

Taylor Ward
Member

Call to Order – *Chairman Randy DeBord*

- 1. Visitors Wishing to Address the Committee** – *Chairman Randy DeBord*
(Visitors will be allotted 5 minutes to speak)
- 2. Old Business** – *Chairman Randy DeBord*
 - a. None
- 3. New Business** – *Chairman Randy DeBord*
 - a. Fiscal Year 2021/2022 Preliminary Budget Plan of Action – *Finance Director Anne Bryant-Hurst*
- 4. Items of Interest** – *Chairman Randy DeBord*
 - a. None
- 5. Adjournment** – *Chairman Randy DeBord*



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

TO: Randy DeBord
Budget Committee Chairman

DATE: February 5, 2021

FROM: Bill Brittain, County Mayor *BB*
Anne Bryant-Hurst, Finance Director *ABH*

RE: Fiscal Year 2021-2022 Preliminary Budget Plan of Action Memo

Anne Bryant-Hurst, Finance Director and I present the following preliminary plan of action for the upcoming FY 2021-2022 Budget Plan. We look forward to working with the Budget Committee, elected officials, and department heads to develop a budget that will allow us to meet the needs of Hamblen County taxpayers in an efficient manner.

As in previous years, it is our plan to present to you the budget in its totality; and the goal is to pass a budget by June 30, 2021. We encourage you to please contact us if you have questions or need additional explanations. Please keep in mind that the budget process is a fluid process.

Budget worksheets will be prepared and presented to the elected officials and department heads by mid-February 2021. Meetings will be held with the elected officials/department heads on an individual basis during March 2021 to discuss the specifics of their budget request. If a **SPECIAL REQUEST** exists, it is to be discussed during the individual meetings, and a request by memo is to be submitted to the Finance Department. Based on the nature of the special requests, the elected official/department head may be required to appear before the Budget Committee for explanation. The Finance Director with the aid of the Mayor's Executive Assistant will manage the agendas of the Budget Committee to allow elected officials/department heads to be heard should the need arise.

We are scheduling the large courtroom as usual for May & June on Tuesdays and Thursdays at 5:00 PM. Please see the attached Preliminary Budget Plan of Action for the anticipated meetings and corresponding agendas. These dates are subject to change. We will meet on an as-needed basis as determined by you, the Budget Committee Chairman.

We look forward to working together, so that we can and will prepare a budget that meets the needs of the citizens.

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.586.4699

www.HamblenCountyTN.gov • email. bbrittain@co.hamblen.tn.us [Return to Regular Calendar](#)

**HAMBLLEN COUNTY, TENNESSEE
PRELIMINARY BUDGET PLAN OF ACTION
FOR FISCAL YEAR 2021-2022**

FEBRUARY 2021

- Monday, February 8 • Preliminary Budget Plan of Action Presented to Budget Committee
- Friday, February 12 • Letters to Department Heads and Elected Officials
• Letters to Charitable and Civic Organizations

MARCH 2021

- Friday, March 12 • Deadline to receive budget requests and required documentation
from Charitable and Civic Organizations
- Wednesday, March 31 • Deadline to receive budget request from Department Heads and
Elected Officials

APRIL 2021

- Monday, April 12 • Annual Debt Report presented to Commissioners

MAY 2021

- Monday, May 10 • Regularly Scheduled Hamblen County Committee Meeting
- Friday, May 14 • Budget notebooks ready for Commissioners
- Tuesday, May 18 • Budget Committee
Budget Overview Presentation
- Proposed Budget posted to Internet
- Thursday, May 20 • Regularly Scheduled Hamblen County Commission Meeting
- Tuesday, May 25 • Budget Committee
Solid Waste/Sanitation Fund, Fund #116 (Garbage)
Highway/Public Works Fund, Fund #131
Highway Capital Projects Fund, Fund #176
General Debt Service Fund, Fund #151
- Thursday, May 27 • Budget Committee
General Fund Summary and Department Presentations
Drug Control Fund, Fund #122
General Fund, Fund #101 – Special Requests

**HAMBLLEN COUNTY, TENNESSEE
PRELIMINARY BUDGET PLAN OF ACTION
FOR FISCAL YEAR 2021-2022 (Continued)**

JUNE 2021

- | | |
|-------------------|---|
| Tuesday, June 1 | <ul style="list-style-type: none">• Budget Committee<li style="padding-left: 20px;">General Fund Department Presentations and Discussions Continue |
| Thursday, June 3 | <ul style="list-style-type: none">• Budget Committee<li style="padding-left: 20px;">School Department Presentation |
| Tuesday, June 8 | <ul style="list-style-type: none">• Budget Committee<li style="padding-left: 20px;">School Department Deliberations<li style="padding-left: 20px;">Open Items and Budget Updates |
| Thursday, June 10 | <ul style="list-style-type: none">• Budget Committee – Recommends A Proposed Budget |
| Monday, June 14 | <ul style="list-style-type: none">• Regularly Scheduled Hamblen County Committee Meeting |
| Monday, June 14 | <ul style="list-style-type: none">• Publish Proposed Budget in Local Papers• Publish Required Notices in Local Papers |
| Thursday, June 24 | <ul style="list-style-type: none">• Commission Meeting – Adopt Budget after finalizing new certified tax rate<ol style="list-style-type: none">1. Resolution Tax Levy2. Resolution Making Appropriations3. Resolution Making Appropriations to Nonprofits and Charitable Organization |

JULY 2021

- | | |
|-----------------|--|
| Friday, July 10 | <ul style="list-style-type: none">• Approved Budget remitted to the Comptroller of the Treasury, Office of Local Finance |
| Friday, July 30 | <ul style="list-style-type: none">• Approved Budget posted to Internet (pending approval by the Comptroller of the Treasury)• Letters of Agreement Finalized• Certification of Road Revenues • Printed budget document available for distribution |

Hamblen County Government
Real Estate Committee
Monday, February 8, 2021
Large Courtroom-Hamblen County Courthouse

MINUTES

Members Present

Chris Cutshaw, Eileen Arnwine, Tim Goins, Mike Reed

Members Absent

None

Call to Order

Chairman Cutshaw called the meeting to order at 6:06 p.m.

Visitors Wishing to Address the Committee

None

Old Business

None

New Business

- a. Request to Purchase the No-Bid Property-Scotty Long, Trustee requested approval from the Real Estate Committee for the County to purchase the only "No-Bid" Property from the tax delinquent sale in January 2021. There were 75 parcels for sale, and all were sold but this vacant lot on Romar Street (Parcel 34A-C-9.00).

Motion (Tim Goins/Mike Reed, all in favor) to approve the purchase of the "No-Bid" Property on Romar Street by the County from the tax delinquent sale/auction in January 2021.

Items of Interest (No Action Necessary)

- a. None

Adjournment

There being no further business Chairman Cutshaw adjourned the meeting at 6:13p.m.

Hamblen County Government
REAL ESTATE COMMITTEE

Monday, February 8, 2021

Immediately Following the Adjournment of the Budget Committee

Large Courtroom of the Hamblen County Courthouse



Chris Cutshaw
Chairman

Eileen Arnwine
Member

Tim Goins
Member

Mike Reed
Member

AGENDA

1. **Call to Order** – *Chairman Chris Cutshaw*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Chris Cutshaw (Visitors will be allotted 5 minutes to speak)
3. **New Business** – *Chairman Chris Cutshaw*
 - a. Request to Purchase No-Bid Property-Trustee Scotty Long
4. **Items of Interest** - *Chairman Chris Cutshaw*
 - a. None
5. **Adjournment** – *Chairman Chris Cutshaw*

Real Estate Committee

Update on the January 11, 2021 tax sale

No bid purchase Vacant Lot on Romar St Parcel 34A-C-9.00

Clerk & Master \$1548.40 20014-2018 Taxes Court Costs

City Morristown \$89.94 2019-2020

Hamblen Count \$114.52 2019-2020

Total \$ 1752.86

Hamblen County Government
Public Services Committee
Monday, February 8, 2021
Large Courtroom-Hamblen County Courthouse

MINUTES

Members Present

Tim Goins, Jim Stepp, Howard Shipley, Jeff Akard, Eileen Arnwine, Bobby Haun, Tim Horner, Wayne NeSmith

Members Absent

Joe Huntsman, Sr.

Call to Order

Chairman Goins called the meeting to order at 6:13 p.m.

Visitors Wishing to Address the Committee

None

Old Business

None

New Business

- a. Surplus Items from Hamblen County Clerk
Motion (Jeff Akard/Bobby Haun, all in favor) to approve the surplus items for the Hamblen County Clerk's Office.
- b. Surplus Items from the Property Assessors Office
Motion (Jim Stepp/Jeff Akard, all in favor) to approve the surplus of the Ricol Aticio 1018 Copier for the Property Assessors Office.

Items of Interest (No Action Necessary)

- a. None

Adjournment

There being no further business Chairman Goins adjourned the meeting at 6:14 p.m.

Hamblen County Government
PUBLIC SERVICES COMMITTEE



**PUBLIC SERVICES
COMMITTEE**

Tim Goins
Chairman

James Stepp
Vice-Chairman

Howard Shipley
Ex-Officio

Jeff Akard
Member

Eileen Arnwine
Member

Bobby Haun
Member

Tim Horner
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

Monday, February 8, 2021

Immediately Following the Adjournment of the Real Estate Committee

Large Courtroom – Hamblen County Courthouse

AGENDA

1. **Call to Order** – *Chairman Tim Goins*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Tim Goins (Visitors will be allotted 5 minutes to speak)
3. **Old Business** – *Chairman Tim Goins*
 - a. None
4. **New Business** – *Chairman Tim Goins*
 - a. Surplus Items from Hamblen County Clerk
 - b. Surplus Item from Property Assessors Office
5. **Items of Interest (No Action Necessary)** – *Chairman Tim Goins*
 - a. Morristown Hamblen Humane Society Monthly Animal Statistics Table
6. **Adjournment** – *Chairman Tim Goins*

HAMBLEN COUNTY Clerk

PENNY PETTY

511 West Second North Street
Morristown, Tennessee 37814
Phone: (423) 586-1993 • Fax: (423) 585-2015

RECEIVED
JAN 22 2021
OFFICE OF HAMBLEN
COUNTY MAYOR



"The Peoples House"

DATE: January 21, 2021

To: Public Services Committee

From: Penny Petty *Petty*

Subject: Surplus Items

Please surplus the following items from the County Clerk's Office.

Printers:

Lexmark T640 Serial #96161

Lexmark T640 50365

HP M604 84555

Lexmark T640 96163

Lexmark T640 791xh18

Decal Printers

Datamax-O-Neil 77652

Datamax-O-Neil 77654

Datamax-O-Neil 77682

2 Servers

MEMORANDUM

Date: February 8, 2021

From: Keith Ely, Assessor of Property 

To: Public Services Committee

Re: Surplus Item

Please surplus the following item for the Property Assessors Office:

Ricoh, Aticio 1018, Serial Number is L098-2910045

Asilomar Accords: Annual Animal Statistics Table

| | Dog | Cat | Wildlife | Other | Total |
|--|-----|-----|----------|-------|-------|
| Annual Live Release Rate: 91% | 0 | 0 | 0 | 0 | 0 |
| <i>The Annual Live Release Rate does not include 0 owner/guardian requested euthanasia which were unhealthy and untreatable and 0 animals that died or were lost in the shelter/care</i> | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 |
| A BEGINNING SHELTER COUNT (1-Jan-2021) | 30 | 18 | 0 | 0 | 48 |
| INTAKE (Live Animals Only) | 0 | 0 | 0 | 0 | 0 |
| B From the Public | 62 | 18 | 0 | 0 | 80 |
| C Incoming Transfers from Organizations within Community/Coalition | 0 | 0 | 0 | 0 | 0 |
| D Incoming Transfers from Organizations outside Community/Coalition | 0 | 0 | 0 | 0 | 0 |
| E From Owners/Guardians Requesting Euthanasia | 2 | 2 | 0 | 0 | 4 |
| F Total Intake [B + C + D + E] | 64 | 20 | 0 | 0 | 84 |
| G Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only) | 0 | 0 | 0 | 0 | 0 |
| H ADJUSTED TOTAL INTAKE [F minus G] | 64 | 20 | 0 | 0 | 84 |
| I ADOPTIONS | 43 | 18 | 0 | 0 | 61 |
| J OUTGOING TRANSFERS to Organizations within Community/Coalition | 0 | 0 | 0 | 0 | 0 |
| K OUTGOING TRANSFERS to Organizations outside Community/Coalition | 6 | 2 | 0 | 0 | 8 |
| L RETURN TO OWNER/GUARDIAN | 20 | 1 | 0 | 0 | 21 |
| ANIMALS EUTHANIZED | 0 | 0 | 0 | 0 | 0 |
| M Healthy (Includes Owner/Guardian Requested Euthanasia) | 0 | 0 | 0 | 0 | 0 |
| N Treatable - Rehabilitatable (Includes Owner/Guardian Requested Euthanasia) | 0 | 0 | 0 | 0 | 0 |
| O Treatable - Manageable (Includes Owner/Guardian Requested Euthanasia) | 0 | 0 | 0 | 0 | 0 |
| P Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia) | 0 | 0 | 0 | 0 | 0 |
| <i>Euthanized animals without category assigned</i> | 5 | 3 | 0 | 0 | 8 |
| Q Total Euthanasia [M + N + O + P] | 5 | 3 | 0 | 0 | 8 |
| R Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only) | 0 | 0 | 0 | 0 | 0 |
| S ADJUSTED TOTAL EUTHANASIA [Q minus R] | 5 | 3 | 0 | 0 | 8 |
| T SUBTOTAL OUTCOMES [I + J + K + L + S] Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only) | 74 | 24 | 0 | 0 | 98 |
| U DIED OR LOST IN SHELTER/CARE | 0 | 0 | 0 | 0 | 0 |
| V TOTAL OUTCOMES [T + U] Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only) | 74 | 24 | 0 | 0 | 98 |
| W ENDING SHELTER COUNT (31-Jan-2021) | 20 | 14 | 0 | 0 | 34 |
| Annual Live Release Rate Calculation in percentage: (I + J + K + L)/T | 93 | 87 | 0 | 0 | 91 |
| <i>Data Check: A + H</i> | 94 | 38 | 0 | 0 | 132 |
| <i>Data Check: V + W</i> | 94 | 38 | 0 | 0 | 132 |