



DATE: June 14, 2021
TO: Hamblen County Legislative Body
FROM: Bill Brittain, Hamblen County Mayor
RE: **June 2021 Committee Meeting Information**

Monday, June 14, 2021 at 5:30 p.m.-Large Courtroom-Hamblen County Courthouse

- **Education Committee**
- **Justice Center/Jail Project Co-***Immediately following the adjournment of the Education Committee*
- **Finance Committee-** *Immediately following the adjournment of the Justice Center/Jail Project Committee*
- **Personnel Committee-***Immediately following the adjournment of the Finance Committee*
- **Public Services Committee-***Immediately following the adjournment of the Personnel Committee*
- **Calendar and Rules Committee-***Immediately following the adjournment of the Public Services Committee*

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699

www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

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Hamblen County Government
EDUCATION COMMITTEE

Monday, June 14, 2021

Large Courtroom – Hamblen County Courthouse

**EDUCATION
COMMITTEE**

AGENDA

Bobby Haun
Chairman

1. **Call to Order** – *Chairman Bobby Haun*

Mike Reed
Vice-Chairman

2. **Visitors Wishing to Address the Committee** – *Chairman Bobby Haun*
(Visitors will be allotted 5 minutes to speak)

Jeff Akard
Member

3. **Old Business** – *Chairman Bobby Haun*

- a. None

Eileen Arnwine
Member

Chris Cutshaw
Member

4. **New Business** – *Chairman Bobby Haun*

- a. Presentation -*Hamblen County Director of Schools-Dr. Jeff Perry*

Randy DeBord
Member

5. **Items of Interest (No Action Necessary)** – *Chairman Bobby Haun*

- a. None

Thomas Doty
Member

6. **Adjournment** – *Chairman Bobby Haun*

Tim Goins
Member

Tim Horner
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

Howard Shipley
Member

Jim Stepp
Member

Taylor Ward
Member



**JUSTICE
CENTER/JAIL
PROJECT
COMMITTEE**

Tim Horner
Chairman

James Stepp
Vice-Chairman

Eileen Arnwine
Member

Jeff Akard
Member

Chris Cutshaw
Member

Randy DeBord
Member

Thomas Doty
Member

Tim Goins
Member

Bobby Haun
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

Mike Reed
Member

Howard Shipley
Member

Taylor Ward
Member

Hamblen County Government
JUSTICE CENTER/JAIL PROJECT COMMITTEE

Monday, June 14, 2021

Immediately Following Adjournment of the Education Committee
Large Courtroom-Hamblen County Courthouse

AGENDA

- 1. Call to Order** – *Chairman Tim Horner*
- 2. Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman Tim Horner (Visitors will be allotted 5 minutes to speak)
- 3. Old Business**-*Chairman Tim Horner*
 - a. Project Update-Tony Pettit, BurWil Construction Company
 - b. Hale House Renovations-County Mayor Bill Brittain
- 4. New Business**- *Chairman Tim Horner*
 - a. None
- 5. Items of Interest (No Action Necessary)** – *Chairman Tim Horner*
 - a. None
- 6. Adjournment** – *Chairman Tim Horner*



FINANCE COMMITTEE

Randy DeBord
Chairman

Chris Cutshaw
Vice-Chairman

Howard Shipley
Ex-Officio

Eileen Arnwine
Member

Thomas Doty
Member

Tim Goins
Member

Joe Huntsman, Sr.
Member

Mike Reed
Member

James Stepp
Member

Hamblen County Government
FINANCE COMMITTEE

Monday, June 14, 2021

Immediately Following the Adjournment of the Justice Center/Jail Project Committee
Large Courtroom – Hamblen County Courthouse

AGENDA

Call to Order – Chairman Randy DeBord

1. **Visitors Wishing to Address the Committee About Agenda Items Only – Chairman Randy DeBord**
(Visitors will be allotted 5 minutes to speak)
2. **Recurring Business – Chairman Randy DeBord**
 - a. Expenditure Reports – May 2021 (Information Only-No Action Necessary)
 - b. Review/Acceptance of Monthly Checks May 2021 (Submitted by the County Mayor's Office)
3. **Old Business – Chairman Randy DeBord**
 - a. None
4. **New Business – Chairman Randy DeBord**
 - a. Purchasing Policy and Procedures Updated May 18, 2021- Finance Director-Anne Bryant-Hurst
 - b. Bid Tabulation- New Concrete Sidewalk and Steps for Justice Center (2021-12)-County Mayor Bill Brittain
 - c. Resolution 21-___-Hamblen County Board of Education Federal Projects Cash Flow- HCBOE Business Supervisor Traci Antrican
 - d. Grant Funds Awarded from the Office of Criminal Justice Programs-County Mayor Bill Brittain
 - e. Budget Amendment -Hamblen County Board of Education Budget Amendment #8 for
 - f. \$1,306,010.54-HCBOE Business Supervisor Traci Antrican
 - g. Budget Amendments-Finance Director-Anne Bryant-Hurst
 - i. Fund #101- County Commission \$1,295
 - ii. Fund #101- Juvenile Court \$4,200
 - iii. Fund #101- Register of Deeds \$5,200
 - iv. Fund #101- Other Social, Cultural, and Recreational \$10,000
 - v. Fund #101- Other Social, Cultural, and Recreational \$6,300
 - vi. Fund #101- Public Safety Projects \$215,000
 - vii. Fund #116- Sanitation/Garbage Department \$20,000
 - viii. Fund #131- Highway Department \$2,000
 - ix. Fund #151- General Debt Service \$3,600
5. **Items of Interest (No Action Necessary) – Chairman Randy DeBord**
 - a. Planning Commission Building Permit Report- May 2021
 - b. County Attorney Invoices – May 2021
 - c. Coroner's Monthly Report – May 2021
 - d. Budget Amendments-Finance Director-Anne Bryant-Hurst
 - i. Fund #101- Storm Water Management \$1,200
 - ii. Fund #101- Parks and Fair Boards \$21
 - iii. Fund #101 Circuit Court \$80
 - iv. Fund #101- Work Release Program \$903
 - v. Fund #116- Garbage and Sanitation \$9,500
 - vi. Fund #116- Garbage and Sanitation \$1,500
 - vii. Fund #131- Highway Department \$1,000
 - viii. Fund #131- Highway Department \$60.82
 - ix. Fund #131- Highway Department \$600
 - e. Hamblen County Department of Education Quarterly Expenditure Report 3rd Qtr FY 20-21
6. **Adjournment – Chairman Randy DeBord**

EXPENDITURE REPORTS

MAY 2021

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2020 101 50000 000 00 000 0000 000
 Thru: 2020 101 99999 999 99 999 9999 999

Page: 1
 Date: 6/2/2021
 Time: 3:22 pm

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	51100 County Commission	175,305.00	10,754.96	150,175.86	800.00	24,329.14	13.88%
101	51210 Board Of Equalizaton	5,550.00	0.00	0.00	0.00	5,550.00	100.00%
101	51300 County Mayor/Executive	240,167.86	17,614.82	194,487.94	3,451.65	42,228.27	17.58%
101	51400 County Attorney	31,293.00	1,495.16	15,932.68	0.00	15,360.32	49.09%
101	51500 Election Commission	370,484.00	33,745.81	310,744.50	422.26	59,317.24	16.01%
101	51600 Register Of Deeds	371,040.00	29,582.74	289,546.48	1,272.91	80,220.61	21.62%
101	51720 Planning	229,238.00	19,078.47	176,256.04	945.23	52,036.73	22.70%
101	51750 Codes Compliance	57,707.00	4,570.79	49,985.58	0.00	7,721.42	13.38%
101	51760 Geographical Information Systems	89,888.00	15,472.60	72,646.55	0.00	17,241.45	19.18%
101	51810 Other Facilities	886,925.10	55,405.14	684,692.61	25,870.59	176,361.90	19.88%
101	51910 Preservation Of Records	20,889.00	2,237.13	17,595.21	1,060.06	2,233.73	10.69%
101	52100 Accounting And Budgeting	438,658.00	35,669.84	377,211.35	282.00	61,164.65	13.94%
101	52200 Purchasing	44,202.00	3,772.60	38,234.46	0.00	5,967.54	13.50%
101	52300 Property Assessor's Office	353,243.00	27,226.56	302,566.58	846.81	49,829.61	14.11%
101	52310 Reappraisal Program	162,854.00	70,547.68	138,396.98	711.21	23,745.81	14.58%
101	52400 County Trustee's Office	379,486.00	29,798.22	323,226.80	1,302.42	54,956.78	14.48%
101	52500 County Clerk's Office	702,109.00	53,709.00	546,757.05	14,339.70	141,012.25	20.08%
101	52600 Data Processing	128,225.60	16,049.31	106,399.91	3,918.11	17,907.58	13.97%
101	52900 Other Finance	330,171.00	28,215.91	287,133.16	959.00	42,078.84	12.74%
101	53100 Circuit Court	985,831.00	74,247.03	785,797.98	6,048.65	193,984.37	19.68%
101	53300 General Sessions Court	457,243.00	36,479.06	382,498.85	1,068.88	73,675.27	16.11%
101	53330 Drug Court	97,020.50	5,731.68	37,017.25	11,473.59	48,529.66	50.02%
101	53400 Chancery Court	398,675.83	28,037.06	347,035.22	1,244.72	50,395.89	12.64%
101	53500 Juvenile Court	319,514.00	29,463.22	238,353.07	1,862.91	79,298.02	24.82%
101	53920 Courtroom Security	896,630.00	58,671.48	625,419.30	721.86	270,488.84	30.17%
101	53930 Victim Assistance Program	143,457.00	9,267.78	100,861.52	0.00	42,595.48	29.69%
101	54110 Sheriff's Department	3,292,142.89	225,808.59	2,635,743.12	200,544.46	455,855.31	13.85%
101	54160 Administration Of The Sexual Offender Registry	6,000.00	2,000.00	2,382.44	0.00	3,617.56	60.29%
101	54210 Jail	4,623,254.25	298,950.33	3,533,792.34	246,962.83	842,499.08	18.22%
101	54220 Workhouse	92,071.00	7,382.00	63,184.78	0.00	28,886.22	31.37%
101	54250 Work Release Program	319,678.00	17,583.14	258,349.20	1,907.69	59,421.11	18.59%
101	54310 Fire Prevention And Control	220,000.00	0.00	220,000.00	0.00	0.00	0.00%
101	54410 Civil Defense	103,084.00	8,083.84	78,046.10	5,547.40	19,490.50	18.91%
101	54490 Other Emergency Management	185,089.00	0.00	185,089.00	0.00	0.00	0.00%
101	54510 Inspection And Regulation	4,877.00	215.30	3,121.85	368.50	1,386.65	28.43%

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HAMBLÉN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Page: 2

Date: 6/2/2021

Time: 3:22 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2020 101 50000 000 00 000 0000 000
 Thru: 2020 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	54610 County Coroner/Medical Examiner	195,232.70	27,559.93	154,206.16	5,896.70	35,129.84	17.99%
101	54900 Other Public Safety	40,500.00	0.00	18,330.90	0.00	22,169.10	54.74%
101	55110 Local Health Center	932,518.16	66,325.77	639,515.77	2,811.72	290,190.67	31.12%
101	55120 Rabies And Animal Control	308,600.00	9,084.70	254,604.01	4,294.51	49,701.48	16.11%
101	55140 Nursing Home	5,000.00	0.00	5,000.00	0.00	0.00	0.00%
101	55170 Alcohol And Drug Programs	5,000.00	0.00	4,450.00	0.00	550.00	11.00%
101	55180 Children's Special Services	0.00	0.00	0.00	0.00	0.00	0.00%
101	55390 Appropriation To State	115,233.00	115,233.00	115,233.00	0.00	0.00	0.00%
101	55520 Aid To Dependent Children	0.00	0.00	0.00	0.00	0.00	0.00%
101	55530 Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590 Other Local Welfare Services	27,500.00	0.00	26,615.00	0.00	885.00	3.22%
101	55710 Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900 Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100 Adult Activities	11,600.00	0.00	11,600.00	0.00	0.00	0.00%
101	56300 Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101	56500 Libraries	293,500.00	0.00	293,500.00	0.00	0.00	0.00%
101	56700 Parks And Fair Boards	313,733.00	20,609.11	230,432.04	17,977.03	65,323.93	20.82%
101	56900 Other Social, Cultural And Recreational	430,460.00	21,653.11	417,706.41	0.00	12,753.59	2.96%
101	57100 Agricultural Extension Service	166,586.00	1,673.64	122,316.35	40,782.76	3,486.89	2.09%
101	57300 Forest Service	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
101	57500 Soil Conservation	51,220.00	4,117.44	45,379.41	0.00	5,840.59	11.40%
101	57800 Storm Water Management	30,960.00	870.26	15,197.86	5,504.99	10,257.15	33.13%
101	58110 Tourism	54,700.00	50.00	42,700.00	647.00	11,353.00	20.76%
101	58120 Industrial Development	641,000.00	0.00	616,404.60	0.00	24,595.40	3.84%
101	58210 Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300 Veterans' Services	32,455.00	2,601.17	26,675.10	0.00	5,779.90	17.81%
101	58600 Employee Benefits	770,301.85	35,862.98	676,054.71	0.00	94,247.14	12.24%
101	58801 COVID-19 Grant #1 Election Funds	41,834.80	0.00	25,214.67	0.00	16,620.13	39.73%
101	58802 COVID-19 Grant #2	233,559.00	644.73	210,505.07	3,300.00	19,753.93	8.46%
101	58900 Miscellaneous	314,254.00	0.00	264,675.30	0.00	49,578.70	15.78%
101	73300 Community Services	6,000.00	0.00	5,000.00	0.00	1,000.00	16.67%
101	91110 General Administration Projects	300,000.00	18,779.40	53,006.04	32,281.86	214,712.10	71.57%
101	91120 Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91130 Public Safety Projects	487,431.95	0.00	136,049.00	297,337.21	54,045.74	11.09%
101	91140 Public Health And Welfare Projects	109,000.00	1,358.00	94,066.65	1,837.05	13,096.30	12.01%

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HAMBLÉN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Page: 3

Date: 6/2/2021

Time: 3:22 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2020 101 50000 000 00 000 0000 000
 Thru: 2020 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190 Other General Government Proje	3,135.00	0.00	0.00	0.00	3,135.00	100.00%
101	99100 Transfers Out	35,313.90	33,426.24	33,426.24	0.00	1,887.66	5.35%
		\$ 23,126,131.39	\$ 1,616,716.73	\$ 18,124,046.05	\$ 946,604.27	\$ 4,055,481.07	17.54%

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

SOLID WASTE/SANITATION (116)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Page: 1
Date: 6/2/2021
Time: 4:01 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
From: 2020 116 50000 000 00 000 0000 000
Thru: 2020 116 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116	55710 Sanitation Management	2,606,134.55	194,728.08	2,141,324.89	61,031.05	403,778.61	15.49%
116	58802 COVID-19 Grant #2	0.00	0.00	0.00	0.00	0.00	0.00%
		\$ 2,606,134.55	\$ 194,728.08	\$ 2,141,324.89	\$ 61,031.05	\$ 403,778.61	15.49%

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

HIGHWAY FUND (131)

EXPENDITURE REPORT

REPORT DATE: 05/31/2021

Page: 1
Date: 6/2/2021
Time: 4:02 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
From: 2020 131 50000 000 00 000 0000 000
Thru: 2020 131 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131	58802 COVID-19 Grant #2	0.00	0.00	0.00	0.00	0.00	0.00%
131	61000 Administration	437,097.00	27,810.29	374,899.80	4,600.32	57,596.88	13.18%
131	62000 Highway And Bridge Maintenance	1,661,342.00	121,892.43	1,238,804.34	49,509.53	373,028.13	22.45%
131	63100 Operation And Maintenance Of Equipment	395,678.83	28,324.83	282,848.72	36,569.43	76,260.68	19.27%
131	66000 Employee Benefits	24,725.00	0.00	15,191.00	0.00	9,534.00	38.56%
131	68000 Capital Outlay	884,000.00	0.00	524,340.68	345,034.32	14,625.00	1.65%
		\$ 3,402,842.83	\$ 178,027.55	\$ 2,436,084.54	\$ 435,713.60	\$ 531,044.69	15.61%

MONTHLY CHECKS

MAY 2021

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51100	312	Contracts With Private Agencies	2021-05-27	1010270963	Smith, Jerry Allen	100.00
51100	599	Other Charges	2021-05-13	1010270863	Citizen Tribune	144.25
51100	County Commission			Total: 2	244.25
51300	307	Communication	2021-05-06	1010270729	Century Link/Business Services	33.57
51300	307	Communication	2021-05-06	1010270780	Verizon Wireless	74.31
51300	307	Communication	2021-05-13	1010270856	AT&T	90.00
51300	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	167.31
51300	355	Travel	2021-05-06	1010270722	Brittain, William H	21.62
51300	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	99.99
51300	599	Other Charges	2021-05-13	1010270863	Citizen Tribune	500.00
51300	599	Other Charges	2021-05-13	1010270868	English Mountain Spring Water	10.00
51300	599	Other Charges	2021-05-27	1010270968	Tucker, Robert	49.99
51300	719	Office Equipment	2021-05-27	1010270948	Evans Office Supply Co	469.00
51300	County Mayor/Executive			Total: 10	1,515.79
51400	331	Legal Services	2021-05-13	1010270859	Capps & Byrd LLP	1,387.50
51400	County Attorney			Total: 1	1,387.50
51500	193	Election Worker	2021-05-06	1010270781	ALLEN, SALLY N	125.00
51500	193	Election Worker	2021-05-06	1010270782	ANDERSON, MARTHA M	125.00
51500	193	Election Worker	2021-05-06	1010270783	ARMSTRONG, CONNIE	50.00
51500	193	Election Worker	2021-05-06	1010270784	Ayers, Malcolm M	125.00
51500	193	Election Worker	2021-05-06	1010270785	Ayers, Teresa B	125.00
51500	193	Election Worker	2021-05-06	1010270786	BENTLEY, VIRGINIA M	125.00
51500	193	Election Worker	2021-05-06	1010270787	Burchell, Neill H	125.00
51500	193	Election Worker	2021-05-06	1010270788	Burgin, Bryan	50.00
51500	193	Election Worker	2021-05-06	1010270789	Campbell, Anna Elizabeth	125.00
51500	193	Election Worker	2021-05-06	1010270790	CAMPBELL, JOCELYN P	155.00
51500	193	Election Worker	2021-05-06	1010270791	Cantwell, Dawn P	125.00
51500	193	Election Worker	2021-05-06	1010270792	Carter, Robert J	125.00
51500	193	Election Worker	2021-05-06	1010270793	COLE, GINGER F	125.00
51500	193	Election Worker	2021-05-06	1010270794	Cole, Kimberly H	125.00
51500	193	Election Worker	2021-05-06	1010270795	COLLINS, RHONDA D	125.00
51500	193	Election Worker	2021-05-06	1010270796	CONWAY, PATRICE MC	125.00
51500	193	Election Worker	2021-05-06	1010270797	Cowan, Christy Miller	125.00
51500	193	Election Worker	2021-05-06	1010270798	CRAWFORD, BARBARA R	155.00
51500	193	Election Worker	2021-05-06	1010270799	DAMON, JOYCE A	125.00
51500	193	Election Worker	2021-05-06	1010270800	DAMON, RAYMOND G	125.00
51500	193	Election Worker	2021-05-06	1010270801	DICKERSON, TERRY	50.00
51500	193	Election Worker	2021-05-06	1010270802	DOBBINS, DARRELL G	155.00
51500	193	Election Worker	2021-05-06	1010270803	DOBBINS, ELIZABETH H	155.00
51500	193	Election Worker	2021-05-06	1010270804	DREHER, ERIC F	125.00

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**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 2
Date: 6/2/2021
Time: 4:03:04PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51500	193	Election Worker	2021-05-06	1010270805	Ellison, Carla	50.00
51500	193	Election Worker	2021-05-06	1010270806	ETTER, JANICE L	125.00
51500	193	Election Worker	2021-05-06	1010270807	EVANS, C DWAIN	125.00
51500	193	Election Worker	2021-05-06	1010270808	FORD, RICHARD GLENN	125.00
51500	193	Election Worker	2021-05-06	1010270809	Ford, Ruth Ann	125.00
51500	193	Election Worker	2021-05-06	1010270810	GREENE, SUSAN H	125.00
51500	193	Election Worker	2021-05-06	1010270811	GREENE, SUSAN S	125.00
51500	193	Election Worker	2021-05-06	1010270812	Hall, Pamela A	125.00
51500	193	Election Worker	2021-05-06	1010270813	HANCOCK, AMY R	125.00
51500	193	Election Worker	2021-05-06	1010270814	HARRIS, CLEO M	125.00
51500	193	Election Worker	2021-05-06	1010270815	HARRIS, VIRGINIA L	125.00
51500	193	Election Worker	2021-05-06	1010270816	HERNON, JENNIFER F	125.00
51500	193	Election Worker	2021-05-06	1010270817	Holt, Aaron	50.00
51500	193	Election Worker	2021-05-06	1010270818	HONEYCUTT, DALLAS E	25.00
51500	193	Election Worker	2021-05-06	1010270819	Howard, Mary Elizabeth	125.00
51500	193	Election Worker	2021-05-06	1010270820	Inman, Verna M	125.00
51500	193	Election Worker	2021-05-06	1010270821	JACKSON, KATHY ANN	125.00
51500	193	Election Worker	2021-05-06	1010270822	James, Billy	50.00
51500	193	Election Worker	2021-05-06	1010270823	KUTBAY, SUSAN D	125.00
51500	193	Election Worker	2021-05-06	1010270824	Lee, Franklin H	125.00
51500	193	Election Worker	2021-05-06	1010270825	Long, Joshua Isaiah	155.00
51500	193	Election Worker	2021-05-06	1010270826	LOWE, LINDA L	125.00
51500	193	Election Worker	2021-05-06	1010270827	MARSHALL, DAVID R	125.00
51500	193	Election Worker	2021-05-06	1010270828	MATTHEWS, LISA M	125.00
51500	193	Election Worker	2021-05-06	1010270829	McDaniel, Chris	50.00
51500	193	Election Worker	2021-05-06	1010270830	McDonald, Rita F	125.00
51500	193	Election Worker	2021-05-06	1010270831	MCLENDON, ROBERT C	125.00
51500	193	Election Worker	2021-05-06	1010270832	Mills, Janice F	125.00
51500	193	Election Worker	2021-05-06	1010270833	Munroe, Ashlee P	125.00
51500	193	Election Worker	2021-05-06	1010270834	RAMSEY, JAMES E	125.00
51500	193	Election Worker	2021-05-06	1010270835	Richardson, Michael W	125.00
51500	193	Election Worker	2021-05-06	1010270836	ROPER, AMY L	155.00
51500	193	Election Worker	2021-05-06	1010270837	Scarbrow, Karen A	125.00
51500	193	Election Worker	2021-05-06	1010270838	SHEPARD, JERRY L	155.00
51500	193	Election Worker	2021-05-06	1010270839	Skidmore, Diana Irene	155.00
51500	193	Election Worker	2021-05-06	1010270840	Skidmore, Michael Thomas	125.00
51500	193	Election Worker	2021-05-06	1010270841	States, Marcia Irene	155.00
51500	193	Election Worker	2021-05-06	1010270842	STOCKTON, RICHARD M	125.00
51500	193	Election Worker	2021-05-06	1010270843	STUBBLEFIELD, BUDDIE T	125.00
51500	193	Election Worker	2021-05-06	1010270844	STUBBLEFIELD, CHARLES O	155.00
51500	193	Election Worker	2021-05-06	1010270845	TAYLOR, DIANNE	50.00
51500	193	Election Worker	2021-05-06	1010270846	Thaxton, Claudia R	125.00
51500	193	Election Worker	2021-05-06	1010270847	THOMAS, RITA E	125.00

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51500	193	Election Worker	2021-05-06	1010270848	THOMPSON, ROSALIND	125.00
51500	193	Election Worker	2021-05-06	1010270849	Trent, Jean Ann	50.00
51500	193	Election Worker	2021-05-06	1010270850	Wallen Greene, Linda Sue	125.00
51500	193	Election Worker	2021-05-06	1010270851	WEBB, EDITH O	125.00
51500	193	Election Worker	2021-05-06	1010270852	Wheeler, Sheila M	155.00
51500	193	Election Worker	2021-05-06	1010270853	Wilkerson, Ralph W	155.00
51500	193	Election Worker	2021-05-06	1010270854	Wisecarver, Pam G	125.00
51500	193	Election Worker	2021-05-06	1010270855	Yount, Ronald E	125.00
51500	307	Communication	2021-05-06	1010270729	Century Link/Business Services	3.08
51500	307	Communication	2021-05-13	1010270856	AT&T	21.02
51500	312	Contracts With Private Agencies	2021-05-06	1010270723	Brotherton, Landree	870.00
51500	312	Contracts With Private Agencies	2021-05-06	1010270752	Leonard, Stewart C	870.00
51500	312	Contracts With Private Agencies	2021-05-13	1010270878	Microvote Corporation	3,900.00
51500	332	Legal Notices, Recording And Court Costs	2021-05-13	1010270863	Citizen Tribune	992.07
51500	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
51500	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	15.00
51500	Election Commission			Total: 83	15,748.59
51600	307	Communication	2021-05-06	1010270729	Century Link/Business Services	2.83
51600	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	594.28
51600	709	Data Processing Equipment	2021-05-06	1010270724	Business Information Systems	1,635.25
51600	709	Data Processing Equipment	2021-05-20	1010270904	Business Information Systems	1,045.00
51600	709	Data Processing Equipment	2021-05-27	1010270948	Evans Office Supply Co	245.14
51600	Register Of Deeds			Total: 5	3,522.50
51720	307	Communication	2021-05-06	1010270729	Century Link/Business Services	5.44
51720	307	Communication	2021-05-06	1010270780	Verizon Wireless	160.36
51720	312	Contracts With Private Agencies	2021-05-27	1010270956	Montgomery, Robert	320.00
51720	320	Dues And Memberships	2021-05-06	1010270745	Hamblen County Clerk	14.00
51720	320	Dues And Memberships	2021-05-13	1010270888	Tennessee Building Officials Association	100.00
51720	331	Legal Services	2021-05-13	1010270859	Capps & Byrd LLP	150.00
51720	332	Legal Notices, Recording And Court Costs	2021-05-13	1010270863	Citizen Tribune	33.73
51720	332	Legal Notices, Recording And Court Costs	2021-05-20	1010270931	Strate Insurance Group	100.00
51720	349	Printing, Stationery And Forms	2021-05-06	1010270763	Rix Copies	400.00
51720	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	98.75
51720	355	Travel	2021-05-20	1010270938	Whitaker, Tina R	14.57
51720	425	Gasoline	2021-05-06	1010270739	Fuelman	89.47
51720	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	949.80
51720	Planning			Total: 13	2,436.12
51750	451	Uniforms	2021-05-20	1010270899	Advertising Expressions	66.00
51750	Codes Compliance			Total: 1	66.00

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51760	309	Contracts With Government Agencies	2021-05-13	1010270864	City of Morristown	11,136.58
51760	Geographical Information Systems			Total: 1	11,136.58
51810	307	Communication	2021-05-06	1010270780	Verizon Wireless	289.58
51810	307	Communication	2021-05-13	1010270856	AT&T	1,454.04
51810	307	Communication	2021-05-13	1010270857	AT&T	662.47
51810	334	Maintenance Agreements	2021-05-06	1010270756	Murrell Burglar Alarm Co Inc	78.00
51810	334	Maintenance Agreements	2021-05-13	1010270892	TN Dept Of Labor & Workforce Development	60.00
51810	334	Maintenance Agreements	2021-05-20	1010270918	Lakeway Fire Protection, Inc	250.00
51810	335	Maintenance And Repair Service - Buildings	2021-05-06	1010270765	Southeast Landscape Supply	187.00
51810	335	Maintenance And Repair Service - Buildings	2021-05-06	1010270775	Tractor Supply	49.99
51810	335	Maintenance And Repair Service - Buildings	2021-05-13	1010270893	Town & Country Lock & Key	132.80
51810	335	Maintenance And Repair Service - Buildings	2021-05-20	1010270919	Lowe's	383.72
51810	335	Maintenance And Repair Service - Buildings	2021-05-20	1010270921	Morristown Signs, Inc	25.00
51810	335	Maintenance And Repair Service - Buildings	2021-05-20	1010270928	Rugel Church Furnishings, Inc	999.00
51810	336	Maintenance And Repair Services - Equipment	2021-05-06	1010270758	NAPA Auto Parts Of Morristown	34.49
51810	336	Maintenance And Repair Services - Equipment	2021-05-13	1010270875	Lane Sales Power Equipment	155.00
51810	338	Maintenance And Repair Services - Vehicles	2021-05-06	1010270758	NAPA Auto Parts Of Morristown	24.56
51810	399	Other Contracted Services	2021-05-13	1010270868	English Mountain Spring Water	33.00
51810	415	Electricity	2021-05-27	1010270959	Morristown Utilities	22,440.00
51810	425	Gasoline	2021-05-06	1010270739	Fuelman	572.48
51810	434	Natural Gas	2021-05-20	1010270903	Atmos Energy	1,380.53
51810	Other Facilities			Total: 19	29,211.66
51910	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
51910	435	Office Supplies	2021-05-06	1010270753	Lloyd, Philip Newton	25.00
51910	435	Office Supplies	2021-05-13	1010270876	Lane, Cindy	139.00
51910	435	Office Supplies	2021-05-20	1010270933	TN State Library & Archives	630.00
51910	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	87.89
51910	Preservation Of Records			Total: 5	999.31
52100	312	Contracts With Private Agencies	2021-05-06	1010270764	Russell, Lawrance G.	1,300.00
52100	320	Dues And Memberships	2021-05-20	1010270931	Strate Insurance Group	50.00
52100	Accounting And Budgeting			Total: 2	1,350.00
52200	302	Advertising	2021-05-13	1010270863	Citizen Tribune	370.03
52200	302	Advertising	2021-05-27	1010270954	Johnson City Press	88.69
52200	Purchasing			Total: 2	458.72
52300	307	Communication	2021-05-06	1010270729	Century Link/Business Services	6.13
52300	425	Gasoline	2021-05-06	1010270739	Fuelman	211.62
52300	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	40.50
52300	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	457.38

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52300	Property Assessor's Office			Total: 4	715.63
52310	309	Contracts With Government Agencies	2021-05-20	1010270934	TN, State of	6,011.98
52310	312	Contracts With Private Agencies	2021-05-06	1010270767	Tax Management Associates, Inc	8,205.00
52310	312	Contracts With Private Agencies	2021-05-27	1010270965	Tax Management Associates, Inc	48,845.00
52310	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	60.38
52310	Reappraisal Program			Total: 4	63,122.36
52400	307	Communication	2021-05-06	1010270729	Century Link/Business Services	0.14
52400	349	Printing, Stationery And Forms	2021-05-06	1010270737	First Impression Printing	420.00
52400	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
52400	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	18.00
52400	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	550.42
52400	719	Office Equipment	2021-05-27	1010270948	Evans Office Supply Co	917.00
52400	County Trustee's Office			Total: 6	2,022.98
52500	307	Communication	2021-05-06	1010270729	Century Link/Business Services	13.33
52500	307	Communication	2021-05-06	1010270780	Verizon Wireless	110.24
52500	307	Communication	2021-05-13	1010270856	AT&T	42.04
52500	349	Printing, Stationery And Forms	2021-05-20	1010270915	Government Forms and Supplies LLC	281.00
52500	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	64.11
52500	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	33.00
52500	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	302.90
52500	709	Data Processing Equipment	2021-05-20	1010270925	Parkey Security and Home Automation Systems	4,741.99
52500	County Clerk's Office			Total: 8	5,588.61
52600	307	Communication	2021-05-06	1010270780	Verizon Wireless	27.85
52600	312	Contracts With Private Agencies	2021-05-06	1010270742	GovConnection, Inc.	7,632.00
52600	312	Contracts With Private Agencies	2021-05-20	1010270924	MUS Fibernet	311.90
52600	317	Data Processing Services	2021-05-20	1010270924	MUS Fibernet	735.70
52600	317	Data Processing Services	2021-05-27	1010270968	Tucker, Robert	79.99
52600	709	Data Processing Equipment	2021-05-13	1010270860	CDW Government, Inc	32.10
52600	709	Data Processing Equipment	2021-05-20	1010270911	Dell Marketing LP	1,761.10
52600	709	Data Processing Equipment	2021-05-20	1010270919	Lowe's	11.67
52600	709	Data Processing Equipment	2021-05-27	1010270943	CDW Government, Inc	82.86
52600	Data Processing			Total: 9	10,675.17
52900	307	Communication	2021-05-06	1010270729	Century Link/Business Services	4.16
52900	307	Communication	2021-05-13	1010270856	AT&T	805.92
52900	317	Data Processing Services	2021-05-06	1010270757	MUS Fibernet	124.65
52900	330	Operating Lease Payments	2021-05-27	1010270962	Sawyer, Mark	2,100.00
52900	335	Maintenance And Repair Service - Buildings	2021-05-13	1010270869	Fish Window Cleaning	27.00
52900	351	Rentals	2021-05-06	1010270728	Centriworks, a Thermocopy Company	89.99

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52900	351	Rentals	2021-05-06	1010270760	Quality Waste	25.00
52900	415	Electricity	2021-05-13	1010270882	Morristown Utilities	584.00
52900	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	26.00
52900	435	Office Supplies	2021-05-20	1010270904	Business Information Systems	264.00
52900	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	648.90
52900	Other Finance			Total: 11	4,699.62
53100	194	Jury And Witness Expense	2021-05-27	1010270975	Bell, Chasity Elaine	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270976	Brown, David Charles	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270977	Dalton, Casey Dewayne	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270978	Dalton, Tammy Marie	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270979	EVERSOLE, WILLIAM S	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270980	Fleenor, Edward Dale	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270981	GREENE, SUSAN S	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270982	Haycraft, Shelby Jean	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270983	Jefferson, Traci Viola	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270984	Jones, Stacey Marie	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270985	MATTHEWS, RUSS	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270986	Ottinger, Anthony Lynn	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270987	Purkey, David Wayne	25.00
53100	194	Jury And Witness Expense	2021-05-27	1010270988	Rice, Thomas David	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270989	Rippetoe, Christopher Matthew	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270990	Robertson, Loretta Lynn	20.00
53100	194	Jury And Witness Expense	2021-05-27	1010270991	Wright, Ronald Alan	20.00
53100	307	Communication	2021-05-06	1010270729	Century Link/Business Services	12.85
53100	307	Communication	2021-05-06	1010270780	Verizon Wireless	74.12
53100	307	Communication	2021-05-13	1010270856	AT&T	191.53
53100	332	Legal Notices, Recording And Court Costs	2021-05-20	1010270908	Citizen Tribune	60.79
53100	334	Maintenance Agreements	2021-05-20	1010270905	Business Information Systems, Inc	3,834.36
53100	349	Printing, Stationery And Forms	2021-05-13	1010270887	Shred-It	13.56
53100	349	Printing, Stationery And Forms	2021-05-27	1010270961	R Chatfield Co, Inc	778.00
53100	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	329.81
53100	399	Other Contracted Services	2021-05-20	1010270907	CDW Government, Inc	1,635.68
53100	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	1,391.23
53100	Circuit Court			Total: 27	8,666.93
53300	307	Communication	2021-05-06	1010270729	Century Link/Business Services	4.12
53300	307	Communication	2021-05-13	1010270856	AT&T	21.02
53300	320	Dues And Memberships	2021-05-20	1010270910	Collins, Wayne Douglas	170.00
53300	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	57.91
53300	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	38.00
53300	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	272.83

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53300	General Sessions Court			Total: 6	563.88
53330	307	Communication	2021-05-06	1010270780	Verizon Wireless	50.12
53330	307	Communication	2021-05-13	1010270856	AT&T	21.02
53330	307	Communication	2021-05-13	1010270885	Rix Copies	300.00
53330	322	Evaluation And Testing	2021-05-20	1010270900	AlcoPro Inc	886.54
53330	349	Printing, Stationery And Forms	2021-05-20	1010270914	First Impression Printing	40.00
53330	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
53330	355	Travel	2021-05-13	1010270874	Knight, Penny	81.78
53330	Drug Court			Total: 7	1,496.88
53400	307	Communication	2021-05-06	1010270729	Century Link/Business Services	6.78
53400	307	Communication	2021-05-13	1010270856	AT&T	21.02
53400	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	147.75
53400	435	Office Supplies	2021-05-06	1010270774	Tops Business Systems	244.75
53400	435	Office Supplies	2021-05-13	1010270868	English Mountain Spring Water	18.00
53400	Chancery Court			Total: 5	438.30
53500	307	Communication	2021-05-06	1010270729	Century Link/Business Services	10.65
53500	307	Communication	2021-05-06	1010270780	Verizon Wireless	36.70
53500	309	Contracts With Government Agencies	2021-05-06	1010270762	Richard L Bean Juvenile Srv	4,905.00
53500	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	117.42
53500	399	Other Contracted Services	2021-05-13	1010270894	Trent, Chris	975.00
53500	422	Food Supplies	2021-05-13	1010270868	English Mountain Spring Water	5.00
53500	425	Gasoline	2021-05-06	1010270739	Fuelman	21.76
53500	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	303.69
53500	Juvenile Court			Total: 8	6,375.22
53920	451	Uniforms	2021-05-20	1010270936	TruBlu Tactical Police Supply	519.90
53920	524	In Service/Staff Development	2021-05-27	1010270974	Walters State Comm College	2,667.50
53920	Courtroom Security			Total: 2	3,187.40
53930	307	Communication	2021-05-06	1010270780	Verizon Wireless	50.12
53930	Victim Assistance Program			Total: 1	50.12
54110	307	Communication	2021-05-06	1010270729	Century Link/Business Services	53.54
54110	307	Communication	2021-05-06	1010270780	Verizon Wireless	1,915.98
54110	307	Communication	2021-05-13	1010270856	AT&T	198.16
54110	307	Communication	2021-05-20	1010270937	Verizon Wireless	1,821.48
54110	336	Maintenance And Repair Services - Equipment	2021-05-06	1010270740	Gall's Inc	32.00
54110	336	Maintenance And Repair Services - Equipment	2021-05-13	1010270867	East Tennessee Propeller	200.00
54110	338	Maintenance And Repair Services - Vehicles	2021-05-06	1010270733	Drinnon, Kenny	2,261.69
54110	338	Maintenance And Repair Services - Vehicles	2021-05-06	1010270779	Valvoline, Inc.	522.79

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54110	338	Maintenance And Repair Services - Vehicles	2021-05-20	1010270932	Synergy Auto Wash	116.05
54110	348	Postal Charges	2021-05-20	1010270913	Federal Express	27.02
54110	348	Postal Charges	2021-05-27	1010270949	Federal Express	41.52
54110	349	Printing, Stationery And Forms	2021-05-06	1010270761	R Chatfield Co, Inc	220.00
54110	351	Rentals	2021-05-06	1010270766	T.E.G. Enterprises	65.00
54110	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	173.21
54110	353	Towing Services	2021-05-06	1010270771	Tipton, Ronald	75.00
54110	355	Travel	2021-05-06	1010270749	Jarnagin, Esco Ray	152.50
54110	355	Travel	2021-05-06	1010270754	Mize, Wayne E	152.50
54110	425	Gasoline	2021-05-06	1010270738	Fuelman	9,591.64
54110	433	Lubricants	2021-05-06	1010270779	Valvoline, Inc.	390.73
54110	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	72.03
54110	451	Uniforms	2021-05-20	1010270936	TruBlu Tactical Police Supply	119.99
54110	599	Other Charges	2021-05-06	1010270744	Hamblen County Clerk	6.50
54110	599	Other Charges	2021-05-06	1010270746	Hamblen County Clerk	13.00
54110	599	Other Charges	2021-05-13	1010270868	English Mountain Spring Water	10.00
54110	599	Other Charges	2021-05-13	1010270887	Shred-It	20.34
54110	716	Law Enforcement Equipment	2021-05-06	1010270727	Cartwright Communication Inc	19.45
54110	Sheriff's Department		Total: 26		18,272.12
54160	309	Contracts With Government Agencies	2021-05-06	1010270773	TN Bureau Of Investigation	2,000.00
54160	Administration Of The Sexual Offender Registry		Total: 1		2,000.00
54210	334	Maintenance Agreements	2021-05-06	1010270734	Eagle Advantage Solutions, Inc.	4,025.00
54210	335	Maintenance And Repair Service - Buildings	2021-05-06	1010270766	T.E.G. Enterprises	170.00
54210	335	Maintenance And Repair Service - Buildings	2021-05-13	1010270889	TMS - Marlin	1,424.45
54210	335	Maintenance And Repair Service - Buildings	2021-05-13	1010270898	Waddell, Bill	600.00
54210	335	Maintenance And Repair Service - Buildings	2021-05-20	1010270919	Lowe's	261.21
54210	336	Maintenance And Repair Services - Equipment	2021-05-20	1010270926	REM Company Inc.	383.31
54210	336	Maintenance And Repair Services - Equipment	2021-05-27	1010270967	Trane Co	211.84
54210	340	Medical And Dental Services	2021-05-06	1010270735	Emergency Coverage Corporation	893.73
54210	340	Medical And Dental Services	2021-05-06	1010270755	Morristown-Hamblen Hospital	17.57
54210	340	Medical And Dental Services	2021-05-06	1010270778	University Radiology	599.90
54210	340	Medical And Dental Services	2021-05-13	1010270866	Covenant Medical Group, Inc.	111.60
54210	340	Medical And Dental Services	2021-05-13	1010270879	Mobile Images Acquisition LLC	2,330.00
54210	340	Medical And Dental Services	2021-05-13	1010270880	Morristown Hamblen EMS	696.74
54210	340	Medical And Dental Services	2021-05-13	1010270896	University Radiology	203.00
54210	340	Medical And Dental Services	2021-05-20	1010270901	American Esoteric Laboratories	578.30
54210	340	Medical And Dental Services	2021-05-20	1010270909	Clinical Solutions Pharmacy	38.94
54210	340	Medical And Dental Services	2021-05-20	1010270912	East TN Spine & Orthopaedic Specialists	898.87
54210	340	Medical And Dental Services	2021-05-20	1010270916	Hamblen Anesthesia	660.00
54210	340	Medical And Dental Services	2021-05-20	1010270920	Morristown Heart, PLLC	150.00
54210	340	Medical And Dental Services	2021-05-20	1010270922	Morristown-Hamblen Hospital	14,871.74

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Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54210	340	Medical And Dental Services	2021-05-20	1010270929	Southern Health Partners	53,302.21
54210	351	Rentals	2021-05-13	1010270858	Canon Solutions America, Inc	147.75
54210	410	Custodial Supplies	2021-05-06	1010270730	Chem Clean Systems LLC	2,021.70
54210	410	Custodial Supplies	2021-05-06	1010270760	Quality Waste	265.00
54210	422	Food Supplies	2021-05-06	1010270776	Trinity Services Group, Inc.	18,156.47
54210	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	93.19
54210	599	Other Charges	2021-05-13	1010270887	Shred-It	27.12
54210	716	Law Enforcement Equipment	2021-05-20	1010270923	Murrell Burglar Alarm Co Inc	87.20
54210	790	Other Equipment	2021-05-20	1010270919	Lowe's	901.55
54210	Jail			Total: 29	104,128.39
54250	307	Communication	2021-05-06	1010270729	Century Link/Business Services	4.04
54250	307	Communication	2021-05-06	1010270780	Verizon Wireless	80.85
54250	338	Maintenance And Repair Services - Vehicles	2021-05-20	1010270932	Synergy Auto Wash	35.72
54250	399	Other Contracted Services	2021-05-13	1010270877	Lawson, Lynda Marie	70.00
54250	399	Other Contracted Services	2021-05-27	1010270972	Uptrust, Inc.	1,800.00
54250	425	Gasoline	2021-05-06	1010270739	Fuelman	151.33
54250	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	129.27
54250	463	Testing	2021-05-27	1010270953	Intrinsic Interventions Inc.	400.00
54250	499	Other Supplies And Materials	2021-05-06	1010270720	AirDefense USA, LLC	134.00
54250	499	Other Supplies And Materials	2021-05-27	1010270958	Morristown Signs, Inc	375.00
54250	Work Release Program			Total: 10	3,180.21
54410	338	Maintenance And Repair Services - Vehicles	2021-05-13	1010270886	Roger Yount's Body Shop	1,475.00
54410	338	Maintenance And Repair Services - Vehicles	2021-05-20	1010270932	Synergy Auto Wash	17.85
54410	425	Gasoline	2021-05-06	1010270739	Fuelman	258.69
54410	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	10.85
54410	599	Other Charges	2021-05-06	1010270780	Verizon Wireless	34.00
54410	599	Other Charges	2021-05-20	1010270935	Tobin, Wade	105.00
54410	Civil Defense			Total: 6	1,901.39
54610	307	Communication	2021-05-06	1010270736	Field2Base, Inc.	230.00
54610	307	Communication	2021-05-06	1010270780	Verizon Wireless	170.00
54610	312	Contracts With Private Agencies	2021-05-06	1010270750	Knox County Medical Examiner	20,906.60
54610	312	Contracts With Private Agencies	2021-05-06	1010270751	Kreceman, Teresa A.	2,130.00
54610	312	Contracts With Private Agencies	2021-05-27	1010270957	Morristown Hamblen EMS	50.00
54610	399	Other Contracted Services	2021-05-06	1010270732	Davis, Eddie	750.00
54610	399	Other Contracted Services	2021-05-06	1010270741	Giles, Todd E	320.00
54610	399	Other Contracted Services	2021-05-06	1010270748	Holt, Jeffrey E.	280.00
54610	399	Other Contracted Services	2021-05-06	1010270759	Peoples, Jimmy W	280.00
54610	399	Other Contracted Services	2021-05-06	1010270769	Thompson, Claude, JR	360.00
54610	399	Other Contracted Services	2021-05-06	1010270770	Thompson, Tom C, MD	2,083.33

**COMMISSION APPROVAL LISTING
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Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54610	County Coroner/Medical Examiner			Total: 11	27,559.93
55110	309	Contracts With Government Agencies	2021-05-06	1010270729	Century Link/Business Services	68.27
55110	309	Contracts With Government Agencies	2021-05-06	1010270731	City of Morristown	30.00
55110	309	Contracts With Government Agencies	2021-05-06	1010270772	TMA Services, LLC	1,500.00
55110	309	Contracts With Government Agencies	2021-05-13	1010270856	AT&T	519.39
55110	309	Contracts With Government Agencies	2021-05-13	1010270858	Canon Solutions America, Inc	17.61
55110	309	Contracts With Government Agencies	2021-05-13	1010270884	Redbud Deli, Inc.	545.75
55110	309	Contracts With Government Agencies	2021-05-13	1010270893	Town & Country Lock & Key	55.00
55110	309	Contracts With Government Agencies	2021-05-20	1010270903	Atmos Energy	84.70
55110	309	Contracts With Government Agencies	2021-05-20	1010270919	Lowe's	1,016.28
55110	309	Contracts With Government Agencies	2021-05-20	1010270924	MUS Fibernet	12.00
55110	309	Contracts With Government Agencies	2021-05-20	1010270927	Reynolds, Benny	775.00
55110	309	Contracts With Government Agencies	2021-05-27	1010270947	English Mountain Coffee	221.80
55110	309	Contracts With Government Agencies	2021-05-27	1010270948	Evans Office Supply Co	87.90
55110	309	Contracts With Government Agencies	2021-05-27	1010270959	Morristown Utilities	1,067.00
55110	355	Travel	2021-05-06	1010270721	Alvarez, Yulma Citlaly Castro	24.44
55110	499	Other Supplies And Materials	2021-05-13	1010270863	Citizen Tribune	835.50
55110	499	Other Supplies And Materials	2021-05-13	1010270870	Hamblen Co Dept Of Education	1,901.00
55110	Local Health Center			Total: 17	8,761.64
55120	307	Communication	2021-05-06	1010270780	Verizon Wireless	144.09
55120	425	Gasoline	2021-05-06	1010270739	Fuelman	395.05
55120	Rabies And Animal Control			Total: 2	539.14
55390	316	Contributions	2021-05-20	1010270930	State Of Tn-Dept Of Health	115,233.00
55390	Appropriation To State			Total: 1	115,233.00
56700	307	Communication	2021-05-06	1010270757	MUS Fibernet	134.22
56700	307	Communication	2021-05-06	1010270780	Verizon Wireless	60.26
56700	336	Maintenance And Repair Services - Equipment	2021-05-06	1010270725	C AND C Golf Carts	677.65
56700	336	Maintenance And Repair Services - Equipment	2021-05-13	1010270875	Lane Sales Power Equipment	284.95
56700	410	Custodial Supplies	2021-05-06	1010270760	Quality Waste	235.00
56700	412	Diesel Fuel	2021-05-13	1010270897	Voyager Fleet Systems Inc	179.87
56700	415	Electricity	2021-05-13	1010270882	Morristown Utilities	3,681.00
56700	415	Electricity	2021-05-20	1010270902	Appalachian Electric Co-Op	22.29
56700	425	Gasoline	2021-05-13	1010270897	Voyager Fleet Systems Inc	187.88
56700	454	Water And Sewer	2021-05-13	1010270882	Morristown Utilities	1,244.00
56700	509	Refunds	2021-05-20	1010270906	Byard, Barbara	125.00
56700	599	Other Charges	2021-05-13	1010270868	English Mountain Spring Water	16.00
56700	791	Other Construction	2021-05-13	1010270881	Morristown Utilities	117.51
56700	Parks And Fair Boards			Total: 13	6,965.63

**COMMISSION APPROVAL LISTING
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Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
56900	309	Contracts With Government Agencies	2021-05-06	1010270747	Hamblen County-Morristown Solid Waste	19,513.91
56900	309	Contracts With Government Agencies	2021-05-13	1010270873	Keep M'town Hamblen Beautiful	2,139.20
56900	Other Social, Cultural And Recreational			Total: 2	21,653.11
57100	307	Communication	2021-05-06	1010270729	Century Link/Business Services	5.16
57100	435	Office Supplies	2021-05-13	1010270895	University Of TN Extension	1,668.48
57100	Agricultural Extension Service			Total: 2	1,673.64
57800	321	Engineering Services	2021-05-27	1010270952	Hatfield & Allen Associates	395.00
57800	399	Other Contracted Services	2021-05-27	1010270968	Tucker, Robert	49.99
57800	429	Instructional Supplies And Materials	2021-05-27	1010270970	Uline	425.27
57800	Storm Water Management			Total: 3	870.26
58110	399	Other Contracted Services	2021-05-13	1010270891	TN Dept of Commerce & Insurance	50.00
58110	Tourism			Total: 1	50.00
58300	307	Communication	2021-05-06	1010270729	Century Link/Business Services	4.91
58300	435	Office Supplies	2021-05-27	1010270948	Evans Office Supply Co	147.50
58300	Veterans' Services			Total: 2	152.41
58600	299	Other Fringe Benefits	2021-05-20	1010270917	Hamblen Co Dept Of Education	137.50
58600	515	Liability Claims	2021-05-06	1010270768	The Bowlin Law Firm P.C.	35,158.50
58600	515	Liability Claims	2021-05-27	1010270955	LSG (US) LLC	12.48
58600	515	Liability Claims	2021-05-27	1010270964	Stites & Harbison, PLLC	566.52
58600	Employee Benefits			Total: 4	35,875.00
91110	707	Building Improvements	2021-05-06	1010270756	Murrell Burglar Alarm Co Inc	4,166.40
91110	712	Heating And Air Conditioning Equipment	2021-05-13	1010270872	Interstate Mechanical Service, LLC	14,613.00
91110	General Administration Projects			Total: 2	18,779.40
91140	790	Other Equipment	2021-05-06	1010270777	Tuff Enuf 4-Wheel Drive	1,358.00
91140	Public Health And Welfare Projects			Total: 1	1,358.00
99100	590	Transfers To Other Funds	2021-05-06	1010270726	Capital Projects Fund #171	8,450.00
99100	590	Transfers To Other Funds	2021-05-27	1010270950	Fund 116	9,788.43
99100	590	Transfers To Other Funds	2021-05-27	1010270951	Fund 131	15,187.81
99100	Transfers Out			Total: 3	33,426.24
Total of checks for General Fund #(101)						578,059.63

**COMMISSION APPROVAL LISTING
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Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	299	Other Fringe Benefits	2021-05-20	1160024338	Hamblen Co Dept Of Education	37.50
55710	302	Advertising	2021-05-13	1160024333	Citizen Tribune	199.66
55710	336	Maintenance And Repair Services - Equipment	2021-05-06	1160024328	NAPA Auto Parts Of Morristown	483.21
55710	336	Maintenance And Repair Services - Equipment	2021-05-13	1160024335	Moore's Tractor & Trailer	792.74
55710	336	Maintenance And Repair Services - Equipment	2021-05-20	1160024340	Triad Freightliner	975.34
55710	336	Maintenance And Repair Services - Equipment	2021-05-27	1160024347	Moore's Tractor & Trailer	2,174.94
55710	359	Disposal Fees	2021-05-06	1160024327	Hamblen County-Morristown Solid Waste	84,605.56
55710	399	Other Contracted Services	2021-05-06	1160024329	TN Dept Of Environment & Consv	220.00
55710	412	Diesel Fuel	2021-05-06	1160024325	Fuelman	13,040.39
55710	412	Diesel Fuel	2021-05-20	1160024341	Universal Total Lubricants, Inc.	690.57
55710	425	Gasoline	2021-05-06	1160024325	Fuelman	383.93
55710	435	Office Supplies	2021-05-27	1160024346	Evans Office Supply Co	316.95
55710	451	Uniforms	2021-05-13	1160024332	Cintas Corp., Loc. 207	609.22
55710	499	Other Supplies And Materials	2021-05-06	1160024324	American Techlabs LLC	398.00
55710	499	Other Supplies And Materials	2021-05-06	1160024330	UniFirst First Aid Corp	43.40
55710	499	Other Supplies And Materials	2021-05-13	1160024332	Cintas Corp., Loc. 207	75.42
55710	499	Other Supplies And Materials	2021-05-13	1160024334	Elliott Boots	100.00
55710	499	Other Supplies And Materials	2021-05-20	1160024337	Big M Janitorial	1,295.36
55710	733	Solid Waste Equipment	2021-05-20	1160024339	Otto Environmental Systems LLC	571.60
55710	Sanitation Management			Total: 19	107,013.79
Total of checks for Solid Waste/Sanitation Fund #(116)						107,013.79

**COMMISSION APPROVAL LISTING
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Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	302	Advertising	2021-05-13	1313043504	Citizen Tribune	214.95
61000	307	Communication	2021-05-06	1313043499	Verizon Wireless	144.63
61000	307	Communication	2021-05-13	1313043500	AT&T	203.00
61000	307	Communication	2021-05-27	1313043522	Comcast Cable	76.95
61000	317	Data Processing Services	2021-05-06	1313043491	CDC Holdings	135.00
61000	331	Legal Services	2021-05-13	1313043503	Capps & Byrd LLP	47.50
61000	415	Electricity	2021-05-20	1313043514	Holston Electric Cooperative	570.13
61000	454	Water and Sewer	2021-05-27	1313043526	Morristown Utilities	73.00
61000	599	Other Charges	2021-05-06	1313043492	Comer Electric Company Inc	2,562.15
61000	599	Other Charges	2021-05-06	1313043498	Overhead Door Co Of Knoxville	585.79
61000	599	Other Charges	2021-05-20	1313043513	Cintas Corp., Loc. 207	42.00
61000	599	Other Charges	2021-05-20	1313043515	Lowe's	496.03
61000	599	Other Charges	2021-05-20	1313043516	Ridley, Joseph T.	150.00
61000	599	Other Charges	2021-05-27	1313043523	Elliott Boots	150.00
61000	Administration			Total: 14	5,451.13
62000	404	Asphalt - Hot Mix	2021-05-13	1313043501	Blalock & Sons Inc	3,449.69
62000	404	Asphalt - Hot Mix	2021-05-13	1313043507	Newport Paving & Ready Mix	17,781.77
62000	404	Asphalt - Hot Mix	2021-05-27	1313043528	SealMaster Nashville, Knoxville, Kingsport, Chatte	1,857.60
62000	409	Crushed Stone	2021-05-13	1313043512	Vulcan Materials Company	5,652.47
62000	443	Road Signs	2021-05-13	1313043511	Vulcan Inc D/B/A Vulcan Signs	354.24
62000	451	Uniforms	2021-05-20	1313043513	Cintas Corp., Loc. 207	559.10
62000	Highway And Bridge Maintenance			Total: 6	29,654.87
63100	412	Diesel Fuel	2021-05-06	1313043493	Fuelman	1,318.53
63100	412	Diesel Fuel	2021-05-13	1313043508	Pioneer Petroleum	2,004.61
63100	416	Equipment Parts - Heavy	2021-05-06	1313043489	Action Auto Glass, LLC	572.13
63100	416	Equipment Parts - Heavy	2021-05-06	1313043496	Interstate Tractor	37.41
63100	416	Equipment Parts - Heavy	2021-05-06	1313043497	NAPA Auto Parts Of Morristown	2,690.48
63100	416	Equipment Parts - Heavy	2021-05-13	1313043510	TN Valley Custom Trailers, Inc	478.00
63100	416	Equipment Parts - Heavy	2021-05-27	1313043525	Maury County Equipment	2,645.50
63100	416	Equipment Parts - Heavy	2021-05-27	1313043529	Stowers Machinery Corporation	4,954.04
63100	424	Garage Supplies	2021-05-06	1313043490	American Welding & Gas	92.95
63100	425	Gasoline	2021-05-06	1313043493	Fuelman	1,996.65
63100	425	Gasoline	2021-05-13	1313043502	BP	46.77
63100	450	Tires And Tubes	2021-05-06	1313043494	Goforth Tire & Auto, Inc	3,486.28
63100	Operation And Maintenance Of Equipment			Total: 12	20,323.35
Total of checks for Highway/Public Works Fund (#131)						55,429.35



Hamblen County Finance Department

Purchasing & Procedures Policies

Updated May 18, 2021(prior update May 19, 2016)

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I. Introduction and General Information

The purchasing department supports the operations of Hamblen County Government (the County) by functioning as the purchasing unit for the procurement of goods, materials, equipment, and services required by the County; and for the disposal of surplus property owned by the County. The purchasing department, a division of the finance department, is created per Article XVIII of the Amended and Restated Hamblen County Government Financial Management System Policies and Procedures, adopted March 19, 2015.

a. Purpose of this Manual

The purpose of this manual is to outline and prescribe the policies and procedures in which goods or services must be purchased or disposed of by the County, while ensuring the fair and equitable treatment of vendors who deal with the procurement system of the County. These policies and procedures are based on the rules and regulations amended or adopted, and promulgated pursuant to the laws of Hamblen County Government and the applicable laws of the State of Tennessee¹.

The provisions of this manual shall replace any previous purchasing policies and procedures. Any part of this manual which may conflict with applicable law shall be null and void. If any portion of this manual is, for any reason, held invalid by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this manual.

b. Application of this Manual

- i. Regulations and procedures set forth in this manual apply to the expenditure of all federal, state, and locally appropriated funds for the procurement of any goods, materials, equipment, and services by the County. **All purchases must be for the use or benefit of the County.**
- ii. Regulations and procedures set forth in this manual apply to the County's disposition of surplus property, excluding real property.

This manual may be accessed on the County's website. As revisions or additions to this manual become necessary, the purchasing department will post such revisions on the website. If there are any questions concerning this manual, please contact the purchasing manager.

¹ Amended and Restated Hamblen County Government Financial Management System Policies and Procedures, March 19, 2015; T.C.A. § 5-14, Part 2 County Purchasing Law of 1983.

II. Purchasing Department and Relations with Departments

- a. Mission.** The mission of the purchasing department is to provide the most cost-effective method of procuring goods, materials, and services for Hamblen County Government while adhering to the procurement laws of Hamblen County Government and the State of Tennessee and **while establishing and maintaining a reputation for fairness and integrity.**
- b. Objectives.** The overall objective of the purchasing department is to serve as the County's purchasing unit through which the County and its departments may obtain the **required quantity and quality** of goods or services from responsive vendors, at competitive costs, and in a timely manner. **The purchasing department is also to obtain the greatest possible revenue from the disposal of by-products and or surplus, damaged, scrap, or obsolete materials and equipment. Finally, the purchasing department is to furnish members of management with timely information.**
- c. Purchasing Department.** The purchasing department is a division within the County's Finance Department, and is located in the Hamblen County Courthouse, Administrative Building, 511 West Second North Street, Morristown, Tennessee, 37814.
- d. Responsibilities.** The purchasing department, which functions as a service for all other departments of the County, will purchase on a competitive basis all goods or services on behalf of each department of the County. The purchasing department must ensure procurements are conducted with integrity, fairness, and openness and in accordance with local and applicable state and federal laws. The purchasing department's responsibilities include, but are not limited to, the following:
- i. Developing policies and procedures for implementing an economical and efficient purchasing system;
 - ii. Reviewing all purchasing contracts for supplies, materials, equipment, and other needs of the County;
 - iii. Ensuring that no purchase or contract be made when the bid prices exceed the current market price for the same merchandise or service;
 - iv. Ensuring that purchases and contracts be awarded based on the lowest and/or best bid;
 - v. Reviewing specifications and changes made by departments to allow for maximum competition of prospective bidders;
 - vi. Preparing formal bids and informal quotes;
 - vii. Collecting sealed bids;
 - viii. Opening sealed bids through a procedure open to the public;
 - ix. Evaluating, comparing, and submitting bids for approval by the Hamblen County Commission;
 - x. Issuing purchase orders and contracts;
 - xi. Verifying the receipt of merchandise or services;
 - xii. Accepting requisitions by the various County departments, agencies, or officials;
 - xiii. Verifying budget appropriations before authorizing a purchase and issuing a purchase order;

- xiv. Providing for emergency purchases, total cost bidding, blanket purchases for small orders, grouping of purchases of the various departments, and other methods for receiving the most competitive price and best bid;
- xv. Ensuring that emergency purchases be limited to needs arising which are not normally foreseeable, and make known the policy that emergency purchases shall not be permissible if a department or agency fails to properly plan for the need, proper purchasing procedures, and delivery time.
- xvi. Ensuring the efficient and orderly disposal of surplus property. The County Commission must approve the requests from County departments to designate County property as surplus. Surplus property may then be disposed of in the most efficient way according to applicable regulations.

III. Procurement Methods

a. Formal Bids. T.C.A. § 5-14-204

- i. Hamblen County is governed by the County Purchasing Law of 1983, found in T.C.A. § 5-14-201 through 207, commonly known as the “general law”. Purchases of \$10,000 or more are subject to public advertising and competitive bidding except in specific circumstances.
- ii. Purchases for like items, unless covered by an exemption, estimated to cost \$10,000 or more (including leases or lease purchase agreements) in any fiscal year will be competitively bid utilizing a formal sealed bid procedure. Formal bids shall apply to purchases of like items that individually cost less than \$10,000 but are customarily purchased in lots of two (2) or more, if the total purchase price of such items would exceed \$10,000 during the fiscal year. Purchases should not be split to avoid the formal bid requirements. Bid specifications and a suggested vendor distribution list should be provided to the Purchasing Manager by the department making the purchase. The Purchasing Manager will format the specifications into a standard Invitation to Bid. The Purchasing Manager shall solicit sealed bids by public notice inserted at least once in a newspaper of county-wide circulation (i.e., Citizen Tribune), no less than five (5) days prior to the final date for submitting bids. A bid tabulation will be prepared by the Purchasing Manager following the public bid opening. Finance Committee and Legislative Body approval of the best bid is required before a purchase order can be issued. Hamblen County Government reserves the right to accept and/or reject any and/or all bids or parts of bids when doing so serves the best interest of Hamblen County Government.
- iii. The use of a valid Tennessee state-wide purchasing contract (SWC) or the use of an approved in-state and out-of-state purchasing cooperative per T.C.A. § 12-3-105, may be utilized in lieu of a formal sealed bid. (The items available through a State of Tennessee SWC and through an approved purchasing cooperative have been subject to a bid process.)
- iv. In accordance with T.C.A. § 12-3-1203, “piggyback” contracts with cities, counties, utility districts, and other local governments in Tennessee may be considered in lieu of a sealed bid.

- v. Competitive bidding is not required when goods or services may not be competitively procured because of single source or proprietary product situations. These situations must be documented by the department requesting a purchase order, specifying the amount paid and, the items purchased and from whom the purchases were made.
- vi. A report of any sole source or proprietary purchase shall be made as soon as possible to the Hamblen County Commission and the County Mayor, and shall include all items of information as required in the record.
- vii. Certain exemptions are available for the purchase of perishable products and for fuel and fuel products when these items are purchased in the open market. T.C.A. § 5-14-204
- viii. Used or secondhand goods and equipment may be purchased without advertising and competitive bidding as long as the purchasing government documents the general range of value of the item through a listing in a nationally-recognized publication or through an appraisal by a licensed appraiser and the price is not more than 5% higher than the highest values of the documented range. This applies to purchases from private individuals and entities as well as purchases from governmental entities. T.C.A. § 12-3-1202
- ix. Surplus property may also be transferred among governmental entities. T.C.A. § 12-2-420

b. Informal Quotes

- i. Applicable Statute: T.C.A. § 5-14-205
- ii. All purchases, leases, or lease-purchase arrangements with expenditures of less than ten thousand dollars (\$10,000) in any fiscal year may be made in the open market without newspaper notice, but shall, wherever possible, be based upon at least three (3) competitive quotes.
- iii. Hamblen County requires purchases of \$1,000 or more, but less than \$10,000, be documented using the form developed by the Purchasing Department. Purchases less than \$1,000 may be made at the discretion of the department head or official. Multiple quotes are encouraged whenever possible.

Price, quality of goods/services, and vendor performance will be taken into consideration. In the event the quote that serves the best interest of Hamblen County Government is not the lowest quote, the department head requesting the purchase shall submit a memo with the three (3) price quotes documenting the reasons the chosen vendor was selected.

- iv. If it is not possible to obtain three (3) quotes, the department head or official should also document the attempts to obtain quotes.

c. Estimates

- i. The Purchasing Department encourages department heads and officials to make **reasonable estimates** for all goods and services if specific costs or prices are not available. The Purchasing Department recognizes that the best judgement of the department head or official may be the only information available at the time a purchase requisition is submitted.
- ii. **A Purchase Order should always be obtained before a purchase is made.** Do not complete a purchase to obtain the “correct” amount for the purchase requisition. Proper timing in preparing a purchase requisition is more important than an exact amount.
- iii. Estimates are used frequently for repairs and maintenance of vehicles and equipment. The Purchasing Department recognizes that it may not be possible to obtain multiple quotes for maintenance and repair services before extensive examination has been performed on the item. Prepare a purchase requisition based on the best information available at the time and inform the Purchasing Department if the actual cost is significantly different (greater than 10%) from the estimate so the purchase order may be adjusted.

d. Emergency Purchases

- i. Applicable Statute: T.C.A. § 5-14-204; T.C.A. § 5-21-119
- ii. Emergency purchases shall be limited to needs arising that are not normally foreseeable. Emergency purchases are purchases which are necessary to avert hazards which may threaten health and safety, to protect from damage, or to avoid a major disruption of governmental activities. Emergency purchases shall not be permissible if a department or agency fails to properly plan for the need, proper purchasing procedures, and delivery time.
- iii. A record of any emergency purchase shall be made by the person or body authorizing such emergency purchase, and shall specify the amount paid, the terms purchased, from whom the purchase was made, and the nature of the emergency.
- iv. A report of any emergency purchase shall be made as soon as possible to the County Legislative Body and the County Mayor, and shall include all items of information as required in the record.

IV. Purchasing Forms

- a. **Purchase Order.** The purchase order is written evidence of the agreement between the buyer and the merchant at agreed upon prices, terms, and delivery dates. Purchase orders are required when purchasing goods and/or services. Purchase orders must be completed **PRIOR TO** goods and/or services being purchased. **The**

purchasing department reserves the right to refuse to process requests for payment for goods and services if the proper authorization process is not followed.

- b. Purchase Requisition.** The purchase requisition is the method in which the department requests a purchase order for goods and/or services to be purchased. The purchase requisition informs the purchasing department of the goods and/or services needed by the department, and which budgetary line item should be charged for the purchase. A purchase requisition shall be completed by the department head, elected official, or their designee. Purchase requisitions not completely filled out will result in a delay in processing the purchase order.
- c. Vendor Quotation Form.** For purchases of \$1,000 or more but less than \$10,000, documentation must be submitted supporting three (3) written quotes were obtained. The Vendor Quotation Form should be submitted with the purchase requisition and should be totally completed. Support for the quotes should be attached to the Vendor Quotation Form.
- d. Check Request.** The check request is submitted for goods or services that have been classified by the purchasing guidelines as not requiring a purchase order (see list below). Completed check request forms and corresponding invoices are submitted to the Accounts Payable Manager for processing and payment.

Check requests may not be used as a substitute for a purchase order. However, purchase order requisitions may be submitted for any expenditure.

The following items are eligible to be submitted on a check request:

- i. Auditing Services
- ii. Banking Fees
- iii. Boards and Committee Member Payments
- iv. Bonds
- v. Contributions to Component Units
- vi. Freight/Shipping
- vii. Inter-Departmental Billing
- viii. Jury Fees and Election Workers
- ix. Legal Fees
- x. Payroll Reimbursements
- xi. Reimbursements (i.e. travel, mileage, in-service, etc.)
- xii. Utilities
 - 1. Telephone
 - 2. Cell Phones
 - 3. Natural Gas
 - 4. Electricity
- xiii. Vehicle Tags
- xiv. Workers' Compensation Payments

V. Purchasing with County Purchasing Cards

- a. **Types of Purchasing Cards.** There are two (2) types of County purchasing cards. The first type is a bank credit card issued to a specific individual. The county name and the name of the individual to whom the card is issued are indicated on the card. The second type is a store card such as a Wal-Mart or Food City card and these cards must be checked out of the County Mayor's office. Purchase requisitions must be submitted for purchases with either type of card.
- b. **Bank Credit Cards.** Bank credit cards are issued to a limited number of department heads and employees to facilitate the process for the purchase of low-dollar, non-inventory, and non-capital items. Increasingly vendors, especially on-line vendors, require a credit card to purchase from them.
- c. **Purchasing Card Policy.** The Hamblen County Purchasing Card Policy and an example of the County's Cardholder Agreement are included in Addendum A.

VI. Purchasing with Grant Funds

County personnel must exercise care to comply with applicable requirements or special terms of any grant agreements or donations. All applicable local, state, and federal regulations must be followed. Purchases made with local, state, and federal grant funds shall be conducted in a manner consistent with each specific grant contract.

If a formal bid process is required either because of bid requirements established by the contract or to comply with Hamblen County's bid process, documentation of the bid process, the proposals received, bid approval, purchase order and delivery receipt will be maintained for five (5) years in the grant file maintained by the county's grant manager or according to the retention schedule required by the specific grant. The use of a valid Tennessee state-wide purchasing contract (SWC), the use of an approved in-state and out-of-state purchasing cooperative per T.C.A. § 12-3-105, and piggybacking per T.C.A. § 12-3-1203 may be utilized in lieu of a formal sealed bid.

VII. Disposal of Property – not including Real Property or Confiscated Property

- a. **Authority to Dispose of Property.** The disposal of county property is within the discretion of the County Commission and is the final step in the procurement process. T.C.A. § 5-7-101 and T.C.A. § 5-1-103
- b. **How to Surplus Property.** Department heads must present the County Mayor's Office with a request to surplus property that is no longer needed by the department. This request will be considered by the Public Services Committee and if approved will be submitted to the County Commission for approval. The property may then be disposed of according to the property. Internet auction will be used to dispose of most property.
- c. **Internet Auction.** Counties are authorized to sell surplus property by internet auction. T.C.A. § 5-1-128

- d. Sales to County Officials and Employees.** County officials and employees are prohibited from purchasing surplus county property unless property is being sold by public auction or by competitive sealed bid.
- e. Other Property.** Specific code sections govern disposition of confiscated property and property acquired at tax sales and are not covered in these policies and procedures.

VIII. Accounting and Budgeting Considerations

- a. Budget Considerations.** As part of the purchasing process, all purchases will be reviewed for adequate funds. If it is necessary to increase funds in an account, budget amendments should be made and approved prior to expending funds. Any budget amendments between major account groups must be approved by the County Commission. Budget amendments within a major account group may be approved by the County Mayor.

Any budget amendment involving gas or fuel accounts must be approved by the County Commission even if the budget amendment is within a major account group.

IX. Vendors

- a. Federal, State, and Local Law Compliance.** Vendors must comply with all federal, state, and local laws and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, prohibiting discrimination in employment practices or in the performance of the resulting contract, on the basis of race, color, national origin, disability, sex, age, religion or political belief, or any other classification protected by federal, state, or local law.
- b. Equal Opportunity.** Equal opportunity shall be given to all eligible vendors. Each order will be placed on the basis of quality, price, delivery, and service history. Hamblen County Government considers all eligible vendors without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. Invitations to Bid are open to any vendor, published online, and in local newspapers to encourage all applicable vendors to participate, including Certified Disadvantaged Business Enterprises and other small, minority, and women-owned businesses. Contractors doing business with Hamblen County Government shall indicate their compliance with Title VI of the Federal Civil Rights Act of 1964.
- c. Purchases from Minority or Women-Owned Businesses, Small Business Enterprises, and Any Protected Class Vendor.** Hamblen County Government extends purchasing opportunities to all minority owned businesses, women-owned businesses, small business enterprises, and any protected class vendor through the public competitive bid process, which includes public notice of all sealed bid

opportunities. All protected class vendors are encouraged to do business with Hamblen County Government.

d. IRS Form W-9. To comply with Internal Revenue Service requirements, all vendors who perform any type of service for Hamblen County Government are required to have a current IRS Form W-9 on file with the Hamblen County Finance Department.

e. Tennessee Lawful Employment Act. To comply with the Tennessee Lawful Employment Act, non-employees (individuals hired as independent contractors) must have on file any one of the following documents:

- i. Valid Tennessee driver's license or photo identification
- ii. Valid out-of-state driver's license
- iii. U.S. birth certificate
- iv. Valid U.S. passport
- v. U.S. certificate of birth abroad of a U.S. citizen
- vi. Certificate of citizenship
- vii. Certificate of naturalization
- viii. U.S. citizen identification card
- ix. Valid alien registration documentation or proof of current immigration registration.

One of these documents should be obtained at the same time a current IRS Form W-9 is obtained.

X. Finance Department Contact Information

- Hamblen County Mayor's Office Main Line: 423.586.1931
- Purchasing Manager: 423.586.1931 ext. 2201
- Finance Director: 423.586.1931 ext. 2205

Addendum A: Purchasing Card Policies & Procedures and Cardholder Agreement

HAMBLLEN COUNTY PURCHASING CARD PROGRAM POLICIES AND PROCEDURES

Purchasing cards may only be issued to and used by Hamblen County officials and employees. The issuance of any purchasing card must be approved in advance by the Hamblen County Finance Director. Hamblen County officials and employees must receive prior approval to use a purchasing card and must sign a Cardholder Agreement before using a Hamblen County purchasing card.

All purchasing cards will be issued in the name of the individual employee or official who is responsible for the use of the card. The card will also have the County's name and on the card. The official or employee whose name appears on the card is responsible for ensuring that all purchases made using that card are in accordance with all policies, rules and regulations of Hamblen County.

The person whose name appears on the card may be held personally liable for any unauthorized purchases made with the card, including purchases exceeding the purchasing limit.

Each county official or department head will be responsible for ensuring that the purchasing limit is not exceeded in any one month, or for any single purchase, with respect to all purchases using purchasing cards issued to the official or department head and to any employees of that office or department.

All purchases will be reconciled monthly by the person whose name appears on the card. Monthly reconciliations for all cards will be submitted monthly to the Accounts Payable Manager with all required documentation including receipts.

The Hamblen County Finance Director shall adopt such rules and regulations as deemed necessary to implement this Policy.

Purchasing cards which are used in any manner inconsistent with this Policy are subject to immediate revocation by the Hamblen County Finance Director.

HAMBLLEN COUNTY PURCHASING CARD PROGRAM CARDHOLDER AGREEMENT

As part of your employment with Hamblen County, you are being entrusted with a purchasing

card to enable you to make purchases on behalf of Hamblen County. You are authorized to use this card ONLY upon the terms and conditions stated below. Sign this agreement only after reading and agreeing to each of the numbered statements below.

1 – This card is issued in my name, and I am the only person authorized to use this card. I will not allow anyone else to use the card without a written authorization form approved by the Finance Department.

2 – I understand that I will be making financial commitments on behalf of Hamblen County and I will strive to obtain the best value for Hamblen County. This includes ensuring that proper requisitioning procedures are followed and sales tax charges are not added to the card.

3 – I have read and will follow the Purchasing Card Policy for Hamblen County.

4 – Under no circumstances will I allow this card to be used to make personal purchases, either for myself or others. I understand that personal purchases using this card may be considered misappropriation of Hamblen County funds. If this card is used to make personal purchases, I agree that I am financially responsible for payment of those charges and any fees related to the collection of those charges.

5 – This card is the property of _____ and Hamblen County.

6 – If the card is lost or stolen, I will notify the Hamblen County Accounts Payable Manager immediately by telephone at (423) 586-1931, and I will also notify the Hamblen County Finance Director, immediately by telephone at (423)586-1931.

7 – I will obtain receipts and maintain detailed information for each card transaction. It is my responsibility to match receipts to each transaction.

8 – I will utilize Hamblen County's tax exempt information to ensure that sales tax is not charged on any purchases. I agree that I am financially responsible for the payment of sales tax if tax exempt procedures are not followed.

9 – I will receive a monthly statement reporting all purchasing activity with the card during the statement period. I will review the statement for accuracy and sign the statement to certify that all charges are appropriate and in conformance with Hamblen County policies and procedures. I will be responsible for resolving any discrepancies on the statement by contacting the merchant/supplier.

9 – I understand that I may be subject to disciplinary action, up to and including termination of my employment with Hamblen County, for any violation of this Agreement.

I HAVE READ AND UNDERSTAND THE FOREGOING, AND I AGREE TO THESE TERMS AND CONDITIONS.

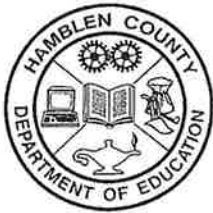
Employee Name: _____ Department _____
(print)
Employee Signature: _____ Date: _____

Hamblen County, Tennessee Bid Tabulation

Bid Name:	Concrete Sidewalk & Steps @ Justice Center Parking Area (2021-12)		Citizen Tribune Newspaper - Public Notice
Department:	Maintenance	Bid	Citizen Tribune Newspaper Online
Date Bids Opened:	6/10/2021 @ 11:00a.m.	Advertisement:	Hamblen County Government Website
Co. Commission Review:	6/24/2021		

Vendors Bidding			
Vendor	Project Cost	Days to Complete	Exceptions
East TN Construction <i>Talbott, TN</i>	\$ 15,000.00	5-7 Days	No

***Recommendation for Award:* East TN Construction**



HAMBLLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*

DR. JEFF PERRY
Superintendent

BOARD OF EDUCATION

Shahin Assadnia

Carolyn Clawson


Joe Gibson, Jr.

Roger Greene

James Grigsby

Janice Haun

Clyde Kinder

TO: BILL BRITTAIN, COUNTY MAYOR
FROM: JEFF PERRY, SUPERINTENDENT 
DATE: JUNE 10, 2021
RE: FEDERAL PROJECTS CASH FLOW

Our Federal Projects Fund operates on a reimbursement basis for all expenditures. State and Federal guidelines maintain that school districts should expend funds prior to requesting reimbursement from the State. Per the Comptroller's Office, our district cannot expend funds that are not currently in our Federal account. This makes cash flow management very difficult for our Federal Projects.

Several years ago, the Board and County Commission approved a transfer of \$500,000 from our General Fund to our Federal Projects in order to create cash flow for expenditures. Our district will be receiving an additional \$29 million that will require additional cash flow in our Federal Fund. I would like to request an additional \$1,000,000 be transferred from our General Fund to our Federal Fund in order to create the additional cash flow.

I have attached a resolution that was approved by the Board of Education on May 10, 2021. This resolution would need to be approved by the Commission in order to make the transfer. The funds may be moved back into the General Fund after all ESSER funds are expended with the approval of the Board and County Commission.

We would like to request that this be placed on the June Commission agenda for consideration.

If you have any questions or need further information, please contact me. Thank you for your assistance.

RESOLUTION 21-_____

**RESOLUTION TO TRANSFER FUNDS FROM GENERAL PURPOSE
SCHOOL FUNDS TO FEDERAL PROJECTS FUND FOR FISCAL YEAR
ENDING JUNE 30, 2022**

WHEREAS, Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by *Hamblen County School District* for all expenditures on a monthly basis: and,

WHEREAS, The Federal Projects Fund could operate with a cash deficit at various times throughout the fiscal year due to a slow turn-around time for reimbursements from the State of Tennessee and,

WHEREAS, Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal control; and,

WHEREAS, *Hamblen County School District* does not desire to operate any fund with a cash deficit.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Education of *Hamblen County School District*, a school district in Tennessee, meeting in *called session* on this *10th day of May 2021*, and by the County Commission of *Hamblen County*, a county in Tennessee, meeting in *called session* on this *24th day of June, 2021*, that:

SECTION 1. The General Purpose School Fund shall transfer \$1,000,000 to the Federal Projects Fund in July 2021.

SECTION 2. The \$1,000,000 transfer shall remain in the Federal Projects Fund as a designated fund balance from the General Purpose School Fund and may be repaid at any time as noted in a resolution passed by the Board of Education and County Commission.

SECTION 3. This resolution will take effect on *June 24, 2021*. The Secretary of the Board of Education shall include this Resolution in the minutes of the *Hamblen County School District*. The County Clerk shall include this Resolution in the minutes of *Hamblen County*.

Adopted this the 10th day of May, 2021
by the Hamblen County Board of Education.

Adopted this the 24th day of June, 2021
by the Hamblen County Commission.


Chair, Hamblen County Board of Education


Chair, Hamblen County Commission


Hamblen County Superintendent of Schools

Hamblen County Clerk



To: Hamblen County Commissioners

From: Bill Brittain, County Mayor 

Date: June 9, 2021

Re: Grant Funds Awarded from the Office of Criminal Justice Programs

Hamblen County has been awarded \$45,000 from the Office of Criminal Justice Programs to upgrade the video arraignment system in the justice center courts and jail. This grant does not require a match. **I am asking for permission to accept these funds.**

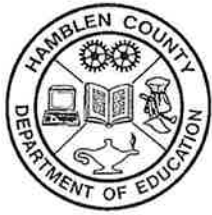
Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699

www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

[Return to Committee Cover Page](#)

BUDGET AMENDMENTS



HAMBLLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*

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AMENDMENT #8 2020-2021

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #8 to the 2020-2021 General Purpose School Budget. This amendment was approved by the Board of Education on May 10, 2021.

On July 23, 2020, the Hamblen County Commission approved a General Purpose School Budget in the amount of \$87,968,084.30. Amendment #2 increased the budget to \$88,127,487.41. Amendment #3 increased the budget to \$88,379,159.41. Amendment #4 increased the budget to \$91,486,181.32. Amendment #5 increased the budget to \$91,571,433.89. Amendment #6 increased the budget to \$92,221,076.89. Amendment #7 increased the budget to \$92,223,576.89. Amendment #8 will increase the budget to \$93,529,587.43.

This amendment does not affect the County's maintenance of effort.

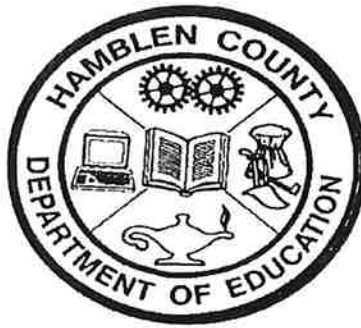


Jeff Perry, Superintendent of Schools

**HAMBLEN COUNTY DEPARTMENT OF EDUCATION
2020-2021**

Dr. Jeff Perry, Superintendent of Schools

**GENERAL PURPOSE
AMENDMENT #8**



2020-2021	
GENERAL FUND - AMENDMENT #8	
FEDERAL PROGRAM	INCREASE OR DECREASE
SUMMER LEARNING CAMP	\$ 693,447.25
SUMMER STREAM CAMP	\$ 198,127.78
SUMMER BRIDGE CAMP	\$ 297,739.51
OTHER GRANTS AND DONATIONS	\$ 116,696.00
TOTAL CHANGE - AMENDMENT #8	\$ 1,306,010.54

HAMBLÉN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER LEARNING CAMP
2020-2021

AMENDMENT #8 - EXTERNAL

EXPENDITURE CODE	DESCRIPTION	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-116	TEACHERS	\$ 29,005,924.00	\$ 362,016.00	\$ -	\$ 29,367,940.00	BEGINNING BUDGET FOR SUMMER LEARNING CAMP
71100-163	EDUCATIONAL ASSISTANTS	\$ 1,417,297.00	\$ 5,490.00	\$ -	\$ 1,422,787.00	
71100-201	SOCIAL SECURITY	\$ 1,968,418.00	\$ 22,786.00	\$ -	\$ 1,991,204.00	
71100-204	STATE RETIREMENT	\$ 2,881,667.00	\$ 37,673.00	\$ -	\$ 2,919,360.00	
71100-212	EMPLOYER MEDICARE	\$ 463,874.00	\$ 5,330.00	\$ -	\$ 469,204.00	
71100-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 400,571.00	\$ 122,656.25	\$ -	\$ 523,227.25	
71200-116	TEACHERS	\$ 3,876,828.00	\$ 15,084.00	\$ -	\$ 3,891,912.00	
71200-201	SOCIAL SECURITY	\$ 329,800.00	\$ 936.00	\$ -	\$ 330,736.00	
71200-204	STATE RETIREMENT	\$ 485,129.00	\$ 1,554.00	\$ -	\$ 486,683.00	
71200-212	EMPLOYER MEDICARE	\$ 77,132.00	\$ 219.00	\$ -	\$ 77,351.00	
72120-131	MEDICAL PERSONNEL	\$ 588,393.00	\$ 15,084.00	\$ -	\$ 603,477.00	
72120-201	SOCIAL SECURITY	\$ 41,958.00	\$ 936.00	\$ -	\$ 42,894.00	
72120-204	STATE RETIREMENT	\$ 62,124.00	\$ 1,554.00	\$ -	\$ 63,678.00	
72120-212	EMPLOYER MEDICARE	\$ 9,817.00	\$ 219.00	\$ -	\$ 10,036.00	
72210-524	IN-SERVICE / STAFF DEVELOPMENT	\$ 77,700.00	\$ 1,500.00	\$ -	\$ 79,200.00	
72410-104	PRINCIPALS	\$ 1,589,520.00	\$ 16,455.00	\$ -	\$ 1,605,975.00	
72410-201	SOCIAL SECURITY	\$ 234,003.00	\$ 1,021.00	\$ -	\$ 235,024.00	
72410-204	STATE RETIREMENT	\$ 360,553.00	\$ 1,695.00	\$ -	\$ 362,248.00	
72410-212	EMPLOYER MEDICARE	\$ 54,778.00	\$ 239.00	\$ -	\$ 55,017.00	
72710-146	BUS DRIVERS	\$ 1,147,000.00	\$ 44,000.00	\$ -	\$ 1,191,000.00	
72710-201	SOCIAL SECURITY	\$ 90,604.00	\$ 2,728.00	\$ -	\$ 93,332.00	
72710-204	STATE RETIREMENT	\$ 105,305.00	\$ 3,080.00	\$ -	\$ 108,385.00	
72710-212	EMPLOYER MEDICARE	\$ 21,191.00	\$ 638.00	\$ -	\$ 21,829.00	
72710-412	DIESEL FUEL	\$ 362,812.00	\$ 30,554.00	\$ -	\$ 393,366.00	
TOTALS		\$ 45,652,418.00	\$ 693,447.25	\$ -	\$ 46,345,865.25	
NET CHANGE			\$ 693,447.25			

HAMBLÉN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2020-2021

AMENDMENT #8 - EXTERNAL

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
46590	OTHER STATE EDUCATION FUNDS	\$ 2,050.00	\$ 346,723.62	\$ -	\$ 348,773.62	SUMMER LEARNING CAMP
47590	OTHER FEDERAL THROUGH STATE	\$ 51,299.00	\$ 346,723.63	\$ -	\$ 398,022.63	
TOTALS		\$ 53,349.00	\$ 693,447.25	\$ -	\$ 746,796.25	
NET CHANGE			\$ 693,447.25			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER STREAM CAMP
2020-2021
AMENDMENT #8 - EXTERNAL

EXPENDITURE CODE	DESCRIPTION	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-116	TEACHERS	\$ 29,367,940.00	\$ 60,400.00	\$ -	\$ 29,428,340.00	BEGINNING BUDGET FOR SUMMER STREAM CAMP
71100-163	EDUCATIONAL ASSISTANTS	\$ 1,422,787.00	\$ 915.00	\$ -	\$ 1,423,702.00	
71100-201	SOCIAL SECURITY	\$ 1,991,204.00	\$ 3,802.00	\$ -	\$ 1,995,006.00	
71100-204	STATE RETIREMENT	\$ 2,919,360.00	\$ 6,287.00	\$ -	\$ 2,925,647.00	
71100-212	EMPLOYER MEDICARE	\$ 469,204.00	\$ 890.00	\$ -	\$ 470,094.00	
71100-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 523,227.25	\$ 103,214.00	\$ -	\$ 626,441.25	
71100-499	OTHER SUPPLIES AND MATERIALS	\$ 84,067.01	\$ 13,437.78	\$ -	\$ 97,504.79	
71200-116	TEACHERS	\$ 3,891,912.00	\$ 2,517.00	\$ -	\$ 3,894,429.00	
71200-201	SOCIAL SECURITY	\$ 330,736.00	\$ 157.00	\$ -	\$ 330,893.00	
71200-204	STATE RETIREMENT	\$ 486,683.00	\$ 260.00	\$ -	\$ 486,943.00	
71200-212	EMPLOYER MEDICARE	\$ 77,351.00	\$ 37.00	\$ -	\$ 77,388.00	
72120-131	MEDICAL PERSONNEL	\$ 603,477.00	\$ 2,517.00	\$ -	\$ 605,994.00	
72120-201	SOCIAL SECURITY	\$ 42,894.00	\$ 157.00	\$ -	\$ 43,051.00	
72120-204	STATE RETIREMENT	\$ 63,678.00	\$ 260.00	\$ -	\$ 63,938.00	
72120-212	EMPLOYER MEDICARE	\$ 10,036.00	\$ 37.00	\$ -	\$ 10,073.00	
72410-104	PRINCIPALS	\$ 1,605,975.00	\$ 2,746.00	\$ -	\$ 1,608,721.00	
72410-201	SOCIAL SECURITY	\$ 235,024.00	\$ 171.00	\$ -	\$ 235,195.00	
72410-204	STATE RETIREMENT	\$ 362,248.00	\$ 283.00	\$ -	\$ 362,531.00	
72410-212	EMPLOYER MEDICARE	\$ 55,017.00	\$ 40.00	\$ -	\$ 55,057.00	
TOTALS		\$ 44,542,820.26	\$ 198,127.78	\$ -	\$ 44,740,948.04	
NET CHANGE			<u>\$ 198,127.78</u>			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER STREAM CAMP
2020-2021
AMENDMENT #8 - EXTERNAL

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
46590	OTHER STATE EDUCATION FUNDS	\$ 348,773.62	\$ 99,063.89	\$ -	\$ 447,837.51	BEGINNING BUDGET FOR SUMMER STREAM CAMP
47590	OTHER FEDERAL THROUGH STATE	\$ 398,022.63	\$ 99,063.89	\$ -	\$ 497,086.52	
TOTALS		\$ 746,796.25	\$ 198,127.78	\$ -	\$ 944,924.03	
NET CHANGE			<u>\$ 198,127.78</u>			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER BRIDGE CAMP
2020-2021

AMENDMENT #8 - EXTERNAL

EXPENDITURE CODE	DESCRIPTION	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-116	TEACHERS	\$ 29,428,340.00	\$ 246,400.00	\$ -	\$ 29,674,740.00	BEGINNING BUDGET FOR SUMMER BRIDGE CAMP
71100-163	EDUCATIONAL ASSISTANTS	\$ 1,423,702.00	\$ 3,203.00		\$ 1,426,905.00	
71100-201	SOCIAL SECURITY	\$ 1,995,006.00	\$ 15,476.00	\$ -	\$ 2,010,482.00	
71100-204	STATE RETIREMENT	\$ 2,925,647.00	\$ 25,605.00	\$ -	\$ 2,951,252.00	
71100-212	EMPLOYER MEDICARE	\$ 470,094.00	\$ 3,620.00	\$ -	\$ 473,714.00	
71100-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 626,441.25	\$ 3,435.51	\$ -	\$ 629,876.76	
	TOTALS	\$ 36,869,230.25	\$ 297,739.51	\$ -	\$ 37,166,969.76	
	NET CHANGE		<u>\$ 297,739.51</u>			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - SUMMER BRIDGE CAMP
2020-2021

AMENDMENT #8 - EXTERNAL

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
46590	OTHER STATE EDUCATION FUNDS	\$ 447,837.51	\$ 148,869.76	\$ -	\$ 596,707.27	BEGINNING BUDGET FOR SUMMER BRIDGE CAMP
47590	OTHER FEDERAL THROUGH STATE	\$ 497,086.52	\$ 148,869.75	\$ -	\$ 645,956.27	
	TOTALS	\$ 944,924.03	\$ 297,739.51	\$ -	\$ 1,242,663.54	
	NET CHANGE		<u>\$ 297,739.51</u>			

HAMBLÉN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - OTHER ITEMS
2020-2021
AMENDMENT #8 - EXTERNAL

EXPENDITURE						
CODE	DESCRIPTION	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71300-189	OTHER SALARIES AND WAGES	\$ 24,000.00	\$ 6,030.00	\$ -	\$ 30,030.00	STATE OF TN GRANT FOR
71300-198	NON-CERTIFIED SUBSTITUTES	\$ 7,860.00	\$ 3,780.00	\$ -	\$ 11,640.00	EXPANSION OF COMPUTER
71300-201	SOCIAL SECURITY	\$ 167,115.88	\$ 613.00	\$ -	\$ 167,728.88	SCIENCE
71300-212	EMPLOYER MEDICARE	\$ 39,083.23	\$ 147.00	\$ -	\$ 39,230.23	
71300-429	INSTRUCTIONAL SUPPLIES AND MATERIALS	\$ 70,512.00	\$ 21,212.00	\$ -	\$ 91,724.00	
72230-189	OTHER SALARIES AND WAGES	\$ 60,319.00	\$ 32,435.00	\$ -	\$ 92,754.00	
72230-201	SOCIAL SECURITY	\$ 11,436.00	\$ 2,025.00	\$ -	\$ 13,461.00	
72230-204	STATE RETIREMENT	\$ 17,725.00	\$ 3,365.00	\$ -	\$ 21,090.00	
72230-212	EMPLOYER MEDICARE	\$ 2,676.00	\$ 475.00	\$ -	\$ 3,151.00	
72230-524	IN-SERVICE / STAFF DEVELOPMENT	\$ -	\$ 5,813.00	\$ -	\$ 5,813.00	
72310-599	OTHER CHARGES	\$ 11,750.00	\$ 38,900.00	\$ -	\$ 50,650.00	UTRUST STAFF APRECIATION GRANT
71400-499	OTHER SUPPLIES AND MATERIALS	\$ 90,000.00	\$ 1,901.00	\$ -	\$ 91,901.00	TOBACCO CESSATION GRANT FOR ELITE FITNESS STUDENTS
	TOTALS	\$ 502,477.11	\$ 116,696.00	\$ -	\$ 619,173.11	
	NET CHANGE		\$ 116,696.00			

HAMBLÉN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET - OTHER ITEMS
2020-2021
AMENDMENT #8 - EXTERNAL

REVENUE						
CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
44570	CONTRIBUTIONS AND GIFTS	\$ 305,977.00	\$ 40,801.00	\$ -	\$ 346,778.00	UTRUST STAFF APP. GRANT TOBACCO CESSATION GRANT
46980	OTHER STATE GRANTS	\$ 168,223.30	\$ 75,895.00	\$ -	\$ 244,118.30	STATE OF TN GRANT FOR EXPANSION OF COMPUTER SCIENCE
	TOTALS	\$ 474,200.30	\$ 116,696.00	\$ -	\$ 590,896.30	
	NET CHANGE		\$ 116,696.00			



Hamblen County Commission

For the June 2021 Commission Meeting

Fund #101

DEPT: County Commission

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51100.169	Part-Time Personnel	\$ 1,200.00	
51100.201	Social Security	\$ 75.00	
51100.212	Employer Medicare	\$ 20.00	
	DECREASE APPROPRIATIONS:		
51100.399	Other Contracted Services		\$ 1,295.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed in County Commission personnel line items for a new Part-Time position. This position will be used to work on compiling resolutions for Commission.

Signature: Anna Bryant-Hurst

Title: Finance Director

Date: 6-4-21

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting

Fund #101

DEPT: Juvenile Court

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
53500.105	Supervisor / Director	\$ 4,200.00	
	DECREASE APPROPRIATIONS:		
53500.164	Attendants		\$ 4,200.00

Brief Descriptions of issue:

To appropriate funds to payout accumulated compensation time

Signature: Bill Buttain
 Title : Cocounty Mayor
 Date: 6/8/2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting

Fund #101

DEPT: Register of Deeds

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51600.348	Postal Charges	\$ 200.00	
51600.709	Data Processing Equipment	\$ 5,000.00	
	DECREASE APPROPRIATIONS:		
51600.169	Part-Time Personnel		\$ 5,200.00

Brief Descriptions of issue:

To increase appropriations to cover an increase in postage and data processing expenses for the Register of Deeds.

Signature: Jim Claw

Title: Register of Deeds

Date: 6-8-21

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting

Fund #101

DEPT: Other Social, Cultural, and Recreational

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
56900.309.00000	Contracts with Government Agencies	\$ 10,000.00	
	INCREASE REVENUES:		
46170.000	Solid Waste Grants		\$ 10,000.00

Brief Descriptions of issue:

To increase budget for amount passed through to Hamblen County - Morristown Solid Waste

Signature:

Anna Bryant Hunt

Title :

Finance Director

Date:

6-8-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting

Fund #101

DEPT: Other Social, Cultural, and Recreational

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
56900.309.00000	Contracts with Government Agencies	\$ 6,300.00	
	DECREASE APPROPRIATIONS:		
39000.000	Unassigned Fund Balance		\$ 6,300.00

Brief Descriptions of issue:

To increase appropriations to cover expenses associated with Litter Grant Education with KMHB in excess of budgeted amount.

Signature: Amie Bryant Hunt
 Title: Finance Director
 Date: 6-8-21

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting

Fund #101

DEPT: Public Safety Projects

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
91130.715	Land	\$ 215,000.00	
	DECREASE FUND BALANCE:		
39000.000	Unassigned Fund Balance		\$ 215,000.00

Brief Descriptions of issue:

To increase appropriations to cover the purchase of Hyde Property at 540 North Jackson Street for the Justice Center Project.

Signature: _____

Title: _____

Date: _____

Bill Gifford
County Mayor
6-8-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting

Fund #116

DEPT: Sanitation / Garbage Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
55710.359	Disposal Fees	\$ 20,000.00	
	DECREASE FUND BALANCE:		
	Garbage Fund		
34630.000	Committed for Public Health		\$ 20,000.00

Brief Descriptions of issue:

To appropriate funds to cover disposal fee expenses in excess of budgeted amount.

Signature: _____

Title: _____

Date: _____

Benny G. Rode
Hamblen County Road Supt.
06-09-21

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting

Fund #131 DEPT: Highway Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
63100.425	Gasoline	\$ 2,000.00	
	DECREASE APPROPRIATIONS:		
63100.412	Diesel Fuel		\$ 2,000.00

Brief Descriptions of issue:

To increase appropriations to cover gasoline expenses for the HWY Dept. through the remainder of FY 20-21.

Signature: _____

Title: _____

Date: _____

Benny H. Pool
Hamblen County Road Supt.
06-10-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Hamblen County Commission

For the June 2021 Commission Meeting

Fund #151

DEPT: General Debt Service

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
151.82330.699	Other Debt Service - Education	\$ 3,600.00	
	DECREASE APPROPRIATIONS:		
151.82210.613	Interest on Other Loans - General Government		\$ 3,600.00

Brief Descriptions of issue:

To increase appropriations to cover one-time fees associated with the AEC loan in the Debt Service Fund.

Signature:

Title :

Date:

Anna Bruns Hunt
Finance Director
 6-4-21

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

LAW OFFICES
CAPPS & BYRD LLP
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cccblaw.com

May 28, 2021

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLÉN COUNTY, TENNESSEE - MAY, 2021**

Dear Bill:

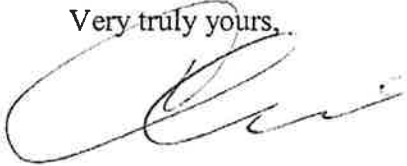
Please find enclosed five (5) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of May, 2021.

As usual, one invoice covers our General/Miscellaneous File, three (3) invoices are for separate county departments and one invoice covers pending litigation.

Please review these invoices, and if you have any questions, please do not hesitate to contact me. Also, please note the credit on the Road Department bill. There was a clerical error in the bill amount for last month, and I have credited this month's bill in that amount.

With best regards, I remain,

Very truly yours,



Christopher P. Capps

CPC/alg

Enclosures

[https://cccblaw.sharepoint.com/sites/law/files/Shared Documents/Hamblen County Letters/2021/Brittain,Bill\(Invoice\)-05-28-21.docx](https://cccblaw.sharepoint.com/sites/law/files/Shared Documents/Hamblen County Letters/2021/Brittain,Bill(Invoice)-05-28-21.docx)

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 700
Date: 06/03/2021
Due On: 07/03/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	05/03/2021	Phone conference with Bill Brittain re: health department matter	0.10	\$150.00	\$15.00
Service	05/04/2021	Review policy updates and e-mails from and to Wendy Williams; e-mails with Arthur Knight and Bill Brittain re: pending litigation	0.55	\$150.00	\$82.50
Service	05/05/2021	E-mails from Paul Mangrum and Debra Robinson re: pending litigation; e-mails from and to Jonathan Taylor re: pending litigation; e-mails from Bill Brittain re: extension of lease and lease amendment; phone conference with Bill Brittain re: pending litigation	0.45	\$150.00	\$67.50
Service	05/06/2021	E-mail from Jonathan Taylor re: pending litigation; e-mails from and to Bill Brittain re: amendment and new contract, make revisions and e-mail to Bill Brittain	1.00	\$150.00	\$150.00
Service	05/07/2021	E-mail from Bill Brittain re: amendment and new contract	0.05	\$150.00	\$7.50
Service	05/10/2021	Phone conferences with Bill Brittain and Arthur Knight re: pending litigation; phone conference with Bill Brittain re: committing meeting issue	0.40	\$150.00	\$60.00
Service	05/11/2021	E-mail to Bill Brittain re: amendment and new contract	0.05	\$150.00	\$7.50
Service	05/12/2021	E-mails from Arthur Knight, Amber Lamance and Bill Brittain re: pending litigation; e-mails from and to Anne Bryant-Hurst re: form	0.25	\$150.00	\$37.50
Service	05/13/2021	E-mail from Johnna Harrell re: contract; e-mails from and to Amber Lamance and Bill Brittain re: pending litigation	0.20	\$150.00	\$30.00
Service	05/14/2021	E-mail from Anne Bryant-Hurst re: memo; e-mail from Trish Bowman re: 5/20 commission meeting	0.15	\$150.00	\$22.50

Service	05/17/2021	E-mail from and to Anne Bryant-Hurst re: form; review language of federal funds; phone conference to Anne Bryant-Hurst	0.50	\$150.00	\$75.00
Service	05/21/2021	Phone conference with Bill Brittain re: N Jackson property	0.15	\$150.00	\$22.50
Service	05/24/2021	Phone conference with Chris Bell and Bill Brittain re: EMS matter	0.15	\$150.00	\$22.50
Service	05/26/2021	E-mail from David Tilson re: firearms question	0.10	\$150.00	\$15.00
Service	05/27/2021	Phone conference with Bill Brittain re: N Jackson property; e-mails from and to Amber Lamance re: pending litigation	0.35	\$150.00	\$52.50
Service	05/28/2021	E-mail to Amber Lamance re: pending litigation	0.10	\$150.00	\$15.00
				Total	\$682.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
700	07/03/2021	\$682.50	\$0.00	\$682.50
Outstanding Balance				\$682.50
Amount in Trust				\$0.00
Total Amount Outstanding				\$682.50

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 698
Date: 06/03/2021
Due On: 07/03/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	05/12/2021	E-mails to and from Tommy McKinney and Tina Whitaker re: violation	0.20	\$150.00	\$30.00
Service	05/17/2021	E-mail from Tommy McKinney re: citation	0.10	\$150.00	\$15.00
Service	05/25/2021	E-mails from and to Tina Whitaker re: 3253 Old Kentucky Road; send inquiry to Realtor.com; phone conferences with Tina Whitaker and representative from Realtor.com	0.25	\$150.00	\$37.50
Service	05/26/2021	E-mail from Tina Whitaker re: Johnson	0.05	\$150.00	\$7.50
				Total	\$90.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
698	07/03/2021	\$90.00	\$0.00	\$90.00
			Outstanding Balance	\$90.00
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$90.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 697
Date: 06/02/2021
Due On: 07/02/2021

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	05/05/2021	Phone conference with Lt. Coffey re: auditor	0.10	\$150.00	\$15.00
Total					\$15.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
697	07/02/2021	\$15.00	\$0.00	\$15.00
Outstanding Balance				\$15.00
Amount in Trust				\$0.00
Total Amount Outstanding				\$15.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814

INVOICE

Invoice # 696
Date: 06/02/2021
Due On: 07/02/2021

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	05/18/2021	Phone conference with Barry Poole re: salvage truck	0.20	\$150.00	\$30.00
Total					\$30.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
696	07/02/2021	\$30.00	\$0.00	\$30.00
Outstanding Balance				\$30.00
Amount in Trust				\$10.00
Total Amount Outstanding				\$20.00

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Capps & Byrd, LLP

1004 W. 1st North Street
Morristown, TN 37814
United States

INVOICE

Invoice # 699
Date: 06/03/2021
Due On: 07/03/2021

Hamblen County Election Commission

00425-Hamblen County Election Commission

Litigation with Rob Burke

Type	Date	Description	Quantity	Rate	Total
Service	05/17/2021	Review pleading from Jeff Gardner; research; phone calls to Bill Brittain	0.85	\$150.00	\$127.50
Service	05/19/2021	E-mails from and to Jeff Gardner re: pending litigation; calls to Bill Brittain; phone conference with Bob Garrett	0.40	\$150.00	\$60.00
Service	05/21/2021	E-mails from and to Jeff Gardner re: pending litigation	0.15	\$150.00	\$22.50
Service	05/25/2021	Phone conferences with Jeff Gardner; e-mails from and to Jeff Gardner, Steven Lawrence, Carolyn Parsons and Rob Burke re: pending litigation; call to Rob Burke; worked on Answer	2.15	\$150.00	\$322.50
Service	05/26/2021	E-mails from and to Jeff Gardner, Carolyn Parsons and Rob Burke re: pending litigation; prepare Request to Continue	0.45	\$150.00	\$67.50
Service	05/27/2021	E-mails from and to Jeff Gardner and Lauren Carroll re: pending litigation; review and revise Answer	0.75	\$150.00	\$112.50
Service	05/28/2021	E-mails from and to Lauren Carroll and Rob Burke re: pending litigation	0.20	\$150.00	\$30.00
				Total	\$742.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
699	07/03/2021	\$742.50	\$0.00	\$742.50

Outstanding Balance	\$742.50
Amount in Trust	\$0.00
Total Amount Outstanding	\$742.50

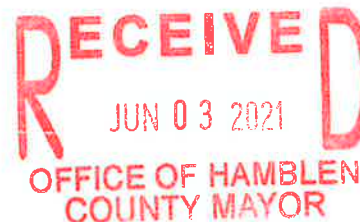
Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 312-6322

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittian, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814



Dear Commissioner:

The following Coroner calls were investigated by me during the month of May along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing and Dispatching each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; Collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21284	05-01-21	0315	Mr. William Huff, New Market, TN
2.	21291	05-03-21	2220	Mrs. Linda Moore, 65, 300 West Croxdale
3.	21294	05-06-21	1820	Mrs. Valerie Jarvis, 74, Regency since 5-16-16
4.	21295	05-07-21	1600	Mrs. Linda Collins, 74, 2728 Clearview Road
5.	21297	05-08-21	0800	Mrs. Juanita Purkey, 89, Sneedville, TN
6.	21299	05-08-21	2010	Mr. Donald Vannatten, 76, Strawberry Plains, TN
7.	21300	05-09-21	2025	Mr. Robert Wood, 78, 1241 Savannah Drive
8.	21303	05-09-21	1935	Mr. Petrus Perkin, 57, 10 Barton Drive
9.	21304	05-09-21	2350	Mr. Mark Aguirre, 64, New Tazwell, TN
10.	21305	05-10-21	0845	Mr. Clifford Hawkins, 4449 Danbury Drive
11.	21306	05-10-21	1005	Mrs. Inez Carmichael, 86, 1979 Turner's Landing
12.	21307	05-12-21	0250	Mrs. Martha Stewart, 88, 1270 Kasey Street
13.	21308	05-12-21	0845	Ms. Deborah Collins, 63, 4815 Old Kentucky Road
14.	21309	05-12-21	1610	Mr. John Capps, 71, Jefferson city, TN
15.	21311	05-13-21	2315	Mr. Larry Short, 81, 1714 Dalton Ford Road
16.	21312	05-13-21	2130	Mr. Wayne Walker, 65, 6909 Cedar Hill Road
17.	21317	05-16-21	0035	Mrs. Barbara Riley, 82, 4186 Willow Way
18.	21319	05-16-21	0605	Mrs. Charlotte Sebastian, 78, 664 Tom Treece Road
19.	21320	05-16-21	1735	Mrs. Wanda Davis, 83, 2877 Conrad Drive
20.	21323	05-18-21	2200	Mrs. Ramilaben Patel, 63, 1468 Shady Creek Court
21.	21325	05-19-21	2040	Mrs. Sherry Douglas, 76, 3611 Maple Valley Road
22.	21327	05-20-21	1300	Mrs. Carol Stroud, 92, 1983 Red Bird Street
23.	21329	05-21-21	2140	Mr. Jimmy Fox, 76, 1925 Eastern Avenue
24.	21330	05-22-21	2040	Mr. Eugene Mabe, 76, 2878 Northview Drive
25.	21334	05-23-21	1245	Mr. Claude Wilmeth, 86, 322 Watkins Chapel Road
26.	21335	05-24-21	2100	Mr. Terry Trent, 65, Sneedville, TN
27.	21336	05-25-21	2245	Ms. Patricia Waggoner, 65, 6010 all Creek Dock Road
28.	21339	05-27-21	1715	Mr. Billy Miller, 73, 846 Rippetoe Street
29.	21344	05-31-21	0750	Mrs. Ada Winstead, 5372 Saint Paul Road
30.	21346	05-31-21	1600	Mrs. June McAlpine, 88, Kyles Ford, TN

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.


Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated. Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-71

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of May.

CALL-#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS	*1
1.	21285	05-02-21	0020	Mr. Raymond Morrison, 63, 1168 McIntosh Lane	
2.	21286	05-02-21	0047	Mr. Jason Rednower, 30, Rutledge, TN	
3.	*21288	05-03-21	1246	Mr. James Gunter, Jr., 44, Irondale, AL	
4.	21289	05-03-21	1600	Ms. Armanda Dalton, 63, Thorn Hill, TN	
5.	21293	05-05-21	1900	Mr. Arnold Kenerly, 76, 1215 Millrace Road	
6.	21313	05-14-21	2000	Mr. Ronald Helton, 70, 5837 Fall Creek Dock Road	
7.	21314	05-15-21	0023	Mrs. Maxine Jester, 58, Fayetteville, NC	
8.	*21315	05-15-21	1038	Miss. Raygan Bean, 21, 415 North Hill Street	
9.	21316	05-15-21	2353	Mrs. Delores Anderson, 70, 5582 East A.J. Highway	
10.	21331	05-22-21	0900	Miss. Baby Girl Whitley, 1 Day, 1107 South Jackson	
11.	21332	05-22-21	1800	Mrs. Grace Britt, 86, 2771 Britt Lane	
12.	&21341	05-28-21	2000	Mrs. Minnie Shoun, 56, 2513 Fairview Road	
13.	21343	05-30-21	2010	Mr. Andrew Spears, 77, 3550 Sam Adams Road	
14.	21345	05-31-21	1241	Dr. O.L. Merritt, 91, 2264 Cambridge Drive	

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per cal

Sincerely,

14 Calls X \$40. = \$560.00

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/jrt

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology
(Formerly AIT Laboratories), Indianapolis, IN -

MONTHLY REPORT
Hamblen County Deputy Coroner
437 Britton Drive
Talbott, Tennessee 37877
Phone: 423-312-7510

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of May.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	21292	05-05-21	Ms. Brenda Morris, 66, Bean Station, TN
2.	21301	05-09-21	Mrs. Wanda Cannon, 75, 4327 Toni Drive
3.	21318	05-16-21	Mr. Gary Frick, 67, 202 Red Bud Drive
4.	21328	05-21-21	Mrs. Margaret Everett, 78, 513 South Hill Street
5.	21337	05-27-21	Mrs. Carol Dickerson, 69, 1900 Magnolia Avenue
6.	21338	05-27-21	Mrs. Patsy Hunt, 83, 1706 Reed Street
7.	21340	05-27-21	Mr. David Dickerson, 42, 5305 Cub Circle
8.	21342	05-30-21	Mr. Ronnie Long, 71, 905 Drew Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

8 Calls X \$40. = \$320.00

Sincerely,

--

SIGNATURE ON FILE

Jeffery Holt
Deputy Coroner

erd/jh

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of May:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21287	05-02-21	0930	Mrs. Betty Sifford, 84, 1961 Brookside Drive
2.	21296	05-07-21	2244	Mrs. Barbara Purkey, 91, 1373 East Jackson Circle
3.	21302	05-09-21	1900	Mr. Thomas Cate, 59, 668 Jacobs Road
4.	21321	05-17-21	0325	Mr. Oscar Roberts, 86, 5813 Fall Creek Dock Road
5.	21322	05-17-21	0550	Mrs. Aileen Niswanger, 79, Jefferson City, TN
6.*	21324	05-19-21	1900	Master Repuk Muty, 7 Months, 1307 Blackburn Drive
7.	21333	05-23-21	0350	Mrs. Chidsey Wilmeth, 81, 757 Shadow Lane

I certify that I attended to the case listed above. I request the allocated fees of \$40.00 per call:

7 Calls X \$40. = \$280.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Preformed

*1 All home addresses are Hamblen County unless otherwise stated.

** Omitted from last month's Report.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

June 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of May:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21290	05-03-21	2004	Ms. Heather Hussey, 63, White Pine, TN
2.	21298	05-08-21	1459	Mr. Jimmy Cope, 76, Bean Station, TN
3.	21310	05-13-21	0741	Mr. Louis Starnes, 79, 623 Ailshire Road
4.	21326	05-19-21	2215	Ms. Candace Ayles, 74, 715 Baker Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

4 Calls X \$40. = \$160.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

** Omitted from previous Month's Report

*1 All home addresses are Hamblen County unless otherwise stated.

Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

BUDGET AMENDMENTS

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Storm Water Management

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
57800.429	Instructional Supplies and Materials	\$ 1,200.00	
	DECREASE APPROPRIATIONS:		
57800.399	Other Contracted Services		\$ 1,200.00

Brief Descriptions of issue:

To increase appropriations for Storm Water Management for the purchase of trash and recycle bins for Point 20 at Cherokee Park.

Requesting Department

Signature: Julia Whitaker
Title: Department Manager
Date: 5-6-21

Approval by County Mayor

Signature: Bill Buttan
Title: County Mayor
Date: 5-6-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Parks and Fair Boards

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
56700.791	Other Construction	\$ 21.00	
	DECREASE APPROPRIATIONS:		
56700.599	Other Charges		\$ 21.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed for the purchase of a lawn mower at Cherokee Park.

Requesting Department

Signature: [Signature]
 Title: Park Mgr
 Date: 5/21/21

Approval by County Mayor

Signature: [Signature]
 Title: County Mayor
 Date: 5/21/2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 DEPT: Circuit Court

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
53100.334	Maintenance Agreements	\$ 80.00	
	DECREASE APPROPRIATIONS:		
53100.435	Office Supplies		\$ 80.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed for Maintenance Agreement expenses in Circuit Court.

Requesting Department

Signature: [Signature]
 Title: Circuit Court Clerk
 Date: 6/8/21

Approval by County Mayor

Signature: [Signature]
 Title: County Mayor
 Date: 6/8/21

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 101 **DEPT:** Work Release Program

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54250.499	Other Supplies and Materials	\$ 903.00	
	DECREASE APPROPRIATIONS:		
54250.399	Other Contracted Services		\$ 903.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed for the purchase of supplies for the litter crew.

Requesting Department

Signature: Ortnerrell
Title: Accounting Assistant
Date: 6/8/2021

Approval by County Mayor

Signature: Bill Latham
Title: County Mayor
Date: 6/8/21

For Finance Department Only:

Reviewed by: _____

Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



OFFICE OF THE MAYOR

**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 116 DEPT: Garbage and Sanitation

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
55710.510	Trustee's Commission	\$ 9,500.00	
	DECREASE APPROPRIATIONS:		
55710.733	Solid Waste Equipment		\$ 9,500.00

Brief Descriptions of issue:

To increase appropriations in the Trustee's Commission line item for needed expenses for the remainder of FY21.

Requesting Department

Signature: Benny G. Poole
 Title: Hamblen County Road Supt.
 Date: 06-09-21

Approval by County Mayor

Signature: Bill Butcher
 Title: County Mayor
 Date: 6-10-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 116 **DEPT:** Sanitation Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
55710.353	Towing Services	\$ 1,500.00	
	DECREASE APPROPRIATIONS:		
55710.450	Tires and Tubes		\$ 1,500.00

Brief Descriptions of issue:

Additional appropriations needed to cover towing expenses for the Sanitation Dept. in excess of budgeted amount.

Requesting Department

Signature: Barry A. Pool
Title: Hamblen County Road Supt.
Date: 06-10-2021

Approval by County Mayor

Signature: Bill Burtner
Title: County Mayor
Date: 10-10-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment

Hamblen County Commission
Finance Committee
Information Purposes Only



Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund 131 **DEPT:** Highway Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
62000.451	Uniforms	\$ 1,000.00	
	DECREASE APPROPRIATIONS:		
62000.444	Salt		\$ 1,000.00

Brief Descriptions of issue:

Additional appropriations needed to cover uniform expense for the HWY Dept. in excess of budgeted amount.

Requesting Department

Signature: Barry A. Polk

Title: Hamblen County Road Supt.

Date: 06-10-2021

Approval by County Mayor

Signature: Bill Buttan

Title: County Mayor

Date: 6-10-2021

For Finance Department Only:

Reviewed by: _____

Budget Amendment _____

**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 131 DEPT: Highway Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
63100.446	Small Tools	\$ 60.82	
	DECREASE APPROPRIATIONS:		
63100.450	Tires and Tubes		\$ 60.82

Brief Descriptions of issue:

Additional funds needed in the small tools line to cover additional costs associated with the handheld diagnostic computer update.

Requesting Department

Signature: Benny G. Polk

Title: Hamblen County Road Supt.

Date: 06-10-2021

Approval by County Mayor

Signature: Bill Burtner

Title: County Mayor

Date: 6-10-2021

For Finance Department Only: Reviewed by: _____ Budget Amendment _____
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**Hamblen County Commission
Finance Committee
Information Purposes Only**



**Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)**

Fund 131 DEPT: Highway Department

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
61000.201	Social Security	\$ 600.00	
	DECREASE APPROPRIATIONS:		
61000.204	State Retirement		\$ 600.00

Brief Descriptions of issue:

To increase appropriations in needed line items for Social Security tax expenses for the remainder of FY21.

Requesting Department

Signature: Army G. Pool
 Title: Hamblen County Road Supt.
 Date: 06-09-21

Approval by County Mayor

Signature: Bill Buttan
 Title: County Mayor
 Date: 6-10-2021

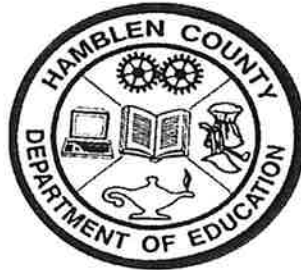
For Finance Department Only:

Reviewed by: _____

Budget Amendment

**HAMBLEN COUNTY DEPARTMENT OF EDUCATION
QUARTERLY EXPENDITURE REPORT
Dr. Jeff Perry, Superintendent of Schools**

**THIRD QUARTER
2020-2021**



**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2020**

GENERAL PURPOSE	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$47,266,025.01	\$ 31,705,386.68	\$15,560,638.33	32.92%
SPECIAL EDUCATION	7,319,987.29	4,763,876.78	2,556,110.51	34.92%
VOCATIONAL EDUCATION	3,796,632.00	2,520,736.27	1,275,895.73	33.61%
STUDENT BODY	213,000.00	147,006.85	65,993.15	30.98%
ATTENDANCE	4,000.00	920.46	3,079.54	76.99%
HEALTH SERVICES	999,188.00	660,855.56	338,332.44	33.86%
OTHER STUDENT SUPPORT	1,752,823.00	1,151,740.44	601,082.56	34.29%
INSTRUCTIONAL ADMINISTRATION	2,953,446.91	1,823,058.84	1,130,388.07	38.27%
SPECIAL EDUCATION ADMINISTRATION	1,203,645.28	752,082.93	451,562.35	37.52%
VOCATIONAL EDUCATION ADMINISTRATION	253,227.00	178,719.55	74,507.45	29.42%
TECHNOLOGY	1,781,051.10	1,250,927.09	530,124.01	29.76%
BOARD OF EDUCATION	1,314,757.00	1,124,342.36	190,414.64	14.48%
OFFICE OF THE DIRECTOR	703,273.00	492,819.49	210,453.51	29.92%
OFFICE OF THE PRINCIPAL	5,150,890.00	3,494,522.07	1,656,367.93	32.16%
FISCAL SERVICES	573,364.00	389,526.43	183,837.57	32.06%
OPERATION OF PLANT	6,504,702.00	4,079,585.25	2,425,116.75	37.28%
MAINTENANCE OF PLANT	1,595,673.00	1,161,786.74	433,886.26	27.19%
TRANSPORTATION	3,790,537.00	2,366,850.52	1,423,686.48	37.56%
EXTENDED SCHOOL PROGRAM/FAM. RESOURCE	507,382.30	378,517.93	128,864.37	25.40%
EARLY CHILDHOOD EDUCATION	1,159,229.00	758,719.31	400,509.69	34.55%
REGULAR CAPITAL OUTLAY	2,850,000.00	675,906.88	2,174,093.12	76.28%
EDUCATION DEBT SERVICE	500,000.00	500,000.00	-	0.00%
TRANSFERS	28,244.00	-	28,244.00	100.00%
TOTALS	<u>\$92,221,076.89</u>	<u>\$ 60,377,888.43</u>	<u>\$31,843,188.46</u>	<u>34.53%</u>

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2021

FEDERAL PROGRAMS - CONSOLIDATED ADMIN.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 189,034.00	\$ 129,200.63	\$ 59,833.37	31.65%
TOTALS	\$ 189,034.00	\$ 129,200.63	\$ 59,833.37	31.65%

FEDERAL PROGRAMS - TITLE I	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 2,009,610.79	\$ 1,403,512.66	\$ 606,098.13	30.16%
OTHER STUDENT SUPPORT	41,165.86	17,163.96	24,001.90	58.31%
REGULAR INSTRUCTION	645,946.00	341,337.95	304,608.05	47.16%
TRANSPORTATION	10,000.00	1,141.14	8,858.86	88.59%
TRANSFERS	43,560.70	-	43,560.70	100.00%
TOTALS	\$ 2,750,283.35	\$ 1,763,155.71	\$ 987,127.64	35.89%

FEDERAL PROGRAMS - TITLE IIA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 77,611.00	\$ 36,441.59	\$ 41,169.41	53.05%
REGULAR INSTRUCTION	431,632.01	169,000.87	262,631.14	60.85%
TRANSFERS	7,547.00	-	7,547.00	100.00%
TOTALS	\$ 516,790.01	\$ 205,442.46	\$ 311,347.55	60.25%

FEDERAL PROGRAMS - TITLE III	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 126,113.18	\$ 72,711.33	\$ 53,401.85	42.34%
OTHER STUDENT SUPPORT	48,515.27	19,253.50	29,261.77	60.31%
TRANSFERS	2,981.00	-	2,981.00	100.00%
TOTALS	\$ 177,609.45	\$ 91,964.83	\$ 85,644.62	48.22%

FEDERAL PROGRAMS - TITLE III IMMIGRANT GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 7,984.68	\$ 7,984.68	\$ -	0.00%
TOTALS	\$ 7,984.68	\$ 7,984.68	\$ -	0.00%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2021

FEDERAL PROGRAMS - TITLE IV	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 46,694.37	\$ 28,639.19	18,055.18	38.67%
HEALTH SERVICES	148,676.00	94,863.25	53,812.75	36.19%
REGULAR INSTRUCTION	1,000.00	752.50	247.50	24.75%
TRANSFERS	3,000.00	-	3,000.00	100.00%
TOTALS	<u>\$ 199,370.37</u>	<u>\$ 124,254.94</u>	<u>\$ 75,115.43</u>	<u>37.68%</u>

FEDERAL PROGRAMS - TITLE X HOMELESS ED.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 77,237.98	\$ 53,473.99	23,763.99	30.77%
TRANSPORTATION	1,000.00	-	1,000.00	100.00%
TOTALS	<u>\$ 78,237.98</u>	<u>\$ 53,473.99</u>	<u>\$ 24,763.99</u>	<u>31.65%</u>

FEDERAL PROGRAMS - CARL PERKINS	BUDGET	SPENT	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	\$ 165,389.91	\$ 103,478.09	\$ 61,911.82	37.43%
OTHER STUDENT SUPPORT	15,768.00	4,768.00	11,000.00	69.76%
VOCATIONAL EDUCATION	2,000.00	350.00	1,650.00	82.50%
TRANSFERS	1,475.58	-	1,475.58	100.00%
TOTALS	<u>\$ 184,633.49</u>	<u>\$ 108,596.09</u>	<u>\$ 76,037.40</u>	<u>41.18%</u>

FEDERAL PROGRAMS - IDEA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 2,403,093.08	\$ 1,434,318.14	\$ 968,774.94	40.31%
SPECIAL EDUCATION	<u>\$ 173,488.00</u>	<u>\$ 136,538.08</u>	<u>\$ 36,949.92</u>	<u>21.30%</u>
TOTALS	<u>\$ 2,576,581.08</u>	<u>\$ 1,570,856.22</u>	<u>\$ 1,005,724.86</u>	<u>39.03%</u>

**THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2021**

FEDERAL PROGRAMS - IDEA COMPENSATORY SVCS.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 36,000.00	\$ 567.02	\$ 35,432.98	98.42%
SPECIAL EDUCATION	<u>\$ 18,596.77</u>	<u>\$ -</u>	<u>\$ 18,596.77</u>	<u>100.00%</u>
TOTALS	<u>\$ 54,596.77</u>	<u>\$ 567.02</u>	<u>\$ 54,029.75</u>	<u>98.96%</u>

FEDERAL PROGRAMS - SPED PRESCHOOL	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 76,616.50	\$ 51,905.38	\$ 24,711.12	32.25%
SPECIAL EDUCATION	<u>\$ 2,262.00</u>	<u>\$ -</u>	<u>\$ 2,262.00</u>	<u>100.00%</u>
TOTALS	<u>\$ 78,878.50</u>	<u>\$ 51,905.38</u>	<u>\$ 26,973.12</u>	<u>34.20%</u>

FEDERAL PROGRAMS - ESSER (CARES) 1.0	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 2,199,709.22	\$ 1,794,425.73	\$ 405,283.49	18.42%
SPECIAL EDUCATION	\$ 26,840.92	\$ 26,840.92	\$ -	0.00%
REGULAR INSTRUCTION	\$ 18,173.08	\$ 18,173.08	\$ -	0.00%
OFFICE OF THE PRINCIPAL	\$ 1,839.55	\$ 1,839.55	\$ -	0.00%
OPERATION OF PLANT	\$ 5,491.26	\$ 2,999.82	\$ 2,491.44	45.37%
TRANSPORTATION	\$ 8,979.54	\$ 8,979.54	\$ -	0.00%
COMMUNITY SERVICES	<u>\$ 50,000.00</u>	<u>\$ -</u>	<u>\$ 50,000.00</u>	<u>100.00%</u>
TOTALS	<u>\$ 2,311,033.57</u>	<u>\$ 1,853,258.64</u>	<u>\$ 457,774.93</u>	<u>19.81%</u>

FEDERAL PROGRAMS - PROGRAM SUPPORTS GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	<u>\$ 125,000.00</u>	<u>\$ 125,000.00</u>	<u>\$ -</u>	<u>0.00%</u>
TOTALS	<u>\$ 125,000.00</u>	<u>\$ 125,000.00</u>	<u>\$ -</u>	<u>0.00%</u>

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING MARCH 31, 2021

FEDERAL PROGRAMS - REMOTE LEARNING GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 428,351.55	\$ -	\$ 428,351.55	100.00%
TOTALS	<u>\$ 428,351.55</u>	<u>\$ -</u>	<u>\$ 428,351.55</u>	<u>100.00%</u>

FEDERAL PGMS. - INTERNET CONNECTIVITY GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 45,000.00	\$ -	\$ 45,000.00	100.00%
TOTALS	<u>\$ 45,000.00</u>	<u>\$ -</u>	<u>\$ 45,000.00</u>	<u>100.00%</u>

TOTAL FEDERAL PROGRAMS	<u>\$ 9,723,384.80</u>	<u>\$ 6,085,660.59</u>	<u>\$ 3,637,724.21</u>	<u>37.41%</u>
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**PERSONNEL
COMMITTEE**

Hamblen County Government
PERSONNEL COMMITTEE

Monday, June 14, 2021

Immediately Following Adjournment of Finance Committee
Large Courtroom – Hamblen County Courthouse

AGENDA

Randy DeBord
Chairman

Chris Cutshaw
Vice-Chairman

Eileen Arnwine
Member

Jeff Akard
Member

Thomas Doty
Member

Tim Goins
Member

Bobby Haun
Member

Tim Horner
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

Mike Reed
Member

Howard Shipley
Member

James Stepp
Member

Taylor Ward
Member

- 1. Call to Order – Chairman Randy DeBord**
- 2. Visitors Wishing to Address the Committee about Agenda Items Only –**
Chairman Randy DeBord (Visitors will allotted 5 minutes to speak)
- 3. Old Business – Chairman Randy DeBord**
 - a. None
- 4. New Business – Chairman Randy DeBord**
 - a. Approval of Education Pay Submissions
 - b. Approval of Longevity Pay Submissions
 - c. Revisions to Employee Handbook-Hamblen County Government Vehicle Use Policy-County Mayor Bill Brittain
 - d. Revisions to Employee Handbook-Bereavement Leave--County Mayor Bill Brittain
- 5. Items of Interest (No Action Necessary) –Chairman Randy DeBord**
 - a. None
- 6. Adjournment – Chairman Randy DeBord**

HAMBLLEN COUNTY, TENNESSEE
OFFICE OF COUNTY MAYOR
EDUCATION & LONGEVITY PAY APPLICANTS PRESENTED TO
THE PERSONNEL COMMITTEE ON
June 14, 2021

EDUCATION

Last Name	First Name	Education	Amount
Miller	Andrea	Associates	\$350.00

LONGEVITY

Last Name	First Name	Hire Date	Amount	Years of Service
Dillmon	Kayla	5/7/2018	\$225.00	3
Chandler	Ricky	5/7/2018	\$225.00	3
Singer	Ashley	5/16/2018	\$225.00	3



Hamblen County Government **Vehicle Use Procedures**

Hamblen County intends for the pool vehicle to service the transportation needs of courthouse employees that do not have a vehicle assigned for conducting official county business.

Employees using the pool vehicle must read and comply with section 7.5 VEHICLE USE POLICY AND GUIDELINES in the Hamblen County Government Personnel Policy, of which a copy is available on Hamblen County's website www.hamblencountyttn.gov.

It is the intent to maintain this vehicle at "like new" condition. A copy of this Vehicle Use Procedures is available on the Hamblen County's website at www.hamblencountyttn.gov and a copy is also in the glove box.

Authorized Vehicle Use

The operation and use of the County's vehicle is limited to authorized passengers. Authorized passengers are limited to county employees and **approved** guests or family members who are accompanying the employee on official travel. Non-employees are not permitted to drive county vehicles. Members of the County Legislative Body and other boards whose members are appointed by the County Mayor or County Commission qualify to drive the vehicle.

Unauthorized Vehicle Use

Use of the County's vehicle without proper authorization, or use by or transporting unauthorized personnel or materials, unauthorized possession of vehicle beyond the established time frame, DMV violations, off-paved road use, towing vehicles or trailers, smoking within the vehicle, while in violation of the Alcohol and Drug Policy, use of vehicle for personal business, are all considered unauthorized or vehicle misuse.

Authorized Drivers

Our insurance carrier has recommended the following:
A driver of the County vehicle must maintain a copy of his/her valid driver's license and a signed acknowledgment of Vehicle Policy on file in personnel records.

Reservation Procedures and Information

Elected Official, Department Head, or designated person will need to contact the Mayor's Office to reserve the vehicle.

Vehicle reservation is provided on a first come, first served basis, and vehicle requests can be made as far as six months in advance.

Upon determining vehicle availability, the following information will be needed:

- Start and end dates and times
- Driver or drivers' names
- Department name
- Contact number
- Account number to charge expenses and destination

Vehicle Sign-Out Procedures

The vehicle will be located in the Church Street parking lot.

The key for the vehicle can be picked up at the County Mayor's office Monday – Friday, 8:00 AM to 4:00 PM. The keys will be maintained by the Mayor's office. In case of emergency, the Maintenance Department has an additional set of keys.

If your reservation occurs during the weekend or early in the morning (before 8:00 AM), vehicle keys may be picked up the day prior as long as doing so does not interfere with another reservation.

Vehicle Cleanliness

Please remove any remaining trash or debris from the vehicle after use; the next user will appreciate it, and eliminate your chances of being charged for vehicle cleaning. Please notify Maintenance Department of any stains that need attention upon your return. It is recommended on any reservation of two (2) days or more to take vehicle to Crescent Center Car Wash before returning. Hamblen County has a monthly purchase order with Crescent Center Car Wash.

Smoking is prohibited in the County vehicle, and you will be charged to remove the odor from the vehicle.

Off-road use of County vehicle is prohibited; the user and/or department will be liable for all repair work or cleaning resulting from this type of use.

Vehicle Fuel and Fueling

Please return County Vehicle to the same gas level as you started.

Fuelman Credit Cards are to be used for each fueling. The driver will be responsible for knowledge of Fuelman station in the area where county business is being conducted. Please be aware that this information can be obtained from the internet prior to the trip at www.fuelman.com. The station's Fuelman scanner will require the current odometer reading.

The only authorized grade of fuel is regular unleaded. If an alternate grade of fuel is used, the employee will be responsible for payment and the County may not be responsible for reimbursement for unauthorized grade usage.

Charges for fuel while on County business will be allocated to the department for which the trip was proposed for in the Van Reservations Form.

Vehicle Insurance

Vehicle Insurance Card is located in glove box.

The County assumes no liability, expense or losses incurred by users resulting from (a) unauthorized or prohibited use of the vehicle, (b) improper fuel credit card use, (c) towing, storage, and impound charges resulting from motor vehicle violations, (d) vehicle damage, mechanical failure, or property losses resulting from driver negligence. The County is only liable for expenses relating to mechanical operation of the vehicle provided; excluding fuel level at pick up or cleanliness of vehicle.

Vehicle Accidents or Damage

Whenever a vehicle sustains damage or you are involved in an accident, contact local law enforcement immediately to file a report. You are required to notify the Human Resource Manager within the first 24 hours (one workday). Upon your return, you may be required to complete a report about your accident as well as a first report of injury.

The reserving department is financially responsible for all vehicle repairs costs, but may be reimbursed by the insurance company less a \$500 comprehensive and \$1,000 collision deductible for each vehicle incident.

Vehicle Return Procedures:

Return the vehicle to the Church Street parking lot and make sure vehicle is locked and secured.

The driver is required to complete the mileage log (current odometer reading), and return the mileage log, Fuelman receipts, Crescent Center Car Wash receipts, and keys to the County Mayor's Office.

Emergency Information:

Accidents: Human Resource Manager - 423.586.1931

Fuelman: Accounts Payable Manager - 423.586.1931

Maintenance Issue: Maintenance Supervisor - 423.312.0587

All other issues: Department Head or Elected Official for reserving department

WHAT TO DO IF YOU HAVE A VEHICLE ACCIDENT

Do the following immediately, when applicable.

- Check to see if anyone is injured.
- Call 911 for an ambulance, if needed.
- Call 911 for the fire department, if needed.
- Call 911 for the Police, or Highway Patrol, or Sheriff's Department.

THEN DO THE FOLLOWING...

It is important that you get all the necessary information while you are at the accident scene. Be sure to **write it down!!!** It is important to get the following information:

1. Get the location of the accident, names of streets, roads, or towns.
2. Get the name, address, and phone number of the other vehicle driver.
3. Get the name, address, and phone number of the other vehicle's owner, if different from the driver.
4. Get the name, address, and phone number of the other vehicle's insurance company.
5. Get the name, address, and phone number of all injured persons, and where they were treated, if known.
6. Get the name, address, and phone numbers of any witnesses. Ask persons at the scene if they saw the accident.
7. **CALL** the Hamblen County Mayor's Office at (423) 586-1931 **immediately** if there is an injury or considerable property damage.
8. Observe the scene to see if there are skid marks, debris, gouge marks that would help to show how the accident happened. Check the damage to the other vehicle.
9. Give the completed information to your supervisor to send to the Hamblen County Mayor's Office

Cooperate with the investigating officer. Do not give information and do not discuss the accident with anyone except the investigating officer, your supervisor, or an authorized Hamblen County employee.

Created: 09/2008
Updated: 06/2021

4.6 BEREAVEMENT LEAVE

In case of death in the employee's immediate family, the employee will be given 3 days paid leave which will not be charged to vacation leave. The employee shall receive his or her regular compensation based on his or her regular scheduled workday during bereavement leave. Paid funeral leave is for scheduled workdays, which normally fall between the day of the death and the day following the funeral. Additional time off without pay may be granted in certain situations.

Immediate family shall be defined as spouse, parent, step-parent, child (including spouse of child) or step-child (including spouse), brother, sister, brother-in-law, sister-in-law, mother-in-law, father-in-law, grandparent, grandparent-in-law, grandchild, step-grandchild of the employee and legal guardian or dependent. It also includes other relatives by blood or marriage if they are living under the same roof with the employee.

Hamblen County Government
PUBLIC SERVICES COMMITTEE

Monday, June 14, 2021

Immediately Following Adjournment of the Personnel Committee

Large Courtroom – Hamblen County Courthouse



**PUBLIC SERVICES
COMMITTEE**

Tim Goins
Chairman

James Stepp
Vice-Chairman

Howard Shipley
Ex-Officio

Jeff Akard
Member

Eileen Arnwine
Member

Bobby Haun
Member

Tim Horner
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

AGENDA

1. Call to Order – Chairman Tim Goins

2. Visitors Wishing to Address the Committee – Chairman Tim Goins
(Visitors will be allotted 5 minutes to speak)

3. Old Business – Chairman Tim Goins
a. None

4. New Business – Chairman Tim Goins
a. Resolution 21-___ Resolution to Amend the Zoning Map of Hamblen County, Tennessee by Rezoning Tax Map 011 Parcel 078.04, District 03, Lot 3 of the Leonard & Imogene Murphy Property Three Springs Road, Russellville, TN 37860, From R-1 to A-1-Lori Matthews, Senior Planner for Morristown
b. Recommendation by the MHGIS for Street Naming- Waterfront Terrace-Lori Matthews, Senior Planner for Morristown
c. Surplus Items for Jail-Captain Teresa Laws of the Hamblen County Jail
d. Surplus item for Community Services Work Program-County Mayor Bill Brittain

5. Items of Interest (No Action Necessary) – Chairman Tim Goins
a.

6. Adjournment – Chairman Tim Goins

RESOLUTION # _____

**A RESOLUTION TO AMEND THE ZONING MAP
OF HAMBLLEN COUNTY, TENNESSEE BY REZONING
TAX MAP 011, PARCEL 078.04, DIST 03
LOT 3 OF THE LEONARD & IMOGENE MURPHY PROPERTY
THREE SPRINGS ROAD, RUSSELLVILLE, TN. 37860
FROM R-1 TO A-1
JUNE 24, 2021**

WHEREAS, The Hamblen County Planning Commission heard the request on June 7, 2021 to amend the Hamblen County Zoning Map from R-1 to A-1 on Tax Map 011, Parcel 078.04, District 03, located outside the Urban Growth Area:

WHEREAS, The Hamblen County Planning Commission does hereby recommend for the rezoning request:

NOW, THEREFORE, BE IT RESOLVED that the Hamblen County Board of Commissioners does hereby approve the rezoning and map amendment from R-1 to A-1 according to the attached map.

Motion was made by _____.

Second by _____.

Voting For:

Voting Against:

ATTEST:

County Clerk

AUTHENTICATED:

County Mayor

Date:

City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING

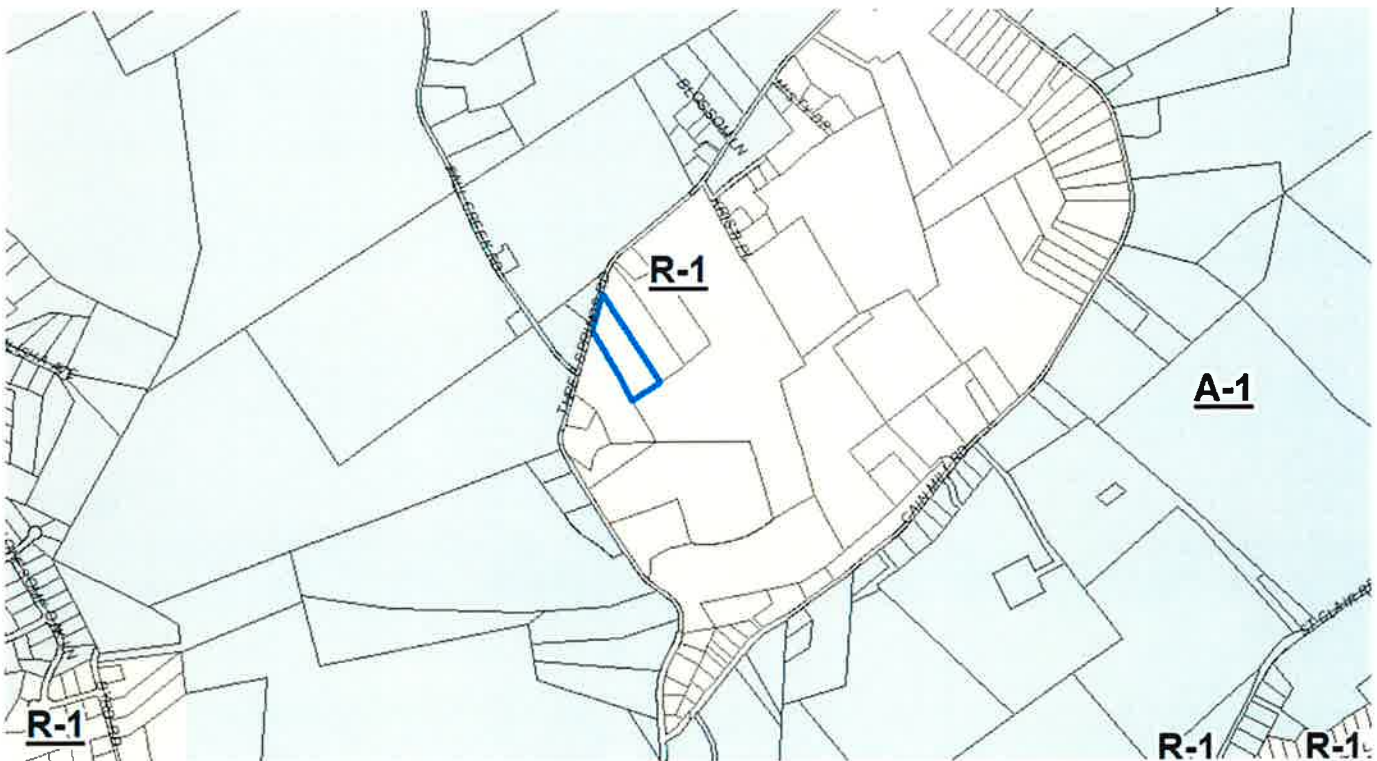


TO: Hamblen County Planning Commission
FROM: Lori Matthews, Senior Planner for Morristown
DATE: May 18, 2021
SUBJECT: Rezoning Request – R1 (Rural Residential) to A1 (Agriculture)

OWNER(S): Sharon Wilson
LOCATION: 1420 Three Springs Road, Russellville TN

Owner Sharon Wilson is asking to rezone her property, 1420 Three Springs Road, from its current designation of R1 (Rural Residential) District to A1 (Agriculture and Forestry). Her intent is to locate a single-wide mobile home onto the property, which is not allowed in the County's R1 District.

The vacant property is approximately 3.8 acres in size and had been subdivided off in 2018, as seen on the Leonard and Imogene Murphy Property subdivision. As shown on the graphic below, everything across the road (Three Springs Road) is zoned A-1 (Agriculture & Forestry). As much of the area is still used for farmland and residential housing, Staff would recommend the request be granted, based on it being compatible with the adjoining properties.



**HAMBLEN COUNTY PLANNING COMMISSION RECOMMENDATIONS TO
THE HAMBLEN COUNTY LEGISLATIVE BODY FOR THEIR
CONSIDERATION AT THE JUNE 24, 2021 MEETING.**

REZONING REQUEST

Applicant: Sharon Wilson

Property Address: Three Springs Road

District: 03 Tax Map: 011 Parcel: 078.04

Recommend this property be rezoned from

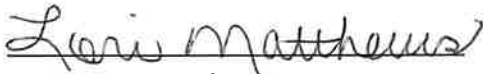
R-1 (Residential) to A-1 (Agricultural)

Proposed use: Placement of a Single Wide Mobile Home

**Certified and Recommended to the Hamblen County Legislative Body at the
June 7, 2021 Planning Commission meeting.**



**John Hofer, Chairman
Hamblen County Planning Commission**



Lori Matthews-Planner

Public Notice-Wednesday, June 9, 2021

Public Service Committee-Monday, June 14, 2021

Legislative Body Meeting-Thursday, June 24, 2021

planning(o)drive/rezoning request documents/chairman recommend to cc

PUBLIC NOTICE

The Hamblen County Board of Commissioners will hold an open public hearing on the following date: June 24, 2021 at 5:00 p.m. in the Large Courtroom, 3rd Floor of the Main Courthouse to consider the Rezoning Request of District 03, Tax Map 011, Parcel 078.04- Three Spring Road, Russellville, TN. 37860 from R-1 (Residential) to A-1 (Agricultural) proposed use: Placement of Single Wide Mobile Home. Inquiries may be directed to Hamblen County Planning Commission at (423) 581-1373

.....

Citizen Tribune:

Please run this Public Notice in the Wednesday, June 9, 2021 issue

Bill to: Hamblen County Planning Commission

Attn: Tina Whitaker

Department Manager

511 W. 2nd North St.

Morristown, TN. 37814

423-581-1373

Esco R. Jarnagin
Sheriff



Wayne Mize
Chief Deputy

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

June 9, 2021

The Hamblen County Jail is requesting to surplus the below items because they are no longer used.

THE 28 METAL KIOSKS CASTING FROM THE VISITATION CENTER. THEY WILL BE SENT TO THE CRUSHER.

Thank you,

Debbie Hammond
Hamblen County Sheriff's Department

PHONE: (423) 586-3781 - Administrative
(423) 585-2720 - Jail
FAX: (423) 587-1658 - Administrative
(423) 587-1329 - Jail

[Return to Committee Cover Page](#)



To: Hamblen County Commission

From: Bill Brittain 

Date: June 14, 2021

Re: Surplus Item for Community Service Work Program

Hamblen County would like to surplus the following item from the Community Service Work Program inventory.

- 1) Yellow Bus – '99 Chevy Mid-Bus – VIN #1GBHG31R1X1020831 – Mileage 82,642

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.585.4699

www.HamblenCountyTN.gov • email. bbrittain@co.hamblen.tn.us

Hamblen County Government
CALENDAR & RULES COMMITTEE

Monday, June 14, 2021

Immediately Following Adjournment of the Public Service Committee
Large Courtroom of the Hamblen County Courthouse



AGENDA

James Stepp
Chairman

Tim Horner
Vice-Chairman

Howard Shipley
Ex-Officio

Eileen Arnwine
Member

Thomas Doty
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

1. **Call to Order** – *Chairman James Stepp*
2. **Visitors Wishing to Address the Committee about Agenda Items Only** –
Chairman James Stepp (Visitors will be allotted 5 minutes to speak)
3. **Old Business** - *Chairman James Stepp*
 - a. None
4. **New Business** - *Chairman James Stepp*
 - a. Review of Regular Calendar Items
 - b. Review of Consent Calendar Items
5. **Items of Interest** - *Chairman James Stepp*
 - a. None
6. **Adjournment** – *Chairman James Stepp*

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, June 24, 2021
5:00 p.m.

Open Meeting - *Sheriff Esco Jarnagin*

Call to Order - *Chairman Howard Shipley*

Prayer – *TBD*

Pledge of Allegiance - *Commissioner Tim Goins*

Roll Call - *County Clerk Penny Petty*

Prepared under the direction of:
Chairman Howard Shipley

REGULAR CALENDAR

June 24, 2021

Hamblen County Legislative Body

Order #	Vote	Item
1		<u>Recognition/Presentations/Proclamations (Commission Chairman Howard Shipley)</u> a. None
2	Vote Vote	<u>Calendar and Rules Committee Report (Chairman Jim Stepp)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items
3	Vote	<u>Approval of Consent Calendar (Commission Chairman Howard Shipley)</u> a. Consent Calendar
4		<u>Nominations/Appointments (Commission Chairman Howard Shipley)</u> a. None
5		<u>Public Comment Regarding Business of the Agenda Only (Commission Chairman Howard Shipley)</u>
6		<u>RECESS AS HAMBLEN COUNTY LEGISLATIVE BODY -OPEN PUBLIC HEARING (Commission Chairman Howard Shipley)</u> a. Resolution 21- __ to Amend Zoning Map of Hamblen County, TN by Rezoning Tax Map 011 , Parcel 078.04, District 03, Lot 3 of the Leonard and Imogene Murphy Property-Three Springs Road, Russellville, TN 37860 from R-1 to A-1 <u>CLOSE PUBLIC HEARING, RECONVENE AS HAMBLEN COUNTY LEGISLATIVE BODY (Commission Chairman Howard Shipley)</u>
7	Vote	<u>REZONING RESOLUTION VOTE (Commission Chairman Howard Shipley)</u> a. Resolution 21- __ to Amend Zoning Map of Hamblen County, TN by Rezoning Tax Map 011 , Parcel 078.04, District 03, Lot 3 of the Leonard and Imogene Murphy Property-Three Springs Road, Russellville, TN 3786 from R-1 to A-1
8	Vote Vote Vote Vote	<u>Budget Committee (Chairman Randy DeBord)</u> a. Resolution 21-06- Making Appropriations for the Various Fund Departments, Institutions, Offices, Agencies for Hamblen County, Tennessee for year Beginning July 1, 2021 and Ending June 30, 2022 b. Resolution 21 -07- Resolution Fixing the Tax Levy in Hamblen County, Tennessee for Fiscal Year Beginning July 1, 2021 c. Resolution 21-08 Making Appropriations to Non-Profit, Charitable and Civic Organizations of Hamblen County, Tennessee for year Beginning July 1, 2021 and Ending June 30, 2022 d. Resolution 21-09- Joint Resolution Hamblen County, Tennessee, Hamblen County Commission and Hamblen County Board of Education-A Joint Resolution to Approve a Nonrecurring (One-Time) Appropriation for Fiscal Year 2022 to Fund Nonrecurring Technology Equipment
9	Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote	<u>Finance Committee (Chairman Randy DeBord)</u> a. Monthly Checks May 2021 b. Purchasing Policy and Procedures Update May 2021 c. Bid Tabulation- Concrete Sidewalk and Steps for Justice Center Parking Area d. Resolution 21- __ Hamblen County Board of Education Federal Projects Cash Flow e. Grant Funds Awarded from the Office of Criminal Justice Program f. Budget Amendment-Hamblen County Board of Education Budget Amendment #8 for \$1,306,010.54 g. Budget Amendments i. Fund #101- County Commission \$1,295 ii. Fund #101- Juvenile Court \$4,200 iii. Fund #101- Register of Deeds \$5,200 iv. Fund #101- Other Social, Cultural, and Recreational \$10,000 v. Fund #101- Other Social, Cultural, and Recreational \$6,300 vi. Fund #101- Public Safety Projects \$215,000 vii. Fund #116- Sanitation/Garbage Department \$20,000

	Vote Vote	viii. Fund #131- Highway Department \$2,000 ix. Fund #151- General Debt Service \$3,600
10	Vote Vote	<u>Personnel Committee (Chairman Randy DeBord)</u> a. Revisions to Employee Handbook-Hamblen County Government Vehicle Use Policy b. Revisions to Employee Handbook-Bereavement Leave
11	Vote Vote Vote	<u>Public Services Committee (Chairman Tim Goins)</u> a. Recommendation by the MHGIS for Street Naming-Waterfront Terrace b. Surplus Items for Jail c. Surplus Item for Community Services Work Program
12	Vote	<u>Justice Center/Jail Project Committee (Chairman Tim Horner)</u> a. Hale House Renovations
13		<u>Public Comments –General (Commission Chairman Howard Shipley)</u>
14		<u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Howard Shipley)</u> a. July Committee Meeting: Monday, July 12, 2021 @ 5:30 p.m. at the Courthouse Large Courtroom b. July Commission Meeting: Thursday, July 22, 2021 @ 5:00 p.m. at the Courthouse Large Courtroom
15		<u>Adjournment (Commission Chairman Howard Shipley)</u>

Thursday, June 24, 2021

CONSENT CALENDAR**June 24, 2021****Hamblen County Legislative Body**

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes – May 20, 2021	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – May 2021	Finance Committee
4	Planning Commission Building Permit Log –May 2021	Finance Committee
5	County Attorney Invoices –May 2021	Finance Committee
6	Coroner's Monthly Report – May 2021	Finance Committee
7	Budget Amendments Approved by County Mayor <ul style="list-style-type: none">i. Fund #101- Storm Water Management \$1,200ii. Fund #101 -Parks and Fair Boards \$21iii. Fund #101- Circuit Court \$80iv. Fund #101- Work Release Program \$903v. Fund #116- Garbage and Sanitation \$9,500vi. Fund #116- Sanitation Department \$1,500vii. Fund #131- Highway Department \$1,000viii. Fund #131- Highway Department \$60.82ix. Fund #131- Highway Department \$600	Finance Committee
8	Hamblen County Department of Education Quarterly Expenditure Report-Third Qtr. 2020-2021	Finance Committee
9	Approval of Minutes- Budget Committee 2021 May 18, 2021, May 25, 2021, June 1, 2021, June 3, 2021, June 8, 2021, June 10, 2021	Budget Committee
10	Approval of Education and Longevity Pay Submissions	Personnel Committee

Thursday, June 24, 2021