



DATE: June 16, 2025
TO: Hamblen County Legislative Body
FROM: Chris Cutshaw, Hamblen County Mayor
RE: **June 2025 Committee Meeting Information**

Monday, June 16, 2025, at 5:00 p.m.-Large Courtroom-Hamblen County Courthouse

- **Justice Center/Public Safety Committee**
- **Finance Committee**-Immediately following the adjournment of the Justice Center/Public Safety Committee
- **Personnel Committee**-Immediately following the adjournment of the Finance Committee
- **Real Estate Committee**-Immediately following the adjournment of the Personnel Committee
- **Calendar and Rules Committee** - Immediately following adjournment of the Real Estate Committee

Chris Cutshaw, County Mayor

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[Return to Committee Cover](#)



Hamblen County Government
JUSTICE CENTER/PUBLIC SAFETY COMMITTEE

Monday, June 16, 2025
Large Courtroom-Hamblen County Courthouse

AGENDA

Tim Horner
Chairman

Mike Richardson
Vice-Chairman

Bobby Haun
Ex-Officio

Jamie Carden
Member

Debbie A'Hearn
Member

Thomas Doty
Member

Edna Greene
Member

Stan Harville
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Rodney Long
Member

Wayne NeSmith
Member

Mike Reed
Member

Kyle Walker
Member

1. **Call to Order** – *Chairman Tim Horner*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Tim Horner (Visitors will be allotted 3 minutes to speak)
3. **Old Business**-*Chairman Tim Horner*
 - a. None
4. **New Business**- *Chairman Tim Horner*
 - a. Justice Center Project Update-*Jaron Dowalter-BurWil Construction*
5. **Items of Interest (No Action Necessary)** – *Chairman Tim Horner*
 - a. Jail/Justice Center Project Expenditures as of May 31, 2025
6. **Adjournment** – *Chairman Tim Horner*

Hamblen County Government
Jail / Justice Center Project Expenditures
As of May 31, 2025

Category of Costs	Description	Amount	Total Per Category
Moseley Architects			
Paid Prior to FY2021	Phase I and II & Design & Construction Planning Phase	\$ 943,700.00	
Paid in FY2021	Design & Construction Planning Phase	\$ 699,828.51	
Paid in FY2022	Design & Construction Planning Phase	\$ 3,114,662.02	
Paid in FY2023	Design & Construction Planning Phase	\$ 465,833.45	
Paid in FY2024	Design & Construction Planning Phase	\$ 356,908.88	
Paid in FY2025	Design & Construction Planning Phase	\$ 34,238.00	
			\$ 5,615,170.86
BurWil Construction			
Paid in FY2021	Project Management	\$ 283,597.96	
Paid in FY2022	Project Management	\$ 227,515.00	
Paid in FY2023	Project Management	\$ 313,002.65	
Paid in FY2024	Project Management	\$ 197,339.35	
Paid in FY2025	Project Management	\$ 40,882.11	
			\$ 1,062,337.07
Blaine Construction			
Paid in FY2022	Construction	\$ 18,460,845.00	
Paid in FY2023	Construction	\$ 29,880,119.16	
Paid in FY2024	Construction	\$ 33,920,943.95	
Paid in FY2025	Construction	\$ 11,397,286.00	
			\$ 93,659,194.11
Entegrity Consulting			
Paid in FY2021	Commissioning Services	\$ 3,294.00	
Paid in FY2022	Commissioning Services	\$ 4,392.00	
Paid in FY2023	Commissioning Services	\$ 6,807.60	
			\$ 14,493.60
Property Acquisition			
Paid Prior to FY2021		\$ 1,250,751.07	
Paid in FY2021		\$ 895,659.17	
Paid in FY2022		\$ 1,326.52	\$ 2,147,736.76
FF&E Costs			
Paid in FY2024		\$ 60,759.34	
Paid in FY2025		\$ 848,561.18	\$ 909,320.52
Other Costs			
Paid Prior to FY2021	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 109,649.17	
Paid in FY2021	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 169,962.00	
Paid in FY2022	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 122,120.00	
Paid in FY2023	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 159,112.50	
Paid in FY2024	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 46,855.00	
Paid in FY2025	Site Preparation, Clearing, and Soil Testing and All Other Costs	\$ 12,297.50	
9/29/2022	MUS - Tap & Impact Fees for Jail Connections	\$ 54,000.00	
Paid in FY2023	Deacon Foodservice Solutions	\$ 251,563.81	
Paid in FY2024	Deacon Foodservice Solutions	\$ 206,792.19	
Paid in FY2025	Deacon Foodservice Solutions	\$ 13,712.18	
1/12/2023	TN Dept of Environment & Conservation - Storm Water Annual Fee	\$ 500.00	
1/4/2024	Professional Svcs - Bond Compliance Specialists	\$ 2,650.00	
1/11/2024	TN Dept of Environment & Conservation - Storm Water Annual Fee	\$ 500.00	
FY 24-25	Professional Svcs - Bond Compliance Specialists	\$ 1,775.00	
			\$ 1,151,489.35
Total Expenditures on Jail / Justice Center Project			\$ 104,559,742.27



FINANCE COMMITTEE

Hamblen County Government
FINANCE COMMITTEE

Monday, June 16, 2025

Immediately following the Adjournment of the Justice Center/Public Safety Committee
Large Courtroom – Hamblen County Courthouse

AGENDA

Rodney Long
Chairman

Thomas Doty
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A’Hearn
Member

Stan Harville
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Mike Reed
Member

Mike Richardson
Member

Kyle Walker
Member

1. **Call to Order-Chairman Rodney Long**
2. **Visitors Wishing to Address the Committee About Agenda Items Only –**
Chairman Rodney Long (Visitors will be allotted 3 minutes to speak)
3. **Recurring Business – Chairman Rodney Long**
 - a. Expenditure Reports – May 2025 (*Information Only-No Action Necessary*)
 - b. Monthly Checks May 2025 (*Information Only-No Action Necessary*)
4. **Old Business – Chairman Rodney Long**
 - a. None
5. **New Business – Chairman Rodney Long**
 - a. Policies and Procedures Home Homeowner Rehabilitation Program
Hamblen County 2024 Home East Tennessee Disaster Recovery Grant-
Shari Mefford-TCAC
 - b. Resolution 25-__-Resolution Before the County Commission of Hamblen
County, Tennessee Approving the Program, Policies and Procedures for
The 2024 Hamblen County Disaster Recovery Program (HM-24-15)-*Shari
Mefford, TCAC*
 - c. Amendment to the Retention Grant for POST Certified Officers-*Hamblen
County Sheriff Chad Mullins*
 - d. Budget Amendments-*Amanda Hale, Finance Director and Hamblen County
Board of Education Supervisor of Business-Jared Ladd*
 - i. Hamblen County Department of Education Budget Amendment #9
\$0- Reclassifying Funds Between Expense Accounts
 - ii. Fund #101- Multiple Categories \$990,345
 - iii. Fund #101- Multiple Categories-Recognition of Grant & Other
Revenues \$413,190
 - iv. Fund #122-Drug Control Fund \$14,000
 - v. Fund #128-Drug Use Abatement Fund \$213,070.10
 - vi. Fund #151-General Debt Service Fund \$187,853.65
 - vii. Fund #154-Special Debt Service \$1,629,511
 - viii. Fund #176-Highway Capital Projects Fund \$586,030
 - ix. Fund #116-Solid Waste/Sanitation Fund \$109,050
 - x. Fund #131-Highway Department Fund \$25,000
6. **Items of Interest (No Action Necessary) – Chairman Rodney Long**
 - a. Planning Commission Building Permit Report-May 2025
 - b. County Attorney Invoices -May 2025
 - c. Trustee Report- May 2025
 - d. Hamblen County Department of Education Quarterly Expenditure
Report-Third Quarter 2024-2025
7. **Adjournment – Chairman Rodney Long**

EXPENDITURE REPORTS

EXPENSE SUMMARY REPORT

May 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

101 General Fund

Fund(s) Selected:

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
51100 County Commission	211,535.00	0.00	211,535.00	38,687.04	164,056.25	246.00	47,232.75	22.33%
51210 Board Of Equalization	22,200.00	0.00	22,200.00	0.00	0.00	0.00	22,200.00	100.00%
51300 County Mayor/Executive	273,624.00	21,960.60	295,584.60	22,518.82	237,912.35	2,514.73	55,157.52	18.66%
51400 County Attorney	36,303.00	0.00	36,303.00	1,586.41	15,168.01	0.00	21,134.99	58.22%
51500 Election Commission	442,830.00	0.00	442,830.00	22,738.45	376,145.19	1,474.41	65,210.40	14.73%
51600 Register Of Deeds	447,290.00	0.00	447,290.00	36,083.99	364,885.91	4,336.85	78,067.24	17.45%
51720 Planning	294,531.00	0.00	294,531.00	24,628.13	191,938.92	1,315.46	101,276.62	34.39%
51750 Codes Compliance	70,052.00	0.00	70,052.00	5,458.61	58,007.22	0.00	12,044.78	17.19%
51760 Geographical Information Systems	103,937.00	0.00	103,937.00	11,139.14	87,227.50	0.00	16,709.50	16.08%
51810 Other Facilities	1,260,844.00	0.00	1,260,844.00	86,812.03	903,358.65	39,216.27	318,269.08	25.24%
51910 Preservation Of Records	23,887.00	0.00	23,887.00	2,027.83	18,208.36	2,815.38	2,863.26	11.99%
52100 Accounting And Budgeting	606,278.00	0.00	606,278.00	45,375.22	481,128.43	320.84	124,828.73	20.59%
52300 Property Assessor's Office	424,959.00	4,521.32	429,480.32	33,045.91	374,453.61	2,770.53	52,256.18	12.17%
52310 Reappraisal Program	206,485.00	0.00	206,485.00	4,104.40	56,916.58	9,113.09	140,455.33	68.02%
52400 County Trustee's Office	452,099.00	0.00	452,099.00	34,124.38	380,706.08	592.89	70,800.03	15.66%
52500 County Clerk's Office	668,670.00	10,000.00	678,670.00	68,581.82	619,282.77	1,266.77	58,120.46	8.56%
52600 Data Processing	188,783.00	0.00	188,783.00	10,677.44	170,683.49	6,264.43	11,835.08	6.27%
52900 Other Finance	344,280.00	0.00	344,280.00	117.40	224,884.15	184.25	119,211.60	34.63%
53100 Circuit Court	1,166,925.00	6,702.50	1,173,627.50	87,360.31	942,183.14	6,793.80	224,650.56	19.14%
53300 General Sessions Court	745,276.00	0.00	745,276.00	62,217.45	631,187.86	636.00	113,452.14	15.22%
53330 Drug Court	247,745.00	0.00	247,745.00	19,511.16	178,920.19	1,064.55	67,760.26	27.35%
53400 Chancery Court	453,590.00	5,200.00	458,790.00	41,484.48	399,556.43	291.04	58,942.53	12.85%
53500 Juvenile Court	365,672.00	0.00	365,672.00	22,874.65	269,867.16	3,316.58	92,488.26	25.29%
53900 Other Admin Of Justice - Mental Health	150,000.00	0.00	150,000.00	16,763.40	119,878.89	2,058.52	28,062.59	18.71%

EXPENSE SUMMARY REPORT

May 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

101 General Fund

Fund(s) Selected:

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdg't Remain
53910 Probation Services	0.00	149,999.99	149,999.99	28,757.40	94,945.71	5.91	55,048.37	36.70%
53920 Courtroom Security	1,088,340.00	2,859.00	1,091,199.00	88,101.40	869,453.46	1,779.62	219,965.92	20.16%
53930 Victim Assistance Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
54110 Sheriff's Department	5,783,817.00	280,186.51	6,064,003.51	516,829.20	5,130,033.04	167,497.20	766,473.27	12.64%
54160 Administration Of The Sexual Offender	6,250.00	0.00	6,250.00	235.00	5,319.88	211.29	718.83	11.50%
54210 Jail	8,519,051.00	6,332.92	8,525,383.92	564,147.70	5,959,076.94	83,231.82	2,483,075.16	29.13%
54220 Workhouse	124,303.00	0.00	124,303.00	10,151.06	109,115.61	0.00	15,187.39	12.22%
54250 Work Release Program	442,580.00	0.00	442,580.00	18,319.42	406,287.13	2,006.74	34,286.13	7.75%
54310 Fire Prevention And Control	300,000.00	0.00	300,000.00	0.00	300,000.00	0.00	0.00	0.00%
54410 Civil Defense	159,843.00	210.00	160,053.00	12,436.70	130,325.29	1,823.22	27,904.49	17.43%
54490 Other Emergency Management	334,880.00	0.00	334,880.00	0.00	334,880.00	0.00	0.00	0.00%
54510 Inspection And Regulation	6,844.00	0.00	6,844.00	484.44	5,328.84	200.00	1,315.16	19.22%
54610 Medical Examiner	239,900.00	0.00	239,900.00	14,640.92	149,521.11	12,599.93	77,778.96	32.42%
54710 Drug Court Expansion - Public Safety Grant	0.00	183,060.00	183,060.00	42,533.09	147,997.40	13,041.79	22,020.81	12.03%
54900 Other Public Safety	24,000.00	0.00	24,000.00	0.00	15,718.77	6,400.82	1,880.41	7.84%
55110 Local Health Center	1,228,622.00	0.00	1,228,622.00	74,738.86	770,171.45	6,549.50	451,901.05	36.78%
55120 Rabies And Animal Control	450,204.00	0.00	450,204.00	36,844.97	403,287.67	2,151.29	44,765.04	9.94%
55140 Nursing Home	7,000.00	0.00	7,000.00	0.00	7,000.00	0.00	0.00	0.00%
55170 Alcohol And Drug Programs	6,200.00	0.00	6,200.00	0.00	3,850.00	0.00	2,350.00	37.90%
55390 Appropriation To State	115,233.00	0.00	115,233.00	0.00	115,233.00	0.00	0.00	0.00%
55520 Aid To Dependent Children	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00%
55590 Other Local Welfare Services	27,600.00	0.00	27,600.00	0.00	26,955.00	0.00	645.00	2.34%
55710 Sanitation Management	21,710.00	0.00	21,710.00	0.00	18,780.00	0.00	2,930.00	13.50%
55900 Other Public Health And Welfare	95,000.00	0.00	95,000.00	0.00	88,335.68	0.00	6,664.32	7.02%

EXPENSE SUMMARY REPORT

May 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
56100 Adult Activities	11,600.00	0.00	11,600.00	0.00	11,600.00	0.00	0.00	0.00%
56300 Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
56500 Libraries	360,000.00	0.00	360,000.00	180,000.00	360,000.00	0.00	0.00	0.00%
56700 Parks And Fair Boards	358,149.00	37,800.00	395,949.00	24,194.80	252,605.13	52,316.89	91,026.98	22.99%
56900 Other Social, Cultural And Recreational	411,000.00	0.00	411,000.00	0.00	411,000.00	0.00	0.00	0.00%
57100 Agricultural Extension Service	200,766.00	3,832.81	204,598.81	33,010.76	127,435.97	0.00	77,162.84	37.71%
57300 Forest Service	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
57500 Soil Conservation	88,605.00	0.00	88,605.00	7,179.64	78,202.10	0.00	10,402.90	11.74%
57800 Storm Water Management	107,289.00	0.00	107,289.00	4,511.81	59,183.39	3,044.98	45,060.63	42.00%
58110 Tourism	58,700.00	0.00	58,700.00	3,050.00	82,431.92	3,534.03	-27,265.95	-46.45%
58120 Industrial Development	641,000.00	0.00	641,000.00	0.00	697,694.17	0.00	-56,694.17	-8.84%
58190 Other Economic And Community D	0.00	0.00	0.00	2,303.73	7,478.55	0.00	-7,478.55	
58300 Veterans' Services	38,791.00	0.00	38,791.00	2,920.30	31,480.56	0.00	7,310.44	18.85%
58600 Employee Benefits	972,510.00	0.00	972,510.00	100.00	714,547.45	0.00	257,962.55	26.53%
58900 Miscellaneous	386,300.00	100,000.00	486,300.00	0.00	340,953.08	4,000.00	141,346.92	29.07%
73300 Community Services	6,000.00	0.00	6,000.00	0.00	5,000.00	0.00	1,000.00	16.67%
91110 General Administration Projects	295,000.00	0.00	295,000.00	0.00	65,661.40	26,746.88	202,591.72	68.68%
91120 Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
91130 Public Safety Projects	0.00	219,846.20	219,846.20	171,656.00	171,656.00	0.00	48,190.20	21.92%
91140 Public Health And Welfare Projects	1,825,000.00	0.00	1,825,000.00	32,096.63	204,734.33	3,500.00	1,616,765.67	88.59%
91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
91190 Other General Government Proje	85,000.00	0.00	85,000.00	0.00	0.00	0.00	85,000.00	100.00%
91200 Highway And Street Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

EXPENSE SUMMARY REPORT

May 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

101 General Fund

101

Account Group		Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
99100	Transfers Out	0.00	166,024.00	166,024.00	166,024.00	166,024.00	0.00	0.00	0.00%
	General Fund #(101)	34,052,382.00	1,198,535.85	35,250,917.85	2,733,186.30	26,163,361.17	477,234.30	8,610,322.38	24.43%

EXPENSE SUMMARY REPORT

May 2024-2025

HAMBLEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

116 Sanitation

116

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
55710 Sanitation Management	3,578,932.00	250,000.00	3,828,932.00	512,905.13	2,880,798.24	239,009.90	709,123.86	18.52%
99100 Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Solid Waste/Sanitation Fund #(116)	3,578,932.00	250,000.00	3,828,932.00	512,905.13	2,880,798.24	239,009.90	709,123.86	18.52%

EXPENSE SUMMARY REPORT

May 2024-2025

HAMBLEEN COUNTY ACCOUNTS & BUDGETS

Fund(s) Selected:

131

131 Highway

Account Group	Budget Amount	Budget Amendments	Amended Budget	MTD Expenses	YTD Expenses	Outstanding Encumbrances	Unencumbered Balance	% Bdgt Remain
61000 Administration	527,671.00	0.00	527,671.00	28,510.85	430,182.00	14,454.52	83,034.48	15.74%
62000 Highway And Bridge Maintenance	1,832,404.00	0.00	1,832,404.00	118,291.49	1,267,633.85	51,783.19	512,986.96	28.00%
63100 Operation And Maintenance Of Equipment	619,307.00	0.00	619,307.00	29,339.87	379,842.13	122,482.29	116,982.58	18.89%
66000 Employee Benefits	22,633.00	0.00	22,633.00	0.00	20,985.56	0.00	1,647.44	7.28%
68000 Capital Outlay	198,000.00	0.00	198,000.00	0.00	1,814.28	0.00	196,185.72	99.08%
99100 Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Highway/Public Works Fund (#131)	3,200,015.00	0.00	3,200,015.00	176,142.21	2,100,457.82	188,720.00	910,837.18	28.46%

MONTHLY CHECKS

COMMISSION APPROVAL LISTING

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Date/Time: 6/3/2025 2:27:33 PM

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51100	305	Audit Services	05/15/2025	1010282625	TN, State of	28,380.00
51100	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	405.00
51100	599	Other Charges	05/08/2025	1010282538	Citizen Tribune	81.18
51100	County Commission			Check Count:	3	Total: 28,866.18
51300	307	Communication	05/22/2025	1010282632	AT&T	-37.00
51300	307	Communication	05/22/2025	1010282633	AT&T Mobility	85.86
51300	348	Postal Charges	05/15/2025	1010282616	Pitney Bowes	738.66
51300	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	233.83
51300	355	Travel	05/22/2025	1010282649	HomeTrust Bank	296.02
51300	599	Other Charges	05/08/2025	1010282538	Citizen Tribune	36.08
51300	599	Other Charges	05/08/2025	1010282562	South Marketing Group	650.00
51300	County Mayor/Executive			Check Count:	7	Total: 2,003.45
51400	331	Legal Services	05/08/2025	1010282536	Capps & Byrd LLP	1,478.75
51400	County Attorney			Check Count:	1	Total: 1,478.75
51500	307	Communication	05/22/2025	1010282633	AT&T Mobility	42.93
51500	348	Postal Charges	05/15/2025	1010282628	United States Postal Service	75.00
51500	351	Rentals	05/08/2025	1010282547	Margaret Gardner	500.00
51500	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	72.64
51500	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	176.46
51500	435	Office Supplies	05/15/2025	1010282579	Amazon Capital Services, Inc.	19.98
51500	Election Commission			Check Count:	6	Total: 887.01
51600	435	Office Supplies	05/15/2025	1010282605	Mildred's Florist & Gifts, Inc.	100.00
51600	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	455.48
51600	709	Data Processing Equipment	05/01/2025	1010282519	i3 Verticals LLC	38.50

COMMISSION APPROVAL LISTING

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Date/Time: 6/3/2025 2:27:33 PM

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51600	709	Data Processing Equipment	05/08/2025	1010282552	i3 Verticals LLC	1,338.50
51600	709	Data Processing Equipment	05/15/2025	1010282586	Canon Solutions America, Inc	60.18
51600		Register Of Deeds		Check Count:	5	Total: 1,992.66
51720	307	Communication	05/08/2025	1010282572	Verizon Wireless	68.00
51720	307	Communication	05/22/2025	1010282633	AT&T Mobility	128.79
51720	312	Contracts With Private Agencies	05/15/2025	1010282590	City of Morristown	4,100.00
51720	332	Legal Notices, Recording And Court Costs	05/15/2025	1010282589	Citizen Tribune	42.64
51720	338	Maintenance And Repair Services - Vehicles	05/08/2025	1010282564	Spotless Brands Intermediate I, LLC	30.00
51720	338	Maintenance And Repair Services - Vehicles	05/22/2025	1010282659	Spotless Brands Intermediate I, LLC	45.00
51720	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	59.87
51720	425	Gasoline	05/01/2025	1010282514	Fuelman	90.80
51720	425	Gasoline	05/29/2025	1010282695	Fuelman	128.41
51720	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	2,482.75
51720	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	325.74
51720	509	Refunds	05/08/2025	1010282543	Beth Davis	50.00
51720		Planning		Check Count:	12	Total: 7,552.00
51750	331	Legal Services	05/08/2025	1010282536	Capps & Byrd LLP	122.50
51750		Codes Compliance		Check Count:	1	Total: 122.50
51760	309	Contracts With Government Agencies	05/15/2025	1010282590	City of Morristown	5,780.24
51760		Geographical Information Systems		Check Count:	1	Total: 5,780.24
51810	307	Communication	05/22/2025	1010282632	AT&T	812.92
51810	307	Communication	05/22/2025	1010282633	AT&T Mobility	239.81
51810	307	Communication	05/22/2025	1010282652	MetTel	1,038.79
51810	334	Maintenance Agreements	05/08/2025	1010282558	Quality Waste	48.60

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51810	334	Maintenance Agreements	05/22/2025	1010282655	Murrell Burglar Alarm Co Inc	136.00
51810	334	Maintenance Agreements	05/22/2025	1010282661	TN Dept Of Labor Workforce Development	120.00
51810	335	Maintenance And Repair Service - Buildings	05/01/2025	1010282510	Ricky S Coffey	400.00
51810	335	Maintenance And Repair Service - Buildings	05/01/2025	1010282513	Fenco Supply Co	149.73
51810	335	Maintenance And Repair Service - Buildings	05/15/2025	1010282611	NAPA Auto Parts Of Morristown	37.78
51810	335	Maintenance And Repair Service - Buildings	05/15/2025	1010282619	Southeast Landscape Supply	160.00
51810	335	Maintenance And Repair Service - Buildings	05/15/2025	1010282621	Tennessee Recovery & Monitoring	176.00
51810	335	Maintenance And Repair Service - Buildings	05/22/2025	1010282660	T.E.G. Enterprises, Inc	285.00
51810	335	Maintenance And Repair Service - Buildings	05/29/2025	1010282694	Fenco Supply Co	53.17
51810	335	Maintenance And Repair Service - Buildings	05/29/2025	1010282700	Home Depot Credit Services	79.97
51810	335	Maintenance And Repair Service - Buildings	05/29/2025	1010282703	Lowe's	241.14
51810	335	Maintenance And Repair Service - Buildings	05/29/2025	1010282714	William Mitchell Trent	550.00
51810	338	Maintenance And Repair Services - Vehicles	05/01/2025	1010282525	Porter's Tire Store Inc.	73.95
51810	338	Maintenance And Repair Services - Vehicles	05/08/2025	1010282564	Spotless Brands Intermediate I, LLC	90.00
51810	338	Maintenance And Repair Services - Vehicles	05/22/2025	1010282659	Spotless Brands Intermediate I, LLC	135.00
51810	338	Maintenance And Repair Services - Vehicles	05/29/2025	1010282711	Sonny's Auto Repair	585.75
51810	410	Custodial Supplies	05/01/2025	1010282534	Walmart Community BRC	529.75
51810	410	Custodial Supplies	05/08/2025	1010282570	Unifirst Corp	247.89
51810	410	Custodial Supplies	05/08/2025	1010282575	Wet Washing Equipment Technologies	4,234.11
51810	415	Electricity	05/08/2025	1010282554	Morristown Utilities	2,739.00
51810	415	Electricity	05/22/2025	1010282653	Morristown Utilities	28,696.00
51810	425	Gasoline	05/01/2025	1010282514	Fuelman	298.38
51810	425	Gasoline	05/29/2025	1010282695	Fuelman	383.62
51810	434	Natural Gas	05/22/2025	1010282634	Atmos Energy	6,755.07
51810	451	Uniforms	05/08/2025	1010282570	Unifirst Corp	342.30
51810		Other Facilities		Check Count:	28	Total: 49,639.73

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
51910	307	Communication	05/22/2025	1010282633	AT&T Mobility	40.39
51910	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	100.37
51910	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	110.90
51910	435	Office Supplies	05/15/2025	1010282584	Business Systems and Consultants Inc.	105.00
51910	435	Office Supplies	05/22/2025	9101001071	Cynthia R Lane	199.53
51910		Preservation Of Records		Check Count: 5	Total:	556.19
52100	320	Dues And Memberships	05/01/2025	1010282520	Lakeway Human Resource Management Association	100.00
52100	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	106.90
52100	435	Office Supplies	05/08/2025	1010282535	Allegra - Morristown	425.60
52100	435	Office Supplies	05/15/2025	1010282579	Amazon Capital Services, Inc.	889.51
52100	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	83.32
52100		Accounting And Budgeting		Check Count: 5	Total:	1,605.33
52300	307	Communication	05/22/2025	1010282633	AT&T Mobility	66.47
52300	338	Maintenance And Repair Services - Vehicles	05/08/2025	1010282564	Spotless Brands Intermediate I, LLC	60.00
52300	338	Maintenance And Repair Services - Vehicles	05/22/2025	1010282659	Spotless Brands Intermediate I, LLC	90.00
52300	425	Gasoline	05/01/2025	1010282514	Fuelman	204.83
52300	425	Gasoline	05/29/2025	1010282695	Fuelman	184.88
52300	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	376.41
52300		Property Assessor's Office		Check Count: 6	Total:	982.59
52310	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	64.30
52310		Reappraisal Program		Check Count: 1	Total:	64.30
52400	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	82.96
52400	355	Travel	05/15/2025	9101001067	Randall Scotty Long	446.60
52400	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	2,448.85

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
52400	719	Office Equipment	05/15/2025	1010282579	Amazon Capital Services, Inc.	-37.57
52400		County Trustee's Office		Check Count:	4	Total: 2,940.84
52500	307	Communication	05/22/2025	1010282632	AT&T	148.21
52500	307	Communication	05/22/2025	1010282633	AT&T Mobility	40.39
52500	349	Printing, Stationery And Forms	05/01/2025	1010282512	Evans Office Supply Co	476.00
52500	349	Printing, Stationery And Forms	05/22/2025	1010282644	Evans Office Supply Co	476.00
52500	351	Rentals	05/01/2025	1010282531	T.E.G. Enterprises, Inc	95.00
52500	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	116.52
52500	351	Rentals	05/29/2025	1010282712	T.E.G. Enterprises, Inc	95.00
52500	355	Travel	05/22/2025	9101001069	Peggy Henderson	170.95
52500	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	381.00
52500	435	Office Supplies	05/08/2025	1010282548	Government Forms and Supplies LLC	224.00
52500	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	1,098.80
52500	709	Data Processing Equipment	05/15/2025	1010282579	Amazon Capital Services, Inc.	190.00
52500		County Clerk's Office		Check Count:	10	Total: 3,511.87
52600	307	Communication	05/22/2025	1010282633	AT&T Mobility	42.93
52600	312	Contracts With Private Agencies	05/08/2025	1010282542	CyberFOX, LLC	308.70
52600	312	Contracts With Private Agencies	05/08/2025	1010282557	MUS Fibernet	249.28
52600	312	Contracts With Private Agencies	05/15/2025	1010282609	MUS Fibernet	317.32
52600	317	Data Processing Services	05/15/2025	1010282627	Robert Tucker	89.99
52600	317	Data Processing Services	05/22/2025	1010282648	GovConnection, Inc.	2,624.50
52600	317	Data Processing Services	05/22/2025	1010282649	HomeTrust Bank	5.00
52600	709	Data Processing Equipment	05/15/2025	1010282579	Amazon Capital Services, Inc.	22.97
52600	709	Data Processing Equipment	05/29/2025	1010282700	Home Depot Credit Services	46.37
52600		Data Processing		Check Count:	9	Total: 3,707.06

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
52900	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	117.40
52900	Other Finance			Check Count:	1	Total: 117.40
53100	194	Jury And Witness Expense	05/01/2025	1010282511	Dutch Restaurant Group, LLC	187.00
53100	194	Jury And Witness Expense	05/22/2025	1010282639	Dutch Restaurant Group, LLC	198.00
53100	194	Jury And Witness Expense	05/22/2025	1010282666	Wesley Andrew Adams	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282667	Richard Aaron Archer	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282668	Claudette Luttrell Batts	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282669	ALICE BEAVER	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282670	Lisa Michele Bryant	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282671	Melessia Katherine Disanto	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282672	MATTHEW DEAN DUNCAN	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282673	Maliyah Jade Hurst	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282674	Doris Ann Jarnigan	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282675	Traci Viola Jefferson	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282676	Stacey Marie Jones	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282677	Tammy Michelle Jones	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282678	Shyane Rose Livesay	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282679	Brenda S Long	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282680	Erin Gale Martin	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282681	David Wayne Purkey	25.00
53100	194	Jury And Witness Expense	05/22/2025	1010282682	VALERIE KAY STONE	20.00
53100	194	Jury And Witness Expense	05/22/2025	1010282683	BEVERLY ANN WILSON	20.00
53100	307	Communication	05/22/2025	1010282632	AT&T	39.25
53100	307	Communication	05/22/2025	1010282633	AT&T Mobility	42.93
53100	332	Legal Notices, Recording And Court Costs	05/29/2025	1010282690	Citizen Tribune	60.68
53100	349	Printing, Stationery And Forms	05/22/2025	1010282644	Evans Office Supply Co	1,773.68

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
53100	349	Printing, Stationery And Forms	05/29/2025	1010282710	Shred-It	21.00
53100	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	336.39
53100	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	534.00
53100	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	3,838.79
53100		Circuit Court		Check Count:	27	Total: 7,396.72
53300	320	Dues And Memberships	05/15/2025	9101001066	Wayne Douglas Collins	270.00
53300	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	59.47
53300	399	Other Contracted Services	05/22/2025	9101001074	Blake E Sempkowski	270.00
53300	435	Office Supplies	05/15/2025	1010282579	Amazon Capital Services, Inc.	69.59
53300	709	Data Processing Equipment	05/22/2025	1010282648	GovConnection, Inc.	787.54
53300		General Sessions Court		Check Count:	5	Total: 1,456.60
53330	307	Communication	05/15/2025	1010282614	One Step Software Inc.	100.00
53330	307	Communication	05/22/2025	1010282633	AT&T Mobility	185.57
53330	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	88.61
53330	399	Other Contracted Services	05/29/2025	1010282713	Tennessee Recovery & Monitoring	380.00
53330	425	Gasoline	05/01/2025	1010282514	Fuelman	165.24
53330	425	Gasoline	05/29/2025	1010282695	Fuelman	153.97
53330	435	Office Supplies	05/15/2025	1010282618	SOS Computers, LLC	2,355.91
53330	463	Testing	05/01/2025	1010282526	Redwood Toxicology Lab Inc	106.50
53330	463	Testing	05/22/2025	1010282657	Redwood Toxicology Lab Inc	123.00
53330		Drug Court		Check Count:	9	Total: 3,658.80
53400	307	Communication	05/22/2025	1010282632	AT&T	119.36
53400	348	Postal Charges	05/08/2025	1010282540	County Record Services, LLC	700.75
53400	348	Postal Charges	05/29/2025	9101001089	Teresa H Carey (VOID & REISSUE - ACCOUNT CLOSED \$9.45)	0.00
53400	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	98.58

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
53400	355	Travel	05/01/2025	1010282514	Fuelman	15.08
53400	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	169.79
53400	435	Office Supplies	05/01/2025	1010282515	Government Forms and Supplies LLC	221.39
53400	435	Office Supplies	05/08/2025	1010282548	Government Forms and Supplies LLC	70.00
53400	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	355.49
53400	709	Data Processing Equipment	05/15/2025	1010282622	Thomas Consultants, Inc.	5,683.08
53400		Chancery Court		Check Count:	10	Total: 7,433.52
53500	307	Communication	05/22/2025	1010282633	AT&T Mobility	128.79
53500	334	Maintenance Agreements	05/01/2025	1010282523	Orbis Partners, LLC	1,240.00
53500	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	68.00
53500	422	Food Supplies	05/29/2025	1010282720	Walmart Community BRC	356.88
53500	425	Gasoline	05/29/2025	1010282695	Fuelman	54.89
53500	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	121.50
53500	435	Office Supplies	05/29/2025	1010282720	Walmart Community BRC	378.00
53500		Juvenile Court		Check Count:	6	Total: 2,348.06
53900	307	Communication	05/15/2025	1010282614	One Step Software Inc.	100.00
53900	307	Communication	05/22/2025	1010282633	AT&T Mobility	102.25
53900	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	64.26
53900	355	Travel	05/22/2025	1010282649	HomeTrust Bank	1,212.00
53900	368	Drug Treatment	05/22/2025	1010282630	Abundant Hope Ministries	215.00
53900	368	Drug Treatment	05/29/2025	1010282687	Bridge to Shore Recovery	800.00
53900	425	Gasoline	05/01/2025	1010282514	Fuelman	151.46
53900	425	Gasoline	05/29/2025	1010282695	Fuelman	205.30
53900	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	125.76
53900	463	Testing	05/15/2025	1010282602	Intrinsic Interventions Inc.	2,800.00
53900	499	Other Supplies And Materials	05/22/2025	1010282637	Correctional Counseling, Inc	350.74

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
53900	524	In Service/Staff Development	05/15/2025	1010282612	National Assoc of Drug Court Professionals	1,590.00
53900		Other Admin Of Justice - Mental Health		Check Count: 12	Total:	7,716.77
53910	349	Printing, Stationery And Forms	05/22/2025	1010282631	Allegra - Morristown	2,059.71
53910	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	1,118.33
53910	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	237.72
53910		Probation Services		Check Count: 3	Total:	3,415.76
53920	355	Travel	05/22/2025	1010282649	HomeTrust Bank	466.18
53920	355	Travel	05/22/2025	9101001070	Kaelan D Hunt	102.00
53920	355	Travel	05/22/2025	9101001073	Jose Peralez	102.00
53920	451	Uniforms	05/15/2025	1010282626	TruBlu Tactical Police Supply	725.89
53920	451	Uniforms	05/29/2025	1010282716	TruBlu Tactical Police Supply	671.90
53920	524	In Service/Staff Development	05/22/2025	1010282649	HomeTrust Bank	1,500.00
53920	716	Law Enforcement Equipment	05/22/2025	1010282638	Craig's Firearm Supply	3,346.00
53920		Courtroom Security		Check Count: 6	Total:	6,913.97
54110	307	Communication	05/08/2025	1010282572	Verizon Wireless	951.03
54110	307	Communication	05/15/2025	1010282581	AT&T Mobility	1,382.36
54110	307	Communication	05/22/2025	1010282632	AT&T	1,557.02
54110	338	Maintenance And Repair Services - Vehicles	05/01/2025	1010282527	RJK Automotive Enterprises Inc	875.27
54110	338	Maintenance And Repair Services - Vehicles	05/08/2025	1010282545	Elite Automotive Center	137.50
54110	338	Maintenance And Repair Services - Vehicles	05/08/2025	1010282559	RJK Automotive Enterprises Inc	967.85
54110	338	Maintenance And Repair Services - Vehicles	05/08/2025	1010282564	Spotless Brands Intermediate I, LLC	1,060.00
54110	338	Maintenance And Repair Services - Vehicles	05/22/2025	1010282645	Express Lane (West & East)	178.26
54110	338	Maintenance And Repair Services - Vehicles	05/22/2025	1010282658	RJK Automotive Enterprises Inc	724.38
54110	338	Maintenance And Repair Services - Vehicles	05/22/2025	1010282659	Spotless Brands Intermediate I, LLC	1,590.00
54110	348	Postal Charges	05/22/2025	1010282649	HomeTrust Bank	20.62

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54110	349	Printing, Stationery And Forms	05/01/2025	1010282504	Allegra - Morristown	2,364.87
54110	349	Printing, Stationery And Forms	05/08/2025	1010282568	Tricor - State of TN	81.36
54110	351	Rentals	05/15/2025	1010282586	Canon Solutions America, Inc	81.34
54110	351	Rentals	05/22/2025	1010282660	T.E.G. Enterprises, Inc	85.00
54110	353	Towing Services	05/08/2025	1010282565	Sunset Towing	110.00
54110	355	Travel	05/08/2025	9101001062	Robert Justin Kitts	238.00
54110	399	Other Contracted Services	05/08/2025	1010282567	Transunion Risk & Alternative	127.00
54110	399	Other Contracted Services	05/22/2025	1010282655	Murrell Burglar Alarm Co Inc	29.00
54110	425	Gasoline	05/01/2025	1010282514	Fuelman	11,227.24
54110	425	Gasoline	05/01/2025	1010282518	William D Hart	42.58
54110	425	Gasoline	05/29/2025	1010282695	Fuelman	11,308.11
54110	431	Law Enforcement Supplies	05/01/2025	1010282529	Serendipity Stitches & More (PRIOR YEAR P.O.'S \$150.00)	0.00
54110	431	Law Enforcement Supplies	05/15/2025	1010282579	Amazon Capital Services, Inc.	471.55
54110	431	Law Enforcement Supplies	05/22/2025	1010282649	HomeTrust Bank	675.91
54110	433	Lubricants	05/22/2025	1010282645	Express Lane (West & East)	555.03
54110	435	Office Supplies	05/15/2025	1010282579	Amazon Capital Services, Inc.	81.50
54110	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	322.94
54110	450	Tires And Tubes	05/01/2025	1010282525	Porter's Tire Store Inc.	371.50
54110	450	Tires And Tubes	05/29/2025	1010282707	Porter's Tire Store Inc.	180.44
54110	451	Uniforms	05/15/2025	1010282626	TruBlu Tactical Police Supply	779.89
54110	451	Uniforms	05/22/2025	1010282647	Galls, LLC	281.00
54110	499	Other Supplies And Materials	05/29/2025	1010282701	GREGORY SCOTT HUMPHREY	3,210.00
54110	524	In Service/Staff Development	05/08/2025	1010282571	Valletta Industries LLC	15,000.00
54110	524	In Service/Staff Development	05/08/2025	1010282574	Walters State Comm College	5,870.00
54110	524	In Service/Staff Development	05/22/2025	1010282649	HomeTrust Bank	1,600.00
54110	599	Other Charges	05/01/2025	1010282517	Hamblen County Clerk	13.00
54110	599	Other Charges	05/01/2025	1010282530	Shred-It	21.00

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54110	599	Other Charges	05/08/2025	1010282550	Hamblen County Clerk	41.00
54110	599	Other Charges	05/08/2025	1010282551	Hamblen County Clerk	61.50
54110	599	Other Charges	05/15/2025	1010282610	Music Road Inn	16,014.60
54110	599	Other Charges	05/29/2025	1010282689	Cherokee Boat Dock LLC	110.00
54110	599	Other Charges	05/29/2025	1010282710	Shred-It	21.00
54110	716	Law Enforcement Equipment	05/15/2025	1010282579	Amazon Capital Services, Inc.	120.93
54110	716	Law Enforcement Equipment	05/15/2025	1010282604	Metro Communications	13,666.00
54110	716	Law Enforcement Equipment	05/22/2025	1010282647	Galls, LLC	231.00
54110	716	Law Enforcement Equipment	05/22/2025	1010282649	HomeTrust Bank	465.00
54110	716	Law Enforcement Equipment	05/22/2025	1010282656	Pocket Press, LLC	1,799.10
54110	716	Law Enforcement Equipment	05/29/2025	1010282704	L-Tron Corporation	21,751.00
54110		Sheriff's Department		Check Count:	42	Total: 118,853.68
54160	790	Other Equipment	05/29/2025	1010282696	Galls, LLC	235.00
54160		Administration Of The Sexual Offender		Check Count:	1	Total: 235.00
54210	322	Evaluation And Testing	05/08/2025	1010282556	Mountain Crest Psychological Clinic	2,250.00
54210	335	Maintenance And Repair Service - Buildings	05/08/2025	1010282560	Roto-Rooter	690.00
54210	335	Maintenance And Repair Service - Buildings	05/15/2025	1010282594	Eskola, LLC	4,832.00
54210	335	Maintenance And Repair Service - Buildings	05/15/2025	1010282595	Fenco Supply Co	122.96
54210	335	Maintenance And Repair Service - Buildings	05/29/2025	1010282702	Interstate Mechanical Service, LLC	525.00
54210	335	Maintenance And Repair Service - Buildings	05/29/2025	1010282703	Lowe's	300.19
54210	335	Maintenance And Repair Service - Buildings	05/29/2025	1010282708	Relief Septic Repair & Service Inc.	1,700.00
54210	336	Maintenance And Repair Services - Equipment	05/22/2025	1010282651	Johnson Controls Fire Protection LP	1,066.74
54210	340	Medical And Dental Services	05/08/2025	1010282541	Covenant Medical Group, Inc.	349.80
54210	340	Medical And Dental Services	05/08/2025	1010282544	East Tennessee Pathology PPLC	1,808.03
54210	340	Medical And Dental Services	05/08/2025	1010282546	Emergency Coverage Corporation	319.70
54210	340	Medical And Dental Services	05/08/2025	1010282563	Southern Health Partners	60,396.79

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54210	340	Medical And Dental Services	05/08/2025	1010282573	Vista Radiology	168.90
54210	340	Medical And Dental Services	05/15/2025	1010282599	Healthstar Physicians, Inc	1,146.75
54210	340	Medical And Dental Services	05/15/2025	1010282606	Mobile Images Acquisition LLC	1,425.00
54210	340	Medical And Dental Services	05/15/2025	1010282607	Morristown-Hamblen Hospital	5,581.55
54210	340	Medical And Dental Services	05/15/2025	1010282620	Southern Health Partners	872.10
54210	340	Medical And Dental Services	05/22/2025	1010282635	Ballad Health	544.65
54210	340	Medical And Dental Services	05/22/2025	1010282640	East Tennessee Pathology PPLC	1,114.69
54210	340	Medical And Dental Services	05/22/2025	1010282641	East TN Spine & Orthopaedic Specialists	2,079.95
54210	340	Medical And Dental Services	05/22/2025	1010282642	Emergency Coverage Corporation	248.07
54210	340	Medical And Dental Services	05/22/2025	1010282646	Fort Sanders Regional Medical Center	17.57
54210	340	Medical And Dental Services	05/22/2025	1010282650	Hospital Medicine Services of Tennessee PC	891.08
54210	340	Medical And Dental Services	05/22/2025	1010282654	Morristown-Hamblen Hospital	64.57
54210	340	Medical And Dental Services	05/22/2025	1010282663	Vista Radiology	378.00
54210	340	Medical And Dental Services	05/29/2025	1010282685	American Esoteric Laboratories	93.80
54210	340	Medical And Dental Services	05/29/2025	1010282691	East Tennessee Pathology PPLC	398.72
54210	340	Medical And Dental Services	05/29/2025	1010282692	East TN Spine & Orthopaedic Specialists	48.23
54210	340	Medical And Dental Services	05/29/2025	1010282693	Emergency Coverage Corporation	110.25
54210	340	Medical And Dental Services	05/29/2025	1010282705	Morristown-Hamblen Hospital	17.57
54210	340	Medical And Dental Services	05/29/2025	1010282719	Vista Radiology	99.60
54210	351	Rentals	05/22/2025	1010282660	T.E.G. Enterprises, Inc	150.00
54210	410	Custodial Supplies	05/08/2025	1010282575	Wet Washing Equipment Technologies	6,234.02
54210	410	Custodial Supplies	05/29/2025	1010282715	Trinity Services Group, Inc.	6,564.67
54210	422	Food Supplies	05/01/2025	1010282534	Walmart Community BRC	112.88
54210	422	Food Supplies	05/08/2025	1010282569	Trinity Services Group, Inc.	31,919.42
54210	422	Food Supplies	05/29/2025	1010282720	Walmart Community BRC	5.88
54210	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	1,196.98
54210	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	1,245.14

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54210	451	Uniforms	05/15/2025	1010282626	TruBlu Tactical Police Supply	4,800.57
54210	451	Uniforms	05/01/2025	9101001055	Elisha Joseph Heins	100.00
54210	599	Other Charges	05/08/2025	1010282558	Quality Waste	253.80
54210	599	Other Charges	05/08/2025	1010282561	Shred-It	28.00
54210	599	Other Charges	05/15/2025	1010282586	Canon Solutions America, Inc	116.74
54210	716	Law Enforcement Equipment	05/08/2025	1010282537	Cartwright Communication Inc	4,522.18
54210	716	Law Enforcement Equipment	05/15/2025	1010282579	Amazon Capital Services, Inc.	4,000.46
54210	716	Law Enforcement Equipment	05/29/2025	1010282686	Blackfox, LLC	1,200.00
54210	790	Other Equipment	05/01/2025	1010282508	Bob Barker Company, Inc	900.84
54210	790	Other Equipment	05/29/2025	1010282686	Blackfox, LLC	3,800.00
54210	Jail			Check Count:	48	Total: 156,813.84
54250	307	Communication	05/22/2025	1010282633	AT&T Mobility	242.34
54250	338	Maintenance And Repair Services - Vehicles	05/01/2025	1010282525	Porter's Tire Store Inc.	67.95
54250	338	Maintenance And Repair Services - Vehicles	05/08/2025	1010282564	Spotless Brands Intermediate I, LLC	60.00
54250	338	Maintenance And Repair Services - Vehicles	05/22/2025	1010282659	Spotless Brands Intermediate I, LLC	90.00
54250	349	Printing, Stationery And Forms	05/15/2025	1010282579	Amazon Capital Services, Inc.	-149.94
54250	425	Gasoline	05/01/2025	1010282514	Fuelman	137.59
54250	425	Gasoline	05/29/2025	1010282695	Fuelman	241.15
54250	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	278.00
54250	435	Office Supplies	05/08/2025	1010282538	Citizen Tribune	50.00
54250	435	Office Supplies	05/15/2025	1010282579	Amazon Capital Services, Inc.	217.12
54250	Work Release Program			Check Count:	9	Total: 1,234.21
54410	307	Communication	05/08/2025	9101001057	Chris E Bell	56.00
54410	322	Evaluation And Testing	05/15/2025	1010282624	TN Bureau Of Investigation	29.00
54410	338	Maintenance And Repair Services - Vehicles	05/15/2025	1010282611	NAPA Auto Parts Of Morristown	130.87
54410	338	Maintenance And Repair Services - Vehicles	05/22/2025	1010282649	HomeTrust Bank	-7.47

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54410	355	Travel	05/15/2025	1010282585	Barry Calfee	317.80
54410	355	Travel	05/15/2025	1010282617	Bill Sanders	317.80
54410	425	Gasoline	05/01/2025	1010282514	Fuelman	194.54
54410	425	Gasoline	05/29/2025	1010282695	Fuelman	235.91
54410	435	Office Supplies	05/22/2025	1010282644	Evans Office Supply Co	139.43
54410	435	Office Supplies	05/29/2025	1010282720	Walmart Community BRC	23.91
54410	451	Uniforms	05/15/2025	1010282579	Amazon Capital Services, Inc.	23.53
54410	599	Other Charges	05/15/2025	1010282579	Amazon Capital Services, Inc.	103.59
54410	599	Other Charges	05/22/2025	1010282633	AT&T Mobility	33.24
54410	599	Other Charges	05/08/2025	9101001058	Chris E Bell	80.66
54410	599	Other Charges	05/22/2025	9101001068	Chris E Bell	35.67
54410		Civil Defense		Check Count:	14	Total: 1,714.48
54610	307	Communication	05/22/2025	1010282633	AT&T Mobility	265.92
54610	312	Contracts With Private Agencies	05/08/2025	1010282553	Teresa A. Kreceman	500.00
54610	312	Contracts With Private Agencies	05/15/2025	1010282603	Knox County Medical Examiner	7,800.00
54610	399	Other Contracted Services	05/01/2025	1010282505	Daniel Allison	220.00
54610	399	Other Contracted Services	05/15/2025	1010282578	Daniel Allison	330.00
54610	399	Other Contracted Services	05/15/2025	1010282583	Travis Barner	165.00
54610	399	Other Contracted Services	05/15/2025	1010282587	Kevin Carroll	605.00
54610	399	Other Contracted Services	05/15/2025	1010282600	Jeffrey E. Holt	585.00
54610	399	Other Contracted Services	05/15/2025	1010282601	Amanda Beth Hopkins	300.00
54610	399	Other Contracted Services	05/15/2025	1010282615	Jimmy W Peoples	385.00
54610	399	Other Contracted Services	05/15/2025	1010282623	Claude Thompson JR	985.00
54610	399	Other Contracted Services	05/08/2025	9101001065	Tom C Thompson MD	2,500.00
54610		Medical Examiner		Check Count:	12	Total: 14,640.92
54710	355	Travel	05/22/2025	1010282649	HomeTrust Bank	2,378.55

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
54710	355	Travel	05/08/2025	9101001059	April Nicole Brown	134.40
54710	355	Travel	05/08/2025	9101001060	Sarah V Charles	76.44
54710	355	Travel	05/08/2025	9101001061	David C Georges	91.70
54710	355	Travel	05/29/2025	9101001090	Penny Knight	299.60
54710	355	Travel	05/29/2025	9101001091	Penny Knight	240.10
54710	399	Other Contracted Services	05/01/2025	1010282503	Allard Consulting	3,600.00
54710	399	Other Contracted Services	05/29/2025	1010282699	Health Connect America, Inc	17,166.39
54710	435	Office Supplies	05/01/2025	1010282512	Evans Office Supply Co	453.53
54710	524	In Service/Staff Development	05/15/2025	1010282612	National Assoc of Drug Court Professionals	3,975.00
54710	Drug Court Expansion - Public Safety Grant				Check Count: 10	Total: 28,415.71
55110	307	Communication	05/22/2025	1010282632	AT&T	405.56
55110	328	Janitorial Services	05/01/2025	1010282528	Roberts Cleaning Company	2,075.00
55110	328	Janitorial Services	05/29/2025	1010282709	Roberts Cleaning Company	2,075.00
55110	355	Travel	05/08/2025	9101001056	Jennifer A Antrican	1,516.55
55110	355	Travel	05/08/2025	9101001063	Janice D Messer	151.06
55110	355	Travel	05/08/2025	9101001064	Kim Smith	125.63
55110	355	Travel	05/22/2025	9101001072	Janice D Messer	88.44
55110	435	Office Supplies	05/01/2025	1010282534	Walmart Community BRC	306.51
55110	435	Office Supplies	05/22/2025	1010282643	English Mountain Coffee	158.00
55110	452	Utilities	05/22/2025	1010282634	Atmos Energy	104.72
55110	452	Utilities	05/22/2025	1010282653	Morristown Utilities	1,692.00
55110	599	Other Charges	05/15/2025	1010282593	CyraCom International Inc	10.00
55110	599	Other Charges	05/22/2025	1010282649	HomeTrust Bank	144.80
55110	Local Health Center				Check Count: 13	Total: 8,853.27
55120	307	Communication	05/08/2025	1010282572	Verizon Wireless	68.00
55120	307	Communication	05/22/2025	1010282633	AT&T Mobility	152.34

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
55120	312	Contracts With Private Agencies	05/08/2025	1010282555	Morristown-Hamblen Humane Soc	25,000.00
55120	338	Maintenance And Repair Services - Vehicles	05/08/2025	1010282564	Spotless Brands Intermediate I, LLC	60.00
55120	338	Maintenance And Repair Services - Vehicles	05/22/2025	1010282659	Spotless Brands Intermediate I, LLC	90.00
55120	425	Gasoline	05/01/2025	1010282514	Fuelman	515.75
55120	425	Gasoline	05/29/2025	1010282695	Fuelman	507.84
55120		Rabies And Animal Control		Check Count:	7	Total: 26,393.93
56500	316	Contributions	05/15/2025	1010282608	Morristown-Hamblen Library	180,000.00
56500		Libraries		Check Count:	1	Total: 180,000.00
56700	307	Communication	05/01/2025	1010282521	MUS Fibernet	134.22
56700	307	Communication	05/22/2025	1010282633	AT&T Mobility	84.31
56700	336	Maintenance And Repair Services - Equipment	05/15/2025	1010282592	Curt's Ace Hardware	91.97
56700	336	Maintenance And Repair Services - Equipment	05/29/2025	1010282703	Lowe's	34.62
56700	410	Custodial Supplies	05/01/2025	1010282507	Big M Janitorial	348.64
56700	410	Custodial Supplies	05/08/2025	1010282558	Quality Waste	253.80
56700	415	Electricity	05/08/2025	1010282554	Morristown Utilities	4,512.00
56700	415	Electricity	05/15/2025	1010282580	Appalachian Electric Co-Op	58.12
56700	425	Gasoline	05/22/2025	1010282664	Voyager Fleet Systems Inc	174.60
56700	451	Uniforms	05/15/2025	1010282579	Amazon Capital Services, Inc.	240.00
56700	454	Water And Sewer	05/08/2025	1010282554	Morristown Utilities	2,410.00
56700	499	Other Supplies And Materials	05/15/2025	1010282577	Allegra - Morristown	283.36
56700	499	Other Supplies And Materials	05/22/2025	1010282636	CASS-TN, Inc.	316.59
56700	599	Other Charges	05/08/2025	1010282566	Tennessee Recovery & Monitoring	176.00
56700		Parks And Fair Boards		Check Count:	13	Total: 9,118.23
57100	140	Salary Supplements	05/15/2025	1010282629	University Of TN Extension	33,010.76

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Fund #(101)						
57100		Agricultural Extension Service		Check Count:	1	Total: 33,010.76
57800	399	Other Contracted Services	05/15/2025	1010282627	Robert Tucker	89.73
57800		Storm Water Management		Check Count:	1	Total: 89.73
58110	399	Other Contracted Services	05/15/2025	1010282591	Connelly, Charles Robert	3,000.00
58110	399	Other Contracted Services	05/22/2025	1010282662	Eddie Turner	50.00
58110		Tourism		Check Count:	2	Total: 3,050.00
58190	421	Food Preparation Supplies	05/22/2025	1010282665	Welch Packaging Group Inc	2,303.73
58190		Other Economic And Community D		Check Count:	1	Total: 2,303.73
58600	299	Other Fringe Benefits	05/15/2025	1010282596	Hamblen Co Dept Of Education	100.00
58600		Employee Benefits		Check Count:	1	Total: 100.00
91130	718	Motor Vehicles	05/08/2025	1010282539	Columbia Chrysler Dodge Jeep	171,656.00
91130		Public Safety Projects		Check Count:	1	Total: 171,656.00
91140	304	Architects	05/15/2025	1010282582	Barber McMurry Architects	32,096.63
91140		Public Health And Welfare Projects		Check Count:	1	Total: 32,096.63
99100	590	Transfers To Other Funds	05/13/2025	1010282576	Capital Projects Fund #171	166,024.00
99100		Transfers Out		Check Count:	1	Total: 166,024.00
General Fund #(101) Total:						1,106,752.42

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Drug Control Fund #(122)						
54150	140	Salary Supplements	05/08/2025	1220003033	Hamblen County Government	6,000.00
54150	201	Social Security	05/08/2025	1220003033	Hamblen County Government	372.00
54150	204	State Retirement	05/08/2025	1220003033	Hamblen County Government	630.00
54150	212	Employer Medicare	05/08/2025	1220003033	Hamblen County Government	87.00
54150	351	Rentals	05/22/2025	1220003036	T.E.G. Enterprises, Inc	65.00
54150	401	Animal Food And Supplies	05/22/2025	1220003035	HomeTrust Bank	75.98
54150	415	Electricity	05/08/2025	1220003034	MUS Fibernet	98.87
54150		Drug Enforcement		Check Count:	4	Total: 7,328.85
Drug Control Fund #(122) Total:						7,328.85

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Drug Use Abatement Fund						
58400	599	Other Charges	05/22/2025	1280000017	HomeTrust Bank	90.86
58400		Other Charges		Check Count:	1	Total: 90.86
95900	000	Object Code (000)	05/15/2025	1280000016	Third Judicial District Recovery Support Services Inc	17,280.09
95900	000	Object Code (000)	05/29/2025	1280000018	Third Judicial District Recovery Support Services Inc	12,146.04
95900		Capital Projects Donated to Other Entities		Check Count:	2	Total: 29,426.13
Drug Use Abatement Fund Total:						29,516.99

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Debt Service Fund #(151)						
82110	612	Principal On Other Loans	05/08/2025	1510000065	Appalachian Electric Co-Op	3,333.33
82110		General Government			Check Count: 1	Total: 3,333.33
General Debt Service Fund #(151) Total:						3,333.33

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: General Capital Projects Fund #(171)						
91140	310	Contracts With Other Public Agencies	05/08/2025	1710001790	East TN Development Dist	11,000.00
91140	790	Other Equipment	05/08/2025	1710001791	Four Guys Fire Trucks	138,633.00
91140	791	Other Construction	05/08/2025	1710001789	Charles J Beardsworth	7,248.50
91140	791	Other Construction	05/08/2025	1710001792	TN Community Assistance Corporation	17.00
91140	791	Other Construction	05/08/2025	1710001793	Volunteer Home Solutions	1,500.00
91140	791	Other Construction	05/08/2025	1710001794	John Christopher Zachary	2,500.00
91140	791	Other Construction	05/15/2025	1710001795	TN Community Assistance Corporation	18,346.92
91140	Public Health And Welfare Projects				Check Count: 7	Total: 179,245.42
General Capital Projects Fund #(171) Total:						179,245.42

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Highway Capital Projects Fund #(176)						
91200	404	Asphalt - Hot Mix	05/15/2025	1760001118	Blalock & Sons Inc	9,699.80
91200	404	Asphalt - Hot Mix	05/15/2025	1760001119	Newport Paving & Ready Mix	7,836.57
91200	409	Crushed Stone	05/15/2025	1760001120	Vulcan Materials Company	7,713.50
91200	714	Highway Equipment	05/01/2025	1760001117	Worldwide Equipment, Inc. (PRIOR YEAR P.O. \$143,893.00)	0.00
91200	Highway And Street Capital Projects				Check Count: 4	Total: 25,249.87
Highway Capital Projects Fund #(176) Total:						25,249.87

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Other Capital Projects Fund/Fu						
91130	708	Communication Equipment	05/15/2025	1780000006	Motorola Solutions Inc.	33,205.72
91130		Public Safety Projects		Check Count:	1	Total: 33,205.72
91170	791	Other Construction	05/19/2025	1780000007	Alpha Talbott Utility District	23,400.00
91170	791	Other Construction	05/19/2025	1780000008	Russellville-Whitesburg	415,840.10
91170		Public Utility Projects		Check Count:	2	Total: 439,240.10
Other Capital Projects Fund/Fu Total:						472,445.82

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Other Capital Projects Fund # (189)						
91130	399	Other Contracted Services	05/15/2025	1890000187	Deacon Foodservice Solutions, LLC (PRIOR YEAR P.O. \$4,275.00)	0.00
91130	711	Furniture And Fixtures	05/08/2025	1890000184	Autonomy Today, LLC	8,750.00
91130	711	Furniture And Fixtures	05/08/2025	1890000185	Patterson Pope, Inc. (PROR YEAR P.O. \$124,407.50)	0.00
91130		Public Safety Projects		Check Count:	3	Total: 8,750.00
Other Capital Projects Fund # (189) Total:						8,750.00

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ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Employee Insurance - General Fund#(264)						
58600	308	Consultants	05/15/2025	2640001979	Mark III Brokerage, Inc.	7,500.00
58600	312	Contracts With Private Agencies	05/01/2025	2640001977	Carehere LLC	6,846.00
58600	312	Contracts With Private Agencies	05/08/2025	2640001978	LLC STP	1,850.00
58600	312	Contracts With Private Agencies	05/22/2025	2640001980	Atmos Energy	55.30
58600	312	Contracts With Private Agencies	05/22/2025	2640001981	Morristown Utilities	279.00
58600	312	Contracts With Private Agencies	05/22/2025	2640001982	Murrell Burglar Alarm Co Inc	38.00
58600	Employee Benefits				Check Count: 6	Total: 16,568.30
Employee Insurance - General Fund#(264) Total:						16,568.30

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Date/Time: 6/3/2025 2:24:16 PM

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Solid Waste/Sanitation Fund #(116)						
55710	302	Advertising	05/22/2025	1160025631	Citizen Tribune	226.10
55710	336	Maintenance And Repair Services - Equipment	05/01/2025	1160025609	Action Auto Glass, LLC	1,695.00
55710	336	Maintenance And Repair Services - Equipment	05/01/2025	1160025615	Stringfellow	1,343.80
55710	336	Maintenance And Repair Services - Equipment	05/08/2025	1160025619	Kimball Midwest	463.74
55710	336	Maintenance And Repair Services - Equipment	05/08/2025	1160025620	Southern Fluidpower, Inc.	1,063.68
55710	336	Maintenance And Repair Services - Equipment	05/15/2025	1160025623	Amazon Capital Services, Inc.	61.83
55710	336	Maintenance And Repair Services - Equipment	05/15/2025	1160025626	NAPA Auto Parts Of Morristown	942.67
55710	336	Maintenance And Repair Services - Equipment	05/15/2025	1160025630	Worldwide Equipment, Inc.	8,377.82
55710	359	Disposal Fees	05/15/2025	1160025625	Hamblen County-Morristown Solid Waste	107,377.40
55710	412	Diesel Fuel	05/01/2025	1160025612	Fuelman	11,172.28
55710	412	Diesel Fuel	05/29/2025	1160025637	Fuelman	13,117.23
55710	425	Gasoline	05/01/2025	1160025612	Fuelman	319.89
55710	425	Gasoline	05/29/2025	1160025637	Fuelman	167.08
55710	433	Lubricants	05/22/2025	1160025635	Universal Total Lubricants, Inc.	4,446.90
55710	451	Uniforms	05/15/2025	1160025629	Unifirst Corp	473.38
55710	499	Other Supplies And Materials	05/01/2025	1160025616	UniFirst First Aid Corp	177.65
55710	499	Other Supplies And Materials	05/08/2025	1160025621	Wet Washing Equipment Technologies	330.00
55710	499	Other Supplies And Materials	05/22/2025	1160025632	Hamblen County Clerk	20.50
55710	499	Other Supplies And Materials	05/22/2025	1160025634	Morristown Signs, Inc	200.00
55710	506	Liability Insurance	05/15/2025	1160025628	Tennessee Risk Management Trust	362.00
55710	707	Building Improvements	05/01/2025	1160025614	Southeast Landscape Supply	910.00
55710	718	Motor Vehicles	05/08/2025	1160025622	Worldwide Equipment, Inc.	236,510.00
55710	733	Solid Waste Equipment	05/22/2025	1160025633	Mid-State Equip Co, Inc	14,361.00
55710		Sanitation Management		Check Count:	21	Total: 404,119.95
Solid Waste/Sanitation Fund #(116) Total:						404,119.95

COMMISSION APPROVAL LISTING

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Date/Time: 6/3/2025 2:25:31 PM

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Highway/Public Works Fund (#131)						
61000	302	Advertising	05/22/2025	1313045627	Citizen Tribune	212.88
61000	307	Communication	05/01/2025	1313045600	Comcast Cable	76.95
61000	307	Communication	05/15/2025	1313045613	AT&T Mobility	123.71
61000	307	Communication	05/22/2025	1313045626	AT&T	238.72
61000	307	Communication	05/29/2025	1313045634	Comcast Cable	76.95
61000	415	Electricity	05/01/2025	1313045603	Morristown Utilities	37.00
61000	415	Electricity	05/22/2025	1313045629	Holston Electric Cooperative	1,225.45
61000	415	Electricity	05/22/2025	1313045631	Morristown Utilities	2,058.00
61000	435	Office Supplies	05/01/2025	1313045601	Evans Office Supply Co	61.95
61000	454	Water and Sewer	05/22/2025	1313045631	Morristown Utilities	121.00
61000	599	Other Charges	05/08/2025	1313045610	Spotless Brands Intermediate I, LLC	60.00
61000	599	Other Charges	05/15/2025	1313045612	Amazon Capital Services, Inc.	58.83
61000	599	Other Charges	05/15/2025	1313045620	Lowe's	459.04
61000	599	Other Charges	05/22/2025	1313045628	Hamblen County Clerk	20.50
61000	599	Other Charges	05/22/2025	1313045632	Spotless Brands Intermediate I, LLC	90.00
61000	599	Other Charges	05/29/2025	1313045638	UniFirst First Aid Corp	125.12
61000	Administration			Check Count:	15	Total: 5,046.10
62000	408	Concrete	05/15/2025	1313045615	Concrete Materials Inc / Apac	1,565.00
62000	426	General Construction Materials	05/08/2025	1313045609	Smoky Mountain Farmers Co-Op	15.99
62000	451	Uniforms	05/15/2025	1313045624	Unifirst Corp	469.24
62000	467	Fencing (Guardrail)	05/15/2025	1313045616	Highway Markings, Inc	10,075.00
62000	Highway And Bridge Maintenance			Check Count:	4	Total: 12,125.23
63100	412	Diesel Fuel	05/01/2025	1313045602	Fuelman	2,190.94
63100	412	Diesel Fuel	05/08/2025	1313045608	Pioneer Petroleum	1,714.55
63100	412	Diesel Fuel	05/29/2025	1313045635	Fuelman	2,384.71
63100	416	Equipment Parts - Heavy	05/08/2025	1313045611	Stowers Machinery Corporation	331.65

COMMISSION APPROVAL LISTING

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Date/Time: 6/3/2025 2:25:31 PM

ACCT	OB	Name	Date	Check Nbr	Description	Amount Paid
Fund: Highway/Public Works Fund (#131)						
63100	416	Equipment Parts - Heavy	05/15/2025	1313045618	Interstate Battery System	1,459.40
63100	416	Equipment Parts - Heavy	05/15/2025	1313045621	NAPA Auto Parts Of Morristown	1,067.13
63100	416	Equipment Parts - Heavy	05/15/2025	1313045623	Porter's Tire Store Inc.	1,241.49
63100	416	Equipment Parts - Heavy	05/21/2025	1313045625	Interstate Tractor	260.00
63100	416	Equipment Parts - Heavy	05/22/2025	1313045630	Meade Tractor	2,126.93
63100	416	Equipment Parts - Heavy	05/29/2025	1313045637	Rogers Manufacturing Co, Inc	4,120.96
63100	424	Garage Supplies	05/15/2025	1313045617	Holston Gases	236.04
63100	425	Gasoline	05/01/2025	1313045602	Fuelman	2,570.42
63100	425	Gasoline	05/15/2025	1313045614	BP	45.68
63100	425	Gasoline	05/29/2025	1313045635	Fuelman	2,762.31
63100	499	Other Supplies And Materials	05/08/2025	1313045607	Lane Sales Power Equipment	19.80
63100	Operation And Maintenance Of Equipment				Check Count: 13	Total: 22,532.01
Highway/Public Works Fund (#131) Total:						39,703.34

<p style="text-align: center;">POLICIES & PROCEDURES HOME HOMEOWNER REHABILITATION PROGRAM HAMBLLEN COUNTY 2024 HOME EAST TENNESSEE DISASTER RECOVERY GRANT</p>
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1. PURPOSE

This program will make available financial and/or technical assistance for the reconstruction and rehabilitation of eligible substandard owner-occupied housing units within the community affected by Hurricane Helene in 2024. Rehabilitation work will correct deficiencies in the eligible homes, making them safe, sanitary, and sound.

2. AUTHORITY

The legal authority of this program comes from the working agreement with the Tennessee Housing Development Agency, Public Law 101-625 (National Affordable Housing Act of 1990), as well as State and local laws.

3. PROGRAM RESOURCES

The source of funds for the undertaking of these activities is a grant in the amount of \$1,000,000.00 which has been awarded by Tennessee Housing Development Agency (THDA) through the U.S. Department of Housing and Urban Development Home Investment Partnership Act.

4. APPLICABLE LAWS

The local governing bodies, contractors, subcontractors, vendors, and applicants for rehabilitation assistance are required to abide by a number of State and Federal laws, and may be required to sign documents certifying their compliance.

1. Flood Disaster Protection Act of 1973 (42 U.S.C. 4001-4128 and 24 CFR 92.358).
2. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) (42 U.S.C. 4201-4655), 49 CFR Part 24, and 24 CFR 92.353)
3. Debarment and Suspension provisions as required by 24 CFR Part 24 and 24 CFR 92.357 and State of Tennessee Procurement Procedures Manual of the Central Procurement Office.
4. National Environment Policy Act of 1969 (NEPA), 24 CFR Parts 50 and 58, and 24 CFR 92.352.
5. Equal Opportunity Provisions and Fair Housing, 24 CFR 92.350.
6. Affirmative Marketing, 24 CFR 92.351.
7. Lead-based Paint Poisoning Prevention Act, 24 CFR 92.355.
8. Conflict of Interest Provisions, 24 CFR 85.36 or 24 CFR 84.42, as applicable, and 24 CFR 92.356.
9. Davis-Bacon Act and Contract Work Hours and Safety Standards Act, and 24 CFR 92.354.

10. Intergovernmental Review of Federal Programs, Executive Order 12372 and 24 CFR 92.359.
11. Drug-Free Workplace, 24 CFR part 24, subpart F.
12. Standard Equal Opportunity Construction Contract Specifications.
13. Certification of Non-segregated Facilities for Contracts over \$10,000.
14. Title VI of Civil Rights Act of 1964 Provisions.
15. Section 109 of Housing and Community Development Act of 1974 Provisions.
16. Section 3 Compliance Provisions.
17. Age Discrimination Act of 1975 Provisions.
18. Section 504 Affirmative Action for Handicapped Provisions.
19. 2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
20. And any other Federal requirements as set forth in 24 CFR Part 92, HOME Investment Partnerships Program

5. DRUG-FREE WORKPLACE

- A. The Hamblen County Government will or will continue to provide a drug-free workplace by:
 1. Notifying employees in writing that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Grantee's workplace and specifying the action that will be taken against employees for violation of such prohibition.
 2. Establishing an ongoing drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace;
 - b. The Grantee's policy of maintaining a drug-free workplace;
 - c. Any drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- B. Providing each employee engaged in the performance of the HOME contract a copy of the notification required in paragraph A, article 1 above.
- C. The written notification required in paragraph A, article 1 above will advise the employee that, as a condition of employment under the HOME grant, the employee will:
 1. Abide by the terms of the notification; and
 2. Notify the employers in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
- D. Notifying the State in writing, within ten (10) calendar days after receiving notice under paragraph A, article 2, subsection D above from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on

whose grant activity the convicted employee was working, unless the Federal Agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.

1. Taking one of the following actions, within thirty (30) calendar days of receiving notice under D(2) above, with respect to any employee who is so convicted:
2. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirement of the Rehabilitation Act of 1973, as amended; or
3. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
4. Making a good faith effort to continue to maintain a drug-free workplace through implementation of Paragraphs A, B, C, and D above.

6. CONFLICT OF INTEREST

- A. PERSONS COVERED – Immediate family members of any local elected official or of any employee or board member of a non-profit agency are ineligible to receive benefits through the HOME program. “Immediate family member” means the spouse, parent (including a stepparent), child (including a stepchild), grandparent, grandchild, sister or brother (including a stepsister or stepbrother) of any covered individual.

In addition, the conflict of interest provisions as apply to any person who is an employee, agent, consultant, officer, elected official or appointed official of THDA, the local community or the non- profit agency (including CHDOs) receiving HOME funds, and who exercises or has exercised any functions or responsibilities with respect to activities assisted with HOME funds or who is in a position to participate in a decision-making process or gain inside information with regard to these activities.

- B. No person listed in Paragraph A may obtain a financial interest or benefit from a HOME-assisted activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds there under, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.
- C. APPEARANCE OF A CONFLICT OF INTEREST - Grantees must also make every effort to avoid the appearance of favoritism in the eligibility determination process. In those cases where the applicant is otherwise eligible, but there exists the appearance of a conflict of interest or the Appearance of favoritism, the Grantee must complete HO-4A or equivalent in THDA’s GMS system (Determination of a Conflict of Interest). If the answer to any of the four questions on the HO-4A form is (Yes) the grantee must submit the HO- 4A form and written documentation to THDA that the following procedures have been observed:
1. The Grantee must publish an announcement in the local newspaper concerning the potential for a conflict of interest and request citizen comments.
 2. The Grantee’s attorney must render an opinion as to whether or not a conflict of interest exists and that no state or local laws will be violated should the applicant receive HOME assistance.
 3. The Grantee’s elected body must pass a resolution approving the applicant.

7. APPLICANT ELIGIBILITY

The following criteria must be satisfied by all applicants in order to become eligible for a rehabilitation grant:

1. The applicant must have a need for housing rehabilitation or reconstruction of an eligible, substandard, owner-occupied housing unit affected by Hurricane Helene.
2. The applicant must be low income as defined by current published HOME Income Limit requirements as adjusted for household size, i.e., below 80% of area median income.
3. The applicant must have been the resident of the property to be rehabilitated for a period of not less than one year and must occupy the property as their principle residence.
4. The applicant's ownership must be in the form of:
 - a. Stick built or qualified modular housing:
 - i. fee simple title; or
 - ii. a 99-year leasehold; or
 - iii. a life estate: the person with the life estate must have the right to live in the housing for the remainder of his or her life and not pay rent, must be low income, and must occupy the housing as his or her principal residence; or
 - iv. inherited property with multiple owners not all residing in the housing. The owner-occupant must be low income, must occupy the house as his or her principal residence, and must pay all the costs associated with ownership and maintenance of the housing.
 - b. Manufactured Housing:
 - a certificate of title for the manufactured home to be rehabilitated or reconstructed free of any encumbrances; and
 - fee simple title for the lot of land where the mobile home is located.
5. The title must not have any restrictions or encumbrances that would unduly restrict the good and marketable nature of the ownership interest.
6. The applicant must voluntarily apply for assistance.
7. The applicant is encouraged to obtain or maintain a homeowner's insurance policy appropriate for the type and value of the home and adequate to cover the rehabilitated value of the home to be rehabilitated or reconstructed.
 - a. In the event there is no Homeowners policy with an appropriate construction rider in effect during the time of the rehabilitation or reconstruction of the property the Homeowner or General Contractor must obtain a builder's risk (or other acceptable risk policy assigning the grantee as an additional insured) for a minimum of the amount needed to cover the full cost of the rehabilitation or reconstruction. This policy must be in effect prior to the beginning of construction and remain in effect until the certificate of occupancy or equivalent has been delivered to the Grantee.
 - If the Builders Risk Policy is obtained by the homeowner for the purpose of complying with the HOME grant the full cost of the policy will be an eligible soft cost billable to the grant. The eligible costs are limited to the period of construction of the project.

8. INCOME ELIGIBILITY

- A. ANNUAL INCOME (GROSS INCOME) - The State's HOME program uses the income definitions of the Section 8 program to determine the annual income (gross income) used to classify a *household* for purposes of eligibility. Annual income means all amounts, monetary or not, which:
1. Go to, or on behalf of, the family head or spouse (even if temporarily absent) or to any other family member;
 2. Are anticipated to be received from a source outside the family during the 12-month period following admission or annual reexamination effective date. In other words, it is the household's *future or expected* ability to pay rather than its past earnings that is used to determine program eligibility. If it is not feasible to anticipate a level of income over a 12- month period, the income anticipated for a shorter period may be annualized, subject to a redetermination at the end of the shorter period; and
 3. Which are not specifically excluded in paragraph 6.8 (Income Exclusions) below.
 4. Annual income also means amounts derived (during the 12-month period) from assets to which any member of the family has access.
 5. MONTHLY GROSS INCOME - Monthly gross income is Annual Gross Income divided by 12 months.
- B. ASSETS - In general terms, an asset is a cash or non-cash item that can be converted to cash. There is no asset limitation for participation in the HOME program. Income from assets is, however, recognized as part of Annual Gross Income. Assets have both a market value and a cash value.
1. MARKET VALUE - The market value of an asset is simply its dollar value on the open market. For example, a stock's market value is the price quoted on a stock exchange on a particular day, and a property's market value is the amount it would sell for on the open market. This may be determined by comparing the property with similar, recently sold properties.
 2. CASH VALUE - The cash value of an asset is the market value less reasonable expenses required to convert the asset to cash, including:
 - a. Penalties or fees for converting financial holdings. Any penalties, fees, or transaction charges levied when an asset is converted to cash are deducted from the market value to determine its cash value (e.g., penalties charged for premature withdrawal of a certificate of deposit, the transaction fee for converting mutual funds, or broker fees for converting stocks to cash); and/or
 - b. Costs for selling real property. Settlement costs, real estate transaction fees, payment of mortgages/liens against the property, and any legal fees associated with the sale of real property are deducted from the market value to determine equity in the real estate.
 - c. Under Section 8 rules, only the cash value (rather than market value) of an item is counted as an asset.
 3. INCOME FROM ASSETS - The income counted is the actual income generated by the asset (e.g., interest on a savings or checking account.) The income is counted even if the household elects not to receive it. For example, although a household may elect to reinvest the interest or dividends from an asset, the interest or dividends is still counted as income
 - a. The income from assets included in Annual Gross Income is the income that is anticipated to be received during the coming 12 months.

- To obtain the anticipated interest on a savings account, the current account balance can be multiplied by the current interest rate applicable to the account; or if the value of the account is not anticipated to change in the near future and interest rates have been stable, a copy of the IRS 1099 form showing past interest earned can be used.
 - Checking account balances (as well as savings account balances) are considered an asset. This is a recognition that some households keep assets in their checking accounts, and is not intended to count monthly income as an asset. Grantees should use the average monthly balance over a 6-month period as the cash value of the checking account.
- b. When an Asset Produces Little or No Income:
- If the family's assets are \$5,000 or less, actual income from assets (e.g., interest on a checking account) is not counted as annual income. For example, if a family has \$600 in a non-interest-bearing checking account, no actual income would be counted because the family has no actual income from assets and the total amount of all assets is less than \$5,000.
- c. If the family's assets are greater than \$5,000, income from assets is computed as the greater of:
- actual income from assets, or
 - calculate income from assets based on a passbook rate applied to the cash value of all assets. For example, if a family has \$3,000 in a non-interest-bearing checking account and \$5,500 in an interest-bearing savings account, the two amounts are added together. Use the standard passbook rate to determine the annual income from assets for this family.
- d. Applicants who dispose of assets for less than fair market value (i.e., value on the open market in an "arm's length" transaction) have, in essence, voluntarily reduced their ability to afford housing. Section 8 rules require, therefore, that any asset disposed of for less than fair market value during the 2 years preceding the income determination be counted as if the household still owned the asset.
- e. The value to be included as an asset is the difference between the cash value of the asset and the amount that was actually received (if any) in the disposition of the asset (less any fees associated with disposal of property, such as a brokerage fee).
- f. Each applicant must certify whether an asset has been disposed of for less than fair market value. Assets disposed of for less than fair market value as a result of foreclosure, bankruptcy, divorce or separation is not included in this calculation.
- g. These procedures are followed to eliminate the need for an assets limitation and to penalize people who give away assets for the purpose of receiving assistance or paying a lower rent.
4. ASSETS INCLUDE:
- a. Amounts in savings accounts and six-month average balance for checking accounts.
 - b. Stocks, bonds, savings certificates, money market funds and other investment accounts.
 - c. Equity in real property or other capital investments. Equity is the estimated current market value of the asset less the unpaid balance on all loans secured by the asset and reasonable costs (such as broker fees) that would be incurred in selling the asset. DO NOT INCLUDE

EQUITY OF PRINCIPAL RESIDENCE AS AN ASSET FOR HOMEOWNER REHABILITATION PROGRAMS.

- d. The cash value of trusts that are available to the household.
- e. IRA, Keogh, and similar retirement savings accounts, even though withdrawal would result in penalty.
 - The “cash value” of an asset is the market value less reasonable expenses that would be incurred in selling or converting the asset to cash, such as the following:
 - Penalties for premature withdrawal;
 - Broker and legal fees; and
 - Settlement costs for real estate transactions
 - The current value of the asset (the value of the 401K or other Individual retirement account minus any penalty (usually 10% to 15%) they would incur for drawing early from it) at the time of verification and multiply that by the passbook.
 - NOTE: unrealized gains ARE included as part of the current asset value but are NOT themselves considered income.
- f. Contributions to company retirement/pension funds that can be withdrawn without retiring or terminating employment.
- g. Assets which, although owned by more than one person, allow unrestricted access by the applicant.
- h. Lump sum receipts such as inheritances, capital gains, lottery winnings, insurance settlements, and other claims.
- i. Personal property held as an investment such as gems, jewelry, coin collections, antique cars, etc.
- j. Cash value of life insurance policies.
- k. Assets disposed of for less than fair market value during two years preceding certification or recertification.
 - ASSETS DO NOT INCLUDE:
 - Necessary personal property, except as noted under paragraph 6.5(9) (Assets Include) above
 - Interest in Indian Trust lands
 - Assets that are part of an active business or farming operation.
 - NOTE: Rental properties are considered personal assets held as an investment rather than business assets unless real estate is the applicant/tenant's main occupation.
 - Assets not accessible to the family and which provide no income to the family.
 - Vehicles especially equipped for the handicapped.

- Equity in owner-occupied cooperatives and manufactured homes in which the family lives.

B. INCOME INCLUSIONS - The following are used to determine the annual income (gross income) of an applicant's household for purposes of eligibility:

1. The full amount, before any payroll deductions, of wages and salaries, over-time pay, commissions, fees, tips and bonuses, and other compensation for personal services;
2. The net income for operation of a business or profession including rental property. Expenditures for business expansion or amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation of assets used in a business or profession may be deducted, based on straight line depreciation, as provided in Internal Revenue Service regulations. Any withdrawal of cash or assets from the operation of a business or profession will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested in the operation by the family.
3. Interest, dividends, and other net income of any kind from real or personal property. Expenditures for amortization of capital indebtedness shall not be used as a deduction in determining net income. An allowance for depreciation is permitted only as authorized in paragraph (2) above. Any withdrawal of cash or assets from an investment will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested by the Family. Where the family has net family assets in excess of \$5,000, Annual Income shall include the greater of the actual income derived from net family assets or a percentage of the value of such Assets based on the current passbook saving rate, as determined by HUD.
4. The full amount of periodic payments received from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits and other similar types of periodic receipts, including a lump-sum amount or prospective monthly amounts for the delayed start of a periodic amount (except Supplemental Security Income (SSI) or Social Security).
5. Payments in lieu of earnings, such as unemployment, worker's compensation and severance pay (but see paragraph (3) under Income Exclusions).
6. Welfare Assistance. If the Welfare Assistance payment includes an amount specifically designated for shelter and utilities that is subject to adjustment by the welfare assistance agency in accordance with the actual cost of shelter and utilities, the amount of welfare assistance income to be included as income shall consist of:
 - a. The amount of the allowance or grant exclusive of the amount specifically designated for shelter or utilities; plus
 - b. The maximum amount that the welfare assistance agency could in fact allow the family for shelter and utilities. If the family's welfare assistance is ratably reduced from the standard of need by applying a percentage, the amount calculated under this paragraph shall be the amount resulting from one application of the percentage.
7. Periodic and determinable allowances, such as alimony and child support payments, and regular contributions or gifts received from persons not residing in the dwelling;
8. All regular pay, special pay and allowances of a member of the Armed Forces. (See paragraph 8 under Income Exclusions).

C. INCOME EXCLUSIONS - The following are excluded from a household's income for purposes of determining eligibility:

1. Income from employment of children (including foster children) under the age of 18 years;
2. Payments received for the care of foster children or foster adults (usually individuals with disabilities, unrelated to the tenant family), who are unable to live alone;
3. Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses (except for payments in lieu of earnings – see paragraph 5 of Income Inclusions).
4. Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member;
5. Income of a live-in aide;
6. Certain increases in income of a disabled member of the family residing in HOME assisted housing or receiving HOME tenant-based rental assistance (see 6.12 (7) under Determining Whose Income to Count).
7. The full amount of student financial assistance paid directly to the student or to the educational institution;
8. The special pay to a family member serving in the Armed Forces who is exposed to hostile fire;
9. Temporary, nonrecurring or sporadic income (including gifts);
10. Reparation payments paid by a foreign government pursuant to claims filed under the laws of that government by persons who were persecuted during the Nazi era;
11. Earnings in excess of \$480 for each full-time student 18 years old or older (excluding the head of household and spouse);
12. Adoption assistance payments in excess of \$480 per adopted child;
13. For public housing only, the earnings and benefits to any family member resulting from participation in a program providing employment training and supportive accordance with the Family Support Act of 1988, Section 22 of the 1937 Act, or any comparable federal, state or local law during the exclusion period.
14. Deferred periodic amounts from SSI and Social Security benefits that are received in a lump sum amount or in prospective monthly amounts.
15. Amounts received by the family in the form of refunds or rebates under state or local law from property taxes paid on the dwelling unit.
16. Amounts paid by a state agency to a family with a member who has a developmental disability and is living at home to offset the cost of services and equipment needed to keep this developmentally disabled family member at home.
17. Amounts specifically excluded by any other federal statute from consideration as income for purposes of determining eligibility or benefits under a category of assistance programs that includes assistance under any program to which the exclusions apply.
 - a. The value of the allotment provided to an eligible household under the Food Stamp Act of 1977;

- b. Payments to volunteers under the Domestic Volunteer Service Act of 1973 (employment through VISTA; Retired Senior Volunteer Program, Foster Grandparents Program, youthful offenders incarceration alternatives, senior companions);
- c. Payments received under the Alaska Native Claims Settlement Act (43 U.S.C. 1626(a));
- d. Income derived from certain sub-marginal land of the United States that is held in trust for certain Indian tribes (25 U.S.C. 259e);
- e. Payments or allowances made under the Department of Health and Human Services' Low-Income Home Energy Assistance Program (42 U.S.C. 8624(f));
- f. Payments received under programs funded in whole or in part under the Job Training Partnership Act;
- g. Income derived from the disposition of funds of the Grand River Band of Ottawa Indians;
- h. The first \$2,000 of per capita shares received from judgment funds awarded by the Indian Claims Commission or the Court of Claims (25 U.S.C. 1407-1408) or from funds held in trust for an Indian tribe by the Secretary of Interior (25 U.S.C. 117)
- i. Amounts of scholarships funded under Title IV of the Higher Education Act of 1965 including awards under the Federal work-study program or under the Bureau of Indian Affairs student assistance programs (20 U.S.C. 1087uu);
- j. Payments received from programs funded under Title V of the Older Americans Act of 1965 (42 U.S.C. 3056(f)).
- k. Any earned income tax credit refund payments received on or after January 1, 1991, including advanced earned income credit payments;
- l. Payments received after January 1, 1989 from the Agent Orange Settlement Fund or any other funds established pursuant to the settlement in the In Re Agent Orange product liability litigation MDL No. 381 (E.D.N.Y.)
- m. The value of any child care provided or arranged (or any amount received as payment for such care or reimbursement for costs incurred for such care) under the Child Care and Development Block Grant Act of 1990 (42 U.S.C. 9858q)
- n. Payments received under the Maine Indian Claims Settlement Act of 1980.

D. INCOME EXCLUSIONS - The following are excluded from a household's income for purposes of determining eligibility:

- 1. Income from employment of children (including foster children) under the age of 18 years;
- 2. Payments received for the care of foster children or foster adults (usually individuals with disabilities, unrelated to the tenant family), who are unable to live alone;
- 3. Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses (except for payments in lieu of earnings – see paragraph (5) of Income Inclusions).
- 4. Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member;

5. For homeowner rehabilitation projects, the date assistance is provided is the date of the rehabilitation contract.
 6. For homeownership programs, the income eligibility of the families is timed as follows:
 7. In the case of a contract to purchase existing housing, it is the date of the purchase;
 8. In the case of a lease-purchase agreement for existing housing or for housing to be constructed, it is the date the lease-purchase agreement is signed; and
 9. In the case of a contract to purchase housing to be constructed, it is the date the contract is signed.
- E. **INCOME VERIFICATION** - Grantees must verify and retain documentation of two (2) months of income information for each person in the household to determine the household's income. Under the Section 8 Program, there are three forms of verification which are acceptable: third- party, review of documents, and applicant certification.
1. **THIRD-PARTY VERIFICATION** - Under this form of verification, a third party (e.g., employer, Social Security Administration, or public assistance agency) is contacted to provide information. Although written requests and responses are generally preferred, conversations with a third party are acceptable if documented through a memorandum to the file that notes the contact person and date of the call.
 - a. To conduct third-party verifications, a Grantee must obtain a written release from the household that authorizes the third party to release required information.
 - b. Third-party verifications are helpful because they provide independent verification of information and permit Grantees to determine if any changes to current circumstances are anticipated. Some third-party providers may, however, be unwilling or unable to provide the needed information in a timely manner.
 2. **REVIEW OF DOCUMENTS** - Documents provided by the applicant (such as pay stubs, IRS returns, etc.) may be most appropriate for certain types of income and can be used as an alternative to third-party verifications. Copies of documents should be retained in project files.

Grantees should be aware that although easier to obtain than third-party verifications, a review of documents often does not provide needed information. For instance, a pay stub may not provide sufficient information about average number of hours worked, overtime, tips and bonuses.
 3. **APPLICANT CERTIFICATION** - When no other form of verification is possible, a certification by the applicant may be used. For example, it may be necessary to use an applicant certification for an applicant whose income comes from "odd jobs" paid for in cash.

Applicant certification is the least reliable form of verification and may be subject to abuse. In some cases, the applicant certification can be supplemented by looking at the applicant's past history. The Grantee can review the previous year's income tax return to determine if the current year's income is consistent with activity for the previous year.
- F. **CALCULATION METHODOLOGIES** - Grantees must establish methodologies that treat all households consistently and avoid confusion.
1. It is important to understand the basis on which applicants are paid (hourly, weekly or monthly, and with or without overtime). An applicant who is paid "twice a month" may actually be paid either twice a month (24 times a year) or every two weeks (26 times a year).

2. It is important to clarify whether overtime is sporadic or a predictable component of an applicant's income.
 3. Annual salaries are counted as Annual Income regardless of the payment method. For instance, a teacher receives an annual salary whether paid on a 9- or 12-month period.
- G. DETERMINING WHOSE INCOME TO COUNT - Knowing whose income to count is as important as knowing which income to count. Under the Section 8 definition of income, the following income is not counted:
1. INCOME OF LIVE-IN AIDES - If a household includes a paid live-in aide (whether paid by the family or a social service program), the income of the live-in aide, regardless of its source, is not counted. (Except under unusual circumstances, a related person can never be considered a live-in aide);
 2. INCOME ATTRIBUTABLE TO THE CARE OF FOSTER CHILDREN - Foster children are not counted as family members when determining family size to compare with the Income Limits. Thus, the income a household receives for the care of foster children is not included; and
 3. EARNED INCOME OF MINORS - Earned income of minors (age 18 and under) is not counted. However, unearned income attributable to a minor (e.g., child support, AFDC payments, and other benefits paid on behalf of a minor) is counted.
 4. TEMPORARILY ABSENT FAMILY MEMBERS - The income of temporarily absent family members is counted in Annual Income - regardless of the amount the absent family member contributes to the household. For example, a construction worker earns
 5. \$600/week at a temporary job on the other side of the state. He keeps \$200/week for expenses and sends \$400/week home to his family. The entire \$600/week is counted in the family's income;
 6. ADULT STUDENTS LIVING AWAY FROM HOME - If the adult student is counted as a member of the household in determining the Income Limit used for eligibility of the family, the student's income must be counted in the family's income. Note, however, that the \$480 limit does not apply to a student who is head of household or spouse (their full income must be counted); and
 7. PERMANENTLY ABSENT FAMILY MEMBER - If a family member is permanently absent from the household (e.g., a spouse who is in a nursing home), the head of household has the choice of either counting that person as a member of the household, and including income attributable to that person as household income, or specifying that the person is no longer a member of the household.
 8. PERSONS WITH DISABILITIES – During the annual recertification of a family's income, increases in the income of a disabled member of qualified families residing in HOME assisted housing or receiving HOME tenant- based rental assistance is excluded. 24 CFR 5.61(a) outlines the eligible increases in income. These exclusions from annual income are of limited duration. The full amount of increase to an eligible family's annual income is excluded for the cumulative 12-month period beginning on the date the disabled family member is first employed or the family first experiences an increase in annual income attributable to the employment. During the second cumulative 12-month period, 50 percent of the increase in income is excluded. The disallowance of increased income of an individual family member who is a person with disabilities is limited to a lifetime 48-month period.

9. ELIGIBILITY REQUIREMENTS OF PRIORITY TO BE REHABILITATED

- A. DEFINITIONS - The following are definitions of the various terms used with respect to eligibility requirements of the property to be rehabilitated.

1. DWELLING UNIT - A single unit providing complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.
2. SINGLE FAMILY - A housing unit consisting of living, sleeping, bathing, and food preparation designed for single-family use, although more than one family may be residing therein, if every occupant has access to all areas within the building envelope.
3. SUBSTANDARD - A housing unit failing to meet all applicable codes, rehabilitation standards ordinances, and zoning ordinances as set forth by the Community, UPCS as defined by HUD, or as defined by the HOME application.

B. ELIGIBILITY CRITERIA

1. The minimum HOME expenditure per unit must exceed \$1,000.
2. The maximum HOME expenditure may not exceed the current published maximum subsidy limit as established and published by HUD for the HOME program at the time the agreement with the grantee is entered.
3. The dwelling must be located within the designated area as outlined in the application.
4. The dwelling unit must be classified as substandard, based on a written, detailed inspection report by the THDA approved Rehab Coordinator.
5. The dwelling unit must not lie in a flood-plain unless proper mitigation measures can be met. See Environmental Review Chapter for eight step process and Federal Floor Risk Management Standard (FRMS) and consult with THDA.

10. RATING SYSTEM FOR RANKING OF APPLICANTS

- A. The awarding of rehabilitation and reconstruction grants to eligible applicants will be based on a priority list, according to which households are in greatest need for housing assistance. Houses will be rehabilitated or reconstructed in descending order, the household with the most need first, the next household second, and so on until the funds are expended.
- B. The rating system is based on points. The most deprived households will have the highest number of points. Information for determination of points is taken from the application (HO-3) submitted by the homeowner. Each application shall be rated according to:

1. INCOME/FAMILY SIZE

FAMILY SIZE	80% INCOME LIMIT ¹
1	\$ 43,900
2	\$ 50,200
3	\$ 56,450
4	\$ 62,700
5	\$ 67,750
6	\$ 72,750
7	\$ 77,750
8	\$ 82,800

If the income based on family size is less than the stated figure, the household will receive extra points.

If 80% to 99% less	Add 70 points
If 60% to 79% less	Add 60 points
If 40% to 59%	Add 50 points
If 39% or less	Add 20 points

¹ Annual Income Limit Figures available from HUD/THDA

2. NUMBER IN HOUSEHOLD

HOUSEHOLD SIZE	POINTS
1	5 points
2	10 points
3	20 points
4	25 points
5	30 points
6	35 points
7	40 points
8	45 points

3. NUMBER OF ELDERLY 10 points per person
For each household member at least 62 years old at the time of application
4. NUMBER OF HANDICAPPED/DISABLED 10 points per person
Household member receiving disability benefits from Social Security, a pension program, life insurance program, or a total or partial physical impairment which renders the person unable to work. Where there exists reasonable question, a doctor's certification will be used.
5. VETERAN/MEMBER OF MILITARY 10 points per person
6. HEAD OF HOUSEHOLD 10 points
This is a single head of household (male or female) with children under 18, or a dependent with severe developmental disabilities or severe dementia. This does not apply to a widow/widower living alone.
7. NUMBER OF PERSONS 18 OR YOUNGER 10 points per person
8. CONDITION OF THE DWELLING STRUCTURE
- Standard Dwelling No Points
- A standard dwelling is a home with very few or no cosmetic flaws. No structural or major systems that are damaged, deteriorated or non-functioning and a minimum of one of more code deficient items.
- Substandard Dwelling 15 to 29 Points
- A substandard dwelling is a home with a few cosmetic flaws, no structural flaws, and 1 or more major systems that are deteriorated or not functioning properly with a minimum of 1 or more code deficient items.
- Dilapidated Structure 30 to 50 Points
- A Dilapidated Structure is a home with multiple cosmetic flaws, some structural flaws, but functioning and has multiple major systems that are non-functioning as designed with multiple code deficient items.

- A Life-Threatening Structure is a home with multiple cosmetic flaws, structural flaws caused by deterioration, rotting, or wood destroying insects. There are multiple major systems that do not work, causing an unsafe structure for life, and health, such as no water, sewer or electric systems. This home could collapse or be destroyed by a major event of weather or man-made activity such as fire and is likely qualified for condemnation.

11. GRANT TERMS, CONDITIONS, AND CONSIDERATIONS

- A. DETERMINATION OF THE AMOUNT OF THE GRANT - The amount of a rehabilitation or reconstruction grant that an applicant may receive will not exceed:
1. The actual and approved cost of the repairs and improvements necessary to make the dwelling conform to the housing standards adopted by the Grantee and THDA.
 2. The amount and structure of the grant must be consistent with the application submitted to THDA.
 3. When the applicant is furnishing supplementary funds from other sources, evidence that actual funds are available will consist of verification and documentation by the Grantee that the applicant has deposited the required amount in the appropriate escrow account. Such deposit must be made before the grant application and any construction work can begin.
- B. STRUCTURE OF FINANCIAL ASSISTANCE - HOME funds are used to make forgivable grants to property owners to cover the full cost of the needed rehabilitation or reconstruction work.
1. To prevent homeowners from simply selling the property and profiting from the HOME funded improvements, the owners must repay the program if they sell the property within the compliance period. Part of the owner's obligation is forgiven each year they live in the rehabilitated unit.
 2. Repayment of the REHABILITATION grant over a five-year affordability period shall be based on a twenty percent (20%) reduction of the amount to be repaid per full year with amounts of less than one year being prorated by days used, according to the following schedule:

Year One	100% Repayment
After one year	80% Repayment
After two years	60% Repayment
After three years	40% Repayment
After four years	20% Repayment
During year five	0% Repayment
 3. Repayment of the RECONSTRUCTION grant over a fifteen-year affordability period shall be based on a six and 67/100 percent (6.67%) reduction of the amount to be repaid per full year with amounts of less than one year being prorated by days used, according to the following schedule:

Year One	100% Repayment
Year Two	93.3% Repayment
Year Three	83.63% Repayment
Year Four	79.96% Repayment

Year Five	73.29% Repayment
Year Six	66.62% Repayment
Year Seven	59.95% Repayment
Year Eight	53.28% Repayment
Year Nine	46.61% Repayment
Year Ten	39.94% Repayment
Year Eleven	33.27% Repayment
Year Twelve	26.60% Repayment
Year Thirteen	19.93% Repayment
Year Fourteen	13.26% Repayment
After fourteen years	6.59% Repayment
During Year Fifteen	Prorated Balance Repayment

4. The property owner must sign a Grant Agreement, Grant Note and a Deed of Trust. The Deed of Trust secures the Grant Note by placing a lien against the property and is activated if the owner attempts to sell within the compliance period.
 - a. If ownership of the property is in the form of a life estate, all owners of the property as well as the person with the life estate must sign the Grant Note and the Deed of Trust.
 - b. If the property has been inherited by multiple owners not of whom reside in the property, all of the owners must sign the Grant Note and Deed of Trust.
 - c. Grantees and administrators should consult their agency or community general counsel if there are questions.
5. In cases of death, THDA does not require repayment as long as the ownership of the property passes to the heirs. The heirs may occupy the unit, rent it or let it sit empty, without triggering the repayment clause. However, if the heirs sell the property, or if the property is sold with monetary gain by any actions of a court to settle outstanding claims or settle the estate, the grant must be repaid to THDA, less any forgivable portion.

- C. OTHER GRANT CONDITIONS - Specific terms and conditions are incorporated in the grant application and the contract documents. The applicant agrees to:
1. Allow inspection by the Grantee and/or THDA of the property whenever the Grantee and/or THDA determines that such inspection is necessary.
 2. Furnish complete, truthful and proper information as needed to determine eligibility for receipt of grant money.
 3. Permit the contractor to use, at no cost, reasonable existing utilities such as gas, water and electricity which are necessary to the performance and completion of the work.
 4. Cooperate fully with the Grantee and the contractor to ensure that the rehabilitation work will be carried out in a timely manner. Provide a safe, secure, and non-hostile environment.

D. SUBORDINATION POLICY|

When a homeowner requests that the County subordinate to a new amount due to the refinancing of their mortgage, the County may subordinate if:

1. The reason for refinancing is to:
 - a. Make home improvements (upgrade the condition of the home).
 - b. Improve the homeowner's rate of interest by at least one percent.
 - c. Change terms from a variable interest rate to a reasonable fixed rate.
 - d. Eliminate a balloon payment feature at the end of a specified number of years.
 - e. Cash outs are not allowed except for in a. above.
2. The new appraisal on the home must exceed the amount of the new mortgage plus the amount of the County's grant.
3. There will be a \$150 fee imposed to the homeowner, due from refinancing proceeds.
4. Unless unusual circumstances exist, the County will not subordinate more than once.
5. The financial institution will prepare the Subordination Agreement for the County Mayor's signature, have it recorded and provide a copy to the County's Program Administrator.
6. The financial institution will provide the County's Program Administrator with a copy of the new appraisal and the Settlement Statement.
7. The County's Program Administrator shall be responsible for administering these Subordination Policies. Any matters that fall outside the parameters of this policy shall be decided by the County Mayor.

12. ELIGIBLE REHABILITATION ACTIVITIES

- A. INTRODUCTION - A rehabilitation grant may be made only to cover the cost of rehabilitation necessary to make a dwelling unit conform to the UPCS and applicable code adopted by the jurisdiction in which the property is located and consistent with the application submitted to THDA.
1. REHABILITATION: The maximum allowable HOME funds per Homeowner Rehabilitation unit are capped by the HOME subsidy limits, which are established by HUD and cannot be exceeded.
 2. All units built prior to 1978 require a lead-based paint (LBP) inspection. If hazards are identified, a risk assessment by a qualified risk assessor is required. If the risk assessment of a pre-1978 unit discloses no lead, then the cap for rehabilitation costs is capped by the HOME subsidy limit.
 3. If the risk assessment for a pre-1978 unit reveals the presence of lead-based paint and the estimated rehabilitation costs are less than \$25,000, interim control/lead safe-work practices will apply and the maximum HOME subsidy for rehabilitation hard costs is limited to \$25,000.
 4. If the risk assessment for a pre-1978 unit reveals the presence of lead-based paint and the estimated rehabilitation costs exceed \$25,000, then abatement using a qualified abatement contractor and will be required to provide assistance up to the HOME subsidy limits.
 5. Manufactured units are eligible for HOME-funded rehabilitation including reconstruction.

- B. RECONSTRUCTION HOUSING – Prior to authorizing new dwellings under the “Reconstruction” provisions of the HOME program, the Grantee must determine if reconstruction is the more cost-effective use of HOME funds. The offer by the Grantee to reconstruct a home is a voluntary offer.

When reconstruction is recommended, a completed HO-7 or entry of equivalent information in THDA’s GMS management system, along with required supporting documentation and photographs, must be submitted to THDA for review. If THDA concurs with the determination, written permission to proceed will be provided.

- C. REPLACEMENT HOME GUIDELINES – The intent of a reconstruction activity is to provide assistance to homeowners who might not otherwise be helped due to the prohibitive cost of rehabilitating their existing home. A replacement home, if deemed the most cost-effective solution to the housing deficiencies, shall be prescribed by the grantee.

1. Rehabilitation spending beyond seventy five percent of the pre-determined after Rehabilitation Value on an existing home is not authorized if a replacement home is refused by the homeowner without prior written approval. THDA may grant a waiver of this provision on a case by case basis where removal of the existing structure would cause undue emotional hardship to the homeowner, negatively impact the architectural character of the neighborhood or have a negative impact on the historic designation of the structure or neighborhood.
2. A replacement home does not necessarily have to meet the same requirements as the existing home in terms of square footage, number of bedrooms/ bathrooms or other design/ amenity considerations.
3. The replacement home must provide all permanent residents of the home with safe, decent and sanitary housing within the terms of the 2018 International Residential Code for One- and Two-Family Dwellings, and/or local codes, as applicable.

D. ELIGIBLE COSTS

1. EXISTING CODE VIOLATIONS - Costs which can be included in rehabilitation grants are the costs of correcting existing housing code violations which have been determined by a qualified project inspector and formalized in an individualized housing report.
2. INCIPIENT CODE VIOLATIONS - An incipient violation exists if at the time of inspection an element in the structure which, due to age, deterioration, wear, or normal usage will deteriorate within the life of the grant period and thus become a code violation. Costs to correct these potential violations are eligible costs.
3. PERMITS AND FEES - Rehabilitation funds may be used to cover the cost of building permits and related fees required to carry out the proposed rehabilitation work. However, since the rehabilitation contract documents will require the contractor to pay them, these costs ordinarily would be included in the contract amount. Recording and filing fees are eligible costs.
4. EQUIPMENT - Rehabilitation funds may provide for the repair or purchase and installation of certain basic equipment necessary for the maintenance of the household in a safe, decent, sanitary condition, and in good repair. These include such items as a furnace, water heater, electrical and sanitary fixtures, kitchen range, refrigerator, dish washer, cabinets and sinks. Purchase and installation is acceptable if there is no such equipment in the dwelling or if the existing equipment is unsafe, unsanitary or non-functional. There is a \$1,000 maximum expenditure (including taxes and delivery) for a kitchen range, a \$650 maximum expenditure (including taxes and delivery) for a dishwasher, a \$1000 maximum expenditure (including taxes and delivery) for a refrigerator. These appliances must be Energy-Star rated where available.

5. HANDICAPPED - Special alterations or costs related to making the dwelling more convenient or accessible for physically challenged persons are eligible costs. All work performed in these units must comply with all applicable codes as well as all Federal and State regulations.
6. LEAD-BASED PAINT - All costs associated with the reduction of lead-based paint hazards must comply with 24 CFR 92.355.
7. DEMOLITION OF EXISTING STRUCTURES AND UTILITY CONNECTIONS All costs related to the demolition of existing structures and to provide utility connections are to comply with 24 CFR 92.206(a)(3). Demolition is only eligible if it is a part of a HOME reconstruction project or for the removal of an unsafe addition or out building, on the same lot, associated with either a HOME reconstruction or rehabilitation project.
8. EXTERIOR PAINTING - Exterior painting is an eligible cost when it is necessary to maintain a weatherproof exterior on the dwelling.
9. GUTTERS – Gutters are an eligible cost when rehabilitating the exterior of a unit or when reconstructing a unit.
10. OTHER COSTS - Rehabilitation costs not specifically required by the housing rehabilitation standards found necessary to be decent, safe, sanitary, and in good repair for the general welfare of the occupants of the structure may be considered for eligibility, with prior consent of the Grantee's governing body and THDA, as well as any other cost as outlined in 24 CFR 92.206.

E. INELIGIBLE COSTS

1. Renovation of dilapidated out buildings.
2. Appliances not specifically listed in eligible costs or required by code standards.
3. Materials, fixtures, equipment, or landscaping of type or quality that exceeds that customarily used in the locality for properties of the same general type as the property to be rehabilitated.
4. All items outlined in 24 CFR 92.214.

13. HOUSING REHABILITATION SPECIFICATIONS

- A. INTRODUCTION - This section sets forth the responsibilities of the Grantee for determining the rehabilitation work necessary to bring a dwelling into compliance with the UPCS and applicable code adopted by the State, county or city and with the objective of the program as proposed in the application submitted to THDA. The Grantee will:
 1. Inspect the property and prepare an inspection list noting UPCS and code deficiencies.
 2. Conduct lead-based paint testing/risk assessment to identify lead-based paint hazards.
 3. Conduct Termite Testing, except on houses that will be reconstructed, and identify any termite presence, damage or risk.
 4. Consult with and advise the owner of the work to be done and the availability of a rehabilitation grant.
 5. Prepare a work write-up and cost estimate as a basis for the rehabilitation grant and for the bid process in contracting for rehabilitation work and lead-paint hazard reduction activities.
- B. PROPERTY REVIEWS – The THDA approved Rehab Coordinator must conduct:

1. an initial review of the property to determine the deficiencies that must be addressed;
2. a minimum of a 50% progress review to monitor construction progress; and
3. a final review to certify that work is completed in accordance with the approved work write up and any applicable change orders.

In addition, a final codes inspection must be conducted by a state certified residential building code official. A certificate of compliance by the local codes official or representative of the State Fire Marshal's Office must be submitted to THDA with the Rehab Coordinator's final property review.

- C. **WORK WRITE-UP AND COST ESTIMATE** - The work write-up and cost estimate is a statement based on the initial inspection, termite inspection and lead-based paint testing/risk assessment. It itemizes separately all the rehabilitation work and the lead hazard reduction activities to be done on the dwelling and includes an estimate of the cost of each item. The cost estimate will be reasonable, reflect prevailing labor and material costs, and reflect a reasonable profit & overhead costs for the contractor. The work write-up and estimate must be reviewed and approved by THDA before presenting it to the homeowner/ applicant.
 1. **DUAL-USE OF WORK WRITE-UP & COST ESTIMATE (HO-6A) or HO-6B) or equivalent in THDA's GMS system** - The work write-up will be detailed and specific in style. Each item will be identified as correcting a UPCS and/or code violation, meeting a code requirement, reducing lead-based paint hazards, or as an eligible cost under the grant. This same work write-up with the cost estimate removed will serve as part of the scope of work and specifications for the construction bidding and contract documents.
 2. **ITEMIZING COSTS** - Each item, definable feature of work and its estimated cost will be identified in the work write-up as either correcting a UPCS deficiency, meeting a code requirement, reducing lead-based paint hazards, or another eligible cost under the grant. This will be done on the work write-up by entering the cost estimates in a columnar arrangement.
 3. **OWNER PREFERENCE** - A work write-up need not contain details that have no significant effect on cost. The term "to be selected by owner" may be used appropriately.
- D. **CONSULTATION WITH HOMEOWNER/APPLICANT** - The Grantee will consult with the prospective applicant on the work write-up and cost estimate. The Grantee will advise the applicant that only work that is directed toward correcting a UPCS and code violation, meeting a code requirement, or that is an eligible activity can be funded by the grant. The homeowner must understand that "cosmetic only improvements" are not eligible for funding. The final work write-up (without costs) will be used by contractors for determining their bids and incorporated into the rehabilitation contract documents which the homeowner and contractor will sign. The homeowner should initial each page and sign the last page of the write-up.
- E. **CLEARLY WRITTEN SPECIFICATIONS** - The work write-up will be written so that it provides a clear detailed understanding of the nature and scope of the work to be done and a basis for carefully determined bids and proposals from contractors. The homeowner shall have a clear understanding of the nature and scope of the work to be done and any limitations that may exist.
 1. Each specification will show the nature and location of the work and the quantity and type of material required. The specifications are to comply with THDA's Minimum Design Standards for New Construction, Reconstruction & Rehabilitation of Single Family, Manufactured & Multifamily Housing Units.
 2. The specifications will refer to manufacturer's brand names or association standards to identify quality of material and equipment, and may make provision for acceptable substitutes of equal or greater

value or quality and brand name requirements may be included in the “General Conditions and Specifications” and indicated by reference in the work write-up.

14. CONTRACTING FOR REHABILITATION WORK

- A. INTRODUCTION - This section sets forth requirements and procedures with respect to the construction contracts for housing rehabilitation financed through a rehabilitation grant. Rehabilitation work will be undertaken only through a written contract between the contractor and the property owner receiving the grant.
1. FORM OF CONTRACT - The construction contract will consist of a single document signed by the contractor and the property owner, following approval of the grant application. It will contain a bid, the Grantee’s General Conditions and Specifications by reference, the work write-up which specifies the work to be done, and the existing UPCS and code violations.
 2. USE OF ALTERNATES - The document prepared by the Grantee may contain alternates by which each bidder may increase or decrease the lump sum contract price, if the alternates are later accepted as part of the work to be performed.
 3. PROCUREMENT OF BIDS - The Grantee will adhere to all federal, state and local procurement requirements including advertising openly and publicly for bids and encouraging minority and female owned firms to bid on its projects.
- B. GENERAL CONDITIONS - The bid package will contain the following:
1. The address, time and date by which the bid should be submitted by the contractor.
 2. A provision that the bid be accepted by the homeowner within a specified length of time.
 3. A provision that the contractor starts work within a specified length of time.
 4. A statement concerning the acceptability of progress payments.
 5. A provision that final payment on the contract amount will be made only after final inspection, acceptance of all work by the Grantee and the homeowner, and after the Grantee receives the contractor’s final invoice release of liens and warranty, and claims for liens by subcontractors, laborers and material suppliers for completed work or supplied materials.
 6. Provisions that the contractor will be required to:
 - a. Obtain and pay for all permits and licenses necessary for the completion and execution of the work and labor to be performed.
 - b. Perform all work in conformance with UPCS, and applicable codes, as well as lead-based paint regulations and requirements, whether or not covered by specification and drawings for the work.
 - c. Keep the premises clean and orderly during the course of the work and remove all debris at the completion of the work. Materials and equipment that have been removed and replaced as part of the work shall belong to the contractor, unless specifically stated otherwise within the work write-up.
 - d. Not assign the contract without written consent of the Grantee and homeowner.

- e. Guarantee the work performed for a period of one year from the date of final acceptance of all work required by the contract. Furthermore, furnish the homeowner, in care of the Grantee, with all operations and maintenance manuals, manufacturers and suppliers written guarantees and warranties covering materials and equipment furnished under the contract.
- f. Include a statement as to whether the premises are to be either occupied or vacant during the course of construction work.
- g. A provision that the contractor may reasonably use existing utilities without payment during the course of the work.

C. INSURANCE

- 1. The contractor shall carry or require that there be carried Workman's Compensation Insurance for all his employees and those of his subcontractors engaged in work at the site in accordance with Tennessee State Workman's Compensation Laws.
- 2. The contractor shall carry or require that there be carried Manufacturer's and Contractor's Public Liability Insurance. This insurance will be in an amount not less than \$100,000 for injuries including accidental death to any one person for one accident, and to protect the contractor and subcontractors against claims for injury or death of one or more persons because of accidents which may occur or result from operations under the contract. Such insurance shall cover the use of all equipment, including but not limited to, excavating machinery, trenching machines, cranes, hoists, rollers, concrete mixers, and motor vehicles in the construction of the rehabilitation embraced in their contract.
- 3. The contractor shall carry during the life of the contract Property Damage Insurance in an amount of not less than \$100,000 to protect him and his subcontractors from claims for property damage which might arise from operations under their contract.
- 4. Before commencing work, the contractor shall submit evidence of coverage required to the Grantee. A certificate of insurance shall be presented as the evidence.

NOTE – The Grantee is advised to consult with its attorney to ensure that the extent, limit and amount of contractor's insurance is consistent with the scope of the project and current State law.

D. WORK WRITE-UPS, SPECIFICATIONS AND DRAWINGS – The work write up (Independent Cost Estimate) must include photographs of each deficiency to be addressed as well as all sides of the exterior of the house, crawl space and accessible attic space. The specifications, based on THDA's Design Standards and the applicable building code covering the specific rehabilitation work for each property to be rehabilitated will be prepared by the Grantee's qualified and approved Rehab Coordinator. The specifications will:

- 1. Clearly identify all code deficiencies and any lead-based paint hazard;
- 2. Specify work to correct those deficiencies or hazards;
- 3. Note any unusual features or limitations;
- 4. Include the Grantee's estimated cost for rehabilitation; and
- 5. Will be initialed on each page by the homeowner and signed on the signature page by the homeowner.

E. INELIGIBLE CONTRACTORS - The Grantee may determine a contractor ineligible to bid on projects when:

1. The contractor is listed on the Federal Debarred list; the grantee must check the contractor and all subcontractors' names against the Federal Excluded Parties List System (available at <https://www.sam.gov/portal/public/SAM/>). The grantee will print out the system search results and place in file to document that the contractors and subcontractors are not on this list.
2. The Contractor is listed on the State of Tennessee list of Debarred Vendors. (available at: tn.gov/content/dam/tn/generalservices/documents/cpo/other/Debarred_Vendors.pdf)
3. There is documented proof that the contractor has not paid material suppliers;
4. There is documented proof that the contractor has not completed projects within the allotted time frame;
5. There exist substantial complaints by homeowners about quality of work and performance.
6. There is documented proof that the contractor has not performed warranty work on previous contracts.
7. Conflict of interest exist between the contractor candidate and project participants, location, or any financial ties

F. INVITATION TO CONTRACTORS FOR SUBMISSION OF QUALIFICATIONS -

1. The Grantee will announce the program and solicit for submission of qualifications and interest from licensed general contractors including minority and women owned firms at the beginning of the program and at least once each year thereafter.

Solicitations for qualifications may be mailed, emailed, posted at locations such as city halls; county courthouses; plan rooms; professional building associations; architectural firms or other places likely to be observed by qualified contractors and/or posted on social medial sites, advertised through traditional media and through word of mouth.
2. The Grantee will accept submissions of qualifications from general contractors throughout the life of the program.
3. The Grantee will develop and maintain a list of qualified general contractors, including minority and women owned firms.

G. SOLICITATION OF BIDS FOR PROJECTS - Bid Solicitation must be a free, open competitive process.

Every effort must be made to solicit minority and female businesses. The Grantee should not structure its procedures in order to keep business "in the County". Absolute fairness must prevail in every aspect of the program, and any questions concerning conflict, or apparent conflict of interest should be discussed with THDA.

1. ADVERTISEMENT REQUIREMENTS – The invitation to bid must be published in a newspaper of general circulation at least 14 days prior to the public bid opening. To avoid delays, a Grantee may wish to publish the invitation for bids in the newspaper of the closest metropolitan area to gain wider circulation and thereby increase chances of receiving at least 3 bids. The cost of publication is an administrative expense and not billable to the project.
2. The Grantee will also notify in writing and in a timely fashion all contractors on the Contractors List when bid packages are available.
3. The Grantee will document when and to whom invitations to bid are sent out and packages picked up.

- H. **BID SELECTION** – A minimum of three (3) bids must be received. Bids will be opened on the date and time previously established. A bid tabulation form will be prepared. The grantee will select the lowest qualified bid. THDA may require that the project be re-bid if there are not at least three (3) valid bids in response to the invitation for bids.
1. If the project is re-bid and 3 bids still are not obtained, contact THDA for an exception to the 3 bid requirement. THDA may consider your project as a sole source procurement and/or allow you to award the contract with less than 3 bidders. Written permission must be obtained from THDA before you may award a contract with less than three bids.
 2. Should the Grantee/owner decide to select a bid other than the lowest qualified bid, the Grantee/owner should state the reasons/justification in writing. If the owner's justification is not acceptable, the owner will be required to finance any rehabilitation amount that exceeds the lowest qualified bid through his/her personal resources.
 3. The Grantee will reject a bid in instances where the bid exceeds the cost estimate by a percentage determined by the Grantee in its policies and procedures, unless a review of the cost estimate demonstrates an error. If a low bid is under the cost estimate, a meeting will be arranged with the contractor to assure that his cost is within reason and will allow him to satisfactorily complete the job. The homeowner will be advised if no acceptable bids are received on their house and the project will be re-bid.
 4. **REBID OR CHANGES IN SCOPE** – If all bids exceed the amount of the construction budget, Grantees may not negotiate solely with the low bidder. The project can be re-bid or changed in scope. If the scope of the project is changed, then each bidder must be given the opportunity to bid again. Bidders must be informed that they have the right to change their original unit prices as long as they conform to the revised bid specifications. Grantees must maintain documentation to demonstrate that this process was followed.
 5. **DEDUCTIBLE AND ADDITIVE ALTERNATES** – Bid specifications for construction projects may contain deductible alternates. By definition, a deductible alternate is a portion of the project that can be deleted to bring construction costs within the budget if all bids received exceed the funds available for construction. The deductible alternates must not change the scope of the project. Bid specifications for construction projects may also contain additive alternates.
 6. **DISQUALIFIED CONTRACTORS** – The Grantee must disqualify a contractor from bidding on projects when the contractor is listed on HUD's Limited Denial of Participation and Voluntary Abstention List (the "Debarred List"). A Grantee may also disqualify a contractor from bidding on projects when:
 - a. There is documented proof that the contractor has not paid material suppliers; or
 - b. The contractor has not completed projects within the allotted time frame; or
 - c. There exist substantial complaints by homeowners about quality of work and performance.
 - d. There is documented proof that the contractor has not performed warranty work on previous contracts.
 - e. Conflict of interest exist between the contractor candidate and project participants, location, or any financial ties
 - f. The Grantee will place an advertisement in a local newspaper or the nearest metropolitan newspaper advertising the availability of bid packages.

- I. **SELECTION OF A SUCCESSFUL BIDDER** - The opening of the sealed bids must meet these conditions.

1. The opening must be public.
 2. The best value responsive and responsible bid will prevail. Bids that fall 15% under or 15% over the Grantee's cost estimate (written work write-up) may be rejected as not responsible bids.
 3. There should be at least three (3) competitive bids by eligible contractors.
 4. Minutes of the award and bid tabulations should be appropriately filed.
 5. Questions concerning contractor eligibility shall be decided prior to opening the bids.
 6. The Grantee will verify with THDA that contractors are not debarred.
 7. The Grantee may limit the number of bids awarded to any one contractor at any one bid letting to three (3).
- J. AWARD OF THE CONSTRUCTION CONTRACT - The contract will become effective upon the signatures of the homeowner and contractor and with the Grantee's endorsement. The Grantee will distribute the executed contract documents as follows: original to Grantee, copy to homeowner, copy to contractor.

15. INSPECTION, CLOSE-OUT, AND PAYMENT FOR REHABILITATION WORK

- A. RESPONSIBILITY FOR MAKING INSPECTIONS - Inspection of construction will be performed by the Grantee or its designee as follows:
1. Compliance inspections will be made as often as necessary to assure that the work is being completed in accordance with the community's building, electrical, mechanical and plumbing codes, zoning regulations, and any other related State or local laws and ordinances.
 2. Inspections will be made as often as necessary to assure that the work being performed is in accordance with the terms of the construction contract, conducting a minimum of three
 3. Written notices of inspections (HO-17) or equivalent in THDA's GMS system shall be filed appropriately.
 4. The Grantee's Rehab Coordinator will perform a minimum of 3 inspections throughout the project. An initial inspection, a progress inspection, and a final inspection will be conducted in accordance with THDA's Policy and Procedures and HUD 24CFR 92.251 of the 2013 HOME Final rule. An agent of THDA will be selecting projects at random and performing Quality Assurance inspections in accordance with THDA's Policy and Procedures and HUD 24CFR 92.251 of the 2013 HOME Final rule.
- B. PROGRESS PAYMENTS - If progress payments are allowed by the Grantee, no more than four progress payments can be made including the final payment. Progress draws may be requested for the demolition of the structure, at 25% completion, 50% completion and at the finalization of the project. Requests for additional draws must be in writing, reasonable and approved in advance by THDA on a per project basis. The 50% payment must also have an approved progress review and certificate of passed rough-in inspections.
- C. FINAL PAYMENTS
1. FINAL REVIEW - Upon completion of the rehabilitation work, a final inspection is conducted by the Grantee's authorized rehab coordinator. Any uncompleted work or work that is unsatisfactory is noted on a final "punch list" and sent to the contractor in writing (HO-17 and HO-18) or equivalent in THDA's GMS system. When these items are completed, clearance testing for lead-based paint hazards is conducted on the unit. When the unit passes clearance testing, and a certificate of code compliance from a local codes official is issued, the project is complete.

2. CERTIFICATION - After the Grantee determines that the rehabilitation work has been fully and satisfactorily completed and the unit has passed clearance testing, the Certification of Completion and Final Inspection form (FM-7) or submission of the same information into THDA's GMS management system when applicable is prepared. The homeowner signs the certification indicating that he/she accepts the rehabilitation work as meeting the terms and conditions of the contract. The contractor signs the certification indicating that the work has been completed in accordance with the contract and that there are no unpaid claims for labor, materials supplies or equipment. The Rehab Coordinator signs the Certification indicating that work has been completed in accordance with the contract and authorizing final payment. PLEASE NOTE: Final payment will not be authorized without a signed Certificate of Code Compliance OR approval of rehabilitation by a local codes official or a state certified codes official.
3. NOTICE OF COMPLETION - The contractor shall file a Notice of Completion with the Register of Deeds in the county where the work is performed and return a certified copy to the Grantee.
4. MAKING FINAL PAYMENT - When the final inspection determines that the work is completed in accordance with the contract and the homeowner has accepted the work, the Grantee will obtain from the contractor a release of liens, including all subcontractors and suppliers, and a copy of each warranty due the owner for the work. The Grantee will request final payment from THDA at that time.
5. If the homeowner refuses to sign the final acceptance, the Grantee may authorize full payment for those items which are undisputed and acceptable to all parties.

16. GRIEVANCE PROCEDURE

A. The Grievance Procedure shall be made a part of the contract between the homeowner and the contractor. Disputes between the homeowner, Grantee and contractor may arise from time to time during the life of the rehabilitation project. In those instances where a mutually satisfactory agreement cannot be reached between the parties, the grievance procedure will be followed.

1. The grievance by the homeowner or contractor is to be filed with the program administrator in writing.
2. The program administrator will meet with the homeowner/contractor and attempt to negotiate a solution.
3. Contact the THDA Community Programs Division at (615) 815-2030 should the program administrator fail to negotiate a solution.

B. GRIEVANCE PROCEDURE - If this fails, the program administrator will follow the grievance procedure as outlined below:

1. All claims or disputes between the owner and contractor arising out of or related to the work shall be decided by arbitration in accordance with the current construction industry arbitration rules of the American Arbitration Association unless the parties mutually agree otherwise.
2. The owner and contractor shall submit all disputes or claims, regardless of the extent of the works progress, to Hamblen County, Tennessee unless the parties mutually agree otherwise.
3. Notice of the demand for arbitration shall be filed in writing with the other party to this rehabilitation agreement and shall be made within a reasonable time after the dispute has arisen.

4. The award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.
 5. If the arbitrator's award is in a sum which is less than that which was offered in settlement by the contractor, the arbitrator may award costs and attorney fees in favor of the contractor. If the arbitrator's award is in a sum which is less than that which was offered in settlement by the owners, the arbitrator may award costs and attorney fees in favor of the owner.
- C. THE WRITTEN CONTRACT - The contract and the rehabilitation specifications, along with the initial inspection report provide the basic documentation by which the relative merits of any dispute will be judged.
- D. CONFLICT OF INTEREST OF PUBLIC OFFICIALS - No elected or appointed Federal, State or local official, member of the local governing body, or any other public official or employee who exercises any functions or responsibilities in conjunction with the administration of the housing rehabilitation shall have any interest, direct or indirect, in the proceeds or benefits of the rehabilitation grant program. In those cases where the interest may not be direct or indirect, and the conflict of interest is only "apparent", the Grantee must contact THDA for clarification before proceeding. THDA will not routinely consider requesting an exception to the conflict of interest provisions from HUD.
- E. KICKBACKS AND DISCOUNTS - No member of the governing body of the Grantee or any Grantee employee shall receive kickbacks or discounts from either contractors or property owners in return for special favors in regard to housing rehabilitation.

**RESOLUTION BEFORE THE COUNTY COMMISSION
OF HAMBLÉN COUNTY, TENNESSEE
APPROVING THE PROGRAM POLICIES AND PROCEDURES FOR
THE 2024 HAMBLÉN COUNTY DISASTER RECOVERY PROGRAM
(HM-24-15)**

WHEREAS, Hamblen County has received funding from the HOME program, administered by the Tennessee Housing Development Agency (THDA), to provide homeowner rehabilitation for low- and very low-income persons affected by Hurricane Helene in September 2024 within Hamblen County; and

WHEREAS, the County desires to provide rehabilitation opportunities to qualified potential homeowners in an equitable and consistent manner; and

WHEREAS, the Hamblen County Commission understands that it must approve program policies and procedures for this grant to ensure equitable and consistent homeowner rehabilitation services;

NOW, THEREFORE, BE IT RESOLVED, that the Hamblen County Commission does hereby authorize the approval of the document, "Program Policies and Procedures for the "2024 Hamblen County HOME Disaster Recovery Program" (HM-24-15).

This resolution was duly considered and adopted by the County Commission, in and for Hamblen County, Tennessee, this the _____ day of _____ 2025.

Chris Cutshaw
Hamblen County Mayor

Attest:

Peggy Henderson, County Clerk



GRANT AMENDMENT

Agency Tracking # 33501-2548600	Edison ID 85061-17	Contract # 85061-17	Amendment # 1
Contractor Legal Entity Name Hamblen County Government			Edison Vendor ID 27
Amendment Purpose & Effect(s) To amend the Term of the Grant Contract and revise the definition of an "Eligible Officer".			
Amendment Changes Contract End Date: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		End Date: March 19, 2029	
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			\$0.00
Funding --			
FY	State	Federal	Interdepartmental
2025	\$20,000.00		
2026	\$20,000.00		
2027	\$20,000.00		
2028	\$20,000.00		
2029	\$20,000.00		
TOTAL:	\$100,000.00		
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.		CPO USE	
Speed Chart (optional)	Account Code (optional)		

AMENDMENT ONE OF GRANT CONTRACT 85061-17

This Grant Contract Amendment is made and entered by and between the State of Tennessee, Department of Commerce and Insurance, hereinafter referred to as the "State" and the Hamblen County Government, hereinafter referred to as the "Grantee". It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract Section A.3.a. is deleted in its entirety and replaced with the following:

A.3.a. "Eligible Officer" means an Experienced Officer or a No Previous Certified Experience Officer hired by a local law enforcement agency in Tennessee between May 1, 2023, and March 19, 2026. An Eligible Officer cannot have previously surrendered a certification in any state, have been decertified by the POST Commission or equivalent in any state in the United States, or have been decertified as a result of a court order by any state or federal court.

2. Grant Contract Section A.4. is deleted in its entirety and replaced with the following:

A.4. The Grantee shall submit appropriate documentation to claim funds, subject to availability, pursuant to paragraph C.5. to the State to request the bonus payment amount corresponding to an Eligible Officer's status as either an Experienced Officer or a No Experience Officer and the applicable Longevity Period as set out in paragraph C.3. for any Eligible Officer hired by Grantee between May 1, 2023, and March 19, 2026. The Grantee must send the request for payment within sixty (60) days, or a longer time as approved in writing by the State, of the Eligible Officer reaching a Longevity Milestone. Longevity Milestones will be calculated from the date on which the Eligible Officer was added to the Grantee's active roster after becoming an Eligible Officer and, as such, will vary by Eligible Officer. The Grantee may request funds under this Grant Contract to make one (1) payment to each Eligible Officer for each of the Longevity Milestones that the Eligible Officer reaches.

3. Grant Contract Section A.4.c. is deleted in its entirety and replaced with the following:

A.4.c. The Grantee shall submit a claim form for a bonus payment only for an Eligible Officer who is an Experienced Officer or a No Previous Certified Experience Officer at the time of hire by the Grantee between May 1, 2023, and March 19, 2026.

4. Pro Forma Grant Contract Section B is deleted in its entirety and replaced with the following:

B. This Grant Contract shall be effective for the period beginning on February 1, 2025 ("Effective Date") and ending on March 19, 2029 ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside of the Term.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The effective date of this Amendment is the date all required approvals are obtained. All other terms and conditions of this delegated authority not expressly amended shall remain in full force and effect.

IN WITNESS WHEREOF,

HAMBLEN COUNTY GOVERNMENT:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF COMMERCE AND INSURANCE:

CARTER LAWRENCE, COMMISSIONER

DATE

**BUDGET
AMENDMENTS**

**COMMISSION
APPROVAL**

AMENDMENT # 9

2024-2025

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment # 9 to the 2024-2025 General Purpose School Budget. Amendment 9 is pending Board of Education approval on June 10, 2025.

Initial Budget 6-20-24	115,133,778.26
Amendment 2	394,975.22
	<hr/>
	115,528,753.48
Amendment 3	368,761.72
	<hr/>
	115,897,515.20
Amendment 4	5,565,971.56
	<hr/>
	121,463,486.76
Amendment 5	918,152.95
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	122,381,639.71
Amendment 6	13,000.00
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	122,394,639.71
Amendment 7	415,949.15
	<hr/>
	122,810,588.86
Amendment 8	1,467,548.74
	<hr/>
	124,278,137.60
Amendment 9	-
	<hr/>
	124,278,137.60

This amendment does not affect the County's maintenance of effort.

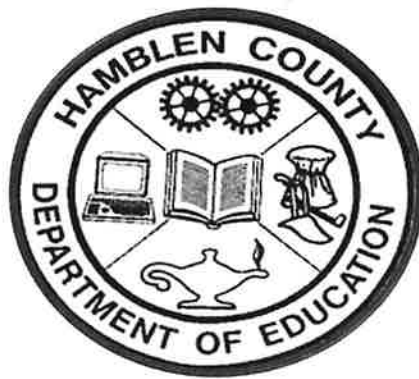


Arnold W. Bunch, Jr., Superintendent of Schools

**HAMBLETON COUNTY DEPARTMENT OF EDUCATION
2024-2025**

Arnold W. Bunch, Jr., Superintendent of Schools

**GENERAL PURPOSE
AMENDMENT #9**



HAMBLÉN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2024-2025
AMENDMENT #9 - EXTERNAL

EXPENDITURE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71200-429-1467	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 119,124.51	\$ -	\$ 5,900.00	\$ 113,224.51	SPED PRESCHOOL GRANT ADJUSTMENTS TO COVER
72220-124-1467	PSYCHOLOGICAL PERSONNEL	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	PSYCH EVALUATIONS
72220-201-1467	SOCIAL SECURITY	\$ -	\$ 350.00	\$ -	\$ 350.00	
72220-204-1467	STATE RETIREMENT	\$ -	\$ 450.00	\$ -	\$ 450.00	
72220-212-1467	EMPLOYER MEDICARE	\$ -	\$ 100.00	\$ -	\$ 100.00	
72130-790-0066	OTHER EQUIPMENT	\$ -	\$ 258,759.22	\$ -	\$ 258,759.22	PUBLIC SCHOOL SAFETY GRANT - CODE CHANGE
72210-790-0066	OTHER EQUIPMENT	\$ 258,759.22	\$ -	\$ 258,759.22	\$ -	REQUIRED BY STATE
71100-116-1446	TEACHERS	\$ 600,161.00	\$ 11,218.00	\$ -	\$ 611,379.00	ADDED 2 TEACHERS AND 1 TA FOR SUMMER SCHOOL
71100-163-1446	EDUCATIONAL ASSISTANTS	\$ 83,979.00	\$ 4,000.00	\$ -	\$ 87,979.00	
71100-201-1446	SOCIAL SECURITY	\$ 42,417.00	\$ 944.00	\$ -	\$ 43,361.00	
71100-204-1446	STATE RETIREMENT	\$ 59,894.00	\$ 1,370.00	\$ -	\$ 61,264.00	
71100-212-1446	EMPLOYER MEDICARE	\$ 9,921.00	\$ 221.00	\$ -	\$ 10,142.00	
71100-217-1446	RETIREMENT - HYBRID STABILIZATION	\$ 5,948.00	\$ 168.00	\$ -	\$ 6,116.00	
71100-499-1446	OTHER SUPPLIES AND MATERIALS	\$ 130,049.38	\$ -	\$ 17,921.00	\$ 112,128.38	
72230-105	SUPERVISOR/DIRECTOR	\$ 87,313.00	\$ 11,200.00	\$ -	\$ 98,513.00	STAFF CHANGE
72230-189	OTHER SALARIES AND WAGES	\$ 120,124.00	\$ -	\$ 1,200.00	\$ 118,924.00	
72510-105	SUPERVISOR/DIRECTOR	\$ 108,894.00	\$ -	\$ 10,000.00	\$ 98,894.00	
72410-161	SECRETARY(S)	\$ 1,008,605.00	\$ 245,000.00	\$ -	\$ 1,253,605.00	POSITION RECLASSES FROM TA TO SECRETARY
72410-204	STATE RETIREMENT	\$ 288,704.00	\$ 5,000.00	\$ -	\$ 293,704.00	
72410-206	LIFE INSURANCE	\$ 3,264.00	\$ 400.00	\$ -	\$ 3,664.00	
72410-207	MEDICAL INSURANCE	\$ 661,398.00	\$ 61,000.00	\$ -	\$ 722,398.00	
71100-163	EDUCATIONAL ASSISTANTS	\$ 1,818,812.00	\$ -	\$ 190,000.00	\$ 1,628,812.00	
71100-204	STATE RETIREMENT	\$ 2,850,291.00	\$ -	\$ 5,000.00	\$ 2,845,291.00	
72510-119	ACCOUNTANTS/BOOKKEEPERS	\$ 283,458.00	\$ -	\$ 19,000.00	\$ 264,458.00	
72410-104	PRINCIPALS	\$ 1,799,913.00	\$ -	\$ 25,000.00	\$ 1,774,913.00	
72410-139	ASSISTANT PRINCIPALS	\$ 1,429,621.00	\$ -	\$ 44,400.00	\$ 1,385,221.00	
71100-195	CERTIFIED SUBSTITUTE TEACHERS	\$ 738,738.00	\$ -	\$ 28,000.00	\$ 710,738.00	
72710-146	BUS DRIVERS	\$ 1,473,690.00	\$ 10,000.00	\$ -	\$ 1,483,690.00	RECLASS FUNDS TO COVER ADDITIONAL DRIVER PAY
72710-142	MECHANIC(S)	\$ 240,407.00	\$ 500.00	\$ -	\$ 240,907.00	
72710-207	MEDICAL INSURANCE	\$ 482,628.00	\$ -	\$ 10,500.00	\$ 472,128.00	
TOTALS		\$ 14,706,113.11	\$ 615,680.22	\$ 615,680.22	\$ 14,706,113.11	
NET INCREASE			\$ -			



Hamblen County Commission

For the June 2025 Commission Meeting

Fund #101

DEPT: Multiple Categories

Account Number	Description	Increase	Decrease
COUNTY MAYOR			
101.51300.348	Postal Charges	\$ 275.00	
101.51300.351	Rentals	\$ 200.00	
101.51300.599	Other Charges	\$ 8,800.00	
101.51300.719	Office Equipment	\$ 1,500.00	
101.51300.101	County Official		\$ 3,775.00
101.51300.207	Medical Insurance		\$ 7,000.00
ELECTION COMMISSION			
101.51500.207	Medical Insurance	\$ 1,000.00	
101.51500.348	Postal Charges	\$ 400.00	
101.51500.719	Office Equipment	\$ 20,000.00	
101.51500.312	Contracts With Private Agencies		\$ 7,000.00
101.51500.332	Legal Notices, Recording and Court Costs		\$ 7,500.00
101.51500.355	Travel		\$ 6,900.00
REGISTER OF DEEDS			
101.51600.207	Medical Insurance	\$ 5,000.00	
101.51600.106	Deputy(ies)		\$ 5,000.00
PLANNING			
101.51720.312	Contracts With Private Agencies	\$ 2,000.00	
101.51720.335	Maintenance and Repair Services - Buildings	\$ 3,500.00	
101.51720.435	Office Supplies	\$ 2,000.00	
101.51720.207	Medical Insurance		\$ 7,500.00
GEOGRAPHICAL INFORMATION SYSTEMS			
101.51760.106	Deputy(ies)	\$ 250.00	
101.51760.204	State Retirement	\$ 15.00	
101.51760.309	Contracts With Government Agencies	\$ 800.00	
101.51760.355	Travel		\$ 1,065.00
OTHER FACILITIES			
101.51810.335	Maintenance and Repair Service - Buildings	\$ 7,000.00	
101.51810.338	Maintenance and Repair Service - Vehicles	\$ 1,500.00	
101.51810.434	Natural Gas	\$ 38,000.00	
101.51810.415	Electricity		\$ 46,500.00
PRESERVATION OF RECORDS			
101.51910.351	Rentals	\$ 200.00	
101.51910.435	Office Supplies		\$ 200.00



Hamblen County Commission

For the June 2025 Commission Meeting

Fund #101

DEPT: Multiple Categories

Account Number	Description	Increase	Decrease
	PROPERTY ASSESSOR'S OFFICE		
101.52300.101	County Official/Administrative Officer	\$ 2,040.00	
101.52300.204	State Retirement	\$ 150.00	
101.52300.348	Postal Charges	\$ 600.00	
101.52300.307	Communication		\$ 300.00
101.52300.355	Travel		\$ 400.00
101.52300.411	Data Processing Supplies		\$ 350.00
101.52300.425	Gasoline		\$ 450.00
101.52300.435	Office Supplies		\$ 650.00
101.52300.709	Data Processing Equipment		\$ 190.00
101.52300.719	Office Equipment		\$ 450.00
	COUNTY TRUSTEE'S OFFICE		
101.52400.320	Dues and Memberships	\$ 10.00	
101.52400.508	Premiums on Corporate Surety Bonds		\$ 10.00
	COUNTY CLERK'S OFFICE & OTHER FINANCE (SATELLITE)		
101.52500.106	Deputy(ies)	\$ 64,700.00	
101.52900.106	Deputy(ies)		\$ 75,850.00
101.52500.186	Longevity	\$ 1,575.00	
101.52900.186	Longevity		\$ 1,575.00
101.52500.201	Social Security	\$ 5,400.00	
101.52900.201	Social Security		\$ 5,400.00
101.52500.204	State Retirement	\$ 5,600.00	
101.52900.204	State Retirement		\$ 5,600.00
101.52500.206	Life Insurance	\$ 60.00	
101.52900.206	Life Insurance		\$ 60.00
101.52500.207	Medical Insurance	\$ 21,000.00	
101.52900.207	Medical Insurance		\$ 21,000.00
101.52500.212	Employer Medicare	\$ 1,200.00	
101.52900.212	Employer Medicare		\$ 1,200.00
101.52500.307	Communication	\$ 2,500.00	
101.52900.307	Communication		\$ 2,500.00
101.52500.320	Dues and Memberships	\$ 100.00	
101.52500.348	Postal Charges	\$ 5,000.00	
101.52500.349	Printing, Stationery, and Forms	\$ 500.00	
101.52500.351	Rentals	\$ 2,500.00	
101.52900.351	Rentals	\$ 250.00	
101.52500.399	Other Contracted Services	\$ 1,000.00	
101.52900.415	Electricity		\$ 1,000.00
101.52500.435	Office Supplies	\$ 2,500.00	
101.52900.435	Office Supplies		\$ 300.00
101.52900.335	Maintenance and Repair Service - Buildings	\$ 600.00	



Hamblen County Commission

For the June 2025 Commission Meeting

Fund #101

DEPT: Multiple Categories

Account Number	Description	Increase	Decrease
	DATA PROCESSING		
101.52600.312	Contracts with Private Agencies	\$ 4,000.00	
101.52600.317	Data Processing Services	\$ 3,500.00	
101.52600.524	In Service / Staff Development		\$ 1,500.00
101.52600.709	Data Processing Equipment		\$ 6,000.00
	GENERAL SESSIONS COURT - COURT 1		
101.53300.102.00001	Judge(s)	\$ 500.00	
101.53300.189.00001	Other Salaries & Wages	\$ 3,800.00	
101.53300.207.00001	Medical Insurance		\$ 6,300.00
101.53300.320.00001	Dues and Memberships	\$ 2,000.00	
	GENERAL SESSIONS COURT - COURT 2		
101.53300.102.00002	Judge(s)	\$ 500.00	
101.53300.201.00002	Social Security	\$ 300.00	
101.53300.204.00002	State Retirement	\$ 100.00	
101.53300.351.00002	Rentals	\$ 100.00	
101.53300.399.00002	Other Contracted Services		\$ 1,000.00
	DRUG COURT		
101.53330.105	Supervisor	\$ 100.00	
101.53330.307	Communication	\$ 2,000.00	
101.53330.351	Rentals	\$ 100.00	
101.53330.399	Other Contracted Services		\$ 2,200.00
	CHANCERY COURT		
101.53400.106	Deputy(ies)	\$ 500.00	
101.53400.169	Part-Time Personnel	\$ 700.00	
101.53400.204	State Retirement	\$ 400.00	
101.53400.349	Printing, Stationery and Forms	\$ 150.00	
101.53400.709	Data Processing Equipment	\$ 500.00	
101.53400.348	Postal Charges		\$ 2,250.00
	JUVENILE COURT		
101.53500.207	Medical Insurance	\$ 2,000.00	
101.53500.307	Communication	\$ 300.00	
101.53500.355	Travel		\$ 2,300.00
	MENTAL HEALTH COURT		
101.53900.106	Deputy(ies)	\$ 15,000.00	
101.53900.105	Supervisor/Director	\$ -	\$ 15,000.00
101.53900.338	Maintenance and Repair Services - Vehicles	\$ 200.00	
101.53900.355	Travel	\$ 1,000.00	
101.53900.425	Gasoline	\$ 500.00	
101.53900.368	Drug Treatment		\$ 1,700.00



Hamblen County Commission

For the June 2025 Commission Meeting

Fund #101

DEPT: Multiple Categories

Account Number	Description	Increase	Decrease
	PROBATION SERVICES		
101.53910.111	Probation Officer(s)	\$ 20.00	
101.53910.162	Clerical Personnel	\$ 3,100.00	
101.53910.186	Longevity	\$ 375.00	
101.53910.349	Printing, Stationery, and Forms	\$ 2,000.00	
101.53910.435	Office Supplies	\$ 5,000.00	
101.53910.207	Medical Insurance		\$ 10,495.00
	COURTROOM SECURITY		
101.53920.207	Medical Insurance	\$ 10,000.00	
101.53920.187	Overtime Pay		\$ 10,000.00
	SHERIFF'S DEPARTMENT		
101.54110.110	Lieutenant(s)	\$ 9,000.00	
101.54110.115	Sergeant(s)	\$ 3,000.00	
101.54110.162	Clerical Personnel	\$ 425.00	
101.54110.170	School Resource Officer	\$ 60,000.00	
101.54110.186	Longevity	\$ 500.00	
101.54110.187	Overtime Pay		\$ 35,000.00
101.54110.201	Social Security		\$ 5,000.00
101.54110.204	State Retirement		\$ 5,000.00
101.54110.207	Medical Insurance		\$ 50,000.00
101.54110.307	Communication	\$ 700.00	
101.54110.334	Maintenance Agreements	\$ 2,500.00	
101.54110.451	Uniforms	\$ 10,000.00	
101.54110.524	In Service/Staff Development	\$ 15,000.00	
101.54110.599	Other Charges	\$ 17,000.00	
101.54110.425	Gasoline		\$ 23,125.00
	JAIL		
101.54210.165	Cafeteria Personnel	\$ 800.00	
101.54210.335	Maintenance and Repair Services - Buildings	\$ 30,000.00	
101.54210.336	Maintenance and Repair Services - Equipment	\$ 13,000.00	
101.54210.340	Medical and Dental Services	\$ 275,000.00	
101.54210.351	Rentals	\$ 300.00	
101.54210.410	Custodial Supplies	\$ 7,000.00	
101.54210.422	Food Supplies	\$ 110,000.00	
101.54210.599	Other Charges	\$ 2,500.00	
101.54210.207	Medical Insurance		\$ 438,600.00
	WORK RELEASE PROGRAM		
101.54250.307	Communication	\$ 700.00	
101.54250.399	Other Contracted Services	\$ 700.00	
101.54250.338	Maintenance and Repair Services - Vehicles		\$ 700.00
101.54250.524	In Service / Staff Development		\$ 700.00



Hamblen County Commission

For the June 2025 Commission Meeting

Fund #101

DEPT: Multiple Categories

Account Number	Description	Increase	Decrease
	MEDICAL EXAMINER		
101.54610.307	Communication	\$ 700.00	
101.54610.399	Other Contracted Services	\$ 4,000.00	
101.54610.435	Office Supplies	\$ 8,000.00	
101.54610.341	Pauper Burials		\$ 10,000.00
101.54610.312	Contracts with Private Agencies		\$ 2,700.00
	LOCAL HEALTH CENTER		
101.55110.355	Travel	\$ 10,000.00	
101.55110.207	Medical Insurance		\$ 10,000.00
	RABIES AND ANIMAL CONTROL		
101.55120.187	Overtime Pay	\$ 815.00	
101.55120.204	State Retirement	\$ 60.00	
101.55120.307	Communication	\$ 290.00	
101.55120.450	Tires and Tubes	\$ 735.00	
101.55120.355	Travel		\$ 100.00
101.55120.333	Licenses		\$ 100.00
101.55120.425	Gasoline		\$ 850.00
101.55120.499	Other Supplies and Materials		\$ 850.00
	PARKS AND FAIR BOARDS		
101.56700.307	Communication	\$ 350.00	
101.56700.336	Maintenance and Repair Services - Equipment	\$ 7,000.00	
101.56700.410	Custodial Supplies	\$ 1,300.00	
101.56700.513	Worker's Compensation Insurance	\$ 500.00	
101.56700.187	Overtime Pay		\$ 2,000.00
101.56700.412	Diesel Fuel		\$ 1,000.00
101.56700.415	Electricity		\$ 6,150.00
	STORM WATER MANAGEMENT		
101.57800.321	Engineering Services	\$ 5,000.00	
101.57800.355	Travel		\$ 3,000.00
101.57800.399	Other Contracted Services		\$ 2,000.00
	TOURISM		
101.58110.399	Other Contracted Services	\$ 40,000.00	
	INDUSTRIAL DEVELOPMENT		
101.58120.364	Contracts for Development Costs (TIFS)	\$ 60,000.00	



Hamblen County Commission

For the June 2025 Commission Meeting

Fund	#101
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DEPT: Multiple Categories - Recognition of Grant & Other Revenues

Account Number	Description	Increase	Decrease
	SHERIFF'S DEPARTMENT		
101.54110.524.70009	In Service / Staff Development	\$ 16,000.00	
101.54110.719.70009	Law Enforcement Equipment	\$ 50,000.00	
101.46980	Other State Grants	\$ 66,000.00	
	To recognize revenue and expense related to the VCIF (Violent Crimes) Grant		
	JAIL		
101.54210.716.70012	Law Enforcement Equipment	\$ 12,000.00	
101.46980	Other State Grants	\$ 12,000.00	
	To recognize revenue and expense related to the TCI Training Grant		
	DRUG COURT EXPANSION		
101.54710.355	Travel	\$ 8,095.00	
101.54710.399	Other Contracted Services	\$ 110,000.00	
101.54710.524	In Service / Staff Development	\$ 3,000.00	
101.47990	Other Direct Federal Revenue	\$ 121,095.00	
	To recognize revenue and expense related to the SAMSHA Grant		



Hamblen County Commission

For the June 2025 Commission Meeting

Fund #101

DEPT: Multiple Categories - Recognition of Grant & Other Revenues

Account Number	Description	Increase	Decrease
	OTHER ECONOMIC & COMMUNITY DEVELOPMENT		
101.58190.421	Food Preparation Supplies	\$ 7,500.00	
101.47590	Other Federal through State	\$ 7,500.00	
	To recognize revenue and expenses related to Food Insecurity Grant		
		413,190	

Brief Descriptions of issue:

To recognize revenue and expenses associated with various grants, and revenue and expenses in excess of budgeted amount.

Signature: _____

Title: _____

Date: _____

Chris Cutshaw
County Mayor
June 11, 2025

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



For the June 2025 Commission Meeting

DEPT: Drug Control Fund

14,000

To recognize revenue and expenses related to VCIF Grant

Date:

Date: _____



Hamblen County Commission

For the June 2025 Commission Meeting

Fund #128

DEPT: Drug Use Abatement Fund

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
128.55170.316	Alcohol and Drug Programs	\$ 125,000.00	
128.95900	Capital Projects Donated to Other Entities	\$ 88,070.10	
	DECREASE APPROPRIATIONS:		
128.39000	Unassigned Fund Balance		\$ 213,070.10
		213,070.10	213,070.10

Brief Descriptions of issue:

To increase appropriations to cover commission approved contributions to various non-profits in FY 24-25 and home improvements for Ward House (Third Judicial District Recovery Support Services).

Signature:

Chris Cutshaw
County Mayor
June 11, 2025

Title :

Date:

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2025 Commission Meeting

Fund #151

DEPT: General Debt Service Fund

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
151.82130.601	Principal on Bonds	\$ 0.20	
151.82230.603	Interest on Bonds (Education)	\$ 115,227.39	
151.82230.613	Interest on Other Loans (Education)	\$ 65,626.06	
151.82330.699	Other Debt Service (Education)	\$ 7,000.00	
	DECREASE APPROPRIATIONS:		
151.82130.612	Principal on Other Loans (Education)		\$ 72,626.26
151.39000	Unassigned Fund Balance		\$ 115,227.39
		187,853.65	187,853.65

Brief Descriptions of issue:

Reclass bond payment into appropriate budgeted line and recognize expense for 2024B bond issue for classroom enclosure project.

Signature: _____

Title: _____

Date: _____

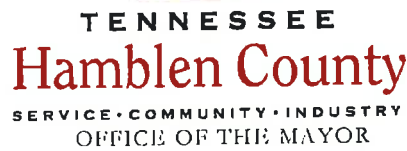
Chris Cutsiper
County Mayor
June 11, 2025

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



For the June 2025 Commission Meeting

DEPT: Special Debt Service

1,629,511

Brief Descriptions of Issue:

To recognize principal and interest payments on Landfill debt and offsetting revenue from Landfill reimbursement

Date: _____



For the June 2025 Commission Meeting

DEPT: Highway Capital Projects Fund

586,030.00

586,030.00

Brief Descriptions of issue:
To increase appropriations to recognize Trustee commission costs for FY 24-25 and Spring paving projects approved by County Commission

Date:

Date: _____



Hamblen County Commission

For the June 2025 Commission Meeting

Fund #116

DEPT: Solid Waste / Sanitation Fund

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
116.55710.187	Overtime Pay	\$ 6,500.00	
116.55710.353	Towing Services	\$ 1,000.00	
116.55710.359	Disposal Fees	\$ 100,000.00	
116.55710.513	Worker's Compensation Insurance	\$ 1,550.00	
	DECREASE APPROPRIATIONS:		
116.55710.144	Equipment Operators - Heavy		\$ 30,000.00
116.55710.207	Medical Insurance		\$ 10,000.00
116.55710.312	Contracts with Private Agencies		\$ 5,000.00
116.34630	Committed for Public Health & Welfare (Fund Balance)		64,050
		109,050.00	109,050.00

Brief Descriptions of issue:

To adjust budgeted amounts in the Sanitation Fund to cover expenses through EOY 24-25 including anticipated disposal fees associated with hurricane cleanup.

Signature: _____

Title: _____

Date: _____

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



For the June 2025 Commission Meeting

DEPT: Highway Department Fund

25,000.00	25,000.00
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Brief Descriptions of issue:
This is a clean up budget amendment to attempt to ensure that all lines and categories in the HWY Fund remain within budget. Using monies within the overall budget for all categories.

Date:

Date: _____

May 2025

Permit	Date	Applicant	Type	Address	Construction	Permit	SW	Plumbing	Mech.	Gas	Total	Tax Map	Group	Parcel
25-0178	5/1/25	Dennis Oxendine	Accessory Building	3420 Old Kentucky Rd	\$1,500.00	\$0.00					\$0.00	017K	C	028.00
25-0179	5/2/25	John Holbert	Garage 30X50	871 Carroll Rd	\$25,000.00	\$375.00					\$75.00	035		004.03
25-0180	5/2/25	Noah Bunch	House	660 Pinewood Circle	\$250,000.00	\$980.00	\$100.00				\$1,080.00	040P	E	004.00
25-0181M	5/2/25	Noah Bunch	Mechanical	660 Pinewood Circle				\$110.00	\$20.00		\$110.00	040P	E	004.00
25-0182P	5/2/25	Noah Bunch	Plumbing	660 Pinewood Circle							\$20.00	040P	E	004.00
25-0183	5/2/25	Ann Whitmill	House	3516 Maple Valley Rd	\$177,000.00	\$989.50	\$100.00				\$1,089.50	049		004.00
25-0184M	5/2/25	Ann Whitmill	Mechanical	3516 Maple Valley Rd					\$52.50		\$52.50	049		004.00
25-0185P	5/2/25	Ann Whitmill	Plumbing	3516 Maple Valley Rd				\$95.00			\$95.00	049		004.00
25-0186	5/2/25	Charles Treece	DWMH	1290 Little Mountain Rd	\$110,000.00	\$350.00					\$350.00	027		026.06
25-0187P	5/2/25	Guzman Construction	Plumbing	236 Sequoyah Drive				\$95.00			\$95.00	050O	B	005.00
25-0188	5/5/25	Kathy Allen	Cover	7515 W Pierce Dr	\$50.00	\$18.00					\$18.00	046		012.05
25-0189	5/6/25	Victor Aguilar	Carport	5773 Dodson Ferry Rd	\$2,500.00	\$25.00					\$25.00	018L	B	004.01
25-0190G	5/7/25	Lynch Heating & Air	Gas	1830 Collinson Ford Rd	\$0.00					\$25.00	\$25.00	039		044.00
25-0191	5/7/25	Juan Hernandez Lopez	Cover 12x20	3241 Cherokee Drive	\$6,000.00	\$60.00					\$60.00	023		113.00
25-0192	5/7/25	Clayton Homes	DWMH	2970 Turley Bridge Rd	\$134,600.00	\$350.00					\$350.00	024		069.31
25-0193	5/8/25	Preferred Choice Homes	DWMH	2554 Bethel Road	\$174,937.00	\$350.00					\$350.00	043		010.00
25-0194	5/8/25	John Grooms	Carport	2238 Old Cedar Lane	\$700.00	\$25.00					\$25.00	039O	F	012.00
25-0195	5/12/25	Dean & Kathy Berfield	Storage Bldg	3512 Apostle Rd	\$2,500.00	\$35.00					\$35.00	032		091.04
25-0196	5/13/25	McDonald Heating & Air	HVAC	1572 Christian Valley Rd	\$5,972.00	\$20.00					\$20.00	024D	C	016.01
25-0197P	5/14/25	M&M Plumbing	Plumbing	1227 Savannah Dr				\$95.00			\$95.00	035D	A	008.00
25-0198	5/14/25	Curtis Doyle Moyers Jr	DWMH	3674 Ida Moyers Rd	\$160,000.00	\$350.00					\$350.00	023		045.02
25-0199	5/14/25	Curtis Doyle Moyers Jr	Garage 30X50	3674 Ida Moyers Rd	\$38,643.00	\$375.00					\$375.00	023		045.02
25-0200	5/14/25	Jex Nelson	Carport 24x20	8150 Saint Claire Rd	\$2,006.25	\$25.00					\$25.00	007		011.01
25-0201	5/14/25	Gregory Mallicoat	11x21 Addition	1082 Shadow Wood Lane	\$30,000.00	\$115.50					\$115.50	040H	A	082.00
25-0202P	5/15/25	Derrick Watkins	Plumbing	3266 Nelson School Rd				\$60.00			\$60.00	056		006.01
25-0203	5/15/25	Victor Aguilar	Cover	5773 Dodson Ferry Rd	\$3,500.00	\$25.00					\$25.00	018L	B	004.01
25-0204P	5/15/25	James Phillips	Plumbing/Gas	3941 S Davy Crockett Pkwy				\$65.00		\$25.00	\$90.00	050		082.00
25-0205	5/16/25	Z. Paramithis	Storage Bldg	2523 Phillip Lane	\$5,000.00	\$40.00					\$40.00	011N	A	032.00
25-0206	5/16/25	Scott Trent	DWMH	1760 Fisher Rd	\$50,000.00	\$350.00					\$350.00	025F	A	012.00
25-0207	5/16/25	Tom & MaryAnn Rush	Garage 24x26	3475 Fish Hatchery Rd	\$34,584.87	\$156.00					\$156.00	043		061.00
25-0208G	5/19/25	Sellars Gas	Gas	3744 E. Morris Blvd						\$25.00	\$25.00	011L	F	024.00
25-0209	5/19/25	Melony Gibert	Carport	8174 East AJ Hwy	\$6,000.00	\$50.00					\$50.00	013		028.00
25-0210P	5/20/25	Mark Cox	Plumbing	3325 Boatmans Mtn				\$85.00			\$85.00	016		015.00
25-0211	5/20/25	Amanda Martin	Inground Pool	800 Claudette Drive	\$24,326.00	\$50.00					\$50.00	054B	A	029.00
25-0212P	5/20/25	Doyal Whitmill	Plumbing	7823 Wells Road				\$110.00			\$110.00	046		023.12
25-0213	5/20/25	Jason & Erin Winstead	Garage	363 Volunteer Dr	\$14,961.00	\$110.00					\$110.00	018		067.04
25-0214P	5/21/25	Frank Alvarado	Plumbing	505 Mary Street							\$90.00	018K	B	013.00
25-0215	5/21/25	Jason Davis	Garage 30x70	2394 McClanahan Rd	\$55,000.00	\$525.00					\$525.00	056		089.09
25-0216	5/22/25	Daniel Stacy	Duplex	1250 & 1252 Booneville Dr	\$213,000.00	\$602.25					\$602.25	033		004.13
25-0217P	5/27/25	Sunrise Plumbing	Plumbing	6030 Shady Grove							\$50.00	047D	C	011.00
25-0218	5/28/25	Randy Thomas	Deck	1865 Orchard Grove Lane	\$950.00	\$31.25					\$31.25	032O	C	019.00
25-0219	5/28/25	Brooks Malone	Inground Pool	2877 Conrad Drive	\$43,900.00	\$50.00					\$50.00	024J	B	001.00
25-0220	5/28/25	Robert Yount Jr.	Storage Bldg	787 Cain Mills Rd	\$6,300.00	\$40.00					\$40.00	019A	A	002.00
25-0221	5/29/25	Michael Buchanan	Garage	2215 Inman Bend Rd	\$56,000.00	\$600.00					\$600.00	032		015.03
25-0222G	5/29/25	Quality Plumbing	Gas	6143 Silver Fox Trail						\$20.00	\$20.00	047E	G	003.00
25-0223	5/30/25	Ricky Trent	Garage	8128 Greenbriar Rd	\$55,000.00	\$625.00					\$625.00	053		020.11
	5/30/25	Summers Taylor, Inc	Storm Water	4847 Frazier/4817 E A J. Hwy			\$100.00				\$100.00	026		056.10
25-0224	5/30/25	Gregg Southerland	Garage/Tax Exempt	750 Pullen Rd	\$13,770.00	\$0.00					\$0.00	019		099.10
25-0225	5/30/25	Mark Kimbrough	Carport	1551 Mullins Rd	\$10,000.00	\$25.00					\$25.00	012		032.06
	Total			Total:	\$1,713,700.12	\$7,722.60	\$300.00	\$855.00	\$72.50	\$95.00	\$9,045.00			
Running	Total				\$35,724,152.09	\$145,689.43	\$5,500.00	\$7,430.00	\$1,637.50	\$1,025.00	\$161,281.93			
				CHO and Miscellaneous	Total No.	Amount		Total				ETHRA	Monthly	YTD
				Re-Zoning Request	11	\$55.00		\$55.00				HOMES	0	0
				Variance Request	0									
				Plat Approval	1	\$50.00		\$50.00						
					6	\$1,002.00		\$1,002.00						
		3 lots or more	Land Disturbance/Development											
			Use on Review											
			Refunds			\$0.00		\$0.00				2024-2025		
			Total Collected					\$1,107.00				Running		
			Running Total Collected					\$8,856.00				Total:	\$170,137.93	

LAW OFFICES
CAPPS & BYRD LLP
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cccblaw.com

June 6, 2025

Mr. Chris Cutshaw, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLÉN COUNTY, TENNESSEE - MAY, 2025**

Dear Chris:

Please find enclosed three (3) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of May, 2025.

As usual, one invoice covers our General/Miscellaneous File, and two (2) invoices cover separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

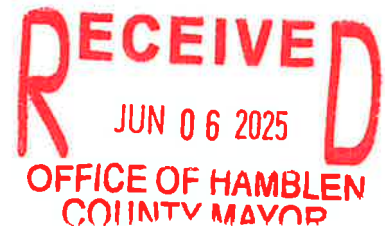
Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures

[https://cccblaw.sharepoint.com/sites/law/files/Shared Documents/Hamblen County/Letters/2025/Cutshaw,Chris\(Invoice\)-06-06-25.docx](https://cccblaw.sharepoint.com/sites/law/files/Shared%20Documents/Hamblen%20County/Letters/2025/Cutshaw,Chris(Invoice)-06-06-25.docx)



Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1191
Date: 06/06/2025
Due On: 07/06/2025

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	05/01/2025	E-mail to Linda Noe re: pending litigation	0.05	\$175.00	\$8.75
Service	05/02/2025	E-mails with Linda Noe re: pending litigation	0.10	\$175.00	\$17.50
Service	05/09/2025	E-mail from Trish Bowman re: 5/12 committee meeting	0.05	\$175.00	\$8.75
Service	05/12/2025	Phone conference and e-mail from Paul Mangrum re: pending litigation; review contract and respond to Bill Brittain; committing meeting	1.20	\$175.00	\$210.00
Service	05/14/2025	E-mails with Chris Cutshaw re: pending litigation	0.15	\$175.00	\$26.25
Service	05/19/2025	E-mail from Trish Bowman re: Greene records request; e-mail to Linda Noe re: pending litigation	0.10	\$175.00	\$17.50
Service	05/20/2025	Review file; phone conference with Linda Noe; e-mails with Linda Noe and parties re: pending litigation	1.00	\$175.00	\$175.00
Service	05/21/2025	E-mails with parties and from Linda Noe and Sandy Jenkins re: pending litigation	0.10	\$175.00	\$17.50
				Total	\$481.25

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
----------------	--------	------------	-------------------	-------------

1191	07/06/2025	\$481.25	\$0.00	\$481.25
Outstanding Balance				\$481.25
Amount in Trust				\$0.00
Total Amount Outstanding				\$481.25

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1192
Date: 06/06/2025
Due On: 07/06/2025

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	05/14/2025	E-mails with Tommy McKinney re: property	0.10	\$175.00	\$17.50
				Total	\$17.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1192	07/06/2025	\$17.50	\$0.00	\$17.50
			Outstanding Balance	\$17.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$17.50

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 1193
Date: 06/06/2025
Due On: 07/06/2025

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	05/20/2025	E-mails with Geno Hambrick re: policy	0.10	\$175.00	\$17.50
				Total	\$17.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1193	07/06/2025	\$17.50	\$0.00	\$17.50
			Outstanding Balance	\$17.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$17.50

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.



Financial Summary Report

Hamblen County Trustee

Printed 06/06/2025 10:43 AM By JILL MARGELOWSKY

Financial Summary Report - May 01, 2025 to May 31, 2025

Fund	Name	Starting Balance	Receipts	Disbursements	Transfers In	Transfers Out	Comm. Adj.	Commission	Ending Balance
101	GENERAL FUND	\$18,918,784.79	\$2,283,937.27	\$2,868,816.17	\$0.00	\$0.00	(\$1,173.51)	\$16,160.77	\$18,318,918.63
116	GARBAGE/SOLID WASTE	\$2,962,364.73	\$243,277.00	\$516,016.77	\$0.00	\$0.00	(\$0.19)	\$2,566.84	\$2,687,058.31
122	DRUG CONTROL	\$335,487.05	\$2,899.75	\$7,328.85	\$0.00	\$0.00	\$0.00	\$17.19	\$331,040.76
126	SCHOOL EMPLOYEE SELF INSURANCE	\$4,737.50	\$0.00	\$4,547.50	\$7,372.50	\$0.00	\$0.00	\$0.00	\$7,562.50
127	SCHOOL TAX ACCOUNT	\$111.81	\$1,377,093.49	\$1,377,093.49	\$0.00	\$0.00	\$0.00	\$0.00	\$111.81
128	OPIOID SETTLEMENT FUND	\$2,077,907.41	\$7,184.07	\$29,516.99	\$0.00	\$0.00	\$0.00	\$0.00	\$2,055,574.49
131	HIGHWAY/PUBLIC WORKS	\$1,286,655.73	\$203,469.40	\$176,583.15	\$0.00	\$0.00	\$0.00	\$2,026.79	\$1,311,515.19
141	GENERAL PURPOSE SCHOOL	\$37,452,839.97	\$2,564,568.93	\$9,194,512.33	\$0.00	\$0.00	(\$662.68)	\$23,588.63	\$30,799,970.62
142	SCHOOL FEDERAL PROJECTS	\$1,386,564.35	\$1,274,720.63	\$851,064.71	\$0.00	\$0.00	\$0.00	\$0.00	\$1,810,220.27
143	FOOD SERVICE	\$8,050,914.94	\$784,892.51	\$559,258.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,276,549.45
151	GENERAL DEBT SERVICE	\$16,666,584.44	\$398,185.79	\$3,568,306.17	\$0.00	\$0.00	(\$593.66)	\$2,169.82	\$13,494,887.90
154	SPECIAL DEBT SERVICE	\$3,760,924.46	\$487,066.15	\$541,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,706,290.61
171	GENERAL CAPITAL PROJECTS	\$76,085.42	\$136,763.66	\$179,245.42	\$166,024.00	\$0.00	\$0.00	\$0.00	\$199,627.66
176	HIGHWAY CAPITAL PROJECTS	\$2,142,971.99	\$128,518.30	\$169,142.87	\$0.00	\$0.00	\$0.00	\$1,285.18	\$2,101,062.24
178	AMERICAN RESCUE FUNDS	\$2,975,917.71	\$10,412.80	\$472,445.82	\$0.00	\$0.00	\$0.00	\$0.00	\$2,513,884.69
189	OTHER CAPITAL PROJECTS	\$13,794,900.44	\$39,817.39	\$1,321,433.92	\$0.00	\$0.00	\$0.00	\$0.00	\$12,513,283.91
263	EMPLOYEE SELF-INSURANCE	\$2,317,060.03	\$408,412.44	\$312,925.08	\$0.00	\$0.00	\$0.00	\$0.00	\$2,412,547.39
320	FLEX MEDICAL SPENDING	\$9,232.90	\$3,107.48	\$3,107.48	\$0.00	\$0.00	\$0.00	\$0.00	\$9,232.90
351	TRUST AND AGENCY	\$0.00	\$1,716,524.09	\$1,699,358.84	\$0.00	\$0.00	\$0.00	\$17,165.25	\$0.00
999	TRUSTEE'S OFFICE	(\$13,916,488.76)	(\$62,550.43)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,979,039.19)
22200	OVERFLOW	\$3,869.32	\$13,926.99	\$13,975.89	\$0.00	\$0.00	\$0.00	\$0.00	\$3,820.42
28310	UNDISTRIBUTED TAXES	\$292.92	\$0.00	\$0.00	\$10.75	(\$10.75)	\$0.00	\$0.00	\$292.92
29900	FEE/COMMISSION	\$13,918,188.76	\$64,980.47	\$0.00	\$0.00	\$2,430.04	\$0.00	\$0.00	\$13,980,739.19
		\$114,225,907.91	\$12,087,208.18	\$23,866,379.45	\$173,407.25	\$2,419.29	(\$2,430.04)	\$64,980.47	\$102,555,152.67



Financial Summary Report

Hamblen County Trustee

Printed 06/06/2025 10:43 AM By JILL MARGELOWSKY

Property Tax Summary	Summary of Assets Beginning Balances	Starting	Debits	Credits	Summary of Assets Ending Balances
CURRENT YEAR	INVESTMENT ACCOUNTS	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
PRIOR YEAR	CASH	\$1,700.00	\$2,304,046.52(+)	\$2,304,046.52(-)	\$1,700.00
BANKRUPTCY	BANK ACCOUNTS	\$114,217,667.92	\$42,215,293.52(+)	\$53,884,348.76(-)	\$102,548,612.68
INTEREST	COMPENSATION ACCOUNT	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
	STATE TAX RELIEF	\$4,222.00	\$0.00(+)	\$1,700.00(-)	\$2,522.00
	UNUSED ACCOUNTS	\$0.00	\$0.00(+)	\$0.00(-)	\$0.00
	TOTAL	114223589.92	\$44,519,340.04	\$56,190,095.28	\$102,552,834.68

This report is submitted in accordance with requirements of section 5-8-505 and 67-5-1902 Tennessee Code, annotated and to the best of my knowledge and belief, accurately reflects transactions of this office May 01, 2025 through May 31, 2025

Signature: _____

Title: _____

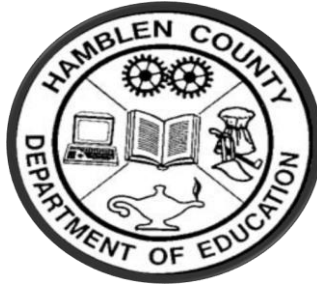
TRUSTEE

June 06, 2025

RECEIVED
JUN 06 2025
OFFICE OF HAMBLEN
COUNTY MAYOR
Return to Committee Cover

**HAMBLEN COUNTY DEPARTMENT OF EDUCATION
QUARTERLY EXPENDITURE REPORT
Arnold W. Bunch, Jr., Superintendent of Schools**

**THIRD QUARTER
2024-2025**



**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING REVENUE
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2025**

GENERAL PURPOSE	BUDGET	COLLECTED	UNCOLLECTED REVENUE	PERCENT UNCOLLECTED
LOCAL REVENUES	\$ 27,356,092.00	\$ 23,448,575.48	\$ 3,907,516.52	14.28%
CHARGES FOR CURRENT SERVICES	807,000.00	671,922.71	135,077.29	16.74%
OTHER LOCAL REVENUES	470,072.76	266,619.01	203,453.75	43.28%
STATE REVENUES	77,980,765.94	62,550,789.32	15,429,976.62	19.79%
OTHER STATE REVENUES	3,731,508.09	362,110.12	3,369,397.97	90.30%
FEDERAL REVENUES	101,351.00	40,463.53	60,887.47	60.08%
OTHER SOURCES	2,042,514.37	805,429.74	1,237,084.63	60.57%
TOTALS	<u>\$ 112,489,304.16</u>	<u>\$ 88,145,909.91</u>	<u>\$ 24,343,394.25</u>	<u>21.64%</u>

**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2025**

GENERAL PURPOSE	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 57,006,566.95	\$ 36,970,492.89	\$ 20,036,074.06	35.15%
SPECIAL EDUCATION	9,297,003.51	5,524,619.42	3,772,384.09	40.58%
VOCATIONAL EDUCATION	6,076,294.09	3,256,728.70	2,819,565.39	46.40%
STUDENT BODY	227,250.00	169,380.73	57,869.27	25.47%
ATTENDANCE	4,789.00	3,864.77	924.23	19.30%
HEALTH SERVICES	1,181,600.00	791,519.43	390,080.57	33.01%
OTHER STUDENT SUPPORT	3,415,153.00	2,573,717.75	841,435.25	24.64%
INSTRUCTIONAL ADMINISTRATION	3,957,748.18	2,361,233.06	1,596,515.12	40.34%
SPECIAL EDUCATION ADMINISTRATION	1,470,508.00	890,334.29	580,173.71	39.45%
VOCATIONAL EDUCATION ADMINISTRATION	576,930.04	326,223.85	250,706.19	43.46%
TECHNOLOGY	2,291,843.00	1,809,445.29	482,397.71	21.05%
BOARD OF EDUCATION	1,898,015.47	1,642,119.05	255,896.42	13.48%
OFFICE OF THE DIRECTOR	696,610.00	495,153.05	201,456.95	28.92%
OFFICE OF THE PRINCIPAL	5,626,317.00	4,088,310.32	1,538,006.68	27.34%
FISCAL SERVICES	782,675.00	529,799.36	252,875.64	32.31%
HUMAN SERVICES/PERSONNEL	249,742.00	144,089.82	105,652.18	42.30%
OPERATION OF PLANT	7,303,364.43	4,836,337.82	2,467,026.61	33.78%
MAINTENANCE OF PLANT	2,052,475.00	1,536,888.47	515,586.53	25.12%
TRANSPORTATION	4,804,030.00	3,380,702.32	1,423,327.68	29.63%
EXTENDED SCHOOL PROGRAM/FAM. RESOURCE	664,508.83	382,793.05	281,715.78	42.39%
EARLY CHILDHOOD EDUCATION	1,620,189.00	1,028,960.53	591,228.47	36.49%
REGULAR CAPITAL OUTLAY	10,649,783.21	2,732,078.12	7,917,705.09	74.35%
EDUCATION DEBT SERVICE	500,000.00	500,000.00	-	0.00%
TRANSFERS	28,244.00	-	28,244.00	100.00%
TOTALS	<u>\$ 122,381,639.71</u>	<u>\$ 75,974,792.09</u>	<u>\$ 46,406,847.62</u>	<u>37.92%</u>

**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2025**

				PERCENT
FEDERAL PROGRAMS - CONSOLIDATED ADMIN.	BUDGET	EXPENDED	REMAINING	REMAINING
REGULAR INSTRUCTION	\$ 215,187.00	\$ 157,009.32	\$ 58,177.68	27.04%
TOTALS	<u>\$ 215,187.00</u>	<u>\$ 157,009.32</u>	<u>\$ 58,177.68</u>	<u>27.04%</u>

				PERCENT
FEDERAL PROGRAMS - TITLE I	BUDGET	EXPENDED	REMAINING	REMAINING
REGULAR INSTRUCTION	\$ 1,906,534.85	\$ 1,450,519.85	\$ 456,015.00	23.92%
OTHER STUDENT SUPPORT	114,314.23	83,693.35	30,620.88	26.79%
REGULAR INSTRUCTION	866,565.42	319,246.49	547,318.93	63.16%
TRANSPORTATION	10,000.00	1,003.33	8,996.67	89.97%
TRANSFERS	<u>76,833.37</u>	<u>-</u>	<u>76,833.37</u>	<u>100.00%</u>
TOTALS	<u>\$ 2,974,247.87</u>	<u>\$ 1,854,463.02</u>	<u>\$ 1,119,784.85</u>	<u>37.65%</u>

				PERCENT
FEDERAL PROGRAMS - ATSI GRANT	BUDGET	EXPENDED	REMAINING	REMAINING
REGULAR INSTRUCTION	\$ 13,659.68	\$ 3,216.08	\$ 10,443.60	76.46%
TRANSFERS	<u>61,340.32</u>	<u>23,288.00</u>	<u>38,052.32</u>	<u>62.03%</u>
TOTALS	<u>\$ 75,000.00</u>	<u>\$ 26,504.08</u>	<u>\$ 48,495.92</u>	<u>64.66%</u>

				PERCENT
FEDERAL PROGRAMS - TITLE IIA	BUDGET	EXPENDED	REMAINING	REMAINING
REGULAR INSTRUCTION	\$ 834,151.73	\$ 255,350.85	\$ 578,800.88	69.39%
TRANSFERS	<u>25,608.45</u>	<u>-</u>	<u>25,608.45</u>	<u>100.00%</u>
TOTALS	<u>\$ 859,760.18</u>	<u>\$ 255,350.85</u>	<u>\$ 604,409.33</u>	<u>70.30%</u>

				PERCENT
FEDERAL PROGRAMS - TITLE III	BUDGET	EXPENDED	REMAINING	REMAINING
REGULAR INSTRUCTION	\$ 123,096.41	\$ 34,483.74	\$ 88,612.67	71.99%
OTHER STUDENT SUPPORT	36,627.00	28,825.17	7,801.83	21.30%
REGULAR INSTRUCTION	119,384.00	52,896.11	66,487.89	55.69%
TRANSFERS	<u>500.00</u>	<u>-</u>	<u>500.00</u>	<u>100.00%</u>
TOTALS	<u>\$ 279,607.41</u>	<u>\$ 116,205.02</u>	<u>\$ 163,402.39</u>	<u>58.44%</u>

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2025

FEDERAL PGMS. - TITLE III IMMIGRANT GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 4,568.06	\$ 1,439.25	\$ 3,128.81	68.49%
TOTALS	<u>\$ 4,568.06</u>	<u>\$ 1,439.25</u>	<u>\$ 3,128.81</u>	<u>68.49%</u>

FEDERAL PROGRAMS - TITLE IV	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 100,803.40	\$ 43,839.19	56,964.21	56.51%
HEALTH SERVICES	180,451.00	113,689.30	66,761.70	37.00%
REGULAR INSTRUCTION	2,000.00	-	2,000.00	100.00%
TRANSFERS	<u>2,500.00</u>	<u>-</u>	<u>2,500.00</u>	<u>100.00%</u>
TOTALS	<u>\$ 285,754.40</u>	<u>\$ 157,528.49</u>	<u>\$ 128,225.91</u>	<u>44.87%</u>

FEDERAL PROGRAMS - TITLE IX HOMELESS ED.	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 146,188.89	\$ 35,610.07	110,578.82	75.64%
TRANSPORTATION	<u>3,000.00</u>	<u>2,513.99</u>	<u>486.01</u>	<u>16.20%</u>
TOTALS	<u>\$ 149,188.89</u>	<u>\$ 38,124.06</u>	<u>\$ 111,064.83</u>	<u>74.45%</u>

FEDERAL PROGRAMS - TITLE IX ARP HOMELESS 1.0	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
OTHER STUDENT SUPPORT	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
REGULAR INSTRUCTION	<u>56,973.39</u>	<u>56,929.73</u>	<u>43.66</u>	<u>0.08%</u>
TOTALS	<u>\$ 57,973.39</u>	<u>\$ 56,929.73</u>	<u>\$ 1,043.66</u>	<u>1.80%</u>

FEDERAL PROGRAMS - TITLE IX ARP HOMELESS 2.0	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
OTHER STUDENT SUPPORT	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
REGULAR INSTRUCTION	<u>61,665.29</u>	<u>46,498.50</u>	<u>15,166.79</u>	<u>24.60%</u>
TOTALS	<u>\$ 62,665.29</u>	<u>\$ 46,498.50</u>	<u>\$ 16,166.79</u>	<u>25.80%</u>

**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2025**

FEDERAL PROGRAMS - CARL PERKINS	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	\$ 126,200.93	\$ 80,829.17	\$ 45,371.76	35.95%
OTHER STUDENT SUPPORT	40,000.00	26,034.68	13,965.32	34.91%
VOCATIONAL EDUCATION	10,000.00	5,674.83	4,325.17	43.25%
TRANSPORTATION	14,498.78	13,267.40	1,231.38	8.49%
TRANSFERS	<u>2,323.35</u>	<u>-</u>	<u>2,323.35</u>	<u>100.00%</u>
TOTALS	\$ 193,023.06	\$ 125,806.08	\$ 67,216.98	34.82%

FEDERAL PROGRAMS - IDEA	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 2,405,713.96	\$ 1,622,172.25	\$ 783,541.71	32.57%
SPECIAL EDUCATION	200,558.81	62,402.12	138,156.69	68.89%
TRANSFERS	<u>801,330.42</u>	<u>-</u>	<u>801,330.42</u>	<u>0.00%</u>
TOTALS	\$ 3,407,603.19	\$ 1,684,574.37	\$ 1,723,028.82	50.56%

FEDERAL PROGRAMS - SPED PRESCHOOL	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 104,917.58	\$ 57,797.69	\$ 47,119.89	44.91%
SPECIAL EDUCATION	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
TOTALS	\$ 104,917.58	\$ 57,797.69	\$ 47,119.89	44.91%

FEDERAL PROGRAMS - ESSER 3.0	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 454,769.36	\$ 388,929.03	\$ 65,840.33	14.48%
SPECIAL EDUCATION	25,060.91	25,037.74	23.17	0.09%
HEALTH SERVICES	5,782.71	5,782.71	-	0.00%
OTHER STUDENT SUPPORT	3,769.31	3,769.31	-	0.00%
REGULAR INSTRUCTION	58,813.00	52,789.42	6,023.58	10.24%
SPECIAL EDUCATION	18,000.00	9,251.75	8,748.25	48.60%
TECHNOLOGY	137,053.20	137,053.20	-	0.00%
REGULAR CAPITAL OUTLAY	<u>1,575,921.61</u>	<u>1,527,068.95</u>	<u>48,852.66</u>	<u>3.10%</u>
TOTALS	\$ 2,279,170.10	\$ 2,149,682.11	\$ 129,487.99	5.68%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2025

FEDERAL PGMS. - FISCAL PRE-MONITORING GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
FISCAL SERVICES	\$ 29,657.50	\$ -	\$ 29,657.50	100.00%
TOTALS	<u>\$ 29,657.50</u>	<u>\$ -</u>	<u>\$ 29,657.50</u>	<u>100.00%</u>

FEDERAL PGMS. - CTE TEC PATHWAYS GRANT	BUDGET	EXPENDED	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	\$ 76,918.57	\$ 9,121.41	\$ 67,797.16	88.14%
TOTALS	<u>\$ 76,918.57</u>	<u>\$ 9,121.41</u>	<u>\$ 67,797.16</u>	<u>88.14%</u>

TOTAL FEDERAL PROGRAMS	<u>\$ 11,055,242.49</u>	<u>\$ 6,737,033.98</u>	<u>\$ 4,318,208.51</u>	<u>39.06%</u>
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**PERSONNEL
COMMITTEE**

Thomas Doty
Chairman

Stan Harville
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A'Hearn
Member

Jamie Carden
Member

Edna Greene
Member

Tim Horner
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Rodney Long
Member

Wayne NeSmith
Member

Mike Reed
Member

Mike Richardson
Member

Kyle Walker
Member

Hamblen County Government
PERSONNEL COMMITTEE

Monday, June 16, 2025
Immediately Following Adjournment of Finance Committee
Large Courtroom – Hamblen County Courthouse

AGENDA

1. **Call to Order** – *Chairman Thomas Doty*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Thomas Doty (Visitors will allotted 3 minutes to speak)
3. **Old Business** – *Chairman Thomas Doty*
 - a. None
4. **New Business** – *Chairman Thomas Doty*
 - a. Approval of Longevity Pay Submissions
5. **Items of Interest (No Action Necessary)** – *Chairman Thomas Doty*
 - a. None
6. **Adjournment** – *Chairman Thomas Doty*

HAMBLEN COUNTY, TENNESSEE
OFFICE OF COUNTY MAYOR
LONGEVITY PAY APPLICANTS PRESENTED TO
THE PERSONNEL COMMITTEE ON
June 16, 2025

LONGEVITY

				Years of
Last Name	First Name	Hire Date	Amount	Service
Ayers	Charles	4/4/2022	\$225.00	3
Bell	Aaron	4/11/2022	\$225.00	3
Dalton	Erin	6/27/2022	\$225.00	3
Georges	David	7/5/2022	\$225.00	3
Hunt	Kaelan	6/19/2022	\$225.00	3
Lawson	Travis	4/4/2022	\$225.00	3
McMahan	Kimberly	6/1/2022	\$225.00	3

Hamblen County Government
REAL ESTATE COMMITTEE

Monday, June 16, 2025

Immediately Following the Adjournment of the Personnel Committee
Large Courtroom of the Hamblen County Courthouse



AGENDA

Mike Reed
Chairman

Stan Harville
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A'Hearn
Member

Thomas Doty
Member

Rodney Long
Member

Mike Richardson
Member

1. **Call to Order** – *Chairman Mike Reed*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Mike Reed (Visitors will be allotted 3 minutes to speak)
3. **New Business** – *Chairman Mike Reed*
 - a. August Tax Sale List-*Trustee Scotty Long*
4. **Items of Interest** - *Chairman Mike Reed*
 - a. None
5. **Adjournment** – *Chairman Mike Reed*

43.02	2 40B B	40B	11	0 1427 DANDELION CIR	ALLEN CHARLES E
276.11	1 25P B	25P	19	0 1345 S EASLEY CT	BECK BONNIE L
518.63	1 42F B	42G	31	0 1866 PINECREST LN	BROWN LESTER E & JANE ANNE
49.06	2 40B A	40B	22	0 RAMBLING RD	CARPENTER BRIAN
273.72	5 57	57	68	0 840 WITT RD	CARPENTER BRIAN
243.78	5 57J A	57J	11	0 852 WITT RD	CARPENTER SONNY
184.03	1 33E F	33E	5	0 848 BUFFALO TRL	CHAPMAN JOHN & DENISE PAID 2021 ONLY
290.45	2 23	23	122	0 3222 TURLEY BRIDGE RD	COMBS ROGER DALE %PAUL IRVIN COLEMAN & PAUL W COLEMAN
6.04	3 26B A	18O	4.01	0 PARKWAY DR	CUNNINGHAM DAVID ALLEN Combined Lot
693.10	3 26B A	18O	5.01	0 617 CUSTER DR	CUNNINGHAM DAVID ALLEN
71.70	3 26	26	68.02	0 CUSTER DR	CUNNINGHAM DAVID ALLEN
395.61	1 34A B	34A	3	0 920 MARSH AVE	DALTON RYAN T & ASHLYN R PAID 2021 ONLY
106.42	4 28	28	18.13	0 SILVER CITY RD	DEBORDE DWAYNE
1,347.96	4 28	28	17	0 1455 SILVER CITY RD	DEBORDE DWAYNE C
255.73	4 63	63	20	0 5424 SPENCER HALE RD	DEWITT ADDIE %ROBERT LEEPER
954.87	3 17	17	105	0 3440 COPPER RIDGE RD	GARRETSON HORACE E & MYRTLE
434.98	1 25K A	25K	118	0 2319 QUILLEN DR	GENTRY JOHN W & ELIZABETH
911.85	3 11	11	29.08	0 5682 BRIGHTS PIKE	HARR LARRY W
62.14	3 19I A	19I	17	0 5908 DODSON FERRY RD	HAYES GROVER %BETTY LONG
544.92	2 47	47	28	0 1122 PRATT RD	HEADRICK STEPHANIE D
237.87	2 47	47	14	0 1236 GREENBRIAR RD	HEADRICK STEPHEN TODD
25.16	3 5	5	3	0 2676 ANDERSON BEND RD	JOHNSON KATHERINE SKEEN
328.69	3 13O C	13P	9	0 7997 E ANDREW JOHNSON HWY	JUSTICE JAMES HOWARD
156.61	2 32	32	109	0 1505 OLD OAK LN	KEITH SHELLEY L
115.98	3 26	26	46	0 1163 SHANNONS LITTLE MTN RD	KING WILLIAM
274.85	3 17	17	96	0 3443 COPPER RIDGE RD	LONG LEWIS H & MARY ELLA
414.73	4 63	63	21	0 5411 SPENCER HALE RD	MCCRARY BELINDA & CHANDLER BARBARA MCCRARY
905.81	2 54A A	54B	2	0 732 GREENBRIAR RD	MOONEY EDMUND P & GERALDINE M
476.87	1 24M B	24M	35	0 539 SPOONE AVE	PARKEY DONALD L PAID 2021 ONLY
417.12	3 25C A	17N	2	0 2865 REEDS CHAPEL RD	PETEL PARTH & PETEL VISHNUBHAI
83.65	3 11	11	29.13	0 2250 CEDAR CREEK RD	PRIDEMORE PAUL & MARY RUBY
673.98	4 43O C	43J	15	0 2593 ROBIN CIR	PURDY LUCILLE-ESTATE %DAVID W JOHNSTON & SHEILA R JOHNSTON
323.91	1 34P A	42A	14	0 506 S HENRY ST	QUINN WANDA
40.63	1 33E F	33E	12	0 307 BRANNER ST	SMITH ERNEST & MARGARET
811.47	1 25B E	25B	13	0 2417 WARREN DR	TREJO MARCO A LORA & YAMILET C VELAZQUES
761.28	5 49D C	49D	1	0 1996 BROOKSIDE DR	VALOIS GERALD
111.20	4 26O G	26O	4	0 WHITECLIFF ST	WALTHALL DEMETRIUS & TANIKA Lot owned by 4431 Whitecliff St
93.21	5 49G A	49J	2	0 VINE RD	WHEELER RAY EARL JR & WHEELER BETTY ROSE CHEEK
109.94	3 26	26	49.01	0 1187 SHANNONS LITTLE MTN RD	WOLFE MARK
603.54	2 47	47	82.02	0 6614 ROCKY TOP DR	WOLFE PAUL M & BONNIE & LINHOLM MELISSA ANN WOLFE

Hamblen County Government
CALENDAR & RULES COMMITTEE

Monday, June 16, 2025

Immediately Following Adjournment of the Personnel Committee
Large Courtroom of the Hamblen County Courthouse



**CALENDAR & RULES
COMMITTEE**

Thomas Doty
Chairman

Tim Horner
Vice-Chairman

Bobby Haun
Ex-Officio

Debbie A'Hearn
Member

Peggy Howell
Member

Joe Huntsman, Sr.
Member

Mike Reed
Member

Mike Richardson
Member

AGENDA

1. **Call to Order** – *Chairman Thomas Doty*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Thomas Doty (Visitors will be allotted 3 minutes to speak)
3. **Old Business** - *Chairman Thomas Doty*
 - a. None
4. **New Business** - *Chairman Thomas Doty*
 - a. Review of Regular Calendar Items
 - b. Review of Consent Calendar Items
5. **Items of Interest** - *Chairman Thomas Doty*
 - a. None
6. **Adjournment** – *Chairman Thomas Doty*

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, June 26, 2025
5:00 p.m.

Open Meeting - *Sheriff Chad Mullins*

Call to Order - *Chairman Bobby Haun*

Prayer – *Commissioner Tim Horner*

Pledge of Allegiance – *Chairman Bobby Haun*

Roll Call - *County Clerk Peggy Henderson*

Prepared under the direction of:
Chairman Bobby Haun

REGULAR CALENDAR

June 26, 2025

Hamblen County Legislative Body

Order #	Vote	Item
1		<u>Recognition/Presentations/Proclamations (Commission Chairman Bobby Haun)</u> a. None
2		<u>Public Comment (Commission Chairman Bobby Haun) (3 Minutes Per Speaker)</u> a. Regarding General/Non-Agenda Items b. Regarding Agenda Items
3	Vote	<u>Nominations/Appointments (Commission Chairman Bobby Haun)</u> a. Appointments to the Morristown-Hamblen Library Board of Trustees
4	Vote Vote	<u>Calendar and Rules Committee Report (Chairman Thomas Doty)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items
5		<u>Items Removed from Consent Calendar</u> a. None
6	Vote	<u>Approval of Consent Calendar (Commission Chairman Bobby Haun)</u> a. Consent Calendar
7		<u>RECESS AS HAMBLEN COUNTY LEGISLATIVE BODY-OPEN PUBLIC HEARING (Commission Chairman Bobby Haun)</u> a. Public Hearing-Intent to Exceed the Certified Tax Rate b. Public Hearing-FY 2025/2026 Budget <u>CLOSE PUBLIC HEARING, RECONVENE AS HAMBLEN COUNTY LEGISLATIVE BODY (Commission Chairman Bobby Haun)</u>
8	Vote Vote Vote Vote Vote Vote	<u>Budget Committee (Chairman Rodney Long)</u> a. Vote to Acknowledge the New Certified Tax Rate Calculated by State Board of Equalization b. Resolution <u>25-10</u> -Resolution to Levy a Rate in Excess of the Certified Tax Rate for the County of Hamblen, Tennessee c. Resolution <u>25-11</u> -Resolution Fixing the Tax Levy in Hamblen County, Tennessee for Fiscal Year Beginning July 1, 2025 d. Resolution <u>25-12</u> -Making Appropriations for the Various Fund Departments, Institutions, Offices, Agencies for Hamblen County, Tennessee for year Beginning July 1, 2025 and Ending June 30, 2026 e. Resolution <u>25-13</u> -Making Appropriations to Non-Profit, Charitable and Civic Organizations of Hamblen County, Tennessee for year Beginning July 1, 2025 and Ending June 20, 2026 f. Resolution <u>25-14</u> - Joint Resolution to Approve a Nonrecurring (One-Time) Appropriation for the Fiscal Year 2026 to Fund Nonrecurring Technology Equipment
9	Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote	<u>Finance Committee (Chairman Rodney Long)</u> a. Policies and Procedures -Home Homeowner Rehabilitation Program Hamblen County 2024 Home East Tennessee Disaster Recovery Grant b. Resolution 25- __-Resolution Before the County Commission of Hamblen County, Tennessee Approving the Program, Policies and Procedures for the 2024 Hamblen County Disaster Recovery Program (HM-24-15) c. Amendment to the Retention Grant for POST Certified Officers d. Budget Amendment i. Hamblen County Department of Education Budget Amendment #9 \$0.00 -Reclassifying Funds Between Expense Accounts ii. Fund #101 Multiple Categories \$990,345 iii. Fund #101 Multiple Categories-Recognition of Grant and Other Revenues \$413,190 iv. Fund #122 Drug Control Fund \$14,000 v. Fund #128 Drug Use Abatement Fund \$213,070.10 vi. Fund #151 General Debt Service Fund \$187,853.65 vii. Fund #154 Special Debt Service \$1,629,511 viii. Fund #176 Highway Capital Projects Fund \$586,030 ix. Fund #116 Solid Waste/Sanitation Fund \$109,050 x. Fund #131 Highway Department Fund \$25,000

10	Vote	<u>Real Estate Committee (Chairman Mike Reed)</u> a. August Tax Sale
11		<u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Bobby Haun)</u> a. July 2025 Committee Meeting: Monday, July 14, 2025, at 5:00 p.m. at the Courthouse -Large Courtroom b. July 2025 Commission Meeting: Thursday July 24, 2025, at 5:00 p.m. at the Courthouse- Large Courtroom
12		<u>Adjournment (Commission Chairman Bobby Haun)</u>

Thursday, June 26, 2025

DRAFT

CONSENT CALENDAR**June 26, 2025****Hamblen County Legislative Body**

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes –May 22, 2025	Commission Chairman
2	Approval of Notaries	County Clerk Peggy Henderson
3	Jail/Justice Center Project Expenditures as of May 31, 2025	Justice Center/Public Safety Committee
4	Expenditure Reports – May 2025	Finance Committee
5	Monthly Checks- May 2025	Finance Committee
6	Planning Commission Building Permit Log -May2025	Finance Committee
7	County Attorney Invoices –May 2025	Finance Committee
8	Trustee Report-May 1, 2025 – May 31, 2025	Finance Committee
9	Hamblen County Department of Education Quarterly Expenditure Report-Third Quarter 2024-2025	Finance Committee
10	Approval of Longevity Pay Submissions for June 2025	Personnel Committee
11	Approval of Previous Month's Budget Committee Minutes February 10, 2025, May 12, 2025, May 17, 2025, May 22, 2025, May 29, 2025, June 5, 2025, June 12, 2025	Budget Committee

Thursday, June 26, 2025



Morristown-Hamblen Library

417 WEST MAIN STREET, MORRISTOWN, TN 37814 TELEPHONE: 423-586-6410 / FAX: 423-587-6226

June 9, 2022

Chris Cutshaw, Mayor
Hamblen County Government
511 West Second North Street
Administrative Building, 1st floor
Morristown, TN 37814

I am submitting the following nominees on behalf of the Hamblen County Library Board of Trustees for your consideration:

Chris Capps, 3060 Naomi Drive, Morristown, TN 37814 **to fill his first full term 7/1/25 ending 6/30/28.**

Kim Fox, 4516 White Cliff Street, Morristown, TN 37814, **to fill her first full term 7/1/25 ending 6/30/28.**

Linda Raines, 2274 Panther View Trail, Morristown, TN, 37814, **to fill the expiring term of Rob Reel beginning 7/1/25 and ending 6/30/28.** Linda has served on the Girls, Incorporated Board.

Thank you,

Shelly Shropshire, Director