



DATE: February 5, 2016
TO: Hamblen County Legislative Body
FROM : Cindy Dobb
Office of the Hamblen County Mayor
RE: **February Committee Meeting Information**

Monday, February 8, 2016 at 11:30 a.m. – **Hamblen County Health Department Conference Room**

- **Budget Committee**
- **Finance Committee** - *Immediately following Budget Committee*
- **Public Services Committee** – *Immediately following Finance Committee*
- **Calendar and Rules Committee** - *Immediately following Public Services Committee*

Bill Brittain, *County Mayor*

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.586.4699

[www.HamblenCountyTN.gov](#) • email. bbrittain@co.hamblen.tn.us [Back to Committee Cover Page](#)

Hamblen County Government
BUDGET COMMITTEE

Monday – February 8, 2016
Hamblen County Health Department Conference Room



AGENDA

- | | |
|--|--|
| Herbert Harville
<i>Chairman</i> | 1. Call to Order – <i>Chairman Herbert Harville</i> |
| Louis “Doe” Jarvis
<i>Vice-Chairman</i> | 2. Visitors Wishing to Address the Committee – <i>Chairman Herbert Harville</i>
<i>(Visitors will be allotted 5 minutes to speak)</i> |
| Stancil Ford
<i>Ex-Officio</i> | |
| Larry Carter
<i>Member</i> | 3. Old Business – <i>Chairman Herbert Harville</i>
a. None |
| Hubert Davis
<i>Member</i> | 4. New Business – <i>Chairman Herbert Harville</i>
a. FY 2016-2017 Preliminary Budget Plan of Action – <i>County Mayor Bill Brittain</i> |
| Rick Eldridge
<i>Member</i> | 5. Adjournment – <i>Chairman Herbert Harville</i> |
| Randy DeBord
<i>Member</i> | |
| Tim Goins
<i>Member</i> | |
| Joe Huntsman, Sr.
<i>Member</i> | |
| Howard Shipley
<i>Member</i> | |
| John Smyth
<i>Member</i> | |
| Johnny Walker
<i>Member</i> | |
| Dana Wampler
<i>Member</i> | |
| Taylor Ward
<i>Member</i> | |



T E N N E S S E E
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
FINANCE DEPARTMENT

February 3, 2016

TO: Herbert Harville
Budget Committee Chair

FROM: Bill Brittain, County Mayor
Michelle Woods, Finance Director

RE: Fiscal Year 2016-2017 Preliminary Budget Plan of Action

Michelle Woods, Finance Director and I present the following preliminary plan of action for the upcoming FY 2016-2017 Budget Plan. We look forward to working with the Budget Committee, elected officials, and department heads to develop a budget that will allow us to meet the needs of Hamblen County taxpayers in an efficient manner.

As in previous years, it is our plan to present to you the budget in its totality; and the goal is to pass a budget by June 30. We encourage you to please contact us if you have questions or need additional explanations. Please keep in mind that the budget process is a fluid process.

Budget worksheets will be prepared and remitted to the elected officials and department heads. Meetings will be held with the elected officials/department heads on an individual basis during the next several weeks to discuss the specifics of the budget. If a **SPECIAL REQUEST** exists, it is to be discussed during the individual meetings, and a request by memo is to be submitted to the Finance Department. Based on the nature of the special requests, the elected official/department head may be required to appear before the Budget Committee for explanation. The Finance Director will manage the agendas of the Budget Committee to allow elected officials/department heads to be heard should the need to do so arise.

We are scheduling the large courtroom as usual for May & June on Tuesdays and Thursdays at 4:00 PM. Please see the attached Preliminary Budget Plan of Action for the anticipated meetings and corresponding agendas. All of these dates may not be required. We will meet on an as-needed basis as determined by you and Rick Eldridge, County Commission Chairman.

We look forward to working together, so that we can and will prepare a budget that meets the needs of the citizens.

Michelle Woods, *Finance Director*

511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699

www.HamblenCountyTN.gov • *email.* mwoods@co.hamblen.tn.us

HAMBLEN COUNTY, TENNESSEE
PRELIMINARY BUDGET PLAN OF ACTION
FOR FISCAL YEAR 2016-2017

FEBRUARY 2016

- February 9
- Letters to Department Heads and Elected Officials
 - Letters to Charitable and Civic Organizations

MARCH 2016

- March 18
- Deadline to receive budget request and required documentation from Charitable and Civic Organizations
- March 31
- Deadline to receive budget request from Department Heads and Elected Officials

APRIL 2016

- April 11
- Annual Debt Report presented to Commissioners
- April 28
- Budget notebooks ready for Commissioners

MAY 2016

- May 5
- Budget Committee
 - Budget Overview Presentation
 - Proposed Budget posted to Internet
- May 10
- Budget Committee
 - General Fund Summary
 - General Fund, Fund #101 – Special Requests
 - General Fund, Fund #101 – Open Items
- May 12
- Budget Committee
 - Solid Waste/Sanitation Fund, Fund #116 (Garbage)
 - Drug Control Fund, Fund #122
 - Highway/Public Works Fund, Fund #131
 - Highway Capital Projects Fund, Fund #176
 - General Debt Service Fund, Fund #151
- May 17
- Budget Committee
 - School Department Presentation
- May 19
- Budget Committee
 - School Department Deliberations

HAMBLEN COUNTY, TENNESSEE
PRELIMINARY BUDGET PLAN OF ACTION (Continued)

MAY 2016 (con't)

- May 24 • Budget Committee
Open Items

- May 26 • Budget Committee
Budget Updates

JUNE 2016

- June 7 • Budget Committee – Recommends A Proposed Budget

- June 10 • Publish Proposed Budget in Local Papers

- June 23 • Commission Meeting – Adopt Budget
 1. Resolution Tax Levy
 2. Resolution Making Appropriations
 3. Resolution Making Appropriations to Nonprofits and Charitable Organization

JULY 2016

- July 8 • Approved Budget remitted to the Comptroller of the Treasury,
Office of State and Local Finance
 - Letters of Agreements Finalized
 - Certification of Road Revenues

- July 11 • Approved Budget posted to Internet
 - Printed budget document available for distribution



Hamblen County Government
FINANCE COMMITTEE

Monday, February 8, 2016
Following the Adjournment of Budget Committee
Hamblen County Health Department Conference Room

FINANCE COMMITTEE

AGENDA

Herbert Harville
Chairman

Randy DeBord
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Stancil Ford
Member

Louis "Doe" Jarvis
Member

Howard Shipley
Member

John Smyth
Member

Dana Wampler
Member

1. **Call to Order** – *Chairman Herbert Harville*
2. **Visitors Wishing to Address the Committee** – *Chairman Herbert Harville*
(*Visitors will be allotted 5 minutes to speak*)
3. **Recurring Business** – *Chairman Herbert Harville*
 - a. Expenditure Reports – 2016 (Information Only)
 - b. Review of Monthly Checks Submitted by the County Mayor's Office
4. **Old Business** – *Chairman Herbert Harville*
 - a. None
5. **New Business** – *Chairman Herbert Harville*
 - a. Approval to Apply for Walmart Grant Sheriff's Dept. – *Sherriff Esco Jarnagin*
 - b. Budget Amendment
 - i. Fund #101 Sheriff's Department - *Finance Director Michelle Woods*
 - c. ThreeStar Grant Annual Fiscal Confirmation – *County Mayor Bill Brittain*
 - d. RFQ – Architectural Planning and Design Services Update – *County Mayor Bill Brittain*
6. **Items of Interest (No Action Necessary)** – *Chairman Herbert Harville*
 - a. Planning Commission Building Permit Report – January 2016
 - b. County Attorney Invoices – January 2016
 - c. Coroner's Monthly Report – January 2016
 - d. Coroner's Annual Report for 2015
 - e. Budget Amendments Approved by County Mayor
 - i. Fund #101 County Clerk's Office \$200
 - ii. Fund #101 Maintenance \$7,000
 - iii. Fund #101 Highway and Bridge Maintenance \$478
 - iv. Fund #101 Planning and Zoning \$6,125
 - v. Fund #101 Sheriff's Dept. \$6,000
7. **Adjournment** – *Chairman Herbert Harville*

HAMBLEN COUNTY ACCOUNTS & BUDGETS

**GENERAL FUND (101)
EXPENDITURE REPORT**

REPORT DATE: 01/31/2016

Page: 1
Date: 2/1/2016
Time: 2:24 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2015 101 50000 000 00 000 0000 000
Thru: 2015 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	51100 County Commission	181,877.00	12,780.66	88,471.88	19,484.00	73,921.12	40.64%
101	51210 Board Of Equalizaton	4,800.00	0.00	0.00	0.00	4,800.00	100.00%
101	51300 County Mayor/Executive	207,308.00	17,237.12	112,464.84	5,383.44	89,459.72	43.15%
101	51400 County Attorney	31,293.00	13,553.73	28,371.78	0.00	2,921.22	9.34%
101	51500 Election Commission	255,185.00	25,199.37	122,053.18	1,205.72	131,926.10	51.70%
101	51600 Register Of Deeds	296,517.00	22,227.99	162,142.52	7,367.19	127,007.29	42.83%
101	51720 Planning	238,038.00	23,290.73	131,421.48	5,019.88	101,596.64	42.68%
101	51760 Geographical Information Systems	50,000.00	0.00	16,041.68	0.00	33,958.32	67.92%
101	51810 Other Facilities	824,210.00	63,569.11	450,881.53	28,294.30	345,034.17	41.86%
101	51910 Preservation Of Records	20,448.00	1,241.15	10,199.78	556.36	9,691.86	47.40%
101	52100 Accounting And Budgeting	342,286.00	28,026.50	184,196.67	2,004.28	156,085.05	45.60%
101	52200 Purchasing	46,391.00	3,427.04	15,613.08	96.00	30,681.92	66.14%
101	52300 Property Assessor's Office	392,027.00	29,551.28	204,635.06	17,977.73	169,414.21	43.21%
101	52310 Reappraisal Program	142,825.00	4,021.14	27,999.08	5,600.00	109,225.92	76.48%
101	52400 County Trustee's Office	365,807.00	23,891.88	199,630.34	1,566.36	164,610.30	45.00%
101	52500 County Clerk's Office	703,268.00	40,174.56	305,713.32	2,434.95	395,119.73	56.18%
101	52600 Data Processing	145,891.00	7,525.33	45,518.12	5,439.76	94,933.12	65.07%
101	52900 Other Finance	293,572.00	23,028.90	174,536.64	1,653.65	117,381.71	39.98%
101	53100 Circuit Court	841,764.00	59,138.07	432,612.11	15,292.75	393,859.14	46.79%
101	53300 General Sessions Court	434,788.00	33,649.20	234,967.92	1,028.00	198,792.08	45.72%
101	53330 Drug Court	143,345.00	17,836.38	85,689.39	1,893.34	55,762.27	38.90%
101	53400 Chancery Court	350,951.00	26,218.51	196,479.71	4,876.58	149,594.71	42.63%
101	53500 Juvenile Court	300,298.00	29,786.30	157,267.03	2,010.54	141,020.43	46.96%
101	53920 Courtroom Security	378,357.00	37,211.97	238,807.34	5,918.46	133,631.20	35.32%
101	54110 Sheriff's Department	2,887,304.00	215,846.65	1,531,191.73	74,574.33	1,281,537.94	44.39%
101	54160 Administration Of The Sexual Offender Registry	3,360.00	0.00	644.28	0.00	2,715.72	80.83%
101	54210 Jail	3,628,453.00	311,256.08	1,987,216.59	148,303.90	1,492,932.51	41.15%
101	54220 Workhouse	75,921.00	7,475.49	47,738.44	0.00	28,182.56	37.12%
101	54250 Work Release Program	170,272.00	12,755.35	90,592.21	898.00	78,781.79	46.27%
101	54310 Fire Prevention And Control	200,000.00	0.00	100,000.00	0.00	100,000.00	50.00%
101	54410 Civil Defense	91,948.00	6,849.71	45,513.50	1,715.55	44,718.95	48.64%
101	54490 Other Emergency Management	170,242.00	42,448.13	130,167.84	0.00	40,074.16	23.54%
101	54510 Inspection And Regulation	8,597.00	322.95	3,345.65	1,415.00	3,836.35	44.62%
101	54610 County Coroner/Medical Examiner	92,000.00	9,658.33	68,295.46	17,130.00	6,574.54	7.15%
101	54900 Other Public Safety	0.00	0.00	0.00	0.00	0.00	0.00%

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 01/31/2016

Page: 2

Date: 2/1/2016

Time: 2:24 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2015 101 50000 000 00 000 0000 000
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Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	55110 Local Health Center	665,421.00	45,320.56	320,305.71	5,190.48	339,924.81	51.08%
101	55120 Rabies And Animal Control	133,500.00	11,125.00	77,875.00	0.00	55,625.00	41.67%
101	55140 Nursing Home	2,000.00	0.00	2,000.00	0.00	0.00	0.00%
101	55170 Alcohol And Drug Programs	5,000.00	210.00	630.00	0.00	4,370.00	87.40%
101	55180 Crippled Children Services	6,242.00	0.00	6,242.00	0.00	0.00	0.00%
101	55390 Appropriation To State	110,500.00	0.00	55,250.00	0.00	55,250.00	50.00%
101	55520 Aid To Dependent Children	8,000.00	0.00	8,000.00	0.00	0.00	0.00%
101	55530 Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590 Other Local Welfare Services	40,000.00	1,020.00	14,710.00	0.00	25,290.00	63.23%
101	55710 Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900 Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100 Adult Activities	11,600.00	0.00	5,800.00	0.00	5,800.00	50.00%
101	56300 Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101	56500 Libraries	267,250.00	0.00	133,625.00	0.00	133,625.00	50.00%
101	56700 Parks And Fair Boards	260,508.00	15,451.77	127,704.53	22,232.17	110,571.30	42.44%
101	56900 Other Social, Cultural And Recreational	292,900.00	0.00	134,500.00	0.00	158,400.00	54.08%
101	57100 Agricultural Extension Service	141,755.00	30,800.69	64,913.77	68,892.28	7,948.95	5.61%
101	57300 Forest Service	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
101	57500 Soil Conservation	45,212.00	3,742.10	26,157.64	0.00	19,054.36	42.14%
101	57800 Storm Water Management	32,000.00	0.00	828.31	0.00	31,171.69	97.41%
101	58110 Tourism	70,712.00	0.00	30,344.58	15.17	40,352.25	57.07%
101	58120 Industrial Development	204,610.00	0.00	31,000.00	0.00	173,610.00	84.85%
101	58210 Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300 Veterans' Services	19,833.00	1,399.27	10,637.93	0.00	9,195.07	46.36%
101	58600 Employee Benefits	991,993.00	1,329.90	513,776.74	165,614.25	312,602.01	31.51%
101	58900 Miscellaneous	233,404.00	48.56	49,300.17	0.00	184,103.83	78.88%
101	73300 Community Services	500.00	0.00	0.00	0.00	500.00	100.00%
101	91110 General Administration Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91120 Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91130 Public Safety Projects	420,000.00	0.00	147,000.00	105,000.00	168,000.00	40.00%
101	91140 Public Health And Welfare Projects	375,000.00	0.00	0.00	0.00	375,000.00	100.00%
101	91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190 Other General Government Proje	0.00	0.00	0.00	0.00	0.00	0.00%
101	99100 Transfers Out	0.00	34,488.83	43,924.77	0.00	-43,924.77	0.00%

**HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 01/31/2016**

Page: 3
Date: 2/1/2016
Time: 2:24 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2015 101 50000 000 00 000 0000 000
Thru: 2015 101 99999 999 99 999 9999 999

Fnd Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
	<u>\$ 18,664,783.00</u>	<u>\$ 1,294,136.29</u>	<u>\$ 9,442,446.33</u>	<u>\$ 746,084.42</u>	<u>\$ 8,476,252.25</u>	<u>45.41%</u>

HAMBLEN COUNTY ACCOUNTS & BUDGETS
SOLID WASTE/SANITATION (116)
EXPENDITURE REPORT
REPORT DATE: 01/31/2016

Page: 1
 Date: 2/1/2016
 Time: 2:25 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2015 116 50000 000 00 000 0000 000
 Thru: 2015 116 99999 999 99 999 9999 999

Fnd Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116 55710 Sanitation Management	2,394,354.00	150,355.61	1,085,032.90	169,646.15	1,139,674.95	47.60%
	\$ 2,394,354.00	\$ 150,355.61	\$ 1,085,032.90	\$ 169,646.15	\$ 1,139,674.95	47.60%

HAMBLEN COUNTY ACCOUNTS & BUDGETS

HIGHWAY FUND (131)

EXPENDITURE REPORT

REPORT DATE: 01/31/2016

Page: 1
Date: 2/1/2016
Time: 2:25 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2015 131 50000 000 00 000 0000 000
Thru: 2015 131 99999 999 99 999 9999 999

Fnd Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131 61000 Administration	393,640.00	26,311.24	228,451.58	11,702.24	153,486.18	38.99%
131 62000 Highway And Bridge Maintenance	1,154,155.00	61,003.35	606,984.42	60,816.29	486,354.29	42.14%
131 63100 Operation And Maintenance Of Equipment	364,449.00	15,341.84	133,527.78	22,341.53	208,579.69	57.23%
131 66000 Employee Benefits	50,540.00	617.00	35,122.61	0.00	15,417.39	30.51%
131 68000 Capital Outlay	844,600.00	87,176.37	189,749.23	359,724.00	295,126.77	34.94%
	\$ 2,807,384.00	\$ 190,449.80	\$ 1,193,835.62	\$ 454,584.06	\$ 1,158,964.32	41.28%

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51100	312	Contracts With Private Agencies	2016-01-28	1010253103	Smith, Jerry Allen	100.00
51100	599	Other Charges	2016-01-06	1010252988	Verizon Wireless	49.62
51100	599	Other Charges	2016-01-14	1010253000	Citizen Tribune	172.80
51100	599	Other Charges	2016-01-28	1010253069	Citizen Tribune	91.20
51100	County Commission			Total: 4	413.62
51300	307	Communication	2016-01-06	1010252954	Century Link/Business Services	19.85
51300	307	Communication	2016-01-06	1010252988	Verizon Wireless	74.46
51300	307	Communication	2016-01-14	1010252994	AT&T	92.10
51300	348	Postal Charges	2016-01-28	1010253106	Suntrust Bankcard, NA	54.75
51300	351	Rentals	2016-01-28	1010253064	Canon Solutions America, Inc	227.87
51300	355	Travel	2016-01-06	1010252951	Brittain, William H	154.16
51300	355	Travel	2016-01-14	1010253009	Fuelman	5.26
51300	435	Office Supplies	2016-01-28	1010253078	Evans Office Supply Co	89.93
51300	599	Other Charges	2016-01-06	1010252971	Morristown Crewettes	1,433.60
51300	599	Other Charges	2016-01-14	1010253000	Citizen Tribune	25.00
51300	599	Other Charges	2016-01-14	1010253005	English Mountain Spring Water	30.00
51300	599	Other Charges	2016-01-28	1010253069	Citizen Tribune	83.60
51300	599	Other Charges	2016-01-28	1010253093	Morristown Area Chamber Of Commerce	1,300.00
51300	599	Other Charges	2016-01-28	1010253106	Suntrust Bankcard, NA	135.00
51300	County Mayor/Executive			Total: 14	3,725.58
51400	331	Legal Services	2016-01-06	1010252953	Capps, Cantwell, Capps & Byrd	937.50
51400	331	Legal Services	2016-01-06	1010252968	Lowe, Yeager, & Brown	9,697.63
51400	331	Legal Services	2016-01-28	1010253090	Lowe, Yeager, & Brown	2,810.94
51400	County Attorney			Total: 3	13,446.07
51500	307	Communication	2016-01-06	1010252954	Century Link/Business Services	1.41
51500	307	Communication	2016-01-14	1010252994	AT&T	17.82
51500	334	Maintenance Agreements	2016-01-14	1010253023	Microvote Corporation	9,500.00
51500	348	Postal Charges	2016-01-28	1010253106	Suntrust Bankcard, NA	37.33
51500	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	139.09
51500	355	Travel	2016-01-28	1010253080	Gardner, Jeffrey C	176.38
51500	355	Travel	2016-01-28	1010253081	Gorman, Linda D	161.34
51500	355	Travel	2016-01-28	1010253085	Hicks, Glenda N	164.16
51500	435	Office Supplies	2016-01-14	1010253005	English Mountain Spring Water	15.00
51500	435	Office Supplies	2016-01-14	1010253048	Town & Country Lock & Key	187.00
51500	Election Commission			Total: 10	10,399.53
51600	307	Communication	2016-01-06	1010252954	Century Link/Business Services	1.96
51600	709	Data Processing Equipment	2016-01-14	1010252997	Business Information Systems	1,095.85
51600	Register Of Deeds			Total: 2	1,097.81

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 2
Date: 2/1/2016
Time: 2:10:02PM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51720	307	Communication	2016-01-06	1010252954	Century Link/Business Services	3.58
51720	307	Communication	2016-01-06	1010252988	Verizon Wireless	49.62
51720	312	Contracts With Private Agencies	2016-01-06	1010252960	East TN Development Dist	6,737.50
51720	332	Legal Notices, Recording And Court Costs	2016-01-28	1010253069	Citizen Tribune	35.00
51720	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	139.09
51720	425	Gasoline	2016-01-14	1010253009	Fuelman	70.83
51720	435	Office Supplies	2016-01-28	1010253078	Evans Office Supply Co	217.41
51720	Planning			Total: 7	7,253.03
51810	307	Communication	2016-01-06	1010252988	Verizon Wireless	251.68
51810	307	Communication	2016-01-14	1010252994	AT&T	771.09
51810	307	Communication	2016-01-14	1010252995	AT&T	631.33
51810	307	Communication	2016-01-28	1010253107	Telecom Audit Group LLC	72.82
51810	334	Maintenance Agreements	2016-01-14	1010253051	United Elevator Services LLC	1,580.75
51810	335	Maintenance And Repair Service - Buildings	2016-01-06	1010252969	Lowe's	423.86
51810	335	Maintenance And Repair Service - Buildings	2016-01-06	1010252974	Nies' Mechanical, LLC	9,340.00
51810	335	Maintenance And Repair Service - Buildings	2016-01-06	1010252987	Trane Co	999.99
51810	335	Maintenance And Repair Service - Buildings	2016-01-14	1010253048	Town & Country Lock & Key	12.90
51810	335	Maintenance And Repair Service - Buildings	2016-01-28	1010253094	Morristown Roofing Company Inc	1,600.00
51810	335	Maintenance And Repair Service - Buildings	2016-01-28	1010253115	Waddell, Bill	85.00
51810	399	Other Contracted Services	2016-01-14	1010253005	English Mountain Spring Water	23.00
51810	399	Other Contracted Services	2016-01-28	1010253091	Majors, Paul C	455.00
51810	410	Custodial Supplies	2016-01-06	1010252963	G & K Services Inc	152.68
51810	410	Custodial Supplies	2016-01-28	1010253078	Evans Office Supply Co	25.94
51810	415	Electricity	2016-01-28	1010253095	Morristown Utilities	20,826.00
51810	425	Gasoline	2016-01-14	1010253009	Fuelman	109.17
51810	434	Natural Gas	2016-01-28	1010253062	Atmos Energy	2,408.95
51810	451	Uniforms	2016-01-06	1010252963	G & K Services Inc	343.24
51810	Other Facilities			Total: 19	40,113.40
51910	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	139.09
51910	Preservation Of Records			Total: 1	139.09
52100	320	Dues And Memberships	2016-01-28	1010253106	Suntrust Bankcard, NA	50.00
52100	435	Office Supplies	2016-01-28	1010253078	Evans Office Supply Co	169.61
52100	435	Office Supplies	2016-01-28	1010253083	Hayter Printing	66.25
52100	Accounting And Budgeting			Total: 3	285.86
52200	302	Advertising	2016-01-14	1010253000	Citizen Tribune	94.80
52200	302	Advertising	2016-01-14	1010253017	Johnson City Press	98.82
52200	302	Advertising	2016-01-14	1010253019	Knoxville News-Sentinel	103.10
52200	349	Printing, Stationery And Forms	2016-01-28	1010253056	Acme Printing Company, Inc	96.00

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52200	Purchasing				Total: 4
						392.72
52300	307	Communication	2016-01-06	1010252954	Century Link/Business Services	3.14
52300	411	Data Processing Supplies	2016-01-14	1010253033	Rix Copies	177.20
52300	425	Gasoline	2016-01-14	1010253009	Fuelman	112.79
52300	435	Office Supplies	2016-01-14	1010253005	English Mountain Spring Water	30.00
52300	435	Office Supplies	2016-01-28	1010253078	Evans Office Supply Co	154.99
52300	508	Premiums On Corporate Surety Bonds	2016-01-14	1010253038	Southern States Insurance	105.00
52300	Property Assessor's Office				Total: 6
						583.12
52310	351	Rentals	2016-01-28	1010253064	Canon Solutions America, Inc	108.58
52310	Reappraisal Program				Total: 1
						108.58
52400	307	Communication	2016-01-06	1010252954	Century Link/Business Services	0.24
52400	349	Printing, Stationery And Forms	2016-01-14	1010253011	Goodwill Indust Of Knoxville	20.00
52400	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	139.09
52400	524	In Service/Staff Development	2016-01-06	1010252981	The University Of Tennessee	300.00
52400	County Trustee's Office				Total: 4
						459.33
52500	307	Communication	2016-01-06	1010252954	Century Link/Business Services	9.97
52500	307	Communication	2016-01-06	1010252988	Verizon Wireless	48.21
52500	307	Communication	2016-01-14	1010252994	AT&T	35.64
52500	320	Dues And Memberships	2016-01-14	1010253043	TN Association County Clerks	200.00
52500	349	Printing, Stationery And Forms	2016-01-06	1010252956	Citizen Tribune	28.80
52500	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	147.75
52500	435	Office Supplies	2016-01-06	1010252952	Business Information Systems	252.00
52500	435	Office Supplies	2016-01-14	1010253005	English Mountain Spring Water	30.00
52500	435	Office Supplies	2016-01-28	1010253063	Business Information Systems	238.52
52500	435	Office Supplies	2016-01-28	1010253078	Evans Office Supply Co	501.02
52500	508	Premiums On Corporate Surety Bonds	2016-01-14	1010253039	Strate Insurance Group	235.00
52500	County Clerk's Office				Total: 11
						1,726.91
52600	307	Communication	2016-01-06	1010252948	Atkins, Jeff	50.00
52600	312	Contracts With Private Agencies	2016-01-28	1010253098	MUS Fibernet	193.85
52600	317	Data Processing Services	2016-01-28	1010253098	MUS Fibernet	285.25
52600	355	Travel	2016-01-14	1010253009	Fuelman	3.40
52600	709	Data Processing Equipment	2016-01-28	1010253065	CDW Government, Inc	2,279.31
52600	Data Processing				Total: 5
						2,811.81
52900	307	Communication	2016-01-06	1010252954	Century Link/Business Services	1.67
52900	307	Communication	2016-01-06	1010252988	Verizon Wireless	35.36
52900	307	Communication	2016-01-14	1010252994	AT&T	225.82
52900	330	Operating Lease Payments	2016-01-06	1010252973	MUS Fibernet	82.95

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Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52900	330	Operating Lease Payments	2016-01-14	1010253053	Waste Industries/102 Tidiwaste	72.99
52900	335	Maintenance And Repair Service - Buildings	2016-01-14	1010253007	Fish Window Cleaning	10.00
52900	351	Rentals	2016-01-28	1010253108	Thermocopy Of Tennessee	16.12
52900	435	Office Supplies	2016-01-14	1010252997	Business Information Systems	252.00
52900	435	Office Supplies	2016-01-14	1010253005	English Mountain Spring Water	21.00
52900	435	Office Supplies	2016-01-28	1010253106	Suntrust Bankcard, NA	63.83
52900	Other Finance			Total: 10	781.74
53100	307	Communication	2016-01-06	1010252954	Century Link/Business Services	13.20
53100	307	Communication	2016-01-06	1010252988	Verizon Wireless	59.62
53100	307	Communication	2016-01-14	1010252994	AT&T	35.64
53100	332	Legal Notices, Recording And Court Costs	2016-01-06	1010252956	Citizen Tribune	60.80
53100	332	Legal Notices, Recording And Court Costs	2016-01-14	1010253000	Citizen Tribune	61.60
53100	334	Maintenance Agreements	2016-01-14	1010253036	Saratoga Technologies Inc	100.00
53100	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	460.84
53100	435	Office Supplies	2016-01-06	1010252975	Office Depot	35.98
53100	435	Office Supplies	2016-01-28	1010253078	Evans Office Supply Co	438.36
53100	435	Office Supplies	2016-01-28	1010253099	Office Depot	59.34
53100	Circuit Court			Total: 10	1,325.38
53300	307	Communication	2016-01-06	1010252954	Century Link/Business Services	4.74
53300	307	Communication	2016-01-14	1010252994	AT&T	17.82
53300	355	Travel	2016-01-06	1010252986	TN General Sessions Judges Conference	50.00
53300	399	Other Contracted Services	2016-01-28	1010253064	Canon Solutions America, Inc	84.70
53300	435	Office Supplies	2016-01-14	1010253005	English Mountain Spring Water	23.00
53300	524	In Service/Staff Development	2016-01-14	1010253044	TN Council Of Juvenile And Family Court Juc	30.00
53300	524	In Service/Staff Development	2016-01-14	1010253047	TN General Sessions Judges Conference	50.00
53300	General Sessions Court			Total: 7	260.26
53330	307	Communication	2016-01-06	1010252988	Verizon Wireless	198.48
53330	307	Communication	2016-01-14	1010252994	AT&T	35.64
53330	322	Evaluation And Testing	2016-01-14	1010253022	Medtox Laboratories Inc	669.86
53330	322	Evaluation And Testing	2016-01-28	1010253092	Medtox Laboratories Inc	5,497.99
53330	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	139.09
53330	355	Travel	2016-01-28	1010253106	Suntrust Bankcard, NA	1,220.24
53330	368	Drug Treatment	2016-01-28	1010253084	Helen Ross McNabb Center	35.00
53330	425	Gasoline	2016-01-14	1010253009	Fuelman	33.43
53330	435	Office Supplies	2016-01-14	1010253005	English Mountain Spring Water	28.00
53330	435	Office Supplies	2016-01-28	1010253106	Suntrust Bankcard, NA	30.00
53330	435	Office Supplies	2016-01-28	1010253116	Walmart Community BRC	237.28
53330	499	Other Supplies And Materials	2016-01-14	1010253008	Food City	127.73
53330	Drug Court			Total: 12	8,252.74

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53400	307	Communication	2016-01-06	1010252954	Century Link/Business Services	5.86
53400	307	Communication	2016-01-14	1010252994	AT&T	17.82
53400	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	188.00
53400	355	Travel	2016-01-28	1010253088	Jones-Terry, Katherine E	145.00
53400	435	Office Supplies	2016-01-14	1010253005	English Mountain Spring Water	10.00
53400	435	Office Supplies	2016-01-28	1010253078	Evans Office Supply Co	412.00
53400	508	Premiums On Corporate Surety Bonds	2016-01-14	1010253038	Southern States Insurance	228.00
53400	Chancery Court			Total: 7	1,006.68
53500	307	Communication	2016-01-06	1010252954	Century Link/Business Services	3.28
53500	307	Communication	2016-01-06	1010252988	Verizon Wireless	56.45
53500	309	Contracts With Government Agencies	2016-01-14	1010253032	Richard L Bean Juvenile Srv	10,575.00
53500	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	139.09
53500	422	Food Supplies	2016-01-14	1010253005	English Mountain Spring Water	30.00
53500	425	Gasoline	2016-01-14	1010253009	Fuelman	18.67
53500	Juvenile Court			Total: 6	10,822.49
53920	451	Uniforms	2016-01-06	1010252965	Greene Military & Police	440.50
53920	451	Uniforms	2016-01-14	1010253012	Greene Military & Police	1,266.50
53920	524	In Service/Staff Development	2016-01-28	1010253057	Advanced Law Enforcement Readiness Trair	1,700.00
53920	Courtroom Security			Total: 3	3,407.00
54110	307	Communication	2016-01-06	1010252954	Century Link/Business Services	55.88
54110	307	Communication	2016-01-06	1010252988	Verizon Wireless	1,020.58
54110	307	Communication	2016-01-14	1010252994	AT&T	89.10
54110	307	Communication	2016-01-28	1010253113	Verizon Wireless	3,370.76
54110	338	Maintenance And Repair Services - Vehicles	2016-01-06	1010252957	Crescent Wash & Lube	242.38
54110	338	Maintenance And Repair Services - Vehicles	2016-01-14	1010253003	Drinnon, Kenny	212.29
54110	338	Maintenance And Repair Services - Vehicles	2016-01-14	1010253035	Royston Chrysler Dodge Jeep	406.74
54110	338	Maintenance And Repair Services - Vehicles	2016-01-28	1010253076	Drinnon, Kenny	281.94
54110	348	Postal Charges	2016-01-14	1010253006	Federal Express	66.07
54110	348	Postal Charges	2016-01-28	1010253106	Suntrust Bankcard, NA	65.68
54110	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	229.27
54110	353	Towing Services	2016-01-06	1010252984	Tipton, Ronald	25.00
54110	353	Towing Services	2016-01-14	1010253042	Tipton, Ronald	90.00
54110	353	Towing Services	2016-01-28	1010253109	Tipton, Ronald	25.00
54110	355	Travel	2016-01-28	1010253100	Sauceman, George	147.50
54110	355	Travel	2016-01-28	1010253106	Suntrust Bankcard, NA	1,061.02
54110	355	Travel	2016-01-28	1010253117	Watson, Eugene R	147.50
54110	399	Other Contracted Services	2016-01-14	1010253021	Leads Online, LLC	2,578.00
54110	399	Other Contracted Services	2016-01-14	1010253049	Transunion Risk & Alternative	22.75
54110	425	Gasoline	2016-01-06	1010252962	Fuelman	5,667.58
54110	431	Law Enforcement Supplies	2016-01-28	1010253089	Law Enforcement Systems, Inc	479.00

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54110	433	Lubricants	2016-01-06	1010252957	Crescent Wash & Lube	220.92
54110	433	Lubricants	2016-01-14	1010253035	Royston Chrysler Dodge Jeep	240.68
54110	435	Office Supplies	2016-01-28	1010253078	Evans Office Supply Co	588.14
54110	435	Office Supplies	2016-01-28	1010253106	Suntrust Bankcard, NA	72.93
54110	450	Tires And Tubes	2016-01-06	1010252977	Porter's Tire Store	55.95
54110	451	Uniforms	2016-01-14	1010253010	Gall's Inc	595.92
54110	499	Other Supplies And Materials	2016-01-28	1010253106	Suntrust Bankcard, NA	246.51
54110	524	In Service/Staff Development	2016-01-06	1010252966	Law Enforc Training Assoc Inc	350.00
54110	524	In Service/Staff Development	2016-01-14	1010253016	IAATI - Southeast Chapter	275.00
54110	524	In Service/Staff Development	2016-01-14	1010253030	Public Agency Training Council	1,475.00
54110	599	Other Charges	2016-01-14	1010253005	English Mountain Spring Water	20.00
54110	599	Other Charges	2016-01-14	1010253013	Hamblen County Clerk	17.50
54110	599	Other Charges	2016-01-14	1010253028	NIOA	80.00
54110	599	Other Charges	2016-01-28	1010253079	Gall's Inc	794.14
54110	599	Other Charges	2016-01-28	1010253102	Shred-It	13.56
54110	599	Other Charges	2016-01-28	1010253116	Walmart Community BRC	34.29
54110	Sheriff's Department			Total: 37	21,364.58
54210	334	Maintenance Agreements	2016-01-28	1010253104	South Western Comm, Inc	9,560.00
54210	335	Maintenance And Repair Service - Buildings	2016-01-06	1010252969	Lowe's	186.72
54210	335	Maintenance And Repair Service - Buildings	2016-01-06	1010252985	TMS - Marlin	3,851.34
54210	335	Maintenance And Repair Service - Buildings	2016-01-06	1010252989	Wholesale Supply Group	62.00
54210	335	Maintenance And Repair Service - Buildings	2016-01-14	1010253031	Relief Septic Service	500.00
54210	335	Maintenance And Repair Service - Buildings	2016-01-14	1010253048	Town & Country Lock & Key	45.55
54210	335	Maintenance And Repair Service - Buildings	2016-01-14	1010253052	Waddell, Bill	155.00
54210	335	Maintenance And Repair Service - Buildings	2016-01-28	1010253070	City Electric Supply	53.09
54210	335	Maintenance And Repair Service - Buildings	2016-01-28	1010253115	Waddell, Bill	170.00
54210	336	Maintenance And Repair Services - Equipment	2016-01-28	1010253105	Starr Equipment Company Inc	0.00
54210	340	Medical And Dental Services	2016-01-14	1010252992	American Esoteric Laboratories	2,304.42
54210	340	Medical And Dental Services	2016-01-14	1010253001	Correctional Risk Services Inc	836.07
54210	340	Medical And Dental Services	2016-01-14	1010253002	Diamond Drugs, Inc	3,979.30
54210	340	Medical And Dental Services	2016-01-14	1010253020	Laboratory Corporation Of Amer	155.00
54210	340	Medical And Dental Services	2016-01-14	1010253024	Mobile Images Acquisition LLC	1,630.00
54210	340	Medical And Dental Services	2016-01-14	1010253026	Morristown-Hamblen EMS	150.00
54210	340	Medical And Dental Services	2016-01-14	1010253027	Morristown-Hamblen Hospital	414.50
54210	340	Medical And Dental Services	2016-01-28	1010253060	American Esoteric Laboratories	1,044.48
54210	340	Medical And Dental Services	2016-01-28	1010253072	Correcthealth, LLC	32,837.21
54210	340	Medical And Dental Services	2016-01-28	1010253073	Correctional Risk Services Inc	15,392.31
54210	340	Medical And Dental Services	2016-01-28	1010253075	Diamond Drugs, Inc	4,503.76
54210	340	Medical And Dental Services	2016-01-28	1010253096	Morristown-Hamblen EMS	600.00
54210	340	Medical And Dental Services	2016-01-28	1010253097	Morristown-Hamblen Hospital	18,729.55
54210	351	Rentals	2016-01-14	1010252998	Canon Solutions America, Inc	184.30
54210	410	Custodial Supplies	2016-01-06	1010252955	Chem Clean Systems LLC	287.96

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54210	410	Custodial Supplies	2016-01-14	1010252999	Chem Clean Systems LLC	179.97
54210	410	Custodial Supplies	2016-01-14	1010253053	Waste Industries/102 Tidiwaste	411.77
54210	410	Custodial Supplies	2016-01-28	1010253068	Chem Clean Systems LLC	489.91
54210	422	Food Supplies	2016-01-06	1010252961	Flowers Baking Company	2,560.35
54210	422	Food Supplies	2016-01-06	1010252979	Reinhart Foodservice LLC	29,307.13
54210	422	Food Supplies	2016-01-14	1010253029	Prairie Farm Dairy	1,912.76
54210	435	Office Supplies	2016-01-28	1010253074	County Record Services	1,373.33
54210	435	Office Supplies	2016-01-28	1010253116	Walmart Community BRC	70.81
54210	Jail			Total: 33	133,938.59
54250	307	Communication	2016-01-06	1010252954	Century Link/Business Services	7.36
54250	307	Communication	2016-01-06	1010252988	Verizon Wireless	70.72
54250	425	Gasoline	2016-01-14	1010253009	Fuelman	116.28
54250	435	Office Supplies	2016-01-28	1010253106	Suntrust Bankcard, NA	11.59
54250	463	Testing	2016-01-28	1010253106	Suntrust Bankcard, NA	25.00
54250	Work Release Program			Total: 5	230.95
54410	307	Communication	2016-01-06	1010252950	Bell, Chris E	50.00
54410	338	Maintenance And Repair Services - Vehicles	2016-01-06	1010252957	Crescent Wash & Lube	153.93
54410	425	Gasoline	2016-01-14	1010253009	Fuelman	123.33
54410	599	Other Charges	2016-01-06	1010252980	REVS	17.50
54410	599	Other Charges	2016-01-28	1010253086	Holston Valley Management LP	900.00
54410	599	Other Charges	2016-01-28	1010253116	Walmart Community BRC	77.73
54410	Civil Defense			Total: 6	1,322.49
54490	316	Contributions	2016-01-14	1010253014	Hamblen County E.C.D. / 911	42,448.13
54490	Other Emergency Management			Total: 1	42,448.13
54610	312	Contracts With Private Agencies	2016-01-06	1010252949	Baldy, Paul	240.00
54610	312	Contracts With Private Agencies	2016-01-06	1010252959	Dockery Funeral Home Inc	600.00
54610	312	Contracts With Private Agencies	2016-01-06	1010252964	Giles, Todd E	280.00
54610	312	Contracts With Private Agencies	2016-01-06	1010252976	Peoples, Jimmy W	440.00
54610	312	Contracts With Private Agencies	2016-01-06	1010252982	Thompson, Claude, JR	40.00
54610	312	Contracts With Private Agencies	2016-01-06	1010252983	Thompson, Tom C, MD	2,083.33
54610	312	Contracts With Private Agencies	2016-01-14	1010252991	AIT Laboratories	500.00
54610	312	Contracts With Private Agencies	2016-01-14	1010253018	Knox County Medical Examiner	4,725.00
54610	399	Other Contracted Services	2016-01-06	1010252958	Davis, Eddie	750.00
54610	County Coroner/Medical Examiner			Total: 9	9,658.33
55110	309	Contracts With Government Agencies	2016-01-06	1010252954	Century Link/Business Services	43.92
55110	309	Contracts With Government Agencies	2016-01-14	1010252994	AT&T	190.35
55110	309	Contracts With Government Agencies	2016-01-14	1010252996	Briscall Electric Inc	850.00
55110	309	Contracts With Government Agencies	2016-01-14	1010252998	Canon Solutions America, Inc	17.32

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55110	309	Contracts With Government Agencies	2016-01-14	1010253034	Roberts Cleaning Company	1,699.00
55110	309	Contracts With Government Agencies	2016-01-28	1010253062	Atmos Energy	50.15
55110	309	Contracts With Government Agencies	2016-01-28	1010253077	English Mountain Coffee	194.80
55110	309	Contracts With Government Agencies	2016-01-28	1010253078	Evans Office Supply Co	65.00
55110	309	Contracts With Government Agencies	2016-01-28	1010253095	Morristown Utilities	1,553.00
55110	355	Travel	2016-01-14	1010253015	Hattaway, Shannon N	28.67
55110	355	Travel	2016-01-14	1010253037	Smith, Kim	87.42
55110	355	Travel	2016-01-14	1010253040	Testerman, Carla D	61.10
55110	399	Other Contracted Services	2016-01-06	1010252978	Promotional Concepts	705.00
55110	399	Other Contracted Services	2016-01-14	1010253054	Welco, LKA Inc	480.00
55110	399	Other Contracted Services	2016-01-28	1010253106	Suntrust Bankcard, NA	2,498.11
55110	Local Health Center			Total: 15	8,523.84
55120	316	Contributions	2016-01-06	1010252972	Morristown-Hamblen Humane Soc	11,125.00
55120	Rabies And Animal Control			Total: 1	11,125.00
55170	316	Contributions	2016-01-28	1010253084	Helen Ross McNabb Center	210.00
55170	Alcohol And Drug Programs			Total: 1	210.00
55590	316	Contributions	2016-01-28	1010253084	Helen Ross McNabb Center	1,020.00
55590	Other Local Welfare Services			Total: 1	1,020.00
56700	307	Communication	2016-01-06	1010252973	MUS Fibernet	100.30
56700	307	Communication	2016-01-06	1010252988	Verizon Wireless	111.47
56700	336	Maintenance And Repair Services - Equipment	2016-01-06	1010252977	Porter's Tire Store	50.00
56700	399	Other Contracted Services	2016-01-06	1010252990	Williams, Cindy	350.00
56700	410	Custodial Supplies	2016-01-14	1010253004	E Z Plumbing	585.00
56700	410	Custodial Supplies	2016-01-14	1010253053	Waste Industries/102 Tidiwaste	76.82
56700	412	Diesel Fuel	2016-01-28	1010253114	Voyager Fleet Systems Inc	43.21
56700	415	Electricity	2016-01-14	1010252993	Appalachian Electric Co-Op	22.50
56700	415	Electricity	2016-01-14	1010253025	Morristown Utilities	3,091.00
56700	425	Gasoline	2016-01-28	1010253114	Voyager Fleet Systems Inc	93.09
56700	454	Water And Sewer	2016-01-14	1010253025	Morristown Utilities	1,143.00
56700	599	Other Charges	2016-01-14	1010253005	English Mountain Spring Water	16.00
56700	599	Other Charges	2016-01-14	1010253046	TN Dept Of Transportation	100.00
56700	599	Other Charges	2016-01-28	1010253055	Ace Hardware Of Morristown	36.54
56700	Parks And Fair Boards			Total: 14	5,818.93
57100	140	Salary Supplements	2016-01-14	1010253041	The University Of TN Extension	30,754.32
57100	307	Communication	2016-01-06	1010252954	Century Link/Business Services	2.66
57100	355	Travel	2016-01-06	1010252967	Long, Debra	43.71
57100	Agricultural Extension Service			Total: 3	30,800.69

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 9
Date: 2/1/2016
Time: 2:10:02PM

Fund: 101 General Fund #(101)

<u>ACCT</u>	<u>OBJ</u>	<u>NAME</u>	<u>DATE</u>	<u>Check Nbr</u>	<u>Description</u>	<u>Amount Paid</u>
58300	307	Communication	2016-01-06	1010252954	Century Link/Business Services	2.19
58300	Veterans' Services			Total: 1	2.19
58600	515	Liability Claims	2016-01-14	1010253050	Travelers	1,216.50
58600	Employee Benefits			Total: 1	1,216.50
58900	399	Other Contracted Services	2016-01-06	1010252970	Morristown	48.56
58900	Miscellaneous			Total: 1	48.56
91130	718	Motor Vehicles	2016-01-28	1010253071	Columbia Chrysler Dodge Jeep	0.00
91130	Public Safety Projects			Total: 1	0.00
Total of checks for General Fund #(101)						376,541.53

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 2/1/2016
Time: 2:11:06PM

Fund: 116 Solid Waste/Sanitation Fund #(116)

<u>ACCT</u>	<u>OBJ</u>	<u>NAME</u>	<u>DATE</u>	<u>Check Nbr</u>	<u>Description</u>	<u>Amount Paid</u>
55710	302	Advertising	2016-01-14	1160022518	Citizen Tribune	1,090.48
55710	312	Contracts With Private Agencies	2016-01-14	1160022522	S & B Recycling	4,623.00
55710	336	Maintenance And Repair Services - Equipment	2016-01-06	1160022514	Mid-State Equip Co,Inc	119.85
55710	336	Maintenance And Repair Services - Equipment	2016-01-14	1160022520	Moore's Tractor & Trailer	90.00
55710	336	Maintenance And Repair Services - Equipment	2016-01-14	1160022521	Premier Truck Group	1,029.70
55710	336	Maintenance And Repair Services - Equipment	2016-01-14	1160022524	Triad Freightliner	758.90
55710	336	Maintenance And Repair Services - Equipment	2016-01-28	1160022530	Mid-State Equip Co,Inc	317.26
55710	336	Maintenance And Repair Services - Equipment	2016-01-28	1160022531	NAPA Auto Parts Of Morristown	1,039.08
55710	359	Disposal Fees	2016-01-06	1160022513	Hamblen County-Morristown Solid Waste	63,281.40
55710	412	Diesel Fuel	2016-01-06	1160022512	Fuelman	5,960.09
55710	425	Gasoline	2016-01-06	1160022512	Fuelman	158.36
55710	425	Gasoline	2016-01-14	1160022516	BP	38.74
55710	435	Office Supplies	2016-01-28	1160022528	Evans Office Supply Co	364.92
55710	450	Tires And Tubes	2016-01-14	1160022519	Goforth Tire & Auto, Inc	795.00
55710	451	Uniforms	2016-01-14	1160022517	Cintas Corp., Loc. 207	961.70
55710	499	Other Supplies And Materials	2016-01-06	1160022510	Cocke Farmers Co-Op	100.00
55710	499	Other Supplies And Materials	2016-01-06	1160022511	Elliott Boots	100.00
55710	499	Other Supplies And Materials	2016-01-14	1160022515	Big M Janitorial	473.58
55710	499	Other Supplies And Materials	2016-01-14	1160022523	Scott-Gross Co Inc	538.57
55710	499	Other Supplies And Materials	2016-01-28	1160022532	Stubblefield, Jerome	100.00
55710	Sanitation Management			Total: 20	81,940.63
Total of checks for Solid Waste/Sanitation Fund #(116)						81,940.63

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	307	Communication	2016-01-06	1313040498	Verizon Wireless	224.38
61000	307	Communication	2016-01-14	1313040499	AT&T	73.38
61000	307	Communication	2016-01-28	1313040516	Comcast Cable	66.00
61000	331	Legal Services	2016-01-06	1313040488	Capps, Cantwell, Capps & Byrd	342.50
61000	348	Postal Charges	2016-01-28	1313040525	Suntrust Bankcard, NA	117.11
61000	415	Electricity	2016-01-06	1313040492	Holston Electric Cooperative	960.37
61000	415	Electricity	2016-01-28	1313040519	Holston Electric Cooperative	1,133.64
61000	442	Propane Gas	2016-01-14	1313040505	Heritage Propane	1,740.83
61000	442	Propane Gas	2016-01-28	1313040518	Heritage Propane	960.05
61000	454	Water and Sewer	2016-01-06	1313040496	Morristown Utilities	79.00
61000	454	Water and Sewer	2016-01-28	1313040523	Morristown Utilities	72.93
61000	508	Premiums on Corporate Surety Bonds	2016-01-14	1313040509	Southern States Insurance	210.00
61000	599	Other Charges	2016-01-06	1313040489	Cocke Farmers Co-Op	100.00
61000	599	Other Charges	2016-01-06	1313040493	Litz Farms	89.00
61000	599	Other Charges	2016-01-06	1313040494	Lowe's	140.44
61000	599	Other Charges	2016-01-14	1313040501	Cintas Corp., Loc. 207	179.98
61000	599	Other Charges	2016-01-14	1313040502	Citizen Tribune	644.05
61000	599	Other Charges	2016-01-14	1313040503	Consolidated Electronic System	360.00
61000	599	Other Charges	2016-01-28	1313040515	Citizen Tribune	108.00
61000	599	Other Charges	2016-01-28	1313040520	Kennedy Coffee Service	215.00
61000	Administration			Total: 20	7,816.66
62000	312	Contracts With Private Agencies	2016-01-28	1313040521	Lakeway Tree Service	1,500.00
62000	404	Asphalt - Hot Mix	2016-01-14	1313040507	Newport Paving & Ready Mix	1,037.33
62000	409	Crushed Stone	2016-01-14	1313040511	Vulcan Materials Company	3,641.79
62000	443	Road Signs	2016-01-06	1313040491	G & C Supply Co	773.20
62000	443	Road Signs	2016-01-28	1313040522	Morristown	60.00
62000	451	Uniforms	2016-01-14	1313040501	Cintas Corp., Loc. 207	1,247.71
62000	Highway And Bridge Maintenance			Total: 6	8,260.03
63100	412	Diesel Fuel	2016-01-06	1313040490	Fuelman	1,212.33
63100	416	Equipment Parts - Heavy	2016-01-06	1313040497	The Lilly Company	114.27
63100	416	Equipment Parts - Heavy	2016-01-14	1313040506	Moore's Tractor & Trailer	1,711.54
63100	416	Equipment Parts - Heavy	2016-01-28	1313040524	NAPA Auto Parts Of Morristown	298.20
63100	425	Gasoline	2016-01-06	1313040490	Fuelman	827.04
63100	425	Gasoline	2016-01-14	1313040500	BP	88.60
63100	450	Tires And Tubes	2016-01-14	1313040504	Goforth Tire & Auto, Inc	911.40
63100	Operation And Maintenance Of Equipment			Total: 7	5,163.38
66000	513	Worker's Compensation Insurance	2016-01-28	1313040525	Suntrust Bankcard, NA	617.00
66000	Employee Benefits			Total: 1	617.00
68000	705	Bridge Construction	2016-01-14	1313040508	Robert G. Campbell & Associates, L.P.	1,907.94

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 2
Date: 2/1/2016
Time: 2:11:21PM

Fund: 131 Highway/Public Works Fund (#131)

<u>ACCT</u>	<u>OBJ</u>	<u>NAME</u>	<u>DATE</u>	<u>Check Nbr</u>	<u>Description</u>	<u>Amount Paid</u>
68000	707	Building Improvements	2016-01-06	1313040495	Mathis Heat & Air	979.23
68000	726	State Aid Projects	2016-01-28	1313040517	Gallagher Asphalt Corporation	84,289.20
68000	Capital Outlay			Total: 3	87,176.37
Total of checks for Highway/Public Works Fund (#131)						109,033.44



TENNESSEE
Hamblen County

SERVICE • COMMUNITY • INDUSTRY

OFFICE OF THE MAYOR

Hamblen County Commission

Month FEBRUARY Year 2016

Fund #101

DEPT: SHERIFF'S DEPARTMENT

Account Number	Description	Increase	Increase
	APPROPRIATIONS:		
	SHERIFF'S DEPARTMENT		
44990.20001	Other Local Revenues	1,000	
54110.599.20001	Other Charges		1,000

Brief Descriptions of issue:

To record appropriations for grant received from Wal-Mart.

Signature: _____
 Title : _____
 Date: _____

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____



**Fiscal Strength and Efficient Government Fiscal Confirmation Letter
ThreeStar Program requirements**

This document confirms that Hamblen County has taken the following actions in accordance with the requirements of the ThreeStar Program:

- The county mayor has reviewed with the county commission at an official meeting the county’s debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county’s debt management policy.
- The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county’s cash flow. This is done to evaluate the county’s finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.

Debt Management Policy

This is an acknowledgement that the Debt Management Policy of Hamblen County is on file with the Office of the Comptroller of the Treasury and was reviewed with the members of the Hamblen County Commission present at the meeting held on the 18th day of February, 2016.

- Minutes of this meeting have been included as documentation of this agenda item.

Annual Cash Flow Forecast

This is an acknowledgement that prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and submitted to the Comptroller’s office and was reviewed with the members of the Hamblen County Commission present at the meeting held on the _____ day of _____ 20__.

- Minutes of this meeting have been included as documentation of this agenda item.
- No debt has been issued by Hamblen County Government prior to the February 18, 2016 county commission meeting requiring an annual cash flow forecast.***

Acknowledged this _____ day of _____, 20__.

Hamblen County Mayor

Signature

Bill Brittain, County Mayor

511 West Second North Street • Morristown, TN 37814 • office. 423.586.1931 • fax. 423.586.4699

HAMBLLEN COUNTY TENNESSEE

Debt Management Policy

Formally Adopted: December 15, 2011

TABLE OF CONTENTS

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INTRODUCTION

Debt management policies provide written guidance about the amount and type of debt issued by a state or local government, the issuance process and the management of the debt portfolio. A debt management policy tailored to the needs of the Board of County Commissioners (the "Governing Body") of Hamblen County, Tennessee (the "County"), improves the quality of decisions, identifies and discloses parameters relating to the structure and issuance of debt, identifies policy goals, and provides a foundation for long-term financial planning, all of which are in the public interest of the County. Adherence to a debt management policy signals to ratings agencies, investors, and the capital markets that the County is well-managed and should always be prepared to meet its obligations in a timely manner.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. An effective debt management policy provides guidelines for a government to manage its debt program in line with those resources.

This Debt Management Policy (the "Policy") is intended to comply with the debt management requirements promulgated by the Tennessee State Funding Board in December 2010 to be formally adopted on or before January 1, 2012. The County may, from time to time, review this Policy and make revisions and updates, if warranted.

I. GOALS AND OBJECTIVES

The Governing Body is establishing a debt management policy as a tool to ensure that financial resources are adequate to meet the County's long-term capital needs. In addition, the Policy helps to ensure that financings undertaken by the County satisfy certain clear, objective standards, designed to protect the County's financial resources in order to meet its long-term capital needs.

A. The goals of this Policy are:

1. To provide management with appropriate guidelines and direction to assist in making sound debt management decisions;
2. To further demonstrate strong financial management practices for our county citizens, outside investors, and credit agencies.

B. The objectives of this Policy are:

1. To enhance the decision process through transparency;
2. To identify and define the types of financing available for the County;
3. To evaluate those financing options by considering all risk;
4. To identify all expenditures related to the financing option including, but not limited to, principal, interest, and annual costs along with issue specific transaction costs;
5. To address the hiring of outside professionals and address any potential conflict of interest issues
6. To protect and enhance the County's credit rating

II. TRANSPARENCY ENHANCEMENT

To ensure transparency of the decision process, annual budgets, annual debt reports, and issuance specific debt reports (those required by Tennessee Code Annotated, "TCA") shall be prepared and available for public review. Additionally, in the interest of transparency, all costs (including interest, issuance, continuing, and one-time) shall be disclosed to the Governing Body and the citizens in a timely manner.

The Governing Body may assign an ad hoc Debt Management Committee to review reports and study debt standards and the ability of the County to repay debt. In the absence of a Debt Management Committee, these duties will rest with the Finance Committee.

The County Mayor and Finance Director are responsible for the analysis and reporting.

A. Annual Debt Budgets:

The Annual Debt Budgets shall be adopted by the Governing Body and comply with the legal notice and filing requirements as promulgated by TCA.

B. Annual Debt Report:

An Annual Debt Report shall be submitted to the Finance Committee by June of each year. Generally, the report will be presented in conjunction with the Annual Debt Budgets.

The Annual Debt Report shall consist of, but not be limited to the following:

1. Schedule of Outstanding Debt and Schedule of Budgeted Debt Payments, and any additional schedules, as required by Tennessee Comptroller of the Treasury;
2. Net Debt Calculation (total principal outstanding less most recent year respective debt fund balance);
3. Debt Per Capita Ratio (total debt/population) and Net Debt Per Capita Ration (net debt/population) – County compared to benchmark;
4. Debt to Assessed Property Value (total debt/assessed property value) and Net Debt to Assessed Property Value (net debt/assessed property value) – County compared to benchmark;
5. Debt as a Percentage of Personal Income (total personal income/debt per capita) and Net Debt as a Percentage of Personal Income (total personal income/net debt per capita) – County compared to benchmark;
6. Documentation of the most recent debt rating(s) as available;
7. Percentage of fixed versus variable rate debt;
8. Multi-year budgets that include the current debt costs of principal, interest, and annual cost

C. Issuance Specific Debt Reports:

All new debt issues shall include all required forms as promulgated by TCA. The documents will be available for review by the Governing Body and public inspection.

III. DEBT TYPES

All financing shall be approved by the Governing Body and the Tennessee Comptroller of the Treasury within the legal guidelines of TCA, Internal Revenue Code (the "Code"), and the regulations promulgated by the Comptroller's Office. Additionally, all financing will be reviewed by the County Attorney, or legal bond counsel may be hired to ensure compliance with TCA.

A. Long-term Loans and Bonds

The County may issue long-term loans and bonds to finance capital improvements and refinancing outstanding debt, and all costs associated with capital improvements and refinancing. As indicated within this policy, the costs associated with the issuance of this debt will be disclosed to ensure compliance

with this policy and to address potential conflicts of interest. The term of the debt will not exceed the expected economic life of the project(s). Additionally, long term debt will not be issued to finance current operations. The following summarizes but does not limit the types of long-term debt that may be issued:

1. Fixed Rate Bonds – Bonds that have an interest rate that remains constant throughout the life of the bond;
2. Variable Rate Bonds – Bonds that bear a variable interest rate throughout the life of the bond.

B. Short-Term Debt

Short-term borrowing may be utilized for the following: Financing capital assets with debt not exceeding the economic life of the assets; interim financing for the temporary funding of operational cash flow deficits or anticipated revenues subject to the following policies:

1. Bond Anticipation Notes (“BANs”) – BANs may be issued instead of capitalizing interest to reduce the debt service during the construction period of a project or facility. BANs issued will be repaid by proceeds of a subsequent long-term bond issue.
2. Capital Outlay Notes (“CONs”) – CONs are short term notes (less than twelve (12) year maturities) secured by the pledge of the County’s full faith and credit.
3. Revenue Anticipation Notes (“RANs”) and Tax Anticipation Notes (“TANs”) – RANs and TANs are to be utilized for cash flow purposes until annual revenues are received for a particular fund. All RANS and TANS will be paid in the same fiscal year in which they are issued.
4. Grant Anticipation Notes (“GANs”) – GANs may be issued when the County wishes to finance projects in anticipation of a grant from a state or federal agency. The principal amount of the GANs shall not exceed the amount of the anticipated grant.

The County may undertake interfund borrowings, in which amounts on deposit in one County fund are lent to another fund. All such interfund borrowings shall be approved by the Governing Body; and shall be preceded by receipt of the approval of the Comptroller’s Office; and shall only be issued in compliance with state regulations and limitations.

Short-term debt may be used when it provides an interest rate advantage or as interim financing until market conditions are more favorable to issue longer-term debt in a fixed or variable rate mode. The County will determine and utilize the most advantageous method for short-term borrowing. The County may issue short-term Debt when there is a defined repayment source or amortization of principal.

C. Capital Leases

The County may use capital leases to finance projects assuming the Mayor and Finance Director determine that such an instrument is more economically feasible than purchasing the asset. Capital leases may be considered for long-term or short-term borrowing, but the term of the lease shall not exceed the economic life of the asset.

IV. RISK ASSESSMENT

The County will evaluate each transaction to assess the types and amounts of risk associated with each transaction, considering all available means to mitigate those risks. The County will evaluate all proposed transactions for consistency with the objectives and constraints defined in this Policy, TCA, and other regulations. The following risks should be assessed before issuing debt:

- A. Change in Public/Private Use – The change in the public/private use of a project that is funded by tax-exempt funds could potentially cause a bond issue to become taxable.
- B. Default Risk – The risk that debt service payments cannot be made by the due date.
- C. Liquidity Risk – The risk of having to pay a higher rate to the liquidity provider in the event of a failed remarketing.
- D. Interest Rate Risk – The risk that interest rates will rise, on a sustained basis, above levels that would have been set if the issue had been fixed.
- E. Rollover Risk – The risk of the inability to obtain a suitable liquidity facility at an acceptable price to replace a facility upon termination or expiration of a contract period.
- F. Credit Risk – The risk that an issuer of debt securities or a borrower may default on his obligations by failing to repay principal and interest in a timely manner.
- G. Fee Risk – The risk that on-going fees may increase beyond what is initially expected.

V. DEBT COSTS

In order to assist the County in making better debt management decisions and to reflect the cost of debt, the following shall be completed:

- A. As previously identified in this Policy, the Annual Debt Report will be provided to the Governing Body;

- B. Prior to the issuance of debt, the County Mayor and/or Finance Director will prepare a multi-year budget to reflect the current debt cost of principal, interest, and estimated annual costs over the life of the existing debt. This will allow the Governing Body to determine if extra capacity exists or if additional funding will be needed;
- C. Update ratios with the issuance of new debt as noted in the Annual Debt Report.

VI. PROFESSIONAL SERVICES AND POTENTIAL CONFLICTS OF INTEREST

As needed, the County may select financial professionals to assist in its debt issuance and administration processes. All professionals engaged to assist the County shall be required to clearly disclose all compensation and consideration received related to services provided. This includes "soft" costs or compensations in lieu of direct payments. In selecting financial professionals, consideration should be given with respect to:

- A. Relevant experience with municipal government issuers and the public sector;
- B. Indication that the firm has a broadly based background and is therefore capable of balancing the County's overall needs for continuity and innovation in capital planning and debt financing;
- C. Experience and demonstrated success as indicated by its experience;
- D. Professional reputation; and
- E. Professional qualifications and experience of principal employees.

The following summarizes, but does not limit, the financial professionals that may be utilized by the County:

- A. Counsel – The County will enter into an engagement letter agreement with each lawyer or law firm representing the County in a debt transaction. No engagement letter is required for any lawyer who serves as counsel to the County regarding general County matters.
- B. Bond Counsel – Bond counsel for each debt transaction is contracted by the County Mayor and serves to assist the County in debt issues.
- C. Financial Advisor – If the county elects to engage a financial advisor for a debt transaction, the County shall enter into a written contract with the financial advisor on the terms and conditions approved by the County Mayor. The financial advisor shall not be permitted to bid on or underwrite an issue for which they are or have been providing advisory services.
- D. If there is an underwriter for a debt issue, the underwriter must clearly identify itself to the County in writing (e.g., in a response to a request for proposals or in

promotional materials provided to the County) as an underwriter and not as a financial advisor from the earliest stages of its relationship with the County with respect to that issue. The underwriter must clarify its primary role as a purchaser of securities in an arm's-length commercial transaction and that it has financial and other interests that differ from those of the County. The underwriter in a publicly offered, negotiated sale shall be required to provide pricing information both as to interest rates and to takedown per maturity to the County Mayor in advance of the pricing of the debt.

Financial professionals, involved in a debt transaction hired or compensated by the County, shall be required to disclose to the County existing client and business relationships between and among the professionals to a transaction (including, but not limited to, financial advisors, swap advisors, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations and program administrators. This disclosure shall include that information reasonably sufficient to allow the County to appreciate the significance of the relationships.

Financial professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.

VII. CREDIT QUALITY AND CREDIT ENHANCEMENT

The County's debt management activities will be conducted in order to maintain or receive the highest possible credit ratings. The Mayor and Finance Director, in conjunction with any Financial Professionals that the County may choose to engage, will be responsible for maintaining relationships and communicating with one or more rating agencies.

The County will consider the use of credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Only when clearly demonstrable savings can be shown shall an enhancement be considered. The County will consider each of the following enhancements as alternatives by evaluating the cost and benefit of such enhancements:

A. Insurance

The County may purchase bond insurance when such purchase is deemed prudent and advantageous. The predominant determination shall be based on such insurance being less costly than the present value of the difference in the interest on insured bonds versus uninsured bonds.

B. Letters of Credit

The County may enter into a letter-of-credit ("LOC") agreement when such an agreement is deemed prudent and advantageous. The County or its Financial Professionals, if any, will prepare and distribute a request for qualifications to qualified banks or other qualified financial institutions pursuant to terms and conditions that are acceptable to the County.

VIII. MISCELLANEOUS

The debt management policy guidelines outlined herein are only intended to provide general direction regarding the future use and execution of debt. A violation of the Governing Body's debt policy shall in no way be interpreted as a violation of law and shall have no bearing on the validity of debt issued by the Governing Body. The Governing Body maintains the right to modify this Policy (except to the extent these guidelines are mandated by applicable state law or regulation) and may make exceptions to any of its guidelines at any time to the extent that the execution of such debt achieves the goals of the Governing Body. Any exceptions to these policies shall be expressly acknowledged in the resolution authorizing the pertinent debt issue. In the event of a conflict between the terms of a debt resolution and this Policy, the terms of the debt resolution shall control.

This Policy will be periodically reviewed by the County Mayor and the Finance Director. The County Mayor and Finance Director may at any time present recommendations for any amendments, deletions, additions, improvements or clarifications. Any changes require the approval of the aforementioned ad hoc Debt Management Committee, if present, or the Finance Committee before approval by the Governing Body.

IX. ADOPTION OF THE POLICY

The Governing Body adopted this Policy on December 15, 2011.

January	2016															
Permit	Date	Applicant	Type	Address	Construction	Permit	SW	Plumbing	Mech.	Gas	Total	Tax Map	Group	Parcel		
14-428	1/7/16	Carlyle	house	864 Rouse Road 37813	\$125,000.00	\$830.50	\$100.00	\$85.00	\$20.00		\$1,035.50	057		pt of 096.04		
14-429	1/7/16	Carlyle	house	836 Rouse Road 37813	\$125,000.00	\$677.60	\$100.00	\$75.00	\$15.00		\$867.60	057		pt of 096.04		
14-430	1/4/16	Tutino	garage	4513 Harbor Drive 37814	\$28,000.00	\$120.00					\$120.00	010K	A	044.00		
14-431	1/5/16	Collins	carport	2654 Lakemont Circle 37814	\$5,000.00	\$25.00					\$25.00	011P	C	009.00		
14-432	1/5/16	McKenna	pool	3231 Milton Ridge Court 37814	\$50,000.00	\$50.00					\$50.00	022M	A	011.00		
14-433	1/7/16	Greene	DWMH	1253 Spout Springs Road 37814	\$65,000.00	\$350.00					\$350.00	024O		pt of 113.00		
14-434	1/8/16	Long	garage	1081 Shadow Wood Lane 37814	\$30,000.00	\$180.00		\$15.00			\$195.00	040H	A	104.00		
14-435	1/8/16	Cameron	garage	1121 Murrell Road 37814	\$32,000.00	\$270.00					\$270.00	040H	B	031.00		
14-436	1/25/16	Collins	remodel	226 W. Manley Court Circle 37814	\$40,000.00	\$480.00		\$45.00	\$15.00		\$540.00	040L	E	008.00		
											\$0.00					
											\$0.00					
											\$0.00					
											\$0.00					
	Total	9		Total:	\$500,000.00	\$2,983.10	\$200.00	\$220.00	\$50.00	\$0.00	\$3,453.10					
Running	Total	107			\$5,643,029.00	\$44,536.20	\$2,100.00	\$1,945.00	\$415.00	\$70.00	\$49,066.20					
												ETHRA	Monthly	YTD		
					Total No.	Amount		Total				HOMES	0	0		
				Copies and Miscellaneous		\$0.00		\$0.00	January							
				Re-Zoning Request		\$75.00		\$0.00			Grand					
				Variance Request	2	\$50.00		\$100.00					Total: \$3,703.10			
				Plat Approval	1	\$150.00		\$150.00								
			3 lots or more	Land Disturbance/Development		\$100.00		\$0.00	2014-2015							
				Use on Review		\$50.00		\$0.00			Running					
				Refunds				\$0.00					Total: \$51,266.20			
				Total Collected				\$250.00								
				Running Total Collected				\$2,200.00								

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
P.O. Box 1897
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cccblaw.com
E-MAIL: info@cccblaw.com

January 29, 2016

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLEN COUNTY, TENNESSEE - JANUARY, 2016**

Dear Bill:

Please find enclosed two (2) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of January, 2016.

As usual, one invoice covers our General/Miscellaneous File and one invoice covers pending litigation.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps

CPC/alg

Enclosures

C:\USERS\AMY GREER\DOCUMENTS\PUBLIC FOLDERS\DOCUMENTS\HAMBLEN COUNTY\LETTERS\2016\BRITTAIN,BILL(INVOICE)-01-29-16.DOCX

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
P.O. Box 1897
1001 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

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DAVID S. BYRD

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WEBSITE: cccblaw.com
E-MAIL: info@cccblaw.com

January 29, 2016

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLÉN COUNTY, TENNESSEE - JANUARY, 2016**

Dear Bill:

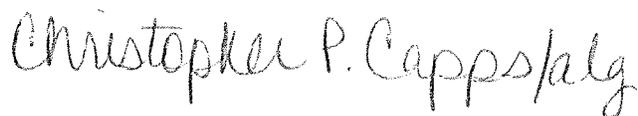
Please find enclosed two (2) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of January, 2016.

As usual, one invoice covers our General/Miscellaneous File and one invoice covers pending litigation.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,



Christopher P. Capps

CPC/alg

Enclosures

C:\USERS\AMY GREER\DOCUMENTS\PUBLIC FOLDERS\DOCUMENTS\HAMBLÉN COUNTY\LETTERS\2016\BRITTAIN,BILL\INVOICE\01-29-16.DOCX

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 5
Date: 02/01/2016
Due On: 03/02/2016

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	01/05/2016	E-mail to and from Bill Brittain re: MOU language and Southern Software	0.15	\$150.00	\$22.50
Service	01/06/2016	E-mail from Bill Brittain re: MOU	0.05	\$150.00	\$7.50
Service	01/07/2016	E-mail to Bill Brittain re: Southern Software; e-mails to and from Bill Brittain and Sherrie Montgomery re: MOU; e-mail to Stephen Later re: Southern Software; e-mails from Chris Bell re: violation letter; phone conference with Bill Brittain re: MOU	0.80	\$150.00	\$120.00
Service	01/08/2016	E-mail from Cindy Dibb re: January 12th committee meeting	0.05	\$150.00	\$7.50
Service	01/11/2016	Revise violation letter; e-mails to Chris Bell re: violation letter	0.60	\$150.00	\$90.00
Service	01/12/2016	E-mails to and from Bill Brittain re: MOU and Southern Software; e-mails from and to Bill Brittain re: committee meetings; e-mail from Stephen Later re: Southern Software; e-mails from Chris Bell re: violation letter; Committee Meeting	1.20	\$150.00	\$180.00
Service	01/15/2016	E-mails from and to Bill Brittain, Tina Whitaker and Rick Eldridge re: Mae Collins Road	0.20	\$150.00	\$30.00
Service	01/18/2016	E-mail from Cindy Dibb re: January 21st commission meeting	0.05	\$150.00	\$7.50
Service	01/20/2016	E-mail from Cindy Dibb re: January 21 commission meeting	0.05	\$150.00	\$7.50

Service	01/21/2016	Review condemnation procedure; phone conference with Bill Brittain; Commission Meeting	0.95	\$150.00	\$142.50
Service	01/25/2016	E-mail from Cindy Dibb re: Carson; e-mail from Debra Robinson re: Carson; review pleadings; phone conference with Wayne Mize re: jail suits	0.40	\$150.00	\$60.00
Service	01/27/2016	Phone conference with Stapleton re: employee issue (timeclock)	0.10	\$150.00	\$15.00
				Total	\$690.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
5	03/02/2016	\$690.00	\$0.00	\$690.00
			Outstanding Balance	\$690.00
			Total Amount Outstanding	\$690.00

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 7
Date: 02/01/2016
Due On: 03/02/2016

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00029-Hamblen County Government

Esco R. Jarnagin v. Bill Brittain (salary suit)

Type	Date	Description	Quantity	Rate	Total
Service	01/07/2016	E-mail from Cindy Dibb re: discovery	0.05	\$150.00	\$7.50
Service	01/14/2016	E-mails from and to Greg Brown	0.10	\$150.00	\$15.00
Service	01/19/2016	E-mail from Cindy Dibb re: case; meeting with Brown, Lauder and Fields	1.05	\$150.00	\$157.50
Service	01/22/2016	Meeting with Bill Brittain re: case	1.00	\$150.00	\$150.00
Service	01/25/2016	E-mail from Carolyn Parson and Kevin Dean re: dates; e-mails to and from Greg Brown; call to Bill Brittain	0.40	\$150.00	\$60.00
Service	01/26/2016	E-mails to Greg Brown and Bill Brittain	0.15	\$150.00	\$22.50
Service	01/27/2016	E-mail to Greg Brown	0.05	\$150.00	\$7.50
Service	01/28/2016	Hearing and phone conference with Bill Brittain; e-mails to and from Greg Brown re: case	3.05	\$150.00	\$457.50
Service	01/29/2016	E-mail to Greg Brown re: case	0.05	\$150.00	\$7.50
				Total	\$885.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
7	03/02/2016	\$885.00	\$0.00	\$885.00
			Outstanding Balance	\$885.00
			Total Amount Outstanding	\$885.00

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

MONTHLY AUTOPSIES PENDING REPORT

Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479

Phone (423): Office/Home; 581-6229 Fax; 289-1262 Cell; 312-6322

Email: coroner@musfiber.com

February 1, 2016

Knox County Medical Examiner

ATTN: Darinka Mileusnic-Polchan, M.D., M.E.

Fax number: 865-215-8001

RECEIVED
FEB 02 2016
OFFICE OF THE
HAMBLLEN COUNTY MAYOR

In an effort to keep all files current, the following Hamblen County Coroner/Medical Examiner's cases have not been closed pending receipt of the final autopsy report from you as of January 31, 2016. If your records do not match as listed below, please notify me as soon as possible.

CASE# DATE ORDERED NAME, AGE

1. 16038 01-28-16 Miss. Mysti Rudd, 37

If I may provide any additional information or assistance please feel free to contact me at any time.

Sincerely,



Eddie R. Davis

Hamblen County Coroner

CC: Hamblen County Mayor & County Commission

Hamblen County Medical Examiner

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 301-6322

February 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were investigated by me during the month of January along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	16007	01-05-16	Mr. Roy Buss, 57, Sevierville, TN
2.	16008	01-05-16	Mrs. Marjorie McMinn, 77, 5600 Leapers Ferry Road
3.	16010	01-06-16	Mr. Robert McMurty, 80, 525 Parker Road
4.	16011	01-10-16	Mr. Ronald Hyleman, 55, 6223 Cottontail Lane
5.	16014	01-12-16	Mr. Douglas Mallory, 71, 724 White Oak Circle
6.	16020	01-19-16	Mrs. Roberta Lee, 95, 2254 Cain Bridge Road
7.	16021	01-19-16	Mrs. Margaret Gilbret, 77, 8200 Greenbrier Road
8.	16022	01-20-16	Mr. Freddy Sloan, 49, 1928 Waldo Drive
9.	16023	01-20-16	Mr. Eugene Zimmerman, 81, 1921 Mineral Hill Road
10.	16024	01-20-16	Mrs. Maggie Holt, 60, 2174 East Outer Drive
11.	16026	01-21-16	Mrs. Goldie Hicks, 96, 718 Baker Street
12.	16027	01-23-16	Mr. Roy Cowan, 87, 3110 Springvale Road
13.	16028	01-23-16	Mr. John Long, 57, Knoxville, TN
14.	16029	01-23-16	Mrs. Christina Davis, 72, 1690 Lake Park Circle
15.	16030	01-24-16	Ms. Linda Martin, 65, 1294 Old Witt Road
16.	16033	01-26-16	Mr. George Rhea, 62, 2315 Raritan Drive
17.	16036	01-27-16	Mr. James Barnard, 58, 835 Pendleton Avenue
18.	16040	01-29-16	Mr. James Secrets, 92, 8136 West Point Drive
19.	16042	01-30-16	Mr. Joseph Holdway, 87, 1845 Cowan Lane
20.	16043	01-31-16	Mrs. Nancy Wills, 63, 601 Windridge Lane

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.



Eddie R. Davis

Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Collected by Coroner's Office and sent to:

AIT Laboratories, Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

February 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	16004	01-02-16	Mrs. Mary Swatsell, 87, 4270 Brockland Drive
2.	16005	01-02-16	Mr. Albert Dilly, 85, 2435 Brights Pike
3.	16012	01-10-16	Mr. Anderson Livesay, 87, 2009 Murray Street
4.	16017	01-17-16	Ms. Drownetta Butler, 65, 2789 Turley Mill Road
5.	16034	01-26-16	Mr. John Cupp, 77, 2400 Warrensburg Road
6.	16037	01-28-16	Mr. John Hopkins, 77, 707 Masengill Avenue
7.	16039	01-28-16	Ms. Cindy Vance, 52, 460 Barkley Landing
8.	16041	01-29-16	Mr. John Jordan, 65, 5610 East A.J. Highway
9.	16044	01-31-16	Mrs. Mary Stout, 89, 739 East Second North Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

9 Calls X \$40. = \$360.00

Sincerely,

SIGNATURE ON FILE

J.R. Thompson, Jr.
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Gathered and Sent to AIT Laboratories, Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

February 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	16002	01-01-16	Mrs. Barsha Long, 76, 634 Collinson Ford Road
2.	16003	01-02-16	Mr. Edgille Baldrige, 77, 6750 Bow Trail
3.	16009	01-06-16	Mr. Dale Gisewite, 77, 1116 West Sixth North Street
4.	16013	01-11-16	Mr. Dana Hopkins, 79, 5620 Myers Road
5.	16025	01-21-16	Ms. Joan Summers, 68, 213 Richardson Street
6.	16031	01-24-16	Mr. Erwin Monday, 88, 1047 Hershey Drive
7.	16032	01-25-16	Mrs. Ruth Lawrence, 72, Dandridge, TN

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

7 Calls X \$40. = \$280.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AIT Laboratories, Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

February 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	16001	01-01-16	Mr. Thomas Burchell, 57, 1230 McFarland Street
2.	16006	01-04-16	Mrs. Elsie Damon, 89, 151 Lochmere Drive
3.	16016	01-16-16	Mr. Johnny Matthews, 59, 1006 West Morris Blvd.
4.	16018	01-18-16	Ms. Laquita Parkey, 59, 2449 Locust Grove Court Dr.
5. *	16038	01-28-16	Miss. Mysti Rudd, 37, 515 North Daisy Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

5 Calls X \$40. = \$200.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AIT Laboratories, Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1943 Warrensburg Road
Whiteburg, Tennessee 37891
Phone: 423-736-3961

February 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of January.

CALL#	CASE#	DATE	NAME,	AGE,	HOME ADDRESS *1
1.	16015	01-14-16	Mr.		David Collins, 73, 4940 Cameron Road
2.	16019	01-18-16	Mrs.		Mary Fleenor, 59, Bean Station, TN
3.	16035	01-27-16	Mrs.		Diana Sullivan, 60, 765 Lennie Avenue

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

3 Calls X \$40. = \$120.00

Sincerely,

SIGNATURE OF FILE

Paul Baldy
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Gathered and Sent to AIT Laboratories, Indianapolis, IN

Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479

Phones (423) Office/Home 581-6229 Fax 289-1262 Cell 312-6322

Listed below are the total number of deaths in Hamblen County caused by drug overdoses and total Calls to the Coroner & Medical Examiner's Office since I became Coroner in May, 1991. These numbers do not account for Hamblen County Residents who died of an overdose in another area outside our jurisdiction, we are aware of several occurrences in other counties and states. Also listed are the number of Cremation Permits investigated by the Medical Examiner & Coroner.

YEAR OD CALLS

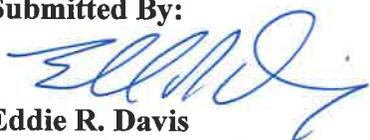
1991 - 2	123
1992 - 5	223
1993 - 4	226
1994 - 2	233
1995 - 8	267
1996 - 9	253
1997 - 8	267
1998 - 10	280
1999 - 11	255
2000 - 13	300
2001 - 12	282
2002 - 14	329
2003 - 20	322
2004 - 21	324
2005 - 25	352
2006 - 25	316
2007 - 48	393
2008 - 39	404
2009 - 48	398
2010 - 53	412
2011 - 46	362
2012 - 49	376
2013 - 31	418
2014 - 35	487
<u>2015 - 29</u>	<u>440</u>
TOTAL 532	7,601

YEAR*1 PERMITS

2012	158
2013	188
2014	215
2015	228

*1 Statistics provided by the Hamblen County Health Dept - Only years available.

Submitted By:



Eddie R. Davis
Hamblen County Coroner

HAMBLLEN COUNTY CORONER'S ANNUAL STATISTICS

CALENDAR YEAR	*1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	TOTALS
TOTAL CALLS	123	223	224	233	267	253	267	280	255	300	282	329	322	324	352	316	393	404	398	412	362	376	433	487	440	8,055
ATTENDED BY CORONER	106	177	159	149	186	170	189	171	180	196	204	245	233	237	232	184	219	248	250	268	198	208	228	250	222	5,109
BY DEPUTY CORONER	17	46	65	84	81	83	78	109	75	104	78	84	89	87	120	132	174	156	148	144	164	168	205	237	218	2,946
Autopsies Ordered	16	22	18	22	19	28	27	27	34	42	38	41	37	31	33	32	36	35	35	36	40	43	45	33	42	812
Toxicology Coroner Drawn		NA	8	10	8	18	17	15	17	14	13	120														
**CAUSE OF DEATH																										
Heart Disease	56	101	110	116	117	103	97	104	96	118	108	112	107	110	127	109	132	131	132	128	112	122	117	132	110	2,807
Cancer	24	34	44	36	48	67	69	71	64	85	73	82	87	83	79	74	80	95	89	91	82	77	108	124	112	1,878
Brain Disease/Stroke	12	25	26	24	22	20	26	28	17	23	15	29	17	22	30	24	30	31	39	44	40	42	40	50	45	721
Respiratory Disease	7	14	3	12	14	12	19	15	22	17	21	29	18	19	22	16	30	39	42	37	23	24	42	60	58	615
Toxicity (Over Dose)	2	5	4	2	8	9	8	10	11	13	12	14	20	21	25	25	48	39	48	53	46	49	31	35	29	567
Accidental	9	13	10	17	21	15	13	10	14	21	10	17	18	11	16	15	14	16	5	17	9	16	15	16	13	351
Suicide	7	7	8	7	6	8	7	6	7	4	6	5	8	9	11	6	11	6	5	7	8	7	17	14	15	202
Sepsis	0	2	0	1	3	4	7	6	4	1	4	5	7	6	10	7	7	10	7	8	9	6	10	10	7	141
Renal Failure	1	1	1	5	2	2	3	7	1	4	5	7	5	7	7	8	13	4	4	5	7	6	11	18	21	155
Birth Defect	1	7	4	1	5	1	2	0	2	1	2	6	10	6	3	8	4	7	7	1	7	3	4	5	4	101
Liver Disease/Failure	0	2	3	2	5	4	3	2	1	2	4	2	3	2	1	5	7	5	4	4	3	2	8	9	9	92
Pulmonary Embolus	0	3	4	0	0	1	3	4	3	2	6	9	4	4	5	3	3	4	8	4	1	6	4	5	4	90
GI Bleed	1	3	2	2	5	1	4	5	4	1	3	4	3	8	5	4	1	3	0	4	5	5	11	6	4	94
Homicide	2	2	0	2	3	1	4	6	3	1	4	4	9	3	2	2	2	2	2	2	1	2	3	0	3	65
Fire/Smoke Inhalation	0	0	0	0	4	1	0	1	2	1	1	0	0	1	0	1	0	0	0	2	2	0	4	0	0	20
HIV/Aids	0	1	1	2	1	2	1	0	1	2	3	1	1	5	2	1	2	0	0	1	0	1	0	0	3	31
Other	1	3	4	4	3	2	1	5	3	4	5	3	5	7	7	8	9	12	6	4	7	8	8	3	3	125
Pending Autopsy/Tox	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AGES in Years:																										
0- 9	3	7	6	2	8	4	4	4	5	10	7	8	11	6	7	10	8	11	12	7	8	7	6	5	9	175
10-19	2	4	3	2	3	4	3	2	2	3	0	2	5	3	7	4	5	2	3	9	2	3	2	3	3	81
20-29	6	8	7	11	7	7	7	3	8	6	10	8	13	10	5	8	7	5	3	12	8	8	9	4	7	187
30-39	7	10	11	13	16	17	13	4	13	10	10	12	17	16	16	11	18	17	11	13	13	13	16	20	18	335
40-49	9	12	13	15	22	17	19	19	16	21	18	29	20	23	24	21	28	31	21	22	38	38	35	33	32	576
50-59	20	30	24	19	27	35	26	45	40	44	34	51	39	36	52	39	53	55	57	52	44	47	55	63	59	1,046
60-69	26	39	55	44	51	41	71	58	45	63	63	61	64	55	64	63	75	88	95	81	68	63	91	94	88	1,606
70-79	22	59	53	52	73	78	57	76	58	76	67	75	74	88	74	77	86	99	96	93	85	70	98	114	93	1,893
80-89	20	40	43	61	41	38	52	57	52	45	53	60	58	67	81	60	77	72	72	91	77	94	95	105	96	1,607
90-99	8	14	7	14	19	11	14	12	15	20	19	22	20	20	20	23	26	22	28	32	18	31	25	42	32	514
100+	0	0	2	0	0	1	1	0	1	2	1	1	1	0	2	0	1	2	0	0	1	2	1	4	3	26

Coroner estimates that tobacco use contributed to 168 of the 2015 deaths.

Respectfully submitted,  Eddie R. Davis, Hamblen County Coroner

Hamblen County Government
PUBLIC SERVICES COMMITTEE

Monday, February 8, 2016
*Immediately Following Adjournment of Finance Committee
Hamblen County Health Department Conference Room*

AGENDA



Howard Shipley
Chairman

Tim Goins
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Randy DeBord
Member

Stancil Ford
Member

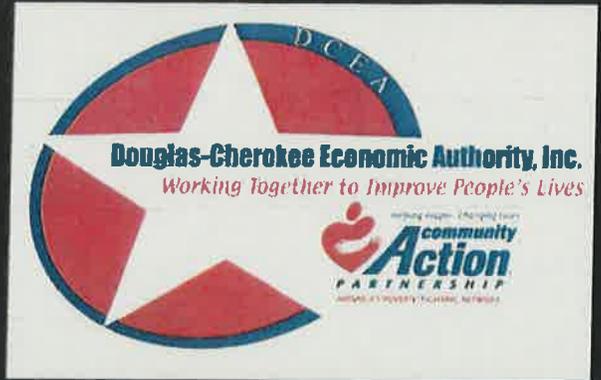
Joe Huntsman, Sr.
Member

John Smyth
Member

Johnny Walker
Member

1. **Call to Order** – *Chairman Howard Shipley*
2. **Visitors Wishing to Address the Committee** – *Chairman Howard Shipley*
(Visitors will be allotted 5 minutes to speak)
3. **Old Business** – *Chairman Howard Shipley*
 - a. County Clerk Satellite Office – *County Mayor Bill Brittain*
4. **New Business** – *Chairman Howard Shipley*
 - a. None
5. **Items of Interest (No Action Necessary)** – *Chairman Howard Shipley*
 - a. Douglas Cherokee Economic Authority, Inc. 2014-2015 Annual Report
 - b. ISO Letter Regarding PPC Classification
 - c. Hamblen County Point-In-Time Count 2016
6. **Adjournment** – *Chairman Howard Shipley*

2014-2015 Hamblen County Annual Report



299

Head Start Families



68

Housing Units



202

FAFSAs Completed



308

Enrolled in After-School Programs



145,873

Pounds of USDA Commodity Food



14,173

Meals Served to Seniors



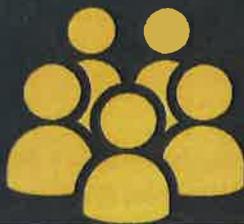
\$676,985

Neighborhood Service Center Client Benefits



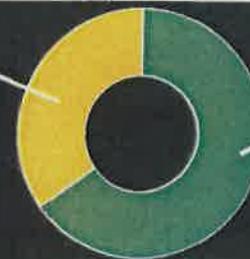
1,498

Households Received Energy Assistance



36,895
Volunteer Hours

173 Employees



6,204 Hamblen County Residents Served



- 25 Locations in Hamblen County
- \$80 in Health Benefits paid to Hamblen Co. Residents
- \$12,811 in Nutrition Benefits paid to Hamblen Co. Residents
- \$1391 in Employment Benefits paid to Hamblen Co. Residents
- \$290,412 Emergency Benefits paid to Hamblen Co. Residents
- \$1376 in Housing paid to Hamblen Co. Residents
- \$374,787 Energy Assistance paid to Hamblen Co. Residents
- 5 Board Members from Hamblen County

Hamblen County Offices

21st Century

409 East Main Street
Morristown, TN 37814
(423) 581-5420

Schools:

Fairview-Marguerite Elementary
John Hay Elementary
Union Heights Elementary
West Elementary
Hillcrest Elementary
Lincoln Heights Elementary

Educational Opportunity Center

534 East First North St.
Morristown, TN 37814
(423) 318-6940

Head Start

Main Office
127 Cedar St.
Morristown, TN 37814
(423) 587-4501

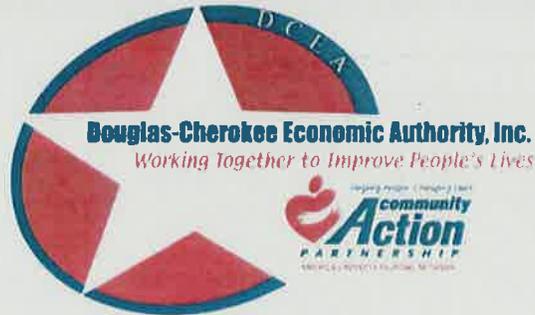
Judson S. Hill
776 N. Cumberland St.
Morristown, TN 37814
(423) 586-3676 *175

Lon Price
925 Panorama Dr.
Morristown, TN 37814
(423) 585-0367 *128

Mtn. View
324 13th St.
Morristown, TN 37814
(423) 581-9710 *131

North Hamblen
2125 Fairview Rd.
Morristown, TN 37814
(423) 586-6493 *130

Head Start Learning Center
306 Brown Ave.
Morristown, TN 37813
(423) 581-2350 *127



Douglas-Cherokee Economic Authority, Inc.

534 East First North St.
Morristown, TN 37814
(423) 587-4500
(866) 631-4120 Toll Free

Head Start

Early Head Start Learning Center
306 Brown Avenue
Morristown, TN 37813
(423) 586-7525 *171

Early Head Start West
1535 Jones Street
Morristown, TN 37813
(423) 581-1264 *174

Ray McElhaney ELC
7222 W. Andrew Johnson Hwy.
Talbott, TN 37877
(423) 586-7120 *192

Neighborhood Service Center

2450 S. Cumberland St.
Morristown, TN 37814
(423) 587-3076

Rental Management

Main Office
407 East Main St.
Morristown, TN 37814
(423) 586-1494

Rental Management

College Park
2526 Mall Dr.
Morristown, TN 37814
(423) 587-6491

Lincoln Park
1109 Sulphur Springs Rd.
Morristown, TN 37813
(423) 587-1633

Lincoln Park Annex
1203 Sulphur Springs Rd.
Morristown, TN 37813
(423) 587-1633

Senior Nutrition

Main Office
534 East First North St.
Morristown, TN 37814
(423) 318-6936

Senior Citizens Center
841 Lincoln Ave.
Morristown, TN 37813
(423) 581-2984

Laurelwood Apartments
513 South Hill St.
Morristown, TN 37813

College Park Apartments
2526 Mall Dr.
Morristown, TN 37814

Teen Pregnancy Prevention

409 East Main St.
Morristown, TN 37814
(423) 581-5420

Schools:

Lincoln Heights Middle School
Meadowview Middle School



www.douglascherokee.org



[DCEA.TN](https://www.facebook.com/DCEA.TN)

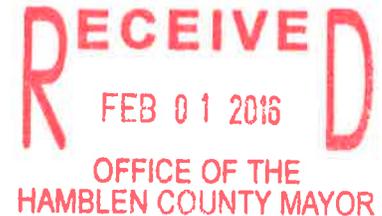


[DCEA_TN](https://twitter.com/DCEA_TN)



January 25, 2016

Mr. Bill Brittain, Mayor
East Hamblen FD
511 West Second North Street
Morrisotown, Tennessee, 37814



RE: East Hamblen Fd, Hamblen County, Tennessee
Public Protection Classification: 07/7X
Effective Date: May 01, 2016

Dear Mr. Bill Brittain,

We wish to thank you Mr. Jamie Carden and Chief Bill Jordan for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications as "X" and "Y" – formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."
- Communities graded with single "9" or "8B" classifications will remain intact.
- Properties over 5 road miles from a recognized fire station would receive a class 10.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Dominic Santanna

Dominic Santanna
Manager -National Processing Center

cc: Mr. Jamie Carden, Department Head, Russellville Whitesburg Utility
Chief Bill Jordan, Chief, East Hamblin County Fire Department
Mr. Eric Carpenter, 911 Director, Hamblen County 911



To: Hamblen County Commissioners

From: Bill Brittain, County Mayor

Date: February 4, 2016

Re: Hamblen County Point in Time Count Report

Morristown Association Temporary Shelter (M.A.T.S.) conducted the annual Point in Time count of the Hamblen County homeless population. The results are attached.

Bill Brittain, *County Mayor*

511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.586.4699

Hamblen

Summary HUD Report for 2016 Point-in-Time Count

All Counties 2016 Point in Time

	Emergency Shelter	Transitional Housing	Unsheltered	Precariously Housed	Total
Total number of households	63	0	49	10	122
Total number of persons	97	0	68	16	181

Households with Only Children (under age 18)

	Emergency Shelter	Transitional Housing	Unsheltered	Precariously Housed	Total
Total number of households	0	0	0	0	0
Single-child Households	0	0	0	0	0
Multi-child Households	0	0	0	0	0

Households with at least one adult and one child

	Emergency Shelter	Transitional Housing	Unsheltered	Precariously Housed	Total
Total number of households	13	0	5	2	20
Total number of persons	42	0	19	8	69
Number of persons (0-17)	26	0	9	5	40
Number of persons (18-24)	1	0	1	2	4
Number of persons (25+)	15	0	9	1	25

Households without Children

	Emergency Shelter	Transitional Housing	Unsheltered	Precariously Housed	Total
Total number of households	2	0	1	1	102
Total number of persons	55	0	49	8	112

Homeless subpopulations					
	Emergency Shelter	Transitional Housing	Unsheltered	Precariously Housed	Total
Veterans (individuals)	0	0	2	0	2
Female Veterans (individuals)	0	0	0	0	0
Severely Mentally Ill (individuals)	17	0	13	4	34
Chronic Substance Abuse (individuals)	7	0	16	3	26
Persons with HIV/AIDS	0	0	0	0	0
Victims of Domestic Violence	6	0	0	0	6

This accurately reflects all surveys that were turned in to us by each county.

	Sheltered	Unsheltered	Precariously Housed	Total	Reporting Status
Anderson	24	10	17	51	Report
Blount	63	17	84	164	Report
Campbell	5	0	6	11	Report
Claiborne	0	0	0	0	Report
Cocke	0	0	0	0	Report
Grainger	0	0	0	0	Report
Hamblen	97	68	16	181	Report
Jefferson	25	3	90	118	Report
Loudon	0	0	0	0	Report
Monroe	6	11	6	23	Report
Sevier	0	0	0	0	Report
Union	0	0	0	0	Report
Totals	220	109	219	548	

Hamblen County Government
CALENDAR & RULES COMMITTEE

Monday, February 8, 2016

*Immediately Following Adjournment of Public Safety Committee
Hamblen County Health Department Conference Room*



AGENDA

John Smyth
Chairman

1. **Call to Order** – *Chairman John Smyth*

Hubert Davis
Vice-Chairman

2. **Visitors Wishing to Address the Committee** – *Chairman John Smyth*
(Visitors will be allotted 5 minutes to speak)

Rick Eldridge
Ex-Officio

3. **Old Business** - *Chairman John Smyth*
a. None

Tim Goins
Member

4. **New Business** - *Chairman John Smyth*
a. Review of Regular Calendar Items – *Chairman John Smyth*
b. Review of Consent Calendar Items – *Chairman John Smyth*

Herbert Harville
Member

Howard Shipley
Member

5. **Adjournment** – *Chairman John Smyth*

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday – February 18
5 p.m.

Open Meeting - Sheriff Esco Jarnagin

Call to Order – Commission Chairman Rick Eldridge

Prayer – TBD

Pledge of Allegiance – Commissioner Larry Carter

Roll Call - County Clerk, Penny Petty

Prepared under the direction of:
Commission Chairman Rick Eldridge

REGULAR CALENDAR

Order #	Vote	Item
1		<u>Recognition/Presentations/Proclamations (Commission Chairman Rick Eldridge)</u> a. Years of Service b. Recognition – Jimmy Hammock
2		<u>Public Comment Regarding Business of the Agenda Only (Commission Chairman Rick Eldridge)</u>
3		<u>Appointments and Nominations (Commission Chairman Rick Eldridge)</u> a. None
4		<u>Public Official Bonds (Commission Chairman Rick Eldridge)</u> a. None
5	Vote Vote	<u>Calendar and Rules Committee Report (Chairman John Smyth)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items
6	Vote	<u>Approval of Consent Calendar (Commission Chairman Rick Eldridge)</u> a. Consent Calendar
7	Vote	<u>Budget Committee (Chairman Herbert Harville)</u> a. FY2016-2017 Preliminary Budget Plan of Action
8	Vote Vote Vote Vote	<u>Finance Committee (Chairman Herbert Harville)</u> a. Approval of Monthly Checks – January 2016 b. Grant Approval c. Budget Amendment 1. Sheriff’s Department \$1,000 d. ThreeStar Grant Annual Fiscal Confirmation
9		<u>Public Comment – General (Commission Chairman Rick Eldridge)</u>
10		<u>Announcements /Informational Items / Upcoming Meeting Dates (Commission Chairman Rick Eldridge)</u> a. March 8, 2016 – <i>Committee Meetings</i> : 11:30 a.m. – Health Dept. Conference Room b. March 18, 2016 – <i>County Commission Meeting</i> : 5 p.m. – Courthouse Large Courtroom
11		<u>Adjournment (Commission Chairman Rick Eldridge)</u>

CONSENT CALENDAR

Order #	Item	Placed From
1	Approval of the Previous Month Minutes a. Hamblen County Commission Meeting – January 21, 2016	Commission Chairman Rick Eldridge
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – January 2016	Finance Committee
4	Planning Commission Building Permit Report – January 2016	Finance Committee
5	County Attorney Invoices – January 2016	Finance Committee
6	Coroner's Monthly Report – January 2016	Finance Committee
7	Budget Amendments Approved by County Mayor a. Fund #101 County Clerk's Office \$200 b. Fund #101 000Highway and Bridge Maintenance \$478 c. Fund #101 Maintenance \$7,000 d. Fund #101 Planning and Zoning \$6,125 e. Fund #101 Sheriff's Dept. \$6,000	Finance Committee
8	Douglas Cherokee Economic Authority, Inc. 2014-2015 Annual Report	Public Services Committee
9	ISO Letter Regarding PPC Classification	Public Services Committee
10	Hamblen County Point-In-Time Count	Public Services Committee

CONSENT CALENDAR – February 18, 2016