HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting Thursday, April 23, 2020 5:00 p.m.

Call to Order - Chairman Howard Shipley

Invocation – Commissioner Jim Stepp

Pledge of Allegiance - *Commissioner Tim Goins*

Roll Call - County Clerk Penny Petty

Prepared under the direction of: Chairman Howard Shipley

Held Electronically



1		Resolutions/Recognition/Presentations/Proclamations (Commission Chairman Howard Shipley)
-	Vote	a. Resolution 20-17- A Resolution of the County Commission of Hamblen County, TN Authorizing the
	VOLC	County Commission to Meet and Conduct Essential Business Electronically
2		Calendar and Rules Committee Report (Chairman James Stepp)
	Vote	a. Approval of Consent Calendar Items
	Vote	b. Approval of Regular Calendar Items
3		Coronavirus Task Force Report (County Mayor Bill Brittain)
		a. Update Report
4		Public Comment Regarding Business of the Agenda Only (Commission Chairman Howard Shipley)
5		Approval of Consent Calendar (Commission Chairman Howard Shipley)
	Vote	a. Consent Calendar
6		Finance Committee (Chairman Randy DeBord)
	Vote	a. Monthly Checks March 2020
	Vote	b. Annual Debt Report for Fiscal Year Ending June 30, 2020
	Vote	c. FY20 Homeland Security Grant
	Vote	d. Bid Tabulation-2021 Tandem Axel Cab, Chassis, Dump Body with Hoist
	Vote	e. Resolution 20-18- A Resolution of the County Commission of Hamblen County, TN Authorizing the 2020 Coronavirus Emergency Supplemental Funding Grant Application
	Vote	f. Resolution 20-19- A Resolution of the County Commission of Hamblen County, TN Authorizing the 2020 Menti
		Health Transport Grant Application
		g. Budget Amendments
	Vote	i. Fund #101 Trustee's Office \$4,000
	Vote	ii. Fund #101 Election Commission \$1,837.02
	Vote	iii. Fund #101 Sheriff's Department \$28,100
	Vote	iv. Fund #101 Drug Fund \$27,500
	Vote	v. Fund #101 Circuit Court \$60
	Vote	vi. Fund #101 Jail \$60,000
	Vote Vote	vii. Fund #151 General Debt Service Fund \$213,500 viii. Fund #101 Parks and Fair Boards \$2,241.63
7	Vote	Personnel Committee (Chairman Thomas Doty) a. Approval of Longevity Pay Submission
	Vote	b. Amendments to Employee Handbook April 2020
8		Public Services Committee (Chairman Tim Goins)
	Vote	a. Surplus of Duplicate Books, Publications and Misc. Items from Archives
9		Justice Center/ Jail Project Committee
	Vote	a. Architect Contractor for Hale Property Development
		b. Update on Design Development Phase
		c. Jail Population Update
		d. Construction Management Services Interviews
LO		Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Howard Shipley)
		a. May Committee Meetings, Monday May 11, 2020 at 5:30 p.m. at the Courthouse-Large Courtroom
		b. May Commission Meeting: Thursday, May 21, 2020 at 5:00 p.m. at the Courthouse-Large Courtroom
		Adjournment (Commission Chairman Howard Shipley)

Resolution 20-17

A RESOLUTION OF THE COUNTY COMMISSION OF HAMBLEN COUNTY, TENNESSEE AUTHORIZING THE COUNTY COMMISSION TO MEET AND CONDUCT ESSENTIAL BUSINESS ELECTRONICALLY

WHEREAS, on March 20, 2020, Governor Bill Lee signed Executive Order No. 16 ("the order"), which suspends the requirements of the Tennessee Open Meetings Act ("TOMA") to the extent necessary to allow any governing body subject to the requirements of TOMA to meet and conduct essential business by electronic means if the body determines meeting electronically is necessary to protect the health, safety, and welfare of Tennesseans in light of the COVID -19 pandemic.

WHEREAS, the order applies to any state, county or municipal governing body or any other public body that may be subject to the requirements of TOMA. The order allows members of the governing body to participate and vote in public meetings without being physically present to protect the public health, safety, and welfare and prevent the spread of COVID-19.

WHEREAS, this temporary measure for electronic meetings will expire on May 18, 2020 unless further action is taken by the Governor.

WHEREAS, it has been determined by the Hamblen County Legislative Body that meeting electronically is necessary to protect public health, safety, and welfare in light of the coronavirus and that this determination will be incorporated into the minutes of any meeting held electronically.

WHEREAS, the Hamblen County Legislative Body will hold its electronic meetings pursuant to Tenn. Code Ann. 8-44-108 and will be still be subject to the requirements in Tenn. Code Ann. 8-44-108(c).

County Mayor	Chairman
Attest:	
	Notary:
County Clerk	My Commission Expires

Order#	Item	Placed From
1	Approval of the Previous Month's Minutes – March 19, 2020	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports-March 2020	Finance Committee
4	Planning Commission Building Permit Log – March 2020	Finance Committee
5	County Attorney Invoices – March 2020	Finance Committee
6	Coroner's Monthly Report – March 2020	Finance Committee
7	Budget Amendments-Approved by the County Mayor i. Fund #101 Circuit Court \$18 ii. Fund #101 Register \$45 iii. Fund #101 Codes Compliance \$1,000 iv. Fund #101 Sheriff's Department \$10,000 v. Fund #101 Election Commission \$2,000 vi. Fund #101 Employee Benefits \$8,000 vii. Fund #116 Sanitation and Garbage \$9,500	Finance Committee

Thursday, April 23, 2020

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC

AS A CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE I HEREBY CERTIFY TO THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF NOTARY PUBLIC DURING THE APRIL 08, 2020 MEETING OF THE GOVERNING BODY:

	HOME ADDDESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
NAME 1. FELICIA N CARRANZA	1390 MELINDA FERRY RD BULLS GAP TN 37711	423 293 9812	463 CROCKETT TRACE DR MORRISTOWN TN 37813	423 317 0766	NOTARY PUBLIC UNDERWRITERS OF 10,000 25,000
2. TINA CLEVENGER	544 W HILLCREST DR MORRISTOWN TN 378131839	423-231-8985	1840 COUNTRY CLUB DR MORRISTOWN TN 378143321	423-586-5322	STRATE INSURANCE
3. FAUSTINO F HERNANDEZ	1427 RUSSELL ST MORRISTOWN TN 37814	423-258-0074	432 S CUMBERLAND ST MORRISTOWN TN 37813	423-839-1499	RLI INSURANCE COMPANY
4. STEFANIE JOHNSON	1679 BOARDWALK CIR MORRISTOWN TN 378146492	423-231-2853	1108 GATEWAY SERVICE PARK RD MORRISTOWN TN 378135611	423-581-6048	
5. ASHLEY A JOHNSON	214 MOORES CHAPEL RD BEAN STATION TN 377084401	423-581-0981	4310 WINKLER AVE MORRISTOWN TN 378143177	423-581-0981	10000.00
6. ANTHONY THOMAS MAHAR	221 E BLOUNT AVE APT 101 KNOXVILLE TN 379201655	901-626-9986	2841 W ANDREW JOHNSON HWY MORRISTOWN TN 378143216	423-581-1827	
7. JOHN T MCDONALD	815 FORGETY RD JEFFERSON CITY TN 37760	423-748-0674	5783 WAJ HWY MORRISTOWN TN 37814	5813100	STATE FARM INS
8. LISA ANNE MCFARLANE	2250 LE CONTE ST MORRISTOWN TN 378142640	586-899-2117	2250 LE CONTE ST MORRISTOWN TN 378142640		LISA ANNE MCFARLANE LISA MCFARLANE
9. NATHAN MORGAN	227 WHIPPOORWILL DR TALBOTT TN 378778348	865-654-9820	4190 W ANDREW JOHNSON HWY MORRISTOWN TN 378141105	423-581-0987	107226490
10. KIM NELSON	515 ASHLAND OAKS DR MORRISTOWN TN 378131085	423-748-5566	1709 W ANDREW JOHNSON HWY MORRISTOWN TN 378143736	423-585-5878	NOTARY PUBLIC UNDERWRITERS
11. KELSEY B PARKS	1262 JESSICA DR MORRISTOWN TN 378148005	423-748-9871	740 E MAIN ST MORRISTOWN TN 378146627	423-586-7636	STRATE INSURANCE
12. JOELL M RAMSEY	1262 LIBERTY HALL DR MORRISTOWN TN 37813	865-544-5400	4310 WINKLER AVE MORRISTOWN TN 378143177	-	10,000.00
13. TERRI BETH VAUGHN	696 HARVEY DR RUSSELLVILLE TN 378609003	423-258-3860	510 ALLISON ST MORRISTOWN TN 378144057	line.	STRATE INSURANCE
14. PAULA D WILLIAMS	448 E HILLCREST DR MORRISTOWN TN 378131835	423-736-7460	4780 W ANDREW JOHNSON HWY MORRISTOWN TN 378141040	423-581-8881	

3-10-30 3-10-30



Pennes lettery &

CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE

4-8-20

Return to Regular Calendar

DATE

MINUTES FOR HAMBLEN COUNTY LEGISLATIVE BODY COUNTY COMMISSION MEETING

March 19, 2020

BE IT REMEMERED that the Legislative Body for Hamblen County, Tennessee met at its regular monthly meeting on March 19, 2020 at 5:00 p.m. in the Hamblen County Courtroom with the Honorable Howard Shipley presiding.

The Legislative Body was open by Courtroom Officer Harley Kelley.
Invocation was given by Dr. Gary Brewster, Police Chaplain
The Pledge of Alliance was led by Commissioner Mike Minnich.
Upon roll call the following members were present:

3/19/2020 5:04:41 PM RoffCall Systems, Inc.

ROLL CALL



Quorum Present

Present: 13 Absent: 1

Joe Huntsman, Sr	Present
Taylor Ward	ABSENT
Thomas Doty	Present
Wayne NeSmith	Present
Mike Minnich	Present
Tim Goins	Present
Howard Shipley	Present

Randy DeBord	Present
Chris Cutshaw	Present
Jeff Akard	Present
Jim Stepp	Present
Bobby Haun	Present
Tim Horner	Present
Eileen Arnwine	Present

Consent Calendar Items

Motion by Jim Stepp, seconded by Thomas Doty to approve the consent calendar.

3/19/2020 5:06:32 PM RollCall Systems, Inc.

2.a. Approval of Consent Calendar Items



VOTE RESULTS: Passed By Majority Vote





YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1



Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty Second	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES

THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF NOTARY PUBLIC DURING THE MARCH 10, 2020 MEETING OF THE GOVERNING BODY: AS A CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE I HEREBY CERTIFY TO CERTIFICATE OF ELECTION OF NOTARIES PUBLIC

SURETY	RLI	ANDREW JOHNSON INSURANC & INV	5008305-01	MICHELLE A BACON PHILLIP ? BACON	STRATE INSURANCE AGENCY	STRATE INSURANCE COMPAN'	BIBLE INS COMPANY	HAMBLEN COUNTY		MASENGILL-MCCRARY-GREGG	. 2	STRATE INSURANCE	ZACH COFFEY STATE FARM	MADISON INSURANCE GROUP
BUSINESS PHONE SURETY	423-586-5451	423-581-8668	4		423-587-2337	423-586-5650	4235864971	423-586-3781	ì	423-587-9335	423-581-1827	423-586-7636	423-586-9280	4233531086
						75		Ki di			- ₁₁ 3 >			
BUSINESS ADDRESS	146 EAST MAIN ST MORRISTOWN TN 37814	435 WEST 1ST NORTH STREET MORRISTOWN TN 37814	2055 SEVEN OAKS DR MORRISTOWN TN 378141480		830 W 1ST NORTH ST MORRISTOWN TN 378144548	5050 S. DAVY CROCKETT PKWY MORRISTOWN TN 37813	508 WEST SECOND NORTH ST MORRISTOWN TN 37814	510 ALLISON ST MORRISTOWN TN 37814	5512 E MORRIS BLVD MORRISTOWN TN 378131141	225 W 1ST NORTH ST STE 104 MORRISTOWN TN 378144653	2841 W ANDREW JOHNSON HWY MORRISTOWN TN 378143216	740 E MAIN ST MORRISTOWN TN 378146627	812 E MORRIS BLVD MORRISTOWN TN 378132445	1725 WEST 1ST NORTH ST MORRISTOWN TN 37814
HOME PHONE	423-581-5845	423-438-9874	423-312-1475	423-587-6213	423-581-8546	423-587-9319	865-674-7755	423-492-3878	423-258-4909	865,475,4828	901-626-9986	423-748-9871	865-765-4921	423-616-2141
HOME ADDRESS	253 FLEMING DR MORRISTOWN TN 37813	2684 PLANTATION DRIVE RUSSELLVILLE TN 37860	2055 SEVEN OAKS DR MORRISTOWN TN 378141480	1339 APPALACHIAN TRACE MORRISTOWN TN 37814	1458 DARBEE DR MORRISTOWN TN 378143323	212 SCENIC DR MORRISTOWN TN 37813	3166 HARDY ROAD WHITE PINE TN 37890	2107 EASTERN AVE MORRISTOWN TN 37813	691 ELK DR MORRISTOWN TN 378141351	PO BOX 583 NEW MARKET TN 378200583	221 E BLOUNT AVE APT 101 KNOXVILLE TN 379201655	1262 JESSICA DR MORRISTOWN TN 378148005	801 BRENTWOOD DR MORRISTOWN TN 378141208	5653 BROWNING WAY RUSSELLVILLE TN 37860
NAME	1. KAREN A BALES	2. MICHELLE RENEE BEELER	3. MARK DARIN COWAN	4. MAXINE R CRAIG	5. WILLIAM O FOUTCH JR	6. DIANE SAMPLES GREGG	7. SANDRA J HARDY	8. KENZIE BROOKE HELTON	9. CASEY M JOHNS	10. GLORIA D LARRANCE	11. ANTHONY THOMAS MAHAR	12. KELSEY B PARKS	13. SAMANTHA RITTER	14. BRANDY DAWN SNOWDEN



Penny Petter-15

CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE

Return to Regular Calendar

HAMBLEN COUNTY, JUNTS & BUDGETS GENERAL FUND (101) EXPENDITURE REPORT

Page: 1

		GENEKAL	GENERAL FUND (101)			Page:	_
Sel: Year	Fnd	EXPENDITL	EXPENDITURE REPORT			Date:	3/2/2020
From: 2019 101 Thru: 2019 101	101 50000 000 000 000 0000 000 101 99999 999 999 999	REPORT DATE:	E: 02/29/2020			Time:	10:33 am
		Revised	Month-to-Date	Year-to-Date		Available	Avl Fnds
		Budget	Expenditures	Expenditures	Encumbrances	Funds	%of Budg
Account E1100	Description	199,423.00	17,006.31	107,071.99	24,709.00	67,642.01	33.92%
0 0	County Commission	16 650 00	0.00	00:00	00:00	16,650.00	100.00%
	Board Of Equalization	231 144 38	20.368.37	139,110.04	3,665.17	88,369.17	38.23%
	County Mayor/Executive	31 293 00	3.234.41	13,748.37	00:00	17,544.63	%20.99
	County Attorney	291,233.30	20.764.80	170,321.45	4,703.53	116,406.02	39.94%
	Election Commission	367 121 00	27,306,23	207,952.39	9,209.14	149,959.47	40.85%
	Register Of Deeds	219,060,00	14,988.10	132,849.12	1,228.33	84,982.55	38.79%
	Planning	57 411 00	4.918.47	34,244.32	0.00	23,166.68	40.35%
	Codes Compliance	90.666.00	11,403.06	54,928.25	0.00	35,737.75	39.42%
	Geographical Information Systems	869,523,00	62,976.50	552,270.38	16,489.81	300,762.81	34.59%
	Other Facilities	20,744.00	1,685.79	11,372.37	1,750.84	7,620.79	36.74%
	Preservation Of Records	427 665.86	36,024.37	270,836.91	816.99	156,011.96	36.48%
	Accounting And Budgeting	42 012.00	3,589.30	26,663.99	0.00	15,348.01	36.53%
	Purchasing	360,395.00	27,665.90	221,740.92	662.20	137,991.88	38.29%
101 52300	Property Assessor's Unice	154,125.00	4,457.18	35,745.64	6,434.32	111,945.04	72.63%
	Keappiaisal Flograni	398.312.00	22,198.98	232,974.41	841.10	164,496.49	41.30%
	County Trustee's Office	688,077.00	67,269.58	407,055.19	2,877.75	278,144.06	40.42%
	County Ciers Cince	121,156.00	7,012.75	60,807.79	10,930.27	49,417.94	40.79%
	Data Processing	322,945.00	27,460.01	207,316.66	7,055.44	108,572.90	33.62%
	Office Control	944,144.99	68,598.73	563,913.39	12,597.46	367,634.14	38.94%
	Circuit Court	443,265.00	36,540.84	271,296.11	1,037.32	170,931.57	38.56%
	General Sessions Court	163 990.00	11,552.13	92,018.47	2,103.54	69,867.99	42.61%
	Drug Court	399 723.00	35,194.19	258,244.55	2,800.73	138,677.72	34.69%
	Chancery Count	317,468,00	20,450.88	175,814.07	1,031.97	140,621.96	44.29%
101 53500	Juvenile Court	874,040.00	60,836.47	492,361.70	2,479.95	379,198.35	43.38%
	Courting Description	3,188,706.00	236,493.40	1,996,432.46	60,269.93	1,132,003.61	35.50%
	Shellii S Department	5,500.00	104.34	1,521.94	00.00	3,978.06	72.33%
ot 01 24 160	Administration of the Sexual Charles Inceres	4,601,962.00	356,697.26	2,744,826.73	265,991.03	1,591,144.24	34.58%
	Jall Watkanio	80,447.00	7,562.77	36,075.63	00:00	44,371.37	55.16%
		360,190.00	15,828.77	132,369.69	638.25	227,182.06	63.07%
		220,000.00	0.00	110,000.00	0.00	110,000.00	20.00%
		105,513.76	6,902.30	56,166.17	1,925.05	47,422.54	44.94%
		189,133.00	0.00	141,849.75	0.00	47,283.25	25.00%
		4,877.00	607.45	3,215.10	1,868.50	-206.60	4.24%
	_	139,500.00	7,373.33	71,193.58	21,551.59	46,754.83	33.52%

HAMBLEN COUNTY & BUDGETS

		TAMBLEN COUNTY	•	BODGETS			
Sel: Year	Fnd Accnt Obj Gp Sub Loc Pgm	GENERAL	GENERAL FUND (101)			Page:	2
From: 2019 Thru: 2019	9 101 50000 000 00 000 0000 000 9 101 99999 999 99 999 999	REPORT DATE:	TE: 02/29/2020			Date: Time:	3/2/2020 10:33 am
		Revised	Month-to-Date	Year-to-Date	-	Available	Avl Fnds
Fnd Accoun	Account/Description	Budget	Expenditures	Expenditures	Encumbrances	Funds	%or Budg
101 54900	Other Public Safety	20,000.00	00.00	18,674.28	1,176.00	149.72	0.75%
101 55110	Local Health Center	923,167.00	57,794.24	453,785.31	8,139.80	461,241.89	49.96%
101 55120	Rabies And Animal Control	150,000.00	0.00	100,000.00	0.00	50,000.00	33.33%
101 55140	Nursing Home	5,000.00	0.00	5,000.00	0.00	0.00	%00.0
101 55170	Alcohol And Drug Programs	5,000.00	2,250.00	2,250.00	0.00	2,750.00	25.00%
101 55180	Children's Special Services	6,000.00	0.00	6,000.00	0.00	0.00	0.00%
101 55390	Appropriation To State	109,233.00	0.00	00.00	0.00	109,233.00	100.00%
101 55520	Aid To Dependent Children	3,250.00	3,250.00	3,250.00	0.00	0.00	%00.0
101 55530	Child Support	00:00	0.00	00.00	0.00	0.00	%00.0
101 55590	Other Local Welfare Services	40,000.00	00:00	12,670.00	0.00	27,330.00	68.33%
101 55710	Sanitation Management	00:00	0.00	00.0	0.00	0.00	0.00%
101 55900	Other Public Health And Welfare	00.00	0.00	00.00	0.00	0.00	%00.0
101 56100	Adult Activities	11,600.00	0.00	5,800.00	0.00	5,800.00	20.00%
101 56300	Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101 56500	Libraries	293,500.00	73,375.00	220,125.00	0.00	73,375.00	25.00%
101 56700	Parks And Fair Boards	291,909.00	20,488.03	180,567.13	4,782.39	106,559.48	36.50%
101 56900	Other Social, Cultural And Recreational	509,587.00	849.82	379,836.73	0.00	129,750.27	25.46%
101 57000	Agriculture & Natural Resource	00:00	0.00	00.00	0.00	0.00	%00.0
101 57100	Agricultural Extension Service	165,206.00	304.88	79,417.16	555.47	85,233.37	51.59%
101 57300	Forest Service	1,000.00	0.00	1,000.00	0.00	00.00	%00.0
101 57500	Soil Conservation	50,787.00	5,782.37	32,802.51	0.00	17,984.49	35.41%
101 57800	Storm Water Management	30,960.00	1,985.50	9,972.96	4,820.00	16,167.04	52.22%
101 58110	Tourism	54,700.00	0.00	11,717.00	0.00	42,983.00	78.58%
101 58120	Industrial Development	741,000.00	0.00	50,500.00	0.00	690,500.00	93.18%
101 58210	Public Transportation	0.00	00'0	0.00	0.00	00.00	0.00%
3 01 58300	Veterans' Services	30,319.00	2,303.31	17,847.10	147.50	12,324.40	40.65%
un 01 58600	Employee Benefits	686,491.00	6,953.60	647,088.48	0.00	39,402.52	5.74%
d 01 58900	Miscellaneous	295,404.00	701.65	159,587.53	2,500.00	133,316.47	45.13%
001 73300 Reg	Community Services	00.000,0	0.00	5,000.00	00:00	1,000.00	16.67%
pt 01 91110	General Administration Projects	220,731.00	0.00	68,261.67	58,270.03	94,199.30	42.68%
Q 01 91120	Administration Of Justice Projects	00.00	0.00	0.00	00:00	00.00	%00.0
J 01 91130	Public Safety Projects	269,356.00	189,863.76	249,684.76	1,350.00	18,321.24	%08.9
up 01 91140		25,224.00	0.00	0.00	25,218.86	5.14	0.02%
101 91150	Social, Cultural And Recreation Projects	75,650.00	6,250.00	65,350.00	0.00	10,300.00	13.62%
101 91190	Other General Government Proje	14,087.00	00.00	10,952.06	0.00	3,134.94	22.25%

MBLEN COUNTY > 3	UNTS & BUDGETS	
2	\simeq	

	GENERAL	GENERAL FUND (101)				
Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm	EXPENDIT	EXPENDITIBE REPORT			Page:	3
From: 2019 101 50000 000 00 000 0000 000	PEDODT DA	DEDOD'T DATE: 02/29/2020			Date:	3/2/2020
Thru: 2019 101 99999 999 99 999 9999 999	NET ON L	11 L. 04/43/4049			- III e	10:33 dill
	Revised	Month-to-Date	Year-to-Date		Available	Avl Fnds
Fnd Account/Description	Budget	Expenditures	Expenditures	Encumbrances	Funds	%of Budg
101 99100 Transfers Out	0.00	40,742.93	40,742.93	00.00	-40,742.93	%00.0
	\$ 21,989,274.99	\$ 1,657,968.06	\$ 12,878,692.14	\$ 572,629.26	\$ 8,537,953.59	38.83%

OUNTS & BUDGETS	ASTE/SANITATION (116)
HAMBLEN COUNTY,	SOLID WASTE/SA

1 3/2/2020 10:34 am Page: Date: Time: EXPENDITURE REPORT REPORT DATE: 02/29/2020 2019 116 50000 000 00 000 0000 000 2019 116 99999 999 999 999 999 Year Fnd Accnt Obj Gp Sub Loc Pgm Sel: From: Thru:

The state of the s						
	Revised	Month-to-Date	Year-to-Date		Available	Avl Fnds
	Budget	Expenditures	Expenditures	Encumbrances	Funds	%of Budg
Fnd Account/Description						1
440 CE240 O 1-1-1-4	2 642 517.00	316,867,44	1,563,968.88	86,469.67	992,078.45	37.54%
110 00/10 Sanitation Management						1 1 1
	¢ 2 642 517 00	\$ 316.867.44	\$ 1.563,968.88	\$ 86,469.67	\$ 992,078.45	37.54%
	6 1,011,011					

HAMBLEN COUNTY, JUNTS & BUDGETS

	HIGHWAY	HIGHWAY FUND (131)			ı	
Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm	EXPENDIT	EXPENDITURE REPORT			Page:	3/2/2020
From: 2019 131 50000 000 00 000 0000 000 Thru: 2019 131 99999 999 99 999 9999 999	REPORT DA	REPORT DATE: 02/29/2020			Time:	10:35 am
	Revised	Month-to-Date	Year-to-Date		Available	Avl Fnds
Fnd Account/Description	Budget	Expenditures	Expenditures	Encumbrances	Funds	%of Budg
131 61000 Administration	437,983.00	23,637.84	293,475.14	9,634.20	134,873.66	30.79%
131 62000 Highway And Bridge Maintenance	1,490,861.00	100,268.93	776,444.75	54,673.68	659,742.57	44.25%
131 63100 Operation And Maintenance Of Equipment	391,126.00	36,914.39	221,388.77	34,504.76	135,232.47	34.58%
131 66000 Employee Benefits	28,725.00	0.00	14,840.00	0.00	13,885.00	48.34%
	1,074,000.00	175,804.00	909,127.82	71,001.38	93,870.80	8.74%
	\$ 3,422,695.00	\$ 336,625.16	\$ 2,215,276.48	\$ 169,814.02	\$ 1,037,604.50	30.32%

5 5	The Company	Type	Address	Construction	Permit	SW	Plumbing	Mech.	S	Total	Tax Map	Group	Parcel
- H 65	Lamy monst	plumber (rigno bidg)	1943 Wands Terrace				\$105.00			\$105.00	017L/018I Group	Group	015.00
E 65	John Talley	deck cover (2)	2604 Lake Front Dr	\$11,500.00	\$212.50					\$212.50	1110	Ó	008 00
	J Hawkins (Hicks)	House 1380 ag ft	466 Barbara Dr	\$130,000.00	\$790,00	\$100.00				\$890.00	548	L	024.00
	J Hawkins (Hicks)	mechanical	466 Barbars Or					\$20.00		\$20 00	054B	ii.	024.00
	Redmond-E TN P	plumber (A Burke)	5680 Academy Dr				\$80,00			\$30.00	040P		
PV	Zoe Dallon	storage bidg 10x16	5867 Westgato Cr	\$4,000.00	\$40.00					\$40.00	054F	۵	OM5 00
32	Gary Edwards	garage del 25x22	898 Dynn 91	\$25,000.00	\$139.70					\$139.70	P0.0F	8	015.00
2	Bnan Angele	House 3540 sq ft	6329 Coves Edge Trail	\$650,000.00	\$2,118.45	\$100.00				\$2,216,45	MS00	e£	00000
-27	Briess Angels	mechanical	5329 Coves Edge Trail					\$30.00	\$32.50	\$62.50	MSOO	<	060.00
200	Patrick Livesay	garage w/shop & liv area	4506 Spencer Hale Rd	\$75,000.00	\$1,045.00	\$100.00				\$1,145.00	750		pt034.02
120	Patrick Livesay	plumbing	4506 Spencer Hale Rd				\$45.00			\$45.00	250		D1034 D2
- 01	Ropald Metcalf	porch cover	2225 Kingswood Dr	\$500.00	\$30,00					\$30.00	D43H	×	008.00
100	Michael Lacey	sign/deck	7164 E Andrew Johnson hyw	\$2,400,00	\$44.00					\$44.00	019		055.00
95.1	Crestive Contract	carport attach 13x26	383 Windhaven Ct	\$26,300,00	\$84.50					\$84.50	026N	۵	078.00
	Wesley Coburn	DWMH	2165 Musick Rd	\$88,000.00	\$350.00					\$350.00	018		005.10
	Down Swatzell	carport det	1537 Three Springs Rd	\$900,00	\$25.00					\$25.00	012		D38 G3
	Doyle Whitmill	plumbing (Whitelaw)	7949 Lebanon Church Rd				\$105.00			\$105.00	048		0.02040
	Miles Lawhorn Jr	agriculture barn 36x72	5353 Union Grove Rd	\$20,000,00	\$0.00					80.00	950		035.00
	Gen Dynamics	sapuddn Jawa	508 E Crosdale Rd	\$49,500.00	\$100,00					\$100.00	042		082 50
-83	Wichael Carr	HWS	2784 Sulphur Springs Rd	\$41,000.00	\$100.00					\$100.00	0491	<	004 00
	Terry Bear	patio Into room/carport	2142 Courtney Rd	\$3.600.00	\$97.00					\$97.00	028		041.02
_	Robk Long	plumbing (Long)	4051 Brights Pike				\$30,00			\$30.00	710		054.03
100	Sandra Jamigan	carport 20x30	3113 Springvale Rd	\$5,000,00	\$25.00					\$25.00	043		073.06
X	Scott Babinski	piumbing (Newell homes)	2771 Arrow Drive				\$100.00			\$100.00	0600	<	005.02
17	Brian Long	storage bklg attached	5932 Fall Creek Dock Rd	\$1,000.00	\$60.00					\$60.00	011		047.04
· 32	Karen Smith	podrao	1986 Grove Dale Dr	\$1,700.00	\$25.00					\$25.00	032		122.03
	R Hal McMahan	barn/w carport(ag exempt)	1500 Little Mtn Rd	\$25,000.00	\$0.00					\$0.00	720		029.01
200	David Hunsucker	addition & remodel	1980 Wildemess Dr		\$471.00					\$471.00	045K	V	018.00
	David Hunsucker	mechanical	1960 Wilderness Dr.					\$20.00		\$20.00	045K	*	016,00
	David Hunsucker	pigunpid	1960 Wildemess Dr				\$50.00			\$50.00	046K	Y	016.00
	Fairfield Bapt Ch	pavillon 30x50	4460 Old Kentcky rd	\$28,250.00	\$375.00					\$375.00	018		090.00
100						- 1		- 43					
			日 一	\$13,070,402.20 \$77,197.31 \$3,790.00 \$2,410.00	577,107.31	\$3,700,00	\$2,410.00	\$888.00	3117.50	\$78,326,32			
				Total No.	Amount		Total				ETHRA	Monthly	P. Color
			Conine and Miscollangone		87.00		60.00				UNMERG	_	
			Re-Zoning Request		\$75.00		\$0.00	Grand			HOMES	2	2
					40.036		00000			and most in a			
			Dies Americal		900,00		900000	10181	L	91,697,09	-		ľ
					000000		9400.00	Section State	200	TOWN CONTROL			
	3 jobs or	шоц	Land Disturbance/Development		\$100,00		20.00	2018-2020					
			Defineds		00.000		4100.00	Kummang					ĺ
			Kerunds				20,00	-				1	
			Total Collected			The second	2600.00	Total:		\$84,020.32		1	

LAW OFFICES CAPPS, CANTWELL, CAPPS & BYRD

P.O. Box 1897 1004 WEST FIRST NORTH STREET MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS DAVID S. BYRD

ELIANA LEAL, ASSOCIATE

TELEPHONE: (423) 586-3083 FACSIMILE: (423) 586-0513 WEBSITE: cappsbyrdlaw.com

E-MAIL: info@cccblaw.com

February 28, 2020

Mr. Bill Brittain, County Mayor Hamblen County Courthouse 511 West Second North Street Morristown, TN 37814

RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF OF HAMBLEN COUNTY, TENNESSEE - FEBRUARY, 2020

Dear Bill:

Please find enclosed four (4) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of February, 2020.

As usual, one invoice covers our General/Miscellaneous File and three (3) invoices cover separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Christopher P. Cappolala

Very truly yours,

Christopher P. Capps

CPC/alg

Enclosures

HTTPS#CCCDLAW_SHAREPOINT COALSITES LAWFILES/SHARED DOCUMENTS/HAMBULEN COUNTY/LETTERS/2020/BRITTAIN/BILL/INVOICE/02/28/20 DOCK

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897 Morristown, TN 37816-1897

INVOICE

Invoice # 568 Date: 03/05/2020 Due On: 04/04/2020

Hamblen County Government Hamblen County Courthouse 511 West Second North Street Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	02/03/2020	Phone conferences with Dwaine Evans and Bill Brittain; e-mails from and to Jeff Thompson, Bill Brittain, Dwaine Evans and Jessica Myers re: pending litigation	0.70	\$150.00	\$105.00
Service	02/04/2020	E-mail from Sharon Kim; phone conferences with Bill Brittain and Dwaine Evans; phone call to T. Orlandi	0.55	\$150.00	\$82.50
Service	02/05/2020	E-mails from and to Teresa West re: public record request; e-mails from and to Wayne Mize re: records request; e-mails to and from Bill Brittain re: JC project; worked on letter to S. Kim; phone conference with Bill Brittain	1,25	\$150.00	\$187.50
Service	02/06/2020	E-mails from Teresa West re: public record request; e-mails from Wayne Mize re: records request; e-mail from Trish Bowman re: 2/10 meeting; e-mails to and from Bill Brittain re: JC project	0.30	\$150.00	\$45.00
Service	02/07/2020	Phone conference with Paul LeBel - language for purchase contract and e-mail; e-mail from Jeff Thompson re: pending litigation; letter to Sharon Kim and e-mail; e-mail from Jeannine Alexander re: open records	0.70	\$150.00	\$105.00
Service	02/10/2020	Phone conference with and e-mails from Teresa West re: open records request; e-mail to Lee Pope re: open records; committee meeting	1.90	\$150.00	\$285.00
Service	02/11/2020	E-mails from and to Lee Pope re: records request; call to Teresa West	0.15	\$150.00	\$22.50

Service	02/12/2020	Phone conference with T. Hale; e-mails from and to Jessica Myers, Bill Brittain and Wendy Williams re: pending litigation	0.65	\$150.00	\$97.50
Service	02/17/2020	E-mail from and to Teresa West, Debra Robinson and Seth Wayne re: pending litigation; e-mail from Trish Bowman re: 2/20 commission meeting; conference with Teresa West and D. Collins; phone conference with Teresa West	0.95	\$150.00	\$142.50
Service	02/18/2020	E-mails to and from Debra Robinson, Bill Brittain and Seth Wayne re: pending litigation; phone conference with Bob Moore re: litigation; conference with Teresa West	1.30	\$150.00	\$195.00
Service	02/19/2020	E-mails from and to Arthur Knight and Bill Brittain re: pending litigation; conference with Bill Brittain; research; call to CTAS	1.00	\$150.00	\$150.00
Service	02/20/2020	E-mails to and from Arthur Knight and Seth Wayne re: pending litigation; e-mail from Trish Bowman re: rules for commission meetings; phone conferences with Seth Wayne, Teresa West, Bill Brittain and Arthur Knight; file and serve Petition on Linda Noe	1.85	\$150.00	\$277.50
Service	02/21/2020	E-mails from and to Arthur Knight and Teresa West re: pending litigation; meeting with Arthur Knight; conference with Teresa West; phone conferences with Seth Wayne and Arthur Knight	1.69	\$150.00	\$253.50
Service	02/24/2020	Trip to Clerks; phone conference with Arthur Knight; phone conferences with D. Collins, Arthur Knight, Teresa West and Seth Wayne; research electronic monitoring; e-mails from Arthur Knight, Tara Mikkilineni, Paul Mangrum and Jeff Thompson re: pending litigation	3.50	\$150,00	\$525.00
Service	02/25/2020	Phone conferences with Arthur Knight and Teresa West; e-mails from and to Arthur Knight, Bill Brittain and Debra Robinson re: pending litigation; e-mails from and to Daniel Ellis re: disability monitoring, forward to Bill Brittain; dealing with getting papers suited for suit	4.10	\$150.00	\$615.00
Expense	02/25/2020	Mileage: Mileage in dealing with getting papers signed	20.00	\$0.58	\$11.60
Service	02/26/2020	E-mails from and to Arthur Knight, Jeff Thompson and Bill Brittain re: pending litigation, e-mails to and from Debbie Hammond re: disability protection letter; e-mails to and from Bill Brittain re: Hale house; phone conferences with Teresa West and Arthur Knight	0.60	\$150.00	\$90.00
Service	02/27/2020	Phone conference with Arthur Knight; call to B. Moore	0.30	\$150.00	\$45.00
Service	02/29/2020	Phone conference with Jeff Thompson	0.10	\$150.00	\$15.00
			-	Γotal	\$3,250.10

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
568	04/04/2020	\$3,250.10	\$0:00	\$3,250.10
			Outstanding Balance	\$3,250.10
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$3,250.10

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897 Morristown, TN 37816-1897

INVOICE

Invoice # 565 Date: 03/05/2020 Due On: 04/04/2020

Hamblen County Government Hamblen County Courthouse 511 West Second North Street Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

					THE OWNER OF THE OWNER OWNER OF THE OWNER OWN
Туре	Date	Description	Quantity	Rate	Total
Service	02/18/2020	E-mails from and to Tommy McKinney	0.10	\$150.00	\$15.00
Service	02/24/2020	E-mail from Tommy McKinney	0,05	\$150,00	\$7,50
Service	02/25/2020	E-mails from and to Tommy McKinney	0,15	\$150.00	\$22.50
			Т	otal	\$45.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
565	04/04/2020	\$45.00	\$0.00	\$45.00
			Outstanding Balance	\$45.00
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$45.00

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days,

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897 Morristown, TN 37816-1897

INVOICE

Invoice # 566 Date: 03/05/2020 Due On: 04/04/2020

Hamblen County Road Department 511 West Second North Street Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	02/20/2020	Phone conference with Barry Poole re: Atmos	0.25	\$150.00	\$37.50
Service	02/28/2020	Conferences with Barry Poole re; flooding and right of way abandonment	0.20	\$150.00	\$30,00
			т	otal	\$67.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
566	04/04/2020	\$67.50	\$0.00	\$67.50
			Outstanding Balance	\$67.50
			Amount in Trust	\$0,00
			Total Amount Outstanding	\$67.50

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897 Morristown, TN 37816-1897

INVOICE

Invoice # 567 Date: 03/05/2020 Due On: 04/04/2020

Hamblen County Sheriff's Department 511 West Second North Street Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

			Ť	otal	\$67.50
Service	02/28/2020	Conference with J. Perales; research; call to Massa re: levy on mobile home	0.45	\$150.00	\$67.50
Type	Date	Description	Quantity	Rate	Total

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
567	04/04/2020	\$67.50	\$0.00	\$67.50
			Outstanding Balance	\$67.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$67.50

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

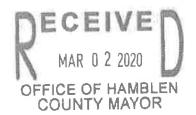
MONTHLY REPORT Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479 Phones (423) Home 581-6229 Fax 289-1262 Cell 312-6322

March 2, 2020

Hamblen County Commission C/O Mr. Bill Brittian, County Mayor Hamblen County Court House Morristown, Tennessee 37814



Dear Commissioners:

The following Coroner calls were investigated by me during the month February 01- along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

NAME, AGE, HOME ADDRESS *1 CALL# CASE# DATE Novelle Haager, 90, 2150 Mollins Road 1. 20056 02-01-20 Mrs. Doris Mullins, 84, 300 Victor Lane 2. 20060 02-02-20 Mrs. Arnetta McDaniel, 99, 911 Overlook Drive 3. 20062 02-04-20 Mrs. Allen Carr 47, White Pine, TN 4. 20064 02-05-20 Mr, Martha Turner, 91, 4418 Copeland Circle 5. 20065 02-06-20 Mrs. Dennis Long, 75,405 Valley View Drive 6. 20066 02-07-20 Mr. Faye Short, 91, 832 Sulpher Springs Road 7. 20067 02-07-20 Mrs. Edgar Greer, 88, 2317 Ozark Drive 8. 20069 02-08-20 Mr. Donald Bockert, 84, 2554 Lanter Drive 9. 20072 02-09-20 Mr. Orangie Kelley, 95, 5201 Old Ky Rd 12. 20073 02-10-20 Mrs, Kathy Booher, 64, 474 Lockmeir cC Anna Mark Rader 63, 770 South Liberty Hill Road 13. 20075 02-12-20 Ms. 14. 20076 02-12-20 Mr. Herbert High, 45, 226 Bluegrass Drive 15. 20077 02-13-20 Mr. Ruth Siegel, 91, 428 Derby Shire Court 17. 20080 02-16-20 Mrs. Clarence Foister, 77, Jefferson Coty Cabel Jones, Jr. 92, 525 Oak Street Lola Dalton, 103, 2744 Calvin Road 19. 20081 02-16-20 Mr. 20. 20082 02-17-20 Mr. 20088 02-20-20 Mrs. Fannie King, 8, 7326 Sugarwood Road 22. 20089 02-21-20 Mrs. Harold Holt, 86, 2315 Kingswood Drive 23. 20090 02-21-20 Mr.

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-301-6322.

Eddie R. Davis

Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated. C, 93r

& Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis,

MONTHLY REPORT

Hamblen County Deputy Coroner Post Office Box 577

Russellville, Tennessee 37860-0577 Phone: 423-585-7117

March 2, 2020

Hamblen County Commission C/O Mr. Bill Brittain, County Mayor Hamblen County Court House Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

2. 20068 02-07-20 Mrs. Jodi Longberry, 56, 1026 McFarland Street 4. 20071 02-09-20 Mr. Charles Anderson, 54, 715 Lincoln Avenue 5. 20079 02-16-20 Mr. Robert Southerland, 65, 3544 Holt's Church 6. 20086 02-19-20 Miss. Debra Collins, 63, 2219 Spout Springs Road 2- 7. 20091 02-22-20 Mr. Robinette Webb, 72, 1026 McFarland Street 8. 20092 02-28-20 Mr. Charles Purkey, 60, 5971 Old White Pine Roa 9. 20093 02-28-20 Mr. James Purkey, 73, 6341 Hunter Road 10. 20095 02-28-20 Mr. Dewey Horner, 75, Jefferson City, TN

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per cal

Sincerely,

10 Calls X \$40. = \$400.00

SIGNATURE ON FILE J.R. Thompson, Jr. Deputy Coroner

erd/jrt

- CC: Hamblen County Medical Examiner
 - Indicates Autopsy Preformed
 - *1 All home addresses are Hamblen County unless otherwise stated.
 - Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN -

MONTHLY REPORT Hamblen County Deputy Coroner 1925 Deer Ridge Drive Morristown, Tennessee 37813 Phone: 423-586-2524

March 2, 2020

Hamblen County Commission C/O Mr. Bill Brittain, County Mayor Hamblen County Court House Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

NAME, AGE, HOME ADDRESS *1 CALL# CASE#F DATE John Britt, 49, 3220 Three Springs Road 1. 20061 02-02-20 Mr. Nathaniel Blank, 23, 308 West Louise Avenue 2. *20070 02-08-20 Mr. Mary Campbell, 71, 1083 Lakeshore Road 3. 20083 02-17-20 Mrs. 4. 20084 02-17-20 Miss. Kathy Collins, 61, 816 Choctaw Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

4 Calls X \$40. = \$160.00

Sincerely,

SIGNATURE ON FILE

Todd Giles Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner

Indicates Autopsy Preformed

*1 All home addresses are Hamblen County unless otherwise stated. # Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT Hamblen County Deputy Coroner 7763 Melanie Circle Talbott, Tennessee 37877

Phone: 423-586-6310

March 2, 2020

Hamblen County Commission C/O Mr. Bill Brittain, County Mayor Hamblen County Court House Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of February.

NAME, AGE, HOME ADDRESS *1 CALL# CASE# DATE

- Robert Fogell, 75, 1835 Jay Bird Road 1. 20074 02-10-20 Mr.
- 2. 20078 02-14-20 Mrs. Bonnie Gilliam, 87, Kyles Ford, TN
- 3. 20096 02-29-20 Mrs. Betty Leonard, 81, 280 Brady Drive

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

3 Calls X \$40. = \$120.00

Sincerely,

SIGNATURE ON FILE 'immy Peoples Jeputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

- Indicates Autopsy Preformed
- *1 All home addresses are Hamblen County unless otherwise stated.
- Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT Hamblen County Deputy Coroner 437 Britton Drive Talbott, Tennessee 37877

Phone: 423-312-7510

March 2, 2020

Hamblen County Commission C/O Mr. Bill Brittain, County Mayor Hamblen County Court House Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

CALL# CASE# DATE NAME, AGE, HOME ADDRESS *1

1. 20085 02-18-20 Mr. George Baldwin, 73, 3546 Brights Pike 2. 20087 02-20-20 Mr. Gary Kirby, 71, 2057 Reese Street

3. 20094 02-20-20 Mr. Jeffrey Slater, 58, 1748 Butterfly Court

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

3 Calls X \$40. = \$120.00

Sincerely,

SIGNATURE ON FILE

Jeffery Holt Deputy Coroner

erd/jh

CC: Hamblen County Medical Examiner

* Indicates Autopsy Preformed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY AUTOPSIES PENDING REPORT Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479

Phone (423): Office/Home; 581-6229 Fax; 289-1262 Cell; 312-6322 Email: coroner@musfiber.com

March 2, 2020

In an effort to keep all files current, the following Hamblen County Coroner/Medical Examiner's cases have not been closed pending receipt of the final autopsy or toxicology report.

AUTOPSY

CASE# DATE ORDERED NAME, AGE

1. *20070 02-08-20 Mr. Nathaniel Blank, 23

TOXICOLOGY

CASE# DATE ORDERED NAME, AGE

1.

If I may provide any additional information or assistance please feel free to contact me at any time.

Sincerely,

Eddie R. Davis

Hamblen County Coroner

CC2 Hamblen County Mayor & County Commission

Hamblen County Medical Examiner

Hamblen County Sheriff's Department

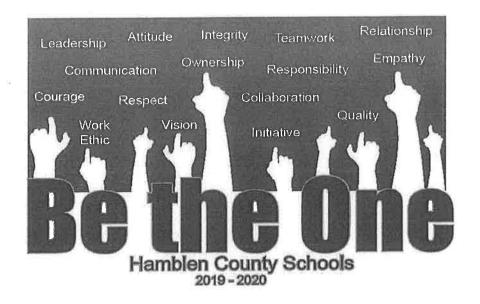
Morristown Police Department

East Tennessee Regional Forensic Center

HAMBLEN COUNTY DEPARTMENT OF EDUCATION QUARTERLY EXPENDITURE REPORT

Dr. Jeff Perry, Director

SECOND QUARTER 2019-2020



THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING DECEMBER 31, 2019

	BUDGET	SPENT	REMAINING	PERCENT REMAINING
GENERAL PURPOSE	BUDGET	OI LIN	7,4417	
REGULAR INSTRUCTION	\$45,402,471.50	\$ 19,605,868.36	\$25,796,603.14	56.82%
SPECIAL EDUCATION	7,143,306.00	2,954,101.25	4,189,204.75	58.65%
VOCATIONAL EDUCATION	3,657,048.00	1,554,440.74	2,102,607.26	57.49%
STUDENT BODY	219,302.00	128,788.49	90,513.51	41.27%
ATTENDANCE	4,000.00	2,372.41	1,627.59	40.69%
HEALTH SERVICES	830,698.00	362,235.47	468,462.53	56.39%
OTHER STUDENT SUPPORT	1,724,133.00	710,108.25	1,014,024.75	58.81%
INSTRUCTIONAL ADMINISTRATION	2,711,315.00	1,046,466.46	1,664,848.54	61.40%
SPECIAL EDUCATION ADMINISTRATION	1,095,183.00	411,847.78	683,335.22	62.39%
VOCATIONAL EDUCATION ADMINISTRATION	252,908.00	119,915.99	132,992.01	52.59%
TECHNOLOGY	1,719,903.67	952,163.64	767,740.03	44.64%
BOARD OF EDUCATION	1,298,034.00	800,890.95	497,143.05	38.30%
OFFICE OF THE DIRECTOR	707,370.00	318,956.16	388,413.84	54.91%
OFFICE OF THE PRINCIPAL	5,153,481.00	2,219,707.78	2,933,773.22	56.93%
FISCAL SERVICES	574,488.00	274,755.07	299,732.93	52.17%
OPERATION OF PLANT	6,555,469.00	2,931,769.93	3,623,699.07	55.28%
MAINTENANCE OF PLANT	1,627,966.00	873,888.31	754,077.69	46.32%
TRANSPORTATION	3,869,067.00	1,895,409.45	1,973,657.55	51.01%
EXTENDED SCHOOL PROGRAM/FAM. RESOURCE	411,354.30	173,553.33	237,800.97	57.81%
EARLY CHILDHOOD EDUCATION	1,119,620.00	446,899.26	672,720.74	60.08%
REGULAR CAPITAL OUTLAY	4,521,171.37	858,582.91	3,662,588.46	81.01%
EDUCATION DEBT SERVICE	500,000.00	500,000.00	G.	0.00%
TRANSFERS	28,244.00		28,244.00	100.00%
TOTALS	\$91,126,532.84	\$ 39,142,721.99	\$51,983,810.85	57.05%
1017120				

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING DECEMBER 31, 2019

				PERCENT
FEDERAL PROGRAMS - CONSOLIDATED ADMIN.	BUDGET	SPENT	REMAINING	REMAINING
REGULAR INSTRUCTION	\$ 189,034.00	\$ 97,876.36	\$ 91,157.64	48.22%
TOTALS	\$ 189,034.00	\$ 97,876.36	\$ 91,157.64	48.22%
				PERCENT
FEDERAL PROGRAMS - TITLE I	BUDGET	SPENT	REMAINING	REMAINING
REGULAR INSTRUCTION	\$ 2,108,531.42	\$ 1,012,494.92	\$ 1,096,036.50	51.98%
OTHER STUDENT SUPPORT	41,851.31	16,949.69	24,901.62	59.50%
REGULAR INSTRUCTION	714,109.00	135,047.23	579,061.77	81.09%
TRANSPORTATION	10,000.00	1,317.57	8,682.43	86.82%
TRANSFERS	50,471.00	¥	50,471.00	0.00%
TOTALS	\$ 2,924,962.73	\$ 1,165,809.41	\$ 1,759,153.32	60.14%
		X		PERCENT
FEDERAL PROGRAMS - TITLE IIA	BUDGET	SPENT	REMAINING	REMAINING
REGULAR INSTRUCTION	\$ 76,638.00	\$ 30,329.61	\$ 46,308.39	60.42%
	,	154,453.63	375,118.54	70.83%
REGULAR INSTRUCTION	529,572.17	154,455.05		
TRANSFERS TOTALS	10,646.00 \$ 616,856.17	\$ 184,783.24	10,646.00 \$ 432,072.93	100.00% 70.04%
(A)	NEA 900 RELIGIOSES ESPERANTES	IN ANTANA MARAMATA		PERCENT
FEDERAL PROGRAMS - TITLE III	BUDGET	SPENT	REMAINING	REMAINING
REGULAR INSTRUCTION	\$ 123,166.61	\$ 50,809.04	\$ 72,357.57	58.75%
OTHER STUDENT SUPPORT	27,201.95	10,706.21	16,495.74	60.64%
REGULAR INSTRUCTION	1 44 T	#	•	0.00%
TRANSFERS	2,673,39	Nan-117 e	2,673.39	0.00%
TOTALS	\$ 153,041.95	\$ 61,515.25	\$ 91,526.70	59.80%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING DECEMBER 31, 2019

							PERCENT
FEDERAL PROGRAMS - TITLE IV		BUDGET		SPENT	RI	EMAINING	REMAINING
REGULAR INSTRUCTION	\$	45,420.36	\$	32,528.52		12,891.84	28.38%
HEALTH SERVICES		101,028.17		26,618.95		74,409.22	73.65%
OTHER STUDENT SUPPORT		2,500.00		1,936,18		563.82	22.55%
REGULAR INSTRUCTION		1,500.00				1,500.00	100.00%
TRANSFERS	2011-	2,239.61	_	<u> </u>		2,239.61	100.00%
TOTALS	\$	152,688.14	\$	61,083.65	\$	91,604.49	59.99%
E TO THE COMMUNICATION OF THE							PERCENT
FEDERAL PROGRAMS - TITLE X HOMELESS ED.		BUDGET		SPENT	R	EMAINING	REMAINING
						10.057.40	66.67%
REGULAR INSTRUCTION	\$	69,382.57	\$	23,125.47		46,257.10	0.00%
TRANSPORTATION		712.39		712.39	-	46 257 10	65.99%
TOTALS	\$	70,094.96	. \$	23,837.86	<u> </u>	46,257.10	03.8370
							PERCENT
							PERCENT
FEDERAL PROGRAMS - CARL PERKINS		BUDGET		SPENT	R	EMAINING	REMAINING
FEDERAL PROGRAMS - CARL PERKINS		BUDGET		SPENT	R	EMAINING	
	\$	146,341.72	\$	SPENT 68,641.84		EMAINING 77,699.88	
FEDERAL PROGRAMS - CARL PERKINS VOCATIONAL EDUCATION OTHER STUDENT SUPPORT	\$		\$				REMAINING
VOCATIONAL EDUCATION	\$	146,341.72	\$	68,641.84		77,699.88	REMAINING 53.09%
VOCATIONAL EDUCATION OTHER STUDENT SUPPORT	\$	146,341.72 34,719.93	\$	68,641.84 18,986.25		77,699.88 15,733.68	53.09% 45.32%
VOCATIONAL EDUCATION OTHER STUDENT SUPPORT VOCATIONAL EDUCATION	\$	146,341.72 34,719.93 12,000.00	\$	68,641.84 18,986.25		77,699.88 15,733.68 8,337.97	53.09% 45.32% 69.48%
VOCATIONAL EDUCATION OTHER STUDENT SUPPORT VOCATIONAL EDUCATION TRANSFERS	\$	146,341.72 34,719.93 12,000.00 1,050.62		68,641.84 18,986.25 3,662.03	\$	77,699.88 15,733.68 8,337.97 1,050.62	53.09% 45.32% 69.48% 100.00%
VOCATIONAL EDUCATION OTHER STUDENT SUPPORT VOCATIONAL EDUCATION TRANSFERS	\$	146,341.72 34,719.93 12,000.00 1,050.62		68,641.84 18,986.25 3,662.03	\$	77,699.88 15,733.68 8,337.97 1,050.62	53.09% 45.32% 69.48% 100.00%
VOCATIONAL EDUCATION OTHER STUDENT SUPPORT VOCATIONAL EDUCATION TRANSFERS	\$	146,341.72 34,719.93 12,000.00 1,050.62		68,641.84 18,986.25 3,662.03	\$	77,699.88 15,733.68 8,337.97 1,050.62	53.09% 45.32% 69.48% 100.00% 52.97%
VOCATIONAL EDUCATION OTHER STUDENT SUPPORT VOCATIONAL EDUCATION TRANSFERS TOTALS	\$	146,341.72 34,719.93 12,000.00 1,050.62 194,112.27		68,641.84 18,986.25 3,662.03 - 91,290.12	\$	77,699.88 15,733.68 8,337.97 1,050.62 102,822.15	53.09% 45.32% 69.48% 100.00% 52.97%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING DECEMBER 31, 2019

FEDERAL PROGRAMS - IDEA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION SPECIAL EDUCATION	\$ 2,483,969.10 \$ 8,100.00	\$ 973,199.66 \$	\$ 1,510,769.44 \$ 8,100.00	60.82% 100.00%
TOTALS	\$ 2,492,069.10	\$ 973,199.66	\$ 1,518,869.44	60.95%
FEDERAL PROGRAMS - IDEA SUPPLEMENTAL	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 13,719.97	\$ -	\$ 13,719.97	0.00%
TOTALS	\$ 13,719.97	\$	\$ 13,719.97	0.00%
		法里籍的基础		PERCENT
FEDERAL PROGRAMS - SPED PRESCHOOL	BUDGET	SPENT	REMAINING	REMAINING
SPECIAL EDUCATION	\$ 66,651.28	\$ 32,855.77	\$ 33,795.51	50.70%
SPECIAL EDUCATION	\$ 403.82		\$ 403.82	100.00%
TOTALS	\$ 67,055.10	\$ 32,855.77	\$ 34,199.33	51.00%
TOTAL FEDERAL PROGRAMS	\$ 6,885,634.39	\$ 2,692,251.32	\$ 4,193,383.07	60.90%

ANNUAL OPERATIONS REPORT PECEIVE

PECEIVE DE FER 11 2020 DEFICE OF HAMBLEN COUNTY MAYOR



2019

Hamblen County Emergency
Communications District

The mission of the Hamblen County Emergency Communications District (E-911) is to aid and assist in the rapid and accurate collection, exchange, and dissemination of information relating to emergencies and other vital public safety functions.

ANNUAL OPERATIONS REPORT

HAMBLEN COUNTY EMERGENCY COMMUNICATIONS DISTRICT

10 February 2020

I am very pleased to present the Sixth Annual Operations Report of the Hamblen County Emergency Communications District.

Following you will find information regarding the over 73,000 calls for service and over 141,000 telephone calls handled by Hamblen County ECD last year. This year's Report has been expanded to include additional charts which better relate the historical data/trends of our client agencies.

Also included is data relating to our performance under NFPA 1221, the Standard for the Installation, Maintenance, and Use of Emergency Services Communications Systems. NFPA 1221 was revised in 2016; with changes occurring in Section 7.4.2 as it relates to the times allotted for the processing and dispatching of specific call types, and this year's Report continues to reflect our level of compliance with this national standard.

Hamblen County ECD has performed at a superior level in our efforts to lower the response times of our client agencies; as is shown by our average times for call processing and dispatching for all the entities we serve:

2019 Average Times for Call Process	ing & Dispatching
Morristown Police Department	:52
Hamblen Co. Sheriff's Department	:58
Morristown-Hamblen EMS	:39
Morristown Fire Department	:41
Volunteer Fire Departments	:47

As referenced by our NCIC Activity Report, Hamblen County ECD serves as the TBI's Terminal Agency and we processed over 57,700 entries and queries in 2019.

In order to continue to serve our jurisdiction and our client agencies with the excellent service they are accustomed to, we understand that a robust training program is essential. In 2019, Hamblen County ECD employees completed a combined 1,035 hours of training.

This Report will continue to evolve as we face new challenges and ever-changing innovations. Meeting our goals with efficiency and professionalism will always be our aim.

I hope that you will find this information useful.

S. Iric Carpenter, END Executive Director

Return to Regular Calendar

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Hamblen County Emergency Communications District



Fact Sheet - 2019

Basic Facts

- Hamblen County 161 sq. miles, population of 63,400
- Consolidated Center, answering all 9-1-1 & non-emergency calls for Hamblen County and City of Morristown
- Dispatch calls for service for ten (10) departments:
 - Morristown Police Department
 - Hamblen County Sheriff's Department
 - Morristown Fire Department
 - Hamblen County Volunteer Fire Departments (4)
 - Morristown-Hamblen EMS
 - Morristown Emergency Rescue Squad
 - Emergency Management Agency
- Redundant backup center, fully equipped
- NCIC Terminal Agency for Hamblen County

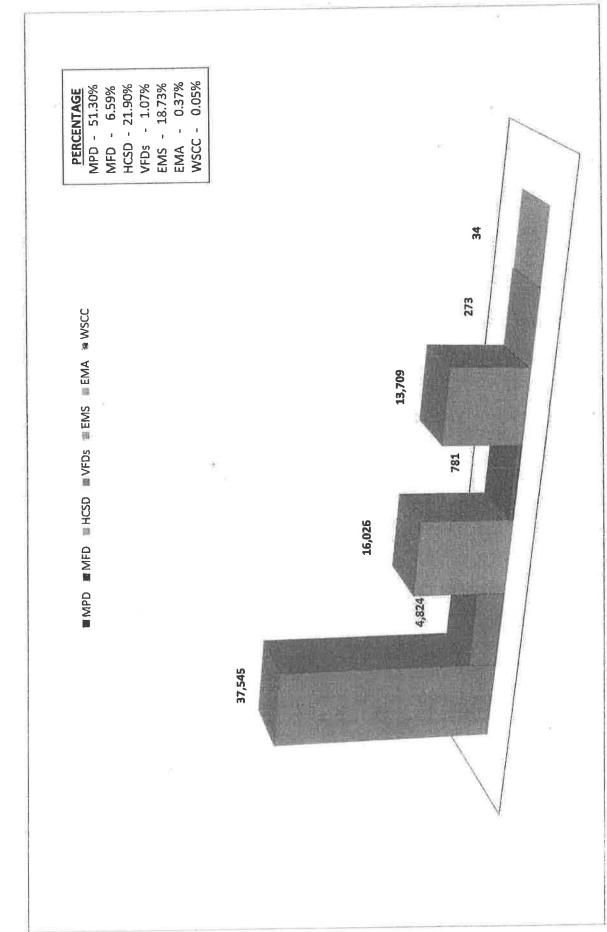
Call Statistics

- Processed 141,480 telephone calls; approx. 11,790 per month
- Dispatched 73,192 calls for service
- Average answer time for 9-1-1 calls: 97% < 10 seconds 79% < 5 seconds
- Average time for call processing and dispatching was 47 seconds
- All telecommunicators cross trained as both call takers and dispatchers; handling any type of call – Police, Fire, or EMS

Systems / Applications

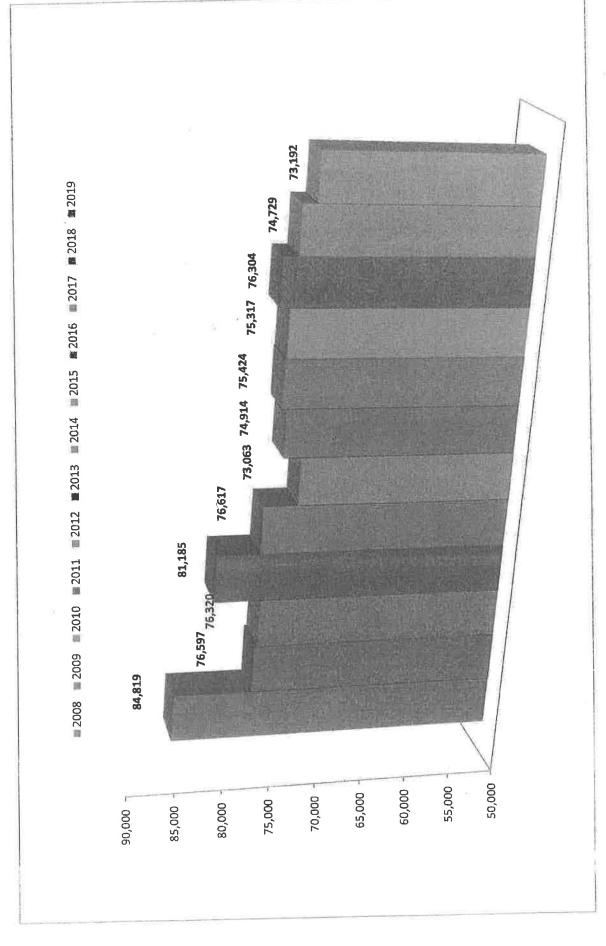
- Global Software / Cisco CAD v.2015.4.49
- Airbus Sentinel Patriot VolP Telephone Controller v.3.3.0 Build177
- Avtec Scout IP Radio System v.4.7.15.5
- DSS Corp. / Equature Voice Logger/Recorder v.1.73.1.0

2019 Calls For Service 73,192

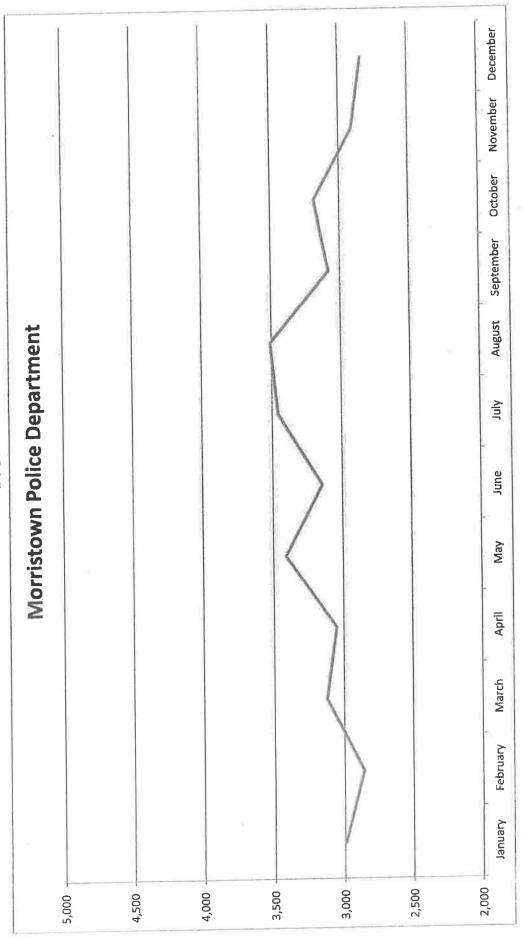


NOTICE: Law Enforcement Calls for Service include officer initiated activities (i.e. - traffic stops, investigations of suspicious individuals, etc.).

Total Calls For Service by Year Hamblen County ECD



2019



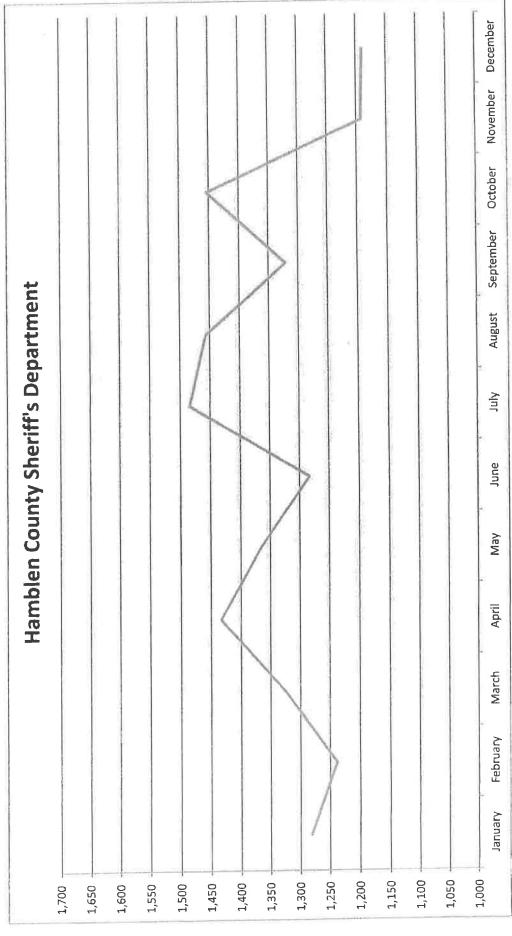
3,457	3,509	3,084	3,184	2,906	2,833
July	August	September	October	November	December
2,991	2,856	3,122	3,050	3,409	3,144

January February

March

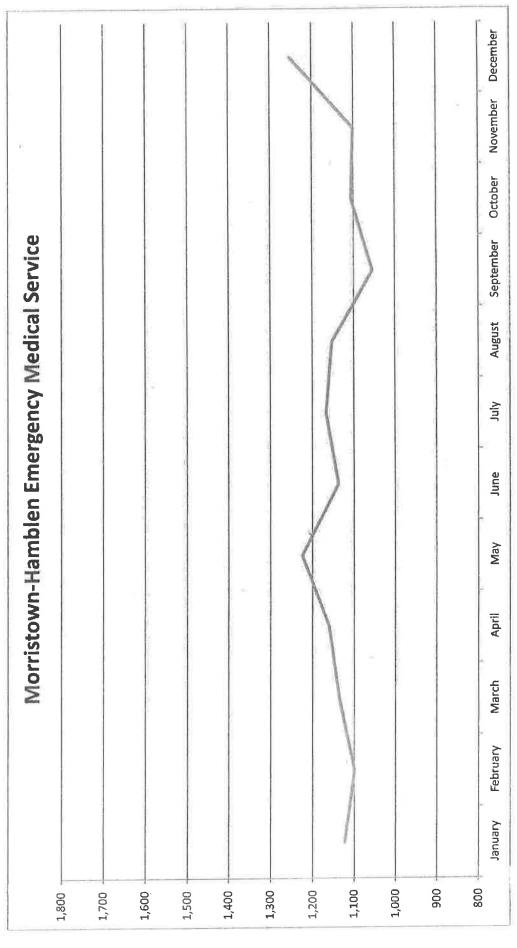
April May

June



January	1,281	July	1,485
February	1,238	August	1,457
March	1,325	September	1,321
April	1,433	October	1,454
Мау	1,366	November	1,193
June	1.283	December	1,190

2019

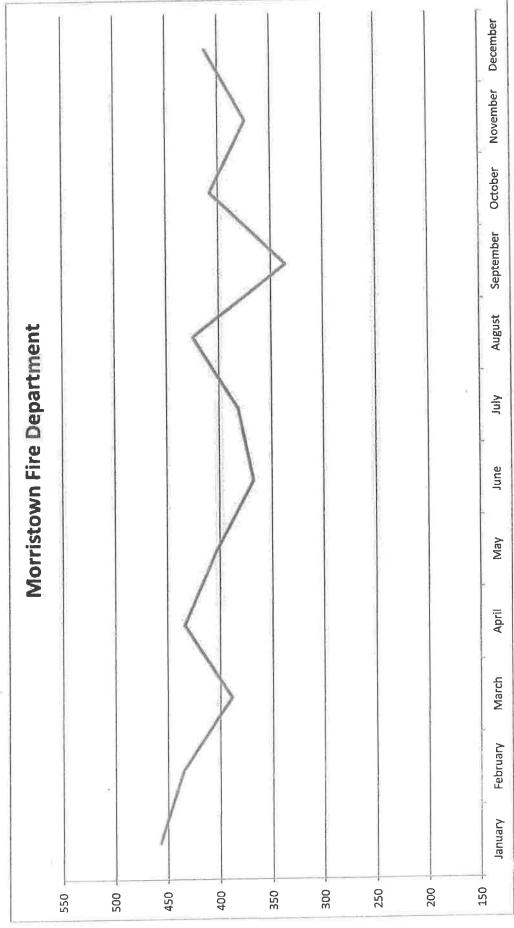


1,167	1,153	1,055	1,106	1.101
July	August	September	October	November
1,122	1,099	1,135	1,159	1.224
January	February	March	April	Mav

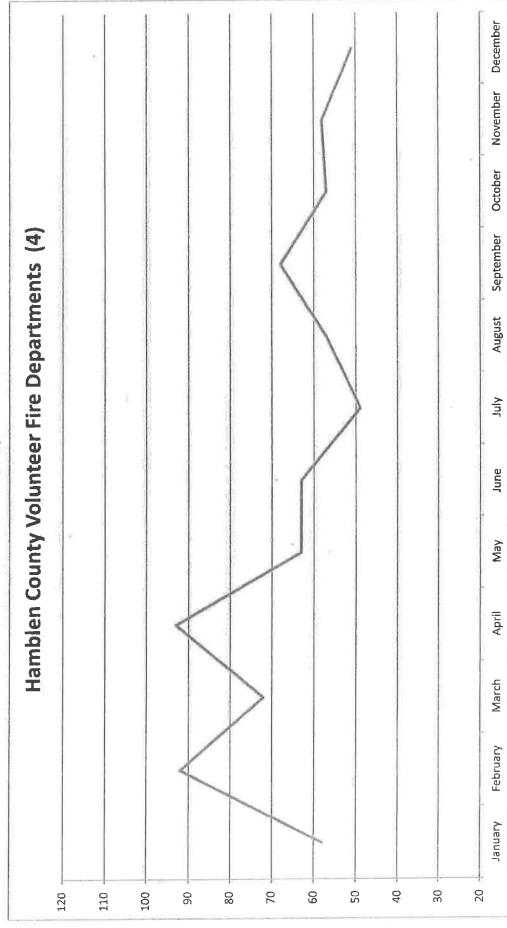
1,137

June

August	1,152
Sontomber	1 055
October	1 106
November	1,101
December	1.251

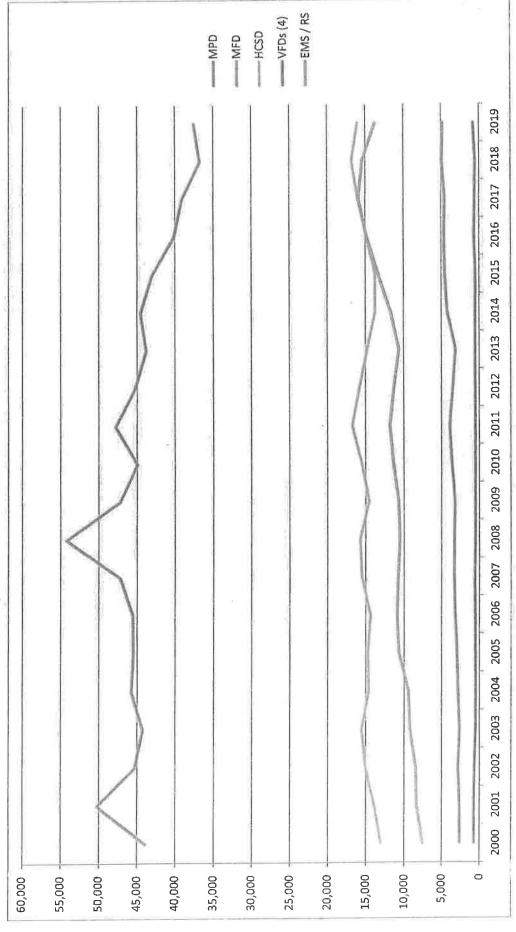


January	457	July	387
February	435	August	425
March	389	September	336
April	434	October	408
May	404	November	374
June	368	December	412



49	57	89	57	58	51
July	August	September	October	November	December
58	92	72	93	63	63
January	February	March	April	May	June

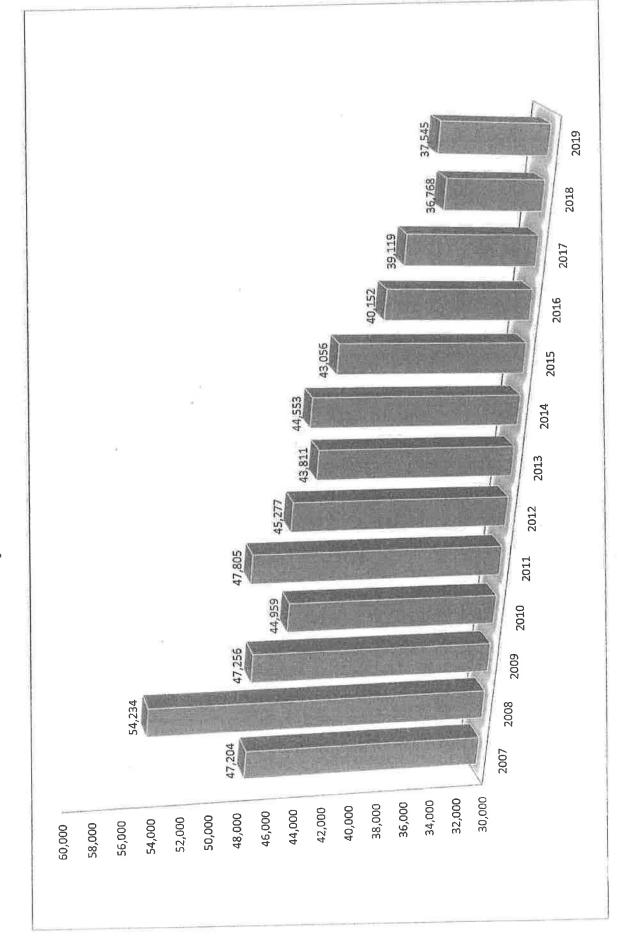
Calls For Service by Agency



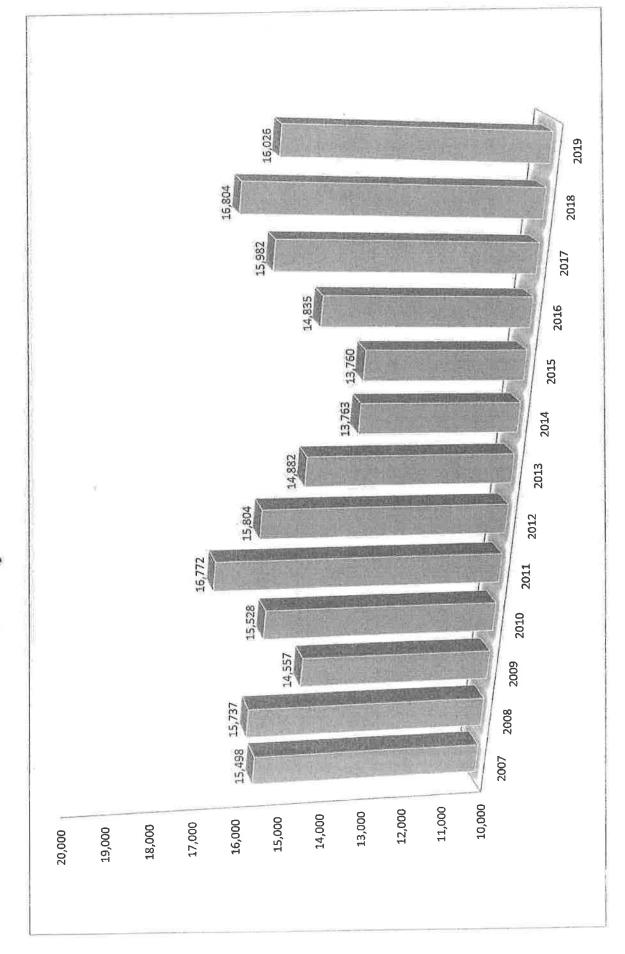
NIL.D	Calla	2	2	200
_	3,676	15,528	563	11,384
-	3,951	16,772	534	11,842
_	3,543	15,804	554	11,301
-	3,170	14,822	553	10,640
-	4,259	13,763	549	11,708
-	4,595	13,760	537	13,329
	4,674	14,835	592	14,843
	4,569	15,982	511	15,909
	4,959	16,804	561	15,410
-	4,824	16,026	781	13,709

	MPD	MFD	HGD	VFDs	EMS
000	43,915	2,618	13,037	714	7,537
1001	50,270	2,648	13,904	738	8,352
2002	45,345	2,857	15,057	657	8,461
2003	44,263	2,636	15,556	516	9,192
2004	45,781	2,862	14,604	505	9,391
2005	45,523	2,985	14,724	542	10,675
9002	45,565	3,211	14,377	562	10,900
2007	47,204	3,376	15,498	621	10,757
2008	54,234	3,338	15,737	546	10,548
5003	47,256	3,247	14,557	529	10,700

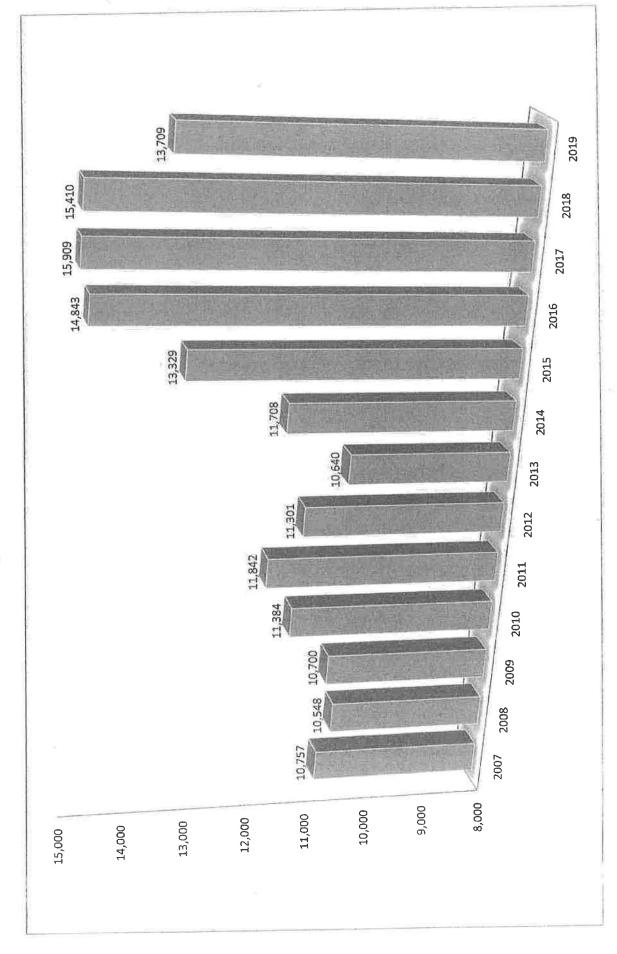
Morristown Police Department Calls For Service 1 January 2007 - 31 December 2019



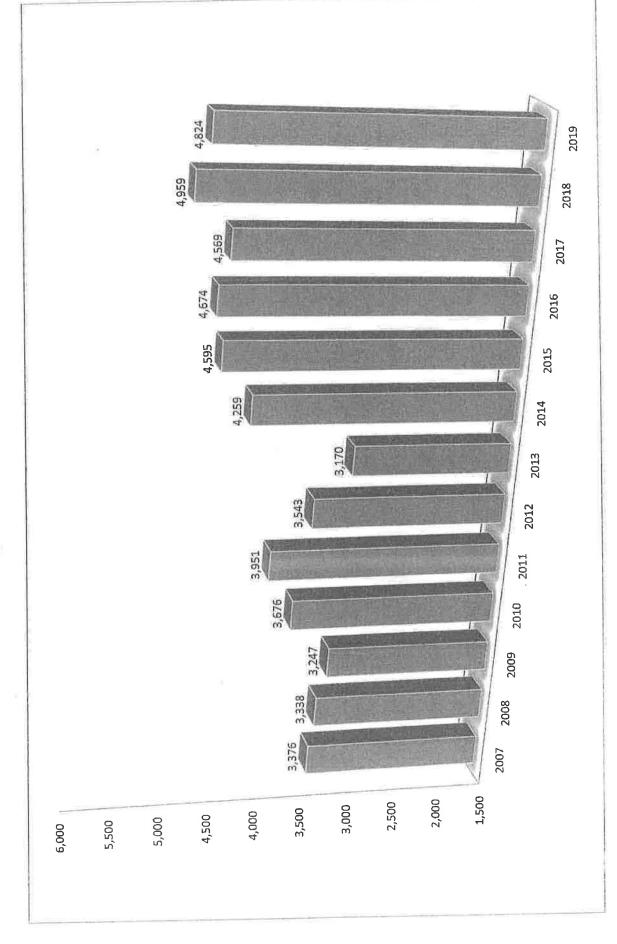
Hamblen Co. Sheriff's Department Calls For Service 1 January 2007 - 31 December 2019



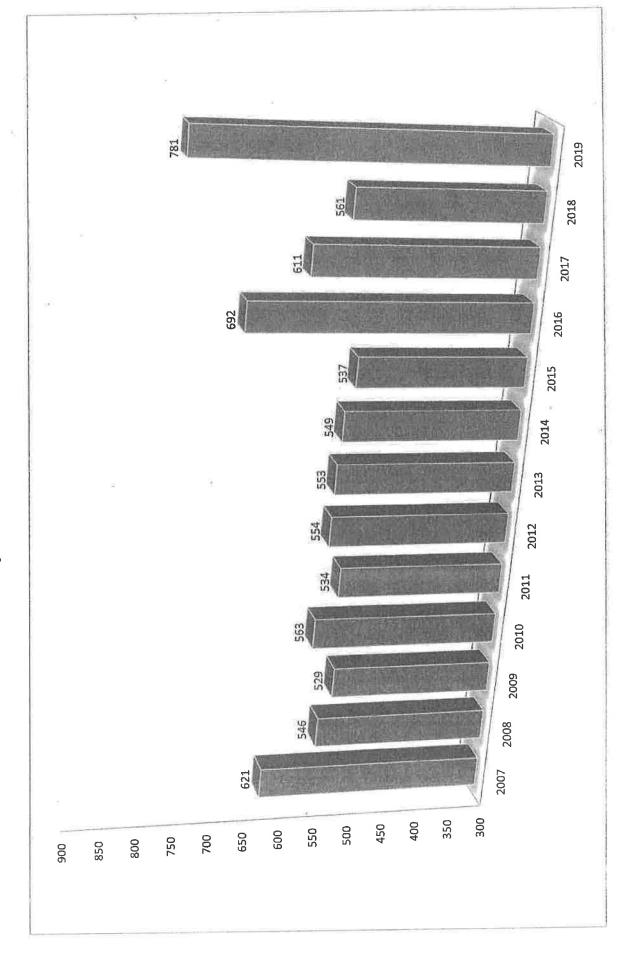
Morristown-Hamblen EMS Calls For Service 1 January 2007 - 31 December 2019



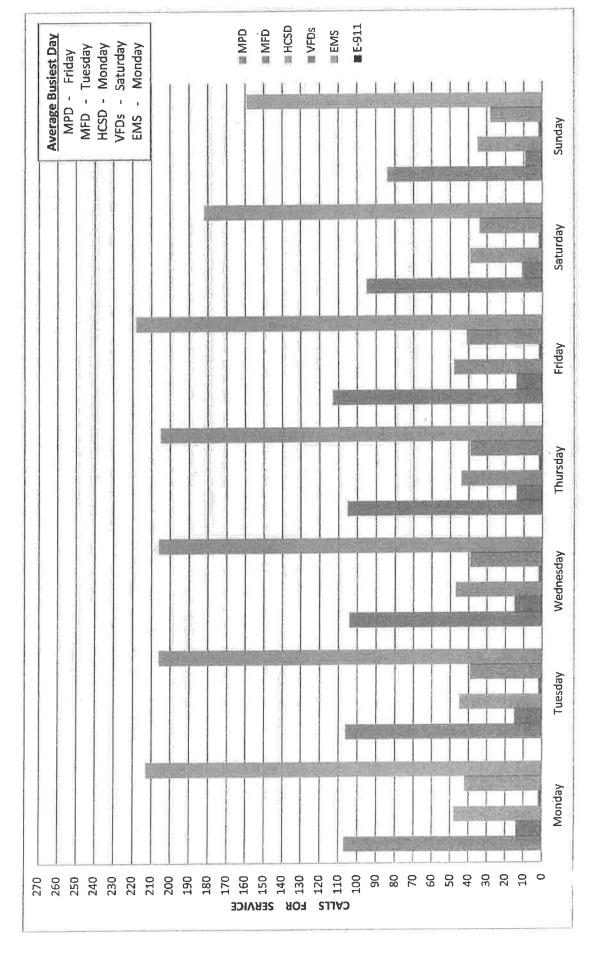
Morristown Fire Department Calls For Service 1 January 2007 - 31 December 2019



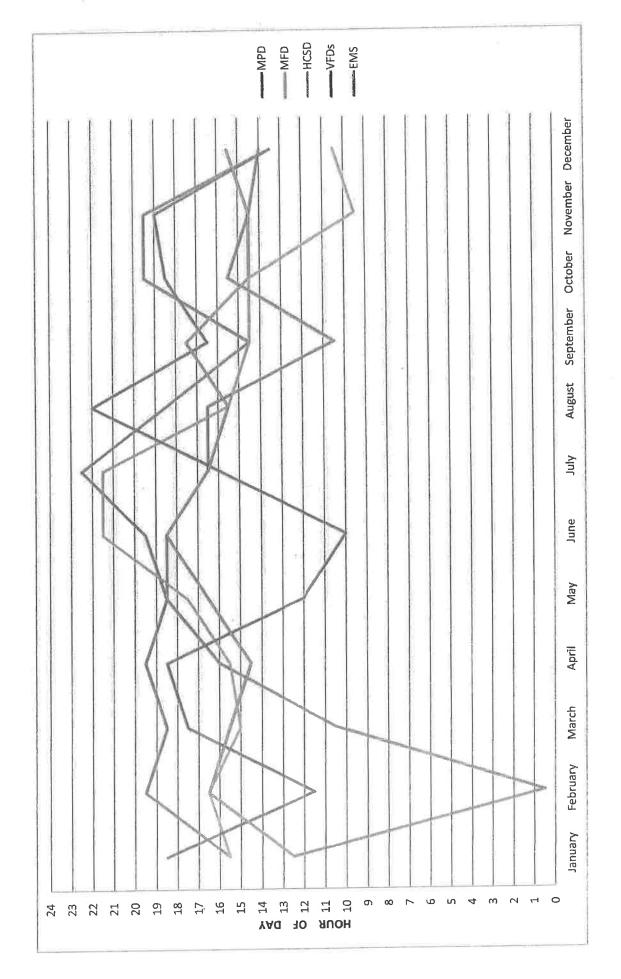
Hamblen Co. Vol. Fire Departments (4) Calls For Service 1 January 2007 - 31 December 2019

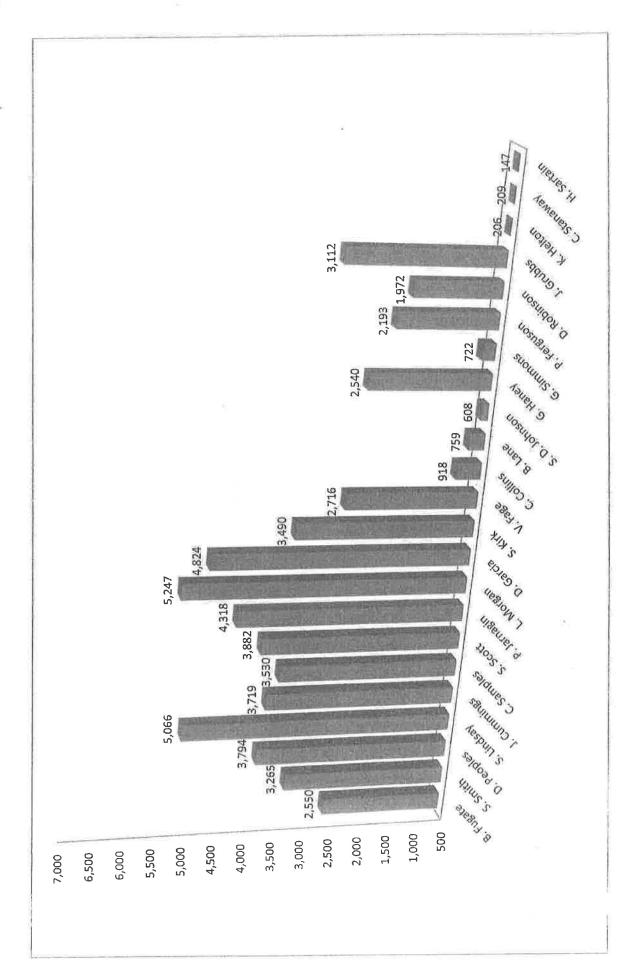


Highest Volume of CFS by Day of Week



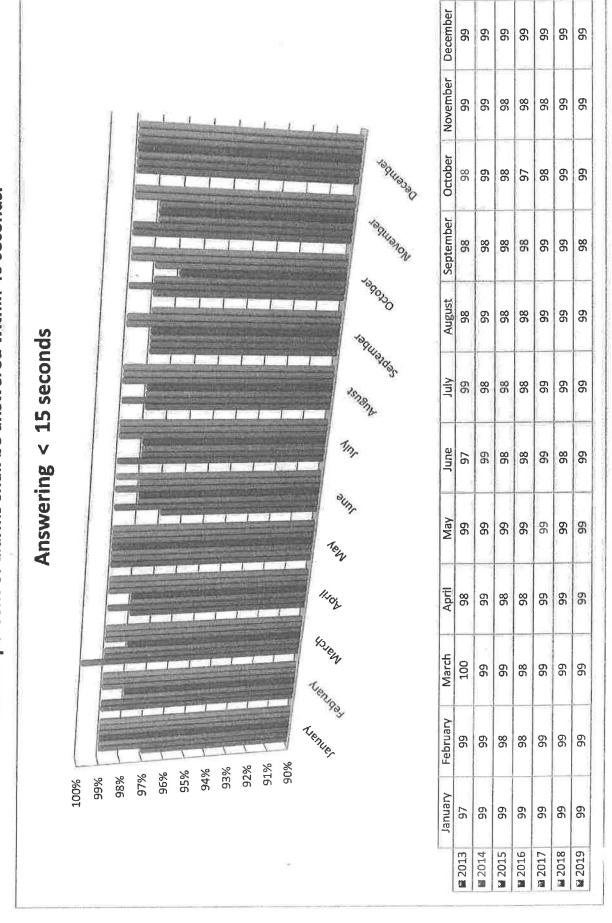
Highest Volume of CFS by Hour of Day





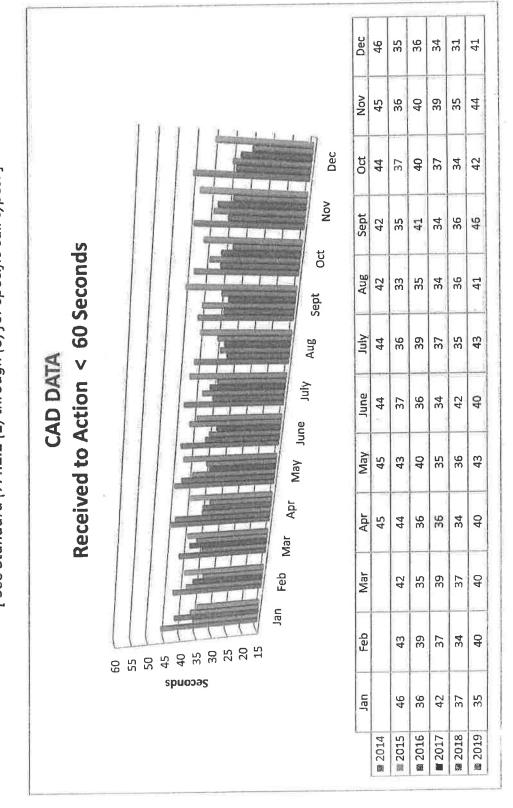
NFPA 1221

"Ninety-five percent of alarms received on emergency lines shall be answered within 15 seconds, and 99 percent of alarms shall be answered within 40 seconds." 7.4.1

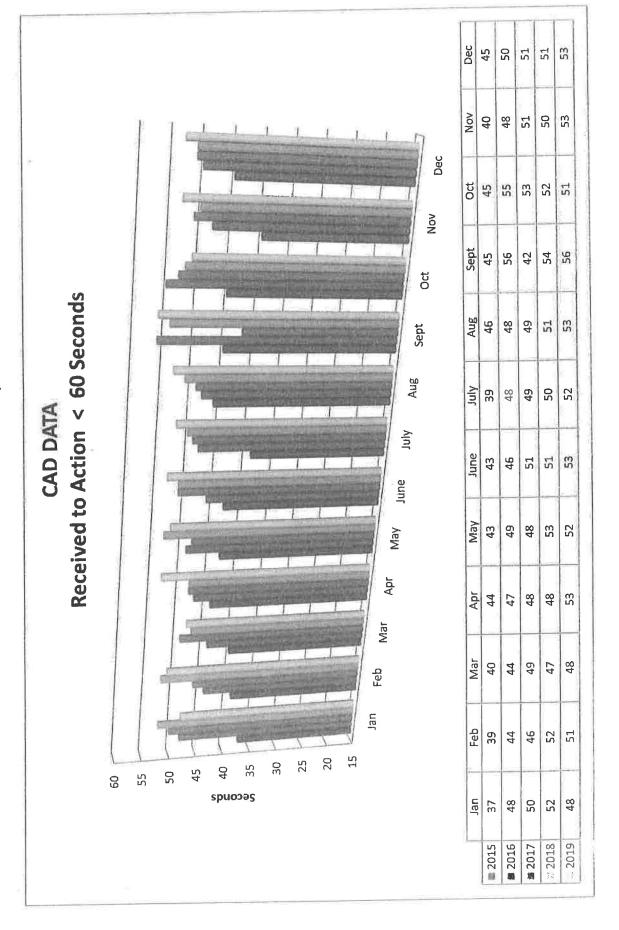


NFPA 1221

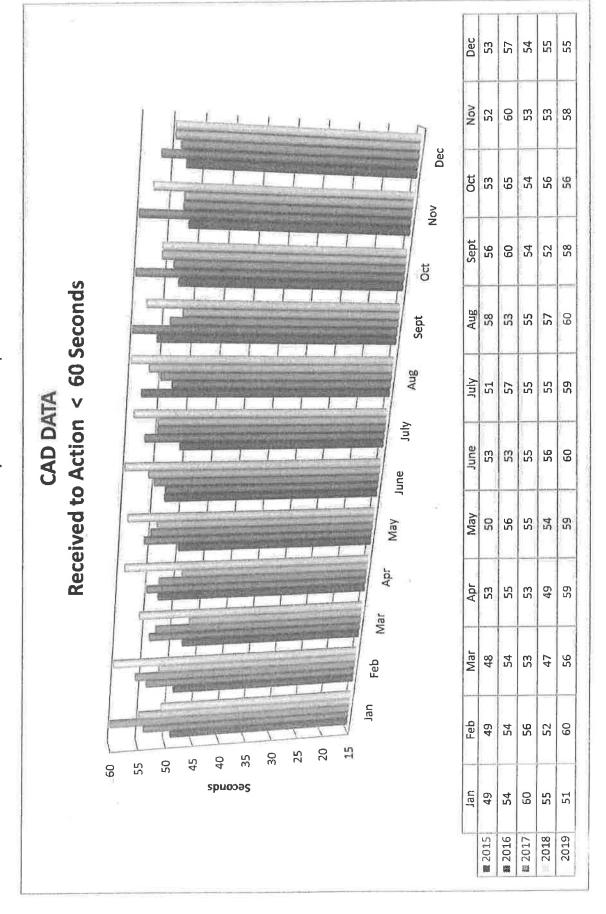
- 7.4.2 "With the exception of the call types identified in 7.4.2.2, 90 percent of emergency alarm processing shall be completed within 64 seconds, and 95 percent of alarm processing shall be completed within 106 seconds."
- 7.4.2.2 "Emergency alarm processing for the following call types shall be completed within 90 seconds 90 percent of the time and within 120 seconds 99 percent of the time." [See Standard (7.4.2.2 (1) through (8) for specific call types. .



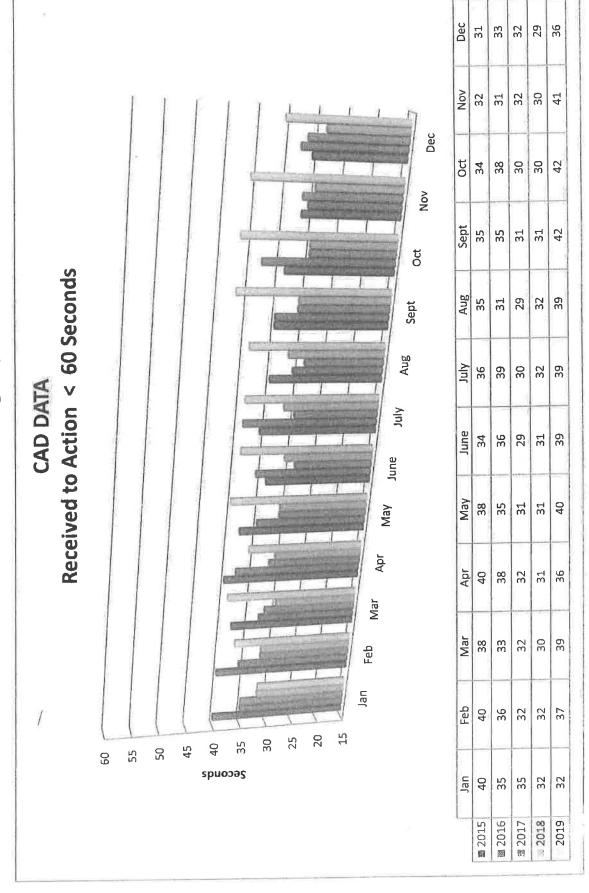
Morristown Police Department



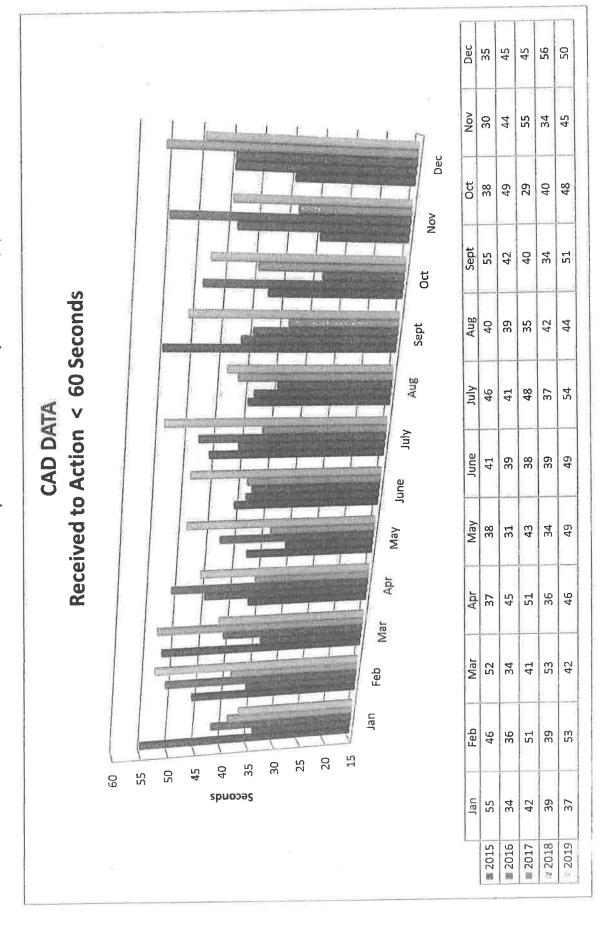
Hamblen County Sheriff's Department



Morristown-Hamblen Emergency Medical Service

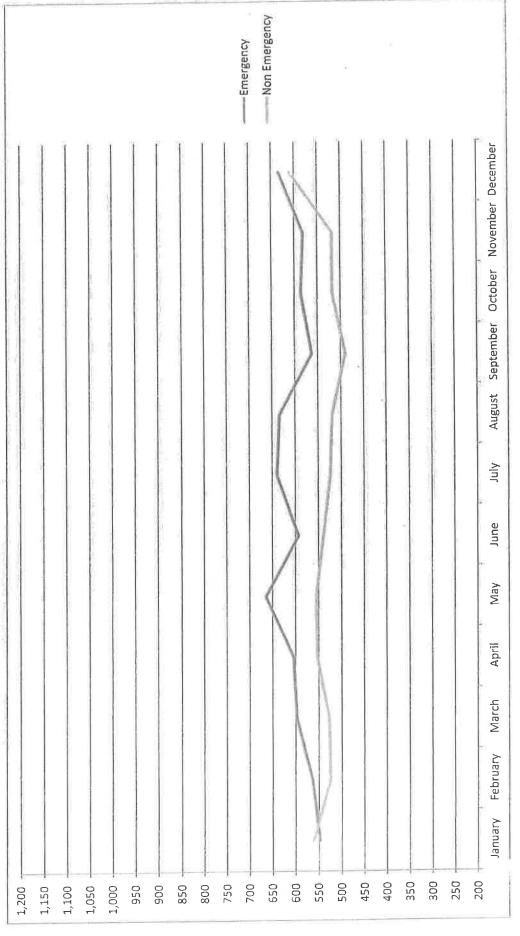


Hamblen County Volunteer Fire Departments (4)



2019 CFS Breandown by Priority

Morristown-Hamblen EMS



	Priority 1	Priority 2	Priority 3	Priority 4
July	436	204	450	74
August	462	172	440	79
September	394	169	420	70
October	431	155	439	79
November	409	172	457	61
December	459	175	531	79

Priority 1 Priority 2 Priority 4

35 88 68

436

452

492

140 139 168

407

February March

January

429

85 43

490 512 454

163

192

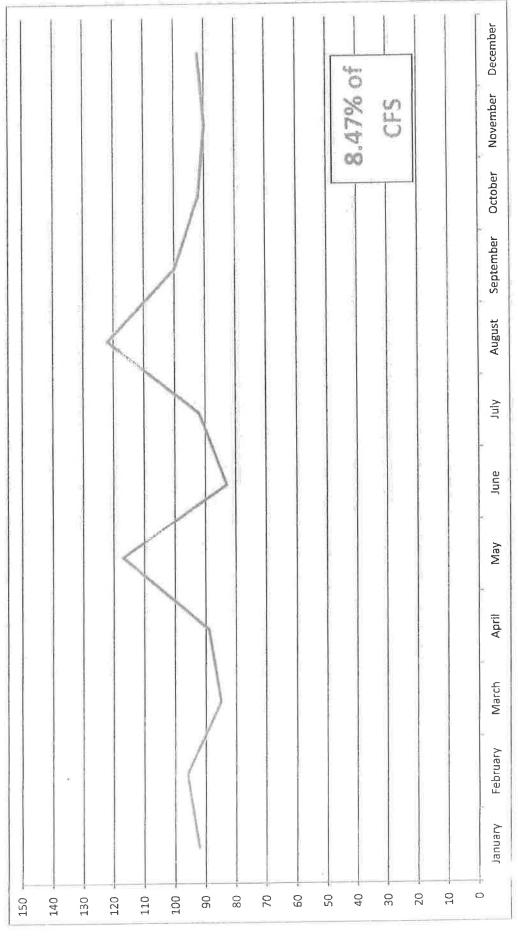
177

487

May

April

Medical Calls Codea as 'Unknown Problem'

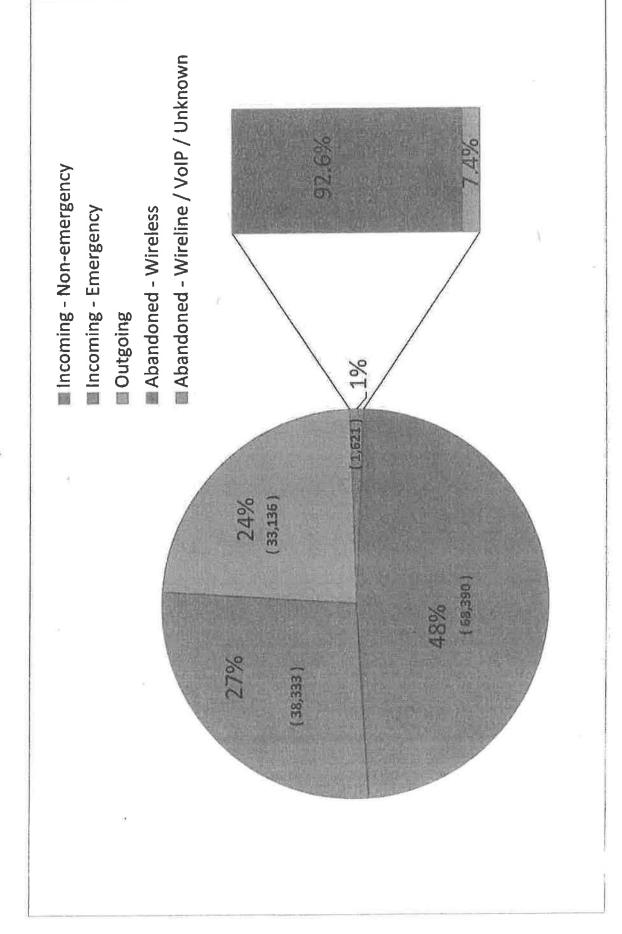


	CFS	R-98	%
July	1,167	92	7.9
August	1,153	122	10.6
September	1,055	100	9,45
October	1,106	92	8.3
November	1,101	06	8.2
December	1,251	92	7.35

	CFS	R-98	%
January	1,122	92	8.2
February	1,099	96	8.75
March	1,135	85	7.5
April	1,159	89	7.69
May	1,224	117	10.4
June	1,137	83	7.3

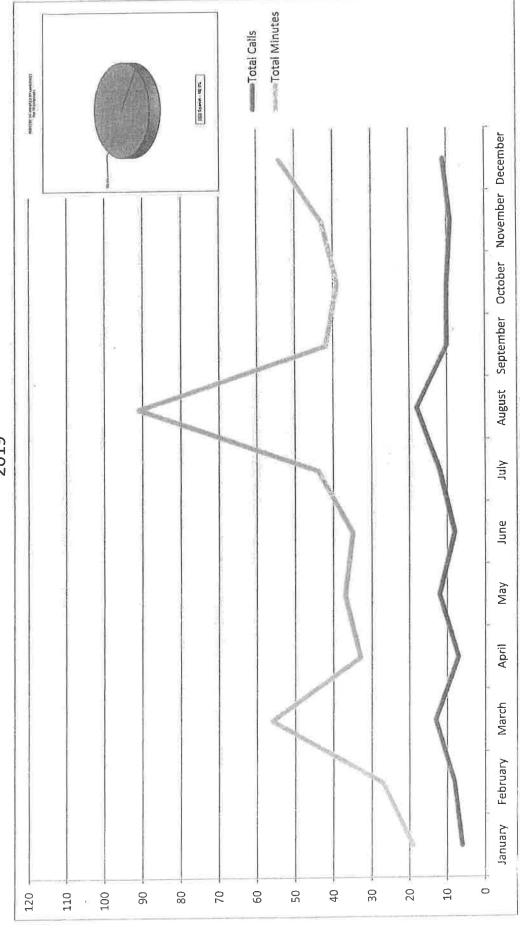
2019 Telephone Call Count

141,480



Use of Interpletation Services

2019



Calls	uly 12	August 18	September 10	October 10	November 9	
Minc	44	91	42	39	43	K L

Minutes

Calls

19

	Calls	Minut
July	12	44
August	18	91
September	10	42
October	10	39
November	6	43
December	11	54

27 56 33 37 35

8 8

June

13

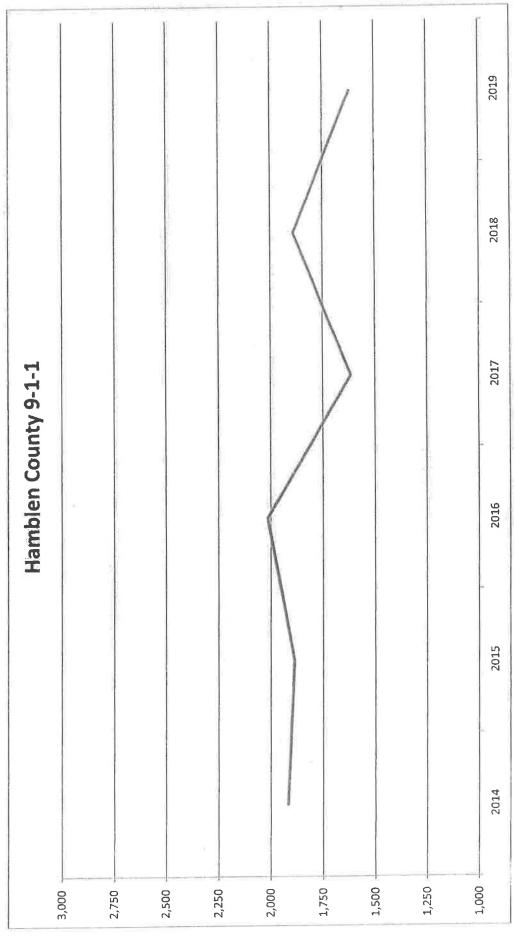
March

April May

∞ 9

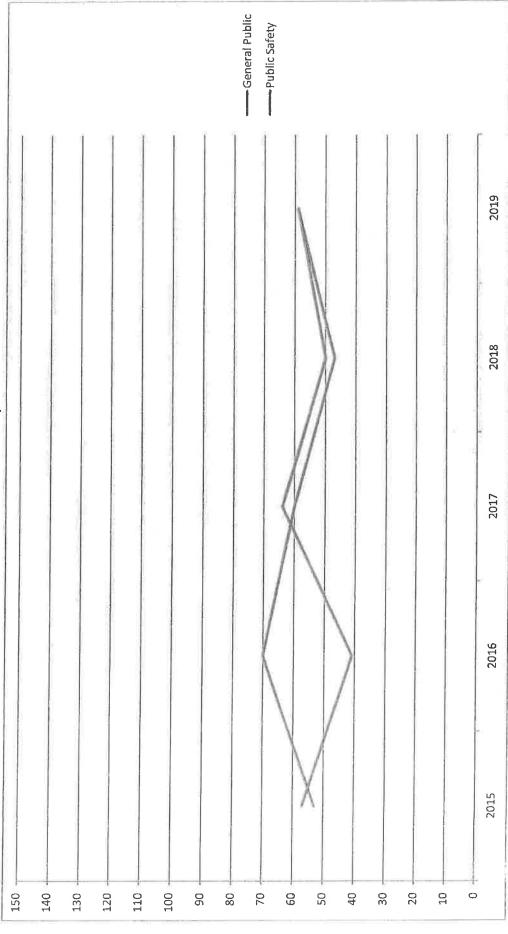
February January

Abandone Calls by Year



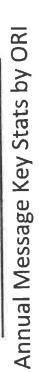
TPRA and Public Satety Recording Requests

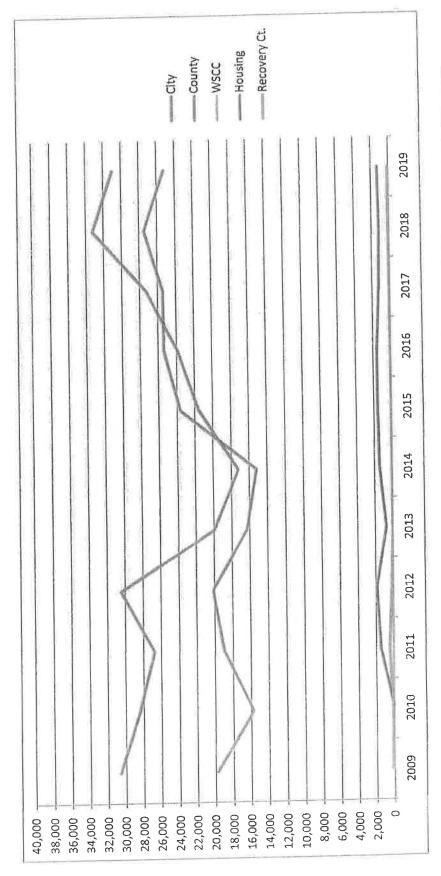
Hamblen County ECD



	IOIAL	General Public	Public Sarety
2015	110	53	57
2016	111	70	41
2017	124	09	64
2018	97	47	20
2019	118	59	59

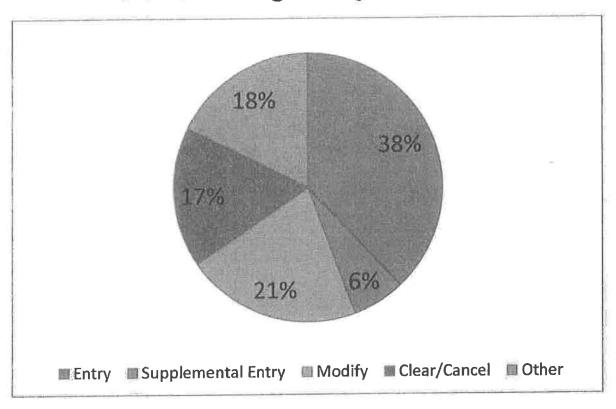
NCIC Act. vity Report



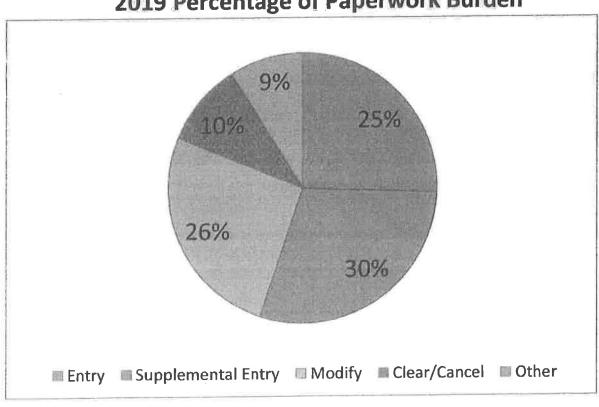


9807035	VI	VINIO	WSCC	In Ct.	Recovery Ct.	Housing	PCSP	911	T1/T2/T3/T4	TOTALS
0000	10 725	20 619	10	-		0	2	i	1	50,560
5002	12,733	30,01	2	2			c			144 311
2010	15,683	28,470	00	34	116	O	0	ı	i i	1
2011	18 956	26.773	31	16	469	1,473	0	1	-	47,718
2012	20,129	30.477	10	21	158	1,866	н		ï	52,662
2013	16 305	19 945	r.	00	-	752	2	11	35,498	72,527
2010	15 187	17.737	30	44	1	1,448	4	14	25,403	46,698
1707	201/01	24 700	25	90		1 569	17	16	4,936	51,814
5107	73,650	27,300	10	6	No.	2001	30	200	A 488	55.509
2016	25,376	23,905	40	7.7	ı	1,506	CC	77	001,4	
2017	25 438	-	85	06	ı	1,271	25	421	584	55,253
2018	27.466	1 1	23	67	88	1,170	83	638	1	62,823
2019		3 (7)	5 2	40	288	1,293	66	0	0	57,729

Morristown Police Department 2019 Percentage of Paperwork Burden



Hamblen County Sheriff's Department 2019 Percentage of Paperwork Burden



BOARD OF DIRECTORS

CHAIRMAN

VICE CHAIRMAN

SECRETARY

Mr. Robert D. Laney
UT Medical Center

Dir. Danny Houseright Morristown-Hamblen EMS Director Chris E. Bell Emergency Management

Chief Bill Honeycutt Morristown Fire Dept.

Lt. Eddie Ingram
Hamblen County Sheriff's Dept.

Hon. Tommy Pedigo Morristown City Council Chief Mark Hickman
West Hamblen Co. Vol. Fire Dept.

Deputy Chief Chris Wisecarver Morristown Police Department

Hon. Thomas Doty Hamblen County Commission

Hon. Bill Brittain, Ex-Officio Hamblen County Mayor

STAFF

EXECUTIVE DIRECTOR

S. Eric Carpenter, ENP

DEPUTY DIRECTOR

DIR OF TECHNICAL SVCS

ADMINISTRATIVE ASST

Stacey L. Johnson, CMCP

Jacob M. Peoples

Deborah A. Maltba

SUPERVISORS

Brian C. Fugate

David M. Peoples

Cynthia A. Samples

TELECOMMUNICATORS

Shawnna Y. Smith W. Peyton Jarnagin Stephanie M. Kirk Brianna A. Lane Shawn W. Lindsay Langley A. Morgan Veronica C. Fage Stephanie D. Johnson Joseph A. Cummings Deborah T. Garcia Courteney M. Collins Gregory T. Haney

Hamblen County Commission Finance Committee Information Purposes Only

Fund

Account Number

#101



Accounting and Budgeting

Increase

Decrease

Budget Amendment approved by County Mayor for review by the County Commission. (TCA 5-9-407)

DEPT:

INCREASE APPROPRIATIONS:

Description

52100.349	Printing, Stationery and Forms	\$ 100.00	
	DECREASE APPROPRIATIONS:		
	m 1		\$ 100.00
52100.355	Travel		
rief Descriptions of iss	SHC:		
		Called atom	12
o reclassify appropria	tions from Travel to Printing, Stationery and Forms to cover	costs of check swc	K.
Requesting Departn	nent /		
Signature:	mue De met Surst		
Signature:	The state of the s		
Title:	mance Mrector		
2	lin lanon		
Date:	110 10000		
Approval by County	Mayor /		
	200 K Ha.	For Finance	Department On
Signature:	all Dunair	_ Reviewed by	: 410/1
Title:	Manager Manager	Bydget Ame	ndment
itue:		- Aun T	inance
Date: 2/	0505/11		

Hamblen County Commission Finance Committee Information Purposes Only



Budget Amendment approved by County Mayor for review by the County Commission. (TCA 5-9-407)

Account Number	Description	Increase	Decrease
Account Manne	Description INCREASE APPROPRIATIONS:		
	INCREASE ACTION DELL'ACTION		
- 2		\$ 1,000.00	
54210.355	Travel		
	DECREASE APPROPRIATIONS:		AMERICA DE
			\$ 1,000.00
54210.599	Other Charges		
dgeted amount.	ions from Other Charges to Travel to cover travel rela		
dgeted amount.	NIB II VIII C III C II		4
equesting Departm	ent		
equesting Departm	ent Mari Hannman		
equesting Departme	ent Mari Hammena Butine assistant		
equesting Department of the second se	ent Mari Hannman		
equesting Department of the second se	ent Mayor		
equesting Department ignature: itle: pate: pproval by County	ent Marietamman Marietam Ma Marietam Marietam Marietam Marietam Marietam Marietam Marietam Marietam Marietam Marietam Marietam Marietam Marietam Marietam Ma	For Finance I	Department O
eate:	ent Mayor		Department O

Hamblen County Commission Finance Committee Information Purposes Only



Budget Amendment approved by County Mayor for review by the County Commission. (TCA 5-9-407)

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
		4 1 500 00	
54210.435	Office Supplies	\$ 1,500.00	
	DECREASE APPROPRIATIONS:		
	Law Enforcement Equipment		\$ 1,500.00
54210.716	Law Enforcement Equipment		
rief Descriptions of issu			
o reclassify appropriation	ons from Law Enforcement Equipment to Office Supp	olies to cover expenses in e	excess of
udgeted amount.			
lequesting Departme	nt		
lequesting Departme			
Signature:	Caraman H. inlu		
ignature: Sul	Commond Hiner Anothirea Coutin		
Signature: Sullitile: Sylving State: 3	Commont Hines Institute Coutres Coutres		
Signature:	Commont Hines Institute Coutres Coutres	For Finance D	Department On
Signature: Sul	Commont Hines Institute Coutres Coutres	For Finance D. Reviewed by:	Department On

Hamblen County Commission Finance Committee Information Purposes Only

Fund

131



Highway / Public Works

Budget Amendment approved by County Mayor for review by the County Commission. (TCA 5-9-407)

Description

Account Number	Description		
	INCREASE APPROPRIATIONS:		
61000.201 61000.506	Social Security Liability Insurance	\$ 900.00 2,000.00	
61000.204 61000.511	DECREASE APPROPRIATIONS: State Retirement Vehicle and Equipment Insurance		\$ 900.00 \$ 2,000.00
Requesting Departme	nt 0, 0 0		
Signature:	my 7, 100		
	blen County Road Supt.		
Date: <u>03</u> -	02-20		
	Rayor B. 11 L. Hair	For Finance Reviewed by:	Department Or
Approval by County M Signature: Title:	Bell Buttain County Maps	For Finance. Reviewed by: Budget Amer	

Decrease

Increase

Morristown-Hamblen Humane Society, Inc. Expenses by Vendor Summary December 2019

	Dec 19	Dec 18
Access Technology Group, INC	0,00	27.00
Acme Printing	0.00	295.00
Amazon	244.25	791,21 0.00
Andrews & Hoskins Construction	19,867.00 0.00	361.00
Animal Hospital	229,04	237.64
AT&T Mobility	370.28	410.81
Atmos Energy BankDirect Capital Finance, LLC	0.00	407.75
BlueCross BlueShield of Tennessee	779.47	0.00
Claws and Paws 4 A Cause	0.00	800.00
Cook's Pest Control	70.00	70.00
David West	50.00 0.00	0.00 731.00
DEA	0.00	250.00
Dr. Amanda D. Dykstra Wessel	0.00	175.00
Elaine Huskey	114.00	0.00
Express Health Clinic	51.60	103.10
Express Lane Fast Pace Medical Clinic	0.00	42.00
Fuelman	0.00	1,212.21
GFL Environmental	0.00	190.06
GO Daddy	9,99	00,0 00.0
Hamblen Co/Morristown Solid Waste	59.66 62.86	0.00
Home Depot	0,00	1,508.49
Intervet	522,42	24.15
intult Karen Kinley	314.36	0.00
Kathryne Black	100.00	0.00
Kimber Wright	50.00	0.00
Kimberly Fleming	0.00	60.00
Lakeway Animai Hospital	123.63	467.15 412.54
Laundry Systems of Tennessee	0.00 75.42	75.42
Life Insurance Company of Alabama	0.00	140.00
Lindsay Troutman	55.00	0.00
Lindsey Failis Maggle Fox	0.00	0.00
Med-Vet International	341.42	0.00
Michael Barker	0.00	120.00
Midwest Veterinary Supply, Inc.	0.00 99.00	1,554.92 468.62
Misty Kirk	89.00 89.00	119.00
Morristown Animal Hospital, PC	0.00	1,213.00
Morristown Utilities	1,143.00	0.00
Morristown Utility System Moyers Veterinary Hospital	0.00	95.00
Mr. David Countess	50.00	0.00
MUS Fibernet	96.98	117.95
New Frame Creative	0.00	575.00 595.33
Petty Cash	969.91 0.00	10.00
Porter's Tire Stores, Inc.	487.24	309.97
Revival Animal Health	45.00	45.00
Sam's Club	569.00	486.00
Selective insurance Shella. Jackson	0.00	109.74
Shella Jackson	109.74	0.00
Shelter Medicine - UT	1,026.00	0.00
Shirley Cheon	90.00	0.00
Southern Care Veterinary Hospital	2,059.10	331.00
SteadPoint	2,126.00 87.13	83.14
Stericycle, Inc.	0.00	1,800.00
Stewart & Wheeler, P.C.	0.00	157.05
The Mall Station Town & Country Lock & Key	40.00	0.00
Tractor Supply Credit Plan	147.94	263.88
Tyler Mead	50.00	0.00
.,		

3:04 PM 02/09/20 **Accrual Basis**

Morristown-Hambien Humane Society, Inc. Expenses by Vendor Summary December 2019

	Dec 19	Dec 18
Wal-Mart Community	460.04 1,023.60	758.06 1,338.50
TOTAL	34,259.08	19,342.69

Morristown-Hamblen Humane Society, Inc. Expenses by Vendor Summary July through December 2019

	Jul - Dec 19	Jul - Dec 18
Aaron Trent	50.00	0.00
ABC Check Printing	0.00	74.03
Access Technology Group, INC	45.00	27.00
Acme Printing	0.00 1.712.27	805.00 1,658.73
Amazon	90.00	0.00
Amy Wright	119,867.00	0.00
Andrews & Hoskins Construction	2,194.00	5,208.19
Animal Hospital	115.00	0.00
Annette Carpenter Anthony Woods	0.00	480.00
Appalachian Animal Hospital	168.00	0,00
Ashlee Rutherford	50.00	0.00 754.19
AT&T	0.00 1,374.54	989.96
AT&T Mobility	723.04	1,226.84
Atmos Energy	0.00	2,446.50
BankDirect Capital Finance, LLC	0.00	50.00
Beth Dodson Bethany Hurley	0.00	50.00
Bill Volz	50.00	0.00
BlueCross BlueShield of Tennessee	1,004.01	631,56 109,50
Bobby Ledford	0.00 105.00	0.00
Brandon Murphy	0.00	50.00
Brittony Mielke	90.00	0.00
Candra Graham	50.00	0,00
Cassie Williams Cheyenne Hunter	50.00	0.00
Citizen Tribune	75.15	0.00
City of Morristown	0.00	180.63
City of Morristown-Tax Office	3,545.32	0.00 1,300,00
Claws and Paws 4 A Cause	00.00	29.99
ClearChecks	280.00	420.00
Cook's Pest Control	50.00	0.00
Dagmaris Arroyo David West	50.00	0.00
DEA THESE	0.00	731.00
Deana Clazza	0.00	50.00 0.00
Delux Business Sustems Business Products	42.34 110.00	0.00
Department of Health	0.00	350.00
Div.of Charitable Solicitations & Gaming	50.00	0.00
Donna McEwen Dr. Amanda D. Dykstra Wessel	0.00	250.00
Dr. Amanda D. Dykstia Wessel	62.00	0.00
Elaine Huskey	0.00	175.00
Emilee Nelson	50.00	0.00 380.00
Express Health Clinic	190,00 260,40	326.09
Express Lane	0.00	42.00
Fast Pace Medical Clinic	0.00	366,60
Federated Auto Parts First Impressions Printing	0.00	109.75
Fisher Auto Parts	73.39	87.56
Fleetcore Fuel	0.00	
Frankenmuth Insurance	0.00 3,986.76	
Fuelman	0.00	
Get Fully Funded	950.30	
GFL Environmental Glenda Benedict	0.00	
GO Daddy	80.11	
Haley Stone	50.00	
Hamblen Co/Morristown Solid Waste	155.43	
Hambien County Clerk	0.00 0.00	
Hamblen County Trustee	50.00	
Hannah Barnes	1,395.30	224 -
Home Depot hometrust bank	0.00	65.67
IDEXX Distribution, Inc.	1,572.18	
Intervet	4,963.77	4,515.48

Morristown-Hamblen Humane Society, Inc. Expenses by Vendor Summary July through December 2019

	Jul - Dec 19	Jul - Dec 18
Intuit	590.47	649.74
Jacob Parks	0.00	50.00
Janice Combs	50.00 100.00	0.00 0.00
Jason Horton	0.00	50.00
Karen and Don Frazier	314.36	0,00
Karen Kinley	100.00	0.00
Kathryne Black Kathy Kimbrough	50,00	0.00
Kelli Gerber	0.00	50.00
Kelsev Killion	50.00	0.00 0.00
Kimber Wright	50.00 0.00	60.00
Kimberly Fleming	0.00	50.00
Kristy Shepard	3,344,45	617.15
Lakeway Animal Hospital Laundry Systems of Tonnessee	0.00	615.31
Life insurance Company of Alabama	755.51	626,88
Linda Dotson	0.00	50.00
Linda Tsinzo	0.00 0.00	50.00 140.00
Lindsay Troutman	55.00	0.00
Lindsey Failis	0.00	50.00
LogOn Computer Service	50.00	0.00
Madisen Denton Maggie Fox	0.00	0.00
Marje Sunderland	50.00	0.00
Matthew Thompson	50.00	0.00 722.02
Med-Vet International	1,397.17 0.00	50.00
Melinda Ooten	0.00	320.00
MHHS Petty Cash Michael Barker	0,00	120.00
Michael D. Price AIA	0.00	10,216.00
Michael McGinnis	50.00	0.00
Midwest Veterinary Supply, Inc.	3,448.68 115.00	3,211.14 0.00
Misty Hunt	2,965.63	468.62
Misty Kirk	197.00	856.00
Morristown Animal Hospital, PC Morristown Milling Co.	0.00	28.90
Morristown Signs	0.00	55.00
Morristown Utilities	8,685.28	5,994.87 148.00
Morristown Utility System	1,143.00 405.00	385.00
Moyers Veterinary Hospital	50.00	0.00
Mr. David Countess Mr. Paul Howard	0.00	400.00
Murrell Burglar Alarms	220.00	416,36 465.00
MUS Fibernet	291.75 100.00	0.00
Natasha Glass	50.00	0.00
Nathan Karnes	0.00	575.00
New Frame Creative Nicole Lewis	90,00	0.00
Orlando Crespo	50.00	0.00
PDS Consulting	109.75	0.00 0.00
Pete Delmege	50.00 6,988.36	
Petty Cash	0.00	
Porter's Tire Stores, Inc. QuickBooks Payroll Service	0.00	
Rachel Sandrovich	50,00	
Raven Clary	50.00	
Revival Animal Health	1,656.50 946.00	
Ridgefield Animal Hospital	50.00	
Robert Bogus	45.00	
Robert Burke Rogersville Animal Hospital	12.00	
Rural King	100.00	
Rutledge Animai Clinic	10.00 45.00	
Sam's Club	0.00	
Sarah Faust	381.00	
Screen Designs		

3:03 PM 02/09/20 Accrual Basis

Morristown-Hamblen Humane Society, Inc. Expenses by Vendor Summary July through December 2019

	Jul - Dec 19	Jul - Dec 18
materally a line unempo	3,444.00	2,941.38
Selective Insurance Shella, Jackson	0.00	109.74
	109.74	0.00
Shella Jackson Shelter Medicine - UT	1,686.00	0.00
	90.00	0.00
Shirley Cheon	0.00	59.95
Silmware Holdings	0.00	50.00
Sonja Wynn	5.077.60	2,349,20
Southern Care Veterinary Hospital	0.00	1,022.00
southern Global Refrigeration	342.77	251.27
Specialties, inc	3,254,00	2,317.00
SteadPoint	522.78	498.84
Stericycle, Inc.	1,975,00	1,800.00
Stewart & Wheeler, P.C.	0.00	55.00
Sue King-Marschalk	0.00	1,122.84
Suzanne Kelly	50.00	0.00
Tammy Fleenor	50.00	0.00
Tammy Jones	2.000.00	0.00
Teddy Markham	0.00	20.95
Tennessee Secretary of State	0.00	1,298.00
The Cincinnati insurance Company	0.00	402.21
The Mail Station	142.68	0.00
The Tilted Tulip Flower Shop	50.00	0.00
Tina Gardner	85.00	0.00
Town & Country Lock & Key	110.00	0.00
Tracey Ramsey	6,450.75	7.799,20
Tractor Supply Credit Plan	0.00	105.00
Tracy Fine	0.00	50.00
Tracy Mutter	50.00	0.00
Tyler Mead	0.00	187.73
Ujine	308.18	1,992.07
United Health Care	1,800.00	0.00
United States Treasury	700.93	0.00
Vortech Pharmaceuticals LTD	875.00	0.00
Wade Luke Plumbing	2.013.81	3,845,13
Wal-Mart Community	2,013,01	50.00
Wanda Noble	0.00	600.00
Wayne R. Stambaugh, ATTY.	131.00	190.00
White Pine Veterinary Practice		5,363.94
Zoetis	6,465.04	
TOTAL	219,526.50	125,661.95

3:02 PM 02/09/20 Accrual Basis

Morristown-Hamblen Humane Society, Inc. **Profit & Loss**

December 2019

*	Dec 19	Dec 18
Ordinary Income/Expense		
Income		
4000 · Adoption	2.052.00	4,703.00
4001 · Fees	-90.00	-235,00
4002 · Refunds		
4004 · Adoption - Pet Seпse	0.00	195.00
Total 4000 · Adoption	1,962.00	4,663.00
1000 Madical Con	10,00	240.00
4003 · Medical Fee	0.00	100.00
4005 · After Hours Pick-up Charge	730,00	610.00
4008 · Microchip Fee	0.00	240.00
4009 · Dog-Cat Sponsorship	0.00	140.00
4015 · Animai Pickups - Vet	0.00	220.00
4020 ⋅ Boarding Fees	0.00	326,00
4030 · Citations	0.00	0,000
4040 · Donations	0.00	863.00
4041 · Donations - AJ Fund		1,150.00
4042 · Building Fund	-19,867.00	25.00
4045 - Memorial	150.00	85.00
4048 · Rescue	0.00	
4050 · Donations - Food	0.00	100.00
4051 · Donations - Undesignated	3,954.00	4,662.00
4040 · Donations - Other	905,00	925.00
Total 4040 · Donations	-14,858.00	7,810.00
4060 · Euthanasia Fees	245,00	80.00
4061 · Animal Disposal Fee	20.00	25.00
4100 · Fundraising		
4117 · Donation Boxes	0.00	22.99
	0,00	22,99
Total 4100 · Fundralsing		90.00
4135 - T-shirts Income	32.00	
4200 · Funds - City of Morristown	11,490.00	11,490.00
4210 · Funds - Hamblen County	12,500.00	12,500.00
4250 · Membership Fees	70.00	105,00
4270 · Rables Vaccination Deposit	26.00	72.00
4280 · Reciaim Fee	200.00	275.00
4290 · Surrender Fee	240.00	535.00
4300 - Spay / Neuter		
4301 · Spay / Neuter Deposit	1,300.00	550.00
4302 · Spay / Neuter Refund	-305.00	-110.00
Total 4300 - Spay / Neuter	995.00	440.00
Total Income	13,662.00	39,983.99
Gross Profit	13,662.00	39,983.99
Expense		
6000 · Payroll Expense		
6010 · ACO	3,358.17	5,306.88
6020 - Admin	2,846.16	2,692.32
6030 - Office	3,785.83	5,391.15
	1,453.71	1,884.19
6040 - Kennel	883.74	1,236,27
6100 · Payroll Tax Expense 6000 · Payroll Expense - Other	-72.95	0.00
Total 6000 · Payroll Expense	12,254,66	16,510.81
6400 · New Location		
6511 · Repairs & Maintenance New Bidg	40.00	0.00
Total 6400 · New Location	40.00	0.00

3:02 PM 02/09/20 Accrual Basis

Morristown-Hamblen Humane Society, Inc. **Profit & Loss**

December 2019

	Dec 19	Dec 18
6500 · MonthlyExpenses for New Shelter	705.00	167.00
6502 - Utilities Electric N	795.08	0.00
6503 · Security Light	19.41	0.00
6504 · Garbage Fee	15.00	0.00
6505 · Metered Water	57.06	0.00
6506 · Sewage Fee	256.45	
Total 6500 - MonthlyExpenses for New Shelter	1,143.00	167.00
7000 · Advertising	0.00	157.05
7020 · Animal Care	00.74	593.68
7021 · Animal Care Supplies	88.74	0.00
7024 - Kitty Litter	358.32	0.00
Total 7020 - Animal Care	447.06	593.68
Total Bi-li Champs	114.43	139.39
7030 - Bank Charges 7050 - Communications		
7052 · Cell Phone	229.04	237.64
7053 - Internet Service	24.98	24.98
7054 - Telephone	72.00	77.37
7058 · Television	0.00	5.00
Total 7050 - Communications	326.02	344.99
	507.05	45.00
7070 · Dues & Subscriptions	107.68	0.00
7080 - Equipment / Tools	10.100	
7110 · Insurance	638.33	-129.90
7114 · Group Medical	569.00	893.75
7115 - Liability Insurance 7117 - Workmen's Comp	2,126.00	331.00
	3,333.33	1,094.85
Total 7110 · Insurance	59.66	0.00
7120 · Landfill Fees		1,800,00
7130 - Legal Fees	0.00 0.00	731.00
7140 - License & Fees	0.00	
7150 · Meals	395.25	556.97
7152 · Inmates	395,25	556.97
Total 7150 · Meals	380,23	
7159 · Medicine / Medical	1,939.39	1,775.47
7160 · Medicine / Medical Supplies	0.00	83.14
7159 · Medicine / Medical - Other	1,939.39	1,858.61
Total 7159 · Medicine / Medical	1,900.00	.,-
7169 · Microchip	0.00	1,508.49
7170 · Microchip Supplies	0.00	30.00
7171 · Reimbursement		
Total 7169 · Microchip	0,00	1,538.49
7220 · Postage	60.19	235.00
7230 - Repairs & Maintenance	40.49	439,54
7231 · Equipment	13.47	
Total 7230 · Repairs & Maintenance	13.47	439.54
7240 · Supplies	27.00	1,909.36
7242 · Cleaning	27.90	805.28
7243 · Office	946.44	300.20

3:02 PM 02/09/20 Accrual Basis

Morristown-Hamblen Humane Society, Inc. **Profit & Loss**

December 2019

	Dec 19	Dec 18
7244 · Kennel Supplies 7244a · Pest Control 7244 · Kennel Supplies - Other	70.00 62.86	70.00 214.26
Total 7244 · Kennel Supplies	132.86	284.26
Total 7240 · Supplies	1,107.20	2,998.90
7252 · Taxes & Fees 7260 · Transportation 7261 · Fuel	15.24 0.00	10.60 1,205.80
7263 · Repair & Maintenance 7260 · Transportation - Other	51.60 0.00	113.10 35.00
Total 7260 · Transportation	51.60	1,353.90
7270 · Uniforms 7280 · Utilities 7281 · Electric 7283 · Gas 7284 · Garbage Fee	0.00 0.00 370.28 0.00	468.62 1,046.00 410.81 190.06
Total 7280 · Utilities	370,28	1,646.87
7300 · Veterinary Fees 7310 · Regular Vet Fees 7315 · Veterinary Fees Rables Certific 7316 · Spay & Neuter	2,374.73 193.00 901.00	222.15 52.00 1,535.00
7317 · TNR Spay & Neuter 7300 · Veterinary Fees - Other	0.00	0.00 33.00
Total 7300 · Veterinary Fees	3,468.73	1,842.15
7600 · Fundralsing Expense	0.00	635.00
Total Expense	25,754.24	35,168.42
Net Ordinary Income	-12,092.24	4,815.57
Other Income/Expense Other Income 8050 - Interest Income	0.00	15.44
Total Other Income	0.00	15. 44
Other Expense 5555 · Contract Labor	0.00	250.00
Total Other Expense	0,00	250,00
Net Other Income	0.00	-234.56
Net Income	-12,092.24	4,581.01

Accrual Basis

Morristown-Hamblen Humane Society, Inc. **Profit & Loss**

	Jul - Dec 19	Jul - Dec 18
Ordinary Income/Expense	1	
Income		
4000 · Adoption	19,607.00	13,708.00
4001 · Fees 4002 · Refunds	-580.00	-280.00
	0.00	695.00
4004 - Adoption - Pet Sense	0.00	5,440.00
4007 · Adoption - Puppy 4000 · Adoption - Other	-10.00	4,045,00
4000 · Adoption - Other		00.000.00
Total 4000 · Adoption	19,017.00	23,608.00
4003 - Medical Fee	107.00	1,137.00
4005 · After Hours Pick-up Charge	100.00	350.00
4008 · Microchip Fee	3,950.00	3,245.00 340.00
4009 · Dog-Cat Sponsorship	85.00	960.00
4015 · Animai Pickups - Vet	600.00 135.00	1,891.00
4020 · Boarding Fees	2,435,20	2,425.90
4030 · Citations	2,700.20	2,120.00
4040 · Donations	60.00	1,506.94
4041 - Donations - AJ Fund	-99,867.00	3,560.00
4042 - Building Fund 4045 - Memorial	325.00	550.00
4046 - Network for Good	0.00	1,405,00
4048 · Rescue	0.00	755.00
4050 · Donations - Food	0.00	100.00
4051 - Donations - Undesignated	17,742.95	4,672.00
4040 · Donations - Other	3,615.81	8,796.04
Total 4040 · Donations	-78,123.24	21,344.98
4060 - Euthanasia Fees	1,005.00	320.00
4061 · Animai Disposal Fee	210.00	453.00
4100 · Fundralsing		
4117 · Donation Boxes	1,158.02	1,086.08
Total 4100 · Fundralsing	1,158.02	1,086.08
4135 · T-shirts income	1,521.06	570.00
4136 · Pet Sense Red Box	0.00	275.97
4200 · Funds - City of Morristown	168,940.00	68,940.00
4210 · Funds - Hamblen County	75,000.00	75,000.00
4250 · Membership Fees	605.00	1,120.00 80.00
4260 - Miscellaneous Income	0.00 0.00	870.00
4261 · Vet Treatment	364.00	527.00
4270 · Rables Vaccination Deposit		
4280 · Recialm Fee	2,416.50	1,841.00
4290 · Surrender Fee	2,230.00	1,670.00
4300 · Spay / Neuter	E 495 00	3,875.00
4301 · Spay / Neuter Deposit	5,425.00 -1,900.00	-810.00
4302 · Spay / Neuter Refund	0,00	50.00
4300 · Spay / Neuter - Other		
Total 4300 · Spay / Neuter	3,525.00	3,115.00
4400 · Frozen Cats	424.00	248.00
Total Income	205,704.54	211,417.93
Gross Profit	205,704.54	211,417.93
Expense Professional Fee	0.00	24,996.00

Morristown-Hamblen Humane Society, Inc. **Profit & Loss**

	Jul - Dec 19	Jul - Dec 18
6000 · Payroll Expense		22 020 02
6010 · ACO	25,310.94	32,838.03
6020 · Admin	17,788.50	18,980.85
6030 · Office	33,477.91	30,788.32
6040 · Kennei	9,697.15	25,045.04
6100 · Payroll Tax Expense	6,688.49	8,570.29
6000 · Payroll Expense - Other	-72,95	0.00
Total 6000 · Payroll Expense	92,890.04	116,222.53
6400 · New Location 6511 · Repairs & Maintenance New Bidg	1,038.72	820.00
Total 6400 · New Location	1,038.72	820,00
6500 - MonthlyExpenses for New Shelter	204.57	0,00
6501 - Utilities Gas	7,876.06	519.70
6502 - Utilities Electric N	116.71	78.33
6503 - Security Light	90.00	423,23
6504 · Garbage Fee		81.42
6505 · Metered Water	469.93	67,50
6506 - Sewage Fee	674.20	23.93
6507 · Utility Service Charge	59.18	
Total 6500 · MonthlyExpenses for New Shelter	9,490.65	1,194.11
7000 · Advertising	76.45	0.00
7002 · Newspaper	75.15	
7000 · Advertising - Other	0.00	1,165.73
Total 7000 - Advertising	75.15	1,165.73
7010 - Alarm Monitoring	220.00	424.66
7020 - Animal Care		4 000 00
7021 · Animal Care Supplies	4,754.22	1,303.06
7023 - Animai Care Cat Food	0.00	13,96
7024 - Kitty Litter	2,013.09	837.27
7020 - Animal Care - Other	692.15	0.00
Total 7020 - Animal Care	7,459.46	2,154.29
7030 - Bank Charges	860.67	620.13
7040 · Bookkeeping & Audit	1,975.00	0.00
7050 - Communications		
7051 · ACO Radios	0.00	546.55
7052 · Cell Phone	1,374.54	989.96
7053 - Internet Service	149.88	140.50
7054 · Telephone	434,11	396,66
7058 · Television	0.00	15.00
Total 7050 - Communications	1,958.53	2,088.67
7070 - Dues & Subscriptions	507.05	538.88
7080 - Equipment / Tools	107.68	0.00
7090 · Food - Animal	0.00	6,766.63
7110 · Insurance	0.00	-2,070.00
7112 · Auto	0.00	1,298.00
7113 · D&O Liability	576. 62	1,671.42
7114 · Group Medical	3,444.00	4,980.13
7115 · Liability Insurance	3,254.00	2,317.00
7117 · Workmen's Comp		75.42
7127 · Group Life	0.00	407.75
7110 · Insurance - Other	0.00	
Total 7110 · Insurance	7,274.62	8,679.72

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02/09/20 Accrual Basis

Morristown-Hamblen Humane Society, Inc. Profit & Loss

	Jul - Dec 19	Jul - Dec 18
7120 · Landfill Fees 7121 · TIDI Dumpster 7121A · Landfill Fees - Animal Burlal 7120 · Landfill Fees - Other	0.00 0.00 155.43	346.34 49.02 72.54
Total 7120 · Landfill Fees	155.43	467.90
7122 · Group Dental/Vision 7130 · Legai Fees 7140 · License & Fees 7150 · Meals 7152 · Inmates	0.00 0.00 110.00 3,517.06	170.98 2,400.00 751.95 3,748.04
Total 7150 · Meals	3,517.06	3,748.04
7159 · Medicine / Medical 7160 · Medicine / Medical Supplies 7159 · Medicine / Medical - Other	14,053.94	8,113.90 498.84 8,612.74
Total 7159 · Medicine / Medical	14,053.94	0,0 1211 1
7169 · Microchip 7170 · Microchip Supplies 7171 · Reimbursement 7189 · Microchip - Other	4,933.80 29.97 0.00	4,515.48 40,00 -360.01
Total 7169 - Microchip	4,963.77	4,195.47
7180 · Miscellaneous 7200 · Postage and Shipping 7210 · Penalties & Late Fees 7220 · Postage	20.00 0.00 1,800.00 613.54	0.00 729.81 0.00 392.40
7230 · Repairs & Maintenance 7231 · Equipment 7232 · Property 7230 · Repairs & Maintenance - Other	1,337.59 225.00 6.00	2,030.88 927.20 64.95
Total 7230 · Repairs & Maintenance	1,568.59	3,023.03
7240 · Supplies 7241 · ACO Supplies 7242 · Cleaning 7243 · Office 7240a · Shipping Expense	7.49 3,090.72 0.00	135.86 4,750.64 50.00 1,806.04
7243 - Office - Other	2,770.52	1.856.04
Total 7243 · Office	2,770.52	1,030.04
7244 - Kennel Supplies 7244a - Pest Control 7244 - Kennel Supplies - Other	280.00 162.86	420.00 760.95
Total 7244 · Kennel Supplies	442.86	1,180.95
7245 · Condiments 7240 · Supplies · Other	0.00 2,000.00	359.75 392,81
Total 7240 ⋅ Supplies	8,311.59	8,676.05
7250 · Taxes 7251 · Property Tax	3,545.32	180.63
Total 7250 · Taxes	3,545.32	180.63
7252 · Taxes & Fees 7255 · Training / Education	265.20 835.17	381.80 0.00

2:59 PM 02/09/20 Accrual Basis

Morristown-Hamblen Humane Society, Inc. Profit & Loss

	Jul - Dec 19	Jul - Dec 18
7260 · Transportation 7261 · Fuel Fuel- ACO Truck 7261 · Fuel - Other	0.00 4,057.94	2,710.30 2,665.41
Total 7261 • Fuel	4,057.94	5,375.71
7263 · Repair & Maintenance	453,17	1,314.64 35.00
7260 · Transportation - Other	0.00	6,725.35
Total 7260 · Transportation	4,511.11	468.62
7270 · Uniforms 7280 · Utilities	381.00 0.00	5,143.03
7281 · Electric	0.00	50.00
7282 · Utilities Security light	518.47	1,226.84
7283 · Gas	950.30	536.40
7284 · Garbage Fee 7280 · Utilities - Other	0.00	237.14
Total 7280 · Utilities	1,468.77	7,193.41
7300 · Veterinary Fees	6,240.54	9,449,24
7310 · Regular Vet Fees	·	175.00
7315 - Veterinary Fees Rables Certific 7316 - Spay & Neuter	560.31 8,692.20	2,891.00
The state of the s	0.00	0.00
7317 - TNR Spay & Neuter	490,00	0.00
7318 - Cruelty Case	0.00	40.30
7320 - Special Medical 7300 - Veterinary Fees - Other	0.00	33.00
Total 7300 - Veterinary Fees	15,983.05	12,588.54
7304 · Claw & Paw 4 The Cause Mobile 7600 · Fundraising Expense	839.00	950.00
7635 · T-shirt Expenses	1,133.56	718.00
7600 · Fundraising Expense - Other	1,166.42	635.00
Total 7600 · Fundralsing Expense	2,299.98	1,353.00
Total Expense	189,100.09	228,681.07
Net Ordinary Income	16,604.45	-17,263.14
Other Income/Expense		
Other Income 8050 · Interest Income	0.00	103.96
Total Other Income	0,00	103.96
Other Expense	0.00	10,466.00
5555 · Contract Labor 9010 · Rescue Van Expenses	0.00	
9011 · Rescue Van - Fuel	0.00	0.00
9012 · Rescue Van - R/M	0.00	0.00
Total 9010 · Rescue Van Expenses	0.00	0.00
Total Other Expense	0.00	10,466.00
Net Other Income	0.00	-10,362.04
Net Income	16,604.45	-27,625.18

HAMBLEN COUNTY CORONER

STATISTICAL AND INFORMATIONAL REPORTS

June, 1991 through December 2019

By: Eddie R. Davis, Hamblen County Coroner

Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479
Phones (423) Office/Home 581-6229 Fax 289-1262 Cell 312-6322

February 26, 2020

I have served as Coroner of Hamblen County since May of 1991. I am constantly puzzled, concerned and worried about the family, friends and neighbors we loose to Suicide and Drug Overdoses weekly. Yes, I believe drug abuse and suicide touches almost every family, count yourself very lucky if your family has not suffered through the pain! My extended family has been touched five times with two suicides and three over doses! All five were drug related.

This is an attempt to draw attention to, and hopefully some education and cause thought to the horrible loss of life and the damage and pain caused to their families and friends. This is an annual hurt-full endeavor for me to reopen memories and pains I felt for the victims and their survivors at the times of their death as I have reviewed over Ten-Thousand confidential records of the Hamblen County Coroner's Office and the Hamblen County Deaths my office has dealt with in the past twenty-nine years. Thank God my wife Betty helped me or I might need another three to six months to complete. I hope this effort will prevent at least one death and then it will all be worth while!

It is tough dealing with heartbreaks daily without it getting to you on various levels. I am often ask, "How do you do it?" and "Why don't you quit?" My reply is; It is a chance to help people at the worst time in their lives and if I can make it just a little easier for them, it is worth my time and pain. Somehow the Lord gave me the ability to hold someone's hand and deliver the devastating news that they have just lost a part of their life. And then, I guess, I compartmentalize the death and return to my family and am able to sleep. As long as I am able to do this confidently and the community wants me to serve, I will continue as Coroner.

On the following pages are statistics including which drugs cause the deaths! How many took their lives with a gun, hung themselves or died a slow suicide, by smoking themselves to death!

Pages 2 and 3 is the Hamblen County Coroner's Annual Report which records every Coroner Call that has occurred in Hamblen County since I began serving as Coroner.

Page 4 is a short report that lists TOTAL ANNUAL CALLS, TOTAL ANNUAL OVER DOSE DEATHS, and the NUMBER of CREMATION PERMITS issued by the Medical Examiner after the Coroner determines there is NOT a reason to deny the cremation request.

Pages 5 and 6 is the Report of Suicides and Over Dose Deaths in Hamblen County. This Report does not include Suicides and Over Doses of Hamblen County residents that their life's ended outside of Hamblen County.

Page 7 is titled: "What is a Tennessee Coroner?"

A growing statistic that is not included in this report are the unclaimed bodies of folks who do not have a relative on the earth. That number grew to eight (8) in 2019. When that happens, I contact the County Attorney who files a Petition in General Sessions Court which allow me to either bury or cremate their remains. In either case, I locate a minister to conduct a Christian grave side service for each individual at a grave site that I am able to find Churches or other cemeteries willing to allow the burial and then I find a means to open and close the grave under the supervision of a volunteer funeral director. The least I can do for these unfortunate soles is to provide them a Christian burial. If I can determine they are another religion other than Christian, I provide the appropriate service.

Please contact me at the numbers listed above with questions or comments.

Respectfully submitted,

Eddie R. Davis

Hamblen County Coroner

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HAMBLEN COUNTY CL. ONER'S ANNUAL STASTICS

	1881	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2002	2006	2007	2007 SUB-TOTAL
TOTAL CALLS	123	223	224	233	267	253	267	280	255	300	282	329	315	324	352	310	393	4730
ATTENDED BY CORONE	106	177	159	149	186	170	189	171	180	196	204	245	233	237	232	184	219	3237
BY DEPUTY CORONER	17	48	65	84	81	83	78	109	75	104	78	84	88	87	120	132	174	1508
Autopsies Ordered	16	22	18	22	19	28	27	27	34	42	38	41	37	31	33	32	36	503
Toxicology Coroner Drawn	AN	NA	AN	NA	NA	NA	AN	AN	AN	AN	8	8						
**CAUSE OF DEATH												13						
Heart Disease	99	101	110	116	117	103	16	104	96	118	108	112	107	110	127	109	132	1823
Cancer	24	34	44	36	48	67	69	7.1	64	85	73	82	87.	83	62	74	80	1100
Brain Disease/Stroke	12	25	26	24	22	20	26	28	17	23	15	29	17	22	30	24	30	390
Respiratory Disease	7	14	က	12	14	12	19	15	22	17	21	29	18	19	22	16	30	290
Toxicity (Drug Abuse)	2	lΩ	4	2	80	თ	80	10	11	13	12	14	20	21	25	25	48	237
Accidential	თ	13	10	17	21	15	13	10	14	21	10	17	18	11	16	15	14	244
Suicide	7	7	80	7	9	œ	7	ဖ	7	খ	9	гO	80	თ	11	9	11	123
Sepsis	0	2	0	-	ന	4	7	9	4	-	4	5	7	9	10	7	7	74
Renal Failure	1	-	7	5	2	2	က	7	1	4	ъņ	7	ro.	7	7	8	13	62
Birth Defect	1	7	4	-	5	-	2	0	2	-	2	9	60	9	3	4	4	52
Liver Disease/Failure	0	2	3	2	2	4	3	2	1	2	4	2	3	2	1	2	7	48
Pulmonary Embolus	0	3	4	0	0	+	က	4	3	2	9	6	4	4	5	3	2	53
GI Bleed	1	3	2	2	10	-	4	5	4	٢	3	4	9	8	ιΩ	2	2	55
Homicide	2	2	0	2	3	1	4	9	3	1	4	4	6	3	2	2	2	50
Fire/Smoke Inhalation	0	0	0	0	4	1	0	1	2	1	1	0	0	1	0	1	0	12
HIV/Aids	0	1	1	2	1	2	1	0	1	2	3	1	1	S	2	1	2	26
Other	-	3	4	4	က	2	-	5	8	4	r)	9	5	7	7	8	6	74
Pending Autopsy/Tox	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AGES in Years:														0				
6-0	3	7	9	2	8	4	4	6	40	10	7	8	11	9	7	10	89	115
10-19	2	4	3	2	3	4	3	8	2	9	0	2	5	3	7	4	c	9
20-29	9	00	7	11	7	7	7	9	80	9	10	80	13	10	2	8	89	135
30-39	7	10	11	13	16	17	13	14	13	10	10	12	17	16	16	13	18	226
40-49	6	12	13	15	22	17	00	18	16	21	18	29	20	23	24	18	30	324
50-59	20	30	24	19	27	35	26	45	40	44	34	51	34	36	41	39	58	603
69-09	26	39	55	44	51	41	11	45	45	63	63	61	09	55	64	63	88	934
70-79	22	59	53	52	73	78	25	62	58	76	67	75	74	88	74	72	79	1119
68-08	20	40	43	61	41	38	52	61	52	45	53	9	58	67	84	09	77	606
66-06	8	14	7	14	19	11	14	12	15	20	19	22	22	20	20	23	26	286
100+	0	0	2	0	0	-	1	0	-	2	-	-	1	0	2	0	-	13

Coroner estimates that tobacco use contributed to 44% of the 2016 deaths. Coroner estimates that tobacco use contributed to 41% of the 2017 deaths. Coronor estimates that tobacco use contributed to 42% of the 2018 deaths.

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Coroner estimates that tobacco use contributed to 41% of the 2019 deaths.

HAMBLEN COUNTY CORONER'S ANNUAL STATISTICS

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	TOTAL CALLS	ATTENDED BY CORONER	BY DEPUTY CORONER	Autopsies Ordered	Toxicology Coroner Drawn	**CAUSE OF DEATH	Heart Disease	Cancer	Brain Disease/Stroke	Respiratory Disease	Toxicity (Drug Abuse)	Accidential	Suicide	Sepsis	Renal Failure	Birth Defect	Liver Disease/Failure	Pulmonary Embolus	Gl Bleed		Fire/Smoke Inhalation	HIV/Aids		Pending Autopsy/Tox	AGES in Years:	6-0	-	20-29	30-39	40-49		_				100+
OIALS		-	-	-	164		3,444	2,370	988	879	899	404	256	237	235	101	127	123	116	73	22	44	158			197	105	228	439	677	1,302	1,978	2,420	2,174	692	33
	594	326	266	46	10		181	112	94	89	27	7	15	26	18	က	12	4	2	4	-	2	15			c)	4	4	28	53	54	88	164	180	38	
2,010	526	265	261	32	4		154	115	57	74	16	11	10	28	20	1	12	9	7	1		1	13			-	w	ഹ	14	27	64	86	134	130	58	2
4,017	575	299	276	36	16		144	142	7.1	55	26	22	11	33	30	က	7	15	6	က		1	က			ιΩ	9	13	13	27	75	121	128	132	48	3
2,010	484	258	236	43	14		158	122	45	67	32	13	16	0	12	4	4	00				2	2			9	2	13	16	20	99	81	135	120	33	2
2,015	440	222	218	42	13		110	112	45	2 20	29	13	15	7	21	4	60	4	4	n		n	en			တ	B	7	18	32	62	83	93	98	32	3
2,014	488	251	237	33	14		132	125	2	200	35	191	4	10	18	5	6	5	9				3			5	3	4	21	33	62	95	110	104	41	4
2,013	433	228	202	45	17		447	108	700	42	34	15	17	10	11	4	8	4	-	6	4		8			9	2	6	24	35	55	91	98	95	25	-
2,012	377	208	168	43	15		422	17	42	24	49	16	7	9	9	က	2	9	r.	2	7	-	00			7	3	80	14	38	47	63	70	94	31	2
2,011	364	198	164	40	17		442	2 68	4 6	25	46	o.	000	6	7	7	8	-	5	-	2	2	7			00	2	10	13	38	44	89	85	77	18	-
2,010	412	268	144	36	18		128	2 6	2	7 7	53	17	_	. 00	2	-	4	4	4	2	2	-	4			7	6	12	13	22	52	81	93	91	32	
2,009	406	250	148	35	80		132	200	2 6	2 5	48	ın	7	_	4	7	4	ω	2	2		4	9			12	4	es	18	21	57	95	96	72	28	
2,008	406	248	156	35	10		134	2 4	5 5	2 00	30	4	2 00	10	4	7	10	ı	8	2		-	12			11	2	rt.	21	3	61	92	95	72	22	2
7016.	4,730	3,237	1,508	503	80		1 002	1,020		000	252	244	123	74	79	52	48	53	55	50	12	26	74			115	09	135	226	324	603	934	1.119	606	286	13
YEAR	TOTAL CALLS	ATTENDED BY CORONER	BY DEPUTY CORONER	Autopsies Ordered	Toxicology Coroner Drawn	**CALISE OF DEATH	CACSE OF CENTRAL	near Disease	Cancel	Brain Disease/Stroke	Toxicity (Dring Abuse)	Arridontial	Strings	Spraise	Benal Failure	Birth Defect	Liver Disease/Failure	Pulmonary Embolus	GIBleed	Homicide	Fire/Smoke Inhalation	HTV/Aids	Other	Pending Autopsy/Tox	AGES in Voors		10-19	67-02	30-39	40-49	65.05	69-09	70-79	8-08	66-06	0100+

**CAUSE OF DEATH AS RECORDED IN THIS REPORT DOES NOT SPECIFY CONTRIBUTING DISEASES OR SITUATIONS

Respectfully submitted, Eddie R. Davis, Hamblen County Coroner

WHAT IS A CORONER?

The Coroner is one of the oldest offices in our common-law system. Originally this office was developed in England and the office holders were men of great wealth and prestige. They were appointed by the king to protect the rights and property owed to the crown upon the death of any person.

WHAT IS A TENNESSEE CORONER?

A Coroner in Tennessee is typically a layperson with most of his training coming from on-the-job experience under the direct supervision of the Medical Examiner and pathologists. Coroners are most often located in the rural counties where tax dollars are not readily available, especially to be spent dealing with The Coroner completes the following tasks on each "call:" the dead.

Confirms that a human death has occurred;

2. Determines if the death appears to be by natural causes or if there is a possibility foul play caused the death:

3. Determines the deceased's identity;

4. Determines and notifies the next of kin;

5. Arranges for specific testing and examination, including an autopsy, or discharges the body to a funeral home;

6. Assists the family; and

7. Prepares case histories, reports and maintains records.

Volumes could be written on each task listed, but this gives a brief idea. Each call consumes from

one to twenty-five or more hours.

Page one of the Medico-Legal Handbook, also known as "The Coroner's Handbook," published in 1971 by the Tennessee Department of Public Health, states, "The Coroner is one of the oldest offices in our common-law system. Originally this office was developed in England and the office holders were men of great wealth and prestige. They were appointed by the king to protect the rights and property owed to the crown upon the death of any person."

Today, under the Coroner system, the office holder is charged with the responsibility of having some practical knowledge of law, medicine, sociology, psychology, chemistry and

criminology.

Whenever there is a suspicious death, the Medical Examiner determines the specific cause of death. Law Enforcement attempts to determine how and where the death occurred and, sometimes, who caused it.

The Coroner is there to assist and attempt to insure that all deaths are thoroughly investigated. He is a third and independent set of eyes, ears and, if necessary, a voice for the dead.

By nature, a Coroner must be curious, cautious, conscientious, compassionate, and, above all, unpretentious with himself in everything he sees and does. Unequivocally, the most unpleasant responsibility the Coroner has to carry out is delivering the news to the next of kin that a father, mother, husband, wife, brother, sister or, God forbid, a child's life has ended. This task is more

horrendous than anything the Coroner ever sees.

The Coroner's role also is that of service to the community by helping the families of terminally ill and elderly patients who choose to die at home. The Coroner, with the cooperation of the Medical Examiner, goes to the home after receiving notification that the death has occurred, completes his duties and authorizes the body to be released directly to a funeral home which the family chooses, without the family bearing the expenses of ambulance rides and hospital emergency rooms. When anyone dies outside a hospital, in less than twenty-four hours of admission to a hospital or where foul play is known or suspected, the Coroner must take charge of the scene and the body or bodies.

The Coroner must have open communication lines with the Medical Examiner, Law Enforcement, Attorney General, pathologist(s), hospital personnel, witnesses, the deceased's family, friends and enemies, funeral home personnel and anyone else who might be able to provide information concerning a death. Throw in being prepared to respond to Coroner calls twenty-four hours a day, seven days a week and the fact that the Coroner's job, in most rural counties, is a part-time position, and there you have brief description of a Tennessee Coroner.

This is a hasty explanation, but I hope you get the idea and the understanding that if the Coroner is to be effective, he must possess the capability to think on his feet, question everything he sees and hears, have compassion for his fellow man, be able to communicate with people, and derive conclusions from all he discovers.

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Eddie K. Davis, Hamblen County Coroner P.O. Box 1479

Morristown, Tennessee 37816-1479
Phones (423) Office/Home 581-6229 Fax 289-1262 Cell 312-6322

Listed below are the total number of deaths in Hamblen County caused by drug abuse/overdoses and total Calls to the Coroner & Medical Examiner's Office since I became Coroner in May, 1991. These numbers do not account for Hamblen County Residents who die of an abuse/overdose in another area outside our jurisdiction, we are aware of several occurrences in other counties and states.

Also listed are the number of Cremation Permits investigated/issued by the Medical Examiner's & Coroner's Office.

<u>YEAR</u>	OVER DOSE'S	TOTAL CALLS	YEAR	OVER DOSE'S	TOTAL CALLS
1991	2	123	2006	25	316
1992	5	223	2007	48	393
1993	4	226	2008	39	404
1994	2	233	2009	48	398
1995	8	267	2010	53	412
1996	9	253	2011	46	362
1997	8	267	2012	49	376
1998	10	280	2013	25	440
1999	11	255	2014	34	487
2000	13	300	2015	29	440
2001	12	282	2016	32	492
2002	14	329	2017	29	575
2003	20	322	2018	19	526
2004	21	324	2019	27	594
2005	25	352	TOTA	AL 668	10,245
YEAR	CREMATION	N PERMITS ISSUED*	YEAR	CREMATION	N PERMITS ISSUED
2012		158	2013		188
2014		215	2015		228

2017

2019

249

246

Respectfully Submitted,

2016

2018

Hamblen County Coroner

252

309

^{*} Statistics provided by the Hamblen County Health Dept - Only years available.

HAMBLEN COUNTY SUICIDES & DRUG ABUSE/OVERDOSE DEATHS 1992-2019

YEAR	1992 *	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006
SUICIDES	7	80	7	9	8	7	9	7	4	9	2	œ	6	11	9
GSW	4	9	4	4	7	က	2	ı,	က	m	4	9	r)	9	2
Hanging	2	٦	က	2	-	4	2	2	-	2	-	2	က	4	က
Other	-	~	0	0	0	0	2	0	0	-	0	0	-	-	-
TOTAL SUICIDES	7	8	7	9	8	7	9	7	4	9	5	00	6	11	9
MALES	5	က	က	က	ഹ	4	3	4	2	4	က	2	4	9	n
FEMALES	2	2	4	က	က	8	က	က	7	2	2	n	r ₂	5	8
Youngest/Oldest	18/79	27/58 26/69	26/69	17/77	18/77	35/68	22/68	28/72	27/83	25/69	17/88	17/61	19/67	15/75	17/61

O.U.s	CHOSEN DRUG(S)	POLY DRUG	Methafetimine	Alcohol	Codiene	Cocaine	Fentanyl	Alprazolam	Methadone	Methacarbarol	Herion	Morphine	Diazapam	HUFFING Aresol	Diphenhydramine	₩TOTAL	MALES	EMALES	ar oungest/Oldest	ep¥ First Full Year
ഹ		1		1						3						5	2	က	22/32	
4		1		1						2						4	2	2	22/32 26/58 26/28	
7		-			-											2		2		
œ		-		2						_			-			8	2	က	30/77	
တ		4		က						2						0	4	ιΩ	18/72	
00		-		2	2								2			œ	က	22	35/73	
10		2		4		-	ean.			1			2			10	4	9	29/68	
11		-		4	-	2			-		-	~				11	7	4	28/72	
13		ဖ		-	က						2			-		13	8	2	24/65	
12		-		4	3	2		-					7			12	7	c)	25/69	
14		4	2	2	-	1			-		1		-		-	14	œ	9	22/88	
20		2	5	υ,		2		2								20	12	ω	17/67	
21		က	ဖ	4	1	က		-		2	-					21	10	11	19/61	
23		9	7	က		7	2						-	-	-	23	7-	12	15/75	
25		∞	œ	7	7	7			2		7					25	10	15	15/65	

HAMBLEN COUNTY SUICIDES & DRUG ABUSE/OVERDOSE DEATHS 1992-2019

	92-106	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	TOTAL	
	105	11	တ	ιΩ	7	œ	7	17	14	15	16	6	10	15	256	SUICIDES
	64	7	4	3	4	9	4	11	6	თ	12	7	9	9	152	GSW
	33	3	2	1	2	2	2	2	60	က	က	2	က	က	69	Hanging
	œ	-	0	-	+	0	1	-	2	-	-	0	-	-	19	Other
TOTAL SUICIDES	105	11	9	ς,	7	80	7	17	14	15	16	6	10	10	256	TOTAL SUICIDES
	57	7	4	4	2	20	2	9	7	6	6	10	9	9	131	MALES
	48	4	2	-	2	က	'n	4	10	9	9	9	4	4	125	FEMALES
Youngest/Oldest		18/84	18/80	19/84	18/63	17/74	19/76	17/68	34/66	26/81	21/76	24/72	15/76	69/27	15/88	Youngest/Oldest
	185	48	39	48	53	46	49	31	35	29	32	26	20	27	668	0.D.'s
CHOSEN DRUG(S)																CHOSEN DRUG(S)
POLY DRUG	45	13	6	4	13	10	စ	6	14	11	12	œ	9	9	169	POLY DRUG
Methafetimine	28	14	13	14	10	7	7	က	2	2	∞	4	-	S.	118	Methafetimine
	41	Ω.	9	2	7	9	2	9	4	9	5	9	S	-	108	Alcohol
	15		2	က	က	2	7	2	4	2				9	52	Codiene
	17	က	2	က	4	4	2	+	2			-	2	2	43	Cocaine
	2	ro.	4	2	4	3	2	-	1	2	2	2	2	7	37	Fentanyl
	4			7	4	1	4	-	2	8	-	2	ς-	-	31	Alprazolam
	4			က	2	2	-	2	2	-	4	2	2	2	27	Methadone
Methacarbarol	12				1	3	2		-	2				-	21	Methacarbarol
	9	2	-	2	1	1	-	1	-			-	1	-	19	Herion
	-	4		က	2	2	က	1	-						18	Morphine
	œ		-	2	2		2	1							16	Diazapam
HUFFING Aresol	2		-			2			-						9	HUFFING Aresol
Diphenhydramine	2	2					1								s,	Diphenhydramine
	185	48	39	48	53	46	49	31	35	29	32	26	20	27	899	TOTAL OD'S
	93	23	18	22	25	26	20	17	28	14	20	16	10	13	335	MALES
	92	25	21	26	28	20	29	14	17	15	12	10	10	14	333	FEMAI ES

17/84 18/76 19/68 13/84 17/68 19/76 16/73 29/77 26/75 23/84 21/76 34/72 13/80

Youngest/Oldest

Respectfully submitted,

Page 2 of 2

Eddie R. Davis, Hamblen County Coroner

Return to Regular Calendar

Youngest/Oldest

Regular Calendar Items

Motion by Jim Stepp, seconded by mike Minnich to add two budget amendment to

Finance 7.d.10 and 7.d.11

Voting For:

Jeff Akard

Joe Huntsman

Chris Cutshaw Eileen Arnwine

Randy DeBoard Mike Minnich

Thomas Doty Wayne NeSmith

Tim Goins

Howard Shipley

Bobby Haun

Jim Stepp

Tim Horner

Absent:

Taylor Ward

Motion Passed unanimously

Regular Calendar Items

Motion by Jim Stepp, seconded by Mike Minnich to the regular calendar items with additions

3/19/2020 5:09:27 PM RollCall Systems, Inc.

2.b. Approval of Regular Calendar Items



VOTE RESULTS: Passed By Majority Vote



NO: 0



ABSTAIN: 0 ABSENT: 1



YES Randy DeBord YES Joe Huntsman, Sr Chris Cutshaw **Taylor Ward** YES ABSENT **Thomas Doty** YES Jeff Akard YES Jim Stepp Wayne NeSmith YES YES Motion Mike Minnich **Bobby Haun** YES Second YES **Tim Goins** Tim Horner YES YES Eileen Arnwine **Howard Shipley** YES

der#	Vote I	tem
1		Recognition/Presentations/Proclamations (Commission Chairman Howard Shipley)
_	:	a. Employee Years of Service
2		Calendar and Rules Committee Report (Chairman James Stepp)
~	Vote	a. Approval of Consent Calendar Items
	Vote	b. Approval of Regular Calendar Items
3	VOLC	Nominations/Appointments (Commission Chairman Howard Shipley)
3	Vote	a. Construction Board of Adjustments and Appeals (Off the Board)
	Vote	b. E-911 Board (Off the Board)
	11-1-	Poord of Equalization (Off the Board)
_	Vote	c. Board of Equalization (Off the Board) Public Comment Regarding Business of the Agenda Only (Commission Chairman Howard Shipley)
4	1 1	Public Comment Regarding business of the Agenea SMI 15
		Approval of Consent Calendar (Commission Chairman Howard Shipley)
5	1000	
	Vote	a. Consent Calendar
		Chairman Bohby Haun)
6	2007/201	Education Committee (Chairman Bobby Haun)
	Vote	 a. West High School Project b. Resolution 20-14 An Amendment to Resolution 19-02
	Vote	b. Resolution 20-14 An Amendment to Resolution 19-02
7		Finance Committee (Chairman Randy DeBord)
	Vote	I the state of the
	Vote	b. Resolution 20-15 Designating the Disposition of little est carried on the Prosecution
	Vote	
		d. Budget Amendments
	Vote	i. Fund #101 – Accounts and Budgets \$2,450
	Vote	li. Fund #101 – Accounting and Budgeting \$1,644.18
	Vote	iii. Fund #101 – Sherlff's Department \$10,116.25
	Vote	iv. Fund #101 – Civil Defense \$50
	Vote	v. Fund #101- County Mayor \$1,250
	Vote	vi. Fund #101- County Mayor \$5,000
	Vote	vii. Fund #116- Sanitation \$7,000
	Vote	viii. Fund #131 - Highway/Public Works \$29,215
	Vote	- 1 11 - 12 - 13 - 13 - 14 - 15 - 15 - 15 - 15 - 15 - 15 - 15
	Vote	GENTAL MORE AND A STATE OF THE
8	1	Public Services Committee (Chairman Tim Goins)
Ü	Vote	5 Vear Re-Appraisal Plan-Hamblen County
	Vote	n and the state of the Authorizing a Continuous Five (5) Year Reappraisal Cycle
	Vote	I can be the between Hambler County and the Division of Property Assessments
	Vote	Comptroller of the Treasury
	Vote	A Surplus Auto Hamblen County Sheriff's Department
	Vote	A Services Hambles County Government and ALPS Day Services
_	VOLE	Jail Justice Center Project Committee (Tim Horner Chairman)
9	Vote	A Land Company of the Management Corvices
	Vote	La Caratana for Hole Proporty Development
	Vote	
	Vote	
	Vote	d. Wilder Property Purchase Public Comment – General (Commission Chairman Howard Shipley)
10		Public Comment - General (Commission Chairman Howard Shipper)
	-	Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Howard Shipley)
11		a. April Committee Meetings, Monday April 13, 2020 at 5:30 p.m. at the Courthouse-Large Courtroom
		The residue A self 22 2020 of Sinn n at the Coultiouse-Large Coultion
		b. April Commission Meeting: Thursday, April 23, 2020 at 3:00 p.m. at the courdinase zarge of the courdinase and Ediploy
12		Adjournment (Commission Chairman Howard Shipley)

Thursday, March 19, 2020

E-911 Board

Motion by Randy DeBord, seconded by Jim Stepp to approve the appointment of Lt. Josh Ringley of the HCSD to fill a vacancy on the E-911 Board the term expires August 31,2022.

Voting For by "All in Favor Say I"

Jeff Akard

Joe Huntsman

Chris Cutshaw Eileen Arnwine

Randy DeBoard Mike Minnich

Thomas Doty Wayne NeSmith

Tim Goins

Howard Shipley

Bobby Haun

Jim Stepp

Tim Horner

Absent:

Taylor Ward

Motion Passed unanimously



March 7, 2020

To: Hamb

Hamblen County Commission

From: Bill Brittain, County Mayor

Re:

Appointment to E-911 Board

I am requesting confirmation of the appointment of Lt. Josh Ringley of the HCSD to fill a vacancy on the E-911 Board.

If confirmed, Lt. Ringley will complete the unexpired term of board member Lt. Eddie Ingram who has resigned from the HCSD. Sheriff Esco Jarnigan is recommending Lt. Ringley for the appointment. The term expires August 31, 2022.

Do not hesitate to call with any questions.

Sincerely,

Bill Brittain

County Mayor

Cc:

Eric Carpenter

Robert Laney, Chairman E-911 Board

Board of Equalization

Motion by Thomas Doty, seconded by Mike Minnich to approve the appointment of Nominees for the Hamblen County Board of Equalization for two year terms starting on June 1, 2020.

Mr. Ralph Wilkerson Mr. Earl Cameron Mr. Danny Young

Mr. Bill Hicks

Voting For by "All in Favor Say I"

Jeff Akard Joe Huntsman
Chris Cutshaw Eileen Arnwine
Randy DeBoard Mike Minnich
Thomas Doty Wayne NeSmith
Tim Goins Howard Shipley
Bobby Haun Jim Stepp

Tim Horner

Absent: Taylor Ward

Motion Passed unanimously

J. KEITH ELY ASSESSOR OF PROPERTY

511 West Second North Street Morristown, Tennessee 37814 Phone (423) 586-1852 Fax (423) 585-4600

Date: 3-9-2020

RE: County Board of Equalization Members

To: Hamblen County Commission

I am requesting the appointment of nominees for the Hamblen County Board of Equalization for two year terms starting on June 1, 2020. The following nominees have agreed to serve on the board if appointed by the County Commission. Their names are as follows:

Mr. Ralph Wilkerson

Mr. Earl Cameron

Mr. Danny Young

Mr. Bill Hicks

Thank you for your support and cooperation in these appointments.

Keith Ely

Consent Calendar

Motion by Tim Goins, seconded by Tim Horner to approve the consent calendar.

1/19/2020 5:15:39 PM RollCall Systems, Inc.

5.a. Consent Calendar



VOTE RESULTS: Passed By Majority Vote





YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1



Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins Motion	YES	Tim Horner seco	ond YES
Howard Shipley	YES	Eileen Arnwine	YES

CONSENT CALENDAR March 19, 2020

rder#	Item	Placed From
1	Approval of the Previous Month's Minutes – February 20, 2020	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports-February 2020	Finance Committee
4	Planning Commission Building Permit Log – February 2020	Finance Committee
5	County Attorney Invoices – February 2020	Finance Committee
6	Coroner's Monthly Report – February 2020	Finance Committee
7	Hamblen County Department of Education Quarterly Expenditure Report-Second Quarter- 2019-2020	Finance Committee
8	2019 Hamblen County Emergency Communications District Annual Operations Report	Finance Committee
9	Budget Amendments-Approved by the County Mayor i. Fund #101 Accounting and Budgeting \$100 ii. Fund #101 Jail \$1,000 iii. Fund #101 Jail \$1,500 iv. Fund #131 Highway/Public Works \$2,900	Finance Committee
10	Morristown-Hamblen Humane Society Reports	Finance Committee
11	Hamblen County Coroner Statistical and Informational Reports-June 1, 1991 thru December 2019 – By Eddie R. Davis, Hamblen County Coroner	Public Services Committee

Thursday, March 19, 2020

West High School Project

Motion by Bobby Haun, seconded by Thomas Doty to fund the request on the

West High School Project in the amount \$10,352,292.

3/19/2020 5:16:07 PM RollCall Systems, Inc.

6.a. West High School Project



VOTE RESULTS: Passed By Majority Vote





YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1



Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty Secon	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun Motio	YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES

March 2, 2020

To:

Mayor Bill Brittain

From:

Jeff Perry

Re:

West High Project

Recently we opened bids on the West High School Project. There were three bid submittals which are as follows:

1. Joseph Construction (Knoxville)	\$8,707,292
2. Laney and Sons (Sevierville)	\$8,779,000
3. BurWill Construction (Knoxville)	\$9,392,000

We will award the bid to Joseph Construction assuming we can negotiate a successful contract. It is our hope to award this bid sometime in March to ensure we can have everything ready to begin construction at the end of school in May. It is our intent to present this information to the Commission on March 9 during the committee meetings. We will also be available for questions during the regular March 19 meeting.

As we discussed last week, I am providing the following budget summary for the project. Please review and contact me if you have any questions. Please note the waste water membrane, parking, technology, and additional restrooms were not included in the base bid. The additional restrooms at the gym/auditorium were added as an optional item. We have not fully designed the additional restrooms but will finish the design process if we secure funding. The other three items, (waste water membrane, parking, and technology) were excluded from the base bid. We can save money by coordinating these projects from the district thus avoiding A/E and general contractor fees.

The construction schedule is 310 days after a signed contract. This is the total price and we will complete the project within budget. As we have stated on numerous occasions, we will complete only the scope of work outlined to the Commission. Any funds will be returned to the Commission if we have a surplus at the end of this project.

Line	Description	Amount
1	Base bid	\$8,707,292
2	Waste water membrane	\$200,000
3	Architectural/Engineering fees	\$495,000
<u></u>	Additional restrooms at gym/auditorium	\$400,000
5	Additional parking	\$300,000
5	Technology	\$250,000
7	Total	\$10,352,292.00

Resolution 20-14

Motion by Bobby Haun, seconded by Mike Minnich to approve Resolution 20-14,

an amendment to Resolution 19-02.

W19/2020 5:17:04 PM RollCall Systems, Inc.

6.b. Resolution 20-14

An Amendment to Resolution 19-02

VOTE RESULTS: Passed By Majority Vote

YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1

Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun Moti	on YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES

Resolution 20-14

AN AMENDMENT TO RESOLUTION 19-02 DECLARING THE INTENT OF HAMBLEN COUNTY, TENNESSEE (THE "ISSUER"), TO REIMBURSE ITSELF FOR CERTAIN EXPENDITURES RELATING TO SCHOOL IMPROVEMENT PROJECTS WITH THE PROCEEDS OF BONDS TO BE ISSUED BY THE ISSUER.

WHEREAS, it is the intention of the County Commission of Hamblen County, Tennessee (the "Issuer") to provide for the acquisition, construction and equipping of school facilities; and

WHEREAS, it is the intention of the County Commission of the Issuer to pay all or a portion of the costs associated with said activities by the sale of tax-exempt bonds of the Issuer; and

WHEREAS, it is anticipated that it will be necessary to make expenditures in payment of said costs prior to the issuance of said bonds; and

WHEREAS, the County Commission of the Issuer wishes to state its intentions with respect to reimbursements for said expenditures from tax-exempt bond proceeds in accordance with the requirements of final regulations applicable thereto promulgated by the United States Department of the Treasury;

NOW, THEREFORE, BE IT RESOLVED by the County Commission of Hamblen County, Tennessee, as follows:

Section 1. It is reasonably expected that the Issuer will reimburse itself for certain expenditures made by the Issuer in connection with the acquisition, construction and equipping of school facilities, and legal, fiscal, administrative, architectural and engineering costs incident to the foregoing. The Issuer intends to reimburse all or a portion of such expenditures by issuing its tax-exempt school bonds.

Section 2. The maximum principal amount of bonds expected to be issued to finance the activities hereinabove described is not to exceed \$10,400,000.

Section 3. This resolution shall be placed in the minutes of the County Commission and shall be made available for inspection by the general public at the office of the Issuer.

Section 4. It is the Issuer's reasonable expectation that it will reimburse the original expenditures from the proceeds of bonds or other debt obligations.

Section 5. This resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

Section 6. Section 2 of Resolution 19-02 adopted February 21, 2019 is hereby amended.

Adopted and approved this 19th day of March, 2020.

Chairman of the County Commission

ATTEST

Monthly Checks

Motion by Randy DeBord, seconded by Jim Stepp to approve the February 2020 Monthly Checks submitted by the County Mayor's Office.

3/19/2020 5:17:40 PM RollCall Systems, Inc.

7.a. Monthly Checks February 2020



VOTE RESULTS: Passed By Majority Vote





YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1



Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	cond YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES

JVAL LISTING MONTHLY CHECKS COMMISSION A.

Fund: 101 General Fund #(101)

3/2/2020 10:29:35AM

Date: Time: Page:

1.71 560.00 5.00 227.93 280.00 117.42 75.90 447.00 950.00 25.00 20.00 3.99 6.90 21.62 52.34 50.00 303.00 3,126.75 1,000.00 2,741.77 227.87 9.04 205.73 172.52 15.67 2,200.00 4,611.85 3,126.75 113.38 13.75 25.48 22.08 90.00 12.00 264.61 100.001 19.10 Amount Paid 6,250.00 6,533.7 10 16 Total: Total: Total: Total: Century Link/Business Services Capps, Cantwell, Capps & Byrd Century Link/Business Services English Mountain Spring Water Century Link/Business Services English Mountain Spring Water Canon Solutions America, Inc. Canon Solutions America, Inc. Acme Printing Company, Inc. JSI Consulting Group Inc Evans Office Supply Co Evans Office Supply Co Evans Office Supply Co Advertising Expressions Sons Of The Revolution Advertising Expressions Evans Office Supply Co Evans Office Supply Co Suntrust Bankcard, NA Morristown Signs, Inc. Morristown Signs, Inc Brittain, William H Smith, Jerry Allen KNOWINK, LLC Citizen Tribune Citizen Tribune Description Food City Fuelman Fuelman AT&T AT&T 1010266733 1010266810 1010266798 1010266732 1010266809 010266910 010266890 010266733 1010266793 1010266920 1010266878 1010266894 1010266810 010266791 010266802 010266809 010266895 010266764 010266776 010266810 1010266910 010266890 010266733 010266793 010266729 010266747 1010266891 010266892 1010266928 1010266813 1010266891 1010266802 010266861 Check Nbr 010266747 1010266887 2020-02-13 2020-02-20 2020-02-06 2020-02-13 2020-02-13 2020-02-27 2020-02-06 2020-02-13 2020-02-13 2020-02-27 2020-02-27 2020-02-20 2020-02-06 2020-02-06 2020-02-13 2020-02-13 2020-02-13 2020-02-20 2020-02-27 020-02-06 2020-02-06 2020-02-13 2020-02-20 DATE 2020-02-13 2020-02-06 2020-02-20 2020-02-13 2020-02-13 2020-02-20 020-02-06 2020-02-20 2020-02-06 2020-02-20 2020-02-27 2020-02-27 Sounty Mayor/Executive County Attorney County Commission Election Commission Contracts With Private Agencies Printing, Stationery And Forms Printing, Stationery And Forms Maintenance Agreements Other Contracted Services Office Equipment Communication Communication Office Supplies Office Supplies Office Supplies Legal Services Communication Office Supplies Office Supplies Other Charges Communication Other Charges Other Charges Other Charges Other Charges Other Charges Office Supplies Other Charges Office Supplies Other Charges Other Charges Other Charges Rentals Rentals ravel ravel ravel NAME ravel 349 349 435 435 435 599 307 334 351 OBJ 435 435 435 599 599 599 599 331 : 599 312 599 599 355 355 355 599 435 599 307 351 399 355 **Refarryto-Regnla** 1500 1500 1500 1500 1500 **Galenqa** 1500 1500 51500 51500 51300 51300 51300 51300 51300 51300 51400 51400 51300 51300 51300 51300 51300 51300 51300 51300 ACCT 51100 51100 51100 51100 51100 51300 51300 51300 51100 51100 51100

Communication

307

51600

AL LISTING	CKS
N N	CHE
COMMISSION A	MONTHLY

3/2/2020 10:29:35AM

Fund: 101		General Fund #(101)	MONT	MONTHLY CHECKS			Date: Time:	3/2/2020 10:29:35AM
ACCT	OBU	NAME	DATE	Check Nbr	Description			Amount Paid
51600	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co			457.66
51600	502	Data Processing Equipment	2020-02-06	1010266731	Business Information Systems			29.50
51600	200	Data Processing Equipment	2020-02-13	1010266796	Business Information Systems			1,342.30
51600	200	Data Processing Equipment	2020-02-27	1010266910	Evans Office Supply Co			221.32
51600		Register Of Deeds				Total: 5		2,052.49
				0000				4 36
51720	307	Communication	2020-02-06	1010266733	Century Link/Business Services			95.4 00.0%
51720	331	Legal Services	2020-02-13	1010266798	Capps, Cantwell, Capps & Byrd			28.62
51720	332	Legal Notices, Recording And Court Costs	2020-02-13	1010266802	Citizen Iribune			10.00
51720	351	Rentals	2020-02-06	1010266732	Canon Solutions America, Inc			30.73
51720	425	Gasoline	2020-02-06	1010266747	Fuelman			74.13
51720	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co			00.69
51720	524	In Service/Staff Development	2020-02-20	1010266892	Suntrust Bankcard, NA	Total: 7		551 18
51720	•	Planning		# P II D + B B B B B B B B B B B B B B B B B B				
51750	331	Legal Services	2020-02-13	1010266798	Capps, Cantwell, Capps & Byrd			247.50
51750	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co			233.00
F47E0		9700				Total: 2		480.50
06/16								
51760	309	Contracts With Government Agencies	2020-02-06	1010266735	City of Morristown			5,944.04
51760	355	Travel	2020-02-20	1010266892	Suntrust Bankcard, NA			195.00
51760	709	Data Processing Equipment	2020-02-13	1010266804	Dell Marketing LP		ļ	1,002.72
51760		Geographical Information Systems				Total: 3		7,141.76
								0.0
51810	307	Communication	2020-02-13	1010266793	AT&T			916.30
51810	307	Communication	2020-02-13	1010266794	AT&T			040.23
51810	334	Maintenance Agreements	2020-02-06	1010266730	Bullzye Fire Extinguisher Co			458.50
51810	334	Maintenance Agreements	2020-02-06	1010266767	Murrell Burglar Alarm Co Inc			316.10
51810	334	Maintenance Agreements	2020-02-06	1010266783	TN Dept Of Labor & Worktorce Development	evelopment		630.00
51810	335	Maintenance And Repair Service - Buildings	2020-02-06	1010266724	Ash, Sandra P.			020.00
51810	335	Maintenance And Repair Service - Buildings	2020-02-06	1010266749	Gerber, Glenn			00.070
3 1810	335	Maintenance And Repair Service - Buildings	2020-02-06	1010266759	Lowe's			448 51
n]e 1810	335	Maintenance And Repair Service - Buildings	2020-02-13	1010255842	Sherwin Williams			00.040
u 41810	335	Maintenance And Repair Service - Buildings	2020-02-27	1010266903	Bill Parker's Carpet Service			249.00
1 810	335	Maintenance And Repair Service - Buildings	2020-02-27	1010266938	Wholesale Supply Group			2.27
693 1810	336	Maintenance And Repair Services - Equipment	2020-02-13	1010266834	NAPA Auto Parts Of Morristown			26.00
181 0	338	Maintenance And Repair Services - Vehicles	2020-02-06	1010266759	Lowe's			01.102
. 3 1810	399	Other Contracted Services	2020-02-13	1010266809	English Mountain Spring Water			23.00
1810 1810	410	Custodial Supplies	2020-02-13	1010266810	Evans Office Supply Co			01.04
ag 1810	410	Custodial Supplies	2020-02-20	1010266892	Suntrust Bankcard, NA			255.20
51810	410	Custodial Supplies	2020-02-27	1010266910	Evans Office Supply Co			90.030
51810	410	Custodial Supplies	2020-02-27	1010266919	Kelsan Inc			3,903.20
51810	415	Electricity	2020-02-27	1010266923	Morristown Utilities			20,020,00

OVAL LISTING	CHECKS
COMMISSION A.	MONTHLY

Fund: 101 General Fund #(101)

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ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51810	425	Gasoline	2020-02-06	1010266747	Fuelman			245.58
51810	434	Natural Gas	2020-02-20	1010266859	Atmos Energy			3,203.51
51810		Other Facilities				Total:	21	38,037.03
71010	с 74	Rentale	2020-02-06	1010266732	Canon Solutions America. Inc			117.42
0.00	- 00		2020 22 33	101026810	Evans Office Supply Co			17.20
01810	435		2020-02-13	101020010	Evans Office Supply Co			289.49
01810	435	Office Supplies	77-70-0707	1010200910	Evalls Office Supply Co			51.64
51910	435	Office Supplies	72-20-0202	1010266918	Katom		,	
51910		Preservation Of Records				Total:	4	475.75
52100	210	Contracts With Private Agencies	2020-02-06	1010266773	Russell Lawrance G.			721.30
00-20	7 0	Disc And Mombarhing	20-020-0202	1010266875	Lakeway HR Momt Assn			125.00
00120	220	Description Of Atlanta And Forms	2020 22 22	1010266894	Acme Printing Company Inc.			1,095.27
22100	0.44 0.15	Filling, Stationery And Points	2020-02-21	1010266815				528-82
52100	355		2020-02-13	1010266810	Evans Office Supply Co			724.34
52100	2	Accounting And Budgeting				Total:	ις	3,194.73
52200	302	Advertising	2020-02-13	1010266802	Citizen Tribune			165.50
52200	349	Printing. Stationery And Forms	2020-02-06	1010266723	Acme Printing Company, Inc			165.00
52200		Purchasing				Total:	2	330.50
52300	307	Communication	2020-02-06	1010266733	Century Link/Business Services			1.81
52300	105	aniloses	2020-02-06	1010266747	Fuelman			119.62
52200	7 4 6 6		2020-02-13	1010266809	English Mountain Spring Water			47.00
52300	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co			80.08
22220	2	Dronorty Assosoon's Office				Total:	4	257.51
22300	!	Property Assessor's Office						
52310	351	Rentals	2020-02-20	1010266861	Canon Solutions America, Inc			108.58
52310		Reappraisal Program				Total:	-	108.58
0	0		2020-02-08	1010266733	Century Link/Business Services			0.09
52400	367	Committee	2020-02-06	1010266732	Canon Solutions America, Inc			117.42
Ket	435	Office Supplies	2020-02-13	1010266809	English Mountain Spring Water			13.00
0134110	3 !!	County Trustee's Office				Total:	က	130.51
882 882	307	Communication	2020-02-06	1010266733	Century Link/Business Services			9.35
3 2500	307	Communication	2020-02-13	1010266793	AT&T			43.24
5 2500	351	Rentals	2020-02-06	1010266732	Canon Solutions America, Inc			147.75
ale	355	Travel	2020-02-06	1010266738	Conway, Sharon L			231.02
Spu	355	Travel	2020-02-06	1010266770	Petty, Penny			200.80
52500	435	Office Supplies	2020-02-13	1010266809	English Mountain Spring Water			33.00
52500	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co			428.20
52500	435	Office Supplies	2020-02-20	1010266867	Government Forms and Supplies LLC	, LLC		

COMMISSION A. OVAL LISTING MONTHLY CHECKS

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Fund: 101		General Fund #(101)	MOM	MONTHLY CHECKS			Time:	10:29:35AM
ACCT	OBU	NAME	DATE	Check Nbr	Description			Amount Paid
52500	435	Office Supplies	2020-02-27	1010266910	Evans Office Supply Co			417.48
52500	200	Data Processing Equipment	2020-02-20	1010266860	Business Information Systems			17,450.00
52500	1	County Clerk's Office				lotal: 10		19,070.04
52600	307	Communication	2020-02-06	1010266790	Verizon Wireless			23.65
52600	312	Contracts With Private Agencies	2020-02-20	1010266880	MUS Fibernet			291.90
52600	317	Data Processing Services	2020-02-20	1010266880	MUS Fibernet			523.60
52600	209	Data Processing Equipment	2020-02-20	1010266892	Suntrust Bankcard, NA			8/9.00
52600	*******	Data Processing				Total: 4		1,/18.15
52900	700	Commingation	2020-02-06	1010266733	Century Link/Business Services			2.43
52000	207	Comminication	2020-02-13	1010266793	AT&T			436.89
52900	317	Data Processing Services	2020-02-06	1010266768	MUS Fibernet			113.88
52900	330	Operating Lease Payments	2020-02-27	1010266926	Sawyer, Mark			2,100.00
52900	335	Maintenance And Repair Service - Buildings	2020-02-20	1010266866	Fish Window Cleaning			27.00
52900	351	Rentals	2020-02-06	1010266778	Centriworks, a Thermocopy Company	sany		20.00
52900	415	Electricity	2020-02-06	1010266765	Morristown Utilities			72.00
52900	435	Office Supplies	2020-02-13	1010266809	English Mountain Spring Water		į	22.00
52900	*****	Other Finance				lotal: 0		3,306,6
53100	194	Jury And Witness Expense	2020-02-27	1010266910	Evans Office Supply Co			94.78
53100	194	Jury And Witness Expense	2020-02-27	1010266939	Beasley, Eric Franklin			20.00
53100	194	Jury And Witness Expense	2020-02-27	1010266940	Collins, Jacqueline Royston			20.00
53100	194	Jury And Witness Expense	2020-02-27	1010266941	Coopman, Jennifer Sue			20.00
53100	194	Jury And Witness Expense	2020-02-27	1010266942	Crosby, Bryant Henderson			20.00
53100	194	Jury And Witness Expense	2020-02-27	1010266943	Cureton, Cheyenne Jade			20.00
53100	194	Jury And Witness Expense	2020-02-27	1010266944	Dewey, Ashley Nicole			20.00
53100	194		2020-02-27	1010266945	Duncan, Christopher Neil			20.02
53100	194	Jury And Witness Expense	2020-02-27	1010266946	Edwards, Mark Stephen			20:02
53100	194	Jury And Witness Expense	2020-02-27	1010266947	England, Taylor Nicole			20.00
53100		Jury And Witness Expense	2020-02-27	1010266940	Guiblailseil, Deillis Aileil			20.00
98 3100		Jury And Witness Expense	2020-02-27	1010266950	Horner Jeffrey Tom			20.00
tur#		July And Without Expense	2020-02-27	1010266951	Hylton Brenda Gail			20.00
916 3100	194	Jury And Witness Expense	2020-02-27	1010266952	Isom, Tina Marie			20.00
Reg		Jury And Witness Expense	2020-02-27	1010266953	Janeway, Megan Faye			20.00
3100 € 3100		Jury And Witness Expense	2020-02-27	1010266954	Jones, Brandon Ray			20.00
3 3100		Jury And Witness Expense	2020-02-27	1010266955	Jordan, Stacy Danielle			20.00
a <mark>le</mark> i3100		Jury And Witness Expense	2020-02-27	1010266956	Lassiter, Zachary Brown			20.00
ab n	194	Jury And Witness Expense	2020-02-27	1010266957	Lyons, Sierra Faye			20.00
53100		Jury And Witness Expense	2020-02-27	1010266958	McLemore, lerry Gene			20.02
53100	194	Jury And Witness Expense	2020-02-27	1010266959	Munsey, William A.			20:02
53100	194	Jury And Witness Expense	2020-02-27	1010266960	Nayior, Jessica Denise			2

COMMISSION A. OVAL LISTING MONTHLY CHECKS

Fund: 101 General Fund #(101)

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Land.							
ACCT	OB.J	MAME	DATE	Check Nbr	Description		Amount Paid
ï	2 2	Liny And Mitnace Expanse	2020-02-27	1010266961	PARKER, SHEILA F		20.00
53100	4 5		2020-02-27	1010266962	Rhoades, Emma Lou		20.00
53100	194	Liny And Witness Expense	2020-02-27	1010266963	Rogers, Mackenzie Blake		20.00
53100	107	Uny And Witness Expense	2020-02-27	1010266964	Russell, James Scott		20.00
53100	107	Uny And Witness Expense	2020-02-27	1010266965	Wade, Angela Marie		20.00
53100	194	Tury And Witness Expense	2020-02-27	1010266966	Williams, Colt Trevor Allen		20.00
53100	107	Jury And Witness Expense	2020-02-27	1010266967	Wright, Eric Scott		20.00
53100	101	Uny And Witness Expense	2020-02-27	1010266968	Yip, Mike Chung-Hau		20.00
53100	707	Communication	2020-02-06	1010266733	Century Link/Business Services		12.11
53100	307	Communication	2020-02-13	1010266793	AT&T		43.24
53100	320	Dues And Memberships	2020-02-20	1010266863	East TN Court Clerks Association		00.09
53100	332	Legal Notices, Recording And Court Costs	2020-02-13	1010266802	Citizen Tribune		124.86
53100	334	Maintenance Agreements	2020-02-20	1010266877	Local Government Corporation		230.00
53100	349	Printing, Stationery And Forms	2020-02-13	1010266838	R Chatfield Co, Inc		1,020.00
53100	349	Printing, Stationery And Forms	2020-02-13	1010266843	Shred-It		13.56
53100	351	Rentals	2020-02-06	1010266732	Canon Solutions America, Inc		457.95
53100	399	Other Contracted Services	2020-02-13	1010266844	Sliger, Dwayne		218.00
53100	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co		698.79
53100	435	Office Supplies	2020-02-13	1010266841	Schwaab Inc		184.00
53100	435	Office Supplies	2020-02-20	1010266892	Suntrust Bankcard, NA		242.40
53100	435	Office Supplies	2020-02-27	1010266910	Evans Office Supply Co		440.48
53100		Circuit Court			To To	Total: 44	4,449.17
0000	1	rojecia: masso (2020-02-08	1010266733	Century Link/Business Services		4.28
53300	307	Communication	2020-02-02	101026202	A+0+		21.62
53300	307	Communication	2020-02-13	1010200733	1 X 1 X 1		250.00
53300	320	Dues And Memberships	2020-02-13	10.10266846		!	25000
53300	320	Dues And Memberships	2020-02-27	1010266933	TN General Sessions Judges Conference	ince	00:00
53300	351	Rentals	2020-02-20	1010266861	Canon Solutions America, Inc.		0.140
53300	355	Travel	2020-02-13	1010266850	TN General Sessions Judges Conference	ince	00.77
53300	435	Office Supplies	2020-02-13	1010266809	English Mountain Spring Water		54.00
53300	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co		08.00
3 300	!	General Sessions Court			To	Total: 8	810.55
otuir	307	Communication	2020-02-13	1010266793	AT&T		43.24
03330	300	Evaluation And Testing	2020-02-13	1010266830	Medtox Laboratories Inc		175.85
CEEE Re	351	Rentals	2020-02-06	1010266732	Canon Solutions America, Inc	Ē	117.42
gul gul	73.7	Office Supplies	2020-02-13	1010266809	English Mountain Spring Water		13.00
0 2330 ar 6 8		Drug Court				Total: 4	349.51
alen	I		90-00-000	1010266733	Century Link/Business Services		4.50
18400	307	Communication	2020-02-03	1010266793	AT&T		21.62
00400	200		20-020-02-06	1010266732	Canon Solutions America, Inc.		147.75
53400	- CO -	Office Supplies	2020-02-13	1010266809	English Mountain Spring Water		13.00
00400	400				-		

COMMISSION A OVAL LISTING MONTHLY CHECKS

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Fund: 101		General Fund #(101)	MONT	MONTHLY CHECKS			Time: 10:29:35AM
ACCT	OBJ	NAME	DATE	Check Nbr	Description		Amount Paid
53400	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co		128.87
53400	435	Office Supplies	2020-02-27	1010266910	Evans Office Supply Co		458.00
53400	524	In Service/Staff Development	2020-02-27	1010266909	County Officials Association		80.00
53400	709	Data Processing Equipment	2020-02-06	1010266771	Prosys		6,318.48
53400		Chancery Court				Total: 8	7,172.22
53500	307	Communication	2020-02-06	1010266733	Century Link/Business Services		1.65
53500	309	Contracts With Government Agencies	2020-02-13	1010266839	Richard L Bean Juvenile Srv		405.00
53500	351	Rentals	2020-02-06	1010266732	Canon Solutions America, Inc		117.42
53500	422	Food Supplies	2020-02-13	1010266809	English Mountain Spring Water		20.00
53500	425	Gasoline	2020-02-06	1010266747	Fuelman		26.63
53500	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co		130.00
53500		Juvenile Court				Total: 6	00,107
53920	716	Law Enforcement Equipment	2020-02-13	1010266810	Evans Office Supply Co		49.95
53920	716	Law Enforcement Equipment	2020-02-20	1010266893	Suntrust Bankcard, NA		080.081
53920	716	Law Enforcement Equipment	2020-02-27	1010266937	Walmart Community BRC		90.05
53920	:	Courtroom Security				Total: 3	305.83
7	7	in interior	2020-02-06	1010266733	Century Link/Business Services		58.73
0 - 4 - 4 - 0 - 0 - 1	200		20-00-000	1010266790	Verizon Wireless		1,952.25
54110	307	Communication	2020-02-00	1010205193			108.10
54110	307	Communication	2020-02-13	1010206799	Coderiant Communication Inc		897.85
54110	307	Communication	2020-02-13	1010200133	Voison Mirologs		1,811.32
54110	307	Communication	07-70-0707	1010266741	Verizori vviletess		896.28
54110	338	Maintenance And Repair Services - Vehicles	2020-02-06	1010200141	Dillingli, Nelliny		4.482.85
54110	338	Maintenance And Repair Services - Vehicles	2020-02-13	1010266811	Farris Jeep Kam Chrysler Dodge		00.007
54110	338	Maintenance And Repair Services - Venicles	2020-02-13	1010200031	Tobin, Wade		498.48
54110	338	Maintenance And Repair Services - Vehicles	2020-02-13	1010266655	Synoray Auto Mach		267.78
54110	338	Maintenance And Repair Services - Venicles	2020-02-20	101020088	Syllergy Auto wash		33.24
54110	338	Maintenance And Repair Services - Venicies	2020-02-20	101020000	Valvollile, Ilie. Federal Express		37.08
54110	348	Postal Charges	2020-02-13	1010266838	P Chatfield Co. Inc.		110.00
0114 Re	349	Printing, stationery And Folins	2020-02-15	1010266732	Canon Solutions America, Inc.		173.21
turi	000		20-020-020	1010266777	TEG Enterprises		65.00
୦ ୧୯ ବ୍ୟୁ	331	Towing Conjoes	2020-02	1010266781	Tipton, Ronald		55.00
7 P	200	Other Contracted Services	2020-02-06	1010266784	Transunion Risk & Alternative		50.00
gul	000	Other Contracted Services	2020-02-20	1010266879	Murrell Burglar Alarm Co Inc		29.00
ar 4	333 425	Gasoline	2020-02-06	1010266746	Fuelman		8,755.39
a#6	431	Law Enforcement Supplies	2020-02-06	1010266748	Gall's Inc		740.00
pug	431	1 aw Enforcement Supplies	2020-02-20	1010266892	Suntrust Bankcard, NA		188.43
54110	433	Lubricants	2020-02-13	1010266811	Farris Jeep Ram Chrysler Dodge		105.97
54110	433	Lubricants	2020-02-13	1010266855	Valvoline, Inc.		505.82
54110	433	Lubricants	2020-02-20	1010266888	Valvoline, Inc.		28.33

COMMISSION A OVAL LISTING MONTHLY CHECKS

Fund: 101 General Fund #(101)

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100	6	1100 4 14	H + 4 C	Check Nhr	Description	Am	Amount Paid
ACCI	3	NAME	DAIL	CHOOL OF			20 700
54110	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co		997.23
54110	435	Office Supplies	2020-02-20	1010266893	Suntrust Bankcard, NA		215.98
54110	435	Office Supplies	2020-02-27	1010266910	Evans Office Supply Co		59.88
57110	7 7 7	Tires And Tithes	2020-02-13	1010266811	Farris Jeep Ram Chrysler Dodge		26.40
57110	0 0	Other Supplies And Materials	2020-02-20	1010266883	Peralez, Joe		100.00
0 1 1 1	4 r	Crist Cappies And Marchan	00-00-000	1010266881	NITV Federal Services LLC		395.00
54110	524	In Service/Start Development	2020-0202	101020001			35.00
54110	599	Other Charges	2020-02-06	10/0070101	Hamblen County Clerk		20:00
54110	599	Other Charges	2020-02-06	1010266774	Shred-It		40.02
54110	599	Other Charges	2020-02-13	1010266809	English Mountain Spring Water		30.00
54110	2007	Other Charges	2020-02-13	1010266817	Hamblen County Clerk		14.00
54110	0004	Other Charges	2020-02-13	1010266818	Hamblen County Clerk		35.00
54110	מ מ	Other Charges	2020-02-20	1010266870	Hamblen County Clerk		11.50
54110	000	Other Chardes	2020-02-20	1010266871	Hamblen County Clerk		70.00
54110	000	Other Charges	2020-02-27	1010266927	Signs And Designs		35.00
54110	716	Law Enforcement Equipment	2020-02-20	1010266857	Allied 100 LLC/AED Superstore		203.00
54110		Sheriff's Department	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0			39	24,798.44
7	L	Toylor	70-00-000	1010266936	Valiahn Teri Beth		104.34
24.160	355	Iravel	200020				104 34
54160		Administration Of The Sexual Offender Registry			10131:	-	45.4
0.7	(Maintenant And Beneit Service - Building	2020-02-06	1010266726	Bill Parker's Carpet Service		920.00
04210	222	Maintenance And Nepan Octable - Danielligo	20 20 0000	1010266737	Comer Electric Company Inc		249.66
54210	335	Maintenance And Repair Service - Buildings	20-20-0202	1010200131	Collier Electric Company inc		138.35
54210	335	Maintenance And Repair Service - Buildings	2020-02-06	1010266744	Fence supply Co		3 069 00
54210	335	Maintenance And Repair Service - Buildings	2020-02-06	1010266755	Interstate Mechanical Service, LLC		3,009.00
54210	335	Maintenance And Repair Service - Buildings	2020-02-06	1010266759	Lowe's		322.03
54210	335	Maintenance And Repair Service - Buildings	2020-02-06	1010266777	T.E.G. Enterprises		170.00
54210	335	Maintenance And Repair Service - Buildings	2020-02-27	1010266908	Cornerstone Institutional, LLC		1,660.51
54210	336	Maintenance And Repair Services - Equipment	2020-02-06	1010266758	Large Equipment Inc		217.25
54210	33.0	Maintenance And Repair Services - Equipment	2020-02-13	1010266836	Powerclean Pressure Washing, LLC		295.00
54210	336	Maintenance And Repair Services - Equipment	2020-02-27	1010266929	Starr Equipment Company Inc		393.02
54210	0 0	Medical And Dental Services	2020-02-06	1010266727	Blount Memorial Hospital		10,399.20
54210		Medical And Dental Services	2020-02-06	1010266739	Covenant Medical Group, Inc.		1,942.20
Set i		Medical And Dental Services	2020-02-06	1010266742	Emergency Coverage Corporation		7,554.34
54210		Medical And Dental Services	2020-02-06	1010266763	Morristown Heart, PLLC		600.00
101		Medical And Dental Services	2020-02-06	1010266787	University Anesthesiologists		1,875.00
Se 6		Medical And Dental Services	2020-02-06	1010266788	University Of TN Medical Center		2,596.56
84210		Medical And Dental Services	2020-02-13	1010266792	American Esoteric Laboratories		369.00
5 4210		Medical And Dental Services	2020-02-13	1010266795	B's & G's Gastroenterology, PLLC		3,520.00
194510	340	Medical And Dental Services	2020-02-13	1010266805	East Tennessee Colon & Rectal Surgical Associate	ssociati	230.00
a 04510		Medical And Dental Services	2020-02-13	1010266806	East Tennessee Pathology Pplc		191.00
54210	340	Medical And Dental Services	2020-02-13	1010266807	East TN Spine & Orthopaedic Specialists		150 20
54210	340	Medical And Dental Services	2020-02-13	1010266808	Emergency Coverage Corporation		170.00
54210	340	Medical And Dental Services	2020-02-13	1010266819	Hamblen Family Medicine		

COMMISSION A. OVAL LISTING MONTHLY CHECKS

Fund: 101 General Fund #(101)

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Laila.	- 1						
ACCT	OBJ	NAME	DATE	Check Nbr	Description		Amount Paid
54210	070	Medical And Dental Services	2020-02-13	1010266821	High Risk Obstetrical Consultants, PLLC	LLC	1,377.90
54210	9 10		2020-02-13	1010266823	Jefferson County MHA, LLC		4,135.70
54210	340	Medical And Dental Services	2020-02-13	1010266831	Mobile Images Acquisition LLC		3,335.00
54210	340	Medical And Dental Services	2020-02-13	1010266832	Morristown Heart, PLLC		100.00
54210	340	Medical And Dental Services	2020-02-13	1010266846	Southern Health Partners		52,998.65
54210	340	Dental	2020-02-13	1010266852	University Eye Surgeons		129.00
54210	340	Dental	2020-02-13	1010266853	University Of TN Medical Center		1,249.80
54210	340	Medical And Dental Services	2020-02-13	1010266854	University Radiology		843.50
54210	340	Medical And Dental Services	2020-02-13	1010266856	Wellmont Cardiology Services		139.00
54210	340	Dental	2020-02-20	1010266864	East TN Spine & Orthopaedic Specialists	alists	1,185.59
54210	340	Medical And Dental Services	2020-02-20	1010266873	Hospital Medicine Services of Tennessee PC	ssee PC	570.33
54210	340	Dental	2020-02-20	1010266876	LeConte Radiology PC		427.20
54210	340	Medical And Dental Services	2020-02-20	1010266884	Quest Diagnostics Clinical Laboratories Inc.	ries Inc.	378.44
54210	340	Medical And Dental Services	2020-02-27	1010266900	APP of Tennessee ED, PLLC		115.30
54210	351	Rentals	2020-02-06	1010266732	Canon Solutions America, Inc		147.75
54210	410	Custodial Supplies	2020-02-06	1010266734	Chem Clean Systems LLC		1,174.83
54210	410	Custodial Supplies	2020-02-20	1010266890	Suntrust Bankcard, NA		196.97
54210	410	Custodial Supplies	2020-02-27	1010266906	Chem Clean Systems LLC		1,514.76
54210	410	Custodial Supplies	2020-02-27	1010266919	Kelsan Inc		2,879.38
54210	422	Food Supplies	2020-02-06	1010266786	Trinity Services Group, Inc.		29,041.56
54210	422	Food Supplies	2020-02-27	1010266937	Walmart Community BRC		232.02
54210	435	Office Supplies	2020-02-06	1010266723	Acme Printing Company, Inc		390.00
54210	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co		665.53
54210	441	Prisoners Clothing	2020-02-06	1010266728	Bob Barker Company, Inc		594.44
54210	451	Uniforms	2020-02-27	1010266931	Summit Uniform Solutions, Inc.		6,914.76
54210	524	In Service/Staff Development	2020-02-13	1010266837	Public Agency Training Council		700.00
54210	599	Other Charges	2020-02-06	1010266728	Bob Barker Company, Inc		812.40
54210	599	Other Charges	2020-02-13	1010266843	Shred-It		20.34
54210	599	Other Charges	2020-02-20	1010266893	Suntrust Bankcard, NA		179.98
54210	599	Other Charges	2020-02-27	1010266917	Justice Benefits, Inc		1,408.35
54210	710	Food Service Equipment	2020-02-06	1010266728	Bob Barker Company, Inc		192.18
54210	710	Food Service Equipment	2020-02-06	1010266756	Katom		188.00
197	716	Law Enforcement Equipment	2020-02-06	1010266748	Gall's Inc		411.45
un 1 4210	716	Law Enforcement Equipment	2020-02-13	1010266814	Gall's Inc		36.00
9 4210	716	Law Enforcement Equipment	2020-02-13	1010266829	Med Express, Inc		945.00
8 4210	716	Law Enforcement Equipment	2020-02-27	1010266911	Gall's Inc	:!	193.37
el ug	•	Jail				Total: 59	153,521.83
r Cal	700	Communication	2020-02-06	1010266733	Century Link/Business Services		8.08
6u 6	200	Commission	2020-02-06	1010266790	Verizon Wireless		78.30
54250	338	Maintenance And Repair Services - Vehicles	2020-02-06	1010266743	Express Lane Oil		57.00
54250	33 6	Maintenance And Repair Services - Vehicles	2020-02-06	1010266781	Tipton, Ronald		145.00
54250	338	Maintenance And Repair Services - Vehicles	2020-02-13	1010266834	NAPA Auto Parts Of Morristown		9.03

OVAL LISTING	CHECKS
COMMISSION A.	Y IHTNOM

3/2/2020 10:29:35AM

Fund: 10)1 Gen	Fund: 101 General Fund #(101)	MONTHL	MONTHLY CHECKS			Time: 10:29:35AM
TOOA	OB.	E W & N	DATE	Check Nbr	Description		Amount Paid
54250	300	Other Contracted Services	2020-02-27	1010266930	Stepping Out Ministries		1,070.00
54250	425	Gasoline	2020-02-06	1010266747	Fuelman		102.72
54250	435	Office Supplies	2020-02-27	1010266910	Evans Office Supply Co		190.28
54250		Work Release Program	6 9 0 0 0 5 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0)	Total: 8	1,660.41
		:-	80-00 000c	1010266725	De E		56.00
54410	307	Communication	2020-0202	1010200123			347.51
54410	425	Gasoline	2020-0202	1010200147	rueiman		100 1
54410	435	Office Supplies	2020-02-13	1010266810	Evans Office Supply Co		34 00
54410	599	Other Charges	2020-02-06	1010266790	Verizon Wireless		04:00
54410	599	Other Charges	2020-02-20	1010266885	Suntrust Bankcard, NA		00.72
54410	į	Civil Defense				lotal: 5	000
54510	322	Evaluation And Testing	2020-02-20	1010266874	IPMA-HR		284.50
54510	:	Inspection And Regulation				lotal: 1	264.50
54610	210	Contracts With Private Agencies	2020-02-06	1010266750	Giles, Todd E		120.00
54610	21.0	Contracts With Private Agencies	2020-02-06	1010266754	Holt, Jeffrey E.		240.00
71010	7 7 6	Contracts With Private Agencies	2020-02-06	1010266757	Kreceman, John F		200.00
54610	21.0	Contracts With Private Agencies	2020-02-06	1010266769	Peoples, Jimmy W		360.00
0.1010	7 - 0	Contracts With Private Agencies	2020-02-06	1010266779	Thompson, Claude, JR		400.00
01010	210	Confracts With Private Agencies	2020-02-06	1010266780	Thompson, Tom C, MD		2,083.33
24010	312	COMPACTOR VALUE DELEGATIONS	2020-02-13	1010266826	Knoy County Medical Examiner		1,850.00
54610	312	Contracts With Private Agencies	50-20-0202	1010266240	Davie Eddie		750.00
54610	399	Other Contracted Services	2020-020	1010200110	Carry Office Supply Co		1,070.00
54610	435	Office Supplies	C1-70-0707	1010200101			7 372 33
54610	ŀ	County Coroner/Medical Examiner				iotal: 9	10.0.10.1
77.77	700	Medical Inclination	2020-02-06	1010266782	TN Bureau Of Investigation		58.00
0.1.0	000	Contracts With Government Agencies	2020-02-06	1010266733	Century Link/Business Services		43.31
0.00	000	Contracts With Covernment Agencies	2020-02-06	1010266745	Foothills Netcom, Inc.		166.25
0.00	000	Contracts With Covernment Agencies	2020-02-06	1010266759	Lowe's		176.04
01-00	800	Contracts With Government Agencies	2020-02-13	1010266793	AT&T		291.99
15110 15110		Contracts With Government Agencies	2020-02-13	1010266797	Canon Solutions America, Inc		18.20
Set 0		Contracts With Government Agencies	2020-02-13	1010266810	Evans Office Supply Co		161.34
55110		Contracts With Government Agencies	2020-02-13	1010266840	Roberts Cleaning Company		1,950.00
o 1 5110		Contracts With Government Agencies	2020-02-20	1010266859	Atmos Energy		1/1.60
698		Contracts With Government Agencies	2020-02-20	1010266865	English Mountain Coffee		155.90
el u 8 2110		Contracts With Government Agencies	2020-02-20	1010266880	MUS Fibernet		7.00
3 5110		Contracts With Government Agencies	2020-02-20	1010266882	Northwest Georgia Breastfeeding Coalition	oalition	115.00
9 85110		Contracts With Government Agencies	2020-02-20	1010266890	Suntrust Bankcard, NA		
pda 52110		Contracts With Government Agencies	2020-02-27	1010266912	Healthy Hamblen		90.00
55110		Contracts With Government Agencies	2020-02-27	1010266923	Morristown Utilities		7,40Z.00
55110		Contracts With Government Agencies	2020-02-27	1010266937			- B.C.C.4 - B. C. C.4 - A. C. C.
55110			2020-02-06	1010266760	Mathes, Aliana A.		0.00

OVAL LISTING	CHECKS
COMMISSION A.	MONTHLY

3,4/2020 10:29:35AM

Page: Date: Time:

1.28 28.53 78.02 54.28 304.88 395.00 100.00 55.00 37.50 7.40 22.53 46.00 275.00 849.82 849.82 42.77 1,398.00 134.22 1,985.50 2,250.00 5,771.00 3,409.00 10,874.06 855.00 Amount Paid 70.50 24.91 128.78 300.00 6,744.27 3,250.00 3,250.00 73,375.00 73,375.00 1,216.31 2,250.00 Ŋ 22 Total: Total: Total: Total: Total: Total: Total: Total: Century Link/Business Services Johns-Heck Plumbing Company Century Link/Business Services Keep M'town Hamblen Beautifu' English Mountain Spring Water Morristown-Hamblen Library Appalachian Electric Co-Op Helen Ross McNabb Center Hatfield & Allen Associates Evans Office Supply Co Morristown Signs, Inc Relief Septic Service Morristown Utilities Morristown Utilities City of Morristown Hobbs, Elizabeth Lakeway Printers Big M Janitorial SafeSpace, Inc. Henry, Martha Citizen Tribune **MUS Fibernet** Miller, Myra G. Holt, Haven BearSaver Description Smith, Kim Fuelman 1010266733 1010266766 1010266824 1010266925 010266733 1010266753 010266810 010266752 1010266764 010266902 1010266913 010266914 1010266735 010266901 010266809 1010266916 1010266747 1010266768 1010266858 1010266833 010266772 010266833 1010266802 010266775 Check Nbr 010266762 010266872 1010266827 2020-02-06 2020-02-06 2020-02-06 2020-02-13 2020-02-06 2020-02-06 2020-02-06 2020-02-27 2020-02-13 2020-02-06 2020-02-27 2020-02-27 2020-02-20 2020-02-13 2020-02-13 2020-02-06 DATE 2020-02-06 2020-02-13 2020-02-06 2020-02-20 2020-02-13 2020-02-13 2020-02-27 2020-02-27 2020-02-06 020-02-27 2020-02-06 Alcohol And Drug Programs Libraries ocal Health Center Aid To Dependent Children Agricultural Extension Service Other Social, Cultural And Recreational Storm Water Management Contracts With Government Agencies nstructional Supplies And Materials nstructional Supplies And Materials nstructional Supplies And Materials Parks And Fair Boards Other Contracted Services Other Contracted Services Other Contracted Services Engineering Services Other Construction Other Construction Nater And Sewer Communication Communication Office Supplies Communication Other Charges Fund: 101 General Fund #(101) Contributions Contributions Contributions Electricity Electricity ravel **Fravei Fravel** NAME ravel Fravel Fravel 429 599 355 355 435 399 429 429 307 355 : OBJ 316 316 307 415 415 454 791 791 309 307 321 316 : 355 399 ***** 1 355 399 008.7800 Calenda 58300 57100 57100 57800 56700 56700 56700 56900 56900 57100 56700 56700 56700 55170 55170 55520 55520 56500 56500 56700 56700 ACCT 55110 55110 55110 55110 55110 55110

Fund: 10	1 Gene	Eund: 101 General Fund #(101)	COMMISSION A. OVAL L MONTHLY CHECKS	OVAL LISTING CHECKS	STING		Page. Date: Time:	3/2/2020 10:29:35AM
	- 0	The Audit	DATE	Check Nbr	Description			Amount Paid
58300	435	Office Supplies	-	1010266810	Evans Office Supply Co			39.45
58300	1	Veterans' Services				Total: 2		46.65
58600	299	Other Fringe Benefits	2020-02-20 10	1010266868	Hamblen Co Dept Of Education Healthstar Physicians, Inc			175.00 56.00
58600	312	Contracts With Private Agencies Liability Claims	Ì	1010266785	Travelers			3,385.40
58600	515	Liability Claims		1010266828	LSG (US) LLC			3.149.24
58600	515	Liability Claims		1010266847	Stites & Harbison, PLLC	Total: 5		6.833.40
58600	į	Employee Benefits						147
58900	399	Other Contracted Services	2020-02-13 10	1010266845	South Marketing Group	1111		701.65
58900	i	Miscellaneous				lotal: T		2
91130	718	Motor Vehicles		1010266736	Columbia Chrysler Dodge Jeep			63,287.92
91130	718	Motor Vehicles	2020-02-20	1010266862	Columbia Chrysier Douge Jeep	Total: 2	L	189,863.76
91130		Public Satety Projects						020
91150	791	Other Construction	2020-02-06 10	110266766	1010266766 Morristown-Hamblen Library	Total:		6,250.00
91150		Social, Cultural And Recreation Projects				lotal.		
	2				Total of checks for General Fund #(101)	neral Fund	#(101)	599,414.31

OVAL LISTING	CHECKS
COMMISSION A	MONTHLY

Fund: 116 Solid Waste/Sanitation Fund #(116)

3/2/2020 10:31:28AM

Page: Date: Time:

1,099.50 389.29 99.99 17.50 17.50 628.00 238,033.35 121.64 265.76 797.82 97.00 1,334.88 140,959.00 234.90 170.26 71,177.78 9,567.80 1,104.68 **Amount Paid** 37.50 1,690.20 1,509.25 5,246.05 1,467.05 22 Total: Hamblen County-Morristown Solid Waste **Tennessee Risk Management Trust** Worldwide Equip/Volunteervolvo NAPA Auto Parts Of Morristown Hamblen Co Dept Of Education Universal Total Lubricants, Inc. Worldwide Equipment, Inc. Moore's Tractor & Trailer Evans Office Supply Co andmark International Hamblen County Clerk Hamblen County Clerk Cintas Corp., Loc. 207 Cintas Corp., Loc. 207 Knoxville Spring SVC Premier Truck Group friad Freightliner Big M Janitorial Citizen Tribune Bailey, Terry A Description Fuelman Fuelman 160023940 1160023945 160023954 1160023938 1160023942 160023946 160023948 160023949 160023935 1160023936 1160023959 1160023930 160023929 1160023953 1160023929 160023946 1160023932 1160023934 Check Nbr 1160023937 1160023947 160023941 160023931 DATE 2020-02-06 2020-02-06 2020-02-13 2020-02-20 2020-02-20 2020-02-20 2020-02-06 2020-02-13 2020-02-06 2020-02-06 2020-02-06 2020-02-27 2020-02-06 2020-02-06 2020-02-27 2020-02-20 2020-02-20 2020-02-27 2020-02-20 2020-02-06 2020-02-06 2020-02-06 Maintenance And Repair Services - Equipment Sanitation Management Other Supplies And Materials Other Supplies And Materials Other Supplies And Materials Other Supplies And Materials Other Fringe Benefits iability Insurance Office Supplies **Motor Vehicles** Disposal Fees Diesel Fuel Diesel Fuel ubricants. Advertising Jniforms Gasoline 499 336 336 336 336 336 359 412 412 425 433 435 451 499 499 499 336 55710 55710 55710 55710 55710 55710 55710 55710 55710 55710 55710 55710 55710 55710 ACCT 55710 55710 55710 55710 55710 55710

238,033,35

Total of checks for Solid Waste/Sanitation Fund #(116)

COMMISSION A OVAL LISTING MONTHLY CHECKS

3/∠/2020 10:32:11AM Page: Date: Time: Fund: 131 Highway/Public Works Fund (#131)

								ilme:	10:32:11AM
ACCT	OBJ	NAME	DATE	Check Nbr	Description				Amount Paid
61000	302	Advertisina	2020-02-13	1313042792	Citizen Tribune				308 80
61000	307	Communication	2020-02-06	1313042789	Verizon Wireless				175.78
61000	307	Communication	2020-02-13	1313042790	AT&T				88.58
61000	317	Data Processing Services	2020-02-06	1313042776	CDC Holdings				135.00
61000	415	Electricity	2020-02-20	1313042804	Holston Electric Cooperative				923.23
61000	442	Propane Gas	2020-02-06	1313042780	Heritage Propane				567.27
61000	442	Propane Gas	2020-02-27	1313042814	Heritage Propane				240.12
61000	454	Water and Sewer	2020-02-20	1313042805	Morristown Utilities				70.00
61000	669	Other Charges	2020-02-06	1313042782	Lowe's				106.98
61000	599	Other Charges	2020-02-06	1313042783	Mathis, Jason				618.12
61000	599	Other Charges	2020-02-20	1313042801	Able Exterminators, Inc				85.00
61000	599	Other Charges	2020-02-20	1313042807	Suntrust Bankcard, NA				206.58
61000	599	Other Charges	2020-02-20	1313042809	UniFirst First Aid Corp				57.14
61000		Administration				Total:	13		3,582.60
00000	0.4			0.00					L
00070	30	Kentals	2020-02-06	1313042/75	A-1 Equipment Rental				465.00
62000	403	Asphalt - Cold Mix	2020-02-06	1313042782	Lowe's				1,701.00
62000	404	Asphalt - Hot Mix	2020-02-06	1313042778	Duracap Asphalt Paving Co, Inc				5,386.87
62000	404	Asphalt - Hot Mix	2020-02-13	1313042797	Newport Paving & Ready Mix				2,269.56
62000	409	Crushed Stone	2020-02-13	1313042800	Vulcan Materials Company				1,544.36
62000	426	General Construction Materials	2020-02-06	1313042787	Smoky Mountain Farmers Co-Op				150.00
62000	440	Pipe - Metal	2020-02-20	1313042808	Superior Drainage Products, Inc				3,337.96
62000	444	Salt	2020-02-06	1313042777	Compass Minerals America, Inc.				9,409.76
62000	451	Uniforms	2020-02-13	1313042791	Cintas Corp., Loc. 207				456.96
62000		Highway And Bridge Maintenance				Total:	6		24,721.47
63100	7	as aid	90-00-000	1313042770	\$ C				00 300 1
2 6 6	7 .		2020-02-00	0.72400101	רחפווומו				02.020,1
93100	412	Diesel Fuel	2020-02-13	1313042798	Pioneer Petroleum				483.66
63100	416	Equipment Parts - Heavy	2020-02-06	1313042781	Lane Sales Power Equipment				153.43
63100	416	Equipment Parts - Heavy	2020-02-06	1313042786	NAPA Auto Parts Of Morristown				1,495.01
63100	416	Equipment Parts - Heavy	2020-02-20	1313042803	Distinct Finishes				12,478.91
63100	416	Equipment Parts - Heavy	2020-02-20	1313042806	Stowers Machinery Corporation				3,834.89
00 % €tı	416	Equipment Parts - Heavy	2020-02-27	1313042819	TN Valley Custom Trailers, Inc				1,911.75
® 100	424	Garage Supplies	2020-02-27	1313042817	Safety-Kleen Systems, Inc				420.63
8 €100	425	Gasoline	2020-02-06	1313042779	Fuelman				1,956.40
69	446	Small Tools	2020-02-13	1313042795	Meade Tractor				879.96
18 19	450	Tires And Tubes	2020-02-13	1313042793	Goforth Tire & Auto, Inc				1,002.80
®c 5	499	Other Supplies And Materials	2020-02-20	1313042802	Big M Janitorial		,		220.81
到en		Operation And Maintenance Of Equipment				Total:	12		26,663.45
d a 8	714	Highway Equipment	2020-02-06	1313042784	Mellons Patricia M				5.975.00
68000		Capital Outlay				1040	1		2011 00
)		Capital Cuttay				OCAL			00.678,6

nd: 131 High	Fund: 131 Highway/Public Works Fund (#131)	COMMISSION	COMMISSION A OVAL LISTING MONTHLY CHECKS	ISTING	Page: Date: Time:	3rz/2020 10:32:11AM
ACCT OBJ	OBJ NAME	DATE	Check Nbr Description	Description		Amount Paid
			Tot	otal of checks for Highway/Public Works Fund (#131)		60,942.52

Resolution 20-15

Motion by Randy DeBord , seconded by Chris Cutshaw to approve the Resolution Designating the Disposition of Interest Earned on the Proceeds of General Obligation Bonds to the Debt Service Fund.

3/19/2020 5:18:07 PM RollCall Systems, Inc.

7.b. Resolution 20-15



VOTE RESULTS: Passed By Majority Vote



Joe Huntsman, Sr	YES	Randy DeBord	Motion YES
Taylor Ward	ABSENT	Chris Cutshaw	Second YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES

RESOLUTION 20-15 A RESOLUTION DESIGNATING THE DISPOSITION OF INTEREST EARNED ON THE PROCEEDS OF GENERAL OBLIGATION BONDS

WHEREAS, Hamblen County from time to time issues General Obligation Bonds, and

WHEREAS, the bond proceeds associated with such bonds are deposited by the Hamblen County Trustee where they earn interest; and

WHEREAS, Hamblen County has determined that these bond proceeds will be used for projects benefiting the citizens of Hamblen County; and

WHEREAS, the Hamblen County Commission has determined that it is in the best interests of the citizens of Hamblen County that the interest earned on these bond proceeds be recorded in the General Debt Service Fund, Fund 151, where such interest will be used to help retire the debt (principal and interest) associated with any such General Obligation Bonds.

THEREFORE, BE IT RESOLVED that the Hamblen County Commission directs the Trustee to record all interest earned on such bond proceeds in the General Debt Service Fund, Fund 151, where it will be used to help retire the debt (principal and interest) associated with any such General Obligation Bonds.

Duly passed and approved this 19th day of March, 2020.

APPROVED:

Chairman

Hamblen County Legislative Body

APPROVED:

Bill Brittain, County Mayor

ATTEST:

Penny Petty, County Clerk

Donation to Remote Area Medical (RAM)

Motion by Wayne NeSmith, seconded by Jeff Akard to table the donation to Remote Area Medical (RAM)

Voting For by "All in Favor Say I"

Jeff Akard

Joe Huntsman

Chris Cutshaw Eileen Arnwine

Randy DeBoard Mike Minnich

Thomas Doty

Wayne NeSmith

Tim Goins

Howard Shipley

Bobby Haun

Jim Stepp

Tim Horner

Absent:

Taylor Ward

Motion Passed unanimously

Budget Amendment Fund #101 Accounts and Budgets

Motion by Randy DeBord, seconded by Mike Minnich to approve the Budget Amendment for Accounts and Budget for \$2,450.

19/2020 5:21:08 PM RollCall Systems, Inc.

7.d.1. Account and Budgets \$2,450



VOTE RESULTS: Passed By Majority Vote





Joe Huntsman, Sr	YES	Randy DeBord Motion	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES



52100.207	Description NCREASE APPROPRIATIONS: Medical Insurance DECREASE APPROPRIATIONS: Overtime Pay		\$ 2,450.00	Decrease \$ 2,450.0
52100.207	Medical Insurance DECREASE APPROPRIATIONS:		\$ 2,450.00	\$ 2,450.
	DECREASE APPROPRIATIONS:		\$ 2,450.00	\$ 2,450.
				\$ 2,450.
		- paragramani manganan		\$ 2,450.
				\$ 2,450.
52100.187	Overtime Pay			\$ 2,450.
		- Internation of the		
ief Descriptions of issue:	within account to cover change in heal	th insurance selection		
reclassify appropriations	Within account to cover change in near	111 111 111 111 111 111 111 111 111 11		
\cap	1 1/ 1			
gnature:	Brusant Heunt	For Finance Dep Reviewed by:	artment Only:	
tle: Kinan	ed Diectra	C	nent:	
de.	- March	Date:		

Budget Amendment Fund #101 Accounting and Budgeting

Motion by Randy DeBord, seconded by Chris Cutshaw to approve the budget amendment for Accounting and Budgeting for \$1,644.18.

3/19/2020 5:21:33 PM RollCall Systems, Inc.

7.d.2. Accounting & Budgeting \$1,644.18



VOTE RESULTS: Passed By Majority Vote







Joe Huntsman, Sr	YES	Randy DeBord	Motion	YES
Taylor Ward	ABSENT	Chris Cutshaw	Second	YES
Thomas Doty	YES	Jeff Akard		YES
Wayne NeSmith	YES	Jim Stepp		YES
Mike Minnich	YES	Bobby Haun		YES
Tim Goins	YES	Tim Horner		YES
Howard Shipley	YES	Eileen Arnwine		YES



	Year		
Fund	#101 DEPT: Accounting and B	udgeting	
Account Number	Description	Increase	Increase
44000 1110 1111111111111111111111111111	INCREASE APPROPRIATIONS:		
	1	\$1,090.87	
52100.119	Accountants / Bookkeepers	67.63	
52100.201	Social Security	15.82	
52100.212	Employer Medicare	469.86	
52100.524	In Service / Staff Development	100.00	
	INCREASE REVENUE		
	Into a transport of the second		
44170	Miscellaneous Revenues		\$ 1,644.18
	The state of the s		
Brief Descriptions of iss	ons and revenue relating to reimbursement funds received	red from the State Compt	1620 11
Office for stipend and t	raining expenses associated with A. Hale's participation	in the CCFO program.	roller's

Budget Amendment Fund #101 Sheriff's Department

Motion by Randy DeBord, seconded by Thomas Doty to approve the budget amendment for the Sheriff's Department in the amount of \$10,116.25.

V19/2020 5:22:03 PM RollCall Systems, Inc.

7.d.3. Sheriff's Department \$10,116.25



VOTE RESULTS: Passed By Majority Vote

		YESTER	OR BEIN STATESTO
Joe Huntsman, Sr	YES	Randy DeBord	on YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty Second	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES



und	#101 DEPT: Sher	iff's Department		
Account Number	Description		Increase	Increase
	INCREASE APPROPRIATIONS:			
54110.338	Maintenance and Repair Services -	Vehicles	\$10,116.25	
	INCREASE REVENUE			
49700	Insurance Recovery	X and X		\$10,116.2
rief Descriptions of issue	<i>ue:</i> ons and revenue relating to repairing dar	nages to a 2019 Dodge I	Police Charger,	
IN# 2C3CDXKTXH51	5009.			
	<u> </u>	For Finance De	partment Only:	
Signature: <u>La La</u>	in thominand	Reviewed by:		
Title: Extend	twotassal I ins		ment:	
Date: 2-1	3-9030	Date:,		

Budget Amendment Fund #101 Civil Defense

Motion by Randy DeBord, seconded by Jim Stepp to approve the budget amendment for the Civil Defense for \$50.

/19/2020 5:22:29 PM RollCall Systems, Inc.

7.d.4. Civil Defense \$50



VOTE RESULTS: Passed By Majority Vote

CONTRACTOR	Barrens		Section Shows firms
Joe Huntsman, Sr	YES	Randy DeBord	Motion YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	Second YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES



Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
54410.599	Other Charges	\$ 50.00	
	INCREASE REVENUE		
44170	Miscellaneous Refunds		\$ 50.00
	ILI-2		
t December 2 to 100			
record the deposit of	funds from the EMA's LEPC account into the County's Gene	ral Operating Fund a	and transfer
o record the deposit of	funds from the EMA's LEPC account into the County's Gene	ral Operating Fund a	and transfer
o record the deposit of	funds from the EMA's LEPC account into the County's Gene	ral Operating Fund a	and transfer
o record the deposit of	funds from the EMA's LEPC account into the County's Gene	ral Operating Fund a	and transfer
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o record the deposit of funds to the requested	funds from the EMA's LEPC account into the County's Gene expenses account.	ral Operating Fund a	and transfer
o record the deposit of funds to the requested	funds from the EMA's LEPC account into the County's Gene expenses account.	e Department Only:	and transfer
'o record the deposit of funds to the requested	funds from the EMA's LEPC account into the County's Gene expenses account.	e Department Only:	and transfer
o record the deposit of funds to the requested	For Finance Reviewed A Divictor Budget An	e Department Only:	and transfer

Budget Amendment Fund #101 County Mayor

Motion by Randy DeBord, seconded by Jeff Akard to approve the budget amendment for County Mayor for \$1,250.

3/19/2020 5:22:56 PM RollCall Systems, Inc.

7.d.5. County Mayor \$1,250



VOTE RESULTS: Passed By Majority Vote







	The second second second		THE RESERVE OF THE PARTY OF THE
Joe Huntsman, Sr	YES	Randy DeBord	Motion YE
Taylor Ward	ABSENT	Chris Cutshaw	YE
Thomas Doty	YES	Jeff Akard	Second YE
Wayne NeSmith	YES	Jim Stepp	YE
Mike Minnich	YES	Bobby Haun	YE
Tim Goins	YES	Tim Horner	YE
Howard Shipley	YES	Eileen Arnwine	YE



Fund	#101	DEPT: Count	y Mayor		
runa	#101	DEI 1: Count	y May 01		
Account Number	INCREASE	Description APPROPRIATIONS:		Increase	Decrease
	INCREMSE	AFFROI MATIONS.			
51300.599	Other Cha	rges	11_	\$ 1,250.00	
- VIVIII - VIVIII		ADDROUBLIANVONG			
	DECREASE	APPROPRIATIONS:			
58600.312	Contracts	with Private Agencies			\$ 1,250.00
					A
Brief Descriptions of iss	ue:		out nomindous to d	ofondants to annear	in Sassions
Brief Descriptions of iss To fund three month tes Court.	ue: et project with U	-Trust which will provide t	ext reminders to d	efendents to appear	in Sessions
To fund three month tes	<i>ue:</i> st project with U	-Trust which will provide t	ext reminders to d	efendents to appear	in Sessions
To fund three month tes	<i>ue:</i> st project with U	-Trust which will provide t	ext reminders to d	efendents to appear	in Sessions
To fund three month tes	ue: at project with U	-Trust which will provide t	ext reminders to d	efendents to appear	in Sessions
To fund three month tes	ue: et project with U	-Trust which will provide t	ext reminders to d	efendents to appear	in Sessions
To fund three month tes	ue: et project with U	-Trust which will provide t	For Finance	: Department Only:	in Sessions
To fund three month ter	Let project with U	-Trust which will provide t	For Finance Reviewed b		in Sessions

Budget Amendment Fund #116 Sanitation

Motion by Randy DeBord, seconded by Bobby Haun to approve the budget amendment for Sanitation for \$7,000.

V19/2020 5:23:56 PM RollCall Systems, Inc.

7.d.7. Sanitation \$7,000



VOTE RESULTS: Passed By Majority Vote







tournes .		- I	1 2 1 1 1
Joe Huntsman, Sr	YES	Randy DeBord	Notion YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES



und	#116 DEPT: Sanitation		
Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
	N)	17	
55710.187	Overtime	\$5,000.00	mine.
55710.186	Longevity	2,000.00	-
		Ų.	
	-		ř
	DECREASE APPROPRIATIONS:		
-	- 1 10 1 XX		\$ 7,000.0
55710,144	Equipment Operators - Heavy		
	The same of the sa		
o reclassify appropria	tions within budget to match classifications and to provide for addit	ional overtim	e
o reclassify appropria	tions within budget to match classifications and to provide for addit	ional overtim	e
o reclassify appropria	tions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications.	rtmant Only:	е
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Signature:	tions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications and to provide for additions within budget to match classifications.	rtmant Only:	

Budget Amendment Fund #131 Highway/Public Works

Motion by Randy DeBord, seconded by Jim Stepp to approve the budget amendment for Highway/Public Works for \$29,215.

3/19/2020 5:24:25 PM RollCall Systems, Inc.

7.d.8. Highway/ Public Works \$29,215



VOTE RESULTS: Passed By Majority Vote





TANKS THE PROPERTY AND ADDRESS OF THE PROPERTY ADDRESS OF THE PROP
Randy DeBord Motion YES
Chris Cutshaw YES
Jeff Akard YES
Jim Stepp Second YES
Bobby Haun YES
Tim Horner YES
Eileen Arnwine YES



Fund	#131	DEPT:	Highway / F	Public Works		
Account Number	1		scription		Increase	Decrease
	INCREASE	APPROPRIAT	IONS:			
63100.105 62000.147	Superviso Truck Dri	r / Director			\$1,215.00 28,000.00	
American .	DECREAS	e appropria	TIONS:			
68100.187 62000.149	Overtime Laborers	SS 199				\$ 1,215.00 28,000.00
Brief Descriptions of iss To reclassify appropriat	ue:	get to match cla	ssifications need	ed by department.		
To Total						
		=				
Ω	9 -	D a		For Finance Depar	tment Only:	
Signature: 7 200	my . 1	000	-	Reviewed by:	THIRD STREET	
Digitaturo.	1111	1	/ 5			130
Signature: Band	Ven Coun	ty Road	Supt.	Budget Amendme		-

Budget Amendment Fund #131 Highway/Public Works

Motion by Randy DeBord, seconded by Thomas Doty to approve the budget amendment for Highway/Public Works for \$169,829.

/19/2020 5:26:04 PM RollCall Systems, Inc.

7.d.9. Highway / Public Works \$169,829



VOTE RESULTS: Passed By Majority Vote





Joe Huntsman, Sr	YES	Randy DeBord Motion	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES



ınd	#131 DEPT: Highway / Pub.	lic Works	
Account Number	Description	Increase	Decrease
11000 4110 1 (4110 1	INCREASE APPROPRIATIONS:		
68000.718	Motor Vehicles	\$ 169,829.00	
50 e	DECREASE FUND BALANCE:		
3900,000	Unassigned Fund Balance		\$ 169,829.00
	1		l .
's recommonriate funde	for the 2020 Kenworth Model T800 Cab and Chassis tit recorded as a Year Ending June 2020 purchase.	s and the 2019 Rogers Dump t	hat
Brief Descriptions of is To reappropriate funde Local Government Aud	for the 2020 Kenworth Model T800 Cab and Chassis	s and the 2019 Rogers Dump t	hat
Fo reappropriate funde	for the 2020 Kenworth Model T800 Cab and Chassis it recorded as a Year Ending June 2020 purchase.	For Finance Department Only: Roviewed by:	hat
Signature:	for the 2020 Kenworth Model T800 Cab and Chassis it recorded as a Year Ending June 2020 purchase.		het

Budget Amendment Fund #101 General Fund

Motion by Randy DeBord, seconded by Thomas Doty to approve the budget amendment for \$10,000 for Mayor's Budget for Emergency Expenditures for Coronavirus Task Force.

Voting For:

Jeff Akard Joe Huntsman

Chris Cutshaw Eileen Arnwine

Randy DeBoard Mike Minnich

Thomas Doty Wayne NeSmith

Tim Goins

Howard Shipley

Bobby Haun

Jim Stepp

Tim Horner

Absent:

Taylor Ward

Motion Passed unanimously

Budget Amendment Fund #101 General Fund

Motion by Randy DeBord, seconded by Thomas Doty to approve the budget amendment for \$11,000 to move money from Public Safety Capital Project to Sheriff's Budget for Body/Car Camera Maintenance Agreement .

Voting For:

Jeff Akard

Joe Huntsman

Chris Cutshaw Eileen Arnwine

Randy DeBoard Mike Minnich

Thomas Doty Wayne NeSmith

Tim Goins

Howard Shipley

Bobby Haun

Jim Stepp

Tim Horner

Absent:

Taylor Ward

Motion Passed unanimously

Employee Life Insurance

Motion by Randy DeBord, seconded by Tim Horner to award Bid for Life Insurance and AD&D to low bidder Miller Assurance Company (USAble Life).

/19/2020 5:37:03 PM RollCall Systems, Inc.

7.e. Employee Life Insurance



VOTE RESULTS: Passed By Majority Vote

Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	ABSTAIN	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner Secon	YES
Howard Shipley	YES	Eileen Arnwine	YES

	Basic		Per			
	- Life	AD&D	Employee	Dependent	Retirees	Coverage
Vendors	Per \$1,000	Per \$1,000	Per Month	Life per Month	Per \$1,000	Period
AMBIER Assurance Company (USAble Life)	\$0.085	\$0.020	\$2.10	\$1.760	\$0.510	3 years
Mark III Brokerson (USAble Life)	\$0.087	\$0.020	\$2.14	\$1.760	\$0.530	3 years
Chertil Morran (1/SAble Ifa)	\$0.089	\$0.020	\$2.18	\$1,760	\$0.540	3 years
Dearhom Group	\$0.113	\$0.020	\$2.08	\$3.630	\$0.701	3 years
I Incoln Financial Group	\$0,125	\$0.020	\$2.90	\$1.760	\$0.540	3 years
Mass Mutual (Did not meet specifications)	N/A	N/A	N/A	N/A	N/A	NA
Allum Insurance (No bld)						
American Fidelity (No bid)						
Lance Wampler (No bid)						
Peake Insurance Agency (No bid)						
Sequoyah Group (No bid)						
Southern States (No bid)						
Strate Insurance (No bid)						
(b)d o(d) more and o majority out						

5 Year Re- Appraisal Plan- Hamblen County

Motion by Tim Goins, seconded by Bobby Haun to approve the 5-Year Reappraisal Plan for Hamblen County submitted March 9, 2020.

V19/2020 5:37:37 PM RollCall Systems, Inc.

8.a. 5 Year Re-Appraisal Plan

Hamblen County

VOTE RESULTS: Passed By Majority Vote



YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1



Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	ond YES
Tim Goins Mot	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES

5 - YEAR

REAPPRAISAL PLAN

Hamblen County

SUBMISSION DATE:

March 9, 2020

ASSESSOR OF PROPERTY

Keith Ely

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Hamblen County

4 - YEAR VISUAL INSPECTION CYCLE

START DATE OF INSPECTION CYCLE: JULY 1st, 2020

ASSESSOR:

Keith Ely

URBAN 1'=50' & 100' MAPS	19,272	(Except C/I/Other)
RURAL 1'=400' MAPS	8,472	(Except C/I/Other)
COMMERCIAL/INDUSTRIAL	2,738	
ALL OTHER TOTAL	983	
PARCELS	31,465	
PARCELS ENTERED	31,465	

1ST	INSPECTION	YEAR
-----	------------	------

PARCELS TO BE INSPECTED FOR 2021

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
3,956	3,195	319	138	7,608	24.2%

MAPS TO BE INSPECTED FOR 2021

1" = 400' Maps QTR 1: 3,5,6,7,10,11,12,13,15,16

QTR 3: 20,21,22,23,24

QTR 4: 26,27

QTR 2: 17,18,19

1" = 100' Maps QTR 1: 9o,10l,10m,11d,11i,11n,11o,11p,12b,12g,12k,13o,13p,15e,16l,16o

QTR 2: 17c,17d,17e,17f,17i,17j,17k,17l,17m,17n,17o,17p,19a,19g,19h,19i

QTR 3: 22m,24c,24d,24g,24h,24j,24k,24l,24m,24n

QTR 4: 26g,26h,26j,26l,26n,26o,27b,27i,27j,27k,27l

1" = 50'

Maps

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:

24.2%

	0.5	DARCEL	COLECKI	EN END	OHALI	TY CONTROL
0/	α	DVDUEL	SCHECKI	-11 -116	UUALI	I I COMINOL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

	2NI	INSPEC	TION YE	EAR				
	PARC	CELS TO BE INS	SPECTED FOI	₹ 2022				
URBAN	RURAL	RURAL COMM/IND OTHER TOTAL % TOTAL						
3,641	3,780	540	221	8,182	26.0%			
	MA	PS TO BE INSP	ECTED FOR	2022	-1921 - 2010 - 2010			
	QTR 1: 25,2	8,29,35,36,37						
1" = 40	QTR 2: 44,4	5,47,48						
Maps QTR 3: 49,50,51,58,59,61,62,63,64,66,67								
	QTR 4: 52,5	4,55,56,57						
	QTR 1: 35a,	35b,35c,35d,35g,35	I,35n,35o,36i,43l	o,43c,43h,43j,43n				
1" = 10		QTR 2: 47a,47c,47d,47e,47f,47g,47h,47i,47j,47k,47l,47n,47o,47p,48a,48b,48e,						
Maps		QTR 3: 48g,48h,48n,49d,49j,49k,49l,50b,50d,50g,50j,50m,50n,50o,50p,51a,51n,51o						
	QTR 4: 54a	,54b,54c,54e,54f,54	g,54h,55b,55h,57	7b,57i,57j,58i				
a 表现终于 *				Laity's Wall				
411 5								
1" = 5 Maps	0.			-				
•								
				ED THIS YEAR:	26.0%			

	% OF PARCEL	S CHECKED FOR QUAL	LITY CONTROL	
URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

3RD	INSPECTION	YEAR
-----	------------	------

PARCELS TO BE INSPECTED FOR 2023

URBAN	RURAL	COMM/IND	COMM/IND OTHER	TOTAL	% TOTAL
5,564	1,230	736	156	7,686	24.4%

MAPS TO BE INSPECTED FOR 2023

1" = 400' Maps QTR 1:31,32,38,39

QTR 3: 41,46,53

QTR 4: 42

QTR 2: 40

1" = 100' Maps QTR 1: 31I,32e,32j,32k,32m,32n,32o,38I,39e,39f,39i,39j,39k,39I,39m,39n,39o,39p

QTR 2: 40a,40b,40c,40d,40e,40f,40g,40h,40i,40j,40k,40l,40o,40p

QTR 3: 41a,41b,41c,41d,41e,41f,41g,41h,41l,46d,46f,46k,53f,53c

QTR 4: 42a,42b,42c,42f,42g,42h,42i,42j,42k,42m,42o,42p

1" = 50' Maps

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:

24.4%

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

4TH	INSPECTION	YEAR

PARCELS TO BE INSPECTED FOR 2024

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
6,111	267	1,143	468	7,989	25.4%

MAPS TO BE INSPECTED FOR 2024

1" - 400'

1" = 400' Maps QTR 2: 33

QTR 1:

QTR 3: 34

QTR 4:

1" = 100' Maps QTR 1: 18a,18b,18c,18i,18j,18k,18l,18m,18n,18o,18p,25a,25b,25c,25d,25e,25f,25g

QTR 2: 25h,25i,25j,25k,25m,25n,25o,25p,33a,33b,33c,33d,33e,33f,33g,33i,33j,33k

QTR 3: 33I,33m,33n,33o,33p,34a,34b,34c,34d,34f,34g,34h

QTR 4: 34i,34j,34k,34m,34n,34o,34p,56e

1" = 50' Maps

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:

25.4%

0/ 05	DARCELS	CHECKED	EOR OUAL	ITY CONTROL
U/ /\E	DVDLFI	CHECKELL	FUR JUA	

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

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HAMBLEN COUNTY REAPPRAISAL 2025

INSPECTION YEAR OF CYCLE

YEAR1	YEAR 2	YEAR 3	YEAR 4
7608	6182		7989

					2	3	4	
			88		5	8	7	
		8	9	10	11	12	13	14
	69	15	18	17	18	19	20	21
	22	23	24	281	26	27	28	21
30)	31	02	33	34	36	3b =	37	
38	39	40	41	42	AB	40	76	
AB III	142	48	49	50	51	52		-0
50	84	G5	615	37	68.	69		
		60	81	920	83	64		
		-		7.88	84		•	

NARRATIVE INFORMATION --- VISUAL INSPECTION

- A. **Field Inspectors:** The assessor's office will utilize trained, competent field personnel to measure and list all types of improvements in the field. Assistance may be requested from the Division of Property Assessments (DPA) upon encountering any special or unique improvements where additional expertise is needed.
- B. **Training Recommended:** The assessor's office will participate in DPA, CTAS, and/or TnAAO seminars, workshops, and courses relating to current procedures and valuation of properties.
- C. Quarterly Progress Reports: The assessor's office will provide a quarterly progress report to the DPA that accurately documents progress achieved during the reporting period. This report will show the number of parcels reviewed, current data entry status, and a listing of the maps that have been reviewed.
- D. Accuracy of All Attributes: Both land and improvements will be reviewed on every parcel during the review phase for accuracy and completeness. This includes the physical attributes of the land, such as topography, and tree lines that may have changed since the last inspection cycle.
- E. Changes to Parcels: Any new structures, additions, and remodeling will be keyed in the current file to maintain fairness and equity among all property owners. Changes held until reappraisal or future years, if any, will be be nominal in nature. Review will be considered complete when changes have been entered into the CAMA system.
- D. Geographic Areas Assigned: Annual visual inspection of parcels are defined for each year in this report. The inspection of all rural, urban, commercial and exempt properties will be completed by the end of the cycle explained within this report.
- F. Map Maintenance Schedule and Explanations: Map maintenance will be worked on a daily basis, with the CAMA file being current at all times. Sales verification procedures will comply with procedures outlined in current publications of the DPA.

- G. Use of Aerial Photography for Review: Maps may be reviewed using a combination of on-site inspection and aerial photography and/or oblique imagery for all attributes of the parcels, provided that the outcome will result in accurate assessments. On-site field review will be utilized when accurate information cannot be ascertained from the aerial and/or oblique imagery.
- H. Quality Assurance Efforts Planned: Quality of work for visual review and data entry will be maintained by the assessor. All field review work and data entry will be subjected to quality control measures by a staff member in the office who did not complete the initial work. Additionally, assessment summaries and other tools within the CAMA system will be reviewed on a regular basis to identify any irregularities in value which may indicate significant errors.

NARRATIVE INFORMATION - REVALUATION YEAR

- A. **Personnel Needs:** The assessor's office will ensure that staff adequate in quantity and training will be available to perform the functions necessary to complete a timely and acceptable revaluation program. Where additional expertise is needed, the assessor's office may request assistance from the DPA while understanding that existing DPA workload may limit the amount of resources available during the revaluation year. It is further understood that DPA assistance will generally be prioritized first for 6- and 5-year reappraisal cycle counties and lastly for 4-year reappraisal cycle counties.
- B. Office Space and Equipment Needs: Adequate office supplies and necessary equipment for the assessor's office will be planned and budgeted for so that a timely and acceptable revaluation program can be completed.
- C. Use of Aerial Photographs / Oblique Imagery: Aerial photography and/or oblique imagery will be utilized to review and update location, access, land grades, improvements, tree lines, acreage, etc. Additional tools that integrate CAMA data into geographic information systems (GIS) will also be used to evaluate and update the consistency of improvement types, land tables, NBHD codes, etc.
- D. Assistance of Division of Property Assessments: Technical support in developing base rates (base house, commercial improvement types, etc.), OBY rates, small tract valuation tables, market and use farm schedules, and commercial and industrial property valuation may be requested from the DPA while understanding the constraints as mentioned in section A above.
- E. Development of Sales File: Sales data will be entered into the CAMA system in a timely manner to ensure the most relevant, accurate information is available for revaluation purposes. It is understood and acknowledged that ninety (90) days form the date of recording should be considered the maximum amount of time for sales data entry. The assessor's office will make reasonable efforts to minimize the number of days that elapse between the recording of deeds and sales data entry during the revaluation year.
- F. **Neighborhood Codes**: Neighborhood codes will be checked for consistency and delineated in a manner that is reasonable for mass appraisal purposes.

G, Improvement Valuation:

- 1. Base Rate Development: Residential improvement values (base house) will be based on the most current market derived data available. Commercial rates will be derived from Marshall & Swift Valuation Service and adjusted for the local market.
- 2. Out Building and Yard Items: OBY costs and depreciation tables will be derived from Marshall & Swift Valuation Service. If the local market dictates a deviation from the published cost data, sufficient evidence will be collected and maintained to support such a deviation.
- 3. Collection & Use of Income & Expense Information: Questionnaires will be sent to selected income producing properties during the revaluation year for use in property valuation and appeals.
- 4. Quality Assurance Efforts: The quality of work completed by field personnel and data entry staff will be reviewed and monitored on a regular basis by the assessor or senior staff. In addition, assessment summaries will be monitored for any irregularities.

H₂ Land Valuation:

- 1. Rural Land & Use Value: Market value schedules with any necessary size and location adjustments will be developed by the assessor with DPA assistance as needed. Use value schedules will be developed by the DPA pursuant to current state law.
- Unit of Measure Tables: UM tables will be used to value residential land from 0 to 14.99 acres (small tracts). DPA assistance may be requested.
- 3. Commercial & Industrial: Commercial/industrial land, whether urban or rural, will be reviewed and revalued according to current market data. DPA assistance may be requested.
- 4. Quality Control: The assessor will conduct quality control at all times with a review of randomly selected parcels. Statistical analysis will utilized to identify outliers and to ensure standard statistical measures are achieved.
- Mineral and/or Leaseholds: Applicable questionnaires will be mailed to identified properties in the revaluation year by the assessor's office. DPA assistance in the valuation of leaseholds or mineral interests may be requested.

- J. Valuation Analysis: Statistical analysis will be performed by the DPA to ensure final statistics fall within acceptable standards in all categories of properties. Final value correlation will consider all approaches to value with the most applicable being utilized in each instance where sufficient data exists.
- K. **Mapping and Ownership**: Mapping and ownership information will be kept as current as reasonably possible during the revaluation year understanding the importance of timely information during revaluation.
- L. **New Construction**: New improvements and/or remodeling will be kept as current as reasonably possible during the revaluation year with emphasis on (including, but not limited to): effective year built (EYB) or condition, proration, and accurate OBY data.
- M. Final Value Meeting: A final value meeting between the assessor's office and the DPA will address all aspects of revaluation. The final analysis will be based upon standard statistical measures of performance. It is understood and acknowledged that the DPA must approve the final product of the revaluation effort.
- N. **Hearings** (Formal and Informal): The assessor's staff will be responsible for informal hearings, and it is understood and acknowledged that DPA assistance for informal hearings cannot be guaranteed. Assistance with formal hearings may be requested from the DPA by submitting such requests on a parcel-by-parcel basis directly to the DPA assistant director for field operations.

Is your county currently on the IMPACT system?	Yes_✓	No
Do you plan to change to another system?	Yes	No_ ✓
If so, list the name and the date:		
	1	Date

ASSESSOR'S PERSONNEL ASSIGNMENT

	POSITION # 1
TITLE	PROPERTY ASSESSOR
NAME	Keith Ely
YEARS OF SERVICE	16
PHASE RESPONSIBILITY	ALL PHASES OF THE REAPPRAISAL PROGRAM
hear sylven or it is not the fill to	POSITION # 2
TITLE	DEPUTY ASSESSOR
NAME	Sherry Turley
YEARS OF SERVICE	30
PHASE RESPONSIBILITY	All Phases of the Reappraisal Program
Way Market Control (A)	POSITION # 3
TITLE	PERSONAL PROPERTY/CLERK
NAME	Sherry Turley
YEARS OF SERVICE	30
PHASE RESPONSIBILITY	PERSONAL PROPERTY, KEYPUNCH, AND CLERICAL DUTIES
	POSITION # 4
TITLE	MAPPING
NAME	Ashley Singer
YEARS OF SERVICE	2
PHASE RESPONSIBILITY	MAPPING AND CLERICAL DUTIES AS NEEDED
	POSITION # 5
TITLE	FIELD REVIEW
NAME	Bobby Davis and Todd Marshall
YEARS OF SERVICE	20 and 14
PHASE RESPONSIBILITY	REVIEW OF PROPERTY AND NEW CONSTRUCTION
har two sets that the	POSITION # 6
TITLE	Sales Coordinator
NAME	Suzanne Smith
YEARS OF SERVICE	20
PHASE RESPONSIBILITY	Ownership and Sales Data
W. 18. 11. Voj 20. 21.	POSITION # 7
TITLE	New Property Coordinator
NAME	Amy Greene
YEARS OF SERVICE	3
PHASE RESPONSIBILITY	New Construction Entry

Signature Page

ASSESSOR OF PROPERTY (Signature)	DATE
COUNTY MAYOR / EXECUTIVE (Signature)	DATE
CHAIRMAN, COUNTY COMMISSION (Signature)	DATE
TACHED RESOLUTION FOR 4 OR 5 YEAR CYCLES?	
YES	
ATE SUBMITTED TO STATE BOARD OF EQUALIZATION:	
DATE	

RESOLUTION

Resolution 20-16

Motion by Tim Goins, seconded by Thomas Doty to approve Resolution 20-16 authorizing a continuous Five (5) Year Reappraisal Cycle.

3/19/2020 5:38:04 PM RollCall Systems, Inc.

8.b. Resolution 20-16

Authorizing a Continuous five (5) Year Reappraisal Cycle

VOTE RESULTS: Passed By Majority Vote





YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1



Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	BSENT	Chris Cutshaw	YES
Thomas Doty Second	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins Motion	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES

RESOLUTION NO. 20-16

RESOLUTION AUTHORIZING A CONTINUOUS FIVE (5) YEAR REAPPRAISAL CYCLE

WHEREAS, Tenn. Code Ann. § 67-5-1601 establishes a general six (6) year reappraisal for updating and equalizing property values for every county in Tennessee for property tax purposes, and

WHEREAS, a six (6) year reappraisal program consists of an on-site review of each parcel of real property over a five-year period followed by revaluation of all such property in the year following completion of the review period and includes a current value updating during the third year of the review cycle and sales ratio studies during the second and fifth years of the review cycle, and

WHEREAS, Tenn. Code Ann. § 67-5-1601 provides that upon the submission of a plan by the assessor and upon approval of the State Board of Equalization, a reappraisal program may be completed by a continuous five (5) year cycle comprised of an on-site review of each real property over a four (4) year period followed by revaluation of all such property in the year following completion of the review period, and

WHEREAS, the county legislative body of Hamblen County understands that by approving such a five (5) year reappraisal cycle a sales ratio study will be conducted during the second and fourth years of the review cycle, and the centrally assessed properties and commercial/industrial tangible personal property will be equalized by the sales ratio adopted by the State Board of Equalization:

of <u>Hamblen</u> day of
complished in comprised of by revaluation

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Memorandum of Understanding

Motion by Tim Goins, seconded by Jim Stepp to approve the Memorandum of Understanding between Hamblen County and the TN Division of Property Assessments.

3/19/2020 5:38:30 PM RollCall Systems, Inc.

8.c. Memorandum of Understanding

between Hamblen County and the Division of Property Assessmen

VOTE RESULTS: Passed By Majority Vote





YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1



在1000			
Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	Second YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	lotion YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YIES

MEMORANDUM OF UNDERSTANDING

between

DATE:

TO:

RE:

Hamblen

County and The Division of Property Assessments

3/9/20

Keith Ely
, Assessor of Property

Bill Brittain
, County Mayor (or Executive)

Hamblen

County

5
Year Reappraisal Program

FROM: Tennessee Comptroller of the Treasury

Division of Property Assessments

The purpose of this memorandum of understanding is to clarify the areas of responsibility for all parties involved in the reappraisal of Hamblen County. It is intended to express the requirements needed to successfully complete reappraisal and to define the extent of involvement expected of the Comptroller's Division of Property Assessments. A reappraisal program is defined as the updating of all values in the county by analyzing current information and establishing new tables, models, schedules, rates and depreciation.

Tenn. Code Ann. § 67-5-1601 provides for assessors of property to have the option to reappraise either on a 6- year cycle with an update of values in the third year or to reappraise on a 4- or 5-year cycle with no updates. Tenn. Code Ann. § 67-5-1601 (d) requires the Division of Property Assessments to provide technical assistance to counties during the year of reappraisal. The resources available to the Division of Property Assessments enable them to provide technical assistance to counties during the reappraisal year; however, the amount of division involvement will be determined by the workload resulting from all counties that are scheduled for reappraisal during each year.

The amount of Division of Property Assessments involvement must be determined and clearly understood prior to the county producing a plan for reappraisal. The assessor of property will prepare a plan that accomplishes reappraisal in accordance

with standards and procedures prescribed by the Division of Property Assessments. The reappraisal plan must include all specific items identified in this memorandum of understanding.

I. County Responsibility

The assessor of property will be responsible for ensuring that all phases of the reappraisal program are conducted in accordance with Division of Property Assessment's policies and procedures relating to property valuation, sales verification, appeal defense and statistical standards. The county must resolve data quality reports, provide accurate property characteristics, provide adequate data entry, demonstrate its ability to organize and manage a program, provide adequate staffing and provide financial support.

- A. Property Valuation: All types of property will be valued following standard procedures.
 - 1. Residential Residential properties will be valued by determining the proper base rate for each residential improvement type in the jurisdiction. The base rates will be developed using sale properties with recently constructed improvements whenever possible to reduce the difficulties of estimating depreciation and to increase the accuracy of the land values. The base rate analysis will consider the new depreciation that will automatically be calculated when the year of reappraisal changes. The assessor of property shall retain all base rate analyses for appeal purposes. Appropriate depreciation and/or effective age will be used to adjust groups of parcels where market evidence supports it. When additional depreciation or effective age changes are used to adjust values, market analysis must be retained to support the adjustments. Individual property characteristics will not be improperly altered to achieve acceptable analysis results. Outbuildings and Yard Items (OBYs) will be valued using standard abbreviations and updated cost tables. The cost tables will be developed from nationally recognized cost services and calibrated to the local market. The assessor of property will retain all necessary supporting documentation for review and appeal purposes. Residential land will be valued using accepted appraisal practices and available computer techniques. All residential market area (neighborhood) delineation codes will be reviewed to determine their accuracy, and the necessary action will be taken to correct any changes indicated by the market since the last reappraisal program.
 - 2. Rural Land Rural land will be valued using standard rural land valuation procedures. Rural sales will be located and verified to determine if they meet the requirements of a valid transaction. All rural sales will be reviewed by the assessor of property or a staff member

with either the buyer, seller, or agent to determine the conditions of the sale and if any adjustments are needed. A rural land sales verification form will be completed on all rural sales. These forms will be maintained in the assessor of property's office for review and use in appeals. Rural land will be valued using the rural land valuation tables. Appropriate sales analysis must be conducted to produce a rural land schedule and to determine all factors affecting value. Areas of the county that cannot be valued using the base rural land schedule will be valued using the rural land schedule adjusted to the appropriate level of value. Land grade maps will be used to determine the appropriate land grade for each parcel. The land grade maps, if not already available, will be constructed by using Natural Resources Conservation Service (NRCS) soil survey information. All maps will be updated to reflect the most current base features such as wooded areas and areas that have been cleared since the last reappraisal program. All rural market area (neighborhood) delineation codes will be reviewed to insure they conform to current market conditions.

3. Commercial/Industrial Property - All commercial and industrial property shall be valued using standard valuation procedures. The listing of commercial and industrial properties will be reviewed for accuracy. All commercial property will be reviewed to determine if valuation by the income approach is the most appropriate method. In these instances, it will be necessary to gather sufficient income and expense data from the market to calculate an indication of value by the income approach. Completed income and expense forms will be retained for review and appeal purposes. All income data must be analyzed by making comparisons with like properties such as comparing offices to offices, warehouses to warehouses, and restaurants to restaurants. All commercial sales will be verified to determine if any special circumstances such as personal property or unusual financing are included. Commercial and industrial base rates will be developed for each type of commercial and industrial improvement in the jurisdiction. This is typically accomplished using a combination of local information and a professional cost service. All industrial properties shall be revalued using the most appropriate method, typically the cost approach. All commercial and industrial land will be revalued using the most appropriate unit of comparison, and all pertinent information such as zoning will be indicated on the land valuation maps. All analyses and sales information used to determine the commercial and industrial land values will be retained by the assessor of property for review and appeal purposes. All commercial and industrial market area (neighborhood) delineation codes will be verified to determine if they need to be revised due to changes in the market.

- 4. Small Tracts Land that does not qualify as a farm and is not part of an organized development is considered a small tract. It is typically valued as an individual unit and priced per unit or per acre. A total countywide small tract analysis must be accomplished in order to determine reasonable values. After the analysis has been accomplished and a pricing guide developed, the existing small tracts are to be reviewed to determine consistency. After making any needed adjustments to improve consistency, the small tracts will be revalued using accepted appraisal practices and any appropriate computer-assisted techniques. The assessor of property will maintain all analyses and sales information used in the valuation of small tracts for review and appeal purposes. All market area (neighborhood) delineation codes that influence the valuation of small tracts will be reviewed to determine accuracy, and any adjustments needed will be made.
- **5.** Unique Properties Usually, unique properties will exist in a county that will require special treatment. These can be lake properties, mobile homes, large industrial complexes, mineral interest, leasehold interest, etc. The reappraisal plan will address these properties and explain how they will be valued.
- **B.** Sales Verification: A major element in the success of a reappraisal program is the completeness and accuracy of the sales file. The Division of Property Assessments maintains a publication entitled *Property Assessor's Procedures for Sales Data Collection and Verification* to guide assessors through this process. These procedures will be followed to ensure the necessary accuracy in sales analysis. Any attempt to influence the results of the analysis by inaccurate sales verification must be avoided. The quality of the final statistical analysis depends on the integrity of the sales file, and every effort should be made to ensure its accuracy. The assessor of property will maintain records on the verification of sales for review and appeal purposes.
- C. Appeal Defense: Any reappraisal program must have the necessary data and information to defend the appraisals. The assessor of property and staff must have the ability to present the value-supporting data in a manner that provides the property owners and appeal boards with the information necessary to understand how and why the value conclusions were determined. The assessor of property and staff will resist making unnecessary changes just to satisfy the property owner when the appraisal is otherwise correct. All elements of the valuation process must consider the appeal process. An effort must be made to maintain sufficient data to defend the values, and this data includes the following: base rate analysis; sales analysis;

cost information; land valuation information; adjustments to sales; income and expense information; and any other information that will be useful in the appeal process.

- D. Statistical Standards for Reappraisal: The Division of Property Assessments utilizes statistical standards developed by the International Association of Assessing Officers (IAAO) for evaluating the results of reappraisal programs. The reappraisal program should be completed with these standards as the goal. Failure to meet these standards indicate the reappraisal program may be flawed and unacceptable. The standards apply to property by its statutory classification such as residential, commercial/industrial, and farm. Within each classification, properties may be further stratified based on a detailed analysis of the information available. The data used to produce the analysis must be accurate and uninfluenced by personal bias. The discovery of inaccurate data that has an influence on the results of the statistical analysis will be considered in the overall evaluation of the program. If the results of the statistical analysis fail to meet acceptable standards, said results will be reported to the State Board of Equalization for appropriate action.
- **E. Data Quality Reports:** Data quality reports include edits that enable the assessor to identify data problems. Since the success of a reappraisal program is determined by the accuracy of the data, each county must identify and resolve errors found on data quality reports. Typically, this information is produced from the assessor of property's computer file and analyzed locally. Counties utilizing the state computer-assisted mass appraisal (CAMA) system may contact Division of Property Assessments staff for assistance as needed to generate data quality reports. Counties operating independent CAMA systems are expected to accomplish this without Division assistance.
- **F.** Data Entry: A reappraisal increases the amount of data entry because of changes and adjustments to the file, especially where extensive field reviews are required. Any plan for reappraisal must consider this additional data entry workload.
- **G. Organization and Management:** The completion of a successful reappraisal program is dependent upon the ability of the assessor of property to organize work activities and to manage employees throughout the reappraisal cycle. Any reappraisal plan must consider topics including but not limited to: staffing (both in quantity and in assignment of duties), training, quality control, and office space.

H. Approval for 4-Year and 5-Year Cycles: The assessor of property in any county that plans a 4- or 5-year reappraisal program must have approval by resolution from the county legislative body. The plan for reappraisal prepared by the assessor of property must be submitted for review to the county executive and the county legislative body. The county legislative body must provide the funding to accomplish the reappraisal program as outlined in the plan for reappraisal.

II. Division of Property Assessments' Responsibility:

Tenn. Code Ann. § 67-5-1601 provides that all work (accomplished by the assessor of property) is subject to the supervision and approval of the director of the Division of Property Assessments. The Division of Property Assessments is required to supervise and direct all reappraisal and revaluation programs. The Division of Property Assessments' statutory responsibilities include providing technical assistance and ensuring the accuracy of the reappraisal program. All counties conducting reappraisal programs accept the condition of limited involvement from the Division of Property Assessments and agree to maintain records and provide sufficient data and reports to enable the Division of Property Assessments to evaluate the quality of the reappraisal program.

A. Technical Assistance: Technical assistance is provided to a county by staff members of the Division of Property Assessments. The amount of technical assistance to be provided by the Division of Property Assessments will be determined after considering available resources and existing workload of county reappraisal programs scheduled during each year.

Examples of technical assistance to the assessor's office may include:

- Residential Base Rate Development
- Residential Analysis
- OBY Cost Tables Development
- Rural Land Schedule Development
- Homesite Analysis
- Commercial & Industrial Base Rate Development
- Income & Expense Analysis
- Commercial Market Analysis
- Industrial Property Appraisal
- Small Tract Sales Analysis
- Small Tract Pricing Guide Development

- Sales Adjustments Determination
- Sales Verification Instruction
- Unique Properties Appeal Preparation
- Data Preparation for Appeals Defense
- Overall Statistical Results Review
- Data Quality Reports Production
- Assessable Mineral Interest Valuation
- Assessable Leasehold Interest Valuation
- On-The-Job Training for Assessor's Staff
- Market Area (Neighborhood) Delineation Codes Review

B. Modification of Responsibility
Due to level of expertise, number of staff members, and resources available to the assessor of
property, there may be a need to modify areas of responsibility in the memorandum o
understanding. The purpose of the modification of responsibility is to provide latitude between
the assessor and the division regarding the identified areas of responsibility. The following are
specific modifications to this agreement that will be mutually beneficial for both parties and allow
for better utilization of resources during the revaluation program:

III. Accuracy of Program

The assessor of property will prepare a final value report at the end of the revaluation year that will give an overview of the reappraisal program and support the value indications. The accuracy of the reappraisal program shall be determined by a review of the supporting documentation for the following: base rate development; land valuation; application of market adjustments; market area (neighborhood) delineation codes analysis; rural land sales analysis; small tract analysis; identification and valuation of unique properties; completeness of the sales file; quality of records developed for appeal defense; results of the statistical analysis; resolution of the data quality reports; and correctness of property characteristic data.

IV. Computer Appraisal System

In the event the assessor of property chooses to change the current CAMA system, information regarding the new system and a detailed plan of implementation must be included with the reappraisal plan for approval by the State Board of Equalization.

V. Failure to Comply

It is the expressed intent of this memorandum of understanding to provide the county and the Division of Property Assessments with a clear understanding of the responsibility of each party

regarding the completion of the next reappraisal program. It is the intent of the Division of Property Assessments to take whatever action necessary to ensure the accurate and timely completion of the reappraisal program. Failure on the part of the county on any of the items agreed to herein shall result in the reporting of said failure to the State Board of Equalization for appropriate action.

It is with full understanding that we accept the conditions identified in this memorandum of understanding and accept responsibility to accomplish all items identified herein. We recognize that failure on the part of the county legislative body or the assessor of property to complete the agreed to requirements will result in the action identified herein.

County Mayor (or Executive)		
	Signature	Date
Assessor of Property	(c)	-
	Signature	Date
Manager		
Div. of Property Assessments	Signature	 Date
Senior Manager		
Div. of Property Assessments	Signature	 Date
Assistant Director		
Div. of Property Assessments	0: 1	Date
	Signature	Date

Surplus Auto Hamblen County Sheriff's Department

Motion by Tim Goins, seconded by Mike Minnich to Surplus 2006 Chevrolet Silverado 2500 for the Sheriff's Department

3/19/2020 5:39:07 PM RollCall Systems, Inc.

8.d. Surplus Auto Hamblen County Sheriff's Department



VOTE RESULTS: Passed By Majority Vote



YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1



Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins Motion	YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES

HAMBLEN COUNTY SHERIFF'S DEPARTMENT

Memo

To:

Public Services Committee, Chairman Howard Shipley

From:

Lieutenant Gene Watson

Date:

January 13, 2020

Re:

Surplus of 2006 Chevrolet Silverado 2500

The Hamblen County Sheriff's Department has a 2006 Chevrolet Silverado 2500 truck, VIN #1GHK23D76F190179, which we wish to surplus. This was a seized vehicle and being a seized vehicle we were only allowed to use this vehicle for five years and the 5 years has ended.

I ask that the County Commission surplus the 2006 Chevrolet Silverado 2500 truck from the Sheriff's Department's asset listing.

Thank you,

Lieutenant Gene Watson

Agreement for Donation

Motion by Tim Goins, seconded by Bobby Haun to approve the Agreement for Donation of Flat Panel Computer Monitors to ALPS Day Services.

/19/2020 5:39:32 PM RollCall Systems, Inc.

8.e. Agreement for Donation

between Hamblen County Government & ALPS Day Services

VOTE RESULTS: Passed By Majority Vote

YES: 13 NO: 0 ABSTAIN: 0 ABSENT: 1

	was a secretary		
Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	YES
Wayne NeSmith	YES	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	Second YES
Tim Goins	Motion YES	Tim Horner	YES
Howard Shipley	YES	Eileen Arnwine	YES

AGREEMENT FOR DONATION

This Agreement for Donation ("Agreement") is made between Hamblen County Government ("Donor") and ALPS Adult Day Services ("Donee"), a not-for-profit organization with a 501(c)(3) IRS status located at address 600 North Daisy Street, Morristown, TN 37814.

Whereas, Donor owns the previously surplused flat panel computer monitors listed on Exhibit A, and

Whereas, Donor wishes to donate the previously surplused flat panel computer monitors listed on Exhibit A to Donee, and

Whereas, Donee wishes to accept the previously surplused flat panel computer monitors listed on Exhibit A under the following terms and conditions.

Now, therefore, the parties agree to the following terms of such transfer:

- 1. Donor will donate the flat panel computer monitors to Donee and Donee will accept the computer monitors as is from Donor.
- 2. Donee will use the flat panel computer monitors primarily for business purposes.
- 3. Donee will remove the flat panel computer monitors from donor's premises:
 - a. At Donee's sole expense and,

County Mayor

County Clerk

Attest:

b. On or before the 30th day of April, 2020.

Approved at the regular meeting held on the 19th day of March, 2020.

Return to Regular Calendar

EXHIBIT A

List of Computer Monitors available for donation to ALPS Adult Day Services.

Manufacturer	Serial Number	Date of Manufacture
	CN-0VYTW5-72872-527-FEPS	February 2015
	CN-0VYTW5-72872-44M-GGFS	April 2014
	CN-0VYTW5-72872-527-FGDS	
Dell	CN-0J6HFT-74445-431-BYSL	March 2014
	CN-0W5HWR-74445-32L-BDEL	February 2013
	CN-0VYTW5-72872-44M-GG6S	April 2014
	CN-0VTTW5-72872-527-AKDS	February 2015
	CN-0VYTW5-72872-527-FF3S	February 2015

Justice Center Construction Management Services

Motion by Tim Horner, seconded by Bobby Haun to approve 1. Draft "Request for Proposal" (RFP) for the hiring of a Project Manager. 2. Approve the entire Justice Center/Jail Project committee to serve as review committee for the selection of a project manager. 3. Approve the Design-Bid -build delivery system for the construction of the new Justice Center. The process will include prequalifying general contractors who can bid on the project.

1/19/2020 5:43:11 PM RollCall Systems, Inc.

9.a. Justice Center Constriction Management Service



VOTE RESULTS: Passed By Majority Vote





11 NO: 2 ABSTAIN: 0 ABSENT:



Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	YES	Jeff Akard	NO
Wayne NeSmith	NO	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	Second YES
Tim Goins	YES	Tim Horner	Motion YES
Howard Shipley	YES	Eileen Arnwine	ZĒŅ

HAMBLEN COUNTY GOVERNMENT Request for Proposals – Hamblen County Justice Center Project Management Services

REQUEST FOR PROPOSALS

Office of the Hamblen County Mayor
511 West Second North Street
Morristown, TN 37814

RFP TIMELINE: Times listed below are in Eastern Standard Time.

D. 4. I1.	Sunday March 22, 2020
Date Issued:	Sunday, March 22, 2020
Proposal Title:	Hamblen County Justice Center Project Management Services (2020-02)
Mandatory Pre-Proposal Conference:	Friday, March 27, 2020 at 10:00 a.m.
Proposal Question Deadline:	Wednesday, April 1, 2020 at 2:00 p.m.
Proposal Answer Deadline:	Friday, April 3, 2020 at 4:00 p.m.
Proposal Deadline Date & Time:	Friday, April 10, 2020 at 2:00 p.m. If the Hamblen County Courthouse is closed for business at the time scheduled for proposal opening, for whatever reason, sealed proposals will be accepted and opened on the next business day of the County, at the originally scheduled hour.
Proposal Opening Location:	Hamblen County Courthouse, West Wing Conference Room, 1 st Floor, Administrative Building
Presentation/Interviews:	TBA

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INTRODUCTION:

Hamblen County (hereafter referred to as "County") is soliciting proposals from professional firms with a commercial classification license from the State of Tennessee for Project Management Services of the Hamblen County Justice Center Project. The proposed Justice Center is a three (3)-story building with a basement with approximately 186,000 square feet. It will consist of a 600-625-bed jail facility, three (3)-courtrooms, clerk office, community service office, judges office suite, and jail administration.

The successful firm will act in the best interest of the County while administering services throughout the construction drawing, construction and close-out phases of the Justice Center Project. To ensure a successful project, the chosen firm will work with County staff, the Project Architect/Engineer, various consultants and construction contractors to safely deliver a quality facility that meets County objectives and design specifications. The contract will also include coordinating the Hale Property Development Project and relocation of the impound lot.

The County's selection process will rely on evaluations of the written responses to this RFP and any subsequent supplemental evaluation processes, such as requests for additional information, as may be undertaken by the County at its sole discretion.

TABLE OF CONTENTS:

- I. Project Overview
- II. Scope of Project Manager Services
- III. General Information for Project Managers
- IV. Submission Requirements
- V. Evaluation of Proposals
- VI. Forms:
 - a. Anti-Collusion Statement
 - b. Certificate of Compliance Iran Divestment Act

I. PROJECT OVERVIEW:

The County is currently in the design development phase of the Justice Center Project. The facility will be constructed on county-owned property located on West 3rd North Street in Morristown, TN.

The firm selected to perform the project management services is restricted and will <u>NOT</u> be eligible to bid on the actual construction project as a contractor or subcontractor.

Project Design Team:

Moseley Architects located in Charlotte, North Carolina has been contracted for Architectural and Engineering services for this project. The selected Project Management Firm will coordinate with Moseley Architects for the duration of the design development and construction phases of the project.

Page	2	of	17
1 45	_	\sim 1	_ /

Anticipated Project Schedule:

Projected Project Activity Duration	
Schematic Design Drawings:	Completed
Design Development Phase:	Present Phase
Commission Approval of Project Concept:	April 2020
Construction Drawings Preparation:	May-September 2020
Commission Approval to Proposal Project:	September 2020
Acceptance of Proposals:	October 2020
Award of Construction Contract:	November 2020
Current Property Demolition to be Completed:	September 1, 2020

II. SCOPE OF PROJECT MANAGER SERVICES:

Proposals for Justice Center Project Management Services should address the following objectives, which are not necessarily all-inclusive. It is important to note that activities from two or more project phases can occur simultaneously. The listing below begins with certain responsibilities that the successful firm will be obligated to carry out throughout *all* project phases.

General Responsibilities:

- 1. The successful firm shall act on behalf of Hamblen County and in its best interests, as the primary point of contact with Justice Center Project architects, engineers, consultants, contractors, vendors, County staff, etc.
- 2. The successful firm will be the sole employer of all persons used in the Justice Center Project Management and will accept full responsibility for all lost or damaged property and injury to persons resulting from the execution of the contract, as well as, for any claims made by or on behalf of the firm's employees arising out of their employment or work pertaining to the operation of the contract.

Page 3 of 17

Proposer	Initials				

- 3. The successful firm shall regularly schedule and host meetings associated with the Justice Center Project as requested by the County.
- 4. The successful firm shall physically and regularly monitor Justice Center Project progress regarding budgets and schedules and relay project status to County personnel at regular reporting periods as mutually agreed upon.
- 5. The successful firm shall work with all Justice Center Project architects, engineers, consultants, contractors, vendors, County staff, etc. to ensure the project remains on schedule and within budget.
- 6. The successful firm shall document all communications, contracts, reports, drawings, data, etc. that are associated with the Justice Center Project, maintain said documentation, and transfer said documentation to the County as requested and then completely at project close.
- 7. The successful firm must be fully compliant with the Americans with Disabilities Act (ADA) and specifically as it relates to governmental services.
- 8. The successful firm agrees that during the performance of this contract, they will not discriminate against any employees or applicants for employment because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment, except where one or more of these are bona fide occupational qualifications reasonably necessary to the normal operations of the Project Management Firm.

Initiation Phase Responsibilities:

- 1. The successful firm shall gain a complete understanding of the County's goals and objectives for the Justice Center Project and a thorough understanding of the justification for project decisions already determined, in order that they will act in concert with County directives.
- 2. The successful firm shall review the County's determined course of action regarding siting, design and scheduling and provide recommendations as to feasibility and ensure project success through expert recommendations.
- 3. The successful firm shall relay Justice Center Project goals and objectives to all contractors, consultants, and professionals associated with the project to ensure project synergy.

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Design Development Phase Responsibilities:

- 1. The successful firm shall fully review all construction documents, drawings and specifications prepared by the Justice Center Project Architect/Engineer and report to the County its recommendations to implement or alter project design.
- 2. The successful firm shall provide quality assurance of Justice Center Project design, as exhibited through construction documents, drawings and specifications, through careful review and consideration of the contents of said documentation.
- 3. The successful firm shall report to the County as soon as is feasible any concerns identified regarding Justice Center Project safety, quality, schedule or cost and provide recommendations for mitigation of same.
- 4. The successful firm shall research and recommend alternative design or other project aspects as may be requested by the County.
- 5. The successful firm shall prepare, continuously update and report to the County regarding Justice Center Project budget and schedule, recommending alternatives when necessary to ensure the project remains on schedule and within budget.
- 6. The successful firm shall work with Justice Center Project Architect/Engineer on all aspects of the contractor bid process, including the pre-qualification process of general contractors who can bid on the project, attending all pre-bid or pre-award meetings, reviewing all bid documents and provide recommendations on the same.
- 7. The successful firm, in conjunction with the Architect/Engineer, shall evaluate the list of potential subcontractors and project managers supplied by each contractor bidding on the Justice Center Project and relay to the County its recommendation whether to approve the services of each.
- 8. The successful firm, in conjunction with the Architect/Engineer, shall examine bid packet documentation to ensure that all contractors comply with applicable insurance and bonding requirements.
- 9. The successful firm shall review and make recommendations on any Justice Center Project associated-agreements that the County should consider being party to.

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Construction Phase Responsibilities:

- 1. The successful firm, in conjunction with the Architect/Engineer, shall review final County acceptance of contract documents and agreements with contractor(s).
- 2. The successful firm shall review overall project budgets and schedules to determine reasonableness and accuracy of same (i.e. demolition, Hale property development, relocate impound lot, etc.).
- 3. The successful firm shall review any notice of delays in work as may be presented by the contractor(s) and recommend potential mitigation to the County.
- 4. The successful firm shall work with the contractor(s) to identify and mitigate any substandard or faulty work performed by contractor(s) including steps for resinspection.
- 5. The successful firm shall provide quality assurance of the material testing and inspection procedures throughout construction.
- 6. The successful firm shall review all change orders submitted by the contractor(s) and work in conjunction with the Architect/Engineer to determine necessity and feasibility of same.
- 7. The successful firm shall monitor any contractor(s) safety violations occurring on the Justice Center Project, review all associated accident/injury reports and relay any recommendations to the County.
- 8. The successful firm shall review all contractor(s) applications for payment for accuracy and reasonableness and make recommendation for payments or justification for nonpayment to the County Finance Department.
- 9. The successful firm shall ensure that proper retainage is withheld from each contractor progress payment when making recommendation for payment.
- 10. The successful firm shall observe field inspections to determine substantial completion, assist in preparation of final punch list items and reinspect as necessary to determine final completion.

Project Close-Out Phase Responsibilities:

- 1. The successful firm shall observe, review and inspect all Justice Center Project documentation to achieve final project completion and the award of final project payment(s).
- 2. The successful firm shall continue participation in any Justice Center Project matters requiring resolution, representing and negotiating on behalf of the County.

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Report Requirements:

The successful firm will be responsible for providing the County with written reports of the Justice Center Project progress at completion intervals of at least thirty (30), sixty (60) and ninety (90) percent.

Minimum Qualifications:

Proposals will be considered from firms who:

- Currently have a commercial classification license to do business in the State of Tennessee;
- 2. Have a favorable business reputation;
- 3. Possesses the necessary qualifications and competencies to perform the work proposed;
- 4. Employs key staff to be assigned to the County who have completed Project Management Services for similar size and type of facility listed in this RFP;
- 5. Possesses insurance coverage as listed in Section IV under Insurance Requirements.

Firms that do not meet these minimum qualifications shall be deemed non-responsive and will not receive further consideration.

III. GENERAL INFORMATION FOR PROJECT MANAGERS:

Project Administrator:

The County Finance Department is the sole point of contact for this procurement. All communication between prospective proposers and the County upon receipt of this RFP shall be in email form to the County Finance Department as follows:

Johnna Harrell 511 West Second North Street Morristown, TN 37814 Telephone: 423-586-1931

Email: Johnna.harrell@co.hamblen.tn.us

Any other communication will be considered unofficial and non-binding on the County. Communication directed to parties other than the County Finance Department may result in disqualification of the prospective proposer.

Pre-Proposal Meeting:

There will be a **mandatory** pre-proposal meeting in the Large Courtroom at the Hamblen County Courthouse located at 511 West Second North Street, Morristown, TN on Friday, March 27, 2020 at 10:00a.m. There will be a site location visit to follow.

Proposals from firms that do not attend this meeting will <u>not</u> be considered for award.

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Proposal Questions and Answers:

Questions regarding this RFP will be accepted via email to the Project Administrator until 2:00p.m. Wednesday, April 1, 2020. Questions submitted by telephone call will <u>not</u> be answered. Questions submitted after this deadline will <u>not</u> be answered.

Questions *and* Answers will be posted to the Hamblen County Government website, www.hamblencountytn.gov, under the Bids & Proposals Tab no later than 4:00p.m., Friday, April 3, 2020.

Proprietary Information and Public Disclosure:

Materials submitted in response to this competitive procurement shall become the property of Hamblen County. All proposals received shall remain sealed until the deadline for submission of proposals has expired. Once a proposal is submitted to Hamblen County Government and is opened, it constitutes a public record and is subject to the open records request pursuant to the Tennessee Open Records Act.

Cost of Proposal:

The County will not be liable for any costs incurred by the proposing firm in preparation of a proposal submitted in response to this RFP, in conducting of a presentation, or any other activities related to responding to this RFP.

Revisions to the RFP:

In the event it becomes necessary to revise any part of this RFP, addenda will be produced in writing and submitted to all prospective proposers known to the County and will be listed on the Hamblen County website, www.hamblencountytn.gov, under the Bids and Proposals Tab.

The County reserves the right to cancel or to reissue the RFP in whole or in part prior to the execution of a contract.

Period of Performance:

The period of performance of any contract resulting from this RFP is tentatively scheduled to begin upon award of a contract.

Subcontract Terms:

The successful firm will <u>not</u> subcontract any portion of their duties under this RFP or subsequent contract without the prior written consent of the County.

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Contract Terms:

<u>All</u> items in this RFP must be included with the proposal. By submitting a proposal, the proposer agrees that this RFP and the proposer's written material submitted in response will be included as part of the contract. The parties will enter into a mutually acceptable agreement. All contracts between parties shall be governed by and enforced in accordance with the laws of the State of Tennessee. In the event a dispute arises, the venue shall be in Hamblen County, Tennessee. The County shall require the person with authority to bind the company to sign all agreement(s) with the County.

Contract Termination:

The County reserves the right to cancel the contract at any time for breach of contractual obligations without penalty or recourse by giving the Project Manager a written notice of such termination of at least thirty (30) calendar days prior to said cancellation. Prior to issuing such a notice, the County will, if appropriate, provide the Project Manager with an opportunity to cure the breach within a reasonable period of time. Should the County exercise its right to terminate the contract for such reasons, the termination shall become effective on the date as specified in the notice of termination sent to the Project Manager. The Project Manager shall be entitled to receive just and equitable compensation for the work provided pursuant to the contract prior to the effective date of cancellation.

No Obligation Contract:

The County reserves the right to accept or reject any or all proposals at its sole discretion without penalty and to not issue a contract as a result of this RFP. The County also has the right to waive any formal defects in proposals when deemed in the best interest of the County. Further, the County reserves the right to accept a proposal higher in price than the lowest proposal, and to negotiate with any respondent concerning matters which the County determines require clarification or changes not in conformity with the specific requirements set forth herein.

Right To Withdraw:.

Proposers have the right to request withdrawal of their proposals from consideration due to error by giving notice at any time <u>before</u> and not later than two (2) days <u>after</u> proposals are publicly opened.

Commitment of Funds:

The Hamblen County Legislative Body are the only individuals who may legally commit the County to the expenditures of funds for a contract resulting from this RFP. No cost chargeable to the proposed contract may be incurred before receipt of a fully executed contract. Obligations on contracts that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the following years.

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	Proposer Initials

Invoice Requirements:

Fees for project management services to be provided for the Justice Center Project will be billed in accordance with the cost proposal provided in response to the responsibilities listed in the Scope of Services. The Project Manager will submit invoices to the County Finance Department based on the contractual timeline and they will include a detailed account of the following:

- 1. A description of the work performed;
- 2. The date(s) the work was performed; and
- 3. The name(s) of the person(s) who performed the work.

All invoices will show itemized hours of work by billing rate and services provided, and will include an itemized list, including receipts, of all reimbursable expenses allowable in the agreement, if any. Billing rates and reimbursable expenses, if any, shall be in accordance with the Fee Schedule provided in response to this RFP.

IV. SUBMISSION REQUIREMENTS:

Responding firms are required to submit three (3) complete packages of the proposal and one (1) electronic copy of the package on CD, DVD or USB. Proposal packages should include a table of contents, reference tabs for key sections, all supporting documentation and pages should be numbered consecutively. One (1) hard copy is to be submitted unbound and two (2) copies should be bound or contained in a single volume. Proposal packages, whether mailed or hand-delivered must arrive at the Hamblen County Mayor's Office, 511 West Second North Street, Morristown, TN 37814, Attention: Johnna Harrell no later than 2:00p.m. Eastern Standard Time on Friday, April 10, 2020. **Electronic submissions will not be accepted.**

Envelopes must be sealed and clearly marked with HAMBLEN COUNTY JUSTICE CENTER PROJECT MANAGEMENT SERVICES on the outside of the envelope.

Respondents assume the risk for the method of delivery chosen. The County assumes no responsibility for delays caused by any delivery service. Late proposals will <u>not</u> be accepted.

Proposal Content:

- 1. Letter of Submittal with Copy of W-9
- 2. Cost Proposal
- 3. Certificates of Insurance
- 4. Anti-Collusion Statement
- 5. Certificate of Compliance with Iran Divestment Act

Proposals must provide information in the same order as presented above.

Proposer Initials	
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Letter of Submittal:

Along with introductory remarks, the Letter of Submittal is to include by attachment the following information about the firm.

- 1. Names, addresses, telephone numbers, and e-mail addresses of legal entity or individual with whom contract would be written.
- 2. Name, address and telephone number of each principal officer (President, Vice President, and Treasurer, etc.).
- 3. Legal status of the proposing firm (sole proprietorship, partnership, corporation, etc.) and the year the entity was organized to do business as the entity now substantially exists.
- 4. Federal Employer Tax Identification number (include copy of W-9 in proposal).
- 5. Location of the firm/office from which the firm would operate.
- 6. Provide a list of a minimum of three (3) completed projects that demonstrate the firms' project management experience with similar size and type of facility and include at a minimum the following information for each:
 - a. Name of project
 - b. Year completed
 - c. Size of project
 - d. Contact information for owner's representative and project architect
 - e. Indicate number of calendar days *allocated* to complete the work in the original schedule and the number of calendar days *added* by change order(s)
 - f. Indicate number of calendar days taken for *actual completion* and provide a detailed explanation if project completion date was beyond the completion date as adjusted by change order(s)
 - g. Indicate if project was completed on or under budget. If project was over budget, provide a detailed explanation why
- 7. Firm's qualifications including names, education and experience backgrounds of pertinent team members who will be responsible for the Justice Center Project Management Services.
- 8. A work plan to include time estimates for each significant segment of the work, the staff level to be assigned, on-site time to be devoted to this project, and the target date for completion.

Proposed Cost:

The evaluation process is designed to award this procurement not necessarily to the firm of least cost, but rather to the firm whose proposal best meets the requirements of this RFP.

The proposing firm shall identify and submit in a fully detailed budget, all costs, including staff costs and any expenses necessary to accomplish the tasks of the contract.

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The fee for project management needs to be divided into the following sub-components:

- 1. Design Development Phase
- 2. Construction Documents Phase
- 3. Bidding Phase (consultation only)
- 4. Pre-Construction/Mobilization
- 5. Construction Phase
- 6. Project Completion Phase

From time to time, County staff may find it necessary to consult with the successful firm on future issues related to the final Justice Center Project Management. Include an outline in this proposal of how this occasional consultation will be handled in regard to charges.

It is agreed between the County and the successful firm that in consideration for the firm's full and complete performance hereunder, the County shall pay to the successful firm the fees as detailed in the successful proposal for the services as proposed by the firm and as accepted by the County. The final amount of fees shall be based upon actual services performed as approved by the County.

Insurance Requirements:

- a. Liability Coverages
 - The successful firm shall furnish at its own expense and keep in full force during the terms of this contract the following coverages which shall list Hamblen County Government as an additional insured:
 - General liability insurance covering bodily injury and property damage in the minimum sum of \$1,000,000 for each occurrence, \$2,000,000 aggregate and products/completed operations in the minimum sum of \$1,000,000 for each occurrence, \$2,000,000 aggregate.
 - Professional liability insurance in the minimum sum of \$2,000,000 limit per occurrence.
 - Automobile liability insurance in the minimum of \$1,000,000 combined single limit for bodily injury and property damage.
 - Umbrella liability insurance in the minimum sum of \$5,000,000 for each occurrence.

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2. Worker's Compensation Compliance

Successful firm shall also comply with all requirements of the Workers' Compensation Law and shall at their own expense, maintain such insurance, including waiver of subrogation in favor of Hamblen County and employer's liability, as will protect the firm from claims under said law and from any other claims for personal injuries, including death which may arise from the operations under the contract, whether operations be by anyone directly or indirectly employed by the firm.

b. Certificates of Insurance

Please include copies of current certificates of insurance as proof your firm has the minimum coverage required for this project. Upon award of this project, the successful firm **must** provide to Hamblen County Government updated certificates of insurance showing Hamblen County as an additional insured. The updated certificates must be provided **before** project commencement. Policies shall be endorsed to provide Hamblen County at least 30 days written notice of reduction, cancellation or intent not to renew coverages as called for above.

If insurance is canceled, reduced, non-renewed or otherwise is not in effect to the minimum required coverage, the successful firm **must** cease work on this project.

Anti-Collusion Statement:

The proposer certifies by signing the anti-collusion statement on page 16 of this RFP that this proposal is made without prior understanding, agreement, or accord with any other person submitting a proposal for the same service and that this proposal is in all respects bona fide, fair and not the result of any act of fraud or collusion with another person engaged in the same line of business or commerce.

Iran Divestment Act:

The proposing firm must certify on page 17 of this RFP that neither it nor any of its successors, parent companies, subsidiaries or companies under common ownership or control of the firm certifies, under penalty of perjury, that to the best of its knowledge and belief that they are not on the list created pursuant to Tennessee Code Annotated § 12-12-106.

Signatures:

The Letter of Submittal, Anti-Collusion Statement, Certification of Compliance with Iran Divestment Act, and all RFP Amendments must be signed and dated by a person authorized to legally bind the proposing firm to a contractual relationship.

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Presentation/Interviews:

The County, upon review of the received proposals, shall request and schedule responsible firms to make a presentation so as to obtain additional information and/or clarification from the proposer. Proposing firms **must** submit a sample contract during the presentation/interview process.

The Finance Department will arrange structured oral presentations for each responsible proposer. The oral presentation will consist of the proposer:

- Answering written questions that the Justice Center Project Committee provides
- Answering oral questions that arise during the presentation

Presentations will be held at 511 West Second North Street, Morristown, Tennessee, and scheduled in 1 hour and 15 minute blocks. Firms will have 10 minutes to set-up, 20 minutes to present, 30 minute Q&A session with Justice Center Project Committee, with a 15 minute break to follow. The date, time and room location is to be announced.

Presentations may not be considered as a "negotiation session". Only material contained in the original written proposal will be considered in any subsequent evaluation.

V. EVALUATION OF PROPOSALS:

This document is a Request for Proposal. It differs from a Request for Bid/Quote in that the County is seeking a solution not a bid/quote for the lowest price. As such, the lowest price proposal will not guarantee an award. Proposals will be evaluated based on the firm's qualifications and experience with similar projects, staff expertise and availability, competitiveness of proposed fees, overall comments from references and presentations.

Proposals will be evaluated in accordance with the requirements stated in this solicitation and any addenda issued. All proposals received by the stated deadline will be reviewed by the County to ensure that proposing firms meet all minimum requirements and comply with instructions specified in this RFP.

The highest score will go before the Hamblen County Legislative Body for final awarding of the project.

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Evaluation Criteria:

Evaluation Criteria	Maximum Points to be Earned
Experience and successful completion of similar projects:	25
Experience, ability and availability of key personnel for this project:	15
Cost Proposed:	25
Completeness of Proposal:	10
Overall Comments from References:	15
Presentations/Interviews	10
Total Points Available:	100

VI. <u>FORMS:</u>

a) ANTI-COLLUSION STATEMENT

By signing this form the proposer agrees that he has not divulged to, discussed, or compared his proposal with other proposers and has not colluded with any other proposer or parties to a proposal whatsoever. Note: no premiums, rebates or gratuities to any employee or agent are permitted with, prior to, or after any delivery of materials. Any such violation will result in the cancellation and/or return of material (as applicable) and the removal from the proposal list and could constitute a felony and result in a fine, imprisonment, as well as civil damages.

The undersigned certifies that he/she has read, understands, and agrees to all terms, conditions, and requirements of this proposal, and is authorized to contract on behalf of the proposing firm. This form must be signed personally by the proposer or the proposer's authorized agent. All signatures must be original and not photocopies.

Signature	Title	
Printed Name	Date	

By signing this form, the proposer signifies understanding and agreement with Hamblen County Government Terms and Conditions.

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Proposer Initials	

b) PROPOSER'S CERTIFICATION OF COMPLIANCE WITH IRAN DIVESTMENT ACT Tenn. Code Ann. § 12-12-101 et seq.

Comes		, for and on behalf of
(Printed nam	ne of Principal Officer of Company)	
	, (the	"Company") and, after being duly authorized
by the Company so to d	o, makes oath that:	
proposer certific organization, un	es, and in the case of a joint ader penalty of perjury, that	oser and each person signing on behalf of any t proposal each party thereto certifies as to its own t to the best of its knowledge and belief that each to the Iran Divestment Act, Tenn. Code Ann. §
		Signature
		Title
		Date

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Proposer Initials

Architect Engineering Services

Motion by Tim Horner, seconded by Bobby Haun to approve Dave Wright of Greeneville to provide Architect Engineering services for the Hale Property Development and to wave the 2006 resolution requiring an RFQ for the services be advertised.

V19/2020 5:47:13 PM RollCall Systems, Inc.

9.b. Architect Engineering Service for Hale Property Developmen



VOTE RESULTS: Passed By Majority Vote





YES: 10 NO: 3 ABSTAIN: 0 ABSENT: 1



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Joe Hunts	sman, Sr	YES	Randy DeBord	NO
Taylor Wa	ard	ABSENT	Chris Cutshaw	YES
Thomas (Doty	YES	Jeff Akard	NO
Wayne N	eSmith	NO	Jim Stepp	AES
Mike Mir	nnich	YES	Bobby Haun	Second YES
Tim Goin	IS	YES	Tim Horner	Motion YES
Howard :	Shipley	YES	Eileen Arnwine	YES

a. dave wright, architect p.o. box 1104 greeneville, TN 37744 423.329.2876 423.525.5093

March 17, 2020

Hamblen County Government Bill Brittain, Hamblen County Mayor Hamblen County Courthouse 511 West Second North Street Morristown, Tennessee 37814

Mayor Brittain:

The information contained herein is our formal response to the RFP for the Work requested (attachment)

Item a) Prepare grading plan for parking lot/maintenance building

We have consulted with three civil engineering firms regarding the scope of work with this specific item. All three firms are familiar with the site and the various constraints associated with the property. Additionally, the firms we have consulted with know the policies and procedures to gain "approval" status thru the city of Morristown for construction documents.

Item b) Design and prepare construction plans for parking lot

In the same manner as described above in item a); our designated civil engineer will prepare the necessary construction documents necessary for bidding purposes to construct the parking lot. Our Work will include the preparation of bidding documents, conducting and receiving bids, preparation of a contract between Owner and Contractor and providing construction administration throughout the entirety of the scope of Work.

ltem c) Design Maintenance Building and prepare construction documents for the Maintenance Building

Our office has engaged the various consultants to prepare the necessary construction documents for bidding purposes for the proposed Maintenance Building. As in Item b) above, we would conduct a formal bid opening; prepare a contract between Owner

Core Drilling Bids

Motion by Tim Horner, seconded by Thomas Doty to approve the GEOService LLC core to perform Drilling services bids for the Jail/Justice Center Project.

/19/2020 5:50:13 PM RollCall Systems, Inc.

9.c. Core Drilling Bids



VOTE RESULTS: Passed By Majority Vote





YES: 11 NO: 2 ABSTAIN: 0 ABSENT: 1



Joe Huntsman, Sr	YES	Randy DeBord	YES
Taylor Ward	ABSENT	Chris Cutshaw	YES
Thomas Doty	cond YES	Jeff Akard	NO
Wayne NeSmith	NO	Jim Stepp	YES
Mike Minnich	YES	Bobby Haun	YES
Tim Goins	YES	Tim Horner	Motion YES
Howard Shipley	YES	Eileen Arnwine	YES



March 13, 2020

Hamblen County Office of the Mayor 511 West Second North Street Morristown, Tennessee 37814

ATTENTION:

Mr. Bill Brittain, County Mayor

bbrittain@co.hamblen.tn.us

Reference:

Change To Agreement For Services - Change Request No. 1

Hamblen County Justice Center

Jefferson City, Tennessee

GEOServices Project No. 21-19070

Dear Mayor Brittain:

We appreciate the opportunity to have provided Geotechnical Engineering Services for the referenced project. Our services were provided in accordance with GEOServices Proposal No. 11-19024, dated January 11, 2019. Our original scope of work included field drilling, laboratory testing, and engineering analysis for the preliminary design phase of the proposed Hamblen County Justice Center. The original scope of our exploration consisted of drilling 12 soil test borings spaced across the site. The results of our work were provided in the *Report of Preliminary Geotechnical Exploration – Hamblen County Jail Project*, dated February 27, 2019.

The original report provided a discussion of the subsurface conditions encountered in the borings, site geologic conditions, the potential for karst activity, earthwork recommendations, the seismic site class definition based on the soil boring data and recommendations for foundation support alternatives. It was also recommended in the report that additional exploration, geophysical testing and engineering analysis be performed once the project design had been further developed.

We understand that the project design has since been refined and the detention portion of the building will be a four-story structure with an adjoined single-story law enforcement and court area. The multi-story building will be steel-framed with concrete slab slabs on steel decking and concrete masonry walls with a brick exterior. The single-story building will be of steel-framed construction with exterior masonry and brick veneer walls. The maximum estimated interior and exterior individual column loads for the

multi-story portion of the structure are reported to be approximately 1,000 and 600 kips, respectively. The maximum individual column loads for the single-story structure are anticipated to be on the order of 125 kips. Continuous wall foundation loads for the multi-story and single-story structures and anticipated to be 18 and 2.5 kips per linear foot, respectively.

Additional exploration and geophysical testing are recommended to further refine the recommendations presented in the preliminary report. Specifically, information regarding the bedrock composition and continuity will be required to develop recommendations for deep foundation support of the heavily-loaded structure. Geophysical testing, as recommended in the preliminary report, may be preformed to help develop more favorable seismic design parameters. The recommended scope of additional services is provided in the following sections.

SCOPE OF ADDITIONAL SERVICES

Additional Exploration

As mentioned previously, GEOServices has performed nine (9) soil test borings within the area of the proposed justice center building. Based on the proposed design and considering the existing boring data, it will not likely be required to obtain additional data regarding the site soils. The heavily-loaded nature of the proposed construction and risk for sinkhole induced structural distress likely precludes the use of shallow foundations or rammed aggregate piers for building support. It is recommended the additional exploration be performed to obtain data regarding the composition and continuity of the site bedrock on which deep foundations may bear.

We propose to obtain information regarding the site bedrock by advancing six (6) borings to refusal within the building area. The average depth to refusal is estimated to be 40 feet based on the borings of the preliminary exploration. This will produce a total of 240 linear feet of auger borings. Steel casing will then be installed in the borings and the bedrock explored using rock coring procedures. We have included an allowance for coring up to 15 linear feet in each of the six borings for a project total of 90 linear feet of rock core.

The rock core samples will be returned to our laboratory where they will be reviewed by a geotechnical engineer or staff professional to visually classify the material and to select representative samples for testing. Laboratory testing of selected rock core samples will include unconfined compressive strength testing.

Geophysical Testing

We understand the project will be designed utilizing the 2018 edition of the International Building Code (IBC). Based on our experience in this area with projects of similar scope, we anticipate the Seismic Site Class Definition will have a significant impact on the overall cost of the project. The SPT N-values from the soil test borings of the preliminary exploration would allow for a Seismic Site Class D. It has been our experience that the seismic reinforcement and corresponding construction costs may be significantly reduced if a less conservative value for the Seismic Site Class Definition can be used for design (such as Site Class C).

A less conservative value for the seismic site class can often be developed using geophysical methods to determine the shear wave velocity of the subsurface materials and to evaluate the site class. Our proposed geophysical services will consist of a surface survey seismic shear wave investigation consisting of passive survey utilizing passive (micro-tremor) methods. The results of the testing would be used to evaluate a less conservative value for the site seismic class definition which will be provided in the addendum geotechnical report.

Reporting

Our services will culminate with a written addendum report prepared by a geotechnical engineer or project staff professional under the review of a senior engineer licensed in Tennessee. The report will provide a summary of the subsurface conditions encountered in the additional borings and present addendum recommendations. The report will include:

- The laboratory test results.
- Figures showing the site location and approximate boring locations.
- The graphical boring logs showing vertical sections and material descriptions.
- A description of the existing site surface conditions and summary of the subsurface conditions encountered in the borings.

- Recommendations for soil related construction including site preparation, fill construction, and ground water control.
- Earthwork construction criteria, including the suitability of the site soils for reuse as fill, subgrade support conditions, stabilization recommendations, and fill compaction criteria.
- Unsatisfactory soil conditions and recommended remedial measures.
- A discussion of anticipated difficult excavation conditions.
- Recommendations for the design and construction of deep foundations to include type(s), bearing
 materials and depths, allowable end bearing and side friction values, and estimated settlements,
 as appropriate.
- Recommendations for the design and construction of concrete slabs-on-grade, including subgrade modulus and subgrade material.
- Recommended lateral earth pressures for the design of below grade walls.
- Recommended seismic design parameters from the 2018 International Building Code (IBC) including: 1) site class definition based on the geophysical testing; 2) spectral accelerations for short periods, 0.2 seconds, SS and for 1-second periods, S1; and 3) the five-percent damped design spectral response acceleration at short periods, SDS, and at 1 second periods, SD1.
- Recommended light and heavy-duty pavement thicknesses for flexible and rigid pavements.

FEES

Based on the scope of services described above, the lump sum cost to perform the additional geotechnical exploration will be \$15,000. The following provides a breakdown of the lump sum fee:

Item	Number	Unit Rate	Extended
Drill Mobilization	1 mobilization	\$750 each	\$750
Auger Boring	240 feet	\$8 per ft	\$1,920
Temporary Casing	240 feet	\$12 per ft	\$2,880
Rock Coring (Setup)	6 each	\$200 each	\$1,200
Rock Coring (Water Hauling)	3 days	\$350 day	\$1,050
Rock Coring	90 feet	\$45 per ft	\$4,050
Lab Testing		Lump Sum	\$150
Geophysical Testing		Lump Sum	\$1,500
Engineering Analysis & Report		Lump Sum	\$1,500

This fee includes the field exploration, laboratory and engineering services to develop and issue the geotechnical report discussed above. Additionally, this fee includes a consultation after the report is issued. In the event additional services are required or requested beyond the initial consultation, the attached unit rates will be realized. Should conditions be encountered such that additional services appear to be in the best

GEOServices Project No. 21-19070 March 13, 2020

interest of the project, we would contact you with our recommendations prior to proceeding with services beyond the scope of this proposal.

SCHEDULE

Based on our current schedule, we are prepared to initiate our geotechnical services upon receipt of your written authorization to proceed. Per Tennessee law, a three-day utility clearance period is required before any excavation or drilling can begin. The Tennessee 811 service will provide location of public utilities; private utility location will be the responsibility of the owner. We anticipate that the field work will be completed in about three working days. Verbal preliminary information can be provided at the completion of the field work, after review of the samples. The subsurface report will be submitted 15 working days after the completion of the field exploration.

CONTRACTUAL ARRANGEMENTS

The additional services will be performed under the existing agreement between Hamblen County and GEOServices, dated January 25, 2019. We understand that you will issue a Purchase Order for administrative and accounting purposes.

CLOSING

GEOServices sincerely appreciates the opportunity to provide you with this change order. If you have any questions, please contact us.

Sincerely,

GEOServices, LLC

Matthew B. Haston, P.E.

Senior Geotechnical Engineer

W. Ros Kingery III, P.E.

Vice President

Attachment:

Fee Schedule



FEE SCHEDULE

A.	PERSONNEL	
1.	Engineering Technician, *per hour	\$ 50.00
2.	Senior Engineering Technician, *per hour	\$ 70.00
3.	Staff Professional, per hour	\$ 95.00
4.	Registered Engineer, per hour	\$ 120.00
5.	5. Senior Registered Engineer, per hour	\$ 150.00
6.	i. Trip Charge, per mile	\$ 0.60
7.	7. Drafting Services, per hour	\$ 65.00
8.	Secretarial Services, per hour	\$ 40.00
В.	LABORATORY	
ີ 1.	L. Moisture Content, each	\$ 10.00
2.		\$ 75.00
3.	Proctor Compaction Test:	
	a) Standard Methods, each	\$ 150.00
	b.) Modified Method, each	\$ 175.00
4.	1 Unconfined Compression Testing Rock, each	\$150.00
5.	5. Unconfined Compression Testing Soil, each	\$100.00
6.		\$750.00
Note:	e: Additional project specific tests will be priced upon request	25
C.	DRILLING SERVICES	
1.	1. Mobilization Drill Rig, each	\$750.00
2.	Auger Boring, per foot	\$8.00
3.	3. Soil Test Borings, per foot	\$13.00(1)
4.	4 Rock Coring Set Up, each	\$200.00
5.	Casing Setting (for coring), per foot	\$12.00
6.	6 Rock Core Sampling/Casing Advancer, per foot	\$45.00
7.	7. Water Hauling, per day	\$350.00(2)
8.	8 Shelby Tube, each	\$100.00
9.	9 Minimum Rate for Drilling, per day	\$2,500.00
10.		\$300.00

^{*}Overtime - Time over 8 hours per day, plus Saturdays, Sundays, and Holidays will be billed at 1.5 times the regular rate.

Notes:

1: Minimum charge for soil test boring less than 10 feet: \$130

2:Water Hauling Fee is based on the assumption that access roads are constructed prior to mobilization and local water source (i.e. fire hydrant) is less than 1/8 mile away from drilling site. If water source is more than 1/8 mile from location, downtown rate will be realized.



FINANCE

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 03/31/2020

Page: 1
Date: 4/1/2020
Time: 10:01 am

From: 2019 101 50000 000 00 000 0000 000 Thru: 2019 101 99999 999 999 999 999

Year Fnd Accnt Obj Gp Sub Loc Pgm

Sel:

			Revised	Month-to-Date	Year-to-Date		Available	Avl Fnds
Fnd	Accour	nt/Description	Budget	Expenditures	Expenditures	Encumbrances	Funds	%of Budg
101	51100	County Commission	199,423.00	10,858.50	117,930.49	24,735.56	56,756.95	28.46%
101	51210	Board Of Equalizaton	16,650.00	0.00	0.00	0.00	16,650.00	100.00%
101	51300	County Mayor/Executive	242,394.38	20,423.45	159,133.49	3,166.27	80,094.62	33.04%
101	51400	County Attorney	31,293.00	3,796.45	17,544.82	0.00	13,748.18	43.93%
101	51500	Election Commission	291,431.00	47,290.37	217,611.82	3,079.68	70,739.50	24.27%
101	51600	Register Of Deeds	367,121.00	26,522.10	234,474.49	7,350.15	125,296.36	34.13%
101	51720	Planning	219,060.00	14,654.28	147,503.40	1,321.09	70,235.51	32.06%
101	51750	Codes Compliance	57,411.00	4,482.97	38,727.29	0.00	18,683.71	32.54%
101	51760	Geographical Information Systems	90,666.00	4,261.30	59,189.55	0.00	31,476.45	34.72%
101	51810	Other Facilities	869,523.00	57,187.62	609,458.00	34,155.34	225,909.66	25.98%
101	51910	Preservation Of Records	20,744.00	1,668.59	13,040.96	1,292.29	6,410.75	30.90%
101	52100	Accounting And Budgeting	429,310.04	33,752.59	304,589.50	430.43	124,290.11	28.95%
101	52200	Purchasing	42,012.00	3,258.80	29,922.79	0.00	12,089.21	28.78%
101	52300	Property Assessor's Office	360,395.00	26,620.26	248,361.18	292.51	111,741.31	31.01%
101	52310	Reappraisal Program	154,125.00	10,016.58	45,762.22	7,125.74	101,237.04	65.69%
101	52400	County Trustee's Office	398,312.00	24,868.06	257,842.47	1,336.68	139,132.85	34.93%
101	52500	County Clerk's Office	688,077.00	47,159.83	454,215.02	2,740.73	231,121.25	33.59%
101	52600	Data Processing	121,156.00	8,650.26	69,458.05	12,671.85	39,026.10	32.21%
101	52900	Other Finance	322,945.00	25,871.81	233,188.47	4,771.65	84,984.88	26.32%
101	53100	Circuit Court	944,144.99	73,518.34	637,431.73	7,350.60	299,362.66	31.71%
101	53300	General Sessions Court	443,265.00	36,788.37	308,084.48	931.06	134,249.46	30.29%
101	53330	Drug Court	163,990.00	11,856.35	103,874.82	2,044.04	58,071.14	35.41%
101	53400	Chancery Court	399,723.00	29,647.02	287,891.57	1,995.00	109,836.43	27.48%
101	53500	Juvenile Court	317,468.00	20,891.21	196,705.28	1,024.84	119,737.88	37.72%
101	53920	Courtroom Security	874,040.00	62,199.14	554,560.84	1,544.11	317,935.05	36.38%
101	54110	Sheriff's Department	3,209,822.25	259,540.30	2,255,972.76	90,209.09	863,640.40	26.91%
101	54160	Administration Of The Sexual Offender Registry	5,500.00	100.00	1,621.94	0.00	3,878.06	70.51%
101	54210	Jail	4,601,962.00	308,931.68	3,053,758.41	256,374.78	1,291,828.81	28.07%
101	54220	Workhouse	80,447.00	7,992.19	44,067.82	0.00	36,379.18	45.22%
101	54250	Work Release Program	360,190.00	14,445.93	146,815.62	1,329.94	212,044.44	58.87%
101	54310	Fire Prevention And Control	220,000.00	110,000.00	220,000.00	0.00	0.00	0.00%
101	54410	Civil Defense	105,563.76	7,170.81	63,336.98	2,056.20	40,170.58	38.05%
101	54490	Other Emergency Management	189,133.00	0.00	141,849.75	0.00	47,283.25	25.00%
101	54510	Inspection And Regulation	4,877.00	322.95	3,538.05	368.50	970.45	19.90%
101	54610	County Coroner/Medical Examiner	139,500.00	12,228.93	83,422.51	13,083.36 R	42,994.13 eturn to Regular Calend	30.82% ar

GENERAL FUND (101)

Year Fnd Accnt Obj Gp Sub Loc Pgm

2019 101 50000 000 00 000 0000 000

2019 101 99999 999 99 999 9999 999

Sel:

From:

Thru:

EXPENDITURE REPORT

REPORT DATE: 03/31/2020

Page: 2
Date: 4/1/2020
Time: 10:01 am

			Revised	Month-to-Date	Year-to-Date		Available	Avl Fnds
Fnd	Accour	nt/Description	Budget	Expenditures	Expenditures	Encumbrances	Funds	%of Budg
101	54900	Other Public Safety	20,000.00	1,176.00	19,850.28	0.00	149.72	0.75%
101	55110	Local Health Center	923,167.00	61,075.86	514,861.17	6,059.00	402,246.83	43.57%
101	55120	Rabies And Animal Control	150,000.00	25,000.00	125,000.00	0.00	25,000.00	16.67%
101	55140	Nursing Home	5,000.00	0.00	5,000.00	0.00	0.00	0.00%
101	55170	Alcohol And Drug Programs	5,000.00	0.00	2,250.00	0.00	2,750.00	55.00%
101	55180	Children's Special Services	6,000.00	0.00	6,000.00	0.00	0.00	0.00%
101	55390	Appropriation To State	109,233.00	0.00	0.00	0.00	109,233.00	100.00%
101	55520	Aid To Dependent Children	3,250.00	0.00	3,250.00	0.00	0.00	0.00%
101	55530	Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590	Other Local Welfare Services	40,000.00	12,500.00	25,170.00	0.00	14,830.00	37.08%
101	55710	Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900	Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100	Adult Activities	11,600.00	5,800.00	11,600.00	0.00	0.00	0.00%
101	56300	Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101	56500	Libraries	293,500.00	0.00	220,125.00	0.00	73,375.00	25.00%
101	56700	Parks And Fair Boards	291,909.00	18,244.30	198,811.43	9,719.20	83,378.37	28.56%
101	56900	Other Social, Cultural And Recreational	509,587.00	150,000.00	529,836.73	0.00	-20,249.73	-3.97%
101	57000	Agriculture & Natural Resource	0.00	0.00	0.00	0.00	0.00	0.00%
101	57100	Agricultural Extension Service	165,206.00	1,022.11	80,439.27	555.47	84,211.26	50.97%
101	57300	Forest Service	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
101	57500	Soil Conservation	50,787.00	4,062.62	36,865.13	0.00	13,921.87	27.41%
101	57800	Storm Water Management	30,960.00	362.96	10,335.92	4,969.97	15,654.11	50.56%
101	58110	Tourism	54,700.00	15,750.00	27,467.00	0.00	27,233.00	49.79%
101	58120	Industrial Development	741,000.00	580,228.78	630,728.78	0.00	110,271.22	14.88%
101	58210	Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300	Veterans' Services	30,319.00	2,446.27	20,293.37	0.00	10,025.63	33.07%
101	58600	Employee Benefits	685,241.00	2,292.20	649,260.48	0.00	35,980.52	5.25%
101	58900	Miscellaneous	295,404.00	1,020.00	233,430.15	2,500.00	59,473.85	20.13%
101	73300	Community Services	6,000.00	0.00	5,000.00	0.00	1,000.00	16.67%
101	91110	General Administration Projects	220,731.00	7,946.00	76,207.67	50,324.03	94,199.30	42.68%
101	91120	Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91130	Public Safety Projects	258,356.00	0.00	249,684.76	1,350.00	7,321.24	2.83%
101	91140	Public Health And Welfare Projects	25,224.00	0.00	0.00	25,218.86	5.14	0.02%
101	91150	Social, Cultural And Recreation Projects	75,650.00	0.00	65,350.00	1,000.00	9,300.00	12.29%
101	91190	Other General Government Proje	14,087.00	0.00	10,952.06	0.00 Re	3,134.94 turn to Regular Calend	22.25% ar

GENERAL FUND (101) EXPENDITURE REPORT

Sel:

Thru:

Year Fnd Accnt Obj Gp Sub Loc Pgm

2019 101 99999 999 99 999 9999 999

From: 2019 101 50000 000 00 000 0000 000

REPORT DATE: 03/31/2020

Page: 3
Date: 4/1/2020
Time: 10:01 am

	Revised	Month-to-Date	Year-to-Date		Available	Avl Fnds
Fnd Account/Description	Budget	Expenditures	Expenditures	Encumbrances	Funds	%of Budg
101 99100 Transfers Out	0.00	37,978.22	37,978.22	0.00	-37,978.22	0.00%
	\$ 22,011,085.42	\$ 2,253,882.36	\$ 15,164,133.99	\$ 584,478.02	\$ 6,262,473.41	28.45%

SOLID WASTE/SANITATION (116) EXPENDITURE REPORT

Sel:

Thru:

Year Fnd Accnt Obj Gp Sub Loc Pgm

2019 116 99999 999 99 999 9999 999

From: 2019 116 50000 000 00 000 0000 000

REPORT DATE: 03/31/2020

Page: 1

Date: 4/1/2020 Time: 10:03 am

Fnd Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116 55710 Sanitation Management	2,642,517.00	172,938.34	1,746,412.90	110,972.47	785,131.63	29.71%
	\$ 2,642,517.00	\$ 172,938.34	\$ 1,746,412.90	\$ 110,972.47	\$ 785,131.63	29.71%

HIGHWAY FUND (131)

EXPENDITURE REPORT

REPORT DATE: 03/31/2020

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Date: 4/1/2020 Time: 10:04 am

Sel:	Year Fnd Accnt Obj Gp Sub Loc Pgm
From:	2019 131 50000 000 00 000 0000 000
Thru:	2019 131 99999 999 99 999 9999 999

			Revised	Month-to-Date	Year-to-Date		Available	Avl Fnds
Fnd	Accour	nt/Description	Budget	Expenditures	Expenditures	Encumbrances	Funds	%of Budg
131	61000	Administration	437,983.00	24,686.55	320,177.57	8,591.31	109,214.12	24.94%
131	62000	Highway And Bridge Maintenance	1,490,861.00	88,699.70	865,144.45	65,462.43	560,254.12	37.58%
131	63100	Operation And Maintenance Of Equipment	391,126.00	25,995.52	247,384.29	52,270.45	91,471.26	23.39%
131	66000	Employee Benefits	28,725.00	427.04	15,267.04	0.00	13,457.96	46.85%
131	68000	Capital Outlay	1,243,829.00	2,696.44	911,824.26	60,000.00	272,004.74	21.87%
			\$ 3,592,524.00	\$ 142,505.25	\$ 2,359,797.61	\$ 186,324.19	\$ 1,046,402.20	29.13%

Fund: 101 General Fund #(101)

Page: 1 Date: 4/1/2020 Time: 10:11:26AM

ACCT	OBJ	NAME	DATE _	Check Nbr	Description		Amount Paid
51100	312	Contracts With Private Agencies	2020-03-26	1010267425	Smith, Jerry Allen		100.00
51100	599	Other Charges	2020-03-19	1010267384	Rix Copies		74.16
51100	599	Other Charges	2020-03-19	1010267403	Suntrust Bankcard, NA		211.74
51100		County Commission			Total	: 3	385.90
51300	307	Communication	2020-03-05	1010266976	Century Link/Business Services		35.57
51300	307	Communication	2020-03-05	1010267033	Verizon Wireless		76.59
51300	307	Communication	2020-03-12	1010267067	AT&T		90.00
51300	348	Postal Charges	2020-03-26	1010267422	Pitney Bowes		654.03
51300	351	Rentals	2020-03-12	1010267107	Pitney Bowes		963.42
51300	351	Rentals	2020-03-26	1010267410	Canon Solutions America, Inc		227.87
51300	355	Travel	2020-03-12	1010267071	Brittain, William H		368.48
51300	355	Travel	2020-03-19	1010267404	Suntrust Bankcard, NA		51.96
51300	435	Office Supplies	2020-03-19	1010267405	Suntrust Bankcard, NA		101.61
51300	599	Other Charges	2020-03-05	1010267002	M.A.T.S.		1,000.00
51300	599	Other Charges	2020-03-12	1010267080	Citizen Tribune		25.00
51300	599	Other Charges	2020-03-12	1010267086	English Mountain Spring Water		15.00
51300	599	Other Charges	2020-03-19	1010267349	Advertising Expressions		370.00
51300	599	Other Charges	2020-03-19	1010267405	Suntrust Bankcard, NA		48.00
51300	599	Other Charges	2020-03-26	1010267419	Morristown Signs, Inc		900.00
51300		County Mayor/Executive			Total	: 15	4,927.53
51400	331	Legal Services	2020-03-05	1010266979	Com Ctr for the Deaf & Hard of Hearing		371.19
51400	331	Legal Services	2020-03-12	1010267076	Capps, Cantwell, Capps & Byrd		3,317.60
51400	•••••	County Attorney			Total	: 2	3,688.79
51500	193	Election Worker	2020-03-12		Inman, Verna M		-125.00
51500	193	Election Worker	2020-03-12	1010267126	ALLEN, SALLY N		125.00
51500	193	Election Worker	2020-03-12	1010267127			125.00
51500	193	Election Worker	2020-03-12	1010267128	ARMSTRONG, CONNIE		50.00
51500	193	Election Worker	2020-03-12	1010267129	BECKELHIMER, BRITTANY MILLER		125.00
51500	193	Election Worker	2020-03-12	1010267130	Bentley, Virginia		125.00
51500	193	Election Worker	2020-03-12	1010267131	Bond, Eugenia		125.00
51500	193	Election Worker	2020-03-12	1010267132	Breeding, Lillian		125.00
51500	193	Election Worker	2020-03-12	1010267133	BUNCH, WHITNEY MARIE		125.00
51500	193	Election Worker	2020-03-12	1010267134	BURGIN, GORDON		50.00
51500	193	Election Worker	2020-03-12	1010267135	CAMPBELL, ANNA E		125.00
51500	193	Election Worker	2020-03-12	1010267136	CAMPBELL, JOCELYN P		155.00
51500	193	Election Worker	2020-03-12	1010267137	Carter, Jean Adams		125.00
51500	193	Election Worker	2020-03-12	1010267138	CLABORN, JIMMY W		155.00
51500	193	Election Worker	2020-03-12	1010267139	Cole, Gary		125.00
51500	193	Election Worker	2020-03-12	1010267140	COLE, GINGER F		125.00
51500	193	Election Worker	2020-03-12	1010267141	COLE, KIMBERLY H	Return to Regular Calend	125.00 ar

COMMISSION APPROVAL LISTING

Fund: 101 General Fund #(101)

Page: 2 Date: 4/1/2020 Time: 10:11:26AM MONTHLY CHECKS

ACCT	OBJ	NAME	DATE _	Check Nbr	Description	Amount Paid
51500	193	Election Worker	2020-03-12	1010267142	COLLINS, CAROL J	125.00
51500	193	Election Worker	2020-03-12	1010267143	COLLINS, SANDRA	50.00
51500	193	Election Worker	2020-03-12	1010267144	CONWAY, PATRICE MC	125.00
51500	193	Election Worker	2020-03-12	1010267145	Cook, Betty	125.00
51500	193	Election Worker	2020-03-12	1010267146	Cook, Charlotte	125.00
51500	193	Election Worker	2020-03-12	1010267147		125.00
51500	193	Election Worker	2020-03-12	1010267148	CRANFORD, BARBARA V	125.00
51500	193	Election Worker	2020-03-12	1010267149	CRAWFORD, BARBARA R	155.00
51500	193	Election Worker	2020-03-12	1010267150	CROSS, PEGGY J	125.00
51500	193	Election Worker	2020-03-12	1010267151		125.00
51500	193	Election Worker	2020-03-12	1010267152	DAMON, RAYMOND G	125.00
51500	193	Election Worker	2020-03-12	1010267153	DANIELS, SHARON	50.00
51500	193	Election Worker	2020-03-12	1010267154		125.00
51500	193	Election Worker	2020-03-12	1010267155	DIBB, DOUGLAS R	155.00
51500	193	Election Worker	2020-03-12	1010267156	Dixon, Jason	50.00
51500	193	Election Worker	2020-03-12	1010267157	Dixon, Margaret	125.00
51500	193	Election Worker	2020-03-12	1010267158	DOBBINS, DARRELL G	155.00
51500	193	Election Worker	2020-03-12	1010267159	DOBBINS, ELIZABETH H	155.00
51500	193	Election Worker	2020-03-12	1010267160	DREHER, ERIC F	125.00
51500	193	Election Worker	2020-03-12	1010267161	Edmonds, Mitzi	125.00
51500	193	Election Worker	2020-03-12	1010267162	EPPS, JACKIE P	125.00
51500	193	Election Worker	2020-03-12	1010267163	ETTER, JANICE L	125.00
51500	193	Election Worker	2020-03-12	1010267164	EVANS, C DWAINE	125.00
51500	193	Election Worker	2020-03-12	1010267165	Gardner, Sharon B	125.00
51500	193	Election Worker	2020-03-12	1010267166	GILBERT, MARY	50.00
51500	193	Election Worker	2020-03-12	1010267167	GILBERT, SANDY	50.00
51500	193	Election Worker	2020-03-12	1010267168	GREENE, SUSAN H	125.00
51500	193	Election Worker	2020-03-12	1010267169	GREENE, SUSAN S	125.00
51500	193	Election Worker	2020-03-12	1010267170	GROSS, MICHAEL	50.00
51500	193	Election Worker	2020-03-12	1010267171	GUTHRIE, EDDIE R	125.00
51500	193	Election Worker	2020-03-12	1010267172	HALE III, IRVING WILLIAM	125.00
51500	193	Election Worker	2020-03-12	1010267173	HANCOCK, AMY R	125.00
51500	193	Election Worker	2020-03-12	1010267174	Harrell, David M	155.00
51500	193	Election Worker	2020-03-12	1010267175		125.00
51500	193	Election Worker	2020-03-12	1010267176		125.00
51500	193	Election Worker	2020-03-12	1010267177	HARRIS, CLEO M	125.00
51500	193	Election Worker	2020-03-12		Hawkins, Charlotte Helton	125.00
51500	193	Election Worker	2020-03-12	1010267179		125.00
51500	193	Election Worker	2020-03-12	1010267180	HERNON, JENNIFER F	125.00
51500	193	Election Worker	2020-03-12	1010267181		125.00
51500	193	Election Worker	2020-03-12	1010267182	HODGES, CHARLES DONALD	125.00
51500	193	Election Worker	2020-03-12	1010267183	Hodges, Linda T	125.00
51500	193	Election Worker	2020-03-12	1010267184	HOLT, KAREN	50.00
						Return to Regular Calendar

Fund: 101 General Fund #(101)

ACCT OBJ NAME Check Nbr Description **Amount Paid DATE** 2020-03-12 51500 **Election Worker** 1010267185 155.00 193 HONEYCUTT SR. DALLAS E 51500 193 **Election Worker** 2020-03-12 1010267186 155.00 HOWINGTON, BETTY T 51500 193 **Election Worker** 2020-03-12 1010267187 HUCKABY, ANN C 125.00 51500 193 **Election Worker** 2020-03-12 1010267188 Inman, Verna M 125.00 51500 193 **Election Worker** 2020-03-12 1010267189 125.00 JACKSON, KATHY ANN 51500 **Election Worker** 2020-03-12 1010267190 125.00 193 KELLEY, LESLIE O 51500 193 **Election Worker** 2020-03-12 1010267191 125.00 KILBY, NICHOLAS K 2020-03-12 51500 1010267192 125.00 193 **Election Worker** Kimbrough, Pamela 2020-03-12 1010267193 125.00 51500 193 **Election Worker** KUTBAY, SUSAN D 51500 193 **Election Worker** 2020-03-12 1010267194 LAMB, WILLIAM 50.00 51500 **Election Worker** 2020-03-12 1010267195 125.00 193 LITZ, PEGGY H 51500 2020-03-12 1010267196 125.00 193 **Election Worker** LOWE. LINDA L 2020-03-12 1010267197 125.00 51500 **Election Worker** 193 MAHAN, VICKI M 51500 193 **Election Worker** 2020-03-12 1010267198 125.00 MARSHALL, DAVID R 51500 **Election Worker** 2020-03-12 1010267199 125.00 193 MATTHEWS, LISA M 125.00 2020-03-12 1010267200 51500 193 **Election Worker** McDonald, Rita F 51500 193 **Election Worker** 2020-03-12 1010267201 MCLENDON, ROBERT C 125.00 51500 **Election Worker** 2020-03-12 1010267202 125.00 193 NEWMAN, LYNN P 2020-03-12 1010267203 125.00 51500 193 **Election Worker** Oakberg, Frank **Election Worker** 51500 2020-03-12 1010267204 125.00 193 ORAM, PATRICIA R 2020-03-12 1010267205 PAGE, JIMMY R 125.00 51500 193 Election Worker 51500 **Election Worker** 2020-03-12 1010267206 125.00 193 PETERSON, CAROL W 51500 2020-03-12 1010267207 155.00 193 **Election Worker** Porter, Linda 51500 193 **Election Worker** 2020-03-12 1010267208 PURKEY, BETTY S 125.00 51500 193 **Election Worker** 2020-03-12 1010267209 100.00 RAMSEY, JAMES E 51500 193 **Election Worker** 2020-03-12 1010267210 125.00 REEL, REBECCA H 51500 **Election Worker** 2020-03-12 1010267211 125.00 193 RICHARDS, LOIS P 51500 **Election Worker** 2020-03-12 1010267212 155.00 193 ROPER, AMY L 51500 193 **Election Worker** 2020-03-12 1010267213 RUCKER, JERRI F 125.00 2020-03-12 1010267214 125.00 51500 193 **Election Worker** SEAL, GLENDA K 51500 193 **Election Worker** 2020-03-12 1010267215 SEXTON, DANIEL 50.00 51500 193 **Election Worker** 2020-03-12 1010267216 155.00 SHARP, ALAN D 2020-03-12 51500 **Election Worker** 1010267217 125.00 193 SHARP, SHERRY S 2020-03-12 1010267218 125.00 51500 193 **Election Worker** SHAW. CAROLYN C 51500 **Election Worker** 2020-03-12 1010267219 155.00 193 SHEPARD JR, JERRY L 1010267220 51500 **Election Worker** 2020-03-12 50.00 193 SIZEMORE, DARRELL 51500 193 **Election Worker** 2020-03-12 1010267221 Skidmore, Diana Irene 125.00 51500 193 **Election Worker** 2020-03-12 1010267222 125.00 Skidmore, Michael Thomas 51500 **Election Worker** 2020-03-12 1010267223 125.00 193 Smallman-Llovd, Deana 51500 **Election Worker** 2020-03-12 1010267224 125.00 193 SNODGRASS, ANGELA G 51500 193 **Election Worker** 2020-03-12 1010267225 155.00 STEADMAN, GEORGE F 51500 **Election Worker** 2020-03-12 1010267226 125.00 193 STOCKTON, RICHARD M 51500 2020-03-12 1010267227 125.00 193 **Election Worker** STROUP, MARY G

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51500	193	Election Worker	2020-03-12	1010267228	STUBBLEFIELD, BUDDIE T			125.00
51500	193	Election Worker	2020-03-12	1010267229	STUBBLEFIELD, CHARLES O			155.00
51500	193	Election Worker	2020-03-12	1010267230	STUBBLEFIELD, ELIZABETH W			125.00
51500	193	Election Worker	2020-03-12	1010267231	Stubblefield, Florence			125.00
51500	193	Election Worker	2020-03-12	1010267232	SZATKOWSKI, STEPHEN EDGAF	₹		125.00
51500	193	Election Worker	2020-03-12	1010267233	Talley, Betty			50.00
51500	193	Election Worker	2020-03-12	1010267234	TAYLOR, RUBY			50.00
51500	193	Election Worker	2020-03-12	1010267235	THOMAS, RITA E			125.00
51500	193	Election Worker	2020-03-12	1010267236	THOMPSON, DONNA NOE			125.00
51500	193	Election Worker	2020-03-12		THOMPSON, ROSALIND RM			125.00
51500	193	Election Worker	2020-03-12	1010267238	WEBB, EDITH O			125.00
51500	193	Election Worker	2020-03-12	1010267239	WEDDINGTON, JOSHUA M			155.00
51500	193	Election Worker	2020-03-12	1010267240	WELCH, MICHELLE			50.00
51500	193	Election Worker	2020-03-12	1010267241	WHITE, CAROL J			100.00
51500	193	Election Worker	2020-03-12	1010267242				125.00
51500	193	Election Worker	2020-03-12	1010267243	WILCOX, KENNETH W			125.00
51500	193	Election Worker	2020-03-12	1010267244	WILKERSON JR, RALPH W			155.00
51500	193	Election Worker	2020-03-26	1010267415	Inman, Verna M			125.00
51500	193	Election Worker	2020-03-26	1010267418	Long, İsaiah			125.00
51500	307	Communication	2020-03-05	1010266976	Century Link/Business Services			10.16
51500	307	Communication	2020-03-12	1010267067	AT&T			21.67
51500	312	Contracts With Private Agencies	2020-03-12	1010267072	Brotherton, Landree			1,620.00
51500	312	Contracts With Private Agencies	2020-03-12	1010267101	Leonard, Stewart C			1,620.00
51500	312	Contracts With Private Agencies	2020-03-12	1010267103	Microvote Corporation			4,700.00
51500	332	Legal Notices, Recording And Court Costs	2020-03-12	1010267080	Citizen Tribune			4,689.36
51500	349	Printing, Stationery And Forms	2020-03-26	1010267408	Acme Printing Company, Inc			1,125.00
51500	351	Rentals	2020-03-12	1010267075	Canon Solutions America, Inc			117.42
51500	435	Office Supplies	2020-03-12	1010267086	English Mountain Spring Water			5.00
51500	435	Office Supplies	2020-03-26	1010267413	East TN Association of County Ele	ction Of	ficials	212.00
51500		Election Commission				Total:	_	28,455.61
								_0,.00.01
51600	307	Communication	2020-03-05	1010266976	Century Link/Business Services			3.63
51600	435	Office Supplies	2020-03-05	1010267020	State Of Tennessee			280.00
51600	435	Office Supplies	2020-03-12	1010267090	First Impression Printing			95.00
51600	435	Office Supplies	2020-03-12	1010267110	Rix Copies			75.00
51600	435	Office Supplies	2020-03-26	1010267414	Evans Office Supply Co			84.46
51600	709	Data Processing Equipment	2020-03-12		Business Information Systems			17.00
51600	709	Data Processing Equipment	2020-03-19	1010267354	Business Information Systems			1,272.55
51600		Register Of Deeds			•	Total:	7	1,827.64
51720	307	Communication	2020-03-05	1010266976	Century Link/Business Services			6.05
51720	307	Communication	2020-03-05	1010267033	Verizon Wireless			112.72
51720	332	Legal Notices, Recording And Court Costs	2020-03-19	1010267358	Citizen Tribune			75.66
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51720	338	Maintenance And Repair Services - Vehicles	2020-03-26	1010267429	Ultimate Shine 3 Minute Express Car Wash		30.00
51720	351	Rentals	2020-03-12	1010267075	Canon Solutions America, Inc		98.75
51720	425	Gasoline	2020-03-05	1010266991	Fuelman		59.78
51720	435	Office Supplies	2020-03-26	1010267430	Walmart Community BRC		86.70
51720		Planning			Total:	7	469.66
51750	331	Legal Services	2020-03-12	1010267076	Capps, Cantwell, Capps & Byrd		45.00
51750		Codes Compliance			Total:	1	45.00
51810	307	Communication	2020-03-05	1010267033	Verizon Wireless		295.26
51810	307	Communication	2020-03-12	1010267067	AT&T		907.39
51810	307	Communication	2020-03-12	1010267068	AT&T		635.76
51810	334	Maintenance Agreements	2020-03-05	1010267008	Murrell Burglar Alarm Co Inc		78.00
51810	334	Maintenance Agreements	2020-03-12	1010267073	Bullzye Fire Extinguisher Co		79.50
51810	335	Maintenance And Repair Service - Buildings	2020-03-05	1010266977	City Electric Supply		314.07
51810	335	Maintenance And Repair Service - Buildings	2020-03-05	1010266989	Fenco Supply Co		83.27
51810	335	Maintenance And Repair Service - Buildings	2020-03-05	1010267001	Lowe's		262.77
51810	335	Maintenance And Repair Service - Buildings	2020-03-12	1010267111	Sherwin Williams		31.01
51810	335	Maintenance And Repair Service - Buildings	2020-03-12	1010267119	Town & Country Lock & Key		36.50
51810	335	Maintenance And Repair Service - Buildings	2020-03-19	1010267352	Bill Parker's Carpet Service		155.00
51810	336	Maintenance And Repair Services - Equipment	2020-03-05	1010267010	NAPA Auto Parts Of Morristown		82.67
51810	338	Maintenance And Repair Services - Vehicles	2020-03-05	1010267004	Morristown Ford		357.02
51810	338	Maintenance And Repair Services - Vehicles	2020-03-05	1010267012	Porter's Tire Store		372.57
51810	338	Maintenance And Repair Services - Vehicles	2020-03-26	1010267429	Ultimate Shine 3 Minute Express Car Wash		120.00
51810	399	Other Contracted Services	2020-03-12	1010267086	English Mountain Spring Water		23.00
51810	410	Custodial Supplies	2020-03-05	1010267030	Unifirst		176.88
51810	410	Custodial Supplies	2020-03-26	1010267430	Walmart Community BRC		457.90
51810	415	Electricity	2020-03-26	1010267420	Morristown Utilities	2	24,489.00
51810	425	Gasoline	2020-03-05	1010266991	Fuelman		261.79
51810	434	Natural Gas	2020-03-19	1010267350	Atmos Energy		2,809.98
51810	451	Uniforms	2020-03-05	1010267030	Unifirst		292.40
51810	717	Maintenance Equipment	2020-03-05	1010266997	Home Depot Credit Services		409.00
51810		Other Facilities			•	23	32,730.74
51910	351	Rentals	2020-03-12	1010267075	Canon Solutions America, Inc		117.42
51910	435	Office Supplies	2020-03-05	1010267673	Gaylord Bros		161.14
51910	435	Office Supplies	2020-03-19	1010260393	Suntrust Bankcard, NA		179.99
		• •					
51910		Preservation Of Records			Total:	3	458.55
52100	320	Dues And Memberships	2020-03-19	1010267405	Suntrust Bankcard, NA		140.00
52100	435	Office Supplies	2020-03-19	1010267405	Suntrust Bankcard, NA		49.99
52100	435	Office Supplies	2020-03-26	1010267414	Evans Office Supply Co		645.92
52100	524	In Service/Staff Development	2020-03-19	1010267405	Suntrust Bankcard, NA	Return to Regular Calendar	345.00

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53100	194	Jury And Witness Expense	2020-03-12	1010267283	Helton, Desiree Marie		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267284	Henegar, Stephen Ray		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267285	Henry, Constance Diane		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267286	Himes, James Paul		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267287	Hoadley, Cara Lurrie		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267288	Holt, Craig Alan		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267289	Howerton, Timothy Wayne		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267290	Hurst, Christopher Daniel		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267291	Isom, Beth Ann		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267292	Jarrett, Eric King		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267293	Jenkins, Fred		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267294	Johnson, Charlie Henry		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267295	Kimbrough, Brittany Rae		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267296	King, Kimberly Gayle		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267297	Kucan, Joseph John		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267298	Lester, Ronnie Eugene		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267299	Long, Johnny Wayne		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267300	Lowery, Emily Marquise		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267301	Manis, Betty Sue		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267302	Marcum, Marcella		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267303	Marecic, Amber Deuna		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267304	McClanahan, Sahara Alexis		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267305	McFarland, Misty Diane		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267306	McKenna, Terry Robert		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267307	Miller, Michael Jason		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267308	Mitchell, Karen Sue		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267309	Monroe, Watheda Jane		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267310	Moody, Larry Wayne		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267311	MOORE, SAM		25.00
53100	194	Jury And Witness Expense	2020-03-12	1010267312	Mullins, Willard Eugene		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267313	Nisner, Samuel John		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267314	NORROD, RONNIE D		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267315	Owens, Peggy Leanne		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267316	Pitton, Frederick Jack		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267317	Poe, Jacky Don		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267318	Primiani, Desiree Lynn		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267319	Rainbolt, Jamie Lynn		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267320	Ramirez, Enelida Chavez		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267321	Redmond, Alicia Aileen		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267322	Reed, Penny Lynnette		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267323	Reynolds, Michael Eugen		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267324	Sams, Rhonda Pressley		20.00
53100	194	Jury And Witness Expense	2020-03-12	1010267325	Sauceman, Destiny Leann		20.00

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ACCT OBJ NAME Check Nbr Description **Amount Paid DATE** 2020-03-12 53100 Jury And Witness Expense 1010267326 20.00 194 Sawyer, Marc Brandon Jury And Witness Expense 53100 194 2020-03-12 1010267327 20.00 Seals, James Robert 53100 194 Jury And Witness Expense 2020-03-12 1010267328 Seals, Karen Lynn 20.00 Jury And Witness Expense 53100 194 2020-03-12 1010267329 Sinard, Brandon Scott 20.00 53100 Jury And Witness Expense 2020-03-12 1010267330 20.00 194 Snyder, James Edward 53100 Jury And Witness Expense 2020-03-12 1010267331 20.00 194 Stidd, Stephanie Anne 53100 194 Jury And Witness Expense 2020-03-12 1010267332 20.00 Stidham, Erica Dawn 53100 Jury And Witness Expense 2020-03-12 1010267333 20.00 Stockton, Rhonda Denise 194 53100 Jury And Witness Expense 2020-03-12 1010267334 20.00 194 Stokes Good, Brittanee Elaine Jury And Witness Expense 53100 194 2020-03-12 1010267335 Swann, Matthew Robert 20.00 53100 Jury And Witness Expense 2020-03-12 1010267336 20.00 194 Tasker, Tami Claire 53100 Jury And Witness Expense 2020-03-12 1010267337 20.00 194 Taylor, David Lynn 2020-03-12 1010267338 53100 Jury And Witness Expense 20.00 194 Thomas, Tina Roxane 53100 194 Jury And Witness Expense 2020-03-12 1010267339 20.00 Tolliver, Sandra Kay 53100 Jury And Witness Expense 2020-03-12 1010267340 20.00 194 Turner, Crystal Jean 53100 Jury And Witness Expense 2020-03-12 1010267341 20.00 194 Vaughn, Kelli June 53100 194 Jury And Witness Expense 2020-03-12 1010267342 Waldo, Benjamin Mitchell 20.00 53100 Jury And Witness Expense 2020-03-12 1010267343 20.00 194 Walker, Cathy Anne 2020-03-12 1010267344 20.00 53100 194 Jury And Witness Expense Walker, John T 53100 Jury And Witness Expense 2020-03-12 1010267345 20.00 194 Watkins, Justin Wayne 53100 Jury And Witness Expense 2020-03-12 1010267346 20.00 194 Welch, Jennifer Jury And Witness Expense 53100 2020-03-12 1010267347 20.00 194 Wigle, Timothy Steven 53100 Jury And Witness Expense 2020-03-12 1010267348 Wolfe, Joshua Lynn 20.00 194 53100 307 Communication 2020-03-05 1010266976 Century Link/Business Services 14.57 53100 307 Communication 2020-03-05 1010267033 61.36 Verizon Wireless 53100 307 Communication 2020-03-12 1010267067 AT&T 43.34 53100 2020-03-12 1010267112 13.56 349 Printing, Stationery And Forms Shred-It 53100 Rentals 2020-03-12 1010267075 457.95 351 Canon Solutions America, Inc. 53100 351 Rentals 2020-03-12 1010267107 Pitney Bowes 326.72 53100 Other Contracted Services 2020-03-05 1010267017 240.00 399 Sliger, Dwayne 53100 435 Office Supplies 2020-03-26 1010267414 Evans Office Supply Co 487.34 53100 709 **Data Processing Equipment** 2020-03-19 1010267353 5,369.51 Business Info Systems, Inc 53100 Circuit Court Total: 147 10,206.95 53300 Communication 2020-03-05 4.55 307 1010266976 Century Link/Business Services 53300 307 Communication 2020-03-12 1010267067 AT&T 21.67 53300 320 **Dues And Memberships** 2020-03-12 1010267098 Judicial Commissioners Assn 300.00 53300 2020-03-26 1010267410 84.70 351 Rentals Canon Solutions America. Inc 2020-03-05 601.72 53300 355 Travel 1010266978 Collins, Wayne Douglas 53300 435 Office Supplies 2020-03-12 1010267086 **English Mountain Spring Water** 44.00 53300 435 Office Supplies 2020-03-19 1010267405 49.56 Suntrust Bankcard, NA 53300 General Sessions Court 7 Total: 1.106.20

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ACCT	OBJ	NAME	DATE	Check Nbr	Description		Ar	nount Paid
53330	307	Communication	2020-03-05	1010267033	Verizon Wireless			205.44
53330	307	Communication	2020-03-12	1010267067	AT&T			44.28
53330	322	Evaluation And Testing	2020-03-12	1010267102	Medtox Laboratories Inc			79.08
53330	338	Maintenance And Repair Services - Vehicles	2020-03-26	1010267430	Walmart Community BRC			54.88
53330	351	Rentals	2020-03-12	1010267075	Canon Solutions America, Inc			117.42
53330	435	Office Supplies	2020-03-12	1010267086	English Mountain Spring Water			13.00
53330	435	Office Supplies	2020-03-26	1010267414	Evans Office Supply Co			255.50
53330		Drug Court				Total:	7	769.60
53400	307	Communication	2020-03-05	1010266976	Century Link/Business Services			6.13
53400	307	Communication	2020-03-12	1010267067	AT&T			21.67
53400	351	Rentals	2020-03-12	1010267075	Canon Solutions America, Inc			147.75
53400	355	Travel	2020-03-12	1010267097	Jones-Terry, Katherine E			687.00
53400	435	Office Supplies	2020-03-05	1010266982	County Record Services			660.00
53400	435	Office Supplies	2020-03-12	1010267086	English Mountain Spring Water			18.00
53400	435	Office Supplies	2020-03-19	1010267405	Suntrust Bankcard, NA			39.98
53400		Chancery Court				Total:	7	1,580.53
53500	307	Communication	2020-03-05	1010266976	Century Link/Business Services			1.03
53500	307	Communication	2020-03-05	1010267033	Verizon Wireless			43.15
53500	351	Rentals	2020-03-12	1010267075	Canon Solutions America, Inc			117.42
53500	422	Food Supplies	2020-03-12	1010267086	English Mountain Spring Water			25.00
53500	422	Food Supplies	2020-03-26	1010267430	Walmart Community BRC			171.17
53500	425	Gasoline	2020-03-05	1010266991	Fuelman			44.71
53500		Juvenile Court				Total:	6	402.48
53920	716	Law Enforcement Equipment	2020-03-19	1010267405	Suntrust Bankcard, NA			448.47
53920	716	Law Enforcement Equipment	2020-03-19		Suntrust Bankcard, NA			11.99
53920		Courtroom Security				Total:	2	460.46
53920		Court com Security				iotai.	2	400.40
54110	307	Communication	2020-03-05	1010266976	Century Link/Business Services			53.24
54110	307	Communication	2020-03-12	1010267067	AT&T			108.35
54110	307	Communication	2020-03-12	1010267124	Verizon Wireless			1,870.00
54110	307	Communication	2020-03-19	1010267390	Verizon Wireless			1,811.31
54110	334	Maintenance Agreements	2020-03-05	1010266971	Axon Enterprise, Inc.			12,804.75
54110	334	Maintenance Agreements	2020-03-19	1010267351	Axon Enterprise, Inc.			11,479.00
54110	336	Maintenance And Repair Services - Equipment	2020-03-12	1010267069	Axon Enterprise, Inc.			249.50
54110	338	Maintenance And Repair Services - Vehicles	2020-03-05	1010266986	Drinnon, Kenny			293.49
54110	338	Maintenance And Repair Services - Vehicles	2020-03-12	1010267088	Farris Jeep Ram Chrysler Dodge			567.66
54110	338	Maintenance And Repair Services - Vehicles	2020-03-12	1010267114	Synergy Auto Wash			368.24
54110	338	Maintenance And Repair Services - Vehicles	2020-03-12	1010267118	Tobin, Wade			1,400.00
54110	338	Maintenance And Repair Services - Vehicles	2020-03-12	1010267123	Valvoline, Inc.			311.43
54110	338	Maintenance And Repair Services - Vehicles	2020-03-26	1010267429	Ultimate Shine 3 Minute Express 0	Car Wasl	h Return to Regular Calendar	495.00

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Contracts With Government Agencies

Fund: 101 General Fund #(101) Time: 10:11:26AM ACCT OBJ NAME Check Nbr Description **Amount Paid DATE** 2020-03-12 **Postal Charges** 1010267089 99.54 54110 348 Federal Express 54110 351 Rentals 2020-03-05 1010267022 65.00 T.E.G. Enterprises 54110 351 Rentals 2020-03-12 1010267075 Canon Solutions America, Inc. 173.21 54110 351 Rentals 2020-03-12 1010267107 Pitney Bowes 326.71 54110 353 2020-03-05 1010267026 75.00 **Towing Services** Tipton. Ronald 54110 Travel 2020-03-12 1010267113 137.50 355 Sipe, Josh 54110 355 Travel 2020-03-19 1010267369 Haag, Steven Earl 137.50 54110 2020-03-19 1010267372 137.50 355 Travel Hart. DJ Travel 2020-03-19 1010267376 192.50 54110 355 Jarnagin, Esco Ray 54110 355 Travel 2020-03-19 1010267379 Mize, Wayne E 192.50 54110 399 Other Contracted Services 2020-03-05 1010267028 50.00 Transunion Risk & Alternative 54110 399 Other Contracted Services 2020-03-19 1010267380 Murrell Burglar Alarm Co Inc 29.00 Gasoline 2020-03-05 1010266990 8,336.04 54110 425 Fuelman 54110 425 Gasoline 2020-03-26 1010267412 39.17 County Quick Stop 54110 Law Enforcement Supplies 2020-03-19 1010267407 429.98 431 Suntrust Bankcard, NA 341.80 Law Enforcement Supplies 2020-03-26 1010267424 54110 431 Sirchie Finger Print Labs 54110 431 Law Enforcement Supplies 2020-03-26 1010267430 Walmart Community BRC 49.54 54110 Lubricants 2020-03-12 1010267088 37.95 433 Farris Jeep Ram Chrysler Dodge 2020-03-12 1010267123 288.61 54110 433 Lubricants Valvoline, Inc. 54110 Office Supplies 2020-03-19 1010267382 110.00 435 R Chatfield Co. Inc 25.96 54110 Office Supplies 2020-03-19 1010267405 435 Suntrust Bankcard, NA 54110 435 Office Supplies 2020-03-26 1010267414 189.94 Evans Office Supply Co 54110 Tires And Tubes 2020-03-05 1010267012 Porter's Tire Store 183.44 450 54110 451 Uniforms 2020-03-19 TN Law Enforcement Executive Development Sen -26.00 54110 451 Uniforms 2020-03-19 1010267388 26.00 TN Law Enforcement Executive Development Sen 54110 451 Uniforms 2020-03-19 1010267389 TruBlu Tactical Police Supply 1,313.00 54110 Other Supplies And Materials 2020-03-19 1010267406 260.18 499 Suntrust Bankcard, NA 54110 In Service/Staff Development 2020-03-19 -900.00 524 TN Law Enforcement Executive Development Sen 54110 524 In Service/Staff Development 2020-03-12 1010267108 **Public Agency Training Council** 525.00 54110 In Service/Staff Development 2020-03-19 1010267388 375.00 524 TN Law Enforcement Executive Development Sen 54110 524 In Service/Staff Development 2020-03-19 1010267407 Suntrust Bankcard, NA 1.900.00 54110 599 Other Charges 2020-03-05 1010267016 Shred-It 20.34 2020-03-12 54110 Other Charges 1010267086 25.00 599 **English Mountain Spring Water** 2020-03-12 1010267094 100.00 54110 599 Other Charges Hamblen County Boat Dock, Inc 54110 Other Charges 2020-03-19 1010267385 197.40 599 Tennessee Drug & Alcohol, Inc. 2020-03-12 1010267069 313.00 54110 Law Enforcement Equipment 716 Axon Enterprise, Inc. 54110 716 Law Enforcement Equipment 2020-03-19 1010267368 **Gulf States Distributors** 6,490.00 54110 716 Law Enforcement Equipment 2020-03-26 1010267427 619.74 Southern Police Equipment Co. Inc.

1010267027 TN Bureau Of Investigation

Sheriff's Department

Administration Of The Sexual Offender Registry

2020-03-05

54.699.02

100.00

100.00

Total:

Total:

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ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
54210	335	Maintenance And Repair Service - Buildings	2020-03-05	1010266981	Cornerstone Institutional, LLC			1,185.00
54210	335	Maintenance And Repair Service - Buildings	2020-03-05	1010266983	Cummins Crosspoint Inc.			1,218.17
54210	335	Maintenance And Repair Service - Buildings	2020-03-05	1010266989	Fenco Supply Co		235.83	
54210	335	Maintenance And Repair Service - Buildings	2020-03-05	1010267001	Lowe's			332.72
54210	335	Maintenance And Repair Service - Buildings	2020-03-05	1010267022	T.E.G. Enterprises			170.00
54210	335	Maintenance And Repair Service - Buildings	2020-03-12	1010267115	TMS - Marlin			1,769.93
54210	335	Maintenance And Repair Service - Buildings	2020-03-12	1010267119	Town & Country Lock & Key			568.93
54210	335	Maintenance And Repair Service - Buildings	2020-03-19	1010267365	Cornerstone Institutional, LLC			315.00
54210	335	Maintenance And Repair Service - Buildings	2020-03-26	1010267416	Interstate Mechanical Service, LL	С		287.50
54210	340	Medical And Dental Services	2020-03-05	1010266987	East TN Spine & Orthopaedic Spe			1,677.17
54210	340	Medical And Dental Services	2020-03-05	1010266988	Eyecare Associates Inc			59.00
54210	340	Medical And Dental Services	2020-03-05	1010266998	Horner, John C, MD			34.00
54210	340	Medical And Dental Services	2020-03-05	1010267005	Morristown-Hamblen Hospital			5,591.22
54210	340	Medical And Dental Services	2020-03-05	1010267019	Southern Health Partners			52,998.65
54210	340	Medical And Dental Services	2020-03-05	1010267031	University Radiology			390.60
54210	351	Rentals	2020-03-12	1010267075	Canon Solutions America, Inc			147.75
54210	410	Custodial Supplies	2020-03-12	1010267109	Quality Waste			470.00
54210	410	Custodial Supplies	2020-03-19	1010267356	Chem Clean Systems LLC		1,134.83	
54210	413	Drugs And Medical Supplies	2020-03-26	1010267426	Southern Health Partners		5,656.06	
54210	422	Food Supplies	2020-03-05	1010267029	Trinity Services Group, Inc.			30,649.78
54210	435	Office Supplies	2020-03-26	1010267414	Evans Office Supply Co		395.00	
54210	441	Prisoners Clothing	2020-03-05	1010266973	Bob Barker Company, Inc			124.52
54210	451	Uniforms	2020-03-19	1010267389	TruBlu Tactical Police Supply			1,313.00
54210	599	Other Charges	2020-03-12	1010267112	Shred-It			20.34
54210	716	Law Enforcement Equipment	2020-03-05	1010266992				508.48
54210	716	Law Enforcement Equipment	2020-03-26	1010267409	Blackfox, LLC			75.00
54210		Jail				Total:	26	107,328.48
54250	307	Communication	2020-03-05	1010266976	Century Link/Business Services			10.51
54250	307	Communication	2020-03-12	1010267124	Verizon Wireless			87.30
54250	425	Gasoline	2020-03-05	1010266991	Fuelman			163.31
54250	435	Office Supplies	2020-03-26	1010267414	Evans Office Supply Co			16.95
54250		Work Release Program				Total:	4	278.07
04200		Work Release Frogram				iotai.	7	270.07
54310	316	Contributions	2020-03-19	1010267392	East Hamblen County VFD			27,500.00
54310	316	Contributions	2020-03-19	1010267397	North Hamblen County VFD			27,500.00
54310	316	Contributions	2020-03-19	1010267399	South Hamblen County VFD			27,500.00
54310	316	Contributions	2020-03-19	1010267401	West Hamblen County VFD			27,500.00
54310		Fire Prevention And Control				Total:	4	110,000.00
54410	307	Communication	2020-03-05	1010266972	Bell, Chris E			56.00
54410	425	Gasoline	2020-03-05	1010266991	Fuelman			211.56
54410	435	Office Supplies	2020-03-19	1010267405	Suntrust Bankcard, NA			15.95
UT7 1U	400	Cines Supplies	2020-00-19	1010201700	Guillust Dalikoalu, IVA		Return to Regular Calen	dar 10.90

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ACCT	OBJ	NAME	DATE	Check Nbr	Description		Am	nount Paid
54410	435	Office Supplies	2020-03-26	1010267414	Evans Office Supply Co			23.12
54410	451	Uniforms	2020-03-12	1010267087	Evans Office Supply Co			407.52
54410	599	Other Charges	2020-03-12	1010267091	Food City			7.98
54410	599	Other Charges	2020-03-12	1010267124	Verizon Wireless			34.00
54410	599	Other Charges	2020-03-19	1010267402	Suntrust Bankcard, NA			26.75
54410		Civil Defense				Total:	8	782.88
54610	307	Communication	2020-03-12	1010267124	Verizon Wireless			230.30
54610	312	Contracts With Private Agencies	2020-03-05	1010266969	Allen Funeral Home Inc			250.00
54610	312	Contracts With Private Agencies	2020-03-05	1010266970	Axis Forensic Toxicology, Inc.			340.00
54610	312	Contracts With Private Agencies	2020-03-05	1010266994	Giles, Todd E			160.00
54610	312	Contracts With Private Agencies	2020-03-05	1010266996	Holt, Jeffrey E.			120.00
54610	312	Contracts With Private Agencies	2020-03-05	1010267000	Kreceman, Teresa A.			250.00
54610	312	Contracts With Private Agencies	2020-03-05	1010267011	Peoples, Jimmy W			120.00
54610	312	Contracts With Private Agencies	2020-03-05	1010267024	Thompson, Claude, JR			400.00
54610	312	Contracts With Private Agencies	2020-03-05	1010267025	Thompson, Tom C, MD			2,083.33
54610	312	Contracts With Private Agencies	2020-03-12	1010267100	Knox County Medical Examiner			1,850.00
54610	399	Other Contracted Services	2020-03-05	1010266984	Davis, Eddie			750.00
54610	399	Other Contracted Services	2020-03-19	1010267355	CDW Government, Inc			1,802.90
54610	399	Other Contracted Services	2020-03-19	1010267378	Lamb Family Enterprises, LLC			3,750.00
54610	435	Office Supplies	2020-03-19	1010267405				122.40
54610		County Coroner/Medical Examiner				Total:	14	12,228.93
54900	790	Other Equipment	2020-03-05	1010267007	Municipal Emergency Srvcs Inc			1,176.00
54900		Other Public Safety				Total:	1	1,176.00
							•	1,110.00
55110	309	Contracts With Government Agencies	2020-03-05	1010266976	Century Link/Business Services			50.11
55110	309	Contracts With Government Agencies	2020-03-05	1010266977	City Electric Supply			683.50
55110	309	Contracts With Government Agencies	2020-03-05	1010267014	Roberts Cleaning Company			1,950.00
55110	309	Contracts With Government Agencies	2020-03-12	1010267067	AT&T			292.59
55110	309	Contracts With Government Agencies	2020-03-12	1010267070	BK Graphics			116.00
55110	309	Contracts With Government Agencies	2020-03-12	1010267075	Canon Solutions America, Inc			17.99
55110	309	Contracts With Government Agencies	2020-03-12	1010267084	E & A Monogram			750.94
55110	309	Contracts With Government Agencies	2020-03-12	1010267117	TN Public Health Association			200.00
55110	309	Contracts With Government Agencies	2020-03-19	1010267350	Atmos Energy			155.82
55110	309	Contracts With Government Agencies	2020-03-19	1010267366	English Mountain Coffee			137.80
55110	309	Contracts With Government Agencies	2020-03-19	1010267381	MUS Fibernet			12.00
55110	309	Contracts With Government Agencies	2020-03-19	1010267403	Suntrust Bankcard, NA			-1.00
55110	309	Contracts With Government Agencies	2020-03-26	1010267420	Morristown Utilities			1,298.00
55110	309	Contracts With Government Agencies	2020-03-26	1010267430	Walmart Community BRC			232.43
55110	355	Travel	2020-03-05	1010267003	Miller, Myra G.			33.84
55110	355	Travel	2020-03-05	1010267013	Purkey, Ginger A			126.90
55110	355	Travel	2020-03-05	1010267018	Smith, Kim		Return to Regular Calendar	39.48

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Description ACCT OBJ NAME Check Nbr **Amount Paid DATE** 2020-03-12 1010267083 22.56 55110 355 Travel Dillmon, Kavla N 55110 399 Other Contracted Services 2020-03-05 1010266974 50.00 Brown, Christa 55110 399 Other Contracted Services 2020-03-05 1010266999 King, Caleb 50.00 55110 399 Other Contracted Services 2020-03-05 1010267015 Rouse, Carol 100.00 55110 399 Other Contracted Services 2020-03-05 1010267021 50.00 Stewart, Jennifer 55110 Other Contracted Services 2020-03-19 1010267358 1,034.00 399 Citizen Tribune 55110 399 Other Contracted Services 2020-03-19 1010267377 300.00 Lakeway Printers 55110 Local Health Center Total: 24 7.702.96 55120 2020-03-05 12.500.00 316 Contributions 1010267006 Morristown-Hamblen Humane Soc 2020-03-26 1010267421 Morristown-Hamblen Humane Soc 55120 316 Contributions 12,500.00 Rabies And Animal Control 55120 Total: 2 25.000.00 2020-03-19 55390 316 Contributions State Of Tn-Dept Of Health -109.233.00 1010267400 State Of Tn-Dept Of Health 55390 316 Contributions 2020-03-19 109,233.00 55390 Appropriation To State Total: 2 0.00 2020-03-19 1010267396 Morristown-Hamblen Childcare 55590 12,500.00 316 Contributions 55590 Other Local Welfare Services Total: 12,500.00 1 56100 Contributions 2020-03-19 1010267398 Senior Citizens Center 5,800.00 316 56100 Adult Activities Total: 5,800.00 56700 Communication 2020-03-05 1010267009 135.20 307 MUS Fibernet 2020-03-05 56700 307 Communication 1010267033 Verizon Wireless 51.36 Maintenance And Repair Services - Vehicles 56700 338 2020-03-26 1010267417 Interstate Tractor 150.00 2020-03-12 470.00 56700 410 **Custodial Supplies** 1010267109 **Quality Waste** 56700 **Custodial Supplies** 2020-03-26 1010267430 82.06 410 Walmart Community BRC Diesel Fuel 2020-03-12 1010267125 48.21 56700 412 Voyager Fleet Systems Inc 56700 Electricity 2020-03-12 1010267066 22.50 415 Appalachian Electric Co-Op 5,396.00 56700 Electricity 2020-03-12 1010267105 415 Morristown Utilities 56700 425 Gasoline 2020-03-12 1010267125 Voyager Fleet Systems Inc 422.27 56700 454 Water And Sewer 2020-03-12 1010267105 Morristown Utilities 2.127.00 2020-03-05 1010267001 100.65 56700 499 Other Supplies And Materials Lowe's 56700 599 Other Charges 2020-03-12 1010267086 English Mountain Spring Water 16.00 Parks And Fair Boards 56700 Total: 12 9,021.25 56900 316 Contributions 2020-03-19 1010267395 Morristown Parks & Recreation 150,000.00 56900 Other Social, Cultural And Recreational Total: 1 150.000.00 57100 Communication 2020-03-05 1010266976 307 Century Link/Business Services 7.31 57100 2020-03-05 1010266995 13.16 355 Travel Henry, Martha 57100 355 2020-03-19 1010267375 123.14 Travel Hobbs, Elizabeth Return to Regular Calendar

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ACCT	OBJ	NAME	DATE _	Check Nbr	Description	Amount Paid
57100	435	Office Supplies	2020-03-12	1010267122	University Of TN Extension	878.50
57100		Agricultural Extension Service			Total: 4	1,022.11
57800	310	Contracts With Other Public Agencies	2020-03-12	1010267099	Keep M'town Hamblen Beautiful	101.25
57800	399	Other Contracted Services	2020-03-12	1010267121	Tucker, Robert	211.72
57800	399	Other Contracted Services	2020-03-26	1010267428	Tucker, Robert	49.99
57800		Storm Water Management			Total: 3	362.96
58110	316	Contributions	2020-03-19	1010267394	Morristown Area Chamber Of Commerce	11,250.00
58110	399	Other Contracted Services	2020-03-05	1010267023	The HBC Group, LLC	2,000.00
58110	399	Other Contracted Services	2020-03-12	1010267095	Herrick, Penni	2,500.00
58110		Tourism			Total: 3	15,750.00
58120	316	Contributions	2020-03-19	1010267393	Joint Morristown Hamblen Economic & Comm. De	40,500.00
58120	364	Contracts For Development Costs	2020-03-19	1010267359	City Of Morristown Indus Dev Board	35,833.00
58120	364	Contracts For Development Costs	2020-03-19	1010267360	City Of Morristown Indus Dev Board	84,402.00
58120	364	Contracts For Development Costs	2020-03-19	1010267361	City Of Morristown Indus Dev Board	118,400.53
58120	364	Contracts For Development Costs	2020-03-19	1010267362	City Of Morristown Indus Dev Board	147,182.25
58120	364	Contracts For Development Costs	2020-03-19	1010267363	City Of Morristown Indus Dev Board	39,499.00
58120	364	Contracts For Development Costs	2020-03-19	1010267364	City Of Morristown Indus Dev Board	114,412.00
58120		Industrial Development			Total: 7	580,228.78
58300	307	Communication	2020-03-05		Century Link/Business Services	2.98
58300	435	Office Supplies	2020-03-26	1010267414	Evans Office Supply Co	129.00
58300		Veterans' Services			Total: 2	131.98
58600	299	Other Fringe Benefits	2020-03-19	1010267370	Hamblen Co Dept Of Education	175.00
58600	515	Liability Claims	2020-03-12	1010267120	Travelers	1,997.00
58600		Employee Benefits			Total: 2	2,172.00
58900	399	Other Contracted Services	2020-03-12	1010267080	Citizen Tribune	1,020.00
58900		Miscellaneous			Total: 1	1,020.00
91110	712	Heating And Air Conditioning Equipment	2020-03-26	1010267416	Interstate Mechanical Service, LLC	7,946.00
91110		General Administration Projects			Total: 1	7,946.00
					Total of checks for General Fund #(10	1,229,967.43

MONTHLY CHECKS

Fund: 116 Solid Waste/Sanitation Fund #(116)

COMMISSION APPROVAL LISTING

Page: 1 Date: 4/1/2020 Time:

10:21:27AM

ACCT	OBJ	NAME	DATE _	Check Nbr	Description	Amount Paid
55710	299	Other Fringe Benefits	2020-03-19	1160023973	Hamblen Co Dept Of Education	37.50
55710	336	Maintenance And Repair Services - Equipment	2020-03-05	1160023962	Heil Environmental, Environmental Solutions Gr	rou 1,848.75
55710	336	Maintenance And Repair Services - Equipment	2020-03-05	1160023965	Moore's Tractor & Trailer	765.76
55710	336	Maintenance And Repair Services - Equipment	2020-03-05	1160023966	NAPA Auto Parts Of Morristown	2,134.93
55710	336	Maintenance And Repair Services - Equipment	2020-03-05	1160023967	Triad Freightliner	60.85
55710	336	Maintenance And Repair Services - Equipment	2020-03-05	1160023969	Worldwide Equip/Volunteervolvo	4,207.20
55710	336	Maintenance And Repair Services - Equipment	2020-03-26	1160023976	Landmark International	685.53
55710	353	Towing Services	2020-03-05	1160023964	Lynn Malone Wrecker	375.00
55710	359	Disposal Fees	2020-03-05	1160023961	Hamblen County-Morristown Solid Waste	64,412.05
55710	412	Diesel Fuel	2020-03-05	1160023960	Fuelman	8,241.62
55710	425	Gasoline	2020-03-05	1160023960	Fuelman	327.03
55710	433	Lubricants	2020-03-26	1160023977	Universal Total Lubricants, Inc.	1,532.16
55710	451	Uniforms	2020-03-19	1160023971	Cintas Corp., Loc. 207	692.84
55710	499	Other Supplies And Materials	2020-03-05	1160023963	Kennedy, Thomas A.	93.15
55710	499	Other Supplies And Materials	2020-03-19	1160023971	Cintas Corp., Loc. 207	197.99
55710	499	Other Supplies And Materials	2020-03-19	1160023972	Elliott Boots	100.00
55710	733	Solid Waste Equipment	2020-03-19	1160023975	Stringfellow	9,423.53
55710		Sanitation Management			Total: 17	95,135.89
				Tota	al of checks for Solid Waste/Sanitation Fund #((116) 95,135.89

Fund: 131 Highway/Public Works Fund (#131)

Page: 1

Date: 4/1/2020 Time: 10:22:03AM

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
61000	307	Communication	2020-03-05	1313042823	Comcast Cable		_	76.95
61000	307	Communication	2020-03-12	1313042831	AT&T			89.09
61000	307	Communication	2020-03-12	1313042844	Verizon Wireless			183.18
61000	317	Data Processing Services	2020-03-12	1313042835	CDC Holdings			135.00
61000	331	Legal Services	2020-03-12	1313042834	Capps, Cantwell, Capps & Byrd			67.50
61000	415	Electricity	2020-03-05	1313042828	Morristown Utilities			2,002.00
61000	415	Electricity	2020-03-19	1313042850	Holston Electric Cooperative			788.07
61000	435	Office Supplies	2020-03-26	1313042854	Evans Office Supply Co			168.76
61000	442	Propane Gas	2020-03-12	1313042838	Heritage Propane			641.85
61000	442	Propane Gas	2020-03-19	1313042849	Heritage Propane			346.17
61000	454	Water and Sewer	2020-03-26	1313042856	Morristown Utilities			73.00
61000	599	Other Charges	2020-03-05	1313042827	Lowe's			59.74
61000		Administration				Total:	12	4,631.31
62000	312	Contracts With Private Agencies	2020-03-19	1313042852	Rose, James Larry			450.00
62000	404	Asphalt - Hot Mix	2020-03-05	1313042822	Blalock & Sons Inc			774.23
62000	404	Asphalt - Hot Mix	2020-03-05	1313042824	Duracap Asphalt Paving Co, Inc			901.19
62000	404	Asphalt - Hot Mix	2020-03-12	1313042842	Summers-Taylor Materials Co			231.08
62000	409	Crushed Stone	2020-03-12	1313042845	Vulcan Materials Company			4,075.65
62000	443	Road Signs	2020-03-19	1313042851	Morristown Signs, Inc			25.00
62000	443	Road Signs	2020-03-26	1313042855	G & C Supply Co			2,476.45
62000	451	Uniforms	2020-03-12	1313042836	Cintas Corp., Loc. 207			385.60
62000		Highway And Bridge Maintenance				Total:	8	9,319.20
63100	412	Diesel Fuel	2020-03-05	1313042825	Fuelman			1,299.92
63100	416	Equipment Parts - Heavy	2020-03-05	1313042826	Interstate Battery System			737.70
63100	416	Equipment Parts - Heavy	2020-03-05	1313042829	NAPA Auto Parts Of Morristown			2,421.64
63100	416	Equipment Parts - Heavy	2020-03-12	1313042840	Meade Equipment			3,935.44
63100	416	Equipment Parts - Heavy	2020-03-12	1313042846	Worldwide Equip/Volunteervolvo			2,642.43
63100	416	Equipment Parts - Heavy	2020-03-19	1313042853	TN Valley Custom Trailers, Inc			331.08
63100	425	Gasoline	2020-03-05	1313042825	Fuelman			2,001.15
63100	425	Gasoline	2020-03-12	1313042833	BP			34.55
63100	450	Tires And Tubes	2020-03-12	1313042837	Goforth Tire & Auto, Inc			1,171.05
63100	499	Other Supplies And Materials	2020-03-12	1313042839	Lane Sales Power Equipment			56.00
63100		Operation And Maintenance Of Equipment				Total:	10	14,630.96
66000	515	Liability Claims	2020-03-19	1313042847	Enterprise Rent A Car			427.04
66000		Employee Benefits				Total:	1	427.04
68000	791	Other Construction	2020-03-12	1313042832	Atmos Energy			2,696.44
68000		Capital Outlay			0,	Total:	1	2,696.44
		• • • • • • • • • • • • • • • • • • • •		·				=,000177

Hamblen County Government



Annual Debt Report

For the Year Ending June 30, 2020

Bill BrittainCounty Mayor

Anne Bryant-Hurst Finance Director

Hamblen County, Tennessee Annual Debt Report for the Fiscal Year Ending June 30, 2020 **Table of Contents**

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Hamblen County's Debt Management Policy is on the Hamblen County website at www.HamblenCountyTN.gov



To: Hamblen County Citizens and All Interested Parties

From: Bill Brittain, County Mayor

Anne Bryant-Hurst, Finance Director

Date: April 13, 2020

Re: Annual Debt Report

In compliance with Section II.B of Hamblen County's Debt Management Policy, we present the Annual Debt Management Report for the fiscal year ending June 30, 2020. It is our goal to demonstrate strong financial management practices to the citizens of Hamblen County, investors, and credit agencies. We will continue our practice of strategic planning to issue and manage debt based on focused long-term goals.

Hamblen County received a rating of Aa3 from Moody's Investors Service, and an AA- from Standard and Poor's during its most recent ratings review. These ratings are a positive reflection of Hamblen County's solid financial position, conservative budgetary practices, and well managed debt profile. These ratings allow Hamblen County to obtain financing at lower interest rates, which in return results in a lower tax burden on its citizens.

The most recent ratings are further supported by comparing selected ratios to national benchmarks. Based on the outstanding principal at June 30, 2020, Hamblen County's net debt to assessed property value is 1.97 percent compared to a national benchmark which recommends a percentage of no more than 10 percent. Additionally, Hamblen County's net debt-per-capita ratio of \$445 is considered in the very low category in Standard & Poor's classification system for setting credit ratings. Finally, Hamblen County's net debt as a percentage of personal income is 1.22% percent as compared to the benchmark which recommends a percentage of 4.5% percent or less. Each of these ratios individually, and in combination, reinforces the County's strong financial management practices. Hamblen County also compares favorably with surrounding counties. As of June 30, 2019 Hamblen County had the lowest per capita debt of all its contiguous neighbors and the next to lowest after issuing general obligation bonds for school and county projects in January 2020.

As we begin the 2020-2021 budget discussions, we will work with our Finance Committee, Budget Committee, and County Commission to adopt an adequately funded debt budget that meets the present and future needs of the citizens of Hamblen County.



To: Randy DeBord

Finance Committee Chair

From: Bill Brittain, County Mayor

Anne Bryant-Hurst, Finance Director

Date: April 13, 2020

Re: Annual Debt Report

In compliance with Section II.B of Hamblen County's Debt Management Policy, Anne Bryant-Hurst, Finance Director, and I present the Annual Debt Report for the fiscal year ending June 30, 2020, for your approval. This report is designed to provide information to the Finance Committee, Budget Committee, and County Commission that will allow us to adopt an adequately funded debt budget. We will continue our practice of strategic planning to issue and manage debt based on focused long-term goals.

Hamblen County's ratings of Aa3 from Moody's Investors Service and AA- from Standard and Poor's are a positive reflection of Hamblen County's solid financial position, conservative budgetary practices, and well managed debt profile. These ratings allow Hamblen County to obtain financing at lower interest rates, which in return results in a lower tax burden on its citizens.

Hamblen County continues to compare favorably with surrounding counties. As of June 30, 2019 Hamblen County had the lowest per capita debt of all its contiguous neighbors and the next to lowest after issuing general obligation bonds for school and county projects in January 2020.

We look forward to working together as we prepare the 2020-2021 General Debt Service Fund budget that meets the needs of the citizens of Hamblen County.

<u>Hamblen County, Tennessee</u>
<u>Annual Debt Report</u>
<u>Schedule of Changes in Long-term Other Loans and Bonds</u>
<u>For Year Ending June 30, 2020</u>

								Paid and/or	
	Original			Date	Last		Issued	Matured	
	Amount	Interest		of	Maturity	Outstanding	During	During	Outstanding
Description of Indebtedness	of Issue	Rate		Issue	Date	7/1/2019	Period	Period	6/30/2020
OTHER LOANS PAYABLE									
Payable through General Debt Service Fund									
Local Government Public Improvement Bonds,									
Series E-4-A - Refunding	\$ 10,100,000	Variable (1)	%	8-13-08	6 - 1 - 25	\$ 10,100,000 \$	0 \$	1,470,000 \$	8,630,000
Qualified School Construction Bonds (2)	\$ 11,280,000	1.515	%	12 - 17 - 09	7-1-26	5,062,623	0	703,854	4,358,769
Total Payable through General Debt Service Fund						\$ 15,162,623 \$	0 \$	2,173,854 \$	12,988,769
Total Other Loans Payable						\$ 15,162,623 \$	0 \$	2,173,854 \$	12,988,769
BONDS PAYABLE									
Payable through General Debt Service Fund									
General Obligation Bonds, Series 2014	\$ 5,200,000	1.446	%	3-28-14	6-1-23	\$ 2,210,000 \$	0 \$	615,000 \$	1,595,000
General Obligation Bonds, Series 2020A	\$ 19,995,000	2-5	%	1-31-20	6-1-49	0	19,995,000	0	19,995,000
Total Payable through General Debt Service Fund						\$ 2,210,000 \$	19,995,000 \$	615,000 \$	21,590,000
									_
Total Bonds Payable						\$ 2,210,000 \$	19,995,000 \$	615,000 \$	21,590,000
TOTAL DEBT						\$ 17,372,623 \$	19,995,000 \$	2,788,854 \$	34,578,769
							•		

⁽¹⁾ These issues were swapped to a synthetic fixed rate by execution of swap agreements in prior years.

⁽²⁾ As of June 30, 2020 Hamblen will have deposited \$6,921,235 in the QSCB sinking fund held by the State of Tennessee, leaving a total of \$4,358,769 remaining to be deposited. The State of Tennessee holds the sinking fund payments in escrow and will pay off the full \$11,280,000 in 2027.

Hamblen County, Tennessee

Annual Debt Report

Percentage of Debt - Hamblen County Government to Hamblen County School Department

Description of Indebtedness	Percentage of Outstanding Balance Related to Hamblen County General Government		Percentage of Outstanding Balance Related to Hamblen County School Department		(Amount of Outstanding Balance Related to Hamblen County General Government	Amount of Outstanding Balance Related to Hamblen County School Department	Total
OTHER LOANS PAYABLE								
Payable through General Debt Service Fund								
Local Government Public Improvement Bonds,								
Series E-4-A - Refunding	24.760	%	75.240	%	\$	2,136,788	\$ 6,493,212 \$	8,630,000
Qualified School Construction Bonds	0.000	%	100.000	%		0	4,358,769	4,358,769
Total Payable through General Debt Service Fund					\$	2,136,788	10,851,981 \$	12,988,769
Total Other Loans Payable					\$	2,136,788	3 10,851,981 \$	12,988,769
BONDS PAYABLE								
Payable through General Debt Service Fund								
General Obligation Bonds, Series 2014	51.920	%	48.080	%	\$	828,124	\$ 766,876 \$	1,595,000
General Obligation Bonds, Series 2020A	47.987	%	52.013	%		9,595,000	10,400,000	19,995,000
Total Payable through General Debt Service Fund					\$	10,423,124	11,166,876 \$	21,590,000
Total Bonds Payable					\$	10,423,124	11,166,876 \$	21,590,000
TOTAL DEBT	36.323	%	63.677	%	\$	12,559,912	\$ 22,018,857 \$	34,578,769

Hamblen County, Tennessee Annual Debt Report Schedule of Budgeted Debt Payments For Year Ending June 30, 2020

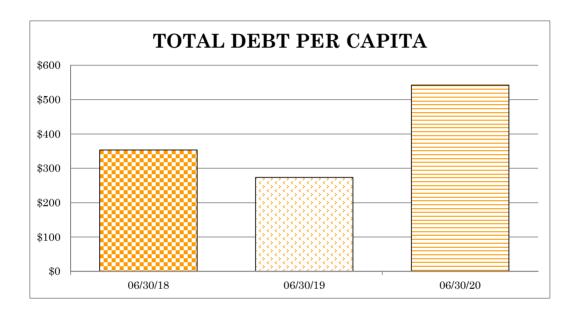
	P	RINCIPAL	IN	TEREST
Other Loans:				
Local Government Public Improvement Bonds Refunding, Series E-4-A	\$	1,470,000	\$	505,000
Qualified School Construction Bonds		703,854		182,172
Total Other Loans	\$	2,173,854	\$	687,172
Bonds:				
General Obligation Bonds, Series 2014	\$	615,000	\$	36,715
General Obligation Bonds, Series 2020A		0		213,023
Total Bonds	\$	615,000	\$	249,738
TOTAL BUDGETED DEBT PAYMENTS	\$	2,788,854	\$	936,910

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Debt Per Capita</u>

Calculation Method:

Debt Per Capita = $\frac{\text{Total Debt of the County}^1}{\text{County's Population}^2}$

	06/30/18	06/30/19	06/30/20
Total Debt	\$ 22,346,477	\$ 17,372,623	\$ 34,578,769
Population	63,203	63,465	63,740
Debt Per Capita	\$ 354	\$ 274	\$ 542



Debt Per Capita - This ratio is used in evaluating the county's ability to pay off its debt by taking the total principal on outstanding debt divided by the total citizens in the county.

¹ Principal amount only (any interest expense that would be due is not included)

² U.S. Census Bureau, data.census.gov, hamblen county, tennessee 5-year population estimate (2018:ACS 5-Year Estimates Data Profiles)

Hamblen County, Tennessee

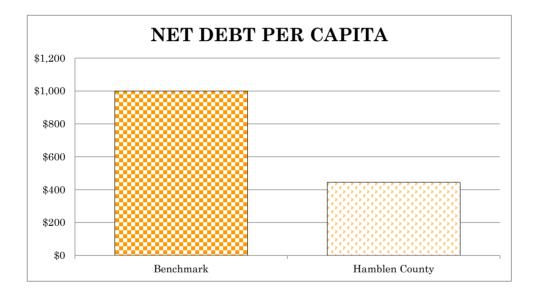
Annual Debt Report

Net Debt and Net Debt Per Capita

Calculation Method:

Net Debt Per Capita = $\frac{\text{Net Debt of the County}^1}{\text{County's Population}^2}$

		Hamblen
	$\operatorname{Benchmark}^3$	County
Total Debt		\$ 34,578,769
Less: Projected Year Fund Balance in the General Debt Service Fund		 (6,205,199)
Net Debt		\$ 28,373,570
Population		 63,740
Net Debt Per Capita - S & P's Very Low Category	\$ 1,000	\$ 445



Net Debt - Net debt is the outstanding principal less the fund balance that is currently available in the General Debt Service Fund. This allows Hamblen County to determine the amount required to be collected in the future to retire the outstanding principal on its debt.

Net Debt Per Capita - Net debt per capita is calculated by dividing the net debt by the total number of citizens of Hamblen County. This is the additional amount that Hamblen County would need to collect from every citizen in order to retire its outstanding principal balance. Simply stated, if every citizen remitted an additional \$445 to Hamblen County at June 30, Hamblen County would be able to retire all of its debt excluding the interest component at one time. For comparison, Standard and Poor's classifies governments with less than \$1,000 in net debt per capita as having a very low debt burden.

 $^{^{1}}$ Principal amount less projected year-end fund balance (any interest expense that would be due is not included)

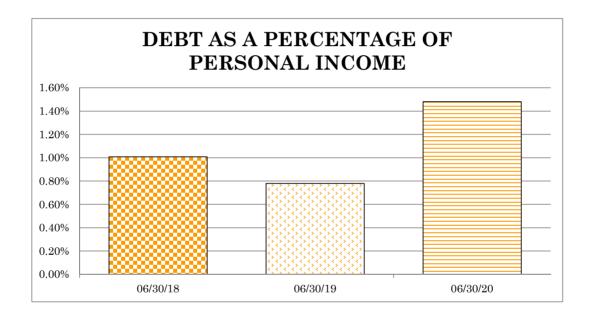
² U.S. Census Bureau, data.census.gov, hamblen county, tennessee 5-year population estimate (2018:ACS 5-Year Estimates Data Profiles)

³ "Municipal Benchmarks: Assessing Local Performance and Establishing Standards", David N. Ammons. - 2012, p. 88

Calculation Method:

Debt as Percentage of Personal Income= Total Debt of the County 1/County's Population 2
Total Personal Income 3

	06/30/18	06/30/19	06/30/20
Total Debt	\$ 22,346,477 \$	17,372,623 \$	34,578,769
Population	63,203	63,465	63,740
Personal Income ⁴	35,089	35,134	36,636
Debt Per Capita	1.01%	0.78%	1.48%



Debt as a Percentage of Personal Income - This ratio incorporates an ability to pay concept into the assessment of debt burden. It uses total personal income (including wages, dividends, interest, rent, and government payments) divided by total population. The lower the percentage the more desirable the measurement. A low debt per capita percentage indicates either a low debt burden or strong personal income or some combination of the two.

¹ Principal amount only (any interest expense that would be due is not included)

² U.S. Census Bureau, https://factfinder.census.gov/faces/nav/jsf/pages/community_facts.xhtml (2017 ACS 5-Year Population Estimate.)

³ Bureau of Economic Analysis, https://www.bea.gov/data/income-saving/personal-income-county-metro-and-other-areas

⁴ Most recent data available is used

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> Net Debt as a Percentage of Personal Income

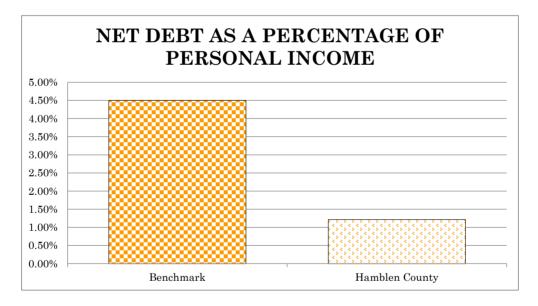
Calculation Method:

Net Debt as Percentage of Personal Income

Net Debt of the County 1/County's Population 2

Total Personal Income³

	${\sf Benchmark}^4$	Hamblen County
Total Debt		\$ 34,578,769
Less: Projected Year Fund Balance in the General Debt Service Fund		 (6,205,199)
Net Debt		\$ 28,373,570
Personal Income		\$ 36,636
Population		63,740
Net Debt Per Capita (not to exceed)	4.5%	1.22%



Net Debt as a Percentage of Personal Income - This ratio incorporates an ability to pay concept into the assessment of debt burden. It uses the total personal income (including wages, dividends, interest, rent, and government payments) divided by total population. This ratio can be utilized to determine how Hamblen County's debt load can be spread to its citizens based on their ability to pay. For comparison, a national standard uses a benchmark of not greater than 4.5% of total personal income to assess net debt. Hamblen County's current net debt as a percentage of personal income is 1.22%.

¹ Principal amount less projected year-end fund balance (any interest expense that would be due is not included)

² U.S. Census Bureau, data.census.gov, hamblen county, tennessee 5-year population estimate (2018:ACS 5-Year Estimates Data Profiles)

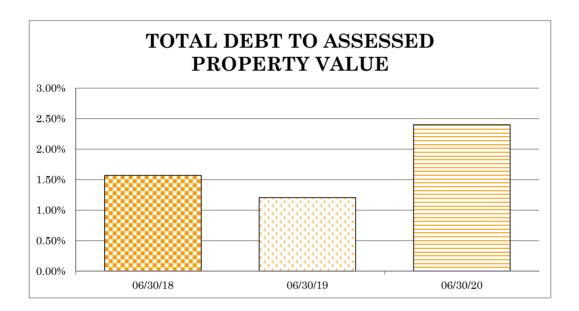
 $^{^3\} Bureau\ of\ Economic\ Analysis,\ https://www.bea.gov/data/income-saving/personal-income-county-metro-and-other-areas$

⁴ "Municipal Benchmarks: Assessing Local Performance and Establishing Standards", David N. Ammons. - 2012, p. 100

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> Debt to Assessed Property Value

Calculation Method:

	06/30/18	06/30/19	06/30/20
Total Debt	22,346,477 \$	17,372,623 \$	34,578,769
Assessed Property Value	1,424,686,246	1,440,971,348	1,441,688,882
Debt to Assessed Property Value	1.57%	1.21%	2.40%



Debt to Assessed Property Value - This ratio examines Hamblen County's current indebtness to assessed property value. It measures the wealth available to support present indebtedness so the County can include any antipated debt to calculate a new ratio, thus helping determine whether the County has the capacity to meet present and future obligations.

 $^{^{1}}$ Principal amount only (any interest expense that would be due is not included)

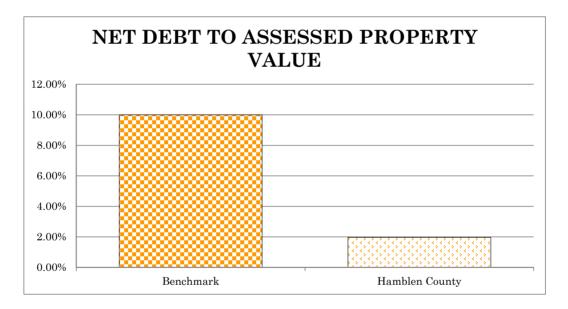
² This is based on final assessments as received from the State of Tennessee, and excludes any changes made during the year.

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> Net Debt to Assessed Property Value

Calculation Method:

 $\frac{\textbf{Net Debt to Assessed}}{\textbf{Property Value}} = \frac{\frac{\text{Net Debt of the County}^1}{\text{Assessed Property Value}^2}}{\frac{\text{Net Debt of the County}^1}{\text{Net Debt of the County}^2}}$

		Hamblen
	${f Benchmark}^3$	County
Total Debt		\$ 34,578,769
Less: Projected Year Fund Balance in the General Debt Service Fund		 (6,205,199)
Net Debt		\$ 28,373,570
Assessed Property Value		\$ 1,441,688,882
Net Debt to Assessed Property Value (Average Not to Exceed)	10%	 1.97%



Net Debt to Assessed Property Value - This ratio examines Hamblen County's net indebtedness to the assessed property value. It measures the wealth available to support the County's current indebtedness and also helps the County evaluate its capacity to support any anticipated borrowing, thus helping determine whether the County has the capacity to meet increased debt obligations. The higher the percentage, the higher the tax rate must be in order to meet Hamblen County's obligation. The current benchmark being is 10%. Hamblen County's current net debt to assessed property value of 1.97% is well below the benchmark.

¹ Principal amount less projected year-end fund balance (any interest expense that would be due is not included)

 $^{^{2}}$ This is based on final assessments as received from the State of Tennessee, and excludes any changes made during the year

 $^{^3\,}$ "Municipal Benchmarks: Assessing Local Performance and Establishing Community Standards", David N. Ammons. - 2012, p. 100

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Schedule of Long-term Debt Requirements by Year - Total</u> <u>General Debt Service Fund</u>

Year Ending		D	.		m . 1
June 30		Principal	Interest	Other Fees	Total
2021	\$	2,883,854 \$	1,194,201 \$	81,670 \$	4,159,725
2022	Ψ	3,078,854	1,119,264	69,028	4,267,146
2023		3,483,854	1,034,126	55,733	4,573,713
2024		3,258,854	918,755	41,704	4,219,313
2025		3,358,854	805,809	26,900	4,191,563
2026		1,513,140	688,679	11,280	2,213,099
2027		806,359	495,028	2,820	1,304,207
2028		740,000	443,788	0	1,183,788
2029		740,000	406,788	0	1,146,788
2030		740,000	369,788	0	1,109,788
2031		740,000	332,788	0	1,072,788
2032		740,000	317,988	0	1,057,988
2033		735,000	303,188	0	1,038,188
2034		735,000	288,488	0	1,023,488
2035		735,000	272,868	0	1,007,868
2036		735,000	256,331	0	991,331
2037		735,000	239,794	0	974,794
2038		735,000	222,338	0	957,338
2039		735,000	204,881	0	939,881
2040		735,000	187,425	0	922,425
2041		735,000	169,050	0	904,050
2042		735,000	150,675	0	885,675
2043		735,000	132,300	0	867,300
2044		735,000	113,925	0	848,925
2045		735,000	95,550	0	830,550
2046		735,000	77,175	0	812,175
2047		735,000	57,881	0	792,881
2048		735,000	38,588	0	773,588
2049		735,000	19,294	0	754,294
Total	\$	34,578,769 \$	10,956,753 \$	289,135 \$	45,824,657

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Schedule of Long-term Debt Requirements by Year - By Debt Type</u> <u>General Debt Service Fund</u>

2021	tal 67,526 70,026 78,526 87,526 96,776 55,312 83,420 39,112 tal 92,199 97,120
2022 2,333,854 467,144 69,028 2,8 2023 2,423,854 398,939 55,733 2,8 2024 2,518,854 326,968 41,704 2,8 2025 2,618,854 251,022 26,900 2,8 2026 773,140 170,892 11,280 9 2027 66,359 14,241 2,820 Total \$ 12,988,769 \$ 2,161,208 \$ 289,135 \$ 15,4 Year Ending Bonds June 30 Principal Interest To 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 635,187 0 1,6 2024 740,000 591,787 0 1,3 2025 740,000 517,787 0 1,2 2026 740,000 517,787 0 1,2	70,026 78,526 87,526 96,776 55,312 83,420 39,112 tal 92,199 97,120
2022 2,333,854 467,144 69,028 2,8 2023 2,423,854 398,939 55,733 2,8 2024 2,518,854 326,968 41,704 2,8 2025 2,618,854 251,022 26,900 2,8 2026 773,140 170,892 11,280 9 2027 66,359 14,241 2,820 Total \$ 12,988,769 \$ 2,161,208 \$ 289,135 \$ 15,4 Year Ending Bonds June 30 Principal Interest To 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 635,187 0 1,6 2024 740,000 591,787 0 1,3 2025 740,000 517,787 0 1,2 2026 740,000 517,787 0 1,2	70,026 78,526 87,526 96,776 55,312 83,420 39,112 tal 92,199 97,120
2023 2,423,854 398,939 55,733 2,8 2024 2,518,854 326,968 41,704 2,8 2026 2,618,854 251,022 26,900 2,8 2026 773,140 170,892 11,280 9 2027 66,359 14,241 2,820 Total \$ 12,988,769 \$ 2,161,208 \$ 289,135 \$ 15,4 Year Ending Bonds June 30 Principal Interest To 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 635,187 0 1,6 2024 740,000 591,787 0 1,2 2025 740,000 554,787 0 1,2 2026 740,000 517,787 0 1,2 2027 740,000 480,787 0	78,526 87,526 96,776 55,312 83,420 39,112 tal 92,199 97,120
2024 2,518,854 326,968 41,704 2,8 2026 2,618,854 251,022 26,900 2,8 2027 66,359 14,241 2,820 Total \$12,988,769 2,161,208 289,135 \$15,4 Year Ending June 30 Principal Interest Total Bonds 2021 \$630,000 \$662,199 \$0 \$1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 635,187 0 1,6 2024 740,000 591,787 0 1,2 2025 740,000 554,787 0 1,2 2026 740,000 517,787 0 1,2 2027 740,000 480,787 0 1,2 2028 740,000 480,787 0 1,2 2029 740,000 406,788 0 1,1 2030 740,000 369,788 0 1,1	87,526 96,776 55,312 83,420 39,112 tal 92,199 97,120
2025 2,618,854 251,022 26,900 2,8 2027 66,359 14,241 2,820 Total \$ 12,988,769 \$ 2,161,208 \$ 289,135 \$ 15,4 Year Ending Bonds June 30 Principal Interest To 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 652,120 0 1,3 2024 740,000 591,787 0 1,6 2024 740,000 591,787 0 1,2 2025 740,000 591,787 0 1,2 2026 740,000 517,787 0 1,2 2027 740,000 480,787 0 1,2 2028 740,000 443,788 0 1,1 2039 740,000 369,788 0 1,1	96,776 55,312 83,420 39,112 tal 92,199 97,120
2026 773,140 170,892 11,280 9 2027 66,359 14,241 2,820 Total \$ 12,988,769 2,161,208 289,135 \$ 15,4 Year Ending Bonds June 30 Principal Interest To 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 635,187 0 1,6 2024 740,000 591,787 0 1,3 2025 740,000 554,787 0 1,2 2026 740,000 551,787 0 1,2 2027 740,000 551,787 0 1,2 2028 740,000 480,787 0 1,2 2028 740,000 443,788 0 1,1 2030 740,000 369,788 0 1,1 2031 740,000 317,988	55,312 83,420 39,112 tal 92,199 97,120
2027 66,359 14,241 2,820 Total \$ 12,988,769 \$ 2,161,208 \$ 289,135 \$ 15,4 Year Ending Bonds Principal Interest To 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 652,120 0 1,6 2024 740,000 652,120 0 1,3 2025 740,000 652,120 0 1,6 2024 740,000 591,787 0 1,2 2025 740,000 554,787 0 1,2 2026 740,000 517,787 0 1,2 2027 740,000 480,787 0 1,2 2028 740,000 466,788 0 1,1 2030 740,000 369,788	83,420 39,112 tal 92,199 97,120
Total \$ 12,988,769 \$ 2,161,208 \$ 289,135 \$ 15,4 Year Ending Bonds 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 635,187 0 1,3 2024 740,000 591,787 0 1,3 2025 740,000 591,787 0 1,2 2026 740,000 517,787 0 1,2 2027 740,000 480,787 0 1,2 2028 740,000 443,788 0 1,1 2029 740,000 46,788 0 1,1 2030 740,000 369,788 0 1,1 0 1,1 2031 740,000 332,788 0 1,0 0 1,0 2032 75,000 331,88 0 1,0 0 1,0 2034 735,000 288,488 0 1,0 0 1,0 2035 735,000 272,868 0 1,0 0 1,0 2036 735,000 239,794 0 9 9 2038 735,000 222,338 0 9 0 9 2038 735,000 224,881 0 9 2039 735,000 204,881 0 9	tal 92,199 97,120
Year Ending June 30 Principal Interest To 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 0 1,3 2023 1,060,000 635,187 0 1,6 2024 0 1,3 2024 740,000 591,787 0 1,3 2025 0 1,3 2025 740,000 554,787 0 1,2 2026 0 1,2 2026 740,000 517,787 0 1,2 2027 0 1,2 2027 0 1,2 2029 1,2 2029	tal 92,199 97,120
Ending June 30 Principal Interest To 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 635,187 0 1,6 2024 740,000 591,787 0 1,3 2025 740,000 554,787 0 1,2 2026 740,000 517,787 0 1,2 2027 740,000 480,787 0 1,2 2028 740,000 443,788 0 1,1 2029 740,000 406,788 0 1,1 2030 740,000 369,788 0 1,0 2031 740,000 317,988 0 1,0 2032 740,000 317,988 0 1,0 2033 735,000 288,488 0 1,0 2034 735,000 272,868 0 1,0 2036 735,000 256,331<	92,199 97,120
June 30 Principal Interest To 2021 \$ 630,000 \$ 662,199 \$ 0 \$ 1,2 2022 745,000 652,120 0 1,3 2023 1,060,000 635,187 0 1,6 2024 740,000 591,787 0 1,3 2025 740,000 554,787 0 1,2 2026 740,000 517,787 0 1,2 2027 740,000 480,787 0 1,2 2028 740,000 443,788 0 1,1 2029 740,000 406,788 0 1,1 2030 740,000 369,788 0 1,1 2031 740,000 317,988 0 1,0 2032 740,000 317,988 0 1,0 2033 735,000 288,488 0 1,0 2034 735,000 256,331 0 9 2036 735,000 239,794	92,199 97,120
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	92,199 97,120
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	97,120
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$\begin{array}{cccccccccccccccccccccccccccccccccccc$	
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	95,187
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	31,787
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	94,787
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	57,787
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	20,787
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	83,788
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	46,788
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	09,788
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	72,788
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	57,988
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	38,188
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	23,488
2037 735,000 239,794 0 9 2038 735,000 222,338 0 9 2039 735,000 204,881 0 9	07,868
2038 735,000 222,338 0 9 2039 735,000 204,881 0 9	91,331
2038 735,000 222,338 0 9 2039 735,000 204,881 0 9	74,794
2039 735,000 204,881 0 9	57,338
	39,881
4040 100,000 101,440 U 9	22,425
	04,050
·	85,675
	67,300
	48,925
	30,550
	12,175
	92,881
	73,588
	54,294
Total \$ 21,590,000 \$ 8,795,545 \$ 0 \$ 30,3	85,545
Total Other Loans and Bonds \$ 34,578,769 \$ 10,956,753 \$ 289,135 \$ 45,8	

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Schedule of Long-term Debt Requirements by Year</u> Local Government Public Improvement Bonds - Series E-4-A, Refunding

Year Ending June 30	Principal	Interest	Other Fees	Total
				_
2021	1,550,000	361,110	70,390	1,981,500
2022	1,630,000	296,252	57,748	1,984,000
2023	1,720,000	228,047	44,453	1,992,500
2024	1,815,000	156,076	30,424	2,001,500
2025	1,915,000	80,130	15,620	2,010,750
m . 1	Φ 0.000.000 Φ	1 101 01 5 0	210.00 0	0.050.050
Total	\$ 8,630,000 \$	1,121,615 \$	218,635 \$	9,970,250

NOTE:

Local Government Public Improvement Bonds, Series E-4-A, Refunding were issued through the Blount County Public Building Authority on August 13, 2008, in the amount of \$10,100,000. This other loan was issued at a cost of \$100,000 to refund the \$10,000,000 outstanding for the Local Government Public Improvement Bonds, Series A-2-B. Series A-2-B was originally issued on June 1, 2001, for capital projects related to the school department and the courthouse annex. Series A-2-B has a synthetic fixed rate through the execution of swap agreement (a derivative). As of June 30, 2019, the swap agreement has a \$1,122,380 negative fair value or cost should Hamblen County desire to terminate the swap before the bonds mature. The termination value is constantly changing based on financial market conditions. Currently, interest and other fees are budgeted at a rate of 5%.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
Qualified School Construction Bond

Year Ending June 30	Pı	rincipal	Interest	Other Fees	Total
		Пограг	111001000	Other rees	10001
2021		703,854	170,892	11,280	886,026
2022		703,854	170,892	11,280	886,026
2023		703,854	170,892	11,280	886,026
2024		703,854	170,892	11,280	886,026
2025		703,854	170,892	11,280	886,026
2026		773,140	170,892	11,280	955,312
2027		66,359	14,241	2,820	83,420
Total	\$ 4	,358,769 \$	1,039,593 \$	70,500 \$	5,468,862

NOTE:

The Qualified School Construction Bonds were issued through the Tennessee State School Bond Authority and loaned to Hamblen County on December 17, 2009, in the amount of \$11,280,000. This other loan was issued at a cost of \$124,936 for capital projects related to the school department. It is important to note that the Tennessee State School Bond Authority issued the bonds and loaned the proceeds to Hamblen County and various other governments across Tennessee. Hamblen County pays interest of 1.515 percent on its share of the bonds and also pays a monthly administrative fee to the State of Tennessee. Hamblen County and the other borrowers of the bond proceeds are required to comply with federal regulations established for the Qualified School Construction Bond program. Failure to comply with those requirements may result in the loss of the tax credit status of the bonds. This would result in further charges to the borrowers (Hamblen County) including the requirements to pay the tax-credit rate (5.86 percent) in addition to the 1.515 percent for a total rate of 7.375 percent. Currently, the budget is based on the 1.515 percent and the related monthly administrative fee.

Payments are made to the State of Tennesse and deposited into a sinking fund. The State holds the sinking fund payments in escrow and will pay off the full \$11,280,000 in 2027. This schedule reflects the remaining payments required to be made to the sinking fund.

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Schedule of Long-term Debt Requirements by Year</u> <u>General Obligation Bonds, Series 2014</u>

Year Ending			
June 30	Principal	Interest	Total
2021	630,000	28,412	658,412
2022	645,000	18,333	663,333
2023	320,000	6,400	326,400
Total	\$ 1,595,000 \$	53,145	\$ 1,648,145

NOTE:

General Obligation Bonds, Series 2014 were issued on March 28, 2014, in the amount of \$5,200,000. These bonds were sold at a premium totaling \$77,475 and issued at a cost of \$73,224. Of the \$5,200,000 issued, \$2,700,000 was for paving project in the county and \$2,500,000 was for capital improvements projects at one of the county high schools. The fixed interest rates on the Series 2014 bonds range from 1.15% to 2%.

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Schedule of Long-term Debt Requirements by Year</u> <u>General Obligation Bonds, Series 2020A</u>

Ending	D · · · 1	T. A. A.	m , 1
June 30	Principal	Interest	Total
2021	0	633,787	633,787
2022	100,000	633,787	733,787
2023	740,000	628,787	1,368,787
2024	740,000	591,787	1,331,787
2025	740,000	554,787	1,294,787
2026	740,000	517,787	1,257,787
2027	740,000	480,787	1,220,787
2028	740,000	443,788	1,183,788
2029	740,000	406,788	1,146,788
2030	740,000	369,788	1,109,788
2031	740,000	332,788	1,072,788
2032	740,000	317,988	1,057,988
2033	735,000	303,188	1,038,188
2034	735,000	288,488	1,023,488
2035	735,000	272,868	1,007,868
2036	735,000	256,331	991,333
2037	735,000	239,794	974,794
2038	735,000	222,338	957,338
2039	735,000	204,881	939,88
2040	735,000	187,425	922,42
2041	735,000	169,050	904,050
2042	735,000	150,675	885,678
2043	735,000	132,300	867,300
2044	735,000	113,925	848,925
2045	735,000	95,550	830,550
2046	735,000	77,175	812,175
2047	735,000	57,881	792,883
2048	735,000	38,588	773,588
2049	735,000	19,294	754,29
Total	\$ 19,995,000 \$	8,742,400	\$ 28,737,40

NOTE:

General Obligation Bonds, Series 2020A were issued on January 21, 2020 in the amount of \$19,995,000. These bonds were sold at premium totaling \$1,294,385. Direct costs of issuance totaled \$139,995, the underwriter's discount was \$220,730 (awarded to the lowest bidder), and bond insurance was \$43,400. These bonds were issued for improvements to West High School and for costs related to new jail construction. The fixed interest rates on the Series 2020 A bonds range from 2% percent to 5%.

	<u>Debt Report</u> ear Debt Budget												
ACCOU!			YE 2020		YE 2021		YE 2022		YE 2023		YE 2024		YE 2025
	ESTIMATED REVENUES												
40000 40100	Local Taxes County Property Taxes												
40110	Current Property Tax	\$	4,687,000	\$	5,372,000	\$	5,372,000	\$	5,372,000	\$	5,372,000	\$	5,372,000
40120	Trustee's Collections - Prior Year	Ψ	125,000	Ψ	125,000	Ψ	125,000	Ψ	125,000	Ψ	125,000	Ψ	125,000
40130	Circuit/Clerk and Mater Collections - Prior Years		51,000		51,000		51,000		51,000		51,000		51,000
40140	Interest and Penalty		47,000		47,000		47,000		47,000		47,000		47,000
40161	Payments in-Lieu-of Taxes - T.V.A.		408		408		408		408		408		408
40162 40163	Payments in-Lieu-of Taxes - Local Utilities Payments in Lieu of Taxes - Other		74,000 1,900		74,000 1,900		74,000 1,900		74,000 1,900		74,000 1,900		74,000 1,900
40200	County Local Option Taxes		1,500		1,500		1,500		1,500		1,500		1,500
40210	Local Option Sales Tax		63,000		63,000		63,000		63,000		63,000		63,000
40266	Litigation Taxes - Jail, Workhouse or Courthouse		90,000		90,000		90,000		90,000		90,000		90,000
40300	Statutory Local Taxes												
40320	Bank Excise Tax	ф.	21,600	ф	21,600	ф	21,600	ф	21,600	ф	21,600	ф	21,600
	Total Local Taxes	\$	5,160,908	ð	5,845,908	\$	5,845,908	ъ	5,845,908	\$	5,845,908	\$	5,845,908
42000	Fines, Forfeitures, and Penalties												
$42100 \\ 42150$	<u>Circuit Court</u> Jail Fees	\$	1,600	\$	1,600	\$	1,600	\$	1,600	\$	1,600	Ф	1,600
42300	General Sessions Court	Ф	1,600	Φ	1,600	Ф	1,600	Φ	1,600	Ф	1,600	Φ	1,000
42350	Jail Fees		27,000		27,000		27,000		27,000		27,000		27,000
	Total Fines, Forfeitures, and Penalties	\$	28,600	\$	28,600	\$	28,600	\$	28,600	\$	28,600	\$	28,600
44000	Other Local Revenues												
44100	Recurring Items												
44110	Investment Income	\$	400,000	\$	400,000	\$	400,000	\$	400,000	\$	400,000	\$	400,000
44990 44990	Other Local Revenues Other Local Revenues		500,000		500,000		500,000		500,000		500,000		500,000
44330	Total Other Local Revenues	\$	900,000	\$	900,000	\$	900,000	\$	900,000	\$	900,000	\$	900,000
т	Total Estimated Revenues and Other Sources ESTIMATED EXPENDITURES	\$	6,089,508	\$	6,774,508	\$	6,774,508	\$	6,774,508	\$	6,774,508	\$	6,774,508
82100	Principal on Debt												
82110	General Government												
601	Principal on Bonds	\$	-	\$	_	\$	47,987	\$	355,104	\$	355,104	\$	355,104
612	Principal on Other Loans		363,972		383,780		403,588		425,872		449,394		474,154
	Total Principal - General Government	\$	363,972	\$	383,780	\$	$451,\!575$	\$	780,976	\$	804,498	\$	829,258
82120	Highways and Streets												
601	Principal on Bonds	\$	319,308	\$	327,096	\$	334,884	\$	166,144	\$	-	\$	-
	Total Principal - Highways and Streets	\$	319,308	\$	327,096	\$	334,884	\$	166,144	\$	-	\$	
82130	Education												
601	Principal on Bonds	\$	295,692	\$	302,904	\$	362,129	\$	538,752	\$	384,896	\$	384,896
612	Principal on Other Loans	Ψ	1,809,882	Ψ	1,870,074	Ψ	1,930,266	Ψ	1,997,982	Ψ	2,069,460	Ψ	2,144,700
	Total Principal - Education	\$	2,105,574	\$	2,172,978	\$	2,292,395	\$	2,536,734	\$	2,454,356	\$	2,529,596
82200	Interest on Debt												
82210	General Government												
603	Interest on Bonds	\$	102,223	\$	304,136	\$	304,136	\$	301,736	\$	283,981	\$	266,226
613	Interest on Other Loans		125,038		106,839		87,650		67,471		46,177		23,708
	Total Interest - General Government	\$	227,261	\$	410,975	\$	391,786	\$	369,207	\$	330,158	\$	289,934
82220	Highways and Streets												
603	Interest on Bonds	\$	19,062	\$	14,752	\$	9,518	\$	3,323	\$	-	\$	-
	Total Interest - Highways and Streets	\$	19,062	\$	14,752	\$	9,518	\$	3,323	\$	-	\$	
82230	Education												
603	Interest on Bonds	\$	128,452	\$	343,313	\$	338,466	\$	3,077	\$	307,806	\$	288,562
613	Interest on Other Loans		550,854		495,553		437,242		375,921		311,215		242,934
	Total Interest - Education	\$	679,306	\$	838,866	\$	775,708	\$	378,998	\$	619,021	\$	531,496
82300	Other Debt Service												
82310	General Government												
510	Trustee's Commission	\$	105,000	\$	120,000	\$	120,000	\$	120,000	\$	120,000	\$	120,000
	Total Other Debt Service - General Government	\$	105,000	\$	120,000	\$	120,000	\$	120,000	\$	120,000	\$	120,000
	Education				18,280	Ф	18,280	Ф	10.000	Ф	40.000		10.000
82330	Education Other Debt Service	\$	16.280	\$		Ð		ъ	18.280	ъ	18.280	\$	18,280
	Education Other Debt Service Total Other Debt Service - Education	\$	16,280 16,280	\$	18,280	\$	18,280	\$	18,280 18,280	\$	18,280 18,280	\$	
82330	Other Debt Service Total Other Debt Service - Education	\$							18,280	\$	18,280	_	18,280 18,280
82330	Other Debt Service								18,280	\$	18,280	\$	
82330	Other Debt Service Total Other Debt Service - Education		16,280	\$	18,280	\$	18,280	\$	18,280	\$	18,280	\$	18,280

ASSUMPTION 1: Based on current economic conditions, revenues are budgeted constant with no growth.

Estimated Beginning Fund Balance & Reserves- July 1

Estimated Ending Fund Balance & Reserves - June 30

ASSUMPTION 2: Five cents are added to the property tax rate for year ending 2021 per projections for new county projects.
ASSUMPTION 3: Multi-year Debt Budget is projected through year

ending 2027 which is the year all current bonds and other loans will be paid off with the exception of Bond 2020A which will be paid off in 2049.
ASSUMPTION 4: Projected new debt service obligations will be added

to the Multi-Year schedule when issued.

8,692,980 11,073,342 13,474,188

\$ 6,205,199 \$ 8,692,980 \$ 11,073,342 \$ 13,474,188 \$ 15,902,383 \$ 18,358,327

3,951,454 6,205,199

ACCOUNT

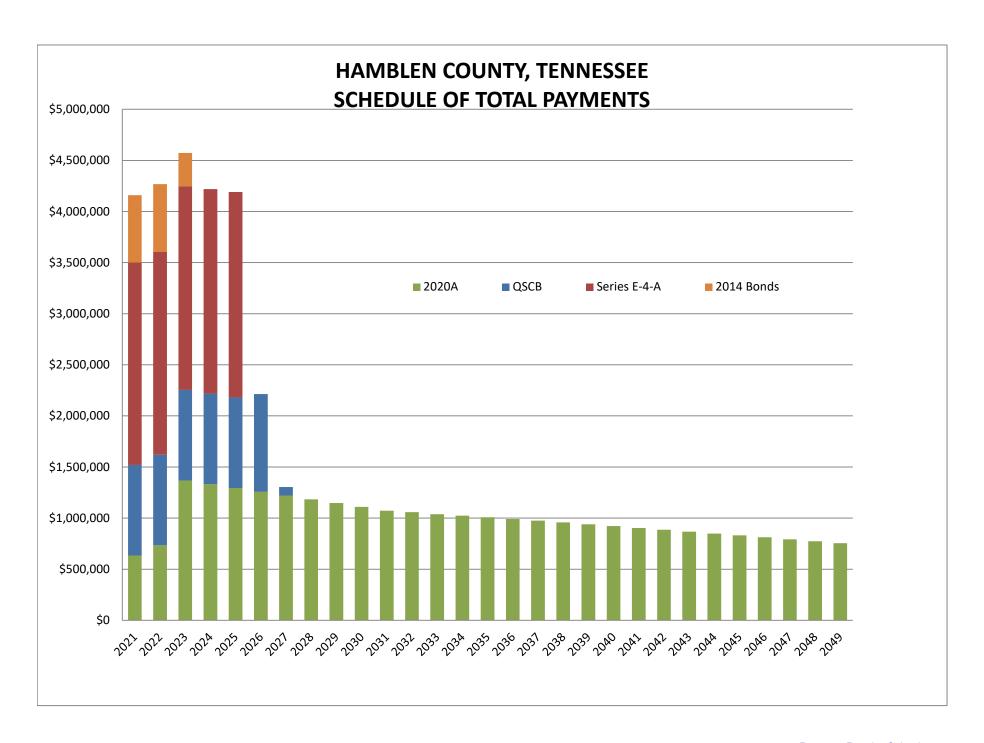
ACCOU					****
NUMBE	R DESCRIPTION		YE 2026		YE 2027
F	ESTIMATED REVENUES				
40000	Local Taxes				
40100	County Property Taxes				
40110	Current Property Tax	\$	5,372,000	\$	5,372,000
40120	Trustee's Collections - Prior Year		125,000		125,000
40130	Circuit/Clerk and Mater Collections - Prior Years		51,000		51,000
40140	Interest and Penalty		47,000		47,000
40161	Payments in Lieu-of Taxes - T.V.A.		408		408
40162	Payments in-Lieu-of Taxes - Local Utilities Payments in Lieu of Taxes - Other		74,000 1,900		74,000
40163	County Local Option Taxes		1,500		1,900
$40200 \\ 40210$	Local Option Sales Tax		63,000		63,000
40210	Litigation Taxes - Jail, Workhouse or Courthouse		90,000		90,000
40300	Statutory Local Taxes		30,000		30,000
40320	Bank Excise Tax		21,600		21,600
40020	Total Local Taxes	\$	5,845,908	\$	5,845,908
		Ψ	0,040,000	Ψ	5,045,500
42000	Fines, Forfeitures, and Penalties				
42100	Circuit Court		4 000		4 000
42150	Jail Fees	\$	1,600	\$	1,600
42300	General Sessions Court		05.000		05.000
42350	Jail Fees	_	27,000		27,000
	Total Fines, Forfeitures, and Penalties	\$	28,600	\$	28,600
44000	Other Local Revenues				
44100	Recurring Items	Ф	400.000	ф	400.000
44110	Investment Income	\$	400,000	\$	400,000
44990	Other Local Revenues				
44990	Other Local Revenues Total Other Local Revenues	Ф	400,000	ф	400,000
	Total Other Local Revenues	\$	400,000	\$	400,000
	Total Estimated Revenues and Other Sources	\$	6,274,508	\$	6,274,508
<u> </u>	ESTIMATED EXPENDITURES				
82100	Principal on Debt				
82110	General Government				
601	Principal on Bonds	\$	355,104	\$	355,104
612	Principal on Other Loans		-		-
	Total Principal - General Government	\$	355,104	\$	355,104
00100	II: 1 1 0; ;				
82120	Highways and Streets	ф		ф	
601	Principal on Bonds	\$	<u> </u>	\$	
	Total Principal - Highways and Streets	\$		\$	
82130	Education				
601	Principal on Bonds	\$	384,896	\$	384,896
612	Principal on Other Loans		773,140		66,353
	Total Principal - Education	\$	1,158,036	\$	451,249
	T. D. D. D.				
82200	Interest on Debt				
82210	General Government		0.40.454		200 540
603	Interest on Bonds	\$	248,471	\$	230,716
613	Interest on Other Loans	Φ.	040.451	ф	
	Total Interest - General Government	\$	248,471	\$	230,716
82220	Highways and Streets				
603	Interest on Bonds	\$	-	\$	-
	Total Interest - Highways and Streets	\$	-	\$	-
82230	Education				
603	Interest on Bonds	\$	269,317	\$	250,072
613	Interest on Other Loans	ψ	170,892	ψ	14,241
015	Total Interest - Education	\$	440,209	\$	264,313
		Ψ	440,203	Ψ	204,313
82300	Other Debt Service				
82310	General Government				
510	Trustee's Commission	\$	120,000	\$	120,000
	Total Other Debt Service - General Government	\$	120,000	\$	120,000
00000	Education				
82330	Other Debt Service	Ф	10 000	Ф	4 990
699		- \$	18,280	\$	4,820
	Total Other Debt Service - Education	\$	18,280	\$	4,820
	Total Estimated Expenditures and Other Uses	\$	2,340,100	\$	1,426,202
	Excess of Estimated Revenue Over				
	(Under) Estimated Expenditures	\$	3,934,408	\$	4,848,306
	(Onder) Estimated Expenditures	φ	0,004,400	ф	4,040,000
	Estimated Beginning Fund Balance & Reserves- July 1		18,358,327		22,292,735
	Estimated Ending Fund Balance & Reserves - June 30	\$	22,292,735	\$	27,141,041
			,, 0		, .,

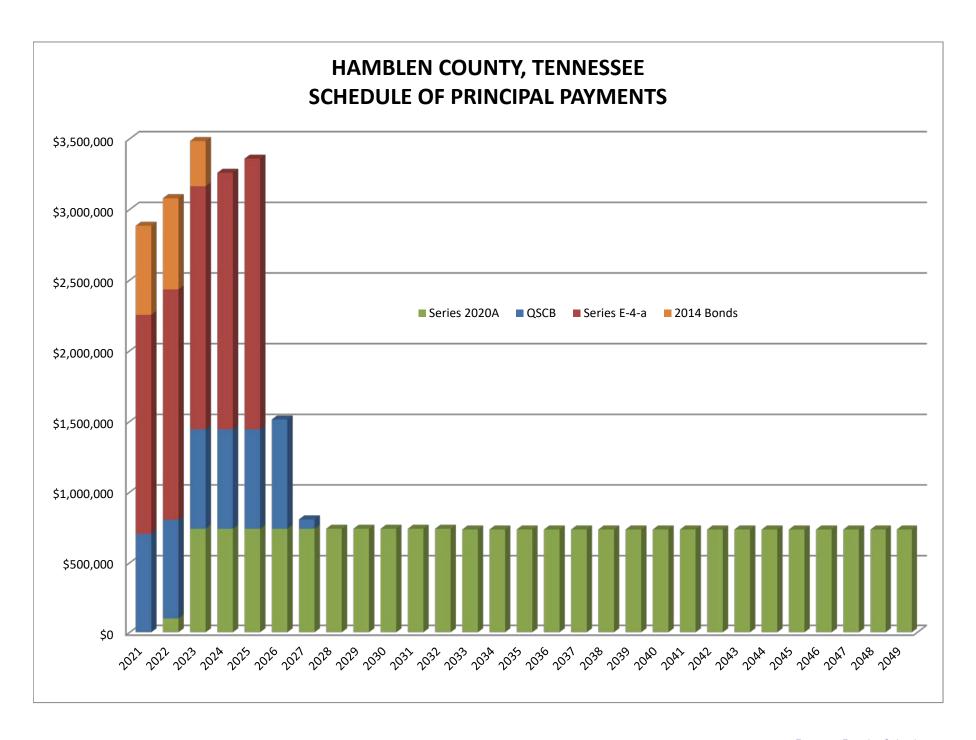
ASSUMPTION 1: Based on current economic conditions, revenues are budgeted constant with no growth.

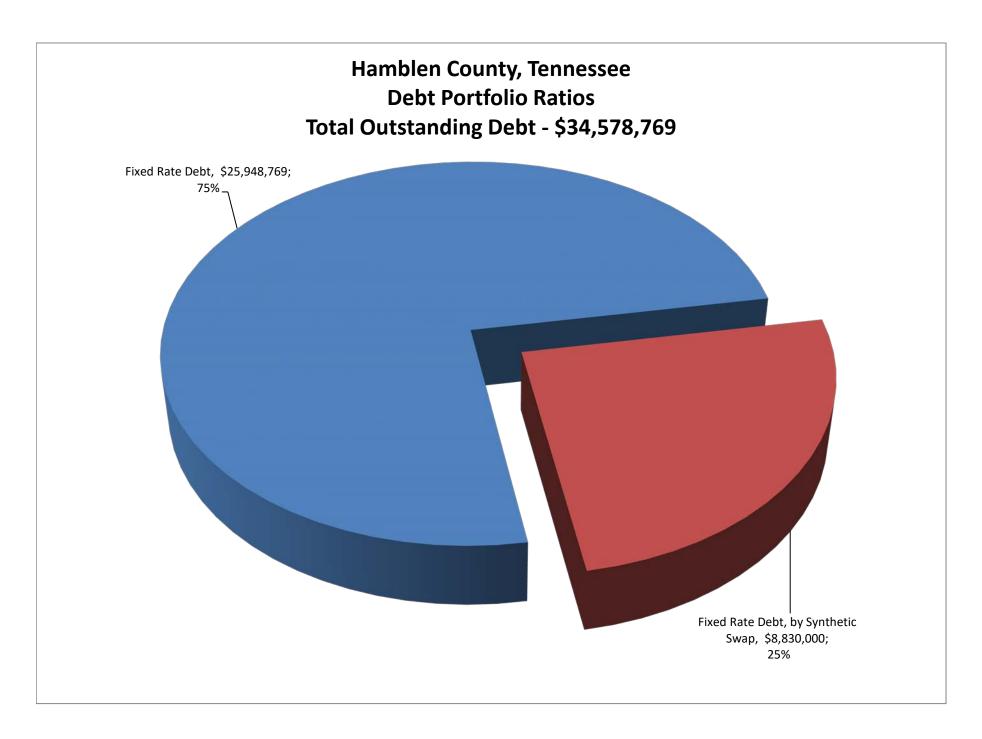
ASSUMPTION 2: Five cents are added to the property tax rate for year ending 2021 per projections for new county projects.

ASSUMPTION 3: Multi-year Debt Budget is projected through year ending 2027 which is the year all current bonds and other loans will be paid off with the exception of Bond 2020A which will be paid off in 2049.

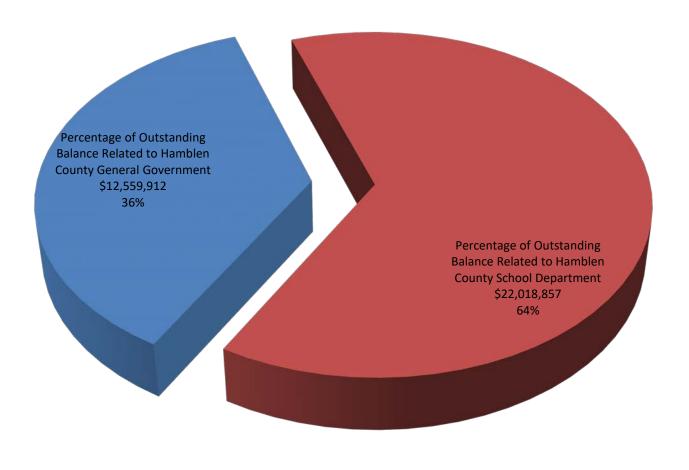
ASSUMPTION 4: Projected new debt service obligations will be added to the Multi-Year schedule when issued.



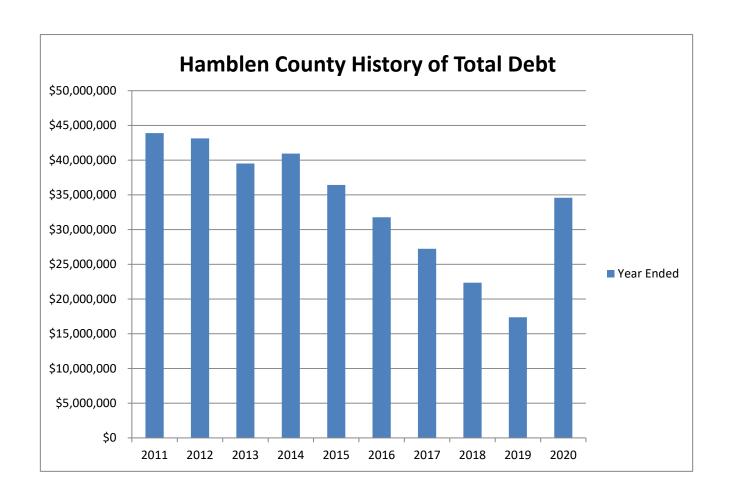








Hamblen County, Tennessee
Annual Debt Report
History of Total Debt
General Debt Service Fund





Morristown-Hamblen Emergency Management Agency

Hamblen County Courthouse 511 West Second North Street Morristown, Tennessee 37814 (423) 581-6225 cbell@co.hamblen.tn.us

MEMORANDUM

TO: Anne Bryant-Hurst, Finance Director

FROM: Chris Bell DATE: 18 March 2020

RE: FY20 Homeland Security Grant

CC: All Commissioners

The EMA office has received the application for the contract for the FY20 Homeland Security Grant through the District II Office of Homeland Security. This grant, like those in the past, is a federally funded, 100% grant with no match required. My office is applying for this grant in the amount of \$20,500.

In accordance with the grant contract, my office intends to comply with the terms and limitations of the Initial Strategy Implementation Plan (ISIP).

The scope of this grant will provide necessary equipment / upgrades for the various Emergency Departments which is state mandated.

All agencies / departments that will be receiving equipment purchased from this grant have submitted documentation stating their compliance with the National Incident Management System (NIMS), which is a requirement for receipt of homeland security grant funding.

I respectfully request that approval be given to fill out the application for the FY20 Grant.

I will contact Administrative Assistant Trish Bowman to have this item placed on the April Commission agenda.

As always, I will be available to answer any questions that you or the other Commissioners may have.

Thank you.

Hamblen County, Tennessee Bid Tabulation

Bid Name: Department: Highway Dept
Date Bids Opened: 4/7/2020 @ 2:00p.m.

Citizen Tribune Newspaper - Public Notice

Bid Advertisement: Bid Advertisement: Notice

Hamblen County Government Website

Emailed 7 Approved Vendors

Vendors Bidding

Exceptions Taken:			Vendors	Bidding			
Part							-
Part							
Receptions Taken	Tandem Axle Cab & Chassis	1 ,					. ,
Does not include bettom 2-	Exceptions Taken:	Rear ratio is 68mph instead		Does not include inside/outside air intake within cab controls for	Front wheels are steel	Engine is Detriot DD13 470HP instead of MX13	Engine is Detroit DD13 470HP/1625 torque instead of MP8 455HP/1760
Dees not include self. Dees not include self. Dees not include self. Dees not include based of a 80						steel piano-style door	Tires are 425/80R 22.5 instead of 315/80R 22.5
Cost: \$ 128,521.57 Specification #2 Specifica						bearing blocks, top &	double/dual reduction rear
		cancelling turn signal					
2007 17' integral instead of both on front frame extension WARBO ABS No lighted pockets in time panels Color of grill is blue with chromo surround Dees not include personnel Propose the include services of the propose							Has Hendrickson RT463 rear suspension instead of Multileaf (camelback) style
Cost: \$ 128,521.57 \$ 129,439.00 \$ 133,238.00 \$ 109,830.00 \$ 100,830.00 \$ 112,437 \$ \$ \$ \$ \$ \$ \$ \$ \$							204" wheelbase instead of 200" 12" integral instead of 6"
No lighted pocket in trim purels No lighted pocket in trim purels Color of galle is black with chrome surround Does not include personneter							botl on front frame extension
Cost: \$ 128,521.57 \$ 129,439.00 \$ 133,238.00 \$ 109,830.00 \$ 112,497							No lighted pocket in door trim panels
Cost: \$ 128,521.57 \$ 129,439.00 \$ 133,238.00 \$ 109,830.00 \$ 112,49'							with chrome surround Does not include
Cost: \$ 128,521.57 \$ 129,439.00 \$ 133,238.00 \$ 109,830.00 \$ 112,497							Does not include net on
Dump Body & Hoist Specification #1 Specification #2 Specification #3 Specification #4 Specificat	Cost	\$ 128 521 57		\$ 129.439.00	\$ 133,238,00	\$ 109.830.00	
Did not submit bid.			Specification #2				
Cost: \$ 41,200.00 \$ 41,200.00 \$ 41,200.00 \$ 30,800.00 \$ 30,800.00		Specificanon н1		Specification #1	Specification #2	Buyer products 638061	Buyer products 638061
Cost: \$ 41,200.00 \$ 41,200.00 \$ 30,800.00 \$ 30,800.00						4" on 12" center instead of	Tubing cross members are 4" on 12" center instead of 2" x 4" on 12" center
Warranty Option: Engine: 5-years/200K miles with turbo coverage Emission: 5-years/200K miles with turbo coverage Emission: 5-years/200K miles with turbo coverage Emission: 5-years/200K miles Chassis: 5-years/200K miles heater & air conditioner Item Total - Tandem Axle Cab & Chassis & Dump Body w/ Hoist Delivery Cost Delivery Time - Number of Davs Total Cost less Annual Engine: 5-years/200K miles in turbo coverage Emission: 5-years/200K miles with turbo coverage Emission: 5-years/200K miles Emission: 5-years/200K miles with turbo coverage Emission: 5-years/200K miles with turbo coverage Emission: 5-years/200K miles with turbo coverage Emission: 5-years/200K miles with turb						7" long sills instead of 8"	7" long sills instead of 8"
Warranty Option: miles with turbo coverage miles with urbo coverage miles wit	Cost:	\$ 41,200.00	L	\$ 41,200.00	\$ 41,200.00	\$ 30,800.00	\$ 30,800.00
Marranty Option: miles m							Engine: 5-years/200K miles with turbo coverage
miles heater & air conditioner	Warranty Option:	miles		miles	·	miles	
Chassis & Dump Body w/ Hoist \$ 169,721.57 \$ 170,639.00 \$ 174,438.00 \$ 140,630.00 \$ 143,297 Delivery Cost \$ 125.00 \$ -		miles heater & air		miles heater & air	-	miles heater & air	miles heater & air
Delivery Time - Number of Days 160 100-130 180-200 90-150 90-150 Total Cost less Annual \$ 169.846.57 \$ 170.639.00 \$ 174.438.00 \$ 140.630.00 \$ 143.297	Chassis & Dump Body w/ Hoist	\$ 169,721.57		\$ 170,639.00	\$ 174,438.00	\$ 140,630.00	\$ 143,297.00
Total Cost less Annual \$ 169 846 57	-	\$ 125.00		\$ -	\$ -	\$ -	\$ -
\	Days						
		\$ 169,846.57		\$ 170,639.00	\$ 174,438.00	\$ 140,630.00	\$ 143,297.00

Recommendation from Barry Poole for Award:

Worldwide Equipment Specification #1 for a 2021 Kenworth T800 ~ A) Less exceptions; B) Shorter delivery time Return to Regular Calendar



To: Hamblen County Commissioners

From: Bill Brittain, County Mayor

Date: April 13, 2020

Re: Coronavirus Emergency Supplemental Funding Grant

Hamblen County wants to apply for a grant through the Bureau of Justice Assistance for funds to assist with preventing, preparing for and responding to the coronavirus. Hamblen County can be awarded up to \$58,008. This is a non-matching grant. I am asking for approval to apply for this grant.

Resolution 20-18

A RESOLUTION OF THE COUNTY COMMISSON OF HAMBLEN COUNTY, TENNESSEE AUTHORIZING THE 2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING GRANT APPLICATION

Resolution authorizing submission of an application for a Coronavirus Emergency Supplemental Funding Grant for FY 2019-2020 from the Bureau of Justice Assistance and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the Bureau of Justice Assistance, and

Whereas, the contract for the grant for FY 2019-2020 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

- 1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Coronavirus Emergency Supplemental Funding grant for FY 2019-2020 from the Bureau of Justice Assistance.
- 2. That should said application be approved by the Bureau of Justice Assistance, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Coronavirus Emergency Supplemental Funding Grant by Hamblen County.

County Mayor	Chairman	
Attest:		
County Clerk		

Approved at the regular meeting held on the 23rd day of April, 2020.

State	Jurisdiction Name	Government Type	Eligible Allocation	Eligible Allocation
TN	ANDERSON COUNTY	County	*	\$58,008
TN	BEDFORD COUNTY	County	*	\$58,008
TN	DICKSON COUNTY	County	*	\$58,008
TN	DYER COUNTY	County	*	\$58,008
TN	HAMBLEN COUNTY	County	*	\$58,008
TN	MADISON COUNTY	County	*	\$58,008
TN	MAURY COUNTY	County	*	\$58,008
TN	MONTGOMERY COUNTY	County	*	\$58,008
TN	WILSON COUNTY	County	*	\$58,008



To: Hamblen County Commissioners

From: Bill Brittain, County Mayor

Date: April 13, 2020

Re: Mental Health Transport Grant

The Hamblen County Sheriff's Department wants to apply for a grant through the U.S. Department of Finance and Administration, in consultation with the Department of Mental Health and Substance Abuse Services and the Division of TennCare for funds to assist with transportation of eligible persons to mental health facilities. This is a non-matching grant. I am asking for approval to apply for this grant.

Resolution 20-19

A RESOLUTION OF THE COUNTY COMMISSON OF HAMBLEN COUNTY, TENNESSEE AUTHORIZING THE 2020 MENTAL HEALTH TRANSPORT GRANT APPLICATION

Resolution authorizing submission of an application for a Mental Health Transport Grant for FY 2019-2020 from the U.S. Department of Finance and Administration, in consultation with the Department of Mental Health and Substance Abuse Services and the Division of TennCare, and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the U.S. Department of Finance and Administration, in consultation with the Department of Mental Health and Substance Abuse Services and the Division of TennCare, and

Whereas, the contract for the grant for FY 2019-2020 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

- 1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Mental Health Transportation Grant for FY 2019-2020 from the U.S. Department of Finance and Administration, in consultation with the Department of Mental Health and Substance Abuse Services and the Division of TennCare.
- 2. That should said application be approved by the U.S. Department of Finance and Administration, in consultation with the Department of Mental Health and Substance Abuse Services and the Division of TennCare, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Mental Health Transportation Grant by Hamblen County.

County Mayor	Chairman	
Attest:		
County Clerk		

Approved at the regular meeting held on the 23rd day of April, 2020.



OFFICE OF THE MAYOR

Description

DEPT:

Trustee's Office

Hamblen County Commission

Fund

Account Number

For the April 2020 C	ommission Meeting	

#101

	INCREASE APPROPRIATIONS:		
52400.169	Part-Time Personnel	\$ 4,00	00.00
	DECREASE APPROPRIATIONS:		
52400.106	Deputy(ies)		\$ 4,000.0
rief Descriptions of iss preclassify appropria	sue: tions within account to cover additional P	art-time expenditures.	
gnature: KW	Malfor	For Finance Department Onl Reviewed by:	-
ate: <u>3</u> -	-13-20	Date:	

Decrease

Increase



Hamblen County Commission

#101

For the April 2020 Commission Meeting

Fund

DEPT:

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
51500.435	Office Supplies	\$ 1,837.02	
	INCREASE REVENUE		
46980.000	Other State Grants		\$ 1,837.02

Election Commission

om the 2019 State Computer Grant.	ffice Supplies line item as a result of revenues received
gnature: Juny Dardnes	For Finance Department Only: Reviewed by:
nature: Jose Dandnes le: AOE	



Hamblen County Commission

For the April 2020 Commission Meeting	

nd	#101 DEPT: Sheriff's Department		
Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
54110.338	Maintenance and Repair Services - Vehicles	\$28,100.00	
	INCREASE REVENUE		
49700	Insurance Recovery		\$28,100.00
rief Descriptions of issu	ue:	damages to a 2010 Do	dae
o increase appropriatio	ons and revenue relating to insurance proceeds received for	damages to a 2019 Do	dge
o increase appropriatio	ons and revenue relating to insurance proceeds received for	damages to a 2019 Do	dge
o increase appropriatio	ons and revenue relating to insurance proceeds received for	damages to a 2019 Do	dge
o increase appropriatio	ons and revenue relating to insurance proceeds received for	damages to a 2019 Do	dge
o increase appropriatio	ons and revenue relating to insurance proceeds received for adding in 2320		dge
olice Charger, VIN# en	ons and revenue relating to insurance proceeds received for adding in 2320 For Finan Reviewed	damages to a 2019 Do ce Department Only: by: mendment:	dge



DEPT:

Drug Fund

Hamblen County Commission

For the April 2020 Commission Meeting

Fund

#122

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54150.718	Motor Vehicles	\$27,500.00	
· · · · · · · · · · · · · · · · · · ·			
	DECREASE FUND BALANCE:		
	Drug Fund		
34525.000	Restricted for Public Safety		\$27,500.00
of Descriptions of issua appropriate funds from a narcotics officer.	ue: om the Drug Fund account to their Motor Vehicle line t	to cover the purchase of a t	ruck
appropriate funds fro	ue: om the Drug Fund account to their Motor Vehicle line t	to cover the purchase of a tr	ruck
appropriate funds fro	ue: om the Drug Fund account to their Motor Vehicle line t	to cover the purchase of a tr	ruck
appropriate funds fro	ue: om the Drug Fund account to their Motor Vehicle line t	to cover the purchase of a tr	ruck
appropriate funds fro	ue: om the Drug Fund account to their Motor Vehicle line t	to cover the purchase of a tr	ruck
appropriate funds fro a narcotics officer.	om the Drug Fund account to their Motor Vehicle line to		ruck
appropriate funds fro a narcotics officer.	om the Drug Fund account to their Motor Vehicle line to	to cover the purchase of a tr	ruck
appropriate funds fro a narcotics officer.	om the Drug Fund account to their Motor Vehicle line to	Finance Department Only:	ruck



OFFICE OF THE MAYOR

Hamblen County Commission

For the April 2020 Com	mission Meeting					
Fund	#101	DEPT:	Circuit Cour	t		
Account Number	INCREASE	Des APPROPRIATI	scription		Increase	Increase
53100.355	Travel				\$ 60.00	
	INCREASE	REVENUE				
44170.000	Miscellane	ous Refunds				\$ 60.00
Brief Descriptions of issu	ons in the Circui			refund received f	rom the East 1	ΓN
State Court Clerks Asso	ciation for 1. We	st s apring Meet.	ing lees.			
Signature: Title: Date:	lally yit (est ourt C	terk	For Finance Depart Reviewed by: Budget Amendment Date:	t:	



Hamblen County Commission

nd	#101	DEPT: Jail	L		
Account Number	INCREASE APPI	Descriptio	n	Increase	Decreas
	INCREASE APPI	ROPRIATIONS:			
54210.410	Custodial Suppli	ies		\$30,000.00	
54210.335	Maintenance and	d Repair Service -	Building	\$30,000.00	
	DECREASE APP	ROPRIATIONS:			
54210.160	Guards				\$60,000.0
ief Descriptions of iss reclassify appropriat d repair services for t	ions within departmen	nt to cover addition	nal expenses for custo	odial supplies and ma	intenance
nature: <u>Selli</u>	i Hanne	Que	For Finance Reviewed by	e Department Only:	
nature: Olli	summet in	Luda	Reviewed by	e Department Only: y: endment:	



Hamblen County Commission

#151

For the April 2020 Commission Meeting

Fund

DEPT:

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
82210.603	General Government, Interest on Bonds	\$ 102,500.00	
82230.603	Education, Interest on Bonds	\$ 111,000.00	
	DECREASE FUND BALANCE:		
	General Debt Service Fund		
39000.000	Unassigned Fund Balance		\$ 213,500.00
			7

General Debt Service Fund

Brief Descriptions of issue: To appropriate funds for interest expenditure for 2020A Bond that	at is due June 1, 2020.
Signature: Anna Brypot Hust	For Finance Department Only: Reviewed by:
itle: Hindred Hereotec	Budget Amendment: Date:



Description

DEPT:

Parks and Fair Boards

 ${\bf Increase}$

Increase

Hamblen County Commission

#101

For the April 2020 Commission Meeting

Fund

Account Number

	INCREASE APPROPRIATIONS:			
56700.454	Water and Sewer		\$ 2,241.63	
	INCREASE REVENUE			
44120.000	Lease/Rentals			\$ 2,241.63
	ions and revenue for the reimbursement	from Hamblen County Marin	a to Cheroke	e Park
for water usage expens	es.			
7	an 1			
Signature:	f / hart	For Finance Departm Reviewed by:	ent Only:	
Title: Mek	MAR	Budget Amendment:		
Date:	0-3030	Date:		

March	2020													_
Permit	Date	Applicant	Туре	Address	Construction	Permit	SW	Plumbing	Manh	~	T-4-1		-	
20-0079	Void	VOID (Bogan)	plumbing				944	1 services	Mech.	Gas	Total	Tax Map	Group	Parce
20-0080	3/3/20	Jeff Perry	storage building 40x20	1730 Silver City Rd	\$20,000.00	enna an					\$0.00	_		-
20-0081	3/4/20	Terry Hubbard	plumbing	1690 Pratt Rd	\$20,000.00	\$200.00		MINAME			\$200.00	028		067.00
20-0082	3/4/20	Carlyle Construct	House 1232 sq ft	6355 E Andrew Johnson Hwy	#4## 000 OD	2077.00		\$120.00			\$120.00	047	_	004.03
20-0083	3/4/20	Carlyle Construct	mechanical	6355 E Andrew Johnson Hwy	\$160,000.00	\$677.60	\$100.00	-	2010000		\$777.60	019		078.1
20-0084	3/4/20	Darrell Moore	plumbing	6355 E Andrew Johnson Hwy					\$20.00		\$20.00	019	_	078.1
20-0085	3/4/20	Lisa Lynch	garage 20x30	1093 Spencer Hale Rd	612 000 00	6450.00		\$95.00	_		\$95.00	019	_	078 1
20-0086	3/4/20	James Seth Biggs	modular home	4290 Clyde Thomas Rd	\$12,000.00	\$150.00				-	\$150.00	020	-	146.0
20-0087P	3/5/20	Tim Bogan	plumbing	2370 Elgerlotte Lane	\$157,000.00	\$510.00	\$100.00				\$610.00	058		002.0
20-0088	3/9/20	Thomas Tucker	garage 40x80 w/bathroom		805 000 00			\$100.00			\$100,00	0172	B :	005.0
20-0089	3/9/20	Jose Sancha	deck 360 sq ft	5776 Byrd Rd	\$25,000.00	\$800.00					\$800.00	Q18		028 0
20-0090	3/10/20	Amold Anderson	50.00000000000000000000000000000000000	3243 Old Kentucky Rd	\$3,000.00	\$90.00					\$90.00	017K	A	009.0
20-0091	3/11/20	Michael Parker	storage building 12x16	1321 Alpha Valley Home Rd	\$800.00	\$48,00					\$48.00	048N	Α	011.00
20-0092	3/16/20		deck/cover	5245 St Paul Rd	\$2,200.00	\$432.25		_			\$432.25	057M	А	010 00
20-0093P	3/16/20	Regena Howard	SWMH	8020 E Andrew Johnson Hwy	\$47,500.00	\$100,00					\$100.00	0130	Α	018.0
20-0093P	3/16/20	Heath O Weeks	plumbing (Handmade)	1142 Little Mountain Rd			_	\$25.00			\$25.00	027J	A	009,00
	Washington Color	Curtis Maples	gas	7533 Stonehenge Dr						\$25.00	\$25.00	047P	A	004 0
20-0095	3/17/20	Daniel Atkins	deck 8x10	1994 Quall Hollow Rd	\$800.00	\$25.00					\$25.00	032J	1 c	020.00
20-0096P	3/18/20	Larry Lynch	plumbing	955 Ronald Dr				\$95.00			\$95.00	054A	A	019.0
20-0097	*******	Tim Moore	deck/cover	100000000							\$0.00	4		
20-0098	3/20/20	Don James	remodel 227 sq ft	1458 Moyer Lane	\$4,000.00	\$56.75					\$56.75	040A	A	010.00
20-0099	3/20/20	Paige Long	modular home	1277 Cain Mill Rd	\$160,000.00	\$130.00	\$100.00				\$230 00	012		44.14
20-0100	3/24/20	Tommy McDaniel	deck/cover	4541 Westover Place	\$10,000.00	\$96.00					\$96.00	035C	С	032.00
20-0101	3/25/20	Sequoyah Council	staff lodge	142 Boy Scout Rd	\$150.000.00	\$1,042.00	i				\$1,042.00	003		001.00
20-0102	3/26/20	Lance Wampler	House 3010 sq ft	4891 Fish Hatchery Rd	\$310,000.00	\$1,709.00	\$100.00				\$1,609.00	036		009.10
20-0103M	3/26/20	Lance Wampler	mechanical	4891 Fish Hatchery Rd					\$30.00		\$30.00	036		009.10
20-0104M	3/27/20	Jack Kite Co	mechanical- BS dining hall	142 Boy Scout Rd					\$30.00		\$30.00	003		001.00
20-0105	3/27/20	Jonathan Martin	deck 16x9	1996 Red Bird St	\$2,000.00	\$36.00					\$36.00	032J	c	001.00
20-0106P	3/27/20	Terry Hubbard	plumbing (Long)	5728 Fishing Rod Ln	/			\$75.00			\$75.00	063.1	A	028.00
20-0107	3/30/20	Glasgow	addition 620 sg ft	1441 Springvele Rd	\$21,300,00	\$310.00					\$310.00	050		009.14
20-0108	3/30/20	Eric Hammer	deck and cover 16x20	2872 Plantation Dr	\$15,500.00	\$105.00					\$105.00	! 0110	A	033.00
20-0109	3/31/20	Lee Stone Cust Ho	House 2483 sqft	1229 Fieldstone Dr	\$250,000.00	\$1,486.65	\$100.00				\$1,586.65	035D	A	031.00
20-0110M	3/31/20	Lee Stone Cust Ho	mechanical	1229 Fieldstone Dr					\$20.00		\$20.00	035D	A	031.00
20-0111	3/31/20	Cynthia Allnat	storage bldg	1731 Warrensburg Rd	\$1,000.00	\$60.00					\$60.00	027		085.00
											\$0.00	04.1		-Cruis-July
											\$0.00			
	Total			Total:	\$1,352,100.00	\$8,064.25	\$500.00	\$510.00	\$100,00	\$25.00	\$9,199.25			
Running	Total				\$14,431,502.20					\$342.50	\$87,519.57			
					Total No.	\$0.00		Yotal						
				Copies and Miscellaneous	TOURT IND.	\$7.00		\$0.00					Monthly	
				Re-Zoning Request		\$75.00			0			HOMES	0	. 0
				Variance Request				\$75.00	Grend		ESPECTE	-		
				Plat Approval		\$50.00		\$0.00	Total:		\$11,074.25		-	_
		3 lots or	more	Land Disturtance/Development		\$150.00		\$150.00		_		-		
		0.04001	- India	Use on Review		\$100.00		\$1,600.00					_	-
				Refunds		\$50.00		\$50.00	Running				_	
				COUNTY OF LANSING ST				\$0.00						
				Total Collected Running Total Collected			_	\$1,875.00	Total:		\$95,094.57	turn to F	}egular	Calen

LAW OFFICES CAPPS, CANTWELL, CAPPS & BYRD

1004 WEST FIRST NORTH STREET MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS DAVID S. BYRD

ELIANA LEAL, ASSOCIATE

TELEPHONE: (423) 586-3083 FACSIMILE: (423) 586-0513 WEBSITE: cappsbyrdlaw.com E-MAIL: <u>info@cccblaw.com</u>

March 31, 2020

Mr. Bill Brittain, County Mayor Hamblen County Courthouse 511 West Second North Street Morristown, TN 37814

RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF OF HAMBLEN COUNTY, TENNESSEE - MARCH, 2020

Dear Bill:

Please find enclosed six (6) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of March, 2020.

As usual, one invoice covers our General/Miscellaneous File, four (4) invoices cover separate county departments and one invoice covers advanced costs regarding delinquent taxes.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps

CPC/alg

Enclosures

HTTPS://CCCBLAW.SHAREPOINT.COM/SITES/LAWFILES/SHARED DOCUMENTS/HAMBLEN COUNTY/LETTERS/2020/BRITTAIN,BILL(INVOICE)-03-31-20.DOCX

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897 Morristown, TN 37816-1897

INVOICE

Invoice # 571 Date: 04/02/2020 Due On: 05/02/2020

Hamblen County Government Hamblen County Courthouse 511 West Second North Street Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Expense	02/12/2020	Court costs: Hamblen General Sessions (costs on filing cremation)	1.00	\$17.75	\$17.75
Expense	02/20/2020	Court costs: Hamblen County Chancery (court costs)	1.00	\$57.50	\$57.50
Service	03/02/2020	E-mails from and Arthur Knight re: pending litigation; e-mail to attorneys re: pending litigation	0.20	\$150.00	\$30.00
Service	03/03/2020	E-mails from and to Jessica Myers and Jeff Thompson re: pending litigation; phone conferences with Teresa West and Jessica Myers	0.35	\$150.00	\$52.50
Service	03/04/2020	E-mails from Seth Wayne, Arthur Knight and Tara Mikkilineni re: pending litigation	0.15	\$150.00	\$22.50
Service	03/05/2020	E-mails from and to Arthur Knight, Chris Bell and Bill Brittain re: pending litigation; phone conferences with Jeff Thompson, Barry Poole and Teresa West re: pending litigation; meeting with Arthur Knight and parties	2.00	\$150.00	\$300.00
Service	03/06/2020	E-mails from and to Arthur Knight and Doug Collins re: pending litigation; e-mail to Debbie Hammond re: jail monitoring; e-mail from Trish Bowman re: 3/9 committee meeting	0.35	\$150.00	\$52.50
Service	03/09/2020	E-mail from and to Debra Robinson, Bill Brittain, Teresa West and Debbie Hammond re: pending litigation; e-mails from and to Johnna Harrell re: contract; phone conferences with Teresa West, Arthur Knight and Doug Collins re: pending litigation; committee meeting	2.45	\$150.00	\$367.50

Service	03/10/2020	E-mails from and to Scotty Long re: delinquent taxes; e-mails to and from Debbie Hammond and Daniel Ellis re: jail monitoring; e-mails from and to Teresa West and Arthur Knight re: pending litigation; phone conferences with Teresa West and Arthur Knight re: pending litigation	0.80	\$150.00	\$120.00
Service	03/11/2020	E-mails from and to Arthur Knight and Teresa West re: pending litigation; e-mails from and to Daniel Ellis re: jail monitoring	0.20	\$150.00	\$30.00
Service	03/12/2020	E-mails from and to Jeff Thompson, Jeffrey Atkins and Marte Lawrence re: pending litigation; review contract and e-mail Johnna Harrell; e-mail to Mintha Tidwell re: Hale house	0.80	\$150.00	\$120.00
Service	03/13/2020	E-mails from and to Arthur Knight, Amber Lamance and Bill Brittain re: pending litigation; phone conference with Arthur Knight re: pending litigation; meeting with Teresa West; phone conference with Bill Brittain re: Hale house and pending litigation; phone conference with Mintha Tidwell re: Hale house	0.90	\$150.00	\$135.00
Service	03/16/2020	E-mails from and to Tom Hale re: Hale house; deliver documents to Lakeway re: Hale house	0.35	\$150.00	\$52.50
Service	03/17/2020	E-mail from Trish Bowman re: 3/19 commission meeting	0.05	\$150.00	\$7.50
Service	03/18/2020	E-mails from and to Amber Lamance and Arthur Knight re: pending litigation	0.35	\$150.00	\$52.50
Service	03/19/2020	E-mails from and to Doug Collins, Arthur Knight and Amber Lamance re: pending litigation; phone conferences with Arthur Knight and Nancy Phillips re: pending litigation	1.50	\$150.00	\$225.00
Service	03/19/2020	Commission meeting	0.80	\$0.00	\$0.00
Service	03/20/2020	E-mails from and to Arthur Knight and Amber Lamance re: pending litigation; phone conferences with Arthur Knight, Teresa West and Doug Collins re: pending litigation	1.90	\$150.00	\$285.00
Service	03/23/2020	E-mail to Nancy Phillips and Arthur Knight re: pending litigation	0.10	\$150.00	\$15.00
Service	03/24/2020	E-mails from and to Arthur Knight and Amber Lamance re: pending litigation; phone conferences with Teresa Laws, Sheriff Jarnagin and Arthur Knight re: pending litigation	2.10	\$150.00	\$315.00
Service	03/25/2020	E-mails from and to Arthur Knight, Sheriff Jarnagin, Debbie Hammond, Jeff Thompson, Bill Brittain, Amber Lamance and Joyce Fahl re: pending litigation; prepare answers for Sheriff Jarnagin re: pending litigation; phone conferences with Teresa Laws re: pending litigation	2.40	\$150.00	\$360.00

Service	03/26/2020	E-mail from Daniel Ellis re: jail monitoring	0.05	\$150.00	\$7.50
Service	03/27/2020	E-mail from Arthur Knight re: pending litigation; phone conferences with Bill Brittain and Arthur Knight	0.30	\$150.00	\$45.00
Service	03/28/2020	E-mail from Arthur Knight re: pending litigation	0.05	\$150.00	\$7.50
Service	03/29/2020	E-mails to Doug Collins re: pending litigation	0.10	\$150.00	\$15.00
Service	03/30/2020	E-mails from and to Arthur Knight re: pending litigation	0.55	\$150.00	\$82.50
Service	03/31/2020	E-mails from and to Arthur Knight re: pending litigation	0.25	\$150.00	\$37.50

Total \$2,812.75

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
571	05/02/2020	\$2,812.75	\$0.00	\$2,812.75
	Workful or still kind print a security to the behinder his or security and a security of the s		Outstanding Balance	\$2,812.75
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$2,812.75

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897 Morristown, TN 37816-1897

INVOICE

Invoice # 572 Date: 04/02/2020 Due On: 05/02/2020

Hamblen County Government Hamblen County Courthouse 511 West Second North Street Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Туре	Date	Description	Quantity	Rate	Total
Expense	03/05/2020	Court costs: Hamblen County General Sessions (filing fee on Goodwin)	1.00	\$17.75	\$17.75
Service	03/06/2020	E-mails from and to Tommy McKinney re: properties; review Buell materials and draft letter to Buell	0.50	\$150.00	\$75.00
Service	03/09/2020	E-mails from and to Tommy McKinney re: properties	0.10	\$150.00	\$15.00
Service	03/10/2020	Revise letter to Buell and e-mail to McKinney	0.15	\$150.00	\$22.50
Service	03/11/2020	E-mails from and to Tommy McKinney	0.25	\$150.00	\$37.50
Service	03/12/2020	E-mails from and to Tommy McKinney	0.10	\$150.00	\$15.00
Service	03/13/2020	E-mails from and to Tommy McKinney; meeting with Tommy McKinney; call to K. Stokes; call to T. McKinney	1.25	\$150.00	\$187.50
Service	03/19/2020	E-mails from and to Tommy McKinney; review pictures	0.25	\$150.00	\$37.50
Service	03/25/2020	E-mail from Tommy McKinney	0.05	\$150.00	\$7.50

Total \$415.25

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
572	05/02/2020	\$415.25	\$0.00	\$415.25
			Outstanding Balance	\$415.25
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$415.25

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897 Morristown, TN 37816-1897

INVOICE

Invoice # 573 Date: 04/02/2020 Due On: 05/02/2020

Hamblen County Sheriff's Department 511 West Second North Street Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	03/02/2020	Phone conference with Stan Massa re: mobile home	0.20	\$150.00	\$30.00
			т	otal	\$30.00

Detailed Statement of Account

Current Invoice

Balance Due	Payments Received	Amount Due	Due On	Invoice Number
\$30.00	\$0.00	\$30.00	05/02/2020	573
\$30.00	Outstanding Balance			
\$0.00	Amount in Trust			
\$30.00	Total Amount Outstanding			

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897 Morristown, TN 37816-1897

INVOICE

Invoice # 574 Date: 04/02/2020 Due On: 05/02/2020

Hamblen County Road Department 511 West Second North Street Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	03/04/2020	Meeting with Barry Poole re: ROW closure; view fence on Kidwells Church Road; left message with Barry Poole re: fence	1.70	\$150.00	\$255.00
Expense	03/04/2020	Mileage: Mileage to and from Kidwells Church Road	10.00	\$0.58	\$5.80
Service	03/05/2020	Phone conference with Barry Poole	0.10	\$150.00	\$15.00
Service	03/20/2020	Conference and ride with Barry Poole re: abandon ROW	1.00	\$150.00	\$150.00
			т	otal	\$425.80

Detailed Statement of Account

Current Invoice

	D 0			D-L D
Invoice Number	Due On	Amount Due	Payments Received	Balance Due
574	05/02/2020	\$425.80	\$0.00	\$425.80
			Outstanding Balance	\$425.80
			Amount in Trust	\$0.0
			Total Amount Outstanding	\$425.8

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897 Morristown, TN 37816-1897 United States

INVOICE

Invoice # 575 Date: 04/02/2020 Due On: 05/02/2020

Hamblen County Emergency Communications District (911 Board)

00189-Hamblen County Emergency Communications District (911 Board)

911 Board

Туре	Date	Description	Quantity	Rate	Total
Service	03/30/2020	Phone conference with Eric Carperter re: Governor Lee's order	0.15	\$150.00	\$22.50
			т	otal	\$22.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
575	05/02/2020	\$22.50	\$0.00	\$22.50
			Outstanding Balance	\$22.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$22.50

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

CAPPS, CANTWELL, CAPPS & BYRD

ATTORNEYS AT LAW

1004 W. First North St. MORRISTOWN, TN 37814

Phone: 423-586-3083 Fax: 423-586-0513

INVOICE

DATE: MARCH 31, 2020

7	١.

FOR:

HAMBLEN COUNTY, TENNESSEE

DELINQUENT TAXES ADVANCED COSTS

DESCRIPTION	AMOUNT
Advanced costs to Dennis Long for service of process on Teresa Purkey re: delinquent taxes	
TOTAL	\$45.00

Make all checks payable to Capps, Cantwell, Capps & Byrd and REMIT TO: 1004 W. First North St, Morristown, TN 37814. Payment is due within 30 days. Any accounts which remain unpaid after 30 day shall bear interest at the rate of 1 ½% per month.

Thank you for your business!

MONTHLY KEPORT Hamblen County Coroner P.O. Box 1479

Morristown, Tennessee 37816-1479 Phones (423) Home 581-6229 Fax 289-1262 Cell 312-6322

April 1, 2020

Hamblen County Commission C/O Mr. Bill Brittian, County Mayor Hamblen County Court House Morristown, Tennessee 37814



Dear Commissioners:

The following Coroner calls were investigated by me during the month of March along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

CALL# CASE# DATE NAME, AGE, HOME ADDRESS *1

- 1. 20098 03-01-20 Mrs. Beverly Bryant, 70, 1145 Warrensburg Road Saraih Clifton, 98, Rutledge, TN
- 2. 20099 03-01-20 Mrs.
- 3. 20107 03-03-20 Mr. Robert Rader, 74, 1504 Madison Street
- 4. 20116 03-09-20 Ms. Reatha Johnson, 96, 645 Pinwood Circle
- 5. 20117 03-11-20 Mrs. Janice Livesay, 74, 6110 Hiawatha Road
- 6. 20118 03-11-20 Mr. James Mangum, 88, 292 Dover Road
- 7. 20119 03-12-20 Ms. Patricia Williams, 65, 1815 Pine Cone Drive
- 8. 20120 03-13-20 Mr. Ricky Odom, 60, 133 Cleveland Avenue
- 9. 20122 03-14-20 Mrs. Ruby Horner, 91, 2159 Tomas Drive
- 10. 20123 03-16-20 Mr. Jack Payne, 92, 1212 West Sixth North Street
- 11. 20124 03-16-20 Mr. George Ford, 80, Bean Station, TN
- Wayne Davis, 84, 4693 Fish Hatchery Road Paul Dickerson, 77, Yorkshire Lane George Cox, 83, 1060 Mimosa Lane 12. 20131 03-18-20 Mr.
- 13. 20135 03-21-20 Mr.
- 14. 20136 03-21-20 Mr.
- Jerry Long, 72, Rogersville, TN 15. 20137 03-21-20 Mr.
- Bobbie Shupe, 81,5599 Carlyle Avenue 16. 20139 03-21-20 Mr.
- 17. 20141 03-23-20 Mrs. Betty Cody, 72, 1583 Cross Drive
- Edith Boyd, 77, 4372 Whitecliff Drive 18. 20146 03-25-20 Mrs.
- Stella Weems, 88, 585 Wanda Drive 19. 20147 03-26-20 Mrs.
- 20. 20148 03-28-20 Mrs. Maxine Cotter, 66, 2686 Shields Ferry Drive
- 21. 20153 03-28-20 Mr. Darrell Rosembalm, 67, 855 Thompson Creek Road

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-301-6322.

Eddie R. Davis

Hamblen County Coroner

CC: Hamblen County Medical Examiner

- * Indicates Autopsy Performed
- *1 All home addresses are Hamblen County unless otherwise stated. C, 93r
- & Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis,

MONTHLY REPORT

Hamblen County Deputy Coroner Post Office Box 577

Russellville, Tennessee 37860-0577

Phone: 423-585-7117

April 1, 2020

Hamblen County Commission C/O Mr. Bill Brittain, County Mayor Hamblen County Court House Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

CALL#	CASE#	DATE	NAME,	AGE, HOME ADDRESS *1
1,	20100	03-02-20	Mrs.	Juanita Farias, 37, 1635 Virginia Ave
2.	20106	03-03-20	Mrs.	Nancy Bassett, 79, 3332 Landmark Drive
3 .	20109	03-05-20	Mr.	Ricky McCarroll, 68, Bean Station, TN
4	20110	03-05-20	Mrs.	Lilli Cantu, 54, 816 Crocus Court
		03-05-20		William Jones, 69, 524 South Liberty Hill Road
6.	20112	03-05-20	Mr.	Jerry Smith, 65, 2129 Titus Drive
7 🗽	*20115	03-08-20	Mr.	Tyler Little, 23, 3794 Halifax Circle
8.	20121	03-14-20	Mr.	Carmen Ramey, 70, Dandridge, TN
		03-16-20		Wayne McGlamery, 72, 1846 Hinkle Drive
10.	20127	03-17-20	Mr.	Arnulfo Librado, 61, White Pine, TN
11.	20128	03-17-20	Mr.	Silas Carroll, 77, 2020 Autumn Lane
12.	20133	03-19-20	Mr.	Horace Jones, 81, Rutledge, TN
13.	*20134	03-19-20	Mr.	Brad Carpenter, 42, 7272 Saint Clair Road
14.	20151	03-28-20	Mrs.	

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per cal

Sincerely,

14 Calls X \$40. = \$560.00

SIGNATURE ON FILE J.R. Thompson, Jr. Deputy Coroner

erd/jrt

- CC: Hamblen County Medical Examiner
 - * Indicates Autopsy Preformed
 - *1 All home addresses are Hamblen County unless otherwise stated.
 - E Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN -

MONTHLY REPORT Hamblen County Deputy Coroner 7763 Melanie Circle Talbott, Tennessee 37877

Phone: 423-586-6310

April 1, 2020

Hamblen County Commission C/O Mr. Bill Brittain, County Mayor Hamblen County Court House Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

CALL	# CASE# D	ATE NAME,	AGE, HOME ADDRESS *1
1.	20059 *2	02-02-20 Mrs.	Pearl Martin, 95, 575 Alpha Drive
2.	20063 *2	02-05-20 Mrs.	Alice Haun, 79, 1856 Jarrell Ray Road
3.	20102	03-02-20 Miss.	Susie Rose, 64, 437 Ash Street
			Delma Rinehart, 71, 501 West Economy Road
5.	20105*		Revelindo Gomes 39, 109 Algonquin Ave
6.	20114		Ray Bible, 88, 439 East Second North Street
7.	20129	03-18-20 Mrs.	Melissa Mefford, 66, 430 West Economy Road
8.	20138	03-21-20 Mr.	Richard Brush, 77, 4193 Scarlet Drive
9.	20140	03-23-20 Mrs.	Vera Tate, 64, 3915 Isaac Avenue
10.	20144	03-24-20 Mrs.	Doris Walker, 66, Bean Station, TN
11.	20149	03-28-20 Mr.	Walter Martin, 86, 307 Virginia avenue
12.	20156	03-30-20 Mr.	Buster Lively, 84, 4873 Fowler Drive
13.	20157	03-30-20 Mr.	Ricky Williams, 60, 303 Highland Drive

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

13 Calls X \$40. = \$520.00

Sincerely,

SIGNATURE ON FILE Jimmy Peoples Deputy Coroner

erd/jp

- CC: Hamblen County Medical Examiner
 - * Indicates Autopsy Preformed
 - *1 All home addresses are Hamblen County unless otherwise stated.
 - *2 Accidentally Omitted from last month's Report.
 - & Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT Hamblen County Deputy Coroner 1925 Deer Ridge Drive Morristown, Tennessee 37813

Phone: 423-586-2524

April 1, 2020

Hamblen County Commission C/O Mr. Bill Brittain, County Mayor Hamblen County Court House Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

	AME, AGE, HOME ADDRESS *1
1. *20103 03-01-20 Ms	. Amy Cadle, 46, 819 McFarland Avenue
2. 20108 03-04-20 Mr	. Robert Collins, 61, 415 MacArther Street
3 20130 03-18-20 Mr	s. Vickie Hightower, 65, 1323 Harrell Street
4. 20145 03-25-20 Mr	. Buford Jinks, 72, 2610 Lantern Drive
5, *20150 03-28-20 Ms	. Cindy Lawson, 50, 1333 Brookfield Drive
6. 20152 03-28-20 Mr	. Phillip McFall, 74, Mooresburg, TN
7. 20158 03-30-20 Mr	. Fred Haun, 77, 4664 Greenlee Haun Road

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

7 Calls X \$40. = \$280.00

Sincerely,

SIGNATURE ON FILE

Todd Giles Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner

- * Indicates Autopsy Preformed
- *1 All home addresses are Hamblen County unless otherwise stated.
- # Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT Hamblen County Deputy Coroner 437 Britton Drive Talbott, Tennessee 37877

Phone: 423-312-7510

April 1, 2020

Hamblen County Commission C/O Mr. Bill Brittain, County Mayor Hamblen County Court House Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

CALL# CASE# DATE NAME	E, AGE, HOME ADDRESS *1
4. 20142 03-23-20 Mr.	Frank Walker, 81, 5124 McAnally Circle
5. 20143 03-24-20 Mr.	James Keith, 52, 1428 Price Drive
6. 20154 03-29-20 Mr.	Tommy McCowan, 50, Mooresburg, TN

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

7 Calls X \$40. = \$280.00

Sincerely,

SIGNATURE ON FILE

Jeffery Holt Deputy Coroner

erd/jh

CC: Hamblen County Medical Examiner

- Indicates Autopsy Preformed
- *1 All home addresses are Hamblen County unless otherwise stated.
- & Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONIALI AUTOPSIES PENDING REPORT Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479

Phone (423): Office/Home; 581-6229 Fax; 289-1262 Cell; 312-6322

Email: coroner@musfiber.com

April 1, 2020

In an effort to keep all files current, the following Hamblen County Coroner/Medical Examiner's cases have not been closed pending receipt of the final autopsy or toxicology report.

AUTOPSY

#	CASE# DATE ORDERED	NAME,	AGE
1.	*20070 02-08-20	Mr.	Nathaniel Blank, 23
2.	*20103 03-01-20	Ms .	Amy Cadle, 46
3.	*20105 03-03-20	Mr.	Revelindo Gomes 39,
4.	*20115 03-08-20	Mr.	Tyler Little, 23
5.	*20134 03-19-20	Mr.	Brad Carpenter, 42,
6.	*20150 03-28-20	Ms.	Cindy Lawson, 50

TOXICOLOGY

CASE# DATE ORDERED NAME, AGE

If I may provide any additional information or assistance please feel free to contact me at any time.

Sincerely,

Eddie R. Davis

Hamblen County Coroner

Hamblen County Mayor & County Commission

Hamblen County Medical Examiner

Hamblen County Sheriff's Department

Morristown Police Department

East Tennessee Regional Forensic Center

Fund

101



Circuit Court

Budget Amendment approved by County Mayor for review by the County Commission. (TCA 5-9-407)

DEPT:

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
			1
53100.320	Dues and Memberships	\$ 18,00	
	DECREASE APPROPRIATIONS:		
53100.435	Office Supplies		\$ 18.00
		· ·	
Brief Descriptions of issue To reclassify appropriatio Interdepartmental transf	ns from Office Supplies to Dues and Memberships to co	over needed expenditure	ss.
Requesting Departmey	2	•	
Signature:	Alballest as		32
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Date:	3/12/20		
Approval by County M	ayor	For Finance De	epartment Only
Signature:	aut tan	Reviewed by:	-
Title:	enty Mayor.	Budget Amend	ment
Date:	-12-2020.		



Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51600.355	Travel	\$ 45.00	
	DECREASE APPROPRIATIONS:		
51600.709	INCREASE APPROPRIATIONS: 00.355 Travel DECREASE APPROPRIATIONS: 00.709 Data Processing Equipment repropriations from Data Processing Equipment to Travel to conental transfer.		\$ 45.0
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101

Fund



Codes Compliance

Budget Amendment approved by County Mayor for review by the County Commission. (TCA 5-9-407)

DEPT:

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51750.399	Other Contracted Services	\$ 1,000.00	
	DECREASE APPROPRIATIONS:		
51750.355	Travel		\$ 1,000.00
Interdepartmental trans Requesting Departme			
Signature:	L Whiterer		
Title:	- Manager		
Date: 3 13	2020		
Approval by County M	layor		
Signature:	Ml Buttan	For Finance Do	
Title:	enly Mayor	Budget Amend	ment
Date:	3/13/2020		



Pund	101 DEPT: Sheriff's Depar	tment	
Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54110.888	Maintenance and Repair Services - Vehicles	\$ 10,000.00	
	DECREASE APPROPRIATIONS:		
54110.355	Travel		\$ 10,000.00

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Election Commission

Fund	101	DEPT:	Election Commission		
Account Number		Descriptio	n	Increase	Decrease
	INCREASE	APPROPRIATION			
51500.349	Printing, S	tationary, and Form	18	\$ 2,000.00	
	,,	APPROPRIATIO			
					\$ 2,000.00
51500.312	Contracts	With Private Agenci	es		\$ 2,000.00
Requesting Departmen	nt /				
Signature:	1 Dard	new			
Title:	DE				
Date: 4-6	-2020				
Approval by County M	ayor	11-	1	For Finance D	epartment Onl
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Date:	-le- w	05			



rund		e Benefits	
Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
58600.515	Liability Claims	\$ 8,000.00	
	DECREASE APPROPRIATIONS:		
58600.312	Contracts With Private Agencies		\$ 8,000.00
Requesting Departmen	nt D		
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Approval by County M	Iayor	T2 - T2 - T2 - T2	
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Pitle :	undy Mayor	Budget Amend	lment
Date:	1-8-2020		



Fund	116 DEPT: Sanitation	on and Garbage	8
Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
55710.499	Other Supplies and Materials	\$ 9,500.00	
	DECREASE APPROPRIATIONS:		
	DECREASE APPROPRIATIONS:		
55710.312	Contracts with Private Agencies		\$ 9,500.00
Requesting Departmen	nt O 3		
Signature: 75	my to The		
Title: Hamt	Hen County Road Sup	ot.	
Date: 04-	14-20		
Approval by County M	ayor		
Signature: Bu	U Buttain	For Finance D Reviewed by:	epartment On
Title:	my Mayor	Budget Amend	lment
Date:	15-7070		



PERSONNEL

HAMBLEN COUNTY, TENNESSEE OFFICE OF COUNTY MAYOR LONGEVITY PAY APPLICANTS PRESENTED TO THE PERSONNEL COMMITTEE ON April 13, 2020

LONGEVITY

Last Name	First Name	Hire Date	Amount	Years of Service
Buchanan	Kimberly	10/18/2017	\$225.00	3
Estes	Pamela	8/7/2017	\$225.00	3
Ferguson	Robert	5/25/2017	\$225.00	3
Johnston	Dedra	3/6/2017	\$225.00	3

Amendments to Employee Handbook Revised and Adopted March 2018

May 2018

1. Employee Acknowledgement Form.

March 2019

- 1. Section 1.2—Handguns and Workplace Violence Prevention Policy.
- 2. Section 2.0—Part-Time Employees who work above 25 hours per week will now gain limited access to the County Employee Health Clinic.

April 2020

- 1. Section 1.8—allowing accrued leave pay in addition to workers compensation pay up to 100% of normal salary.
- 2. Section 4.5—Expiration of FMLA Leave—After allotted weeks of FMLA have expired and employee is still out with no accrued leave time, COBRA will be offered.
- 3. Section 4.5—Families First Coronavirus Response Act (FFCRA)
- 4. Section 4.11—Leave Without Pay—If an employee is placed on leave for reasons other than qualifying leave or granted leave, all benefits including health insurance and clinic access for that employee will be suspended until he/she returns to work.
- 5. Section 5.1—Employee Courtesy #9—any employee found to be engaging in any type of unlawful conduct will be subject to disciplinary action, up to and including termination of employment.
- 6. Section 6.2—Definitions of Disciplinary Actions—Dismissal—"including engaging in any unlawful conduct."

1.8 WORKERS COMPENSATON POLICIES

Workers Compensation Payments for Lost Work Time – An employee is not entitled to receive workers compensation payments for lost work time unless he/she is disabled for a period of seven (7) calendar days. To continue his/her pay during the first seven days of absence, an employee may utilize accumulated sick and/or annual leave. If employee is out more than 7 calendar days, but less than 14 calendar days, workers compensation pays for calendar days 8 to 13. If the employee is out 14 calendar days or more, then workers compensation goes back to day one of lost time and begins paying from day one. An employee may not collect both workers compensation payments and accrued leave payments in excess of 100% of their normal salary. An employee must request to be paid the difference of workers compensation and normal salary using their accrued leave.

Denial of Workers Compensation Benefits – Hamblen County has a Workplace Violence Prevention Policy that prohibits threats and physical acts of violence. If an employee is injured while participating in a fight or after instigating a fight, then entitlement to workers compensation benefits may be impacted. Hamblen County is also designated as a Drug-free Workplace under Tennessee State law. If an employee receives a positive urine drug test or breath alcohol test, or refuses to submit to such testing, following an on-the-job injury, then entitlement to workers compensation benefits may be denied. If an employee does not immediately notify Hamblen County of an on-the-job injury, the injury may be deemed not compensable under the workers compensation program.

<u>Failure to Report Accidents and Injuries</u> – Employees and/or supervisors who fail to immediately notify the Human Resources Manager of an on-the-job injury shall be subject to disciplinary action.

Employees are required to continue paying their portion of the group health care premium and premiums for any voluntary elected benefits while out of work for Worker's Compensation.

4.5 FAMILY AND MEDICAL LEAVE ACT

While an employee is on an intermittent or reduced schedule leave, Hamblen County may temporarily transfer the employee to an available alternative position that better accommodates the recurring leave and which has equivalent pay and benefits.

Pay and Benefits During FMLA Leave

The provisions of this policy shall apply to all family and medical leaves of absence and shall be coordinated with other employment leaves and/or benefit plans or policies to which the employee may be eligible.

The employee must use any such other said paid leave, available for all or any part of the leave period. In other words, if an employee is entitled to vacation or paid leave under another company benefit plan or policy, the employee must take the paid leave concurrently with FMLA leave. The use of any paid leave does not extend the limitation for the basic family leave period (twelve (12) weeks) or the military family leave period (twenty-six (26) weeks).

During an approved family medical leave Hamblen County will maintain the employee's health benefits as if the employee continued to be actively employed and Hamblen County will pay its normal portion of health premiums.

While on paid leave Hamblen County will continue to make payroll deductions to collect the employee's normal portion of the premium as applicable. While on unpaid leave the employee will be required to pay her or his normal portion of the premium. The employee will be required to begin making this payment at the end of the month following the month that the leave begins. The employee will be required to make this payment in person or by mail. The payment must be received in the Human Resources Department by the 10th day of each month beginning with the month following the month the leave begins.

An employee's health coverage will cease if the employee's premium payment is more than thirty (30) days late. If the payment is more than fifteen (15) days late, Hamblen County will send the employee a letter to this effect. If Hamblen County does not receive the premium payment within fifteen (15) days after the date of that letter, the employee's coverage may cease.

In the event that an employee elects not to return to work upon completion of an approved, unpaid leave of absence, Hamblen County may recover from the employee the cost of any payments made to maintain the employee's coverage, unless the failure to return to work was for reasons beyond the employee's control.

Employees who are on an approved, unpaid leave of absence will not accrue vacation hours, and will not be eligible for holiday, funeral leave or jury or witness duty pay.

Expiration of FMLA Leave

If an employee is not able to return to work after the expiration of the granted FMLA leave and the employee has no paid leave available to use, a notice of COBRA coverage will be mailed to the employee within 30 days and a letter to the employee that he/she will not be covered under the County's Health Insurance plan until he/she can return to work.

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4.5 FAMILY AND MEDICAL LEAVE ACT —(Pages 58 -60)

Return to the Job at the end of FMLA Leave

Upon return from FMLA leave, the employee will be reinstated to her or his original job, or a position of similar status and pay, commensurate with her or his skills and qualifications.

The only exceptions include certain employees who hold executive positions within Hamblen County. Under specified and limited circumstances, where restoration to employment will cause substantial and grievous economic injury to our operations, Hamblen County may refuse to reinstate certain highly paid "key" employees after using FMLA leave during which health coverage was maintained. A key employee is a salaried, eligible employee who is among the highest paid ten percent (10%) of employees within seventy-five (75) miles of the work site.

Hamblen County will require a fitness-for-duty certification for certain jobs from the employee's own health care provider certifying ability to return to work. The certification must be provided prior to return from a leave for an employee's serious health condition. The certification must address the employee's ability to perform the essential functions of the position. While there is no guarantee that a position can be provided which meets the restrictions, Hamblen County will seek to do so when practicable.

Additionally Hamblen County will require a fitness-for-duty certification up to once every thirty (30) days for an employee taking intermittent or reduced schedule FMLA leave if reasonable safety concerns exist regarding the employee's ability to perform her or his duties based on the condition for which leave was taken. A return to work may be delayed or denied if the appropriate documentation is not provided in a timely manner.

An employee who fails to return at the conclusion of a FMLA leave, and has exhausted any applicable short term disability benefits, will be deemed to have resigned, no matter what the reason or circumstances, and will be terminated.

Families First Coronavirus Response Act

Hamblen County Complies with the provisions contained in the federal Families First Coronavirus Response Act (FFCRA)- public Law No. 116-127.

This act creates two new types of leave related to COVID-19, summarized below in verbiage recommended by CTAS.

 Emergency Family and Medical Leave Expansion Act (Section 3101 et seq.) – Public Health Emergency Leave

Amends FMLA to add public health emergency leave; applies to public agencies with one or more employees.

Eligible Employee: Has been employed for at least 30 calendar days

Reasons for Leave: Eligible employees who are unable to work or telework are entitled to job-protected leave to care for the employee's child under the age of 18 if the child's school or place of care is closed or the childcare provider is unavailable due to a public health emergency with respect to COVID-19 declared by a federal, state, or local government.

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Amount of Leave: 12 weeks

Compensation during Leave:

• May be unpaid for the first 10 days, during which time the employee may choose to substitute any accrued paid leave the employee may have (or paid leave under Section 2 below). The employer cannot require the employee to substitute paid leave.

- After the first 10 days, leave must be paid at 2/3 of the employee's regular pay, capped at \$200/day for a total of \$10,000.
- Employees with variable hours (to the extent that the employer cannot determine what the employee's schedule would have been) are paid based on the average hours the employee was scheduled to work per day over the past 6 months, including leave taken during that time.

Emergency Paid Sick Leave Act (Section 5101 et seq.)

Eligible Employee: Same definition of employee as FLSA, no minimum length of service.

Reasons for Leave: Eligible employees are entitled to paid sick leave if the employee is unable to work or telework for any of the following reasons tied to COVID-19:

- The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19.
- The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
- The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
- The employee is caring for an individual who is subject to a quarantine or isolation order related to COVID-19 or an individual that has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
- The employee is caring for his or her son or daughter if the school or place of care has been closed or the childcare provider is unavailable due to COVID-19 precautions.
- The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.

Amount of Leave: Full time employees: 80 hours. Part-time employees: a number of hours equal to the average number of hours the employee works over a 2-week period.

Compensation During Leave:

- Leave must be paid at the employee's regular rate of pay for reasons 1 3 above, capped at \$511/day and \$5,110 total.
- Leave for reasons 4 6 above may be paid at 2/3 the employee's regular rate of pay, capped at \$200/day and \$2,000 total.

The employer cannot require the employee to use other accrued paid leave before the employee uses this leave.

4.6 BEREAVEMENT LEAVE

In case of death in the employee's immediate family, the employee will be given 3 days paid leave which will not be charged to vacation leave. Employee shall receive his or her regular compensation based on his or her regular scheduled workday during bereavement leave. Paid funeral leave is for scheduled workdays, which normally fall between the day of the death and the day following the funeral. Additional time off without pay may be granted in certain situations.

Immediate family shall be defined as spouse, parent, step-parent, children, brothers or sisters, mother-in-law, father-in-law, grandparents, grandparents in-law, grandchildren of the employee and legal guardians or dependents. It also includes other relatives by blood or marriage if they are living under the same roof with the employee.

An employee who claims funeral leave may, at the discretion of his Elected Official or Department Head, be required to furnish confirmation of the death which may include an obituary notice or funeral home announcement.

4.7 PARENTAL LEAVE

Any employee who has been employed by Hamblen County for at least twelve (12) consecutive months as a regular full-time employee may be absent from employment for a period not to exceed four (4) months for adoption, pregnancy, childbirth, and nursing the infant. The four (4) month period shall include leave required before and after the birth of a child.

With regard to adoption, the four (4) month period shall begin at the time an employee receives custody of the child.

Any employee who has less than one (1) year of service may be granted parental leave for a period not to exceed thirty (30) workdays following the birth of a child. T.C.A. section 4-21-408

Employees may utilize any of their accrued leave benefits as well as their unused FMLA leave.

Employees are required to continue paying their portion of the group health care premium and premiums for any voluntary elected benefits while out of work for Parental Leave

Regular full-time employees who are members of any federal or state military reserve component will be granted military training leave for such time as they are in the military service on field training or active duty for periods not to exceed fifteen (15) working days per calendar year. This time may not be used for weekend drills. Such requested leave shall be supported with copies of the armed service orders.

Full time employees who are members of a federal or state military reserve unit who have completed their military training duty for the calendar year, and are reactivated for additional training, will be allowed an additional fifteen (15) days military leave if the additional military training:

- 1) Occurs during the same calendar year; and
- 2) Fulfills the employee's military training obligation for the subsequent calendar year.

During such time that the employee is on military training leave, the employee will receive full pay and benefits to which he or she would otherwise be entitled. The employee's time sheet should indicate "Military Leave."

Should the full-time employee enter the military on an active basis, the employee must present their orders to their supervisor as soon as they receive them. The full-time employee will be granted an unpaid leave of absence to serve a tour of duty.

Military Leave shall be granted in accordance with TCA Title 8 Chapter 33.

If you are a Reservist or National Guardsman called to Active Duty you may be worried about your health care coverage. **Don't worry** - you and your family are eligible for coverage under TRICARE. Reserve and guard members as well as their families are eligible for government sponsored healthcare under the TRICARE program.

4.11 LEAVE WITHOUT PAY

Any employee, at the discretion of the Elected Official or Department Head, may be granted leave without pay for sufficient reason as determined by the Elected Official or Department Head. During the period of absence, the employee will not accrue vacation, sick leave or other benefits. If an employee is placed on leave for reasons other than qualifying leave or granted leave, all benefits including health insurance and clinic access for that employee will be suspended until he/she returns to work.

As provided by Tenn. Code Ann. § 50-1-3 reasonable time will be provided for the expression of breast milk close to the work area in privacy by nursing mothers.

5.1 EMPLOYEE COURTESY

9. We certainly cannot and do not want to dictate off-the-job activities but bear in mind that as public employees we are held in a special light. Off-the-job activities do reflect on the offices and the respective Department Heads and Elected Officials. Any employee found to be engaging in any type of unlawful conduct will be subject to disciplinary action, up to and including termination of employment.

5. 2 ATTENDANCE POLICY

Hamblen County's expectation in the area of employee attendance is that people come to work each day, on time. We realize, however, that there may be occasions in a person's life when they develop legitimate problems that result in them missing time from work.

When employees develop problems with respect to their attendance, these problems will be addressed with the employee. It is important to note, however, that if employees demonstrate that they cannot or are not willing to come to work on a regular basis, then they will be subject to discharge from employment.

When you are absent for any reason that has not been previously approved by your supervisor, you must call in and speak with your supervisor prior to the time for your shift to start. A doctor's excuse can and will be asked for if the situation warrants.

5.3 DRESS CODE

It is expected that all Hamblen County employees will report to work dressed appropriately for their specific job.

Department Managers and/or Elected Officials will instruct employees as to the acceptable clothing for their area. Some departments require standard uniforms. Other departments require clothing appropriate for interaction with the public.

Regardless of the specific department requirements, all employees are expected to present themselves with clean clothing and good personal hygiene. Remember that each of us is a representative of Hamblen County Government.

5.4 USE OF TECHNOLOGY RESOURCES

Hamblen County's technology resources include but are not limited to computers, software, telephones, facsimile (FAX) and photocopy machines. Hamblen County owns and maintains technology resources for the purpose of carrying out Hamblen County's business.

While Hamblen County recognizes that employees may occasionally need to use technology resources for personal reasons, all such personal use should be incidental and kept to a minimum.

6.2 DEFINITIONS OF DISCIPLINARY ACTIONS

Demotion

Demotion is the re-assignment of an employee to a classification in a lower skill level of the Pay Plan.

An employee may be demoted when his/her job performance is unsatisfactory and all efforts to bring the employee's performance to a satisfactory level have failed.

An employee may be demoted for disciplinary reasons when an employee's behavior is deemed to be serious misconduct.

Dismissal

An employee who gives unsatisfactory service or who is guilty of any substantial violation of Hamblen County's policies and procedures shall be subject to dismissal at the will of the employer. Dismissal may be the culmination of a series of events for which disciplinary actions have been taken. Dismissal may also be the result of a single event that is serious enough to warrant immediate termination including engaging in any unlawful conduct.

6.3 DISCIPLINARY ACTION PROCEDURE IN EVENT OF VIOLATIONS OF HAMBLEN COUNTY'S POLICIES AND PROCEDURES

Employees will be subject to disciplinary action if they violate any Hamblen County policy and/or procedure. The type of action taken must be determined in relation to the specific violation according to Section VI: Disciplinary Action.

All applicable laws, regulations, and procedures will be followed when disciplinary action is taken. In addition, violations of Federal criminal statues may subject the violator to criminal prosecution.

An employee is responsible for reporting to his supervisor any violation of law and Hamblen County policies and procedures committed by another employee when he/she has knowledge of such activities. If the violation is committed by the employee's supervisor, the report should be filed with the next official in the chain of command.

Disciplinary Authority

A supervisor should recommend disciplinary action that is appropriate given the severity of the employee's violation. While an employee may be given an opportunity to improve his/her job performance following a violation, the application of progressive disciplinary action is not required prior to dismissal. An employee may be dismissed immediately for a single event that is serious enough to warrant this action.



PUBLIC SERVICES

Book / Magazine / Etc.	Edition		Volume	Written, Edited,	Date Rec'd	
	Year Month			Compiled, or Transcribed by		
4-H A TENNESSEE TRADITION					2016	
ACCEPTANCE & UNVEILING OF THE STATUE OF ANDREW JACKSON SEVENTH PRESIDENT OF THE UNITED STATES					OCT 2015	
AFRICAN AMERICAN HERITAGE ALLIANCE OF EAST TENNESSEE - CALENDAR	2013					
AFRICAN AMERICAN LIVES			2		2013	
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AMERICAN CIVIL WAR 1861-1865 GEORGIA CONFEDERATE 7,000 ARMY OF TENNESSEE - LETTERS & DIARIES			2	GOODSON, GARY RAY, SR.	MAR 2012	
AMERICAN CIVIL WAR 1861-1865 GEORGIA CONFEDERATE 7,000 NEW RESEARCH ARMY OF TENNESSEE			1	GÓODSON, GARY RAY, SR.	MAR 2012	
ANDERSON - THE HEAVEN OF THE BIBLE - A DEVOTIONAL & INSPIRATIONAL BOOK				ANDERSON, JOHN MITCHELL	2005	
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AROUND THE AREA				MOORE, LILLIE	2013	
AROUND THE AREA				MOORE, LILLIE	2013	
ASSOCIATION OF PROFESSIONAL GENEALOGISTS QUARTERLY	2007	MAR			2013	
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ASTRON, MSTWN-HAMBLEN WEST HIGH SCHOOL ANNUAL	1975				2016	
ASTRON, MSTWN-HAMBLEN WEST HIGH SCHOOL ANNUAL	1975				2016	
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ASTRON, MSTWN-HAMBLEN WEST HIGH SCHOOL ANNUAL	1973				2016	
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BACKWARD GLANCE	2005	SEP		CITIZEN TRIBUNE		
BACKWARD GLANCE	2006	SEP		CITIZEN TRIBUNE		
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	Year Month			Complied, or Transcribed by	
BIBLIOGRAPHY OF SHIP PASSENGER LISTS 1538-1825, A			3RD ED.	LANCOUR, HAROLD	2015
BIRTH OF A NATIONAL PARK IN THE GREAT SMOKY MOUNTAINS				CAMPBELL, CARLOS C.	2015
BLANK ANCESTOR CHARTS		-		-	JUL 2016
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BRIDGE TO BRIDGE - THE CIVIL WAR IN EAST TENNESSEE [PAMPHLET]					
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BUILDING RADON OUT	2001				
CADES COVE - THE LIFE & DEATH OF A SOUTHERN APPALACHIAN COMMUNITY, 1818-1937				DUNN, DURWOOD	2018
CAPPS HOUSE [SKETCH]				LEEDY, WENDY	
CAPPS HOUSE [SKETCH]				LEEDY, WENDY	
CAPPS HOUSE [SKETCH]				LEEDY, WENDY	
CARSON NEWMAN COLLEGE - CLASS OF 1969 ALUMNI ASSOCIATION					2019
CEMETERIES OF HAMBLEN COUNTY			1		JAN 2010
CEMETERIES OF HAMBLEN COUNTY			1		JUL 2014
CEMETERIES OF HAMBLEN COUNTY, TENNESSEE			1		AUG 2011
CEMETERIES OF HAMBLEN COUNTY, TENNESSEE			3		2019
CHEROKEE LAKE - 2006 VISITORS GUIDE					10040
CHIMES - BEREA COLLEGE YEARBOOK; BEREA, KENTUCKEY	1947				2013
CHURCH GUIDE - HAMBLEN COUNTY CHURCH GUIDE	2007			LAKEWAY PUBLISHERS	
CHURCH GUIDE - HAMBLEN COUNTY CHURCHES	1998	JUL	2	SPECIAL PUBLICATION LAKEWAY PRINTERS	
CHURCH GUIDE - HAMBLEN COUNTY CHURCHES	1998	JUL	2	SPECIAL PUBLICATION LAKEWAY PRINTERS	
CHURCH GUIDE - HAMBLEN COUNTY CHURCHES	1997	JAN		SPECIAL PUBLICATION LAKEWAY PRINTERS	
CHURCH GUIDE - HAMBLEN COUNTY CHURCHES	2006			SPECIAL PUBLICATION LAKEWAY PUBLISHERS	
CHURCH GUIDE - HAMBLEN COUNTY CHURCHES	2004-2005			LAKEWAY PRINTERS	
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CHURCH GUIDE - HAWKINS COUNTY CHURCHES	2004			LAKEWAY PUBLISHERS	
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CITIZEN TRIBUNE	9/21/2001				2018

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	Year	Month		Compiled, or Transcribed by	
CITIZEN TRIBUNE	9/24/2001				2018
CITIZEN TRIBUNE	9/11/2001				2018
CITIZEN TRIBUNE	9/13/2001				2018
CITIZEN TRIBUNE	9/14/2001				2018
CITIZEN TRIBUNE	9/21/2009				2018
CITIZEN TRIBUNE	8/16/2006				2018
CITIZEN TRIBUNE	9/12/2001		T I		2018
CITIZEN TRIBUNE	2/11/2007				2018
CITIZEN TRIBUNE	12/20/1998				2018
CITIZEN TRIBUNE	1/1/2000				2018
CITIZEN TRIBUNE	1972	9-May			
CITIZEN TRIBUNE	1981	31-Mar			
CITIZEN TRIBUNE	2003	20-Aug			
CITIZEN TRIBUNE	1968	3-Sep			
CITIZEN TRIBUNE	1974	20-Aug			
CITIZEN TRIBUNE	1974	9-Aug			
CITIZEN TRIBUNE	1976	4-Jul			
CITIZEN TRIBUNE	1973	24-Jan			
CITIZEN TRIBUNE	1986	11-Jul			
CITIZEN TRIBUNE	1970	26-Jul			
CITIZEN TRIBUNE	1976	4-Jul			
CITIZEN TRIBUNE	1986	11-Jul			
CITIZEN TRIBUNE	2005	28-Aug			
CITIZEN TRIBUNE	2005	28-Aug			
CITIZEN TRIBUNE	2005	28-Aug			
CITIZEN TRIBUNE	2005	28-Aug			
CITIZEN TRIBUNE	2005	28-Aug		WALLS DATE.	
CITIZEN TRIBUNE	2005	28-Aug			
CITIZEN TRIBUNE	2005	28-Aug			
CITIZEN TRIBUNE	2005	28-Aug			
CITIZEN TRIBUNE	2005	28-Aug			
CITIZEN TRIBUNE	1986	11-Jul			
Citizen Tribune - Homecoming Special Edition (sec. A; D-N)	1986	11-Jul			2016
CITIZEN TRIBUNE - SESQUICENT.	2005	23-Apr			
CITIZEN TRIBUNE - SESQUICENT	2005	23-Apr			
CITIZEN TRIBUNE - SESQUICENT,	2005	23-Apr			
CITIZEN TRIBUNE - SESQUICENT.	2005	23-Apr			
CITIZEN TRIBUNE - SESQUICENT.	2005	23-Apr			
CITIZEN TRIBUNE - SESQUICENT	2005	23-Apr			
CITIZEN TRIBUNE - SESQUICENT.	2005	23-Apr			
CITIZEN TRIBUNE - SESQUICENT.	2005	23-Apr			
CITIZEN TRIBUNE - SESQUICENT,	2005	23-Apr			
CITIZEN TRIBUNE - SESQUICENT.	2005	23-Арг			

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CITIZEN TRIBUNE - SESQUICENT.	2005	23-Apr				
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CITIZEN TRIBUNE - SESQUICENT.	2005	23-Apr				
CITIZEN TRIBUNE - SESQUICENT.	2005	23-Apr			JUL 2014	
CITIZEN TRIBUNE "PROGRESS"	1970	26-Jul			JUL 2014	
Citizen Tribune Sesquicentennial	2005	23-Арг			2015	
CITIZEN TRIBUNE SPECIAL EDITION	1986	11-Jul	SECTION C-		2015	
CITY OF MORRISTOWN - EIGHTH PROGRAM YEAR DRAFT ACTION PLAN REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT	2011-2012				2018	
CITY OF MORRISTOWN - SEVENTH PROGRAM YEAR CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT	2010-2011				2018	
CIVIL WAR CURIOSITIES				GARRISON, WEBB	AUG 2011	
Civil War in East Tennessee, The			-			
CIVIL WAR TENNESSEE - BATTLES &				CONNELLY, THOMAS L.	2018	
COMMISSION BOOK OF GOVERNOR JOHN SEVIER, 1796-1801					2005	
COMPENDIUM OF AMERICAN GENEALOGY - FIRST FAMILIES OF AMERICA, THE			6	VIRKUS, FREDERICK ADAMS	FEB 2009	
CONFEDERATE MILITARY HISTORY - TENNESSEE			8	EVANS, GEN. CLEMENT A.	JUN 2017	
CONFEDERATE VETERAN	2007	JAN-FEB				
CONTRIBUTIONS OF BLACKS TO HAMBLEN COUNTY 1796-1996				OSBORNE, WILLIE P.; OSBORNE, CLARA L.; HARGAVES, LUIE	2015	
CONTRIBUTIONS OF BLACKS TO HAMBLEN COUNTY 1796-1996				OSBORNE, WILLIE P.; OSBORNE, CLARA L.; HARGAVES, LUIE	2015	
CONTRIBUTIONS OF BLACKS TO					2019	
HAMBLEN COUNTY 1796-1996			_	LIVESAY, J.A., 1995	AUG 2019	
CROCKETT TAVERN (SKETCH)	1057	100 1 1		FIVEON1, J.M., 1990	7.00 2013	
DAILY GAZETTE MAIL	1957	26-Jul	40 44		2018	
DISTANT CROSSROADS	2001		18, #1	ļ	NOV 2010	
DISTANT CROSSROADS	2001		18, #2			
DISTANT CROSSROADS	2001		18, #3		NOV 2010	
DISTANT CROSSROADS	2001		18, #4		NOV 2010	
DISTANT CROSSROADS	2002		19, #1		NOV 2010	
DISTANT CROSSROADS	2002		19, #3		NOV 2010	
DISTANT CROSSROADS	2002		19, #4		NOV 2010	
DISTANT CROSSROADS	2003		20, #3		2016	
DISTANT CROSSROADS	2015	APR	32, #2			
DISTANT CROSSROADS	1991		8, #4		2014	
DISTANT CROSSROADS	1985	OCT			2018	
DISTANT CROSSROADS	1988	OCT			2018	
DISTANT CROSSROADS	1989	JAN			2018	

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DISTANT CROSSROADS	1989	APR			2018
DISTANT CROSSROADS	1989	JUL			2018
DISTANT CROSSROADS	1989	OCT			2018
DISTANT CROSSROADS	1990	APR			2018
DISTANT CROSSROADS	1990	JUL			2018
DISTANT CROSSROADS	1993	JAN			2018
DISTANT CROSSROADS	1993	APR			2018
DISTANT CROSSROADS	1993	JUL			2018
DISTANT CROSSROADS	1993	ОСТ			2018
DISTANT CROSSROADS	1995	JAN			2018
DISTANT CROSSROADS	1995	APR			2018
DISTANT CROSSROADS	1995	JUL.			2018
DISTANT CROSSROADS	1995	OCT			2018
DISTANT CROSSROADS	1996	JAN			2018
DISTANT CROSSROADS	1996	APR			2018
DISTANT CROSSROADS	1996	JUL		10-2	2018
DISTANT CROSSROADS	1996	OCT	1	1	2018
DISTANT CROSSROADS	1998	JAN			2018
DISTANT CROSSROADS	1998	APR			2018
DISTANT CROSSROADS	1998	JUL			2018
DISTANT CROSSROADS	1998	OCT			2018
DISTANT CROSSROADS	2015	APR			2018
EARLY INNS AND TAVERNS OF EAST TENNESSEE				BUCHANAN, JANE GRAY	
EAST TENNESSEE HISTORICAL SOCIETY'S PUBLICATION, THE	1982-1983		54-55		2015
EAST TENNESSEE ROOTS	2004	SUMMER	9, #4	EAST TN HERITAGE FOUNDATION, INC.	2015
EULOGY OF HEZEKIAH HAMBLEN (9PGS)					
EULOGY OF HEZEKIAH HAMBLEN (9PGS)					
EULOGY OF HEZEKIAH HAMBLEN (9PGS)					
FACES OF AMERICA					2013
FAMILY TREE KIT					2019
FAMILY TREE MAGAZINE	2002	JUN			2013
FAMILY TREE MAKER - 6.0 SUPPLEMENT TO THE USER'S MANUAL				THE LEARNING CO., INC	
FAMILY TREE MAKER - USER'S TUTORIAL & REFERENCE MANUAL	1999				2013
FAMILY TREE MAKER VERSION 8	2000				2013
FAMILY TREE MAKER, VERSION 7.0					2013
FAMILY WEEKLY	1976	4-Jul			
FIRST BAPTIST CHURCH OF MORRISTOWN 1998 DIRECTORY					NOV 2014
FLAG - DISCOVER TENNESSEE 1796- 1996					JUL 2014

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LOWERING OF THE CUMBERLAND				ARNOW, HARRIETTE SIMPSON	2005
FORGOTTEN HEROES OF THE				HARNESS, DAVID J COMP, BY	
AMERICAN REVOLUTION FOXFIRE		_	2	COIVIT , DT	2018
FOXFIRE			3	-	2018
	1966	13-Nov		-	
GAZETTE MAIL GAZETTE MAIL	1963	25-Nov			
GAZETTE MAIL	1963	22-Nov			
GENEALOGICAL COMPUTING: A QUARTERLY JOURNAL	2001	FALL			2013
GENEALOGICAL RESARCH FORMS, ASST CENSUS - BLANK					JUL 2014
GENEALOGICAL RESEARCH FORMS, ASST - BLANK					JUL 2016
GETTING STARTED WITH YOU FAMILY TREE				DOLLHOPF, VERNON W.	2015
GREENE COUNTY PIONEER - SPECIAL SUPPLEMENT, THE	1997		4 #2		
GREENE COUNTY PIONEER, THE	100/	14.52	1, #3		FEB 2009
GREENE COUNTY PIONEER, THE	1994	MAY	10, #1		FEB 2009
GREENE COUNTY PIONEER, THE	1994	NOV	10, #2		FEB 2009
GREENE COUNTY PIONEER, THE	1995	MAY	11, #1		FEB 2009
GREENE COUNTY PIONEER, THE	1996	MAY	12, #1		FEB 2009
GREENE COUNTY PIONEER, THE	1996	NOV	12, #2		
GREENE COUNTY PIONEER, THE	1997	MAY	13, #1		FEB 2009
GREENE COUNTY PIONEER, THE	1997	NOV	13, #2		FEB 2009
GREENE COUNTY PIONEER, THE	1998	MAY	14, #1		FEB 2009
GREENE COUNTY PIONEER, THE	1998	NOV	14, #2		FEB 2009
GREENE COUNTY PIONEER, THE	1999	MAY	15, #1		FEB 2009
GREENE COUNTY PIONEER, THE	1999	NOV	15, #2		FEB 2009
GREENE COUNTY PIONEER, THE	2000	MAY	16, #1		FEB 2009
GREENE COUNTY PIONEER, THE	2000	NOV	16, #2		FEB 2009
GREENE COUNTY PIONEER, THE	2001	MAY	17, #1		FEB 2009
GREENE COUNTY PIONEER, THE	2001	NOV	17, #2		FEB 2009
GREENE COUNTY PIONEER, THE	2002	MAY	18, #1		FEB 2009
GREENE COUNTY PIONEER, THE	2002	NOV	18, #2		FEB 2009
GREENE COUNTY PIONEER, THE	2003	MAY	19, #1		FEB 2009
GREENE COUNTY PIONEER, THE	ł		2, #2		
GREENE COUNTY PIONEER, THE	1993	MAY	9, #1		FEB 2009
GREENE COUNTY PIONEER, THE	1993	NOV	9, #2		FEB 2009
GREENE COUNTY, TENN. 1805 TAX LIST					
GREENE COUNTY, TENN. 1812 TAX LIST				MARCHESTS	IAN 2010
HAMBLEN CO. WILL BOOK 1 - ABSTRACTS 1870-1929				WILLIAMS, MARGUERITE W	JAN 2010
HAMBLEN CO., TENNESSEE TOMBSTONE RECORDS (pg 1-124)					JAN 2010

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HAMBLEN CO., TENNESSEE					JAN 2010
OMBSTONE RECORDS (pg 125-231)					2019
HAMBLEN COUNTY - TENNESSEE BICENTIAL - POSTER					2010
Hamblen County & Hawkins County [MAP]	2005		35x23: 2 sided		
HAMBLEN COUNTY AT EASE			_		2014
(PAMPHLET)					
HAMBLEN COUNTY CENTENNIAL					
CORPORATION PRESENTS 'MAGNIFICENT 100" 1870-1970					
HAMBLEN COUNTY CHURCHES	1998	JUL	2		SEP 2016
HAMBLEN COUNTY CHURCHES	1997	JAN			2015
HAMBLEN COUNTY CHURCHES	2009				
HAMBLEN COUNTY GUIDEBOOK	2007	-			
HAMBLEN COUNTY GUIDEBOOK	2002				
HAMBLEN COUNTY GUIDEBOOK	2002				
HAMBLEN COUNTY GUIDEBOOK	2001				
HAMBLEN COUNTY GUIDEBOOK	2000	+	_		
HAMBLEN COUNTY GUIDEBOOK	1999	-			
HAMBLEN COUNTY GUIDEBOOK	1997		_		
HAMBLEN COUNTY GUIDEBOOK	1997	-			
HAMBLEN COUNTY GUIDEBOOK	2001	+	_		2018
HAMBLEN COUNTY GUIDEBOOK	2001		_	LAKEWAY PRINTERS	MAR 2018
HAMBLEN COUNTY GUIDEBOOK	2006			LAKEWAY PRINTERS	
HAMBLEN COUNTY GUIDEBOOK	2006	+		LAKEWAY PRINTERS	
CACAL-SC SHEET	2005		_	LAKEWAY PRINTERS	
HAMBLEN COUNTY GUIDEBOOK	and the same			LAKEWAY PRINTERS	ļ
HAMBLEN COUNTY GUIDEBOOK	2007			LAKEWAY PRINTERS	-
HAMBLEN COUNTY GUIDEBOOK	2008			LAKEWATTKIITIEN	2013
HAMBLEN COUNTY TRUSTEE - CANCELLED CHECKS (QTY 23) & COMMISSIONER'S ORDER (QTY 1)	1892-1898				2013
HAMBLEN COUNTY, TENNESSEE MARRIAGE BOOKS 1-5, 1870-1888				DOUTHAT, JAMES L.	2015
HAMBLEN COUNTY, TENNESSEE MARRIAGES 1870-1899				HAMBLEN COUNTY ARCHIVES	
HAMBLEN COUNTY, TENNESSEE MARRIAGES 1870-1899				HAMBLEN COUNTY ARCHIVES	
HAMBLEN HERITAGE	1986		1, #1		2018
HAMBLEN HERITAGE	1986		1, #1		2009
HAMBLEN HERITAGE	1986		1, #1		2009
HAMBLEN HERITAGE	1986		1, #2		2018
HAMBLEN HERITAGE	1986		1, #2		2009
HAMBLEN HERITAGE	1986		1, #2		2009
HAMBLEN HERITAGE	1986		1, #3		2018
HAMBLEN HERITAGE	1986		1, #4		2018
HAMBLEN HERITAGE			10. #1		2017
HAMBLEN HERITAGE	-		10. #2		2017
	10	1	1		2009

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HAMBLEN HERITAGE	1995		10, #3		2009	
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HAMBLEN HERITAGE	1995		10, #4		2009	
HAMBLEN HERITAGE			11, #1		2017	
HAMBLEN HERITAGE	1996		11, #1		2009	
HAMBLEN HERITAGE			11, #2		2017	
HAMBLEN HERITAGE	1996		11, #2		2009	
HAMBLEN HERITAGE			11, #3		2017	
HAMBLEN HERITAGE	1996		11, #3		2009	
HAMBLEN HERITAGE			11, #4		2017	
HAMBLEN HERITAGE	1996		11, #4		2009	
HAMBLEN HERITAGE			12, #1		2017	
HAMBLEN HERITAGE			12, #2		2017	
HAMBLEN HERITAGE	1997		12, #2		2009	
HAMBLEN HERITAGE			12, #3		2017	
HAMBLEN HERITAGE	1997		12, #3		2009	
HAMBLEN HERITAGE	1997		12, #3		2009	
HAMBLEN HERITAGE			12, #4		2017	
HAMBLEN HERITAGE	1997		12, #4		2009	
HAMBLEN HERITAGE			13, #1		2017	
HAMBLEN HERITAGE			13, #1		2017	
HAMBLEN HERITAGE	1998		13, #1		2009	
HAMBLEN HERITAGE			13, #2		2017	
HAMBLEN HERITAGE	7		13, #3		2017	
HAMBLEN HERITAGE			13, #4		2017	
HAMBLEN HERITAGE			14, #1		2017	
HAMBLEN HERITAGE	1999		14, #1		2009	
HAMBLEN HERITAGE	1999		14, #2		2017	
HAMBLEN HERITAGE	1999		14, #2		2009	
HAMBLEN HERITAGE	1999		14, #3		2009	
HAMBLEN HERITAGE	1999		14, #4		2009	
HAMBLEN HERITAGE	2000		15, #1		2009	
HAMBLEN HERITAGE	2000		15, #2		2009	
HAMBLEN HERITAGE	2000		15, #2		2009	
HAMBLEN HERITAGE	2000		15, #3		2009	
HAMBLEN HERITAGE	2000		15, #4		2009	
HAMBLEN HERITAGE	2000		15, #4		2009	
HAMBLEN HERITAGE	2001		16, #1		2009	
HAMBLEN HERITAGE	2001		16.#1		2009	
HAMBLEN HERITAGE	2001		16, #2		2009	
HAMBLEN HERITAGE	2001		16, #3		2009	
HAMBLEN HERITAGE	2001		16, #3		2009	
HAMBLEN HERITAGE	2001		16, #4		2009	

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HAMBLEN HERITAGE	2002		17, #2		2009
HAMBLEN HERITAGE	2003		18, #4		2009
HAMBLEN HERITAGE	2004		19, #2		MAY 2018
HAMBLEN HERITAGE	2004		19, #3		MAY 2018
HAMBLEN HERITAGE	2004		19, #4		MAY 2018
HAMBLEN HERITAGE	1987		2, #1		2018
HAMBLEN HERITAGE	1987		2, #1		2009
HAMBLEN HERITAGE	1987		2, #2		2018
HAMBLEN HERITAGE	1987		2, #3	7024	2018
HAMBLEN HERITAGE	1987		2, #4		2018
HAMBLEN HERITAGE	1987		2, #4		2009
HAMBLEN HERITAGE	1987		2, #4		2009
HAMBLEN HERITAGE	1987		2, #4		2009
HAMBLEN HERITAGE	1987		2, #4		2009
HAMBLEN HERITAGE	1987		2, #4		2009
HAMBLEN HERITAGE	2005		20, #1		MAY 2018
HAMBLEN HERITAGE	-		20, #1		2017
HAMBLEN HERITAGE	2005		20, #2		MAY 2018
HAMBLEN HERITAGE	2005		20, #3		MAY 2018
HAMBLEN HERITAGE			20, #3		2017
HAMBLEN HERITAGE	2005		20, #4		MAY 2018
HAMBLEN HERITAGE			20, #4		2017
HAMBLEN HERITAGE	2006		21, #1		MAY 2018
HAMBLEN HERITAGE	2006		21, #2		MAY 2018
HAMBLEN HERITAGE	2006		21, #3		MAY 2018
HAMBLEN HERITAGE	2006		21, #4		MAY 2018
HAMBLEN HERITAGE	2007		22, #1		MAY 2018
HAMBLEN HERITAGE	2007		22, #2		2009
HAMBLEN HERITAGE	2007		22, #3		MAY 2018
HAMBLEN HERITAGE	2007		22, #4		MAY 2018
HAMBLEN HERITAGE	2007		22, #4		2009
HAMBLEN HERITAGE	2008		23, #1		MAY 2018
HAMBLEN HERITAGE	2008		23, #1		2009
HAMBLEN HERITAGE	2008		23, #2		MAY 2018
HAMBLEN HERITAGE	2008		23, #3		MAY 2018
HAMBLEN HERITAGE	2008		23, #4		MAY 2018
HAMBLEN HERITAGE	2008		23, #4		2009
HAMBLEN HERITAGE	2009		24, #1		MAY 2018
HAMBLEN HERITAGE			24, #1		2017
HAMBLEN HERITAGE	2009		24, #2		MAY 2018
HAMBLEN HERITAGE	2009		24, #3		MAY 2018
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HAMBLEN HERITAGE	2010		25, #1		MAY 2018
HAMBLEN HERITAGE	2010		25, #1		2009
HAMBLEN HERITAGE	2010		25, #2		MAY 2018
HAMBLEN HERITAGE	2010		25, #3		MAY 2018
HAMBLEN HERITAGE	2010		25, #4		MAY 2018
HAMBLEN HERITAGE			25, #4		2017
HAMBLEN HERITAGE	2011		26, #1		MAY 2018
HAMBLEN HERITAGE			26, #1		2017
HAMBLEN HERITAGE	2011		26, #2		MAY 2018
HAMBLEN HERITAGE	2011		26, #3		MAY 2018
HAMBLEN HERITAGE			26, #3		2017
HAMBLEN HERITAGE	2011		26, #4		MAY 2018
HAMBLEN HERITAGE	2012		27, #1		MAY 2018
HAMBLEN HERITAGE	2012	WINTER	27, #1		MAR 2012
HAMBLEN HERITAGE	2012		27, #2		MAY 2018
HAMBLEN HERITAGE	2012		27, #3		MAY 2018
HAMBLEN HERITAGE	2012		27, #4		MAY 2018
HAMBLEN HERITAGE	2013		28, #1		MAY 2018
HAMBLEN HERITAGE	2013		28, #2		MAY 2018
HAMBLEN HERITAGE	2013		28, #3		MAY 2018
HAMBLEN HERITAGE	2013		28, #4		MAY 2018
HAMBLEN HERITAGE	2014		29, #1		MAY 2018
HAMBLEN HERITAGE	2014		29, #2		MAY 2018
HAMBLEN HERITAGE	2014		29, #3		MAY 2018
HAMBLEN HERITAGE	2014		29, #4		MAY 2018
HAMBLEN HERITAGE	1988		3, #1		2009
HAMBLEN HERITAGE	1988		3, #1		2009
HAMBLEN HERITAGE	1988		3, #1		2009
HAMBLEN HERITAGE	1988		3, #1		2009
HAMBLEN HERITAGE	1988		3, #1		2009
HAMBLEN HERITAGE	1988		3, #1		2009
HAMBLEN HERITAGE	1988		3, #2		2009
HAMBLEN HERITAGE	1988		3, #2		2009
HAMBLEN HERITAGE	1988		3, #2		2009
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HAMBLEN HERITAGE	1988		3, #3		2009
HAMBLEN HERITAGE	1988		3, #3		2009
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HAMBLEN HERITAGE	1988		3, #3		2009
HAMBLEN HERITAGE	1988		3,#3		2009
HAMBLEN HERITAGE	1988		3 #3		2009

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HAMBLEN HERITAGE	1988		3, #3		2009
HAMBLEN HERITAGE	2015		30, #1		MAY 2018
HAMBLEN HERITAGE	2015		30, #2		MAY 2018
HAMBLEN HERITAGE	2015		30, #3		MAY 2018
HAMBLEN HERITAGE	2016		31, #1		MAY 2018
HAMBLEN HERITAGE	2016		31, #2		MAY 2018
HAMBLEN HERITAGE	2016		31, #3		MAY 2018
HAMBLEN HERITAGE	2016		31, #4		MAY 2018
HAMBLEN HERITAGE	2018		33, #1		MAY 2018
HAMBLEN HERITAGE	2018	FALL	33, #4		2018
HAMBLEN HERITAGE	1989		4, #1		2009
HAMBLEN HERITAGE	1989		4, #1		2009
HAMBLEN HERITAGE	1989		4, #1		2009
HAMBLEN HERITAGE	1989		4, #1		2009
HAMBLEN HERITAGE	1989		4, #1		2009
HAMBLEN HERITAGE	1989		4, #1		2009
HAMBLEN HERITAGE	1989		4, #1	V	2009
HAMBLEN HERITAGE	1989		4, #3		2009
HAMBLEN HERITAGE	1989		4, #4		2009
HAMBLEN HERITAGE	1989		4,#4		2009
HAMBLEN HERITAGE	1989		4,#4		2009
HAMBLEN HERITAGE	1989		4, #4		2009
HAMBLEN HERITAGE	1989		4, #4		2009
HAMBLEN HERITAGE	1989		4, #4		2009
HAMBLEN HERITAGE	1990		5, #1		2009
HAMBLEN HERITAGE	1990		5, #2		2009
HAMBLEN HERITAGE	1990		5, #2		2009
HAMBLEN HERITAGE	1990		5, #3		2009
HAMBLEN HERITAGE	1990		5, #4		2009
HAMBLEN HERITAGE	1991		6, #1		2009
HAMBLEN HERITAGE	1991		6, #2		2009
HAMBLEN HERITAGE	1991		6, #3		2009
HAMBLEN HERITAGE	1991		6, #3		2009
HAMBLEN HERITAGE	1991		6, #4		2009
HAMBLEN HERITAGE	1991		6, #4		2009
HAMBLEN HERITAGE	1991		6, #4		2009
HAMBLEN HERITAGE	1992		7, #1		2009
HAMBLEN HERITAGE	1992		7, #2		2009
HAMBLEN HERITAGE	1992		7, #2		2009
HAMBLEN HERITAGE	1992		7, #2		2009
HAMBLEN HERITAGE	1992		7, #2		2009
HAMBLEN HERITAGE	1992		7:#2		2009
HAMBLEN HERITAGE	1992		7.#3		2009

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HAMBLEN HERITAGE	1993		8, #2		2009
HAMBLEN HERITAGE	1993		B, #3		2009
HAMBLEN HERITAGE	1993		8, #4		2009
-IAMBLEN HERITAGE			9, #1		2017
HAMBLEN HERITAGE	1994		9, #1		2009
HAMBLEN HERITAGE			9, #2		2017
HAMBLEN HERITAGE	1994		9, #2		2009
HAMBLEN HERITAGE	1994		9, #2		2009
HAMBLEN HERITAGE		2	9, #3		2017
HAMBLEN HERITAGE	1994		9, #3		2009
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JUSTICE CENTER/JAIL PROJECT



April 13, 2020

To:

Tim Horner, Chairman

Justice Center Project Committee

From:

Bill Brittain, County Mayor

Re:

Contract with Architect for Hale Property Development

Find attached the proposed contract for architectural and engineering services for the Hale Property Development project. I am recommending that Dave Wright of Greeneville be awarded the contract for a fee of \$22,980 to be paid from the bond proceeds for the new justice center project.

The scope of work for A/E services is part of the proposed contract. It accompanies the standard AIA contract document for your review.

Do not hesitate to contact me with any questions.

a. dave wright, architect p.o. box 1104 greeneville, TN 37744 423.329.2876 423.525.5093

April 13, 2020

Hamblen County Government Bill Brittain, Count Mayor Hamblen County Courthouse 511 West Second North Street Morristown, Tennessee 37814

Mayor Brittain:

Architectural/Engineering Fee Proposal

Below, please find A/E fees for the Projects listed in reference to Attachment "A" The fees include all necessary architectural and associated engineering disciplines that will be needed to complete the necessary bidding documents for the Work attached. All fees include:

- 1). Preliminary Design and review by the Owner including changes or reevaluation by the Owner.
- 2). Preparation of Construction Drawings for bidding purposes. Coordination and approval of Construction Drawings with the various approval agencies prior to construction.
- 3). Coordination and receiving of bids at a specific time/place to conduct a public "bid opening".
- **4).** Evaluation of bids received. Coordination of any "value engineering" that may deemed necessary.
- **5).** Preparation of a Contract (utilizing standard AIA Contract between Owner/Contractor).
- 6). Construction Administration throughout the entirety of the Project(s) with weekly (or as needed) on-site reviews and issuance of construction reports to the Owner.

7). Project Closeout which includes "as-built" plans as will be provided by the Contractor. Not only will our office review all monthly pay applications; but will also coordinate the pertinent final pay application complete with necessary lien releases for major suppliers and subcontractors.

NOT INCLUDED IN A/E FEES:

Plan review fees as required by the city building official/engineering department

Surveying

Environmental assessment of existing materials

Reference Attachment "A"

Maintenance Building

A/E Fees for this work (inclusive of the work as described above) shall be \$12,480.00 per Attachment "A"; item a.

Parking Area

Fees for Grading/Construction Plans for designated parking area per Attachment "A" shall be \$4,000.00 per Attachment "A"; items b and c. Total fees requested for this Work will be **\$4,000**.

ADA Improvements to the Hale House

Prepare as-built" drawings of the Hale House and access the pertinent ADA needs (accessible toilet(s), entrance, doors, hardware, ramps, etc.) for compliance. Prepare all necessary construction plans associated with the ADA assessment. The A/E fees requested for this Work shall be \$6,500.00. Reference Attachment "A"; item d.

TOTAL DESIGN FEE \$ 22,980.00

Thank you for this opportunity,

Dave Wright architect

Standard Abbreviated Form of Agreement Between Owner and Architect

day of

AGREEMENT made as of the in the year (In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner: (Name, legal status, address and other information)
Hamblen County Government
511 West Second North Street
Morristown, TN 37814

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

and the Architect:
(Name, legal status, address and other information)
A. Dave Wright, architect
PO Box 1104
Greeneville, TN 37744

for the following Project:
(Name, location and detailed description)
Hale Property Development
534 West Second North Street; Morristown, TN

The Owner and Architect agree as follows.

TABLE OF ARTICLES

- 1 INITIAL INFORMATION
- 2 ARCHITECT'S RESPONSIBILITIES
- 3 SCOPE OF ARCHITECT'S BASIC SERVICES
- 4 SUPPLEMENTAL AND ADDITIONAL SERVICES
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- 6 COST OF THE WORK
- 7 COPYRIGHTS AND LICENSES
- 8 CLAIMS AND DISPUTES
- 9 TERMINATION OR SUSPENSION
- 10 MISCELLANEOUS PROVISIONS
- 11 COMPENSATION
- 12 SPECIAL TERMS AND CONDITIONS
- 13 SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, and other information relevant to the Project.)

See Attachment

- § 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.
- § 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203TM—2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.
- § 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203TM_2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202TM_2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services set forth in this Agreement consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.2 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.8:

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

- .1 General Liability \$1,000,000
- Automobile Liability
 \$100,000 each person (bodily)
 \$300,000 each occurence (bodily)
 \$50,000 each occurence (property)
- .3 Workers' Compensation N/A
- .4 Professional Liability \$1,000,000

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

- § 3.1.1 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on (1) the accuracy and completeness of the services and information furnished by the Owner and (2) the Owner's approvals. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.
- § 3.1.2 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.
- § 3.1.3 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

- § 3.2.2 The Architect shall discuss with the Owner the Owner's program, schedule, budget for the Cost of the Work, Project site, and alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the Project requirements.
- § 3.2.3 The Architect shall consider the relative value of alternative materials, building systems and equipment, together with other considerations based on program, aesthetics, and any sustainable objectives, in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.
- § 3.2.4 Based on the Project requirements, the Architect shall prepare Design Documents for the Owner's approval consisting of drawings and other documents appropriate for the Project and the Architect shall prepare and submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.
- § 3.2.5 The Architect shall submit the Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Construction Documents Phase Services

- § 3.3.1 Based on the Owner's approval of the Design Documents, the Architect shall prepare for the Owner's approval Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.4.4.
- § 3.3.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.
- § 3.3.3 The Architect shall submit the Construction Documents to the Owner, update the estimate for the Cost of the Work and advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.
- § 3.3.4 The Architect, following the Owner's approval of the Construction Documents and of the latest estimate of the Cost of the Work, shall assist the Owner in obtaining bids or proposals and awarding and preparing contracts for construction.

§ 3.4 Construction Phase Services

§ 3.4.1 General

- § 3.4.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A104TM—2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A104–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.
- § 3.4.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.
- § 3.4.1.3 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.4.2 Evaluations of the Work

§ 3.4.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.2, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the

Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

- § 3.4.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents and has the authority to require inspection or testing of the Work.
- § 3.4.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.
- § 3.4.2.4 When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.
- § 3.4.2.5 The Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.4.3 Certificates for Payment to Contractor

- § 3.4.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.4.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified.
- § 3.4.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.4.4 Submittals

- § 3.4.4.1 The Architect shall review and approve, or take other appropriate action, upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or any construction means, methods, techniques, sequences or procedures.
- § 3.4.4.2 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.
- § 3.4.4.3 The Architect shall review and respond to written requests for information about the Contract Documents. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness.

§ 3.4.5 Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2.3, the

- § 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.
- § 6.6 If the Owner's current budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall
 - .1 give written approval of an increase in the budget for the Cost of the Work;
 - .2 authorize rebidding or renegotiating of the Project within a reasonable time;
 - .3 terminate in accordance with Section 9.5;
 - .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
 - .5 implement any other mutually acceptable alternative.
- § 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

- § 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.
- § 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.
- § 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums when due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.
- § 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.
- § 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.
- § 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

- § 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.
- § 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other, for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A104–2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.
- § 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.6.

§ 8.2 Mediation

- § 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.
- § 8.2.2 Mediation, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.
- § 8.2.3 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following: (Check the appropriate box.)

1	Arbitration pursuant to Section 8.3 of this Agreement
	Litigation in a court of competent jurisdiction
	Other: (Specify)

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

- § 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement.
- § 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim,

dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

- § 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.
- § 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

- § 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).
- § 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.
- § 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.
- § 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

- § 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.
- § 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.
- § 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.
- § 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.
- § 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.
- § 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, Reimbursable Expenses incurred, and all costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

N/A

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

N/A

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

ARTICLE 10 MISCELLANEOUS PROVISIONS

- § 10.1 This Agreement shall be governed by the law of the place where the Project is located excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.
- § 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A104–2017, Standard Abbreviated Form of Agreement Between Owner and Contractor.
- § 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.
- § 10.4 If the Owner requests the Architect to execute certificates or consents, the proposed language of such certificates or consents shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.
- § 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.
- § 10.6 The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.
- § 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. However, the Architect's materials shall not include information the Owner has identified in writing as confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.
- § 10.8 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum (Insert amount)

twenty-two thousand nine hundred eight and no/100ths dollars (\$22,980.00)

.2 Percentage Basis

(Insert percentage value)

N/A percent (N/A %) of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.

.3 Other

(Describe the method of compensation)

N/A

§ 11.2 For Supplemental Services identified in Section 4.1, the Owner shall compensate the Architect as follows: (Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

N/A

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

registered architect at \$110/hour

technician at \$90/hour

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus zero (0) percent (%), or as follows:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Design Phase	thirty	percent (30 %)
Construction Documents	forty	percent (40 %)
Phase	_		
Construction Phase	thirty	percent (30 %)
	_		

Total Basic Compensation one hundred percent (100 %)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. (If applicable, attach an exhibit of hourly billing rates or insert them below.)

Employee or Category

Rate

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets:
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 Expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Owner in excess of that normally maintained by the Architect and the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus

zero percent (0 %) of the expenses incurred.

§ 11.9 Payments to the Architect

§ 11.9.1 Initial Payment

An initial payment of

N/A

(\$ N/A) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.9.2 Progress Payments

§ 11.9.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid

(N/A) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect. (Insert rate of monthly or annual interest agreed upon.)

%

a. dave wright, architect p.o. box 1104 greeneville, TN 37744 423.329.2876 423.525.5093

April 13, 2020

Hamblen County Government Bill Brittain, Count Mayor Hamblen County Courthouse 511 West Second North Street Morristown, Tennessee 37814

Mayor Brittain:

Architectural/Engineering Fee Proposal

Below, please find A/E fees for the Projects listed in reference to Attachment "A" The fees include all necessary architectural and associated engineering disciplines that will be needed to complete the necessary bidding documents for the Work attached. All fees include:

- **1).** Preliminary Design and review by the Owner including changes or reevaluation by the Owner.
- 2). Preparation of Construction Drawings for bidding purposes. Coordination and approval of Construction Drawings with the various approval agencies prior to construction.
- 3). Coordination and receiving of bids at a specific time/place to conduct a public "bid opening".
- **4).** Evaluation of bids received. Coordination of any "value engineering" that may deemed necessary.
- 5). Preparation of a Contract (utilizing standard AIA Contract between Owner/Contractor).
- 6). Construction Administration throughout the entirety of the Project(s) with weekly (or as needed) on-site reviews and issuance of construction reports to the Owner.

7). Project Closeout which includes "as-built" plans as will be provided by the Contractor. Not only will our office review all monthly pay applications; but will also coordinate the pertinent final pay application complete with necessary lien releases for major suppliers and subcontractors.

NOT INCLUDED IN A/E FEES:

Plan review fees as required by the city building official/engineering department

Surveying

Environmental assessment of existing materials

Reference Attachment "A"

Maintenance Building

A/E Fees for this work (inclusive of the work as described above) shall be **\$12,480.00** per Attachment "A"; item a.

Parking Area

Fees for Grading/Construction Plans for designated parking area per Attachment "A" shall be \$4,000.00 per Attachment "A"; items b and c. Total fees requested for this Work will be **\$4,000**.

ADA Improvements to the Hale House

Prepare as-built" drawings of the Hale House and access the pertinent ADA needs (accessible toilet(s), entrance, doors, hardware, ramps, etc.) for compliance. Prepare all necessary construction plans associated with the ADA assessment. The A/E fees requested for this Work shall be \$6,500.00. Reference Attachment "A"; item d.

TOTAL DESIGN FEE \$ 22,980.00

Thank you for this opportunity,

Dave Wright architect

a. dave wright, architect p.o. box 1104 greeneville, TN 37744 423.329.2876 423.525.5093

April 13, 2020

Hamblen County Government Bill Brittain, Hamblen County Mayor Hamblen County Courthouse 511 West Second North Street Morristown, Tennessee 37814

ATTACHMENT "A"

Mayor Brittain:

The information contained herein is our formal response to the RFP for the Work requested (attachment)

<u>Item a)</u> Prepare grading plan for parking lot/maintenance building

We have consulted with three civil engineering firms regarding the scope of work with this specific item. All three firms are familiar with the site and the various constraints associated with the property. Additionally, the firms we have consulted with know the policies and procedures to gain "approval" status thru the city of Morristown for construction documents.

<u>Item b)</u> Design and prepare construction plans for parking lot

In the same manner as described above in item a); our designated civil engineer will prepare the necessary construction documents necessary for bidding purposes to construct the parking lot. Our Work will include the preparation of bidding documents, conducting and receiving bids, preparation of a contract between Owner and Contractor and providing construction administration throughout the entirety of the scope of Work.

<u>Item c)</u> Design Maintenance Building and prepare construction documents for the Maintenance Building

Our office has engaged the various consultants to prepare the necessary construction documents for bidding purposes for the proposed Maintenance Building. As in Item b) above, we would conduct a formal bid opening; prepare a contract between Owner

and Contractor and provide construction administration through the entirety of the scope of work.

<u>Item d)</u> Provide ADA improvements to the Hale House

Within the last year, our office completed a comprehensive ADA plan of correction for the Town of Greeneville and its city-owned buildings. In a like manner, we will address and provide the necessary construction documents to address ADA issues associated with the Hale House (entrance/ramp, toilets, doors and hardware, etc.) and its intended public use. These documents will be utilized for bidding purposes. Our office will provide construction administration throughout the entirety of the scope of work.

Additional Work as discussed 3-11-20:

Investigate re-roofing the existing Hale House with a standing seam metal roof (to coordinate with the proposed Maintenance Building) OR painting the existing metal roof.

It is understood per TCA 12-4-107, architects/engineers are forbidden from including specific fee amounts in responding to formal RFP requests, until a selection of an Architect/Engineer is made by the Owner.

Under State Statutes regarding a "public" Project, I cannot discuss a specific fee amount until a selection of an architect is made. Several architects in our area have jeopardized their standing with the State Board on this item. Once an architect is selected, specific fee amounts and arrangements can then commence.

I sincerely appreciate the opportunity to work with you and the county of this Work. If I can be of further assistance to you, please feel free to contact me at any time.

Sincerely,

Dave Wright architect