



DATE: January 12, 2026  
TO: Hamblen County Legislative Body  
FROM: Chris Cutshaw, Hamblen County Mayor  
RE: **January 2026 Committee Meeting Information**

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**Monday, January 12, 2026 at 5:00 p.m.-Large Courtroom-Hamblen County Courthouse**

- **Justice Center/Public Safety Committee**
- **Finance Committee**-Immediately following the adjournment of the Justice Center/Public Safety Committee
- **Personnel Committee**-Immediately following the adjournment of the Finance Committee
- **Public Services Committee**-Immediately following the adjournment of the Personnel Committee
  
- **Calendar and Rules Committee** - Immediately following adjournment of the Public Services Committee

**Chris Cutshaw, County Mayor**

511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699

[www.HamblenCountyTN.gov](http://www.HamblenCountyTN.gov) • *email.* [chris.cutshaw@co.hamblen.tn.us](mailto:chris.cutshaw@co.hamblen.tn.us)

Return to Committee Cover

Hamblen County Government  
**JUSTICE CENTER/PUBLIC SAFETY COMMITTEE**

Monday, January 12, 2026  
Large Courtroom-Hamblen County Courthouse

**AGENDA**

Tim Horner  
*Chairman*

1. **Call to Order** – *Chairman Tim Horner*

Mike Richardson  
*Vice-Chairman*

2. **Visitors Wishing to Address the Committee about Agenda Items Only** –  
*Chairman Tim Horner (Visitors will be allotted 3 minutes to speak)*

Bobby Haun  
*Ex-Officio*

3. **Old Business**-*Chairman Tim Horner*

a. None

Jamie Carden  
*Member*

4. **New Business**- *Chairman Tim Horner*

a. Justice Center Project Update-*Jaron Dowalter-BurWil Construction*

b. Construction Change Directive #003 Not to exceed \$50,000. (\$36,473  
Quoted Cost for Door Replacement)-*Jaron Dowalter-BurWil Construction*

Debbie A'Hearn  
*Member*

Thomas Doty  
*Member*

5. **Items of Interest (No Action Necessary)** – *Chairman Tim Horner*

a. Jail/Justice Center Project Expenditures as of December 31, 2025

Edna Greene  
*Member*

6. **Adjournment** – *Chairman Tim Horner*

Stan Harville  
*Member*

Peggy Howell  
*Member*

Joe Huntsman, Sr.  
*Member*

Rodney Long  
*Member*

Wayne NeSmith  
*Member*

Mike Reed  
*Member*

Jyle Walker  
*Member*

# AIA® Document G714® – 2017

## Construction Change Directive

**PROJECT:** *(name and address)*  
Hamblen Justice Center  
APN 590418

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: October 18, 2021

**CCD INFORMATION:**  
Directive Number: 003  
Date: January 7, 2026

**OWNER:** *(name and address)*  
Hamblen County  
511 W.Second North Street Morristown,  
TN 37814

**ARCHITECT:** *(name and address)*  
Moseley Inc.  
6210 Ardrey Kell Road  
The Hub At Waverly, Suite. 425  
Charlotte, NC 28277

**CONTRACTOR:** *(name and address)*  
Blaine Construction  
6510 Deane Hill Drive  
Knoxville TN.37919

The Contractor is hereby directed to make the following change(s) in this Contract:  
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)*

As outlined PCO-112 change out Overhead (2) Doors in Vehicle Sallyport to solid doors.

### PROPOSED ADJUSTMENTS

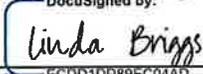
- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
  - Lump Sum decrease of \$0.00
  - Unit Price of \$        per
  - Cost, as defined below, plus the following fee:  
*(Insert a definition of, or method for determining, cost)*
  - As follows: Amount Not to Exceed \$50,000.00

- The Contract Time is proposed to remain unchanged. The proposed adjustment, if any, is .

*NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.*

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Moseley Inc.  
**ARCHITECT** *(Firm name)*  
DocuSigned by:  
  
**SIGNATURE**  
 Linda Briggs CA  
**PRINTED NAME AND TITLE**  
 1/8/2026  
**DATE**

Hamblen County  
**OWNER** *(Firm name)*  
  
**SIGNATURE**  
  
**PRINTED NAME AND TITLE**  
  
**DATE**

Blaine Construction  
**CONTRACTOR** *(Firm name)*  
  
**SIGNATURE**  
 Blaine Prine, Sr. Proj. Mgr.  
**PRINTED NAME AND TITLE**  
 1/8/2026  
**DATE**

# OVERHEAD DOOR COMPANY OF KNOXVILLE

Overhead Door Company of Knoxville  
 A Division of Wm. S. Trimble Co., Inc.  
 715 Sevier Ave.  
 Knoxville, Tn. 37920  
 PHONE (865) 573.1950

Overhead Door Company of Knoxville  
 A Division of Wm. S. Trimble Co., Inc.  
 715 Sevier Ave.  
 Knoxville, Tn. 37920  
 PHONE (865) 573.1950

The Genuine. The Original.



Proposal #: 1-61816

PROPOSAL SUBMITTED TO: BLAINE CONSTRUCTION				Date 12/11/2025	Attention BLAINE PRINE				
STREET				Job Name HAMBLEN COUNTH JUSTICE CENTER					
City		State	ZipCode		Job Location				
Phone Number		Fax Number		Job Phone					
ITEM #	QTY	SERIES	DOOR WIDTH	DOOR HEIGHT	OPENING WIDTH	OPENING HEIGHT	OPERATION	HEAD ROOM	JAMB TYPE
1	2		12'0"	12'0"	CORNELL	ALUMINUM	ROLLING	DOORS	

**FURNISH AND INSTALL:**

- 
- Hand of Operation Right & LEFT
- Wall Construction 142 - FOW - STEEL CHAN FLUSH W/ E GUIDE
- FACE OF WALL, INTERIOR COIL WEATHERED THERMISER, 6F INSULATED SLAT, 6F SLAT -18/18 ALUMINUM/ALUMINUM, ALUMINUM, POWDER COATED, Model ESD20.
- HOOD: GALVANIZED STEEL 24 GAUGE
- ALUMINUM GUIDES
- RAL 8022 (BLACK/BROWN) DARK BRONZE HAS BEEN CHOSEN
- P C CURTAIN BOTH SIDES ALL EXPOSED PARTS INCLUDING FASCIAS AND COVERS 141-300 SQFT. DOES
- SINGLE GUIDE WEATHERING
- LINTEL SEAL \* Z \* BRUSH MOUNTED BELOW LINTEL.\*\*\* ON BETWEEN JAMB UNITS CHOOSE OPT
- BOTTOM BAR ASTRAGAL

PROPOSAL TO INCLUDE THE FOLLOWING:  
 DOORS TO MATCH EXISTING DOCK DOOR  
 TAKE DOWN EXISTING DOOR,  
 RE-USE DOOR GUIDES IF POSSIBLE  
 RECONNECT EXISTING MOTOR OPERATOR AND PHOTO CELL S

We hereby propose to complete in accordance with above specification, for the sum of:

Thirty Six Thousand Four Hundred Seventy Three Dollars and No Cents

\$36,473.00

Signature \_\_\_\_\_  
 NATHAN COX VICE-PRESIDENT Direct Dial: 865-573-1950  
 865-579-4203 FAX

**TERMS AND CONDITIONS**

Payment to be made as follows:

Prices subject to change if not accepted in 60 days.

The above price includes installation in openings prepared by others. We do not include any material or labor for erection of wood or steel jambs unless other wise stated. Motor operated doors include installation of door and operator. We do not include installation of push button stations, pull switches, or any type of switches or controls unless specifically stated above. We exclude all wires and wiring. We exclude all paint and painting other than factory applied paint. We include applicable taxes. Seller cannot be held responsible for shipping delays beyond our control. If paying with credit card please add 3% to the total.

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

Purchaser: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date of Acceptance

Hamblen County Government  
 Jail / Justice Center Project Expenditures  
 As of December 31, 2025

Category of Costs	Description	Amount	Total Per Category
<b>Moseley Architects</b>			
Paid Prior to FY2021	Phase I and II & Design & Construction Planning Phase	\$ 943,700.00	
Paid in FY2021	Design & Construction Planning Phase	\$ 699,828.51	
Paid in FY2022	Design & Construction Planning Phase	\$ 3,114,662.02	
Paid in FY2023	Design & Construction Planning Phase	\$ 465,833.45	
Paid in FY2024	Design & Construction Planning Phase	\$ 356,908.88	
Paid in FY2025	Design & Construction Planning Phase	\$ 34,238.00	
			\$ 5,615,170.86
<b>BurWil Construction</b>			
Paid in FY2021	Project Management	\$ 283,597.96	
Paid in FY2022	Project Management	\$ 227,515.00	
Paid in FY2023	Project Management	\$ 313,002.65	
Paid in FY2024	Project Management	\$ 197,339.35	
Paid in FY2025	Project Management	\$ 43,025.41	
Paid in FY2026	Project Management	\$ 8,237.35	
			\$ 1,072,717.72
<b>Blaine Construction</b>			
Paid in FY2022	Construction	\$ 18,460,845.00	
Paid in FY2023	Construction	\$ 29,880,119.16	
Paid in FY2024	Construction	\$ 33,920,943.95	
Paid in FY2025	Construction	\$ 11,397,286.00	
Paid in FY2026	Construction	\$ 1,231,237.10	
			\$ 94,890,431.21
<b>Entegrity Consulting</b>			
Paid in FY2021	Commissioning Services	\$ 3,294.00	
Paid in FY2022	Commissioning Services	\$ 4,392.00	
Paid in FY2023	Commissioning Services	\$ 6,807.60	
			\$ 14,493.60
<b>Property Acquisition</b>			
Paid Prior to FY2021		\$ 1,250,751.07	
Paid in FY2021		\$ 895,659.17	
Paid in FY2022		\$ 1,326.52	\$ 2,147,736.76
<b>FF&amp;E Costs</b>			
Paid in FY2024		\$ 60,759.34	
Paid in FY2025		\$ 967,925.18	
Paid in FY2026		\$ 98,372.13	\$ 1,127,056.65
<b>Other Costs</b>			
Paid Prior to FY2021	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 109,649.17	
Paid in FY2021	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 169,962.00	
Paid in FY2022	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 122,120.00	
Paid in FY2023	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 159,112.50	
Paid in FY2024	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 46,855.00	
Paid in FY2025	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 12,297.50	
9/29/2022	MUS - Tap & Impact Fees for Jail Connections	\$ 54,000.00	
Paid in FY2023	Deacon Foodservice Solutions	\$ 251,563.81	
Paid in FY2024	Deacon Foodservice Solutions	\$ 206,792.19	
Paid in FY2025	Deacon Foodservice Solutions	\$ 13,712.18	
1/12/2023	TN Dept of Environment & Conservation - Storm Water Annual Fee	\$ 500.00	
1/4/2024	Professional Svcs - Bond Compliance Specialists	\$ 2,650.00	
1/11/2024	TN Dept of Environment & Conservation - Storm Water Annual Fee	\$ 500.00	
FY 24-25	Professional Svcs - Bond Compliance Specialists	\$ 1,775.00	
FY 25-26	Professional Svcs - Bond Compliance Specialists	\$ 650.00	
FY 25-26	Inspection Fees	\$ 27,113.00	
			\$ 1,179,252.35
<b>Total Expenditures on Jail / Justice Center Project</b>			<b>\$ 106,046,859.15</b>



Hamblen County Government  
**FINANCE COMMITTEE**

Monday, January 12, 2026

*Immediately following the Adjournment of the Justice Center/Public Safety Committee*  
Large Courtroom – Hamblen County Courthouse

FINANCE COMMITTEE

**AGENDA**

Rodney Long  
*Chairman*

Thomas Doty  
*Vice-Chairman*

Bobby Haun  
*Ex-Officio*

Debbie A’Hearn  
*Member*

Stan Harville  
*Member*

Peggy Howell  
*Member*

Joe Huntsman, Sr.  
*Member*

Mike Reed  
*Member*

Mike Richardson  
*Member*

Kyle Walker  
*Member*

1. **Call to Order-Chairman Rodney Long**
2. **Visitors Wishing to Address the Committee About Agenda Items Only – Chairman Rodney Long (Visitors will be allotted 3 minutes to speak)**
3. **Recurring Business – Chairman Rodney Long**
  - a. Expenditure Reports – December 2025 (*Information Only-No Action Necessary*)
  - b. Monthly Checks December 2025 (*Information Only-No Action Necessary*)
4. **Old Business – Chairman Rodney Long**
  - a. None
5. **New Business – Chairman Rodney Long**
  - a. Men’s Jail 2 Work Grant Update-*County Mayor Chris Cutshaw*
  - b. Change Order #003-Hamblen County Health Department \$3,483-*County Mayor Chris Cutshaw*
  - c. Contracts Review Process-Discussion and Vote-*County Mayor Chris Cutshaw*
  - d. Budget Amendment-*Amanda Hale-Finance Director and Hamblen County Board of Education Supervisor Jared Ladd*
    - i. Hamblen County Department of Education Budget Amendment #6- Increase of \$47,286
    - ii. Hamblen County Department of Education School Nutrition Budget Amendment #1- Increase of \$600,000
    - iii. Fund #101-Jail \$5,284.78
    - iv. Fund #101-Sheriff’s Department \$225
    - v. Fund #101-Sheriff’s Department \$10,000
    - vi. Fund #101-Multiple Sheriff’s Department Accounts \$64,500
    - vii. Fund #101-Sheriff’s Department & Special Projects \$1,638,580.07
6. **Items of Interest (No Action Necessary) – Chairman Rodney Long**
  - a. Planning Commission Building Permit Report-December 2025
  - b. County Attorney Invoices -December 2025
  - c. Trustee Report- December 1, 2025 – December 31, 2025
  - d. Budget Amendments
    - i. Fund #101-Courtroom Security \$5,500
    - ii. Fund #101-Jail \$4,000
    - iii. Fund #101-Sheriff’s Department \$15,000
  - e. Morristown-Hamblen Emergency Medical Service Board of Directors Meeting Report October 22, 2025
7. **Adjournment – Chairman Rodney Long**

# EXPENDITURE REPORTS

# EXPENSE SUMMARY REPORT

Decembe 2025-2026

## HAMBLÉN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
51100 County Commission	202,376.00	0.00	202,376.00	10,697.59	88,116.07	28,477.86	85,782.07	42.39%
51210 Board Of Equalizaton	8,350.00	0.00	8,350.00	0.00	0.00	0.00	8,350.00	100.00%
51300 County Mayor/Executive	275,305.00	0.00	275,305.00	27,309.68	131,637.32	11,559.41	132,108.27	47.99%
51400 County Attorney	36,303.00	0.00	36,303.00	685.16	7,463.96	0.00	28,839.04	79.44%
51500 Election Commission	433,615.00	0.00	433,615.00	29,789.16	157,286.27	53,539.64	222,789.09	51.38%
51600 Register Of Deeds	474,656.00	0.00	474,656.00	36,552.28	207,485.39	14,174.69	252,995.92	53.30%
51720 Planning	289,961.00	0.00	289,961.00	20,683.00	111,971.65	3,728.77	174,260.58	60.10%
51750 Codes Compliance	73,552.00	0.00	73,552.00	5,620.79	32,597.90	0.00	40,954.10	55.68%
51760 Geographical Information Systems	108,603.00	0.00	108,603.00	23,220.72	49,886.10	0.00	58,716.90	54.07%
51810 Other Facilities	1,247,270.00	25,800.00	1,273,070.00	92,374.34	482,226.79	60,384.80	730,458.41	57.38%
51900 Other General Administration	16,500.00	0.00	16,500.00	0.00	11,500.00	0.00	5,000.00	30.30%
51910 Preservation Of Records	25,709.00	0.00	25,709.00	1,701.64	10,355.16	511.04	14,842.80	57.73%
52100 Accounting And Budgeting	656,992.00	29,235.00	686,227.00	44,747.79	287,246.24	5,164.54	393,816.22	57.39%
52300 Property Assessor's Office	447,079.00	0.00	447,079.00	51,573.73	210,310.80	5,274.17	231,494.03	51.78%
52310 Reappraisal Program	184,519.00	0.00	184,519.00	4,274.36	26,280.10	549.52	157,689.38	85.46%
52400 County Trustee's Office	464,867.00	0.00	464,867.00	34,070.34	223,541.50	4,032.57	237,292.93	51.05%
52500 County Clerk's Office	1,028,755.00	3,000.00	1,031,755.00	67,855.02	452,424.66	9,738.02	569,592.32	55.21%
52600 Data Processing	193,417.00	47,416.08	240,833.08	26,940.30	88,250.53	11,610.40	140,972.15	58.54%
53100 Circuit Court	1,239,689.00	0.00	1,239,689.00	94,341.99	568,268.10	9,446.40	661,974.50	53.40%
53300 General Sessions Court	757,798.00	37,835.00	795,633.00	61,879.08	348,802.95	988.96	445,841.09	56.04%
53330 Drug Court	235,664.00	18,905.96	254,569.96	20,303.84	108,865.51	8,490.58	137,213.87	53.90%
53400 Chancery Court	469,279.00	0.00	469,279.00	30,918.06	205,708.91	14,330.18	249,239.91	53.11%
53500 Juvenile Court	409,075.00	0.00	409,075.00	24,359.62	142,159.25	3,405.76	263,509.99	64.42%
53900 Other Admin Of Justice - Mental Health	186,830.00	0.00	186,830.00	12,491.55	54,205.42	3,870.04	128,754.54	68.92%

# EXPENSE SUMMARY REPORT

Decembe 2025-2026

## HAMBLEN COUNTY ACCOUNTS & BUDGETS

### 101 General Fund

Fund(s) Selected:

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
53910 Probation Services	326,556.00	0.00	326,556.00	22,616.81	130,175.09	727.30	195,653.61	59.91%
53920 Courtroom Security	1,435,218.00	0.00	1,435,218.00	123,939.14	615,436.75	16,214.54	803,566.71	55.99%
53930 Victim Assistance Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
54110 Sheriff's Department	6,247,531.00	0.00	6,247,531.00	313,337.36	1,988,323.73	237,536.26	4,021,671.01	64.37%
54120 Special Patrols	0.00	0.00	0.00	147,977.52	1,020,156.55	0.00	-1,020,156.55	
54160 Administration Of The Sexual Offender	6,750.00	0.00	6,750.00	1,132.08	2,750.11	189.90	3,809.99	56.44%
54210 Jail	9,005,240.00	0.00	9,005,240.00	658,435.46	3,452,303.87	713,703.47	4,839,232.66	53.74%
54220 Workhouse	131,309.00	0.00	131,309.00	5,043.58	28,755.88	0.00	102,553.12	78.10%
54250 Work Release Program	458,287.00	0.00	458,287.00	19,526.21	118,304.64	5,197.63	334,784.73	73.05%
54310 Fire Prevention And Control	300,000.00	0.00	300,000.00	0.00	150,000.00	0.00	150,000.00	50.00%
54410 Civil Defense	167,667.00	0.00	167,667.00	12,447.26	70,804.53	4,272.93	92,589.54	55.22%
54490 Other Emergency Management	334,880.00	0.00	334,880.00	0.00	135,376.00	0.00	199,504.00	59.57%
54510 Inspection And Regulation	6,844.00	0.00	6,844.00	484.44	2,906.64	0.00	3,937.36	57.53%
54610 Medical Examiner	247,540.00	0.00	247,540.00	13,787.75	60,611.86	23,513.57	163,414.57	66.02%
54710 Drug Court Expansion - Public Safety Grant	366,437.00	0.00	366,437.00	29,256.75	130,752.23	100,594.22	135,090.55	36.87%
54900 Other Public Safety	24,000.00	0.00	24,000.00	0.00	15,000.00	0.00	9,000.00	37.50%
55110 Local Health Center	1,477,888.00	0.00	1,477,888.00	69,875.52	409,289.61	19,804.25	1,048,794.14	70.97%
55120 Rabies And Animal Control	457,369.00	0.00	457,369.00	37,368.78	218,170.94	5,392.93	233,805.13	51.12%
55140 Nursing Home	7,000.00	0.00	7,000.00	0.00	7,000.00	0.00	0.00	0.00%
55170 Alcohol And Drug Programs	6,400.00	0.00	6,400.00	0.00	0.00	0.00	6,400.00	100.00%
55390 Appropriation To State	115,233.00	0.00	115,233.00	0.00	0.00	0.00	115,233.00	100.00%
55520 Aid To Dependent Children	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00%
55590 Other Local Welfare Services	27,700.00	0.00	27,700.00	0.00	25,425.00	0.00	2,275.00	8.21%
55710 Sanitation Management	21,710.00	0.00	21,710.00	0.00	105.86	0.00	21,604.14	99.51%

# EXPENSE SUMMARY REPORT

Decembe 2025-2026

## HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
55900 Other Public Health And Welfare	95,000.00	0.00	95,000.00	0.00	19,883.57	0.00	75,116.43	79.07%
56100 Adult Activities	11,600.00	0.00	11,600.00	0.00	11,600.00	0.00	0.00	0.00%
56300 Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
56500 Libraries	386,000.00	0.00	386,000.00	0.00	193,000.00	0.00	193,000.00	50.00%
56700 Parks And Fair Boards	370,681.00	0.00	370,681.00	22,126.54	172,302.59	14,082.48	184,295.93	49.72%
56900 Other Social, Cultural And Recreational	271,000.00	0.00	271,000.00	0.00	196,000.00	0.00	75,000.00	27.68%
57100 Agricultural Extension Service	232,544.00	0.00	232,544.00	215.00	46,884.84	0.00	185,659.16	79.84%
57300 Forest Service	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
57500 Soil Conservation	93,614.00	0.00	93,614.00	7,590.30	42,412.84	0.00	51,201.16	54.69%
57800 Storm Water Management	94,744.00	0.00	94,744.00	4,752.89	41,293.08	7,749.67	45,701.25	48.24%
58110 Tourism	77,500.00	0.00	77,500.00	0.00	43,023.10	1,800.00	32,676.90	42.16%
58120 Industrial Development	698,000.00	0.00	698,000.00	0.00	50,500.00	0.00	647,500.00	92.77%
58190 Other Economic And Community D	0.00	0.00	0.00	4,959.10	141,521.83	388.79	-141,910.62	
58300 Veterans' Services	41,455.00	0.00	41,455.00	3,116.16	17,883.18	97.82	23,474.00	56.63%
58600 Employee Benefits	1,091,844.00	0.00	1,091,844.00	84,705.32	853,274.67	0.00	238,569.33	21.85%
58900 Miscellaneous	386,300.00	0.00	386,300.00	88.15	129,726.87	19,000.00	237,573.13	61.50%
73300 Community Services	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00	0.00%
91110 General Administration Projects	342,000.00	250,310.00	592,310.00	23,602.00	132,041.61	263,121.82	197,146.57	33.28%
91120 Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
91130 Public Safety Projects	114,000.00	0.00	114,000.00	0.00	114,002.20	0.00	-2.20	0.00%
91140 Public Health And Welfare Projects	0.00	0.00	0.00	1,187,071.86	1,829,859.84	0.00	-1,829,859.84	
91150 Social, Cultural And Recreation Projects	30,000.00	7,875.00	37,875.00	0.00	0.00	36,536.00	1,339.00	3.54%
91190 Other General Government Proje	85,000.00	0.00	85,000.00	0.00	0.00	0.00	85,000.00	100.00%
91200 Highway And Street Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

# EXPENSE SUMMARY REPORT

December 2025-2026

## HAMBLEEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
99100 Transfers Out	600,000.00	0.00	600,000.00	49,363.77	49,363.77	0.00	550,636.23	91.77%
General Fund #(101)	<u>35,681,505.00</u>	<u>420,377.04</u>	<u>36,101,882.04</u>	<u>3,565,209.79</u>	<u>16,695,313.86</u>	<u>1,719,200.93</u>	<u>17,687,367.25</u>	<u>48.99%</u>

# EXPENSE SUMMARY REPORT

Decembe 2025-2026

## HAMBLEEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

116

### 116 Sanitation

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
55710 Sanitation Management	4,514,964.00	0.00	4,514,964.00	222,717.46	1,928,292.47	324,614.44	2,262,057.09	50.10%
99100 Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Solid Waste/Sanitation Fund #(116)</b>	<b>4,514,964.00</b>	<b>0.00</b>	<b>4,514,964.00</b>	<b>222,717.46</b>	<b>1,928,292.47</b>	<b>324,614.44</b>	<b>2,262,057.09</b>	<b>50.10%</b>

# EXPENSE SUMMARY REPORT

December 2025-2026

## HAMBLEEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

131

### 131 Highway

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
61000 Administration	519,228.00	0.00	519,228.00	32,758.46	282,453.18	13,646.63	223,128.19	42.97%
62000 Highway And Bridge Maintenance	1,941,456.00	0.00	1,941,456.00	108,952.62	697,867.00	73,638.27	1,169,950.73	60.26%
63100 Operation And Maintenance Of Equipment	657,793.00	0.00	657,793.00	22,751.17	181,143.88	220,201.01	256,448.11	38.99%
66000 Employee Benefits	25,931.00	0.00	25,931.00	0.00	22,368.71	0.00	3,562.29	13.74%
68000 Capital Outlay	29,500.00	0.00	29,500.00	0.00	633.00	0.00	28,867.00	97.85%
99100 Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Highway/Public Works Fund (#131)	<u>3,173,908.00</u>	<u>0.00</u>	<u>3,173,908.00</u>	<u>164,462.25</u>	<u>1,184,465.77</u>	<u>307,485.91</u>	<u>1,681,956.32</u>	<u>52.99%</u>

# MONTHLY CHECKS

# COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
51100	599	Other Charges	12/11/2025	1010284147	Citizen Tribune	35.67
<b>51100</b>		<b>County Commission</b>			<b>Check Count: 1</b>	<b>Total: 35.67</b>
51300	307	Communication	12/11/2025	1010284142	AT&T	2.10
51300	307	Communication	12/19/2025	1010284180	AT&T Mobility	87.04
51300	320	Dues And Memberships	12/19/2025	1010284207	Morristown Area Chamber Of Commerce	160.00
51300	351	Rentals	12/04/2025	1010284113	Pitney Bowes	1,140.90
51300	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	189.59
51300	355	Travel	12/11/2025	1010284157	Fuelman	44.90
51300	355	Travel	12/19/2025	1010284201	HomeTrust Bank	417.19
51300	599	Other Charges	12/04/2025	1010284091	English Mountain Spring Water	15.00
51300	599	Other Charges	12/04/2025	1010284119	South Marketing Group	650.00
51300	599	Other Charges	12/11/2025	1010284147	Citizen Tribune	1,089.00
51300	599	Other Charges	12/19/2025	1010284203	Jersey Girl Diner	3,900.00
51300	599	Other Charges	12/04/2025	9101001300	Patricia A Bowman	43.36
51300	599	Other Charges	12/19/2025	9101001314	Patricia A Bowman	80.94
<b>51300</b>		<b>County Mayor/Executive</b>			<b>Check Count: 13</b>	<b>Total: 7,820.02</b>
51400	331	Legal Services	12/11/2025	1010284146	Capps & Byrd LLP	577.50
<b>51400</b>		<b>County Attorney</b>			<b>Check Count: 1</b>	<b>Total: 577.50</b>
51500	307	Communication	12/19/2025	1010284180	AT&T Mobility	43.52
51500	334	Maintenance Agreements	12/04/2025	1010284102	KNOWiNK, LLC	5,375.00
51500	349	Printing, Stationery And Forms	12/04/2025	1010284083	Allegra - Morristown	1,676.48
51500	351	Rentals	12/04/2025	1010284096	Margaret Gardner	500.00
51500	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	70.06
51500	355	Travel	12/11/2025	9101001309	Glenda N Hicks	82.60
51500	355	Travel	12/11/2025	9101001310	Sydney N Ivy	82.60

## COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
51500	355	Travel	12/11/2025	9101001311	E C Reed	53.20
51500	435	Office Supplies	12/04/2025	1010284091	English Mountain Spring Water	15.00
51500	435	Office Supplies	12/19/2025	1010284178	Amazon Capital Services, Inc.	54.99
<b>51500</b>		<b>Election Commission</b>			<b>Check Count: 10</b>	<b>Total: 7,953.45</b>
51600	355	Travel	12/04/2025	9101001305	Haley A Swecker	15.40
51600	709	Data Processing Equipment	12/04/2025	1010284099	i3 Verticals LLC	1,149.20
51600	709	Data Processing Equipment	12/11/2025	1010284145	Canon Solutions America, Inc	61.25
<b>51600</b>		<b>Register Of Deeds</b>			<b>Check Count: 3</b>	<b>Total: 1,225.85</b>
51720	307	Communication	12/04/2025	1010284135	Verizon Wireless	68.00
51720	307	Communication	12/19/2025	1010284180	AT&T Mobility	130.56
51720	312	Contracts With Private Agencies	12/04/2025	1010284106	Robert Montgomery	560.00
51720	312	Contracts With Private Agencies	12/04/2025	1010284130	Cody Trent	160.00
51720	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284120	Spotless Brands Intermediate I, LLC	15.00
51720	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	65.18
51720	425	Gasoline	12/11/2025	1010284157	Fuelman	32.41
<b>51720</b>		<b>Planning</b>			<b>Check Count: 7</b>	<b>Total: 1,031.15</b>
51760	309	Contracts With Government Agencies	12/19/2025	1010284189	City of Morristown	17,479.98
<b>51760</b>		<b>Geographical Information Systems</b>			<b>Check Count: 1</b>	<b>Total: 17,479.98</b>
51810	307	Communication	12/11/2025	1010284142	AT&T	663.03
51810	307	Communication	12/19/2025	1010284180	AT&T Mobility	245.94
51810	307	Communication	12/19/2025	1010284206	MetTel	991.83
51810	334	Maintenance Agreements	12/11/2025	1010284165	Murrell Burglar Alarm Co Inc	136.00
51810	334	Maintenance Agreements	12/19/2025	1010284196	GFL Environmental Holdings, Inc	48.60
51810	335	Maintenance And Repair Service - Buildings	12/04/2025	1010284086	City Electric Supply	143.34

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
51810	335	Maintenance And Repair Service - Buildings	12/04/2025	1010284092	Eskola, LLC	6,489.00
51810	335	Maintenance And Repair Service - Buildings	12/04/2025	1010284112	NAPA Auto Parts Of Morristown	9.55
51810	335	Maintenance And Repair Service - Buildings	12/04/2025	1010284122	T.E.G. Enterprises, Inc	285.00
51810	335	Maintenance And Repair Service - Buildings	12/11/2025	1010284159	Home Depot Credit Services	12.97
51810	335	Maintenance And Repair Service - Buildings	12/19/2025	1010284191	Current Electric	4,210.00
51810	335	Maintenance And Repair Service - Buildings	12/19/2025	1010284194	Eskola, LLC	470.41
51810	335	Maintenance And Repair Service - Buildings	12/19/2025	1010284214	Dylan Samples	184.00
51810	335	Maintenance And Repair Service - Buildings	12/19/2025	1010284218	T.E.G. Enterprises, Inc	285.00
51810	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284115	Porter's Tire Store Inc.	87.99
51810	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284120	Spotless Brands Intermediate I, LLC	45.00
51810	399	Other Contracted Services	12/04/2025	1010284091	English Mountain Spring Water	45.50
51810	410	Custodial Supplies	12/04/2025	1010284133	Unifirst Corp	278.91
51810	410	Custodial Supplies	12/04/2025	1010284137	Wet Washing Equipment Technologies	959.84
51810	410	Custodial Supplies	12/19/2025	1010284201	HomeTrust Bank	412.42
51810	415	Electricity	12/04/2025	1010284107	Morristown Utilities	22,476.00
51810	415	Electricity	12/11/2025	1010284162	Morristown Utilities	781.00
51810	415	Electricity	12/19/2025	1010284208	Morristown Utilities	4,844.00
51810	425	Gasoline	12/11/2025	1010284157	Fuelman	203.12
51810	434	Natural Gas	12/19/2025	1010284181	Atmos Energy	13,286.41
51810	451	Uniforms	12/04/2025	1010284133	Unifirst Corp	225.54
<b>51810</b>		<b>Other Facilities</b>		<b>Check Count: 25</b>	<b>Total:</b>	<b>57,820.40</b>
51910	307	Communication	12/19/2025	1010284180	AT&T Mobility	40.99
51910	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	85.97
<b>51910</b>		<b>Preservation Of Records</b>		<b>Check Count: 2</b>	<b>Total:</b>	<b>126.96</b>
52100	320	Dues And Memberships	12/19/2025	1010284178	Amazon Capital Services, Inc.	0.00**
52100	435	Office Supplies	12/19/2025	1010284178	Amazon Capital Services, Inc.	97.99

\*\*Charge of \$3,499.00 and credit of (\$3,499.00) for Amazon Business Prime annual membership fee. Net charge of \$0.00

# COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
<b>52100</b>		<b>Accounting And Budgeting</b>			<b>Check Count: 1</b>	<b>Total: 97.99</b>
52300	307	Communication	12/19/2025	1010284180	AT&T Mobility	67.48
52300	309	Contracts With Government Agencies	12/19/2025	1010284220	TN, State of	17,231.00
52300	317	Data Processing Services	12/19/2025	1010284176	Allegra - Morristown	280.34
52300	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284120	Spotless Brands Intermediate I, LLC	30.00
52300	425	Gasoline	12/11/2025	1010284157	Fuelman	241.56
52300	435	Office Supplies	12/04/2025	1010284091	English Mountain Spring Water	53.00
52300	435	Office Supplies	12/19/2025	1010284178	Amazon Capital Services, Inc.	87.31
<b>52300</b>		<b>Property Assessor's Office</b>			<b>Check Count: 7</b>	<b>Total: 17,990.69</b>
52400	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	71.90
52400	355	Travel	12/19/2025	1010284201	HomeTrust Bank	784.14
52400	435	Office Supplies	12/04/2025	1010284091	English Mountain Spring Water	8.00
<b>52400</b>		<b>County Trustee's Office</b>			<b>Check Count: 3</b>	<b>Total: 864.04</b>
52500	307	Communication	12/19/2025	1010284180	AT&T Mobility	40.99
52500	351	Rentals	12/04/2025	1010284122	T.E.G. Enterprises, Inc	95.00
52500	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	109.04
52500	351	Rentals	12/19/2025	1010284218	T.E.G. Enterprises, Inc	95.00
52500	355	Travel	12/19/2025	1010284201	HomeTrust Bank	995.80
52500	399	Other Contracted Services	12/19/2025	1010284184	Blue Ridge Document Shredding	40.00
52500	435	Office Supplies	12/04/2025	1010284091	English Mountain Spring Water	90.00
<b>52500</b>		<b>County Clerk's Office</b>			<b>Check Count: 7</b>	<b>Total: 1,465.83</b>
52600	307	Communication	12/19/2025	1010284180	AT&T Mobility	43.52
52600	312	Contracts With Private Agencies	12/11/2025	1010284153	CyberFOX, LLC	308.70
52600	312	Contracts With Private Agencies	12/11/2025	1010284166	MUS Fibernet	566.60

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
52600	317	Data Processing Services	12/19/2025	1010284201	HomeTrust Bank	7.00
52600	317	Data Processing Services	12/19/2025	1010284211	Palmiq Inc.	18,316.08
52600	317	Data Processing Services	12/19/2025	1010284221	Robert Tucker	99.99
52600	709	Data Processing Equipment	12/11/2025	1010284159	Home Depot Credit Services	22.94
52600	709	Data Processing Equipment	12/19/2025	1010284178	Amazon Capital Services, Inc.	249.21
<b>52600</b>		<b>Data Processing</b>		<b>Check Count: 8</b>	<b>Total:</b>	<b>19,614.04</b>
52900	307	Communication	12/11/2025	1010284142	AT&T	47.63
<b>52900</b>		<b>Other Finance</b>		<b>Check Count: 1</b>	<b>Total:</b>	<b>47.63</b>
53100	307	Communication	12/11/2025	1010284142	AT&T	39.33
53100	307	Communication	12/19/2025	1010284180	AT&T Mobility	43.52
53100	332	Legal Notices, Recording And Court Costs	12/04/2025	1010284085	Citizen Tribune	91.02
53100	349	Printing, Stationery And Forms	12/04/2025	1010284114	Pocket Press, LLC	239.88
53100	349	Printing, Stationery And Forms	12/19/2025	1010284215	Shred-It	30.00
53100	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	332.59
53100	351	Rentals	12/11/2025	1010284168	Pitney Bowes	294.54
53100	399	Other Contracted Services	12/04/2025	1010284123	Tab Office Environment	483.00
53100	435	Office Supplies	12/04/2025	1010284091	English Mountain Spring Water	-43.50
53100	435	Office Supplies	12/04/2025	1010284123	Tab Office Environment	400.00
53100	435	Office Supplies	12/19/2025	1010284178	Amazon Capital Services, Inc.	128.81
<b>53100</b>		<b>Circuit Court</b>		<b>Check Count: 10</b>	<b>Total:</b>	<b>2,039.19</b>
53300	320	Dues And Memberships	12/11/2025	1010284158	Hamblen County Bar Association	125.00
53300	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	118.32
<b>53300</b>		<b>General Sessions Court</b>		<b>Check Count: 2</b>	<b>Total:</b>	<b>243.32</b>
53330	307	Communication	12/19/2025	1010284180	AT&T Mobility	188.25

## COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
53330	307	Communication	12/19/2025	1010284210	One Step Software Inc.	860.00
53330	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	88.58
53330	355	Travel	12/19/2025	9101001316	David C Georges	99.00
53330	355	Travel	12/19/2025	9101001318	Kaelin J Hodgson	99.00
53330	399	Other Contracted Services	12/04/2025	1010284124	Tennessee Recovery & Monitoring	684.00
53330	425	Gasoline	12/11/2025	1010284157	Fuelman	121.03
53330	435	Office Supplies	12/04/2025	1010284091	English Mountain Spring Water	15.00
53330	463	Testing	12/19/2025	1010284212	Redwood Toxicology Lab Inc	101.23
53330	499	Other Supplies And Materials	12/04/2025	1010284116	Public Health Management Corp	99.00
<b>53330</b>		<b>Drug Court</b>		<b>Check Count: 10</b>	<b>Total:</b>	<b>2,355.09</b>
53400	307	Communication	12/11/2025	1010284142	AT&T	73.91
53400	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	88.21
53400	435	Office Supplies	12/04/2025	1010284091	English Mountain Spring Water	23.00
53400	524	In Service/Staff Development	12/19/2025	1010284222	UT County Technical Assistance Service	100.00
<b>53400</b>		<b>Chancery Court</b>		<b>Check Count: 4</b>	<b>Total:</b>	<b>285.12</b>
53500	307	Communication	12/19/2025	1010284180	AT&T Mobility	130.56
53500	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	65.14
53500	422	Food Supplies	12/04/2025	1010284091	English Mountain Spring Water	22.50
<b>53500</b>		<b>Juvenile Court</b>		<b>Check Count: 3</b>	<b>Total:</b>	<b>218.20</b>
53900	307	Communication	12/19/2025	1010284180	AT&T Mobility	103.74
53900	307	Communication	12/19/2025	1010284210	One Step Software Inc.	860.00
53900	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	61.51
53900	355	Travel	12/11/2025	9101001307	Jennifer A Bible	78.40
53900	355	Travel	12/19/2025	9101001317	Shera R Henderson	99.00
53900	355	Travel	12/19/2025	9101001320	Blake E Sempkowski	401.80

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
53900	355	Travel	12/19/2025	9101001321	Anna E Wood	99.00
53900	368	Drug Treatment	12/19/2025	1010284201	HomeTrust Bank	186.00
53900	425	Gasoline	12/11/2025	1010284157	Fuelman	34.39
53900	463	Testing	12/19/2025	1010284212	Redwood Toxicology Lab Inc	32.17
<b>53900</b>		<b>Other Admin Of Justice - Mental Health</b>		<b>Check Count: 10</b>	<b>Total:</b>	<b>1,956.01</b>
53910	307	Communication	12/19/2025	1010284180	AT&T Mobility	163.96
53910	463	Testing	12/04/2025	1010284100	Intrinsic Interventions Inc.	500.00
<b>53910</b>		<b>Probation Services</b>		<b>Check Count: 2</b>	<b>Total:</b>	<b>663.96</b>
53920	322	Evaluation And Testing	12/04/2025	1010284110	Mountain Crest Psychological Clinic	500.00
53920	451	Uniforms	12/04/2025	1010284132	TruBlu Tactical Police Supply	907.88
53920	716	Law Enforcement Equipment	12/19/2025	1010284178	Amazon Capital Services, Inc.	180.40
<b>53920</b>		<b>Courtroom Security</b>		<b>Check Count: 3</b>	<b>Total:</b>	<b>1,588.28</b>
54110	307	Communication	12/04/2025	1010284135	Verizon Wireless	1,156.00
54110	307	Communication	12/11/2025	1010284142	AT&T	1,011.31
54110	307	Communication	12/19/2025	1010284180	AT&T Mobility	1,504.18
54110	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284093	Express Lane West / Express Lane East	62.66
54110	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284120	Spotless Brands Intermediate I, LLC	515.00
54110	338	Maintenance And Repair Services - Vehicles	12/19/2025	1010284190	Compton's Muffler, Tire & Auto	2,455.43
54110	338	Maintenance And Repair Services - Vehicles	12/19/2025	1010284217	Steve's Transmission	1,300.00
54110	338	Maintenance And Repair Services - Vehicles	12/11/2025	9101001308	Kenneth D Davis	0.00**
54110	338	Maintenance And Repair Services - Vehicles	12/16/2025	9101001312	Kenneth D Davis	17.99
54110	351	Rentals	12/04/2025	1010284122	T.E.G. Enterprises, Inc	85.00
54110	351	Rentals	12/11/2025	1010284145	Canon Solutions America, Inc	82.87
54110	351	Rentals	12/11/2025	1010284168	Pitney Bowes	294.54
54110	353	Towing Services	12/04/2025	1010284121	Sunset Towing	55.00

Voided purchase reimbursement of \$17.99 - ACH account information was incorrect in Skyward.

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
54110	355	Travel	12/19/2025	1010284201	HomeTrust Bank	0.00 **
54110	399	Other Contracted Services	12/04/2025	1010284129	Transunion Risk & Alternative	137.35
54110	399	Other Contracted Services	12/11/2025	1010284165	Murrell Burglar Alarm Co Inc	29.00
54110	425	Gasoline	12/11/2025	1010284157	Fuelman	9,794.13
54110	433	Lubricants	12/04/2025	1010284093	Express Lane West / Express Lane East	432.61
54110	435	Office Supplies	12/19/2025	1010284178	Amazon Capital Services, Inc.	258.09
54110	450	Tires And Tubes	12/04/2025	1010284115	Porter's Tire Store Inc.	255.00
54110	499	Other Supplies And Materials	12/19/2025	1010284178	Amazon Capital Services, Inc.	566.10
54110	599	Other Charges	12/04/2025	1010284084	Cherokee Boat Dock LLC	110.00
54110	599	Other Charges	12/04/2025	1010284091	English Mountain Spring Water	30.00
54110	599	Other Charges	12/04/2025	1010284118	Shred-It	90.00
54110	599	Other Charges	12/11/2025	1010284156	Food City	563.98
54110	716	Law Enforcement Equipment	12/11/2025	1010284161	Morristown Signs, Inc	468.00
<b>54110</b>		<b>Sheriff's Department</b>		<b>Check Count: 24</b>	<b>Total:</b>	<b>21,274.24</b>
54160	355	Travel	12/19/2025	1010284201	HomeTrust Bank	1,132.08
<b>54160</b>		<b>Administration Of The Sexual Offender</b>		<b>Check Count: 1</b>	<b>Total:</b>	<b>1,132.08</b>
54210	322	Evaluation And Testing	12/04/2025	1010284110	Mountain Crest Psychological Clinic	250.00
54210	322	Evaluation And Testing	12/11/2025	1010284164	Mountain Crest Psychological Clinic	250.00
54210	334	Maintenance Agreements	12/04/2025	1010284101	Johnson Controls Fire Protection LP	6,386.27
54210	335	Maintenance And Repair Service - Buildings	12/04/2025	1010284086	City Electric Supply	54.81
54210	335	Maintenance And Repair Service - Buildings	12/04/2025	1010284089	Darien DeMayo	80.00
54210	335	Maintenance And Repair Service - Buildings	12/04/2025	1010284094	Fenco Supply Co	63.51
54210	335	Maintenance And Repair Service - Buildings	12/04/2025	1010284138	Wholesale Supply Group	141.00
54210	335	Maintenance And Repair Service - Buildings	12/11/2025	1010284152	Cummins Crosspoint Inc.	1,901.71
54210	335	Maintenance And Repair Service - Buildings	12/11/2025	1010284154	Eskola, LLC	370.66
54210	335	Maintenance And Repair Service - Buildings	12/11/2025	1010284155	Fenco Supply Co	39.67

\*\*Prior year P.O.1012501085 for hotel stays for annual TLETOA Fall Conference Gatlinburg, TN Total Charge: \$1,100.00

## COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
54210	335	Maintenance And Repair Service - Buildings	12/11/2025	1010284169	Relief Septic Repair & Service Inc.	1,700.00
54210	335	Maintenance And Repair Service - Buildings	12/19/2025	1010284178	Amazon Capital Services, Inc.	8.19
54210	336	Maintenance And Repair Services - Equipment	12/04/2025	1010284104	Large Equipment Inc	653.25
54210	340	Medical And Dental Services	12/04/2025	1010284090	Emergency Coverage Corporation	1,835.50
54210	340	Medical And Dental Services	12/04/2025	1010284108	Morristown-Hamblen Hospital	11,803.32
54210	340	Medical And Dental Services	12/04/2025	1010284139	Zoll Services LLC	3,675.00
54210	340	Medical And Dental Services	12/11/2025	1010284171	Southern Health Partners	62,812.66
54210	340	Medical And Dental Services	12/19/2025	1010284216	Southern Health Partners	190.80
54210	351	Rentals	12/04/2025	1010284122	T.E.G. Enterprises, Inc	150.00
54210	355	Travel	12/19/2025	1010284201	HomeTrust Bank	390.00
54210	410	Custodial Supplies	12/04/2025	1010284137	Wet Washing Equipment Technologies	5,723.42
54210	410	Custodial Supplies	12/19/2025	1010284195	EVI Industries Inc	998.65
54210	410	Custodial Supplies	12/19/2025	1010284224	Wet Washing Equipment Technologies	3,445.38
54210	422	Food Supplies	12/04/2025	1010284131	Trinity Services Group, Inc.	31,448.26
54210	435	Office Supplies	12/19/2025	1010284178	Amazon Capital Services, Inc.	42.37
54210	441	Prisoners Clothing	12/11/2025	1010284144	Bob Barker Company, Inc	705.60
54210	451	Uniforms	12/04/2025	1010284132	TruBlu Tactical Police Supply	2,144.72
54210	451	Uniforms	12/04/2025	9101001303	Joshua M Phillips	100.00
54210	524	In Service/Staff Development	12/11/2025	1010284174	Trinity Services Group, Inc.	506.49
54210	599	Other Charges	12/04/2025	1010284118	Shred-It	60.00
54210	599	Other Charges	12/11/2025	1010284144	Bob Barker Company, Inc	1,257.16
54210	599	Other Charges	12/11/2025	1010284145	Canon Solutions America, Inc	103.59
54210	599	Other Charges	12/19/2025	1010284196	GFL Environmental Holdings, Inc	253.80
54210	710	Food Service Equipment	12/11/2025	1010284175	Uline	607.97
54210	716	Law Enforcement Equipment	12/04/2025	1010284088	Dataworks Plus LLC	135.00
54210	716	Law Enforcement Equipment	12/19/2025	1010284186	CDW Government, Inc	3,560.50
54210	716	Law Enforcement Equipment	12/19/2025	1010284205	Med Express, Inc	1,323.00

# COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
<b>54210</b>		<b>Jail</b>			<b>Check Count: 35</b>	<b>Total: 145,172.26</b>
54250	307	Communication	12/19/2025	1010284180	AT&T Mobility	122.97
54250	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284093	Express Lane West / Express Lane East	54.40
54250	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284120	Spotless Brands Intermediate I, LLC	30.00
54250	425	Gasoline	12/11/2025	1010284157	Fuelman	236.45
<b>54250</b>		<b>Work Release Program</b>			<b>Check Count: 4</b>	<b>Total: 443.82</b>
54410	307	Communication	12/04/2025	9101001298	Chris E Bell	56.00
54410	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284120	Spotless Brands Intermediate I, LLC	15.00
54410	338	Maintenance And Repair Services - Vehicles	12/11/2025	1010284167	NAPA Auto Parts Of Morristown	134.04
54410	338	Maintenance And Repair Services - Vehicles	12/19/2025	1010284178	Amazon Capital Services, Inc.	19.27
54410	435	Office Supplies	12/19/2025	1010284186	CDW Government, Inc	15.82
54410	599	Other Charges	12/19/2025	1010284178	Amazon Capital Services, Inc.	14.97
54410	599	Other Charges	12/19/2025	1010284180	AT&T Mobility	33.74
54410	599	Other Charges	12/19/2025	1010284201	HomeTrust Bank	49.23
54410	599	Other Charges	12/19/2025	1010284213	REVS	23.00
54410	708	Communication Equipment	12/19/2025	1010284201	HomeTrust Bank	108.06
<b>54410</b>		<b>Civil Defense</b>			<b>Check Count: 8</b>	<b>Total: 469.13</b>
54610	307	Communication	12/19/2025	1010284180	AT&T Mobility	506.10
54610	312	Contracts With Private Agencies	12/04/2025	1010284103	Teresa A. Kreceman	750.00
54610	312	Contracts With Private Agencies	12/11/2025	1010284160	Knox County Medical Examiner	6,576.00
54610	399	Other Contracted Services	12/19/2025	1010284177	Daniel Allison	283.25
54610	399	Other Contracted Services	12/19/2025	1010284183	Travis Barner	283.25
54610	399	Other Contracted Services	12/19/2025	1010284185	Kevin Carroll	1,076.35
54610	399	Other Contracted Services	12/19/2025	1010284200	Jeffrey E. Holt	602.55
54610	399	Other Contracted Services	12/19/2025	1010284202	Amanda Beth Hopkins	309.00

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
54610	399	Other Contracted Services	12/19/2025	1010284219	Claude Thompson JR	901.25
54610	399	Other Contracted Services	12/04/2025	9101001306	Tom C Thompson MD	2,500.00
<b>54610</b>		<b>Medical Examiner</b>		<b>Check Count:</b>	<b>10</b>	<b>Total: 13,787.75</b>
54710	355	Travel	12/04/2025	9101001301	Kaelin J Hodgson	114.10
54710	355	Travel	12/19/2025	9101001313	Jennifer A Bible	99.00
54710	355	Travel	12/19/2025	9101001315	April Nicole Brown	99.00
54710	355	Travel	12/19/2025	9101001318	Kaelin J Hodgson	81.90
54710	355	Travel	12/19/2025	9101001319	Penny Knight	820.00
54710	399	Other Contracted Services	12/11/2025	1010284140	Allard Consulting	2,880.00
54710	463	Testing	12/04/2025	1010284100	Intrinsic Interventions Inc.	9,999.00
<b>54710</b>		<b>Drug Court Expansion - Public Safety Grant</b>		<b>Check Count:</b>	<b>7</b>	<b>Total: 14,093.00</b>
55110	307	Communication	12/11/2025	1010284142	AT&T	269.36
55110	328	Janitorial Services	12/04/2025	1010284117	Roberts Cleaning Company	4,150.00
55110	355	Travel	12/04/2025	9101001297	Jennifer A Antrican	88.90
55110	355	Travel	12/04/2025	9101001302	Janice D Messer	9.80
55110	355	Travel	12/04/2025	9101001304	Kim Smith	140.00
55110	435	Office Supplies	12/19/2025	1010284193	English Mountain Coffee	132.00
55110	452	Utilities	12/19/2025	1010284181	Atmos Energy	217.18
55110	452	Utilities	12/19/2025	1010284208	Morristown Utilities	1,312.00
55110	599	Other Charges	12/04/2025	1010284128	TN Public Health Association	375.00
55110	599	Other Charges	12/04/2025	1010284136	Walmart Community BRC	42.86
<b>55110</b>		<b>Local Health Center</b>		<b>Check Count:</b>	<b>10</b>	<b>Total: 6,737.10</b>
55120	307	Communication	12/19/2025	1010284180	AT&T Mobility	154.52
55120	312	Contracts With Private Agencies	12/04/2025	1010284109	Morristown-Hamblen Humane Soc	25,000.00
55120	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284093	Express Lane West / Express Lane East	60.36

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
55120	338	Maintenance And Repair Services - Vehicles	12/04/2025	1010284120	Spotless Brands Intermediate I, LLC	30.00
55120	349	Printing, Stationery And Forms	12/11/2025	1010284141	Allegra - Morristown	157.03
55120	425	Gasoline	12/11/2025	1010284157	Fuelman	404.14
55120	451	Uniforms	12/19/2025	1010284178	Amazon Capital Services, Inc.	370.74
55120	499	Other Supplies And Materials	12/19/2025	1010284201	HomeTrust Bank	309.32
<b>55120</b>		<b>Rabies And Animal Control</b>		<b>Check Count: 8</b>	<b>Total:</b>	<b>26,486.11</b>
56700	307	Communication	12/04/2025	1010284111	MUS Fibernet	82.26
56700	307	Communication	12/19/2025	1010284180	AT&T Mobility	84.51
56700	336	Maintenance And Repair Services - Equipment	12/04/2025	1010284087	Curt's Ace Hardware	62.16
56700	336	Maintenance And Repair Services - Equipment	12/19/2025	1010284192	Curt's Ace Hardware	104.52
56700	410	Custodial Supplies	12/11/2025	1010284143	Big M Janitorial	259.25
56700	410	Custodial Supplies	12/19/2025	1010284196	GFL Environmental Holdings, Inc	253.80
56700	412	Diesel Fuel	12/19/2025	1010284223	Voyager Fleet Systems Inc	159.64
56700	415	Electricity	12/04/2025	1010284107	Morristown Utilities	207.00
56700	415	Electricity	12/11/2025	1010284162	Morristown Utilities	3,712.00
56700	415	Electricity	12/19/2025	1010284179	Appalachian Electric Co-Op	58.06
56700	425	Gasoline	12/19/2025	1010284223	Voyager Fleet Systems Inc	154.80
56700	454	Water And Sewer	12/04/2025	1010284107	Morristown Utilities	2,449.00
56700	499	Other Supplies And Materials	12/04/2025	1010284081	Advance Auto Parts	0.00
56700	499	Other Supplies And Materials	12/11/2025	1010284172	Tennessee Recovery & Monitoring	128.00
56700	599	Other Charges	12/04/2025	1010284091	English Mountain Spring Water	23.50
56700	599	Other Charges	12/11/2025	1010284170	Dylan Samples	200.00
56700	791	Other Construction	12/04/2025	1010284095	G & C Supply Co	240.00
<b>56700</b>		<b>Parks And Fair Boards</b>		<b>Check Count: 15</b>	<b>Total:</b>	<b>8,178.50</b>
57100	435	Office Supplies	12/04/2025	1010284126	TN 4-H Foundation	80.00
57100	435	Office Supplies	12/04/2025	1010284127	TN 4-H Foundation	100.00

\*\*Voided check #1010284081 - \$145.00 paid to incorrect vendor. Should have been paid to HomeTrust VISA instead of Advance Auto Parts.  
Return to Committee Cover

## COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
57100	435	Office Supplies	12/11/2025	1010284173	TN Extension Assoc of Administrative Professionals	35.00
<b>57100</b>		<b>Agricultural Extension Service</b>			<b>Check Count: 3</b>	<b>Total: 215.00</b>
57800	399	Other Contracted Services	12/19/2025	1010284221	Robert Tucker	69.99
<b>57800</b>		<b>Storm Water Management</b>			<b>Check Count: 1</b>	<b>Total: 69.99</b>
58190	421	Food Preparation Supplies	12/11/2025	1010284163	Morristown-Hamblen Childcare	4,959.10
<b>58190</b>		<b>Other Economic And Community D</b>			<b>Check Count: 1</b>	<b>Total: 4,959.10</b>
58600	299	Other Fringe Benefits	12/19/2025	1010284197	Hamblen Co Dept Of Education	100.00
58600	506	Liability Insurance	12/04/2025	1010284125	Tennessee Risk Management Trust	84,454.00
<b>58600</b>		<b>Employee Benefits</b>			<b>Check Count: 2</b>	<b>Total: 84,554.00</b>
58900	399	Other Contracted Services	12/19/2025	1010284189	City of Morristown	88.15
<b>58900</b>		<b>Miscellaneous</b>			<b>Check Count: 1</b>	<b>Total: 88.15</b>
91110	707	Building Improvements	12/04/2025	1010284105	Lopez All Construction, LLC	7,292.00
91110	732	Building Purchases	12/19/2025	1010284204	Lebel Commercial Realty	16,310.00
<b>91110</b>		<b>General Administration Projects</b>			<b>Check Count: 2</b>	<b>Total: 23,602.00</b>
91140	304	Architects	12/19/2025	1010284182	Barber McMurry Architects	18,434.86
91140	707	Building Improvements	12/01/2025	1010284077	Construction Partners, LLC	908.95
91140	707	Building Improvements	12/01/2025	1010284078	Construction Partners, LLC	24,517.05
91140	707	Building Improvements	12/01/2025	1010284079	Construction Partners, LLC	17,270.05
91140	707	Building Improvements	12/01/2025	1010284080	Construction Partners, LLC	465,823.95
91140	707	Building Improvements	12/11/2025	1010284148	Construction Partners, LLC	568,282.40
91140	707	Building Improvements	12/11/2025	1010284149	Construction Partners, LLC	29,909.60
91140	707	Building Improvements	12/11/2025	1010284150	Construction Partners, LLC	58,828.75

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Fund #(101)</b>						
91140	707	Building Improvements	12/11/2025	1010284151	Construction Partners, LLC	3,096.25
91140		Public Health And Welfare Projects			Check Count: 9	Total: 1,187,071.86
<b>General Fund #(101) Total:</b>						<b>1,681,834.46</b>

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: Drug Control Fund #(122)</b>						
54150	351	Rentals	12/04/2025	1220003066	T.E.G. Enterprises, Inc	65.00
54150	355	Travel	12/19/2025	1220003069	HomeTrust Bank	0.00 **
54150	401	Animal Food And Supplies	12/19/2025	1220003069	HomeTrust Bank	75.98
54150	415	Electricity	12/11/2025	1220003067	MUS Fibernet	98.87
54150	431	Law Enforcement Supplies	12/19/2025	1220003068	Amazon Capital Services, Inc.	145.89
54150	524	In Service/Staff Development	12/19/2025	1220003069	HomeTrust Bank	750.00
<b>54150</b>		<b>Drug Enforcement</b>		<b>Check Count: 4</b>	<b>Total:</b>	<b>1,135.74</b>
<b>Drug Control Fund #(122) Total:</b>						<b>1,135.74</b>

\*\*Prior Year P.O. 1222500021 - hotel stays for TNOA Annual Conference Chattanooga, TN November 10-14, 2025. Total charge of \$1,370.00.

# COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Debt Service Fund #(151)</b>						
82110	612	Principal On Other Loans	12/04/2025	1510000072	Appalachian Electric Co-Op	6,666.66
<b>82110</b>		<b>General Government</b>			<b>Check Count: 1</b>	<b>Total: 6,666.66</b>
<b>General Debt Service Fund #(151) Total:</b>						<b>6,666.66</b>

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: General Capital Projects Fund #(171)</b>						
91140	791	Other Construction	12/19/2025	1710001796	TN Community Assistance Corporation	8,000.00
91140		<b>Public Health And Welfare Projects</b>			<b>Check Count: 1</b>	<b>Total: 8,000.00</b>
<b>General Capital Projects Fund #(171) Total:</b>						<b>8,000.00</b>

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: Highway Capital Projects Fund #(176)</b>						
91200	404	Asphalt - Hot Mix	12/19/2025	1760001141	Blalock & Sons Inc	7,473.40
91200	404	Asphalt - Hot Mix	12/19/2025	1760001142	Hommel Concrete Company	7,071.00
91200	409	Crushed Stone	12/19/2025	1760001143	Vulcan Materials Company	3,605.11
<b>91200</b>		<b>Highway And Street Capital Projects</b>			<b>Check Count: 3</b>	<b>Total: 18,149.51</b>
<b>Highway Capital Projects Fund #(176) Total:</b>						<b>18,149.51</b>

## COMMISSION APPROVAL LISTING

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: Other Capital Projects Fund/Fu</b>						
91170	399	Other Contracted Services	12/11/2025	1780000013	ProE Engineering Services, LLC	7,194.57
91170		<b>Public Utility Projects</b>			<b>Check Count: 1</b>	<b>Total: 7,194.57</b>
<b>Other Capital Projects Fund/Fu Total:</b>						<b>7,194.57</b>

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: Other Capital Projects Fund # (189)</b>						
91130	706	Building Construction	12/19/2025	1890000214	LLC GEO Services	15,467.50
91130	711	Furniture And Fixtures	12/04/2025	1890000210	Coro Medical LLC	7,974.00
91130	711	Furniture And Fixtures	12/04/2025	1890000211	Office Planning Group	0.00
91130	711	Furniture And Fixtures	12/11/2025	1890000212	Tab Office Environment	1,550.00
<b>91130</b>		<b>Public Safety Projects</b>		<b>Check Count:</b>	<b>4</b>	<b>Total: 24,991.50</b>
<b>Other Capital Projects Fund # (189) Total:</b>						<b>24,991.50</b>

\*\*Prior year P.O.1892400002 charge of \$4,168.56 for office furniture and workstations/cubicles for new Justice Center.

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: Employee Insurance - General Fund#(264)</b>						
58600	312	Contracts With Private Agencies	12/04/2025	2640002025	LLC STP	1,850.00
58600	312	Contracts With Private Agencies	12/11/2025	2640002026	Carehere LLC	22,479.45
58600	312	Contracts With Private Agencies	12/11/2025	2640002027	Murrell Burglar Alarm Co Inc	38.00
58600	312	Contracts With Private Agencies	12/19/2025	2640002028	Atmos Energy	82.83
<b>58600</b>		<b>Employee Benefits</b>			<b>Check Count: 4</b>	<b>Total: 24,450.28</b>
<b>Employee Insurance - General Fund#(264) Total:</b>						<b>24,450.28</b>

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: Solid Waste/Sanitation Fund #(116)</b>						
55710	307	Communication	12/04/2025	1160025816	Comcast Cable	53.45
55710	307	Communication	12/11/2025	1160025824	AT&T	73.91
55710	307	Communication	12/19/2025	1160025829	AT&T Mobility	62.75
55710	336	Maintenance And Repair Services - Equipment	12/04/2025	1160025820	NAPA Auto Parts Of Morristown	877.64
55710	336	Maintenance And Repair Services - Equipment	12/11/2025	1160025825	Clarke Power Services, Inc	450.15
55710	336	Maintenance And Repair Services - Equipment	12/11/2025	1160025827	Premier Truck Group	203.80
55710	336	Maintenance And Repair Services - Equipment	12/11/2025	1160025828	Southern Fluidpower, Inc.	672.04
55710	353	Towing Services	12/04/2025	1160025819	Malone's Wrecker Service	975.00
55710	359	Disposal Fees	12/19/2025	1160025832	Hamblen County-Morristown Solid Waste	85,014.00
55710	412	Diesel Fuel	12/11/2025	1160025826	Fuelman	10,631.63
55710	415	Electricity	12/19/2025	1160025833	Holston Electric Cooperative	449.04
55710	425	Gasoline	12/11/2025	1160025826	Fuelman	301.02
55710	442	Propane Gas	12/19/2025	1160025836	Thompson Gas LLC	794.90
55710	451	Uniforms	12/04/2025	1160025821	Unifirst Corp	395.83
55710	451	Uniforms	12/19/2025	1160025831	Cintas Corp., Loc. 207	77.12
55710	454	Water And Sewer	12/19/2025	1160025834	Morristown Utilities	61.50
55710	499	Other Supplies And Materials	12/04/2025	1160025818	Holy Smoke LLC	754.60
55710	499	Other Supplies And Materials	12/04/2025	1160025823	Wet Washing Equipment Technologies	367.00
55710	499	Other Supplies And Materials	12/19/2025	1160025831	Cintas Corp., Loc. 207	997.93
<b>55710</b>		<b>Sanitation Management</b>		<b>Check Count:</b>	<b>17</b>	<b>Total: 103,213.31</b>
<b>Solid Waste/Sanitation Fund #(116) Total:</b>						<b>103,213.31</b>

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: Highway/Public Works Fund (#131)</b>						
61000	307	Communication	12/04/2025	1313045849	Comcast Cable	53.45
61000	307	Communication	12/11/2025	1313045858	AT&T	73.91
61000	307	Communication	12/19/2025	1313045867	AT&T Mobility	62.75
61000	348	Postal Charges	12/19/2025	1313045870	HomeTrust Bank	156.00
61000	415	Electricity	12/04/2025	1313045853	Morristown Utilities	34.00
61000	415	Electricity	12/19/2025	1313045868	Holston Electric Cooperative	449.04
61000	415	Electricity	12/19/2025	1313045871	Morristown Utilities	2,039.00
61000	442	Propane Gas	12/19/2025	1313045876	Thompson Gas LLC	794.91
61000	454	Water and Sewer	12/19/2025	1313045871	Morristown Utilities	61.50
61000	599	Other Charges	12/04/2025	1313045851	Holy Smoke LLC	727.65
61000	599	Other Charges	12/04/2025	1313045854	Spotless Brands Intermediate I, LLC	30.00
61000	599	Other Charges	12/11/2025	1313045859	Cintas Corp., Loc. 207	78.76
61000	599	Other Charges	12/11/2025	1313045860	Food City	49.71
61000	599	Other Charges	12/19/2025	1313045870	HomeTrust Bank	477.53
<b>61000</b>		<b>Administration</b>		<b>Check Count: 12</b>	<b>Total:</b>	<b>5,088.21</b>
62000	312	Contracts With Private Agencies	12/04/2025	1313045852	Idell's Excavating LLC	1,800.00
62000	426	General Construction Materials	12/19/2025	1313045875	Smoky Mountain Farmers Co-Op	100.99
62000	451	Uniforms	12/04/2025	1313045856	Unifirst Corp	523.19
62000	451	Uniforms	12/11/2025	1313045859	Cintas Corp., Loc. 207	100.12
<b>62000</b>		<b>Highway And Bridge Maintenance</b>		<b>Check Count: 4</b>	<b>Total:</b>	<b>2,524.30</b>
63100	412	Diesel Fuel	12/11/2025	1313045861	Fuelman	2,545.42
63100	412	Diesel Fuel	12/19/2025	1313045873	Pioneer Petroleum	1,395.54
63100	416	Equipment Parts - Heavy	12/04/2025	1313045855	TriGreen Equipment	3,210.46
63100	416	Equipment Parts - Heavy	12/11/2025	1313045863	Interstate Battery System	887.70
63100	416	Equipment Parts - Heavy	12/11/2025	1313045864	Interstate Tractor	27.50
63100	416	Equipment Parts - Heavy	12/11/2025	1313045865	NAPA Auto Parts Of Morristown	1,792.37

**COMMISSION APPROVAL LISTING**

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
<b>Fund: Highway/Public Works Fund (#131)</b>						
63100	416	Equipment Parts - Heavy	12/11/2025	1313045866	Porter's Tire Store Inc.	125.00
63100	424	Garage Supplies	12/19/2025	1313045869	Holston Gases	335.08
63100	424	Garage Supplies	12/19/2025	1313045874	Safety-Kleen Systems, Inc	310.74
63100	425	Gasoline	12/11/2025	1313045861	Fuelman	1,858.56
63100	450	Tires And Tubes	12/11/2025	1313045862	Goforth Tire & Auto, Inc	2,638.58
<b>63100</b>		<b>Operation And Maintenance Of Equipment</b>			<b>Check Count: 10</b>	<b>Total: 15,126.95</b>
<b>Highway/Public Works Fund (#131) Total:</b>						<b>22,739.46</b>



# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Hamblen County Health Department  
  
1578 Buffalo Trail  
Morristown, TN 37814

**CONTRACT INFORMATION:**  
Contract For: General Construction - Base Bid  
Date: April 24, 2025

**CHANGE ORDER INFORMATION:**  
Change Order Number: 003 / BMA # 2207600  
Date: December 10, 2025

**OWNER:** *(Name and address)*  
Hamblen County Government  
511 West Second North Street  
Morristown, TN 37814

**ARCHITECT:** *(Name and address)*  
BarberMcMurry Architects LLC  
505 Market Street, Suite 300  
Knoxville, TN 37902

**CONTRACTOR:** *(Name and address)*  
Construction Partners, LLC  
703 Princeton Road  
Johnson City, TN 37601

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

PCO #5 - \$3,483 (attached)

The original Contract Sum was	\$	3,846,045.00
The net change by previously authorized Change Orders	\$	43,099.00
The Contract Sum prior to this Change Order was	\$	3,889,144.00
The Contract Sum will be increased by this Change Order in the amount of	\$	3,483.00
The new Contract Sum including this Change Order will be	\$	3,892,627.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be August 01, 2026

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

**ARCHITECT** *(Signature)*

BY: Charles V Griffin, AIA, CEO  
*(Printed name, title, and license number if required)*

10 December 2025  
*Date*

**CONTRACTOR** *(Signature)*

**Travis Brooks - President**  
*(Printed name and title)*

12-15-25  
*Date*

**OWNER** *(Signature)*

*(Printed name and title)*

*Date*

# CONSTRUCTION PARTNERS, LLC

COMMERCIAL, RETAIL & INDUSTRIAL CONTRACTING

## CHANGE ORDER AUTHORIZATION FORM

Job Name:	Hamblen County Health Dept	Date:	11/11/2025
Owner:	Hamblen County Government	Change Order #:	5
Location:	Morristown, TN	Job Number:	2522
DESCRIPTION:	<i>Slab infills+/- 16</i>		

### LABOR BREAKDOWN

Hours		Rate	OT Rate	Amount
	PM	\$75		\$0.00
	Super	\$38		\$0.00
	Equipment Operator	\$35		\$0.00
24	Carpenter	\$30		\$720.00
	Clean Up Labor	\$25		\$0.00
Sub Total				\$720.00
Labor Burden @ 30 %				\$216.00
Sub Total Labor				\$936.00
OH&P @ 15%				\$140.40
Total Labor				<b>\$1,076.40</b>

### MATERIAL BREAKDOWN

Materials		Cost	Tax	
Concrete		\$448.00	\$42.56	\$490.56
Rebar		\$504.32	\$47.91	\$552.23
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$0.00
Sub Total				\$1,042.79
OH&P @ 15%				\$156.42
Total:				<b>\$1,199.21</b>

### SUBCONTRACTOR BREAKDOWN

Description	Cost	Total
Concrete Finisher	\$1,000.00	\$1,000.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
Sub Total		\$1,000.00
Overhead and Profit @ 15%		\$150.00
Total Sub Contractor Cost		<b>\$1,150.00</b>

<b>Total Direct and Sub Contract Cost</b>		\$3,425.61	
<b>**Above Pricing Valid Until November 14, 2025**</b>		<b>Bond @ .012%</b>	\$41.11
		<b>Insurance @ .047%</b>	\$16.10
		<b>Total Cost</b>	<b>\$3,483</b>
* SCHEDULE EXTENSION REQUESTED FOR THE ABOVE CHANGE ORDER			
<b>0</b>	<b>DAYS</b>		

SUBMITTED BY:	Architect's Approval	Owner's Approval
<b>Construction Partners</b>	Firm: _____	Firm: _____
By: <u>Travis Brooks</u>	By: _____	By: _____
Title: <u>Project Manager</u>	Title: _____	Title: _____

Return to Committee Cover

**BUDGET  
AMENDMENTS**

**COMMISSION  
APPROVAL**



# HAMBLLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard  
Morristown, Tennessee 37813  
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students  
so they can be challenged to successfully compete in their chosen fields.*

ARNOLD W. BUNCH, JR.  
Superintendent of Schools

## BOARD OF EDUCATION

Carolyn Clawson

Johnny Denton

Bradley Harville

Clyde Kinder

Darlene Smith

Jerrold Weems

Robert Workman

## AMENDMENT # 6

### 2025-2026

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #6 to the 2025-2026 General Purpose School Budget. Amendment #6 is pending approval by the Board of Education on January 13, 2026.

Initial Budget	\$ 120,034,856.06
Amendment 1	\$ 4,521,511.73
Amendment 2	\$ 375,724.61
Amendment 3	\$ 214,750.77
Amendment 4	\$ 4,972,416.00
Amendment 5	\$ 67,300.00
Amendment 6	\$ 47,286.00
Total	<u>\$ 130,233,845.17</u>

**This amendment does not affect the County's maintenance of effort.**

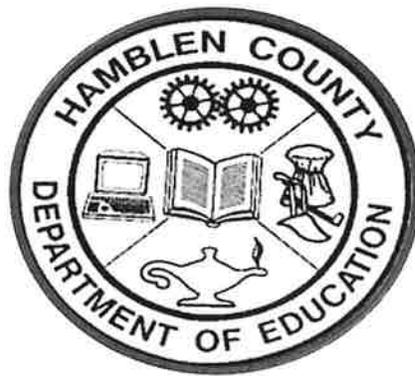
A handwritten signature in cursive script, appearing to read "Arnold W. Bunch, Jr.", is written over a horizontal line.

Arnold W. Bunch, Jr., Superintendent of Schools

**HAMBLEN COUNTY DEPARTMENT OF EDUCATION  
2025-2026**

**Arnold W. Bunch, Jr., Superintendent of Schools**

**GENERAL PURPOSE  
AMENDMENT #6**

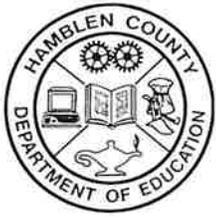


**HAMBLEN COUNTY SCHOOLS  
GENERAL PURPOSE SCHOOL BUDGET  
2025-2026  
AMENDMENT #6 - EXTERNAL**

EXPENDITURE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
76100-707	BUILDING IMPROVEMENTS	\$ 12,537,002.00	\$ 3,500.00	\$ -	\$ 12,540,502.00	SOURCEWELL HELPING KIDS MINI GRANT
71300-189	OTHER SALARIES AND WAGES	\$ 105,273.73	\$ -	\$ 5,000.00	\$ 100,273.73	RECLASS ISM BUDGET TO PURCHASE TEXTBOOKS FOR NEW BARBER CLASS
71300-449	TEXTBOOKS - BOUND	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	
71100-163	EDUCATIONAL ASSISTANTS	\$ 1,539,311.00	\$ -	\$ 40,160.00	\$ 1,499,151.00	PROMOTE 3 EMPLOYEES FROM TA TO RBT
71100-201	SOCIAL SECURITY	\$ 2,536,382.60	\$ -	\$ 2,489.00	\$ 2,535,893.60	
71100-207	MEDICAL INSURANCE	\$ 6,638,671.00	\$ -	\$ 16,989.00	\$ 6,621,682.00	
71100-206	LIFE INSURANCE	\$ 31,919.00	\$ -	\$ 88.20	\$ 31,830.80	
71100-212	EMPLOYER MEDICARE	\$ 574,570.11	\$ -	\$ 582.00	\$ 573,988.11	
71100-204	STATE RETIREMENT	\$ 2,941,924.99	\$ -	\$ 937.00	\$ 2,940,987.99	
72130-189	OTHER SALARIES AND WAGES	\$ 245,276.00	\$ 75,405.00	\$ -	\$ 320,681.00	
72130-201	SOCIAL SECURITY	\$ 130,915.79	\$ 4,676.00	\$ -	\$ 135,591.79	
72130-207	MEDICAL INSURANCE	\$ 332,894.00	\$ 16,989.00	\$ -	\$ 349,883.00	
72130-206	LIFE INSURANCE	\$ 1,589.00	\$ 88.20	\$ -	\$ 1,677.20	
72130-212	EMPLOYER MEDICARE	\$ 30,618.03	\$ 1,094.00	\$ -	\$ 31,712.03	
72130-204	STATE RETIREMENT	\$ 146,767.06	\$ 5,279.00	\$ -	\$ 152,046.06	
71100-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 410,571.00	\$ 1,500.00	\$ -	\$ 412,071.00	SIMPLY SMART GRANT FOR MILLER BOYD
<b>TOTALS</b>		<b>\$ 28,205,685.31</b>	<b>\$ 113,531.20</b>	<b>\$ 66,245.20</b>	<b>\$ 28,252,971.31</b>	
<b>NET INCREASE</b>			<b>\$ 47,286.00</b>			

**HAMBLEN COUNTY SCHOOLS  
GENERAL PURPOSE SCHOOL BUDGET  
2025-2026  
AMENDMENT #6 - EXTERNAL**

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
44570	CONTRIBUTIONS AND GIFTS	\$ 604,416.60	\$ 5,000.00	\$ -	\$ 609,416.60	SOURCEWELL HELPING KIDS MINI GRANT (\$3,500), SIMPLY SMART GRANT (\$1,500)
39000	UNDESIGNATED FUND BALANCE	\$ 7,679,937.00	\$ 42,286.00	\$ -	\$ 7,722,223.00	PROMOTE 3 EMPLOYEES FROM TA TO RBT
<b>TOTALS</b>		<b>\$ 8,284,353.60</b>	<b>\$ 47,286.00</b>	<b>\$ -</b>	<b>\$ 8,331,639.60</b>	
<b>NET INCREASE</b>			<b>\$ 47,286.00</b>			



# HAMBLEN COUNTY DEPARTMENT OF EDUCATION

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## AMENDMENT #1

### 2025-2026

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment # 1 to the 2025-2026 School Nutrition Budget. Amendment 1 is pending approval by the Board of Education on January 13, 2026.

Initial Budget	14,463,962.14
Amendment 1	<u>600,000.00</u>
	15,063,962.14

**This amendment does not affect the County's maintenance of effort.**

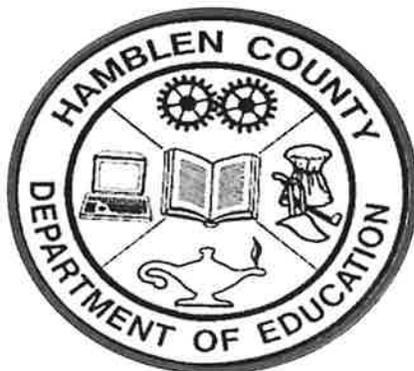
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Arnold W. Bunch, Jr., Superintendent of Schools

**HAMBLLEN COUNTY DEPARTMENT OF EDUCATION  
2025-2026**

**Arnold W. Bunch, Jr., Superintendent of Schools**

**SCHOOL NUTRITION PROGRAM  
AMENDMENT #1**



HAMBLEN COUNTY SCHOOLS  
SCHOOL NUTRITION PROGRAM BUDGET  
2025-2026  
AMENDMENT #1 - EXTERNAL

EXPENDITURE

CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
73100-119	ACCOUNTANTS/BOOKKEEPERS	\$ 73,820.00	\$ 60,000.00	\$ -	\$ 133,820.00	ADDITIONAL BOOKKEEPER NOT PREVIOUSLY BUDGETED
73100-336	MAINTENANCE AND REPAIR SERVICE	\$ 90,000.00	\$ 20,000.00	\$ -	\$ 110,000.00	OUTSIDE CONTRACT REPAIRS
73100-355	TRAVEL	\$ 40,000.00	\$ 10,000.00	\$ -	\$ 50,000.00	ADDITIONAL TRAVEL
73100-435	OFFICE SUPPLIES	\$ 8,650.00	\$ 10,000.00	\$ -	\$ 18,650.00	INCREASED COST OF SUPPLIES - INK CARTRIDGES
73100-710	FOOD SERVICE	\$ 1,725,000.00	\$ 500,000.00	\$ -	\$ 2,225,000.00	NEW SERVING LINE AT EAST HIGH
<b>TOTALS</b>		<b>\$ 1,937,470.00</b>	<b>\$ 600,000.00</b>	<b>\$ -</b>	<b>\$ 2,537,470.00</b>	
<b>NET INCREASE</b>			<b>\$ 600,000.00</b>			

HAMBLEN COUNTY SCHOOLS  
SCHOOL NUTRITION PROGRAM BUDGET  
2025-2026  
AMENDMENT #1 - EXTERNAL

REVENUE

CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
39000	FUND BALANCE	\$ 5,168,302.14	\$ 600,000.00	\$ -	\$ 5,768,302.14	UTILIZING FUND BALANCE FOR EXPENDITURES DETAILED ABOVE
<b>TOTALS</b>		<b>\$ 5,168,302.14</b>	<b>\$ 600,000.00</b>	<b>\$ -</b>	<b>\$ 5,768,302.14</b>	
<b>NET INCREASE</b>			<b>\$ 600,000.00</b>			



TENNESSEE  
**Hamblen County**  
 SERVICE • COMMUNITY • INDUSTRY  
 OFFICE OF THE MAYOR

**Hamblen County Commission**

For the January 2026 Commission Meeting

Fund #101 DEPT: Jail

Account Number	Description	Increase	Increase
	<b>INCREASE APPROPRIATIONS:</b>		
101.54210.413	Drugs and Medical Supplies	\$ 5,284.78	
	<b>INCREASE APPROPRIATIONS:</b>		
101.44170	Miscellaneous Refunds		\$ 5,284.78

Brief Descriptions of issue:  
 To recognize refund received from Southern Health Partners for inmate medical charges.

Signature: Michele Owen  
 Title: Executive Assistant  
 Date: 1/6/26

**For Finance Department Only:**  
 Reviewed by: \_\_\_\_\_  
 Budget Amendment: \_\_\_\_\_  
 Date: \_\_\_\_\_



TENNESSEE  
**Hamblen County**  
 SERVICE • COMMUNITY • INDUSTRY  
 OFFICE OF THE MAYOR

**Hamblen County Commission**

For the January 2026 Commission Meeting

Fund #101

DEPT: Sheriff's Dept.

Account Number	Description	Increase	Increase
	<b>INCREASE APPROPRIATIONS:</b>		
101.54110.524	In Service / Staff Development	\$ 225.00	
	<b>INCREASE APPROPRIATIONS:</b>		
101.44170	Miscellaneous Refunds		\$ 225.00

*Brief Descriptions of issue:*  
 To recognize refund received for training that an officer was unable to attend

Signature: Melinda Green  
 Title: Executive Assistant  
 Date: 1/6/26

**For Finance Department Only:**  
 Reviewed by: \_\_\_\_\_  
 Budget Amendment: \_\_\_\_\_  
 Date: \_\_\_\_\_



T E N N E S S E E  
**Hamblen County**  
 SERVICE • COMMUNITY • INDUSTRY  
 OFFICE OF THE MAYOR

**Hamblen County Commission**

For the January 2026 Commission Meeting

Fund #101

DEPT: Sheriff's Dept.

Account Number	Description	Increase	Increase
	<b>INCREASE APPROPRIATIONS:</b>		
101.54110.599	Other Charges	\$ 10,000.00	
	<b>INCREASE APPROPRIATIONS:</b>		
101.49800	Transfers In		\$ 10,000.00

*Brief Descriptions of issue:*

To recognize expense and revenue associated with Commission approved transfer of \$10,000 from the Opioid Abatement Funds to the HCSD to cover D.A.R.E. related costs.  
 \*Approved by Commission in May 2025

Signature: Madeleine Green  
 Title: Executive Assistant  
 Date: 1/6/26

**For Finance Department Only:**  
 Reviewed by: \_\_\_\_\_  
 Budget Amendment: \_\_\_\_\_  
 Date: \_\_\_\_\_



**Hamblen County Commission**

For the January 2026 Commission Meeting

Fund #101

DEPT: Multiple Sheriff's Dept. Accounts

Account Number	Description	Increase	Increase
	<b>INCREASE APPROPRIATIONS:</b>		
101.54120.140	Salary Supplements - Special Patrols/SRO	\$ 38,500.00	
101.54110.140	Salary Supplements - HCSD	\$ 20,000.00	
101.53920.140	Salary Supplements - Courtroom Security	\$ 6,000.00	
	<b>INCREASE APPROPRIATIONS:</b>		
101.46290	Other Public Safety Grants		\$ 64,500.00

Brief Descriptions of issue:

To recognize payment of TN Recruitment and Retention Grant supplements to officers and offsetting revenue received

Signature: Amanda Hale  
 Title : Finance Director  
 Date: 1/8/26

<p><b>For Finance Department Only:</b>          Reviewed by: _____          Budget Amendment: _____          Date: _____</p>
------------------------------------------------------------------------------------------------------------------------------------------



**Hamblen County Commission**

For the January 2026 Commission Meeting

Fund #101 DEPT: Sheriff's Dept & Special Patrols

Account Number	Description	Increase	Decrease
<b>INCREASE APPROPRIATIONS:</b>			
101.54120.170	School Resource Officer - Special Patrols	\$ 1,082,340.00	
101.54120.140	Salary Supplements - Special Patrols	\$ 18,400.00	
101.54120.186	Longevity - Special Patrols	\$ 6,750.00	
101.54120.201	Social Security - Special Patrols	\$ 68,664.15	
101.54120.204	State Retirement - Special Patrols	\$ 103,604.51	
101.54120.206	Life Insurance - Special Patrols	\$ 602.00	
101.54120.207	Medical Insurance - Special Patrols	\$ 342,160.80	
101.54120.212	Employer Medicare - Special Patrols	\$ 16,058.61	
<b>DECREASE APPROPRIATIONS:</b>			
101.54110.170	School Resource Officer - HCSD		\$ 1,082,340.00
101.54110.140	Salary Supplements - HCSD		\$ 18,400.00
101.54110.186	Longevity - HCSD		\$ 6,750.00
101.54110.201	Social Security - HCSD		\$ 68,664.15
101.54110.204	State Retirement - HCSD		\$ 103,604.51
101.54110.206	Life Insurance - HCSD		\$ 602.00
101.54110.207	Medical Insurance - HCSD		\$ 342,160.80
101.54110.212	Employer Medicare - HCSD		\$ 16,058.61
		1,638,580.07	1,638,580.07

Brief Descriptions of issue:  
 To reclassify previously budgeted SRO salary and benefit amounts from the Sheriff's Dept.'s budget to the budget for Special Patrols (SRO)

Signature: Amanda Hale  
 Title: Finance Director  
 Date: 1/8/26

For Finance Department Only:  
 Reviewed by: \_\_\_\_\_  
 Budget Amendment: \_\_\_\_\_  
 Date: \_\_\_\_\_

Permit	Date	Applicant	Type	Address	Construction	Permit	SW	Plumbing	Mech.	Gas	Total	Tax Map	Group	Parcel
25-0543	12/2/25	Clayton Homes	DWMH	2706 Robin Circle	\$165,000.00	\$350.00					\$350.00	043		047.03
25-0544	12/2/25	Jeff Hurst	Carport	444 Pullen Rd	\$10,000.00	\$25.00					\$25.00	019		097.00
25-0545	12/4/25	Los Rios	Remodel	1787 Ledean Dr	\$4,500.00	\$558.50					\$558.50	032J	D	019.00
25-0546	12/5/25	Luis Castro	Deck/Cover 10x50	3710 Old Enka Hwy	\$116,000.00	\$461.25					\$461.25	051		048.00
25-0547	12/5/25	Nester Sanchez	Garage	2736 Sulphur Springs Rd	\$76,800.00	\$340.00					\$340.00	049		082.02
25-0548	12/8/25	Alma Castillo	Cover	631 Pine Brooke	\$7,000.00	\$50.00					\$50.00	050		007.25
25-0549	12/8/25	Adrianna Lamaster	DWMH	2750 Calvin Rd	\$125,900.00	\$350.00					\$350.00	016		074.00
25-0550	12/9/25	Elvira Lopez	House	2595 Three Springs Rd	\$450,000.00	\$1,296.25	\$100.00				\$1,396.25	006		019.01
25-0551M	12/9/25	Elvira Lopez	Mechanical	2595 Three Springs Rd					\$20.00		\$20.00	006		019.01
25-0552	12/9/25	Chrystal Fisher	Tower	450 Three Springs Rd	\$15,000.00	\$100.00					\$100.00	018		134.00
25-0553M	12/9/25	J. Foley	Mechanical	1787 LeadenDr					\$20.00		\$20.00	032J	D	019.00
25-0554	12/9/25	Teresa Carey	Storage Bldg	586 Shaver Dr	\$6,774.50	\$50.00					\$50.00	047O	E	007.00
25-0555	12/10/25	J Felknor	Decks	8021 John Henry	\$4,000.00	\$89.00					\$89.00	013D	A	024.00
25-0556	12/10/25	Clark Construction	House	4103 Rambling Rd	0 - grant	\$0.00					\$0.00	040B	A	025.00
25-0557M	12/10/25	Clark Construction	Mechanical	4103 Rambling Rd	0 - grant	\$0.00					\$0.00	040B	A	025.00
25-0558P	12/10/25	Clark Construction	Plumbing	4103 Rambling Rd	0 - grant	\$0.00					\$0.00	040B	A	025.00
25-0559	12/11/25	ACDC/Brantly Grizzell	House	6276 Outlook Trail	\$350,000.00	\$941.00	\$100.00				\$1,041.00	011D	A	131.00
25-0560M	12/11/25	ACDC/Brantly Grizzell	Mechanical	6276 Outlook Trail					\$20.00		\$20.00	011D	A	131.00
25-0561	12/15/25	Perryman & Jones	DWMH	2036 River View	\$100,000.00	\$350.00					\$350.00	051O	A	002.00
25-0562	12/15/26	Austin Neely	Modular	4420 Barding Dr	\$250,000.00	\$638.13					\$638.13	044		057.00
25-0563	12/16/25	Mtn Cont/dbaAichacl	Deck	2911 Portrum Dr	\$15,000.00	\$64.00					\$64.00	024G	C	25.00
25-0564	12/16/25	Rex mcMahan	Porch/Cover	4525 Brights Pike	\$20,000.00	\$256.00					\$256.00	010		001.01
25-0565	12/17/25	Brian & Christy Gair	Pool 17x30	2512 Kidwell Church Rd	\$135,350.00	\$50.00					\$50.00	023		008.04
25-0566	12/17/25	Letcher Lee	Garage 26x30	4166 Clyde Thomas Rd	\$8,000.00	\$195.00					\$195.00	051		002.04
25-0567	12/18/25	STM Contracting	House	5310 Stuffel Rd	\$239,554.00	\$616.00	\$100.00				\$716.00	018B	A	001.02
25-0568M	12/18/25	STM Contracting	Mechanical	5310 Stuffel Rd					\$20.00		\$20.00	018B	A	001.02
25-0569	12/18/25	STM Contracting	Garage	5310 Stuffel Rd	\$44,300.00	\$400.00					\$400.00	018B	A	001.02
25-0570	12/19/25	Guzman Construction	Plumbing	1787 Ledean Dr	\$13,800.00				\$115.00		\$115.00	032J	D	019.00
25-0571	12/18/25	Amanda Cline	Gas	333 Greenbriar Rd	\$2,000.00					\$20.00	\$20.00	054G	A	004.00
25-0572	12/19/25	Robin Jones	SWMH (Violation)	3138 Three Springs Rd	\$3,000.00	\$100.00					\$100.00	006		034.08
25-0573	12/29/25	Bradley Ramsey	Addition 24x24	1573 Springvale Rd	\$18,000.00	\$288.00					\$288.00	051		012.00
25-0574	12/29/25	Woosley/STM	House	1675 Mayes Rd	\$1,333.00	\$1,233.00	\$100.00				\$1,333.00	049	0	009.36
25-0575	12/29/25	Woosley/STM	Mechanical	1675 Mayes Rd	\$361,143.00				\$20.00		\$20.00	049		009.36
25-0576P	12/30/25	Eric Williams/DPG	Plumbing	6363 Coves Edge Trail					\$105.00		\$105.00	011D	A	054.00
25-0577	12/30/25	Kenneth Shultz	Garage 40x60	5676 Brights Pike	\$20,000.00	\$0.00					\$0.00	011		029.09
25-0578P	12/30/25	Jerry Wallace	Plumbing	1720 Panther Creek Rd					\$90.00		\$90.00	039	B	066.10
25-0579	12/31/25	TCAC	Home	2620 Mark Lane	\$140,000.00	\$0.00					\$0.00	017F	B	009.00
25-0580M	12/31/25	TCAC	Mechanical	2620 Mark Lane					\$0.00		\$0.00	017F	B	009.00
				<b>Total:</b>	<b>\$2,702,454.50</b>	<b>\$8,801.13</b>	<b>\$400.00</b>	<b>\$310.00</b>	<b>\$100.00</b>	<b>\$20.00</b>	<b>\$9,631.13</b>			
Running	Total				<b>\$7,733,164.54</b>	<b>\$31,736.37</b>	<b>\$3,190.00</b>	<b>\$2,278.50</b>	<b>\$757.50</b>	<b>\$51,727.54</b>	<b>\$85,304.91</b>			
					<b>Total No.</b>	<b>Amount</b>		<b>Total</b>				ETHRA	Monthly	YTD
				CHO and Miscellaneous	2	\$10.00		\$10.00				HOMES	0	0
			Apartment/Garage	Re-Zoning Request				\$0.00	Grand		\$9,858.13			
				Variance Request				\$0.00	Total:					
				Plat Approval	1	\$167.00		\$167.00						
		3 lots or more		Land Disturbance/Development				\$0.00						
				Use on Review	1	\$50.00		\$50.00	2025-2026					
				Refunds		\$0.00		\$0.00	Running					
				Total Collected				\$227.00	Total:		\$90,455.91			
				Running Total Collected				\$5,151.00						

LAW OFFICES  
**CAPPS & BYRD LLP**  
1004 WEST FIRST NORTH STREET  
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)  
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS  
DAVID S. BYRD

TELEPHONE: (423) 586-3083  
FACSIMILE: (423) 586-0513  
WEBSITE: [cappsbyrdlaw.com](http://cappsbyrdlaw.com)  
E-MAIL: [info@cccblaw.com](mailto:info@cccblaw.com)

January 7, 2026

Mr. Chris Cutshaw, County Mayor  
Hamblen County Courthouse  
511 West Second North Street  
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF  
OF HAMBLLEN COUNTY, TENNESSEE - DECEMBER, 2025**

Dear Chris:

Please find enclosed three (3) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of December, 2025.

As usual, one invoice covers our General/Miscellaneous File, and two (2) invoices cover separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

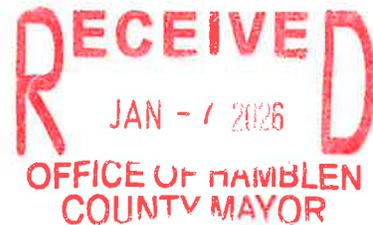
*Christopher P. Capps /alg*

Christopher P. Capps

CPC/alg

Enclosures

[https://cccblaw.sharepoint.com/sites/LawFiles/Shared Documents/Hamblen County/Letters/2026/Cutshaw,Chris\(Invoice\)-01-07-26.docx](https://cccblaw.sharepoint.com/sites/LawFiles/Shared Documents/Hamblen County/Letters/2026/Cutshaw,Chris(Invoice)-01-07-26.docx)



# Capps & Byrd, LLP

1004 W. 1st North Street  
Morristown, TN 37814

# INVOICE

Invoice # 1283  
Date: 01/06/2026  
Due On: 02/05/2026

Hamblen County Government  
Hamblen County Courthouse  
511 West Second North Street  
Morristown, TN 37814

## 00027-Hamblen County Government

### General Account

Type	Date	Description	Quantity	Rate	Total
Service	12/02/2025	Meeting with Bill Brittain	1.00	\$175.00	\$175.00
Service	12/04/2025	Accept service and review complaint	0.65	\$175.00	\$113.75
Service	12/05/2025	E-mails with Paul Mangrum re: pending litigation; e-mails with Scott Reams, prepare EESC opinion letter; e-mails from Trish Bowman re: 12/8 committee meeting; phone conference with Trish Bowman; e-mails with Linda Noe re: pending litigation; e-mails with Jonathan Taylor re: pending litigation; phone conferences with Paul Mangrum and Courtney Read	1.15	\$175.00	\$201.25
Service	12/08/2025	E-mails with Linda Noe and Trish Bowman re: pending litigation; work regarding service; committee meeting less finance	1.00	\$175.00	\$175.00
Service	12/09/2025	E-mail with Courtney Read re: pending litigation	0.10	\$175.00	\$17.50
Service	12/10/2025	E-mails with Courtney Read re: pending litigation; phone conferences with Paul Mangrum and Wayne Stambaugh re: pending litigation	0.45	\$175.00	\$78.75
Service	12/11/2025	E-mails with Matt Gerdeman, Courtney Read and Linda Noe re: pending litigation	0.25	\$175.00	\$43.75
Service	12/12/2025	Court; work on easements	1.75	\$175.00	\$306.25
Service	12/13/2025	E-mail to Courtney Read re: pending litigation	0.10	\$175.00	\$17.50
Service	12/15/2025	E-mail from Courtney Read re: pending litigation; e-mail from Edna Greene; phone conferences with Bill Brittain and Chris Cutshaw	0.75	\$175.00	\$131.25
Service	12/16/2025	E-mails with Courtney Read re: pending litigation; e-mail from Edna Greene; phone conference with Chris Cutshaw; call to CTAS; e-mail from Trish	1.00	\$175.00	\$175.00

		Bowman re: 12/18 commission meeting; phone conference with Trish Bowman			
Service	12/17/2025	E-mails with Clinton Little and Paul Mangrum re: pending litigation	0.10	\$175.00	\$17.50
Service	12/18/2025	E-mails with Jonathan Taylor re: pending litigation; e-mail to Tom Stanley re: pending litigation	0.15	\$175.00	\$26.25
Service	12/22/2025	E-mails with Tom Stanley re: pending litigation	0.15	\$175.00	\$26.25
Service	12/23/2025	E-mails with Courtney Read, Linda Noe and Paul Mangrum re: pending litigation	0.20	\$175.00	\$35.00
Service	12/29/2025	E-mail from Hamblen County Juvenile Court re: procedures	0.10	\$175.00	\$17.50
Service	12/30/2025	E-mails with Courtney Read and Linda Noe re: pending litigation	0.15	\$175.00	\$26.25
				<b>Total</b>	<b>\$1,583.75</b>

## Detailed Statement of Account

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1283	02/05/2026	\$1,583.75	\$0.00	\$1,583.75
			<b>Outstanding Balance</b>	<b>\$1,583.75</b>
			<b>Amount in Trust</b>	<b>\$0.00</b>
			<b>Total Amount Outstanding</b>	<b>\$1,583.75</b>

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

# Capps & Byrd, LLP

1004 W. 1st North Street  
Morristown, TN 37814

# INVOICE

Invoice # 1280  
Date: 01/06/2026  
Due On: 02/05/2026

Hamblen County Government  
Hamblen County Courthouse  
511 West Second North Street  
Morristown, TN 37814

## 00068-Hamblen County Planning Department

### Planning

Type	Date	Description	Quantity	Rate	Total
Service	12/02/2025	Phone conference with Tommy McKinney re: property	0.20	\$175.00	\$35.00
Service	12/03/2025	Phone conference with Tommy McKinney; phone conference with Joe Powell	0.25	\$175.00	\$43.75
Service	12/04/2025	Phone conference with Tommy McKinney; phone conference with Joe Powell; call to Clerk's Office	0.25	\$175.00	\$43.75
Service	12/09/2025	Phone conference with Joe Powell	0.10	\$175.00	\$17.50
				<b>Total</b>	<b>\$140.00</b>

### Detailed Statement of Account

#### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1280	02/05/2026	\$140.00	\$0.00	\$140.00
			<b>Outstanding Balance</b>	<b>\$140.00</b>
			<b>Amount in Trust</b>	<b>\$0.00</b>
			<b>Total Amount Outstanding</b>	<b>\$140.00</b>

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.



# Capps & Byrd, LLP

1004 W. 1st North Street  
Morristown, TN 37814

# INVOICE

Invoice # 1282  
Date: 01/06/2026  
Due On: 02/05/2026

Hamblen County Road Department  
511 West Second North Street  
Morristown, TN 37814

## 00055-Hamblen County Road Department

### Road Department

Type	Date	Description	Quantity	Rate	Total
Service	12/30/2025	E-mails with Mike Richardson re: accident and right of way	0.15	\$175.00	\$26.25
				<b>Total</b>	<b>\$26.25</b>

### Detailed Statement of Account

#### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due	
1282	02/05/2026	\$26.25	\$0.00	\$26.25	
				<b>Outstanding Balance</b>	<b>\$26.25</b>
				<b>Amount in Trust</b>	<b>\$0.00</b>
				<b>Total Amount Outstanding</b>	<b>\$26.25</b>

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.



## Financial Summary Report

**Hamblen County Trustee**  
**Printed 01/07/2026 12:19 PM By JILL MARGELOWSKY**

*Financial Summary Report - December 01, 2025 to December 31, 2025*

Fund	Name	Starting Balance	Receipts	Disbursements	Transfers In	Transfers Out	Comm. Adj.	Commission	Ending Balance
101	GENERAL FUND	\$13,922,229.03	\$6,650,163.82	\$3,780,684.60	\$0.00	\$0.00	\$0.00	\$117,000.26	\$16,674,707.99
116	GARBAGE/SOLID WASTE	\$3,093,346.43	\$881,631.87	\$221,767.87	\$0.00	\$0.00	\$0.00	\$16,037.13	\$3,737,173.30
122	DRUG CONTROL	\$347,164.16	\$10,604.84	\$2,505.74	\$0.00	\$0.00	\$0.00	\$93.30	\$355,169.96
126	SCHOOL EMPLOYEE SELF INSURANCE	\$11,902.51	\$0.00	\$2,950.00	\$3,050.00	\$0.00	\$0.00	\$0.00	\$12,002.51
127	SCHOOL TAX ACCOUNT	\$111.81	\$733.02	\$733.02	\$0.00	\$0.00	\$0.00	\$0.00	\$111.81
128	OPIOID SETTLEMENT FUND	\$2,113,132.49	\$7,091.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,120,224.29
131	HIGHWAY/PUBLIC WORKS	\$1,844,073.61	\$201,525.94	\$164,113.33	\$0.00	\$0.00	\$0.00	\$2,002.69	\$1,879,483.53
141	GENERAL PURPOSE SCHOOL	\$26,285,382.43	\$13,347,513.91	\$9,928,410.56	\$0.00	\$0.00	\$0.00	\$71,842.45	\$29,632,643.33
142	SCHOOL FEDERAL PROJECTS	\$1,398,810.51	\$1,151,827.19	\$574,453.42	\$0.00	\$0.00	\$0.00	\$0.00	\$1,976,184.28
143	FOOD SERVICE	\$7,384,717.74	\$858,199.32	\$558,467.10	\$0.00	\$0.00	\$0.00	\$0.00	\$7,684,449.96
151	GENERAL DEBT SERVICE	\$13,273,544.38	\$2,075,760.49	\$87,955.50	\$0.00	\$0.00	\$0.00	\$39,002.32	\$15,222,347.05
154	SPECIAL DEBT SERVICE	\$2,916,476.14	\$418,701.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,335,177.93
171	GENERAL CAPITAL PROJECTS	\$199,627.66	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$199,627.66
176	HIGHWAY CAPITAL PROJECTS	\$3,135,084.60	\$276,969.88	\$18,149.51	\$0.00	\$0.00	\$0.00	\$1,848.25	\$3,392,056.72
178	AMERICAN RESCUE FUNDS	\$1,926,106.44	\$782,629.82	\$7,194.57	\$0.00	\$0.00	\$0.00	\$0.00	\$2,701,541.69
189	OTHER CAPITAL PROJECTS	\$16,288,107.86	\$46,736.27	\$2,152,139.87	\$0.00	\$0.00	\$0.00	\$0.00	\$14,182,704.26
263	EMPLOYEE SELF-INSURANCE	\$2,399,707.75	\$414,316.97	\$466,487.71	\$0.00	\$0.00	\$0.00	\$0.00	\$2,347,537.01
320	FLEX MEDICAL SPENDING	\$9,107.80	\$2,689.53	\$2,689.59	\$0.00	\$0.00	\$0.00	\$0.00	\$9,107.74
351	TRUST AND AGENCY	\$0.00	\$1,725,973.56	\$1,708,713.82	\$0.00	\$0.00	\$0.00	\$17,259.74	\$0.00
999	TRUSTEE'S OFFICE	(\$14,476,771.70)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$14,476,771.70)
22200	OVERFLOW	\$4,085.64	\$1,023.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,108.64
28310	UNDISTRIBUTED TAXES	\$176.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$176.00
29900	FEE/COMMISSION	\$14,478,471.70	\$265,086.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,743,557.84
		\$96,554,594.99	\$29,127,179.16	\$19,685,416.21	\$3,050.00	\$0.00	\$0.00	\$265,086.14	\$105,734,321.80



**Financial Summary Report**

**Hamblen County Trustee**  
**Printed 01/07/2026 12:19 PM By JILL MARGELOWSKY**

<i>Property Tax Summary</i>	<i>Summary of Assets Beginning Balances</i>	<i>Starting</i>	<i>Debits</i>	<i>Credits</i>	<i>Summary of Assets Ending Balances</i>
CURRENT YEAR	INVESTMENT ACCOUNTS	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
PRIOR YEAR	CASH	\$1,700.00	\$4,071,702.42(+)	\$4,071,702.42(-)	\$1,700.00
BANKRUPTCY	BANK ACCOUNTS	\$96,543,614.00	\$86,764,543.77(+)	\$77,583,371.96(-)	\$105,724,785.81
INTEREST	COMPENSATION ACCOUNT	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
	STATE TAX RELIEF	\$6,873.00	\$15,804.00(+)	\$17,249.00(-)	\$5,428.00
	UNUSED ACCOUNTS	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
	TOTAL	96552187	\$90,852,050.19	\$81,672,323.38	\$105,731,913.81

This report is submitted in accordance with requirements of section 5-8-505 and 67-5-1902 Tennessee Code, annotated and to the best of my knowledge and belief, accurately reflects transactions of this office December 01, 2025 through December 31, 2025

Signature: 

Title: TRUSTEE

January 07, 2026



**BUDGET  
AMENDMENTS  
MAYOR APPROVAL**

**Hamblen County Commission  
Finance Committee  
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.  
(TCA 5-9-407)**

**Fund** 101 **DEPT:** Courtroom Security

Account Number	Description	Increase	Decrease
<b>INCREASE APPROPRIATIONS:</b>			
101.53920.451	Uniforms	\$ 5,500.00	
<b>DECREASE APPROPRIATIONS:</b>			
101.53920.716	Law Enforcement Equipment		\$ 5,500.00
		\$ 5,500.00	\$ 5,500.00

*CJC*

Brief Descriptions of Issue:  
 To increase appropriations to cover uniform costs in excess of budgeted amount.

**Requesting Department:**  
 Signature: Michele Shrew  
 Title: Executive assistant  
 Date: 1/6/20

**Approval by County Mayor:**  
 Signature: Chris Cutsiper  
 Title: County Mayor  
 Date: January 18, 2020

**For Finance Department Only:**  
 Reviewed by: \_\_\_\_\_  
 Budget Amendment  
 \_\_\_\_\_

**Hamblen County Commission  
Finance Committee  
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.  
(TCA 5-9-407)**

**Fund** 101 **DEPT:** Jail

Account Number	Description	Increase	Decrease
<b>INCREASE APPROPRIATIONS:</b>			
101.54210.355	Travel	\$ 4,000.00	
<b>DECREASE APPROPRIATIONS:</b>			
101.54210.790	Other Equipment		\$ 4,000.00
		\$ 4,000.00	\$ 4,000.00

*gc*

Brief Descriptions of issue:  
To increase appropriations to cover travel and per diem costs for Jail Administration conference

**Requesting Department**  
Signature: Heidi Green  
Title: Executive assistant  
Date: 1/6/26

**Approval by County Mayor**  
Signature: Chris Cutsler  
Title: County Mayor  
Date: January 8, 2026

**For Finance Department Only:**  
Reviewed by: \_\_\_\_\_  
Budget Amendment  
\_\_\_\_\_



**Morristown-Hamblen Emergency Medical Service  
Board of Directors Meeting Report  
October 22, 2025**

The regular meeting of the Morristown-Hamblen Emergency Medical Service Board of Directors was held at 12:00pm on Wednesday, **October 22, 2025**, in the north auditorium of the Rescue Squad Building.

**Members present**

Ralph Williams, Large Industry, Chairman  
Jimmy Peoples, MERS, Treasurer  
Barry Jamagin, HCSO  
Felicia Lawson, Financial Representative  
Sonya Johnson, MHHS  
Clyde Short, MPD  
Joseph Senter, City Counsel  
Brian Shepard, MFD Chief

**Absent**

Debbie A'Hearn, Hamblen Co. Comm  
Brack Terry, Small Business

**Ex Officio Members Present**

Jeff Holt for Brandon Stanley, MERS Capt.  
Jackie Livesay, Medical Director.

**Ex Officio Members Absent**

Tim Meredith, Accountant  
Bobby Johnson, EMS Emp. Rep

**EMS Management Staff**

Danny Houseright, Director, M-H EMS  
James Purkey, Deputy Director, MHEMS  
Claude Thompson, Training/ Operation Coordinator, MHEMS

- I. Chairman Williams called the meeting to order.
- II. Chairman Williams called for any public comments.
  - a. Being none, Chairman Williams continued with the agenda at hand.
- III. Chairman Williams called for motion to accept the minutes from the last meeting.
  - a. Motion: Jimmy Peoples. Second: Brack Terry
    - i. Motion passed.
- IV. Chairman Williams recognized Brandon Stanley as the new MERS Captain.
- V. Chairman Williams recognized Chief Brian Shepard as the new representative for MFD
- VI. Chairman Williams advised that Member-at-Large David Purkey has resigned his position.
- VII. Chairman Williams also advised the BOD that the Member-at-Large position is appointed by the RS Captain.
- VIII. Chairman Williams called for the Financial Report from Director Houseright in Mr. Meredith's absence.
  - a. Revenue is up due to timely filing, employee documentation and overall precise billing from EMS/MC.
  - b. Director Houseright meets with the billing agency once per month to take the statistics.
    - i. Chairman Williams called for a motion to accept the Financial Report
      1. Motion: Barry Jamagin. Second Felicia Lawson
      2. Motion passed.
- IX. Chairman Williams called for the Rescue Squad Report from Captain Stanley
  - a. A mailout donation drive is underway.
    - i. So far, the campaign has been successful raising over \$7,000.00 from only one zip code of the county.
- X. Chairman Williams called for the EMS Director's Report from Director Houseright
  - a. A new telephone system has been installed in the RS and EMS areas.
  - b. MHEMS Workers Compensation insurance has incurred a tremendous increase due the line of duty death of Captain Giles, the increase is 95%.

c. Director Houseright has been in discussion with Styker to lock in pricing for the lifepak 35 heart monitor/defibrillators.

i. A total of nine will cost \$501,798.00. This rate will be locked in until purchase of the monitors in 2026.

1. Motion for locking in the price for future purchase: Brack Terry.

Second: Clyde Short

a. Motion passed.

d. Alicia Marsh, a long-time employee was involved in an off-duty incident regarding financial misappropriation allegation. She was arrested and charged, however, has not been to court as of this time. Legal council has suggested that she will not be found guilty. Mr. Terry gave his opinion of the case and feels that no legal action will apply, and she should be allowed to return to work.

XI. Chairman Williams asked for any new business.

a. The office manager has requested that any large purchases be done online to avoid any type of fraud.

i. After much discussion it was decided that if an online option is available for any type of purchase that it should be used.

1. Motion: Brack Terry. Second: Sonya Johnson

2. Motion passed.

XII. With no further business, Chairman Williams closed the meeting.

Jrp 10 17 25



**PERSONNEL  
COMMITTEE**

Stan Harville  
*Chairman*

Thomas Doty  
*Vice-Chairman*

Bobby Haun  
*Ex-Officio*

Debbie A’Hearn  
*Member*

Jamie Carden  
*Member*

Edna Greene  
*Member*

Tim Horner  
*Member*

Peggy Howell  
*Member*

Joe Huntsman, Sr.  
*Member*

Rodney Long  
*Member*

Wayne NeSmith  
*Member*

Mike Reed  
*Member*

Mike Richardson  
*Member*

Kyle Walker  
*Member*

Hamblen County Government  
**PERSONNEL COMMITTEE**

Monday, January 12, 2026  
*Immediately Following Adjournment of Finance Committee*  
Large Courtroom – Hamblen County Courthouse

**AGENDA**

1. **Call to Order** – *Chairman Stan Harville*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –  
*Chairman Stan Harville (Visitors will allotted 3 minutes to speak)*
3. **Old Business** – *Chairman Stan Harville*
  - a. None
4. **New Business** – *Chairman Stan Harville*
  - a. Approval of Education Pay Submission
5. **Items of Interest (No Action Necessary)** –*Chairman Stan Harville*
  - a. None
6. **Adjournment** – *Chairman Stan Harville*

**HAMBLLEN COUNTY, TENNESSEE**  
**OFFICE OF COUNTY MAYOR**  
**EDUCATION PAY APPLICANT PRESENTED TO**  
**THE PERSONNEL COMMITTEE ON**  
**January 13, 2026**

**EDUCATION**

<b>Last Name</b>	<b>First Name</b>	<b>Education</b>	<b>Amount</b>
Hamby	Kelsey	COCTP	\$200

Hamblen County Government  
**PUBLIC SERVICES COMMITTEE**

Monday, January 12, 2026

*Immediately Following the Adjournment of the Personnel Committee*  
Large Courtroom – Hamblen County Courthouse



**PUBLIC SERVICES  
COMMITTEE**

Mike Richardson  
*Chairman*

Stan Harville  
*Vice-Chairman*

Bobby Haun  
*Ex-Officio*

Debbie A'Hearn  
*Member*

Peggy Howell  
*Member*

Joe Huntsman, Sr.  
*Member*

Rodney Long  
*Member*

Mike Reed  
*Member*

Kyle Walker  
*Member*

**AGENDA**

1. **Call to Order** – *Chairman Mike Richardson*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –  
*Chairman Mike Richardson (Visitors will be allotted 3 minutes to speak)*
3. **Old Business** – *Chairman Mike Richardson*
  - a. None
4. **New Business** – *Chairman Mike Richardson*
  - a. Surplus Auto for Sheriff's Department-*Hamblen County Sheriff Chad Mullins*
  - b. 4 Year Reappraisal Plan with Indexing in Year 2-*Assessor of Property Keith Ely*
  - c. Resolution 26\_\_\_-Resolution Authorizing a Continuous Four (4) Year Reappraisal Cycle- *Assessor of Property Keith Ely*
  - d. Memorandum of Understanding Between Hamblen County and The Division of Property Assessments State of Tennessee- *Assessor of Property Keith Ely*
5. **Items of Interest (No Action Necessary)** – *Chairman Mike Richardson*
  - a. None
6. **Adjournment** – *Chairman Mike Richardson*

*Chad Mullins*  
**SHERIFF**



*Bob Ellis*  
**CHIEF DEPUTY**

## *Sheriff of Hamblen County*

510 Allison Street  
Morristown, Tennessee 37814

### MEMO

**TO:** Trish Bowman  
**FROM:** Sheriff Chad Mullins *CM*  
**DATE:** December 19, 2025  
**RE:** Request to Surplus a Vehicle

Will you please include this request to surplus the following vehicle to the County Commission's agenda for January 12, 2026?

2015 Dodge Charger  
VIN 2C3CDXAG5FH748628

The reason for the request is due to the vehicle's excessive mileage and costly engine issues.

Rhonda Overholt has been given photos of the vehicle and a completed inspection form.

Thank you for your attention to this request.

mg

# 4 – YEAR

## REAPPRAISAL PLAN WITH INDEXING IN YEAR 2

SUBMISSION DATE:  
JANUARY 12, 2026

ASSESSOR OF PROPERTY  
**Keith Ely**

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## Hamblen County

### 3 – YEAR VISUAL INSPECTION CYCLE

START DATE OF INSPECTION CYCLE: JULY 1<sup>ST</sup>, 2025

ASSESSOR: Keith Ely

URBAN 1' = 50' & 100' MAPS	<u>20,395</u>	(Except C/I/Other)
RURAL 1' = 400' MAPS	<u>8,768</u>	(Except C/I/Other)
COMMERCIAL/INDUSTRIAL	<u>2,843</u>	
ALL OTHER TOTAL	808	
PARCELS	32,814	
PARCELS ENTERED	32,814	

Total Maps	1" = 50'	0
	1" = 100'	236
	1" = 400'	58

# 1ST INSPECTION YEAR

## PARCELS TO BE INSPECTED FOR 2025/26

<u>URBAN</u>	<u>RURAL</u>	<u>COMM/IND</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>% TOTAL</u>
7,166	3,479	428	274	11,347	35.0%

## MAPS TO BE INSPECTED FOR 2025/26

	Qtr 1: 3,5,6,7,10,11,12,13,15,16
1" = 400'	Qtr 2: 17,18,19
Maps	Qtr 3: 20,21,22,23,24,25
	Qtr 4: 26,27,28,35,36
	Qtr 1: 9o, 10(l,m), 11(d, l,n,o,p), 12(g,k), 13(o,p,), 15e, 16(l,m,o), 17(c,d,e,f,i,j)
1" +100'	Qtr 2: 17(k,l,m,n,o,p), 19(a,g,h,i), 22m, 24(c,d,f,g,h,j,k,l,m,n), 25(a,b,c,d)
Maps	Qtr 3: 25(e,f,g,h,i,j,k,l,m,n,o,p), 26(g,h,j)
	Qtr 4: 26(l,n,o), 27(b,i,j,k,l), 35(a,b,c,d,g,l,n,o), 36l

**PERCENTGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR: 35.0%**

## % OF PARCELS CHECKED FOR QUALITY CONTROL

<u>URBAN</u>	<u>RURAL</u>	<u>COMM/IND</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>TOTAL %</u>
5%	5%	5%	5%	5%	5%

## 2ND INSPECTION YEAR

### PARCELS TO BE INSPECTED FOR 2026/27

<u>URBAN</u>	<u>RURAL</u>	<u>COMM/IND</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>% TOTAL</u>
5,184	3,786	873	293	10,136	31.0%

### MAPS TO BE INSPECTED FOR 2026/27

	Qtr 1: 37,40,43
1" = 400'	Qtr 2: 44,45,47,48
Maps	Qtr 3: 49,50,51,58,59,61,62,63,64,66,67
	Qtr 4: 52,54,55,56,57
	Qtr 1: 18(a,b,c,i,j,k,l,m,n,o,p), 43(b,c,h,j,n), 40(a,b,c,d,e,f,g,h)
1" +100'	Qtr 2: 40(i,j,k,l,o,p), 47(a,c,d,e,f,g,h,i,j,k,l,n,o,p)
Maps	Qtr 3: 48(a,b,e,g,h,j,n,o), 49(d,j,k,l), 50(b,d,g,j,m,n,o,p), 51(a,n,o)
	Qtr 4: 54(a,b,c,e,f,g,h), 55(b,h), 57(b,i,j), 58i, 63g

**PERCENTGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR: 35.0%**

### % OF PARCELS CHECKED FOR QUALITY CONTROL

<u>URBAN</u>	<u>RURAL</u>	<u>COMM/IND</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>TOTAL %</u>
5%	5%	5%	5%	5%	5%

### 3RD INSPECTION YEAR

#### PARCELS TO BE INSPECTED FOR 2027/28

<u>URBAN</u>	<u>RURAL</u>	<u>COMM/IND</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>% TOTAL</u>
8,045	1,503	1542	241	11,331	34.0%

#### MAPS TO BE INSPECTED FOR 2025/26

1" = 400'  
Maps

Qtr 1: 31,32,38,39  
Qtr 2: 33,34  
Qtr 3: 41,46,53  
Qtr 4: 42

1" +100'  
Maps

Qtr 1: 31l, 32(e,j,k,m,n,o), 38l, 39(e,f,i,j,k,l,m,n,o,p), 33(a,b,c,d,e,f,g)  
Qtr 2: 33(i,j,k,l,m,n,o,p), 34(a,b,c,d,f,g,h,i,j)  
Qtr 3: 34(k,m,n,o,p), 41(a,b,c,d,e,f,g,h,l,n)  
Qtr 4: 46(d,f,k), 53(f,c), 42(a,b,c,f,g,h,i,j,k,m,o,p), 56e

**PERCENTGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR: 35.0%**

#### % OF PARCELS CHECKED FOR QUALITY CONTROL

<u>URBAN</u>	<u>RURAL</u>	<u>COMM/IND</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>TOTAL %</u>
5%	5%	5%	5%	5%	5%

Year One = Yellow    Year Two = Red    Year Three = Blue

						003		
					005	006	007	
			009	010	011	012	013	
		015	016	017	018	019	020	021
	022	023	024	025	026	027	028	029
	031	032	033	034	035	036	037	
038	039	040	041	042	043	044	045	
046	047	048	049	050	051	052		
053	054	055	056	057	058	059		
			061	062	063	064		
					066			
					067			

## **NARRATIVE INFORMATION --- VISUAL INSPECTION**

- A. **Field Inspectors:** The assessor's office will utilize trained, competent field personnel to measure and list all types of improvements in the field. Assistance may be requested from the Division of Property Assessments (DPA) upon encountering any special or unique improvements where additional expertise is needed.
- B. **Training Recommended:** The assessor's office will participate in DPA, CTAS, and/or TnAAO seminars, workshops, and courses relating to current procedures and valuation of properties.
- C. **Quarterly Progress Reports:** The assessor's office will provide a quarterly progress report to the DPA that accurately documents progress achieved during the reporting period. This report will show the number of parcels reviewed, current data entry status, and a listing of the maps that have been reviewed.
- D. **Accuracy of All Attributes:** Both land and improvements will be reviewed on every parcel during the review phase for accuracy and completeness. This includes the physical attributes of the land, such as topography, and the tree lines that may have changed since the last inspection cycle.
- E. **Changes to Parcels:** Any new structures, additions, and remodeling will be keyed in the current file to maintain fairness and equity among all property owners. Changes held until reappraisal or future years, if any, will be nominal in nature. Review will be considered complete when changes have been entered into the IMPACT system.
- F. **Geographic Areas Assigned:** Annual visual inspection of parcels are defined for each year in this report. The inspection of all rural, urban, commercial and exempt properties will be completed by the end of the cycle explained within this report.
- G. **Map Maintenance Schedule and Explanations:** Map maintenance will be worked on a daily basis, with the IMPACT file being current at all times. Sales verification procedures will comply with procedures outlined in current publications of the DPA.

- H. Use of Aerial Photography for Review: Maps may be reviewed using a combination of on-site inspection and aerial photography and/or oblique imagery for all attributes of the parcels, provided that the outcome will result in accurate assessments. On-site field review will be utilized when accurate information cannot be ascertained from the aerial and/or oblique imagery.
  
- I. Quality Assurance Efforts Planned: Quality of work for visual review and data entry will be maintained by the assessor. All field review work and data entry will be subjected to quality control measures by a staff member in the office who did not complete the initial work. Additionally, assessment summaries and other tools within the IMPACT system will be reviewed on a regular basis to identify and irregularities in value which may indicate significant errors.

## Narrative Information – Indexing/CVU Year 2

- A. **Personnel Needs:** The assessor's office will ensure that staff is adequate in quantity and training will be available to perform the functions necessary to complete a timely and acceptable indexing/CVU in Year 2. Where additional expertise is needed, the assessor's office may request assistance from the DPA while understanding that existing DPA workload may limit amount of resources available during this period.
  
- B. **Neighborhood Codes:** Neighborhood codes will be checked for consistency and delineated in a manner that is reasonable for mass appraisal purposes. Neighborhoods will be delineated so that properties within similar market areas are grouped together. Those market areas will have similar location, amenities, and design characteristics.
  
- C. **Sales File Entry and Verification:** Sales data will be entered into the IMPACT system within 7 days of being recorded in the Register of Deeds Office to ensure the most relevant, accurate information is available for revaluation. The following day after entry of sales data, the GIS Coordinator will review and verify that the data was entered correctly and accurately, allowing a fresh review from a personnel member.
  
- D. **Use of Internet Sites:** The assessor's office Chief Deputy will research each recorded sale on internet sites (Homes.com, Zillow.com, Realtor.com and etc.) to verify that all information regarding the sale is reflected on the property card. Examples would be: finished or unfinished basements, remodeling upgrades, recent additions and etc. If discrepancies are found, the Chief Deputy will enter the correct information into the IMPACT system.
  
- E. **Use of Aerial Photographs/Oblique Imagery:** Aerial photography and/or oblique imagery will be utilized to review and update IMPACT system.
  
- F. **Use of MAARS Program:** Assessor's personnel will use the MAARS program at the beginning of each month to review the previous month's sales data. Emphasis will be focused on neighborhood codes and subdivision sales. All sales outside the norm will be researched and corrected if needed in the IMPACT system.

- G. Assistance of Division of Property Assessments: Technical support will be requested regarding MAARS support and advice. The DPA support will be needed in developing the indexing/CVU adjustment final calculations.

## NARRATIVE INFORMATION – REVALUATION YEAR

- A. **Personnel Needs:** The assessor's office will ensure that staff adequate in quantity and training will be available to perform the functions necessary to complete a timely and acceptable revaluation program. Where additional expertise is needed, the assessor's office may request assistance from the DPA while understanding the existing DPA workload may limit the amount of resources available during the revaluation year. It is further understood that DPA assistance will generally be prioritized first for 6 and 5 year reappraisal cycle counties and lastly for 4 year reappraisal cycle counties.
- B. **Office Space and Equipment Needs:** Adequate office supplies and necessary equipment for the assessor's office will be planned and budgeted for so that a timely and acceptable revaluation program can be completed.
- C. **Use of Aerial Photographs/Oblique Imagery:** Aerial photography and/or oblique imagery will be utilized to review and update location, access, land grades, improvements, tree lines, acreage, etc. Additional tools that integrate IMPACT data into geographic information systems will also be used to evaluate and update the consistency of improvement types, land tables, NBHD codes, etc.
- D. **Assistance of Division of Property Assessments:** Technical support in developing base rates (base house, commercial improvement types, etc.), OBY rates, small tract valuation tables, market and use farm schedules, and commercial and industrial property valuation may be requested from the DPA while understanding the constraints as mentioned in section A above.
- E. **Development of Sales File:** Sales data will be entered into the IMPACT system in a timely manner to ensure the most relevant, accurate information is available for revaluation purposes. It is understood and acknowledged that ninety (90) days from the date of recording should be considered the maximum amount of time for sales data entry. The assessor's office will make reasonable efforts to minimize the number of days that elapse between the recording of deeds and sales data entry during the revaluation year.

- F. Neighborhood Codes: Neighborhood codes will be checked for consistency and delineated in a manner that is reasonable for mass appraisal purposes.
- G. Improvement Valuation:
1. Base Rate Development: Residential improvement values (base house) will be based on the most current market derived data available. Commercial rates will be derived from Marshall & Swift Valuation Service and adjusted for the local market.
  2. Out Buildings and Yard Items: OBY costs and depreciation tables will be derived from Marshall & Swift valuation service. If the local market dictates a deviation from the published cost data, sufficient evidence will be collected and maintained to support such a deviation.
  3. Collection & Use of Income & Expense Information: Questionnaires will be sent to selected income producing properties during the revaluation year for use in property valuation and appeals.
  4. Quality Assurance Efforts: The quality of work completed by field personnel and data entry staff will be reviewed and monitored on a regular basis by the assessor or senior staff. In addition, assessment summaries will be monitored for any irregularities.
- H. Land Valuation:
1. Rural Land & Use Value: Market value schedules with any necessary size and location adjustments will be developed by the assessor with DPA assistance as needed. Use value schedules will be developed by the DPA pursuant to current state law.
  2. Unit of Measure Tables: UM tables will be used to value residential land from 0 to 14.99 acres (small tracts). DPA assistance may be requested.
  3. Commercial & Industrial: Commercial/industrial land, whether urban or rural, will be reviewed and revalued according to current market data. DPA assistance may be requested.
  4. Quality Control: The assessor will conduct quality control at all times with a review of randomly selected parcels. Statistical analysis will be utilized to identify outliers and to ensure standard statistical measures are achieved.
- I. Mineral and/or Leaseholds: Applicable questionnaires will be mailed to identified properties in the revaluation year by the assessor's office. DPA assistance in the valuation of leaseholds or mineral interests may be requested.

- J. Valuation Analysis: Statistical analysis will be performed by the DPA to ensure final statistics fall within acceptable standards in all categories of properties. Final value correlation will consider all approaches to value with the most applicable being utilized in each instance where sufficient data exists.
  
- K. Mapping and Ownership: Mapping and ownership information will be kept as current as reasonable possible during the revaluation year understanding the importance of timely information during revaluation.
  
- L. New Construction: New improvements and/or remodeling will be kept as current as reasonably possible during the revaluation year with emphasis on (including, but not limited to): effective year built (EYB) or condition, proration, and accurate OBY data.
  
- M. Final Value Meeting: A final value meeting between the assessor’s office and the DPA will address all aspects of revaluation. The final analysis will be based upon standard statistical measures of performance. It is understood and acknowledged that the DPA must approve the final product of the revaluation effort.
  
- N. Hearings (Formal and Informal): The assessor’s staff will be responsible for informal hearings, and it is understood and acknowledged that DPA assistance for informal hearings cannot be guaranteed. Assistance with formal hearings may be requested from the DPA by submitting such requests on a parcel by parcel basis directly to the DPA assistant director for field operations.

Is your county currently on the IMPACT system?                      Yes   x      No     

Do you plan to change to another system?                              Yes         No   x  

If so, list the name and the date: \_\_\_\_\_

## ASSESSOR'S PERSONNEL ASSIGNMENT

### POSITION #1

Title: Assessor of Property

Name: Keith Ely

Years of Service: 21

Phase Responsibility: All Phases of the reappraisal program

### POSITION #2

Title: Chief Deputy and Personal Property Coordinator

Name: Sherry Turley

Years of Service: 36

Phase Responsibility: All Phases of the Reappraisal Program and Personal Property Duties

### POSITION #3

Title: GIS Coordinator

Name: Anna Warren

Years of Service: 5

Phase Responsibility: GIS Mapping, 911 Addressing and Clerical Duties

### POSITION #4

Title: Field Review

Name: Bobby Davis and Todd Marshall

Years of Service: 26 and 19

Phase Responsibilities: Review of Property and New Construction

Revised January 2026

POSITION #5

Title: Sales Coordinator

Name: Suzanne Smith

Years of Service: 26

Phase Responsibilities: Ownership and Sales Data

POSITION #6

Title: New Property Coordinator

Name: Amy Greene

Years of Service: 9

Phase Responsibilities: New Construction Entry

# SIGNATURE PAGE

Assessor of Property \_\_\_\_\_

Date \_\_\_\_\_

County Mayor \_\_\_\_\_

Date \_\_\_\_\_

Chairman, County Commission \_\_\_\_\_

Date \_\_\_\_\_

ATTACHED RESOLUTION FOR 4 YEAR CYCLE: YES  NO

DATE SUBMITTED TO STATE BOARD OF EQUALIZATION: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AUTHORIZING  
A CONTINUOUS FOUR (4) YEAR REAPPRAISAL CYCLE**

WHEREAS, Tennessee Code Annotated Section 67-5-1601 establishes a general six (6) year reappraisal for updating and equalizing property values for every county in Tennessee for property tax purposes, and

WHEREAS, a six (6) year reappraisal program consists of an on-site review of each parcel of real property over a five-year period followed by revaluation of all such property in the year following completion of the review period and includes a current value updating during the third year of the review cycle and sales ratio studies during the second and fifth years of the review cycle, and

WHEREAS, Tenn. Code Annotated 67-5-1601 provides that upon the submission of a plan by the assessor and upon the adoption by the State Board of Equalization, the reappraisal program may be completed by a continuous four (4) year cycle comprised of an on-site review of each real property over a three (3) year period followed by revaluation of all such property in the year following completion of the review period, and

WHEREAS, the county legislative body of HAMBLEN County understands that by approving such a four (4) year reappraisal cycle, the plan shall be implemented with indexing in year two of the proposed plan as established by the State Board of Equalization;

NOW, THEREFORE, BE IT RESOLVED by the county legislative body of HAMBLEN County, meeting in \_\_\_\_\_ session on this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, that:

PURSUANT to Tennessee Code Annotated Section 67-5-1601, as amended by Chapter 318 of the 1997 Public Acts, reappraisal shall be accomplished in HAMBLEN County by a continuous four (4) year cycle beginning July 1, 2025, comprised of an on-site review of each parcel of real property over a three (3) year period followed by revaluation of all such property for tax year 2029.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

APPROVED:

\_\_\_\_\_  
County Mayor

ATTEST:

\_\_\_\_\_  
County Clerk

# MEMORANDUM OF UNDERSTANDING

between

HAMBLEN County and The Division of Property Assessments

DATE: \_\_\_\_\_

TO: J. KEITH ELY, Assessor of Property

CHRIS CUTSHAW, County Mayor

RE: HAMBLEN County 4 Year Reappraisal Program

FROM: State of Tennessee  
Division of Property Assessments  
Macy Brower, CAE, Director

The purpose of this Memorandum of Understanding is to clarify the areas of responsibility for all parties involved in the reappraisal of HAMBLEN County. It is intended to express the requirements needed to successfully complete reappraisal and to define the extent of involvement expected of the State of Tennessee, Division of Property Assessments. A reappraisal program is defined as the updating of all values in the county by analyzing current information and establishing new tables, models, schedules, rates and depreciation.

TCA 67-5-1601 provides for Assessors of Property to have the option to reappraise either on a 6-year cycle with an update of values in the third year or to reappraise on a 4 or 5 year cycle with no updates. TCA 67-5-1601 (d) requires the Division of Property Assessments to provide technical assistance to counties during the year of reappraisal. The resources available to the Division of Property Assessments enables them to provide technical assistance to counties during the reappraisal year, however, the amount of division involvement will be determined by the workload resulting from all counties that are scheduled for reappraisal during each year.

**The amount of Division of Property Assessments involvement must be determined and clearly understood prior to the county producing a plan for reappraisal. The Assessor of Property will prepare a Plan for Reappraisal that accomplishes reappraisal in accordance**

with standards and procedures prescribed by the Division of Property Assessments. The Plan for Reappraisal must include all specific items identified in this Memorandum of Understanding.

## I. County Responsibility

(These items will be the county's responsibility unless specifically identified as being performed by the Division of Property Assessments.) The Assessor of Property will be responsible for ensuring that all phases of the reappraisal program are conducted in accordance with Division of Property Assessment's policies and procedures relating to **property valuation, sales verification, appeal defense and statistical standards**. The county must **resolve data quality reports, provide accurate property characteristics, provide adequate data entry, demonstrate its ability to organize and manage a program, provide adequate staffing and provide financial support**. The following is an overview of the process and can be used in conjunction with manuals developed by the Division of Property Assessments. The manuals should be used for more specific information on each of the topics identified.

**A. Property Valuation:** All types of property will be valued following standard procedures.

**1. Residential** - Residential properties will be valued by determining the proper base rate for each residential improvement type in the jurisdiction. The base rates will be developed using sale properties with recently constructed improvements whenever possible to reduce the difficulties of estimating depreciation and to increase the accuracy of the land values. The base rate analysis will consider the new depreciation that will automatically be calculated when the year of reappraisal changes. The Assessor of Property shall retain all base rate analyses for appeal purposes. Appropriate depreciation and/or effective age will be used to adjust groups of parcels identified as having unique market consideration. When additional depreciation or effective age changes are used to adjust values, market analysis must be retained to support the adjustments. Individual property characteristics will not be improperly altered to effect acceptable analysis results. Extra Features and Special Buildings will be valued using standard abbreviations and updated cost tables. The cost tables will be developed from the local market when possible, and the Assessor of Property will retain all necessary supporting documentation for review and appeal purposes. Residential land will be valued using accepted appraisal practices and available computer techniques. All residential market area delineation codes will be reviewed to determine

their accuracy, and the necessary action will be taken to correct any changes indicated by the market since the last reappraisal program.

**2. Rural Land** - Rural land will be valued using standard rural land valuation procedures. Rural sales will be located and verified to determine if they meet the requirements of a valid transaction. All rural sales will be reviewed by the Assessor of Property or a staff member with either the buyer, seller or agent to determine the conditions of the sale and if any adjustments are needed. A rural land sales verification form will be completed on all rural sales. These forms will be separated into Qualified and Disqualified sales and maintained in the Assessor of Property's office for review and use in appeals. All rural land will be valued using the rural land tables. Appropriate sales analysis must be conducted to produce a rural land schedule and also to determine all factors affecting value. Areas of the county that cannot be valued using the base rural land schedule will be valued using the rural land schedule adjusted to the appropriate level of value. Land grade maps will be used to determine the appropriate land grade for each parcel. The land grade maps, if not already available, will be constructed by using all available SCS soil survey information. All maps will be updated to reflect the most current base features such as wooded areas and areas that have been cleared since the last reappraisal program. It is appropriate to use home sites on all rural tracts where a home site exists. The Rural Land Procedures Manual published by the Division of Property Assessments will be followed in the valuation of all rural land. All rural market area delineation codes will be reviewed to insure they conform to current market conditions.

**3. Commercial/Industrial Property** - All commercial and industrial property shall be valued using standard valuation procedures. The listing of commercial and industrial properties will be reviewed for accuracy. All commercial property will be reviewed to determine if valuation by the income approach is the most appropriate method. In these instances, it will be necessary to gather sufficient income and expense data to calculate an indication of value by the income approach. All the completed income and expense forms will be retained for review and appeal purposes. All income data must be analyzed by making comparisons with like properties such as comparing offices to offices, warehouses to warehouses, and restaurants to restaurants. All commercial sales will be verified to determine if any special circumstances such as personal property or unusual financing are included. Commercial and industrial base rates will be developed for each type of commercial and industrial improvement in the jurisdiction. This is typically accomplished using a combination of local information and a professional cost service. All industrial

properties shall be revalued using the most appropriate method, typically the cost approach. All commercial and industrial land will be revalued using the most appropriate method such as front foot price, square foot price or unit, and all pertinent information such as zoning will be indicated on the land valuation maps. All analyses and sales information used to determine the commercial and industrial land values will be retained by the Assessor of Property for review and appeal purposes. All commercial and industrial market area delineation codes will be verified to determine if they need to be revised due to changes in the market. All commercial and industrial property will be valued following the Commercial and Industrial Valuation Manual prepared by the Division of Property Assessments.

**4. Small Tracts** - Land that does not qualify as a farm and is not part of an organized development is considered a small tract. It is typically valued as an individual unit and priced per unit or per acre. A total countywide small tract analysis must be accomplished in order to determine reasonable values. After the analysis has been accomplished and a pricing guide developed, the existing small tracts are to be reviewed to determine consistency. After making any needed adjustments to improve consistency, the small tracts will be revalued using accepted appraisal practices and any appropriate computer techniques. The Assessor of Property should maintain all analyses and sales information used in the valuation of small tracts for review and appeal purposes. All market area delineation codes that have an effect on the valuation of small tracts will be reviewed to determine accuracy, and any adjustments needed will be made.

**5. Unique Properties** - Usually, unique properties will exist in a county that will require special treatment. These can be lake properties, mobile homes, large industrial complexes, mineral interest, leasehold interest, etc. The Plan for Reappraisal will address these properties and explain how they will be valued.

**B. Sales Verification:** A major element in the success of a reappraisal program is the completeness and accuracy of the sales file. The Division of Property Assessments has published the Property Assessor's Procedures for Sales Data Collection and Verification. These procedures will be followed to ensure the desired accuracy. Any attempt to influence the results of the analysis by inaccurate sales verification must be avoided. The quality of the analysis depends on the accuracy of the sales file and every effort should be made to ensure this accuracy. The Assessor of Property will maintain sufficient records on the verification of sales for review and appeal purposes.

**C. Appeal Defense:** Any reappraisal program must have the necessary data and information to defend the appraisals. The Assessor of Property and staff must have the ability to present the value-supporting data in a manner that provides the property owners and appeal boards with the information necessary to understand how and why the value conclusions were determined. The Assessor of Property and staff will resist making unnecessary changes just to satisfy the property owner when the appraisal is correct. All elements of the valuation process must consider the appeal process. An effort must be made to maintain sufficient data to defend the values, and this data includes the following: Base Rate Analysis; Sales Analysis; Cost Information; Land Valuation Information; Adjustments to Sales; Income and Expense Information; and any other information that will be useful in the appeal process.

**D. Statistical Standards for Reappraisal:** The Division of Property Assessments has developed statistical standards for evaluating the results of reappraisal programs. The reappraisal program should be completed with these standards as the goal. Failure to meet these standards provides indications that the reappraisal program may be flawed and unacceptable. The standards apply to property by its statutory classification such as residential, commercial, industrial and farm. Within each classification, properties may be further stratified based on a detailed analysis of the information available. The data used to produce the analysis must be accurate and uninfluenced by personal desires to attain a certain goal. The discovery of inaccurate data that has an influence on the results of the statistical analysis will be considered in the overall evaluation of the program. If the results of the statistical analysis fail to meet the standards, said results will be reported to the State Board of Equalization for appropriate action.

**E. Data Quality Reports:** The Data Quality Reports include edits that enable the assessor to identify data problems. Since the success of a reappraisal program is determined by the accuracy of the data, each county must resolve all errors found on the Data Quality Reports. Typically, this information is produced from the Assessor of Property's computer file and analyzed locally. The ability to produce this information locally requires certain computer skills. Counties not on the State's Computer Assisted Appraisal System will develop similar capabilities and produce and use these types of reports to resolve all erroneous data.

**F. Data Entry:** A reappraisal increases the amount of data entry because of changes and adjustments to the file, especially where extensive field reviews are required. Any plan for

reappraisal must consider this additional data entry workload, identify detailed expected production levels, produce a completion schedule and provide for terminals and sufficiently trained personnel.

**G. Organization and Management:** The completion of a successful reappraisal program is dependent upon the ability of the Assessor of Property to organize the work activities and to manage the employees.

1. The initial indication of the Assessor of Property's ability is the Plan for Reappraisal. If the Assessor of Property can properly complete a Plan for Reappraisal that considers all aspects of the program, it is likely the Assessor has the necessary organization skills. In addition to the normal items of real property associated with reappraisal, the Assessor of Property's plan shall include a program of discovery, data collection, analysis and valuation for any assessable leasehold or mineral properties in the county. The Plan for Reappraisal shall include a detailed schedule showing the beginning and ending dates of each phase of the program, the personnel responsible for each phase and the man months necessary for the completion of each phase. The Plan for Reappraisal will contain a plan for notifying property owners of the new assessed values and providing them the opportunity to appeal such values.

2. The Assessor of Property will also need to consider the normal maintenance that is the daily occurrence in the assessor's office. New construction continues, deeds are recorded and the public continues to make inquiries. This work must proceed and the organization of the Assessor of Property's office must consider these items as well as the reappraisal. The plan for reappraisal must include a section on maintenance that provides specific information such as a completion schedule for all map and ownership maintenance and a completion schedule for collecting data and valuing all new construction. This information must also include the specific names of the employees that will perform these tasks.

3. After the Assessor of Property has properly organized the office and planned for all aspects of reappraisal while continuing to perform normal maintenance, the Assessor must manage the staff and resources. The management includes making personnel assignments and determining which phase of the program should be completed next, as well as overseeing and supervising the quality and quantity of the work being performed.

The Assessor of Property will develop and maintain production reports and quality control reports to ensure that the program is completed accurately and on time.

**H. Staffing:** The Plan for Reappraisal shall contain a staffing plan that provides for adequate reappraisal staff, sufficient review and clerical staff to accomplish the necessary work with regard to the on-site review. The Plan for Reappraisal must be specific in identifying the personnel necessary for each phase of the reappraisal as well as all other phases of the normal maintenance work accomplished by the Assessor of Property's office.

1. The Assessor of Property shall assume the responsibilities and duties of the reappraisal manager or employ a qualified reappraisal manager having previous experience in directly related programs. The qualifications of the reappraisal manager shall be included in the Plan for Reappraisal and submitted to the Division of Property Assessments for approval.

2. The Plan for Reappraisal shall include the training and experience levels of all employees that will be involved in the reappraisal program. The qualifications of the employees will be determined by the courses and seminars they have attended as well as the amount of their reappraisal experience.

**I. Approval for 4-Year and 5-Year Cycles:** The Assessor of Property in any county that plans a 4 or 5-year reappraisal program must have approval by resolution from the county legislative body. The Plan for Reappraisal prepared by the Assessor of Property must be submitted for review to the county executive and the county legislative body. The county legislative body must provide the funding to accomplish the reappraisal program as outlined in the Plan for Reappraisal. It shall also be understood that reappraisal on a 4 or 5-year cycle does not entitle the county to any additional state funds beyond those determined for a 6-year reappraisal cycle.

## **II. State Division of Property Assessments' Responsibility:**

TCA 67-5-1601 (d)(1)(B)(3) provides that all work (accomplished by the Assessor of Property) is subject to the supervision and approval of the director of the Division of Property Assessments. The Division of Property Assessments is required to supervise and direct all reappraisal and revaluation programs. The Division of Property Assessment's statutory responsibility is to (1) provide technical assistance and (2) ensure the accuracy of the reappraisal program. All counties conducting reappraisal programs accept the condition of limited involvement from the

Division of Property Assessments and also agree to maintain records and provide sufficient data and reports to enable the Division of Property Assessments to evaluate the quality of the reappraisal program.

**A. Technical Assistance:** Technical assistance is provided to a county by experienced staff members of the Division of Property Assessments. The technical assistance to be provided by the Division of Property Assessments will be determined considering available resources and existing workload of county reappraisal programs scheduled during each year.

**TECHNICAL ASSISTANCE TO THE ASSESSOR MAY INVOLVE THE FOLLOWING ACTIVITIES:**

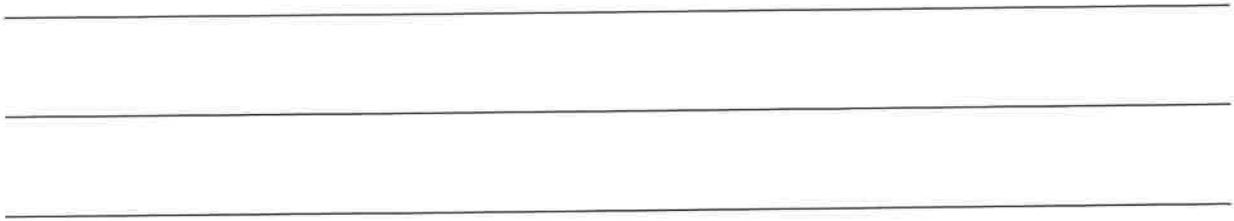
- Residential Base Rate Development
- Residential Analysis (V & I)
- EFSB Cost Tables Development
- Rural Land Schedule Development
- Home-Site Analysis
- Commercial & Industrial Base Rate Development
- Income & Expense Analysis
- Commercial Market Analysis
- Unique Industrial Properties Appraisal
- Small Tract Sales Analysis
- Small Tract Pricing Guide Development
- Sales Adjustments Determination
- Sales Verification Instruction
- Unique Properties Appeal Preparation
- Data Preparation for Appeals Defense
- Overall Statistical Results Review
- Data Quality Reports Production
- Assessable Mineral Interest Valuation
- Assessable Leasehold Interest Valuation
- On-The-Job Training for Assessor's Staff
- Market Area Delineation Codes Review

**B. Modification of Responsibility**

Due to level of expertise, number of staff members and resources available to the Assessor of Property, there may be a need to modify areas of responsibility in the Memorandum of Understanding. The purpose of the modification of responsibility is to provide latitude between the assessor and the division regarding the identified areas of responsibility. The following are specific modifications to this agreement that will be mutually beneficial for both parties and allow for better utilization of resources during the revaluation program:

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**III. Accuracy of Program**

The Assessor will prepare a Final Value Report that will give an overview of the reappraisal program and support the value indications. The accuracy of the reappraisal program shall be determined by a review of the supporting documentation for the following: base rate development; land valuation; the application of market adjustments; the market area delineation codes analysis; rural land sales analysis; small tract analysis; the identification and valuation of unique properties; the completeness of the sales file; the quality of records developed for appeal defense; the results of the statistical analysis; the resolution of the data quality reports; and the property characteristic data.

**IV. Computer Appraisal System**

In the event the assessor of property chooses to change the current computer appraisal system, information regarding the new system and a detailed plan of implementation must be included with the reappraisal plan for approval by the State Board of Equalization.

**V. Failure to Comply**

It is the expressed intent of this Memorandum of Understanding to provide the County and the Division of Property Assessments with a clear understanding of the responsibility of each party in regard to the completion of the next reappraisal program. It is the intent of the Division of Property Assessments to take whatever action necessary to ensure the accurate and timely completion of the reappraisal program. Failure on the part of the county on any of the items agreed to herein shall result in the reporting of said failure to the State Board of Equalization for appropriate action.

**It is with full understanding that we accept the conditions identified in this Memorandum of Understanding and accept responsibility to accomplish all items identified herein. We recognize that failure on the part of the county legislative body or the Assessor of Property to complete the agreed to requirements will result in the action identified herein.**

**County Mayor (or Executive)** \_\_\_\_\_   /  /    
*Chris Cutshaw* *Signature* *Date*

**County Assessor of Property** \_\_\_\_\_   /  /    
*J. Keith Ely* *Signature* *Date*

**Reg. Appraisal Supervisor** \_\_\_\_\_   /  /    
**Div of Property Assessments** *Signature* *Date*

**Area Appraisal Manager** \_\_\_\_\_   /  /    
**Div. of Property Assessments** *Signature* *Date*

**Macy Brower, CAE, Dir.** \_\_\_\_\_   /  /    
**Div of Property Assessments** *Signature* *Date*

Hamblen County Government  
**CALENDAR & RULES COMMITTEE**

Monday, January 12, 2026

*Immediately Following Adjournment of the Public Services Committee*  
Large Courtroom of the Hamblen County Courthouse



**CALENDAR & RULES  
COMMITTEE**

Thomas Doty  
*Chairman*

Tim Horner  
*Vice-Chairman*

Bobby Haun  
*Ex-Officio*

Debbie A'Hearn  
*Member*

Peggy Howell  
*Member*

Joe Huntsman, Sr.  
*Member*

Mike Reed  
*Member*

Mike Richardson  
*Member*

**AGENDA**

1. **Call to Order** – *Chairman Thomas Doty*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –  
*Chairman Thomas Doty (Visitors will be allotted 3 minutes to speak)*
3. **Old Business** - *Chairman Thomas Doty*
  - a. None
4. **New Business** - *Chairman Thomas Doty*
  - a. Review of Regular Calendar Items
  - b. Review of Consent Calendar Items
5. **Items of Interest** - *Chairman Thomas Doty*
  - a. None
6. **Adjournment** – *Chairman Thomas Doty*

# HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting  
Thursday, January 22, 2026  
5:00 p.m.

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**Open Meeting** - *Sheriff Chad Mullins*

**Call to Order** - *Chairman Bobby Haun*

**Prayer** – *Commissioner Tim Horner*

**Pledge of Allegiance** – *Commissioner Rodney Long*

**Roll Call** - *County Clerk Peggy Henderson*

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*Prepared under the direction of:*  
Chairman Bobby Haun

Order #	Vote	Item
1		<b><u>Recognition/Presentations/Proclamations (Commission Chairman Bobby Haun)</u></b> a. None
2		<b><u>Public Comment (Commission Chairman Bobby Haun) (3 Minutes Per Speaker)</u></b> a. Regarding General/Non-Agenda Items b. Regarding Agenda Items
3	Vote Vote Vote	<b><u>Nominations/Appointments (Commission Chairman Bobby Haun )</u></b> a. AG Committee (Off the Board) b. Appointment to Planning Commission (Off the Board) c. Appointment to the EMS Regulatory Board (Off the Board)
4	Vote Vote	<b><u>Calendar and Rules Committee Report (Chairman Thomas Doty)</u></b> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items
5		<b><u>Items Removed from Consent Calendar</u></b> a. None
6	Vote	<b><u>Approval of Consent Calendar (Commission Chairman Bobby Haun)</u></b> a. Consent Calendar
7		<b><u>RECESS AS HAMBLEN COUNTY LEGISLATIVE BODY-CONVENE AS HAMBLEN COUNTY BEER BOARD</u></b> a. Beer Permit for Three Way Market & Deli, Sanket Patel, 2994 Springvale Road, Morristown, TN 37813  <b><u>RRECONVENE AS HAMBLEN COUNTY LEGISLATIVE BODY (Chairman Bobby Haun)</u></b>
8	Vote	<b><u>BEER PERMIT VOTE</u></b> a. Beer Permit for Three Way Market & Deli, Sanket Patel, 2994 Springvale Road, Morristown, TN 37813
9	Vote	<b><u>Justice Center/Public Safety Committee (Chairman Tim Horner)</u></b> a. Construction Change Directive #003 Not to Exceed \$50,000. (\$36,473 Quoted Cost for Door Replacement)
10	Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote	<b><u>Finance Committee (Chairman Rodney Long)</u></b> a. Men's Jail 2 Work Grant Update (Discussion and Vote) b. Change Order #003 Hamblen County Health Department \$3,483 c. Contracts Review Process d. Budget Amendments i. Hamblen County Department of Education Budget Amendment #6 Increase of \$47,286 ii. Hamblen County Department of Education School Nutrition Budget Amendment #1-Increase of \$600,000 iii. Fund #101- Jail \$5,284.78 iv. Fund #101-Sheriff's Department \$225 v. Fund #101-Sheriff's Department \$10,000 vi. Fund #101-Multiple Sheriff's Department Accounts \$64,500 vii. Fund #101-Sheriff's Department & Special Projects \$1,638,580.07
11	Vote Vote Vote Vote	<b><u>Public Services Committee (Chairman Mike Richardson)</u></b> a. Surplus Auto for Sheriff's Department (2015 Dodge Charger Vin #8628) b. 4 Year Reappraisal Plan with Indexing in Year 2 c. Resolution 26-__-Resolution Authorizing a Continuous Four (4) Year Reappraisal Cycle d. Memorandum of Understanding Between Hamblen County and The Division of Property Assessments State of Tennessee
12		<b><u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Bobby Haun)</u></b> a. February 2026 Committee Meeting: Monday, February 9, 2026, at 5:00 p.m. at the Courthouse -Large Courtroom b. February 2026 Commission Meeting: Thursday, February 19, 2026, at 5:00 p.m. at the Courthouse- Large Courtroom
13		<b><u>Adjournment (Commission Chairman Bobby Haun)</u></b>

Thursday, January 22, 2026

**CONSENT CALENDAR**

Thursday, January 22, 2026

Hamblen County Legislative Body

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes –December 18, 2025 Approval of Special Called Commission Meeting-November 5, 2025-Revised	Commission Chairman
2	Approval of Notaries	County Clerk Peggy Henderson
3	Jail/Justice Center Project Expenditures as of December 31, 2025	Justice Center/Public Safety Committee
4	Expenditure Reports – December 2025	Finance Committee
5	Monthly Checks- December 2025	Finance Committee
6	Planning Commission Building Permit Log – December 2025	Finance Committee
7	County Attorney Invoices –December 2025	Finance Committee
8	Trustee Report-December 1, 2025 – December 31, 2025	Finance Committee
9	Budget Amendments i. Fund #101 Courtroom Security \$5,500 ii. Fund #101 Jail \$4,000 iii. Fund #101 Sheriff's Department \$15,000	Finance Committee
10	Morristown-Hamblen Emergency Medical Service Board of Directors Meeting Report October 22, 2025	Finance Committee
11	Approval of Education Pay Submissions	Personnel Committee

Thursday, January 22, 2026

January 5, 2025

To: Hamblen County Commission

The following members of the Hamblen County Agriculture Committee are eligible for appointment or re-appointment to two-year terms effective January 1, 2026. These are voluntary (non-paid) positions.

**Re- appointments**

Commissioner – Peggy Howell – 1/1/2026 - 12/31/2027 – Second term

Commissioner – Rodney Long - 1/1/2026 - 12/31/2027 – Second term

Commissioner – Bobby Haun – 1/1/2026 - 12/31/2026 – Third and final term

Farm Woman – Civil District 2 - Judy Huntsinger – 1/1/2026 - 12/31/2027 – Third and final term

Farm Woman – Civil District 3 - Donna Morris – 1/1/2026 – 12/31-2027 – Third and final term

**Others on committee – just for informational purposes**

Farm Man – Tom Rush – Civil District 4 – 1/1/2025 - 12/31/2026 – Second term

Farm Man – Steve Miller – Civil District 5 – 1/1/2025 - 12/31/2026 – Second term

The make-up of the Ag committee is spelled out by state statute –49-50-104.

Thanks for your support.

Sincerely,



Mannie Bedwell

Extension Agent – Agriculture and Natural Resources, Community Economic Development and County Director

University of Tennessee/Tennessee State University Extension – Hamblen County Office

**BEER BOARD**  
**JANUARY 2026**



## BEER PERMIT CHECKIST

Applicant: Three Way Market & Deli

Circle One:

Yes No Application Received – Date Received: 12/31/2025

Yes No Application Fee Paid \$ 250.00 Date Paid: 12/31/2025

Yes No Advertised in Local Newspaper – Date: 01/07/2026

Yes No Notification Letter Mailed to Commissioners – Date: 01/05/2026

Yes No Criminal Background Check Completed (attached) 12/31/2025

Yes No Is property properly zoned? (Verify w/ Planning & Zoning – Zone: A-1)

Yes No Sales Tax Registration Received – Date Received: N/A

(New permit holder / due ten days after permit issued)

511 West Second North Street • Morristown, TN 37814

office (423) 256-1931 • fax (423) 585-4699

[www.HamblenCountyTN.gov](http://www.HamblenCountyTN.gov)

APPLICATION FOR A BEER PERMIT

STATE OF TENNESSEE

COUNTY OF HAMBLETON

BOARD MEETING DATE: 01/22/2020 MAP NO. 043

TYPE OF PERMIT: PARCEL NO. 083.01

On-Premises ✓

Off-Premises \_\_\_\_\_

On and Off Premises \_\_\_\_\_

Manufacturer's or Distributor's \_\_\_\_\_

Temporary (Special Event) \_\_\_\_\_

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED §57-5-101 ET SEQ., AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

- Full name of applicant: (owner of business) SANKET PATEL
- Type of applicant: (check one)

Person	Firm	<input checked="" type="checkbox"/> Corporation
Syndicate	Association	Joint-Stock Company

- Give the name and address of all persons, firms, corporations, joint-stock companies, syndicates or associations who own 5% or more of the business (attach additional sheet, if needed)  
SANKET PATEL, 309 E BERNARD AVE, GREENVILLE, TN 37745  
SAURIN PATEL, 614, LIBERTY HILL RD, MORRISTOWN, TN, 37813

If The owner is an individual, answer Questions 4-8. Otherwise, proceed to Question 9

- What is your present home address? 309 E BERNARD AVE, GREENVILLE, TN 37745
- Previous address(es) within the last ten years (use additional sheet if necessary)  
N/A
- Date of birth MAY 06, 1994

7. Applicant's home telephone 423-759-8040  
8. Applicant's business telephone 423-759-8040  
9. Under what name will the business operate

THREE WAY MARKET & DELI  
10. Give business address and geographical location  
2994 SPRINGVALE Rd, MORRISTOWN, TN 37813

11. Describe the nature of the business you will operate  
CONVENIENCE STORE

12. Name and address of the person to receive annual tax notices and any other communication  
SANKET PATEL - 2994 SPRINGVALE RD, MORRISTOWN, TN 37813

13. Name and address of property owner (if other than business owner)  
ALEX HIR 279 LLC - 4890 S DAVY CROCKETT PARKWAY, MORRISTOWN, TN 37813

14. Will this permit be used to operate two or more restaurants or other businesses within the same building? (yes or  no) If yes, specify number \_\_\_\_  
And list the names of all restaurants or other businesses and describe all locations (use separate sheet if necessary)  
N/A

15. Give the name, date of birth, and address of any manager other than the applicant  
SAURIN PATEL, JUNE 08, 1996 - 614 S LIBERTY HILL RD MORRISTOWN TN 37813

16. Has any person who owns five percent (5%) or more of the business, any manager listed in response to Question 15 above, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the past ten (10) years? NO If yes, give the particulars of each charge, the court, and the date convicted.

17. Have you, your business or any person who owns five percent (5%) or more of the business ever had a beer permit revoked, suspended or denied in the State of Tennessee Yes \_\_\_\_\_  No NO

If yes, specify where, when and why  
N/A

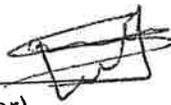
18. Give the name, relationship to the applicant (if applicable) and address of the former beer permittee at this location

JAYESHBHAI PATEL - PREVIOUS OWNER  
1951 Hindley Rd Morristown, TN 37814

19. Give the name of the owner and the address of the nearest residential dwelling to your business

3027 Springvale Rd Morristown, TN 37813  
NONE

I CERTIFY THAT THIS APPLICATION CONTAINS TRUE INFORMATION TO THE BEST OF MY KNOWLEDGE AND BELIEF. I CERTIFY THAT I HAVE BEEN A CITIZEN OR LAWFUL RESIDENT OF THE UNITED STATES FOR AT LEAST ONE (1) YEAR IMMEDIATELY PRECEDING THE DATE THIS APPLICATION IS MADE TO THE COUNTY. I AM AWARE OF MY CONTINUING OBLIGATION TO AMEND OR SUPPLEMENT THIS APPLICATION PROMPTLY IF A CHANGE IN CIRCUMSTANCES AFFECTS THE RESPONSES PROVIDED IN THIS APPLICATION, EITHER BEFORE OF AFTER A PERMIT HAS BEEN ISSUED. I CERTIFY THAT I AM KNOWLEDGEABLE OF THE LAWS PROHIBITING THE SALE OF BEER TO MINORS. I AM AWARE THAT I WILL NOT BE ISSUED A BEER PERMIT OR MY PERMIT WILL BE REVOKED IF MY BUSINESS LOCATION CAUSES TRAFFIC CONGESTION OR INTERFERES WITH SCHOOLS, CHURCHES OR OTHER PLACES OF PUBLIC GATHERING OR OTHERWISE INTERFERES WITH PUBLIC HEALTH, SAFETY AND MORALS. I WILL SURRENDER TO THE BEER BOARD ANY PERMIT ISSUED UNDER THIS APPLICATION WITHIN FIFTEEN (15) DAYS OF TERMINATION OF THE BUSINESS, CHANGE IN OWNERSHIP, RELOCATION OF THE BUSINESS, OR CHANGE OF THE BUSINESS'S NAME.

J Patel J Patel   
Signature of Applicant/Owner (or authorized officer)

Sworn to and subscribed before me this 31 day of December 2025.

Peggy Henderson  
Notary Public

Seal

My Commission Expires 8-31-26

NOTICE: A non-refundable \$250.00 fee must accompany this application. If the application is approved, you are required to provide documentation of sales tax registration to the county within ten(10) days of approval.

An annual privilege tax of \$100.00 is imposed on the business of selling, distributing, storing or manufacturing beer in this state. The tax is due each January 1 and is payable to the Hambler County Clerk. This tax is prorated for new permits issued after January 1, and must be paid when the permit is issued.

ANY APPLICANT MAKING A FALSE STATEMENT IN THIS APPLICATION SHALL FORFEIT HIS OR HER PERMIT AND SHALL NOT BE ELIGIBLE TO RECEIVE ANY PERMIT FOR TEN (10 ) YEARS.

12/31/2025

**PEGGY HENDERSON  
HAMBLLEN COUNTY CLERK**

511 W. 2ND NORTH ST  
MORRISTOWN, TN 37814

**RECEIPT  
0065449**

**RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE**

Received Of	Phone:	ITEM	QTY	EACH	EXTENSION
THREE WAY MARKET & DELI- SA	423-259-8410	Beer Application	1	250.00	250.00
For		Credit Card Fees	1	5.88	5.88
BEER LICENSE				Total	255.88
Mail To					

Cash	.00				
Check	.00				
Credit Card	255.88	Auth # 254544	BY	WK01	31 ED
Change	.00				

DETACH ALONG THIS LINE

12/31/2025

**PEGGY HENDERSON  
HAMBLLEN COUNTY CLERK**

511 W. 2ND NORTH ST  
MORRISTOWN, TN 37814

**RECEIPT  
0065449**

**RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE**

Received Of	Phone:	ITEM	QTY	EACH	EXTENSION
THREE WAY MARKET & DELI- SA	423-259-8410	Beer Application	1	250.00	250.00
For		Credit Card Fees	1	5.88	5.88
BEER LICENSE				Total	255.88
Mail To					

Cash	.00				
Check	.00				
Credit Card	255.88	Auth # 254544	BY	WK01	31 ED
Change	.00				

Page : 1 of 1 01/05/2026 17:03:06

Order Number : 22232737  
PO Number :  
Customer : 21875800 HAMBLEN CO BEER BOARD. (02)  
Contact :  
Address1 : 511 W 2nd North St.  
Address2 : HAMBLEN CO. COURTHOUSE  
City St Zip : MORRISTOWN TN 37814  
Phone : (423) 586-1931  
Fax : (423) 587-9798

Printed By : ctadtaker3  
Entered By : ctadtaker2

Keywords : Beer Board  
Notes :  
Zones :

Ad Number : 22339944  
Ad Key :  
Salesperson : 03 - Class Rep 03  
Publication : Citizen Tribune  
Section : Classified Section  
Sub Section : Classified Section  
Category : Public Notices-130  
Dates Run : 01/07/2026-01/07/2026  
Days : 1  
Size : 1 x 4.48, 47 lines  
Words : 62  
Ad Rate : Open  
Ad Price : 57.81  
Amount Paid : 0.00  
Amount Due : 57.81

---

**PUBLIC NOTICE**

Beer Permit to be considered at the Jan. 22, 2026 Hamblen County Commission meeting to be held at the Hamblen County Courthouse, Large Courtroom at 5:00 p.m.

Business Name:  
Three Way Market & Deli  
Address:  
2994 Springvale Road  
Morristown, TN 37813

Business Owner:  
Sanket Patel  
Saurin Patel

Phone Number:  
423 759 8040

District:  
10th District  
on-premise permit

**Publish Dates**  
01/07/2026



HAMBLLEN COUNTY CLERK

Peggy Henderson

511 W Second North Street, Morristown, TN 37814

Phone: (423)586-1993 Fax:(423)585-2015

January 5, 2026

TO ALL COUNTY COMMISSIONERS:

Enclosed, please find a beer permit application for Three Way Market & Deli  
2994 Springvale Road, Morristown, TN 37813. The Business owners are  
Sanket Patel & Saurin Patel. This application is for reconsideration at the January 22, 2026  
county commission meeting. The business is in the 10th district and will be  
for on-premises beer permit.

Thank You,

Peggy Henderson

Hamblen County Clerk



**HAMBLLEN COUNTY CLERK**

*Peggy Henderson*

511 West Second North Street, Morristown, TN 37814

Phone: (423) 586-1993 Fax: (423) 585-2015

Date: 12-31-25

**TO: SHERIFF CHAD MULLINS**

**FROM: PEGGY HENDERSON, HAMBLLEN COUNTY CLERK**

**RE: BEER LICENSE APPLICATION**

Attached is a copy of an application for a beer permit in Hamblen County. The Beer Board has requested that you verify any conviction of any crime (other than traffic violations) within the last 10 years for the owner of the business and any name listed in question #14. Once verified, please sign below and return to my office before the next County Commission meeting. You may fax response to (423)-585-2015.

Thank you,  
Peggy Henderson, Hamblen County Clerk

Findings are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: *Chad Mullins*

Date: 12-31-25

Chad Mullins  
Sheriff

Bob Ellis  
Chief Deputy



### Sheriff of Hamblen County

510 Allison Street  
Morristown, Tennessee 37814

## Hamblen County Arrest Record Search

Date: 12-31-25

AN ARREST RECORD SEARCH WAS PROVIDED FOR THE FOLLOWING INDIVIDUAL

Name: Saurin Patel

Date of Birth: 6-8-96

Individual has *NO RECORD* at the Hamblen County Sheriff's Department

Individual has *arrest* with the Morristown Police Department; please contact MPD at 423-585-2710

Individual has the following record at the Hamblen County Sheriff's Department

THIS RECORDS CHECK COVERS	NO RECORDS FOUND
APPROXIMATELY THE LAST 15 YEARS	DEC 31 2025

If you have any questions please contact the Hamblen County Sheriff's Department records office at 423-585-2769. This record check is a county record check *ONLY!*

PAUL P. [Signature]

PHONE: (423) 586-3781 – Administrative  
 (423) 585-2720 – Jail  
 FAX: (423) 587-1658 – Administrative  
 (423) 587-1329 – Jail

Chad Mullins  
Sheriff

Bob Ellis  
Chief Deputy



### Sheriff of Hamblen County

510 Allison Street  
Morristown, Tennessee 37814

## Hamblen County Arrest Record Search

Date: 12-31-25

AN ARREST RECORD SEARCH WAS PROVIDED FOR THE FOLLOWING INDIVIDUAL

Name: Sanket Patel

Date of Birth: 5-4-94

Individual has *NO RECORD* at the Hamblen County Sheriff's Department

Individual has *arrest* with the Morristown Police Department; please contact MPD at 423-585-2710

Individual has the following record at the Hamblen County Sheriff's Department

~~THIS RECORDS CHECK COVERS  
APPROXIMATELY THE LAST 15 YEARS~~

~~NO RECORDS FOUND  
DEC 31 2025~~

If you have any questions please contact the Hamblen County Sheriff's Department records office at 423-585-2769. This record check is a county record check *ONLY!*

PAUL TRAVIS

PHONE: (423) 586-3781 – Administrative  
(423) 585-2720 – Jail  
FAX: (423) 587-1658 – Administrative  
(423) 587-1329 – Jail

## 9.2 Agricultural – Forestry District, A-1

### A. Uses Permitted

1. Agricultural and similar activities including barns, general crop farming, livestock, horticulture, etc.
2. Single family residential dwellings, double wide, single wide mobile homes, and duplexes.
3. Accessory Buildings in accordance with section 6.11 & 6.12
4. Customary Home Occupations in accordance with Article 7.1
5. Convenience commercial activities including gasoline service stations, convenience markets, laundromats, dry cleaners, car washes, grocery stores, barber/beauty shops, and drug stores.  
(Site plan approval required)
6. Semi-public uses including churches and cemeteries. (Resolution 17-17-July 20, 2017) (Site plan approval required)
7. Public uses include schools, daycare centers, doctor & veterinarian offices, and clinics, airports, air strips, and other government uses. (Site plan approval required)
8. Other uses include travel trailer parks, campgrounds, marina operations. (Site plan approval required)
9. Custom Butchering Operations in conjunction with Article 5-Definitions.

**B. Uses Prohibited** – Any item not specifically noted above, unless the Hamblen County Board of Zoning Appeals deems a proposed use is of a similar type listed above.

A pain management clinic or facility and a methadone treatment clinic or facility, as defined herein, shall not be considered as a doctor's office or clinic as listed above under uses permitted.

### C. Required Setback

1. Principal Building/Structure and attached decks

<u>Front yard setback:</u>	Thirty (30) feet
<u>Rear yard setback:</u>	Ten (10) feet
<u>Side yard setback:</u>	Ten (10) feet

2. Carport and pools (inground & above ground) decks attached to pools only: Not permitted in front yard.

<u>Rear yard setback:</u>	Five (5) feet
<u>Side yard setback:</u>	Five (5) feet

3. Accessory Buildings in accordance with Article 6.11 & 6.12
4. Signage must adhere to Article 7.2 requirements.



Property Detail

County	HAMBLEN
Owner	ALEX HIR 279, LLC
Property Address	SPRINGVALE RD 2994
Parcel ID	043 083.01
Deeded Acreage	0
Subdivision	KETNER J B FARM
Subdivision Lot	PT5&

PROPERTY ASSESSMENT DATA

CLICK HERE IF YOU HAVE A CONCERN ABOUT THIS PROPERTY

Parcel Highlight

PRINT

The content contained herein is made available by the Tennessee Comptroller of the Treasury as a public service. It is provided for informational purposes only and should not be relied upon as evidence of property ownership. Any questions regarding content on this site should be directed to the Assessor of Property for the county in which the property is located. The user hereby acknowledges that the content on this site is dynamic and in a constant state of maintenance, correction, and revision and cannot be guaranteed. The Tennessee Comptroller of the Treasury makes no warranty, express or implied, and assumes no legal liability or responsibility for the ability of the user to fulfill their intended purposes in accessing or using information or for omissions in content.

**Hamblen (032)**  
**Tax Year 2026 | Reappraisal 2025**

Jan 1 Owner  
 ALEX HIR 279, LLC  
 1951 HINDLEY RD.  
 MORRISTOWN TN 37813

Current Owner

**SPRINGVALE RD 2994**

Ctrl Map: 043    Group:    Parcel:    PI:    Sl:  
 083.01    000

**Value Information**

Land Market Value: \$28,000  
 Improvement Value: \$37,700  
 Total Market Appraisal: \$65,700  
 Assessment Percentage: 40%  
 Assessment: \$26,280

**Subdivision Data**

Subdivision:  
 KETNER J B FARM

Plat Book: H    Plat Page: 270    Block:    Lot: PT5&

**Additional Information**

**General Information**

Class: 08 - Commercial    City:    Special Service District 2: 000  
 City #:    Neighborhood: L01  
 Special Service District 1: 000    Number of Mobile Homes: 0  
 District: 04    Utilities - Electricity: 01 - PUBLIC  
 Number of Buildings: 1    Zoning: A-1  
 Utilities - Water/Sewer: 03 - PUBLIC / INDIVIDUAL  
 Utilities - Gas/Gas Type: 03 - PRIVATE - NATURAL GAS

**Outbuildings & Yard Items**

Building #	Type	Description	Area/Units
1	ASP - ASPHALT PAVING		15,000

**Sale Information**

Long Sale Information list on subsequent pages

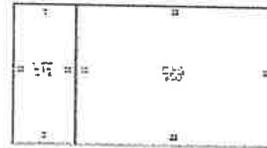
**Land Information**

Deed Acres: 0    Calculated Acres: 0    Total Land Units: 1

Land Code	Soil Class	Units
11 - COM RURAL		1.00

**Commercial Building #: 1**

Improvement Type: 22 - SALES  
 Quality: 0+ - BELOW AVERAGE +  
 Foundation: 02 - CONTINUOUS FOOTING  
 Roof Framing: 01 - SHED  
 Cabinet/Millwork: 02 - BELOW AVG  
 Interior Finish: 02 - CEILING FIN ONLY MIN  
 Bath Tiles: 00 - NONE  
 Shape: 01 - RECTANGLE  
 Heat and AC: 00 - NONE  
 Building Sketch



Actual Year Built: 1966  
 Business Living Area: 988  
 Floor System: 04 - WOOD W/ SUB FLOOR  
 Roof Cover/Deck: 01 - ROLLED ROOFING  
 Floor Finish: 04 - ASPHALT TILE  
 Paint/Decor: 02 - BELOW AVERAGE  
 Electrical: 03 - AVERAGE  
 Structural Frame: 00 - NONE  
 Plumbing Fixtures: 2  
 Interior/Exterior Areas

Type	Square Feet	Exterior Wall
22 - SALES	988	07 - CONCRETE BLOCK

**Commercial Features**

Type	Units
UTF - UTILITY FINISHED	312 X 1

# HAMBLÉN COUNTY ZONING REVIEW FOR BUSINESS LICENSE

- Initial license application
- Renewal of existing license
- Existing business change of location

OFFICE USE ONLY	
<input checked="" type="checkbox"/> Approved	Date 12/30/25
<input type="checkbox"/> Denied	Initials DM

Property Address: 2994 SPRINGVALE Rd, <del>GREENVILLE</del> MORRISTOWN TN 37813	Lot#
Subdivision Name: KETNER J B FARM	
Tax Map-Group-Parcel-Zone: 043 - 083.01 - A-1	
Business Name: UMIYA KRUPA 7808 INC [DBA THREE WAY MARKET & DELI]	

<b>Proposed Use:</b>
<input type="checkbox"/> Commercial/Industrial Business
<input type="checkbox"/> Home Based Business/Home Occupation (A Customary Home Occupation Request must be completed)
Description of Business: CONVENIENCE STORE
How long has the business been in operation?
Are there other businesses on the property? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is there business vehicles parked on the property? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Will any new construction or alterations be necessary? Yes <input type="checkbox"/> No <input type="checkbox"/>

Applicants Name: SANKET PATEL	
Address: 2994 SPRINGVALE Rd, MORRISTOWN, TN 37813	
Phone # 423-759-8040	e-mail address: THREEWAYMARKET1@comazc.com

**Notes:** Every county business license, location expansion and change of location application needs to be reviewed and approved by the Hamblen County Zoning before a business license application can be processed.

Hamblen County has zoning districts that reflect the diversity of business and neighborhood uses. Each zoning district has different regulations about the type of business activities that are permitted.

It is very important that you check the zoning requirements of your proposed business location carefully) It is critical that you:

DO NOT enter into any financial commitments (i.e. sign a lease) unless you are certain that you are in a proper zoning district that allows the proposed business activity.

DO NOT assume the previous owner's zoning approval applies.



**TENNESSEE DEPARTMENT OF REVENUE**  
**Business Tax Registration Application**

RV-F1321001 (11/18)

**Answer all questions below completely. Incomplete and unsigned applications will delay processing.**

1. Business FEIN or SSN (required) <u>41-3112691</u>	2. Start Date for Location in Jurisdiction <u>01/01/2026</u>	3. Fiscal Year End Date <u>12-31-26</u>
---------------------------------------------------------	-----------------------------------------------------------------	--------------------------------------------

4. Type of Ownership (choose only one box below):

<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership (all types)	<input checked="" type="checkbox"/> Corporation (all types)
<input type="checkbox"/> Marital Joint Ownership Other Spouse's SSN: _____	<input type="checkbox"/> Limited Liability Company (choose one below)	
<input type="checkbox"/> Estate or Trust	<input type="checkbox"/> Multi-Member LLC	
	<input type="checkbox"/> Single Member LLC	

License-0375790  
Local-78106

5. Legal Name of Business UMIYA KRUPA 7808 INC <sup>DBA</sup> [THREE WAY MARKET & DELI]

6. Primary Address (physical address where records are located; no P.O. box)

<u>2994 SPRINGVALE Rd,</u>	<u>MORRISTOWN</u>	<u>TN</u>	<u>37813</u>
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7. Identify Owners, Officers, Members, or Partners (Attach additional names on separate sheet if needed. See Instructions.)

Title <u>SANKET PATEL - OWNER</u>	Title <u>OWNER</u>
SSN of owner or FEIN of owning business, if available <u>760-02-4964</u>	SSN of owner or FEIN of owning business, if available <u>470-77-2977</u>
First and Last Name of Owner or Name of Owning Business <u>SANKET PATEL</u>	First and Last Name of Owner or Name of Owning Business <u>SAURIN PATEL</u>
Telephone Number with Area Code <u>423-759-8040</u>	Telephone Number with Area Code <u>659-247-2663</u>
Email <u>THREEWAYMARKET1@GMAIL.COM</u>	Email
Address <u>309 E BERNARD AVE</u>	Address <u>770 S LIBERTY HILL RD</u>
City State ZIP Code <u>MOOREHEADVILLE TN 37745</u>	City State ZIP Code <u>MORRISTOWN TN 37813</u>

8. "Doing Business As" (DBA) Name (if different from #5 above)  
THREE WAY MARKET & DELI

9. Classification (select below or write in)  
Classification: CONVENIENCE STORE 1

10. License Type  
 Standard Business License  Minimal Activity License

11. Business Location Address (physical address only; no P.O. box)

<u>2994 SPRINGVALE Rd</u>	<u>MORRISTOWN</u>	<u>TN</u>	<u>37813</u>
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# PEGGY HENDERSON, HAMBLLEN COUNTY CLERK

LICENSE  
**0375790**

## STANDARD BUSINESS TAX LICENSE

---

Total Due: 15.00  
Cash: 15.00 Check: Check No.: Change:  
ERIN WK01 Drawer: 31 Site: 1  
Work Date: 12/30/2025

DETACH THIS PORTION FOR CONFIDENTIAL FILE

**PEGGY HENDERSON  
HAMBLLEN COUNTY CLERK**  
511 W. 2ND NORTH ST  
MORRISTOWN, TN 37814

LICENSE  
**0375790**

## STANDARD BUSINESS TAX LICENSE

---

Mailing

Location

78106 THREE WAY MARKET & DELI  
  
2994 SPRINGVALE RD  
MORRISTOWN, TN 37814

THREE WAY MARKET & DELI  
  
2994 SPRINGVALE RD  
MORRISTOWN, TN 37814

SANKET PATEL  
SAURIN PATEL

---

LOCAL ACCOUNT NUMBER 78106  
STATE ACCOUNT NUMBER 1001903598  
TRANSACTION NUMBER \_\_\_\_\_  
CLASS 1A  
SALES TAX NUMBER \_\_\_\_\_

ISSUE DATE 12/31/25  
TAX PERIOD STARTED - 01/01/2026  
PAYMENT DUE BY 4/15/2027  
EXPIRATION DATE 5/15/2027

TO AVOID PENALTY, INTEREST, AND POTENTIAL ENFORCED COLLECTION ACTION, BUSINESS TAX RETURNS AND PAYMENTS MUST BE REMITTED TO THE TENNESSEE DEPARTMENT OF REVENUE AT LEAST 30 DAYS PRIOR TO THE EXPIRATION DATE OF THIS LICENSE.

IF PAID BY CHECK, THIS LICENSE VALID ONLY AFTER CHECK IS PAID.

THIS LICENSE DOES NOT PERMIT OPERATION UNLESS PROPERLY ZONED, AND/OR IN COMPLIANCE WITH ALL OTHER APPLICABLE LAWS/RULES.

DEPUTY CLERK SIGNATURE

ERIN WK01 Drawer:31 Site:1

-- POST AT LOCATION OF BUSINESS --  
IF BUSINESS CLOSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE  
Return to Committee Cover