

**LEPC Meeting Minutes**  
**October 11, 2016**  
**12:00 pm Walters State Community College**

The meeting was called to order by Chairperson Candy Lamb. Invocation was given by Tom Miles. The pledge of allegiance was led by Kevin Jarnigan.

There was no old business.

New business – Mattea McCann shared that the executive committee recommended Candy Lamb move from Interim Chairperson to Chairperson for the 2017 calendar year. Gary Ryan made the motion to accept Candy Lamb. Natasha Potvin seconded. Motion passed.

Candy Lamb made the recommendation on behalf of the executive committee to elect Eric Powell as Vice Chairperson for the 2017 calendar year. No other nominations were presented. Eric spoke briefly, thanking everyone for their consideration and the opportunity to serve. A unanimous vote passed, making Eric Powell Vice Chairperson for 2017.

Director Bell then began his presentation/discussion on Active Killers. The presentation began by watching a short video that explained what to do in the event of an active killer. The video shows two scenarios in which there is an active killer: a university and a workplace environment, which according to statistics Director Bell provided, are the two places with the highest percentage of an active killer attacking.

In the video, and in the discussions following during the roundtable, the three options for survival were presented: 1. Run – get out of the building if you are able to do so safely. 2. Lock – If you cannot run, secure yourself somewhere safe. Lock doors, turn off lights, and stay away from windows. 3. Fight – If you cannot hide, or the intruder manages to get into your area, prepare to fight for your life. Already have an idea of items you can use as weapons to defend yourself and if you must, fight the intruder. The important aspect to this one is to have the mentality of a survivor, and to fight until the intruder is unable to continue his/her attack.

The video also explained the importance of allowing responders and officers to do their job. Do not run toward an officer, or do anything that might seem as an attack.

Tables were then asked to discuss amongst themselves whether their industries have active shooter emergency plans in place and if not, what are steps they can take to begin the process of preparing a plan. Some reasons to have such a plan are: employees could become hysterical and afraid if they don't know what to do, there could be further injuries, and if there is no plan that has been exercised a company could face lawsuits for liability issues.

Each industry/agency should have a plan in place that is updated every two years. Plan should include: Assessment, preparedness, communication, incident plan (during an incident), training and exercises, post incident recovery

Some other factors discussed were the importance of having an evacuation plan, an agreed upon meeting place away from the facility, communication alerts/notifications for all employees, adjustments to these plans for special-needs employees, as well as identifying any employees who have credentials as EMS or other emergency service representative who can help in such a situation.

After discussion was over, Director Bell thanked everyone for coming. Papa John's was recognized for their generous lunch donation.

There were no other announcements and the meeting was adjourned.

The Morristown LEPC would like to thank *Papa John's* for supplying the meal for this meeting.  
*Our next scheduled meeting to be held on January 10, 2017.*