



DATE: April 7, 2016
TO: Hamblen County Legislative Body
FROM : Cindy Dobb
Office of the Hamblen County Mayor
RE: **April Committee Meeting Information**

Monday, April 11, 2016 at 11:30 a.m. – **Hamblen County Health Department Conference Room**

- **Jail Study Committee**
- **Finance Committee** - *Immediately following Jail Study Committee*
- **Public Services Committee** – *Immediately following Finance Committee*
- **Calendar and Rules Committee** – *Immediately following Public Services Committee*

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.586.4699

www.HamblenCountyTN.gov • email. bbrittain@co.hamblen.tn.us [Return to Committee Cover Page](#)



Hamblen County Government
JAIL STUDY COMMITTEE

Monday, April 11, 2016 - 11:30 a.m.
Hamblen County Health Department Conference Room

AGENDA

**JAIL STUDY
COMMITTEE**

Dana Wampler
Chairman

Howard Shipley
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Randy DeBord
Member

Stancil Ford
Member

Tim Goins
Member

Herbert Harville
Member

Joe Huntsman, Sr.
Member

Louis "Doe" Jarvis
Member

John Smyth
Member

Johnny Walker
Member

Taylor Ward
Member

1. **Call to Order** – *Chairman Dana Wampler*

2. **Visitors Wishing to Address the Committee** – *Chairman Dana Wampler*
(Visitors will be allotted 5 minutes to speak)

3. **Old Business** – *Chairman Dana Wampler*
 - a. Jail/Justice Center Project – Architectural Planning and Design Services
Contract – *County Mayor Bill Brittain*

4. **New Business** – *Chairman Dana Wampler*
 - a. None

5. **Adjournment** – *Chairman Dana Wampler*

CHARLOTTE
HARRISONBURG
RALEIGH-DURHAM
RICHMOND
VIRGINIA BEACH
WARRENTON

March 31, 2016

RE: Professional Services Fee Proposal for the
New Hamblen County Jail / Justice Center

Mr. Bill Brittain
County Manager
Hamblen County
511 West Second North Street
Morristown, TN 37814

Dear Mr. Brittain:

Thank you again for the opportunity to provide planning and architectural services for this important project. We very much appreciate this opportunity, and we are pleased to be able to present you with this proposal for planning, design, and construction administration services for your upcoming Jail / Justice Center project.

Scope of Work:

1. Phase One Services - Hamblen County Government is requesting Architectural and Design Services for the Hamblen County Jail and Justice Center in Morrystown, TN. Phase One services will include a Functional and Space Program Development document. Moseley Architects will use the data collected by Hamblen County and input from various County leaders to begin pre-architectural program development, functional and space programming. This document will summarize the functions that will take place in the building(s), where the functions will take place, the amount of space needed and an estimated budget to build, equip, and staff the space estimated to meet the County's need for the next 25-30 years. Current jail contracted services (food service, commissary, phone, inmate medical, etc.) will be evaluated for staffing and operational/budgetary efficiencies.
2. Phase Two Services – Moseley Architects will evaluate the current justice center to determine the feasibility of adding space for corrections / court systems / law enforcement (sheriff) functions to the current site and neighboring properties that will meet the needs outlined in the Phase One document. This analysis will consider the personnel and all fixed costs involved in operating additional facilities at the same location. Phase Two services will also include analyzing and comparing other possible sites for a justice center of jail facility using the same criteria regarding the total space needs for corrections, court systems and law enforcement and the total development and operational costs.
3. Phase Three Services – Once a site is selected, Phase Three of the project will involve Moseley Architects preparing schematic design documents for the

County to approve followed by construction drawings from which the project will be bid. Moseley Architects will coordinate the bidding of the project and the award of the construction contract. Upon County approval to move forward with construction, Moseley Architects will assist the County with overseeing the construction of the facility. Additional services to be negotiated if needed/desired include Transition, Training, and Activation services, Policy and Procedure and PREA consulting, Interior FF&E Design, LEED and Energy Analytics, and enhanced "full-time" Construction Administration.

Basic Services Fee:

We anticipate executing the scope outlined herein with an AIA B101 2007 Edition Standard Form of Agreement Between Owner and Architect (attached).

Phase One Services - We propose to provide the outlined services for the lump-sum amount of \$117,870.00.

Phase Two Services – We propose to provide the outlined services for the lump-sum amount of \$67,500.00.

Phase Three Services - We propose to provide the outlined Basic Architectural and Engineering Services for a lump-sum amount based upon the approved construction project budget established during Phase One and Phase Two Services. Basic architectural and engineering services will be determined at the time that Phase Three is approved to proceed. Additional services as requested will be negotiated lump sum fees according to final approved scope and budget.

End of Services and Scope List

Hamblen County will provide Moseley Architects site surveys and testing data for each site under consideration, existing facility plans, updated jail ADP data, organizational charts, jail contracted services agreements, jail and law enforcement salary and benefits information, and County population projections.

Mr. Brittain, we look forward to working with you and Hamblen County. If acceptable, please execute the attached contracts and return an original for our files. Thank you again for the opportunity to serve Hamblen County.

Sincerely,



Dan Mace, AIA, LEED AP
Vice President
Moseley Architects



AIA[®] Document B101[™] – 2007

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Twenty-ninth day of March in the year Two Thousand Sixteen.

(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:

(Name, legal status, address and other information)

Hamblen County
511 West Second North Street
Morristown, Tennessee 37814
Telephone Number: (423) 586-1931

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

and the Architect:

(Name, legal status, address and other information)

Moseley Architects P.C.
11430 North Community House Road
Suite 225
Charlotte, North Carolina 28277
Telephone Number: (704) 540-3755

for the following Project:

(Name, location and detailed description)

Jail and Justice Center
Hamblen County, Tennessee

The Owner and Architect agree as follows.

Init.

TABLE OF ARTICLES

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EXHIBIT A – INITIAL INFORMATION

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article ~~1~~ and in optional Exhibit A, 1, Initial Information:

(Complete Exhibit A, Initial Information, and incorporate it into the Agreement at Section 13.2, or state (State below Initial Information such as details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, authorized representatives, anticipated procurement method, and other information relevant to the Project.)

This Agreement is based on the following information.

(Note the disposition for the following items by inserting the requested information or a statement such as "not applicable," "unknown at time of execution" or "to be determined later by mutual agreement.")

1.1.1 PROJECT INFORMATION

1.1.1.1 The Owner's program for the Project:

(Identify documentation or state the manner in which the program will be developed.)

To be determined in Phase 1 of Architect's services in accordance with Architect's proposal letter dated March 31, 2016, attached hereto as Exhibit A.

§1.1.1.2 The Project's physical characteristics:

(Identify or describe, if appropriate, size, location, dimensions, or other pertinent information, such as geotechnical reports; site, boundary and topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site; etc.)

To be determined in Phase 2 of Architect's services in accordance with Architect's proposal letter dated March 31, 2016, attached hereto as Exhibit A.

§ 1.1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:
(Provide total, and if known, a line item break down.)

To be determined

§ 1.1.1.4 The Owner's other anticipated scheduling information, if any, not provided in Section 1.2:

To be determined

§ 1.1.1.5 The Owner intends the following procurement or delivery method for the Project:
(Identify method such as competitive bid, negotiated contract, or construction management.)

A stipulated sum construction contract with a single Contractor pursuant to competitive bidding.

§ 1.1.1.6 Other Project information:
(Identify special characteristics or needs of the Project not provided elsewhere, such as environmentally responsible design or historic preservation requirements.)

Not Applicable

1.1.2 PROJECT TEAM

§ 1.1.2.1 The Owner identifies the following representative in accordance with Section 5.3:
(List name, address and other information.)

Mr. Bill Brittain, County Manager
Hamblen County
511 West Second North Street
Morristown, Tennessee 37814
Telephone Number: (423) 586-1931

§ 1.1.2.2 The persons or entities, in addition to the Owner's representative, who are required to review the Architect's submittals to the Owner are as follows:
(List name, address and other information.)

Not Applicable

§ 1.1.2.3 The Owner will retain the following consultants and contractors:
(List discipline and, if known, identify them by name and address.)

Not Applicable

§ 1.1.2.4 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address and other information.)

Daniel R. Mace, AIA, Vice President
Moseley Architects P.C.
11430 North Community House Road
Suite 225
Charlotte, North Carolina 28277
Telephone Number: (704) 540-3755

§ 1.1.2.5 The Architect will retain the consultants identified in Sections 1.1.2.5.1 and 1.1.2.5.2.
(List discipline and, if known, identify them by name and address.)

§ 1.1.2.5.1 Consultants retained under Basic Services:

- .1 Structural Engineer

Init.

Moseley Architects P.C.

.2 Mechanical Engineer

Moseley Architects P.C.

.3 Electrical Engineer

Moseley Architects P.C.

.4 Civil Engineer

McGill Associates
2240 Sutherland Avenue
Suite 2
Knoxville, Tennessee 37919

.5 Design for food facilities

Foodesign Associates, Inc.
5828 Oak Drive
Charlotte, North Carolina 28227

.6 Acoustics

Not Applicable

.7 Technology

Not Applicable

.8 Roofing

Not Applicable

§ 1.1.2.5.2 Consultants retained under Additional Services:

Not Applicable

§ 1.1.2.6 Other Initial Information on which the Agreement is based:

(Provide other Initial Information.)

Not Applicable

§ 1.2 The Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

.1 Commencement of construction date:

To be determined as Project progresses

.2 Substantial Completion date:

To be determined as Project progresses

Init.

§ 1.3 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect makes no warranties, either express or implied, with respect to services provided under this Agreement.

§ 2.2.1 Subject to the standard of care set forth in Section 2.2 for applying professional judgment to the information used or relied upon, Architect and its Consultants may use and rely upon design elements, technical standards, test results, and all other information ordinarily or customarily furnished or published by others, including, but not limited to, specialty contractors, manufacturers, fabricators, and suppliers.

§ 2.2.2 By training and experience, the Architect does not possess the expertise to assess the environmental and human health impacts of varying types and quantities of substances contained in building products. To the extent the Architect collects product manufacturer materials disclosing product contents, the Owner acknowledges that it is not relying upon the Architect for any analysis of material composition or the human or environmental health impacts of specific material selections. The Architect shall be entitled to rely exclusively on information furnished by manufacturers and material suppliers. The Owner acknowledges that the Architect does not possess the expertise to (1) evaluate the specific chemical composition of products or materials, (2) recognize that a product includes any particular chemicals or substances, or (3) evaluate the information furnished by the manufacturers or material suppliers, in order to determine the environmental and human health impacts of varying types and quantities of substances contained in building products. To the extent the Owner requires such analysis, any assessments or evaluations of this kind shall be conducted by a toxicologist or other trained professionals retained by the Owner.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance for the duration of this Agreement. ~~If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost:~~

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

Each occurrence \$1,000,000.00, general aggregate \$2,000,000.00

.2 Automobile Liability

Combined single limit \$1,000,000.00

.3 Workers' Compensation

As required by statute and Employer's liability with a \$500,000 limit

.4 Professional Liability

Claims-made basis, \$1,000,000.00 per claim, and \$1,000,000.00 aggregate.

Init.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary architectural, landscape architectural, structural, mechanical, civil, and electrical engineering services. Services not set forth in this Article 3 are Additional Services. Article 3 are Additional Services.

Architect's Phase 1 Services

Architects' Phase 1 Services shall consist of a Functional and Space Program Development document. Architect will use data collected by Owner and input from various County leaders to begin pre-architectural program development, functional and space programming. This document will summarize the functions that will take place in the building(s), where the functions will take place, the amount of space needed and an estimated budget to build, equip, and staff the space estimated to meet the Owner's need for the next 25-30 years. Current jail contracted services (food service, commissary, phone, inmate medical, etc.) will be evaluated for staffing and operational/budgetary efficiencies.

Architect's Phase 2 Services

Architect's Phase 3 Services shall consist of an evaluation of the current justice center to determine the feasibility of adding space for corrections / court systems / law enforcement (sheriff) functions to the current site and neighboring properties that will meet the needs outlined in the Phase 1 document. This analysis will consider the personnel and all fixed costs involved in operating additional facilities at the same location. Phase 2 services will also include analyzing and comparing other possible sites for a justice center of jail facility using the same criteria regarding the total space needs for corrections, court systems and law enforcement and the total development and operational costs.

Architect's Phase 3 Services, upon mutual agreement and written authorization of Owner

Once a site is selected, Phase Three of the Project will involve Architect preparing schematic design documents for the Owner to approve followed by Construction Documents from which the Project will be bid. Architect will coordinate the bidding of the Project and the award of the construction contract. Upon Owner approval to move forward with construction, Architect will assist the Owner with overseeing the construction of the facility. Additional services to be negotiated if needed/desired include Transition, Training, and Activation services, Policy and Procedure and PREA consulting, Interior FF&E Design, LEED and Energy Analytics, and enhanced "full-time" Construction Administration.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if ~~necessary~~, necessary as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

§ 3.1.5 The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 SCHEMATIC DESIGN PHASE SERVICES, upon mutual agreement and written authorization of Owner

~~§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.~~

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project's requirements agreed upon with the Owner, the Architect shall prepare and present for the Owner's approval a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider environmentally responsible design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other environmentally responsible design services under Article 4.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and ~~aesthetics~~, aesthetics in developing a design for the Project that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's written approval.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES, upon mutual agreement and written authorization of Owner

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. ~~The If requested by the Owner, the~~ Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's written approval.

§ 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES CONSTRUCTION DOCUMENTS PHASE SERVICES, upon mutual agreement and written authorization of Owner

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 BIDDING OR NEGOTIATION PHASE SERVICES BIDDING PHASE SERVICES, upon mutual agreement and written authorization of Owner

§ 3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) ~~obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals;~~ competitive bids; (2) confirming responsiveness of bids; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 COMPETITIVE BIDDING

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by

- .1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;
- .2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
- .3 organizing and conducting a pre-bid conference for prospective bidders;
- .4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and
- .5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 NEGOTIATED PROPOSALS

~~§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.~~

Init.

~~§ 3.5.3.2~~ The Architect shall assist the Owner in obtaining proposals by

- ~~.1~~ procuring the reproduction of Proposal Documents for distribution to prospective contractors, and requesting their return upon completion of the negotiation process;
- ~~.2~~ organizing and participating in selection interviews with prospective contractors; and
- ~~.3~~ participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

~~§ 3.5.3.3~~ The Architect shall consider requests for substitutions, if the Proposal Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective contractors.

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§ 3.6 CONSTRUCTION PHASE SERVICES~~CONSTRUCTION PHASE SERVICES, upon mutual agreement and written authorization of Owner~~

§ 3.6.1 GENERAL

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2007, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2007, those modifications shall not affect the Architect’s services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor’s failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect’s negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect’s responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 EVALUATIONS OF THE WORK

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of ~~either the Owner or Contractor.~~ the Owner. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201-2007, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 SUBMITTALS

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for general conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of ~~other~~ information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. ~~The Architect shall review Shop Drawings~~ -Contractor's design professional shall verify the accuracy, adequacy, and suitability of the performance and design criteria. The Architect shall review shop drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the

Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, ~~certifications~~ certifications, statements confirming performance and design criteria and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 CHANGES IN THE WORK

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 PROJECT COMPLETION

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.

(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

| Additional Services | Responsibility (Architect, Owner or Not Provided) | Location of Service Description (Section 4.2 below or in an exhibit attached to this document and identified below) |
|---|--|--|
| § 4.1.1 Programming | Architect | To be provided as Part of Phase 1 Basic Services |
| § 4.1.1 Programming (B202™ 2009) | | |
| § 4.1.2 Multiple preliminary designs | Not Provided | |
| § 4.1.3 Measured drawings | Not Provided | |
| § 4.1.4 Existing facilities surveys | Not Provided | |
| § 4.1.5 Site Evaluation and Planning (B203™–2007) | Architect | To be provided as Part of Phase 2 Basic Services |
| § 4.1.6 Building Information Modeling (B202™ 2008) information modeling | Not Provided | |
| § 4.1.7 Civil engineering | Architect | Upon mutual agreement and written authorization of Owner upon conclusion of Phase 1 and Phase 2 of Architect's Services |
| § 4.1.8 Landscape design | Architect | Upon mutual agreement and written authorization of Owner upon conclusion of Phase 1 and Phase 2 of Architect's Services |
| § 4.1.8 Landscape design§ | | |
| § 4.1.9 Architectural Interior Design (B252™ 2007) | | |
| § 4.1.10 Value Analysis (B204™–2007) | Not Provided | |
| § 4.1.11 Detailed cost estimating | Not Provided | |
| § 4.1.12 On-site project representation | Architect | Upon mutual agreement and written authorization of Owner upon conclusion of Phase 1 and Phase 2 of Architect's Services |
| § 4.1.12 On-site Project Representation (B207™ 2008) | | |
| § 4.1.13 Conformed construction documents | Not Provided | |
| § 4.1.14 As-Designed Record As-designed record drawings | Not Provided | |
| § 4.1.15 As-Constructed Record As-constructed record drawings | Not Provided | |
| § 4.1.16 Post occupancy evaluation | Not Provided | |
| § 4.1.17 Facility Support Services (B210™–2007) | Not Provided | |
| § 4.1.18 Tenant-related services | Not Provided | |
| § 4.1.19 Coordination of Owner's consultants | Not Provided | |
| § 4.1.20 Telecommunications/data design | Architect | Upon mutual agreement and written authorization of Owner upon conclusion of Phase 1 and Phase 2 of Architect's Services |
| § 4.1.21 Security Evaluation and Planning (B206™–2007) | Architect | Upon mutual agreement and written authorization of Owner upon conclusion of Phase 1 and Phase 2 of Architect's Services |
| § 4.1.22 Commissioning (B211™–2007) | Not Provided | |
| § 4.1.23 Extensive environmentally responsible design | Not Provided | |
| § 4.1.24 LEED® Certification (B214™–2007) | Architect | Upon mutual agreement and written authorization of Owner upon conclusion of Phase 1 and Phase 2 of Architect's Services |
| § 4.1.24 LEED® Certification (B214™ 2012) | | |
| § 4.1.25 Fast-track design services | Architect | |

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| | | | |
|----------|---|--|---|
| § 4.1.26 | Historic Preservation (B205™–2007) | Architect | |
| § 4.1.27 | Furniture Design (B253™–2007) | Architect, Owner or Not Provided | Upon mutual agreement and written authorization of Owner upon conclusion of Phase 1 and Phase 2 of Architect's Services |
| § 4.1.27 | Furniture, Furnishings, and Equipment Design (B253™–2007) | Architect | Upon mutual agreement and written authorization of Owner upon conclusion of Phase 1 and Phase 2 of Architect's Services |
| § 4.1.28 | Training, Transition, PREA Policies | | |
| § 4.1.29 | Training, | Architect | Upon mutual agreement and written authorization of Owner upon conclusion of Phase 1 and Phase 2 of Architect's Services |

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect's responsibility, if not further described in an exhibit attached to this document.

§ 4.2.1 LEED CERTIFICATION SERVICES OF ARCHITECT, upon mutual agreement and written authorization of Owner

§ 4.2.1.1 GENERAL

§ 4.2.1.1.1 The Architect shall consult with the Owner, research applicable criteria, attend Project meetings, communicate with members of the Project team, and issue progress reports. The Architect shall coordinate the services provided by the Architect and the Architect's consultants with those services provided by the Owner and the Owner's consultants.

§ 4.2.1.1.2 The Architect shall submit U.S. Green Building Council's (USGBC's) Leadership in Energy and Environmental Design (LEED) certification documentation to the Owner at intervals appropriate to the LEED certification process for purposes of evaluation and approval by the Owner. The Architect shall be entitled to rely on approvals received from the Owner to complete the LEED Certification Services.

§ 4.2.1.1.3 The Owner and Architect mutually acknowledge that a Project goal is to achieve certification under the U.S. Green Building Council's (USGBC) Leadership in Energy and Environmental Design (LEED®) green-building rating system. The Owner understands that the Project cannot achieve LEED certification until after Substantial Completion of construction and will be subject to the LEED-certification processes and procedures as determined by the Green Building Certification Institute (GBCI). These processes and procedures are outside the control of the Architect, may not be uniformly implemented and may be subject to change at any time. Accordingly, Substantial Completion of construction does not include award of the LEED certification or verification that the Owner's sustainability objectives have been met. Further, LEED certification will require input and effort from the Owner, as well as from other consultants, contractors and other parties associated with the Project that are not parties to this Agreement. The Architect shall perform its services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. The Architect makes no warranty or assurance that LEED certification will be attained for or by the Project.

§ 4.2.1.1.4 The Project may incorporate design strategies and/or components intended to result in energy and water consumption and operating costs below certain "baseline" amounts or standards established for similar facilities by various entities. Both the Owner and the Architect agree and acknowledge that, due to variables beyond the control of the Architect and the Architect's consultants, including but not limited to limitations of predictive computer modeling, weather, the actions of building occupants and users, and the Owner's maintenance practices, the Architect cannot and does not guarantee that any goals, projections, and/or estimates discussed or established, either orally or in writing, will actually be met or experienced.

§ 4.2.1.2 PREDESIGN WORKSHOP

The Architect shall conduct a predesign workshop with the Owner, the Owner's consultants, and the Architect's consultants at which the participants will review the LEED Green Building Rating System. The participants will also examine each LEED credit utilizing the appropriate Green Building Rating System Project Checklist as a template for

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establishing green building goals, identify potential LEED points, examine strategies for implementation, assess the impact on the Owner's program and budget, and determine the LEED points to be targeted.

§ 4.2.1.3 LEED CERTIFICATION PLAN

§ 4.2.1.3.1 The Architect shall prepare a LEED Certification Plan based on the LEED points targeted. The LEED Certification Plan will describe the LEED certification process and may contain a description of the green building goals established, LEED points targeted, implementation strategies selected, list of participants and their roles and responsibilities, description of how the plan is to be implemented, certification schedule, specific details about design reviews, list of systems and components to be certified, and certification documentation required.

§ 4.2.1.3.2 Subject to Section 4.2.1.9 the Architect shall revise the LEED Certification Plan as the design and construction of the Project progresses to reflect any changes approved by the Owner.

§ 4.2.1.4 LEED CERTIFICATION DOCUMENTATION

§ 4.2.1.4.1 The Architect shall organize and manage the LEED design documentation and certification process, and shall prepare a basis of design narrative.

§ 4.2.1.4.2 The Architect shall review the LEED certification process and regularly report progress to the Owner.

§ 4.2.1.4.3 The Architect shall provide the services of LEED accredited professionals necessary for certification of the Project.

§ 4.2.1.4.4 The Architect shall register the Project with the USGBC. Registration and certification fees charged by the USGBC shall be a reimbursable expense.

§ 4.2.1.4.5 Subject to Section 4.2.1.9 and 4.3.3, the Architect shall prepare submittals for Credit Rulings from the USGBC for interpretation of credit language, principles, or implementation strategies. Credit Ruling fees charged by the USGBC shall be a reimbursable expense.

§ 4.2.1.4.6 Subject to Section 4.2.1.9 and 4.3.3, the Architect shall prepare and submit a LEED Certification Application for the Project to the USGBC, including required calculations and documentation for each LEED credit claimed, in accordance with the LEED Certification Plan.

§ 4.2.1.4.7 Subject to Section 4.2.1.9 and 4.3.3, the Architect shall prepare responses and submit additional documentation required by comments or questions received from the USGBC after review of the original submission for certification.

§ 4.2.1.5 LEED CERTIFICATION SPECIFICATIONS

The Architect shall provide specifications that incorporate LEED requirements for inclusion in the Contract Documents. The Contract Documents shall define the Contractor's responsibilities and documentation requirements related to LEED certification, including Construction Waste Management, Construction Indoor Air Quality, and obtaining materials and indoor environmental quality credits.

§ 4.2.1.6 LEED CERTIFICATION SERVICES DURING BIDDING

§ 4.2.1.6.1 The Architect shall conduct a pre-bid meeting to review the differences between current standard construction practices and LEED principles, procedures, requirements, and the responsibilities of Contractor, relating to performance and documentation of LEED-related parts of the Work.

§ 4.2.1.6.2 The Architect shall prepare responses to questions from prospective bidders and provide clarifications and interpretations of the Bidding Documents related to LEED certification in the form of addenda.

§ 4.2.1.6.3 The Architect shall consider requests for substitutions, if permitted by the Bidding Documents, and shall prepare addenda identifying approved substitutions related to LEED certification.

§ 4.2.1.6.4 The Architect shall assist the Owner in bid validation or proposal evaluation and determination of the successful bid or proposal, if any, related to LEED certification.

§ 4.2.1.7 LEED CERTIFICATION SERVICES DURING CONTRACT ADMINISTRATION

§ 4.2.1.7.1 The Architect shall review properly prepared, timely requests by the Contractor for additional information about the Contract Documents related to LEED certification. A properly prepared request for additional information about the Contract Documents shall be in a form prepared or approved by the Architect and shall include a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested.

§ 4.2.1.7.2 If deemed appropriate by the Architect, the Architect shall, on the Owner's behalf, prepare, reproduce and distribute supplemental Drawings, Specifications and information in response to requests for information by the Contractor related to LEED certification.

§ 4.2.1.7.3 Subject to Section 4.2.1.9 and 4.3.3, the Architect, as a representative of the Owner, shall visit the site at intervals appropriate to the stage of the Contractor's operations, or as otherwise agreed by the Owner and the Architect in writing, to become generally familiar with and to keep the Owner informed about the progress of the portions of the Work related to LEED certification. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect shall not have control over, charge of, or be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.1.7.4 The Architect shall at all times have access to the Work wherever it is in preparation or progress.

§ 4.2.1.7.5 Subject to Section 4.2.1.9 and 4.3.3, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with requirements for LEED certification. The Architect's action shall be taken with such reasonable promptness as to cause no delay in the Work or in the activities of the Owner, Owner's consultants or Contractor, while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.1.7.6 The Architect shall review properly prepared, timely requests by the Owner, Owner's consultants or Contractor for changes in the Work related to LEED certification. A properly prepared request for a change in the Work shall be accompanied by sufficient supporting data and information to permit the Architect to make a reasonable determination without extensive investigation or preparation of additional drawings or specifications. If the Architect determines that requested changes in the Work are not materially different from the requirements for LEED certification, the Architect shall recommend an order for a minor change in the Work be issued or recommend to the Owner that the requested change be denied.

§ 4.2.1.7.7 If the Architect determines that implementation of the requested changes would result in a material change to the LEED certification, the Architect shall notify the Owner, who may authorize further investigation of such change. Upon such authorization, and based upon information furnished by the Contractor, if any, the Architect shall make a recommendation to the Owner regarding the implementation of the requested changes.

§ 4.2.1.8 FINAL LEED CERTIFICATION REPORT

The Architect shall prepare a Final LEED Certification Report documenting the LEED rating the Project achieved, including the LEED Certification Plan, LEED Certification Documentation submitted, LEED Certification Reviews received from the USGBC, together with the specific LEED points that the Project is recognized as having received, all clarifications or interpretations of credits, and any re-certification requirements.

§ 4.2.1.9 LIMITS ON LEED CERTIFICATION SERVICES

§ 4.2.1.9.1.1 The Architect shall provide LEED Certification Services up to the limits set forth below. When the limits below are reached, the Architect shall notify the Owner and additional compensation for any services beyond the limits set forth below shall be negotiated at such time as services are required:

- .1 Two (2) revisions to the LEED Certification Plan
- .2 Ten (10) meetings during development of the design and Contract Documents
- .3 Three (3) reviews of each Shop Drawing, Product Data item, sample and similar submittal of the Contractor
- .4 Ten (10) visits to the site by the Architect over the duration of the Project during construction
- .5 Three (3) submittals to the USGBC
- .6 Three (3) responses to the USGBC's comments and questions

§ 4.2.1.9.2 To avoid delay, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. Compensation for such services shall be in addition to the compensation defined herein for LEED Certification Services, and shall be negotiated at such time as the services are required. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, and the Owner shall have no further obligation to compensate the Architect for those services:

- .1 Review of a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect;
- .2 Responses to the Contractor's requests for information where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Change Orders and Construction Change Directives requiring evaluation of proposals, including the preparation or revision of Instruments of Service;
- .4 Providing consultation concerning replacement of Work resulting from fire or other cause during construction;
- .5 Evaluation of an extensive number of claims submitted by the Owner's consultants, the Contractor or others in connection with the Work;
- .6 Evaluation of substitutions proposed by the Owner's consultants or contractors and making subsequent revisions to Instruments of Service resulting therefrom; or
- .7 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner.

§ 4.2.1.10 OWNER'S RESPONSIBILITIES - LEED SERVICES OF ARCHITECT

§ 4.2.1.10.1 The Owner shall furnish a program setting forth the Owner's objectives, schedule, constraints and criteria, including system requirements and relationships, special equipment and site requirements.

§ 4.2.1.10.2 The Owner shall provide to the Architect data necessary for the LEED Certification Services which may include design Drawings, Construction Documents, record drawings, shop drawings and other submittals, operation and maintenance manuals, master plans, operation costs, operation budgets, pertinent records relative to historical building data, building equipment and furnishing and repair records.

§ 4.2.1.10.3 The Owner shall provide access to the property, buildings, and personnel necessary for the Architect to provide the LEED Certification Services. The personnel shall conduct tours and walk-throughs and explain the facility's original, current and anticipated future use.

§ 4.2.1.10.4 The Owner shall furnish the services of design consultants, testing agencies, and contractor necessary to allow the Architect to provide the LEED Certification Services.

§ 4.2.2 FURNITURE DESIGN SERVICES OF ARCHITECT, upon mutual agreement and written authorization of Owner

§ 4.2.2.1 GENERAL

§ 4.2.2.1.1 The Architect shall consult with the Owner, research applicable criteria, attend Project meetings, communicate with members of the Project team and issue progress reports. The Architect shall coordinate the services provided by the Architect and the Architect's consultants with those services provided by the Owner and the Owner's consultants.

§ 4.2.2.1.2 The Architect shall prepare, and periodically update, a schedule that identifies milestone dates for decisions required by the Owner, services furnished by the Architect and completion of documentation to be provided by the Architect. The Architect shall coordinate the Furniture Design Services schedule with the Owner's Project schedule.

§ 4.2.2.1.3 The Architect shall submit documents to the Owner at intervals appropriate to the process for purposes of evaluation and approval by the Owner. The Architect shall be entitled to rely upon approvals received from the Owner to complete the Furniture Design Services.

§ 4.2.2.1.4 Except with the Owner's knowledge and consent, the Architect shall not (1) accept trade discounts, (2) have a significant financial interest, or (3) undertake any activity or employment or accept any contribution if it would reasonably appear that such activity, employment, interest or contribution could compromise the Architect's professional judgment.

§ 4.2.2.2 PROGRAMMING PHASE SERVICES OF ARCHITECT – FURNITURE DESIGN

§ 4.2.2.2.1 The Architect shall consult with representatives of the Owner to review the applicable requirements of the Project in order to understand the goals and objectives of the Owner with respect to their impact on the Owner's furniture requirements.

§ 4.2.2.2.2 The Architect shall assist the Owner in the preparation of a budget for the Work.

§ 4.2.2.2.3 The Architect shall gather information furnished by the Owner's designated representatives to aid the Architect in understanding the Owner's furniture requirements.

§ 4.2.2.2.4 The Architect shall develop personnel space standards based upon an evaluation of the existing conditions at the Owner's facilities, and the functional requirements and standards of the Owner. Personnel space standards shall take into consideration the design and layout of furniture system workstation environments, if applicable. The proposed space standards shall be submitted for the Owner's review and approval.

§ 4.2.2.2.5 The Architect shall develop a general understanding of the Owner's equipment requirements, including data, telecommunications, and reproduction equipment related to furniture.

§ 4.2.2.2.6 The Architect shall prepare a written summary of observations and make recommendations with respect to the planning of the facility for the Owner's review and approval.

§ 4.2.2.4 SCHEMATIC DESIGN PHASE SERVICES OF ARCHITECT – FURNITURE DESIGN

§ 4.2.2.4.1 Based on the approved written program, the Architect shall prepare the design concept for the furniture of the Project, indicating types and quality.

§ 4.2.2.4.2 The Architect shall review with the Owner alternative designs and methods for procurement of the furniture.

§ 4.2.2.4.3 The Architect shall assist the Owner in the preparation of a preliminary Project schedule and estimate of the Cost of the Work.

§ 4.2.2.4 DESIGN DEVELOPMENT PHASE SERVICES OF ARCHITECT – FURNITURE DESIGN

§ 4.2.2.4.1 Based on the approved Schematic Design, the Architect shall obtain product data and prepare illustrations for furniture, furnishings and equipment as may be appropriate for the Project, including specially designed items or elements, to indicate finished appearance and functional operation.

§ 4.2.2.4.2 The Architect shall illustrate the design character of the Project. Such illustrations may include drawings, plans, elevations, renderings, photographs, and samples of actual materials, colors and finishes.

§ 4.2.2.4.3 The Architect shall assist the Owner in the preparation of adjustments to the preliminary schedule and estimate of the Cost of the Work.

§ 4.2.2.5 CONTRACT DOCUMENTS PHASE SERVICES OF ARCHITECT – FURNITURE DESIGN

§ 4.2.2.5.1 Based on the approved Design Development drawings and other documents, including schedule and estimate of the Cost of the Work, the Architect shall prepare Drawings, Specifications and other documents required to describe the requirements for the fabrication, procurement, shipment, delivery and installation of furniture, furnishings and equipment for the Project.

§ 4.2.2.5.2 The Architect shall assist the Owner in the preparation of the necessary Quotation Documents.

§ 4.2.2.6 QUOTATION PHASE SERVICES OF ARCHITECT – FURNITURE DESIGN

§ 4.2.2.6.1 The Architect shall assist the Owner in establishing a list of proposed vendors for furniture..

§ 4.2.2.6.2 The Architect shall assist the Owner in obtaining quotations for furniture.

§ 4.2.2.6.3 The Architect shall prepare written responses to questions from vendors preparing quotations and provide written clarifications and interpretations of the Quotation Documents in the form of addenda.

§ 4.2.2.6.4 The Architect shall assist the Owner in the review of quotations including conformance with the design concept expressed in the Contract Documents.

§ 4.2.2.6.5 Quotation Documents include the Quotation Requirements and the proposed Contract Documents.

§ 4.2.2.6.6 The Architect shall assist the Owner in awarding and preparing agreements with vendors.

§ 4.2.2.6.7 If the Owner and Architect agree that the Architect will purchase furniture on behalf of the Owner with funds provided by the Owner, the duties and compensation related to such Additional Services shall be set forth in a separate agreement.

§ 4.2.2.7 CONTRACT ADMINISTRATION PHASE SERVICES OF ARCHITECT – FURNITURE DESIGN

§ 4.2.2.7.1 The Architect shall provide administration of the contracts for furniture as set forth below..

§ 4.2.2.7.2 The Architect will assist the Owner in coordinating schedules for fabrication, delivery and installation of the Work, but will not be responsible for any failure of a Vendor to meet schedules for completion or to perform its respective duties and responsibilities in conformance with such schedules.

§ 4.2.2.7.3 The Architect shall review and approve or take other appropriate action upon a Vendor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 4.2.2.7.4 As the buyer of goods, the Owner shall receive, inspect, and accept or reject furniture at the time of their delivery to the premises and installation unless otherwise agreed. The Architect is not authorized to act as the Owner's agent in contractual matters.

§ 4.2.2.7.5 The Architect shall review final placement and inspect for damage, quality, assembly and function in order to determine that furniture is in accordance with the requirements of the Contract Documents. The Architect may recommend to the Owner acceptance or rejection of furniture.

§ 4.2.2.7.6 The Architect shall visit the Project premises at intervals appropriate to the stage of the Vendor's installation to become generally familiar with the progress and quality of the portion of the Work completed, and to

determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. The Architect shall not have control over, charge of, or be responsible for the means, methods, techniques, sequences or procedures of fabrication, shipment, delivery or installation, or for the safety precautions and programs in connection with the Work, as these are solely the Vendor's rights and responsibilities under the Contract Documents.

§ 4.2.2.8 OWNER'S RESPONSIBILITIES – FURNITURE DESIGN SERVICES OF ARCHITECT

§ 4.2.2.8.1 The Owner shall be responsible for negotiations and obligations of the lease, if any, and shall serve as the contact with the lessor. The Owner shall provide information contained in the lease and lessor correspondence relevant to the Project.

§ 4.2.2.8.2 The Owner shall be responsible for the relocation or removal of existing furniture and the contents from the facility, otherwise provided in this Agreement.

§ 4.2.2.8.3 The Owner shall establish and update an overall budget for the furniture for the Project, and the Owner's other costs and reasonable contingencies related to all of these costs. The Cost of this portion of the Work shall be the total cost including applicable taxes or, to the extent the Project is not completed, the estimated cost to the Owner of all elements of the Project designed or specified by the Architect. A reasonable allowance for contingencies shall be included for market conditions at the time of quotations and for changes in the Work. The Cost of the Work does not include the compensation of the Architect and Architect's consultants, the costs of financing or other costs that are the responsibility of the Owner.

§ 4.2.3 ENERGY MODELING, upon mutual agreement and written authorization of Owner

§ 4.2.3.1 The Architect shall develop an energy model to calculate the potential annual energy usage of the Project in accordance with Appendix G of ASHRAE Standard 90.1.

§ 4.2.3.2 The energy model shall be developed using a commercially available simulation program, such as Carrier HAP, Trane Trace, DOE 2.1, or other acceptable software to the Architect.

§ 4.2.3.3 The energy model will not predict actual energy consumption or costs for the Project after construction. Actual consumption and costs will differ from the energy model calculations due to variations which are not under the control of the Architect or known to the Architect at the time the energy model was prepared, such as fluctuating occupancy rates, actual building operation and maintenance procedures and schedules, varying weather conditions, unanticipated energy use not covered by the modeling, changes in energy rates between design of the Project and beneficial occupancy, and the precision of the calculation tool.

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.3.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the Owner's request for extensive environmentally responsible design alternatives, such as unique system designs, in-depth material research, energy modeling, or LEED® certification;
- .3 Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations or official interpretations;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;

- .5 Preparing digital data for transmission to the Owner's consultants and contractors, or to other Owner authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of bidders or persons providing proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.3.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, the Architect may suspend performance of the Additional Services, and the Owner shall have no further obligation to compensate the Architect for those services:

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker;
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom; or
- .6 To the extent the Architect's Basic Services are affected, providing Construction Phase Services 60 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion identified in Initial Information, whichever is earlier.

§ 4.3.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 ~~(—) Two (2)~~ reviews of each Shop Drawing, Product Data item, sample and similar submittal of the Contractor
- .2 To be determined () visits to the site by the Architect over the duration of the Project during construction
- .3 ~~(—) inspections One (1) inspection~~ for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 ~~(—) inspections One (1) inspection~~ for any portion of the Work to determine final completion

§ 4.3.4 If the services covered by this Agreement have not been completed within thirty-six (36) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including ~~a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability,~~ special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

~~§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.~~

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.9.1 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any defect(s) or suspected defect(s) in the Architect's professional services or Instruments of Service, so that the Architect may be afforded the opportunity to address such alleged defect(s). The Owner shall include in the Owner/Contractor Agreement a similar notification requirement on the part of the Contractor. Failure by the Owner or the Contractor to promptly notify the Architect in writing of the discovery or suspicion of such defect(s) shall relieve the Architect of liability for any damages caused by the defect(s) in excess of the damages that would have been incurred if the Owner and/or Contractor had given prompt notification to the Architect when such defect(s) were first discovered or suspected by the Owner and/or Contractor, and the Architect had promptly corrected such defects.

§ 5.10 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.13 The Owner shall advise and provide to the Architect specification criteria that identify those chemicals or substances that the Owner desires the Architect to avoid when specifying products to be included in the improvements being designed for the Owner. The Architect shall endeavor to specify products from manufacturers that have made information disclosing product contents publically available, and shall further endeavor, based solely on a review of the information furnished by the manufacturers and material suppliers, to avoid specifying products that contain the substances identified by the Owner. The Architect shall be entitled to rely exclusively on information furnished by manufacturers and material suppliers. The Owner acknowledges that the Architect does not possess the expertise identified under Section 2.2.2. Accordingly, the Owner warrants that it will retain a chemist, toxicologist, or other qualified professional to determine the environmental and human health impacts of varying types and quantities of substances contained in building products or to make other assessments required by the Owner: (Insert, or attach as an exhibit, a list of substances that the Architect shall endeavor to avoid specifying or reference a published list of such substances.)

§ 5.14 The Owner acknowledges that accelerated, phased or fast-track scheduling provides a benefit, but also carries with it associated risks. Such risks include the Owner incurring costs for the Architect to coordinate and redesign portions of the Project affected by procuring or installing elements of the Project prior to the completion of all relevant Construction Documents, and costs for the Contractor to remove and replace previously installed Work. If the Owner selects accelerated, phased or fast-track scheduling, the Owner agrees to include in the budget for the Project sufficient contingencies to cover such costs.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the program and scope of the Project; and to include in the Contract Documents alternate bids as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

§ 6.4 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, ~~through no fault of the Architect,~~ the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

§ 6.8 Inasmuch as the renovation of an existing building requires that certain assumptions be made regarding existing conditions, the Architect shall not be responsible for additional construction cost or other damages due to hidden conditions in an existing building which are uncovered during the progress of the construction, and which could not have been reasonably anticipated or known.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner ~~warrant~~ agree that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of full payment of all sums due or anticipated to be due Architect under this Agreement and upon performance of all the Owner's obligations under this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Under no circumstances shall the transfer of ownership of the Drawings, Specifications, electronic data or other Instruments of Service be deemed to be a sale by the Architect, and the Architect makes no warranties, express or implied, of merchantability or of fitness for a particular purpose.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than ~~10~~5 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 MEDIATION

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

~~§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.~~

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

Arbitration pursuant to Section 8.3 of this Agreement

Litigation in a court of competent jurisdiction

Other (Specify)

~~§ 8.3 ARBITRATION~~

~~§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.~~

~~§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.~~

~~§ 8.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.~~

~~§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.~~

~~§ 8.3.4 CONSOLIDATION OR JOINDER~~

~~§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).~~

~~§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.~~

~~§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.~~

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7. due. .

§ 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

§ 9.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3. located.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2007, General Conditions of the Contract for Construction. No headings or numbering of Sections or Paragraphs in This Agreement shall be interpreted or construed to change or modify the duties and obligations of Owner or Architect.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement. other.

§ 10.3.1 Notwithstanding Section 10.3, the Owner may propose an assignment of its rights and responsibilities under this Agreement to a third party, including a lender, when the following conditions have been met: prior to any assignment, the Owner and the Owner's proposed assignee shall furnish to the Architect reasonable evidence that arrangements have been made by the proposed assignee to fulfill all of the Owner's obligations, including financial obligations, under this Agreement. If the Architect has no reasonable objection to the proposed assignment, the Owner may then assign the Agreement. Any expense incurred by the Architect as a result of the assignment shall be considered as an Additional Service and compensated in accordance with this Agreement. If the Architect has reasonable objections, the Owner shall endeavor to resolve all such objections and obtain the Architect's acceptance prior to assigning the Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect. The Owner agrees to include a provision in all contracts with contractors and other entities involved in this Project to carry out the intent of this Paragraph.

§ 10.6 ~~Unless otherwise required in this Agreement, the~~ The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Compensation for Architect's Phase 1 Services shall be the lump sum of One Hundred Seventeen Thousand, Eight Hundred Seventy and 00/100 Dollars (\$117,870.00).

Compensation for Architect's Phase 2 Services shall be the lump sum of Sixty-seven Thousand, Five Hundred and 00/100 Dollars (\$67,500.00).

Compensation for Phase 3 Services (Schematic Design, Design Development, Construction Documents, Bidding, and Construction Contract Administration Phase Services) shall be a lump-sum amount based upon the approved construction project budget established during Phase One and Phase Two Services. Basic architectural and engineering services will be determined at the time that Phase 3 is approved to proceed.

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

As mutually agreed as Additional Services are required.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

As mutually agreed as Additional Services are required.

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus percent (~~—~~), 20 percent (20%), or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the ~~The~~ compensation for each phase of services shall be as follows:

| | | | |
|---------------------------------|-------------|-----------|--------|
| Schematic-Design-Phase | percent (|) | %) |
| Design-Development-Phase | percent (|) | %) |
| Construction-Documents Phase | percent (|) | %) |
| Bidding-or-Negotiation-Phase | percent (|) | %) |
| Construction-Phase | percent (|) | %) |
| <hr/> | | | |
| Total-Basic-Compensation | one-hundred | percent (| +00 %) |

Init.

| | |
|-------------------------------------|-------------|
| <u>Schematic Design Phase</u> | <u>15%</u> |
| <u>Design Development Phase</u> | <u>20%</u> |
| <u>Construction Documents Phase</u> | <u>40%</u> |
| <u>Bidding or Negotiation Phase</u> | <u>5%</u> |
| <u>Construction Phase</u> | <u>20%</u> |
| <hr/> | |
| <u>Total Basic Compensation</u> | <u>100%</u> |

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. (If applicable, attach an exhibit of hourly billing rates or insert them below.)

SCHEDULE OF HOURLY BILLING RATES
CALENDAR YEAR 2016

| | |
|---|-----------------|
| <u>Principals</u> | <u>\$200.00</u> |
| Employee or Category | Rate |
| <u>Architects</u> | |
| <u>Senior Project Manager</u> | <u>177.00</u> |
| <u>Project Manager</u> | <u>138.00</u> |
| <u>Architect</u> | <u>133.00</u> |
| <u>Intern Technician</u> | <u>87.00</u> |
| <u>Security and Detention Design</u> | |
| <u>Security Design Specialist</u> | <u>166.00</u> |
| <u>Engineering Director</u> | <u>200.00</u> |
| <u>Mechanical/Electrical/Plumbing/Engineering</u> | |
| <u>Senior Engineer</u> | <u>154.00</u> |
| <u>Engineer/Designer</u> | <u>126.00</u> |
| <u>Intern Technician</u> | <u>87.00</u> |
| <u>Structural Engineering</u> | |
| <u>Senior Engineer</u> | <u>138.00</u> |
| <u>Engineer/Designer</u> | <u>115.00</u> |
| <u>Intern Technician</u> | <u>87.00</u> |
| <u>Corrections Planner</u> | <u>\$200.00</u> |
| <u>Criminal Justice Consultant</u> | <u>\$150.00</u> |
| <u>Construction Administration</u> | |
| <u>Construction Administrator</u> | <u>\$133.00</u> |
| <u>Specification Writer</u> | <u>\$133.00</u> |

Init.

| | |
|---|----------------|
| <u>Sustainability Planning</u> | |
| <u>Sustainability Planning Director</u> | <u>154.00</u> |
| <u>Energy Analyst</u> | <u>129.00</u> |
| <u>Sustainability Coordinator</u> | <u>115.00</u> |
| | |
| <u>Interior Design</u> | |
| <u>Interior Designer</u> | <u>87.00</u> |
| | |
| <u>Administrative</u> | <u>\$61.00</u> |

Rates are subject to change on January 1 of each year.

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, standard form documents;
- .5 Postage, handling and delivery;
- .6 ~~Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;~~
- .7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the ~~Owner; Owner (unless specifically included in Basic Services);~~
- .8 Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
- .9 ~~All taxes levied on professional services and on reimbursable expenses;~~
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus ten percent (%)~~10%~~ of the expenses incurred.

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

Not Applicable

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 ~~An initial payment of (\$) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.~~

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

%—Twelve percent (12%) per annum

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work

unless the Architect agrees or has been found liable for the amounts in a binding and final dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

12.1 Neither the Architect nor the Architect's consultants have offered any fiduciary service to the Owner and no fiduciary responsibility shall be owed to the Owner by either the Architect or the Architect's consultants as a consequence of the Owner and Architect entering into this Agreement.

12.2 NON-DISCRIMINATION. During the performance of this Agreement, the Architect agrees as follows:

12.2.1 The Architect will not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, except where religion, sex, or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Architect. The Architect agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

12.2.2 Architect shall state in all solicitations or advertisements for employees placed by or on behalf of the Architect that the Architect is an equal opportunity employer.

12.2.3 Notices, advertisements, and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient compliance with this provision.

12.2.4 The Architect agrees to include the provisions of 12.2.1, 12.2.2, and 12.2.3 above in every subcontract over \$10,000 so that the provisions will be binding upon each subcontractor.

12.3 During the performance of this Agreement, the Architect agrees to (i) provide a drug-free workplace for its employees; (ii) post in conspicuous places, available to employees and applican/s for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in its workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on its behalf that it maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with this Agreement in which the employees of the Architect are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the Agreement.

12.4 Architect's services, Instruments of Service, and work product are intended for the sole use and benefit of Owner and are not intended to create any third-party rights or benefits or for any use by any other person or entity or for any other purpose.

12.4.1 Architect's Services shall be limited to those expressly set forth in this Agreement. Architect shall have no other obligations or responsibilities for the Project except as agreed to in writing.

12.4.2 Owner recognizes that the Contractor and Subcontractors will be solely in control of the Project site and exclusively responsible for construction means, methods, scheduling, sequencing, jobsite safety and compliance with all Construction Documents and directions from Owner or building officials. Architect shall not be responsible for construction related damages, losses, costs, or claims, except only to the extent caused by Architect's sole negligence.

Init.

12.4.3 If Value Engineering, or some other format that results in similar evaluations, is performed on this Project, upon the written request or direction of Owner, Architect shall provide its opinion to the Owner with respect to proposed or requested changes in materials, products, or equipment. Architect shall be entitled to rely on the accuracy and completeness of the information provided in conjunction with the requested substitution. Owner acknowledges that such changes may result in a reduction in the quality and performance of the project and accepts that risk in recognition of the objectives of the change. Accordingly, Architect shall not be responsible for errors, omissions, or inconsistencies in information by others or in any way resulting from incorporating such substitution into the Project.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document B101™-2007, Standard Form Agreement Between Owner and Architect
- .2 ~~AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed, or the following:~~

.3 ~~.2~~ Other documents:

(List other documents, if any, including Exhibit A, Initial Information, and additional scopes of service, if any, forming part of the Agreement.)

Exhibit A Architect's Proposal Letter dated March 31, 2016.

This Agreement entered into as of the day and year first written above.

OWNER

ARCHITECT

(Signature)

Mr. Bill Brittain, County Manager
Hamblen County

(Printed name and title)

(Signature)

Daniel R. Mace, AIA, Vice President
Moseley Architects P.C.

(Printed name and title)

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, _____, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with this certification at 10:46:55 on 04/04/2016 under Order No. 7097452434_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document B101™ – 2007, Standard Form of Agreement Between Owner and Architect, as published by the AIA in its software, other than changes shown in the attached final document by underscoring added text and striking over deleted text.

(Signed)

(Title)

(Dated)



Hamblen County Government
FINANCE COMMITTEE

Monday, April 11, 2016
Immediately Following the Adjournment of Jail Study Committee
Hamblen County Health Department Conference Room

FINANCE COMMITTEE

AGENDA

Herbert Harville
Chairman

Randy DeBord
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Stancil Ford
Member

Louis "Doe" Jarvis
Member

Howard Shipley
Member

John Smyth
Member

Dana Wampler
Member

1. **Call to Order** – *Chairman Herbert Harville*
2. **Visitors Wishing to Address the Committee** – *Chairman Herbert Harville*
(*Visitors will be allotted 5 minutes to speak*)
3. **Recurring Business** – *Chairman Herbert Harville*
 - a. Expenditure Reports – March 2016 (Information Only)
 - b. Review of Monthly Checks Submitted by the County Mayor's Office
4. **Old Business** – *Chairman Herbert Harville*
 - a. None
5. **New Business** – *Chairman Herbert Harville*
 - a. Resolution to Appropriate Funds for the Jail/Justice Center Project Architectural Services - Phase 1 and Phase 2 – *County Mayor Bill Brittain*
 - b. Budget Amendment
 - i. Fund #101 Public Safety Projects - Jail/Justice Center Project Architectural Services - Phase I and Phase II – *County Mayor Bill Brittain*
 - ii. Fund #101 Juvenile Court - \$10,000 – *County Mayor Bill Brittain*
 - c. Annual Debt Report - *County Mayor Bill Brittain*
 - d. State Grant for Improvements at Cherokee Park - *County Mayor Bill Brittain*
 - i. Resolution Authorizing LPRF Grant Application for Improvement at Cherokee Park
 - e. Health Department Memorandums of Agreement – *County Mayor Bill Brittain*
 - i. Cherokee Health Systems
 - ii. Morristown Parks and Recreation Department
 - iii. Coordinated School Health Program of the Hamblen County Board of Education
 - f. Real Estate Services Contract - *County Mayor Bill Brittain*
6. **Items of Interest (No Action Necessary)** – *Chairman Herbert Harville*
 - a. Planning Commission Building Permit Report – March 2016
 - b. County Attorney Invoices – March 2016
 - c. Coroner's Monthly Report – March 2016
 - d. Budget Amendments Approved by County Mayor
 - i. Fund #101, Accounting and Budgeting. - \$100
 - ii. Fund #101, Chancery Court - \$507
 - iii. Fund #101, Election Commission - \$2,000
 - iv. Fund #101, Election Commission - \$1,000
 - v. Fund #101, Sherriff's Dept. - \$500
 - vi. Fund #101, Sheriff's Dept. - \$3,000
7. **Adjournment** – *Chairman Herbert Harville*

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 03/31/2016

Page: 1
Date: 4/2/2016
Time: 2:01 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2015 101 50000 000 00 000 0000 000
Thru: 2015 101 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|-----|--|----------------|----------------------------|---------------------------|--------------|-----------------|-------------------|
| 101 | 51100 County Commission | 181,877.00 | 12,849.68 | 113,931.35 | 19,265.00 | 48,680.65 | 26.77% |
| 101 | 51210 Board Of Equalizaton | 4,800.00 | 0.00 | 0.00 | 0.00 | 4,800.00 | 100.00% |
| 101 | 51300 County Mayor/Executive | 207,308.00 | 16,861.76 | 146,085.86 | 4,467.01 | 56,755.13 | 27.38% |
| 101 | 51400 County Attorney | 131,293.00 | 5,029.06 | 52,966.40 | 0.00 | 78,326.60 | 59.66% |
| 101 | 51500 Election Commission | 255,185.00 | 49,781.54 | 190,410.50 | 1,235.68 | 63,538.82 | 24.90% |
| 101 | 51600 Register Of Deeds | 296,517.00 | 22,206.27 | 205,908.73 | 5,016.14 | 85,592.13 | 28.87% |
| 101 | 51720 Planning | 238,038.00 | 17,199.02 | 168,664.00 | 1,715.39 | 67,658.61 | 28.42% |
| 101 | 51760 Geographical Information Systems | 50,000.00 | 0.00 | 21,290.08 | 0.00 | 28,709.92 | 57.42% |
| 101 | 51810 Other Facilities | 824,210.00 | 55,605.37 | 559,633.88 | 24,814.32 | 239,761.80 | 29.09% |
| 101 | 51910 Preservation Of Records | 20,448.00 | 1,407.33 | 12,730.99 | 278.18 | 7,438.83 | 36.38% |
| 101 | 52100 Accounting And Budgeting | 342,286.00 | 30,553.36 | 239,604.80 | 1,736.64 | 100,944.56 | 29.49% |
| 101 | 52200 Purchasing | 46,391.00 | 3,065.92 | 21,713.32 | 111.00 | 24,566.68 | 52.96% |
| 101 | 52300 Property Assessor's Office | 392,027.00 | 29,196.16 | 280,633.96 | 2,918.16 | 108,474.88 | 27.67% |
| 101 | 52310 Reappraisal Program | 142,825.00 | 10,981.14 | 51,517.78 | 5,600.00 | 85,707.22 | 60.01% |
| 101 | 52400 County Trustee's Office | 365,807.00 | 24,590.96 | 248,697.54 | 3,333.18 | 113,776.28 | 31.10% |
| 101 | 52500 County Clerk's Office | 703,268.00 | 46,769.96 | 405,209.27 | 7,799.95 | 290,258.78 | 41.27% |
| 101 | 52600 Data Processing | 145,891.00 | 15,775.38 | 67,388.97 | 5,710.14 | 72,791.89 | 49.89% |
| 101 | 52900 Other Finance | 293,572.00 | 22,559.32 | 222,050.28 | 1,617.63 | 69,904.09 | 23.81% |
| 101 | 53100 Circuit Court | 866,764.00 | 68,719.73 | 561,154.20 | 30,160.24 | 275,449.56 | 31.78% |
| 101 | 53300 General Sessions Court | 434,788.00 | 36,400.43 | 305,400.95 | 481.00 | 128,906.05 | 29.65% |
| 101 | 53330 Drug Court | 143,345.00 | 9,956.48 | 105,100.65 | 1,530.93 | 36,713.42 | 25.61% |
| 101 | 53400 Chancery Court | 350,951.00 | 29,418.50 | 256,778.77 | 1,399.23 | 92,773.00 | 26.43% |
| 101 | 53500 Juvenile Court | 300,898.00 | 21,681.56 | 200,435.93 | 1,595.01 | 98,867.06 | 32.86% |
| 101 | 53920 Courtroom Security | 378,357.00 | 40,243.57 | 313,905.29 | 7,644.00 | 56,807.71 | 15.01% |
| 101 | 54110 Sheriff's Department | 2,904,991.00 | 223,273.32 | 1,959,149.33 | 143,127.36 | 802,714.31 | 27.63% |
| 101 | 54160 Administration Of The Sexual Offender Registry | 3,360.00 | 217.82 | 862.10 | 0.00 | 2,497.90 | 74.34% |
| 101 | 54210 Jail | 3,625,153.00 | 363,033.14 | 2,589,305.78 | 112,530.54 | 923,316.68 | 25.47% |
| 101 | 54220 Workhouse | 75,921.00 | 7,432.30 | 62,625.03 | 0.00 | 13,295.97 | 17.51% |
| 101 | 54250 Work Release Program | 170,272.00 | 13,440.68 | 116,778.58 | 1,320.78 | 52,172.64 | 30.64% |
| 101 | 54310 Fire Prevention And Control | 200,000.00 | 100,000.00 | 200,000.00 | 0.00 | 0.00 | 0.00% |
| 101 | 54410 Civil Defense | 91,948.00 | 5,575.04 | 57,281.77 | 2,924.09 | 31,742.14 | 34.52% |
| 101 | 54490 Other Emergency Management | 170,242.00 | 0.00 | 130,167.84 | 0.00 | 40,074.16 | 23.54% |
| 101 | 54510 Inspection And Regulation | 8,597.00 | 730.45 | 4,399.05 | 1,007.50 | 3,190.45 | 37.11% |
| 101 | 54610 County Coroner/Medical Examiner | 120,000.00 | 11,108.31 | 85,997.10 | 11,333.36 | 22,669.54 | 18.89% |
| 101 | 54900 Other Public Safety | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101) EXPENDITURE REPORT REPORT DATE: 03/31/2016

Page: 2
Date: 4/2/2016
Time: 2:01 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2015 101 50000 000 00 000 0000 000
Thru: 2015 101 99999 999 99 999 9999 999

| Fnd | Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|-----|--|----------------|----------------------------|---------------------------|--------------|-----------------|-------------------|
| 101 | 55110 Local Health Center | 667,421.00 | 42,111.42 | 404,100.95 | 4,601.49 | 258,718.56 | 38.76% |
| 101 | 55120 Rabies And Animal Control | 133,500.00 | 11,125.00 | 100,125.00 | 0.00 | 33,375.00 | 25.00% |
| 101 | 55140 Nursing Home | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55170 Alcohol And Drug Programs | 5,000.00 | 245.00 | 1,050.00 | 0.00 | 3,950.00 | 79.00% |
| 101 | 55180 Crippled Children Services | 6,242.00 | 0.00 | 6,242.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55390 Appropriation To State | 110,500.00 | 100.00 | 55,350.00 | 0.00 | 55,150.00 | 49.91% |
| 101 | 55520 Aid To Dependent Children | 8,000.00 | 0.00 | 8,000.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55530 Child Support | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55590 Other Local Welfare Services | 40,000.00 | 13,350.00 | 28,060.00 | 0.00 | 11,940.00 | 29.85% |
| 101 | 55710 Sanitation Management | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 55900 Other Public Health And Welfare | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 56100 Adult Activities | 11,600.00 | 5,800.00 | 11,600.00 | 0.00 | 0.00 | 0.00% |
| 101 | 56300 Senior Citizens Assistance | 6,500.00 | 0.00 | 6,500.00 | 0.00 | 0.00 | 0.00% |
| 101 | 56500 Libraries | 267,250.00 | 133,625.00 | 267,250.00 | 0.00 | 0.00 | 0.00% |
| 101 | 56700 Parks And Fair Boards | 260,508.00 | 18,909.12 | 161,733.35 | 20,522.83 | 78,251.82 | 30.04% |
| 101 | 56900 Other Social, Cultural And Recreational | 292,900.00 | 100,000.00 | 270,215.58 | 0.00 | 22,684.42 | 7.74% |
| 101 | 57100 Agricultural Extension Service | 141,755.00 | 2,628.53 | 67,571.86 | 68,668.43 | 5,514.71 | 3.89% |
| 101 | 57300 Forest Service | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 0.00% |
| 101 | 57500 Soil Conservation | 45,212.00 | 3,742.10 | 33,641.84 | 0.00 | 11,570.16 | 25.59% |
| 101 | 57800 Storm Water Management | 32,000.00 | 0.00 | 828.31 | 10,000.00 | 21,171.69 | 66.16% |
| 101 | 58110 Tourism | 70,712.00 | 11,250.00 | 44,609.75 | 0.00 | 26,102.25 | 36.91% |
| 101 | 58120 Industrial Development | 204,610.00 | 129,305.00 | 160,305.00 | 0.00 | 44,305.00 | 21.65% |
| 101 | 58210 Public Transportation | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 58300 Veterans' Services | 19,833.00 | 1,403.19 | 13,451.55 | 0.00 | 6,381.45 | 32.18% |
| 101 | 58600 Employee Benefits | 991,993.00 | 185,560.43 | 700,508.07 | 0.00 | 291,484.93 | 29.38% |
| 101 | 58900 Miscellaneous | 233,404.00 | 31.68 | 101,316.32 | 0.00 | 132,087.68 | 56.59% |
| 101 | 73300 Community Services | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 0.00% |
| 101 | 91110 General Administration Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 91120 Administration Of Justice Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 91130 Public Safety Projects | 431,300.00 | 11,300.00 | 158,300.00 | 314,247.69 | -41,247.69 | -9.56% |
| 101 | 91140 Public Health And Welfare Projects | 375,000.00 | 0.00 | 0.00 | 0.00 | 375,000.00 | 100.00% |
| 101 | 91150 Social, Cultural And Recreation Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 91190 Other General Government Proje | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 101 | 99100 Transfers Out | 0.00 | 675.13 | 43,261.86 | 0.00 | -43,261.86 | 0.00% |

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 03/31/2016

Page: 3
Date: 4/2/2016
Time: 2:01 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2015 101 50000 000 00 000 0000 000
Thru: 2015 101 99999 999 99 999 9999 999

| <u>Fnd</u> <u>Account/Description</u> | <u>Revised Budget</u> | <u>Month-to-Date Expenditures</u> | <u>Year-to-Date Expenditures</u> | <u>Encumbrances</u> | <u>Available Funds</u> | <u>Avl Fnds %of Budg</u> |
|---------------------------------------|---------------------------|---------------------------------------|--------------------------------------|---------------------|----------------------------|------------------------------|
| | \$ 18,846,070.00 | \$ 1,966,825.16 | \$ 12,605,301.52 | \$ 818,712.90 | \$ 5,422,055.58 | 28.77% |

HAMBLEN COUNTY ACCOUNTS & BUDGETS
SOLID WASTE/SANITATION (116)
EXPENDITURE REPORT
REPORT DATE: 03/31/2016

Page: 1
 Date: 4/2/2016
 Time: 2:02 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2015 116 50000 000 00 000 0000 000
 Thru: 2015 116 99999 999 99 999 9999 999

| Fnd Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|---------------------------------|------------------------|-------------------------------|------------------------------|----------------------|----------------------|----------------------|
| 116 55710 Sanitation Management | 2,420,378.00 | 170,154.21 | 1,414,800.92 | 168,201.55 | 837,375.53 | 34.60% |
| | \$ 2,420,378.00 | \$ 170,154.21 | \$ 1,414,800.92 | \$ 168,201.55 | \$ 837,375.53 | 34.60% |

HAMBLEN COUNTY ACCOUNTS & BUDGETS

HIGHWAY FUND (131)

EXPENDITURE REPORT

REPORT DATE: 03/31/2016

Page: 1
Date: 4/2/2016
Time: 2:02 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2015 131 50000 000 00 000 0000 000
Thru: 2015 131 99999 999 99 999 9999 999

| Fnd Account/Description | Revised Budget | Month-to-Date Expenditures | Year-to-Date Expenditures | Encumbrances | Available Funds | Avl Fnds %of Budg |
|--|------------------------|-----------------------------------|----------------------------------|----------------------|------------------------|--------------------------|
| 131 61000 Administration | 393,640.00 | 42,581.32 | 297,840.27 | 8,904.46 | 86,895.27 | 22.07% |
| 131 62000 Highway And Bridge Maintenance | 1,204,155.00 | 109,774.76 | 851,840.00 | 50,407.19 | 301,907.81 | 25.07% |
| 131 63100 Operation And Maintenance Of Equipment | 364,449.00 | 18,806.52 | 173,479.28 | 35,584.11 | 155,385.61 | 42.64% |
| 131 66000 Employee Benefits | 50,540.00 | 0.00 | 35,235.11 | 0.00 | 15,304.89 | 30.28% |
| 131 68000 Capital Outlay | 844,600.00 | 118,529.40 | 308,278.63 | 359,724.00 | 176,597.37 | 20.91% |
| | \$ 2,857,384.00 | \$ 289,692.00 | \$ 1,666,673.29 | \$ 454,619.76 | \$ 736,090.95 | 25.76% |

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|-------------------------------|------------|------------|--------------------------------|-----------------|
| 51100 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 341.35 |
| 51100 | 599 | Other Charges | 2016-03-03 | 1010253366 | Verizon Wireless | 49.75 |
| 51100 | 599 | Other Charges | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 41.79 |
| 51100 | 599 | Other Charges | 2016-03-31 | 1010253794 | Verizon Wireless | 49.75 |
| 51100 | ----- | County Commission | | | Total: 4 | 482.64 |
| 51300 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 74.66 |
| 51300 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 92.10 |
| 51300 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 19.46 |
| 51300 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 74.66 |
| 51300 | 348 | Postal Charges | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 390.12 |
| 51300 | 351 | Rentals | 2016-03-10 | 1010253411 | Pitney Bowes | 180.00 |
| 51300 | 351 | Rentals | 2016-03-24 | 1010253713 | Canon Solutions America, Inc | 227.87 |
| 51300 | 351 | Rentals | 2016-03-24 | 1010253732 | Pitney Bowes | 816.00 |
| 51300 | 355 | Travel | 2016-03-10 | 1010253380 | Brittain, William H | 303.15 |
| 51300 | 355 | Travel | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 20.00 |
| 51300 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 296.97 |
| 51300 | 435 | Office Supplies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 241.04 |
| 51300 | 599 | Other Charges | 2016-03-10 | 1010253389 | English Mountain Spring Water | 25.00 |
| 51300 | 599 | Other Charges | 2016-03-24 | 1010253715 | Citizen Tribune | 181.80 |
| 51300 | 599 | Other Charges | 2016-03-24 | 1010253720 | East TN Diamond | 51.50 |
| 51300 | 599 | Other Charges | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 32.91 |
| 51300 | 599 | Other Charges | 2016-03-31 | 1010253762 | Dibb, Cynthia Diane | 45.00 |
| 51300 | ----- | County Mayor/Executive | | | Total: 17 | 3,072.24 |
| 51400 | 331 | Legal Services | 2016-03-10 | 1010253382 | Capps, Cantwell, Capps & Byrd | 4,921.40 |
| 51400 | ----- | County Attorney | | | Total: 1 | 4,921.40 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253429 | ALLEN, SALLY N | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253430 | ANDERSON, EMMA L | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253431 | ANDERSON, LOIS L | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253432 | ASSADNIA, SOPHIE E | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253433 | BAKER, SALLY A | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253434 | BARKER, DAWN | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253435 | Bentley, Virginia | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253436 | BLEVINS, BARBARA J | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253437 | Bond, Eugenia | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253438 | BOND, JAMES W | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253439 | BRIDGEWATER, NANCY S | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253440 | Bryant, Charles Eldridge | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253441 | BURCHELL, SYDNEY V | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253442 | BURGIN, GORDON | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253443 | CAMPBELL, ANNA E | 125.00 |

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|-------|-----|-----------------|------------|------------|---------------------|-------------|
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253444 | CAMPBELL, JOCELYN P | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253445 | Campbell, Samuel D | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253446 | CANSLER, BARBARA M | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253447 | CARPENTER, AMETHYST | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253448 | CARTER, CHUCK | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253449 | Cole, Gary | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253450 | COLLINS, SANDRA | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253451 | CONWAY, PATRICE MC | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253452 | Cook, Betty | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253453 | Cook, Charlotte | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253454 | COX, PAULA T | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253455 | COXTON, WYNEMA S | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253456 | CRANFORD, BARBARA V | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253457 | CRAWFORD, BARBARA R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253458 | CROSS, CLIFFORD E | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253459 | CROSS, PEGGY J | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253460 | CULLIP, CARLA S | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253461 | DALTON, AMANDA M | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253462 | DAMON, JOYCE A | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253463 | DAMON, RAYMOND G | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253464 | Dixon, Jason | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253465 | Dixon, Margaret | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253466 | DONELS, PAUL E | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253467 | DOVER, SONDA M | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253468 | Edmonds, Mitzi | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253469 | EPPS, JACKIE P | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253470 | ETTER, JANICE L | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253471 | Forester, Kaye | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253472 | GATES, BONNIE F | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253473 | GILBERT, MARY | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253474 | Goan, Nancy | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253475 | Graves, Doris L | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253476 | GREENE, DENNIS | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253477 | GREENE, PHILIP C | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253478 | Greene, Ruth Ann | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253479 | GREENE, SUSAN H | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253480 | GUTHRIE, EDDIE R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253481 | HALE, KAY M | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253482 | HAMMOCK, VICKI P | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253483 | HARRIS, CHRISTINE G | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253484 | HARRIS, CRYSTAL G | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253485 | HARRIS, VIRGINIA L | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253486 | Hayworth, Letha M | 125.00 |

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|-------------|------------|-----------------|-------------|------------------|---------------------|--------------------|
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253487 | HAYWORTH, WILMA R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253488 | Hodge, Barbara | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253489 | HOLDER, JESSICA R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253490 | HOLDER, RONNIE L | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253491 | Holt, Aaron | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253492 | Holt, Kim | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253493 | HONEYCUTT, DALLAS E | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253494 | Horner, Joanne | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253495 | HOSKINS, KATHY A | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253496 | HOWINGTON, BETTY T | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253497 | HULL, MARY E | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253498 | Hux, William | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253499 | Inman, Verna M | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253500 | JAMES, PATSY H | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253501 | JOHNSON, MICHELLE | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253502 | KILLIAN, EDNA R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253503 | Kimbrough, Pamela | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253504 | KING, VICKI G | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253505 | LANE, FORREST D | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253506 | Laster, Novella | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253507 | Long, Charlotte W | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253508 | MALONEY, LINDA G | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253509 | MARSH, EDWARD E | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253510 | MARSH, SANDRA M | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253511 | MARSHALL, DAVID R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253512 | Martin, Barbara | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253513 | MATTHEWS, LISA M | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253514 | MCGINNIS, DONALD R | 100.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253515 | Miller, Betty R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253516 | MITCHELL, ALBERT L | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253517 | Mitchell, Mary Ann | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253518 | MUNROE, SHARON H | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253519 | NEAL, WANDA G | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253520 | NEWMAN, LYNN P | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253521 | NIES, MYRA G | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253522 | OAKBERG, BONNIE E | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253523 | Oakberg, Frank | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253524 | ORAM, PATRICIA R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253525 | PAGE, JIMMY R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253526 | PERKEY, CHARLES R | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253527 | PETERSON, CAROL W | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253528 | PHILLIPS, SHIRLEY A | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253529 | PIGMON, PATRICIA W | 125.00 |

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|-------|-----|---------------------------------|------------|------------|--------------------------------|-------------|
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253530 | Porter, Linda | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253531 | RALEY, LINDA R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253532 | RALEY, RAYMOND V | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253533 | Ramsey, Nina | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253534 | RECTENWALD, LATOSHA R | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253535 | REEL, REBECCA H | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253536 | REMIS, LOIS P | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253537 | Rhodes, Janet | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253538 | ROBERTSON, BOB | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253539 | Robeson, Janet S | 100.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253540 | ROPER, AMY L | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253541 | ROUSE, DOUG H | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253542 | RUCKER, JERRI F | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253543 | SEXTON, DANIEL | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253544 | SHARP, ALAN D | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253545 | SHARP, SHERRY S | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253546 | SHEPARD, JERRY L | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253547 | SIZEMORE, DARRELL | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253548 | SIZEMORE, JEFF | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253549 | Smallman-Lloyd, Deana | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253550 | SNODGRASS, ANGELA G | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253551 | SNOWDEN, WILLIAM S | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253552 | SPOONE, DIANE S | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253553 | Stephenson, Joyce | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253554 | STOOKSBURY, MARTHA G | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253555 | STUBBLEFIELD, ELIZABETH W | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253556 | Stubblefield, Florence | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253557 | Talley, Betty | 50.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253558 | THOMAS, BRENDA B | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253559 | THOMAS, RITA E | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253560 | THOMPSON, DONNA NOE | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253561 | Thompson, Marjorie | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253562 | THOMPSON, ROSALIND RM | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253563 | UPTON, JUDY H | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253564 | WHITE, CAROL J | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253565 | WILCOX, DEBRA J | 125.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253566 | Wilkerson, Ralph W, JR | 155.00 |
| 51500 | 193 | Election Worker | 2016-03-10 | 1010253567 | WOOD, MARLYS M | 125.00 |
| 51500 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 17.83 |
| 51500 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 2.81 |
| 51500 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253315 | Brotherton, Landree | 1,950.00 |
| 51500 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253337 | Leonard, Stewart C | 1,950.00 |
| 51500 | 312 | Contracts With Private Agencies | 2016-03-10 | 1010253406 | Microvote Corporation | 4,550.00 |

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|--------------|-------|--|------------|------------|--|------------------|
| 51500 | 332 | Legal Notices, Recording And Court Costs | 2016-03-16 | 1010253670 | Citizen Tribune | 4,655.16 |
| 51500 | 349 | Printing, Stationery And Forms | 2016-03-10 | 1010253407 | Morristown Signs, Inc | 111.50 |
| 51500 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 139.09 |
| 51500 | 355 | Travel | 2016-03-24 | 1010253739 | TN Assoc of Co Election Officials | 1,625.00 |
| 51500 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 973.13 |
| 51500 | 435 | Office Supplies | 2016-03-10 | 1010253389 | English Mountain Spring Water | 15.00 |
| 51500 | 435 | Office Supplies | 2016-03-10 | 1010253406 | Microvote Corporation | 237.00 |
| 51500 | 435 | Office Supplies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 126.00 |
| 51500 | | Election Commission | | | Total: 152 | 33,092.52 |
| 51600 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 0.58 |
| 51600 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 193.19 |
| 51600 | 435 | Office Supplies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 8.99 |
| 51600 | 709 | Data Processing Equipment | 2016-03-24 | 1010253712 | Business Information Systems | 1,105.15 |
| 51600 | 709 | Data Processing Equipment | 2016-03-31 | 1010253766 | Evans Office Supply Co | 195.00 |
| 51600 | | Register Of Deeds | | | Total: 5 | 1,502.91 |
| 51720 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 49.75 |
| 51720 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 3.59 |
| 51720 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 49.75 |
| 51720 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 139.09 |
| 51720 | 425 | Gasoline | 2016-03-16 | 1010253673 | Fuelman | 55.99 |
| 51720 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 223.48 |
| 51720 | 524 | In Service/Staff Development | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 278.00 |
| 51720 | 709 | Data Processing Equipment | 2016-03-03 | 1010253324 | Dell Marketing Lp | 564.85 |
| 51720 | | Planning | | | Total: 8 | 1,364.50 |
| 51810 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 252.30 |
| 51810 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 778.96 |
| 51810 | 307 | Communication | 2016-03-10 | 1010253378 | AT&T | 632.75 |
| 51810 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 252.56 |
| 51810 | 334 | Maintenance Agreements | 2016-03-24 | 1010253741 | TN Dept Of Labor & Workforce Development | 60.00 |
| 51810 | 334 | Maintenance Agreements | 2016-03-31 | 1010253752 | Bullzye Fire Extinguisher Co | 65.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2016-03-03 | 1010253319 | City Electric Supply | 285.49 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2016-03-03 | 1010253328 | Fenco Supply Co | 252.86 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2016-03-03 | 1010253367 | Wholesale Supply Group | 95.04 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2016-03-10 | 1010253404 | Lowe's | 357.49 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2016-03-16 | 1010253678 | Handyman & Maintenance | 1,384.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2016-03-16 | 1010253702 | Town & Country Lock & Key | 111.10 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2016-03-31 | 1010253760 | City Electric Supply | 1,009.85 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2016-03-31 | 1010253780 | Lakeway Door & Glass Inc | 135.00 |
| 51810 | 335 | Maintenance And Repair Service - Buildings | 2016-03-31 | 1010253781 | Lakeway Fire Protection, Inc | 250.00 |
| 51810 | 399 | Other Contracted Services | 2016-03-10 | 1010253389 | English Mountain Spring Water | 18.00 |

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| 51810 | 410 | Custodial Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 59.00 |
| 51810 | 410 | Custodial Supplies | 2016-03-03 | 1010253336 | Kelsan Inc | 2,194.64 |
| 51810 | 410 | Custodial Supplies | 2016-03-10 | 1010253392 | G & K Services Inc | 190.85 |
| 51810 | 415 | Electricity | 2016-03-03 | 1010253340 | Morristown Utilities | 228.00 |
| 51810 | 415 | Electricity | 2016-03-24 | 1010253729 | Morristown Utilities | 20,319.00 |
| 51810 | 425 | Gasoline | 2016-03-16 | 1010253673 | Fuelman | 110.85 |
| 51810 | 434 | Natural Gas | 2016-03-24 | 1010253710 | Atmos Energy | 2,956.32 |
| 51810 | 451 | Uniforms | 2016-03-10 | 1010253392 | G & K Services Inc | 441.33 |
| 51810 | | Other Facilities | | | Total: 24 | 32,440.39 |
| 51910 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 139.09 |
| 51910 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 125.72 |
| 51910 | 435 | Office Supplies | 2016-03-03 | 1010253331 | Gaylord Bros | 38.57 |
| 51910 | | Preservation Of Records | | | Total: 3 | 303.38 |
| 52100 | 355 | Travel | 2016-03-24 | 1010253723 | Hale, Amanda D | 147.50 |
| 52100 | 355 | Travel | 2016-03-24 | 1010253745 | Woods, Crystal Michelle | 554.10 |
| 52100 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 291.04 |
| 52100 | 435 | Office Supplies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 29.83 |
| 52100 | 524 | In Service/Staff Development | 2016-03-16 | 1010253697 | SMHRA | 100.00 |
| 52100 | 524 | In Service/Staff Development | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 660.00 |
| 52100 | 530 | Fines, Assessments, And Penalties | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | -49.00 |
| 52100 | | Accounting And Budgeting | | | Total: 7 | 1,733.47 |
| 52200 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 31.60 |
| 52200 | | Purchasing | | | Total: 1 | 31.60 |
| 52300 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 3.46 |
| 52300 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-10 | 1010253387 | Crescent Wash & Lube | 75.49 |
| 52300 | 425 | Gasoline | 2016-03-16 | 1010253673 | Fuelman | 79.78 |
| 52300 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 18.43 |
| 52300 | 435 | Office Supplies | 2016-03-10 | 1010253389 | English Mountain Spring Water | 20.00 |
| 52300 | | Property Assessor's Office | | | Total: 5 | 197.16 |
| 52310 | 312 | Contracts With Private Agencies | 2016-03-31 | 1010253788 | Tax Management Associates, Inc | 6,960.00 |
| 52310 | 351 | Rentals | 2016-03-24 | 1010253713 | Canon Solutions America, Inc | 108.58 |
| 52310 | | Reappraisal Program | | | Total: 2 | 7,068.58 |
| 52400 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 0.38 |
| 52400 | 349 | Printing, Stationery And Forms | 2016-03-16 | 1010253674 | Goodwill Indust Of Knoxville | 25.00 |
| 52400 | 349 | Printing, Stationery And Forms | 2016-03-24 | 1010253722 | Goodwill Indust Of Knoxville | 25.00 |
| 52400 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 139.09 |

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|--------------|-------|--|------------|------------|--------------------------------|------------------|
| 52400 | | County Trustee's Office | | | Total: 4 | 189.47 |
| 52500 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 48.37 |
| 52500 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 35.66 |
| 52500 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 11.62 |
| 52500 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 23.74 |
| 52500 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 147.75 |
| 52500 | 355 | Travel | 2016-03-31 | 1010253783 | McAmis, Tammy | 17.86 |
| 52500 | 355 | Travel | 2016-03-31 | 1010253791 | TN Association County Clerks | 85.00 |
| 52500 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 177.73 |
| 52500 | 435 | Office Supplies | 2016-03-10 | 1010253381 | Business Information Systems | 238.52 |
| 52500 | 435 | Office Supplies | 2016-03-10 | 1010253389 | English Mountain Spring Water | 25.00 |
| 52500 | 435 | Office Supplies | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 108.38 |
| 52500 | 435 | Office Supplies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 176.68 |
| 52500 | 709 | Data Processing Equipment | 2016-03-31 | 1010253754 | Business Information Systems | 375.00 |
| 52500 | 719 | Office Equipment | 2016-03-03 | 1010253327 | Evans Office Supply Co | 219.00 |
| 52500 | | County Clerk's Office | | | Total: 14 | 1,690.31 |
| 52600 | 307 | Communication | 2016-03-03 | 1010253312 | Atkins, Jeff | 50.00 |
| 52600 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253352 | Sage Software, Inc | 1,773.00 |
| 52600 | 312 | Contracts With Private Agencies | 2016-03-16 | 1010253689 | MUS Fibernet | 153.90 |
| 52600 | 317 | Data Processing Services | 2016-03-16 | 1010253689 | MUS Fibernet | 376.95 |
| 52600 | 411 | Data Processing Supplies | 2016-03-10 | 1010253404 | Lowe's | 210.26 |
| 52600 | 709 | Data Processing Equipment | 2016-03-10 | 1010253383 | CDW Government, Inc | 7,982.27 |
| 52600 | 709 | Data Processing Equipment | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 358.67 |
| 52600 | 709 | Data Processing Equipment | 2016-03-31 | 1010253755 | CDW Government, Inc | 156.81 |
| 52600 | | Data Processing | | | Total: 8 | 11,061.86 |
| 52900 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 35.49 |
| 52900 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 225.86 |
| 52900 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 3.41 |
| 52900 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 35.49 |
| 52900 | 330 | Operating Lease Payments | 2016-03-10 | 1010253409 | MUS Fibernet | 82.95 |
| 52900 | 330 | Operating Lease Payments | 2016-03-10 | 1010253426 | Waste Industries/102 Tidiwaste | 72.99 |
| 52900 | 335 | Maintenance And Repair Service - Buildings | 2016-03-03 | 1010253329 | Fish Window Cleaning | 10.00 |
| 52900 | 335 | Maintenance And Repair Service - Buildings | 2016-03-24 | 1010253721 | Fish Window Cleaning | 10.00 |
| 52900 | 351 | Rentals | 2016-03-03 | 1010253357 | Thermocopy Of Tennessee | 45.40 |
| 52900 | 351 | Rentals | 2016-03-10 | 1010253420 | Thermocopy Of Tennessee | 16.12 |
| 52900 | 435 | Office Supplies | 2016-03-10 | 1010253389 | English Mountain Spring Water | 18.00 |
| 52900 | | Other Finance | | | Total: 11 | 555.71 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253568 | ANDERSON, CHARLES M | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253569 | ANDREWS, ROBIN A | 20.00 |

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| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253570 | AYERS, MARION L | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253571 | BACH-JOHNS, PAMELA S | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253572 | BARNARD, JODI L | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253573 | BARNETTE, JOSHUA M | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253574 | BOLLING, LENNIE P | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253575 | BROCKWELL, LISA R | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253576 | BRYANT, MONTY D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253577 | CARPENTER, KYLE W | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253578 | COFFEY, ALAN J | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253579 | COFFEY, DELORES M | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253580 | COFFEY, FAYE A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253581 | COLLINS, ROBERT W | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253582 | CRUEY, DEBRA W | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253583 | CUBERSON, CHRIS E | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253584 | DAVIDSON, TAMMY D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253585 | DELORY, RHONDA L | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253586 | DRINNON, GWENDOLYNN B | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253587 | EDGECOMB, LAWRENCE R | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253588 | FASSLER, PAMELA B | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253589 | FERGUSON, BILLY R | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253590 | FLEENOR, LAURA L | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253591 | FRARY, AMANDA J | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253592 | FRARY, ANTONIO F | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253593 | GARNER, THOMAS F | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253594 | GILBERT, MAURA A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253595 | GONZALEZ, MAKENZEY B | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253596 | GRAHAM, LEROYCE | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253597 | GRIFFIN, NORENE D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253598 | GUZY, ANDREW R | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253599 | HARBIN, JEFFREY L | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253600 | HATFIELD, MISTY M | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253601 | HAWKS, JOSHUA M | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253602 | HICKEY, DANIEL | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253603 | HOPKINS, AARON D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253604 | HOUSTON, SCOTTIE C | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253605 | HUMPHREY, FLOYD E | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253606 | HUNNICUTT, CRYSTAL G | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253607 | JAMES, KAVIANDRA I | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253608 | JOHNSON, WILLIAM A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253609 | JONES, GREGORY A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253610 | KELLY, DELORES D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253611 | KILDAY, LINDA C | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253612 | KINZEL, ANTHONY H | 20.00 |

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| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253613 | LANE, JACK P | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253614 | LANE, REUBEN F | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253615 | LASTER, RALPH M | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253616 | LAWSON, TERESA D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253617 | LEE, JAMES E | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253618 | LEE, REAGAN S | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253619 | LEE, WESLEY B | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253620 | LEFEVERS, AUSTIN T | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253621 | LEMKA, PATRICIA A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253622 | LONG, ANITA M | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253623 | LONG, DOYLE E | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253624 | MATSON, MICHELLE A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253625 | MCFALL, JESSICA L | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253626 | MCPHERSON, MICHAEL D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253627 | MORTON, TIMOTHY C | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253628 | MUSICK, GAY N | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253629 | NEEDHAM, LAWRENCE D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253630 | NEEDHAM, MARY H | 25.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253631 | OSTROM, AMY B | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253632 | PORTER, VICKI C | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253633 | PRICKETT, FRANCES M | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253634 | ROBERTSON, KAREN E | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253635 | RYMER, ANGELA D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253636 | SCOTT, SUE H | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253637 | SEALS, DANIELLE N | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253638 | SEALS, JAMES C | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253639 | SELF, MARILYN D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253640 | SETSOR, STEVEN D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253641 | SIGLER, WILLIAM C | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253642 | SILVA, SALVADOR RAMOS | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253643 | SOUN, SAR | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253644 | STARKS, ANGELA D | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253645 | STOUT, JONATHAN B | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253646 | SUDHEIMER, RHONDA P | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253647 | SWINEY, ROBBIE A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253648 | TAYLOR, LINSEY A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253649 | TAYLOR, VICKIE Y | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253650 | TAYLOR, WILLIAM C | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253651 | TILLEY, BETTY J | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253652 | TINKER, ROBERT M | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253653 | WALDROUP, CLAIRA R | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253654 | WHITE, BILLY F | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253655 | WILDER, MONTGOMERY L | 20.00 |

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|--------------|--------------|-------------------------------------|------------|------------|---------------------------------------|------------------|
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253656 | WILDER, PATTY L | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253657 | WILLIAMS, RICHARD T | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253658 | WINSTEAD, CHELSEA B | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253659 | YOUNG, ANTHONY A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253660 | YOUNG, KATHERINE J | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-10 | 1010253661 | ZAIN, HARRY A | 20.00 |
| 53100 | 194 | Jury And Witness Expense | 2016-03-24 | 1010253718 | Davy Crockett Restaurant | 146.66 |
| 53100 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 59.75 |
| 53100 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 35.70 |
| 53100 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 24.39 |
| 53100 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 59.75 |
| 53100 | 320 | Dues And Memberships | 2016-03-10 | 1010253388 | East Tn Court Clerks Association | 140.00 |
| 53100 | 320 | Dues And Memberships | 2016-03-10 | 1010253428 | East Tn Court Clerks Association | 20.00 |
| 53100 | 334 | Maintenance Agreements | 2016-03-31 | 1010253753 | Business Info Systems, Inc | 870.00 |
| 53100 | 349 | Printing, Stationery And Forms | 2016-03-31 | 1010253766 | Evans Office Supply Co | 507.00 |
| 53100 | 351 | Rentals | 2016-03-03 | 1010253346 | Pitney Bowes | 339.00 |
| 53100 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 479.62 |
| 53100 | 351 | Rentals | 2016-03-24 | 1010253732 | Pitney Bowes | 339.00 |
| 53100 | 399 | Other Contracted Services | 2016-03-10 | 1010253417 | Sliger, Dwayne | 482.00 |
| 53100 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 1,686.33 |
| 53100 | 435 | Office Supplies | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 164.12 |
| 53100 | 435 | Office Supplies | 2016-03-24 | 1010253737 | Tennessee Legal Directory | 8.75 |
| 53100 | 709 | Data Processing Equipment | 2016-03-03 | 1010253316 | Business Info Systems, Inc | 4,644.00 |
| 53100 | 719 | Office Equipment | 2016-03-03 | 1010253327 | Evans Office Supply Co | 328.00 |
| 53100 | | Circuit Court | | | Total: 112 | 12,219.07 |
| 53300 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 17.83 |
| 53300 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 4.80 |
| 53300 | 320 | Dues And Memberships | 2016-03-24 | 1010253742 | TN General Sessions Judges Conference | 250.00 |
| 53300 | 355 | Travel | 2016-03-03 | 1010253320 | Collins, Wayne Douglas | 724.34 |
| 53300 | 355 | Travel | 2016-03-03 | 1010253354 | Snider-Morgan, Janice | 433.98 |
| 53300 | 355 | Travel | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 472.84 |
| 53300 | 399 | Other Contracted Services | 2016-03-24 | 1010253713 | Canon Solutions America, Inc | 84.70 |
| 53300 | 399 | Other Contracted Services | 2016-03-31 | 1010253779 | Lakeway CASA | 1,000.00 |
| 53300 | 435 | Office Supplies | 2016-03-10 | 1010253389 | English Mountain Spring Water | 23.00 |
| 53300 | | General Sessions Court | | | Total: 9 | 3,011.49 |
| 53330 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 199.00 |
| 53330 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 37.54 |
| 53330 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 199.00 |
| 53330 | 322 | Evaluation And Testing | 2016-03-16 | 1010253683 | Medtox Laboratories Inc | 230.52 |
| 53330 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 139.09 |
| 53330 | 355 | Travel | 2016-03-16 | 1010253700 | Tn Assoc'n Of Alcohol, Drug, & | 120.00 |

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|--------------|--------------|--|-------------|------------------|----------------------------------|--------------------|
| 53330 | 368 | Drug Treatment | 2016-03-31 | 1010253773 | Helen Ross McNabb Center | 105.00 |
| 53330 | 435 | Office Supplies | 2016-03-10 | 1010253389 | English Mountain Spring Water | 18.00 |
| 53330 | | Drug Court | | | Total: 8 | 1,048.15 |
| 53400 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 17.83 |
| 53400 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 10.84 |
| 53400 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 188.00 |
| 53400 | 355 | Travel | 2016-03-10 | 1010253402 | Jones-Terry, Katherine E | 42.30 |
| 53400 | 355 | Travel | 2016-03-31 | 1010253769 | Green, Michele | 29.61 |
| 53400 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 229.00 |
| 53400 | 435 | Office Supplies | 2016-03-10 | 1010253389 | English Mountain Spring Water | 10.00 |
| 53400 | 435 | Office Supplies | 2016-03-16 | 1010253694 | Office Furniture Outfitters | 2,460.00 |
| 53400 | 524 | In Service/Staff Development | 2016-03-03 | 1010253326 | East Tn Court Clerks Association | 100.00 |
| 53400 | 524 | In Service/Staff Development | 2016-03-03 | 1010253369 | East Tn Court Clerks Association | 220.00 |
| 53400 | 524 | In Service/Staff Development | 2016-03-10 | 1010253403 | Local Government Corporation | 195.00 |
| 53400 | 524 | In Service/Staff Development | 2016-03-24 | 1010253726 | Local Government Corporation | 195.00 |
| 53400 | 524 | In Service/Staff Development | 2016-03-31 | 1010253764 | Embassy Suites Murfreesboro | 278.00 |
| 53400 | | Chancery Court | | | Total: 13 | 3,975.58 |
| 53500 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 41.57 |
| 53500 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 4.62 |
| 53500 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 41.57 |
| 53500 | 322 | Evaluation And Testing | 2016-03-10 | 1010253405 | Medtox Laboratories Inc | 457.88 |
| 53500 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 139.09 |
| 53500 | 422 | Food Supplies | 2016-03-10 | 1010253389 | English Mountain Spring Water | 25.00 |
| 53500 | 422 | Food Supplies | 2016-03-24 | 1010253744 | Walmart Community BRC | 292.38 |
| 53500 | 425 | Gasoline | 2016-03-16 | 1010253673 | Fuelman | 29.47 |
| 53500 | 435 | Office Supplies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 122.73 |
| 53500 | 524 | In Service/Staff Development | 2016-03-16 | 1010253682 | Medics Llc | 105.00 |
| 53500 | | Juvenile Court | | | Total: 10 | 1,259.31 |
| 53920 | 355 | Travel | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 1,196.16 |
| 53920 | 451 | Uniforms | 2016-03-16 | 1010253676 | Greene Military & Police | 195.00 |
| 53920 | 451 | Uniforms | 2016-03-31 | 1010253770 | Greene Military & Police | 292.50 |
| 53920 | 716 | Law Enforcement Equipment | 2016-03-03 | 1010253317 | Cartwright Communication Inc | 1,826.76 |
| 53920 | | Courtroom Security | | | Total: 4 | 3,510.42 |
| 54110 | 307 | Communication | 2016-03-10 | 1010253377 | AT&T | 89.50 |
| 54110 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 79.81 |
| 54110 | 307 | Communication | 2016-03-10 | 1010253425 | Verizon Wireless | 1,020.62 |
| 54110 | 307 | Communication | 2016-03-16 | 1010253705 | Verizon Wireless | 2,488.10 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-03 | 1010253339 | Morristown Ford | 702.83 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-10 | 1010253387 | Crescent Wash & Lube | 252.50 |

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| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-10 | 1010253414 | Royston Chrysler Dodge Jeep | 2,853.99 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-16 | 1010253672 | Drinnon, Kenny | 47.38 |
| 54110 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-31 | 1010253763 | Drinnon, Kenny | 480.26 |
| 54110 | 348 | Postal Charges | 2016-03-03 | 1010253364 | United Parcel Service | 170.04 |
| 54110 | 348 | Postal Charges | 2016-03-10 | 1010253390 | Federal Express | 80.18 |
| 54110 | 348 | Postal Charges | 2016-03-16 | 1010253703 | United Parcel Service | 28.61 |
| 54110 | 348 | Postal Charges | 2016-03-31 | 1010253793 | United Parcel Service | 40.75 |
| 54110 | 349 | Printing, Stationery And Forms | 2016-03-16 | 1010253695 | R Chatfield Co, Inc | 148.00 |
| 54110 | 351 | Rentals | 2016-03-03 | 1010253346 | Pitney Bowes | 339.00 |
| 54110 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 229.27 |
| 54110 | 351 | Rentals | 2016-03-24 | 1010253732 | Pitney Bowes | 339.00 |
| 54110 | 353 | Towing Services | 2016-03-03 | 1010253360 | Tipton, Ronald | 40.00 |
| 54110 | 353 | Towing Services | 2016-03-16 | 1010253699 | Tipton, Ronald | 125.00 |
| 54110 | 353 | Towing Services | 2016-03-31 | 1010253789 | Tipton, Ronald | 25.00 |
| 54110 | 355 | Travel | 2016-03-16 | 1010253666 | Carson, Eric | 96.00 |
| 54110 | 355 | Travel | 2016-03-16 | 1010253680 | Ingram, Eddie | 96.00 |
| 54110 | 355 | Travel | 2016-03-16 | 1010253688 | Mullins, Chad A | 132.00 |
| 54110 | 355 | Travel | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 330.16 |
| 54110 | 355 | Travel | 2016-03-31 | 1010253767 | Gentry, Kevin M | 88.50 |
| 54110 | 399 | Other Contracted Services | 2016-03-03 | 1010253363 | Transunion Risk & Alternative | 25.00 |
| 54110 | 399 | Other Contracted Services | 2016-03-16 | 1010253693 | Nicusa, Tennessee Division | 150.00 |
| 54110 | 425 | Gasoline | 2016-03-03 | 1010253345 | Peralez, Joe | 36.00 |
| 54110 | 425 | Gasoline | 2016-03-16 | 1010253673 | Fuelman | 4,685.54 |
| 54110 | 431 | Law Enforcement Supplies | 2016-03-31 | 1010253759 | Chief Supply Corporation | 179.80 |
| 54110 | 431 | Law Enforcement Supplies | 2016-03-31 | 1010253782 | Lynn Peavey Company | 828.00 |
| 54110 | 433 | Lubricants | 2016-03-03 | 1010253339 | Morristown Ford | 50.27 |
| 54110 | 433 | Lubricants | 2016-03-10 | 1010253387 | Crescent Wash & Lube | 125.96 |
| 54110 | 433 | Lubricants | 2016-03-10 | 1010253414 | Royston Chrysler Dodge Jeep | 344.95 |
| 54110 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 506.65 |
| 54110 | 435 | Office Supplies | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 49.99 |
| 54110 | 435 | Office Supplies | 2016-03-24 | 1010253744 | Walmart Community BRC | 2.88 |
| 54110 | 435 | Office Supplies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 517.87 |
| 54110 | 450 | Tires And Tubes | 2016-03-03 | 1010253347 | Porter's Tire Store | 60.00 |
| 54110 | 450 | Tires And Tubes | 2016-03-10 | 1010253414 | Royston Chrysler Dodge Jeep | 1,076.00 |
| 54110 | 450 | Tires And Tubes | 2016-03-10 | 1010253415 | S&S Tire | 8,160.52 |
| 54110 | 450 | Tires And Tubes | 2016-03-24 | 1010253735 | S&S Tire | 2,098.00 |
| 54110 | 450 | Tires And Tubes | 2016-03-31 | 1010253786 | Porter's Tire Store | 135.95 |
| 54110 | 451 | Uniforms | 2016-03-03 | 1010253333 | Greene Military & Police | 393.00 |
| 54110 | 451 | Uniforms | 2016-03-10 | 1010253393 | Gall's Inc | 187.50 |
| 54110 | 499 | Other Supplies And Materials | 2016-03-16 | 1010253691 | National Pen Company | 544.95 |
| 54110 | 499 | Other Supplies And Materials | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 142.06 |
| 54110 | 524 | In Service/Staff Development | 2016-03-03 | 1010253362 | TN Law Enforcement Training Academy | 3,000.00 |
| 54110 | 524 | In Service/Staff Development | 2016-03-10 | 1010253421 | TN Chapter IAAI | 200.00 |

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Fund: 101 General Fund #(101)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|---|------------|------------|-------------------------------------|------------------|
| 54110 | 599 | Other Charges | 2016-03-10 | 1010253389 | English Mountain Spring Water | 20.00 |
| 54110 | 599 | Other Charges | 2016-03-10 | 1010253398 | Hamblen County Clerk | 7.00 |
| 54110 | 599 | Other Charges | 2016-03-10 | 1010253416 | Shred-It | 13.56 |
| 54110 | 599 | Other Charges | 2016-03-10 | 1010253418 | Tennessee Wildlife Resources Agency | 71.00 |
| 54110 | 599 | Other Charges | 2016-03-24 | 1010253709 | AmerID, Inc. | 149.60 |
| 54110 | 599 | Other Charges | 2016-03-24 | 1010253744 | Walmart Community BRC | 31.78 |
| 54110 | 599 | Other Charges | 2016-03-31 | 1010253766 | Evans Office Supply Co | 23.50 |
| 54110 | 599 | Other Charges | 2016-03-31 | 1010253784 | Morristown Signs, Inc | 36.00 |
| 54110 | 716 | Law Enforcement Equipment | 2016-03-03 | 1010253317 | Cartwright Communication Inc | 4,569.15 |
| 54110 | 716 | Law Enforcement Equipment | 2016-03-10 | 1010253383 | CDW Government, Inc | 7,348.23 |
| 54110 | | Sheriff's Department | | | Total: 59 | 46,093.21 |
| 54160 | 309 | Contracts With Government Agencies | 2016-03-24 | 1010253740 | TN Bureau Of Investigation | 100.00 |
| 54160 | 435 | Office Supplies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 117.82 |
| 54160 | | Administration Of The Sexual Offender Registry | | | Total: 2 | 217.82 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-03 | 1010253319 | City Electric Supply | 745.52 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-03 | 1010253328 | Fenco Supply Co | 149.29 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-03 | 1010253349 | Relief Septic Service | 500.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-03 | 1010253361 | TMS - Marlin | 1,474.11 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-03 | 1010253367 | Wholesale Supply Group | 190.39 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-10 | 1010253375 | American Detention | 2,900.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-10 | 1010253404 | Lowe's | 293.43 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-16 | 1010253663 | Alcoa Mechanical No. 2 | 12,915.82 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-16 | 1010253702 | Town & Country Lock & Key | 258.05 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-24 | 1010253733 | Relief Septic Service | 500.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-31 | 1010253750 | American Detention | 300.00 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-31 | 1010253760 | City Electric Supply | 48.32 |
| 54210 | 335 | Maintenance And Repair Service - Buildings | 2016-03-31 | 1010253790 | TMS - Marlin | 818.11 |
| 54210 | 336 | Maintenance And Repair Services - Equipment | 2016-03-10 | 1010253412 | Powerclean | 295.00 |
| 54210 | 340 | Medical And Dental Services | 2016-03-03 | 1010253321 | Correcthealth, LLC | 32,787.97 |
| 54210 | 340 | Medical And Dental Services | 2016-03-03 | 1010253322 | Correctional Risk Services Inc | 2,724.35 |
| 54210 | 340 | Medical And Dental Services | 2016-03-03 | 1010253325 | Diamond Drugs, Inc | 5,278.44 |
| 54210 | 340 | Medical And Dental Services | 2016-03-03 | 1010253342 | Morristown-Hamblen Hospital | 12,471.97 |
| 54210 | 340 | Medical And Dental Services | 2016-03-16 | 1010253671 | Correctional Risk Services Inc | 16,754.89 |
| 54210 | 340 | Medical And Dental Services | 2016-03-24 | 1010253708 | American Esoteric Laboratories | 754.82 |
| 54210 | 340 | Medical And Dental Services | 2016-03-24 | 1010253716 | Correcthealth, LLC | 32,922.45 |
| 54210 | 340 | Medical And Dental Services | 2016-03-24 | 1010253717 | Correctional Risk Services Inc | 2,257.42 |
| 54210 | 340 | Medical And Dental Services | 2016-03-24 | 1010253730 | Morristown-Hamblen EMS | 50.00 |
| 54210 | 340 | Medical And Dental Services | 2016-03-24 | 1010253731 | Morristown-Hamblen Hospital | 7,603.09 |
| 54210 | 340 | Medical And Dental Services | 2016-03-31 | 1010253761 | Correctional Risk Services Inc | 158.64 |
| 54210 | 351 | Rentals | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 184.30 |
| 54210 | 410 | Custodial Supplies | 2016-03-03 | 1010253318 | Chem Clean Systems LLC | 89.99 |

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| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|--|------------|------------|--------------------------------|-------------------|
| 54210 | 410 | Custodial Supplies | 2016-03-03 | 1010253336 | Kelsan Inc | 3,184.60 |
| 54210 | 410 | Custodial Supplies | 2016-03-10 | 1010253426 | Waste Industries/102 Tidiwaste | 426.60 |
| 54210 | 410 | Custodial Supplies | 2016-03-16 | 1010253669 | Chem Clean Systems LLC | 514.91 |
| 54210 | 410 | Custodial Supplies | 2016-03-24 | 1010253714 | Chem Clean Systems LLC | 269.95 |
| 54210 | 410 | Custodial Supplies | 2016-03-31 | 1010253758 | Chem Clean Systems LLC | 329.95 |
| 54210 | 410 | Custodial Supplies | 2016-03-31 | 1010253777 | Kelsan Inc | 2,730.16 |
| 54210 | 413 | Drugs And Medical Supplies | 2016-03-24 | 1010253719 | Diamond Drugs, Inc | 3,694.29 |
| 54210 | 422 | Food Supplies | 2016-03-03 | 1010253330 | Flowers Baking Company | 2,318.55 |
| 54210 | 422 | Food Supplies | 2016-03-03 | 1010253348 | Reinhart Foodservice LLC | 26,110.37 |
| 54210 | 422 | Food Supplies | 2016-03-10 | 1010253413 | Prairie Farm Dairy | 1,910.27 |
| 54210 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 973.99 |
| 54210 | 441 | Prisoners Clothing | 2016-03-10 | 1010253379 | Bob Barker Company, Inc | 884.00 |
| 54210 | 441 | Prisoners Clothing | 2016-03-24 | 1010253711 | Bob Barker Company, Inc | 363.36 |
| 54210 | 524 | In Service/Staff Development | 2016-03-31 | 1010253774 | Hines, John | 600.00 |
| 54210 | 599 | Other Charges | 2016-03-10 | 1010253379 | Bob Barker Company, Inc | 1,044.00 |
| 54210 | 599 | Other Charges | 2016-03-31 | 1010253772 | Hamblen County Clerk | 17.50 |
| 54210 | 710 | Food Service Equipment | 2016-03-24 | 1010253724 | Katom | 5,350.53 |
| 54210 | 710 | Food Service Equipment | 2016-03-31 | 1010253776 | Katom | 126.45 |
| 54210 | 716 | Law Enforcement Equipment | 2016-03-24 | 1010253746 | Charm-Tex | 0.00 |
| 54210 | 790 | Other Equipment | 2016-03-10 | 1010253379 | Bob Barker Company, Inc | 1,063.40 |
| 54210 | | Jail | | | Total: 47 | 187,339.25 |
| 54250 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 70.98 |
| 54250 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 8.71 |
| 54250 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 70.98 |
| 54250 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-16 | 1010253686 | Morristown Chevrolet | 38.65 |
| 54250 | 349 | Printing, Stationery And Forms | 2016-03-03 | 1010253310 | Acme Printing Company, Inc | 414.00 |
| 54250 | 425 | Gasoline | 2016-03-16 | 1010253673 | Fuelman | 120.73 |
| 54250 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 191.74 |
| 54250 | | Work Release Program | | | Total: 7 | 915.79 |
| 54310 | 316 | Contributions | 2016-03-31 | 1010253797 | East Hamblen County VFD | 25,000.00 |
| 54310 | 316 | Contributions | 2016-03-31 | 1010253802 | North Hamblen County VFD | 25,000.00 |
| 54310 | 316 | Contributions | 2016-03-31 | 1010253804 | South Hamblen County VFD | 25,000.00 |
| 54310 | 316 | Contributions | 2016-03-31 | 1010253805 | West Hamblen County VFD | 25,000.00 |
| 54310 | | Fire Prevention And Control | | | Total: 4 | 100,000.00 |
| 54410 | 307 | Communication | 2016-03-03 | 1010253314 | Bell, Chris E | 50.00 |
| 54410 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-10 | 1010253387 | Crescent Wash & Lube | 8.50 |
| 54410 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-16 | 1010253690 | NAPA Auto Parts Of Morristown | 120.17 |
| 54410 | 338 | Maintenance And Repair Services - Vehicles | 2016-03-31 | 1010253786 | Porter's Tire Store | 88.95 |
| 54410 | 425 | Gasoline | 2016-03-16 | 1010253673 | Fuelman | 220.69 |
| 54410 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 85.48 |

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|--------------|--------------|--|------------|------------|--------------------------------|------------------|
| 54410 | 435 | Office Supplies | 2016-03-10 | 1010253391 | Food City | 7.98 |
| 54410 | 435 | Office Supplies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 108.96 |
| 54410 | | Civil Defense | | | Total: 8 | 690.73 |
| 54510 | 322 | Evaluation And Testing | 2016-03-16 | 1010253681 | IPMA-HR | 407.50 |
| 54510 | | Inspection And Regulation | | | Total: 1 | 407.50 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253313 | Baldy, Paul | 80.00 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253332 | Giles, Todd E | 280.00 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253338 | Mayes Family Services | 225.00 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253341 | Morristown-Hamblen EMS | 50.00 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253344 | Peoples, Jimmy W | 240.00 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253355 | Stetzer Funeral Home | 150.00 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253358 | Thompson, Claude, JR | 320.00 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-03 | 1010253359 | Thompson, Tom C, MD | 2,083.33 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-10 | 1010253373 | AIT Laboratories | 500.00 |
| 54610 | 312 | Contracts With Private Agencies | 2016-03-24 | 1010253725 | Knox County Medical Examiner | 6,300.00 |
| 54610 | 399 | Other Contracted Services | 2016-03-03 | 1010253323 | Davis, Eddie | 750.00 |
| 54610 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 129.98 |
| 54610 | | County Coroner/Medical Examiner | | | Total: 12 | 11,108.31 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-03 | 1010253350 | Rix Copies | 120.00 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-03 | 1010253351 | Roberts Cleaning Company | 1,699.00 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-10 | 1010253377 | AT&T | 190.51 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-10 | 1010253385 | Century Link/Business Services | 66.69 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-10 | 1010253399 | Handyman & Maintenance | 210.00 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-16 | 1010253665 | Canon Solutions America, Inc | 17.81 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-24 | 1010253710 | Atmos Energy | 46.50 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-24 | 1010253729 | Morristown Utilities | 1,468.00 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-24 | 1010253744 | Walmart Community BRC | 30.81 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-31 | 1010253765 | English Mountain Coffee | 201.80 |
| 55110 | 309 | Contracts With Government Agencies | 2016-03-31 | 1010253766 | Evans Office Supply Co | 433.88 |
| 55110 | 310 | Contracts With Other Public Agencies | 2016-03-03 | 1010253350 | Rix Copies | 90.00 |
| 55110 | 355 | Travel | 2016-03-03 | 1010253335 | Hattaway, Shannon N | 46.06 |
| 55110 | 355 | Travel | 2016-03-03 | 1010253353 | Smith, Kim | 92.83 |
| 55110 | 355 | Travel | 2016-03-03 | 1010253356 | Testerman, Carla D | 66.27 |
| 55110 | 355 | Travel | 2016-03-03 | 1010253365 | Upman, Jessica C | 42.30 |
| 55110 | | Local Health Center | | | Total: 16 | 4,822.46 |
| 55120 | 316 | Contributions | 2016-03-03 | 1010253343 | Morristown-Hamblen Humane Soc | 11,125.00 |
| 55120 | | Rabies And Animal Control | | | Total: 1 | 11,125.00 |
| 55170 | 316 | Contributions | 2016-03-31 | 1010253773 | Helen Ross McNabb Center | 245.00 |

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|--------------|-------|--|------------|------------|--------------------------------|--------------------------------------|
| 55170 | | Alcohol And Drug Programs | | | | Total: 1 245.00 |
| 55390 | 316 | Contributions | 2016-03-24 | 1010253743 | University Of Tn Med Center | 100.00 |
| 55390 | | Appropriation To State | | | | Total: 1 100.00 |
| 55590 | 316 | Contributions | 2016-03-10 | 1010253400 | Helen Ross McNabb Center | 765.00 |
| 55590 | 316 | Contributions | 2016-03-31 | 1010253773 | Helen Ross McNabb Center | 85.00 |
| 55590 | 316 | Contributions | 2016-03-31 | 1010253800 | Morristown-Hamblen Childcare | 12,500.00 |
| 55590 | | Other Local Welfare Services | | | | Total: 3 13,350.00 |
| 56100 | 316 | Contributions | 2016-03-31 | 1010253803 | Senior Citizens Center | 5,800.00 |
| 56100 | | Adult Activities | | | | Total: 1 5,800.00 |
| 56500 | 316 | Contributions | 2016-03-31 | 1010253801 | Morristown-Hamblen Library | 133,625.00 |
| 56500 | | Libraries | | | | Total: 1 133,625.00 |
| 56700 | 307 | Communication | 2016-03-03 | 1010253366 | Verizon Wireless | 62.60 |
| 56700 | 307 | Communication | 2016-03-10 | 1010253409 | MUS Fibernet | 126.72 |
| 56700 | 307 | Communication | 2016-03-31 | 1010253794 | Verizon Wireless | 62.60 |
| 56700 | 399 | Other Contracted Services | 2016-03-03 | 1010253368 | Williams, Cindy | 350.00 |
| 56700 | 399 | Other Contracted Services | 2016-03-31 | 1010253795 | Williams, Cindy | 350.00 |
| 56700 | 410 | Custodial Supplies | 2016-03-10 | 1010253426 | Waste Industries/102 Tidiwaste | 105.61 |
| 56700 | 410 | Custodial Supplies | 2016-03-31 | 1010253777 | Kelsan Inc | 603.44 |
| 56700 | 412 | Diesel Fuel | 2016-03-16 | 1010253706 | Voyager Fleet Systems Inc | 19.44 |
| 56700 | 415 | Electricity | 2016-03-10 | 1010253408 | Morristown Utilities | 3,457.00 |
| 56700 | 415 | Electricity | 2016-03-16 | 1010253664 | Appalachian Electric Co-Op | 22.29 |
| 56700 | 425 | Gasoline | 2016-03-16 | 1010253706 | Voyager Fleet Systems Inc | 71.56 |
| 56700 | 451 | Uniforms | 2016-03-24 | 1010253736 | Suntrust Bankcard, NA | 91.16 |
| 56700 | 454 | Water And Sewer | 2016-03-10 | 1010253408 | Morristown Utilities | 1,159.00 |
| 56700 | 506 | Liability Insurance | 2016-03-16 | 1010253698 | Strate Insurance Group | 2,647.25 |
| 56700 | 513 | Worker's Compensation Insurance | 2016-03-16 | 1010253698 | Strate Insurance Group | 1,137.75 |
| 56700 | 599 | Other Charges | 2016-03-10 | 1010253389 | English Mountain Spring Water | 16.00 |
| 56700 | 599 | Other Charges | 2016-03-24 | 1010253707 | Ace Hardware Of Morristown | 137.98 |
| 56700 | 719 | Office Equipment | 2016-03-31 | 1010253751 | Breath Of Life Ministries | 200.00 |
| 56700 | | Parks And Fair Boards | | | | Total: 18 10,620.40 |
| 56900 | 316 | Contributions | 2016-03-31 | 1010253799 | Morristown Parks & Recreation | 100,000.00 |
| 56900 | | Other Social, Cultural And Recreational | | | | Total: 1 100,000.00 |
| 57100 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 3.43 |
| 57100 | 355 | Travel | 2016-03-16 | 1010253673 | Fuelman | 33.76 |
| 57100 | 355 | Travel | 2016-03-24 | 1010253727 | Long, Debra | 34.31 |
| 57100 | 435 | Office Supplies | 2016-03-03 | 1010253327 | Evans Office Supply Co | 223.85 |

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Fund: 101 General Fund #(101)

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|--|------------|---|-------------|------------------|--|---------------------|
| 57100 | 435 | Office Supplies | 2016-03-10 | 1010253419 | The University Of Tennessee | 1,502.00 |
| 57100 | 435 | Office Supplies | 2016-03-24 | 1010253738 | The University Of Tennessee | 831.18 |
| 57100 | | Agricultural Extension Service | | | Total: 6 | 2,628.53 |
| 58110 | 316 | Contributions | 2016-03-31 | 1010253798 | Morristown Chamber Of Commerce | 11,250.00 |
| 58110 | | Tourism | | | Total: 1 | 11,250.00 |
| 58120 | 316 | Contributions | 2016-03-16 | 1010253685 | Morristown Area Chamber Of Commerce | 5,000.00 |
| 58120 | 364 | Contracts For Development Costs | 2016-03-28 | | City Of Morristown Indus Dev Board | -124,305.00 |
| 58120 | 364 | Contracts For Development Costs | 2016-03-24 | 1010253747 | City Of Morristown Indus Dev Board | 124,305.00 |
| 58120 | 364 | Contracts For Development Costs | 2016-03-28 | 1010253748 | City Of Morristown Indus Dev Board | 87,780.00 |
| 58120 | 364 | Contracts For Development Costs | 2016-03-28 | 1010253749 | City Of Morristown Indus Dev Board | 36,525.00 |
| 58120 | | Industrial Development | | | Total: 5 | 129,305.00 |
| 58300 | 307 | Communication | 2016-03-10 | 1010253385 | Century Link/Business Services | 3.68 |
| 58300 | | Veterans' Services | | | Total: 1 | 3.68 |
| 58600 | 210 | Unemployment Compensation | 2016-03-10 | 1010253422 | TN Dept Of Labor & Workforce Development | 589.28 |
| 58600 | 506 | Liability Insurance | 2016-03-16 | 1010253698 | Strate Insurance Group | 128,886.00 |
| 58600 | 513 | Worker's Compensation Insurance | 2016-03-16 | 1010253698 | Strate Insurance Group | 36,728.25 |
| 58600 | 515 | Liability Claims | 2016-03-10 | 1010253423 | Travelers | 19,202.50 |
| 58600 | 515 | Liability Claims | 2016-03-16 | 1010253687 | Morristown-Hamblen Hospital | 41.00 |
| 58600 | | Employee Benefits | | | Total: 5 | 185,447.03 |
| 58900 | 399 | Other Contracted Services | 2016-03-24 | 1010253728 | Morristown | 31.68 |
| 58900 | | Miscellaneous | | | Total: 1 | 31.68 |
| 91130 | 718 | Motor Vehicles | 2016-03-24 | 1010253734 | Royston Chrysler Dodge Jeep | 11,300.00 |
| 91130 | | Public Safety Projects | | | Total: 1 | 11,300.00 |
| Total of checks for General Fund #(101) | | | | | | 1,091,158.55 |

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Fund: 116 Solid Waste/Sanitation Fund #(116)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|---|--------------|---|------------|------------|---------------------------------------|-------------------|
| 55710 | 312 | Contracts With Private Agencies | 2016-03-10 | 1160022575 | S & B Recycling | 3,825.00 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2016-03-03 | 1160022561 | Safety-Kleen Systems, Inc | 242.89 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2016-03-03 | 1160022562 | Stringfellow | 142.16 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2016-03-10 | 1160022571 | Mid-State Equip Co,Inc | 2,276.57 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2016-03-10 | 1160022572 | NAPA Auto Parts Of Morristown | 692.43 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2016-03-10 | 1160022574 | Premier Truck Group | 92.52 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2016-03-10 | 1160022577 | Triad Freightliner | 5,776.06 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2016-03-31 | 1160022591 | Ferguson Driveshafts | 640.00 |
| 55710 | 336 | Maintenance And Repair Services - Equipment | 2016-03-31 | 1160022594 | Mid-State Equip Co,Inc | 295.66 |
| 55710 | 359 | Disposal Fees | 2016-03-10 | 1160022569 | Hamblen County-Morristown Solid Waste | 48,522.60 |
| 55710 | 412 | Diesel Fuel | 2016-03-10 | 1160022563 | BP | 218.18 |
| 55710 | 412 | Diesel Fuel | 2016-03-10 | 1160022565 | Fuelman | 5,104.90 |
| 55710 | 425 | Gasoline | 2016-03-10 | 1160022563 | BP | 13.33 |
| 55710 | 425 | Gasoline | 2016-03-10 | 1160022564 | Cocke Farmers Co-Op | 18.62 |
| 55710 | 425 | Gasoline | 2016-03-10 | 1160022565 | Fuelman | 130.45 |
| 55710 | 433 | Lubricants | 2016-03-03 | 1160022560 | Lubricorp, dba Petrochoice | 1,356.71 |
| 55710 | 450 | Tires And Tubes | 2016-03-10 | 1160022566 | Goforth Tire & Auto, Inc | 1,381.40 |
| 55710 | 451 | Uniforms | 2016-03-24 | 1160022589 | Cintas Corp., Loc. 207 | 435.96 |
| 55710 | 499 | Other Supplies And Materials | 2016-03-03 | 1160022557 | Big M Janitorial | 28.60 |
| 55710 | 499 | Other Supplies And Materials | 2016-03-03 | 1160022558 | Elliott Boots | 99.99 |
| 55710 | 499 | Other Supplies And Materials | 2016-03-10 | 1160022564 | Cocke Farmers Co-Op | 100.00 |
| 55710 | 499 | Other Supplies And Materials | 2016-03-10 | 1160022569 | Hamblen County-Morristown Solid Waste | 2,905.00 |
| 55710 | 499 | Other Supplies And Materials | 2016-03-10 | 1160022570 | Interstate Battery System | 227.90 |
| 55710 | 499 | Other Supplies And Materials | 2016-03-10 | 1160022576 | Scott-Gross Co Inc | 97.35 |
| 55710 | 499 | Other Supplies And Materials | 2016-03-16 | 1160022582 | Big M Janitorial | 62.75 |
| 55710 | 499 | Other Supplies And Materials | 2016-03-24 | 1160022588 | Big M Janitorial | 144.05 |
| 55710 | 499 | Other Supplies And Materials | 2016-03-31 | 1160022593 | Kennedy Coffee Service | 87.90 |
| 55710 | 506 | Liability Insurance | 2016-03-16 | 1160022587 | Strate Insurance Group | 13,865.00 |
| 55710 | 513 | Worker's Compensation Insurance | 2016-03-16 | 1160022587 | Strate Insurance Group | 15,559.00 |
| 55710 | | Sanitation Management | | | Total: 29 | 104,342.98 |
| Total of checks for Solid Waste/Sanitation Fund #(116) | | | | | | 104,342.98 |

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 4/2/2016
Time: 2:00:43PM

Fund: 131 Highway/Public Works Fund (#131)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|--------------|--------------|---|------------|------------|--------------------------------|------------------|
| 61000 | 307 | Communication | 2016-03-03 | 1313040566 | Comcast Cable | 66.00 |
| 61000 | 307 | Communication | 2016-03-10 | 1313040583 | AT&T | 73.58 |
| 61000 | 307 | Communication | 2016-03-10 | 1313040599 | Verizon Wireless | 224.90 |
| 61000 | 307 | Communication | 2016-03-31 | 1313040616 | Comcast Cable | 66.00 |
| 61000 | 307 | Communication | 2016-03-31 | 1313040624 | Verizon Wireless | 229.90 |
| 61000 | 317 | Data Processing Services | 2016-03-03 | 1313040569 | Gravity Networks | 130.00 |
| 61000 | 415 | Electricity | 2016-03-24 | 1313040609 | Holston Electric Cooperative | 1,015.89 |
| 61000 | 435 | Office Supplies | 2016-03-31 | 1313040617 | Evans Office Supply Co | 160.09 |
| 61000 | 442 | Propane Gas | 2016-03-03 | 1313040571 | Heritage Propane | 374.71 |
| 61000 | 442 | Propane Gas | 2016-03-10 | 1313040592 | Heritage Propane | 455.79 |
| 61000 | 454 | Water and Sewer | 2016-03-24 | 1313040610 | Morristown Utilities | 83.00 |
| 61000 | 506 | Liability Insurance | 2016-03-16 | 1313040604 | Strate Insurance Group | 13,488.50 |
| 61000 | 506 | Liability Insurance | 2016-03-31 | 1313040622 | Travelers | 183.82 |
| 61000 | 511 | Vehicle And Equipment Insurance | 2016-03-03 | 1313040575 | Strate Insurance Group | 7,010.00 |
| 61000 | 599 | Other Charges | 2016-03-03 | 1313040573 | Kennedy Coffee Service | 111.90 |
| 61000 | 599 | Other Charges | 2016-03-10 | 1313040587 | Elliott Boots | 199.99 |
| 61000 | 599 | Other Charges | 2016-03-24 | 1313040607 | Buffalo Trail Western Wear | 100.00 |
| 61000 | 599 | Other Charges | 2016-03-24 | 1313040612 | Suntrust Bankcard, NA | 63.45 |
| 61000 | 599 | Other Charges | 2016-03-31 | 1313040615 | Cintas Corp., Loc. 207 | 37.42 |
| 61000 | | Administration | | | Total: 19 | 24,074.94 |
| 62000 | 351 | Rentals | 2016-03-10 | 1313040578 | A-1 Equipment Rental | 26.00 |
| 62000 | 351 | Rentals | 2016-03-31 | 1313040614 | A-1 Equipment Rental | 26.00 |
| 62000 | 351 | Rentals | 2016-03-31 | 1313040623 | United Rentals Inc. | 1,233.33 |
| 62000 | 404 | Asphalt - Hot Mix | 2016-03-10 | 1313040586 | Duracap Asphalt Paving Co, Inc | 2,086.03 |
| 62000 | 408 | Concrete | 2016-03-10 | 1313040585 | Concrete Materials Inc / Apac | 456.00 |
| 62000 | 409 | Crushed Stone | 2016-03-10 | 1313040600 | Vulcan Materials Company | 5,057.63 |
| 62000 | 443 | Road Signs | 2016-03-03 | 1313040568 | G & C Supply Co | 550.00 |
| 62000 | 443 | Road Signs | 2016-03-10 | 1313040589 | G & C Supply Co | 101.70 |
| 62000 | 444 | Salt | 2016-03-03 | 1313040567 | Compass Minerals America, Inc. | 35,398.73 |
| 62000 | 451 | Uniforms | 2016-03-24 | 1313040608 | Cintas Corp., Loc. 207 | 447.07 |
| 62000 | 467 | Fencing | 2016-03-03 | 1313040572 | Highway Markings, Inc | 4,941.25 |
| 62000 | 467 | Fencing | 2016-03-10 | 1313040593 | Highway Markings, Inc | 4,950.77 |
| 62000 | | Highway And Bridge Maintenance | | | Total: 12 | 55,274.51 |
| 63100 | 412 | Diesel Fuel | 2016-03-10 | 1313040584 | BP | 72.52 |
| 63100 | 412 | Diesel Fuel | 2016-03-10 | 1313040588 | Fuelman | 1,858.90 |
| 63100 | 416 | Equipment Parts - Heavy | 2016-03-03 | 1313040574 | Morristown Chevrolet | 41.70 |
| 63100 | 416 | Equipment Parts - Heavy | 2016-03-03 | 1313040576 | Worldwide Equip/Volunteervolvo | 172.52 |
| 63100 | 416 | Equipment Parts - Heavy | 2016-03-10 | 1313040595 | NAPA Auto Parts Of Morristown | 2,719.50 |
| 63100 | 416 | Equipment Parts - Heavy | 2016-03-24 | 1313040613 | Worldwide Equip/Volunteervolvo | 1,285.95 |
| 63100 | 416 | Equipment Parts - Heavy | 2016-03-31 | 1313040618 | Heavy Machines Inc | 184.97 |
| 63100 | 424 | Garage Supplies | 2016-03-10 | 1313040598 | Safety-Kleen Systems, Inc | 584.93 |

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 2
Date: 4/2/2016
Time: 2:00:43PM

Fund: 131 Highway/Public Works Fund (#131)

| ACCT | OBJ | NAME | DATE | Check Nbr | Description | Amount Paid |
|---|-------|---|------------|------------|---------------------------------------|-------------------|
| 63100 | 425 | Gasoline | 2016-03-10 | 1313040584 | BP | 150.19 |
| 63100 | 425 | Gasoline | 2016-03-10 | 1313040588 | Fuelman | 577.61 |
| 63100 | 433 | Lubricants | 2016-03-03 | 1313040565 | Chemsearch Division | 315.00 |
| 63100 | 450 | Tires And Tubes | 2016-03-10 | 1313040590 | Goforth Tire & Auto, Inc | 641.40 |
| 63100 | 450 | Tires And Tubes | 2016-03-10 | 1313040597 | Porter's Tire Store | 60.00 |
| 63100 | 499 | Other Supplies And Materials | 2016-03-10 | 1313040594 | Lowe's | 268.40 |
| 63100 | 499 | Other Supplies And Materials | 2016-03-31 | 1313040621 | Town & Country Lock & Key | 159.36 |
| 63100 | | Operation And Maintenance Of Equipment | | | Total: 15 | 9,092.95 |
| 68000 | 705 | Bridge Construction | 2016-03-15 | | Robert G. Campbell & Associates, L.P. | -100,302.90 |
| 68000 | 705 | Bridge Construction | 2016-03-15 | 1313040601 | Robert G. Campbell & Associates, L.P. | 100,302.90 |
| 68000 | 705 | Bridge Construction | 2016-03-24 | 1313040611 | Summers-Taylor Materials Co | 118,529.40 |
| 68000 | | Capital Outlay | | | Total: 3 | 118,529.40 |
| Total of checks for Highway/Public Works Fund (#131) | | | | | | 206,971.80 |

Resolution 16-06
HAMBLEN COUNTY, TENNESSEE
RESOLUTION TO APPROPRIATE FUNDS FOR ARCHITECTURAL
AND PLANNING SERVICES FOR HAMBLEN COUNTY
JAIL/JUSTICE CENTER PROJECT

WHEREAS, on June 23, 2011 the Hamblen County Legislative Body passed a resolution placing funds made available by closing the Special Endowment Fund into the General Fund and committing those funds for use for capital projects; and,

WHEREAS, that resolution established a two-thirds (2/3) majority vote requirement by the Hamblen County Legislative Body to appropriate funds for specific capital projects; and

WHEREAS, the Hamblen County Legislative Body now desires to appropriate \$185,370 to pay for architectural and planning services (Phase I &II) for the Hamblen County Jail/Justice Center project; and

WHEREAS, this resolution establishes a two-thirds (2/3) majority vote requirement by the Hamblen County Legislative Body to appropriate funds for all other capital projects;

NOW, THEREFORE, BE IT RESOLVED that the Hamblen County Legislative Body does hereby authorize \$185,370 to be appropriated from the restricted capital outlay money in the General Fund for services to be provided by Moseley Architects.

BE IT FURTHER RESOLVED that any resolution or part of a resolution which has heretofore been passed by the Legislative Body of Hamblen County which is in direct conflict with any provision in this resolution be and the same is hereby repealed;

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage on this the 21st day of April, 2016, a two-thirds (2/3) majority vote requiring it. This resolution shall be spread upon the minutes of the Hamblen County Legislative Body.

APPROVED:

Rick Eldridge, Chairman

Bill Brittain, Hamblen County Mayor

ATTEST:

Penny Petty, Hamblen County Clerk



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month APRIL Year 2016

Fund #101

DEPT: PUBLIC SAFETY PROJECTS

| Account Number | Description | Increase | Decrease |
|----------------|--|----------|----------|
| | APPROPRIATIONS: | | |
| | PUBLIC SAFETY PROJECTS | | |
| | Increase Appropriations | | |
| 91130.304 | Architects | 185,370 | |
| | FUND BALANCE: | | |
| | Decrease Fund Balance | | |
| 34685.000 | Committed for Capital Projects (Endowment Funds) | | 185,370 |

Brief Descriptions of issue:

To appropriate funds for architectural and planning services (Phase I and II) for the Hamblen County Jail / Justice Center project.

Signature: Bill Batten
 Title: County Mayor
 Date: April 8, 2016

For Finance Department Only:

Reviewed by: _____
 Budget Amendment: _____
 Date: _____



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month APRIL Year 2016

Fund #101 DEPT: JUVENILE COURT

| Account Number | Description | Increase | Decrease |
|----------------|------------------------------------|----------|----------|
| | APPROPRIATIONS: | | |
| | JUVENILE COURT | | |
| | Increase Appropriations | | |
| 53500.309 | Contracts with Government Agencies | 10,000 | |
| | | | |
| | FUND BALANCE: | | |
| | Decrease Fund Balance | | |
| 39000.000 | Unassigned | | 10,000 |

Brief Descriptions of issue:

To appropriate additional funds for the holding of juveniles.

Signature: Cyrus Reed Saty
 Title: Director
 Date: 3/21/16

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____

Hamblen County Government



Annual Debt Report

For the Year Ending June 30, 2016

Bill Brittain
County Mayor

Michelle Woods
Finance Director

Hamblen County, Tennessee
Annual Debt Report for the Fiscal Year Ending June 30, 2016
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TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Herbert Harville
Finance Committee Chair

From: Bill Brittain, County Mayor *BB*
Michelle Woods, Finance Director *MW*

Date: April 2, 2016

Re: Annual Debt Report

In compliance with Section II.B of Hamblen County's Debt Management Policy, Michelle Woods, Finance Director, and I present the Annual Debt Report (Report) for the fiscal year ending June 30, 2016, for your approval. Michelle and I agree that the timing of this report is advantageous. This report provides invaluable information to the Finance Committee, Budget Committee, and County Commission that will allow us to adopt an adequately funded debt budget. The information contained herein will allow us to evaluate our current financial position, future funding requirements, and our ability to issue debt in the future based on capacity.

Hamblen County's ratings of Aa3 from Moody's Investors Service and AA- from Standard and Poor's are a positive reflection of Hamblen County's solid financial position, strengthening of reserves, conservative budgetary practices, and manageable debt profile. These ratings allow Hamblen County to obtain financing at lower interest rates, which in return means a lesser burden on its citizens.

Additionally, I feel that this report allows us to demonstrate strong financial management practices to the citizens of Hamblen County, investors, and credit agencies. This transparency strengthens the accountability for all of us. We must, and will, ensure that taxpayers' dollars are properly expended.

We look forward to working together, so that we can, and will, prepare a debt budget that meets the needs of the citizens. Again, we are pleased to present the Annual Report as we begin to consider the 2016-2017 General Debt Service Fund Budget.

Bill Brittain, County Mayor



T E N N E S S E E
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Citizens and All Interested Parties

From: Bill Brittain, County Mayor *BB*
Michelle Woods, Finance Director *mw*

Date: April 4, 2016

Re: Annual Debt Report

We are pleased to present to you our Annual Debt Report (Report) in compliance with Section II.B of Hamblen County's Debt Management Policy for the fiscal year ending June 30, 2016. It is our goal to demonstrate strong financial management practices to the citizens of Hamblen County, investors, and credit agencies. This transparency strengthens the accountability for all of us. We must, and will, ensure that taxpayers' dollars are properly expended.

Hamblen County received a rating of Aa3 from Moody's Investors Service, and an AA- from Standard and Poor's during its most recent ratings. These ratings are a positive reflection of Hamblen County's solid financial position, strengthening of reserves, conservative budgetary practices, and manageable debt profile. These ratings allow Hamblen County to obtain financing at lower interest rates, which in return means a lesser burden on its citizens.

The most recent ratings are further supported by examining certain ratios to national benchmarks. Based on the principal that will be outstanding as of June 30, 2016, Hamblen County's net debt to assessed property value is 2.02 percent compared to the national benchmark of no more than 10 percent. Additionally, Hamblen County's net debt-per-capita ratio of \$453 is more than favorable compared to the benchmark of \$1,200. Finally, the fact that Hamblen County's net debt as a percentage of personal income is 1.40 percent compared to the benchmark of 15 percent or less reinforces the strong financial management practices that are being utilized.

As we begin the 2016-2017 budget discussions, we will work with County Commission and exercise strong financial management practices to ensure the continued financial success of Hamblen County.

Bill Brittain, *County Mayor*

Hamblen County, Tennessee
Annual Debt Report
Schedule of Changes in Long-term Other Loans and Bonds
For Year Ending June 30, 2016

| Description of Indebtedness | Original Amount of Issue | Interest Rate | Date of Issue | Last Maturity Date | Outstanding 7/1/2015 | Issued During Period | Paid and/or Matured During Period | Outstanding 6/30/2016 |
|--|--------------------------------|------------------|---------------------|--------------------------|-------------------------|----------------------------|--|--------------------------|
| <u>OTHER LOANS PAYABLE</u> | | | | | | | | |
| <u>Payable through General Debt Service Fund</u> | | | | | | | | |
| Local Government Public Improvement Bonds, Series E-4-A - Refunding | \$ 10,100,000 | Variable (1) % | 8-13-08 | 6-1-25 | \$ 10,100,000 | \$ 0 | \$ 0 | \$ 10,100,000 |
| Local Government Public Improvement Bonds, Series VII-C-2 - Refunding | 20,200,000 | Variable (1) | 11-24-08 | 6-1-17 | 3,335,000 | 0 | 2,975,000 | 360,000 |
| Qualified School Construction Bonds | 11,280,000 | 1.515 | 12-17-09 | 7-1-26 | 7,878,038 | 0 | 703,854 | 7,174,184 |
| Total Payable through General Debt Service Fund | | | | | <u>\$ 21,313,038</u> | <u>\$ 0</u> | <u>\$ 3,678,854</u> | <u>\$ 17,634,184</u> |
| Total Other Loans Payable | | | | | <u>\$ 21,313,038</u> | <u>\$ 0</u> | <u>\$ 3,678,854</u> | <u>\$ 17,634,184</u> |
| <u>BONDS PAYABLE</u> | | | | | | | | |
| <u>Payable through General Debt Service Fund</u> | | | | | | | | |
| General Obligation Refunding Bonds, Series 2009 | 10,860,000 | 3 to 5 | 9-23-09 | 6-1-19 | \$ 10,235,000 | \$ 0 | \$ 110,000 | \$ 10,125,000 |
| General Obligation Bonds, Series 2010 | 2,375,000 | 2 | 8-11-10 | 6-1-16 | 270,000 | 0 | 270,000 | 0 |
| General Obligation Bonds, Series 2014 | 5,200,000 | 1.15 to 2 | 3-28-14 | 6-1-23 | 4,615,000 | 0 | 595,000 | 4,020,000 |
| Total Payable through General Debt Service Fund | | | | | <u>\$ 15,120,000</u> | <u>\$ 0</u> | <u>\$ 975,000</u> | <u>\$ 14,145,000</u> |
| Total Bonds Payable | | | | | <u>\$ 15,120,000</u> | <u>\$ 0</u> | <u>\$ 975,000</u> | <u>\$ 14,145,000</u> |
| TOTAL DEBT | | | | | <u>\$ 36,433,038</u> | <u>\$ 0</u> | <u>\$ 4,653,854</u> | <u>\$ 31,779,184</u> |

(1) These issues were swapped to a synthetic fixed rate by execution of swap agreements in prior years.

Hamblen County, Tennessee
Annual Debt Report
Percentage of Debt - Hamblen County Government to Hamblen County School Department

| Description of Indebtedness | Percentage of Outstanding Balance Related to Hamblen County General Government | Percentage of Outstanding Balance Related to Hamblen County School Department | Amount of Outstanding Balance Related to Hamblen County General Government | Amount of Outstanding Balance Related to Hamblen County School Department | Total |
|--|---|--|---|--|----------------------|
| <u>OTHER LOANS PAYABLE</u> | | | | | |
| <u>Payable through General Debt Service Fund</u> | | | | | |
| Local Government Public Improvement Bonds, Series E-4-A - Refunding | 24.76 % | 75.24 % | \$ 2,500,760 | \$ 7,599,240 | \$ 10,100,000 |
| Local Government Public Improvement Bonds, Series VII-C-2 - Refunding | 13.60 | 86.40 | 48,960 | 311,040 | 360,000 |
| Qualified School Construction Bonds | 0.00 | 100.00 | 0 | 7,174,184 | 7,174,184 |
| Total Payable through General Debt Service Fund | | | <u>\$ 2,549,720</u> | <u>\$ 15,084,464</u> | <u>\$ 17,634,184</u> |
| Total Other Loans Payable | | | <u>\$ 2,549,720</u> | <u>\$ 15,084,464</u> | <u>\$ 17,634,184</u> |
| <u>BONDS PAYABLE</u> | | | | | |
| <u>Payable through General Debt Service Fund</u> | | | | | |
| General Obligation Refunding Bonds, Series 2009 | 2.00 | 98.00 | \$ 202,500 | \$ 9,922,500 | \$ 10,125,000 |
| General Obligation Bonds, Series 2010 | 0.00 | 100.00 | 0 | 0 | 0 |
| General Obligation Bonds, Series 2014 | 51.92 | 48.08 | 2,087,184 | 1,932,816 | 4,020,000 |
| Total Payable through General Debt Service Fund | | | <u>\$ 2,289,684</u> | <u>\$ 11,855,316</u> | <u>\$ 14,145,000</u> |
| Total Bonds Payable | | | <u>\$ 2,289,684</u> | <u>\$ 11,855,316</u> | <u>\$ 14,145,000</u> |
| TOTAL DEBT | 15.23 | 84.77 | <u>\$ 4,839,404</u> | <u>\$ 26,939,780</u> | <u>\$ 31,779,184</u> |

Hamblen County, Tennessee
Annual Debt Report
Schedule of Budgeted Debt Payments
Fiscal Year 2016

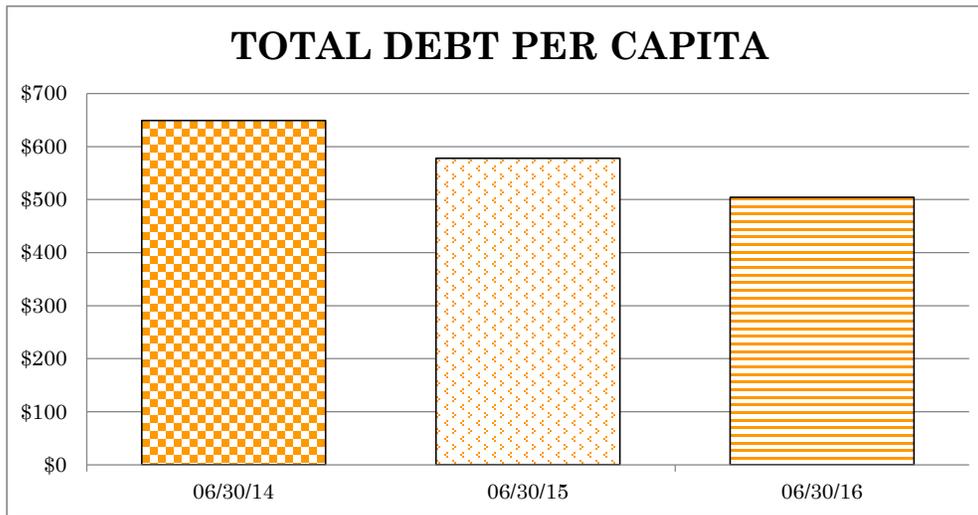
| | PRINCIPAL | INTEREST |
|---|---------------------|---------------------|
| Other Loans: | | |
| Local Government Public Improvement Bonds Refunding, Series E-4-A | \$ - | \$ 505,000 |
| Local Government Public Improvement Bonds Refunding, Series VII-C-2 | 2,975,000 | 166,750 |
| Qualified School Construction Bonds | 703,854 | 182,172 |
| | <u>703,854</u> | <u>182,172</u> |
| Total Other Loans | <u>\$ 3,678,854</u> | <u>\$ 853,922</u> |
| Bonds: | | |
| General Obligation Refunding Bonds, Series 2009 | \$ 110,000 | \$ 444,900 |
| General Obligation Bonds, Series 2010 | 270,000 | 5,400 |
| General Obligation Bonds, Series 2014 | 595,000 | 79,630 |
| | <u>595,000</u> | <u>79,630</u> |
| Total Bonds | <u>\$ 975,000</u> | <u>\$ 529,930</u> |
| TOTAL BUDGETED DEBT PAYMENTS | <u>\$ 4,653,854</u> | <u>\$ 1,383,852</u> |

Hamblen County, Tennessee
Annual Debt Report
Debt Per Capita

Calculation Method:

$$\text{Debt Per Capita} = \frac{\text{Total Debt of the County}^1}{\text{County's Population}^2}$$

| | 06/30/14 | 06/30/15 | 06/30/16 |
|-----------------|---------------|---------------|------------|
| Total Debt | 40,931,892 \$ | 36,433,038 \$ | 31,779,184 |
| Population | 63,074 | 63,074 | 63,036 |
| Debt Per Capita | 649 \$ | 578 \$ | 504 |



Debt Per Capita - This ratio is used in evaluating the county's ability to pay off its debt by taking the total principal on outstanding debt divided by the total citizens in the county.

¹ Only the principal amount is utilized.

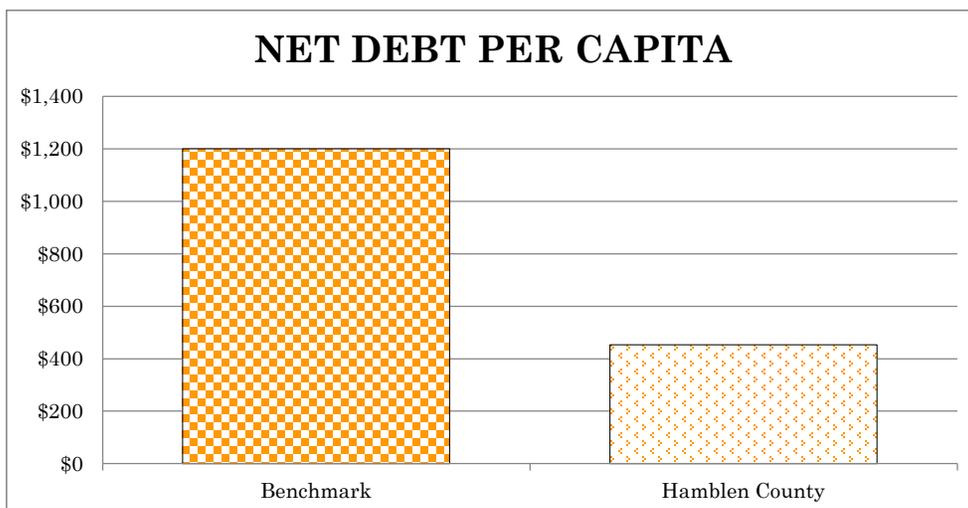
² U.S. Census, <http://factfinder2.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk>.

Hamblen County, Tennessee
Annual Debt Report
Net Debt and Net Debt Per Capita

Calculation Method:

$$\text{Net Debt Per Capita} = \frac{\text{Net Debt of the County}^1}{\text{County's Population}^2}$$

| | Benchmark ³ | Hamblen County |
|--|------------------------|----------------------|
| Total Debt | | \$ 31,779,184 |
| Less: Projected Year-end Fund Balances | | (3,213,224) |
| Net Debt | | <u>\$ 28,565,960</u> |
| Population | | <u>63,036</u> |
| Net Debt Per Capita | \$ 1,200 | \$ 453 |



Net Debt - Net debt is the outstanding principal less the funds that are currently available in fund balance. This allows Hamblen County to determine the amount that will be required to be collected in the future to retire the outstanding principal. This ratio is used in evaluating Hamblen County's ability to pay off its debt by taking the total principal on outstanding debt divided by the citizens in the county.

Net Debt Per Capita - This is calculated by taking the net debt divided by the total citizens of Hamblen County. This is the additional amount that Hamblen County would need to collect from every citizen in order to retire the outstanding principal balance. Simply stated, if every citizen remitted an additional \$575 at June 30, Hamblen County would be able to retire all of its debt excluding the interest component. The national benchmark is \$1,200 in principal indebtedness per citizen. However, this benchmark on the citizens of Hamblen County would not be a sustainable level, and would impact Hamblen County's ability to borrow additional debt in the future and higher interest rates.

¹ Only the principal amount less projected year-end fund balance is utilized.

² U.S. Census, <http://factfinder2.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk>.

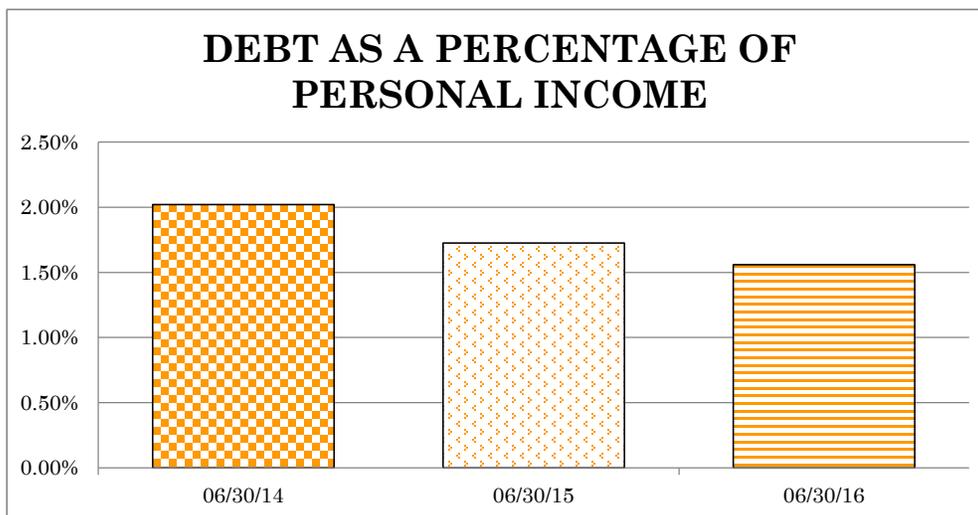
³ "Municipal Benchmarks: Assessing Local Performance and Establishing Community Service Standards", David N. Ammons. - 2001, p. 119.

Hamblen County, Tennessee
Annual Debt Report
Debt as a Percentage of Personal Income

Calculation Method:

$$\text{Debt as Percentage of Personal Income} = \frac{\text{Total Debt of the County}^1 / \text{County's Population}^2}{\text{Total Personal Income}^3}$$

| | 06/30/14 | 06/30/15 | 06/30/16 |
|-----------------|---------------|---------------|---------------|
| Total Debt | \$ 40,931,892 | \$ 36,433,038 | \$ 31,779,184 |
| Population | 63,074 | 63,074 | 63,036 |
| Personal Income | 32,117 | 33,483 | 32,328 |
| Debt Per Capita | 2.02% | 1.73% | 1.56% |



Debt as a Percentage of Personal Income - This ratio incorporates an ability to pay concept into the assessment of debt burden. It uses the total personal income (including wages, dividends, interest, rent, and government payments) divided by total population.

¹ Only the principal amount is utilized.

² U.S. Census, <http://factfinder2.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk>.

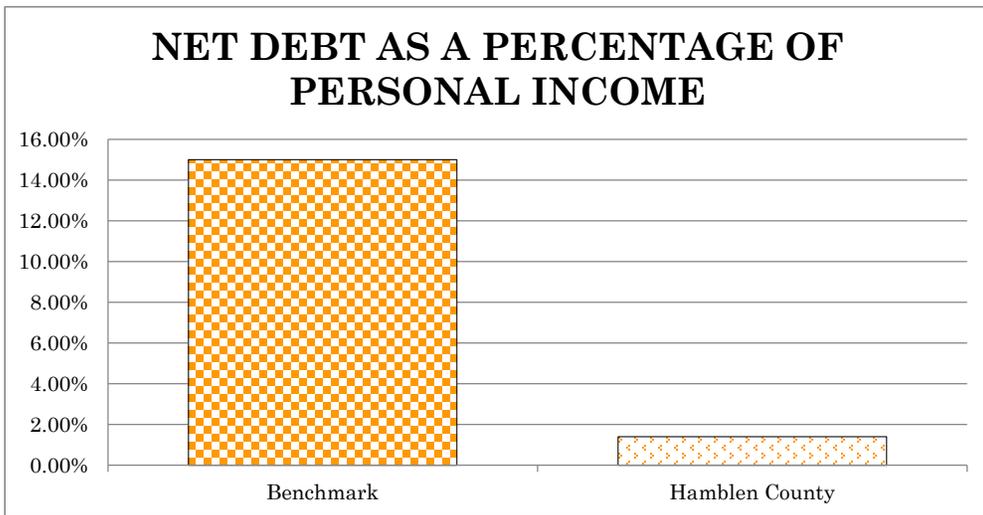
³ Bureau of Economic Analysis, www.bea.gov/iTable/print.cfm.

Hamblen County, Tennessee
Annual Debt Report
Net Debt as a Percentage of Personal Income

Calculation Method:

$$\text{Net Debt as Percentage of Personal Income} = \frac{\text{Net Debt of the County}^1 / \text{County's Population}^2}{\text{Total Personal Income}^3}$$

| | Benchmark ⁴ | Hamblen County |
|---|------------------------|----------------------|
| Total Debt | | \$ 31,779,184 |
| Less: Beginning of the Year Fund Balances | | (3,213,224) |
| Net Debt | | <u>\$ 28,565,960</u> |
| Personal Income | | <u>\$ 32,328</u> |
| Population | | <u>63,036</u> |
| Net Debt Per Capita | <u>15%</u> | <u>1.40%</u> |



Net Debt as a Percentage of Personal Income - This ratio incorporates an ability to pay concept into the assessment of debt burden. It uses the total personal income (including wages, dividends, interest, rent, and government payments) divided by total population. The importance of this ratio is that it can be utilized to determine how Hamblen County's debt load can be spread to its citizens on their ability to pay compared to a benchmark. The current benchmark is that net debt as a percentage of personal income is 15% or less. Hamblen County's current net debt as a percentage of personal income is 1.79%.

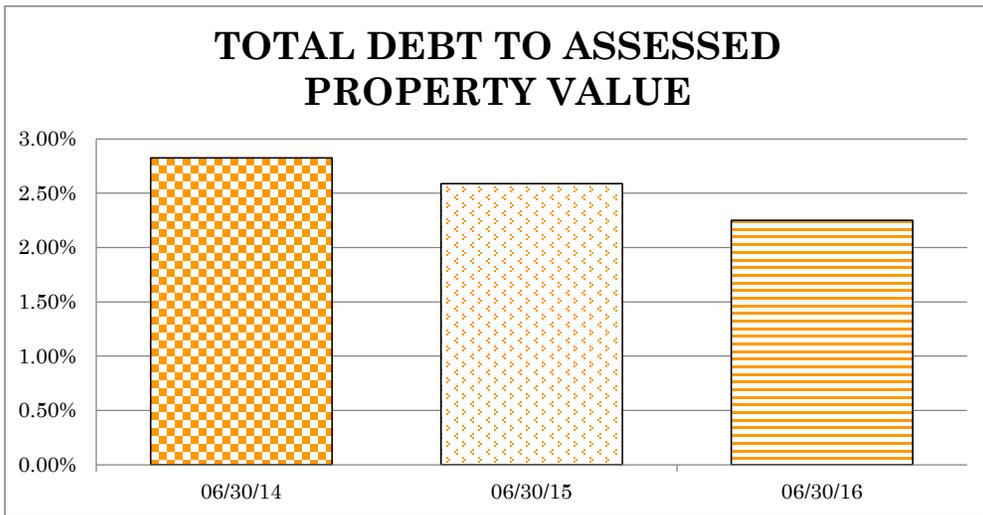
¹ Only the principal amount less projected year-end fund balance is utilized.
² U.S. Census, <http://factfinder2.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk>.
³ Bureau of Economic Analysis, www.bea.gov/iTable/print.cfm.
⁴ "Municipal Benchmarks: Assessing Local Performance and Establishing Community Service Standards", David N. Ammons. - 2001, p. 119.

Hamblen County, Tennessee
Annual Debt Report
Debt to Assessed Property Value

Calculation Method:

$$\text{Debt to Assessed Property Value} = \frac{\text{Total Debt of the County}^1}{\text{Assessed Property Value}^2}$$

| | 06/30/14 | 06/30/15 | 06/30/16 |
|---------------------------------|---------------|---------------|---------------|
| Total Debt | 40,931,892 \$ | 36,433,038 \$ | 31,779,184 |
| Assessed Property Value | 1,449,506,267 | 1,407,856,687 | 1,412,927,316 |
| Debt to Assessed Property Value | 2.82% | 2.59% | 2.25% |



Debt to Assessed Property Value - This ratio examines Hamblen County's current indebtedness to the assessed property value. It shows the wealth available to support present indebtedness so the County can include any planned debt to calculate anticipated ratio, thus helping determine whether the County has capacity to meet present and future obligations.

¹ Only the principal amount is utilized.

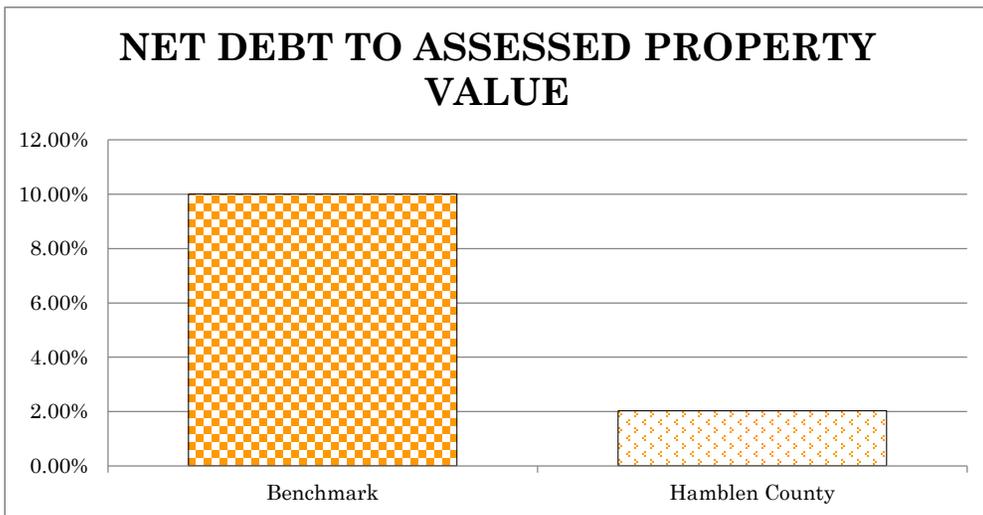
² This is based on final assessments as received from the State of Tennessee, and excludes any changes made during the year.

Hamblen County, Tennessee
Annual Debt Report
Net Debt to Assessed Property Value

Calculation Method:

$$\text{Net Debt to Assessed Property Value} = \frac{\text{Net Debt of the County}^1}{\text{Assessed Property Value}^2}$$

| | Benchmark ³ | Hamblen County |
|--|------------------------|-------------------------|
| Total Debt | | \$ 31,779,184 |
| Less: Beginning of the Year Fund Balance | | (3,213,224) |
| Net Debt | | <u>\$ 28,565,960</u> |
| Assessed Property Value | | <u>\$ 1,412,927,316</u> |
| Net Debt to Assessed Property Value | <u>10%</u> | <u>2.02%</u> |



Net Debt to Assessed Property Value - This ratio examines Hamblen County's net indebtedness to the assessed property value. It shows the wealth available to support present indebtedness so the County can include any planned debt to calculate anticipated ratio, thus helping determine whether the County has capacity to meet present and future obligations. The higher the percentage, the higher that the tax rate must be in order to meet Hamblen County's obligation. The current benchmark being utilized is 10%. Hamblen County's current net debt to assessed property value of 2.50% is well below the benchmark.

¹ Only the principal amount less projected year-end fund balance is utilized.

² This is based on final assessments as received from the State of Tennessee, and excludes any changes made during the year.

³ "Municipal Benchmarks: Assessing Local Performance and Establishing Community Service Standards", David N. Ammons. - 2001, p. 119.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year - Total
General Debt Service Fund

| Year Ending June 30 | Principal | Interest | Other Fees | Total |
|---------------------------|---------------|--------------|------------|---------------|
| 2016 | 4,653,854 | 1,279,448 | 104,404 | 6,037,706 |
| 2017 | 4,548,854 | 1,119,682 | 94,820 | 5,763,356 |
| 2018 | 4,883,854 | 975,342 | 93,660 | 5,952,856 |
| 2019 | 4,973,854 | 820,242 | 93,660 | 5,887,756 |
| 2020 | 2,788,854 | 630,227 | 93,660 | 3,512,741 |
| 2021 | 2,883,854 | 560,414 | 81,670 | 3,525,938 |
| 2022 | 2,978,854 | 485,477 | 69,028 | 3,533,359 |
| 2023 | 2,743,854 | 405,339 | 55,733 | 3,204,926 |
| 2024 | 2,518,854 | 326,968 | 41,704 | 2,887,526 |
| 2025 | 2,618,854 | 251,022 | 26,900 | 2,896,776 |
| 2026 | 773,140 | 170,892 | 11,280 | 955,312 |
| 2027 | 66,358 | 14,241 | 2,820 | 83,419 |
| Total | \$ 36,433,038 | \$ 7,039,294 | \$ 769,339 | \$ 44,241,671 |

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year - By Debt Type
General Debt Service Fund

| Year Ending June 30 | Other Loans | | | Total |
|---------------------------|---------------|--------------|------------|---------------|
| | Principal | Interest | Other Fees | |
| 2016 | 3,678,854 | 749,518 | 104,404 | 4,532,776 |
| 2017 | 1,063,854 | 610,352 | 94,820 | 1,769,026 |
| 2018 | 703,854 | 593,512 | 93,660 | 1,391,026 |
| 2019 | 703,854 | 593,512 | 93,660 | 1,391,026 |
| 2020 | 2,173,854 | 593,512 | 93,660 | 2,861,026 |
| 2021 | 2,253,854 | 532,002 | 81,670 | 2,867,526 |
| 2022 | 2,333,854 | 467,144 | 69,028 | 2,870,026 |
| 2023 | 2,423,854 | 398,939 | 55,733 | 2,878,526 |
| 2024 | 2,518,854 | 326,968 | 41,704 | 2,887,526 |
| 2025 | 2,618,854 | 251,022 | 26,900 | 2,896,776 |
| 2026 | 773,140 | 170,892 | 11,280 | 955,312 |
| 2027 | 66,358 | 14,241 | 2,820 | 83,419 |
| Total | \$ 21,313,038 | \$ 5,301,614 | \$ 769,339 | \$ 27,383,991 |

| Year Ending June 30 | Bonds | | Total |
|---------------------------|---------------|--------------|---------------|
| | Principal | Interest | |
| 2016 | 975,000 | 529,930 | 1,504,930 |
| 2017 | 3,485,000 | 509,330 | 3,994,330 |
| 2018 | 4,180,000 | 381,830 | 4,561,830 |
| 2019 | 4,270,000 | 226,730 | 4,496,730 |
| 2020 | 615,000 | 36,715 | 651,715 |
| 2021 | 630,000 | 28,412 | 658,412 |
| 2022 | 645,000 | 18,333 | 663,333 |
| 2023 | 320,000 | 6,400 | 326,400 |
| Total | \$ 15,120,000 | \$ 1,737,680 | \$ 16,857,680 |

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
Local Government Public Improvement Bonds - Series E-4-A, Refunding

| Year Ending June 30 | Principal | Interest | Other Fees | Total |
|---------------------------|---------------|--------------|------------|---------------|
| 2016 | 0 | 422,620 | 82,380 | 505,000 |
| 2017 | 0 | 422,620 | 82,380 | 505,000 |
| 2018 | 0 | 422,620 | 82,380 | 505,000 |
| 2019 | 0 | 422,620 | 82,380 | 505,000 |
| 2020 | 1,470,000 | 422,620 | 82,380 | 1,975,000 |
| 2021 | 1,550,000 | 361,110 | 70,390 | 1,981,500 |
| 2022 | 1,630,000 | 296,252 | 57,748 | 1,984,000 |
| 2023 | 1,720,000 | 228,047 | 44,453 | 1,992,500 |
| 2024 | 1,815,000 | 156,076 | 30,424 | 2,001,500 |
| 2025 | 1,915,000 | 80,130 | 15,620 | 2,010,750 |
| Total | \$ 10,100,000 | \$ 3,234,715 | \$ 630,535 | \$ 13,965,250 |

NOTE:

Local Government Public Improvement Bonds, Series E-4-A, Refunding were issued through the Blount County Public Building Authority on August 13, 2008, in the amount of \$10,100,000. This other loan was issued at a cost of \$100,000 to refund the \$10,000,000 outstanding for the Local Government Public Improvement Bonds, Series A-2-B. Series A-2-B was originally issued on June 1, 2001, for capital projects related to the school department and the courthouse annex. Series A-2-B has a synthetic fixed rate through the execution of swap agreement (a derivative). As of March 31, 2015, the swap agreement has a \$1,104,333 termination value should Hamblen County desire to terminate the swap. The termination value is constantly changing based on financial market conditions. Currently, interest and other fees are budgeted at a rate of 5%.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
Local Government Public Improvement Bonds - Series VII-C-2, Refunding

| Year Ending June 30 | Principal | Interest | Other Fees | Total |
|---------------------------|--------------|------------|------------|--------------|
| 2016 | 2,975,000 | 156,006 | 10,744 | 3,141,750 |
| 2017 | 360,000 | 16,840 | 1,160 | 378,000 |
| Total | \$ 3,335,000 | \$ 172,846 | \$ 11,904 | \$ 3,519,750 |

NOTE:

Local Government Public Improvement Bonds, Series VII-C-2, Refunding were issued through the Sevier County Public Building Authority on November 24, 2008, in the amount of \$20,200,000. This other loan was issued at a cost of \$200,000 to refund the \$10,000,000 outstanding for the Local Government Public Improvement Bonds, Series III-D-2, and the \$10,000,000 outstanding for the Local Government Public Improvement Bonds, Series IV-B-3. Series III-D-2 was originally issued on January 1, 1999, for capital projects related to the school department and the courthouse annex. Series III-D-2 has a synthetic fixed rate through the execution of swap agreement (a derivative). As of March 31, 2015, the swap agreement had a \$200,759 termination value should Hamblen County desire to terminate the swap. The termination value is constantly changing based on financial market conditions. Series IV-B-3 was originally issued on January 1, 2000, for capital projects related to the school department and the courthouse annex. Currently, interest and other fees are budgeted at a rate of 5%.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
Qualified School Construction Bond

| Year Ending June 30 | Principal | Interest | Other Fees | Total |
|---------------------------|--------------|--------------|------------|--------------|
| 2016 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2017 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2018 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2019 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2020 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2021 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2022 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2023 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2024 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2025 | 703,854 | 170,892 | 11,280 | 886,026 |
| 2026 | 773,140 | 170,892 | 11,280 | 955,312 |
| 2027 | 66,358 | 14,241 | 2,820 | 83,419 |
| Total | \$ 7,878,038 | \$ 1,894,053 | \$ 126,900 | \$ 9,898,991 |

NOTE:

The Qualified School Construction Bonds were issued through the Tennessee State School Bond Authority and loaned to Hamblen County on December 17, 2009, in the amount of \$11,280,000. This other loan was issued at a cost of \$124,936 for capital projects related to the school department. It is important to note that the Tennessee State School Bond Authority issued the bonds and loaned the proceeds to Hamblen County and various other governments across Tennessee. Hamblen County pays interest of 1.515 percent on its share of the bonds and also pays a monthly administrative fee to the State of Tennessee. Hamblen County and the other borrowers of the bond proceeds are required to comply with federal regulations established for the Qualified School Construction Bond program. Failure to comply with those requirements may result in the loss of the tax credit status of the bonds. This would result in further charges to the borrowers (Hamblen County) including the requirements to pay the tax-credit rate (5.86 percent) in addition to the 1.515 percent for a total rate of 7.375 percent. Currently, the budget is based on the 1.515 percent and the related monthly administrative fee.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
General Obligation Refunding Bonds, Series 2009

| Year Ending June 30 | Principal | Interest | Total |
|---------------------------|----------------------|---------------------|----------------------|
| 2016 | 110,000 | 444,900 | 554,900 |
| 2017 | 2,890,000 | 441,600 | 3,331,600 |
| 2018 | 3,575,000 | 326,000 | 3,901,000 |
| 2019 | 3,660,000 | 183,000 | 3,843,000 |
| Total | <u>\$ 10,235,000</u> | <u>\$ 1,395,500</u> | <u>\$ 11,630,500</u> |

NOTE:

General Obligation Refunding Bonds, Series 2009 were issued on September 23, 2009 in the amount of \$10,860,000. These bonds were sold at premium totaling \$911,416 and issued at a cost of \$234,113. The bonds refunded the \$10,000,000 outstanding on the Local Government Public Improvement Bonds, Series III-A-3, and the associated swap agreement (a derivative) totaling \$1,497,000. The Series III-A-3 was originally issued on March 19, 1998, for capital projects related to the school department. The fixed interest rates on the Series 2009 bonds range from 3% percent to 5%.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
General Obligation Bonds, Series 2010

| Year Ending June 30 | Principal | Interest | Total |
|---------------------------|-------------------|-----------------|-------------------|
| 2016 | <u>270,000</u> | <u>5,400</u> | <u>275,400</u> |
| Total | <u>\$ 270,000</u> | <u>\$ 5,400</u> | <u>\$ 275,400</u> |

NOTE:

General Obligation Bonds, Series 2010 were issued on August 11, 2010, in the amount of \$2,375,000. These bonds were sold at a premium totaling \$52,081 and issued at a cost of \$48,946. The bonds were issued for capital projects related to the school department. The interest rate on the Series 2010 bonds is fixed at 2%.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
General Obligation Bonds, Series 2014

| Year Ending June 30 | Principal | Interest | Total |
|---------------------------|---------------------|-------------------|---------------------|
| 2016 | 595,000 | 79,630 | 674,630 |
| 2017 | 595,000 | 67,730 | 662,730 |
| 2018 | 605,000 | 55,830 | 660,830 |
| 2019 | 610,000 | 43,730 | 653,730 |
| 2020 | 615,000 | 36,715 | 651,715 |
| 2021 | 630,000 | 28,412 | 658,412 |
| 2022 | 645,000 | 18,333 | 663,333 |
| 2023 | 320,000 | 6,400 | 326,400 |
| Total | <u>\$ 4,615,000</u> | <u>\$ 336,780</u> | <u>\$ 4,951,780</u> |

NOTE:

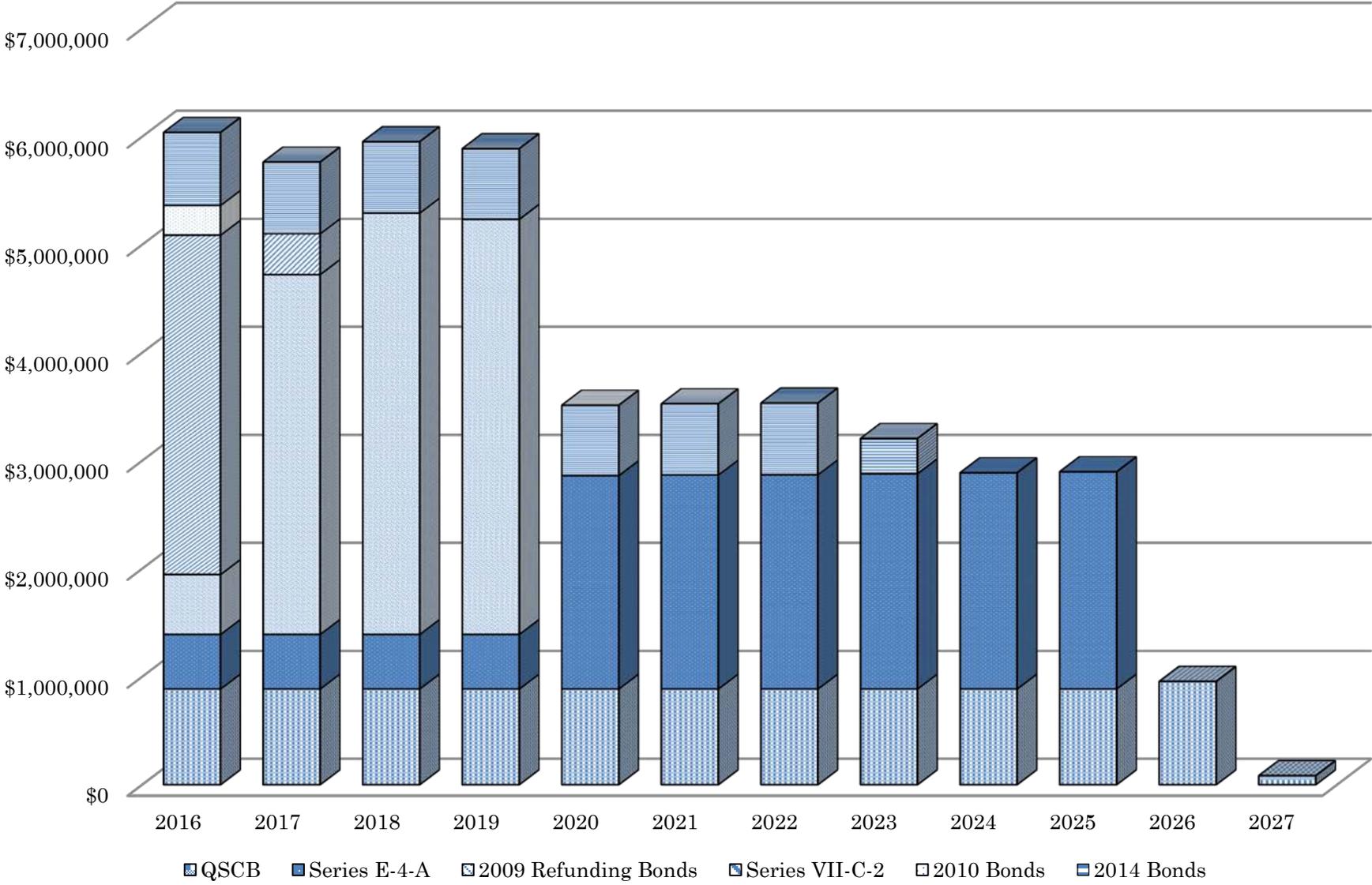
General Obligation Bonds, Series 2014 were issued on March 28, 2014, in the amount of \$5,200,000. These bonds were sold at a premium totaling \$77,475 and issued at a cost of \$73,224. Of the \$5,200,000 issued, \$2,700,000 was for paving project in the county and \$2,500,000 was for capital improvements projects at one of the county high schools. The fixed interest rates on the Series 2014 bonds range from 1.15% to 2%.

Hamblen County, Tennessee
Annual Debt Report
Multiple Year Debt Budget

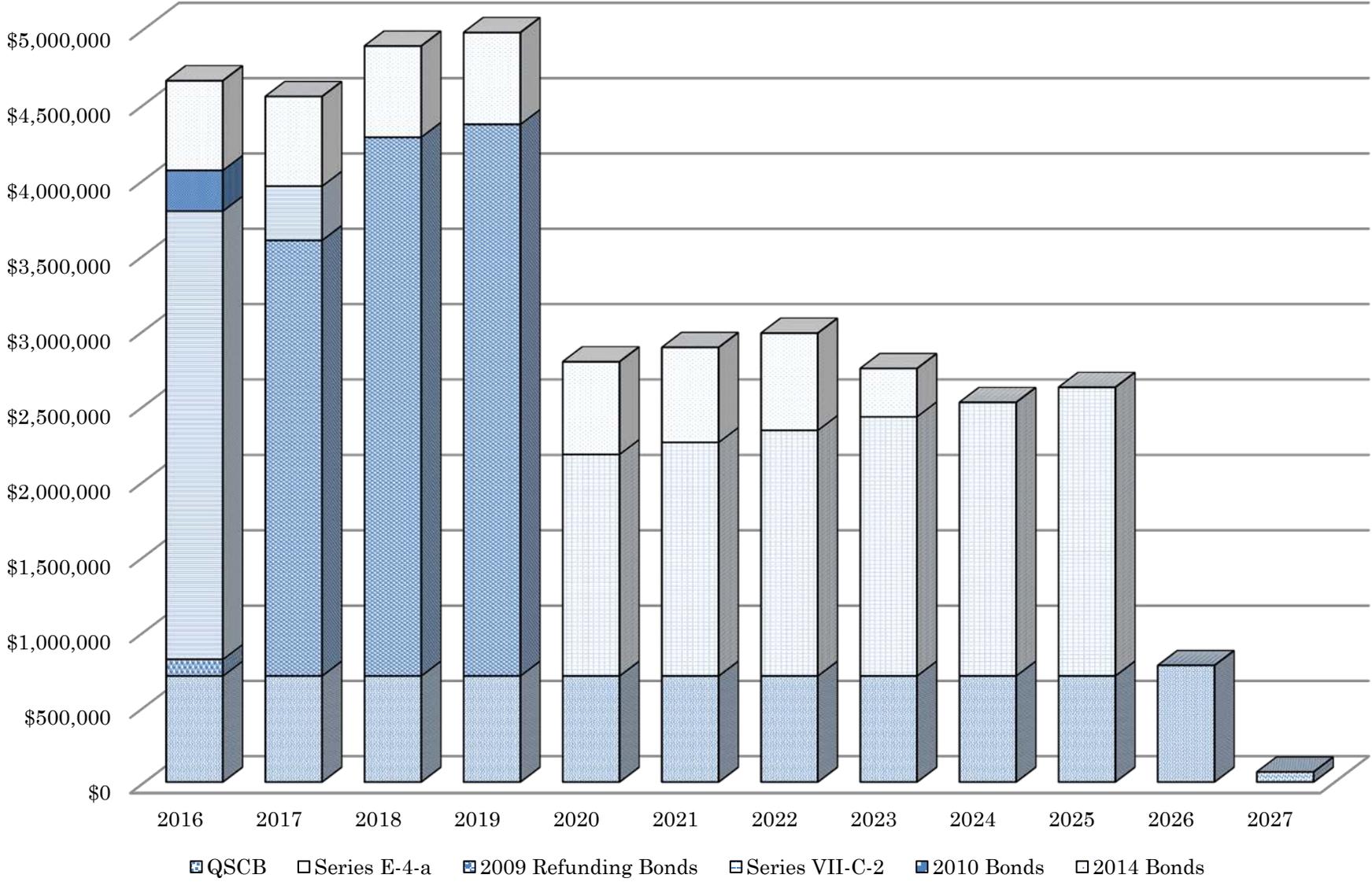
| ACCOUNT NUMBER DESCRIPTION | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|---------------|---------------|
| ESTIMATED REVENUES | | | | | | | | | | | | |
| 40000 Local Taxes | | | | | | | | | | | | |
| 40100 County Property Taxes | | | | | | | | | | | | |
| 40110 Current Property Tax | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 | \$ 3,993,000 |
| 40120 Trustee's Collections - Prior Year | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| 40130 Circuit/Clerk and Mater Collections - Prior Years | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 |
| 40140 Interest and Penalty | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 | 47,250 |
| 40161 Payments in-Lieu of Taxes - T.V.A. | 409 | 409 | 409 | 409 | 409 | 409 | 409 | 409 | 409 | 409 | 409 | 409 |
| 40162 Payments in-Lieu of Taxes - Local Utilities | 62,310 | 62,310 | 62,310 | 62,310 | 62,310 | 62,310 | 62,310 | 62,310 | 62,310 | 62,310 | 62,310 | 62,310 |
| 40163 Payments in Lieu of Taxes - Other | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 40200 County Local Option Taxes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40210 Local Option Sales Tax | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 |
| 40266 Litigation Taxes - Jail, Workhouse or Courthouse | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 40300 Statutory Local Taxes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 40320 Bank Excise Tax | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Local Taxes | \$ 4,631,219 | \$ 4,631,219 | \$ 4,631,219 | \$ 4,631,219 | \$ 4,631,219 | \$ 4,631,219 | \$ 4,631,219 | \$ 4,631,219 | \$ 4,631,219 | \$ 4,631,219 | \$ 4,631,219 | \$ 4,331,219 |
| 42000 Fines, Forfeitures, and Penalties | | | | | | | | | | | | |
| 42100 Circuit Court | | | | | | | | | | | | |
| 42150 Jail Fees | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| 42300 General Sessions Court | | | | | | | | | | | | |
| 42350 Jail Fees | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| Total Fines, Forfeitures, and Penalties | \$ 47,500 | \$ 47,500 | \$ 47,500 | \$ 47,500 | \$ 47,500 | \$ 47,500 | \$ 47,500 | \$ 47,500 | \$ 47,500 | \$ 47,500 | \$ 47,500 | \$ 47,500 |
| 44000 Other Local Revenues | | | | | | | | | | | | |
| 44100 Recurring Items | | | | | | | | | | | | |
| 44110 Investment Income | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 | \$ 225,000 |
| 44990 Other Local Revenues | | | | | | | | | | | | |
| 44990 Other Local Revenues | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 0 | 0 |
| Total Other Local Revenues | \$ 725,000 | \$ 725,000 | \$ 725,000 | \$ 725,000 | \$ 725,000 | \$ 725,000 | \$ 725,000 | \$ 725,000 | \$ 725,000 | \$ 725,000 | \$ 225,000 | \$ 225,000 |
| Total Estimated Revenues and Other Sources | \$ 5,403,719 | \$ 5,403,719 | \$ 5,403,719 | \$ 5,403,719 | \$ 5,403,719 | \$ 5,403,719 | \$ 5,403,719 | \$ 5,403,719 | \$ 5,403,719 | \$ 5,403,719 | \$ 4,903,719 | \$ 4,603,719 |
| ESTIMATED EXPENDITURES | | | | | | | | | | | | |
| 82100 Principal on Debt | | | | | | | | | | | | |
| 82110 General Government | | | | | | | | | | | | |
| 601 Principal on Bonds | \$ 2,200 | \$ 57,800 | \$ 71,500 | \$ 73,200 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| 612 Principal on Other Loans | 404,600 | 48,960 | 0 | 0 | 363,972 | 383,780 | 403,588 | 425,872 | 449,394 | 474,154 | 0 | 0 |
| Total Principal - General Government | \$ 406,800 | \$ 106,760 | \$ 71,500 | \$ 73,200 | \$ 363,972 | \$ 383,780 | \$ 403,588 | \$ 425,872 | \$ 449,394 | \$ 474,154 | \$ 0 | \$ 0 |
| 82120 Highways and Streets | | | | | | | | | | | | |
| 601 Principal on Bonds | \$ 290,000 | \$ 290,000 | \$ 295,000 | \$ 300,000 | \$ 300,000 | \$ 305,000 | \$ 315,000 | \$ 320,000 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Principal - Highways and Streets | \$ 290,000 | \$ 290,000 | \$ 295,000 | \$ 300,000 | \$ 300,000 | \$ 305,000 | \$ 315,000 | \$ 320,000 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| 82130 Education | | | | | | | | | | | | |
| 601 Principal on Bonds | \$ 682,800 | \$ 3,137,200 | \$ 3,813,500 | \$ 3,896,800 | \$ 315,000 | \$ 325,000 | \$ 330,000 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| 612 Principal on Other Loans | 3,274,254 | 1,014,894 | 703,854 | 703,854 | 1,809,882 | 1,870,074 | 1,930,266 | 1,997,982 | 2,069,460 | 2,144,700 | 773,140 | 63,358 |
| Total Principal - Education | \$ 3,957,054 | \$ 4,152,094 | \$ 4,517,354 | \$ 4,600,654 | \$ 2,124,882 | \$ 2,195,074 | \$ 2,260,266 | \$ 1,997,982 | \$ 2,069,460 | \$ 2,144,700 | \$ 773,140 | \$ 63,358 |
| 82200 Interest on Debt | | | | | | | | | | | | |
| 82210 General Government | | | | | | | | | | | | |
| 603 Interest on Bonds | \$ 8,898 | \$ 8,832 | \$ 6,520 | \$ 3,660 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| 613 Interest on Other Loans | 147,716 | 127,486 | 125,038 | 125,038 | 125,038 | 106,839 | 87,650 | 67,471 | 46,177 | 23,708 | 0 | 0 |
| Total Interest - General Government | \$ 156,614 | \$ 136,318 | \$ 131,558 | \$ 128,698 | \$ 125,038 | \$ 106,839 | \$ 87,650 | \$ 67,471 | \$ 46,177 | \$ 23,708 | \$ 0 | \$ 0 |
| 82220 Highways and Streets | | | | | | | | | | | | |
| 603 Interest on Bonds | \$ 42,108 | \$ 36,307 | \$ 30,507 | \$ 24,608 | \$ 21,157 | \$ 17,107 | \$ 12,228 | \$ 6,400 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Total Interest - Highways and Streets | \$ 42,108 | \$ 36,307 | \$ 30,507 | \$ 24,608 | \$ 21,157 | \$ 17,107 | \$ 12,228 | \$ 6,400 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| 82230 Education | | | | | | | | | | | | |
| 603 Interest on Bonds | \$ 478,924 | \$ 464,191 | \$ 344,803 | \$ 198,462 | \$ 15,558 | \$ 11,305 | \$ 6,105 | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| 604 Interest on Notes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 613 Interest on Other Loans | 694,926 | 566,406 | 550,854 | 550,854 | 550,854 | 495,553 | 437,242 | 375,921 | 311,215 | 242,934 | 170,892 | 14,241 |
| Total Interest - Education | \$ 1,173,850 | \$ 1,030,597 | \$ 895,657 | \$ 749,316 | \$ 566,412 | \$ 506,858 | \$ 443,347 | \$ 375,921 | \$ 311,215 | \$ 242,934 | \$ 170,892 | \$ 14,241 |
| 82300 Other Debt Service | | | | | | | | | | | | |
| 82310 General Government | | | | | | | | | | | | |
| 510 Trustee's Commission | \$ 91,815 | \$ 93,652 | \$ 95,525 | \$ 97,435 | \$ 99,384 | \$ 101,372 | \$ 103,399 | \$ 105,467 | \$ 107,576 | \$ 109,728 | \$ 111,922 | \$ 114,161 |
| Total Other Debt Service - General Government | \$ 91,815 | \$ 93,652 | \$ 95,525 | \$ 97,435 | \$ 99,384 | \$ 101,372 | \$ 103,399 | \$ 105,467 | \$ 107,576 | \$ 109,728 | \$ 111,922 | \$ 114,161 |
| 82330 Education | | | | | | | | | | | | |
| 699 Other Debt Service | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 2,820 |
| Total Other Debt Service - Education | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 11,280 | \$ 2,820 |
| Total Estimated Expenditures and Other Uses | \$ 6,129,521 | \$ 5,857,008 | \$ 6,048,381 | \$ 5,985,191 | \$ 3,612,125 | \$ 3,627,310 | \$ 3,636,758 | \$ 3,310,393 | \$ 2,995,102 | \$ 3,006,504 | \$ 1,067,234 | \$ 194,580 |
| Excess of Estimated Revenue Over (Under) Estimated Expenditures | \$ (725,802) | \$ (453,289) | \$ (644,662) | \$ (581,472) | \$ 1,791,594 | \$ 1,776,409 | \$ 1,766,961 | \$ 2,093,326 | \$ 2,408,617 | \$ 2,397,215 | \$ 3,836,485 | \$ 4,409,139 |
| Estimated Beginning Fund Balance & Reserves - July 1 | 3,939,026 | 3,213,224 | 2,759,935 | 2,115,273 | 1,533,801 | 3,325,395 | 5,101,805 | 6,868,766 | 8,962,092 | 11,370,709 | 13,767,924 | 17,604,409 |
| Estimated Ending Fund Balance & Reserves - June 30 | \$ 3,213,224 | \$ 2,759,935 | \$ 2,115,273 | \$ 1,533,801 | \$ 3,325,395 | \$ 5,101,805 | \$ 6,868,766 | \$ 8,962,092 | \$ 11,370,709 | \$ 13,767,924 | \$ 17,604,409 | \$ 22,013,548 |

NOTE: Based on current economic conditions, the revenues are budgeted constant with no growth.

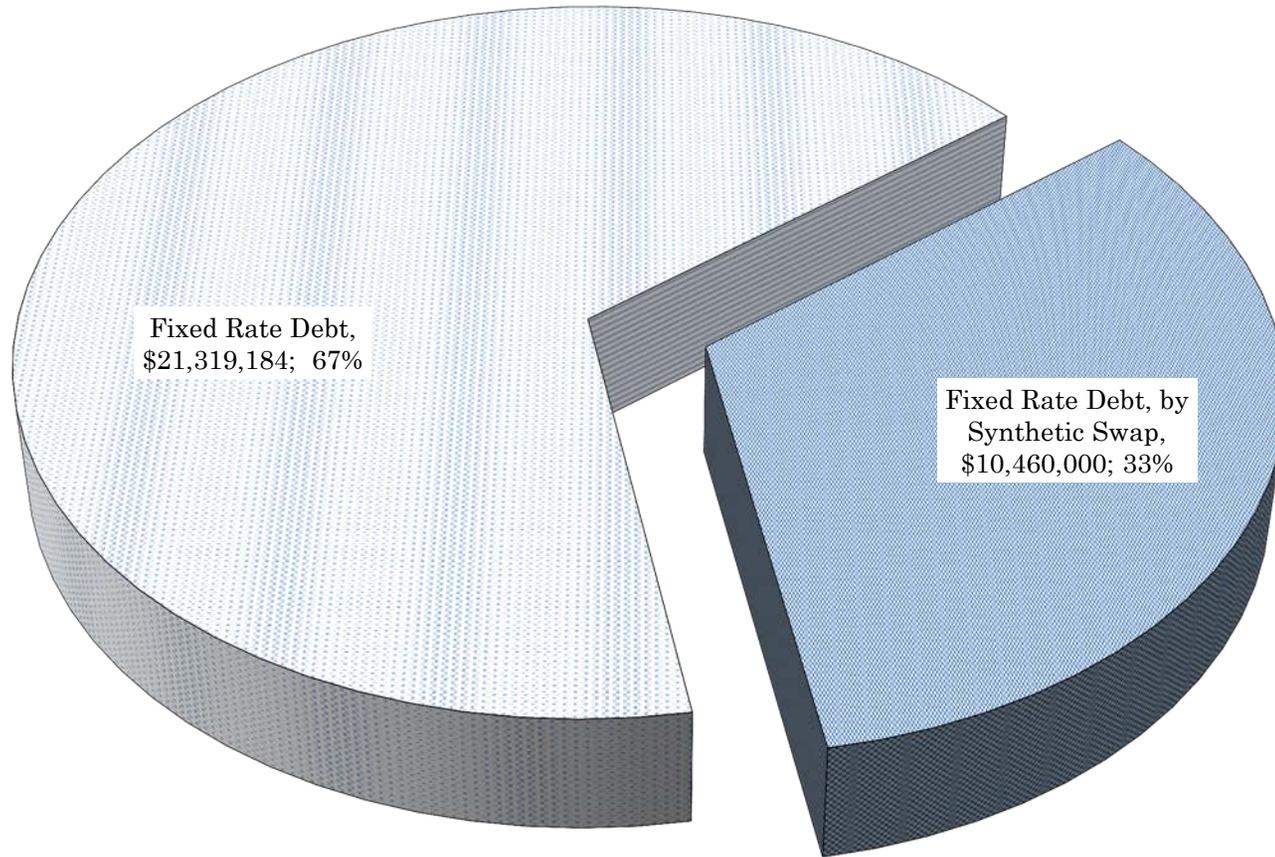
HAMBLEN COUNTY, TENNESSEE SCHEDULE OF TOTAL PAYMENTS



HAMBLLEN COUNTY, TENNESSEE SCHEDULE OF PRINCIPAL PAYMENTS

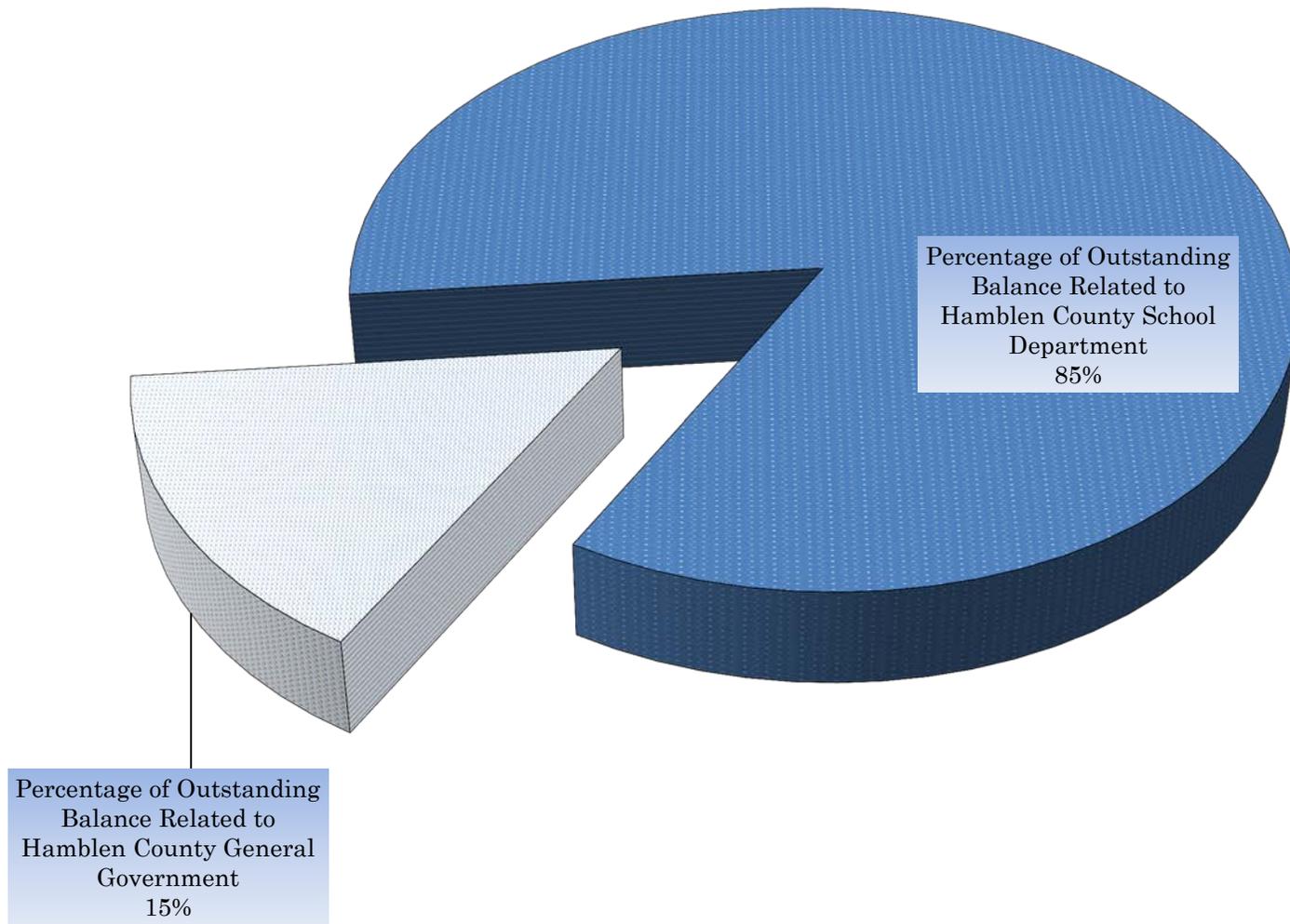


**Hamblen County, Tennessee
Debt Portfolio Ratios
Total Outstanding Debt - \$31,779,184**



Hamblen County, Tennessee General Government to Schools Percentage

Total Outstanding Debt - \$31,779,184



Resolution 16-05

A RESOLUTION OF THE COUNTY COMMISSION OF HAMBLEN COUNTY, TENNESSEE AUTHORIZING THE LPRF GRANT APPLICATION

WHEREAS, the Hamblen County Commission supports all attempts to improve recreation opportunities within Hamblen County; and

WHEREAS, Hamblen County has indicated its intention to make major capital improvements to Cherokee Park; and

WHEREAS, the Tennessee Local Parks and Recreation Fund (LPRF), as administered by the Tennessee Department of Environment and Conservation, offers grants to local governments for partial financing of improvements made to local recreational facilities; and

WHEREAS, Hamblen County has committed to providing necessary matching funds from existing Cherokee Park capital improvement funds and/or in-kind services which will be used to satisfy the fifty percent (50%) funding match required by the LPRF for the proposed improvements at Cherokee Park; and

WHEREAS, if funded Hamblen County agrees to file a Notice of Limitation of Use (NLU) form, and that the grant project shall be completed within two (2) years of the project contract start date.

NOW, THEREFORE, BE IT RESOLVED, that the Hamblen County Commission hereby authorizes the County Mayor or his representative(s) to prepare an LPRF grant application to fund the proposed improvements at Cherokee Park. The LPRF application would seek grant funds not to exceed \$250,000 with 50% of the total project cost to be matched from existing Cherokee Park capital improvements funds and other in-kind matching sources. If awarded grant funding, Hamblen County will register the required Notice of Use (NLU) form and Hamblen County agrees to completing the project within two (2) years of the project contract start date.

WHEREFORE, it was moved by _____ and seconded by _____ that this Resolution be adopted.

Voting Aye: _____ Voting Nay: _____ Pass: _____

The Chair declared the Resolution adopted this _____ day of _____, 2016.

Hamblen County Board of Commissioners

By: _____
Rick Eldridge, Chairman

APPROVED:

By: _____
Bill Brittain
Hamblen County Mayor

ATTEST:

By: _____
Penny Petty
Hamblen County Clerk

Memorandum of Agreement

This Memorandum of Agreement is made between Hamblen County Government, Morristown, Tennessee 37814 hereinafter HCG and Cherokee Health Systems 6350 W. Andrew Johnson Hwy, Talbott, Tn., hereinafter CHS.

The parties hereby bind themselves to a memorandum of agreement under consideration of the following terms and conditions:

TERM: The term of the agreement shall be one year unless terminated sooner in accordance with this agreement.

GOALS AND OBJECTIVES: The HCG is enlisting the help of CHS to assist in fulfilling year three of the Hamblen County Tobacco Settlement Grant. The Parties to the agreement shall abide by the terms of this agreement to achieve the following goals and objectives:

To assess smoking status and exposure to second hand smoke for prenatal, postpartum, and newborn patients at Cherokee Health Systems Talbott Facility

Continue the opportunity to educate, and provide intervention and guidance on smoking/smoke exposure in pregnancy to positively impact pregnancy outcomes and health of infants/young children.

Assist in reducing by 10% the number of pregnant women in Hamblen County who are smoking (over 3 year period of 2013-16).

OBLIGATIONS OF THE PARTIES:

HCG and Hamblen County Health Department hereinafter HCHD shall perform the following obligations:

- Hamblen County Government will be the fiscal agent for the Tobacco settlement grant.
- Hamblen County Health Dept. (HCHD) will provide guidance and support in the completion of the goals and objectives of the grant.
- Hamblen County Health Department will attend regional and state meetings associated with the completion of this grant.

CHS will perform the following obligations:

- i. Smoking status/exposure to second hand smoke assessment questionnaire administered to pre/postnatal patients at key points throughout prenatal care
 1. Initial Visit
 2. 27 wks in conjunction with Glucose Screening
 3. 36 wks in conjunction with GBS (group B strep) screening
 4. First post-partum visit

- ii. Smoking status/exposure to second hand smoke assessment questionnaire administered to parents of newborns at key points throughout well visit care
 - 1. Newborn Visit
 - 2. 4 Week Well Visit
 - 3. 2 Month Well Visit
 - 4. 4 Month Well Visit
- iii. Prenatal/Postpartum pts and/or Newborn Parents smoking will be referred to a Cherokee Health Systems behavioral health consultant to develop a cessation plan and goals to stop smoking and/or eliminate second hand smoke.
- iv. Patients will continue visits with the consultant during the length of pregnancy or term or 6 month grant period.
- v. All patients who are smoke free and avoid second hand smoke in living environment by the end of the 6 month period and have not missed any of the identified key visits will receive a \$30.00 WalMart gift card.
- vi. Will participate in statewide data collection and tobacco grant reporting requirements on smoking in pregnancy

CONSIDERATION: The agreement is being made in consideration of the following:

Hamblen County Government agrees to pay \$5,000.00 to Cherokee Health Systems for implementation of Prenatal/Postpartum Smoking Cessation Protocol.

SIGNATORIES:

Hamblen County Government

Date

Bill Brittain, County Mayor

Cherokee Health Systems

Date:

Deb Murph, Regional Vice President

Memorandum of Agreement

This Memorandum of Agreement is made between Hamblen County Government, Morristown, Tennessee, hereinafter HCG, and the Morristown Parks and Recreation Department, hereinafter MPRD.

The parties hereby bind themselves to a memorandum of agreement under consideration of the following terms and conditions:

TERM: The term of the agreement shall be one year unless terminated sooner in accordance with this agreement.

GOALS AND OBJECTIVES: The HCG is enlisting the help of MPRD to assist in fulfilling year three of the Hamblen County Tobacco Settlement Grant. The Parties to the agreement shall abide by the terms of this agreement to achieve the following goals and objectives:

- To continue to raise awareness of second hand smoke/vapors and how it affects others during special events.
- To observe an increase in awareness of health hazards linked to second hand smoke/vapor and to realize a measureable decrease of smokers attending programs and events in public parks.
- To recognize a cultural change in Hamblen County's public parks, facilities, and special events in regards to attitudes of smokers and their respect of others, which will reduce the amount of second hand smoke/vapor exposure to non-smokers.

OBLIGATIONS OF THE PARTIES:

HCG and Hamblen County Health Department hereinafter HCHD shall perform the following obligations:

- Hamblen County Government will be the fiscal agent for the Tobacco settlement grant.
- Hamblen County Health Dept. (HCHD) will provide guidance and support in the completion of the goals and objectives of the grant.
- Hamblen County Health Department will attend regional and state meetings associated with the completion of this grant.

MPRD will perform the following obligations:

Continue the "Smoke Free Parks Media Campaign" started in 2015 by promoting a smoke free environment in Hamblen County's public facilities. MPRD will engage in a campaign that will use visual reminders about the hazards of second hand smoke. "Smoke Free Summer" and "Children Need FRESH air" messages will be printed on popcorn bags and banners at park events. A contest will be held for "Smoke free" jingles. All entries will be awarded prizes with smoke free logos while the winning Jingle will be rewarded a grand prize. The jingle will be sent as a Smoke free PSA to local radio stations and played during all special events. Reminders will be given at community events to please be courteous to others and refrain from smoking. Smoke free environment information will be distributed at ballgames and special events. MPRD will also participate in statewide data collection and submit information needed for midyear and end of year tobacco grant reporting.

CONSIDERATION: The agreement is being made in consideration of the following:

Hamblen County Government agrees to pay \$13,000.00 to the Morristown Parks and Recreation Department for continued implementation of a Smoke Free Parks Media Campaign.

SIGNATORIES:

Hamblen County Government

Date:

Bill Brittain, County Mayor

Morristown Parks and Recreation Department

Date:

Craig Price, Director

Memorandum of Agreement

This Memorandum of Agreement is made between Hamblen County Government, Morristown, Tennessee, hereinafter HCG and the Coordinated School Health Program of the Hamblen County Board of Education, Morristown, Tennessee, hereinafter CSH.

The parties hereby bind themselves to a memorandum of agreement under consideration of the following terms and conditions.

TERM: The term of the agreement shall be one year unless terminated sooner in accordance with this agreement.

GOALS AND OBJECTIVES: The HCG is enlisting the help of CSH and the Hamblen County Health Department hereinafter HCHD to assist in fulfilling year three of the Hamblen County Tobacco Settlement Grant. The Parties to the agreement shall abide by the terms of this agreement to achieve the following goals and objectives:

(1) Decrease the use of tobacco in Hamblen County 8th grade students by 17.6% over a three year period from 2012-2016. (2) Provide comprehensive tobacco prevention education through Michigan Model curriculum and peer to peer program, particularly targeting E-Cigarette usage, for all students K-8th grade in the Hamblen County School system over the next year. (3) Assist in administering tobacco survey of 8th graders in Hamblen County School system.

OBLIGATIONS OF THE PARTIES:

HCG and HCHD shall perform the following obligations:

- Hamblen County Government will be the fiscal agent for the Tobacco settlement grant.
- Hamblen County Health Dept. (HCHD) will provide guidance and support in the completion of the goals and objectives of the grant.
- Hamblen County Health Department will attend regional and state meetings associated with the completion of this grant.
- HCHD School based dental hygienists will provide education on health hazards of tobacco use.

CSH will perform the following obligations:

Using Michigan Model Tobacco Curriculum, the following activities will be conducted:

Elite Fitness Day: Elite Fitness Day is a day to award and acknowledge the importance of healthy living and physical activity. Included as part of healthy living, is tobacco prevention and the importance of not beginning the use tobacco products. The event includes the students and parents. The goal of the activity is to reach over 700 people including students and parents. Parents will be provided with anti-tobacco information bags and students will be provided t-shirts with an anti-tobacco message.

Target population: 3rd-5th grade students

8th grade surveys: Survey to assess use of knowledge of, and attitudes regarding tobacco use will be administered to all 8th graders in Hamblen County that meet consent form requirements. This survey is provided by the State of TN Coordinated School Health program. Incentives will be awarded to the middle schools that have completed the survey.

Target Population: All 8th graders in Hamblen County Schools

Kick-Butts Day: The week-long recognition of National Kick Butts Day to all area middle schools. The activity will reach over 2,000 middle school students, presenting an anti-tobacco message, including smoking, and smoke-less tobacco. Education materials will be distributed to students ages 11-14.

Target Population: All 6th-8th grade students in Hamblen County Schools

Tennessee Smokies Baseball Game: This activity will be held at a spring baseball game that is attended by all of the 4th grade students in the Hamblen County school system. The theme for the day will be based on anti-tobacco slogans, and focusing on not beginning to use tobacco products. Promotional items and giveaways will be distributed throughout the day. The theme for the day will include knowing the consequences of smoking and why one should chose to refrain.

Target Population: All 4th grade students in Hamblen County

Tennessee Teens Talk Tobacco (T4):

1. Form a team of high school students that will be trained as peer mentors through the T4 program (Tennessee Teens Talk Tobacco).
2. Hamblen T4 team and sponsors attend workshops and trainings provided at the regional and state level by T4 team members and sponsors.
3. T4 Team work with all 11 elementary schools in Hamblen County to incooperate T4 Peer education/mentoring into their Extended School Program, to reach students in K-5th grades.

Coordinated School Health will also participate in statewide data collection plan on tobacco use among school children, submit semi-annual and annual project outputs report to HCHD, and participate in statewide training opportunities for all counties implementing the Michigan Model project and T4.

CONSIDERATION: The agreement is being made in consideration of the following:

Hamblen County Government agrees to pay to the Coordinated School Health Program of the Hamblen County Board of Education \$7,400.00 for implementation of all tobacco activities under the Michigan Model curriculum and, \$4,000.00 for implementation of the Tennessee Teens Talk Tobacco (T4) peer mentoring program.

SIGNATORIES: this agreement shall be signed on behalf of Hamblen County Government and the Coordinated School Health Program of the Hamblen County Board of Education

Hamblen County Government

Date:

Bill Brittain, County Mayor

Hamblen County Board of Education

Date:

Dr. Dale Lynch, Director

CONSULTING AGREEMENT
Real Estate Consulting Agreement

THIS REAL ESTATE CONSULTING AGREEMENT (hereinafter "Agreement") is made this 1st day of May, 2016, by and between Hamblen County, Tennessee (the "County") and Lebel Commercial Realty (the "Consultant").

BACKGROUND:

- a. The County desires to retain the Consultant to provide certain real estate consulting services, and is of the opinion that Consultant has the necessary qualifications, experience, and abilities to provide such services to the County.
- b. The Consultant desires to provide certain real estate consulting services to the County in accordance with the terms and conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, County and Consultant agree as follows:

Services Provided

1. The County hereby agrees to retain the Consultant to provide the County with real estate consulting services (hereinafter "Services") related to a) the search for property for needs that may arise; b) the negotiation for the purchase and/or lease of identified property; and c) assistance with the process of closing the purchase and/or lease of identified property. The Consultant shall provide such real estate consulting services as reasonably requested by the County during the term of this Agreement, provided that nothing here within shall require the Consultant to devote a minimum number of hours per week to the performance of services herein.
2. Services will also include any other tasks that the County and the Consultant both mutual agree on.

Terms of Agreement

3. The term of this agreement will begin on the date of this Agreement and will remain in full force and effect until April 30, 2018.
4. Services shall be performed at the request of the County Mayor and/or the Chairman of the County Commission. A scope of work agreement must be signed by the County Mayor and the Consultant before billable hours can begin.
5. The County hereby agrees to indemnify, defend and hold harmless, the Consultant and assigns from and against any and all claims, damages, losses, liability, deficiencies, actions, suits, proceedings, cost or legal expenses arising out this Agreement unless activities or services performed by the Consultant were the result of intentional misconduct or gross negligence of the Consultant.

6. The County acknowledges and takes full responsibility and maintains control of all conclusions and decisions made as a result of the services provided by the Consultant. The County acknowledges that the Consultant cannot control future events, and therefore, cannot be responsible for long-term outcomes of budget or financial strategies.
7. This Agreement shall be for a time period specified by and agreed to by both parties. Cancellation of the Agreement requires written notification by the requesting party not less than 30 days in advance of cancellation unless it is determined by the County or the Consultant that a direct or indirect conflict of interest exists. If so, this Agreement will be terminated immediately without prejudice.
8. Under certain circumstances, brokers can have a conflict in the representation of two parties. If a professional conflict of interest arises involving lead broker Paul LeBel, LeBel Commercial Realty will assign broker Will Sliger to represent the County.
9. County acknowledges that the Consultant is an independent contractor and is NOT considered an employee of the County. Consultant acknowledges that it is an independent contractor and has no expectations to be treated as an employee.
10. Hamblen County's Request for Qualifications/Proposals for Real Estate Agent Services and LeBel Commercial Realty's response are part of this consulting agreement.

Performance

11. Both parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

Compensation

12. For the services rendered by the Consultant, the Consultant will be compensated on a case by case basis depending on the scope of work. The Consultant may be paid a commission fee by the Seller/Landlord if a property transaction takes place. If the County is responsible for paying the fee, it may be a percent of the transaction amount or an hourly rate depending on the scope of work agreed upon by the Consultant and the County Mayor before work begins. The percentage fee, to be divided among the realtors involved, will be 7% for transactions below \$300,000 and 5% for transactions at or above \$300,000. The hourly fee is \$130 per hour. The hourly rate will be used for consulting duties that do not involve property transactions, such as negotiating lease agreements. For work compensated by the hourly rate, the Consultant shall submit an invoice for payment on a monthly basis that will be paid by the fifteenth of the subsequent month.

IN WITNESS WHEREOF the parties have duly affixed their signatures on this 1st day of May, 2016.

HAMBLEEN COUNTY

LEBEL COMMERCIAL REALTY

Authorized Representative

Authorized Representative

Title

Title

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
P.O. Box 1897
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cccblaw.com
E-MAIL: info@cccblaw.com

March 31, 2016

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLÉN COUNTY, TENNESSEE - MARCH, 2016**

Dear Bill:

Please find enclosed three (3) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of March, 2016.

As usual, one invoice covers our General/Miscellaneous File, one invoice covers a separate county department and one invoice covers pending litigation.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,



Christopher P. Capps

CPC/alg

Enclosures

C:\USERS\AMY GREER\DOCUMENTS\PUBLIC FOLDERS\DOCUMENTS\HAMBLÉN COUNTY\LETTERS\2016\BRITTAIN,BILL(INVOICE)-03-31-16.DOCX

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 20
Date: 04/01/2016
Due On: 05/01/2016

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

| Type | Date | Description | Quantity | Rate | Total |
|---------|------------|--|----------|----------|----------|
| Service | 03/01/2016 | Property maintenance meeting | 0.60 | \$150.00 | \$90.00 |
| Service | 03/02/2016 | E-mail from Bill Brittain re: Garcia, review Garcia jail suit; e-mail from Craig Strand re: Coffey | 0.35 | \$150.00 | \$52.50 |
| Service | 03/03/2016 | E-mail from and to Craig Strand re: Coffey; e-mails from and to Cindy Dibb re: non profit opinion | 0.20 | \$150.00 | \$30.00 |
| Service | 03/04/2016 | E-mail from Cindy Dibb re: 3/7 committee meeting | 0.05 | \$150.00 | \$7.50 |
| Service | 03/07/2016 | Committee meeting | 1.50 | \$150.00 | \$225.00 |
| Service | 03/16/2016 | E-mails from Bill Brittain re: Highway Department personnel issues; e-mail from Cindy Dibb re: 3/17 commission meeting | 0.20 | \$150.00 | \$30.00 |
| Service | 03/17/2016 | Commission meeting | 1.00 | \$150.00 | \$150.00 |
| Service | 03/21/2016 | E-mails from and to Craig Strand re: Garcia | 0.10 | \$150.00 | \$15.00 |
| Service | 03/22/2016 | Email from Bill Brittain re: sunshine law | 0.05 | \$150.00 | \$7.50 |
| Service | 03/23/2016 | Emails to and from Bill Brittain re: sunshine law, real estate consulting services agreement and consulting agreement; review consulting agreement | 0.50 | \$150.00 | \$75.00 |
| Service | 03/24/2016 | Review real estate consulting services agreement | 0.20 | \$150.00 | \$30.00 |
| Service | 03/28/2016 | Email from Jeff Metzger re: open meeting act question and side waste authority, forward to Bill Brittain, email from Bill | 0.20 | \$150.00 | \$30.00 |

| | | | | | |
|---------|------------|---|------|--------------|-----------------|
| Service | 03/29/2016 | Email to Bill Brittain re: open meetings act question and solid waste authority | 0.05 | \$150.00 | \$7.50 |
| | | | | Total | \$750.00 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due | |
|----------------|------------|------------|-------------------|---------------------------------|-----------------|
| 20 | 05/01/2016 | \$750.00 | \$0.00 | \$750.00 | |
| | | | | Outstanding Balance | \$750.00 |
| | | | | Amount in Trust | \$0.00 |
| | | | | Total Amount Outstanding | \$750.00 |

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 23
Date: 04/01/2016
Due On: 05/01/2016

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

| Type | Date | Description | Quantity | Rate | Total |
|---------|------------|--|----------|--------------|-----------------|
| Service | 03/29/2016 | Conference with Barry Poole re: Freighliners | 1.25 | \$150.00 | \$187.50 |
| | | | | Total | \$187.50 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|----------------|------------|------------|---------------------------------|-----------------|
| 23 | 05/01/2016 | \$187.50 | \$0.00 | \$187.50 |
| | | | Outstanding Balance | \$187.50 |
| | | | Amount in Trust | \$0.00 |
| | | | Total Amount Outstanding | \$187.50 |

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 22
Date: 04/01/2016
Due On: 05/01/2016

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00029-Hamblen County Government

Esco R. Jarnagin v. Bill Brittain (salary suit)

| Type | Date | Description | Quantity | Rate | Total |
|---------|------------|---|----------|----------|----------|
| Expense | 02/24/2016 | Reimbursable expense: Parking (depositions) | 1.00 | \$4.00 | \$4.00 |
| Service | 03/01/2016 | E-mails from and to Lindsey Lyle re: equipment; e-mail from Bill Brittain | 0.20 | \$150.00 | \$30.00 |
| Service | 03/02/2016 | Phone conference with Greg Brown; left message for Bill Brittain; e-mails from Greg Brown, Bill Brittain and Lindsey Lyle | 0.65 | \$150.00 | \$97.50 |
| Service | 03/03/2016 | Phone conference with Bill Brittain and Greg Brown; multiple calls to Bill Brittain; e-mails to and from Greg Brown and Jerri Denney | 1.35 | \$150.00 | \$202.50 |
| Service | 03/04/2016 | Attempted to call Joey Barnard (6x); trip to City Hall and meet with Joey; e-mail from Lindsey Lyle; e-mails to and from Bill Brittain | 0.45 | \$150.00 | \$67.50 |
| Service | 03/07/2016 | E-mail from Beth Riley re: letter from Grossman; e-mails from and to Greg Brown and Bill Brittain; texts to Greg Brown; phone conference with Russell | 0.95 | \$150.00 | \$142.50 |
| Service | 03/08/2016 | E-mail from Beth Riley re: letter from Grossman and Dean; e-mails from and to Bill Brittain and Greg Brown; e-mails from and to Chris Field re: meeting | 0.45 | \$150.00 | \$67.50 |
| Expense | 03/09/2016 | Reimbursable expense: Mileage (76 x \$0.54) | 1.00 | \$41.04 | \$41.04 |
| Service | 03/09/2016 | E-mail from Beth Riley re: letter from Grossman; e-mail from Nancy Poole re: witness and exhibit lists; e-mails to and from Chris Field re: meeting; e-mail from Greg Brown, forward to Joey Barnard; call to Joey Barnard; | 6.30 | \$150.00 | \$945.00 |

meeting with Joey Barnard; e-mails from and to Greg Brown; travel to and from Kodak, meeting with Russell, Brown & Lauder; trial preparation; calls to Bill Brittain

| | | | | | |
|---------|------------|---|------|--------------|-------------------|
| Service | 03/10/2016 | Hearing; e-mails to and from David Byrd | 7.55 | \$150.00 | \$1,132.50 |
| Service | 03/11/2016 | Hearing; e-mail from Bill Brittain re: judge ruling; e-mail to Greg Brown | 7.60 | \$150.00 | \$1,140.00 |
| Service | 03/14/2016 | E-mails from and to Greg Brown | 0.10 | \$150.00 | \$15.00 |
| Service | 03/15/2016 | E-mails to and from Bill Brittain | 0.05 | \$150.00 | \$7.50 |
| Service | 03/17/2016 | E-mail from Greg Brown re: opinion; e-mail from Kevin Dean and Greg Brown re: opinion | 0.10 | \$150.00 | \$15.00 |
| Service | 03/18/2016 | Print and read Memorandum Opinion | 0.30 | \$150.00 | \$45.00 |
| Service | 03/21/2016 | Email from Kevin Dean re: costs and judgment | 0.05 | \$150.00 | \$7.50 |
| Service | 03/22/2016 | Emails from Greg Brown re: transcript of Larry Miller,s testimony, costs, judgment and case; email from Matthew Grossman re: costs and judgment | 0.35 | \$150.00 | \$52.50 |
| Service | 03/23/2016 | Email from Matthew Grossman re: judgment; email to Greg Brown and Bill Brittain re: case; email from Greg Brown re: case | 0.10 | \$150.00 | \$15.00 |
| Service | 03/24/2016 | Emails from Greg Brown, Matthew Grossman and Kevin Dean re: costs and judgment; emails from and to Greg Brown re: case | 0.30 | \$150.00 | \$45.00 |
| Service | 03/25/2016 | Emails from Greg Brown re: judgment and case | 0.15 | \$150.00 | \$22.50 |
| Service | 03/31/2016 | Phone conferences with Chris Field; letter to Carolyn Parsons; fax to Carolyn Parsons, Matthew Grossman, Kevin Dean, Greg Brown and Chris Field; e-mails from and to Carolyn Parsons re: hearing date and transcript; e-mails from Matthew Grossman, Chris Field and Jeri Denney re: hearing date | 0.80 | \$150.00 | \$120.00 |
| | | | | Total | \$4,215.04 |

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|----------------|------------|------------|----------------------------|-------------------|
| 22 | 05/01/2016 | \$4,215.04 | \$0.00 | \$4,215.04 |
| | | | Outstanding Balance | \$4,215.04 |

| | |
|---------------------------------|-------------------|
| Amount in Trust | \$0.00 |
| Total Amount Outstanding | \$4,215.04 |

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Thompson & Childress Court Reporters
 Emily A. Headrick
 PO Box 411
 Alcoa, Tennessee 37701
 (865) 281-8220
 Tax ID: 62-1522095

2/19/2016

Christopher P. Capps
 PO Box 1897
 Morristown, TN 37816

PAST DUE

Invoice Number
E021916 450

In Reference: Esco R. Jarnigan
 v
 Bill Brittain
 02/17/16 Deposition of Larry S. Miller

Invoice total: \$1,503.00

Payment due upon receipt. Payment not received within 30 days may be subject to additional fees including late fees, interest, court costs and collection fees.

TO ENSURE THAT YOUR PAYMENT IS PROPERLY CREDITED, PLEASE INCLUDE INVOICE NUMBER(S) ON YOUR CHECK.

MONTHLY AUTOPSIES PENDING REPORT

Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479

Phone (423): Office/Home; 581-6229 Fax; 289-1262 Cell; 312-6322

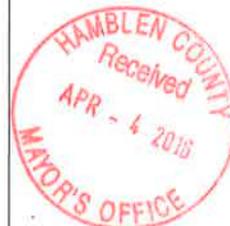
Email: coroner@musfiber.com

April 1, 2016

East Tennessee Regional Medical Examiner

Darinka Mileusnic-Polchan, M.D., M.E.

Fax number: 865-215-8001



In an effort to keep all files current, the following Hamblen County Coroner/Medical Examiner's cases have not been closed pending receipt of the final autopsy report from you as of March 31, 2016. If your records do not match as listed below, please notify me as soon as possible.

| # | CASE# | DATE ORDERED | NAME | AGE |
|----|-------|--------------|-------------------------|----------|
| 1. | 16048 | 02-01-16 | Mr. Alfred Miller, Jr., | 48 |
| 2. | 16059 | 02-21-16 | Mr. Stephen Calgaro, | 53 |
| 3. | 16087 | 03-02-16 | Mrs. Lisa Griffith, | 52 |
| 4. | 16088 | 03-03-16 | Miss. Gracyn Phillips, | 3 Months |

If I may provide any additional information or assistance please feel free to contact me at any time.

Sincerely,

Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Mayor & County Commission
Hamblen County Medical Examiner

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 301-6322

April 1, 2016

Hamblen County Commission
 C/O Mr. Bill Brittain, County Mayor
 Hamblen County Court House
 Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were investigated by me during the month of March along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|-------|----------|--|
| 1. | 16086 | 03-02-16 | Ms. Marjorie Horner, 86, 5665 Reno Drive |
| 2. | 16089 | 03-03-16 | Mrs. Mary Lyons, 68, 2982 Gregg Road |
| 3. | 16090 | 03-04-16 | Mr. Frank Anderson, 73, Jefferson City, TN |
| 4. | 16091 | 03-07-16 | Mrs. Bertha Miller, 91, 1829 North Liberty Hill Road |
| 5. | 16092 | 03-07-16 | Mr. Danny Collins, 62, 1005 West Skyline Drive |
| 6. | 16094 | 03-08-16 | Mr. James Cobb, 76, 1691 Mullins Road |
| 7. | 16095 | 03-08-16 | Mr. Randy Singleton, 53, 465 Victor Lane |
| 8. | 16097 | 03-09-16 | Mr. Raymond Collins, 73, 515 Valley Street |
| 9. | 16098 | 03-09-16 | Mrs. Mary Rucker, 95, 229 Eleventh Street |
| 10. | 16102 | 03-12-16 | Mr. Paul Niederlander, 85, 4150 Old Kentucky Road |
| 11. | 16104 | 03-12-16 | Mr. Glen Branham, 87, Powell, TN |
| 12. | 16105 | 03-13-16 | Mr. Jim Mayes, 59, Newport, TN |
| 13. | 16107 | 03-13-16 | Mrs. Patricia Greenier, 78, 5144 Copperridge Road |
| 14. | 16108 | 03-14-16 | Mrs. Helen Roberts, 78, 1062 Central Church Road |
| 15. | 16110 | 03-16-16 | Mr. Jimmy Bowling, 67, Knoxville, TN |
| 16. | 16111 | 03-16-16 | Mr. Leroy Einkorn, 65, Thorn Hill, TN |
| 17. | 16113 | 03-18-16 | Mrs. Geneva Huskey, 84, 1345 Celeste Drive |
| 18. | 16114 | 03-20-16 | Ms. Michael Debates, 70, 891 Fletcher Road |
| 19. | 16115 | 03-22-16 | Mrs. Margaret Seals, 71, 1607 Russell Street |
| 20. | 16116 | 03-23-16 | Mrs. Lois Rhea, 86, 632 Cedar Creek Road |
| 21. | 16119 | 03-26-16 | Ms. Sally B. Haun, 102, 515 West Sunset Hills |
| 22. | 16120 | 03-27-16 | Mrs. Vaughnell Mullins, 80, Sneedville, TN |
| 23. | 16121 | 03-28-16 | Mrs. Sharon Myers, 77, 2882 Scenic Lake Drive |
| 24. | 16122 | 03-28-16 | Mrs. Dorothy Hubbard, 74, 1823 Wooddawn Drive |
| 25. | 16123 | 03-29-16 | Mr. James Lingerfelt, 75, 224 West Second North St |

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.


 Eddie R. Davis
 Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Collected by Coroner's Office and sent to:
 AIT Laboratories, Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1943 Warrensburg Road
Whiteburg, Tennessee 37891
Phone: 423-736-3961

April 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|-------|----------|---|
| 1. | 16093 | 03-08-16 | Mrs. Carrie Hackler, 86, White Pine, TN |

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

1 Calls X \$40. = \$40.00

Sincerely,

SIGNATURE OF FILE

Paul Baldy
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner
* Indicates Autopsy Performed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AIT Laboratories, Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

April 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|--------|----------|--|
| 1. | *16087 | 03-02-16 | Mrs. Lisa Griffith, 52, 7253 Cherry Brook Lane |
| 2. | 16096 | 03-08-16 | Ms. Mary Moyers, 61, White Pine, TN |
| 3. | 16099 | 03-10-16 | Mrs. Mary Senter, 97, 712 Center Street |
| 4. | 16101 | 03-11-16 | Mr. Alfred Smith, 73, 527 Randolph Drive |
| 5. | 16103 | 03-12-16 | Mr. Mark Hill, 46, 645 Ethel Avenue |
| 6. | 16117 | 03-23-16 | Mrs. Judy Oliver, 56, 202 Silver City Road |
| 7. | 16118 | 03-26-16 | Mr. Alan Martinson, 56, New Market, TN |
| 8. | 16124 | 03-31-16 | Mrs. Onalee Wright, 84, 1839 Fairview Road |

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

8 Calls X \$40. = \$320.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AIT Laboratories, Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

April 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|-------|----------|--|
| 1. | 16125 | 03-31-16 | Mrs. Dottie Thompson, 73, 848 Willburn Drive |

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

1 Calls X \$40. = \$40.00

Sincerely,

SIGNATURE ON FILE

J.R. Thompson, Jr.
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Gathered and Sent to AIT Laboratories, Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

April 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

| CALL# | CASE# | DATE | NAME, AGE, HOME ADDRESS *1 |
|-------|--------|----------|--|
| 1. | 16085 | 03-01-16 | Mr. Richard Diamond, 70, Bean Station, TN |
| 2. | *16088 | 03-03-16 | Miss. Gracyn Phillips, 3 Months, 2133 Brights Pike |
| 3. | 16100 | 03-10-16 | Mr. Carson Coffey, 76, 4382 Danbury Drive |
| 4. | &16106 | 03-13-16 | Mrs. Dora Antrican, 84, 1331 Slop Creek Road |
| 5. | &16109 | 03-15-16 | Ms. Sandra Lambert, 55, 2724 Calvin Road |
| 6. | 16112 | 03-16-16 | Ms. Onita Afflick, 74, 5249 Rolling Springs Drive |

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

6 Calls X \$40. = \$240.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AIT Laboratories, Indianapolis, IN

Hamblen County Commission
 Finance Committee
 Information Purposes Only



**Report of Budget amendments approved by County Mayor
 during the month of March**

Month MARCH Year 2016

Fund #101 DEPT: CHANCERY COURT

| Account Number | Description | Increase | Decrease |
|----------------|------------------------|----------|----------|
| | APPROPRIATIONS: | | |
| | CHANCERY COURT | | |
| 53400.348 | Postal Charges | 507 | |
| 53400.307 | Communication | | 507 |
| | | | |
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Brief Descriptions of issue:
 No New Monies.
 To reclassify appropriations for postal charges.

Requesting Department
 Signature: *Katherine Jones-Jung*
 Title: Clerk + Master
 Date: 3/10/16

Approval by County Mayor
 Signature: *Bill Buffair*
 Title: County Mayor
 Date: 3/14/16

For Finance Department Only:
 Reviewed by: mw
 Budget Amendment 101-030

Hamblen County Government
PUBLIC SERVICES COMMITTEE

Monday, April 11, 2016
*Immediately Following Adjournment of Finance Committee
Hamblen County Health Department Conference Room*

AGENDA



Howard Shipley
Chairman

Tim Goins
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Randy DeBord
Member

Stancil Ford
Member

Joe Huntsman, Sr.
Member

John Smyth
Member

Johnny Walker
Member

1. **Call to Order** – *Chairman Howard Shipley*
2. **Visitors Wishing to Address the Committee** – *Chairman Howard Shipley*
(*Visitors will be allotted 5 minutes to speak*)
3. **Old Business** – *Chairman Howard Shipley*
 - a. County Clerk Satellite Office – *County Mayor Bill Brittain*
4. **New Business** – *Chairman Howard Shipley*
 - a. Board of Equalization - *Assessor of Property Keith Ely*
5. **Items of Interest (No Action Necessary)** – *Chairman Howard Shipley*
 - a. None
6. **Adjournment** – *Chairman Howard Shipley*

HAMBLEEN COUNTY

SATELLITE OFFICE

April 11, 2016

East AJ Hwy Bank Branch



- 2500 Sq. Ft.
- Lease (CAM & Taxes) \$30,000
- Utilities \$ 7,500
- \$37,500

- 5 Year Lease With 120 Day Out Clause After 3 Years
- Landlord Prepares Space to Occupy (bathroom, paint, clean carpet, repairs)

2415 N. Davy Crockett Pkwy



2415 N. Davy Crockett Pkwy



- 2160 Sq. Ft.
- Lease Term Flexible, No Minimum
- Lease \$750/month – Includes Taxes, Utilities, Insurance
- May Need Space Adjustments



Cost Comparison

- **East AJ Hwy Bank Branch** – 2,500 sq. ft.
 - Lease - 5 Years w/120 Day Out Clause After 3 Years
 - \$37,500 Annually w/Utilities and CAM
 - Landlord Builds ADA Restroom and Repairs to Occupy
 - Possibility of Leasing Basement Space

- **2415 N. Davy Crockett Pkwy** - 2160 Sq. Ft.
 - Lease Term Flexible, No Minimum
 - \$9,000 Annually – Includes Taxes, Utilities, Insurance
 - May Need Space Adjustments

Questions



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
ASSESSOR OF PROPERTY

To: Hamblen County Commission
From: Keith Ely, Assessor of Property *JKE*
Date: April 5, 2016
Re: Hamblen County Board of Equalization

As a reminder the Board of Equalization will meet beginning the first of June. The Board is comprised of five (5) members, one (1) appointed by the City of Morristown and four (4) members appointed by the Hamblen County Commission.

I am requesting the appointment of the Hamblen County Board of Equalization for the 2015/2016 term. These appointments will need to come before the Commission for approval at the April 21, 2016 meeting.

Earl Cameron , Ralph Wilkerson and Darrell Williams wish to continue their service to the county.

Nominations for appointment are needed as follows:

- One from district 5, 6, 12, 13 and 14

Please have your nominations prepared to be considered at the April 21, 2016 Commission meeting.

Keith Ely, Assessor of Property

Hamblen County Government
CALENDAR & RULES COMMITTEE

Monday, April 11, 2016

*Immediately Following Adjournment of Public Services Committee
Hamblen County Health Department Conference Room*



AGENDA

John Smyth
Chairman

1. **Call to Order** – *Chairman John Smyth*

Hubert Davis
Vice-Chairman

2. **Visitors Wishing to Address the Committee** – *Chairman John Smyth*
(Visitors will be allotted 5 minutes to speak)

Rick Eldridge
Ex-Officio

3. **Old Business** - *Chairman John Smyth*
 - a. None

Tim Goins
Member

4. **New Business** - *Chairman John Smyth*
 - a. Review of Regular Calendar Items – *Chairman John Smyth*
 - b. Review of Consent Calendar Items – *Chairman John Smyth*

Herbert Harville
Member

Howard Shipley
Member

5. **Adjournment** – *Chairman John Smyth*

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday – April 21, 2016
5 p.m.

Open Meeting - Sheriff Esco Jarnagin

Call to Order – Commission Chairman Rick Eldridge

Prayer – Pastor Ray Sweet, First Christian Church

Pledge of Allegiance – Commissioner Larry Carter

Roll Call - County Clerk, Penny Petty

Prepared under the direction of:
Commission Chairman Rick Eldridge

REGULAR CALENDAR

| Order # | Vote | Item |
|---------|--|--|
| 1 | | <u>Recognition/Presentations/Proclamations (Commission Chairman Rick Eldridge)</u> a. Years of Service |
| 2 | | <u>Public Comment Regarding Business of the Agenda Only (Commission Chairman Rick Eldridge)</u> |
| 3 | Vote OTB | <u>Appointments and Nominations (Commission Chairman Rick Eldridge)</u> a. Hamblen County Board of Equalization – One Member from Districts 5, 6, 12, 13, and 14 (Off the Board) |
| 4 | | <u>Public Official Bonds (Commission Chairman Rick Eldridge)</u> a. None |
| 5 | Vote Vote | <u>Calendar and Rules Committee Report (Chairman John Smyth)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items |
| 6 | Vote | <u>Approval of Consent Calendar (Commission Chairman Rick Eldridge)</u> a. Consent Calendar |
| 7 | Vote | <u>Jail Study Committee (Chairman Dana Wampler)</u> a. Contract for Architectural Planning and Design Services |
| 8 | Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote | <u>Finance Committee (Chairman Herbert Harville)</u> a. Approval of Monthly Checks – March 2016 b. Resolution to Appropriate Funds for the Jail/Justice Center Project c. Budget Amendment 1. Fund #101 – Public Safety Projects 2. Fund #101 - Juvenile d. Annual Debt Report e. Resolution Authorizing LPRF Grant Application for Improvements at Cherokee Park f. Health Department Memorandum of Agreement (Tobacco Settlement Grant) 1. Cherokee Health Systems 2. Morristown Parks and Recreation Department 3. Coordinated School Health Program of the Hamblen County Board of Education f. Real Estate Services Contract |
| 9 | Vote | <u>Public Services Committee (Chairman Howard Shipley)</u> a. County Clerk Satellite Office |
| 10 | | <u>Public Comment – General (Commission Chairman Rick Eldridge)</u> |
| 11 | | <u>Announcements / Informational Items / Upcoming Meeting Dates (Commission Chairman Rick Eldridge)</u> a. May 5, 2016 – <i>Budget Committee – Budget Overview Presentation</i> 4:00 p.m. – Courthouse Large Courtroom b. May 9, 2016 – <i>Committee Meetings:</i> 11:30 a.m. – Health Dept. Conference Room c. May 19, 2016 – <i>County Commission Meeting:</i> 5:00 p.m. – Courthouse Large Courtroom d. May 20, 2016 – Hamblen County High School Graduations - WSCC Expo Center |
| 12 | | <u>Adjournment (Commission Chairman Rick Eldridge)</u> |

CONSENT CALENDAR

| Order # | Item | Placed From |
|----------------|--|-----------------------------------|
| 1 | Approval of the Previous Month Minutes a. Hamblen County Commission Meeting – March 17, 2016 | Commission Chairman Rick Eldridge |
| 2 | Approval of Notaries | County Clerk Penny Petty |
| 3 | Expenditure Reports – March 2016 | Finance Committee |
| 4 | Planning Commission Building Permit Report – March 2016 | Finance Committee |
| 5 | County Attorney Invoices – March 2016 | Finance Committee |
| 6 | Coroner's Monthly Report – March 2016 | Finance Committee |
| 7 | Budget Amendments Approved by County Mayor a. Fund #101, Accounting and Budgeting. - \$100 b. Fund #101, Chancery Court - \$507 c. Fund #101, Election Commission - \$2,000 d. Fund #101, Election Commission - \$1,000 e. Fund #101, Sherriff's Dept. - \$500 f. Fund #101, Sheriff's Dept. - \$3,000 | Finance Committee |

CONSENT CALENDAR – April 21, 2016