

Demolition of Building Permit Application Checklist:

Please fill out the application in its entirety and provide all requested documents before submitting.
This will prevent your application from being delayed due to lack of information.

Building Permit Process Checklist:

- Demolition Permit Application
- Site Plan
- Land Disturbance Form
- Safety Provision (see below)

Documents for Permit Issuance (Office Will Provide):

- Signed Affidavit of Exemption
- Storm Water Permit and Documentation
- Bulk Waste Acknowledgement for Demolition

CONTRACTORS: Additional Required Documentation for Permit Issuance:

- Current Copy of Contractor's License
- Proof of Worker's Comp & Liability Insurance or Exemption from TN
- Current Copy of Plumber's License (minimum LLP) *Under T.C.A. 62-6-402

This information will be kept on file and **must** be renewed before a permit will be issued.
We cannot issue permits to contractors with expired/incomplete documentation.

If demolition begins prior to the issuance of a permit, permit fees will be **doubled**.

Safety Provision

For RESIDENTIAL DEMOLITION ONLY:

Please Be Aware: Asbestos is often found in building materials including floor tiles, ceiling texture, and transit wallboard. When disturbed during demolition and renovation activity, asbestos can become airborne and pose significant potential human health risk.

Have all agencies been notified of the demolition plan as required:

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Utility | <input type="checkbox"/> Plumbing |
| <input type="checkbox"/> Electric | <input type="checkbox"/> Septic/Sewer System |
| <input type="checkbox"/> Gas | <input type="checkbox"/> Fire Department |

Please note that Hamblen County no longer picks up discarded construction/demolition waste. You are responsible for the disposal of all Bulk Waste.

For COMMERCIAL DEMOLITION ONLY:

For commercial demolition projects, please contact The State of Tennessee Department of Environment and Conservation Division of Air Pollution Control. A state application must be submitted 10 days prior to activity to asbestos.NESHAP.program@tn.gov

Hamblen County Planning Commission

511 West Second North Street | Morristown, TN 37814 | 423.581.1373
www.HamblenCountyTN.gov | planning@co.hamblen.tn.us



OFFICE OF PLANNING AND ZONING

HAMBLEN COUNTY PLANNING COMMISSION

DEMOLITION OF BUILDING PERMIT APPLICATION

Phone: 423-581-1373 / Fax: 423-587-7089

Date:

Name of Homeowner/Applicant:	
Current Mailing Address:	
Phone #:	Cell #:

Builder's Name:	
Builder's Mailing Address:	
Office Phone #:	Cell #:

Property Address:
Subdivision Name:

(Office will complete this section.)				
Lot Number(s):	Tax Map:	Group:	Parcel:	District:
Zone:	Setbacks -	Front:	Sides:	Back:

PROJECT DETAILS

Is the demolition ordered by the Planning Commission or another government entity? Yes No

Name of Agency: _____

Select One: Is the structure being demolished Residential or Commercial

Estimated Cost of Project: \$ _____ *(this information is required for State Reports)*

<p>RESIDENTIAL:</p> <p>Type of Dwelling Unit:</p> <p><input type="checkbox"/> Single Family</p> <p><input type="checkbox"/> Multi-Family (apartments, duplexes, etc.)</p> <p><input type="checkbox"/> Townhouses</p> <p>Size of Lot: _____</p> <p>Sq. Ft. of Structure: _____ X _____ = _____</p> <p>Are any additional structures (i.e., accessory buildings, garages, etc.) going to be demolished as well?</p> <p>If yes, include sq. ft. of additional building:</p> <p>_____ X _____ = _____</p>	<p>COMMERCIAL:</p> <p>Type of Unit:</p> <p><input type="checkbox"/> Office/Retail</p> <p><input type="checkbox"/> Warehouse or Storage Facility</p> <p><input type="checkbox"/> Other</p> <p>Size of Lot: _____</p> <p>Sq. Ft. of Structure: _____ X _____ = _____</p> <p>Are any additional structures (i.e., accessory buildings, garages, etc.) going to be demolished as well?</p> <p>If yes, include sq. ft. of additional building:</p> <p>_____ X _____ = _____</p>
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Square footage will be calculated as follows:	
Demolition	\$50.00

Total:	\$ 50.00
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Construction Land Disturbance Application

SW Permit # _____

Building Permit # _____

Date: _____

New Permit
 Change of Information
 Other

Property Owner
 Company
 Government Entity

Applicant Information

Name: _____

Company Name: _____ Title/Position: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email Address: _____

Property Owner Name (If different then applicant): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Email Address: _____

Project/Site Information

Project/Site Name (As approved on plans): _____

Responsible Party Name for Permit: _____

Phone: _____ Email Address: _____

Office Use:
 District: _____ Tax Map _____ Group: _____ Parcel(s) _____

Individual Lot Information

Type of Construction Activity: Single Lot Multiple Lots

Subdivision Name: _____ Phase #(s) _____

Lot # _____ Lot Size _____ Address (if available) _____

Does the lot contain drainage area/easements as designated on a recorded plat Yes No

Is the lot currently stabilized (undisturbed) or has the lot been disturbed (excavated)? _____

Existing Site Condition

Topography-is the site Flat Rolling Steep

Are there any know historical drainage problems such as flowing, erosion, etc.? Yes No

If yes, explain:

Are there sensitive and/or critical areas present on the site? (Check all that apply)

- | | | |
|---|--------------------------------------|----------------------------------|
| <input type="checkbox"/> Streams | <input type="checkbox"/> Lakes/Ponds | <input type="checkbox"/> Springs |
| <input type="checkbox"/> Steep Slopes/Geohazard | <input type="checkbox"/> Floodplain | |
| <input type="checkbox"/> Habitat | <input type="checkbox"/> Wetlands | |

Are there any of the following on the site?

- Utilities- Water Septic Sewer Other

Adjacent Area

Check any adjacent areas that may be affected by site disturbance and describe below. Check all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Streams | <input type="checkbox"/> Lakes |
| <input type="checkbox"/> Steep Slopes | <input type="checkbox"/> Residential Areas |
| <input type="checkbox"/> Ditches, Pipes, Culverts | <input type="checkbox"/> Other: _____ |

Projects that involve one acre or more of land disturbance require a state general construction permit. If so, attach a copy of the NOI submitted to the state with this application.

Estimated project start date: _____ Estimated project end date: _____

_____	_____
Signature	Date

For Office Use Only

_____	_____
Hamblen County Rep./Stormwater Administrator	Date

Is a State GCP Required: Yes No

If so, date NOC received from state: _____

Is a Personal Property Stormwater Drainage Access Agreement on File? Yes No

Is a Personal Property Stormwater Drainage Access Agreement Needed? Yes No