TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

DATE: May 10, 2021

TO: Hamblen County Legislative Body

FROM : Bill Brittain, Hamblen County Mayor

RE: **May 2021 Committee Meeting Information**

Monday, May 10, 2021 at 5:30 p.m.-Large Courtroom-Hamblen County Courthouse

- **Finance Committee-**
- **Personnel Committee-***Immediately following the adjournment of the Finance Committee*
- **Public Services Committee-***Immediately following the adjournment of the Personnel Committee*
- **Justice Center/Jail Project Committee-***Immediately following the adjournment of the Public Services Committee*
- **Calendar and Rules Committee -** *Immediately following adjournment of the Justice Center/Jail Project Committee*

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us
Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

FINANCE COMMITTEE

Randy DeBord
Chairman

Chris Cutshaw
Vice-Chairman

Howard Shipley
Ex-Officio

Eileen Arnwine
Member

Thomas Doty
Member

Tim Goins
Member

Joe Huntsman, Sr.
Member

Mike Reed
Member

James Stepp
Member

Hamblen County Government

FINANCE COMMITTEE

Monday, May 10, 2021

Large Courtroom – Hamblen County Courthouse

AGENDA

Call to Order – *Chairman Randy DeBord*

1. **Visitors Wishing to Address the Committee About Agenda Items Only** – *Chairman Randy DeBord* (*Visitors will be allotted 5 minutes to speak)*

2. **Recurring Business –** *Chairman Randy DeBord*
   a. Expenditure Reports – April 2021 (*Information Only-No Action Necessary*)
   b. Review/Acceptance of Monthly Checks April 2021 (*Submitted by the County Mayor's Office)*

3. **Old Business** – *Chairman Randy DeBord*
   a. None

4. **New Business** – *Chairman Randy DeBord*
   a. FY21 Homeland Security Grant-*County Mayor Bill Brittain*
   b. Bid Tabulation-Rugged Notebook Computers for HCSO (2021-08)-*County Mayor Bill Brittain*
   c. Bid Tabulation-HVAC Units for Hamblen County Courthouse (2021-09)-*County Mayor Bill Brittain*
   d. Bid Tabulation-New, Commercial Grade, Zero-turn Mower for Cherokee Park (2021-10)-*County Mayor Bill Brittain*
   e. Resolution 21-__- A Resolution of the County Commission of Hamblen County, Tennessee Authorizing the 2020-2021 Walmart Foundation Community Grant Application for the Hamblen County Sheriff's Department-*County Mayor Bill Brittain*
   f. Resolution 21-__- A Resolution of the County Commission of Hamblen County, Tennessee Authorizing the 2021 Bulletproof Vest Grant Application-*County Mayor Bill Brittain*
   g. Budget Amendment -Hamblen County Board of Education Budget Amendment #7 for $2,500-*HCBOE Business Supervisor Traci Antrican*
   h. Budget Amendments-*Finance Director-Anne Bryant-Hurst*
      i. Fund #101- General Debt Services $3,334
      ii. Fund #101 -Transfers to Other Funds $8,450
      iii. Fund #101- Coroner $33,000
      iv. Fund #101- Chancery Court $97.83
      v. Fund #101 -Work Release Program $30
      vi. Fund #101- Jail $200
      vii. Fund #101- Juvenile Court $10,310
      viii. Fund #101- Rabies and Animal Control $30
      ix. Fund #101- Parks and Fair Boards $570
      x. Fund #101 Capital Projects $45,000
      xi. Fund #101 Transfers to Other Funds $25,000
      xii. Fund #116 Transfers to Other Funds $9,788.43
      xiii. Fund #131 Highway Department $128,000
      x. Fund #131- Highway Department $15,187.81
   i. Extension of Commercial Lease for County Clerk Satellite Office -through June 30, 2023-*County Mayor Bill Brittain*
   j. Satellite Office Space Sublease to State of Tennessee-Third Amendment through June 30, 2023-Judge Boniface Office Space-*County Mayor Bill Brittain*
   k. Property Purchase-*County Mayor Bill Brittain*

5. **Items of Interest (No Action Necessary)** – *Chairman Randy DeBord*
   a. Planning Commission Building Permit Report- April 2021
   b. County Attorney Invoices – April 2021
   c. Coroner's Monthly Report – April 2021

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d. Budget Amendments- *Finance Director-Anne Bryant-Hurst*
   i. Fund #101- Cherokee Park $1,000
   ii. Fund #101- Accounting and Budgeting $848
   iii. Fund #101- County Commission $540
   iv. Fund #101- General Administration Projects $60
   v. Fund #101- Other Facilities $700
   vi. Fund #101- Planning $500
   vii. Fund #101- Data Processing $200
   viii. Fund #101- Other Finance/Satellite Office $600
   ix. Fund #101- Circuit Court $1,200
   x. Fund #101- County Clerk's Office $2,600
   xi. Fund #101- County Trustee's Office $750
   xii. Fund #101- Chancery Court $13
   xiii. Fund #101- Jail $4,025
   xiv. Fund #101- Parks and Fair Boards $1,464
   xv. Fund #101- County Clerk's Office $4,836.76
   xvi. Fund #101- Sheriff's Department $15,000
   xvii. Fund #122- Drug Fund $1,000
e. Tennessee Comptroller of the Treasury-Approval for County to Issue Three-Year Interfund Capital Outlay Notes, Series 2021-Not to Exceed $300,000

6. **Adjournment** – *Chairman Randy DeBord*

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EXPENDITURE REPORTS

APRIL 2021

Return to Committee Cover

HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 04/30/2021

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2020	101	50000	000	00	000	0000	000
Thru:	2020	101	99999	999	99	999	9999	999

Page: 1
Date: 5/5/2021
Time: 9:55 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	51100	County Commission	175,305.00	34,367.89	139,420.90	500.00	35,384.10	20.18%
101	51210	Board Of Equalizaton	5,550.00	0.00	0.00	0.00	5,550.00	100.00%
101	51300	County Mayor/Executive	240,167.86	18,092.14	176,873.12	3,963.51	59,331.23	24.70%
101	51400	County Attorney	31,293.00	1,372.79	14,437.52	0.00	16,855.48	53.86%
101	51500	Election Commission	370,484.00	25,422.57	276,998.69	554.68	92,930.63	25.08%
101	51600	Register Of Deeds	371,040.00	25,768.72	259,963.74	5,237.05	105,839.21	28.53%
101	51720	Planning	229,238.00	15,373.72	157,177.57	1,533.45	70,526.98	30.77%
101	51750	Codes Compliance	57,707.00	4,527.29	45,414.79	66.00	12,226.21	21.19%
101	51760	Geographical Information Systems	89,888.00	4,336.02	57,173.95	0.00	32,714.05	36.39%
101	51810	Other Facilities	886,925.10	55,674.28	629,287.47	25,377.35	232,260.28	26.19%
101	51910	Preservation Of Records	20,889.00	1,539.77	15,358.08	1,207.48	4,323.44	20.70%
101	52100	Accounting And Budgeting	438,658.00	35,005.81	341,541.51	282.00	96,834.49	22.08%
101	52200	Purchasing	44,202.00	3,514.33	34,461.86	0.00	9,740.14	22.04%
101	52300	Property Assessor's Office	353,243.00	28,091.16	275,340.02	1,013.98	76,889.00	21.77%
101	52310	Reappraisal Program	162,854.00	18,751.85	67,849.30	6,771.59	88,233.11	54.18%
101	52400	County Trustee's Office	379,486.00	27,103.86	293,428.58	2,101.09	83,956.33	22.12%
101	52500	County Clerk's Office	702,109.00	49,998.86	493,048.05	2,750.71	206,310.24	29.38%
101	52600	Data Processing	128,225.60	11,935.07	90,350.60	14,470.57	23,404.43	18.25%
101	52900	Other Finance	330,171.00	28,993.15	258,917.25	3,501.99	67,751.76	20.52%
101	53100	Circuit Court	985,831.00	77,496.97	711,550.95	9,431.04	264,849.01	26.87%
101	53300	General Sessions Court	457,243.00	36,983.21	346,019.79	1,437.62	109,785.59	24.01%
101	53330	Drug Court	97,020.50	5,564.05	31,285.57	430.19	65,304.74	67.31%
101	53400	Chancery Court	398,578.00	29,742.27	318,998.16	1,547.93	78,031.91	19.58%
101	53500	Juvenile Court	319,514.00	22,949.66	208,889.85	1,797.21	108,826.94	34.06%
101	53920	Courtroom Security	896,630.00	58,746.97	566,747.82	6,509.26	323,372.92	36.07%
101	53930	Victim Assistance Program	143,457.00	20,477.66	91,593.74	0.00	51,863.26	36.15%
101	54110	Sheriff's Department	3,292,142.89	233,205.90	2,409,934.53	138,089.55	744,118.81	22.60%
101	54160	Administration Of The Sexual Offender Registry	6,000.00	0.00	382.44	0.00	5,617.56	93.63%
101	54210	Jail	4,623,254.25	311,065.60	3,234,842.01	350,455.29	1,037,956.95	22.45%
101	54220	Workhouse	92,071.00	7,382.01	55,802.78	0.00	36,268.22	39.39%
101	54250	Work Release Program	319,678.00	14,716.32	240,766.06	1,343.09	77,568.85	24.26%
101	54310	Fire Prevention And Control	220,000.00	110,000.00	220,000.00	0.00	0.00	0.00%
101	54410	Civil Defense	103,084.00	8,262.81	69,962.26	4,891.19	28,230.55	27.39%
101	54490	Other Emergency Management	185,089.00	46,272.25	185,089.00	0.00	0.00	0.00%
101	54510	Inspection And Regulation	4,877.00	215.30	2,906.55	368.50	1,601.95	32.85%

Return to Committee Cover

HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 04/30/2021

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2020	101	50000	000	00	000	0000	000
Thru:	2020	101	99999	999	99	999	9999	999

Date: 5/5/2021
Time: 9:55 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	54610	County Coroner/Medical Examiner	165,232.70	18,009.33	126,646.23	8,960.03	29,626.44	17.93%
101	54900	Other Public Safety	40,500.00	889.82	18,330.90	0.00	22,169.10	54.74%
101	55110	Local Health Center	932,518.16	62,229.57	573,190.00	5,839.22	353,488.94	37.91%
101	55120	Rabies And Animal Control	308,600.00	29,174.85	245,519.31	4,634.56	58,446.13	18.94%
101	55140	Nursing Home	5,000.00	0.00	5,000.00	0.00	0.00	0.00%
101	55170	Alcohol And Drug Programs	5,000.00	1,800.00	4,450.00	0.00	550.00	11.00%
101	55180	Children's Special Services	0.00	0.00	0.00	0.00	0.00	0.00%
101	55390	Appropriation To State	115,233.00	0.00	0.00	0.00	115,233.00	100.00%
101	55520	Aid To Dependent Children	0.00	0.00	0.00	0.00	0.00	0.00%
101	55530	Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590	Other Local Welfare Services	27,500.00	13,010.00	26,615.00	0.00	885.00	3.22%
101	55710	Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900	Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100	Adult Activities	11,600.00	5,800.00	11,600.00	0.00	0.00	0.00%
101	56300	Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101	56500	Libraries	293,500.00	73,375.00	293,500.00	0.00	0.00	0.00%
101	56700	Parks And Fair Boards	313,733.00	23,312.12	209,822.93	4,230.25	99,679.82	31.77%
101	56900	Other Social, Cultural And Recreational	430,460.00	153,216.27	396,053.30	0.00	34,406.70	7.99%
101	57100	Agricultural Extension Service	166,586.00	40,566.95	120,642.71	40,280.14	5,663.15	3.40%
101	57300	Forest Service	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
101	57500	Soil Conservation	51,220.00	4,117.44	41,261.97	0.00	9,958.03	19.44%
101	57800	Storm Water Management	30,960.00	95.95	14,327.60	2,999.98	13,632.42	44.03%
101	58110	Tourism	54,700.00	11,250.00	42,650.00	0.00	12,050.00	22.03%
101	58120	Industrial Development	641,000.00	0.00	616,404.60	0.00	24,595.40	3.84%
101	58210	Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300	Veterans' Services	32,455.00	2,450.41	24,073.93	0.00	8,381.07	25.82%
101	58600	Employee Benefits	770,301.85	1,900.18	640,311.93	0.00	129,989.92	16.88%
101	58801	COVID-19 Grant #1 Election Funds	41,834.80	0.00	25,214.67	0.00	16,620.13	39.73%
101	58802	COVID-19 Grant #2	233,559.00	41,693.78	209,860.34	3,300.00	20,398.66	8.73%
101	58900	Miscellaneous	314,254.00	580.98	256,229.19	0.00	58,024.81	18.46%
101	73300	Community Services	6,000.00	0.00	5,000.00	0.00	1,000.00	16.67%
101	91110	General Administration Projects	300,000.00	6,784.64	34,226.64	41,759.40	224,013.96	74.67%
101	91120	Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91130	Public Safety Projects	442,431.95	0.00	136,049.00	257,522.40	48,860.55	11.04%
101	91140	Public Health And Welfare Projects	109,000.00	237.46	92,708.65	3,195.05	13,096.30	12.01%

Return to Committee Cover

HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 04/30/2021

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2020	101	50000	000	00	000	0000	000
Thru:	2020	101	99999	999	99	999	9999	999

Date: 5/5/2021
Time: 9:55 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	91150	Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190	Other General Government Proje	3,135.00	0.00	0.00	0.00	3,135.00	100.00%
101	99100	Transfers Out	1,863.90	36,610.46	36,610.46	0.00	-34,746.56	-1,864.19%
			$ 23,017,583.56	**$ 1,900,055.47**	**$ 16,535,613.87**	**$ 958,353.35**	**$ 5,523,616.34**	**24.00%**

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HAMBLEN COUNTY ACCOUNTS & BUDGETS
SOLID WASTE/SANITATION (116)
EXPENDITURE REPORT
REPORT DATE: 04/30/2021

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2020	116	50000	000	00	000	0000	000
Thru:	2020	116	99999	999	99	999	9999	999

Date: 5/5/2021
Time: 9:56 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116	55710	Sanitation Management	2,606,134.55	196,198.96	1,944,916.20	67,582.32	593,636.03	22.78%
116	58802	COVID-19 Grant #2	0.00	0.00	0.00	0.00	0.00	0.00%
			$ 2,606,134.55	**$ 196,198.96**	**$ 1,944,916.20**	**$ 67,582.32**	**$ 593,636.03**	**22.78%**

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HAMBLEN COUNTY ACCOUNTS & BUDGETS
HIGHWAY FUND (131)
EXPENDITURE REPORT
REPORT DATE: 04/30/2021

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2020	131	50000	000	00	000	0000	000
Thru:	2020	131	99999	999	99	999	9999	999

Page: 1
Date: 5/5/2021
Time: 10:00 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131	58802	COVID-19 Grant #2	0.00	0.00	0.00	0.00	0.00	0.00%
131	61000	Administration	437,097.00	26,340.76	345,433.57	5,968.51	85,694.92	19.61%
131	62000	Highway And Bridge Maintenance	1,661,342.00	113,120.84	1,116,911.91	48,221.10	496,208.99	29.87%
131	63100	Operation And Maintenance Of Equipment	395,678.83	39,129.46	254,523.89	36,900.05	104,254.89	26.35%
131	66000	Employee Benefits	24,725.00	0.00	15,191.00	0.00	9,534.00	38.56%
131	68000	Capital Outlay	756,000.00	0.00	524,340.68	0.00	231,659.32	30.64%
			$ 3,274,842.83	**$ 178,591.06**	**$ 2,256,401.05**	**$ 91,089.66**	**$ 927,352.12**	**28.32%**

Return to Committee Cover

MONTHLY CHECKS

APRIL 2021

Return to Committee Cover

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51100	191	Board And Committee Members Fees	2021-04-22	1010270641	MUS Fibernet			12.00
51100	305	Audit Services	2021-04-15	1010270609	TN, State of			25,018.00
51100	312	Contracts With Private Agencies	2021-04-29	1010270695	Smith, Jerry Allen			100.00
51100	599	Other Charges	2021-04-15	1010270581	Citizen Tribune			42.01
51100	.....	**County Commission**				**Total:**	**4**	**25,172.01**
51300	307	Communication	2021-04-08	1010270511	AT&T			90.00
51300	307	Communication	2021-04-15	1010270578	Century Link/Business Services			29.12
51300	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			297.30
51300	355	Travel	2021-04-08	1010270515	Brittain, William H			39.48
51300	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			276.17
51300	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank			71.55
51300	599	Other Charges	2021-04-15	1010270587	English Mountain Spring Water			15.00
51300	599	Other Charges	2021-04-15	1010270613	United States Postal Service			36.00
51300	599	Other Charges	2021-04-22	1010270637	M.A.T.S.			1,000.00
51300	599	Other Charges	2021-04-22	1010270645	Rix Copies			107.50
51300	599	Other Charges	2021-04-29	1010270700	Tucker, Robert			49.99
51300	.....	**County Mayor/Executive**				**Total:**	**11**	**2,012.11**
51400	331	Legal Services	2021-04-08	1010270556	Taylor Law Firm			432.63
51400	331	Legal Services	2021-04-22	1010270620	Capps & Byrd LLP			832.50
51400	.....	**County Attorney**				**Total:**	**2**	**1,265.13**
51500	307	Communication	2021-04-08	1010270511	AT&T			20.98
51500	307	Communication	2021-04-15	1010270578	Century Link/Business Services			1.46
51500	307	Communication	2021-04-22	1010270654	Tucker, Robert			21.74
51500	334	Maintenance Agreements	2021-04-22	1010270625	EasyVote Solutions LLC			2,500.00
51500	348	Postal Charges	2021-04-08	1010270563	United States Postal Service			250.00
51500	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			117.42
51500	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water			10.00
51500	435	Office Supplies	2021-04-29	1010270675	East TN Diamond			24.00
51500	719	Office Equipment	2021-04-29	1010270683	HomeTrust Bank			719.66
51500	.....	**Election Commission**				**Total:**	**9**	**3,665.26**
51600	307	Communication	2021-04-15	1010270578	Century Link/Business Services			0.73
51600	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			240.40
51600	709	Data Processing Equipment	2021-04-08	1010270516	Business Information Systems			1,613.55
51600	.....	**Register Of Deeds**				**Total:**	**3**	**1,854.68**
51720	307	Communication	2021-04-15	1010270578	Century Link/Business Services			3.82
51720	332	Legal Notices, Recording And Court Costs	2021-04-15	1010270581	Citizen Tribune			40.29
51720	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270702	Ultimate Shine 3 Minute Express Car Wash			15.00
51720	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			98.75

Return to Committee Cover

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51720	425	Gasoline	2021-04-15	1010270592	Fuelman			76.51
51720	.....	**Planning**				**Total:**	**5**	**234.37**
51750	331	Legal Services	2021-04-22	1010270620	Capps & Byrd LLP			22.50
51750	.....	**Codes Compliance**				**Total:**	**1**	**22.50**
51810	307	Communication	2021-04-08	1010270511	AT&T			1,461.24
51810	307	Communication	2021-04-15	1010270572	AT&T			662.47
51810	334	Maintenance Agreements	2021-04-08	1010270541	Murrell Burglar Alarm Co Inc			78.00
51810	334	Maintenance Agreements	2021-04-15	1010270575	Bullzye Fire Extinguisher Co			102.00
51810	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270514	BlueTarp Financial, Inc.			32.23
51810	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270549	Sherwin Williams			334.53
51810	335	Maintenance And Repair Service - Buildings	2021-04-15	1010270610	Town & Country Lock & Key			56.10
51810	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270621	Carrot Top Industries			293.04
51810	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270635	Lowe's			251.82
51810	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270649	Southeast Landscape Supply			176.00
51810	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270666	BlueTarp Financial, Inc.			37.77
51810	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270672	City Electric Supply			89.72
51810	336	Maintenance And Repair Services - Equipment	2021-04-08	1010270544	NAPA Auto Parts Of Morristown			27.52
51810	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270544	NAPA Auto Parts Of Morristown			50.44
51810	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270702	Ultimate Shine 3 Minute Express Car Wash			60.00
51810	347	Pest Control	2021-04-15	1010270570	Adrian Hale Pest Control Inc			57.00
51810	399	Other Contracted Services	2021-04-15	1010270587	English Mountain Spring Water			38.00
51810	399	Other Contracted Services	2021-04-29	1010270676	Electrical Technology Recycling			119.70
51810	410	Custodial Supplies	2021-04-29	1010270703	Unifirst			153.60
51810	415	Electricity	2021-04-29	1010270687	Morristown Utilities			21,945.00
51810	425	Gasoline	2021-04-15	1010270592	Fuelman			357.00
51810	434	Natural Gas	2021-04-22	1010270617	Atmos Energy			2,196.87
51810	451	Uniforms	2021-04-29	1010270703	Unifirst			240.56
51810	717	Maintenance Equipment	2021-04-22	1010270635	Lowe's			230.30
51810	.....	**Other Facilities**				**Total:**	**24**	**29,050.91**
51910	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			117.42
51910	435	Office Supplies	2021-04-08	1010270527	Gaylord Bros			98.86
51910	435	Office Supplies	2021-04-22	1010270623	Citizen Tribune			75.00
51910	435	Office Supplies	2021-04-29	1010270679	Gaylord Bros			12.05
51910	.....	**Preservation Of Records**				**Total:**	**4**	**303.33**
52100	320	Dues And Memberships	2021-04-29	1010270683	HomeTrust Bank			219.00
52100	524	In Service/Staff Development	2021-04-22	1010270642	NASACT			295.00
52100	.....	**Accounting And Budgeting**				**Total:**	**2**	**514.00**
52200	302	Advertising	2021-04-15	1010270581	Citizen Tribune			200.45

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
52200	.....	**Purchasing**				**Total:**	**1**	**200.45**
52300	307	Communication	2021-04-15	1010270578	Century Link/Business Services			2.29
52300	337	Maintenance And Repair Services - Office Equipmer	2021-04-29	1010270683	HomeTrust Bank			32.97
52300	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270702	Ultimate Shine 3 Minute Express Car Wash			30.00
52300	425	Gasoline	2021-04-15	1010270592	Fuelman			211.07
52300	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water			45.50
52300	.....	**Property Assessor's Office**				**Total:**	**5**	**321.83**
52310	312	Contracts With Private Agencies	2021-04-15	1010270606	Tax Management Associates, Inc			9,625.00
52310	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			62.43
52310	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			187.93
52310	719	Office Equipment	2021-04-29	1010270678	Evans Office Supply Co			749.99
52310	.....	**Reappraisal Program**				**Total:**	**4**	**10,625.35**
52400	307	Communication	2021-04-15	1010270578	Century Link/Business Services			0.08
52400	307	Communication	2021-04-22	1010270623	Citizen Tribune			99.00
52400	348	Postal Charges	2021-04-15	1010270612	United States Postal Service			146.00
52400	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			117.42
52400	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water			8.00
52400	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank			630.48
52400	719	Office Equipment	2021-04-29	1010270683	HomeTrust Bank			1,211.39
52400	.....	**County Trustee's Office**				**Total:**	**7**	**2,212.37**
52500	307	Communication	2021-04-08	1010270511	AT&T			41.96
52500	307	Communication	2021-04-15	1010270578	Century Link/Business Services			8.02
52500	349	Printing, Stationery And Forms	2021-04-22	1010270623	Citizen Tribune			37.83
52500	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			124.23
52500	435	Office Supplies	2021-04-08	1010270529	Government Forms and Supplies LLC			554.00
52500	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water			28.00
52500	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			512.32
52500	435	Office Supplies	2021-04-29	1010270680	Government Forms and Supplies LLC			261.00
52500	435	Office Supplies	2021-04-29	1010270689	Petty, Penny			59.98
52500	.....	**County Clerk's Office**				**Total:**	**9**	**1,627.34**
52600	307	Communication	2021-04-08	1010270565	Verizon Wireless			30.45
52600	312	Contracts With Private Agencies	2021-04-22	1010270641	MUS Fibernet			311.90
52600	312	Contracts With Private Agencies	2021-04-22	1010270654	Tucker, Robert			60.00
52600	317	Data Processing Services	2021-04-22	1010270641	MUS Fibernet			701.75
52600	317	Data Processing Services	2021-04-29	1010270700	Tucker, Robert			79.99
52600	709	Data Processing Equipment	2021-04-08	1010270551	SOS Computers, LLC			3,115.98
52600	709	Data Processing Equipment	2021-04-22	1010270622	CDW Government, Inc			674.15
52600	709	Data Processing Equipment	2021-04-22	1010270647	SOS Computers, LLC			1,260.68

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
52600	709	Data Processing Equipment	2021-04-29	1010270669	CDW Government, Inc			291.09
52600	709	Data Processing Equipment	2021-04-29	1010270683	HomeTrust Bank			34.94
52600	.....	**Data Processing**				**Total:**	**10**	**6,560.93**
52900	307	Communication	2021-04-08	1010270511	AT&T			860.21
52900	307	Communication	2021-04-15	1010270578	Century Link/Business Services			2.09
52900	317	Data Processing Services	2021-04-08	1010270542	MUS Fibernet			124.65
52900	330	Operating Lease Payments	2021-04-08	1010270548	Sawyer, Mark			2,297.03
52900	330	Operating Lease Payments	2021-04-29	1010270693	Sawyer, Mark			2,100.00
52900	335	Maintenance And Repair Service - Buildings	2021-04-15	1010270589	Fish Window Cleaning			27.00
52900	351	Rentals	2021-04-08	1010270518	Centriworks, a Thermocopy Company			81.18
52900	351	Rentals	2021-04-08	1010270546	Quality Waste			25.00
52900	415	Electricity	2021-04-15	1010270599	Morristown Utilities			652.00
52900	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water			23.00
52900	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			488.53
52900	.....	**Other Finance**				**Total:**	**11**	**6,680.69**
53100	307	Communication	2021-04-08	1010270511	AT&T			238.97
53100	307	Communication	2021-04-15	1010270578	Century Link/Business Services			13.25
53100	320	Dues And Memberships	2021-04-08	1010270522	East TN Court Clerks Association			205.00
53100	349	Printing, Stationery And Forms	2021-04-15	1010270603	Shred-It			20.34
53100	349	Printing, Stationery And Forms	2021-04-22	1010270643	R Chatfield Co, Inc			274.00
53100	349	Printing, Stationery And Forms	2021-04-29	1010270691	R Chatfield Co, Inc			2,210.00
53100	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			535.19
53100	399	Other Contracted Services	2021-04-22	1010270619	Burgin, Larry M.			819.00
53100	399	Other Contracted Services	2021-04-29	1010270668	Burgin, Larry M.			120.00
53100	435	Office Supplies	2021-04-08	1010270513	Big M Janitorial			188.00
53100	435	Office Supplies	2021-04-29	1010270667	Broadway Sound			341.50
53100	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			1,471.64
53100	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank			330.06
53100	719	Office Equipment	2021-04-29	1010270683	HomeTrust Bank			2,294.79
53100	.....	**Circuit Court**				**Total:**	**14**	**9,061.74**
53300	307	Communication	2021-04-08	1010270511	AT&T			20.98
53300	307	Communication	2021-04-15	1010270578	Century Link/Business Services			3.49
53300	320	Dues And Memberships	2021-04-15	1010270607	TN Bar Association			295.00
53300	320	Dues And Memberships	2021-04-22	1010270624	Collins, Wayne Douglas			409.16
53300	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			57.97
53300	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water			38.00
53300	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank			135.77
53300	.....	**General Sessions Court**				**Total:**	**7**	**960.37**
53330	307	Communication	2021-04-08	1010270511	AT&T			20.98

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
53330	322	Evaluation And Testing	2021-04-22	1010270632	Intrinsic Interventions Inc.			400.00
53330	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			117.42
53330	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			191.85
53330	499	Other Supplies And Materials	2021-04-29	1010270678	Evans Office Supply Co			599.00
53330	.....	**Drug Court**				**Total:**	**5**	**1,329.25**
53400	307	Communication	2021-04-08	1010270511	AT&T			20.98
53400	307	Communication	2021-04-15	1010270578	Century Link/Business Services			6.22
53400	320	Dues And Memberships	2021-04-08	1010270522	East TN Court Clerks Association			285.00
53400	334	Maintenance Agreements	2021-04-15	1010270604	Sturgis Web Services			1,050.00
53400	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			147.75
53400	355	Travel	2021-04-15	1010270597	Jones-Terry, Katherine E			121.97
53400	435	Office Supplies	2021-04-15	1010270587	English Mountain Spring Water			18.00
53400	435	Office Supplies	2021-04-15	1010270602	Schwaab Inc			38.24
53400	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			183.38
53400	.....	**Chancery Court**				**Total:**	**9**	**1,871.54**
53500	307	Communication	2021-04-15	1010270578	Century Link/Business Services			3.89
53500	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc			117.42
53500	422	Food Supplies	2021-04-15	1010270587	English Mountain Spring Water			15.00
53500	425	Gasoline	2021-04-15	1010270592	Fuelman			107.65
53500	524	In Service/Staff Development	2021-04-08	1010270528	Giles, Todd E			150.00
53500	.....	**Juvenile Court**				**Total:**	**5**	**393.96**
53920	451	Uniforms	2021-04-15	1010270593	Gall's Inc			950.00
53920	524	In Service/Staff Development	2021-04-15	1010270595	Hillbilly's Cabin Restaurant			950.00
53920	716	Law Enforcement Equipment	2021-04-22	1010270651	Southern Police Equipment Co. Inc.			483.99
53920	.....	**Courtroom Security**				**Total:**	**3**	**2,383.99**
53930	317	Data Processing Services	2021-04-29	1010270694	Slamdot Inc.			726.00
53930	317	Data Processing Services	2021-04-29	1010270696	Social Solutions Global, Inc.			10,534.00
53930	.....	**Victim Assistance Program**				**Total:**	**2**	**11,260.00**
54110	307	Communication	2021-04-08	1010270511	AT&T			226.67
54110	307	Communication	2021-04-08	1010270565	Verizon Wireless			1,950.26
54110	307	Communication	2021-04-15	1010270578	Century Link/Business Services			57.03
54110	307	Communication	2021-04-15	1010270614	Verizon Wireless			1,823.48
54110	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270521	Drinnon, Kenny			834.30
54110	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270564	Valvoline, Inc.			303.05
54110	338	Maintenance And Repair Services - Vehicles	2021-04-22	1010270653	Synergy Auto Wash			98.20
54110	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270659	Action Auto Glass, LLC			338.00
54110	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270697	Sonny's Auto Repair			7,344.97
54110	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270702	Ultimate Shine 3 Minute Express Car Wash			410.00

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54110	348	Postal Charges	2021-04-15	1010270588	Federal Express	26.57
54110	348	Postal Charges	2021-04-22	1010270626	Federal Express	11.70
54110	349	Printing, Stationery And Forms	2021-04-29	1010270686	Law Enforcement Systems, Inc	108.00
54110	351	Rentals	2021-04-08	1010270554	T.E.G. Enterprises	65.00
54110	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	173.21
54110	399	Other Contracted Services	2021-04-08	1010270561	Transunion Risk & Alternative	75.00
54110	399	Other Contracted Services	2021-04-22	1010270640	Murrell Burglar Alarm Co Inc	29.00
54110	425	Gasoline	2021-04-15	1010270591	Fuelman	10,240.87
54110	431	Law Enforcement Supplies	2021-04-29	1010270683	HomeTrust Bank	394.79
54110	433	Lubricants	2021-04-08	1010270564	Valvoline, Inc.	264.69
54110	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co	276.91
54110	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank	875.90
54110	450	Tires And Tubes	2021-04-08	1010270547	S&S Wholesale Tire	115.35
54110	450	Tires And Tubes	2021-04-29	1010270690	Porter's Tire Store	333.85
54110	499	Other Supplies And Materials	2021-04-08	1010270534	Inventory Trading Company	222.00
54110	524	In Service/Staff Development	2021-04-29	1010270699	TN Sheriffs' Association, Inc	100.00
54110	599	Other Charges	2021-04-15	1010270587	English Mountain Spring Water	20.00
54110	599	Other Charges	2021-04-15	1010270603	Shred-It	20.34
54110	599	Other Charges	2021-04-29	1010270681	Hamblen County Boat Dock, Inc	100.00
54110	599	Other Charges	2021-04-29	1010270683	HomeTrust Bank	29.99
54110	**.....**	**Sheriff's Department**			**Total: 30**	**26,869.13**
54210	334	Maintenance Agreements	2021-04-22	1010270648	South Western Comm, Inc	4,780.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270514	BlueTarp Financial, Inc.	114.68
54210	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270524	Fastenal Company	44.64
54210	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270554	T.E.G. Enterprises	170.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-08	1010270560	TMS - Marlin	79.90
54210	335	Maintenance And Repair Service - Buildings	2021-04-15	1010270610	Town & Country Lock & Key	5.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270635	Lowe's	253.33
54210	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270644	Relief Septic Repair & Service Inc.	1,700.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270646	Sherwin Williams	233.18
54210	335	Maintenance And Repair Service - Buildings	2021-04-22	1010270657	Waddell, Bill	350.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270664	Ash, Sandra P.	360.00
54210	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270666	BlueTarp Financial, Inc.	406.85
54210	335	Maintenance And Repair Service - Buildings	2021-04-29	1010270709	Wholesale Supply Group	140.00
54210	336	Maintenance And Repair Services - Equipment	2021-04-29	1010270706	Valley Proteins, Inc	225.00
54210	340	Medical And Dental Services	2021-04-08	1010270540	Morristown-Hamblen Hospital	5,987.80
54210	340	Medical And Dental Services	2021-04-15	1010270598	Mobile Images Acquisition LLC	1,555.00
54210	340	Medical And Dental Services	2021-04-22	1010270616	American Esoteric Laboratories	439.80
54210	340	Medical And Dental Services	2021-04-22	1010270627	Hamblen Anesthesia	1,237.50
54210	340	Medical And Dental Services	2021-04-22	1010270639	Morristown-Hamblen Hospital	270.50
54210	340	Medical And Dental Services	2021-04-22	1010270650	Southern Health Partners	44,006.86
54210	351	Rentals	2021-04-15	1010270576	Canon Solutions America, Inc	147.75

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
54210	410	Custodial Supplies	2021-04-08	1010270546	Quality Waste			235.00
54210	410	Custodial Supplies	2021-04-15	1010270580	Chem Clean Systems LLC			1,903.76
54210	410	Custodial Supplies	2021-04-29	1010270684	Kelsan Inc			2,840.54
54210	422	Food Supplies	2021-04-08	1010270562	Trinity Services Group, Inc.			24,545.42
54210	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			1,089.97
54210	435	Office Supplies	2021-04-29	1010270683	HomeTrust Bank			363.24
54210	451	Uniforms	2021-04-15	1010270605	Summit Uniform Solutions, Inc.			545.87
54210	451	Uniforms	2021-04-29	1010270677	Elliott Boots			100.00
54210	599	Other Charges	2021-04-15	1010270603	Shred-It			27.12
54210	710	Food Service Equipment	2021-04-08	1010270519	Crest Foodservice Equipment Co			799.46
54210	716	Law Enforcement Equipment	2021-04-08	1010270517	Cartwright Communication Inc			397.80
54210	716	Law Enforcement Equipment	2021-04-22	1010270638	Med Express, Inc			2,336.40
54210	790	Other Equipment	2021-04-22	1010270635	Lowe's			304.72
54210	.....	**Jail**				**Total:**	**34**	**97,997.09**
54250	307	Communication	2021-04-08	1010270565	Verizon Wireless			81.80
54250	307	Communication	2021-04-15	1010270578	Century Link/Business Services			6.64
54250	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270544	NAPA Auto Parts Of Morristown			23.93
54250	338	Maintenance And Repair Services - Vehicles	2021-04-29	1010270690	Porter's Tire Store			15.95
54250	425	Gasoline	2021-04-15	1010270592	Fuelman			182.81
54250	.....	**Work Release Program**				**Total:**	**5**	**311.13**
54310	316	Contributions	2021-04-29	1010270710	East Hamblen County VFD			27,500.00
54310	316	Contributions	2021-04-29	1010270716	North Hamblen County VFD			27,500.00
54310	316	Contributions	2021-04-29	1010270718	South Hamblen County VFD			27,500.00
54310	316	Contributions	2021-04-29	1010270719	West Hamblen County VFD			27,500.00
54310	.....	**Fire Prevention And Control**				**Total:**	**4**	**110,000.00**
54410	307	Communication	2021-04-29	1010270665	Bell, Chris E			56.00
54410	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270523	Express Lane Oil			51.60
54410	425	Gasoline	2021-04-15	1010270592	Fuelman			308.19
54410	425	Gasoline	2021-04-22	1010270618	Bell, Chris E			6.55
54410	599	Other Charges	2021-04-08	1010270533	ICP Medical, LLC			644.73
54410	599	Other Charges	2021-04-08	1010270565	Verizon Wireless			34.00
54410	599	Other Charges	2021-04-15	1010270590	Food City			8.97
54410	599	Other Charges	2021-04-29	1010270658	Access Unlimited			35.00
54410	599	Other Charges	2021-04-29	1010270683	HomeTrust Bank			26.98
54410	.....	**Civil Defense**				**Total:**	**9**	**1,172.02**
54490	316	Contributions	2021-04-08	1010270531	Hamblen County E.C.D. / 911			46,272.25
54490	.....	**Other Emergency Management**				**Total:**	**1**	**46,272.25**
54610	307	Communication	2021-04-08	1010270525	Field2Base, Inc.			230.00

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
54610	307	Communication	2021-04-08	1010270565	Verizon Wireless			170.00
54610	312	Contracts With Private Agencies	2021-04-08	1010270512	Axis Forensic Toxicology, Inc.			353.00
54610	312	Contracts With Private Agencies	2021-04-08	1010270536	Knox County Medical Examiner			11,100.00
54610	312	Contracts With Private Agencies	2021-04-08	1010270552	Stetzer Funeral Home			250.00
54610	312	Contracts With Private Agencies	2021-04-08	1010270567	Westside Chapel Funeral Home			1,090.00
54610	312	Contracts With Private Agencies	2021-04-15	1010270573	Axis Forensic Toxicology, Inc.			353.00
54610	312	Contracts With Private Agencies	2021-04-15	1010270596	Horn, Lindsey E			30.00
54610	399	Other Contracted Services	2021-04-08	1010270520	Davis, Eddie			750.00
54610	399	Other Contracted Services	2021-04-08	1010270528	Giles, Todd E			240.00
54610	399	Other Contracted Services	2021-04-08	1010270532	Holt, Jeffrey E.			320.00
54610	399	Other Contracted Services	2021-04-08	1010270545	Peoples, Jimmy W			400.00
54610	399	Other Contracted Services	2021-04-08	1010270557	Thompson, Claude, JR			640.00
54610	399	Other Contracted Services	2021-04-08	1010270558	Thompson, Tom C, MD			2,083.33
54610	**.....**	**County Coroner/Medical Examiner**				**Total:**	**14**	**18,009.33**
54900	790	Other Equipment	2021-04-29	1010270683	HomeTrust Bank			889.82
54900	**.....**	**Other Public Safety**				**Total:**	**1**	**889.82**
55110	309	Contracts With Government Agencies	2021-04-08	1010270511	AT&T			574.82
55110	309	Contracts With Government Agencies	2021-04-08	1010270559	TMA Services, LLC			1,500.00
55110	309	Contracts With Government Agencies	2021-04-15	1010270576	Canon Solutions America, Inc			17.56
55110	309	Contracts With Government Agencies	2021-04-15	1010270578	Century Link/Business Services			63.91
55110	309	Contracts With Government Agencies	2021-04-15	1010270586	English Mountain Coffee			84.00
55110	309	Contracts With Government Agencies	2021-04-22	1010270617	Atmos Energy			114.72
55110	309	Contracts With Government Agencies	2021-04-29	1010270675	East TN Diamond			153.00
55110	309	Contracts With Government Agencies	2021-04-29	1010270687	Morristown Utilities			1,149.00
55110	309	Contracts With Government Agencies	2021-04-29	1010270708	Walmart Community BRC			242.73
55110	355	Travel	2021-04-08	1010270509	Aguilar, Caroline M			9.40
55110	355	Travel	2021-04-08	1010270510	Alvarez, Yulma Citlaly Castro			9.40
55110	355	Travel	2021-04-08	1010270526	Garcia, Beatriz R			9.40
55110	355	Travel	2021-04-08	1010270538	Mendez, Denise			9.40
55110	355	Travel	2021-04-08	1010270539	Miller, Myra G.			9.40
55110	355	Travel	2021-04-08	1010270543	Myers, Sharon			9.40
55110	355	Travel	2021-04-08	1010270550	Smith, Kim			9.40
55110	355	Travel	2021-04-08	1010270553	Stilwell, Irma			35.72
55110	355	Travel	2021-04-08	1010270566	West, Brodie T			31.02
55110	355	Travel	2021-04-08	1010270568	Wolfe, Sarah Jane			13.16
55110	499	Other Supplies And Materials	2021-04-15	1010270581	Citizen Tribune			475.00
55110	**.....**	**Local Health Center**				**Total:**	**20**	**4,520.44**
55120	307	Communication	2021-04-08	1010270565	Verizon Wireless			142.49
55120	312	Contracts With Private Agencies	2021-04-29	1010270714	Morristown-Hamblen Humane Soc			20,000.00
55120	338	Maintenance And Repair Services - Vehicles	2021-04-08	1010270544	NAPA Auto Parts Of Morristown			9.38

Return to Committee Cover

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
55120	425	Gasoline	2021-04-15	1010270592	Fuelman			422.31
55120	499	Other Supplies And Materials	2021-04-15	1010270569	Acme Printing Company, Inc			98.00
55120	499	Other Supplies And Materials	2021-04-29	1010270683	HomeTrust Bank			77.99
55120	790	Other Equipment	2021-04-15	1010270611	United Parcel Service			13.82
55120	790	Other Equipment	2021-04-22	1010270635	Lowe's			52.22
55120	.....	**Rabies And Animal Control**				**Total:**	**8**	**20,816.21**
55170	316	Contributions	2021-04-22	1010270630	Helen Ross McNabb Center			1,800.00
55170	.....	**Alcohol And Drug Programs**				**Total:**	**1**	**1,800.00**
55590	316	Contributions	2021-04-22	1010270630	Helen Ross McNabb Center			510.00
55590	316	Contributions	2021-04-29	1010270713	Morristown-Hamblen Childcare			12,500.00
55590	.....	**Other Local Welfare Services**				**Total:**	**2**	**13,010.00**
56100	316	Contributions	2021-04-29	1010270717	Senior Citizens Center			5,800.00
56100	.....	**Adult Activities**				**Total:**	**1**	**5,800.00**
56500	316	Contributions	2021-04-29	1010270715	Morristown-Hamblen Library			73,375.00
56500	.....	**Libraries**				**Total:**	**1**	**73,375.00**
56700	307	Communication	2021-04-08	1010270542	MUS Fibernet			134.22
56700	336	Maintenance And Repair Services - Equipment	2021-04-08	1010270537	Lane Sales Power Equipment			90.80
56700	336	Maintenance And Repair Services - Equipment	2021-04-29	1010270707	Vortex USA Inc.			1,132.18
56700	410	Custodial Supplies	2021-04-08	1010270546	Quality Waste			235.00
56700	412	Diesel Fuel	2021-04-15	1010270615	Voyager Fleet Systems Inc			141.87
56700	415	Electricity	2021-04-15	1010270571	Appalachian Electric Co-Op			22.71
56700	415	Electricity	2021-04-15	1010270599	Morristown Utilities			4,435.00
56700	425	Gasoline	2021-04-15	1010270615	Voyager Fleet Systems Inc			185.72
56700	451	Uniforms	2021-04-15	1010270574	BK Graphics			201.54
56700	454	Water And Sewer	2021-04-15	1010270599	Morristown Utilities			1,760.00
56700	499	Other Supplies And Materials	2021-04-22	1010270634	Lowe's			302.54
56700	599	Other Charges	2021-04-15	1010270587	English Mountain Spring Water			21.00
56700	791	Other Construction	2021-04-22	1010270656	Vulcan Materials Company			1,797.15
56700	.....	**Parks And Fair Boards**				**Total:**	**13**	**10,459.73**
56900	309	Contracts With Government Agencies	2021-04-08	1010270535	Keep M'town Hamblen Beautiful			112.50
56900	309	Contracts With Government Agencies	2021-04-15	1010270594	Hamblen County-Morristown Solid Waste			3,103.77
56900	316	Contributions	2021-04-29	1010270712	Morristown Parks & Recreation			150,000.00
56900	.....	**Other Social, Cultural And Recreational**				**Total:**	**3**	**153,216.27**
57100	140	Salary Supplements	2021-04-22	1010270655	University Of TN Extension			40,390.05
57100	307	Communication	2021-04-15	1010270578	Century Link/Business Services			7.19
57100	435	Office Supplies	2021-04-29	1010270678	Evans Office Supply Co			169.71

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
57100	.....	**Agricultural Extension Service**				**Total:**	**3**	**40,566.95**
57800	399	Other Contracted Services	2021-04-29	1010270700	Tucker, Robert			49.99
57800	429	Instructional Supplies And Materials	2021-04-29	1010270683	HomeTrust Bank			45.96
57800	.....	**Storm Water Management**				**Total:**	**2**	**95.95**
58110	316	Contributions	2021-04-29	1010270711	Morristown Area Chamber Of Commerce			11,250.00
58110	.....	**Tourism**				**Total:**	**1**	**11,250.00**
58300	307	Communication	2021-04-15	1010270578	Century Link/Business Services			3.04
58300	.....	**Veterans' Services**				**Total:**	**1**	**3.04**
58600	202	Handling Charges & Administrative Costs	2021-04-08	1010270555	TASC - Client Invoices			195.00
58600	299	Other Fringe Benefits	2021-04-22	1010270628	Hamblen Co Dept Of Education			137.50
58600	515	Liability Claims	2021-04-22	1010270633	Leitner, Williams, Dooley & Napolitan, PLLC			70.00
58600	515	Liability Claims	2021-04-22	1010270636	LSG (US) LLC			27.79
58600	515	Liability Claims	2021-04-22	1010270652	Stites & Harbison, PLLC			1,361.71
58600	.....	**Employee Benefits**				**Total:**	**5**	**1,792.00**
58802	399	Other Contracted Services	2021-04-29	1010270685	KnowBe4 Inc.			4,067.82
58802	708	Communication Equipment	2021-04-15	1010270585	DK Hardware Supply LLC			27,435.96
58802	735	Health Equimpemt (COVID)	2021-04-15	1010270601	North Eastern Industries Inc.			8,925.00
58802	.....	**COVID-19 Grant #2**				**Total:**	**3**	**40,428.78**
58900	399	Other Contracted Services	2021-04-29	1010270673	City of Morristown			580.98
58900	.....	**Miscellaneous**				**Total:**	**1**	**580.98**
91110	707	Building Improvements	2021-04-15	1010270584	Cumberland Glass Company LLC			1,625.00
91110	712	Heating And Air Conditioning Equipment	2021-04-22	1010270631	Interstate Mechanical Service, LLC			5,159.64
91110	.....	**General Administration Projects**				**Total:**	**2**	**6,784.64**
91140	718	Motor Vehicles	2021-04-29	1010270682	Hamblen County Clerk			17.50
91140	790	Other Equipment	2021-04-15	1010270583	Craig's Firearm Supply			219.96
91140	.....	**Public Health And Welfare Projects**				**Total:**	**2**	**237.46**
						Total of checks for General Fund #(101)		**805,842.33**

Return to Committee Cover

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	299	Other Fringe Benefits	2021-04-22	1160024311	Hamblen Co Dept Of Education	37.50
55710	302	Advertising	2021-04-15	1160024305	Citizen Tribune	461.00
55710	336	Maintenance And Repair Services - Equipment	2021-04-08	1160024299	DPF Solutions	500.00
55710	336	Maintenance And Repair Services - Equipment	2021-04-08	1160024302	NAPA Auto Parts Of Morristown	1,828.20
55710	336	Maintenance And Repair Services - Equipment	2021-04-15	1160024309	Triad Freightliner	2,654.99
55710	336	Maintenance And Repair Services - Equipment	2021-04-22	1160024313	Premier Truck Group	3,379.10
55710	336	Maintenance And Repair Services - Equipment	2021-04-29	1160024320	Overhead Door Co Of Knoxville	588.97
55710	336	Maintenance And Repair Services - Equipment	2021-04-29	1160024323	Worldwide Equipment, Inc.	2,013.86
55710	359	Disposal Fees	2021-04-08	1160024301	Hamblen County-Morristown Solid Waste	82,480.26
55710	412	Diesel Fuel	2021-04-15	1160024307	Fuelman	13,152.74
55710	425	Gasoline	2021-04-15	1160024307	Fuelman	454.60
55710	433	Lubricants	2021-04-15	1160024310	Universal Total Lubricants, Inc.	1,567.94
55710	451	Uniforms	2021-04-15	1160024304	Cintas Corp., Loc. 207	570.11
55710	499	Other Supplies And Materials	2021-04-15	1160024304	Cintas Corp., Loc. 207	269.98
55710	499	Other Supplies And Materials	2021-04-15	1160024306	Elliott Boots	100.00
55710	499	Other Supplies And Materials	2021-04-22	1160024312	Lawson, George A	170.95
55710	499	Other Supplies And Materials	2021-04-29	1160024317	Big M Janitorial	1,022.90
55710	.....	**Sanitation Management**			**Total: 17**	**111,253.10**

Total of checks for Solid Waste/Sanitation Fund #(116) 111,253.10

Return to Committee Cover

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
61000	302	Advertising	2021-04-15	1313043456	Citizen Tribune			412.34
61000	307	Communication	2021-04-08	1313043442	AT&T			142.45
61000	307	Communication	2021-04-08	1313043449	Verizon Wireless			149.08
61000	307	Communication	2021-04-29	1313043478	Comcast Cable			76.95
61000	317	Data Processing Services	2021-04-22	1313043468	CDC Holdings			135.00
61000	331	Legal Services	2021-04-22	1313043467	Capps & Byrd LLP			158.40
61000	415	Electricity	2021-04-22	1313043469	Holston Electric Cooperative			665.91
61000	415	Electricity	2021-04-29	1313043482	Morristown Utilities			2,019.00
61000	442	Propane Gas	2021-04-15	1313043451	Amerigas Propane LP			356.60
61000	454	Water and Sewer	2021-04-29	1313043482	Morristown Utilities			76.00
61000	599	Other Charges	2021-04-15	1313043450	Able Exterminators, Inc			85.00
61000	599	Other Charges	2021-04-15	1313043455	Cintas Corp., Loc. 207			255.99
61000	599	Other Charges	2021-04-15	1313043462	Smoky Mountain Farmers Co-Op			379.99
61000	599	Other Charges	2021-04-22	1313043470	Lowe's			813.55
61000	599	Other Charges	2021-04-29	1313043481	Kennedy, Thomas A.			112.30
61000	.....	**Administration**				**Total:**	**15**	**5,838.56**
62000	404	Asphalt - Hot Mix	2021-04-08	1313043443	Duracap Asphalt Paving Co, Inc			624.97
62000	404	Asphalt - Hot Mix	2021-04-15	1313043452	Blalock & Sons Inc			11,429.15
62000	404	Asphalt - Hot Mix	2021-04-22	1313043471	Newport Paving & Ready Mix			988.81
62000	408	Concrete	2021-04-29	1313043479	Concrete Materials Inc / Apac			564.00
62000	409	Crushed Stone	2021-04-15	1313043466	Vulcan Materials Company			5,086.16
62000	409	Crushed Stone	2021-04-29	1313043479	Concrete Materials Inc / Apac			1,786.40
62000	451	Uniforms	2021-04-15	1313043455	Cintas Corp., Loc. 207			545.03
62000	.....	**Highway And Bridge Maintenance**				**Total:**	**7**	**21,024.52**
63100	412	Diesel Fuel	2021-04-08	1313043448	Pioneer Petroleum			1,023.20
63100	412	Diesel Fuel	2021-04-15	1313043457	Fuelman			2,937.50
63100	416	Equipment Parts - Heavy	2021-04-08	1313043446	Heavy Machines Inc			935.70
63100	416	Equipment Parts - Heavy	2021-04-15	1313043453	Blazier's Trucks Trailers & Mo			5,795.00
63100	416	Equipment Parts - Heavy	2021-04-15	1313043459	Interstate Tractor			360.22
63100	416	Equipment Parts - Heavy	2021-04-15	1313043460	NAPA Auto Parts Of Morristown			2,125.09
63100	416	Equipment Parts - Heavy	2021-04-15	1313043463	Stowers Machinery Corporation			4,494.17
63100	416	Equipment Parts - Heavy	2021-04-29	1313043485	Turner Industrial Supply, Inc.			702.55
63100	424	Garage Supplies	2021-04-22	1313043472	Safety-Kleen Systems, Inc			383.47
63100	425	Gasoline	2021-04-15	1313043457	Fuelman			2,587.26
63100	433	Lubricants	2021-04-15	1313043465	Universal Total Lubricants, Inc.			6,859.80
63100	450	Tires And Tubes	2021-04-08	1313043444	Goforth Tire & Auto, Inc			361.40
63100	499	Other Supplies And Materials	2021-04-08	1313043447	Lane Sales Power Equipment			192.62
63100	.....	**Operation And Maintenance Of Equipment**				**Total:**	**13**	**28,757.98**
					Total of checks for Highway/Public Works Fund (#131)			**55,621.06**

Return to Committee Cover

Morristown-Hamblen Emergency Management Agency
Hamblen County Courthouse
511 West Second North Street
Morristown, Tennessee 37814
(423) 581-6225
cbell@co.hamblen.tn.us

MEMORANDUM

TO: Anne Bryant-Hurst, Finance Director
FROM: Chris Bell
DATE: 15 April 2021
RE: FY21 Homeland Security Grant
CC: All Commissioners

The EMA office has received the application for the contract for the FY21 Homeland Security Grant through the District II Office of Homeland Security. This grant, like those in the past, is a federally funded, 100% grant with no match required. My office is applying for this grant in the amount of $21,525.00.

In accordance with the grant contract, my office intends to comply with the terms and limitations of the Initial Strategy Implementation Plan (ISIP) and the federally mandated priority area funding requirements.

The scope of this grant will provide necessary equipment / upgrades for the various Emergency Departments which is state mandated.

All agencies / departments that will be receiving equipment purchased from this grant have submitted documentation stating their compliance with the National Incident Management System (NIMS), which is a requirement for receipt of homeland security grant funding.

I respectfully request that approval be given to fill out the application for the FY21 Grant.

I will contact Administrative Assistant Trish Bowman to have this item placed on the May Commission agenda.

As always, I will be available to answer any questions that you or the other Commissioners may have.

Thank you.

Return to Committee Cover

Hamblen County, Tennessee Bid Tabulation

Bid Name:	**Rugged Notebook Computers for HCSO 2021-08**	**Bid Advertisement:**	**Citizen Tribune Newspaper - Public Notice**
Department:	**Sheriff's Department**		**Citizen Tribune Newspaper (online) - Public Notice**
Date Bids Opened:	**4/26/2021**		**Hamblen County Government Website**
Co. Commission Review:	**5/20/2021**		**E-mailed 13 Approved Vendors**

Vendor Name and Location:	**9 to 5 Computer** Jax Beach, FL	**American Barcode & RFID** Phoenix, AZ	**Davenport Group** Lewisburg, TN	**GovConnection** Merrimack, NH	**Hypertec USA** Tempe, AZ	**Howard Technologies** Laurel, MS	**PCN Strategies** Washington, DC
Make/Model Being Quoted:	Durabook S14	Getac S410G4	Dell Latitude 5420	Dell Latitude 5420	Dell Latitude 5420	Dell Latitude 5420	Panasonic Toughbook FZ-55
Cost Per Notebook:	$1,596.00	$1,449.00	$1,678.00	$1,873.50	$2,209.26	$1,949.00	$2,805.32
Delivery Cost:	$0.00	$9.90	$0.00	$0.00	$0.00	$0.00	$0.00
Grand Total per Notebook:	**$1,596.00**	**$1,458.90**	**$1,678.00**	**$1,873.50**	**$2,209.26**	**$1,949.00**	**$2,805.32**
Warranty:	3-Year Limited	3-Year Limited	3-Year Mail In Service	1-Year Limited Hardware	3-Year Limited	3-Year Limited	3-Year Protection Plus Warranty
Delivery Time in Days:	30	45	42	14	30	2-4 Weeks	28-42 Days
Exceptions Taken:	None	Yes	None	None	None	None	Yes

Vendor Name and Location:	**Prologic ITS** Acworth, GA	**Racers Tech** Beloit, KS	**Staples** Deerfield Beach, FL	**Sunflower Lab** Hillard, OH	**SYNC Info Svcs** Mechanicsville, VA	**SOS Computers/ Tech Express** Kingston, TN
Make/Model Being Quoted:	Panasonic Toughbook 55	Durabook S4E1A20AABXE	Dell Latitude 5420	Dell CTO	Dell Latitude 5420	Dell Latitude 5420
Cost Per Notebook:	$1,830.10	$1,582.00	$1,537.87	$2,353.39	$2,048.65	$1,673.65
Delivery Cost:	$0.00	$0.00	$0.00	$0.00	$450.00	$0.00
Grand Total per Notebook:	**$1,830.10**	**$1,582.00**	**$1,537.87**	**$2,353.39**	**$2,498.65**	**$1,673.65**
Warranty:	3-Year	3-Year Standard	1-Year Hardware	3-Year Hardware	3-Year Limited	3-Year Limited
Delivery Time in Days:	45	30	Mid-June	30	5	30
Exceptions Taken:	None	Yes	None	None	None	None

Recommendation from HCSO for Award →	**American Barcode & RFID - 1) Lowest bidder, 2) Meets all specifications**

7 Notebooks to be purchased with Grant Funds = $10,212.30

Return to Committee Cover

Hamblen County, Tennessee Bid Tabulation

Bid Name:	**HVAC Units for Courthouse (#2021-09)**		**Citizen Tribune Newspaper**
Department:	**Maintenance Department**	**Bid Advertisement:**	**Citizen Tribune Newspaper (online)**
Date Bids Opened:	**4/26/21 @ 3:00pm**		**Hamblen County Government Website**
Co. Commission Review:	**5/20/2021**		**Emailed 12 Approved Vendors**

Item Specifiction: 3 Units of 3-Ton, 3-Phase Air Conditioning Units including removal of existing equipment and installation new units

Vendors Bidding	Model Being Proposed	Total Cost (including removal of existing units & installation of new units)	Delivery Time	Response Time to Service Calls	Warranty Included	Exceptions Taken
Nies Mechanical Morristown, TN	York TCG36B31S, CM36BBCA1, TM9E080B1Z3P1Z	$ 17,745.00	8 Days	4 Hours	1-Year Parts & Labor; 5-Year Manufacturer's Compressor	None
Interstate Mechanical Knoxville, TN	TCD36B325, TM9Y080B12MP11, CM25BBCA1	$ 27,300.00	45 Days	24 Hours	1-Year Parts & Labor; 5-Year Manufacturer's Compressor	None
Ricker Electric Morristown, TN	York	$ 25,335.00	5 Days	Same Day	2-Year Labor, 10-Year Parts, 10-Year Compressor	None
HVAC Inc Bristol, TN	York TCG36B31S	$ 31,125.00	7 Days	4 Hours	1-Year Parts; 5-Years Compressor; 5-Years Furnace Parts; 10-Years Heat Exchanger	Yes

Recommendation from Terry Myers for Award:	**Nies Mechanical - A) Lowest bid received; B) Meets all specifications requested**

Return to Committee Cover

Hamblen County, Tennessee Bid Tabulation

Bid Name: New, Commercial Grade, Zero-Turn Mower for Cherokee Park (2021-10)

Department: Cherokee Park

Date Bids Opened: 04/23/2021 @ 2:00p.m.

Co. Commission Review: 5/20/2021

Bid Advertisement:
- Citizen Tribune Newspaper - Public Notice
- Citizen Tribune Newspaper (online) - Public Notice
- Hamblen County Government Website
- Emailed 8 Approved Vendors

	Vendors Bidding					
Item Detail	**Interstate Tractor** White Pine, TN	**Lane Sales** Morrisown, TN	**Tri-County Power** Jefferson City, TN	**Moridge Mfg** Moundridge, KS	**Outdoor Power Plus** New Market, TN	
72" Zero-Turn Radius Diesel Lawn Mower	$13,999.00	$14,900.00	$14,571.68	$13,683.70	$14,248.87	$18,869.15
Brand	Hustler Z	Toro 72274	Kubota	Grasshopper	Hustler Z	Exmark
Maintenance Agreement	Not submitted	NA	1-year = $725.00; 2 years = $1,325; No Hour Limit	NA	NA	NA
Delivery Fee	$0.00	$0.00	$0.00	$100.00	$0.00	$0.00
Delivery Time	Not submitted	10-14 Days	30 Days	60 Days	TBD	TBD
Exceptions taken?	Not submitted	None	None	None	None	None
Warranty	Not submitted	5-Year Warranty	24 months - includes mower deck; no hour limit	3-Year unlimited hours, limited warranty first 2-years parts & labor; third year parts	2-Year Unlimited Hours	5-Year/2,000 hours (no hour limit on first 2 years)
Notes	Vendor disqualified - incomplete submission			Not available for local service		
Total Cost:	**$13,999.00**	**$14,900.00**	**$14,571.68**	**$13,783.70**	**$14,248.87**	**$18,869.15**

Recommendation by Frank Parker for Award:	**Outdoor Power Plus - Hustler Z- A) Meets all specifications, B) Lowest bid price that met specifications**

Return to Committee Cover

Resolution 21-_____

A RESOLUTION OF THE COUNTY COMMISSON OF HAMBLEN COUNTY, TENNESSEE AUTHORIZING THE 2020-2021 WAL-MART FOUNDATION COMMUNITY GRANT APPLICATION FOR THE HAMBLEN COUNTY SHERIFF'S DEPARTMENT

Resolution authorizing submission of an application for Wal-Mart Foundation Community Grant for FY 2020-2021 from the Wal-Mart Foundation and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the Wal-Mart Foundation, and

Whereas, the contract for the grant for FY 2021-2022 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Wal-Mart Foundation Community Grant for FY 2021-2022 from the Wal-Mart Foundation.

2. That should said application be approved by the Wal-Mart Foundation, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Wal-Mart Foundation Community Grant by Hamblen County.

Approved at the regular meeting held on the 20th day of May, 2021.

_____ _____

County Mayor Chairman

Attest:

_____ Notary:_____

County Clerk

Date:_____

Return to Committee Cover

Resolution 21- _____

A RESOLUTION OF THE COUNTY COMMISSON OF HAMBLEN COUNTY, TENNESSEE AUTHORIZING THE 2021 BULLETPROOF VEST GRANT APPLICATION

Resolution authorizing submission of an application for a Bulletproof Vest Grant for FY2021-2022 from the U.S. Department of Justice and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the U.S. Department of Justice, and

Whereas, the contract for the grant for FY 2021-2022 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Bulletproof Vest Grant for FY 2021-2022 from the U.S. Department of Justice.

2. That should said application be approved by the U.S. Department of Justice, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Bulletproof Vest Grant by Hamblen County.

Approved at the regular meeting held on the 20th day of May, 2021.

_____ _____

County Mayor Chairman

Attest:

_____

County Clerk

Return to Committee Cover

BUDGET AMENDMENTS

Return to Committee Cover

HAMBLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

The mission of Hamblen County Schools is to educate students so they can be challenged to successfully compete in their chosen fields.

DR. JEFF PERRY
Superintendent

BOARD OF EDUCATION

Shahin Assadnia

Carolyn Clawson

Joe Gibson, Jr.

Roger Greene

James Grigsby

Janice Haun

Clyde Kinder

AMENDMENT #7
2020-2021

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #7 to the 2020-2021 General Purpose School Budget. This amendment was approved by the Board of Education on April 13, 2021.

On July 23, 2020, the Hamblen County Commission approved a General Purpose School Budget in the amount of $87,968,084.30. Amendment #2 increased the budget to $88,127,487.41. Amendment #3 increased the budget to $88,379,159.41. Amendment #4 increased the budget to $91,486,181.32. Amendment #5 increased the budget to $91,571,433.89. Amendment #6 increased the budget to $92,221,076.89. Amendment #7 will increase the budget to $92,223,576.89.

This amendment does not affect the County's maintenance of effort.

Jeff Perry, Superintendent of Schools

Return to Committee Cover

HAMBLEN COUNTY DEPARTMENT OF EDUCATION
2020-2021
Dr. Jeff Perry, Superintendent of Schools

GENERAL PURPOSE
AMENDMENT #7

Return to Committee Cover

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2020-2021
AMENDMENT #7 - EXTERNAL

EXPENDITURE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71300-499	OTHER SUPPLIES AND MATERIALS	$ 102,500.00	$ 1,000.00	$ -	$ 103,500.00	MAJOR CLARITY GRANT FOR CTE CAREER EXPLORATION BUS
73300-499	OTHER SUPPLIES AND MATERIALS	$ 30,000.00	$ 1,500.00	$ -	$ 31,500.00	ADDITIONAL FAMILY RESOURCE GRANT FUNDING FOR PARENT AND STUDENT COUNSELING CURRICULUM AND STUDENT SUPPLIES
	TOTALS	$ 132,500.00	$ 2,500.00	$ -	$ 135,000.00	
	NET INCREASE		$ 2,500.00			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2020-2021
AMENDMENT #7 - EXTERNAL

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
44570	CONTRIBUTIONS AND GIFTS	$ 305,977.00	$ 1,500.00	$ -	$ 307,477.00	ADDITIONAL FUNDING FOR FAMILY RESOURCE GRANT
46980	OTHER STATE GRANTS	$ 168,223.30	$ 1,000.00	$ -	$ 169,223.30	MAJOR CLARITY GRANT FOR CTE CAREER EXPLORATION BUS
	TOTALS	$ 474,200.30	$ 2,500.00	$ -	$ 476,700.30	
	NET INCREASE		$ 2,500.00			

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#101

DEPT: **General Debt Service**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
82110.612	General Government-Principal on Other Loans	$ 3,334.00	
	DECREASE APPROPRIATIONS:		
82210.613	General Government-Interest on Other Loans		$ 3,334.00

Brief Descriptions of issue:
To appropriate funds to pay for the USDA Development Loan finalized in June 2020.

Signature: Bill Sutton
Title : County Mayor
Date: 5-3-2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#101

DEPT: **Transfers to Other Funds**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
99100.590	Transfers To Other Funds	$ 8,450.00	
	DECREASE FUND BALANCE:		
39000.000	Unassigned Fund Balance		$ 8,450.00

Brief Descriptions of issue:
To increase appropriations in the Transfers line item to transfer TNRMT grant funds to Fund 171-General Captial Projects.

Signature: Anne Bryant-Hurst
Title : Finance Director
Date: 4-30-21

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#101

DEPT: **Coroner**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54610.312	Contracts with Private Agencies	$ 30,000.00	
54610.399	Other Contracted Services	$ 3,000.00	
	DECREASE FUND BALANCE:		
39000.000	Unassigned Fund Balance		$ 30,000.00
54610.307	Communications		$ 3,000.00

Brief Descriptions of issue:
To increase appropriations in the Coroner's and Medical Examiner accounts. Additional services including more autopsies and increased coroner visits.

Signature: Anni Bryant-Hurst
Title : Finance Director
Date: 5-6-2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#101

DEPT: **Chancery Court**

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
53400.348	Postal Charges	$ 97.83	
	INCREASE REVENUES:		
44170.000	Miscellaneous Refunds		$ 97.83

Brief Descriptions of issue:
To record refund from United Parcel Service for Chancery Court mailing and add repayment back to budgeted expenditure account.

Signature: Katherine Jones-Perry
Title : Clerk + Master
Date: 4/26/2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund #101 DEPT: **Work Release Program**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54250.161	Secretary(s)	$ 30.00	
	DECREASE APPROPRIATIONS:		
54250.204	State Retirement		$ 30.00

Brief Descriptions of issue:
To increase appropriations to cover additional funds needed in the Secretary line for the Work Release Program.

Signature: [illegible]

Title : Director Work Program

Date: 5-3-2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund #101 DEPT: Jail

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54210.165	Cafeteria Personnel	$ 200.00	
	DECREASE APPROPRIATIONS:		
54210.115	Sergeant(s)		$ 200.00

Brief Descriptions of issue:
To increase appropriations to cover additional funds needed in the Cafeteria Personnel line for the Jail due to adjustments with holiday pay and the COLA received earlier this year.

Signature: Jason Lawson
Title : Jail Admin
Date: 4/30/21

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#101

DEPT: **Juvenile Court**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
53500.103	Assistant(s)	$ 5,000.00	
53500.163	Educational Assistants	$ 3,000.00	
53500.204	State Retirement	$ 1,300.00	
53500.206	Life Insurance	$ 10.00	
53500.207	Medical Insurance	$ 1,000.00	
	DECREASE APPROPRIATIONS:		
53500.164	Attendants		$ 10,310.00

Brief Descriptions of issue:
To increase appropriations to cover additional funds needed in personnel lines for Juvenile Court due to overlapping between position changes and final payout for a retiring employee.

Signature: Cynthia Trent Doty
Title : Director
Date: 4/30/21

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#101

DEPT: **Rabies and Animal Control**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
55120.106	Deputy(ies)	$ 30.00	
	DECREASE APPROPRIATIONS:		
55120.187	Overtime Pay		$ 30.00

Brief Descriptions of issue:
To increase appropriations to cover additional funds needed in the Deputy line for Animal Control in excess of budgeted amount.

Signature: Anne Bryant-Hurst
Title : Finance Director
Date: 5/3/21

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund #101 **DEPT:** **Park and Fair Boards**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
56700.105	Supervisor / Director	$ 10.00	
56700.201	Social Security	$ 100.00	
56700.207	Medical Insurance	$ 400.00	
56700.212	Employer Medicare	$ 60.00	
	DECREASE APPROPRIATIONS:		
56700.186	Longevity		$ 570.00

Brief Descriptions of issue:
To increase appropriations to cover additional funds needed in personnel line items for Cherokee Park through the remainder of FY 20-21.

Signature: [signature]

Title : Park Mgr

Date: 5/4/21

For Finance Department Only:
Reviewed by: _____

Budget Amendment: _____

Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#101

DEPT: **Capital Projects**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
91130.718	Public Safety Projects - Motor Vehicles	$ 45,000.00	
	DECREASE FUND BALANCE:		
39000.000	Unassigned Fund Balance		$ 45,000.00

Brief Descriptions of issue:
To budget additional funds from the Mental Health Transport Grant for an additional Dodge Durango including communications equipment and all accessories.

Signature: Anna Bryant-Hurst
Title : Finance Director
Date: 5-4-21

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#101

DEPT: **Transfers to Other Funds**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
99100.590	Transfers To Other Funds	$ 25,000.00	
	DECREASE FUND BALANCE:		
34710.000	Assigned to General Government - COVID Funds		$ 25,000.00

Brief Descriptions of issue:
To increase appropriations in the Transfers line item in order to write checks to Fund 131 and Fund 116 for COVID expenses they incurred.

Signature: Anne Bryant Hurst
Title : Finance Director
Date: 5-4-21

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#116

DEPT: **Transfers from Other Funds**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
49800.000	Transfers In	$ 9,788.43	
	DECREASE FUND BALANCE:		
34630.000	Comitted for Public Health		$ 5,324.88
47303.000	COVID-19 Grant		$ 4,463.55

Brief Descriptions of issue:
To budget repayment of Covid-19 expenses by the General Fund.

Signature: Anne Bryant-Hurst
Title : Finance Director
Date: 5-4-21

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#131

DEPT: **Highway Department**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
68000.726	Capital Outlay - State Aid Projects	$ 128,000.00	
	INCREASE REVENUES:		
46420.000	State Aid Program	$ 125,440.00	
	DECREASE FUND BALANCE:		
39000.000	Unassigned Fund Balance		$ 2,560.00

Brief Descriptions of issue:
To increase appropriations in the State Aid Projects line to cover a road project that will be completed this budget year. The funding source for this project will be from extra State Aid Funds that have become available along with money from Fund Balance.

Signature: Barry H. Poole
Title : Hamblen County Road Supt.
Date: 05-04-2021

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

For the May 2021 Commission Meeting

Fund	#131

DEPT: **Transfers from Other Funds**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
49800.000	Transfers In	$ 15,187.81	
	DECREASE FUND BALANCE:		
34550.000	Restricted for Public Health		$ 15,141.98
47303.000	COVID-19 Grant		$ 45.83

Brief Descriptions of issue:
To budget repayment of Covid-19 expenses by the General Fund.

Signature: Anna Bryant Hurst
Title : Finance Director
Date: 5-4-21

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover

EXTENSION OF COMMERCIAL LEASE FOR COUNTY CLERK SATELLITE OFFICE

This extension of the COMMERCIAL LEASE is hereby made and entered into this _____ day of _____, 2021 by and between Mark L. Sawyer ("Landlord") and Hamblen County, a political subdivision of the State of Tennessee ("Tenant").

WITNESSETH:

RECITALS:

a. Landlord and Tenant are parties to a Lease dated July 1, 2019 whereby Landlord leases to the Tenant certain office space (the "Premises") consisting of approximately 3,360 square feet located with the Landlord's real estate described as:

   Street Address: 2415 N Davy Crockett Parkway, Morristown, TN 37814

b. Landlord and Tenant desire to extend the "TERM" of the Lease as set forth herein.

NOW THEREFORE, for good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties agree that the provisions of the original lease in effect on the expiration date shall be revived and remain in full force and effect, except as to the following modification:

1. **EXTENSION OF THE TERM**. The Expiration Date of the Lease term is extended to June 30, 2023.

   All of the provisions of the Lease shall be applicable to the balance of the term of the Lease, except as otherwise provided in this Extension.

IN WITNESS WHEREOF, this document is executed as of the day and year aforesaid.

TENANT:

By: _____

Bill Brittain
Hamblen County Mayor
Date: _____

LANDLORD:

By: _____

Mark Sawyer and Xiaohua Sawyer
Date: _____

Return to Committee Cover

THIRD AMENDMENT TO LEASE

This Third Amendment to Lease ("Amendment") is made as of the _____day of _____, 2021 by and between **Hamblen County Government** ("Lessor"), and **The State of Tennessee** ("State").

RECITALS:

A. Lessor and State are parties to a Lease dated June 24, 2016, whereby Lessor leases to State certain premises (the "Premises") known as approximately 1860 square feet of office space located at 2415 N Davy Crockett Pkwy, Morristown, Tennessee 37814 (the "Building"). The Parties have amended the lease twice, with the most recent amendment extending the term until June 30, 2021.

B. Lessor and State desire to amend the Lease to again extend the "TERM" and "RENTAL" as set forth herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the parties agree that the provisions of the original lease in effect on the expiration date shall be revived and remain in full force and effect, except as to the following modifications:

1. **EXTENSION OF TERM**. The Lease term is extended to June 30, 2023. As used herein and in the Lease, the term of the Lease shall mean the term as extended to June 30, 2023.

2. **RENTAL INCREASE.** The monthly rental is increased by the amount of $50.00 per month such that the: annual rent is $24,600.00 or $2,050.00 per month payable in twelve (12) equal monthly installments.

All of the provisions of the Lease shall be applicable to the balance of the term of the Lease, except as otherwise provided in this Amendment.

IN WITNESS WHEREOF, this Amendment is executed as of the day and year aforesaid.

LESSOR:	**STATE:**
By:_____	By:_____
Name: Bill Brittain	Name: Deborah Taylor Tate
Title: Hamblen County Mayor	Title: Director of the AOC
Date:_____	Date:_____

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

May 7, 2021

To: Finance Committee
Hamblen County Commission

From: Bill Brittain, County Mayor BB

Re: Purchase of Anderson Law Office Property

Hamblen County has the opportunity to purchase the office building and property where the Clint Anderson law practice is located. The lot is the only parcel of that block that the County does not own. (See aerial photograph)

Mr. Anderson has agreed to a $160,000 purchase price with the condition that he can continue using the building for up to three years rent free. The agreement would also include provisions that he would maintain the building at its current condition including replacing the roof and HVAC unit if necessary. He would be responsible for maintaining insurance on the building and pay all utilities. The County would also retain the right to inspect the building periodically to make sure that it is being properly maintained.

I am recommending that we purchase the property for office space in the future. Money for the purchase can come from the General Fund reserves.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

Return to Committee Cover

N

Hamblen County Property

0 0.0125 0.025 0.05 Miles

Return to Committee Cover

APRIL	2020													
Permit	Date	Applicant	Type	Address	Construction	Permit	SW	Plumbing	Mech.	Gas	Total	Tax Map	Group	Parcel
21-0108	4/1/21	Christian Dearing	deck	3373 Spring Creek Dr	$2,800.00	$153.25					$153.25	017O	C	006.00
21-0109	4/1/21	Ray Wells	2- carports	586 Silver City Rd	$1,500.00	$50.00					$50.00	020		022.01
21-0110	4/5/21	Donaciano Gomez	deck /cover	3820 Reed Chapel Rd	$1,600.00	$126.50					$126.50	025		179.02
21-0111	4/5/21	Phillip McDonald	deck 12x18	5882 Union Grove Rd	$6,000.00	$54.00					$54.00	037		012.05
21-0112	4/7/21	Charles Gant	garage 30x30	2697 Kidwell Church Rd	$15,000.00	$225.00					$225.00	022		003.06
21-0113	4/8/21	Darrell Keene	**House 1320 sq ft**	590 Andrew Circle	**$80,000.00**	$660.00	$100.00				**$760.00**	047O	B	004.00
21-0114M	4/8/21	Darrell Keene	mechanical	590 Andrew Circle					$20.00		$20.00	047O	B	004.00
21-0115	4/9/21	Marilou Marley	DWMH/decks	2964 Mountain Rd	$160,646.25	$350.00					$350.00	037		025.12
21-0116	4/9/21	Tim Howerton	storage bldg	6421 Charlies Dr	$3,500.00	$48.00					$48.00	019		078.21
21-0117	4/12/21	Bryson O Berry	**House 1960 sq ft**	2245 Panther Creek Rd	**$280,000.00**	$1,204.25	$100.00				**$1,304.25**	039		PT055.06
21-0118M	4/12/21	Bryson O Berry	mechanical	2245 Panther Creek Rd					$20.00		$20.00	039		PT055.06
21-0119	4/9/21	Barb Henegar	cover	6201 Beacon Light	$2,500.00	$32.00					$32.00	027		038.02
21-0120	4/12/21	Edwin Rivas	storage bldg	2754 Britt Lane	$1,200.00	$46.00					$46.00	024		140.05
21-0121	4/12/21	Joel Wells	deck/cover	1097 Kidwell Ridge Rd	$2,000.00	$100.00					$100.00	040		052.00
21-0122	4/13/21	Randall McCarter	cover	5625 Amy Dr	$2,000.00	$69.00					$69.00	055		013.04
21-0123	4/14/21	Erica Woods	storage bldg	1792 Raven Rd	$3,300.00	$0.00					$0.00	017L	A	014.00
21-0124	4/14/21	Gary Hughes	deck/cover	7662 Abbey Lane	$10,500.00	$229.75					$229.75	054A	A	018.00
21-0125	4/14/21	Rick Brown	SWMH	3102 Helton Lane		$100.00					$100.00	050		124.04
21-0126	4/15/21	Lynette Patterson	deck/pool	4221 Peace Dr	$17,500.00	$118.00					$118.00	017E	A	006.00
21-0127	4/15/21	Tommie McDonald	carport	5780 Sussex Ln	$3,934.54	$25.00					$25.00	039M	D	029.00
21-0128	4/16/21	Carla Ward	**House 2876 sq ft**	2855 Arrow Dr	**$375,000.00**	$1,793.80	$100.00				**$1,893.80**	009O	A	006.01
21-0129	4/16/21	Carla Ward	mechanical	2855 Arrow Dr					$20.00		$20.00	009O	A	006.01
21-0130	4/15/21	Jessie Holloway	SWMH	2805 Coffey Rd	$62,427.00	$100.00					$100.00	049		093.01
21-0131	4/16/21	Roger E Wilder	garage 24x30	3938 Old Kentucky Rd	$3,000.00	$180.00					$180.00	017		132.00
21-0132	4/19/21	Leslie M Lakins	**House 2444 sq ft**	2524 Panther Creek Rd	**$250,000.00**	$1,628.20	$100.00				**$1,728.20**	039		055.08
21-0133M	4/19/21	Leslie M Lakins	mechanical	2524 Panther Creek Rd					$20.00		$20.00	039		055.08
21-0134	4/20/21	William Barnett	**House 1225 sq ft**	3370 Lake Forest Dr	**$90,000.00**	$685.50	$100.00				**$785.50**	017K	D	007.00
21-0135M	4/20/21	William Barnett	mechanical	3370 Lake Forest Dr					$20.00		$20.00	017K	D	007.00
21-0136	4/20/21	Miki Thompson	deck	4622 Fowler dr	$2,000.00	$250.00					$250.00	010K	A	088.00
21-0137	4/20/21	Emily Hartnagel	garage 20x20	601 Shinbone Rd	$6,000.00	$100.00					$100.00	026		114.04
21-0138	4/21/21	Curtis Fox	metal carport	1337 Alpha Valley Rd	$100.00	$25.00					$25.00	055C	A	010.00
21-0139	4/21/21	Brandon Smith	enclosed porch	3015 Musser Rd	$5,000.00	$230.00					$230.00	035		008.06
21-0140P	4/22/21	EPF Plumbing	plumbing (Lawson contract)	3126 Misty Hill				$110.00			$110.00	023		016.03
21-0141	4/22/21	Betty Sue Johnson	storage bldg	5996 Old Russellville Pike	$3,500.00	$80.00					$80.00	019I	C	012.00
21-0142	4/23/21	American Tower	tower upgrades	1195 Shannons Little Mountain rd	$35,000.00	$100.00					$100.00	026		048.00
21-0143	4/23/21	Jeff Posth	garage det 30x30	865 Pinewood Cr	$34,000.00	$375.00					$375.00	040P	F	025.00
21-0144	4/26/21	Melvin Greene	Commercial storage units	7274/76 St Clair Rd	$100,000.00	$2,640.00					$2,640.00	012		PT26.14
21-0145	4/26/21	Brian Broyles	storage bldg	2175 Thompson Creek	$4,000.00	$0.00					$0.00	043		002.02
21-0146	4/27/21	Roe Junct Church	Church (Commercial)	2140 Sulphur Springs rd	$750,000.00	$4,503.40					$4,503.40	049D	A	005.00
21-0147M	4/27/21	Roe Junct Church	mechanical	2140 Sulphur Springs rd					$50.00		$50.00	049D	A	005.00
21-0148P	4/27/21	Roe Junct Church	plumbing	2140 Sulphur Springs rd				$190.00			$190.00	049D	A	005.00
21-0149	4/28/21	John Willis	addition 12x17	2764 Gregg Rd	$27,544.92	$51.00					$51.00	0302		058.01
21-0150	4/29/21	James Eden	**House 1467 sqft**	3697 Copper Ridge Rd	**$200,000.00**	$970.10	$100.00				**$1,070.10**	017		070.00
21-0151M	4/29/21	James Eden	mechanical	3697 Copper Ridge Rd					$20.00		$20.00	017		070.00
21-0152	4/29/21	Michael Ratliff	garage 22x36	3409 Copper Ridge Rd	$8,574.81	$198.00					$198.00	017		098.04
21-0153	4/30/21	R V Lawson	DWMH/decks	1617 Sykes Rd	$68,000.00	$350.00					$350.00	042 I	B	053.00
21-0154	4/30/21	R V Lawson	storage bldg	1617 Sykes Rd	$3,000.00	$60.00					$60.00	042I	B	053.00
21-0155	4/30/21	Adam Ford	storage bldg 10x24	1919 Meadow Springs	$5,600.00	$60.00					$60.00	012B	A	015.00
											$0.00			
											$0.00			
	Total			Total:	$2,626,727.62	$17,970.75	$600.00	$300.00	$170.00	$0.00	$19,040.75			
Running	Total				$18,194,126.48	$121,427.80	$5,100.00	$4,381.00	$1,050.00	$402.50	$132,361.30			

	Total No.	$0.00	Total		
Copies and Miscellaneous		$7.00	$0.00		
Re-Zoning Request		$75.00	$75.00	Grand Total:	$19,868.75
Variance Request		$50.00	$0.00		
Plat Approval		$150.00	$300.00		
3 lots or more	Land Disturbance/Development	$100.00	$0.00	2020-2021 Running	
	Use on Review	$50.00	$150.00		
	Refunds		$0.00		
	Total Collected		$525.00	Total:	$138,161.30
	Running Total Collected		$5,800.00		

ETHRA HOMES	Monthly	YTD
	0	0

Return to Committee Cover

LAW OFFICES
CAPPS & BYRD LLP
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37814

PAUL R. CAPPS (1922-2003)
FRANK P. CANTWELL JR (Ret.)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cccblaw.com

April 30, 2021

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF OF HAMBLEN COUNTY, TENNESSEE - APRIL, 2021

Dear Bill:

Please find enclosed four (4) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of April, 2021.

As usual, one invoice covers our General/Miscellaneous File, and three (3) invoices are for separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures

https://cccblaw.sharepoint.com/sites/lawfiles/Shared Documents/Hamblen County/Letters/2021/Brittain,Bill(Invoice)-04-30-21.docx

Return to Committee Cover

Capps & Byrd, LLP

INVOICE

1004 W. 1st North Street
Morristown, TN 37814

Invoice # 689
Date: 05/04/2021
Due On: 06/03/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	04/05/2021	Phone conference with Bill Brittain re: health department matter; e-mails from and to Bill Brittain re: public notice	0.20	$150.00	$30.00
Service	04/06/2021	E-mail from Bill Brittain re: pending litigation	0.20	$150.00	$30.00
Service	04/07/2021	E-mails from Bill Brittain and Tricia Herzfeld re: pending litigation	0.10	$150.00	$15.00
Service	04/08/2021	E-mail from Trish Bowman re: 4/12 meeting; e-mails from Amber Lamance and John Williams re: pending litigation	0.15	$150.00	$22.50
Service	04/12/2021	E-mail from Amber Lamance re: pending litigation; committee meeting	1.50	$150.00	$225.00
Service	04/13/2021	E-mails to and from Lauren Carroll re: animal control officers and citations; e-mail from Bill Brittain re: AG amendment to bill; e-mail to Katie Robertson re: animal control; phone conference with Teresa West re: pending litigation; research and phone conferences with Hickman and Perales re: CDC order	2.20	$150.00	$330.00
Service	04/14/2021	Research beer permit information; phone conferences with Bill Brittain and Keith Ely	0.90	$150.00	$135.00
Service	04/15/2021	E-mail from Trish Bowman re: 4/22 commission meeting; e-mail to Bill Brittain re: permit	0.15	$150.00	$22.50
Service	04/20/2021	E-mail from and to Trish Bowman re: review public notice	0.05	$150.00	$7.50
Service	04/21/2021	E-mails with Amber Lamance, Kim Morrison and Chad Mullins re: pending litigation	0.15	$150.00	$22.50
Service	04/23/2021	E-mails from Bill Brittain and Debra Robinson re: pending litigation; e-mail from Bill Brittain re: property	0.15	$150.00	$22.50

Return to Committee Cover

		exchange			
Service	04/26/2021	E-mails from Jerry Vaginier and Shelby Graves re: property exchange	0.05	$150.00	$7.50
Service	04/27/2021	E-mail to Debra Robinson re: pending litigation	0.05	$150.00	$7.50
Service	04/28/2021	E-mails from and to Debra Robinson re: pending litigation; e-mail from and to Bill Brittain re: property deed	0.20	$150.00	$30.00
Service	04/29/2021	E-mails from and to Debra Robinson and Bill Brittain re: pending litigation; e-mail from Bill Brittain re: property purchase; phone conferences with Richard Kent and Register of Deeds re: McNabb	0.30	$150.00	$45.00
Service	04/30/2021	E-mails from and to Jonathan Taylor re: pending litigation; e-mail from Bill Brittain re: letter; phone conferences with Bill Brittain and Trish Bowman re: real estate issue; worked on warranty deed; phone conference with Bill Brittain re: health department issue	1.20	$150.00	$180.00
				Total	**$1,132.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
689	06/03/2021	$1,132.50	$0.00	$1,132.50
			Outstanding Balance	**$1,132.50**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$1,132.50**

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Return to Committee Cover

Capps & Byrd, LLP

INVOICE

1004 W. 1st North Street
Morristown, TN 37814

Invoice # 685
Date: 05/04/2021
Due On: 06/03/2021

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	04/05/2021	Planning Meeting	1.00	$150.00	$150.00
				Total	**$150.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
685	06/03/2021	$150.00	$0.00	$150.00
			Outstanding Balance	**$150.00**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$150.00**

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Return to Committee Cover

Capps & Byrd, LLP

INVOICE

1004 W. 1st North Street
Morristown, TN 37814

Invoice # 686
Date: 05/04/2021
Due On: 06/03/2021

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	04/08/2021	Fax from Mize, review ORA request; research; phone conference with Chad Mullins	1.20	$150.00	$180.00
Service	04/09/2021	E-mail from Jeff Gardner re: inmate voting; call to Trish Bowman re: request for Sheriff's Department voting, phone conference with Wayne Mize	0.50	$150.00	$75.00
				Total	**$255.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
686	06/03/2021	$255.00	$0.00	$255.00
			Outstanding Balance	**$255.00**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$255.00**

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Return to Committee Cover

Capps & Byrd, LLP

INVOICE

1004 W. 1st North Street
Morristown, TN 37814

Invoice # 687
Date: 05/04/2021
Due On: 06/03/2021

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	04/22/2021	Phone conference with Barry Poole	0.25	$190.00	$47.50
				Total	**$47.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
687	06/03/2021	$47.50	$0.00	$47.50
			Outstanding Balance	**$47.50**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$47.50**

Please make all amounts payable to: Capps & Byrd, LLP

Please pay within 30 days.

Return to Committee Cover

MONTHLY REPORT

Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 312-6322

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittian, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioner:
The following Coroner calls were investigated by me during the month of April along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; Collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21236	04-03-21	1655	Ms. Dottie Anderson, 59, 2567 Alisha Road
2.	21238	04-05-21	0850	Mrs. Shirley Miller, 86 Magnolia Avenue
3.	21239	04-05-21	1020	Mr. Samual Mcamis, 83, Greeneville, TN
4.	21240	04-06-21	0440	Mrs. Billie Carpenter, 66, 3057 McClister Road
5.	21241	04-06-21	2355	Mrs. Phyllis Baird, 83, 412 Ravenwood Drive
6.	21242	04-07-21	1750	Mr. Terry Yeary, 71, 1516 Grant Street
7.	21243	04-07-21	1800	Mr. Mark Brooks, 47, 3704 Carlyle Place
8.	21244	04-09-21	0345	Mrs. Audrey Watson, 89, 1171 McFarland Street
9.	21250	04-12-21	0640	Mrs. Louise Wild, 88, 1372 Daniel Boone Drive
10.	21251	04-12-21	1500	Mr. Donald McDonald, 61, 2768 Calvin Road
11.	21253	04-13-21	0345	Mr. Raymond Arwood, 79, 3713 Maple Valley Road
12.	21256	04-14-21	1835	Mr. James Crittengen, 84, 1157 Little Mountain Road
13.	21258	04-15-21	0530	Mrs. Lucille King, 94, 3851 Canter Road
14.	21262	04-16-21	0855	Mr. Johnny Johnson, 65, 520 Montview Avenue
15.	21266	04-19-21	1830	Mrs. Hildred Porter, 73, 1403 Spencer Drive
16.	21270	04-22-21	0922	Mr. William Grigsby, 94, 1403 Shareet Drive
17.	21272	04-23-21	0630	Mrs. Judy Johnson, 78, 1507 Buffalo Trail
18.	21275	04-26-21	0635	Mrs. Diana Dane, 29, 7062 Saint Clair Road
19.	21276	04-27-21	0925	Mrs. Frances Barker, 79, 1205 Old Witt Road
20.	21278	04-27-21	2130	Mrs. Mildred schaefers, 78, Rogersville, TN
21.	21282	04-29-21	0020	Mr. Charles Wright, 94, 5776 Vauhan Road
22.	21283	04-30-21	0945	Mrs. Annie Bellaire, 99, 302 Laurel Stree

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.

Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Medical Examiner
* Indicates Autopsy Performed
** Omitted from previous Month's Report
*1 All home addresses are Hamblen County unless otherwise stated. C, Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN
CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

RECEIVED
MAY 05 2021
OFFICE OF HAMBLEN COUNTY MAYOR

Return to Committee Cover

MONTHLY REPORT

Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-71

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April.

CALL-#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21232	04-01-21	0600	Mrs. Jane Self, 77, Heritage Nursing Home
2.	21233	04-01-21	0615	Mrs. Mary Fletcher, 76, 2567 Lanter Drive
3.	*21234	04-01-21	1308	Mrs. Sharon Seals, 62, 1457 Short Street
4.	*21235	04-03-21	0854	Master Josue Munoz, 2, 1317 Goodson Street
5.	21247	04-11-21	1758	Mr. John Tuck, 76, 488 Seqouyah Drive
6.	21248	04-11-21	2000	Ms. Windy Sherles, 55, Lifecare
7.	21251	04-12-21	1500	Mr. Donald McDonald, 61, 2768 Calvin Road
8.	*21264	04-17-21	1400	Master Joseph Rodrigueshite Pine, 6 Weeks,Redbud
9.	21273	04-24-21	0602.	Mr. Gerald Valois, 59, 1996 Brookside Drive

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per cal

Sincerely,

9 Calls X $40. = $360.00

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/jrt

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN -

MONTHLY REPORT

Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21237	04-05-21	0002	Mr. David Gulley, 67, Bulls Gap, TN
2.	*21245	04-09-21	2225	Mr. Bryan Oaks, 52, 1167 Pratt Road
3.	21254	04-14-21	0019	Mr. David Long, 50, 6107 Talley Chapel Road
4.	21257	04-14-21	0523	Ms. Debra Williams, 66, 2130 Kidwell Ridge Road
5.	*21259	04-15-21	1805	Mr. David Schumaker, 67, 1487 Springvale Road
6.	21261	04-16-21	0635	Mr. Jimmy Epley, 43, 1915 Fish Hatchery Road
7.	*21267	04-19-21	2210	Mr. Christopher Hertel, 38, Pigeon Forge, TN
8.	21274	04-24-21	1623	Miss, Lacerna Dewilde, 75, Drandridge

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

8 Calls X $40. = $320.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
** Omitted from previous Month's Report
*1 All home addresses are Hamblen County unless otherwise stated.
Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT

Hamblen County Deputy Coroner
437 Britton Drive
Talbott, Tennessee 37877
Phone: 423-312-7510

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	*21252	04-13-21	0303	Mr. Matthew White, 6656 Archer Circle
2.	21260	04-16-21	0455	Mrs. Phyllis Mason, 71, 2845 Fish Hatchery Road
3.	*21265	04-18-21	1345	Miss. Amanda Edmonds, 36, 1445 Murrell Road
4.	*21269	04-21-21	0542	Mr. Gregory Turner, 56, P.O. B/ 1613, Russellville
5.	21271	04-23-21	0122	Mrs. Mae Long, 96, 1616 Cherokee Drive
6.	*21277	04-27-21	1538	Mrs. Susan Long 63, 1138 Cherry Blossom Lane
7.	21280	04-28-21	0918	Mr.Douglas Seal, 63, 7880 Wall Street

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

7 Calls X $40. = $280.00

Sincerely,

--

SIGNATURE ON FILE

Jeffery Holt
Deputy Coroner

erd/jh
CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
** Omitted from previous Month's Report
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN
CALLS ARE NOT ALWAYS IN DATE AND TIME ORDER!

Return to Committee Cover

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Ten01nessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21246	04-10-21	2134	Mr. Michael Reed, 59, 2021 North Economy Road
2.	21249	04-11-21	2102	Ms. Judy Haney, 54, 3436 Brights Pike
3.	*21255	04-13-21	1126	Master Julius Renda 5 Months, 2330 Southern Drive
4.	21263	04-17-21	1325	Ms. Debra Fairchild,61, 1505 Price Drive
5.	*21268	04-21-21	0250	Ms. Laura Ridley, 62, 4615 Waddell Road
6.	21279	04-28-21	0842	Mr. Michael Wilder, 62, 528 Misty Drive
7.	21281	04-28-21	1138	Mrs. Joyce Jordon, 76, 5845 North Second Street

I certify that I attended to the case listed above. I request the allocated fees of $40.00 per call:

7 Calls X $40. = $280.00

Sincerely,

SIGNATURE ON FILE
Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
** Omitted from last month's Report.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

Return to Committee Cover

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

May 3, 2021

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Ten01nessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April:

CALL#	CASE#	DATE	TIME	NAME, AGE, HOME ADDRESS *1
1.	21246	04-10-21	2134	Mr. Michael Reed, 59, 2021 North Economy Road
2.	21249	04-11-21	2102	Ms. Judy Haney, 54, 3436 Brights Pike
3.	*21255	04-13-21	1126	Master Julius Renda 5 Months, 2330 Southern Drive
4.	21263	04-17-21	1325	Ms. Debra Fairchild,61, 1505 Price Drive
5.	*21268	04-21-21	0250	Ms. Laura Ridley, 62, 4615 Waddell Road
6.	21279	04-28-21	0842	Mr. Michael Wilder, 62, 528 Misty Drive
7.	21281	04-28-21	1138	Mrs. Joyce Jordon, 76, 5845 North Second Street

I certify that I attended to the case listed above. I request the allocated fees of $40.00 per call:

7 Calls X $40. = $280.00

Sincerely,

SIGNATURE ON FILE
Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
** Omitted from last month's Report.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

Return to Committee Cover

BUDGET AMENDMENTS

Return to Committee Cover

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **Cherokee Park**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
56700.336	Maintenance and Repair - Equipment	$ 1,000.00	
	DECREASE APPROPRIATIONS:		
57600.338	Maintenance and Repair - Vehicles		$ 1,000.00

Brief Descriptions of issue:

To increase appropriations in Maintenance and Repair - Equipment for needed expenses for the remainder of FY21.

Requesting Department

Signature: [signature]

Title : Park Mgr

Date: 4-16-21

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 4-16-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

Return to Committee Cover

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **Accounting and Budgeting**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52100.312	Contracts with Private Agencies	$ 848.00	
	DECREASE APPROPRIATIONS:		
52100.334	Maintenance Agreements		$ 848.00

Brief Descriptions of issue:

To increase appropriations for Contracts with Private Agencies to cover expenses through the remainder of FY21.

Requesting Department

Signature: Anna Bryant-Hurst

Title : Finance Director

Date: 4-27-2021

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 4-27-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

Return to Committee Cover

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **County Commission**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51100.334	Maintenance Agreements	$ 540.00	
	DECREASE APPROPRIATIONS:		
51100.399	Other Contracted Services		$ 540.00

Brief Descriptions of issue:

To increase appropriations for Maintenance Agreements to cover costs associated with the County Commission Electronic Voting System.

Requesting Department

Signature: Annie Bryant Hurst

Title : Finance Director

Date: 4/27/2021

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 4/28/2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

Return to Committee Cover

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **General Administration Projects**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
91110.712	Heating and Air Conditioning Equipment	$ 60.00	
	DECREASE APPROPRIATIONS:		
91110.734	Disabilities Act Improvements		$ 60.00

Brief Descriptions of issue:

To increase appropriations to cover the costs in excess of budgeted amount for the installation of a new HVAC unit in the Jail.

Requesting Department

Signature: Jerry Myers

Title : Maintenance Supervisor

Date: 4-27-21

Approval by County Mayor

Signature: Bill Buttram

Title : County Mayor

Date: 4-28-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

Return to Committee Cover

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **Other Facilities**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51810.307	Communication	$ 700.00	
	DECREASE APPROPRIATIONS:		
51810.415	Electricity		$ 700.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for the Maintenance Dept. through the remainder of FY 20-21.

Requesting Department

Signature: Jerry Myers

Title : Maintenance Supervisor

Date: 4-28-21

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 4-28-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **Planning**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
51720.307	Communication	$ 500.00	
	DECREASE APPROPRIATIONS:		
51720.524	In Service / Staff Development		$ 500.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for the Planning Dept. through the remainder of FY 20-21.

Requesting Department

Signature: Nina Whitaker

Title : Department Manager

Date: April 28, 2021

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 4-28-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

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Hamblen County Commission
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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **Data Processing**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52600.307	Communication	$ 200.00	
	DECREASE APPROPRIATIONS:		
52600.334	Maintenance Agreements		$ 200.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for Data Processing through the remainder of FY 20-21.

Requesting Department

Signature:

Title : IT Manager

Date: April 28, 2021

Approval by County Mayor

Signature: Bill Bunch

Title : County Mayor

Date: 4-28-21

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

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Hamblen County Commission
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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **Other Finance / Satellite Office**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52900.307	Communication	$ 600.00	
	DECREASE APPROPRIATIONS:		
52900.415	Electricity		$ 600.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for the Satellite Office through the remainder of FY 20-21.

Requesting Department

Signature: [signature]

Title : County Clerk

Date: 4/29/21

Approval by County Mayor

Signature: Bill Bunch

Title : County Mayor

Date: 4/29/2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund 101 *DEPT:* Circuit Court

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
53100.307	Communication	$ 1,200.00	
	DECREASE APPROPRIATIONS:		
53100.355	Travel		$ 1,200.00

Brief Descriptions of issue:

To increase appropriations to cover communication expenses for Circuit Court through the remainder of FY 20-21.

Requesting Department

Signature: Teresa West

Title : Circuit Court Clerk

Date: 5/3/21

Approval by County Mayor

Signature: Bill Bittner

Title : County Mayor

Date: 5/3/21

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **County Clerk's Office**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52500.348	Postal Charges	$ 2,600.00	
	DECREASE APPROPRIATIONS:		
52500.355	Travel		$ 2,600.00

Brief Descriptions of issue:

To increase appropriations to cover postal charges for the County Clerk's Office through the remainder of FY 20-21.

Requesting Department

Signature: Bell

Title : County Clerk

Date: 4/29/21

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 4/29/2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

Return to Committee Cover

Hamblen County Commission
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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **County Trustee's Office**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52400.719	Office Equipment	$ 750.00	
	DECREASE APPROPRIATIONS:		
52400.524	In Service / Staff Development		$ 750.00

Brief Descriptions of issue:

To increase appropriations to cover office equipment expenses in excess of budgeted amount for the County Trustee's Office.

Requesting Department

Signature: Ronald Affolter

Title : TRUSTEE

Date: 4-29-21

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 4-29-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

Return to Committee Cover

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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund 101 *DEPT:* Chancery Court

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
53400.320	Dues and Memberships	$ 13.00	
	DECREASE APPROPRIATIONS:		
53400.508	Premiums on Corporate Surety Bonds		$ 13.00

Brief Descriptions of issue:

To increase appropriations to cover dues and membership expenses in excess of budgeted amount for Chancery Court.

Requesting Department

Signature: Katherine Jones-Perry

Title : Clerk & Master

Date: 4/29/2021

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 4/29/2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **Jail**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54210.334	Maintenance Agreements	$ 4,025.00	
	DECREASE APPROPRIATIONS:		
54210.355	Travel		$ 4,025.00

Brief Descriptions of issue:

To increase appropriations to cover the cost of the maintenance agreement on the fingerprint machine in the Jail.

Requesting Department

Signature: Debbie Hammond

Title : Executive Assistant

Date: 4-30-2021

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 5-3-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **Parks and Fair Boards**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
56700.415	Electricity	$ 764.00	
56700.791	Other Construction	$ 700.00	
	DECREASE APPROPRIATIONS:		
56700.506	Liability Insurance		$ 1,009.00
56700.513	Worker's Compensation Insurance		$ 455.00

Brief Descriptions of issue:

To increase appropriations to cover additional funds needed for electricity and other construction costs for Cherokee Park through the remainder of FY 20-21.

Requesting Department

Signature: [signature]

Title : Park Mgr

Date: 5/4/21

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 5/4/2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

Return to Committee Cover

Hamblen County Commission
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Information Purposes Only

TENNESSEE
Hamblen County
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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **County Clerk's Office**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
52500.709	Data Processing Equipment	$ 4,836.76	
	DECREASE APPROPRIATIONS:		
52500.320	Dues and Memberships		$ 622.00
52500.334	Maintenance Agreements		$ 195.97
52500.337	Maintenance and Repair Svcs - Office Equipment		$ 550.00
52500.355	Travel		$ 2,168.79
52500.435	Office Supplies		$ 300.00
52500.399	Other Contracted Services		$ 1,000.00

Brief Descriptions of issue:

To increase appropriations to cover the purchase of a replacement folding machine for the County Clerk's Office.

Requesting Department

Signature: Betty

Title : County Clerk

Date: 05/04/2021

Approval by County Mayor

Signature: Bill Bunch

Title : County Mayor

Date: 5-4-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

Return to Committee Cover

Hamblen County Commission
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TENNESSEE
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OFFICE OF THE MAYOR

Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **101** *DEPT:* **Sheriff's Department**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54110.716	Law Enforcement Equipment	$ 15,000.00	
	DECREASE APPROPRIATIONS:		
54110.355	Travel		$ 15,000.00

Brief Descriptions of issue:

To increase appropriations to cover the cost of tablets for the Sheriff's Department officers.

Requesting Department

Signature: Nellie Hammond

Title : Executive Assistant

Date: 5-4-2021

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 5-4-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

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Budget Amendment approved by County Mayor for review by the County Commission.
(TCA 5-9-407)

Fund **122** *DEPT:* **Drug Fund**

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
54150.415	Electricity	$ 1,000.00	
	DECREASE APPROPRIATIONS:		
54150.355	Travel		$ 1,000.00

Brief Descriptions of issue:

To increase appropriations in Electricity needed for the remainder of FY21.

Requesting Department

Signature: Dennis Hammond

Title : Executive Assistant

Date: 4-19-2021

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 4-19-2021

For Finance Department Only:
Reviewed by: _____

Budget Amendment
_____

Return to Committee Cover

TENNESSEE COMPTROLLER OF THE TREASURY

JASON E. MUMPOWER
Comptroller

May 7, 2021

Honorable Bill Brittain, County Mayor
and Honorable Board of Commissioners
Hamblen County
511 West 2nd North Street
Morristown, TN 37814

Dear Mayor Brittain and Members of the Board:

Our office received a request from Hamblen County (the "County") on April 27, 2021, for approval to issue three-year interfund capital outlay notes in an amount not to exceed $300,000 to be known as the "Hamblen County Interfund Loan Capital Outlay Notes, Series 2021" (the "Notes"). The interfund loan will be made from the County's General Debt Service Fund to its General Capital Projects Fund.

Included with the request was a certified copy of Resolution No. 21-03 adopted on April 22, 2021, authorizing the issuance of the Notes to finance the various safety projects, including striping, lighting and other traffic safety projects around Hamblen County Schools (the "Project").

The County included cash flow forecast for its General Debt Service Fund. The cash flow forecast supports that the County has sufficient monies in its General Debt Service Fund to lend to the General Capital Projects Fund without impacting the General Debt Service Fund's operations. The proposed note form was included with the resolution.

Note Approval

This letter constitutes approval for the County to issue the Notes as an interfund loan pursuant to Title 9, Chapter 21, Parts 4 and 6 of Tennessee Code Annotated. Approval of the sale of the Notes is conditioned upon the County's compliance with all relevant provisions of Tennessee law. Our office has relied upon the County's determination of the cost of the public works project.

The County is responsible for ensuring compliance with Title 9 Chapter 21 Parts 1, 4, and 6 of the Tennessee Code Annotated, its debt management policy, and timely payment of outstanding note principal and interest in accordance with the note provisions.

This letter and the approval to issue debt do not address the compliance with federal tax regulations and should not be relied upon for that purpose. The County should discuss these issues with a tax attorney or bond counsel.

This approval is valid for six months after the date of this letter. If the Notes have not been issued within that time, a new note resolution must be passed by the Governing Body and submitted to our office for approval.

Purpose, Terms, and Life

This Project meets the definition of a public works project in T.C.A. § 9-21-105, and the County may issue notes under the authority of Title 9, Chapter 21, of the Tennessee Code Annotated to finance such a Project. The maturity of the Notes does not exceed the life of the proposed Project as attested by the local governing body. The submitted certified resolution and supporting documents appear to meet the requirements for the issuance of notes in Title 9 Chapter 21 Parts 1, 4, and 6 of the Tennessee Code Annotated. The maximum maturity for the Notes as authorized by the governing body is three years after the date the Notes are issued.

In its resolution, the County committed to repay the Note in accordance with statute paying one-third (1/3) of the original principal amount of the Notes each year the Notes are outstanding.

After Issuance

Our website contains specific compliance requirements your local government will be responsible for once the Notes have been issued: http://tncot.cc/debt.

If you should have questions or need assistance, please feel free to contact your financial analyst, Lori Barnard, at 615.747.5347 or Lori.Barnard@cot.tn.gov.

Very truly yours,

Betsy Knotts
Director of the Division of Local Government Finance

cc: Mr. Bryan Burklin, Assistant Director of Local Government Audit, COT
Ms. Anne Bryant-Hurst, Finance Director, Hamblen County

BK:lb

TENNESSEE
Hamblen County
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PERSONNEL COMMITTEE

Randy DeBord
Chairman

Chris Cutshaw
Vice-Chairman

Eileen Arnwine
Member

Jeff Akard
Member

Thomas Doty
Member

Tim Goins
Member

Bobby Haun
Member

Tim Horner
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

Mike Reed
Member

Howard Shipley
Member

James Stepp
Member

Taylor Ward
Member

Hamblen County Government
PERSONNEL COMMITTEE

Monday, May 10, 2021
Immediately Following Adjournment of Finance Committee
Large Courtroom – Hamblen County Courthouse

AGENDA

1. **Call to Order** – *Chairman Randy DeBord*

2. **Visitors Wishing to Address the Committee about Agenda Items Only** – *Chairman Randy DeBord* *(Visitors will allotted 5 minutes to speak)*

3. **Old Business** – *Chairman Randy DeBord*
   a. None

4. **New Business** – *Chairman Randy DeBord*
   a. Revisions to Employee Handbook-*County Mayor Bill Brittain*

5. **Items of Interest (No Action Necessary)** –*Chairman Randy DeBord*
   a. None

6. **Adjournment** – *Chairman Randy DeBord*

Return to Committee Cover

Amendments to Employee Handbook Revised and Adopted March 2018

May 2018

1. Employee Acknowledgement Form.

March 2019

1. Section 1.2—Handguns and Workplace Violence Prevention Policy.
2. Section 2.0—Part-Time Employees who work above 25 hours per week will now gain limited access to the County Employee Health Clinic.

May 2020

1. Section 1.8—allowing accrued leave pay in addition to workers compensation pay up to 100% of normal salary.
2. Section 4.5—Expiration of FMLA Leave—After allotted weeks of FMLA have expired and employee is still out with no accrued leave time, COBRA will be offered.
3. Section 4.5—Families First Coronavirus Response Act (FFCRA)
4. Section 4.11—(1) Offer of COBRA if granted administrative leave without pay exceeds 30 days. (2) If an employee is placed on leave for reasons other than qualifying leave or granted leave, all benefits including health insurance and clinic access for that employee will be suspended until he/she returns to work.
5. Section 5.1—Employee Courtesy #9—any employee found to be engaging in any type of unlawful conduct will be subject to disciplinary action, up to and including termination of employment.
6. Section 6.2—Definitions of Disciplinary Actions—Dismissal—"including engaging in any unlawful conduct."
7. Section 7.7—Working from home.

January 2021

1. Section 4.10 –Military Leave – While on leave, the employee will receive his or her regular compensation for a period not exceeding twenty (20) working days per calendar year.
2. Section 4.5 – page 58 – Remove the expired Families First Coronavirus Response Act (FFCRA) and replace with the temporary Hamblen County COVID Emergency Sick Leave Policy.

April 2021

1. Extended the temporary Hamblen County COVID Emergency Sick Leave Policy through 6/30/2021.
2. Added clause in Longevity Pay Policy "Subject to the terms of this policy, the longevity pay will be paid annually with the last pay check of the employee's anniversary month, providing the employee is actively working; otherwise payment will be received upon return to work".

May 2021

1. Section -1.5 Smoke-Free and Vape-Free Workplace Policy (Added Vape-Free verbiage)
2. Section - 1.9 Whistleblower Protection Policy (new)
3. Section - 1.10 Abusive Conduct Prevention Policy (new)
4. Section - 7.0 Human Resources Files (added Personally Identifiable Information protection)
5. Section - 7.5 Vehicle Use Policy and Guidelines (Added no texting nor distracted driving verbiage)

The testing dates and times are unannounced, and tests are conducted with unpredictable frequency throughout the year. Employees will be randomly selected with each employee having an equal chance of being tested. The number of employees selected for random alcohol and drug testing may equal an annual rate of not less than 50% of the total number of employees in safety sensitive positions.

- **Return-to-duty Testing** – Before an employee returns to duty after engaging in conduct prohibited by these regulations, the employee shall undergo a return-to-duty alcohol and/or drug test with a negative result.

- **Treatment Completion and Follow-up Testing** – An employee required to participate in a treatment program shall be subject to unannounced follow-up alcohol and/or drug tests. Follow-up alcohol and/or drug testing may be extended for up to sixty (60) months following return-to-duty.

Consequences of a Positive Alcohol and/or Drug Test – Failure to comply with the provisions of this policy may be used as grounds for disciplinary action, up to and including dismissal. Hamblen County reserves the right to allow employees to participate in an education and/or treatment program approved by Hamblen County as an alternative to or in addition to disciplinary action. An employee who received a confirmed positive alcohol and/or verified positive drug test result shall be subject to the following conditions:

Disciplinary or Disqualification Action – If the result of alcohol and/or drug testing warrants disciplinary or disqualification action, an employee shall be entitled to all the rights and remedies that are otherwise provided in Hamblen County's policies and procedures.

1.5 SMOKE-FREE / VAPE-FREE WORKPLACE POLICY

Hamblen County intends to fully comply with the Tennessee Non-Smoker Protection Act, Tenn. Code Ann. § 39-17-1801.

Due to the adverse health effects of second-hand smoke and to protect and enhance indoor air quality, all facilities owned and operated by Hamblen County are designated as smoke-free and vape-free environments. Employees are prohibited from smoking and/or vaping in offices, lobbies, maintenance shops, and all common areas of Hamblen County facilities.

There shall be no usage of tobacco or electronic cigarettes on the premises except for those areas specifically designated for the use of tobacco products. Smoking and/or vaping is permitted only in outdoor areas that are at least 20 feet from the entrance to offices, break rooms, or other public areas.

The user is expected to remove any waste created using the tobacco products. All tobacco products must be disposed of in a safe and sanitary manner. Leaving tobacco waste products anywhere other than appropriate receptacles will result in progressive discipline up to and including possible termination.

13. If the employee is out 14 calendar days or more, then workers compensation goes back to day one of lost time and begins paying from day one. An employee may not collect both workers compensation payments and accrued leave payments in excess of 100% of their normal salary. An employee must request to be paid the difference of workers compensation and normal salary using their accrued leave.

Denial of Workers Compensation Benefits – Hamblen County has a Workplace Violence Prevention Policy that prohibits threats and physical acts of violence. If an employee is injured while participating in a fight or after instigating a fight, then entitlement to workers compensation benefits may be impacted. Hamblen County is also designated as a Drug-free Workplace under Tennessee State law. If an employee receives a positive urine drug test or breath alcohol test, or refuses to submit to such testing, following an on-the-job injury, then entitlement to workers compensation benefits may be denied. If an employee does not immediately notify Hamblen County of an on-the-job injury, the injury may be deemed not compensable under the workers compensation program.

Failure to Report Accidents and Injuries – Employees and/or supervisors who fail to immediately notify the Human Resources Manager of an on-the-job injury shall be subject to disciplinary action.

Employees are required to continue paying their portion of the group health care premium and premiums for any voluntary elected benefits while out of work for Worker's Compensation.

1.9 WHISTLEBLOWER PROTECTION POLICY

Hamblen County Employees are entitled to the rights and remedies under **41 U.S.C.** 205 Employee Whistleblower Protection (41 U.S.C. 4712) which prohibits discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant (includes waste, abuse, specific danger to public health and safety, violations of law, rule, or regulation related to a federal grant).

1.10 ABUSIVE CONDUCT PREVENTION POLICY

(Pursuant to Public Chapter 997, the Healthy Workplace Act 29)

Hamblen County Government is firmly committed to a workplace free from abusive conduct as defined herein. Hamblen County Government strives to provide the highest quality of services in an atmosphere of respect, collaboration, openness, safety and equality. All employees have the right to be treated with dignity and respect. All complaints of negative and/or inappropriate behaviors in the workplace will be taken seriously and followed through to resolution. Employees who file complaints will not suffer negative consequences for reporting others for inappropriate behavior.

This policy applies to all full-time and part-time employees of Hamblen County Government. It does not apply to independent contractors, but other contract employees are covered. This policy applies to any sponsored program, event or activity including, but not limited to, sponsored

recreation programs and activities; and the performance of officers and employees of their employment related duties. This policy includes electronic communications by any employee.

Definition of Abusive Conduct

Abusive conduct includes acts or omissions that would cause a reasonable person, based on the severity, nature and frequency of the conduct, to believe that an employee was subject to an abusive work environment, which can include but is not limited to:

- Repeated verbal abuse in the workplace, including derogatory remarks, insults and epithets
- Verbal, nonverbal or physical conduct of a threatening, intimidating or humiliating nature in the workplace; or
- The sabotage or undermining of an employee's work performance in the workplace.

A single act generally will not constitute abusive conduct, unless such conduct is determined to be severe and egregious.

Abusive conduct **does not** include:

- Disciplinary procedures in accordance with adopted policies of Hamblen County Government
- Routine coaching and counseling, including feedback about and correction of work performance
- Reasonable work assignments, including shift, post and overtime assignments
- Individual differences in styles of personal expression
- Passionate, loud expression with no intent to harm others
- Differences of opinion on work – related concerns
- The non-abusive exercise of managerial prerogative

Employer Responsibility -- Supervisors and others in positions of authority have a particular responsibility to ensure that healthy and appropriate behaviors are exhibited at all times and that complaints to the contrary are addressed in a timely manner. Supervisors will:

- Provide a working environment as safe as possible by having preventive measures in place and by dealing with threatening or potentially violent situations;
- Provide good examples by treating others with courtesy and respect
- Ensure that all employees have access to and are aware of the abusive conduct prevention policy and explain the procedures to be followed if a complaint of inappropriate behavior at work is made;
- Be vigilant for signs of inappropriate behaviors at work through observation and information seeking, and take corrective action(s) to resolve the behavior before it escalates;
- Respond promptly, sensitively and confidentially to all situations where abusive behavior is observed or alleged to have occurred.

Employee Responsibility (including witnesses) -- Employees shall treat all other employees with dignity and respect. No employee shall engage in threatening, violent, intimidating or other abusive conduct or behaviors. Employees are expected to assume personal responsibility to promote fairness and equity in the workplace and report any incidents of abusive conduct in accordance with this policy.

Employees should co-operate with preventative measures introduced by supervisors and recognize that a finding of unacceptable behaviors at work will be dealt with through appropriate disciplinary measures.

Retaliation Against Complaint -- Retaliation is a violation of this policy. Retaliation is *any* act of reprisal, interference, restraint, penalty, discrimination, intimidation or harassment against any individual or individuals exercising their rights under this policy.

Reporting -- Any employee who feels he or she has been subjected to abusive conduct is encouraged to report the matter orally or in writing to a supervisor including his or her supervisor, manager, appointing authority, elected official, or to the Human Resources Director. Employees should not feel obligated to report their complaints to their immediate supervisor first before bringing the matter to the attention of one of the representatives identified above.

Any employee seeking to file a complaint should ensure the complaint consists of precise details of each incident of abusive conduct including dates, times, locations and any witnesses. Formal complaints should be documented in writing, but are not required to be in writing.

Witnesses: An employee who witnesses or is made aware of behavior that may satisfy the definition of abusive conduct (as defined herein) should report any and all incidents as set forth herein.

Supervisors: Supervisors must timely report known incidents involving workplace abuse, intimidation, or violence to the Human Resources Director. Supervisors and appointing authorities are required to take reasonable steps to protect the complainant, including, but not limited to, separation of the employees involved.

The person complained against will be notified that an allegation has been made against him or her and informed of the investigative procedure.

Investigation -- Investigations of abusive conduct shall be conducted as soon as practicable and in accordance with the policies and practices of Hamblen County Government. The objective of the investigation is to ascertain whether the behaviors complained of occurred, and therefore will include interviewing the complainant, accused, and witnesses with direct knowledge of the alleged behaviors. All interviews will be appropriately documented. The investigation will be conducted thoroughly, objectively, with sensitivity and with due respect for all parties. The investigator will provide a copy of the investigative report to the appointing authority for further action. All affected parties will be informed of the investigations outcome.

Corrective Action -- In the event of a finding of abusive conduct, the employer will take immediate and appropriate corrective action. Remedies may be determined by weighing the

severity and frequency of the incidences of abusive conduct and in accordance with existing disciplinary policies of Hamblen County Government.

Any employee who engages in conduct that violates this policy or who encourages such conduct by others will be subject to corrective action. Such corrective action may include but is not limited to participation in counseling, training and disciplinary action up to and including termination, or changes in job duties or location.

Supervisory personnel who allow abusive conduct to continue or fail to take appropriate action upon learning of such conduct will be subject to corrective action. Such corrective action may include but is not limited to participation in counseling, training and disciplinary action up to and including termination, or changes in job duties or location.

While the Hamblen County Government encourages all employees to raise any concern(s) under this policy and procedure, the Hamblen County Government recognizes that intentional or malicious false allegations can have a serious effect on innocent people. Individuals falsely accusing another of violations of this policy will be disciplined in accordance with the disciplinary policy of Hamblen County Government.

When abusive conduct has been confirmed, the employer will continue to keep the situation under review and may take additional corrective actions if necessary. Preventive measures may also be taken to reduce the reoccurrence of similar behavior(s) or action(s).

Confidentiality -- To the extent permitted by law, the Hamblen County Government will maintain the confidentiality of each party involved in the abusive conduct investigation, complaint or charge, provided it does not interfere with the ability to investigate the allegations or to take corrective action. However, state law may prevent the employer from maintaining confidentiality of public records. Therefore, Hamblen County Government cannot guarantee confidentiality.

SECTION VII
MISCELLANEOUS POLICIES and PROCEDURES

7.0 HUMAN RESOURCES FILES

An individualized Human Resources file will be maintained on each employee by the Office of the County Mayor. It is the responsibility of each employee to provide accurate information to the Employer. Employees are also responsible for reporting any change in the information which they have previously provided, including, but not limited to the following:

a) Address and telephone number

b) Marital status and number of dependents

c) Individuals to be contacted in the event of an emergency

Individual Human Resource files are the property of Hamblen County and access to the information is restricted. Hamblen County Management personnel who have a legitimate reason to review the file may be allowed to do so.

Employees who wish to review their own file should contact the Human Resource Manager with reasonable advance notice, the employee may review his/her personnel file in the Office of the County Mayor.

The personal health information (PHI) is available only to the individual involved, his/her designees, and authorized Hamblen County management personnel.

Employees should be aware that their personnel records may be subject to public inspection under the Freedom of Information Act. No personally identifiable information (PII) such as medical, family, or other personal information, e.g. addresses, will be released and Social Security Numbers will be protected. All electronic files that contain PII will reside within a protected information system. All physical files that contain PII will reside within a locked file cabinet or room when not being actively viewed or modified. When disposing of PII the physical or electronic file should be shredded or securely deleted.

In the imminent or actual breach compromising PII, E.g. Misplacing a file, loss of a laptop, or possible malware infection on a computer containing PII ,the entities with interests involved in the breach will be contacted as quickly as possible, not to exceed 24 hours after discovery..

will be accomplished by the County Commission's Finance Committee according to State guidelines.

Two-Way Radios: Mobile radios and telephones are subject to the fiscal approval process as described for vehicle acquisition. They shall be mounted as non-destructively as possible.

Conveyance of Non-County Human Resources: The operation by or conveyance of non-county Human Resources in a County vehicle is prohibited except as required by legitimate County business purposes.

Operator Responsibilities: All operators of County vehicles must have a valid Tennessee Driver's License, appropriate to their vehicle usage classification. If at any time the license is revoked, suspended, cancelled, restricted or otherwise invalidated, the employee must immediately notify the cognizant Elected Official/Department Head and must be suspended from operating any County vehicle. It is the responsibility of the Elected Official to perform periodic license and driving record checks for their employees who operate County vehicles and check these before hiring a new employee who will be driving a County vehicle.

Seat Belts and Safety Devices: The vehicle operator (driver) is responsible for ensuring that all vehicle safety procedures and devices are utilized in full compliance with all applicable State and Federal laws. Use of seat belts and other required safety devices is mandatory for both the operator and any passengers. The operator may refuse to transport any passengers who fail to comply. Removal or disabling of vehicle safety devices is prohibited. Employees should understand also that under Tennessee Workers' Compensation Law, willful failure to use provided safety devices may affect their rights to workers' compensation benefits.

Operation: Employees driving Hamblen County vehicles shall operate them in a safe, lawful, efficient and courteous manner and shall obey all traffic laws, parking regulations and rules of the road. Traffic and parking violations are the operator's responsibility and may result in disciplinary action when warranted. Common sense security precautions and good driving habits shall be observed.

Safety Issues for Cellular Phone Use and Distracted Driving: Employees are expected to follow Tennessee State Law and to keep safety as their first consideration. Regardless of the circumstances, including slow or stopped traffic, employees should never text or read a text while operating a County Vehicle or while operating his/her own vehicle while on duty. Employees are strongly encouraged to pull off to the side of the road and safely stop the vehicle before placing or accepting a call. If acceptance of a call is unavoidable and pulling over is not an option, employees are expected to use hands-free options, keep the call short and refrain from discussion of complicated or emotional issues and keep his/her eyes on the road. Special care should be taken in situations where there is traffic, inclement weather or the employee is driving in an unfamiliar area. Distracted Driving is undertaking any activity that distracts the drivers' focus from driving responsibly.

ALCOHOL AND DRUG POLICY (as related to Vehicle usage)

The county employee handbook (Section 1.4) states that "Unauthorized possession, consumption or sale of alcohol or illegal drugs on County property" is grounds for immediate termination.

Hamblen County Government

PUBLIC SERVICES COMMITTEE

Monday, May 10, 2021
Immediately Following Adjournment of the Personnel Committee
Large Courtroom – Hamblen County Courthouse

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

PUBLIC SERVICES COMMITTEE

Tim Goins
Chairman

James Stepp
Vice-Chairman

Howard Shipley
Ex-Officio

Jeff Akard
Member

Eileen Arnwine
Member

Bobby Haun
Member

Tim Horner
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

AGENDA

1. **Call to Order** – *Chairman Tim Goins*

2. **Visitors Wishing to Address the Committee** – *Chairman Tim Goins*
   (*Visitors will be allotted 5 minutes to speak)*

3. **Old Business** – *Chairman Tim Goins*
   a. None

4. **New Business** – *Chairman Tim Goins*
   a. Surplus Items for Community Service Work Program-*County Mayor Bill Brittain*
   b. Beer Permit Discussion-Kenny's Market and Deli, Morristown, TN-*County Clerk Penny Petty*

5. **Items of Interest (No Action Necessary)** – *Chairman Tim Goins*
   a. HUD Point in Time Report from Simtech Solutions, Inc.
   b. Morristown Hamblen Humane Society Monthly Animal Statistics Table

6. **Adjournment** – *Chairman Tim Goins*

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commission

From: Bill Brittain BB

Date: May 4, 2021

Re: Surplus Items for Community Service Work Program

Hamblen County would like to surplus the following items from the Community Service Work Program inventory.

1) Yellow Bus – Ford E-450 Bluebird – VIN #1FDXE45P14HA78593
2) White Bus – GMC 3500 – VIN #1GDHG31K3RF532753

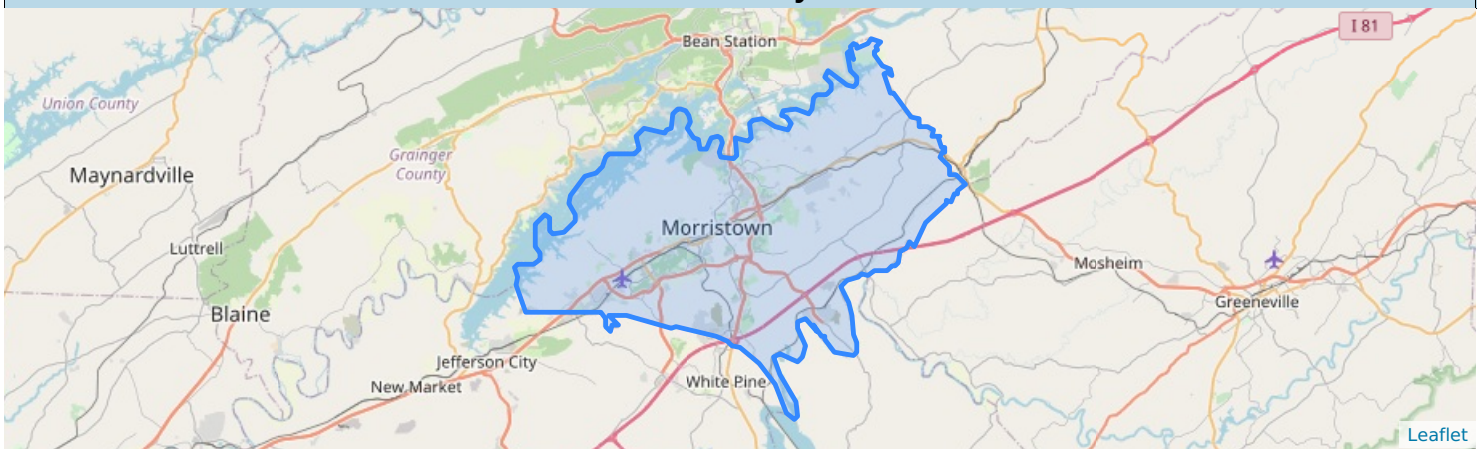
Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

Return to Committee Cover

HUD Point in Time Report - Combined

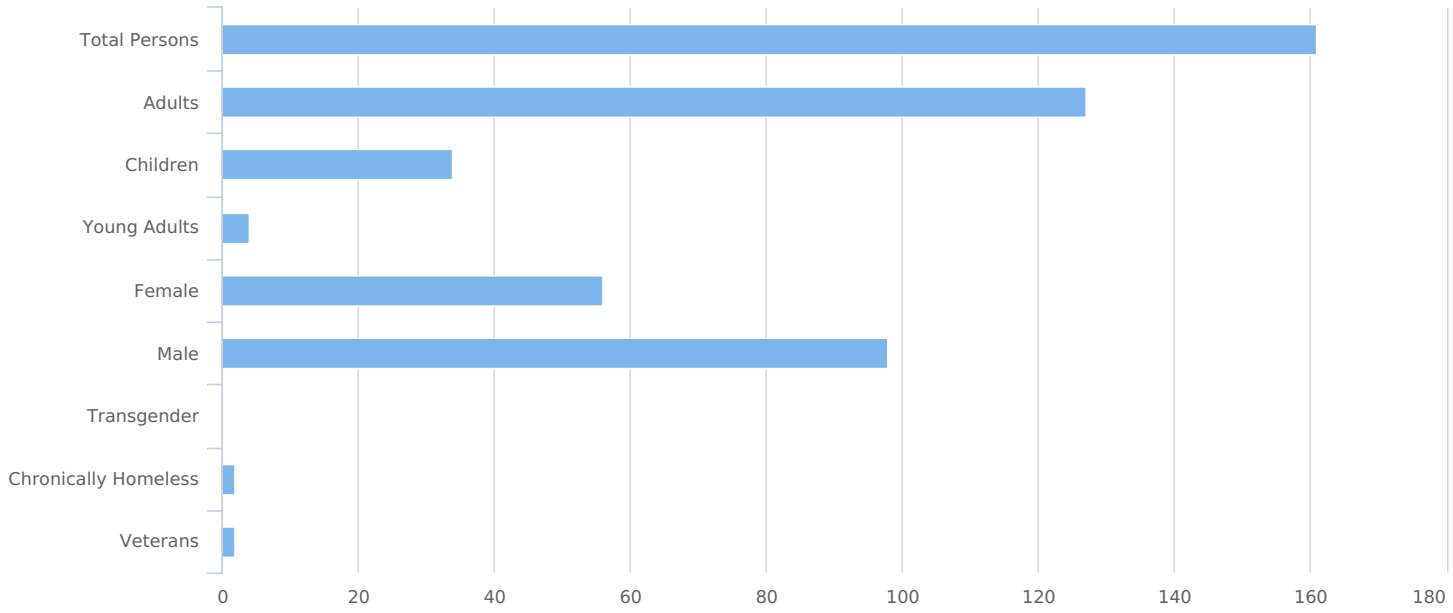
Count:	**2021 PIT Count TN-512 CoC**	Geography:	**Hamblen**
Created by:	**Patterson,Deb**	Created on:	**04/07/2021 9:00 AM**

Summary



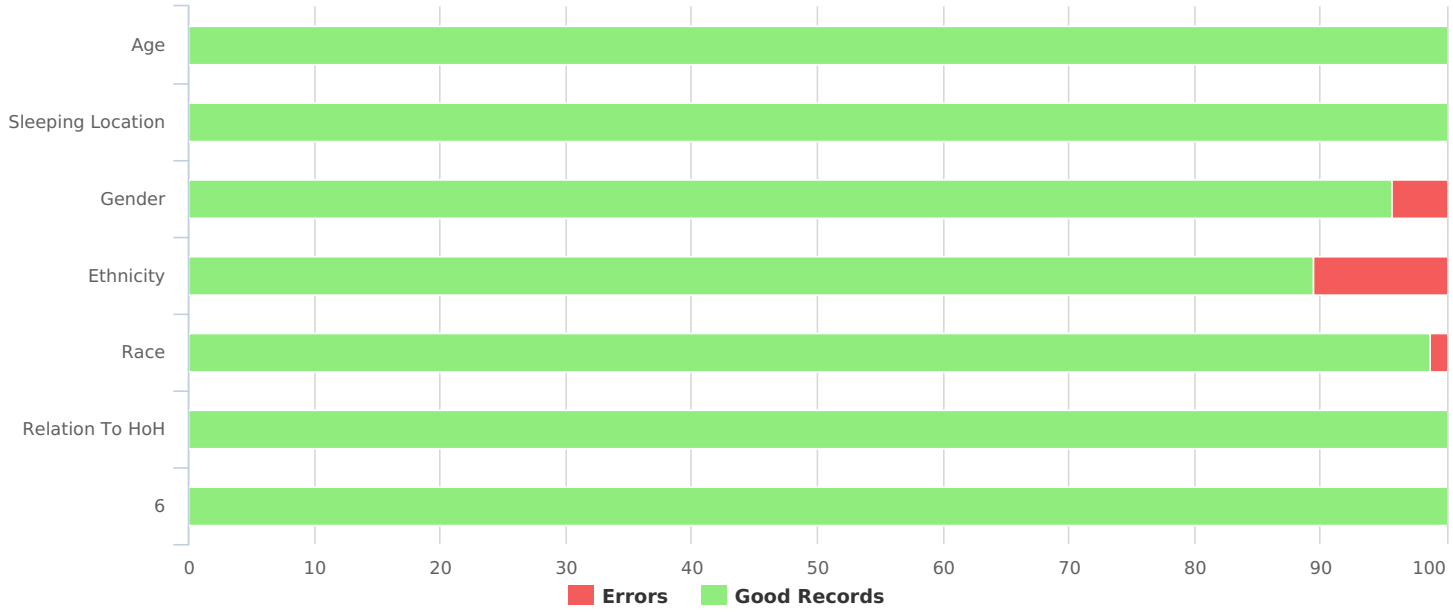
Total Persons	161
Adults (18+)	127
Children (Under 18)	34
Unknown Age	0
Unknown Age - Believe to be Adult	0
Unknown Age - Believe to be Child	0
Young Adults (18-24)	4
Female	56
Male	98
Transgender	0
Chronically Homeless	2
Veterans	2

Return to Committee Cover



Data Quality Checks

Persons Missing Age Information	0
Persons Missing Sleeping Location	0
Persons Missing Gender	7
Persons Missing Ethnicity	17
Persons Missing Race	2
Persons Missing Relation to HoH	0
Persons with Unknown Household Type	0



Return to Committee Cover

All Households

Households with at Least one Adult and One Child

Household and Person Breakdown

Total Number of Households	17
Total Number of Persons	38
Number of Children (Under 18)	17
Number of Young Adults (18-24)	0
Number of Adults (25+)	21

Gender

Female	20
Male	18
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	33
Hispanic/Latino	5

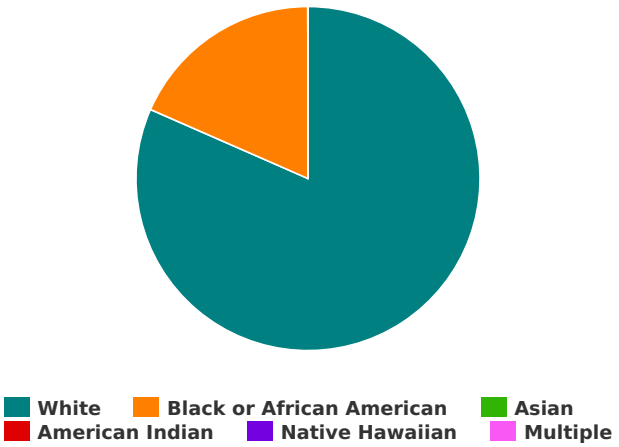
Race

White	31
Black or African-American	7
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

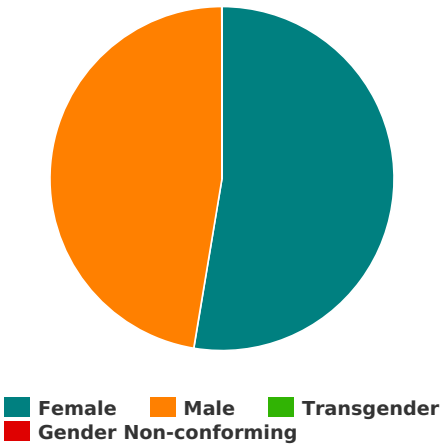
Chronically Homeless

Total Number of Households	0
Total Number of Persons	0

Race



Gender



Return to Committee Cover

Households without Children

Household and Person Breakdown

Total Number of Households	106
Total Number of Persons	106
Number of Young Adults (18-24)	4
Number of Adults (25+)	102

Gender

Female	29
Male	70
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	83
Hispanic/Latino	6

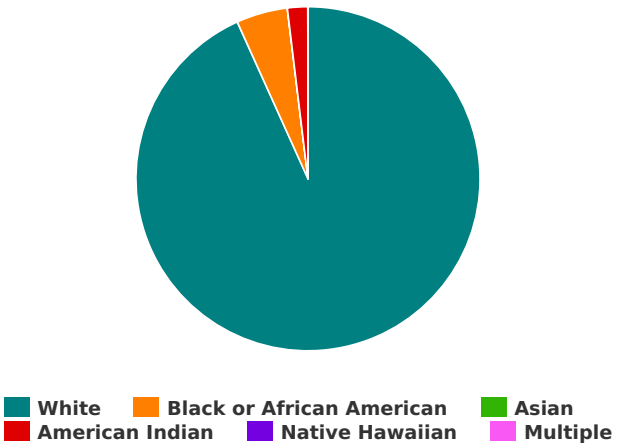
Race

White	97
Black or African-American	5
Asian	0
American Indian or Alaska Native	2
Native Hawaiian or Other Pacific Islander	0
Multiple	0

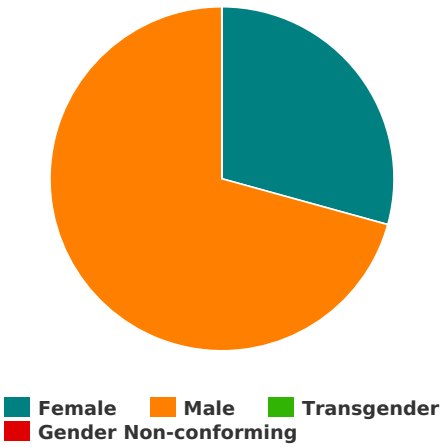
Chronically Homeless

Total Number of Persons	2

Race



Gender



Return to Committee Cover

Households with Only Children

Household and Person Breakdown

Total Number of Households	17
Total Number of Children	17

Gender

Female	7
Male	10
Transgender	0
Gender Non-conforming	0

Ethnicity

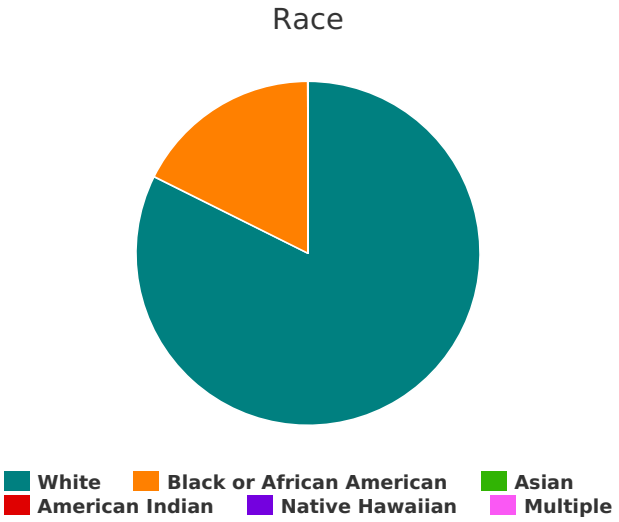
Non-Hispanic/Non-Latino	14
Hispanic/Latino	3

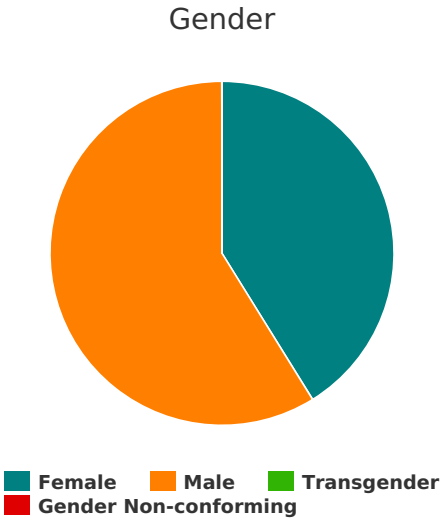
Race

White	14
Black or African-American	3
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

Chronically Homeless

Total Number of Persons	0





Return to Committee Cover

Veteran Households

Veteran Households with at Least One Adult and One Child

Household and Person Breakdown

Total Number of Households	0
Total Number of Persons	0
Total Number of Veterans	0

Gender

Female	0
Male	0
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	0
Hispanic/Latino	0

Race

White	0
Black or African-American	0
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

Chronically Homeless

Total Number of Households	0
Total Number of Persons	0

Race

Gender

White Black or African American Asian American Indian Native Hawaiian Multiple

Female Male Transgender Gender Non-conforming

Return to Committee Cover

Veteran Households without Children

Household and Person Breakdown

Total Number of Households	2
Total Number of Persons	2
Total Number of Veterans	2

Gender

Female	0
Male	2
Transgender	0
Gender Non-conforming	0

Ethnicity

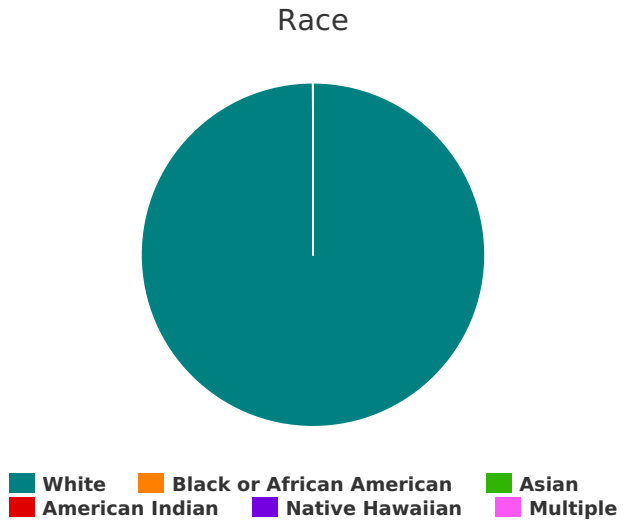
Non-Hispanic/Non-Latino	2
Hispanic/Latino	0

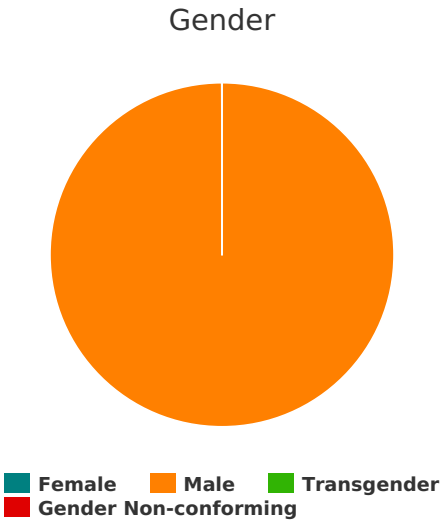
Race

White	2
Black or African-American	0
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

Chronically Homeless

Total Number of Households	0
Total Number of Persons	0





Return to Committee Cover

Youth Households

Unaccompanied Youth Households

Household and Person Breakdown

Total Number of Unaccompanied Youth Households	21
Total Number of Unaccompanied Youth	21
Total Number of Unaccompanied Youth (under age 18)	17
Total Number of Unaccompanied Youth (18 to 24)	4

Gender

Female	7
Male	12
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	17
Hispanic/Latino	3

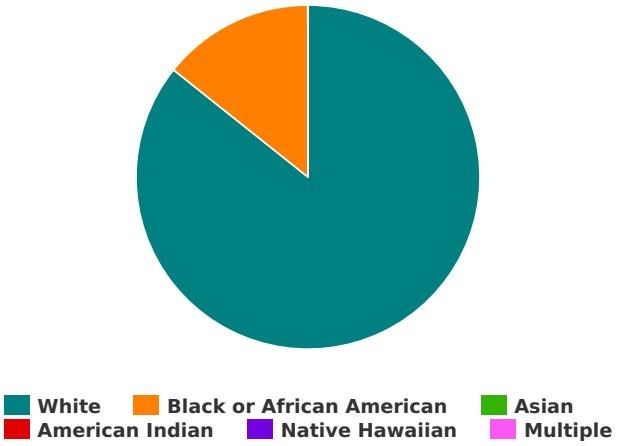
Race

White	18
Black or African-American	3
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

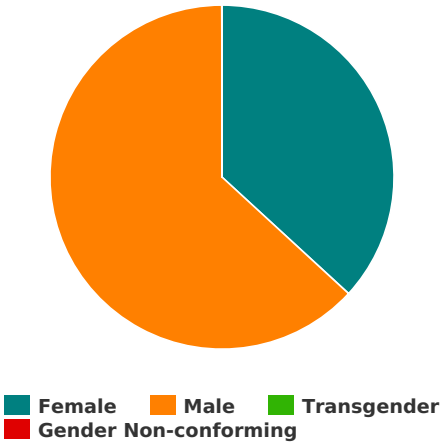
Chronically Homeless

Total Number of Persons	0

Race



Gender



Return to Committee Cover

Parenting Youth

Household and Person Breakdown

Total Number of Parenting Youth Households	0
Total Number of Persons in Parenting Youth Households	0
Total Parenting Youth	0
Total Children in Parenting Youth Households	0
Number of Parenting Youth Under 18	0
Children in Households with Parenting Youth Under 18	0
Number of Parenting Youth 18 to 24	0
Children in Households with Parenting Youth 18 to 24	0

Gender

Female	0
Male	0
Transgender	0
Gender Non-conforming	0

Ethnicity

Non-Hispanic/Non-Latino	0
Hispanic/Latino	0

Race

White	0
Black or African-American	0
Asian	0
American Indian or Alaska Native	0
Native Hawaiian or Other Pacific Islander	0
Multiple	0

Chronically Homeless

Total Number of Households	0
Total Number of Persons	0

Race

Gender

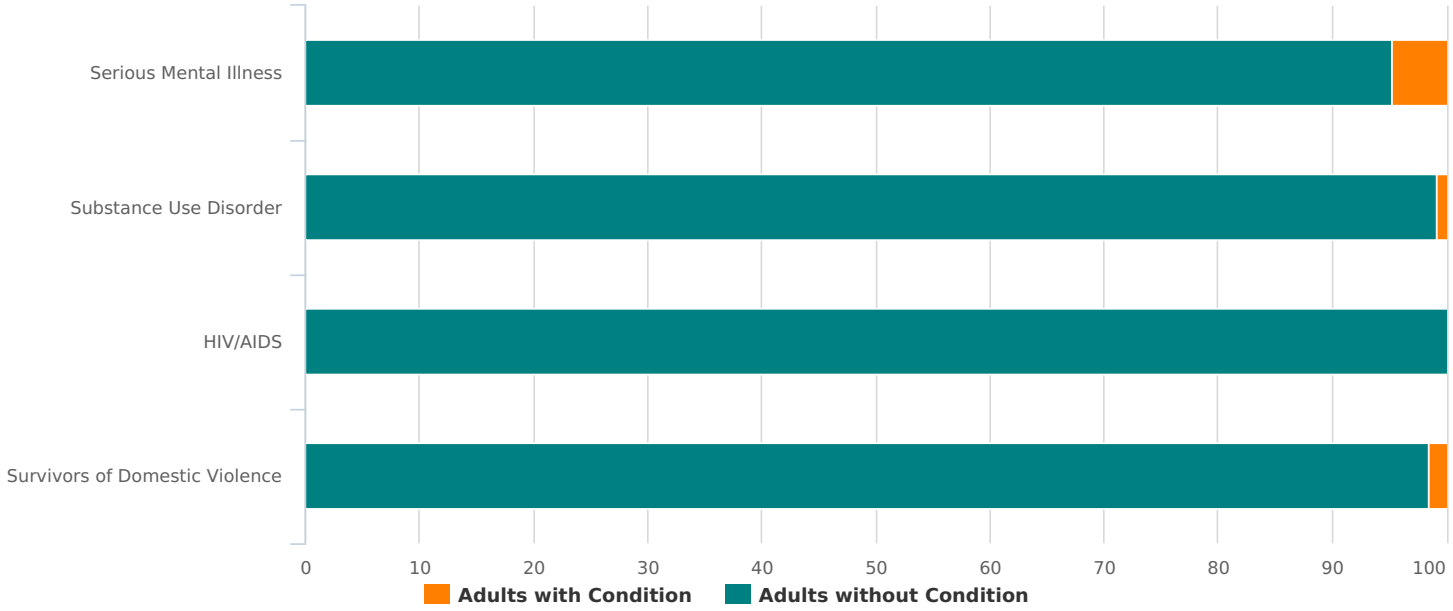
White Black or African American Asian American Indian Native Hawaiian Multiple

Female Male Transgender Gender Non-conforming

Return to Committee Cover

Additional Homeless Populations (Adults Only)

Serious Mental Illness	6
Substance Use Disorder	1
HIV/AIDS	0
Survivors of Domestic Violence (optional)	2



Return to Committee Cover

Asilomar Accords: Annual Animal Statistics Table

		Dog	Cat	Wildlife	Other	Total
	Annual Live Release Rate: 85%	0	0	0	0	0
	The Annual Live Release Rate does not include 0 owner/guardian requested euthanasia which were unhealthy and untreatable and 0 animals that died or were lost in the shelter/care	0	0	0	0	0
		0	0	0	0	0
A	BEGINNING SHELTER COUNT (1-Apr-2021)	16	12	0	0	28
	INTAKE (Live Animals Only)	0	0	0	0	0
B	From the Public	60	46	0	0	106
C	Incoming Transfers from Organizations within Community/Coalition	0	0	0	0	0
D	Incoming Transfers from Organizations outside Community/Coalition	0	0	0	0	0
E	From Owners/Guardians Requesting Euthanasia	2	1	0	0	3
F	Total Intake [B + C + D + E]	62	47	0	0	109
G	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)	0	0	0	0	0
H	ADJUSTED TOTAL INTAKE [F minus G]	62	47	0	0	109
I	ADOPTIONS	27	9	0	0	36
J	OUTGOING TRANSFERS to Organizations within Community/Coalition	0	0	0	0	0
K	OUTGOING TRANSFERS to Organizations outside Community/Coalition	6	0	0	0	6
L	RETURN TO OWNER/GUARDIAN	15	1	0	0	16
	ANIMALS EUTHANIZED	0	0	0	0	0
M	Healthy (Includes Owner/Guardian Requested Euthanasia)	0	0	0	0	0
N	Treatable - Rehabilitatable (Includes Owner/Guardian Requested Euthanasia)	0	0	0	0	0
O	Treatable - Manageable (Includes Owner/Guardian Requested Euthanasia)	0	0	0	0	0
P	Unhealthy & Untreatable (Includes Owner/Guardian Requested Euthanasia)	0	0	0	0	0
	Euthanized animals without category assigned	3	7	0	0	10
Q	Total Euthanasia [M + N + O + P]	3	7	0	0	10
R	Owner/Guardian Requested Euthanasia (Unhealthy & Untreatable Only)	0	0	0	0	0
S	ADJUSTED TOTAL EUTHANASIA [Q minus R]	3	7	0	0	10
T	SUBTOTAL OUTCOMES [I + J + K + L + S] Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)	51	17	0	0	68
U	DIED OR LOST IN SHELTER/CARE	0	0	0	0	0
V	TOTAL OUTCOMES [T + U] Excludes Owner/Guardian Requested Euthanasia (Unhealthy and Untreatable Only)	51	17	0	0	68
W	ENDING SHELTER COUNT (30-Apr-2021)	27	42	0	0	69
	Annual Live Release Rate Calculation in percentage: (I + J + K + L)/T	94	58	0	0	85
	Data Check: A + H	78	59	0	0	137
	Data Check: V + W	78	59	0	0	137

Report Generated by ShelterBuddy Software

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

JUSTICE CENTER/JAIL PROJECT COMMITTEE

Tim Horner
Chairman

James Stepp
Vice-Chairman

Eileen Arnwine
Member

Jeff Akard
Member

Chris Cutshaw
Member

Randy DeBord
Member

Thomas Doty
Member

Tim Goins
Member

Bobby Haun
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

Mike Reed
Member

Howard Shipley
Member

Taylor Ward
Member

Hamblen County Government

JUSTICE CENTER/JAIL PROJECT COMMITTEE

Monday, May 10, 2021
Immediately Following Adjournment of the Public Services Committee
Large Courtroom-Hamblen County Courthouse

AGENDA

1. **Call to Order** – *Chairman Tim Horner*

2. **Visitors Wishing to Address the Committee about Agenda Items Only** – *Chairman Tim Horner* (*Visitors will be allotted 5 minutes to speak)*

3. **Old Business-***Chairman Tim Horner*
   a. Project Update-*Tony Pettit, BurWil Construction Company*

4. **New Business-** *Chairman Tim Horner*
   a. Property Purchase-*County Mayor Bill Brittain*

5. **Items of Interest (No Action Necessary)** – *Chairman Tim Horner*
   a. Jail/Justice Center Project Expenditures as of April 30, 2021

6. **Adjournment** – *Chairman Tim Horner*

Return to Committee Cover

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

May 7, 2021

To: Justice Center Project Committee
Hamblen County Commission

From: Bill Brittain, County Mayor BB

Re: Property Purchase near Justice Center Site

Hamblen County has the opportunity to purchase two parcels of property located at 540 North Jackson Street, at the corner of West Fifth North Street and North Jackson Street, adjacent to the new justice center project site (See aerial photograph).

The owner of the property, Douglas Valley LP, has agreed to sell the property to Hamblen County for the tax appraisal, $211,700. The two-story house is vacant and has been renovated recently. It sits on two parcels totaling ½ acre.

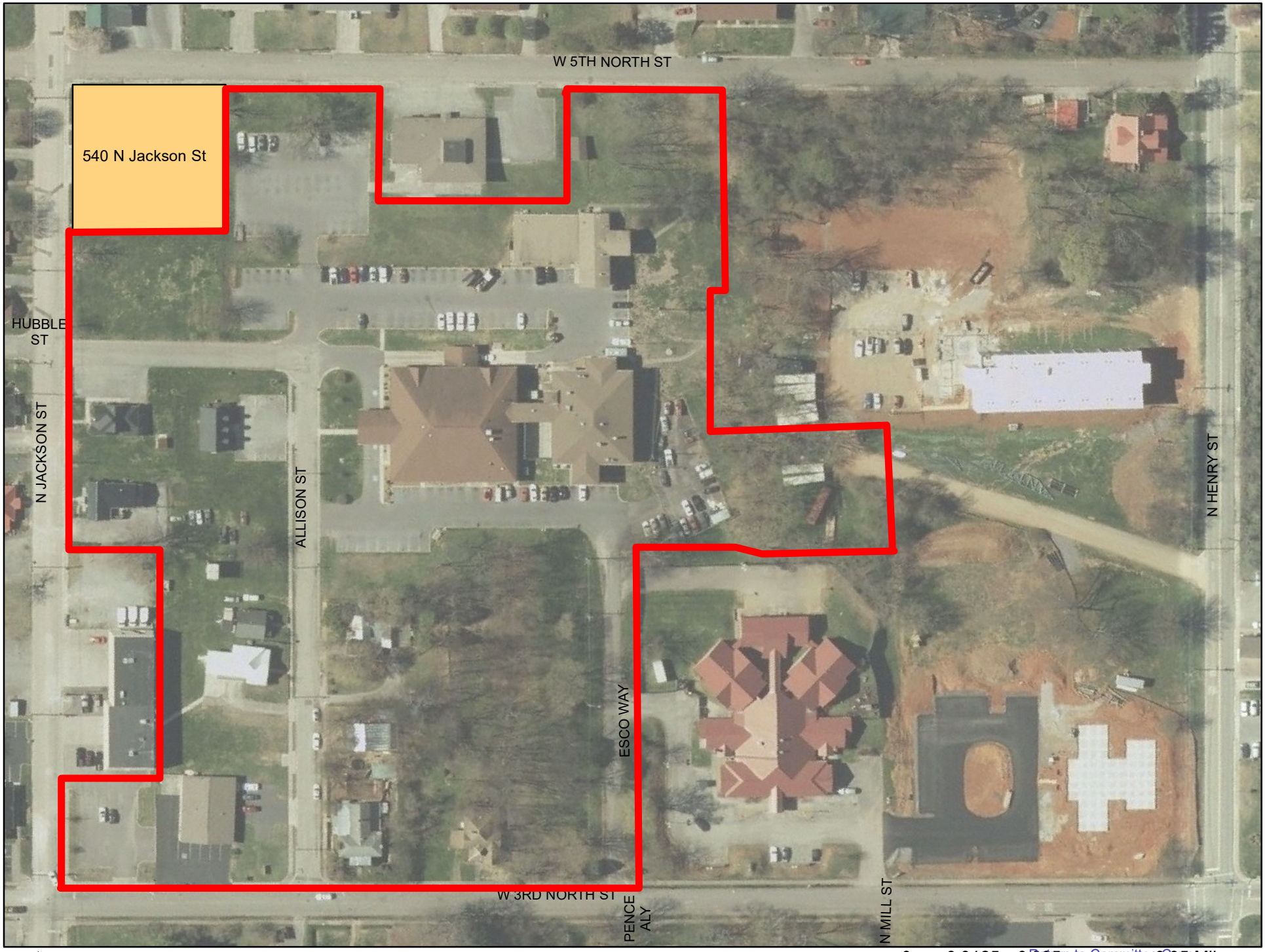
The principals of Douglas Valley LP are members of Tom Hyde's family. Mr. Hyde, a Hamblen County road commissioner, is not a principal of the company and does not have any ownership interest in the property. His real estate management company, Lakeway Property Management, manages the property. Thus, a conflict of interest for selling the property to the County does **not** exist under state law.

The County would seek to lease the house, or it could be quite useful for the County as office space, a home for an offender re-entry program or other programs operated by county departments. The vacant lot (south of the house) can provide additional parking space for the justice center project.

I am recommending that we purchase the property. Money for the purchase can come from the General Fund reserves.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

Return to Committee Cover



Hamblen County Property

0 0.0125 0.025 0.05 Miles

Return to Committee Cover

Hamblen County Government
Jail / Justice Center Project Expenditures
As of April 30, 2021

Category of Costs	Description	Amount		Total Per Category
Moseley Architects	Phase I	$ 117,800.00		
	Phase II	$ 67,500.00		
	Design & Construction Planning Phase	$ 758,400.00		
	Paid in FY2021			
	Design & Construction Planning Phase	$ 440,000.01		
	Design & Construction Planning Phase	$ 207,552.90		
	Design & Construction Planning Phase	$ 51,290.00		**$ 1,642,542.91**
BurWil Construction				
	Paid in FY2021			
	Project Management	$ 35,197.96		
	Project Management	$ 130,000.00		
	Project Management	$ 65,000.00		
	Project Management	**$ 26,700.00**	*	**$ 256,897.96**
Entegrity Consulting				
	Paid in FY2021			
	Commissioning Services	$ 2,196.00		
	Commissioning Services	**$ 1,098.00**	*	**$ 3,294.00**
Property Acquisition	Norton Property	$ 55,092.06		
	Johnson Property	$ 151,116.65		
	Graves Property	$ 27,167.96		
	Moody Property	$ 36,709.87		
	Hodge Property	$ 145,575.48		
	Stambaugh Property	$ 220,566.35		
	Gibbons Property	$ 155,601.70		
	425 Allison Street	$ 63,408.00		
	Hale House	$ 385,513.00		
	Wilder Property	$ 5,000.00		
	Whitehead Property	$ 5,000.00		
	Paid in FY2021			
	Hale House (remaining City Taxes due)	$ 0.94		
	Whitehead Property	$ 262,188.19		
	Wilder Property	$ 347,794.44		
	Rescue Squad (relocating expenses)	$ 75,000.00		**$ 1,935,734.64**
Other Costs	Site Preparation, Clearing, and Soil Testing and All Other Costs	$ 109,649.17		
	Paid in FY2021			
	Storm Water Permit	$ 1,000.00		
	Asbestos & Lead Inspections: 440 W. 3rd North Street	$ 1,870.00		
	Inspection Fee to State of Tennessee - Fire Marshall	$ 120,515.00		
	Demolition and Clearing of Property	$ 44,577.00		
	Additional Surveying: Helen Ross McNabb	$ 2,000.00		**$ 279,611.17**
	Total Expenditures on Jail / Justice Center Project			**$ 4,118,080.68**

* These expenditures have been paid since the summary was previously presented.

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Hamblen County Government

CALENDAR & RULES COMMITTEE

Monday, May 10, 2021

Immediately Following Adjournment of the Justice Center/Jail Project Committee

Large Courtroom of the Hamblen County Courthouse

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
CALENDAR & RULES COMMITTEE

James Stepp
Chairman

Tim Horner
Vice-Chairman

Howard Shipley
Ex-Officio

Eileen Arnwine
Member

Thomas Doty
Member

Joe Huntsman, Sr.
Member

Wayne NeSmith
Member

AGENDA

1. **Call to Order** – *Chairman James Stepp*

2. **Visitors Wishing to Address the Committee about Agenda Items Only** – *Chairman James Stepp* (Visitors will be allotted 5 minutes to speak)

3. **Old Business -** *Chairman James Stepp*
   a. None

4. **New Business** - *Chairman James Stepp*
   a. Review of Regular Calendar Items
   b. Review of Consent Calendar Items

5. **Items of Interest -** *Chairman James Stepp*
   a. None

6. **Adjournment** – *Chairman James Stepp*

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HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, May 20, 2021
5:00 p.m.

Open Meeting - *Sheriff Esco Jarnagin*

Call to Order - *Chairman Howard Shipley*

Prayer – *TBD*

Pledge of Allegiance - *Commissioner Tim Goins*

Roll Call - *County Clerk Penny Petty*

Prepared under the direction of:
Chairman Howard Shipley

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REGULAR CALENDAR **May 20, 2021** **Hamblen County Legislative Body**

Order #	Vote	Item
1		**Recognition/Presentations/Proclamations (Commission Chairman Howard Shipley)**
		a. Genia Kimbrough -Juvenile
		b. Janice Kimbrough-Juvenile
2		**RECESS AS HAMBLEN COUNTY LEGISLATIVE BODY-CONVENE AS HAMBLEN COUNTY BEER BOARD (Commission Chairman**
		a. Beer Permit for Kenny's Market and Dili-5018 Copper Ridge Road, Morristown, TN 37814
		RECONVENE AS HAMBLEN COUNTY LEGISLATIVE BODY
3		**BEER PERMIT VOTE**
	Vote	a. Beer Permit for Kenny's Market and Deli -5018 Copper Ridge Road, Morristown, TN 37814
4		**Nominations/Appointments (Commission Chairman Howard Shipley)**
		a. None
5		**Calendar and Rules Committee Report (Chairman Jim Stepp)**
	Vote	a. Approval of Consent Calendar Items
	Vote	b. Approval of Regular Calendar Items
6		**Approval of Consent Calendar (Commission Chairman Howard Shipley)**
	Vote	a. Consent Calendar
7		**Public Comment Regarding Business of the Agenda Only (Commission Chairman Howard Shipley)**
8		**Finance Committee (Chairman Randy DeBord)**
	Vote	a. Monthly Checks- April 2021
	Vote	b. FY21 Homeland Security Grant
	Vote	c. Bid Tabulation-Rugged Notebook Computers for HCSO (2021-08)
	Vote	d. Bid Tabulation-HVAC Units for Hamblen County Courthouse (2021-09)
	Vote	e. Bid Tabulation-New, Commercial Grade, Zero-Turn Mower for Cherokee Park (2021-10)
	Vote	f. Resolution 21-__- A Resolution of the County Commission of Hamblen County, Tennessee Authorizing the 2020-2021 Walmart Foundation Community Grant Application for the Hamblen County Sheriff's Department
	Vote	g. Resolution 2-__- A Resolution of the County Commission of Hamblen County, Tennessee Authorizing the 2021 Bulletproof Vest Grant Application
	Vote	h. Budget Amendment-Hamblen County Board of Education Budget Amendment # 7 for $2,500
		i. Budget Amendments
	Vote	i. Fund # 101 General Debt Services $3,334
	Vote	ii. Fund #101 Transfer to Other Funds $8,450
	Vote	iii. Fund #101 Coroner $33,000
	Vote	iv. Fund #101 Chancery Court $97.83
	Vote	v. Fund #101 Work Release Program $30
	Vote	vi. Fund #101 Jail $200
	Vote	vii. Fund #101 Juvenile Court $10,310
	Vote	viii. Fund #101 Rabies and Animal Control $30
	Vote	ix. Fund #101 Parks and Fair Boards $570
	Vote	x. Fund #101 Capital Projects $45,000
	Vote	xi. Fund #101 Transfers to Other Funds $25,000
	Vote	xii. Fund #116 Transfers to Other Funds $9,788.43
	Vote	xiii. Fund #131 Highway Department $128,000
	Vote	xiv. Fund #131 Highway Department $15,187.81
	Vote	j. Extension of Commercial Lease for County Clerk Satellite Office through June 30, 2023
	Vote	k. Satellite Office Space Sublease to State of Tennessee-Third Amendment through June 30, 2023 Judge Boniface Office Space
	Vote	l. Property Purchase

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9	Vote	**Personnel Committee (Chairman Randy DeBord)** a. Revisions to Employee Handbook
10	Vote	**Public Services Committee (Chairman Tim Goins)** a Surplus Items for Community Services Work Program
11	Vote	**Justice Center/Jail Project Committee (Chairman Tim Horner)** a. Property Purchase
12		**Public Comments –General (Commission Chairman Howard Shipley)**
13		**Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Howard Shipley)** a. May 2021 Budget Meetings- May 18, 25, and May 27, 2021 5:00 p.m. at the Courthouse Large Courtroom b. June 2021 Budget Meetings-June 1, June 3, June 8, and June 10, 2021 5:00 p.m. at the Courthouse Large Courtroom c. June 2021 Committee Meeting: Monday, June 14, 2021 5:30 p.m. at the Courthouse Large Courtroom d. June 2021 Commission Meeting: Thursday, June 24, 2021 5:00 p.m. at the Courthouse Large Courtroom
14		**Adjournment (Commission Chairman Howard Shipley)**

Thursday, May 20, 2021

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CONSENT CALENDAR **May 20, 2021** **Hamblen County Legislative Body**

Order #	Item	Placed From
1	Approval of the Previous Month's County Commission Minutes – April 22, 2021 Approval of Justice Center/Jail Project Committee Minutes – April 15, 2021	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – April 2021	Finance Committee
4	Planning Commission Building Permit Log –April 2021	Finance Committee
5	County Attorney Invoices –April 2021	Finance Committee
6	Coroner's Monthly Report – April 2021	Finance Committee
7	Budget Amendments i. Fund #101 Cherokee Park $1,000 ii. Fund #101 Accounting and Budgeting $848 iii. Fund #101 County Commission $540 iv. Fund #101 General Administration Projects $60 v. Fund #101 Other Facilities $700 vi. Fund #101 Planning $500 vii. Fund #101 Data Processing $200 viii. Fund #101 Other Finance/Satellite Office $600 ix. Fund #101 Circuit Court $1,200 x. Fund #101 County Clerk's Office $2,600 xi. Fund #101 County Trustee's Office $750 xii. Fund #101 Chancery Court $13 xiii. Fund #101 Jail $4,025 xiv. Fund #101 Parks and Fair Boards $1,464 xv. Fund #101 County Clerk's Office $4,836.76 xvi. Fund #101 Sheriff's Department $15,000 xvii. Fund #122 Drug Fund $1,000	Finance Committee
8	Tennessee Comptroller of the Treasury-Approval for County to Issue Three-Year Interfund Capital Outlay Notes, Series 2021- Not to Exceed $300,000	Finance Committee
9	HUD Point in Time Report from Simtech Solutions, Inc.	Public Services Committee
10	Morristown Hamblen Humane Society Monthly Animal Statistics Table	Public Services Committee
11	Jail/Justice Center Project Expenditures as of April 30, 2021	Justice Center/Jail Project Committee

Thursday, May 20, 2021

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HAMBLEN COUNTY
Clerk

PENNY PETTY

511 West Second North Street
Morristown, Tennessee 37814
Phone: (423) 586-1993 • Fax: (423) 585-2015

"The Peoples House"

May 4th, 2021

TO ALL COUNTY COMMISSIONERS:

Enclosed, please find a beer permit application for Kenny's Market and Deli 5018 Copper Ridge Road Morristown, TN 37814. The business owner is Pulkitkumar Patel. This application is for reconsideration at the May 20, 2021 commission meeting. The business is located in the 8th district and will be for on and off premises beer permit.

Thank You,

Penny Petty

Hamblen County Clerk

RECEIVED
MAY 05 2021
OFFICE OF HAMBLEN
COUNTY MAYOR

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TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY

BEER PERMIT CHECKLIST

Applicant: Kenny's Market & Deli

Circle One:

Yes	No	Application Received - Date Received: 5/4/21
Yes	No	Application Fee Paid $ 250.00 Date Paid: 5/4/21
Yes	No	Advertised in Local Newspaper – Date: 5/6/21
Yes	No	Notification Letter mailed to Commissioners - Date: 5/6/21
Yes	No	Criminal Background Check Completed (attached) ✓
Yes	No	Is property properly zoned? (verify w/Planning & Zoning) – Zone: ____
Yes	No	Sales Tax Registration Received – Date Received: _____ (new permit holder/due 10 days after permit issued)

511 West Second North Street • Morristown, TN 37814 • office 423.586.1931 • fax 423.585.4699
www.HamblenCountyTN.gov

5/4/21
Rec# 0050390

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE COUNTY OF HAMBLEN

ON-PREMISES PERMIT____

OFF-PREMISES PERMIT____

ON-AND-OFF PREMISES PERMIT X

MANUFACTURER'S OR DISTRIBUTOR'S PERMIT____

TEMPORARY (SPECIAL EVENT) PERMIT____

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE, OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED, OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATERD 57-5-101 et seq., AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

1. Full name of applicant (owner of business) PULKITKUMAR PATEL

2. Type of applicant (check one) Person____ Firm____ Corporation X Joint-Stock Company____ Syndicate____

   Association____

3. Give the name and address of all persons, firms, corporations, joint-stock companies, syndicates or associations who own five percent (5%) or more of the business (attach additional sheet if needed)

If the owner is an individual, answer 4,5, and 6. Otherwise, proceed to question 7.

4. What is your present home address? 5018 Copper Ridge Road, Morristown, TN-37814

5. Previous address (es) within the last ten (10) years (use additional sheet if necessary)

   897 Deerpath Lane, Dekalb, IL-60115

6. Date of birth 10/28/1989 Home telephone 469-767-5534

7. Applicant's business telephone 423-839-2409

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8. Under what name will this business operate Kenny's Market & Deli #3

9. Give business address and geographical location 5018 Copper Ridge Road Morristown TN - 37814

10. Describe the nature of the business you will operate Grocery, Deli, soda, beer, cigarette

11. Name and address of person to receive annual tax notices and any other communication PULKITKUMAR PATEL, 5018 Copper Ridge Road Morristown TN - 37814

12. Name and address of property owner (if other than business owner) VIBUNI LLC. 1360 West Hwy 25 70, Newport, TN - 37821

13. Will this permit be used to operate two or more restaurants or other businesses within the same building (yes or no) NO. If yes, specify number____, and list the names of all restaurants or other businesses and describe all locations (use separate sheet if necessary)_____

14. Give the name, date of birth, and address of any manager other than the applicant NILAM PATEL 05/08/1991, 225 Thistain Road, Dandridge, TN - 37725

15. Has any person who owns five percent (5%) or more of the business, any manager listed in response to question 14 above, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the past ten (10) years? NO If yes, give the particulars of each charge, the court, and the date convicted_____

16. Have you, your business, or any person who owns five percent (5%) or more of the business, ever had a beer permit revoked, suspended or denied in the state of Tennessee NO If yes, specify where, when, and why.

17. Give the name, relationship to the applicant (if applicable) and address of the former beer permittee at this location Not Known

18. For purposes of application, in no event will an off premise permit be issued authorizing the sale of beer within one hundred fifty feet (150') of any church, public or private school, or city park.

19. Hamblen County has adopted a rule forbidding the sale, storage, or manufacture of beer or like beverages within 300 feet (300') of a residential dwelling, if the owner objects to the issuance of a beer permit.

20. Give the name of the owner and the address of the nearest residential dwelling to your business.

Coulee C Dwayne & Deborah
5061 Brights Pike
Morristown TN 37814

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I CERTIFY THAT THIS APPLICATION CONTAINS TRUE INFORMATION TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AM AWARE OF MY CONTINUING OBLIGATION TO AMEND OR SUPPLEMENT THIS APPLICATION PROMPTLY IF A CHANGE IN CIRCUMSTANCES AFFECTS THE RESPONSES PROVIDED IN THIS APPLICATION, EITHER BEFORE OR AFTER A PERMIT HAS BEEN ISSUED. I CERTIFY THAT I AM KNOWLEDGABLE OF THE LAWS PROHIBITING THE SALE OF BEER TO MINORS. I AM AWARE THAT I WILL NOT BE ISSUED A BEER PERMIT OR MY PERMIT WILL BE REVOKED IF MY BUSINESS LOCATION CAUSES TRAFFIC CONGESTION OR INTERFERES WITH SCHOOLS, CHURCHES, OR OTHER PLACES OF PUBLIC GATHERING, OR OTHERWISE INTERFERES WITH PUBLIC HEALTH, SAFETY, OR MORALS. I WILL SURRENDER TO THE BEER BOARD ANY PERMIT ISSUED UNDER THIS APPLICATION WITHING FIFTEEN (15) DAYS OF TERMINATION OF THE BUSINESS, CHANGE IN OWNERSHIP, RELOCATION OF THE BUSINESS, OR CHANGE OF THE BUSINESS'S NAME.

Signature of Applicant/Owner (or authorized officer)

Pankit D. Patel

Sworn to and subscribed before me this 4 day of MAY, 2021.

Notary Public Pr Petty | AB

My Commission Expires 8-31-2022

NOTICE: A non-refundable $250.00 fee must accompany this application. If the application is approved, you are required to provide documentation of sales tax registration to the county within ten (10) days of approval.

An annual privilege tax of $100.00 is imposed on the business of selling, distributing, storing, or manufacturing beer in this state. The tax is due each January 1 and is payable to the Hamblen County Clerk. This tax is prorated for new permits issued after January 1, and must be paid when the permit is issued.

ANY APPLICANT MAKING A FALSE STATEMENT IN THIS APPLICATION SHALL FORFEIT HIS OR HER PERMIT AND SHALL NOT BE ELIGIBLE TO RECEIVE ANY PERMIT FOR TEN (10) YEARS.

Return to Regular Calendar
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05/04/2021

PENNY PETTY
HAMBLEN COUNTY CLERK
511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

RECEIPT
0050390

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

Received Of
KENNY'S MARKET & DELI 3/ PUL[redacted]PAT

Phone:

For
BEER APPLICATION

Mail To

ITEM	QTY	EACH	EXTENSION
Beer Application	1	250.00	250.00
		Total	250.00

Cash	260.00
Check	.00
Credit Card	.00
Change	10.00

BY WK31 14 BB

DETACH ALONG THIS LINE

05/04/2021

PENNY PETTY
HAMBLEN COUNTY CLERK
511 W. 2ND NORTH ST
MORRISTOWN, TN 37814

RECEIPT
0050390

RECEIPT BOOK: GENERAL RECEIPTS - FEE IS NOT REFUNDABLE

Received Of
KENNY'S MARKET & DELI 3/ PUL[redacted]PAT

Phone:

For
BEER APPLICATION

Mail To

ITEM	QTY	EACH	EXTENSION
Beer Application	1	250.00	250.00
		Total	250.00

Cash	260.00
Check	.00
Credit Card	.00
Change	10.00

BY WK31 14 BB

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Esco R. Jarnagin
Sheriff

Wayne Mize
Chief Deputy

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

HAMBLEN CO. ARREST RECORD SEARCH

DATE: 2/18/21

AN ARREST RECORD SEARCH WAS PROVIDED FOR THE FOLLOWING INDIVIDUAL:

NAME: PULKITKUMAR Patel

DATE OF BIRTH: 10/28/89

INDIVIDUAL HAS NO RECORD AT THE HAMBLEN CO. SHERIFF'S DEPT. ✓

Has Arrest with Morristown Police Department, Please Contact MPD-423-585-2710

INDIVIDUAL HAS THE FOLLOWING RECORD AT THE HAMBLEN CO. SHERIFF'S DEPT:

NO RECORD

THIS RECORDS CHECK COVERS APPROXIMATELY THE LAST 15 YEARS. FEB 18 2021

HCSD

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE HAMBLEN CO SHERIFF'S DEPT. RECORDS OFFICE AT (423) 585-2769. THIS RECORD CHECK IS A COUNTY RECORD CHECK ONLY.

Kim Spe

PHONE: (423) 586-3781 - Administrative
(423) 585-2720 - Jail
FAX: (423) 587-1658 - Administrative
(423) 587-1329 - Jail

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Esco R. Jarnagin
Sheriff

Wayne Mize
Chief Deputy

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

HAMBLEN CO. ARREST RECORD SEARCH

DATE: 2/18/21

AN ARREST RECORD SEARCH WAS PROVIDED FOR THE FOLLOWING INDIVIDUAL:

NAME: NJLAM Patel

DATE OF BIRTH: 5/8/91

INDIVIDUAL HAS NO RECORD AT THE HAMBLEN CO. SHERIFF'S DEPT. ✓

Has Arrest with Morristown Police Department, Please Contact MPD-423-585-2710

INDIVIDUAL HAS THE FOLLOWING RECORD AT THE HAMBLEN CO. SHERIFF'S DEPT:

THIS RECORDS CHECK COVERS APPROXIMATELY THE LAST 10 YEARS

NO RECORD

FEB 18 2021

HCSD

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT THE HAMBLEN CO SHERIFF'S DEPT. RECORDS OFFICE AT (423) 585-2769. THIS RECORD CHECK IS A COUNTY RECORD CHECK ONLY.

Kim Sipe

PHONE: (423) 586-3781 - Administrative
(423) 585-2720 - Jail
FAX: (423) 587-1658 - Administrative
(423) 587-1329 - Jail

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Page	:	1 of 1 05/05/2021 10:29:39	**Ad Number**	:	22275278
			Ad Key	:	
Order Number	:	22183856	**Salesperson**	:	04 - Alyssa Snodgrass
PO Number	:		**Publication**	:	Citizen Tribune
Customer	:	21875800 HAMBLEN CO BEER BOARD,	**Section**	:	Classified Section
Contact	:	CARRIE	**Sub Section**	:	Classified Section
Address1	:	511 W 2nd North St.	**Category**	:	Public Notices-130
Address2	:	HAMBLEN CO. COURTHOUSE	**Dates Run**	:	05/06/2021-05/06/2021
City St Zip	:	MORRISTOWN TN 37814	**Days**	:	1
Phone	:	(423) 586-1931	**Size**	:	1 x 4.74, 49 lines
Fax	:	(423) 587-9798	**Words**	:	56
	:		**Ad Rate**	:	Open
Printed By	:	echapin	**Ad Price**	:	41.93
Entered By	:	ctadtaker2	**Amount Paid**	:	0.00
			Amount Due	:	41.93
Keywords	:	Beer Board 05/20/21 (April)			
Notes	:				
Zones	:				

PUBLIC NOTICE

Permit Reconsideration Meeting Notice

For on and off premise Permit for reconsideration at the County Commission Meeting May 20th, 2021 at 5:00 Large Courtroom at Hamblen County Courthouse.

Business Name :
Kenny's Market & Deli

Address:
5018 Copper Ridge Rd., Morristown TN 37814

Owner:
Pulkitkumar Patel

Phone Number:
423-839-2409

District:
#8

Publish Date
05/06/21

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