## Hamblen County Government



## Annual Debt Report

For the Year Ending June 30, 2013

Bill Brittain County Mayor

Joey Barnard, CGFM, CFE, MBA Finance Director

#### Hamblen County, Tennessee Annual Debt Report for the Fiscal Year Ending June 30, 2013

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## HAMBLEN COUNTY GOVERNMENT

Bill Brittain County Mayor



The People's House

April 1, 2013

TO:

Hamblen County Citizens and All Interested Parties

FROM:

Bill Brittain, County Mayor

Joey Barnard, Finance Director

RE:

Annual Debt Report

We are pleased to present to you our Annual Debt Report (Report) in compliance with Section II.B of Hamblen County's Debt Management Policy for the fiscal year ending June 30, 2013. It is our goal to demonstrate strong financial management practices to the citizens of Hamblen County, investors, and credit agencies. This transparency strengthens the accountability for all of us. We must, and will, ensure that taxpayers' dollars are properly expended.

Hamblen County received a rating of Aa3 from Moody's Investors Service, and an A+ from Standard and Poor's during its most recent ratings. These ratings are a positive reflection of Hamblen County's solid financial position, strengthening of reserves, conservative budgetary practices, and manageable debt profile. ratings allow Hamblen County to obtain financing at lower interest rates, which in return means a lesser burden on its citizens.

The most recent ratings are further supported by examining certain ratios to national benchmarks. Based on the principal that will be outstanding as of June 30. 2013, Hamblen County's net debt to assessed property value is 2.37 percent compared to the national benchmark of no more than 10 percent. Additionally, Hamblen County's net debt-per-capita ratio of \$547 is more than favorable compared to the benchmark of \$1,200. Finally, the fact that Hamblen County's net debt as a percentage of personal income is 1.82 percent compared to the benchmark of 15 percent or less reinforces the strong financial management practices that are being utilized.

As we begin the 2013-2014 budget discussions, we will work with County Commission and exercise strong financial management practices to ensure the continued financial success of Hamblen County.

## HAMBLEN COUNTY GOVERNMENT

Bill Brittain County Mayor

April 1, 2013



"The People's House"

TO:

Louis "Doe" Jarvis

Finance Committee Chair

FROM:

Bill Brittain, County Mayor-

Joey Barnard, Finance Director

RE:

Annual Debt Report

In compliance with Section II.B of Hamblen County's Debt Management Policy, Joey Barnard, Finance Director, and I present the Annual Debt Report (Report) for the fiscal year ending June 30, 2013, for your approval. Joey and I agree that the timing of this report is advantageous. This report provides invaluable information to the Finance Committee, Budget Committee, and County Commission that will allow us to adopt an adequately funded debt budget. The information contained herein will allow us to evaluate our current financial position, future funding requirements, and our ability to issue debt in the future based on capacity.

Hamblen County's ratings of Aa3 from Moody's Investors Service, and an A+ from Standard and Poor's are a positive reflection of Hamblen County's solid financial position, strengthening of reserves, conservative budgetary practices, and manageable debt profile. These ratings allow Hamblen County to obtain financing at lower interest rates, which in return means a lesser burden on its citizens.

Additionally, we feel that this report allows us to demonstrate strong financial management practices to the citizens of Hamblen County, investors, and credit agencies. This transparency strengthens the accountability for all of us. We must, and will, ensure that taxpayers' dollars are properly expended.

We look forward to working together, so that we can, and will, prepare a debt budget that meets the needs of the citizens. Again, we are pleased to present the Annual Report as we begin to consider the 2013-2014 General Debt Service Fund Budget.

Fax: 423-585-4699 Email: jbarnard@co.hamblen.tn.us

Hamblen County, Tennessee

Annual Debt Report

Schedule of Changes in Long-term Other Loans and Bonds For the Year Ending June 30, 2013

							Paid and/or	
	Original		Date	Last		Issued	Matured	
	Amount	Interest	Jo	Maturity	Outstanding	During	During	Outstanding
Description of Indebtedness	of Issue	Rate	Issue	Date	7-1-12	Period	Period	6-30-13
OTHER I DANS PAVARI E								
Pavable throngh General Debt Service Fund								
I and Commenced District Languages Described Inches I will								
Local Government Fublic Improvement Bonds,								
Series E-4-A - Refunding	\$ 10,100,000	(0,100,000 Variable (1) %	8-13-08	6-1-25 \$	3 10,100,000 \$	\$ 0	<b>\$</b> 0	10,100,000
Local Government Public Improvement Bonds,								
Series VII-C-2 - Refunding	20,200,000	Variable (1)	11-24-08	6-1-17	11,410,000	0	2,555,000	8,855,000
Qualified School Construction Bonds	11,280,000	1.515	12-17-09	7-1-26	9,989,600	0	703,854	9,285,746
Total Pavable through General Debt Service Fund				•	\$ 31,499,600 \$	\$ 0	3.258.854 \$	28.240.746
				1				
Total Other Loans Payable				95	\$ 31,499,600 \$	\$ 0	3,258,854 \$	28,240,746
				I				
BONDS PAYABLE								
Payable through General Debt Service Fund								
General Obligation Refunding Bonds, Series 2009	10,860,000	3 to 5	9-23-09	6-1-19	\$ 10,565,000 \$	\$ 0	110,000 \$	10,455,000
General Obligation Bonds, Series 2010	2,375,000	61	8-11-10	6-1-16	1,065,000	0	260,000	805,000
Total Payable through General Debt Service Fund				↔	3 11,630,000 \$	\$ 0	370,000 \$	11,260,000
Total Bonds Payable				€÷	3 11,630,000 \$	\$ 0	370,000 \$	11,260,000
TOTAL DEBT				97	\$ 43,129,600 \$	\$ 0	3,628,854 \$	39,500,746

(1) These issues were swapped to a synthetic fixed rate by execution of swap agreements in prior years.

Hamblen County, Tennessee

Annual Debt Report

Percentage of Debt - Hamblen County Government to Hamblen County School Department

Description of Indebtedness	Percentage of Outstanding Balance Related to Hamblen County General	Percentage of Outstanding Balance Related to Hamblen County School	of C	Amount of Outstanding Balance Related to Hamblen County General	Amount of Outstanding Balance Related to Hamblen County School	Total
OTHER LOANS PAYABLE  Payable through General Debt Service Fund  Local Government Public Improvement Bonds,  Series E-4-A - Refunding	24.76 %	75.24 %	æ	2,500,760 \$	7,599,240 \$	10,100,000
Local Government Public Improvement Bonds, Series VII-C-2 - Refunding Qualified School Construction Bonds Total Payable through General Debt Service Fund	13.60	86.40	<del>⇔</del>	1,204,280 0 3,705,040 \$	7,650,720 9,285,746 24,535,706 \$	8,855,000 9,285,746 28,240,746
Total Other Loans Payable  BONDS PAYABLE  Payable through General Debt Service Fund			<del>60</del>			28,240,746
General Obligation Refunding Bonds, Series 2009 General Obligation Bonds, Series 2010 Total Payable through General Debt Service Fund	2.00	98.00 100.00	<b>↔</b> ₩	209,100 \$ 0 209,100 \$	10,245,900 \$ 805,000 11,050,900 \$	10,455,000 805,000 11,260,000
Total Bonds Payable			↔	209,100 \$	11,050,900 \$	11,260,000
TOTAL DEBT	9.91	60.06	↔	3,914,140 \$	35,586,606 \$	39,500,746

Hamblen County, Tennessee
Annual Debt Report
Schedule of Budgeted Debt Payments
Fiscal Year 2013

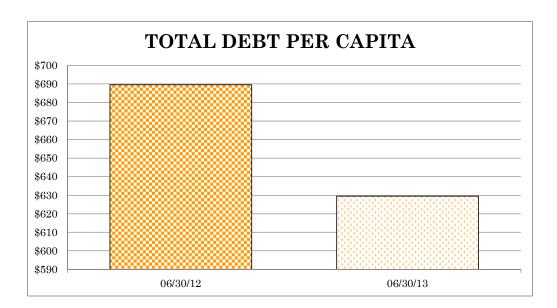
	<b>P</b>	RINCIPAL	II	NTEREST
Other Loans:				
Local Government Public Improvement Bonds Refunding, Series E-4-A	\$	-	\$	505,000
Local Government Public Improvement Bonds Refunding, Series VII-C-2		2,555,000		570,500
Qualified School Construction Bonds		703,854		170,892
Total Other Loans	\$	3,258,854	\$	1,246,392
Bonds: General Obligation Refunding Bonds, Series 2009	\$	110,000	\$	454,800
	φ	,	φ	,
General Obligation Bonds, Series 2010		260,000		21,300
Total Bonds	\$	370,000	\$	476,100
TOTAL BUDGETED DEBT PAYMENTS	\$	3,628,854	\$	1,722,492

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Debt Per Capita</u>

Calculation Method:

**Debt Per Capita** = 
$$\frac{\text{Total Debt of the County}^1}{\text{County's Population}^2}$$

	06/30/12	06/30/13
Total Debt	\$ 43,129,600	\$ 39,500,746
Population	62,544	62,746
Debt Per Capita	\$ 690	\$ 630



**Debt Per Capita** - This ratio is used in evaluating the county's ability to pay off its debt by taking the total principal on outstanding debt divided by the total citizens in the county.

 $<sup>^{1}\,</sup>$  Only the principal amount is utilized.

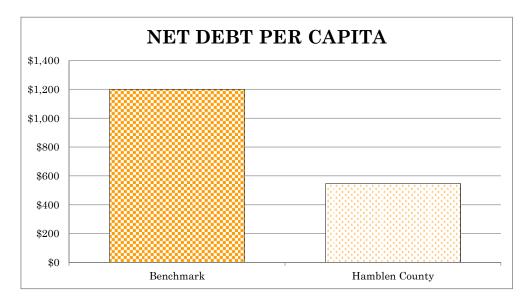
 $<sup>^2\ \</sup> U.S.\ Census, http://factfinder 2.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk.$ 

<u>Hamblen County, Tennessee</u>
<u>Annual Debt Report</u>
Net Debt and Net Debt Per Capita

Calculation Method:

Net Debt Per Capita = 
$$\frac{\text{Net Debt of the County}^1}{\text{County's Population}^2}$$

		Hamblen
	$\operatorname{Benchmark}^3$	County
Total Debt	\$	39,500,746
Less: Beginning of the Year Fund Balances		(5,163,811)
Net Debt	\$	34,336,935
Population	-	62,746
Net Debt Per Capita	<u>\$ 1,200 </u>	547



**Net Debt** - Net debt is the outstanding principal less the funds that are currently available in fund balance. This allows Hamblen County to determine the amount that will be required to be collected in the future to retire the outstanding principal. This ratio is used in evaluating Hamblen County's ability to pay off its debt by taking the total principal on outstanding debt divided by the citizens in the county.

Net Debt Per Capita - This is calculated by taking the net debt divided by the total citizens of Hamblen County. This is the additional amount that Hamblen County would need to collect from every citizen in order to retire the outstanding principal balance. Simply stated, if every citizen remitted an additional \$547 at June 30, Hamblen County would be able to retire all of its debt excluding the interest component. The national benchmark is \$1,200 in principal indebtedness per citizen. However, this benchmark on the citizens of Hamblen County would not be a sustainable level, and would impact Hamblen County's ability to borrow additional debt in the future and higher interest rates.

 $<sup>^{1}\,</sup>$  Only the principal amount less beginning of the year fund balance is utilized.

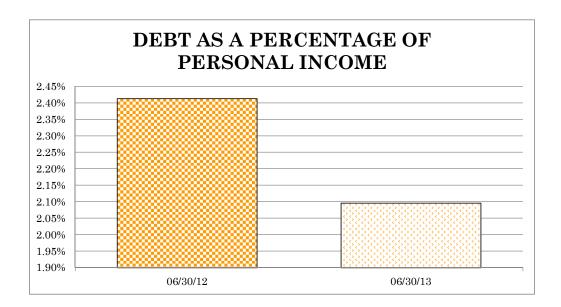
 $<sup>^2</sup>$  U.S. Census, http://factfinder2.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk.

<sup>&</sup>lt;sup>3</sup> "Municipal Benchmarks: Assessing Local Performance and Establishing Community Service Standards", David N. Ammons. - 2001, p. 119.

Calculation Method:

Debt as Percentage of Personal Income = Total Debt of the County\(^1/\)County\(^1/\)Sequence Population\(^2/\)

	06/30/12	06/30/13
Total Debt	\$ 43,129,600 \$	39,500,746
Population	62,544	62,746
Personal Income	28,579	30,034
Debt Per Capita	2.41%	2.10%



**Debt as a Percentage of Personal Income** - This ratio incorporates an ability to pay concept into the assessment of debt burden. It uses the total personal income (including wages, dividends, interest, rent, and government payments) divided by total population.

<sup>&</sup>lt;sup>1</sup> Only the principal amount is utilized.

 $<sup>^2\ \</sup> U.S.\ Census, http://factfinder2.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk.$ 

<sup>&</sup>lt;sup>3</sup> U.S. Census, www.tennessee.gov/tacir/County\_Profile - per 2010 census.

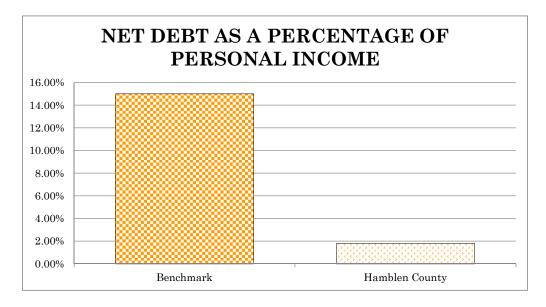
 $<sup>^4\,</sup>$  Bureau of Economic Analysis, www.bea.gov/iTable/print.cfm.

Calculation Method:

Net Debt as Percentage = of Personal Income

## Net Debt of the County<sup>1</sup>/County's Population<sup>2</sup> Total Personal Income<sup>3</sup>

		Hamblen
	$\operatorname{Benchmark}^4$	County
Total Debt		\$ 39,500,746
Less: Beginning of the Year Fund Balances		(5,163,811)
Net Debt		\$ 34,336,935
Personal Income		\$ 30,034
Population		62,746
·		
Net Debt Per Capita	15%	1.82%



**Net Debt as a Percentage of Personal Income** - This ratio incorporates an ability to pay concept into the assessment of debt burden. It uses the total personal income (including wages, dividends, interest, rent, and government payments) divided by total population. The importance of this ratio is that it can be utilized to determine how Hamblen County's debt load can be spread to its citizens on their ability to pay compared to a benchmark. The current benchmark is that net debt as a percentage of personal income is 15% or less. Hamblen County's current net debt as a percentage of personal income is 1.82%.

<sup>&</sup>lt;sup>1</sup> Only the principal amount less beginning of the year fund balance is utilized.

 $<sup>^2\ \</sup>text{U.S. Census, http://factfinder2.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk.}$ 

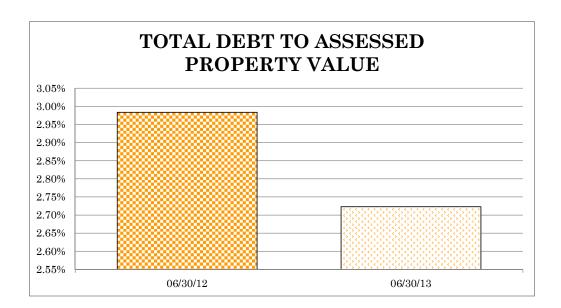
 $<sup>^{3}\,</sup>$  Bureau of Economic Analysis, www.bea.gov/iTable/print.cfm.

<sup>&</sup>lt;sup>4</sup> "Municipal Benchmarks: Assessing Local Performance and Establishing Community Service Standards", David N. Ammons. - 2001, p. 119.

<u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Debt to Assessed Property Value</u>

Calculation Method:

	06/30/12	06/30/13
Total Debt	\$ 43,129,600 \$	39,500,746
Assessed Property Value	1,445,540,463	1,450,449,492
Debt to Assessed Property Value	2.98%	2.72%



**Debt to Assessed Property Value** - This ratio examines Hamblen County's current indebtness to the assessed property value. It shows the wealth available to support present indebtedness so the County can include any planned debt to calculate anticipated ratio, thus helping determine whether the County has capacity to meet present and future obligations.

<sup>&</sup>lt;sup>1</sup> Only the principal amount is utilized.

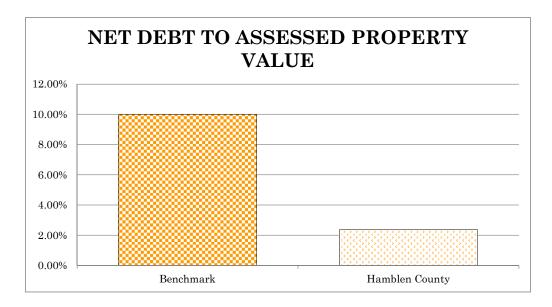
<sup>&</sup>lt;sup>2</sup> This is based on final assessments as received from the State of Tennessee, and excludes any changes made during the year.

#### <u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> Net Debt to Assessed Property Value

Calculation Method:

 $\frac{\textbf{Net Debt to Assessed}}{\textbf{Property Value}} = \frac{\frac{\text{Net Debt of the County}^1}{\text{Assessed Property Value}^2}}{\text{Assessed Property Value}^2}$ 

	Benchmark <sup>3</sup>	Hamblen County
Total Debt	\$	
Less: Beginning of the Year Fund Balances		(5,163,811)
Net Debt	\$	34,336,935
Assessed Property Value	<u>\$</u>	1,450,449,492
Net Debt to Assessed Property Value	10%	2.37%



Net Debt to Assessed Property Value - This ratio examines Hamblen County's net indebtness to the assessed property value. It shows the wealth available to support present indebtedness so the County can include any planned debt to calculate anticipated ratio, thus helping determine whether the County has capacity to meet present and future obligations. The higher the percentage, the higher that the tax rate must be in order to meet Hamblen County's obligation. The current benchmark being utilized is 10%. Hamblen County's current net debt to assessed property value of 2.37% is well below the benchmark.

<sup>&</sup>lt;sup>1</sup> Only the principal amount less beginning of the year fund balance is utilized.

<sup>&</sup>lt;sup>2</sup> This is based on final assessments as received from the State of Tennessee, and excludes any changes made during the year.

<sup>&</sup>lt;sup>3</sup> "Municipal Benchmarks: Assessing Local Performance and Establishing Community Service Standards", David N. Ammons. - 2001, p. 119.

# <u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Schedule of Long-term Debt Requirements by Year - Total</u> <u>General Debt Service Fund</u>

Year	
Ending	

Ending	T) · · · 1	т	O.I. II	m . 1
June 30	Principal	Interest	Other Fees	Total
2013	\$ 3,628,854 \$	1,573,684 \$	166,668 \$	5,369,206
2014	3,768,854	1,445,185	152,337	5,366,376
2015	3,913,854	1,310,245	144,177	5,368,276
2016	4,058,854	1,168,629	135,593	5,363,076
2017	3,953,854	1,020,204	126,568	5,100,626
2018	4,278,854	887,696	125,476	5,292,026
2019	4,363,854	744,696	125,476	5,234,026
2020	2,173,854	561,696	125,476	2,861,026
2021	2,253,854	504,817	108,855	2,867,526
2022	2,333,854	444,842	91,330	2,870,026
2023	2,423,854	381,771	72,901	2,878,526
2024	2,518,854	315,219	53,453	2,887,526
2025	2,618,854	244,990	32,932	2,896,776
2026	773,140	170,892	11,280	955,312
2027	 66,358	14,241	2,820	83,419
	 •	•	•	
Total	\$ 43,129,600 \$	10,788,807 \$	1,475,342 \$	55,393,749

# <u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Schedule of Long-term Debt Requirements by Year - By Debt Type</u> <u>General Debt Service Fund</u>

Total

Year Ending	Other Loans							
June 30		Principal	Interest	цоа	Other Fees	Total		
oune oo		Timoipai	111001050		Other rees	10001		
2013	\$	3,258,854 \$	1,097,584	\$	166,668 \$	4,523,106		
2014		3,393,854	977,585		152,337	4,523,776		
2015		3,533,854	851,245		144,177	4,529,276		
2016		3,678,854	718,329		135,593	4,532,776		
2017		1,063,854	578,604		126,568	1,769,026		
2018		703,854	561,696		125,476	1,391,026		
2019		703,854	561,696		125,476	1,391,026		
2020		2,173,854	561,696		125,476	2,861,026		
2021		2,253,854	504,817		108,855	2,867,526		
2022		2,333,854	444,842		91,330	2,870,026		
2023		2,423,854	381,771		72,901	2,878,526		
2024		2,518,854	315,219		53,453	2,887,526		
2025		2,618,854	244,990		32,932	2,896,776		
2026		773,140	170,892		11,280	955,312		
2027	<u> </u>	66,358	14,241		2,820	83,419		
Total	\$	31,499,600 \$	7,985,207	\$	1,475,342 \$	40,960,149		
Year								
Ending		_			Bonds			
June 30			Principal		Interest	Total		
0010		di di	250 000	Ф	450 100 A	0.40.100		
2013		\$	370,000	\$	476,100 \$	846,100		
2014			375,000		467,600	842,600		
2015			380,000		459,000	839,000		
2016			380,000		450,300	830,300		
2017			2,890,000		441,600	3,331,600		
2018			3,575,000		326,000	3,901,000		
2019			3,660,000		183,000	3,843,000		

11,630,000 \$

2,803,600 \$ 14,433,600

#### Hamblen County, Tennessee

Annual Debt Report

Schedule of Long-term Debt Requirements by Year

Local Government Public Improvement Bonds - Series E-4-A, Refunding

Year Ending

June 30	I	Principal		Other Fees	Total	
2013	\$	0 \$	390,804 \$	114,196 \$	505,000	
	Ф	·	, ,	, ,	,	
2014		0	390,804	114,196	505,000	
2015		0	390,804	114,196	505,000	
2016		0	390,804	114,196	505,000	
2017		0	390,804	114,196	505,000	
2018		0	390,804	114,196	505,000	
2019		0	390,804	114,196	505,000	
2020		1,470,000	390,804	114,196	1,975,000	
2021		1,550,000	333,925	$97,\!575$	1,981,500	
2022		1,630,000	273,950	80,050	1,984,000	
2023		1,720,000	210,879	61,621	1,992,500	
2024		1,815,000	144,327	42,173	2,001,500	
2025		1,915,000	74,098	21,652	2,010,750	
Total	\$ 1	10,100,000 \$	4,163,611 \$	1,216,639 \$	15,480,250	

#### NOTE:

Local Government Public Improvement Bonds, Series E-4-A, Refunding were issued through the Blount County Public Building Authority on August 13, 2008, in the amount of \$10,100,000. This other loan was issued at a cost of \$100,000 to refund the \$10,000,000 outstanding for the Local Government Public Improvement Bonds, Series A-2-B. Series A-2-B was originally issued on June 1, 2001, for capital projects related to the school department and the courthouse annex. Series A-2-B has a synthetic fixed rate through the execution of swap agreement (a derivative). As of January 31, 2012, the swap agreement has a \$2,466,495 termination value should Hamblen County desire to terminate the swap. The termination value is constantly changing based on financial market conditions. Currently, interest and other fees are budgeted at a rate of 5%.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
Local Government Public Improvement Bonds - Series VII-C-2, Refunding

Year Ending

June 30		Principal	Interest	Other Fees	Total	
2013	\$	2,555,000 \$	535,888 \$	34,612 \$	3,125,500	
2014		2,690,000	415,889	26,861	3,132,750	
2015		2,830,000	289,549	18,701	3,138,250	
2016		2,975,000	156,633	10,117	3,141,750	
2017		360,000	16,908	1,092	378,000	
Total	\$	11,410,000 \$	1,414,867 \$	91,383 \$	12,916,250	

#### NOTE:

Local Government Public Improvement Bonds, Series VII-C-2, Refunding were issued through the Sevier County Public Building Authority on November 24, 2008, in the amount of \$20,200,000. This other loan was issued at a cost of \$200,000 to refund the \$10,000,000 outstanding for the Local Government Public Improvement Bonds, Series III-D-2, and the \$10,000,000 outstanding for the Local Government Public Improvement Bonds, Series IV-B-3. Series III-D-2 was originally issued on January 1, 1999, for capital projects related to the school department and the courthouse annex. Series III-D-2 has a synthetic fixed rate through the execution of swap agreement (a derivative). As of February 28, 2013, the swap agreement had a \$922,922 termination value should Hamblen County desire to terminate the swap. The termination value is constantly changing based on financial market conditions. Series IV-B-3 was originally issued on January 1, 2000, for capital projects related to the school department and the courthouse annex. Currently, interest and other fees are budgeted at a rate of 5%.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
Qualified School Construction Bond

Year Ending

June 30	Principal	Interest	Other Fees	Total	
2013	\$ 703,854 \$	170,892 \$	17,860 \$	892,606	
2014	703,854	170,892	11,280	886,026	
2015	703,854	170,892	11,280	886,026	
2016	703,854	170,892	11,280	886,026	
2017	703,854	170,892	11,280	886,026	
2018	703,854	170,892	11,280	886,026	
2019	703,854	170,892	11,280	886,026	
2020	703,854	170,892	11,280	886,026	
2021	703,854	170,892	11,280	886,026	
2022	703,854	170,892	11,280	886,026	
2023	703,854	170,892	11,280	886,026	
2024	703,854	170,892	11,280	886,026	
2025	703,854	170,892	11,280	886,026	
2026	773,140	170,892	11,280	955,312	
2027	 66,358	14,241	2,820	83,419	
Total	\$ 9,989,600 \$	2,406,729 \$	167,320 \$	12,563,649	

#### NOTE:

The Qualified School Construction Bonds were issued through the Tennessee State School Bond Authority and loaned to Hamblen County on December 17, 2009, in the amount of \$11,280,000. This other loan was issued at a cost of \$124,936 for capital projects related to the school department. It is important to note that the Tennessee State School Bond Authority issued the bonds and loaned the proceeds to Hamblen County and various other governments across Tennessee. Hamblen County pays interest of 1.515 percent on its share of the bonds and also pays a monthly administrative fee to the State of Tennessee. Hamblen County and the other borrowers of the bond proceeds are required to comply with federal regulations established for the Qualified School Construction Bond program. Failure to comply with those requirements may result in the loss of the tax credit status of the bonds. This would result in further charges to the borrowers (Hamblen County) including the requirements to pay the tax-credit rate (5.86 percent) in addition to the 1.515 percent for a total rate of 7.375 percent. Currently, the budget is based on the 1.515 percent and the related monthly administrative fee.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
General Obligation Refunding Bonds, Series 2009

Year Ending

June 30	Principal	Interest	Total
2013	\$ 110,000 \$	\$ 454,800	\$ 564,800
2014	110,000	451,500	561,500
2015	110,000	448,200	558,200
2016	110,000	444,900	554,900
2017	2,890,000	441,600	3,331,600
2018	3,575,000	326,000	3,901,000
2019	3,660,000	183,000	 3,843,000
Total	\$ 10,565,000	\$ 2,750,000	\$ 13,315,000

#### NOTE:

General Obligation Refunding Bonds, Series 2009 were issued on September 23, 2009 in the amount of \$10,860,000. These bonds were sold at premium totaling \$911,416 and issued at a cost of \$234,113. The bonds refunded the \$10,000,000 outstanding on the Local Government Public Improvement Bonds, Series III-A-3, and the associated swap agreement (a derivative) totaling \$1,497,000. The Series III-A-3 was originally issued on March 19, 1998, for capital projects related to the school department. The fixed interest rates on the Series 2009 bonds range from 3% percent to 5%.

# <u>Hamblen County, Tennessee</u> <u>Annual Debt Report</u> <u>Schedule of Long-term Debt Requirements by Year</u> <u>General Obligation Bonds, Series 2010</u>

Year Ending

June 30	Principal	Interest	Total
2013	\$ 260,000 \$	21,300	\$ 281,300
2014	265,000	16,100	281,100
2015	270,000	10,800	280,800
2016	 270,000	5,400	 275,400
Total	\$ 1,065,000 \$	53,600	\$ 1,118,600

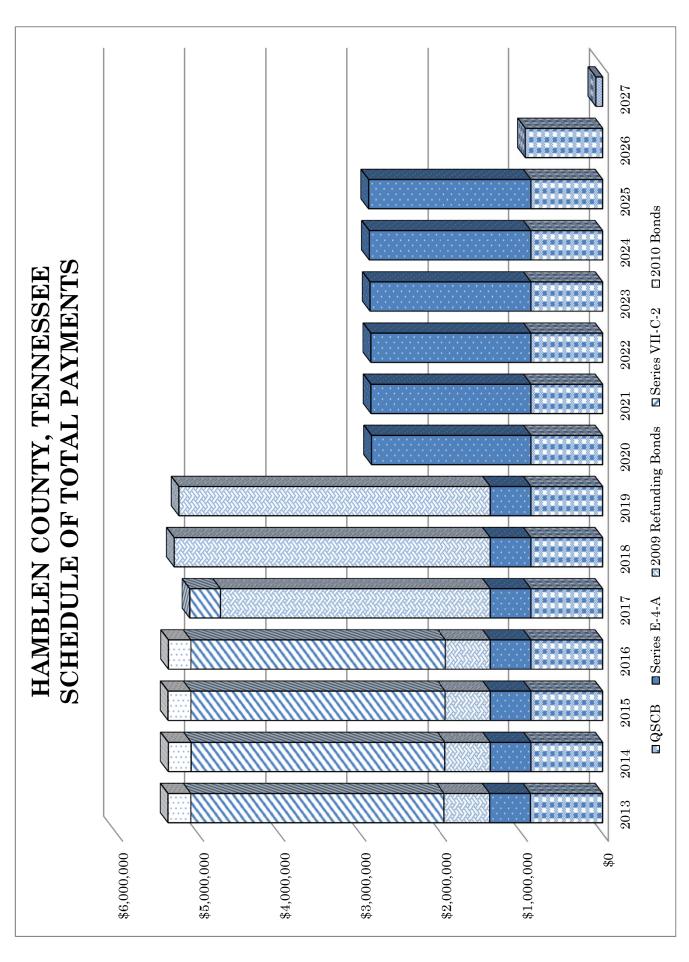
#### **NOTE:**

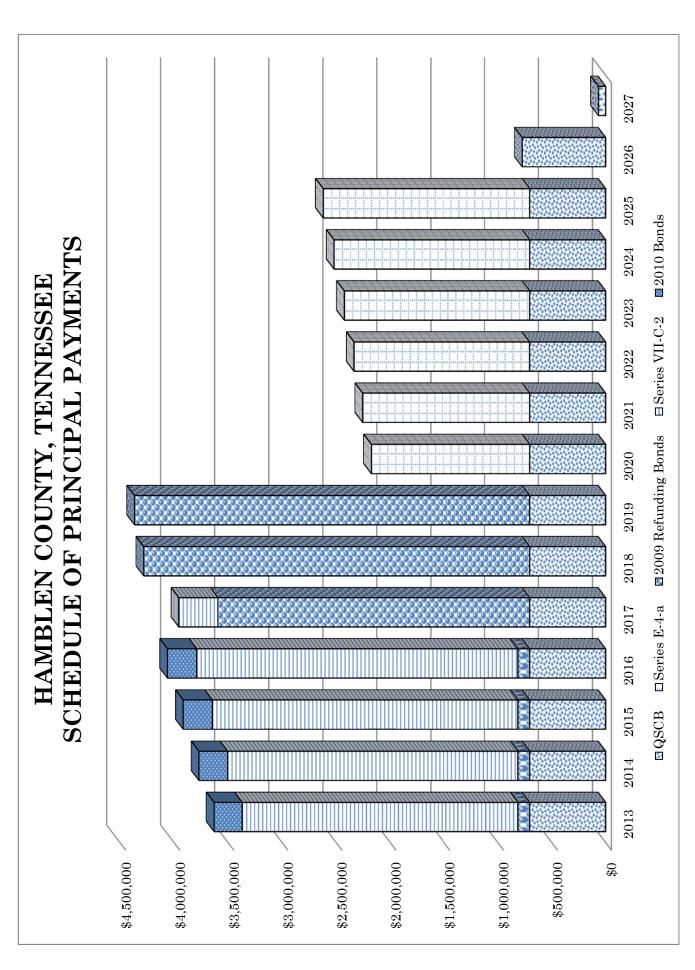
General Obligation Bonds, Series 2010 were issued on August 11, 2010, in the amount of \$2,375,000. These bonds were sold at a premium totaling \$52,081 and issued at a cost of \$48,946. The bonds were issued for capital projects related to the school department. The interest rate on the Series 2010 bonds is fixed at 2%.

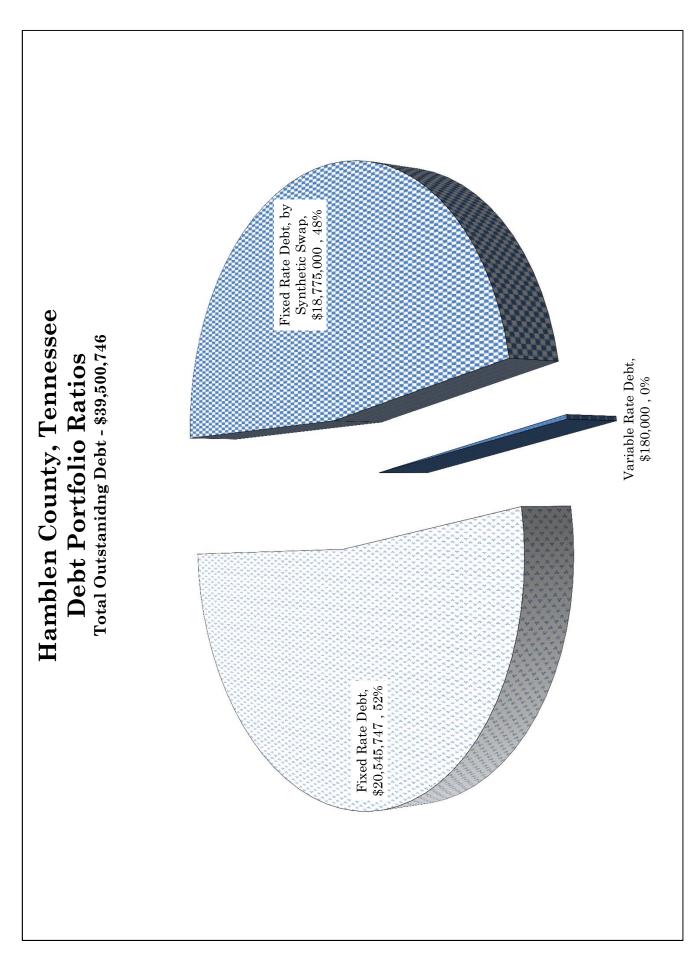
Hamblen County, Tennessee Annual Debt Report Multple Year Debt Budget

2027	\$ 3,950,659 100,000 28,500 30,480 350 480 43,270 5,000	55,000	5,000 \$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 0 \$ 225,000	\$ 4,490,759	o o o	\$ 63,358 \$ 63,358	O O O	\$ 0 0 14,241 \$ 14,241	\$ 111,707 \$ 111,707		\$ 192,126	-	\$ 99 168 748
2026	\$ 3,950,659 100,000 28,500 30,480 350 43,270 5,000	55,000	5,000	2,500 45,000 47,500	\$ 225,000 0 0 0 \$ 225,000	3 4,490,759	0 0 0	3 0 773,140 3 773,140	000	\$ 0 0 170,892 \$ 170,892	109,517 109,517		1,064,829	_	\$ 17.870.115
2025	3,950,659 \$ 100,000 28,500 30,480 350 43,270 5,000	55,000	5,000	2,500 \$ 45,000 47,500 \$	225,000 0 500,000 725,000	4,990,759 \$	0 \$ 474,154 474,154 \$	2,144,700 \$	23,708 23,708 \$	0 0 242,934 242,934	107,369 \$	11,280	3,004,145 \$	12,457,571	14 444 185
2024	\$ 3,950,659 \$ 100,000 28,500 30,480 350 43,270 5,000	55,000	5,000 \$ 4,218,259 \$	\$ 2,500 \$ 45,000 \$ 47,500 \$	\$ 225,000 \$ 0 0 500,000 \$ 725,000 \$	\$ 4,990,759 \$	\$ 0 \$ 449,394 \$ 449,394 \$	\$ 0 \$ 2,069,460 \$ 2,069,460	\$ 0 \$ 46.177 \$ 46,177 \$	\$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0	\$ 105,264 \$ 105,264 \$	11,280	\$ 2,992,790 \$	10,459,603	9 19 487 871
2023	\$ 3,950,659 100,000 28,500 30,480 350 43,270 5,000	55,000	5,000 \$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 500,000 \$ 725,000	\$ 4,990,759	\$ 0 425,872 \$ 425,872	\$ 0 1,997,982 \$ 1,997,982	\$ 67,471 \$ 67,471	\$ 0 0 375,921 \$ 375,921	\$ 103,200 \$ 103,200	11,280	\$ 2,981,726	8,450,570	
2022	\$ 3,950,659 100,000 28,500 30,480 350 43,270 5,000	55,000	5,000 \$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 500,000 \$ 725,000	\$ 4,990,759	\$ 403,588 \$ 403,588	\$ 0 1,930,266 \$ 1,930,266	\$ 0 87,650 \$ 87,650	\$ 0 0 437,242 \$ 437,242	\$ 101,177 \$ 101,177		\$ 2,971,203		9 9 450 F70
2021	\$ 3,950,659 100,000 28,500 30,480 350 43,270 5,000	55,000	\$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 500,000 \$ 725,000	\$ 4,990,759	\$ 0 383,780 \$ 383,780	\$ 0 1,870,074 \$ 1,870,074	\$ 0 106,839 \$ 106,839	\$ 0 0 495,553 \$ 495,553	\$ 99,193 \$ 99,193		\$ 2,966,719		\$ 6 491 019
2020	\$ 3,950,659 100,000 28,500 30,480 43,270 5,000	55,000	\$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 0 500,000 \$ 725,000	\$ 4,990,759	\$ 0 363,972 \$ 363,972	\$ 0 1,809,882 \$ 1,809,882	\$ 125,038 \$ 125,038	\$ 0 0 0 550,854 \$ 550,854	\$ 97,248 \$ 97,248	\$ 11	\$ 2,958,274	÷	9 4 406 040
2019	\$ 3,950,659 100,000 28,500 30,480 350 43,270 5,000	55,000	\$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 0 500,000 \$ 725,000	\$ 4,990,759	\$ 73,200 0 \$ 73,200	\$ 3,586,800 703,854 \$ 4,290,654	\$ 3,660 125,038 \$ 128,698	\$ 179,340 0 550,854 \$ 730,194	\$ 95,341 \$ 95,341	ee ee	\$ 5,329,367	÷ "	9 974 488
2018	\$ 3,950,659 100,000 28,500 30,480 35,000 43,270 5,000	55,000	5,000	\$ 2,500 45,000	\$ 225,000 0 0 500,000 \$ 725,000	\$ 4,990,759	\$ 71,500 0 0 71,500	\$ 3,503,500 703,854 \$ 4,207,354	\$ 6,520 125,038 \$ 131,558	\$ 319,480 0 550,854 \$ 870,334	\$ 93,471 \$ 93,471	**	\$ 5,385,497	•	9 9 719 008
2017	\$ 3,950,659 100,000 28,500 30,480 3,50 43,270 5,000	55,000	\$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 500,000 \$ 725,000	\$ 4,990,759	\$ 57,800 48,960 \$ 106,760	\$ 2,832,200 1,014,894 \$ 3,847,094	\$ 8,832 127,486 \$ 136,318	\$ 432,768 0 566,406 \$ 999,174	\$ 91,639 \$ 91,639	**	\$ 5,192,265	-	4 9 107 994
2016	\$ 3,950,659 100,000 28,500 30,480 350 43,270 5,000	55,000	\$ 4,218,259	\$ 2,500 45,000 \$	\$ 225,000 0 500,000 \$ 725,000	\$ 4,990,759	\$ 2,200 404,600 \$ 406,800	\$ 377,800 3,274,254 \$ 3,652,054	\$ 8,898 147,716 \$ 156,614	\$ 441,402 0 694,926 \$ 1,136,328	\$ 89,842 \$ 89,842	∞ ∞	\$ 5,452,918	•	0 0 0 0 0 0 40
2015	\$ 3,950,659 100,000 28,500 30,480 35 43,270 5,000	55,000	\$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 500,000 \$ 725,000	\$ 4,990,759	\$ 2,200 384,880 \$ 387,080	\$ 377,800 3,148,974 \$ 3,526,774	\$ 8,964 166,960 \$ 175,924	\$ 450,036 0 817,182 \$ 1,267,218	\$ 88,080 \$ 88,080		\$ 5,456,356	• 1	0 0 771 400
2014	\$ 3,950,659 100,000 28,500 30,480 43,270 5,000	55,000	5,000 \$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 500,000 \$ 725,000	\$ 4,990,759	\$ 2,200 365,840 \$ 365,040	\$ 372,800 3,028,014 \$ 3,400,814	\$ 9,030 185,252 \$ 194,282	\$ 458,570 515 933,390 \$ 1,392,475	\$ 86,353 \$ 86,353		\$ 5,453,244	-	4 997 006
2013	\$ 3,950,659 100,000 28,500 30,480 35 43,270 5,000	55,000	5,000 \$ 4,218,259	\$ 2,500 45,000 \$ 47,500	\$ 225,000 0 500,000 \$ 725,000	\$ 4,990,759	\$ 2,200 347,480 \$ 349,680	\$ 367,800 2,911,374 \$ 3,279,174	\$ 9,096 202,626 \$ 211,722	\$ 467,004 1,029 1,043,860 \$ 1,511,893	\$ 84,660 \$ 84,660		\$ 5,454,989		8 4 600 581
ACCOUNT NUMBER DESCRIPTION	ESTIMATED REVENUES  Local Taxes  County Property Tax  Current Property Tax  Current Property Tax  Trustees Collections - Prior Year  Circuit/Clerk and Menalty  Interest and Penalty  Payments in Lieu of Taxes - Local Utilities  Payments in Lieu of Taxes - Other  Payments in Lieu of Taxes - Other	County Local Option Taxes Litigation Taxes - Jail, Workhouse or Courthouse	Statutory Local Taxes Bank Excise Tax Total Local Taxes	Fines, Forfeitures, and Penalties Carenti Court Jail Fees General Sessions Court Jail Fees Total Fines, Forfeitures, and Penalties	Other Local Revenues Recurring Items Investment Income Lease/Rentals Other Local Revenues Other Local Revenues Total Other Local Revenues	Total Estimated Revenues and Other Sources	ESTIMATED EXPENDITURES  Principal on Debt General Government Principal on Bonds Principal on Other Lyans Principal on Other Lyans Total Principal - General Government	<u>Education</u> Principal on Bonds Principal on Other Loans Total Principal - Education	Interest on Debt General Government Inferest on Bonds Interest on Other Loans Total Interest - General Government	Education Interest on Bonds Interest on Notes Interest on Other Interest on Other Loans Total Interest - Education	Other Debt Service General Government Trustee's Commission Total Other Debt Service - General Government	Education Other Debt Service Total Other Debt Service - Education	Total Estimated Expenditures and Other Uses Excess of Estimated Revenue Over	Estimated Beginning Fund Balance & Reserves- July 1	Retimated Ending Fund Balance & Reserves . June 30
ACCOUNT NUMBER		40200 40266	40320	42000 42100 42150 42300 42350	44000 44100 44110 44120 44990 44990		82100 82110 601 612	82130 601 612	82200 82210 603 613	82230 603 604 613	82300 82310 510	82330 699			

NOTE: Based on current economic conditions, the revenues are budgeted constant with no growth.  $\bf 6$ 







# General Government to Schools Percentage Percentage of Outstanding Hamblen County School Balance Related to Department 90% Hamblen County, Tennessee Total Outstanidng Debt - \$39,500,746 Percentage of Outstanding Hamblen County General Government 10% Balance Related to

## HAMBLEN COUNTY TENNESSEE

# Debt Management Policy

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#### INTRODUCTION

Debt management policies provide written guidance about the amount and type of debt issued by a state or local government, the issuance process and the management of the debt portfolio. A debt management policy tailored to the needs of the Board of County Commissioners (the "Governing Body") of Hamblen County, Tennessee (the "County"), improves the quality of decisions, identifies and discloses parameters relating to the structure and issuance of debt, identifies policy goals, and provides a foundation for long-term financial planning, all of which are in the public interest of the County. Adherence to a debt management policy signals to ratings agencies, investors, and the capital markets that the County is well-managed and should always be prepared to meet its obligations in a timely manner.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. An effective debt management policy provides guidelines for a government to manage its debt program in line with those resources.

This Debt Management Policy (the "Policy") is intended to comply with the debt management requirements promulgated by the Tennessee State Funding Board in December 2010 to be formally adopted on or before January 1, 2012. The County may, from time to time, review this Policy and make revisions and updates, if warranted.

#### I. GOALS AND OBJECTIVES

The Governing Body is establishing a debt management policy as a tool to ensure that financial resources are adequate to meet the County's long-term capital needs. In addition, the Policy helps to ensure that financings undertaken by the County satisfy certain clear, objective standards, designed to protect the County's financial resources in order to meet its long-term capital needs.

#### A. The goals of this Policy are:

- 1. To provide management with appropriate guidelines and direction to assist in making sound debt management decisions;
- 2. To further demonstrate strong financial management practices for our county citizens, outside investors, and credit agencies.

#### B. The objectives of this Policy are:

- 1. To enhance the decision process through transparency;
- 2. To identify and define the types of financing available for the County;
- 3. To evaluate those financing options by considering all risk;
- 4. To identify all expenditures related to the financing option including, but not limited to, principal, interest, and annual costs along with issue specific transaction costs;
- 5. To address the hiring of outside professionals and address any potential conflict of interest issues
- 6. To protect and enhance the County's credit rating

#### II. TRANSPARENCY ENHANCEMENT

To ensure transparency of the decision process, annual budgets, annual debt reports, and issuance specific debt reports (those required by <u>Tennessee Code Annotated</u>, "<u>TCA</u>") shall be prepared and available for public review. Additionally, in the interest of transparency, all costs (including interest, issuance, continuing, and one-time) shall be disclosed to the Governing Body and the citizens in a timely manner.

The Governing Body may assign an ad hoc Debt Management Committee to review reports and study debt standards and the ability of the County to repay debt. In the absence of a Debt Management Committee, these duties will rest with the Finance Committee.

The County Mayor and Finance Director are responsible for the analysis and reporting.

#### A. Annual Debt Budgets:

The Annual Debt Budgets shall be adopted by the Governing Body and comply with the legal notice and filing requirements as promulgated by <u>TCA</u>.

#### B. Annual Debt Report:

An Annual Debt Report shall be submitted to the Finance Committee by June of each year. Generally, the report will be presented in conjunction with the Annual Debt Budgets.

The Annual Debt Report shall consist of, but not be limited to the following:

- 1. Schedule of Outstanding Debt and Schedule of Budgeted Debt Payments, and any additional schedules, as required by Tennessee Comptroller of the Treasury;
- 2. Net Debt Calculation (total principal outstanding less most recent year respective debt fund balance);
- 3. Debt Per Capita Ratio (total debt/population) and Net Debt Per Capita Ration (net debt/population) County compared to benchmark;
- 4. Debt to Assessed Property Value (total debt/assessed property value) and Net Debt to Assessed Property Value (net debt/assessed property value) County compared to benchmark;
- 5. Debt as a Percentage of Personal Income (total personal income/debt per capita) and Net Debt as a Percentage of Personal Income (total personal income/net debt per capita) County compared to benchmark;
- 6. Documentation of the most recent debt rating(s) as available;
- 7. Percentage of fixed versus variable rate debt;
- 8. Multi-year budgets that include the current debt costs of principal, interest, and annual cost

#### C. <u>Issuance Specific Debt Reports:</u>

All new debt issues shall include all required forms as promulgated by <u>TCA</u>. The documents will be available for review by the Governing Body and public inspection.

#### III. DEBT TYPES

All financing shall be approved by the Governing Body and the Tennessee Comptroller of the Treasury within the legal guidelines of <u>TCA</u>, Internal Revenue Code (the "Code"), and the regulations promulgated by the Comptroller's Office. Additionally, all financing will be reviewed by the County Attorney, or legal bond counsel may be hired to ensure compliance with <u>TCA</u>.

#### A. Long-Term Loans and Bonds

The County may issue long-term loans and bonds to finance capital improvements and refinancing outstanding debt, and all costs associated with capital improvements and refinancing. As indicated within this policy, the costs associated with the issuance of this debt will be disclosed to ensure compliance

with this policy and to address potential conflicts of interest. The term of the debt will not exceed the expected economic life of the project(s). Additionally, long term debt will not be issued to finance current operations. The following summarizes but does not limit the types of long-term debt that may be issued:

- 1. Fixed Rate Bonds Bonds that have an interest rate that remains constant throughout the life of the bond;
- 2. Variable Rate Bonds Bonds that bear a variable interest rate throughout the life of the bond.

#### **B.** Short-Term Debt

Short-term borrowing may be utilized for the following: Financing capital assets with debt not exceeding the economic life of the assets; interim financing for the temporary funding of operational cash flow deficits or anticipated revenues subject to the following policies:

- 1. Bond Anticipation Notes ("BANs") BANs may be issued instead of capitalizing interest to reduce the debt service during the construction period of a project or facility. BANs issued will be repaid by proceeds of a subsequent long-term bond issue.
- 2. Capital Outlay Notes ("CONs") CONs are short term notes (less than twelve (12) year maturities) secured by the pledge of the County's full faith and credit.
- 3. Revenue Anticipation Notes ("RANs") and Tax Anticipation Notes ("TANs") RANs and TANs are to be utilized for cash flow purposes until annual revenues are received for a particular fund. All RANS and TANS will be paid in the same fiscal year in which they are issued.
- 4. Grant Anticipation Notes ("GANs") GANs may be issued when the County wishes to finance projects in anticipation of a grant from a state or federal agency. The principal amount of the GANs shall not exceed the amount of the anticipated grant.

The County may undertake interfund borrowings, in which amounts on deposit in one County fund are lent to another fund. All such interfund borrowings shall be approved by the Governing Body; and shall be preceded by receipt of the approval of the Comptroller's Office; and shall only be issued in compliance with state regulations and limitations.

Short-term debt may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable to issue longer-term debt in a fixed or variable rate mode. The County will determine and utilize the most advantageous method for short-term borrowing. The County may issue short-term Debt when there is a defined repayment source or amortization of principal.

#### C. Capital Leases

The County may use capital leases to finance projects assuming the Mayor and Finance Director determine that such an instrument is more economically feasible than purchasing the asset. Capital leases may be considered for long-term or short-term borrowing, but the term of the lease shall not exceed the economic life of the asset.

#### IV. RISK ASSESSMENT

The County will evaluate each transaction to assess the types and amounts of risk associated with each transaction, considering all available means to mitigate those risks. The County will evaluate all proposed transactions for consistency with the objectives and constraints defined in this Policy, <u>TCA</u>, and other regulations. The following risks should be assessed before issuing debt:

- A. Change in Public/Private Use The change in the public/private use of a project that is funded by tax-exempt funds could potentially cause a bond issue to become taxable.
- B. Default Risk The risk that debt service payments cannot be made by the due date.
- C. Liquidity Risk The risk of having to pay a higher rate to the liquidity provider in the event of a failed remarketing.
- D. Interest Rate Risk The risk that interest rates will rise, on a sustained basis, above levels that would have been set if the issue had been fixed.
- E. Rollover Risk The risk of the inability to obtain a suitable liquidity facility at an acceptable price to replace a facility upon termination or expiration of a contract period.
- F. Credit Risk The risk that an issuer of debt securities or a borrower may default on his obligations by failing to repay principal and interest in a timely manner.
- G. Fee Risk The risk that on-going fees may increase beyond what is initially expected.

#### V. DEBT COSTS

In order to assist the County in making better debt management decisions and to reflect the cost of debt, the following shall be completed:

A. As previously identified in this Policy, the Annual Debt Report will be provided to the Governing Body;

- B. Prior to the issuance of debt, the County Mayor and/or Finance Director will prepare a multi-year budget to reflect the current debt cost of principal, interest, and estimated annual costs over the life of the existing debt. This will allow the Governing Body to determine if extra capacity exists or if additional funding will be needed;
- C. Update ratios with the issuance of new debt as noted in the Annual Debt Report.

#### VI. PROFESSIONAL SERVICES AND POTENTIAL CONFLICTS OF INTEREST

As needed, the County may select financial professionals to assist in its debt issuance and administration processes. All professionals engaged to assist the County shall be required to clearly disclose all compensation and consideration received related to services provided. This includes "soft" costs or compensations in lieu of direct payments. In selecting financial professionals, consideration should be given with respect to:

- A. Relevant experience with municipal government issuers and the public sector;
- B. Indication that the firm has a broadly based background and is therefore capable of balancing the County's overall needs for continuity and innovation in capital planning and debt financing;
- C. Experience and demonstrated success as indicated by its experience;
- D. Professional reputation; and
- E. Professional qualifications and experience of principal employees.

The following summarizes, but does not limit, the financial professionals that may be utilized by the County:

- A. Counsel The County will enter into an engagement letter agreement with each lawyer or law firm representing the County in a debt transaction. No engagement letter is required for any lawyer who serves as counsel to the County regarding general County matters.
- B. Bond Counsel Bond counsel for each debt transaction is contracted by the County Mayor and serves to assist the County in debt issues.
- C. Financial Advisor If the county elects to engage a financial advisor for a debt transaction, the County shall enter into a written contract with the financial advisor on the terms and conditions approved by the County Mayor. The financial advisor shall not be permitted to bid on or underwrite an issue for which they are or have been providing advisory services.
- D. If there is an underwriter for a debt issue, the underwriter must clearly identify itself to the County in writing (e.g., in a response to a request for proposals or in

promotional materials provided to the County) as an underwriter and not as a financial advisor from the earliest stages of its relationship with the County with respect to that issue. The underwriter must clarify its primary role as a purchaser of securities in an arm's-length commercial transaction and that it has financial and other interests that differ from those of the County. The underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the County Mayor in advance of the pricing of the debt.

Financial professionals, involved in a debt transaction hired or compensated by the County, shall be required to disclose to the County existing client and business relationships between and among the professionals to a transaction (including, but not limited to, financial advisors, swap advisors, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations and program administrators. This disclosure shall include that information reasonably sufficient to allow the County to appreciate the significance of the relationships.

Financial professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

#### VII. CREDIT QUALITY AND CREDIT ENHANCEMENT

The County's debt management activities will be conducted in order to maintain or receive the highest possible credit ratings. The Mayor and Finance Director, in conjunction with any Financial Professionals that the County may choose to engage, will be responsible for maintaining relationships and communicating with one or more rating agencies.

The County will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered. The County will consider each of the following enhancements as alternatives by evaluating the cost and benefit of such enhancements:

#### A. Insurance

The County may purchase bond insurance when such purchase is deemed prudent and advantageous. The predominant determination shall be based on such insurance being less costly than the present value of the difference in the interest on insured bonds versus uninsured bonds.

#### B. Letters of Credit

The County may enter into a letter-of-credit ("LOC") agreement when such an agreement is deemed prudent and advantageous. The County or its Financial Professionals, if any, will prepare and distribute a request for qualifications to qualified banks or other qualified financial institutions pursuant to terms and conditions that are acceptable to the County.

#### VIII. <u>MISCELLAN</u>EOUS

The debt management policy guidelines outlined herein are only intended to provide general direction regarding the future use and execution of debt. A violation of the Governing Body's debt policy shall in no way be interpreted as a violation of law and shall have no bearing on the validity of debt issued by the Governing Body. The Governing Body maintains the right to modify this Policy (except to the extent these guidelines are mandated by applicable state law or regulation) and may make exceptions to any of its guidelines at any time to the extent that the execution of such debt achieves the goals of the Governing Body. Any exceptions to these policies shall be expressly acknowledged in the resolution authorizing the pertinent debt issue. In the event of a conflict between the terms of a debt resolution and this Policy, the terms of the debt resolution shall control.

This Policy will be periodically reviewed by the County Mayor and the Finance Director. The County Mayor and Finance Director may at any time present recommendations for any amendments, deletions, additions, improvements or clarifications. Any changes require the approval of the aforementioned ad hoc Debt Management Committee, if present, or the Finance Committee before approval by the Governing Body.

#### IX. ADOPTION OF THE POLICY

The Governing Body adopted this Policy on December 15, 2011.