HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, April 19, 2018
5 p.m.

Open Meeting - *Sheriff Esco Jarnagin*

Call to Order - *Chairman Louis "Doe" Jarvis*

Prayer – *Reverend Ray Sweet, Lead Pastor First Christian Church*

Pledge of Allegiance - *Commissioner Larry Carter*

Roll Call - *County Clerk Penny Petty*

Prepared under the direction of:
Chairman Louis "Doe" Jarvis

Order #	Vote	Item
1		**Recognition/Presentations/Proclamations (Commission Chairman Louis "Doe" Jarvis)** a. Employee Years of Service
2		**Public Comment Regarding Business of the Agenda Only (Commission Chairman Louis "Doe" Jarvis)**
3	Vote	**Nominations/Appointments (Commission Chairman Louis "Doe" Jarvis)** a. Board of Equalization – 4 Members (OTB)
4		**RECESS as Hamblen County Legislative Body – OPEN Public Hearing (Commission Chairman)** a. Resolution 18-10 to Amend the Zoning Map of Hamblen County, Tennessee, by Rezoning District 04, Tax Map 050, Parcels 069.07, 3994 S. Davy Crockett Parkway, Morristown, TN,37813 from A-1 to C-1. **CLOSE Public Hearing, Reconvene as Hamblen County Legislative Body (Commission Chairman)**
5	Vote	**Rezoning Resolution Vote (Commission Chairman)** a. Resolution 18-10 to Amend the Zoning Map of Hamblen County, Tennessee, by Rezoning District 04, Tax Map 050, Parcels 069.07, 3994 S. Davy Crockett Parkway, Morristown, TN,37813 from A-1 to C-1.
6		**Calendar and Rules Committee Report (Chairman Herbert Harville)**
	Vote	a. Approval of Consent Calendar Items
	Vote	b. Approval of Regular Calendar Items
7		**Approval of Consent Calendar (Commission Chairman Louis "Doe" Jarvis)**
	Vote	a. Consent Calendar
8		**Finance Committee (Chairman Randy DeBord)**
	Vote	a. Monthly Checks March 2018
	Vote	b. Acceptance of the Annual Debt Report for Fiscal Year Ending June 30, 2018
	Vote	c. PREA Memorandum of Understanding between the Hamblen County Sheriff's Dept. and CEASE, Inc.
	Vote	d. Resolution 18-07 to approve Walmart Foundation Community Grant Application for the Hamblen County Community Service Work Program
	Vote	e. Resolution 18-08 to approve Walmart Foundation Community Grant Application for the Hamblen County Sheriff's Dept.
	Vote	f. Resolution 18-09 to authorize the 2018-2019 Litter and Trash Collection Grant Application
		g. Bids
	Vote	I. HVAC Units for Courthouse (#2018-3)
	Vote	II. Inmate Healthcare Services for Hamblen County Jail
	Vote	h. Budget Amendment – Fund #101 Circuit Court $237.60
9		**Public Services (Chairman Hubert Davis)**
	Vote	a. Corridor Study State Route 66
	Vote	b. Surplus of Litter Bus
	Vote	c. Amendments to Resolution 18-05 Property Maintenance Code
10		**Public Comment – General (Commission Chairman Louis "Doe" Jarvis)**
11		**Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Louis "Doe" Jarvis)** a. May Committee Meetings: 5/14/18 @ 11:30 a.m. at Health Dept. Conference Room b. May County Commission Meeting: 5/24/18 @ 5 p.m. at Courthouse Large Courtroom
12		**Adjournment (Commission Chairman Louis "Doe" Jarvis)**

Thursday, April 19, 2018

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
ASSESSOR OF PROPERTY

To: Hamblen County Commission

From: Keith Ely, Assessor of Property KE/CD

Date: April 4, 2018

Re: Hamblen County 2018 Board of Equalization

The Board of Equalization will meet beginning the first of June. The Board is comprised of five (5) members, one (1) member appointed by the City of Morristown and 4 (four) members appointed by the Hamblen County Commission. Each member serves a 2 year term.

I am requesting the appointment of the Hamblen County Board of Equalization for a 2 year term beginning May 1, 2018. These appointments will come before the Commission for approval at the April 19, 2018 meeting.

Each of the gentlemen listed below have indicated they are willing to serve another two (2) year term:

- Earl Cameron
- Ralph Wilkerson
- Darrell Williams

A nomination is needed as follows:

- One from district 5, 6, 12, 13 and 14

Please have your nomination prepared to be considered at the April 19, 2018 commission meeting.

Thank you.

Keith Ely, *Assessor of Property*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1852 • *fax.* 423.585.4600
www.HamblenCountyTN.gov • *email.* kely@co.hamblen.tn.us

Return to Regular Calendar
April 19, 2018

RESOLUTION 18-10

A RESOLUTION TO AMEND THE ZONING MAP
OF HAMBLEN COUNTY, TENNESSEE, BY REZONING
DISTRICT 04, TAX MAP 050, PARCELS 069.07
3994 S. DAVY CROCKETT PARKWAY, MORRISTOWN, TN. 37813
FROM A-1 TO C-1
April 19, 2018

WHEREAS, The Morristown City Planning Commission heard the request to Amend the Hamblen County Zoning Map from A-1 to C-1 on the parcel listed above located inside the Urban Growth Boundary:

WHEREAS, The Morristown City Planning Commission does recommend the rezoning request:

NOW, THEREFOR, BE IT RESOLVED that the Hamblen County Board of Commissioners does hereby approve the rezoning and map amendment from A-1 to C-1 according to the attached map.

Motion was made by _____

Second by _____

Voting For: Voting Against:

ATTEST:

_____

County Clerk

AUTHENTICATED:

_____

County Mayor

_____

Date

City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING

TO:	Morristown Regional Planning Commission
FROM:	Lori Matthews, Senior Planner
DATE:	March 13th 2018
REQUEST:	Rezoning Request in Urban Growth Boundary

BACKGROUND:

City staff has received a rezoning request located within the City's Urban Growth Boundary from Mr. Alvy Couch for his property at 3887 South Davy Crockett Highway. Currently zoned A-1 (Agricultural/Forestry), Mr. Couch is seeking a C-1 (Commercial) designation for his business.

The 2.25 acre site is located behind Raimondi Carmel Apple factory and north (across Spencer Hale Drive) from Lakeway Auto Salvage. The property fronts South Davy Crockett Parkway. Surrounding properties are all zoned A-1, the exception being the paint shop directly across 25E which is zoned C-1.

Three buildings occupy the site, all between eight and nine thousand square feet in size and all used for commercial large motor vehicle storage, the exception being the northern most building which has an office in the front (Life Care).

RECOMMENDATION:

A memorandum (attached) from the County expresses support for this rezoning request with which City Staff concurs, therefore, Staff asks that the Morristown Regional Planning Commission recommend this rezoning request be granted by the Hamblen County Commission.

WILSON HALE RD
S DAVY CROCKETT PKWY
OLD WITT RD
Painting Business
Monument Sales
Raimondi Apple
SPENCER HALE RD
FOXTRUDE LN
RANDOLPH DR
Lakeway Salvage
OLD 95E HWY
S DAVY CROCKETT PKWY
WINDSONG LN
BUTLER ST
BASCH ST

WILSON HALE RD
S DAVY CROCKETT PKWY
OLD WITT RD
Painting Business
Monument Sales
Raimondi Apple
SPENCER HALE RD
FOXTRUDE LN
WINDSONG LN
Lakeway Salvage
OLD 95E HWY
S DAVY CROCKETT PKWY
BUTLER ST
BASCH ST

Hamblen County Government
Calendar & Rules Committee
Monday, April 9, 2018
Hamblen County Health Department Conference Room

MINUTES

Members Present:
Louis "Doe" Jarvis, Herbert Harville, Rick Eldridge, Hubert Davis, Randy DeBord, Joe Huntsman, Sr., Howard Shipley

Members Absent:
None

Call to Order
Chairman Herbert Harville called the meeting to order at 12:29 p.m.

Visitors
None

Review of Regular Calendar
Motion (Hubert Davis/Rick Eldridge, all in favor) to approve the Regular Calendar as presented.

Review of Consent Calendar
Motion (Hubert Davis/Joe Huntsman, Sr., all in favor) to approve the Consent Calendar items as presented.

Adjournment
There being no further business Chairman Harville adjourned the meeting at 12:30 p.m.

Hamblen County Government
CALENDAR & RULES COMMITTEE

Monday, April 9, 2018
Immediately Following Adjournment of Personnel Committee
Hamblen County Health Department Conference Room

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
CALENDAR & RULES COMMITTEE

Herbert Harville
Chairman

Rick Eldridge
Vice-Chairman

Louis "Doe" Jarvis
Ex-Officio

Hubert Davis
Member

Randy DeBord
Member

Joe Huntsman, Sr.
Member

Howard Shipley
Member

AGENDA

1. **Call to Order** – *Chairman Herbert Harville*

2. **Visitors Wishing to Address the Committee** – *Chairman Herbert Harville*
   (Visitors will be allotted 5 minutes to speak)

3. **Old Business -** *Chairman Herbert Harville*
   a. None

4. **New Business** - *Chairman Herbert Harville*
   a. Review of Regular Calendar Items
   b. Review of Consent Calendar Items

5. **Items of Interest**
   a. None

6. **Adjournment** – *Chairman Herbert Harville*

CONSENT CALENDAR

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes – March 22, 2018	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – March 2018	Finance Committee
4	Planning Commission Building Permit Log – March 2018	Finance Committee
5	County Attorney Invoices – March 2018	Finance Committee
6	Coroner's Monthly Report – March 2018	Finance Committee
7	Budget Amendments Approved by the County Mayor a. Fund #101 Jail $100 b. Fund #101 Other Finance/Satellite Office $20.28 c. Fund #101 Planning $100 d. Fund #131 Highway $3,000	Finance Committee
8	Morristown Hamblen Humane Society - Reports	Public Services Committee
9	Longevity Pay Submission	Personnel Committee
10	Veteran Services Office, Mike Wise Resignation Letter	Personnel Committee

Thursday, April 19, 2018

Be It Remembered that the Legislative Body for Hamblen County, Tennessee met at its regular meeting March 22, 2018 at 5:00p.m. in the Hamblen County Courtroom with the Honorable Louis "Doe" Jarvis presiding:

The Legislative Body was Open by Detective Sergeant Eddie Ingram.

Invocation was given by Dr. Gary Brewster, Executive Director of MATS.

The Pledge of Allegiance was led by Commission Larry Carter.

Upon roll call the following members were present.

R. Eldridge	Present	vacant	Absent
S. Ford	Present	T. Ward	Present
J. Walker	Present	J. Smyth	Present
R. Debord	Present	T. Goins	Present
H. Davis	Present	vacant	Absent
H. Harville	Present	Chair L. Jarvis	Present
J. Huntsman	Present	VChair H. Shipley	Present
L. Carter	Present		

Roll Call Quorum: 8 Present Voters: 13 8 YES Needed >

Resolution Vote

Motion by Larry Cater, seconded by John Smyth to approve the Resolution to Amend the Zoning Map of Hamblen County, Tennessee, by Rezoning District 02, Tax Map 048a, Group D, Control Map 0400, Parcels 022.00, 023.00 & 024.00, 526, 526-B, 526-C Panther Creek Road Morristown, Tennessee37814 from R-1 to A-1.

R. Eldridge	YES	vacant	Absent
S. Ford	YES	T. Ward	YES
J. Walker	YES	J. Smyth	(2) YES
R. Debord	YES	T. Goins	YES
H. Davis	YES	vacant	Absent
H. Harville	YES	Chair L. Jarvis	YES
J. Huntsman	YES	VChair H. Shipley	YES
L. Carter	(M) YES		

5.a Passed (13 YES - 0 NO - 0 ABS - 2 Absent) Majority Vote >

RESOLUTION #18-06

A RESOLUTION TO AMEND THE ZONING MAP
OF HAMBLEN COUNTY, TENNESSEE, BY REZONING
DISTRICT 02, TAX MAP 048A, GROUP D, CONTROL MAP 040O
PARCELS 022.00, 023.00 & 024.00
526, 526-B, 526-C PANTHER CREEK ROAD MORRISTOWN, TN. 37814
FROM R-1 TO A-1
MARCH 22, 2018

WHEREAS, The Morristown City Planning Commission heard the request to Amend the Hamblen County Zoning Map from R-1 to A-1 on the parcels listed above located inside the Urban Growth Boundary:

WHEREAS, The Morristown City Planning Commission does recommend the rezoning request:

NOW, THEREFOR, BE IT RESOLVED that the Hamblen County Board of Commissioners does hereby approve the rezoning and map amendment from R-1 to A-1 according to the attached map.

WHEREFORE, it was moved by Carter and seconded by Smyth that this Resolution be adopted.

Voting Aye: 13 Voting Nay: 0 Pass: yes

The Chair declared the Resolution adopted this **22nd** day **of March, 2018**.

Hamblen County Board of Commissioners

By: _____
Louis "Doe" Jarvis, Chairman

APPROVED:

By: _____
Bill Brittain
Hamblen County Mayor

ATTEST:

By: _____
Penny Petty
Hamblen County Clerk

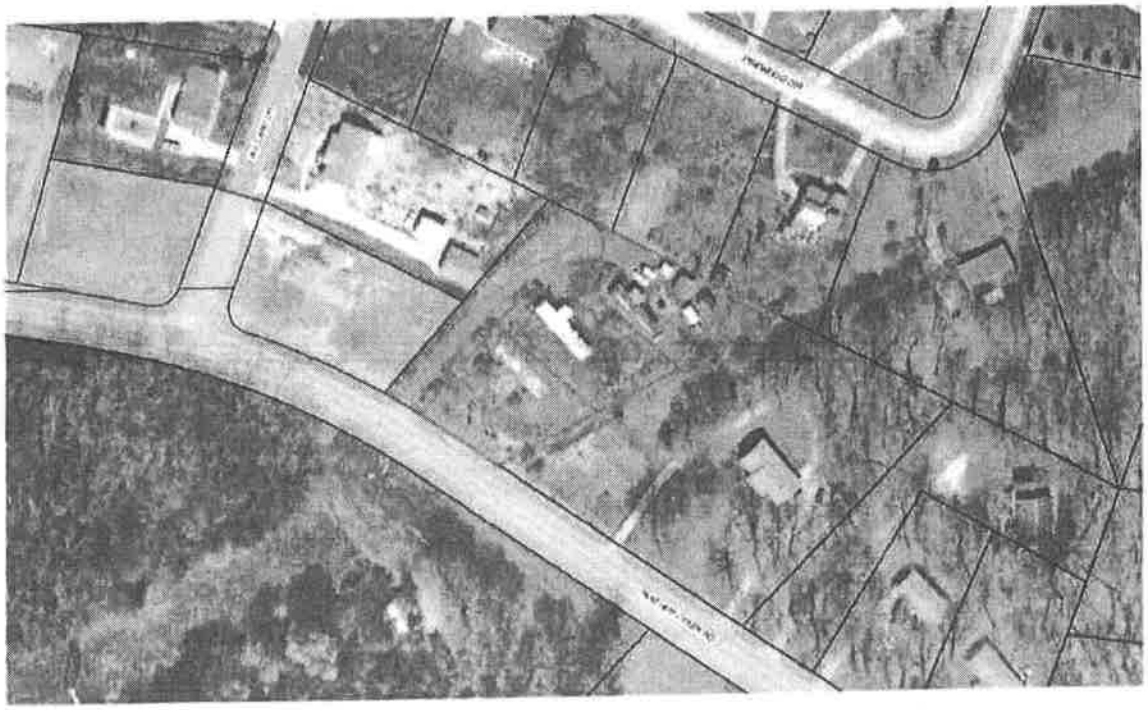
City of Morristown

Incorporated 1855
DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING

TO:	Hamblen County Commissioners
FROM:	Lori Matthews, Senior Planner
DATE:	March 22, 2018
REQUEST:	Rezoning request in Urban Growth Area

BACKGROUND:
A rezoning request has been submitted for 526, 526B and 526C Panther Creek Road, all of which are located within the City's Urban Growth Boundary area. The property owner(s) are Donald and Karen Shockley. Per the passage of the Tennessee Growth Policy Act, the Morristown Regional Planning Commission is required to make recommendations to the Hamblen County Commission for rezoning requests within the City's Urban Growth Boundary areas.

The properties which are located approx. ½ mile traveling north on Panther Creek Road from W Andrew Johnson Highway are currently zoned R1 (Rural Residential) by Hamblen County. All three lots, each approximately one quarter acre in size, at one time contained a single wide mobile home as living quarters. The mobile home closest to Panther Creek Road became blighted so was removed. The owner was unaware at that time there was a 1 year timeframe in which to replace the mobile home or the property would lose its 'grandfathered' status. In order to replace this mobile home, the applicant must rezone the property to A1 (Agricultural/Forestry) which allows placement of single wide mobile homes for residential use. The current zoning designation of R1 prohibits mobile homes.



RECOMMENDATION:
The properties are all encumbered by a large TVA easement which severely limits size and placement of construction on each lot, the now vacant lot, being the most restricted. All lots have adequate underground sewer disposal and share a dedicated right of way for entrance off of Panther Creek Road. Taking all of this into consideration, City Staff would recommend all three parcels be rezoned to A1.
*The Morristown Regional Planning Commission at their regular meeting of January 9th 2018 voted to recommend the rezoning request as submitted to the Hamblen County Commission.

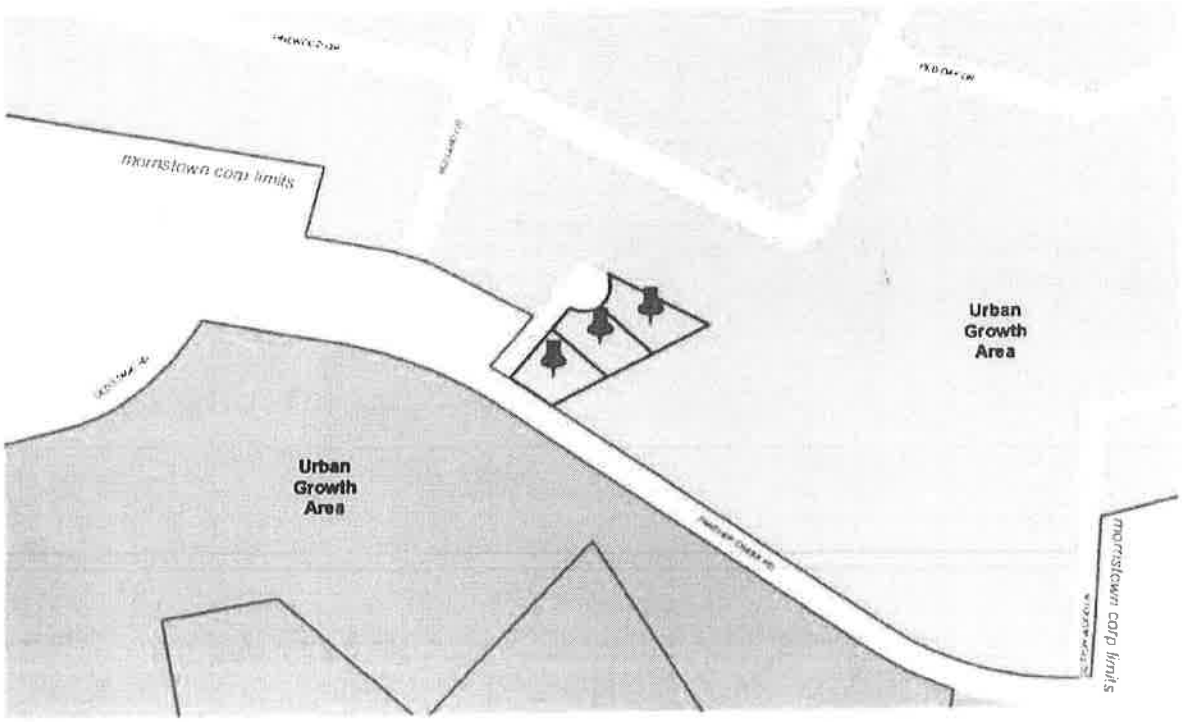
City of Morristown

Incorporated 1855
DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING

TO:	Morristown Regional Planning Commission
FROM:	Lori Matthews, Senior Planner
DATE:	January 9th 2018
REQUEST:	Rezoning request in Urban Growth Area

BACKGROUND:

A rezoning request has been submitted for 526, 526B and 526C Panther Creek Road, all of which are located within the City's Urban Growth Boundary area. The property owner(s) are Donald and Karen Shockley. Per the passage of the Tennessee Growth Policy Act, the Morristown Regional Planning Commission is required to make recommendations to the Hamblen County Planning Commission for rezoning requests within the City's Urban Growth Boundary areas.



The graphic above shows properties in yellow (zoned R1 by Hamblen County) and properties in green (zoned A1 by Hamblen County) – all of which are within the City's Urban Growth Boundary area. The purple pins depict the three lots to be considered, the two to the north have existing single-wide mobile homes with the parcel along Panther Creek being vacant. The reason for the request is to replace a mobile home on the vacant lot that had lost its grandfathered status. Single-wide mobile homes are allowed within the County's Agricultural-Forest Districts but are prohibited within their residential districts.

RECOMMENDATION:

Staff does not object to the rezoning of this property as long as it meets the mandatory lot size requirements for those lots served by both water and sanitary sewer or those requirements for lands served by water but not sanitary sewer, however, agricultural districts are often reserved for large tracts of land utilized for farming, pastureland, etc.

Regular Calendar Items

Motion by Herbert Harville, seconded by Stancil Ford to add Sheriff's Department Gifting of surplused Truck to Solid Waste System to the Regular Calendar items under Finance Committee.

All In Favor "Say I"

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	John Smyth
Stancil Ford	Johnny Walker
Tim Goins	Taylor Ward
Herbert Harville	

Motion Passed Unanimously.

Order #	Vote	Item
1		**Recognition/Presentations/Proclamations (Commission Chairman Louis "Doe" Jarvis)** a. Employee Years of Service
2		**Public Comment Regarding Business of the Agenda Only (Commission Chairman Louis "Doe" Jarvis)**
3		**Nominations/Appointments (Commission Chairman Louis "Doe" Jarvis)** a. None
4		**RECESS as Hamblen County Legislative Body – OPEN Public Hearing (Commission Chairman)** a. Resolution 18-06 to Amend the Zoning Map of Hamblen County, Tennessee, by Rezoning District 02, Tax Map 048a, Group D, Control Map 0400, Parcels 022.00, 023.00 & 024.00, 526, 526-B, 526-C Panther Creek Road Morristown, Tennessee 37814 from R-1 to A-1. **CLOSE Public Hearing, Reconvene as Hamblen County Legislative Body (Commission Chairman)**
5	Vote	**Resolution Vote (Commission Chairman)** a. Resolution 18-06 to Amend the Zoning Map of Hamblen County, Tennessee, by Rezoning District 02, Tax Map 048a, Group D, Control Map 0400, Parcels 022.00, 023.00 & 024.00, 526, 526-B, 526-C Panther Creek Road Morristown, Tennessee 37814 from R-1 to A-1.
6		**Calendar and Rules Committee Report (Chairman Herbert Harville)**
	Vote	a. Approval of Consent Calendar Items
	Vote	b. Approval of Regular Calendar Items
7		**Approval of Consent Calendar (Commission Chairman Louis "Doe" Jarvis)**
	Vote	a. Consent Calendar
8		**Finance Committee (Chairman Randy DeBord)**
	Vote	a. Monthly Checks February 2018
	Vote	b. MedBen Contract
		c. Budget Amendments
	Vote	I. Fund #101 Jail $189,600
	Vote	II. Fund $101 Planning $2,000
	Vote	d. Hamblen County Department of Education Budget Amendment #3 - Increase of $52,915.36
9		**Public Services (Chairman Hubert Davis)**
	Vote	a. Property Maintenance Code Adoption – Resolution 18-05
10		**Personnel Committee (Chairman Hubert Davis)**
	Vote	a. Compensation for Building Inspector
		Public Comment – General (Commission Chairman Louis "Doe" Jarvis)
11		**Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Louis "Doe" Jarvis)** a. April Committee Meetings: 4/9/18 @ 11:30 a.m. at Health Dept. Conference Room b. April County Commission Meeting: 4/19/18 @ 5 p.m. at Courthouse Large Courtroom
12		**Adjournment (Commission Chairman Louis "Doe" Jarvis)**

Thursday, March 22, 2018

Consent Calendar Items

Motion Herbert Harville, seconded by John Smyth to approve the Consent Calendar items.

R. Eldridge	YES	vacant	Absent
S. Ford	YES	T. Ward	YES
J. Walker	YES	J. Smyth	(2) YES
R. Debord	YES	T. Goins	YES
H. Davis	YES	vacant	Absent
H. Harville	(M) YES	Chair L. Jarvis	YES
J. Huntsman	YES	VChair H. Shipley	YES
L. Carter	YES		

6.a Passed (13 YES - 0 NO - 0 ABS - 2 Absent) Majority Vote >

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE I HEREBY CERTIFY TO THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF NOTARY PUBLIC DURING THE MARCH 22, 2018 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. RHONDA FAY DAY	11890 LAKESHORE DR RUTLEDGE TN 37861	865-850-8604	100 W 1ST N ST MORRISTOWN TN 37814	4235854604	
2. MATTHEW BRANDON EVANS	5850 CATAWBA LANE MORRISTOWN TN 37814	423-736-9788	818 WEST 1ST NORTH STREET MORRISTOWN TN 37814	423-587-2800	C DWAINE EVANS DOUGLAS F BEIER
3. TERESA ANNE HENSLEY	524 HERB WAY NEWPORT TN 37821	423-292-4138	500 S DAVY CROCKETT PKWY MORRISTOWN TN 37813	4235852693	BIBLE INSURANCE
4. BETHANY MARIE KILGORE	645MOUNT HOPE RD MOHAWK TN 37810	423-839-4149	510 N JACKSON ST. MORRISTOWN TN 37814	4233534567	CNA SURITY
5. BONNIE P LANGDON	240 SUSONG DRIVE MORRISTOWN TN 37815	423-312-7970	100 W 1ST NORTH ST MORRISTOWN TN 37815	4235852710	STRAIT INSURANCE
6. SHANA S POLK	916 COLONIAL DR MORRISTOWN TN 37814	423-312-0052	5620 OLD HWY 11E MORRISTOWN TN 37814		
7. RUBY V SMITH	310 LEE DR. MORRISTOWN TN 37814	423-318-6553	310 LEE DR MORRISTOWN TN 37814	423-318-1942	STATE FARM
8. MATTHEW W STALLINGS	7358 SUGARWOOD DRIVE TALBOTT TN 37877	423-231-8900	2305 W ANDREW JOHNSON HIGHWAY MORRISTOWN TN 37814	423-581-8566	MERCHANTS BONDING COMPANY
9. ALETHA TRENT	2474 MULLINS RD MORRISTOWN TN 37860	423-235-5987	2474 MULLINS RD RUSSELLVILLE TN 37860	423-235-5987	SURETY BONDING COMPANY (AMER
10. KIMBERLY VESS	351 IRONWOOD DRIVE KODAK TN 37764	865-320-4290	1709 W A J HWY MORRISTOWN TN 37814	865-397-6690	TN FARMERS MUTUAL
11. BRANDIE LYNN WATTERS	791 MCGUIRE RD NEW MARKET TN 37820	865-253-6586	6111 WAJ HWY TALBOTT TN 37877	4235811827	STATE FARM INS

HAMBLEN COUNTY, TENNESSEE COUNTY CLERK

Penny Pettijohn

CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE

3-13-18
DATE

Return to Regular Calendar
March 22, 2018

Return to Regular Calendar
April 19, 2018

HAMBLEN COUNTY A[illegible]OUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 02/28/2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	101	50000	000	00	000	0000	000
Thru:	2017	101	99999	999	99	999	9999	999

Page: 1
Date: 3/5/2018
Time: 10:20 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	51100	County Commission	192,676.00	13,212.96	113,027.90	24,467.89	55,180.21	28.64%
101	51210	Board Of Equalizaton	4,800.00	0.00	0.00	0.00	4,800.00	100.00%
101	51300	County Mayor/Executive	211,238.00	15,947.67	123,540.60	4,361.48	83,335.92	39.45%
101	51400	County Attorney	31,293.00	857.66	7,500.28	0.00	23,792.72	76.03%
101	51500	Election Commission	272,927.00	16,551.66	139,699.20	1,649.26	131,578.54	48.21%
101	51600	Register Of Deeds	305,783.00	24,705.60	184,690.51	8,115.58	112,976.91	36.95%
101	51720	Planning	240,038.00	15,704.57	133,897.03	1,903.26	104,237.71	43.43%
101	51750	Codes Compliance	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
101	51760	Geographical Information Systems	107,638.00	4,380.78	56,490.51	0.00	51,147.49	47.52%
101	51810	Other Facilities	797,347.00	41,158.44	519,433.91	17,005.77	260,907.32	32.72%
101	51910	Preservation Of Records	20,806.00	1,248.90	11,596.31	587.10	8,622.59	41.44%
101	52100	Accounting And Budgeting	351,928.00	17,859.12	219,894.33	8,343.64	123,690.03	35.15%
101	52200	Purchasing	39,983.00	3,202.30	24,446.62	0.00	15,536.38	38.86%
101	52300	Property Assessor's Office	356,463.00	26,641.07	209,692.87	1,511.26	145,258.87	40.75%
101	52310	Reappraisal Program	144,085.00	4,286.32	35,172.69	6,034.32	102,877.99	71.40%
101	52400	County Trustee's Office	363,395.00	26,773.70	223,992.23	922.15	138,480.62	38.11%
101	52500	County Clerk's Office	687,144.00	49,059.20	390,994.48	2,234.97	293,914.55	42.77%
101	52600	Data Processing	125,228.00	6,729.28	65,721.66	9,787.14	49,719.20	39.70%
101	52900	Other Finance	313,256.00	27,426.46	201,991.91	7,097.43	104,166.66	33.25%
101	53100	Circuit Court	892,231.00	66,442.23	510,915.05	12,313.83	369,002.12	41.36%
101	53300	General Sessions Court	430,398.00	34,765.12	263,468.06	1,072.76	165,857.18	38.54%
101	53330	Drug Court	156,450.00	11,743.86	98,508.37	2,884.88	55,056.75	35.19%
101	53400	Chancery Court	384,447.00	28,459.26	240,069.83	4,574.59	139,802.58	36.36%
101	53500	Juvenile Court	297,823.00	23,201.16	183,968.33	1,277.88	112,576.79	37.80%
101	53920	Courtroom Security	796,974.00	72,351.50	585,515.13	15,542.62	195,916.25	24.58%
101	54110	Sheriff's Department	2,986,499.00	219,894.16	1,806,674.68	92,187.36	1,087,636.96	36.42%
101	54160	Administration Of The Sexual Offender Registry	3,768.00	235.68	1,311.40	0.00	2,456.60	65.20%
101	54210	Jail	4,230,607.00	305,064.88	2,598,169.02	278,545.96	1,353,892.02	32.00%
101	54220	Workhouse	94,822.00	6,992.65	58,088.77	0.00	36,733.23	38.74%
101	54250	Work Release Program	280,761.00	22,694.87	168,112.12	26,333.00	86,315.88	30.74%
101	54310	Fire Prevention And Control	200,000.00	0.00	95,000.00	0.00	105,000.00	52.50%
101	54410	Civil Defense	97,449.00	7,671.48	56,194.63	2,338.21	38,916.16	39.93%
101	54490	Other Emergency Management	182,147.00	0.00	136,610.25	0.00	45,536.75	25.00%
101	54510	Inspection And Regulation	6,377.00	619.95	3,252.60	1,831.00	1,293.40	20.28%
101	54610	County Coroner/Medical Examiner	131,186.00	8,177.33	69,612.31	14,166.69	47,407.00	36.14%

Return to Regular Calendar
March 22, 2018

Return to Regular Calendar
April 19, 2018

HAMBLEN COUNTY A[illegible]OUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 02/28/2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	101	50000	000	00	000	0000	000
Thru:	2017	101	99999	999	99	999	9999	999

Date: 3/5/2018
Time: 10:20 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	54900	Other Public Safety	17,000.00	76.42	14,327.76	450.90	2,221.34	13.07%
101	55110	Local Health Center	915,388.00	52,246.71	368,149.63	24,259.34	522,979.03	57.13%
101	55120	Rabies And Animal Control	133,500.00	11,125.00	89,000.00	0.00	44,500.00	33.33%
101	55140	Nursing Home	2,000.00	0.00	2,000.00	0.00	0.00	0.00%
101	55170	Alcohol And Drug Programs	5,000.00	0.00	595.00	0.00	4,405.00	88.10%
101	55180	Crippled Children Services	6,000.00	0.00	6,000.00	0.00	0.00	0.00%
101	55390	Appropriation To State	109,233.00	0.00	0.00	0.00	109,233.00	100.00%
101	55520	Aid To Dependent Children	8,000.00	0.00	8,000.00	0.00	0.00	0.00%
101	55530	Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590	Other Local Welfare Services	40,000.00	170.00	14,370.00	0.00	25,630.00	64.08%
101	55710	Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900	Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100	Adult Activities	11,600.00	0.00	5,800.00	0.00	5,800.00	50.00%
101	56300	Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101	56500	Libraries	272,250.00	0.00	204,187.50	0.00	68,062.50	25.00%
101	56700	Parks And Fair Boards	269,959.00	20,007.19	161,759.66	8,619.89	99,579.45	36.89%
101	56900	Other Social, Cultural And Recreational	315,900.00	0.00	171,230.94	0.00	144,669.06	45.80%
101	57100	Agricultural Extension Service	152,416.00	236.52	74,089.96	73,031.94	5,294.10	3.47%
101	57300	Forest Service	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
101	57500	Soil Conservation	47,558.00	5,501.79	31,091.72	0.00	16,466.28	34.62%
101	57800	Storm Water Management	27,500.00	0.00	3,305.90	4,090.00	20,104.10	73.11%
101	58110	Tourism	54,700.00	0.00	11,250.00	0.00	43,450.00	79.43%
101	58120	Industrial Development	465,000.00	0.00	41,250.00	0.00	423,750.00	91.13%
101	58210	Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300	Veterans' Services	20,314.00	1,517.41	12,320.56	0.00	7,993.44	39.35%
101	58600	Employee Benefits	685,437.00	84,622.74	538,398.09	189.32	146,849.59	21.42%
101	58900	Miscellaneous	225,404.00	22,904.49	132,264.64	0.00	93,139.36	41.32%
101	73300	Community Services	5,500.00	0.00	5,000.00	0.00	500.00	9.09%
101	91110	General Administration Projects	36,188.00	0.00	28,187.50	4,890.00	3,110.50	8.60%
101	91120	Administration Of Justice Projects	15,000.00	0.00	11,837.66	675.00	2,487.34	16.58%
101	91130	Public Safety Projects	426,060.00	0.00	194,447.84	64,925.14	166,687.02	39.12%
101	91140	Public Health And Welfare Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91150	Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190	Other General Government Proje	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
101	99100	Transfers Out	26,227.00	2,761.30	79,334.43	0.00	-53,107.43	-202.49%

Return to Regular Calendar
March 22, 2018

Return to Regular Calendar
April 19, 2018

HAMBLEN COUNTY A OUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 02/28/2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	101	50000	000	00	000	0000	000
Thru:	2017	101	99999	999	99	999	9999	999

Date: 3/5/2018
Time: 10:20 am

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
		$ 20,098,601.00	$ 1,305,229.39	$ 11,752,952.38	$ 728,221.56	$ 7,617,427.06	37.90%

HAMBLEN COUNTY A)UNTS & BUDGETS
SOLID WASTE/SANITATION (116)
EXPENDITURE REPORT
REPORT DATE: 02/28/2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	116	50000	000	00	000	0000	000
Thru:	2017	116	99999	999	99	999	9999	999

Page: 1
Date: 3/5/2018
Time: 10:23 am

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116	55710 Sanitation Management	2,246,938.00	125,804.51	1,228,707.25	46,511.56	971,719.19	43.25%
		$ 2,246,938.00	$ 125,804.51	$ 1,228,707.25	$ 46,511.56	$ 971,719.19	43.25%

HAMBLEN COUNTY A[illegible]OUNTS & BUDGETS
HIGHWAY FUND (131)
EXPENDITURE REPORT
REPORT DATE: 02/28/2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	131	50000	000	00	000	0000	000
Thru:	2017	131	99999	999	99	999	9999	999

Page: 1
Date: 3/5/2018
Time: 10:24 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131	61000	Administration	413,427.00	39,048.19	247,236.22	7,764.58	158,426.20	38.32%
131	62000	Highway And Bridge Maintenance	1,270,338.00	89,855.44	667,424.54	51,029.25	551,884.21	43.44%
131	63100	Operation And Maintenance Of Equipment	333,210.00	21,499.94	175,878.27	34,524.49	122,807.24	36.86%
131	66000	Employee Benefits	45,381.00	6,289.00	25,631.94	0.00	19,749.06	43.52%
131	68000	Capital Outlay	488,278.00	102,000.00	422,192.82	0.00	66,085.18	13.53%
			$ 2,550,634.00	**$ 258,692.57**	**$ 1,538,363.79**	**$ 93,318.32**	**$ 918,951.89**	**36.03%**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	February	2018													
2	Permit	Date	Applicant	Type	Address	Construction	Permit	SW	Plumbing	Mech.	Gas	Total	Tax Map	Group	Parcel
3	14-1000	VOID													
4	14-1001	2/7/18	Siddiqi	garage-det	2925 Cobble Lane	$22,800.00	$300.00					$300.00	051		059.02
5	14-1002	2/7/18	Amer Found/Base	foundation repair	3083 Waters Edge Dr	$98,440.00	$165.30					$165.30	010N	A	011.00
6	14-1003	2/8/18	McKamey	Modular-2176 sq ft	6410 Nicholson Rd	$110,000.00	$544.00	$100.00				$644.00	019		078.09
7	14-1004	2/8/18	McCann	access bldg 8x12	2130 Thomas Drive	$50.00	$0.00					$0.00	024L	G	017.01
8	14-1005	VOID	Burke	applied for ref	sold property										
9	14-1006	2/16/18	Cameron (Epps)	trans #14-977 fee	3951 Harbor View	$0.00	$0.00					$0.00	017C	A	041.00
10	14-1007	VOID										$0.00			
11	14-1008	2/14/18	Hensley	carport	6831 E Andrew Johnson	$2,000.00	$25.00					$25.00	019		028.02
12	14-1009	2/20/18	Smith	pool	2237 Alpha Valley Home Rd	$35,000.00	$50.00					$50.00	055		035.00
13	14-1010	2/20/18	Long	storage bldg 38x48	1660 Mayes Rd	$35,000.00	$456.00					$456.00	049		009.00
14	14-1011	2/22/18	Conner	deck w/stairs 10x10	2250 Herron Dr	$1,200.00	$25.00					$25.00	043G	B	014.00
15	14-1012	2/27/18	Matthews	excavating	Tornado Trail (mp 051-026.0)			$100.00				$100.00			
16	14-1013	2/28/.18	Caudill	SWMH	5235 St Paul Rd	$39,000.00	$100.00					$100.00	057M	a	009.01
17	14-1014	2/28/18	Morrow	Gazebo 7x9	1425 Central Church Rd	$3,000.00	$0.00					$0.00	032		101.00
18												$0.00			
19												$0.00			
20												$0.00			
21		Total	13		Total:	$346,490.00	$1,865.30	$200.00	$0.00	$0.00	$0.00	$1,865.30			
22	Running	Total	185		-	$9,525,640.57	$49,985.45	$2,100.00	$2,135.00	$170.00	$20.00	$65,170.40			
23													ETHRA	Monthly	YTD
24						Total No.	Amount		Total				HOMES	0	0
25			copies and cell	tower review	Copies and Miscellaneous		$5.50		$2,505.50	February					
26					Re-Zoning Request		$75.00		$0.00	Grand					
27					Variance Request		$50.00		$0.00	Total:		$4,820.80			
28					Plat Approval		$150.00		$450.00						
29			3 lots or	more	and Disturbance/Development		$100.00		$0.00	2017-2018					
30					Use on Review		$50.00		$0.00	Running					
31					Refunds				$0.00						
32				Total Collected					$2,955.50	Total:		$70,600.90			
33				Running Total Collected					$5,380.50						

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
P.O. Box 1897
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

ELIANA LEAL, ASSOCIATE

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cccblaw.com

February 28, 2018

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF OF HAMBLEN COUNTY, TENNESSEE - FEBRUARY, 2018

Dear Bill:

Please find enclosed two (2) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of February, 2018.

As usual, one invoice covers our General/Miscellaneous File and one invoice covers a separate county department.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps

CPC/alg

Enclosures

C:\USERS\AMY GREER\DOCUMENTS\PUBLIC FOLDERS\DOCUMENTS\HAMBLEN COUNTY\LETTERS\2018\BRITTAIN,BILL(INVOICE)-02-28-18.DOCX

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 292
Date: 03/01/2018
Due On: 03/31/2018

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	02/08/2018	E-mail from Cindy Dibb re: 2/12 committee meeting	0.05	$150.00	$7.50
Service	02/12/2018	E-mail from Lisa Armstrong re: pending litigation; committee meeting	0.65	$150.00	$97.50
Service	02/13/2018	Worked on public records request	0.50	$150.00	$75.00
Service	02/15/2018	E-mails to and from Eric Harrison, Paul LeBel and Betsy Stibler re: Johnson property; e-mails from and to Bill Brittain, review MedBen contract; phone conference with Bill Brittain re: MedBen	0.50	$150.00	$75.00
Service	02/16/2018	E-mails from Aaron Chapman and Eric Harrison re: Johnson property; e-mail from Cindy Dibb re: 2/22 commission meeting	0.10	$150.00	$15.00
Service	02/19/2018	Conference with Cindy Dibb	0.20	$150.00	$30.00
Service	02/21/2018	Review fax from Johnna Harrell re: inmate healthcare, make revisions	0.25	$150.00	$37.50
Service	02/22/2018	Committee meeting	0.70	$150.00	$105.00
Service	02/23/2018	E-mail from and to Amanda Hale re: MedBen contract	0.05	$150.00	$7.50
Service	02/26/2018	E-mail from Amanda Hale re: MedBen; attempted to call Lisa Stamm re: MedBen	0.05	$150.00	$7.50
Service	02/27/2018	E-mail from Tom Jessee re: opioid; e-mail from Kelley Barnhart re: pending litigation; phone conference with Lisa Stamm, call to Bill Brittain re: MedBen	0.40	$150.00	$60.00

Total	**$517.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
292	03/31/2018	$517.50	$0.00	$517.50
			Outstanding Balance	**$517.50**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$517.50**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 293
Date: 03/01/2018
Due On: 03/31/2018

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	02/01/2018	Meeting with Hugh Moore - discuss video and child custody issue	0.60	$150.00	$90.00
Service	02/14/2018	Phone conferences re: Eddie Ingram re: process server; research	0.90	$150.00	$135.00
Service	02/15/2018	Phone conference with Hugh Moore re: attorney letter	0.20	$150.00	$30.00
Service	02/28/2018	Meeting with Joe Perales re: levy and sale	0.50	$150.00	$75.00
				Total	**$330.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
293	03/31/2018	$330.00	$0.00	$330.00
			Outstanding Balance	**$330.00**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$330.00**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 301-6322

March 1, 2018

RECEIVED
MAR - 2 2018
OFFICE OF THE
HAMBLEN COUNTY MAYOR

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:
The following Coroner calls were investigated by me during the month of February along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	18051	01-05-18	Mrs. Mary Ewing, 88, Mohawk, TN (OMITTED FROM PREVIOUS MONTH)
2.	18054	02-03-18	Mrs. Helen Noel, 86, 2525 Kidwell Church Road
3.	18056	02-05-18	Ms. Leslie Hensley, 74, 739 East Second
4.	18062	02-08-18	Mr. John Britt, 85, 3190 Three Springs Road
5.	18067	02-11-18	Ms. Jody Carey, 71, Rogersville, TN
6.	18072	02-15-18	Mr. Dana Wampler, 70, 520 Hale Avenue
7.	18074	02-16-18	Mrs. Denise Purkey, 91, 1255 Appalachian Trace
8.	18076	02-16-18	Mr. Donald Jendrew, 70, 754 Wilson-Hale Road
9.	18080	02-19-18	Mrs. Margaret Chevalier, 83, 855 Pinewood Circle
10.	18081	02-19-18	Mrs. Arlie English, 92, 501 Arnold Avenue
11.	18082	02-20-18	Mr. Curtis Akard, 71, 5887 Bernie Circle
12.	18087	02-24-18	Mr. Leon Schubert, 82, (Serenity House) Dandridge, TN
13.	18088	02-24-18	Mr. Billy Rhea, 80, 1910 McDaniel Street
14.	18089	02-25-18	Mr. Thomas Henderick, 80, 304 Parker Road
15.	18090	02-25-18	Mrs. Betty Anderson, 83, 3765 Brights Pike
16.	18092	02-27-18	Mrs. Joann Eizen, 85, 283 Meadow Wood Drive

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.

Eddie R. Davis
Hamblen County Coroner
CC: Hamblen County Medical Examiner
* Indicates Autopsy Performed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

March 1, 2018

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of February.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	18057	02-06-18	Mrs. Virginia Ellis, 74, 3124 Martin Road
2.	18059	02-06-18	Mrs. Rosa Adkins, 69, 4053 Chucky River Road
3.	*18061	02-07-18	Mrs. Marsha Corole, 61, 4170 Rambling Road
4.	18066	02-11-18	Mr. Charles Whetsel, 84, 4961 Betsy Lane
5.	18070	02-14-18	Mrs. Ashley Gunter, 35, 1029 Hershey Drive
6.	18075	02-16-18	Mr. Samuel Randall, 71, 5242 Old White Pine Road
7.	*18077	02-17-18	Mr. Charles Lloyd, 44, 4360 Toni Avenue
8.	18078	02-17-18	Mr. Inos Herman, 84, 5990 Hiawatha Road
9.	18079	02-19-18	Miss. Roxanne Keller, 62, Jefferson City, TN
10.	18083	02-20-18	Mr. Lee House, 75, 605 Choctaw Street
11.	18084	02-21-18	Mr. George Dockery, 78, 3502 Hardy Road
12.	18086	02-23-18	Mr. Robert Smoot, 74, 4917 Stapleton Road

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

12 Calls X $40. = $480.00

Sincerely,

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

March 1, 2018

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of February.

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5.	18070	02-14-18	Mrs. Ashley Gunter, 35, 1029 Hershey Drive
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7.	*18077	02-17-18	Mr. Charles Lloyd, 44, 4360 Toni Avenue
8.	18078	02-17-18	Mr. Inos Herman, 84, 5990 Hiawatha Road
9.	18079	02-19-18	Miss. Roxanne Keller, 62, Jefferson City, TN
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12 Calls X $40. = $480.00

Sincerely,

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/jrt

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
437 Britton Drive
Talbott, Tennessee 37877
Phone: 423-312-7510

March 1, 2018

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of February.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	18052	02-02-18	Mr. Duke Lane, 53, 1056 West Skyline Drive
2.	18060	02-06-18	Mrs. Priscilla Miller, 85, 739 East Second North Street
3.	18069	02-13-18	Mr. Carl Bledsoe, 73, Rogersville, TN

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

3 Calls X $40. = $120.00

Sincerely,

SIGNATURE ON FILE

Jeffery Holt
Deputy Coroner

erd/jh

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

March 1, 2018

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of February.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	18055	02-04-18	Mrs. Sylvia Moore, 78, 486 Lochmere
2.	18058	02-06-18	Mr. Roger Winstead, 65, 338 Euclid Avenue
3.	18064	02-09-18	Mrs. Melody Roberts, 50, 704 Pritchard Drive
4.	18071	02-15-18	Mrs. Barbara Stokes, 68, 309 West Louise Avenue
5.	18085	02-22-18	Mrs. Elizabeth Fall, 77, 2838 Boat Launch Road
6.	18091	02-26-18	Mr. Anthony Vanwinkle, 45, Powell, TN

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

6 Calls X $40. = $240.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

March 1, 2018

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of February.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	&18053	02-03-18	Mr. Steven Wells, 50, 432 Barclay Landing
2.	18063	02-08-18	Mr. Teddy Smith, 83, 4522 Birchwood Circle
3.	18065	02-09-18	Mrs. Sherri Jarnigan, 39, 2117 Thomas Drive
4.	18068	02-12-18	Miss Dorothy Self, 87, 1402 Shareef Drive
5.	18073	02-16-18	Mr. Jackie Rutherford, 43, 1515 Laura Drive

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

5 Calls X $40. = $200.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of January

Month FEBRUARY Year 2018

Fund #101 *DEPT:* JAIL

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	JAIL		
54210.599	Other Charges	1,000	
54210.441	Prisoners Clothing	3,000	
54210.716	Law Enforcement Equipment		4,000

Brief Descriptions of issue:

To reclassify appropriations to cover the purchase of additional prisoner related items - clothing and other miscellaneous items.

Requesting Department

Signature: Debbie Hammond

Title: Executive Assistant

Date: 2-16-18

Approval by County Mayor

Signature: Bill Bunch

Title: County Mayor

Date: 2-16-18

For Finance Department Only:
Reviewed by: AOH
Budget Amendment 101-045

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of January

Month MARCH Year 2018

Fund #101 *DEPT:* JAIL

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	JAIL		
54210.790	Other Equipment	100	
54210.716	Law Enforcement Equipment		100

Brief Descriptions of issue:

To reclassify appropriations to cover the purchase of additional prisoner related items - clothing and other miscellaneous items.

Requesting Department

Signature: Debbie Hammond

Title: Executive Assistant

Date: 3-2-18

Approval by County Mayor

Signature: Bill Brittain

Title: County Mayor

Date: 3-2-2018

For Finance Department Only:
Reviewed by: _____
Budget Amendment 101-046

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of January

Month FEBRUARY Year 2018

Fund #101 *DEPT:* JUVENILE COURT

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	JUVENILE COURT		
53500.524	In Service / Staff Development	600	
53500.322	Evaluation And Testing		600

Brief Descriptions of issue:

To reclassify appropriations to cover CPR Certification classes for employees.

Requesting Department

Signature: Cyndi Fred Doty

Title : Director

Date: 2/1/18

Approval by County Mayor

Signature: Bill Bunch

Title : County Mayor

Date: 2/5/2018

For Finance Department Only:
Reviewed by: ADH
Budget Amendment 101-044

HAMBLEN COUNTY DEPARTMENT OF EDUCATION
QUARTERLY EXPENDITURE REPORT
Dr. Jeff Perry, Director

SECOND QUARTER
2017-2018

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING DECEMBER 31, 2017

GENERAL PURPOSE	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 44,457,222.65	$ 18,905,151.99	$ 25,552,070.66	57.48%
SPECIAL EDUCATION	6,107,300.00	2,405,006.95	3,702,293.05	60.62%
VOCATIONAL EDUCATION	3,660,874.19	1,490,563.86	2,170,310.33	59.28%
STUDENT BODY	209,302.00	127,278.26	82,023.74	39.19%
ATTENDANCE	5,850.00	821.71	5,028.29	85.95%
HEALTH SERVICES	792,162.99	329,261.46	462,901.53	58.44%
OTHER STUDENT SUPPORT	1,600,927.00	657,161.15	943,765.85	58.95%
INSTRUCTIONAL ADMINISTRATION	961,659.40	375,937.50	585,721.90	60.91%
SPECIAL EDUCATION ADMINISTRATION	1,027,890.88	690,925.69	336,965.19	32.78%
VOCATIONAL EDUCATION ADMINISTRATION	225,878.00	108,853.36	117,024.64	51.81%
TECHNOLOGY	1,703,700.61	994,352.18	709,348.43	41.64%
BOARD OF EDUCATION	1,218,433.00	755,802.40	462,630.60	37.97%
OFFICE OF THE DIRECTOR	658,160.00	252,646.88	405,513.12	61.61%
OFFICE OF THE PRINCIPAL	4,849,140.00	2,139,742.98	2,709,397.02	55.87%
FISCAL SERVICES	561,974.00	249,016.52	312,957.48	55.69%
OPERATION OF PLANT	6,501,051.00	2,954,974.95	3,546,076.05	54.55%
MAINTENANCE OF PLANT	1,600,898.00	818,720.87	782,177.13	48.86%
TRANSPORTATION	3,729,265.00	1,786,535.03	1,942,729.97	52.09%
EXTENDED SCHOOL PROGRAM	320,206.00	124,194.70	196,011.30	61.21%
EARLY CHILDHOOD EDUCATION	881,509.00	364,656.48	516,852.52	58.63%
REGULAR CAPITAL OUTLAY	3,904,784.00	910,703.54	2,994,080.46	76.68%
EDUCATION DEBT SERVICE	500,000.00	500,000.00	-	0.00%
TRANSFERS	87,467.30	59,223.30	28,244.00	32.29%
TOTALS	$ 85,565,655.02	$ 37,001,531.76	$ 48,564,123.26	56.76%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES

FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING DECEMBER 31, 2017

FEDERAL PROGRAMS - CONSOLIDATED ADMIN.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 179,314.49	$ 87,141.35	$ 92,173.14	51.40%
TOTALS	$ 179,314.49	$ 87,141.35	$ 92,173.14	51.40%

FEDERAL PROGRAMS - TITLE I	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 2,177,754.22	$ 943,866.39	$ 1,233,887.83	56.66%
OTHER STUDENT SUPPORT	145,903.00	13,194.62	132,708.38	90.96%
REGULAR INSTRUCTION	337,049.00	121,224.86	215,824.14	64.03%
TRANSPORTATION	10,000.00	-	10,000.00	100.00%
TRANSFERS	55,880.00	-	55,880.00	0.00%
TOTALS	$ 2,726,586.22	$ 1,078,285.87	$ 1,648,300.35	60.45%

FEDERAL PROGRAMS - TITLE IIA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 71,910.00	$ 30,017.67	$ 41,892.33	58.26%
REGULAR INSTRUCTION	390,491.00	56,651.94	333,839.06	85.49%
TRANSFERS	9,515.80	-	9,515.80	100.00%
TOTALS	$ 471,916.80	$ 86,669.61	$ 385,247.19	81.63%

FEDERAL PROGRAMS - TITLE III	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 149,150.00	$ 56,484.16	$ 92,665.84	62.13%
OTHER STUDENT SUPPORT	15,533.00	7,542.64	7,990.36	51.44%
REGULAR INSTRUCTION	-	-	-	0.00%
TRANSFERS	3,396.33	-	3,396.33	0.00%
TOTALS	$ 168,079.33	$ 64,026.80	$ 104,052.53	61.91%

FEDERAL PROGRAMS - IMMIGRANT GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	3,624.00	-	3,624.00	100.00%
TOTALS	$ 3,624.00	$ -	$ 3,624.00	100.00%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING DECEMBER 31, 2017

FEDERAL PROGRAMS - TITLE X HOMELESS ED.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 50,260.00	$ 20,387.90	29,872.10	59.44%
REGULAR INSTRUCTION	1,600.00	1,819.70	(219.70)	-13.73%
TRANSPORTATION	5,485.57	-	5,485.57	100.00%
TOTALS	$ 57,345.57	$ 22,207.60	$ 35,137.97	61.27%

FEDERAL PROGRAMS - READ TO BE READY GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	9,058.92	-	9,058.92	100.00%
TOTALS	$ 9,058.92	$ -	$ 9,058.92	100.00%

FEDERAL PROGRAMS - CARL PERKINS	BUDGET	SPENT	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	$ 115,916.86	$ 21,957.53	$ 93,959.33	81.06%
OTHER STUDENT SUPPORT	34,719.93	8,556.23	26,163.70	75.36%
VOCATIONAL EDUCATION	5,500.00	4,180.01	1,319.99	24.00%
TRANSFERS	978.50	-	978.50	100.00%
TOTALS	$ 157,115.29	$ 34,693.77	$ 122,421.52	77.92%

FEDERAL PROGRAMS - IDEA SUPPLEMENTAL	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	7,248.40	4,250.00	2,998.40	41.37%
TOTALS	$ 7,248.40	$ 4,250.00	$ 2,998.40	41.37%

FEDERAL PROGRAMS - IDEA PRESCHOOL DISC.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 59,042.00	$ 29,419.70	$ 29,622.30	50.17%
SPECIAL EDUCATION	500.00	-	500.00	100.00%
TOTALS	$ 59,542.00	$ 29,419.70	$ 30,122.30	50.59%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING DECEMBER 31, 2017

FEDERAL PROGRAMS - IDEA DISC. - ASSESSMENT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 58,119.00	$ 57,493.80	$ 625.20	1.08%
SPECIAL EDUCATION	2,950.00	2,950.00	-	0.00%
TOTALS	$ 61,069.00	$ 60,443.80	$ 625.20	1.02%

FEDERAL PROGRAMS - IDEA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 2,291,421.00	$ 866,012.30	$ 1,425,408.70	62.21%
TOTALS	$ 2,291,421.00	$ 866,012.30	$ 1,425,408.70	62.21%

FEDERAL PROGRAMS - IDEA CARRYOVER	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 101,083.23	$ 101,083.23	$ -	0.00%
TOTALS	$ 101,083.23	$ 101,083.23	$ -	0.00%

FEDERAL PROGRAMS - SPED PRESCHOOL	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 57,477.00	$ 14,473.01	$ 43,003.99	74.82%
TOTALS	$ 57,477.00	$ 14,473.01	$ 43,003.99	74.82%

FEDERAL PROGRAMS - SPED PRESCHOOL CARRYOVER	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 16,714.28	$ 16,714.28	$ -	0.00%
TOTALS	$ 16,714.28	$ 16,714.28	$ -	0.00%

TOTAL FEDERAL PROGRAMS	$ 6,367,595.53	$ 2,465,421.32	$ 3,902,174.21	61.28%

HAMBLEN COUNTY, TENNESSEE
OFFICE OF COUNTY MAYOR
LONGEVITY AND MILITARY APPLICANTS PRESENTED TO PERSONNEL COMMITTEE ON
March 12, 2018

LONGEVITY

Last Name	First Name	Hire Date	Years of Service	Amount	Notes
Burzell	Ernest	3/14/2016	21	$ 1,575.00	Nov 1990 to Feb 2010 then 3/14/16
Christian	Mark	3/16/2016	6	$ 450.00	09/02/2003 to 7/18/2008 then 03/16/2016
Hammond	Debbie	5/18/2015	3	$ 225.00	
Ricker	Sonya	2/25/2000	18	$ 1,350.00	

MILITARY

Last Name	First Name	Military	Years of Service	Amount
Simonds	Erick	2 - 10 Years	2 Yrs, 11 Mos	$ 350.00

Regular Calendar Items

Motion by Herbert Harville, seconded by Rick Eldridge to approve the Regular Calendar items with additions 8.e. under Finance Committee.

R. Eldridge	(2) YES	vacant	Absent
S. Ford	YES	T. Ward	YES
J. Walker	YES	J. Smyth	YES
R. Debord	YES	T. Goins	YES
H. Davis	YES	vacant	Absent
H. Harville	(M) YES	Chair L. Jarvis	YES
J. Huntsman	YES	VChair H. Shipley	YES
L. Carter	YES		

6.b. Passed (13 YES - 0 NO - 0 ABS - 2 Absent) Majority Vote >

Consent Calendar

Motion by Rick Eldridge, seconded by Larry Carter to approve the Consent Calendar.

R. Eldridge	(M) YES	vacant	Absent
S. Ford	YES	T. Ward	YES
J. Walker	YES	J. Smyth	YES
R. Debord	YES	T. Goins	YES
H. Davis	YES	vacant	Absent
H. Harville	YES	Chair L. Jarvis	YES
J. Huntsman	YES	VChair H. Shipley	YES
L. Carter	(2) YES		

7.a.	Passed (13 YES - 0 NO - 0 ABS - 2 Absent)	Majority Vote >

CONSENT CALENDAR

Hamblen County Legislative Body

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes – February 22, 2018	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – February 2018	Finance Committee
4	Planning Commission Building Permit Log – February 2018	Finance Committee
5	County Attorney Invoices – February 2018	Finance Committee
6	Coroner's Monthly Report – February 2018	Finance Committee
7	Budget Amendments Approved by the County Mayor a. Fund #101 Jail $4,000 b. Fund #101 Jail $100 c. Fund #101 Juvenile Court $600	Finance Committee
8	Hamblen County Department of Education Quarterly Expenditure Report Second Quarter 2017-2018	Finance Committee
9	Longevity Pay Submission	Personnel Committee

Thursday, March 22, 2018

Monthly Checks

Motion by Randy DeBord, seconded by John Smyth to approve the Monthly Checks submitted by the County Mayors Office for the Month of February 2018.

R. Eldridge	YES	vacant	Absent
S. Ford	YES	T. Ward	YES
J. Walker	YES	J. Smyth	(2) YES
R. Debord	(M) YES	T. Goins	YES
H. Davis	YES	vacant	Absent
H. Harville	YES	Chair L. Jarvis	YES
J. Huntsman	YES	VChair H. Shipley	YES
L. Carter	YES		

8.a. Passed (13 YES - 0 NO - 0 ABS - 2 Absent) Majority Vote >

Fund: 101 General Fund #(101)

COMMISSION A[illegible]OVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51100	355	Travel	2018-02-22	1010259908	Suntrust Bankcard, NA			105.03
51100	599	Other Charges	2018-02-01	1010259763	Verizon Wireless			49.92
51100	599	Other Charges	2018-02-08	1010259793	Citizen Tribune			32.80
51100	599	Other Charges	2018-02-22	1010259889	Blossom Shop, The			37.50
51100	.....	**County Commission**				**Total:**	**4**	**225.25**
51300	307	Communication	2018-02-01	1010259763	Verizon Wireless			74.94
51300	307	Communication	2018-02-08	1010259783	AT&T			90.00
51300	307	Communication	2018-02-08	1010259791	Century Link/Business Services			26.33
51300	351	Rentals	2018-02-22	1010259891	Canon Solutions America, Inc			227.87
51300	355	Travel	2018-02-08	1010259787	Brittain, William H			26.32
51300	355	Travel	2018-02-15	1010259855	Fuelman			9.60
51300	599	Other Charges	2018-02-01	1010259726	East TN Diamond			75.00
51300	599	Other Charges	2018-02-08	1010259793	Citizen Tribune			207.48
51300	599	Other Charges	2018-02-15	1010259851	English Mountain Spring Water			25.00
51300	599	Other Charges	2018-02-15	1010259854	Food City			33.97
51300	599	Other Charges	2018-02-22	1010259889	Blossom Shop, The			37.50
51300	599	Other Charges	2018-02-22	1010259908	Suntrust Bankcard, NA			150.82
51300	.....	**County Mayor/Executive**				**Total:**	**12**	**984.83**
51400	331	Legal Services	2018-02-08	1010259827	Taylor Law Firm			90.00
51400	331	Legal Services	2018-02-15	1010259842	Capps, Cantwell, Capps & Byrd			660.00
51400	.....	**County Attorney**				**Total:**	**2**	**750.00**
51500	307	Communication	2018-02-08	1010259783	AT&T			18.86
51500	307	Communication	2018-02-08	1010259791	Century Link/Business Services			1.53
51500	332	Legal Notices, Recording And Court Costs	2018-02-08	1010259793	Citizen Tribune			350.16
51500	332	Legal Notices, Recording And Court Costs	2018-02-15	1010259862	Kiwanis Club Of Morristown			50.00
51500	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc			117.42
51500	355	Travel	2018-02-22	1010259897	Gardner, Jeffrey C			43.25
51500	355	Travel	2018-02-22	1010259904	Reed, E C			43.25
51500	435	Office Supplies	2018-02-15	1010259851	English Mountain Spring Water			5.00
51500	.....	**Election Commission**				**Total:**	**8**	**629.47**
51600	307	Communication	2018-02-08	1010259791	Century Link/Business Services			1.51
51600	435	Office Supplies	2018-02-15	1010259878	TN, State of			280.00
51600	709	Data Processing Equipment	2018-02-08	1010259789	Business Information Systems			1,050.90
51600	709	Data Processing Equipment	2018-02-22	1010259890	Business Information Systems			1,157.85
51600	.....	**Register Of Deeds**				**Total:**	**4**	**2,490.26**
51720	307	Communication	2018-02-01	1010259763	Verizon Wireless			109.84
51720	307	Communication	2018-02-08	1010259791	Century Link/Business Services			3.07
51720	312	Contracts With Private Agencies	2018-02-08	1010259799	Ellison, Greg			80.00

Return to Regular Calendar
March 22, 2018

Return to Regular Calendar
April 19, 2018

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51720	312	Contracts With Private Agencies	2018-02-08	1010259806	Johns, Mark E	1,800.00
51720	312	Contracts With Private Agencies	2018-02-15	1010259867	Montgomery, Robert	400.00
51720	331	Legal Services	2018-02-15	1010259842	Capps, Cantwell, Capps & Byrd	231.59
51720	338	Maintenance And Repair Services - Vehicles	2018-02-01	1010259760	Ultimate Shine 3 Minute Express Car Wash	15.00
51720	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc	98.75
51720	425	Gasoline	2018-02-15	1010259855	Fuelman	79.94
51720	524	In Service/Staff Development	2018-02-08	1010259832	University Of Tennessee	200.00
51720	.....	**Planning**			**Total: 10**	**3,018.19**
51810	307	Communication	2018-02-01	1010259763	Verizon Wireless	235.35
51810	307	Communication	2018-02-08	1010259783	AT&T	797.34
51810	307	Communication	2018-02-08	1010259784	AT&T	653.36
51810	334	Maintenance Agreements	2018-02-08	1010259788	Bullzye Fire Extinguisher Co	320.50
51810	334	Maintenance Agreements	2018-02-08	1010259817	Murrell Burglar Alarm Co Inc	238.16
51810	334	Maintenance Agreements	2018-02-22	1010259911	TN Dept Of Labor & Workforce Development	55.00
51810	335	Maintenance And Repair Service - Buildings	2018-02-01	1010259728	Fenco Supply Co	85.39
51810	335	Maintenance And Repair Service - Buildings	2018-02-08	1010259794	City Electric Supply	681.24
51810	335	Maintenance And Repair Service - Buildings	2018-02-08	1010259808	Lowe's	408.55
51810	335	Maintenance And Repair Service - Buildings	2018-02-15	1010259879	Town & Country Lock & Key	50.00
51810	336	Maintenance And Repair Services - Equipment	2018-02-08	1010259818	NAPA Auto Parts Of Morristown	13.48
51810	338	Maintenance And Repair Services - Vehicles	2018-02-01	1010259760	Ultimate Shine 3 Minute Express Car Wash	60.00
51810	347	Pest Control	2018-02-15	1010259836	Adrian Hale Pest Control Inc	20.00
51810	399	Other Contracted Services	2018-02-15	1010259851	English Mountain Spring Water	13.00
51810	410	Custodial Supplies	2018-02-01	1010259727	Evans Office Supply Co	24.94
51810	410	Custodial Supplies	2018-02-01	1010259737	Kelsan Inc	2,387.61
51810	410	Custodial Supplies	2018-02-08	1010259792	Cintas Corp., Loc. 207	219.15
51810	415	Electricity	2018-02-22	1010259902	Morristown Utilities	5,946.00
51810	425	Gasoline	2018-02-15	1010259855	Fuelman	245.34
51810	434	Natural Gas	2018-02-15	1010259839	Atmos Energy	3,840.26
51810	451	Uniforms	2018-02-08	1010259792	Cintas Corp., Loc. 207	444.65
51810	.....	**Other Facilities**			**Total: 21**	**16,739.32**
51910	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc	117.42
51910	.....	**Preservation Of Records**			**Total: 1**	**117.42**
52100	312	Contracts With Private Agencies	2018-02-08	1010259819	Organizational Management Group	175.00
52100	320	Dues And Memberships	2018-02-15	1010259863	Lakeway HR Mgmt Assn	100.00
52100	320	Dues And Memberships	2018-02-16	1010259885	Lakeway HR Mgmt Assn	25.00
52100	349	Printing, Stationery And Forms	2018-02-01	1010259750	Skyward Inc	200.00
52100	435	Office Supplies	2018-02-22	1010259908	Suntrust Bankcard, NA	74.92
52100	524	In Service/Staff Development	2018-02-15	1010259874	SMHRA	15.00
52100	524	In Service/Staff Development	2018-02-16	1010259884	Healthcare 21	25.00

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COMMISSION A[illegible]OVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
52100	.....	**Accounting And Budgeting**				**Total:**	**7**	**614.92**
52200	302	Advertising	2018-02-08	1010259793	Citizen Tribune			108.58
52200	.....	**Purchasing**				**Total:**	**1**	**108.58**
52300	307	Communication	2018-02-08	1010259791	Century Link/Business Services			4.11
52300	338	Maintenance And Repair Services - Vehicles	2018-02-01	1010259760	Ultimate Shine 3 Minute Express Car Wash			30.00
52300	411	Data Processing Supplies	2018-02-01	1010259727	Evans Office Supply Co			193.66
52300	425	Gasoline	2018-02-15	1010259855	Fuelman			150.87
52300	435	Office Supplies	2018-02-15	1010259851	English Mountain Spring Water			15.00
52300	.....	**Property Assessor's Office**				**Total:**	**5**	**393.64**
52310	351	Rentals	2018-02-22	1010259891	Canon Solutions America, Inc			108.58
52310	.....	**Reappraisal Program**				**Total:**	**1**	**108.58**
52400	307	Communication	2018-02-08	1010259791	Century Link/Business Services			0.19
52400	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc			117.42
52400	435	Office Supplies	2018-02-01	1010259727	Evans Office Supply Co			916.84
52400	.....	**County Trustee's Office**				**Total:**	**3**	**1,034.45**
52500	307	Communication	2018-02-01	1010259763	Verizon Wireless			95.59
52500	307	Communication	2018-02-08	1010259783	AT&T			37.72
52500	307	Communication	2018-02-08	1010259791	Century Link/Business Services			8.23
52500	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc			147.75
52500	355	Travel	2018-02-08	1010259795	Conway, Sharon L			112.33
52500	435	Office Supplies	2018-02-01	1010259727	Evans Office Supply Co			36.66
52500	435	Office Supplies	2018-02-08	1010259789	Business Information Systems			298.00
52500	435	Office Supplies	2018-02-15	1010259851	English Mountain Spring Water			20.00
52500	435	Office Supplies	2018-02-22	1010259890	Business Information Systems			264.00
52500	.....	**County Clerk's Office**				**Total:**	**9**	**1,020.28**
52600	307	Communication	2018-02-08	1010259834	Verizon Wireless			24.75
52600	312	Contracts With Private Agencies	2018-02-15	1010259868	MUS Fibernet			279.90
52600	317	Data Processing Services	2018-02-15	1010259868	MUS Fibernet			393.40
52600	411	Data Processing Supplies	2018-02-22	1010259892	CDW Government, Inc			37.97
52600	709	Data Processing Equipment	2018-02-22	1010259907	SHI International Corp.			945.06
52600	.....	**Data Processing**				**Total:**	**5**	**1,681.08**
52900	307	Communication	2018-02-08	1010259783	AT&T			360.99
52900	307	Communication	2018-02-08	1010259791	Century Link/Business Services			1.50
52900	317	Data Processing Services	2018-02-01	1010259741	MUS Fibernet			139.19
52900	330	Operating Lease Payments	2018-02-22	1010259906	Sawyer, Mark			1,850.00
52900	335	Maintenance And Repair Service - Buildings	2018-02-15	1010259853	Fish Window Cleaning			23.00

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52900	351	Rentals	2018-02-01	1010259754	Thermocopy Of Tennessee	40.00
52900	351	Rentals	2018-02-08	1010259835	Waste Industries/102 Tidiwaste	45.53
52900	351	Rentals	2018-02-15	1010259876	Thermocopy Of Tennessee	18.00
52900	415	Electricity	2018-02-08	1010259815	Morristown Utilities	1,438.00
52900	435	Office Supplies	2018-02-01	1010259727	Evans Office Supply Co	14.46
52900	435	Office Supplies	2018-02-15	1010259851	English Mountain Spring Water	17.00
52900	435	Office Supplies	2018-02-22	1010259890	Business Information Systems	264.00
52900	.....	**Other Finance**			**Total: 12**	**4,211.67**
53100	194	Jury And Witness Expense	2018-02-01	1010259764	ARCHER, KENNETH	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259765	Brewer, Laura Tieke	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259766	Buckridge, Bonnie Jean	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259767	Fair, Carrie Lou	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259768	Hammack, Charles Edward	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259769	Jefferson, Traci Viola	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259770	Jones, Stacey Marie	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259771	Lewis, Johnny Carl	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259772	Matthews, Janie Lee	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259773	MATTHEWS, RUSS	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259774	MOORE, SAM	25.00
53100	194	Jury And Witness Expense	2018-02-01	1010259775	Overcum, Connie	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259776	Rader, Richard W.	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259777	Swinson, Gregory James	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259778	Thomas, Vernon Lee	20.00
53100	194	Jury And Witness Expense	2018-02-01	1010259779	Winstead, Ronald George	20.00
53100	194	Jury And Witness Expense	2018-02-15	1010259850	Davy Crockett Restaurant	159.02
53100	307	Communication	2018-02-01	1010259763	Verizon Wireless	59.92
53100	307	Communication	2018-02-08	1010259783	AT&T	37.72
53100	307	Communication	2018-02-08	1010259791	Century Link/Business Services	9.80
53100	349	Printing, Stationery And Forms	2018-02-01	1010259749	Shred-It	13.56
53100	349	Printing, Stationery And Forms	2018-02-15	1010259870	R Chatfield Co, Inc	1,800.00
53100	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc	457.95
53100	399	Other Contracted Services	2018-02-08	1010259824	Sliger, Dwayne	450.00
53100	435	Office Supplies	2018-02-01	1010259727	Evans Office Supply Co	532.59
53100	435	Office Supplies	2018-02-15	1010259871	Schwaab Inc	189.20
53100	435	Office Supplies	2018-02-22	1010259908	Suntrust Bankcard, NA	127.11
53100	.....	**Circuit Court**			**Total: 27**	**4,161.87**
53300	307	Communication	2018-02-08	1010259783	AT&T	18.86
53300	307	Communication	2018-02-08	1010259791	Century Link/Business Services	3.80
53300	351	Rentals	2018-02-22	1010259891	Canon Solutions America, Inc	84.70
53300	435	Office Supplies	2018-02-15	1010259851	English Mountain Spring Water	29.00

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ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
53300	.....	**General Sessions Court**				**Total:**	**4**	**136.36**
53330	307	Communication	2018-02-01	1010259763	Verizon Wireless			199.68
53330	307	Communication	2018-02-08	1010259783	AT&T			37.72
53330	322	Evaluation And Testing	2018-02-15	1010259866	Medtox Laboratories Inc			37.46
53330	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc			117.42
53330	355	Travel	2018-02-08	1010259809	Marion, John A			17.27
53330	355	Travel	2018-02-15	1010259865	McCarter, Lori			70.00
53330	368	Drug Treatment	2018-02-22	1010259910	The SASSI Institute			374.00
53330	425	Gasoline	2018-02-15	1010259855	Fuelman			85.60
53330	435	Office Supplies	2018-02-15	1010259851	English Mountain Spring Water			13.00
53330	435	Office Supplies	2018-02-15	1010259860	Horton, Barbara R			80.00
53330	.....	**Drug Court**				**Total:**	**10**	**1,032.15**
53400	307	Communication	2018-02-08	1010259783	AT&T			18.86
53400	307	Communication	2018-02-08	1010259791	Century Link/Business Services			5.04
53400	320	Dues And Memberships	2018-02-08	1010259798	East Tn Court Clerks Association			400.00
53400	349	Printing, Stationery And Forms	2018-02-08	1010259807	LexisNexis/Matthew Bender & Co			18.02
53400	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc			147.75
53400	435	Office Supplies	2018-02-01	1010259727	Evans Office Supply Co			273.64
53400	435	Office Supplies	2018-02-15	1010259851	English Mountain Spring Water			13.00
53400	524	In Service/Staff Development	2018-02-15	1010259849	County Officials Association			639.00
53400	.....	**Chancery Court**				**Total:**	**8**	**1,515.31**
53500	307	Communication	2018-02-01	1010259763	Verizon Wireless			41.73
53500	307	Communication	2018-02-08	1010259791	Century Link/Business Services			3.31
53500	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc			117.42
53500	422	Food Supplies	2018-02-15	1010259851	English Mountain Spring Water			20.00
53500	425	Gasoline	2018-02-15	1010259855	Fuelman			19.22
53500	524	In Service/Staff Development	2018-02-01	1010259738	Medics LLC			135.00
53500	.....	**Juvenile Court**				**Total:**	**6**	**336.68**
53920	322	Evaluation And Testing	2018-02-01	1010259721	Charlton S. Stanley			125.00
53920	355	Travel	2018-02-22	1010259888	Blevins, Robert K			88.50
53920	355	Travel	2018-02-22	1010259899	Ingram, Eddie			88.50
53920	716	Law Enforcement Equipment	2018-02-01	1010259753	Swango's Precision Firearms			151.95
53920	716	Law Enforcement Equipment	2018-02-22	1010259908	Suntrust Bankcard, NA			761.52
53920	.....	**Courtroom Security**				**Total:**	**5**	**1,215.47**
54110	307	Communication	2018-02-08	1010259783	AT&T			94.30
54110	307	Communication	2018-02-08	1010259791	Century Link/Business Services			53.28
54110	307	Communication	2018-02-08	1010259834	Verizon Wireless			1,360.00
54110	307	Communication	2018-02-15	1010259883	Verizon Wireless			1,830.84

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54110	307	Communication	2018-02-22	1010259908	Suntrust Bankcard, NA	59.80
54110	338	Maintenance And Repair Services - Vehicles	2018-02-01	1010259760	Ultimate Shine 3 Minute Express Car Wash	210.00
54110	338	Maintenance And Repair Services - Vehicles	2018-02-08	1010259814	Morristown Ford	1,224.12
54110	338	Maintenance And Repair Services - Vehicles	2018-02-08	1010259823	Royston Chrysler Dodge Jeep	5,911.79
54110	338	Maintenance And Repair Services - Vehicles	2018-02-22	1010259909	Synergy Auto Wash	312.00
54110	338	Maintenance And Repair Services - Vehicles	2018-02-22	1010259915	Xtreme Towing & Automotive Collision Center	1,000.00
54110	348	Postal Charges	2018-02-15	1010259852	Federal Express	22.82
54110	348	Postal Charges	2018-02-22	1010259908	Suntrust Bankcard, NA	388.87
54110	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc	173.21
54110	351	Rentals	2018-02-08	1010259826	T.E.G. Enterprises	65.00
54110	353	Towing Services	2018-02-15	1010259872	Short, Shannon J	50.00
54110	399	Other Contracted Services	2018-02-08	1010259830	Transunion Risk & Alternative	41.00
54110	425	Gasoline	2018-02-15	1010259855	Fuelman	9,446.31
54110	431	Law Enforcement Supplies	2018-02-08	1010259803	Hero247.Com	594.00
54110	431	Law Enforcement Supplies	2018-02-22	1010259908	Suntrust Bankcard, NA	206.67
54110	433	Lubricants	2018-02-08	1010259814	Morristown Ford	92.58
54110	433	Lubricants	2018-02-08	1010259823	Royston Chrysler Dodge Jeep	156.93
54110	433	Lubricants	2018-02-22	1010259909	Synergy Auto Wash	143.95
54110	435	Office Supplies	2018-02-01	1010259727	Evans Office Supply Co	409.72
54110	435	Office Supplies	2018-02-22	1010259908	Suntrust Bankcard, NA	708.44
54110	450	Tires And Tubes	2018-02-01	1010259745	Porter's Tire Store	125.80
54110	450	Tires And Tubes	2018-02-08	1010259814	Morristown Ford	80.00
54110	450	Tires And Tubes	2018-02-08	1010259823	Royston Chrysler Dodge Jeep	49.95
54110	451	Uniforms	2018-02-15	1010259881	TruBlu Tactical Police Supply	900.00
54110	499	Other Supplies And Materials	2018-02-15	1010259859	Hammond, Deborah C	204.00
54110	499	Other Supplies And Materials	2018-02-22	1010259908	Suntrust Bankcard, NA	234.39
54110	599	Other Charges	2018-02-01	1010259731	Hamblen County Boat Dock, Inc	100.00
54110	599	Other Charges	2018-02-01	1010259732	Hamblen County Clerk	29.00
54110	599	Other Charges	2018-02-01	1010259743	O'Reilly Auto Par	160.00
54110	599	Other Charges	2018-02-01	1010259749	Shred-It	20.34
54110	599	Other Charges	2018-02-08	1010259802	Hamblen County Clerk	29.00
54110	599	Other Charges	2018-02-15	1010259851	English Mountain Spring Water	35.00
54110	599	Other Charges	2018-02-22	1010259908	Suntrust Bankcard, NA	50.00
54110	716	Law Enforcement Equipment	2018-02-01	1010259753	Swango's Precision Firearms	59.98
54110	716	Law Enforcement Equipment	2018-02-08	1010259801	Gall's Inc	377.00
54110	716	Law Enforcement Equipment	2018-02-08	1010259804	Implus Footcare LLC	1,010.88
54110	716	Law Enforcement Equipment	2018-02-22	1010259912	TruBlu Tactical Police Supply	680.00
54110	.....	**Sheriff's Department**			**Total: 41**	**28,700.97**
54160	309	Contracts With Government Agencies	2018-02-08	1010259829	TN Bureau Of Investigation	50.00
54160	317	Data Processing Services	2018-02-08	1010259834	Verizon Wireless	34.00
54160	435	Office Supplies	2018-02-01	1010259727	Evans Office Supply Co	151.68

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
54160	.....	**Administration Of The Sexual Offender Registry**				**Total:**	**3**	**235.68**
54210	335	Maintenance And Repair Service - Buildings	2018-02-01	1010259728	Fenco Supply Co			40.08
54210	335	Maintenance And Repair Service - Buildings	2018-02-08	1010259794	City Electric Supply			281.25
54210	335	Maintenance And Repair Service - Buildings	2018-02-08	1010259808	Lowe's			423.74
54210	335	Maintenance And Repair Service - Buildings	2018-02-08	1010259826	T.E.G. Enterprises			178.50
54210	335	Maintenance And Repair Service - Buildings	2018-02-08	1010259828	TMS - Marlin			1,174.54
54210	335	Maintenance And Repair Service - Buildings	2018-02-15	1010259879	Town & Country Lock & Key			6.00
54210	335	Maintenance And Repair Service - Buildings	2018-02-22	1010259894	Cornerstone Institutional, LLC			3,450.00
54210	335	Maintenance And Repair Service - Buildings	2018-02-22	1010259905	RJ Vassar & Sons			3,200.00
54210	336	Maintenance And Repair Services - Equipment	2018-02-01	1010259716	American Detention			1,861.76
54210	336	Maintenance And Repair Services - Equipment	2018-02-22	1010259903	Powerclean			295.00
54210	340	Medical And Dental Services	2018-02-01	1010259724	Correctional Risk Services Inc			4,015.25
54210	340	Medical And Dental Services	2018-02-01	1010259739	Morristown-Hamblen EMS			50.00
54210	340	Medical And Dental Services	2018-02-08	1010259796	Correctional Risk Services Inc			6,456.87
54210	340	Medical And Dental Services	2018-02-08	1010259812	Mobile Images Acquisition LLC			1,900.00
54210	340	Medical And Dental Services	2018-02-08	1010259816	Morristown-Hamblen Hospital			4,807.84
54210	340	Medical And Dental Services	2018-02-15	1010259837	American Esoteric Laboratories			479.10
54210	340	Medical And Dental Services	2018-02-15	1010259848	Correctional Risk Services Inc			26,960.43
54210	340	Medical And Dental Services	2018-02-15	1010259875	Statcare Inpatient LLC			532.00
54210	340	Medical And Dental Services	2018-02-22	1010259895	Correctional Risk Services Inc			2,788.15
54210	351	Rentals	2018-02-08	1010259790	Canon Solutions America, Inc			147.75
54210	410	Custodial Supplies	2018-02-01	1010259722	Chem Clean Systems LLC			874.86
54210	410	Custodial Supplies	2018-02-01	1010259737	Kelsan Inc			3,295.66
54210	410	Custodial Supplies	2018-02-08	1010259835	Waste Industries/102 Tidiwaste			557.84
54210	410	Custodial Supplies	2018-02-15	1010259845	Chem Clean Systems LLC			139.98
54210	410	Custodial Supplies	2018-02-22	1010259893	Chem Clean Systems LLC			454.92
54210	413	Drugs And Medical Supplies	2018-02-08	1010259797	Diamond Drugs, Inc			5,571.76
54210	422	Food Supplies	2018-02-08	1010259786	Borden Dairy Of Ky / Flavorich			1,851.10
54210	422	Food Supplies	2018-02-08	1010259800	Flowers Baking Company			3,046.20
54210	422	Food Supplies	2018-02-08	1010259820	Pfg Hale , Inc			46,186.81
54210	435	Office Supplies	2018-02-01	1010259727	Evans Office Supply Co			198.16
54210	435	Office Supplies	2018-02-22	1010259886	Acme Printing Company, Inc			617.00
54210	599	Other Charges	2018-02-15	1010259873	Shred-It			27.12
54210	710	Food Service Equipment	2018-02-08	1010259820	Pfg Hale , Inc			262.51
54210	716	Law Enforcement Equipment	2018-02-01	1010259737	Kelsan Inc			582.87
54210	.....	**Jail**				**Total:**	**34**	**122,715.05**
54250	307	Communication	2018-02-01	1010259763	Verizon Wireless			103.09
54250	307	Communication	2018-02-08	1010259791	Century Link/Business Services			8.44
54250	338	Maintenance And Repair Services - Vehicles	2018-02-08	1010259813	Morristown Chevrolet			23.00
54250	338	Maintenance And Repair Services - Vehicles	2018-02-08	1010259818	NAPA Auto Parts Of Morristown			49.06
54250	399	Other Contracted Services	2018-02-01	1010259734	Helen Ross McNabb Center			6,000.00

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ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
54250	399	Other Contracted Services	2018-02-01	1010259751	Stepping Out Ministries			280.00
54250	425	Gasoline	2018-02-15	1010259855	Fuelman			91.89
54250	463	Testing	2018-02-22	1010259908	Suntrust Bankcard, NA			10.00
54250	.....	**Work Release Program**				**Total:**	**8**	**6,565.48**
54410	307	Communication	2018-02-01	1010259718	Bell, Chris E			56.00
54410	338	Maintenance And Repair Services - Vehicles	2018-02-01	1010259745	Porter's Tire Store			829.35
54410	338	Maintenance And Repair Services - Vehicles	2018-02-22	1010259909	Synergy Auto Wash			8.00
54410	355	Travel	2018-02-15	1010259840	Bell, Chris E			121.50
54410	355	Travel	2018-02-15	1010259861	Johnson, Houston Neal			104.34
54410	425	Gasoline	2018-02-15	1010259855	Fuelman			344.23
54410	435	Office Supplies	2018-02-01	1010259736	Horn, Lindsey E			31.01
54410	435	Office Supplies	2018-02-01	1010259754	Thermocopy Of Tennessee			49.00
54410	435	Office Supplies	2018-02-22	1010259908	Suntrust Bankcard, NA			12.07
54410	451	Uniforms	2018-02-22	1010259908	Suntrust Bankcard, NA			98.58
54410	599	Other Charges	2018-02-08	1010259834	Verizon Wireless			34.00
54410	599	Other Charges	2018-02-15	1010259854	Food City			42.38
54410	.....	**Civil Defense**				**Total:**	**12**	**1,730.46**
54510	322	Evaluation And Testing	2018-02-08	1010259805	IPMA-HR			297.00
54510	.....	**Inspection And Regulation**				**Total:**	**1**	**297.00**
54610	312	Contracts With Private Agencies	2018-02-01	1010259715	Allen Funeral Home Inc			500.00
54610	312	Contracts With Private Agencies	2018-02-01	1010259729	Giles, Todd E			200.00
54610	312	Contracts With Private Agencies	2018-02-01	1010259735	Holt, Jeffrey E.			120.00
54610	312	Contracts With Private Agencies	2018-02-01	1010259739	Morristown-Hamblen EMS			50.00
54610	312	Contracts With Private Agencies	2018-02-01	1010259744	Peoples, Jimmy W			440.00
54610	312	Contracts With Private Agencies	2018-02-01	1010259755	Thompson, Claude, JR			400.00
54610	312	Contracts With Private Agencies	2018-02-01	1010259756	Thompson, Tom C, MD			2,083.33
54610	312	Contracts With Private Agencies	2018-02-22	1010259898	Horn, Lindsey E			204.00
54610	312	Contracts With Private Agencies	2018-02-22	1010259900	Knox County Medical Examiner			3,430.00
54610	399	Other Contracted Services	2018-02-01	1010259725	Davis, Eddie			750.00
54610	.....	**County Coroner/Medical Examiner**				**Total:**	**10**	**8,177.33**
54900	790	Other Equipment	2018-02-22	1010259908	Suntrust Bankcard, NA			76.42
54900	.....	**Other Public Safety**				**Total:**	**1**	**76.42**
55110	309	Contracts With Government Agencies	2018-02-01	1010259727	Evans Office Supply Co			138.00
55110	309	Contracts With Government Agencies	2018-02-01	1010259733	Hamblen County Clerk			14.00
55110	309	Contracts With Government Agencies	2018-02-01	1010259747	Rural Health Association Of Tn			175.00
55110	309	Contracts With Government Agencies	2018-02-01	1010259748	Sam Neill Insurance Agency			50.00
55110	309	Contracts With Government Agencies	2018-02-01	1010259759	TN Public Health Association			200.00
55110	309	Contracts With Government Agencies	2018-02-08	1010259783	AT&T			211.27

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Return to Regular Calendar
April 19, 2018

Fund: 101 General Fund #(101)

COMMISSION A[illegible]OVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
55110	309	Contracts With Government Agencies	2018-02-08	1010259791	Century Link/Business Services			37.91
55110	309	Contracts With Government Agencies	2018-02-08	1010259822	Roberts Cleaning Company			1,950.00
55110	309	Contracts With Government Agencies	2018-02-08	1010259825	Smith, Kim			14.00
55110	309	Contracts With Government Agencies	2018-02-15	1010259841	Canon Solutions America, Inc			16.94
55110	309	Contracts With Government Agencies	2018-02-22	1010259887	Atmos Energy			258.90
55110	309	Contracts With Government Agencies	2018-02-22	1010259896	English Mountain Coffee			180.80
55110	309	Contracts With Government Agencies	2018-02-22	1010259902	Morristown Utilities			1,836.00
55110	309	Contracts With Government Agencies	2018-02-22	1010259908	Suntrust Bankcard, NA			238.18
55110	355	Travel	2018-02-08	1010259785	Becerra, Michele L			145.70
55110	355	Travel	2018-02-08	1010259810	Mendez, Denise			43.24
55110	355	Travel	2018-02-08	1010259825	Smith, Kim			93.06
55110	399	Other Contracted Services	2018-02-15	1010259846	Citizen Tribune			1,419.00
55110	399	Other Contracted Services	2018-02-22	1010259901	Media Directions Advertising Inc.			1,352.94
55110	.....	**Local Health Center**				**Total:**	**19**	**8,374.94**
55120	316	Contributions	2018-02-01	1010259740	Morristown-Hamblen Humane Soc			11,125.00
55120	.....	**Rabies And Animal Control**				**Total:**	**1**	**11,125.00**
55590	316	Contributions	2018-02-01	1010259734	Helen Ross McNabb Center			170.00
55590	.....	**Other Local Welfare Services**				**Total:**	**1**	**170.00**
56700	307	Communication	2018-02-01	1010259741	MUS Fibernet			127.99
56700	307	Communication	2018-02-01	1010259763	Verizon Wireless			49.92
56700	336	Maintenance And Repair Services - Equipment	2018-02-15	1010259864	Lane Sales Power Equipment			54.00
56700	399	Other Contracted Services	2018-02-22	1010259914	Williams, Cindy			400.00
56700	410	Custodial Supplies	2018-02-08	1010259835	Waste Industries/102 Tidiwaste			288.10
56700	412	Diesel Fuel	2018-02-22	1010259913	Voyager Fleet Systems Inc			25.95
56700	415	Electricity	2018-02-08	1010259815	Morristown Utilities			5,421.00
56700	415	Electricity	2018-02-15	1010259838	Appalachian Electric Co-Op			22.65
56700	425	Gasoline	2018-02-22	1010259913	Voyager Fleet Systems Inc			179.23
56700	454	Water And Sewer	2018-02-08	1010259815	Morristown Utilities			1,954.00
56700	499	Other Supplies And Materials	2018-02-08	1010259808	Lowe's			402.46
56700	506	Liability Insurance	2018-02-01	1010259752	Strate Insurance Group			1,338.81
56700	513	Worker's Compensation Insurance	2018-02-01	1010259752	Strate Insurance Group			628.10
56700	599	Other Charges	2018-02-15	1010259851	English Mountain Spring Water			16.00
56700	791	Other Construction	2018-02-01	1010259746	Relief Septic Service			750.00
56700	.....	**Parks And Fair Boards**				**Total:**	**15**	**11,658.21**
57100	307	Communication	2018-02-08	1010259791	Century Link/Business Services			4.21
57100	355	Travel	2018-02-01	1010259717	Bedwell, Emmanuel			104.81
57100	435	Office Supplies	2018-02-01	1010259727	Evans Office Supply Co			127.50
57100	.....	**Agricultural Extension Service**				**Total:**	**3**	**236.52**

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
58300	307	Communication	2018-02-08	1010259791	Century Link/Business Services	1.33
58300	.....	**Veterans' Services**			**Total: 1**	**1.33**
58600	210	Unemployment Compensation	2018-02-01	1010259758	TN Dept Of Labor & Workforce Development	394.03
58600	299	Other Fringe Benefits	2018-02-15	1010259858	Hamblen County Government	212.50
58600	506	Liability Insurance	2018-02-01	1010259752	Strate Insurance Group	48,767.21
58600	513	Worker's Compensation Insurance	2018-02-01	1010259752	Strate Insurance Group	29,946.71
58600	515	Liability Claims	2018-02-15	1010259880	Travelers	5,278.25
58600	.....	**Employee Benefits**			**Total: 5**	**84,598.70**
					Total of checks for General Fund #(101)	**327,188.87**

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	299	Other Fringe Benefits	2018-02-15	1160023265	Hamblen County Government	37.50
55710	302	Advertising	2018-02-08	1160023254	Citizen Tribune	464.70
55710	336	Maintenance And Repair Services - Equipment	2018-02-08	1160023253	Bayne Machine Works	1,248.22
55710	336	Maintenance And Repair Services - Equipment	2018-02-08	1160023256	Premier Truck Group	428.25
55710	336	Maintenance And Repair Services - Equipment	2018-02-08	1160023257	Triad Freightliner	242.66
55710	336	Maintenance And Repair Services - Equipment	2018-02-15	1160023260	D&J Hydraulic Service, Inc.	2,094.96
55710	336	Maintenance And Repair Services - Equipment	2018-02-15	1160023266	Moore's Tractor & Trailer	2,937.42
55710	336	Maintenance And Repair Services - Equipment	2018-02-15	1160023268	Stringfellow	196.39
55710	336	Maintenance And Repair Services - Equipment	2018-02-15	1160023269	The Lilly Company	121.85
55710	412	Diesel Fuel	2018-02-15	1160023262	Fuelman	10,850.53
55710	425	Gasoline	2018-02-15	1160023262	Fuelman	393.61
55710	451	Uniforms	2018-02-22	1160023270	Cintas Corp., Loc. 207	594.64
55710	499	Other Supplies And Materials	2018-02-01	1160023246	Big M Janitorial	7.50
55710	499	Other Supplies And Materials	2018-02-15	1160023261	Elliott Boots	100.00
55710	499	Other Supplies And Materials	2018-02-22	1160023270	Cintas Corp., Loc. 207	216.00
55710	506	Liability Insurance	2018-02-01	1160023249	Strate Insurance Group	8,321.94
55710	513	Worker's Compensation Insurance	2018-02-01	1160023249	Strate Insurance Group	9,999.19
55710	.....	**Sanitation Management**			**Total: 17**	**38,255.36**
					Total of checks for Solid Waste/Sanitation Fund #(116)	**38,255.36**

Return to Regular Calendar
March 22, 2018
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Fund: 131 Highway/Public Works Fund (#131)

COMMISSION A[illegible]OVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
61000	302	Advertising	2018-02-08	1313041626	Citizen Tribune			149.90
61000	307	Communication	2018-02-01	1313041614	Comcast Cable			66.00
61000	307	Communication	2018-02-08	1313041625	AT&T			77.54
61000	307	Communication	2018-02-08	1313041638	Verizon Wireless			157.88
61000	415	Electricity	2018-02-01	1313041616	Morristown Utilities			29.00
61000	415	Electricity	2018-02-22	1313041652	Holston Electric Cooperative			1,049.10
61000	415	Electricity	2018-02-22	1313041655	Morristown Utilities			30.00
61000	442	Propane Gas	2018-02-01	1313041615	Heritage Propane			1,186.43
61000	442	Propane Gas	2018-02-15	1313041645	Heritage Propane			824.60
61000	454	Water and Sewer	2018-02-22	1313041655	Morristown Utilities			104.00
61000	506	Liability Insurance	2018-02-01	1313041619	Strate Insurance Group			8,886.05
61000	511	Vehicle And Equipment Insurance	2018-02-01	1313041619	Strate Insurance Group			44.00
61000	599	Other Charges	2018-02-08	1313041627	Cocke Farmers Co-Op			100.00
61000	599	Other Charges	2018-02-08	1313041628	Elliott Boots			100.00
61000	599	Other Charges	2018-02-08	1313041629	Gravity Networks			663.30
61000	599	Other Charges	2018-02-08	1313041630	Kennedy, Thomas A.			43.95
61000	599	Other Charges	2018-02-08	1313041631	Lowe's			224.89
61000	599	Other Charges	2018-02-15	1313041639	Able Exterminators, Inc			85.00
61000	599	Other Charges	2018-02-22	1313041648	Cintas Corp., Loc. 207			128.00
61000	599	Other Charges	2018-02-22	1313041650	Gravity Networks			135.00
61000	599	Other Charges	2018-02-22	1313041651	Healthstar Physicians, Inc			28.00
61000	599	Other Charges	2018-02-22	1313041656	Suntrust Bankcard, NA			36.44
61000	.....	**Administration**				**Total:**	**22**	**14,149.08**
62000	404	Asphalt - Hot Mix	2018-02-15	1313041642	Duracap Asphalt Paving Co, Inc			15,623.94
62000	409	Crushed Stone	2018-02-22	1313041657	Vulcan Materials Company			8,319.62
62000	451	Uniforms	2018-02-22	1313041648	Cintas Corp., Loc. 207			311.75
62000	.....	**Highway And Bridge Maintenance**				**Total:**	**3**	**24,255.31**
63100	412	Diesel Fuel	2018-02-08	1313041627	Cocke Farmers Co-Op			562.21
63100	412	Diesel Fuel	2018-02-15	1313041643	Fuelman			3,892.39
63100	416	Equipment Parts - Heavy	2018-02-08	1313041632	Meade Tractor			1,165.88
63100	416	Equipment Parts - Heavy	2018-02-08	1313041634	Morristown Ford			145.00
63100	416	Equipment Parts - Heavy	2018-02-22	1313041654	Maury County Equipment			2,820.87
63100	424	Garage Supplies	2018-02-01	1313041618	Safety-Kleen Systems, Inc			274.71
63100	424	Garage Supplies	2018-02-08	1313041635	Scott-Gross Co Inc			82.44
63100	425	Gasoline	2018-02-15	1313041640	BP			198.76
63100	425	Gasoline	2018-02-15	1313041643	Fuelman			1,050.98
63100	499	Other Supplies And Materials	2018-02-22	1313041653	Lane Sales Power Equipment			253.37
63100	.....	**Operation And Maintenance Of Equipment**				**Total:**	**10**	**10,446.61**
66000	513	Worker's Compensation Insurance	2018-02-01	1313041619	Strate Insurance Group			6,289.00

Fund: 131 Highway/Public Works Fund (#131)

COMMISSION A[illegible]OVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
66000	.....	**Employee Benefits**				**Total:**	**1**	**6,289.00**
68000	714	Highway Equipment	2018-02-22	1313041649	Dickson Co Equipment Co, Inc			102,000.00
68000	.....	**Capital Outlay**				**Total:**	**1**	**102,000.00**
					Total of checks for Highway/Public Works Fund (#131)			**157,140.00**

MedBen Contract

Motion by Randy DeBord, seconded by Hubert Davis to approve the MedBen Contract as presented.

R. Eldridge	YES	vacant	Absent
S. Ford	YES	T. Ward	YES
J. Walker	YES	J. Smyth	YES
R. Debord	(M) YES	T. Goins	YES
H. Davis	(2) YES	vacant	Absent
H. Harville	YES	Chair L. Jarvis	YES
J. Huntsman	YES	VChair H. Shipley	YES
L. Carter	YES		

8.b. Passed (13 YES - 0 NO - 0 ABS - 2 Absent) Majority Vote >

BENEFIT MANAGEMENT AGREEMENT

THIS BENEFIT MANAGEMENT AGREEMENT ("Agreement"), effective 12:01 a.m. May 1, 2018, is made by and between Hamblen County, Tennessee, the Plan Sponsor and Plan Administrator (hereinafter interchangeably referred to as the "Plan Administrator" and/or the "Plan Sponsor) and Medical Benefits Administrators, Inc. ("MEDBEN"), a third-party administrator ("TPA").

The Plan Administrator and/or Plan Sponsor has established one or more health benefit plans to provide health benefits to individuals deemed eligible under the plan(s) and to their eligible dependents. This Agreement provides only for the performance of services for specific health Benefits under such Plan as both are defined and listed on Exhibit A (attached to and made part of this Agreement).

Hamblen County, Tennessee, as Plan Administrator and/or Plan Sponsor, has the authority to enter into and execute this Agreement. Unless otherwise specified in the applicable Plan or otherwise specified by the Plan Sponsor, the Plan Sponsor shall also be the Plan Administrator. MEDBEN is not the Plan Sponsor, Plan Administrator, Named Fiduciary, or trustee, as those terms are defined by the Employee Retirement Income Security Act of 1974, as amended ("ERISA") or any other applicable state or federal law or regulation. The parties intend that MEDBEN shall not be deemed a "fiduciary" for the Plan within the meaning of ERISA, COBRA or any other applicable state or federal law or regulation governing the Plan, and MEDBEN does not assume any of the Plan Administrator's or Named Fiduciary's discretionary authority. The parties intend that MEDBEN shall have no discretionary authority or final determinative capability. This Agreement assumes that the Plan Administrator has established the Plan for the exclusive benefit of the individuals eligible for coverage under the Plan.

MEDBEN has the authority to enter into and execute this Agreement with regards to services to be performed by MEDBEN, and also in regard to services, if any, to be performed by its parent company, Medical Benefits Mutual Life Insurance Co. ("MBM"), and such parent company's other subsidiaries, MedBen Marketing Services, Inc. ("MMS") and VisionPlus of America, Inc. ("VPA"). References to the rights and responsibilities of MEDBEN in this Agreement may also include these named entities as such references relate to the relationship, if any, between the Plan Administrator and such entities. Services to be provided by other entities named in this Agreement or its Exhibits are governed by separate agreements which have been entered into and between such entities and the Plan Administrator and/or Plan Sponsor, or between such entities and MEDBEN, and any rights and responsibilities of the parties referenced in this Agreement will be determined in accordance with such separate agreements.

The services to be performed by MEDBEN shall be limited to those set forth in this Agreement and the performance by MEDBEN of such services shall be subject in all respects to review by the Plan Administrator within the framework of policies, interpretations, rules, practices and procedures made or established by the Plan Administrator.

Plan Administrator and MEDBEN agree as follows:

ARTICLE I
PURPOSE OF AGREEMENT

Section 1.1 The purpose of this Agreement is to state the terms and conditions by which MEDBEN will provide independent administrative services to the Plan Administrator as it relates to administration of the Benefits.

Section 1.2 The parties acknowledge that:

(a) This is a contract for administrative services only as specifically set forth herein;

(b) MEDBEN shall not be obligated to disburse more in payment under this Agreement than the Plan Administrator shall have secured and/or made available;

(c) This Agreement shall not be deemed to be a contract of insurance under any laws or regulations. MEDBEN does not insure, guarantee or underwrite liability. MEDBEN has no responsibility and the Plan Administrator has total responsibility for securing funding of claims arising for the Benefits under the Plan and has no responsibility for any expenses incidental to such;

(d) MEDBEN is not the Plan Administrator, Plan Sponsor or a Plan fiduciary and will not be identified as such. The Plan Administrator acknowledges and agrees that it is the administrator and named fiduciary as such terms are defined by ERISA or any other applicable state or federal law or regulation; and,

(e) The Plan Administrator acknowledges and agrees that MEDBEN will not be deemed to be a legal or tax advisor as a result of the performance of its duties under this Agreement. MEDBEN makes no representation concerning federal, state, or local laws, rules or regulations applicable to the Plan or Benefits. Plan Administrator must seek its own counsel for legal advice and guidance. In no event shall MEDBEN be liable for special or consequential damages, even if MEDBEN was advised of the possibility of such damages;

(f) The Plan Administrator hereby grants its approval to MEDBEN for MEDBEN to retain entities, experts, and subcontractors to assist MEDBEN in the accomplishment of the tasks assigned to MEDBEN by this Agreement and the applicable Plan Document.

ARTICLE II
FUNDING

Section 2.1 The Plan Administrator, or any authorized representative of the Plan Administrator, shall establish an account at a bank of its choice to provide for the payment of benefits and the costs of operating each Plan. It is the Plan Administrator's sole responsibility to determine if more than one plan has been created and if more than one banking account should be established by the Plan Administrator. The Plan Administrator shall authorize MEDBEN to have access to any such Plan bank account(s) through which Benefits, and expenses necessary for the performance of tasks requested of MEDBEN by the Plan Administrator, shall be paid. The Plan Administrator shall be solely responsible for authorizing payment of any Plan benefits and expenses from such account(s), including the Benefits and expenses for services provided for in this Agreement.

Section 2.2 It shall be the sole responsibility of the Plan Administrator to determine the amounts necessary, the frequency of payment and the method of payment of the costs of Benefits and expenses associated with the Plan. The Plan Administrator agrees to make deposits to the claims paying account(s) of the Plan in compliance with Section 8.17 and Section 8.18 of the Agreement and with any other applicable state or federal law or regulation, including ERISA, if applicable.

Section 2.3 The Plan Administrator is required to forward any applicable participant contributions to the appropriate Plan bank account(s) within the time frames set forth under applicable state or federal law and regulation, including ERISA, if applicable. It shall be the sole responsibility of the Plan Administrator to ensure that participant contributions are handled in compliance with all applicable state or federal laws and regulations, including ERISA, if applicable.

Section 2.4 The Plan Administrator shall be solely responsible for the method and amount deposited in the Plan bank account(s) necessary for the operation of the Plan, in accordance with any applicable state or federal law or regulation, including ERISA, if applicable. MEDBEN shall prepare checks at the request of the Plan Administrator and draw on the Plan bank account(s) for the payment of Benefits claims and other Plan applicable operating expenses. MEDBEN shall issue such checks ("checkruns") based on a scheduled frequency determined by the Plan Administrator, but no more frequently than once per week. Any additional or special checkruns beyond the scheduled frequency initially requested by the Plan Administrator shall only be conducted with the express approval of MEDBEN, including, but not limited

to, any checkruns requested at the end of a stop-loss contract period or as a result of the termination of this Agreement.

Section 2.5 MEDBEN shall have no discretionary authority or control with regard to managing or investing the Plan's assets. The Plan Administrator shall be solely responsible for segregating and managing the assets of the Plan in accordance with applicable state or federal law or regulation.

ARTICLE III
TPA SERVICES

Section 3.1 MEDBEN shall only be responsible for the proper exercise of its own duties as described herein and shall not be responsible for any act or failure to act on the part of any other party and shall not be responsible to file any reports required under any applicable state or federal law or regulation, including ERISA if applicable, with respect to the Plan, nor shall MEDBEN be responsible for maintaining the Plan in compliance with the provisions of any applicable state or federal law or regulation, including ERISA if applicable. MEDBEN shall provide the following non-discretionary, ministerial services to the Plan Administrator during the term of this Agreement in accordance with the terms of the applicable Plan as such pertain to the benefits only:

Section 3.2 In general, MEDBEN shall provide the following claims related services as more specifically set forth in this Article 3 and this Agreement:

a) Receive claims for Benefits.

b) Review claims and/or charges for Benefits of healthcare service providers ("Provider[s]") for eligibility in accordance with the terms of the Plan (as set forth by the Plan Administrator) and with assistance of the Plan Administrator, when requested by the Plan Administrator, certify eligibility of employees to receive payments for Benefits under the Plan.

c) Obtain necessary additional medical information from Providers in order to process claims in strict accordance with the terms of the applicable Plan or per the instruction of the Plan Administrator.

d) Maintain a relationship with the pharmacy benefit manager that will adjudicate Benefits claims which appear to be clearly covered or clearly not eligible under the terms of the applicable Plan.

e) Determine in accordance with the terms of the Plan the qualifications for the advancement of funds in response to claims submitted to MEDBEN making such investigations as may be necessary to determine said qualifications for the advancement of funds in response to Benefits claims.

f) Refer to the Plan Administrator, with recommendations, any unresolved question(s) regarding interpretation of the Plan, the policies, practices or procedures established by Plan Administrator, including any factual question(s) which may affect the Benefits payable and the adjudication of such claim(s) based upon the Plan Administrator's decision as expressed by the Plan Administrator directly or through its agent.

g) Provide information to the Plan Administrator on disputed claims should such information be presented to MEDBEN.

h) Provide information to the Plan Administrator regarding claims determined to be ineligible for payment, if applicable. Appeals and final coverage decisions fall within the discretionary authority of the Plan Administrator. MEDBEN shall utilize its standard form for such notification, if applicable. It is expressly understood that any such notification(s) prepared and/or produced by MEDBEN shall be reviewed, revised and approved by the Plan Administrator and any other party, including legal counsel, which the Plan Administrator deems appropriate. Regardless of whether the Plan Administrator chooses to obtain such approval of the notification document, the Plan Administrator shall be solely responsible for its content and any liability resulting from the use thereof.

i) Coordinate benefits with other known payers and pursue subrogation, reimbursement or other recovery in accordance with the Plan. MEDBEN shall have neither the responsibility nor the obligation to take any action, legal or otherwise, against any Plan participant or other person to enforce the provisions of the Plan. Such action is taken at the discretion of the Plan Administrator.

j) Issue checks or electronic funds in payment of Benefits claims on behalf of Plan Administrator and issue payment utilizing Plan funds as provided in this Agreement at the instruction of the Plan Administrator, the amounts due per the applicable Plan, with respect to claims that qualify under the Plan. Such action is taken at the discretion of the Plan Administrator.

Notwithstanding the foregoing, MEDBEN shall provide its management services necessary for the operation of the Plan, solely as described and contracted herein. MEDBEN will perform the contracted services, including those described in 3.2 in accordance with the policies, procedures and rules established by MEDBEN for such services. The Plan Administrator retains all authority to instruct MEDBEN on the processing of specific claims. MEDBEN shall not be liable for claims processing, claim issuance or other claim management services on claims which have not been "completely processed during the term of this Agreement." "Completely processed during the term of this Agreement" means MEDBEN has released a claims check from its system. If a claim is not "completely processed during the term of this Agreement" it means that MEDBEN was unable to completely consider the claim for adjudication (by following MEDBEN's usual and customary claims processing procedures) before the end of the term of this Agreement.

Section 3.3 Any request for modified or additional services by the Plan Administrator must be set forth in writing by the Plan Administrator and approved in writing by MEDBEN prior to the performance of said service. In the event such modified or additional services are requested, MEDBEN reserves the right to charge the Plan Administrator for such modified or additional services. The Plan Administrator shall have the sole responsibility for the interpretation of all Plan documents, except those expressly reserved to the Trustee(s) in the Trust, if such has been established. MEDBEN shall rely solely on the representations of the Plan Administrator with respect to the Plan, including, but not limited to, representations that the individuals covered under the Plan are eligible under the Plan and that benefits paid by the Plan are non-taxable.

Section 3.4 MEDBEN will outsource any and all Plan medical cost containment services, as applicable, including, but not limited to: pre-admission certification; continued stay review; discharge planning; second surgical opinion review/approval; individual benefit management; medical claim review; medical case management, to MEDBEN's preferred medical cost containment vendor(s) on behalf of the Plan and/or Plan Administrator, unless MEDBEN has, in writing, a request from the Plan Administrator to utilize a different medical cost containment vendor on behalf of the Plan. In no event, shall MEDBEN provide medical cost containment services for the Plan nor make any medical decisions on behalf of the Plan. Any charges for services rendered, and/or billed, by a medical cost containment vendor on behalf of the Plan shall be the sole responsibility of the Plan Administrator.

Section 3.5 MEDBEN will process claims for Benefits provided under the Plan, in accordance with the Plan, following MEDBEN's usual and customary business practices subject to and in accordance with this Agreement on behalf of persons entitled to receive eligible Benefits under the Plan. The Plan Administrator shall be solely responsible for the payment of all claims and all claims payment determinations (whether directly or through the Plan document). In addition, the Plan Administrator shall be solely responsible for the payment of any claim monies or assessments that a state or federal agency determines the Plan owes, including, but not limited to, payment of claims and/or assessments under the Medicare Secondary Payer rules and surcharges imposed on health benefits by the State of New York, the State of Massachusetts or other states, as applicable.

Section 3.6 In the management of Benefits under this Agreement, MEDBEN may utilize special agreements it has entered with third parties, including Providers, to secure additional discounts for the Plan which are not part of the Plan's contracted preferred provider arrangements. The use of such discounts may require the Plan to pay additional fees. The availability and application of any such discounts will

determined by MEDBEN. The Plan Administrator further authorizes MEDBEN, without any additional specific authorization, to take any actions necessary for the Plan Administrator to participate in any prescription drug class action settlement offers relative to Benefits provided through the Plan in which MEDBEN has chosen to participate in on behalf of its clients. MEDBEN shall be under no obligation to participate in any such settlement offers. Any proceeds obtained via such settlement offers, minus the costs assessed during, or associated with the participation in, the settlement shall be returned to the Plan Administrator once the settlement is resolved and the proceeds have been distributed.

Section 3.7 MEDBEN will outsource any and all Plan subrogation matters to its preferred subrogation vendor on behalf of the Plan and/or Plan Administrator, unless MEDBEN has, in writing, a request from the Plan Administrator not to utilize such vendor's services on behalf of the Plan. The fees for performing such subrogation services are set forth in Exhibit A (under Fee Schedule), however, such fee is subject to change and is not guaranteed by MEDBEN. In no event will MEDBEN perform any subrogation services for the Plan, the Plan Administrator or the Plan Sponsor.

Section 3.8 MEDBEN shall render its standard monthly claim and plan expense reports to the Plan Administrator, with respect to the services provided and performed for the Plan under this Agreement, in MEDBEN's standard fashion. Unless notified in writing to the contrary, such reports shall be deemed accepted by the Plan Administrator within thirty (30) days of the date such reports are sent or otherwise made available to the Plan Administrator.

Section 3.9 MEDBEN shall assist the Plan Administrator with the submission of claims for Benefits to the Plan Administrator's excess stop-loss carrier for consideration under the Plan Administrator's excess stop-loss policy, if applicable, by following MEDBEN's usual and customary excess stop-loss claims submission procedures. MEDBEN's usual and customary excess stop-loss claims submission procedures shall also be followed during the last month of the Plan Administrator's stop-loss policy contract period.

MEDBEN shall not be liable for determining the existence of, or pursuing, underlying Plan claims which may be potential claims under the Plan Administrator's excess stop-loss policy. "Underlying Plan claims" are those for which services and supplies are rendered prior to the end of the contract period, but claims for which are either received for consideration after the end of the contract period, or are received prior to the end of the contract period but have not been "completely processed during the contract period." "Completely processed during the contract period" means MEDBEN has released a claim check from its system. If a claim is not "completely processed during the contract period" it means that MEDBEN was unable to completely consider the claim for adjudication (by following MEDBEN's usual and customary claims processing procedures) before the end of the period prior to the termination of the stop-loss contract period or this Agreement, whichever occurs first.

Section 3.10 MEDBEN shall assist the Plan Administrator in its responsibilities regarding participant and health care provider complaints and appeals by acquiring data and information necessary for the Plan Administrator to render a decision regarding the complaint or appeal. Likewise, MEDBEN shall assist the Plan Administrator regarding the mandated external review of any claim, should such be imposed upon the Plan Administrator or required under the Plan. In either case, it shall be the sole responsibility of the Plan Administrator to determine if it has enough information to make a decision as well as to render a final decision under the Plan. MEDBEN shall not assume the discretionary authority of the Plan Administrator for decisions rendered on behalf of the Plan.

Section 3.11 MEDBEN shall honor any valid participant or beneficiary assignment of benefits to any person qualified to be an assignee under the terms of the Plan. Any assignment of benefits for which the participant or beneficiary is not legally liable shall not be honored.

Section 3.12 Other than the forms or materials printed specifically for the Plan, MEDBEN shall keep and maintain all records pertaining to it services under this Agreement for the Plan using its standard forms and databases. Claims and eligibility records and information shall be maintained by MEDBEN in accordance with its standard systems. MEDBEN will, if requested by the Plan Administrator, provide

information in other, mutually agreed upon, formats upon the Plan Administrator's payment of any additional costs incurred in providing the information in such a format.

Section 3.13 MEDBEN shall, at the request of the Plan Administrator and within ninety (90) days after the end of the Plan Year, provide the Plan Administrator with information in its possession which is required to be furnished under ERISA and any other applicable state or federal law or regulation.

Section 3.14 In the performance of its duties hereunder, MEDBEN shall not be required to perform any function or act which MEDBEN has notified the Plan Administrator constitutes a violation of any applicable state or federal law or regulation, including ERISA, if applicable. In addition, MEDBEN reserves the right to unilaterally terminate this Agreement if the Plan Administrator, the Plan Sponsor or any Trustee (if applicable), violates any applicable state or federal law or regulation, including ERISA, if applicable.

Section 3.15 MEDBEN shall, at the request of the Plan Administrator, provide other services to the Plan Administrator at costs to be agreed to in writing prior to the commencement of such services. In its duties under this Agreement, MEDBEN shall rely expressly on the representation of the Plan Administrator with respect to the Plan and the performance of services hereunder. This Agreement does not provide the Plan Administrator with any services, administrative or otherwise, which are not expressly set forth herein.

This Agreement does not provide services relating to the Plan's or Plan Administrator's reporting and disclosure requirements, as set forth by ERISA, the Consolidated Omnibus Budget Reconciliation Act of 1982, as amended ("COBRA"), the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), (including but not limited to the Health Information Technology for Economic and Clinical Health Act, Title XIII of the American Recovery and Reinvestment Act of 2009 (the "HITECH Act") and the requirements of the final modifications to the HIPAA Privacy, Security, Enforcement, and Breach Notification Rules as issued on January 25, 2013 and effective March 26, 2013, the Internal Revenue Service, the U. S. Department of Labor, the Affordable Care Act, or other applicable state or federal law or regulation, unless and except as specifically set forth in this Agreement. For example, MEDBEN does not provide services pertaining to the Plan's Summary Annual Report nor does MEDBEN perform discrimination testing on behalf of the Plan or Plan Administrator. Likewise, MEDBEN does not prepare or distribute the Plan's Summary of Benefits and Coverage.

This Agreement does not relieve the Plan Administrator or Plan Sponsor of any of their responsibilities to the Plan under state and/or federal law and/or regulation whether express or implied, including, but not limited to, reporting and disclosure requirements, funding issues, and matters affecting privacy and confidentiality. MEDBEN will provide the Plan Administrator with Plan information maintained for the Plan Administrator in conjunction with this Agreement in order for the Plan Administrator to comply with the Plan's reporting and disclosure requirements under the terms of this Agreement.

ARTICLE IV
MEDBEN SERVICE FEES

Section 4.1 The Plan Administrator shall remit to MEDBEN all of the fees set forth in Exhibit A (under Management Services Fee Schedule), including both MEDBEN service fees and Vendor Fees (as defined in Section 4.3). The fees listed on Exhibit A must be remitted to MEDBEN within the time frame set forth on the billing statement presented to the Plan Administrator monthly. Any other vendor fee which is not payable to MEDBEN, but which MEDBEN has agreed to collect and remit on behalf of the Plan Administrator, shall be remitted by MEDBEN to such vendor, provided the Plan Administrator remits total payment to MEDBEN within the time frame set forth on the applicable billing statement. MEDBEN shall not be liable for the consequences resulting from payments remitted to MEDBEN after the due date set forth on the applicable billing statement.

Section 4.2 MEDBEN's service fees (other than Vendor Fees) shall be subject to change by MEDBEN effective on any anniversary date of the Effective Date of this Agreement, provided that notice of

said change is given by MEDBEN to the Plan Administrator not less than thirty (30) days prior to any such anniversary date. In addition, MEDBEN shall have the right to adjust the fee to reflect increased expenses incurred by reason of changes to the Plan and/or a change in duties required of MEDBEN as a result of legislative or regulatory changes. MEDBEN has the right to adjust the fees as of the date such changes in the Plan, legislation or regulation become effective.

MEDBEN's service fees may also be adjusted on any date that increased expenses are incurred by MEDBEN due to a change in the charges imposed by public bodies, such adjustment being limited to a rate sufficient to reflect the increase in expenses.

In addition to payment of MEDBEN's service fees, the Plan Administrator shall reimburse MEDBEN for investigation expenses and the cost of special supplies, forms, and/or all other services not listed herein but required to be performed by MEDBEN to accomplish its duties as set forth herein, after notification of same.

Section 4.3 Vendor Fees (defined below) are also set forth in Exhibit A, but are not guaranteed by MEDBEN. Vendor Fees are those fees collected from the Plan Administrator (at the Plan Administrator's request) and remitted by MEDBEN on behalf of the Plan Administrator which are either:

a) established by the vendor pursuant to an agreement between the vendor and the Plan Administrator; or

b) established by the vendor pursuant to an agreement between the vendor and MEDBEN, which are applicable and necessary to MEDBEN's fulfillment of its obligations under this Agreement.

A brief description of each MEDBEN and Vendor service provided for under this Agreement is set forth in Exhibit A (under Management Services Fee Schedule). MEDBEN shall not be responsible for disclosing in this Agreement any fees of which it has no knowledge.

ARTICLE V
PLAN ADMINISTRATOR REQUIREMENTS

Section 5.1 As detailed further in this Article V and this Agreement, the Plan Administrator shall:

a) Establish the Plan as described in Section 5.2 and Section 5.3, which shall be the basis for MEDBEN's performance of its duties under this Agreement. The Plan Administrator shall provide MEDBEN with copies of such Plan documents as MEDBEN requests and requires to perform its duties under this Agreement.

b) Maintain current and accurate Plan eligibility and coverage records, verify participant, dependent and beneficiary eligibility and submit eligibility and coverage information monthly, or more often if requested by MEDBEN, to MEDBEN at its designated electronic or postal address. This information shall be provided in a format acceptable to MEDBEN and shall include the following for each participant, dependent and beneficiary: name and address, Social Security number, Medicare ID number if applicable, Medicaid number if applicable, date of birth, type of coverage, gender, relationship to participant, other insurance or health plan coverage information, changes in coverage, date coverage begins/ends, and any other information as necessary to determine eligibility and coverage under the Plan.

c) Assume the responsibility for the erroneous disbursement of benefits by MEDBEN in the event of error or neglect by the Plan Administrator in providing eligibility and coverage information to MEDBEN, including, but not limited to, failure to give timely notification of ineligibility or termination of a former participant, or fraudulent enrollment and/or continuation of coverage.

d) Not request or require MEDBEN, under any circumstances, to issue claims drafts for claims, stop loss or excess loss insurance premiums, or any other costs arising out of the subject matter of this

Agreement, unless the Plan Administrator has so authorized and has previously deposited sufficient funds to cover such claims or other expense obligations and payment(s).

e) Acknowledge that it is the Plan Administrator and named fiduciary. As such, the Plan Administrator retains full discretionary control and authority and discretionary responsibility in the operation and administration of the Plan, including the provision of Benefits under the Plan.

f) Provide timely, accurate and complete information required by MEDBEN to provide the services that MEDBEN has agreed to perform under this Agreement. MEDBEN shall have the right to rely on such information. Such information shall include but not be limited to all necessary eligibility, enrollment and participant data; and copies of all governing documents of the Plan and any amendments thereto, including any written policies, interpretations, rules, practices or procedure concerning same. Such information shall be provided upon execution of this Agreement and immediately following modification or amendment. MEDBEN shall have the right to assume that all such information is accurate and complete and MEDBEN shall be under no duty to question such information. Plan Administrator shall reimburse MEDBEN, if requested by MEDBEN, at its standard hourly rates for MEDBEN's costs incurred for efforts expended to assist in the remedy of such data or information inaccuracies as were provided by the Plan Administrator, and assist MEDBEN by providing MEDBEN with a detailed description of the Plan to be administered.

g) Determine Plan procedures and practices, which are not self-evident based upon this Agreement and/or the Plan Document, and advise MEDBEN of same in writing within thirty (30) days of signing this Agreement.

h) Assist when necessary in determining eligibility of persons to receive benefits and advise MEDBEN in writing within thirty (30) days of any changes in eligibility of Plan participants and beneficiaries.

i) Designate an employee with whom MEDBEN can implement, coordinate and administer the services to be performed under this Agreement. Such employee shall handle all transactions and communications with MEDBEN, and all questions that arise will be channeled through such employee.

j) File all reports with all governmental agencies and make all disclosures to Plan participants and beneficiaries as may be required by applicable state or federal law or regulations, including ERISA, if applicable, unless MEDBEN has explicitly agreed to make such disclosures in this Agreement.

k) Approve, adopt and distribute Plan Documents, Plan Amendments, Summary Plan Descriptions and Summaries of Material Modifications in a timely fashion.

l) Provide all necessary and available information as requested by MEDBEN, for MEDBEN to perform its services. Misinformation will be promptly reported to MEDBEN upon discovery. Any enrollment correction that may result in a refund adjustment of the monthly administration fee, MEDBEN services fees shall only be considered retrospectively ninety (90) days. Vendor fee reimbursements shall be made as set forth in each applicable vendor agreement.

m) Promptly provide funds for claims and expenses. Except as specifically otherwise provided in this Agreement, the Plan Administrator shall be solely responsible for the normal, usual and unusual costs and expenses incurred in operation of the Plan including all costs attributable to professional services contracted for and provided in connection with the administration of the Plan by MEDBEN at the direction of the Plan Administrator. MEDBEN shall be responsible for paying the costs and expenses incurred in connection with the maintenance and operation of its facilities.

n) Shall provide funds necessary to be used to make payments of the Plan to participants and health care providers as funds are needed to cover such payments. It shall be the sole responsibility of the Plan Administrator to provide funds sufficient to cover drafts issued by MEDBEN as payment for the Benefits provided in the Plan, if applicable.

o) MEDBEN shall have the right to terminate this Agreement in the event the Plan Administrator fails to provide necessary funds to meet payments required by the Plan as well as all other financial obligations of the Plan Administrator in accordance with Section 8.17 and Section 8.18 of this Agreement.

p) Unless otherwise stated elsewhere, the term "notice," as contemplated in this section 5.1, shall be sufficient if made by telephone, mail or personal delivery. Termination notice or notice of amendment of this Agreement must be provided in writing.

q) Authorize MEDBEN to pursue all applicable health care provider and health care facility discounts on behalf of the Plan.

r) Notify MEDBEN at least thirty (30) days prior to the expiration of a stop loss insurance contract of claims which Plan Administrator has knowledge of, and which may result in a claim (specific or aggregate), prior to the contract's expiration date. After such notice, Plan Administrator and MEDBEN shall handle such claims as described in Section 3.8 and elsewhere in this Agreement. In the event MEDBEN is able to process such claims in accordance with Section 3.8, it shall be the Plan Administrator's sole responsibility to fund such claims and payments in a timely manner prior to the expiration of the stop loss insurance contract.

s) Pay all invoices from MEDBEN in accordance with Section 8.17 and in compliance with the invoice deadlines set forth by vendors selected by Plan Administrator and managed by MEDBEN on behalf of the Plan.

t) Shall be responsible for all duties required of an employer, employee organization or Plan Administrator under COBRA, except as otherwise specified in this Agreement as a duty of MEDBEN. Such COBRA duties of the Plan Administrator shall include, but not be limited to, providing the initial COBRA notice to each covered employee and/or dependent spouse of his or her continuation of coverage rights under the Plan and notifying the MEDBEN, in writing, of the date of a qualifying event if the Plan Administrator has purchased COBRA services from MEDBEN as delineated in Exhibit A (Management Services Fee Schedule).

u) Shall be responsible for all duties required of an employer, employee organization, or Plan Administrator under HIPAA and HITECH, except as otherwise specified in this Agreement as a duty of MEDBEN. Such HIPAA and HITECH duties of the Plan Administrator shall include, but not be limited to, creating and maintaining privacy and security policies and procedures for the Plan. In addition, Plan Administrator shall submit complete and accurate employment health coverage data to MEDBEN in a timely manner.

Section 5.2 MEDBEN shall not be responsible for the preparation of any Plan documents or summaries, including the Plan document, Plan amendments, Summary Plan Description ("SPD"), any Summaries of Material Modifications ("SMM"), any Summary of Benefits and Coverage or any other notices or documents required by the Plan or Plan Administrator. If the Plan Administrator requests assistance with any such documents, the fee for any additional document preparation, and any additional printing costs, shall be negotiated at the time such documentation is requested by the Plan Administrator. Other than as indicated, the Plan Administrator shall be responsible for all costs of materials printed or purchased for use by the Plan.

It is expressly understood that any documents prepared, produced and/or used by MEDBEN specifically for the Plan and the Benefits shall be reviewed, revised and approved by the Plan Administrator and any other party, including legal counsel, which the Plan Administrator deems appropriate. Regardless of whether the Plan Administrator chooses to obtain such approval of this Agreement or any other documents drafted in accordance with this Agreement, the Plan Administrator shall have final approval of all Plan documents, including Plan amendments, SPDs, SMMs and notices, and shall be solely responsible for their content and any liability resulting from the use thereof. MEDBEN is not responsible for the content

of any documents drafted by MEDBEN for use by the Plan, including, but not limited to, the Plan document, SPD, etc. The Plan Administrator is solely responsible for maintaining compliance of all such documents related to the Plan.

Section 5.3 The Plan Administrator shall timely execute and adopt, in accordance with its established procedures, the Plan, the SPD, each amendment and each SMM, in the time frames allowed by applicable law and/or regulation. It is the sole responsibility of the Plan Administrator to disclose and distribute all documents used by the Plan, including, but not limited to, each SPD and each SMM in accordance with applicable law and regulation.

Section 5.4 The Plan Administrator shall be solely responsible for disclosing, upon the request of a Participant or otherwise eligible beneficiary, certain documents and information as required by law or regulation, including, but not limited to, the Plan's document(s), annual report(s), summary annual report(s), trust agreement(s), contract(s), and other instruments under which the Plan is established and/or operated.

Section 5.5 The Plan Administrator shall provide MEDBEN with a list of all eligible individuals, indicating those eligible for participant or dependent coverage and the applicable effective date for each such individual. The Plan Administrator shall provide MEDBEN with monthly updated eligibility and participation information. The Plan Administrator shall be solely responsible for, and bear the ultimate liability of, determining and maintaining eligibility under the Plan.

The Plan Administrator shall be solely responsible for obtaining each participant's and each applicable dependent's authorization allowing and authorizing MEDBEN, and MEDBEN's vendor's, as applicable, to process claims and handle protected health and individually identifiable information. Unless participants and dependents are enrolled on MEDBEN approved enrollment forms, MEDBEN shall assume that the Plan Administrator has obtained such authorization.

Section 5.6 MEDBEN shall maintain all records necessary for the operation of the Plan functions consistent with services performed under this Agreement by MEDBEN. During the term of this Agreement, the Plan Administrator has the right of continuing access to such records and may request these records at any time allowing reasonable access time so as not to interfere with the benefit management processes of MEDBEN. The Plan Administrator shall abide by the privacy and confidentiality provisions of this Agreement when accessing and/or obtaining such records, information or data. The Plan Administrator is required, under applicable law, to maintain all records of the Plan for a period of at least six (6) years, if not longer. Upon termination of this Agreement, and at the request of the Plan Administrator, MEDBEN shall provide such records to the Plan Administrator for the Plan Administrator's maintenance thereof. Once this transfer has been made, or if no request is made within sixty (60) days of the termination, MEDBEN reserves the right to require payment of additional processing fees for any reports, documents or data requested by the Plan Administrator thereafter. MEDBEN will maintain any such records that remain in its possession for a duration of eight (8) years and, at the termination of such period, destroy such records. In the event MedBen determines that destroying such records is not feasible, MedBen shall extend the protections of this Agreement to such records.

Section 5.7 The Plan Administrator shall be solely responsible for all final decisions regarding the determination of Plan Benefits and eligibility and regarding claims payments, including, but not limited to, external review processes and the claims appeal processes set forth in the Plan.

Section 5.8 The Plan Administrator shall provide MEDBEN with copies of any complaints, filed in any and all jurisdictions, against the Plan Administrator, the Plan Sponsor, and/or the Plan, which pertain to the Plan or its administration or operation. Copies of such documents shall be provided to the Plan Administrator if received by MEDBEN.

Section 5.9 The Plan Administrator shall promptly provide MEDBEN with accurate data necessary for MEDBEN to perform the services set forth under this Agreement. The Plan Administrator shall cooperate with all reasonable requests for information from MEDBEN.

Section 5.10 It shall be the Plan Administrator's and/or Plan Sponsor's sole responsibility to ensure that any and all payments made by, or on behalf of, the Plan, the Plan Sponsor or the Plan Administrator, including those to agents, brokers, consultants, vendors, health care providers, etc., are not in excess of reasonable compensation, and that payment of such fees and expenses are reasonable expenses of, and allowable under, the Plan. MEDBEN shall disclose, under this Agreement, and Exhibit A, the fees, commissions and broker fees which are being paid in conjunction with products and services provided for under this Agreement about which MEDBEN has been notified. MEDBEN bears no responsibility for disclosing fee and/or commission information about which it has no knowledge of for services purchased from vendors or providers directly by the Plan Administrator and/or Plan Sponsor.

ARTICLE VI
TERM OF AGREEMENT - TERMINATION

Section 6.1 The fees in this Agreement shall be effective beginning May 1, 2018 unless otherwise indicated in reference to a specific fee set forth on Exhibit A. Except for the modification of fees, this Agreement shall, subject to acceptance of any fee revisions or other modifications, automatically continue on a year to year basis until either party provides notice of termination in accordance with the provisions of this Article VI. Any fee revisions or other modifications made to this Agreement shall be set forth on amended Exhibits to this Agreement and, upon execution and acceptance of same, shall be made a part hereof as of the effective date(s) shown thereon.

Section 6.2 The Plan Administrator may terminate this Agreement at any time, with or without cause, provided that advance written notice is given to MEDBEN thirty (30) calendar days prior to the requested effective date of the termination. In the event the Plan Administrator terminates this Agreement with less than thirty (30) calendar days' notice, MEDBEN shall charge, and the Plan Administrator hereby agrees to pay MEDBEN, an early termination fee equal to six months of MEDBEN's average monthly administrative fee multiplied by the Plan's current census, as determined by MEDBEN. Upon termination, MEDBEN shall provide the Plan Administrator with information in its possession which is required to be furnished, under applicable state or federal law or regulation, including ERISA, if applicable, within ninety (90) days of the date of such written request for such information.

Upon notice of termination of this Agreement, MEDBEN shall provide notice to the Plan Administrator's vendors listed on Exhibit A. MEDBEN will attempt to secure the requested termination date with such vendors, but may not be able to do so. MEDBEN shall notify the Plan Administrator of the effective date of termination of each such vendor. However, despite the requested termination date, the Plan Administrator shall remain liable for any and all payments due to all vendors, even those incurred beyond the requested termination date.

Section 6.3 MEDBEN may terminate this Agreement at any time, with or without cause, provided that written notice is given to the Plan Administrator thirty (30) days prior to the requested effective date of termination. MEDBEN may terminate this Agreement at any time in the event the Plan Administrator ever acts, or requests MEDBEN to act, in what MEDBEN determines to be a violation of ERISA or any other applicable law or regulation. Such termination shall not be affected without MEDBEN providing the Plan Administrator with thirty (30) days written notice of its intent to terminate this Agreement. In addition, MEDBEN reserves the right to terminate this Agreement immediately and at any time, for non-payment of fees and/or premiums.

Section 6.4 In the event of termination of this Agreement for whatever reason, MEDBEN shall cease its services under this Agreement, including claims processing, if applicable, and any and all other services set forth in this Agreement, as of the date of termination, unless and until the Plan Administrator has executed a Run-Out Agreement with MEDBEN. The Plan Administrator shall remain liable for all MEDBEN fees and Vendor Fees and premiums incurred and due as of the date of termination.

Section 6.5 All rights and obligations specified in this Agreement in Sections 3.1, 3.2, 5.6, 7.1, 7.2, 7.3, 8.3, 8.4, 8.5, 8.6, 8.7, 8.8, 8.9, 8.10, 8.11, 8.12, 8.13, 8.14, 8.16, 8.18, 8.21, 8.25, 8.26, and 8.27 shall survive the termination of this Agreement.

Section 6.6 The termination of any additional contracts between the Plan Administrator and MEDBEN, if any, shall be subject to the requirements set forth in each separate contract, if any, for the termination of same.

ARTICLE VII
PRIVACY AND CONFIDENTIALITY

Section 7.1 MEDBEN and the Plan Administrator acknowledge that the Plans listed in Exhibit A are subject to the Health Insurance Portability and Accountability Act of 1996, as amended ("HIPAA"), including but not limited to the Health Information Technology for Economic and Clinical Health Act, Title XIII of the American Recovery and Reinvestment Act of 2009 (the "HITECH Act") and the requirements of the final modifications to the HIPAA Privacy, Security, Enforcement, and Breach Notification Rules as issued on January 25, 2013 and effective March 26, 2013. The parties recognize that the Plans listed on Exhibit A are each Covered Entities, as defined by HIPAA and HITECH. MEDBEN recognizes that in its capacity as third-party administrator contracting with the Plan Administrator for Plan specified management services, MEDBEN may be considered a Business Associate, as defined by the HIPAA and/or HITECH privacy and security standards. In addition, the parties to this Agreement recognize that certain other state and federal privacy laws and regulations may govern their relationship. The Business Associate Agreement between the Plan Administrator and MEDBEN governing these agreements is attached as the "BAA" Exhibit. If no agreement is attached, such an agreement has been previously signed by the Plan Administrator and MEDBEN, and remains in effect.

Section 7.2 Direct electronic access by the Plan Administrator to existing MEDBEN databases will be granted at the sole discretion of MEDBEN, and can be revoked or limited by MEDBEN at any time for any reason. Such access may require the installation of software on the Plan Administrator's systems, some of for which MEDBEN claims a proprietary interest, and other for which the use by MEDBEN and the Plan Administrator may be limited under agreements MEDBEN holds with third parties. If MEDBEN does provide such access, the Plan Administrator agrees that it will protect the software, and the information contained in the MEDBEN databases, as it protects its own confidential information and will not, directly or indirectly, allow access to or the use of the software, information or any portion thereof, on any computer, server, or network, by any person, corporation, or business entity other than the Plan Administrator without the express written approval of MEDBEN. The Plan Administrator is not permitted to use the software for any purpose other than for transactions with, or approved by, MEDBEN. The Plan Administrator agrees that, upon termination of this Agreement, any such software will be deleted, in its entirety, from its systems.

Section 7.3 Each of the parties to this Agreement reserves the right to control the use of any of its symbols, trademarks and service marks presently existing or hereafter established. Each party agrees that it will not use such words, symbols, trademarks, service marks or other devices in advertising, promotional materials or otherwise, and that it will not advertise or display such devices without the prior written consent of the other party and will cease any and all such usage immediately upon termination of this Agreement, except that MEDBEN may use, at the Plan Administrator's verbal request, the Plan Administrator's logo on benefit materials produced in accordance with the services performed by MEDBEN under this Agreement, including, but not limited to, use of the Plan Administrator's logo on its ID card and other plan related documents. In addition, each party agrees that any such signs, displays, literature or material furnished by the other party remains the property of the other party and shall be returned to it upon demand or the termination of the Agreement.

ARTICLE VIII
MISCELLANEOUS PROVISIONS

Section 8.1 If the Plan is subject to ERISA, then, as required under Section 412 of ERISA, the Plan Administrator and every person who handles Plan funds shall each be insured under a fidelity bond in an amount equal to ten percent (10%) of each Plan's (and if applicable, the Trust's) assets handled during the Plan Year. In no case shall such bond be less than $1,000.00 or exceed $500,000.00, except in the

latter case when required by the United States Secretary of Labor. The amount of such bond shall be fixed at the beginning of each Plan Year, within the meaning of the applicable law.

MEDBEN, on behalf of itself and its applicable personnel, shall also maintain sufficient insurance under a fidelity bond in amounts equal to the requirements set forth under the law.

Section 8.2 This Agreement shall be binding upon the successors and assigns of the parties hereto, but may not be assigned by either party without the prior written consent of a duly appointed officer of the other.

Section 8.3 The rights and obligations of the parties to this Agreement shall be governed by the laws of the State of Tennessee, unless preempted by ERISA.

Section 8.4 In the event that the Plan Administrator, or the Plan, or any Plan related entity, are investigated, audited or reviewed by a state or federal agency, the costs of such investigation, audit or review, including those charged to MEDBEN, shall be borne by the Plan Administrator.

Upon thirty (30) days prior written request, the Plan Administrator shall have the right to audit the records pertaining to the Plan Administrator and the Plan(s) which are associated with the services performed by MEDBEN under this Agreement. Such audit shall be at the sole cost of the Plan Administrator and shall be performed in accordance with the procedures established by MEDBEN for such audits. MedBen reserves the right to charge the Plan Administrator for time spent in preparation for such audits and for reasonable expenses incurred by MedBen pertinent to such audits. Audits of the records of vendors associated with MEDBEN and listed in Exhibit A shall be performed in accordance with audit requirements of said vendor.

Section 8.5 MEDBEN shall use reasonable care and due diligence in the performance of its duties under this Agreement. MEDBEN shall not be liable for any mistake of judgment or other action(s) taken in good faith. No lawsuit or legal action may be brought under this agreement later than three (3) years from the date of its termination.

Section 8.6 In no event shall the provisions of this Agreement, taken singly or jointly, nor any information or documentation, verbal, written or otherwise conveyed, be deemed legal or tax advice, regarding the Benefits, the Plan, the operation of the Plan, or the Plan Administrator's responsibility regarding the Plan. MEDBEN is not responsible for the tax and legal consequences resulting from the adoption and operation of the Plan.

Section 8.7 In the event MEDBEN makes an error or incorrect payment pursuant to this Agreement, which is a result of the failure of MEDBEN to exercise reasonable care in making the payment, for instance, a clerical error in the issuance of a draft, MEDBEN will be liable for its mistake. However, if the error or incorrect payment is the result of incorrect information provided directly or indirectly to MEDBEN by the Plan Administrator, a Covered Person, a provider, a Plan Administrator's vendor, a MEDBEN vendor, or any other source outside of MEDBEN, MEDBEN will not be liable for the error or incorrect payment. The Plan Administrator and MEDBEN will together make a diligent effort to remedy the error or recover any incorrect excess payment made. MEDBEN is not, however, required to institute court proceedings regarding such matters.

Section 8.8 Plan Administrator agrees to defend, indemnify and hold harmless MEDBEN and its employees from any and all losses, damages, liabilities, judgments, claims and expenses arising out of the Plan Administrator's performance, or lack thereof, of its duties and obligations under the Plan or this Agreement, the good faith performance by MEDBEN of its duties to the Plan Administrator under this Agreement, or action taken by MEDBEN at the direction of the Plan Administrator.

Section 8.9 MEDBEN does not insure or underwrite the liability of the Plan Administrator or the Plan. The Plan Administrator retains the ultimate and final responsibility for claims paid pursuant to the Plan and for the Plan's, and any related documents, compliance with all applicable laws, statutes,

regulations, etc. The Plan Administrator is responsible for all expenses, including incidental expenses, of the Plan, except expenses specifically assumed by MEDBEN in this Agreement. MEDBEN assumes no discretionary authority of the Plan Administrator for decisions rendered on behalf of the Plan.

Section 8.10 MEDBEN shall be responsible to the Plan Administrator for loss of money resulting directly from fraudulent or dishonest acts by MEDBEN's employees. The remedy for payments made in error will be to seek recovery from the participant, dependent or provider of services.

Section 8.11 MEDBEN shall have no responsibility, risk, liability or obligation for the funding of the Plan or for any extended liabilities of the Plan whether resulting from the termination of the Plan or from a change to fully or partially insured funding methods. Such responsibility, risk, liability or obligation shall reside solely with the Plan Administrator, Plan participants, dependents and/or beneficiaries, and such other entities as designated in and by the Plan. It is the Plan Administrator's responsibility to secure funding of the applicable benefit Plan and/or trust, to provide funds to MEDBEN as needed to administer services provided to the Plan, and to do so as set forth in Section 8.17 and Section 8.18. MEDBEN will not be liable for failure by MEDBEN to process claims and/or advance funds due to a lack of funding arising from a failure by the Plan Administrator to secure funding of the Plan.

Section 8.12 It is understood and agreed by the parties hereto that MEDBEN is engaged to perform services under this Agreement as an independent contractor. Except as otherwise specifically provided in this Agreement or entered into by the parties at a later date, MEDBEN shall not provide any legal services to the Plan nor shall it be responsible for providing the services of an independent accountant or auditor.

Section 8.13 MEDBEN shall be entitled to conclusively rely on any written communication (including e-mail) received from the Plan Administrator which is reasonably believed to be genuine. MEDBEN shall be under no duty to investigate or inquire as to the trust, accuracy or completeness of such communications.

Section 8.14 Notwithstanding any provision in this Agreement to the contrary, neither MEDBEN nor the Plan Administrator shall have any liability to the other for failure of performance resulting from any cause beyond its control.

Section 8.15 The Plan Administrator shall have the sole responsibility of maintaining the Plan, and all Plan related documents and accounts in compliance with all applicable state or federal laws and/or regulations, including ERISA, if applicable. The Plan Administrator shall hold MEDBEN harmless against all loss, liability, damage, expense or other obligation resulting from or arising out of the operation of the Plan.

Section 8.16 The Plan Administrator bears all responsibility for ensuring that all of the Plan Administrator's employees and agents performing duties for the Plan are properly trained under all applicable laws and regulations, including, but not limited to ERISA, and that each Plan has established written instructions for Plan administration, where appropriate. MEDBEN will not provide any services relating to training or instructing any persons who are not employees of MEDBEN in the responsibilities imposed under any applicable state or federal laws or regulations, including ERISA, if applicable. MEDBEN will ensure that all MEDBEN employees performing Plan functions are properly trained in procedures relating to such functions in accordance with applicable laws and regulations.

Section 8.17 The Plan Administrator shall pay MEDBEN the charges as set forth in this Agreement in accordance with the time frames set forth on MEDBEN's billing statement(s). Failure to pay the costs and expenses specified herein shall result in the cessation of claim processing, and other services performed by MEDBEN, and termination of the Agreement.

Section 8.18 The Plan Administrator shall provide funds for the payment of Benefits, and claims associated with such Benefits as provided under the Plan, as set forth in this Agreement and as evidenced by the Plan's periodic checkruns. If the Plan Administrator fails to fund for such Benefits for a period

exceeding twenty (20) days, or does not authorize MEDBEN to release pending claim checks in a timely fashion, MEDBEN shall follow its standard procedures when speaking with the Plan's participants, health care providers, and vendors, as described below. It shall be the Plan Administrator's responsibility and obligation to inform Plan participants of their rights under ERISA or any other applicable state or federal law or regulation (or any contract under which such benefits are provided). In the event the Plan's inability or unwillingness to fund is not immediately remedied, MEDBEN will follow its established procedures instead of those procedures set forth in this Agreement. In general, and in addition to the notification described herein, this includes, but is not limited to, the following: (1) terminating this Agreement immediately, as described in Section 6.3; (2) returning those checks for Benefits to the Plan Administrator which have been issued on behalf of the Plan, but not yet released due to lack of funding; (3) notifying Plan participants that MEDBEN is no longer able to verify benefits or answer claims questions regarding the Plan Benefits; and (4) forwarding all calls regarding the Plan, Benefits, claims, etc., to the Plan Administrator directly.

Section 8.19 If MEDBEN has agreed to collect excess stop-loss insurance premium from the Plan Administrator in order to remit same to the excess stop-loss carrier on the Plan Administrator's behalf, payment of the excess stop-loss insurance premium must be made to MEDBEN no later than five (5) days prior to the beginning of the excess stop-loss insurance carrier's grace period. Collection of excess stop-loss insurance premium by MEDBEN on behalf of the Plan Administrator does not constitute payment to the excess stop-loss insurance carrier unless the excess stop-loss insurance premium is received prior to the excess stop-loss insurance carrier's grace period as described above.

Section 8.20 Physicians, hospitals, preferred provider networks, program vendors, and any other provider of services or supplies to the Plan and/or the Plan Administrator are considered independent contractors and are not the responsibility of MEDBEN. Nothing contained herein, or in the Plan, shall confer upon any Covered Person any claim, right or cause of action, either at law or in equity against MEDBEN for the acts or omissions of any Physician, health care provider, vendor, or other provider of services or supplies, including networks of providers or pharmacy benefit managers for whom a Covered Person receives or received services, supplies, care, and/or treatment whether or not covered by the Plan.

Section 8.21 It is the sole responsibility of the Plan Administrator to obtain and provide information which is required to be supplied by the Plan to participants and other individuals under applicable state or federal law and/or regulation, including ERISA, if applicable. In the event such information is requested of MEDBEN and the information is protected under separate contract between MEDBEN and one of MEDBEN's vendors or suppliers, MEDBEN will assist the Plan Administrator in negotiating with such vendor or supplier for the necessary information but shall not take action which it believes may jeopardize MEDBEN's contract with such vendor.

Section 8.22 Neither MEDBEN or the Plan Administrator shall be liable for any failure or delay in performance under this Agreement (other than for delay in the payment of money due and payable hereunder, including, but not limited to, claims payments) to the extent said failures or delays are proximately caused by causes beyond that party's reasonable control and occurring without its fault or negligence, including, without limitation, natural disasters (earthquakes, hurricanes, floods), wars, riots or other major upheaval, power failures, destruction or damage of necessary systems or facilities, governmental restrictions or performance failures of parties outside the control of the contracting party, provided that, as a condition to the claim of non-liability, the party experiencing the difficulty shall give the other prompt written notice, with full details following the occurrence of the cause relied upon. Dates by which performance obligations are scheduled to be met will be extended for a period of time equal to the time lost due to any delay so caused.

Section 8.23 In those instances where a responsibility or performance obligation of MEDBEN or the Plan Administrator under this Agreement is dependent on a precedent performance activity of the other party, and the other party ("delaying party") does not perform its precedent performance activity or responsibility as of the scheduled date or in accordance with the specifications for such precedent performance activity or responsibility, then the performance activity or responsibility of the other party ("the non-delaying party") may be delayed by a reasonable period of time, but no less than a corresponding amount of time. MEDBEN and the Plan Administrator both understand that there may be instances where

such corresponding delay may reduce the amount of time for the non-delaying party to perform its performance activity or its responsibility such that the non-delaying party does not have adequate or sufficient time to fulfill its obligations in a commercially reasonable manner and stay within the agreed upon schedule as set forth herein, in which case the non-delaying party shall be entitled to take a reasonably necessary amount of time to complete its performance activity or obligation. MEDBEN and the Plan Administrator agree that a delay, other than a minimal delay, may require a negotiation between the parties to address the effect of such delay upon performance, schedule and/or price or costs.

Section 8.24 Any amendments or modifications to this Agreement, except for the rights reserved by MEDBEN in this Agreement, must be in writing and executed by all parties to this Agreement. All notices and communications required by this Agreement shall be sent to the contact person designated by the Plan Administrator at the most recent address supplied to MEDBEN by the Plan Administrator. However, any notices or information given by MEDBEN to a Plan Administrator's agent or broker of record shall be deemed notices or information given directly to the Plan Administrator.

Section 8.25 The captions and headings in this Agreement are for convenience and reference only, and will in no way be held or deemed to define, describe, explain, modify or limit the meaning of any provision or the scope or intent of this Agreement. This Agreement may be executed in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

Section 8.26 The failure of either MEDBEN or the Plan Administrator at any time to enforce any of the provisions of this Agreement or any right under the Agreement, or to exercise any option provided, will in no way be construed as a waiver of the provisions, rights or options, or in any way to affect the validity of this Agreement. The failure of either party to exercise any rights or options under the terms or conditions of this Agreement shall not preclude or prejudice the exercising of the same or any other right under this Agreement. If any provision of this Agreement is declared invalid or unenforceable for any reason, the validity of the other provisions of this Agreement shall not be affected by the invalid or unenforceable provision.

Section 8.27 This Agreement, including all of its Exhibits, constitutes the entire understanding and agreement between Medical Benefits Administrators, Inc. and Hamblen County, Tennessee regarding the nature and performance of services described in this Agreement. Any prior communication, agreement, advertisement or representation (whether written or verbal) is hereby superseded.

Section 8.28 Certain services performed under this Agreement may be subject to state specific laws and/or regulations. If such apply, the provisions of those requirements will be set forth in Exhibit B to this Agreement.

IN WITNESS WHEREOF, Medical Benefits Administrators, Inc. and Hamblen County, Tennessee hereby agree to the provisions of the Benefit Management Agreement and all attached Exhibits by the authorized representative's signatures below, effective as of May 1, 2018.

PLAN ADMINISTRATOR
Hamblen County, Tennessee
511 West Second North Street
Morristown, Tennessee 37814

By: _____
Authorized Representative of Plan Administrator

_____
Printed Name

MEDICAL BENEFITS ADMINISTRATORS, INC.
1975 Tamarack Road
Newark, Ohio 43055

By: _____
CAROLINE F. R. FRAKER
Vice President, Compliance
Chief Privacy Officer

Hamblen County, Tennessee

EXHIBIT A

BENEFIT AND PLAN LISTING

In accordance with the terms of the Benefit Management Agreement, of which this Exhibit A is made a part thereof, MEDBEN shall perform the management services and functions set forth in this Benefit Management Agreement solely as to the prescription drug benefit ("Benefits") as described in the Plan listed below and as instructed by the Plan Administrator and Plan Sponsor of the Plan:

Benefits: Prescription Drug Benefits ("Benefits")

Plan: _____ ("Plan")

MANAGEMENT SERVICES FEE SCHEDULE

Effective May 1, 2018 and remaining effective until modified or amended by mutual agreement of the parties* (unless otherwise specifically indicated herein), Hamblen County, Tennessee, as Plan Administrator of the Plan(s) listed above, hereby agrees to the following management and service fees. Any fee marked with an asterisk (*) is a fee not guaranteed by MEDBEN.

Medical Benefits Administrators, Inc. (MEDBEN)

Claims and benefit management and processing services as described more fully in the Agreement.

Initial set-up fee (one-time fee)	$1,025.00
For management of the prescription drug program(s) listed below	$2.00 per Participant per month.

Pharmacy, Network, Disease Management & Other Vendors

Average Dispensing Fee by Prescription regardless of day supply (Retail and Mail Order)	$7.70 for brand and $6.70 for generic drugs charged by Ventegra. *These are average dispensing fees – actual fees will vary based on utilization and pharmacy used.*
Mail Order Dispensing Fee	$0.00
RxEOB On-line Services	$0.63 per adjudicated electronic claim. (Ventegra remits $0.10 to RxEOB and MedBen retains $0.53.)
For processing of prescription drug card electronic claims regardless of day supply (Retail and Mail Order)	$2.95 per adjudicated electronic claim to Ventegra. (Ventegra retains $2.45 of this fee and $0.50 per adjudicated claim is retained by Pharmaceutical Horizons for drug program reporting and analysis, plan design consultation, group and customer service support and prior authorization services.)

For processing of prescription drug card program paper claims	No additional charge for the first fifty (50) DMRs each month (but the $2.95 per electronic claim fee will apply.) Each claim received above the 505 per month threshold shall incur an additional $5.00 processing fee per claim (for a total of $7.95 per claim).
For processing of mail order pharmacy electronic claims	$2.95 per adjudicated electronic claim to Ventegra. (Ventegra retains $2.45 of this fee and $0.50 per adjudicated claim is retained by Pharmaceutical Horizons for drug program reporting and analysis, plan design consultation, group and customer service support and prior authorization services.)
Pharmacy Rebates and charges for managing and maintaining the prescription drug program pharmaceutical contracts and, if applicable, the prescription drug program formulary	Pharmacy rebates are paid by Ventegra to the Plan Administrator by remitting same to MedBen who then forwards the rebates to the Plan Administrator. 100% of the pharmacy rebates available to the Plan Administrator are paid and remitted to the Plan Administrator.
Contracting Services	$1.00 per script filled to Employer Advisory Services

The Phia Group (Phia)*

MEDBEN will outsource any and all Plan subrogation matters, as applicable, to The Phia Group on behalf of the Plan and Plan Administrator, unless MEDBEN has, in writing, a request from the Plan Administrator not to utilize The Phia Group's services on behalf of the Plan. The Phia Group charges the amount set forth in the fee schedule below for performing subrogation services. The fees below are subject to change and are not guaranteed by MEDBEN. In no event and under no circumstances will MEDBEN perform any subrogation services for the Plan or the Plan Administrator. If the Plan Administrator decides not to use The Phia Group's services, the Plan Administrator acknowledges and understands that it will be responsible for managing and handling all subrogation matters outside of this Agreement and without the assistance of MEDBEN.

Subrogation services performed by The Phia Group*	20% of amounts recovered
Litigation services associated with subrogation cases (on a case by case basis and as approved by the Plan Administrator)	Hourly rate in effect at the time such services are requested

***Vendor fees are not guaranteed by MedBen to remain constant during the term of this Agreement.**

DISCLOSURE/APPROVAL STATEMENT

This statement is designed to comply with the conditions of disclosure, acknowledgment and approval required by the U.S. Department of Labor, the Internal Revenue Service, and any other applicable state and/or federal laws and regulations, applicable to the Plan(s) in connection with the purchase of group insurance by employee benefit plans. <<Agent/Agency/Broker>>, the stop-loss carrier's Managing General Agent, if applicable, and MedBen Marketing Services, Inc., the agent(s) and/or broker(s) who assisted the Plan Administrator in purchasing the following group insurance product(s) from the insurance carriers listed below, may collectively and/or individually receive commissions, if and as set forth below:

Group Insurance Product(s)
1) None

Insurance Carrier(s)
1) None

By agreeing to submit claims on behalf of the Plan Administrator and by accepting commission, if applicable, MedBen does not endorse any particular excess stop-loss carrier or its policies. Although MedBen has made every effort to review such policies in consideration of the Plan Administrator's purpose for purchasing same, the Plan Administrator remains solely responsible for meeting the terms of the stop-loss policy, including any conditions which must be met in order to receive reimbursement or other claims payment under the stop-loss policy.

COMMISSION SCHEDULE

This Commission Schedule is attached and made part of this Agreement effective as of May 1, 2018 unless otherwise noted. In addition, MedBen Marketing Services, Inc. may receive additional commissions or bonus amounts based upon contractual relationships MedBen Marketing Services, Inc. has with various excess insurance carriers and Medical Benefits Administrators, Inc. may receive additional fees or bonus amounts based upon contractual relationships it has with certain vendors.

The Commission Schedule is as follows:

MedBen Marketing Services, Inc. (for Rx coverage)	None
Sherrill Morgan Agency (for Rx coverage)	None

MedBen Marketing Services, Inc. and certain MedBen Marketing Services, Inc. employees may also receive certain commissions. Some commissions may be based on the volume of business with certain vendors, including life insurance carriers. The actual percentage and amount of commissions paid in these circumstances will vary based on the specifics of the product(s) purchased and sold. Fees and commission amounts disclosed herein for services and/or products not performed by MEDBEN are not guaranteed by MEDBEN during the term of this Agreement.

In some instances, MEDBEN is compensated for work it does to assist vendors provide services to the Plan and the Plan Administrator. In particular, some medical cost containment vendors share a portion of their fees with MEDBEN to compensate MEDBEN for the work and extra personnel needed to provide documentation to such vendors.

The Plan Administrator is authorized to purchase insurance and management services for the Plan and acknowledges that the information herein is correct and reflects the actions taken and requested by the Plan Administrator. The Plan Administrator hereby authorizes the purchase of such insurance and management services and acknowledges fees discussed herein. In addition, by executing this Agreement, the Plan Administrator acknowledges that neither the Plan Administrator nor any representative of the Plan Administrator has or will receive, directly or indirectly, any compensation, for his or her own personal account, in connection with the purchase of the recommended insurance and management services.

PLAN ADMINISTRATOR
Hamblen County, Tennessee
511 West Second North Street
Morristown, Tennessee 37814

By: _____
Authorized Representative of Plan Administrator

_____
Printed Name

MEDICAL BENEFITS ADMINISTRATORS, INC.
1975 Tamarack Road
Newark, Ohio 43055

By: _____
CAROLINE F. R. FRAKER
Vice President, Compliance
Chief Privacy Officer

Hamblen County, Tennessee

"BAA" EXHIBIT

BUSINESS ASSOCIATE ADDENDUM

This Amendment ("Addendum") is made to the most recent Benefit Management Agreement ("Agreement") made by and between Medical Benefits Administrators, Inc. (hereinafter individually "MedBen" or "Business Associate"), an Ohio corporation, and Hamblen County, Tennessee ("hereinafter "Plan Sponsor" or "Covered Entity"). This Addendum is effective as of the effective date of the Agreement.

WHEREAS, MedBen and Plan Sponsor acknowledge that Plan Sponsor sponsors and maintains the employee welfare benefit plan or plans set forth on Exhibit A of the Benefit Management Agreement (hereinafter collectively referred to as the "Covered Entity" or the "Plan") for which MedBen provides specific services; and

WHEREAS, MedBen and Plan Sponsor acknowledge that MedBen is a Business Associate of the Covered Entity; and

WHEREAS, MedBen and Plan Sponsor acknowledge that MedBen has contractual relationships with other service providers which provide services for the Plan and who are considered Business Associate Subcontractors of Plan Sponsor; and

WHEREAS, MedBen and Plan Sponsor desire to ensure that, with respect to the duties and obligations of the parties under the Benefit Management Agreement, the standards of privacy and security for each Individual utilizing or obtaining Services are adhered to pursuant to the Health Insurance Portability and Accountability Act of 1996, as amended, (referred to herein as "HIPAA") and all applicable federal and state laws, including but not limited to the Health Information Technology for Economic and Clinical Health Act, Title XIII of the American Recovery and Reinvestment Act of 2009 (the "HITECH Act") and the requirements of the final modifications to the HIPAA Privacy, Security, Enforcement, and Breach Notification Rules as issued on January 25, 2013 and effective March 26, 2013 ("the Final Regulations") collectively referred to as the "HIPAA Requirements"; and

WHEREAS, by executing this Addendum, the parties agree to abide by the terms and conditions of the Addendum and the Benefit Management Agreement, as amended.

In consideration of the promises and the mutual covenants and undertakings set forth in this Addendum, the parties have executed this Addendum through their duly authorized representatives as of the date noted above.

1. **Definitions**:

   All capitalized terms contained in this Addendum shall have the meaning ascribed to them in the Benefit Management Agreement unless otherwise defined herein. In the event of any conflict between a definition as contained in the Benefit Management Agreement and a definition contained in 45 CFR Parts 160 and 164, the definition contained in 45 CFR Parts 160 and 164 shall govern.

   (a) Breach: "Breach" shall mean, as defined in 45 C.F.R. 164.402, the acquisition, access, use or disclosure of Unsecured Protected Health Information in a manner not permitted by the HIPAA Requirements that compromises the security or privacy of that Protected Health Information.

   (b) Business Associate: "Business Associate" shall have the same meaning as the term "Business Associate" in 45 CFR 160.103 and shall mean MedBen in this Addendum.

   (c) Business Associate Subcontractor: "Business Associate Subcontractor" shall mean, as defined in 45 C.F.R. 160.103, any entity (including an agent) that creates, receives, maintains or transmits Protected Health Information on behalf of Business Associate, including, but not limited to: (a) a function or activity involving the use or disclosure of individually identifiable health information, including, but not limited to, utilization review, case management, subrogation, medical management, quality assurance, and data analysis. "Business Associate Subcontractor" shall not include any person or entity with whom Covered Entity has entered into a contract with directly, even if MedBen has also contracted with such person or entity.

(d) Covered Entity: "Covered Entity" shall have the same meaning as the term "Covered Entity" in 45 CFR 160.103 and shall mean the employee welfare benefit plan or plans set forth on Exhibit A in the Benefit Management Agreement for whom MedBen provides Services.

(e) Designated Record Set: "Designated Record Set" shall have the same meaning as the term "Designated Record Set" in 45 CFR 164.501.

(f) Electronic PHI: "Electronic PHI" shall mean, as defined in 45 C.F.R. 160.103, Protected Health Information that is transmitted or maintained in any Electronic Media.

(g) Individual: "Individual"' shall have the same meaning as the term "individual" in 45 CFR 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).

(h) Plan Sponsor: "Plan Sponsor" shall mean any client of MedBen which is a corporation, partnership, labor union, association, employer, governmental entity, or any other group that provides self-funded health benefits to its employees or members pursuant to the terms of a plan. It is at the request of the Plan Sponsor that MedBen is performing administrative and management functions.

(i) Privacy Rule: "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164

(j) Protected Health Information: "Protected Health Information" or "PHI" shall have the same meaning as the term "protected health information" in 45 CFR 164.103, limited to the information created or received by Business Associate from or on behalf of the Covered Entity. The use of the term "Protected Health Information" in this Addendum shall include both Electronic PHI and non-Electronic PHI, unless another meaning is clearly specified.

(k) Required By Law: "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR 164.103.

(l) Secretary: "Secretary" shall mean the Secretary of the Department of Health and Human Services or his or her designee.

(m) Security Incident: "Security Incident" shall mean, as defined in 45 C.F.R. 164.304, the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with system operations in an information system.

(n) Services: "Services" shall mean: 1) the services performed by MedBen and described in the Benefit Management Agreement to which this Addendum is made a part; and 2) the services performed by a Trading Partner on behalf of the Covered Entity.

(o) Unsecured Protected Health Information: "Unsecured Protected Health Information" shall mean, as defined in 45 C.F.R. 164.402, Protected Health Information that is not rendered unusable, unreadable, or indecipherable to unauthorized persons through the use of a technology or methodology specified by DHHS.

2. **Business Associate Services**: Pursuant to the Benefit Management Agreement, MedBen provides Services for Covered Entity that may involve the use and disclosure of Protected Health Information.

3. **Flow-Down of Obligations to Business Associate Subcontractors**: Business Associate agrees that as required by the HIPAA Requirements, Business Associate will enter into a written agreement with all Business Associate Subcontractors that: (i) requires them to comply with the Privacy and Security Rule provisions of the Addendum in the same manner as required of Business Associate, and (ii) notifies such Business Associate Subcontractors that they will incur liability under the HIPAA Requirements for non-compliance with such provisions. Accordingly, Business Associate shall ensure that all Business Associate Subcontractors agree in writing to the same privacy and security restrictions, conditions and requirements that apply to Business Associate with respect to PHI.

However, if Covered Entity directs MedBen to forward or receive PHI from any other person or entity (whether the Covered Entity has directly contracted with such person or entity), Covered Entity agrees that it is the Covered Entity's responsibility to enter into a Business Associate agreement with such person or entity. MedBen shall not be responsible for determining if such an agreement exists before complying with Covered Entity's instruction as to the delivery or receipt of PHI by the person or entity on Covered Entity's

behalf. Such persons or entities described in this paragraph are not Business Associate Subcontractors under this Addendum.

4. **Obligations and Activities of MedBen**:

(a) MedBen shall not use or disclose PHI in any manner that would constitute a violation of 45 C.F.R. Parts 160 and 164 if used or disclosed by MedBen. MedBen further agrees that to the extent it is carrying out one or more of the obligations under the HIPAA Requirements, it shall comply with such requirements that apply to the Covered Entity in the performance of such obligations.

(b) MedBen shall not use or further disclose PHI other than as permitted or required by this Addendum or as Required By Law.

(c) MedBen shall use appropriate safeguards to prevent any unauthorized access, use, disclosure, modification or destruction of PHI other than as provided for by this Addendum and the Agreement.

(d) MedBen shall mitigate, to the extent practicable, any harmful effect that is known to MedBen resulting from any unauthorized access, use, disclosure, modification or destruction of PHI by MedBen in violation of the requirements of this Addendum.

(e) MedBen shall provide notice to Covered Entity as required by and in accordance with Section 5 of this Addendum.

(f) In accordance with Section 3 of this Addendum, MedBen shall disclose PHI to those Business Associate Subcontractors that may be assisting MedBen in carrying out MedBen's, the Plan Sponsor's, or the Plan's functions.

(g) MedBen shall provide access, at the request of the Covered Entity, to PHI in a Designated Record Set during MedBen's normal business hours to the Covered Entity or to an Individual in order to meet the requirements under 45 CFR 164.524. If the Covered Entity determines that access to the Individual's PHI can only be accommodated through MedBen, MedBen shall accommodate the request in accordance with its internal procedures for handling such a request. In the event an Individual contacts MedBen directly about accessing PHI, MedBen shall follow its internal procedures for handling such a request. In the event MedBen is asked to provide copies of an Individual's PHI, MedBen shall provide such access by mailing a copy of the PHI in a Designated Record Set to the address given by the Individual, unless otherwise directed by the Covered Entity.

(h) MedBen agrees to make any amendment to PHI in a Designated Record Set as directed by the Covered Entity, in accordance with 45 CFR 164.526. In the event an Individual contacts MedBen directly about making amendments to PHI, MedBen shall follow its internal procedures for handling such a request.

(i) MedBen agrees to make internal practices, books, and records, including policies and procedures and PHI relating to the use and disclosure of PHI received from, or created or received by the Covered Entity or on behalf of the Covered Entity, or at the request of the Secretary or designated by the Secretary, during MedBen's normal business hours for purposes of the Secretary determining the Covered Entity's compliance with the Privacy Rule.

(j) MedBen shall document such disclosures of PHI and information related to such disclosures as would be required for the Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR 164.528. MedBen shall, at the request of the Covered Entity, provide to the Covered Entity information collected in accordance with this provision of the Addendum, to permit the Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR 164.528. In the event an Individual contacts MedBen directly about obtaining an accounting of disclosures of PHI in accordance with 45 CFR 164.528, MedBen shall follow its internal procedures for handling such a request.

(k) MedBen, including its Business Associate Subcontractors, shall implement administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of electronic PHI that it creates, receives, maintains or transmits on behalf of Covered Entity, as required by 45 CFR 164.314, as amended from time to time.

5. **Breach Notification**:

(a) MedBen agrees to notify Covered Entity without delay and in any event no later than thirty (30) calendar days following the discovery of any Breach, including the unauthorized acquisition, access, use, disclosure or destruction of unsecured PHI, including any successful Security Incident, which compromises the security or privacy of PHI and poses a significant risk of financial, reputational or other harm to the Individual, and that is not permitted by this addendum, by law, or permitted in writing by the Covered Entity, whether such Breach is by Business Associate or Business Associate Subcontractor. Upon notification by MedBen, Covered Entity shall perform a risk assessment to determine whether the Potential Breach constitutes a Breach as defined in 45 C.F.R. 164.402. For purposes of this Section 5, "Potential Breach" shall not include:

i. any unintentional acquisition, access, or use of PHI by a workforce member or person acting under the authority of MedBen, if such acquisition, access, or use was made in good faith and within the scope of authority and does not result in further use or disclosure in a manner not permitted under subpart E of HIPAA;

ii. any inadvertent disclosure by a person who is authorized to access PHI at MedBen to another person authorized to access PHI at MedBen; or

iii. a disclosure of PHI in which MedBen has a good faith belief that an unauthorized person to whom the disclosure was made would not reasonably have been able to retain such information.

(b) MedBen agrees to cooperate fully with Covered Entity in any investigation and risk assessment of any Potential Breach.

(c) A Breach or successful Security Incident is considered discovered as of the first day on which the unauthorized acquisition, access, use or disclosure of the Unsecured Protected Health Information was known by MedBen, or by exercising reasonable diligence, would have been known by MedBen, or the first day MedBen is notified by any Business Associate Subcontractor of a Breach or Security Incident.

(d) The notice to Covered Entity shall include, to the extent possible:

i. the identification of each Individual whose unsecured PHI has been, or is reasonably believed by MedBen to have been, accessed, acquired, or disclosed during the Breach or successful Security Incident;

ii. a description of the types of unsecured PHI that MedBen believes may have been involved in the Breach or successful Security Incident (such as whether the Individuals' full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved); and

iii. a brief description of what happened; including the date of the Breach or successful Security Incident, and the date the Breach or successful Security Incident was discovered.

(e) To the extent the following information is available to MedBen, MedBen shall also provide Covered Entity with the following information in the notification to Covered Entity, or as it becomes available:

i. any steps MedBen believes that Individuals should take to protect themselves from potential harm resulting from the Breach or successful Security Incident; and

ii. a brief description of what MedBen and any Business Associate Subcontractor is doing to investigate the Breach, to mitigate harm to the Individuals, and to protect against any further Breaches or successful Security Incidents.

At the request of the Covered Entity, MedBen will consider providing contact procedures for Individuals to ask questions or learn additional information, which shall include a toll-free telephone number, an e-mail address, Web site, or postal address.

(f) For Unsuccessful Security Incidents, Business Associate shall provide Covered Entity, upon its written request, a report that: (i) identifies the categories of Unsuccessful Security Incidents as described in Section 4(c)(iii)(4); and (ii) indicates whether Business Associate believes its (or its Business Associate Subcontractor's) current defensive security measures are not adequate, the measures Business Associate (or Business Associate Subcontractor) will implement to address the security inadequacies.

(g) In the event that a Law Enforcement Official (as defined in 45 C.F.R. 164.103) states to MedBen that notification to Covered Entity would impede a criminal investigation or cause damage to national security, MedBen shall delay the notification to Covered Entity as specified by the Law Enforcement Official. MedBen shall provide Covered Entity with a written statement from the Law Enforcement Official or, if the statement was oral, documentation of the statement made by the Law Enforcement Official, as soon as possible after the statement was made to MedBen.

(h) In the event that MedBen fails to notify Covered Entity of a Breach or successful Security Incident, as defined in 45 C.F.R. 164.402, MedBen shall indemnify and hold Covered Entity harmless from any and all liability, damages, costs (including reasonable attorneys' fees and costs) and expenses imposed upon or asserted against Covered Entity arising out of MedBen's failure to timely notify Covered Entity of any Breach. This Section shall survive termination of this Addendum.

(i) MedBen shall educate its employees, directors and officers as necessary and appropriate, regarding compliance with its internal HIPAA Requirements and procedures and the importance of the notification requirements of this Section 5 of the Addendum.

6. **Permitted Uses by MedBen**: MedBen shall use and disclose PHI only to the extent necessary to perform the Services and to assist Business Associate Subcontractors in performing their services, and in a manner that such use and disclosure would not violate the Privacy Rule if done by MedBen, provided, however, that:

(a) MedBen may use PHI in its possession for the proper management and administration of MedBen's operations or to carry out the legal responsibilities of MedBen.

(b) MedBen may disclose PHI in its possession for the proper management and administration of MedBen, provided that disclosures are required by law or addressed in this Addendum.

(c) MedBen may use PHI to provide Data Aggregation services to Covered Entity as permitted by 42 CFR 164.504(e)(2)(I)(B).

7. **Obligations of the Covered Entity**:

(a) Covered Entity shall allow MedBen access to PHI of Individuals utilizing the Services through the Covered Entity.

(b) Covered Entity shall provide MedBen with the Notice of Privacy Practices that the Covered Entity produces in accordance with 45 CFR 164.520, as well as any changes or modifications to such notice.

(c) Covered Entity shall provide MedBen with any changes in, or revocation of, permission by an Individual to use or disclose such Individual's PHI, if such changes affect MedBen's permitted or required uses and disclosures.

(d) Covered Entity shall notify MedBen of any restriction to the use or disclosure of PHI that the Covered Entity has agreed to in accordance with 45 CFR 164.522.

(e) Covered Entity shall not request MedBen to use or disclose PHI in any manner that would not be permissible under HIPAA Requirements if done by the Covered Entity, provided however, that the Covered Entity may request that MedBen use or disclose PHI for data aggregation or management and the administrative activities of MedBen.

8. **Return of Protected Health Information**: At termination of the Benefit Management Agreement, if feasible, MedBen shall return or destroy all PHI created or received by MedBen on behalf of the Covered Entity. In the event that MedBen determines that returning or destroying the PHI is not feasible, MedBen shall extend the protections of this Addendum to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction of the information infeasible.

9. **Termination**:

(a) This Addendum shall terminate when the then current Benefit Management Agreement between the parties terminates, unless terminated earlier in accordance with paragraph (b) of this Section 9.

(b) Covered Entity and Business Associate each will have the right to terminate this Addendum if the other party has engaged in a pattern of activity or practice that constitutes a material breach or

violation of Business Associate's or the Covered Entity's respective obligations regarding PHI under this Addendum and, on notice of such material breach or violation from the Covered Entity or Business Associate, fails to take reasonable steps to cure the material breach or end the violation.

If Business Associate or the Covered Entity fail to cure the material breach or end the violation after the other party's notice, the Covered Entity or Business Associate (as applicable) may terminate this Addendum by providing Business Associate or the Covered Entity written notice of termination, stating the uncured material breach or violation that provides the basis for the termination and specifying the effective date of the termination. Such termination shall be effective 60 days from this termination notice.

10. **Miscellaneous**:

(a) This Addendum may be executed in one or more counterparts. Each counterpart shall be deemed an original. In addition, an executed copy of this Addendum shall be as valid as the original.

(b) Except as provided in Section 5 of this Addendum, this Addendum shall be subject to the indemnify provisions of the Benefit Management Agreement.

(c) To the extent that any provision of this Addendum is in conflict with any law, regulation, rule or administrative policy of any government entity, this Addendum will have been deemed to have been amended in order to bring it into conformity with these provisions. In addition, the parties agree to amend this Addendum, as appropriate, to conform with any new or revised law or regulation to which either party becomes subject, including, but not limited to, the Standards for Electronic Transactions, 45 CFR Parts 160 and 162 and the Health Insurance Reform: Security Standards 45 CFR Parts 160, 162 and 164.

(d) Except as stated in paragraph (c) of this Section 10, this Addendum may be amended only in a written document signed by the duly authorized officers of both parties.

(e) This Addendum will be executed, delivered, integrated, construed and enforced pursuant to and in accordance with the laws of the State of Tennessee.

(f) This Addendum may not be assigned by either party without the prior written consent of the other party. Except for the prohibition on assignment contained in the preceding sentence, this Addendum shall be binding upon and inure to the benefits of the heirs, successors, and assigns of the parties hereto.

(g) The waiver by either party of a breach or a violation of this Addendum shall not operate as, or be construed to be, a waiver of any subsequent breach of same or other provisions hereof. No waiver shall be effective against any party hereto unless in writing signed by that party.

(h) All notices, requests, demands, approvals, and other communications required or permitted by this Addendum shall be in writing and sent by either certified mail or by personal delivery. Such notice shall be deemed given on any date of delivery by the United States Postal Service. Any notice shall be sent to the addresses set forth in the Benefit Management Agreement.

(i) If any provision of this Addendum is held invalid, the remainder of this Addendum shall not be affected unless the invalid provision substantially impairs the benefits of the remaining provisions of this Addendum.

(j) The responsibilities of the parties under this Addendum shall survive the termination of this Addendum and the termination of the Benefit Management Agreement indefinitely.

(k) The Covered Entity and MedBen each ratifies and confirms the terms and conditions of the Benefit Management Agreement as modified by this Addendum herein, and agree that both shall remain in full force and effect unless otherwise terminated or amended at a later date, as specified in the Benefit Management Agreement. All other provisions of the Benefit Management Agreement not amended by this Addendum remain valid and effective.

(l) In the event of a conflict between the terms of the Benefit Management Agreement and this Addendum, this Addendum shall control.

PLAN ADMINISTRATOR
Hamblen County, Tennessee
511 West Second North Street
Morristown, Tennessee 37814

By: _____
Authorized Representative of Plan Administrator

_____
Printed Name

MEDICAL BENEFITS ADMINISTRATORS, INC.
1975 Tamarack Road
Newark, Ohio 43055

By: _____
CAROLINE F. R. FRAKER
Vice President, Compliance
Chief Privacy Officer

Budget Amendment- Jail

Motion by Randy DeBord, seconded by Stancil Ford to approve the Budget Amendment for Fund #101 Jail in the amount of $189,600.

R. Eldridge	YES	vacant	Absent
S. Ford	(2) YES	T. Ward	YES
J. Walker	YES	J. Smyth	YES
R. Debord	(M) YES	T. Goins	YES
H. Davis	YES	vacant	Absent
H. Harville	YES	Chair L. Jarvis	YES
J. Huntsman	YES	VChair H. Shipley	YES
L. Carter	YES		

8.c.1. Passed (13 YES - 0 NO - 0 ABS - 2 Absent) Majority Vote >

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

Month FEBRUARY Year 2018

Fund #101 *DEPT:* Jail

Account Number	Description	Increase	Decrease
	APPROPRIATIONS: JAIL		
	Increase Appropriations		
54210.422	Food Supplies	189,600	
	Decrease Fund Balance		
39000.000	Unassigned		189,600

Brief Descriptions of issue:
To appropriate additional funds to cover inmate food supplies through the end of FY17-18. This will cover the following monthly purchase orders for March-June:
Borden Dairy - $2,000/mo, Flowers Bakery - $3,400/mo, PFG Hale - $42,000/month

Signature: Debbie Hammond
Title : Executive Assistant
Date: 2-27-18

For Finance Department Only:
Reviewed by:
Budget Amendment:
Date:

Budget Amendment – Planning

Motion by Randy DeBord, seconded by John Smyth to approve the Budget Amendment for Fund #101 Planning in the amount of $2,000.

R. Eldridge	YES	vacant	Absent
S. Ford	YES	T. Ward	YES
J. Walker	YES	J. Smyth	(2) YES
R. Debord	(M) YES	T. Goins	YES
H. Davis	YES	vacant	Absent
H. Harville	YES	Chair L. Jarvis	YES
J. Huntsman	YES	VChair H. Shipley	YES
L. Carter	YES		

8.c.2. Passed (13 YES - 0 NO - 0 ABS - 2 Absent) Majority Vote >

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

Month FEBRUARY Year 2018

Fund #101 *DEPT:* PLANNING

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	PLANNING		
51720.312	Contracts with Private Agencies	2,000	
51720.161	Secretary(s)		2,000

Brief Descriptions of issue:
To reclassify appropriations to allow for building inspections. The inspections are being contracted out while the County Building Inspector positon is vacant.

Signature: Tina Whitaker
Title : Department Manager
Date: 2/22/18

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Hamblen County Department of Education Budget Amendment #3

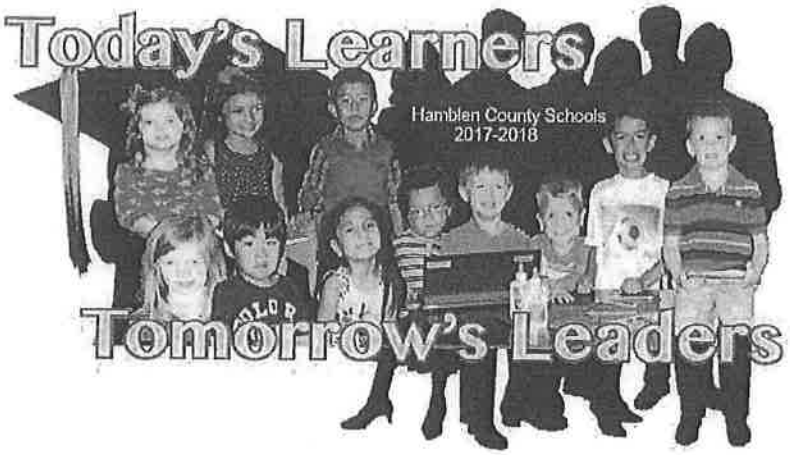
Motion By Randy DeBord, seconded by Tim Goins to approve the Budget Amendment #3 for the Hamblen County Department of Education – net increase of $52,915.36.

R. Eldridge	YES	vacant	Absent
S. Ford	YES	T. Ward	YES
J. Walker	YES	J. Smyth	YES
R. Debord	(M) YES	T. Goins	(2) YES
H. Davis	YES	vacant	Absent
H. Harville	YES	Chair L. Jarvis	YES
J. Huntsman	YES	VChair H. Shipley	YES
L. Carter	YES		

8.d. Passed (13 YES - 0 NO - 0 ABS - 2 Absent) Majority Vote >

HAMBLEN COUNTY DEPARTMENT OF EDUCATION
2017-2018
Jeff Perry, Director of Schools

GENERAL PURPOSE
AMENDMENT #3



HAMBLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

The mission of Hamblen County Schools is to educate students so they can be challenged to successfully compete in their chosen fields.

BOARD OF EDUCATION

Shahin Assadnia

Carolyn Clawson

Joe Gibson, Jr.

Roger Greene

James Grigsby

Janice Haun

Clyde Kinder

AMENDMENT #3
2017-2018

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #3 to the 2017-2018 General Purpose Budget. This amendment was approved by the Board of Education on February 13, 2018.

On July 10, 2017, the Hamblen County Commission approved a General Purpose Budget in the amount of $85,109,434.95. Amendment #1 increased the budget to $85,373,894.14. Amendment #2 increased the budget to $85,565,655.02. Amendment #3 will increase the budget to $85,618,570.38.

This amendment does not affect the County's maintenance of effort.

Jeff Perry, Superintendent of Schools

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2017-2018
AMENDMENT #3 - EXTERNAL

EXPENDITURE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71200-171	SPEECH PATHOLOGISTS	$ 396,970.00	$ -	$ 105,000.00	$ 291,970.00	MOVING FUNDS TO CONTRACTED SERVICES FOR STUDENT SPEECH SERVICES
71200-201	SOCIAL SECURITY	$ 273,231.00	$ -	$ 20,000.00	$ 253,231.00	MOVING FUNDS TO CONTRACTED SERVICES FOR STUDENT SPEECH SERVICES
71200-204	STATE RETIREMENT	$ 396,089.00	$ -	$ 20,000.00	$ 376,089.00	MOVING FUNDS TO CONTRACTED SERVICES FOR STUDENT SPEECH SERVICES
71200-207	MEDICAL INSURANCE	$ 847,201.00	$ -	$ 83,000.00	$ 764,201.00	MOVING FUNDS TO CONTRACTED SERVICES FOR STUDENT SPEECH SERVICES
71200-210	UNEMPLOYMENT INSURANCE	$ 4,575.00	$ -	$ 2,124.00	$ 2,451.00	MOVING FUNDS TO CONTRACTED SERVICES FOR STUDENT SPEECH SERVICES
71200-212	EMPLOYER MEDICARE	$ 63,907.00	$ -	$ 4,000.00	$ 59,907.00	MOVING FUNDS TO CONTRACTED SERVICES FOR STUDENT SPEECH SERVICES
72210-599	OTHER CHARGES	$ 48,150.00	$ 31,300.00	$ -	$ 79,450.00	UTRUST GRANT TO ASSIST STUDENTS GOING TO NATIONAL BETA COMPETITION
72220-399	OTHER CONTRACTED SERVICES	$ 747,259.88	$ 234,124.00	$ -	$ 981,383.88	MOVING FUNDS TO CONTRACTED SERVICES FOR STUDENT SPEECH SERVICES
76100-707	BUILDING IMPROVEMENTS	$ 3,904,764.00	$ 21,615.36	$ -	$ 3,926,379.36	INSURANCE PROCEEDS FOR WATER DAMAGE AT FAIRVIEW-MARGUERITE
	TOTALS	$ 6,682,166.88	$ 287,039.36	$ 234,124.00	$ 6,735,082.24	
	NET INCREASE		$ 52,915.36			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2017-2018
AMENDMENT #3 - EXTERNAL

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
44570	CONTRIBUTIONS AND GIFTS	$ 28,420.99	$ 31,300.00	$ -	$ 59,720.99	UTRUST GRANT TO ASSIST STUDENTS GOING TO NATIONAL BETA COMPETITION
49700	INSURANCE RECOVERY	$ 10,000.00	$ 21,615.36	$ -	$ 31,615.36	INSURANCE PROCEEDS FOR WATER DAMAGE AT FAIRVIEW-MARGUERITE
	TOTALS	$ 38,420.99	$ 52,915.36	$ -	$ 91,336.35	
	NET INCREASE		$ 52,915.36			

Gifting of Surplus Truck to Solid Waste System

Motion by Randy DeBord, seconded by Stancil Ford to approve the Gifting of the surplus truck to the Solid Waste System.

All In Favor "Say I"

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	John Smyth
Stancil Ford	Johnny Walker
Tim Goins	Taylor Ward
Herbert Harville	

Motion Passed Unanimously.

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

March 19, 2018

To: Hamblen County Commission

From: Bill Brittain, County Mayor BB

Re: Gifting Surplused Truck to Solid Waste System

In June 2017, the County Commission surplused a 1989 International truck that was used as the inmate litter pick vehicle, better known as the "can wagon". The Sheriff's Department discontinued use of the vehicle because it's engine was blown with an estimated cost to replace of $10,000.

The Hamblen County Solid Waste System has inquired about the County giving the truck to the Solid Waste System to pull sway cars donated by the City of Morristown within the landfill property.

I am requesting the County grant the request by gifting the truck to the Solid Waste System.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen

Return to Regular Calendar
April 19, 2018

Property Maintenance Code Adoption

Motion by Hubert Davis, seconded by Joe Huntsman to adopt the 2018

Property Maintenance Code with amendment to start enforcement with Phase 1 subdivision only.

Voting for:
Hubert Davis
Randy DeBord
Rick Eldridge
Stancil Ford
Tim Goins
Herbert Harville
Joe Huntsman
Doe Jarvis
Howard Shipley
Taylor Ward

Voting Against:
Larry Carter
John Smyth
Johnny Walker

Passed.

HAMBLEN COUNTY PROPERTY MAINTENANCE CODE

RESOLUTION #18-05

A Resolution of the Hamblen County Commission adopting the **Hamblen County Property Maintenance Code , 2018 edition**, regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; repealing Regulations adopted **April 23, 2015 by the Hamblen County Commission** and all other ordinances or parts of laws in conflict therewith.

The Legislative Body of Hamblen County does ordain as follows:

Section 1. That a certain document, three (3) copies of which are on file in the Planning and Zoning Office of Hamblen County, being marked and designated as the **Property Maintenance Code of Hamblen County , 2018 edition**, and is hereby adopted as the Property Maintenance Code of Hamblen County, in the State of Tennessee for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and each and all of the regulations, provisions, penalties, conditions and terms of said Property Maintenance Code on file in the Planning and Zoning Office are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this resolution.

Section 2. That Resolutions adopted April 23, 2015 by the Legislative Body of Hamblen County entitled 2012 International Property Maintenance Code and all other ordinance or parts of laws in conflict herewith are hereby repealed.

Section 3. That if any section, subsection, sentence, clause or phrase of this legislation is, for any reason, held to be unconstitutional and such decision shall not affect the validity of the remaining portions of this resolution. The Legislative Body hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 4. That nothing in this legislation or in the Property Maintenance Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cities in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this legislation.

Section 5. That the **Planning and Zoning Office** is hereby ordered and directed to cause this legislation to be published on the County's website www.hamblencountytn.gov.

Section 6. That this law and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect from and after the date of its final passage and adoption.

Section 7. Enforcement of the law and the rules, regulations, provisions, requirements, orders and matters established shall be implemented in phases. Phase 1 applies to subdivisions.

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CHAPTER 1
SCOPE AND ADMINISTRATION
PART 1 - SCOPE AND APPLICATION

Section 101
General

101.1 Title-These regulations shall be known as the Property Maintenance Code of Hamblen County hereinafter referred to as "this code".

101.2 Scope-The provision of this code shall apply to all related residential and nonresidential structures and all related premises and constitute minimum requirements and standards; regarding-the responsibility of owners, operators, and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.

101.3 Intent-This code shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare insofar as they are affected by the continued occupancy and maintenance of structures and premises. Existing structures and premises that do not comply with these provisions shall be altered or repaired to provide a minimum level of health and safety as required herein.

101.4 Severability-If a section, subsection, sentence, clause or phrase of this code is, for any reason, held to be unconstitutional; such decision shall not affect the validity of the remaining portions of this code.

Section 102
Applicability

102.1 General-Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall govern. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply. Where, in a specific case, different sections of this code specify different requirements, the most restrictive shall govern.

102.2 Maintenance-Equipment, systems, devices, and safeguards required by this code or a previous regulation or code under which the structure or premises was constructed, altered or repaired shall be maintained in good working order. No owner, operator or occupant shall cause any service, facility, equipment or utility which is required under this section to be removed from or shut off from or discontinued for any occupied dwelling, except for such temporary interruption as necessary while repairs or alterations are in progress. The requirements of this code are not intended to provide the basis for removal or abrogation of fire protection and safety systems and devices in existing structures. Except as otherwise specified herein, the owner or the owner's designated agent shall be responsible for the maintenance of buildings, structures and premises.

102.3 **Application of other codes**-Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the International Building Code, International Residential Code and other codes of the International Code Council adopted and in effect by Hamblen County. Nothing in this code shall be construed to cancel, modify or set aside any provision of the International Zoning Code.

102.4 **Existing Remedies**-The provisions in this code shall not be construed to abolish or impair existing remedies of the jurisdiction or its officers or agencies relating to the removal or demolition of any structure which is dangerous, unsafe and insanitary.

102.5 **Workmanship**-Repairs, maintenance work, alterations or installations which are caused directly or indirectly by the enforcement of this code shall be executed and installed in a workmanlike manner and installed in accordance with the manufacturer's instructions.

102.6 **Historic Buildings** -The provisions of this code shall not be mandatory for existing buildings or structures designated as historic buildings when such building or structures are judged by the code official to be safe and in the public interest of health, safety and welfare.

102.7 **Requirements not covered by code**-Requirements necessary for the strength, stability, or proper operation of an existing fixture, structure or equipment, or for the public safety, health and general welfare, not specifically covered by this code, shall be determined by the code official.

102.8 **Application of reference**-References to chapter or section numbers, or to provisions not specifically identifies by number, shall be construed to refer to such chapter, section or provision of this code.

102.9 **Other Laws**-The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law.

PART 2 - ADMINISTRATION AND ENFORCEMENT

Section 103
Department of Property Maintenance and Inspection

103.1 General - Property Maintenance inspections are a function of the Planning and Zoning office. The executive official supervising the day to day operations of the department is the Planning Zoning Operations Manager who shall be known in this document as the code official.

103.2 Appointment-The code official shall be appointed by the County Mayor.

103.3 Deputies-In accordance with funding provided by the Hamblen County Legislative Body and with the concurrence of the County Mayor, the code official shall have the authority to appoint a deputy(s). Such employees shall have such powers as delegated by the code official.

103.4 Liability-The code official, member of the board of appeals or employee(s) charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered liable personally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act or by reason of an act or omission in the discharge of official duties. Any suit instituted against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code shall be defended by the legal representative of the jurisdiction or such other counsel as may be provided by the jurisdiction until the final termination of the proceedings. The code official or any subordinate shall not be liable for costs in an action, suit or proceedings that are instituted in pursuance of the provisions of this code.

Section 104
Duties and Powers of the Code Official

104.1 General-The code official is hereby authorized and directed to enforce the provisions of this code. The code official shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of this code. Such policies and procedures shall not have the effect of waiving requirements specifically provided in this code.

104.2 Inspections-The code official shall make all of the required inspections, or shall accept reports of inspection by approved agencies or individuals. All reports of such inspections shall be in writing and be certified by a responsible officer of such approved agency or by the responsible individual. The code official is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that arise, subject to the approval of the appointing authority.

104.3 Identification-The code official and/or approved agency individuals shall carry proper identification when inspecting structures or premises in the performance of duties under this code.

104.4 Notice and orders-The code official shall issue all necessary notices or orders to ensure compliance with this code.

104.5 Department records-The code official shall keep official records of all business and activities of the department specified in the provisions of this code. Such records shall be retained in the official records for the period required for retention of public records.

Section 105
Violations

105.1 Unlawful acts-It shall be unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provision of this code.

105.2 Notice of violation-The code official shall serve a notice of violation or order in accordance with 106.

105.3 Prosecution of violation-Any person failing to comply with a notice of violation or order served in accordance with Section 106 shall be deemed guilty of a misdemeanor or civil infraction as determined by the local jurisdiction and the violation shall be deemed a strict liability offense. If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto.

105.4 Violation penalties-Any person, who may violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provided by state or local laws. Each day that a violation continues (beginning with the day that the code violation citation is issued) shall be deemed a separate offense. The fine will be $50 per offense. TCA 5-1-121; TCA 13-7-111.

105.5 Abatement of violation-The imposition of the penalties herein prescribed shall not preclude the legal officer of the jurisdiction from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building, structure or premises.

Section 106
Notice and Orders

106.1 Notice to person responsible-Whenever the code official determine(s) that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in Section 106.2 and 106.3 to the person responsible for the violation as specified in this code. Notices for condemnation procedures shall also comply with Section 109.3

106.2 Forms-Such notice prescribed in Section 106.1 shall be in accordance with all of the following:

1. Be in writing
2. Include a description of the real estate (street address and/or tax map/parcel number) sufficient for identification.
3. Include a statement of the violation or violations and why the notice is being issued.
4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this code.
5. Inform the property owner of the right to appeal.

106.3 Method Service-Such notice shall be deemed to be properly served if a copy thereof is;

1. Delivered personally;
2. Sent by certified or first-class mail addressed to the last known address of the property and/or property owner, if different;
3. If the notice is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice.

106.4 Unauthorized tampering-Signs, tags or seals posted or affixed by the code official shall not be mutilated, destroyed or tampered with, or removed without authorization from the code official.

106.5 Penalties-Penalties for noncompliance with orders and notices shall be as set forth in Section 105.4.

106.6 Transfer of ownership-It shall be unlawful for the owner of any dwelling unit or structure who received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the code official and shall furnish to the code official a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the correction or repairs required by such compliance order or notice of violation.

Section 107
Unsafe Structures and Equipment

107.1 General-When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure shall be condemned pursuant to the provisions of this code.

107.1.1 Unsafe structures-An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

107.1.2 Unsafe equipment-Unsafe equipment includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the premises or within the structure which is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or occupants of the premises or structures.

107.1.3 Structure unfit for human occupancy-A structure is unfit for human occupancy whenever the code official finds that such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

107.1.4 Unlawful Structures-An unlawful structure is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered or occupied contrary to law.

107.1.5 Dangerous structure or premises-For the purpose of this code, any structure or premises that has any or all of the conditions or defects described below shall be considered dangerous:

1. Any door, aisle, passageway, stair, exit or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirements for existing buildings.
2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.
3. Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other

cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.

4. Any portion of a building, or member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so anchored, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half of the original designed value.
5. The building or structure, or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.
6. The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.
7. The building or structure is neglected, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.
8. Any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the approved building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
9. A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
10. Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the code official to be a threat to life or health.
11. Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.

107.2 Closing of vacant structures-If the structure is vacant and unfit for human habitation and occupancy, and is not in danger of structural collapse, the code official is authorized to notify the property owner of the code violation and begin the enforcement process.

107.2.1 Authority to disconnect service utilities - The code official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section 102.7 in case of emergency where necessary to eliminate an immediate hazard to life or property or when such utility

connection has been made without approval. The code official shall notify the serving utility and, whenever possible, the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnection the owner or occupant of the building structure or service system shall be notified in writing as soon as practical thereafter.

107.2.2 **Condemnation of Property** - The code official may pursue condemning a structure if it is found to be unsafe, unfit for human occupancy or is found unlawful pursuant to the provisions of this code.

If the code official determines that a structure under consideration is unfit for human occupancy or use, he shall state in writing his finding of fact in support of such determination and shall issue and cause to be served upon the owner and parties in interest (ex: lienholders) a notice of violation:

a) If the repair, alteration or improvement of the structure can be made at a reasonable cost to relation to the value of the structure (defined as less than 50% of the appraised value on the records of the Assessor of Property), the code official can require the owner during the time specified in the notice of violation to repair, alter or improve such structure to rend it fit for human occupancy or use, or to vacate and close the structure for human occupancy or use; or,
b) If the repair, alteration or improvement of said structure cannot be made at a reasonable cost in relation to the value of the structure (defined as more than 50% of the appraised value on the records of the Assessor of Property), the code official can require the owner within the time specified in the order, to remove or demolish such structure.

The property owner or parties in interest can appeal the order within ten (10) days after receipt of the notice of violation to the PMB.

If the order is not followed by the property owner or parties in interest and they do not appeal, the code official issues a citation (with fine, court costs and attorney's fees) and the case is sent to General Sessions Court for prosecution/enforcement.

107.3 **Notice**-Whenever the code official has condemned a structure or equipment under the provisions of this section, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the owner or the person or persons responsible for the structure or equipment in accordance with Section 107.3. If the notice pertains to equipment, it shall also be placed on the condemned equipment. The notice shall be in the form prescribed in Section 107.2

107.4 **Placarding**-Upon failure of the owner or person responsible to comply with the notice provisions within the time given, the code official shall post on the premises or on defective equipment a placard bearing the word "Condemned" and a statement of the penalties provided for occupying the premises, operating the equipment or removing the placard.

107.4.1 Placard removal-The code official shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated. Any person who defaces or removes a condemnation placard without the approval of the code official shall be subject to the penalties provided by this code.

107.5 Prohibited occupancy-Any occupied structure condemned and placarded by the code official shall be vacated as ordered by the code official. Any person who shall occupy a placarded premise or shall operate placarded equipment, and any owner or any person responsible for the premises who shall let anyone occupy a placarded premise or operate placarded equipment shall be liable for the penalties provided by this code.

107.6 Abatement methods-The owner, operator or occupant of a building, premises or equipment deemed unsafe by the code official shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other approved corrective action.

107.7 Record-The code official shall cause a report to be filed on an unsafe condition. The report shall state the occupancy of the structure and the nature of the unsafe condition.

Section 108
Emergency Measures

108.1 Imminent danger-When, in the opinion of the code official, there is imminent danger of failure or collapse of a building or structure which endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building occupants or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment, the code official is hereby authorized and empowered to order and require the occupants to vacant the premises forthwith. The code official shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure is Unsafe and Its Occupancy Has Been Prohibited by the Code Official." It shall be unlawful for any person to enter such structure except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same

108.2 Temporary safeguards-Notwithstanding other provisions of this code, whenever, in the opinion of the code official there is imminent danger due to an unsafe condition, the code official shall order the necessary work to be done, including the boarding up of openings, to render such structure temporarily safe whether or not the legal procedure herein described has been instituted; and shall cause such other action to be taken as the code official deems necessary to meet such emergency

Section 109
Demolition

109.1 General- Any premises upon which is located any structure, which in the code official's judgement after review, is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure is in violation of this code. The code official is authorized to begin the enforcement process with the notice of violation that lists possible remedies to the violation including but not limited to repairs to make the structure safe and sanitary, to board up and hold for future repairs, or to demolish and remove at the owner's option.-Boarding the building up for future repair shall not extend beyond one year, unless approved by the building official.

109.2 Notices and orders-All notices and orders shall comply with Section 107

109.3 Failure to comply-If the owner of a premises fails to comply with a court order to demolish a structure within the time prescribed, the code official shall cite the responsible person to the appropriate judicial authority to explain why he/she should not be required to comply with the court order.

Section 110
Means of Appeal

110.1 Application for appeal-Any person directly affected by a decision of the code official or a notice of violation issued under this code shall have the right to appeal to the Property Maintenance Board provided that a written application for appeal is filed within 20 days after the day the notice of violation was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

110.2 Membership of Board-The Property Maintenance Board (PMB) shall consist of a minimum of three members who are qualified by experience and training to pass on matters pertaining to property maintenance and who are not regular full-time employees of the County. The code official shall be an ex-officio member but shall have no vote on any matter before the board. The board shall be selected from the members of the County Planning Commission who are not County Commissioners. The terms of the Property Maintenance Board members shall correspond with their terms as Planning Commissioners. The Planning Commission shall appoint the three members who serve on the Property Maintenance Board. The remaining two members of the Planning Commission shall serve as alternates at the discretion of the PMB chairman. **No private citizen shall have any right of action to enforce the above member appointment rotation, such being totally within the purview of the Hamblen County Planning Commission or County Commission.**

110.2.1 Chairman-The board shall annually select one of its members to serve as chairman.

110.2.2 Disqualification of member-A member shall not hear an appeal in which that member has a personal, professional or financial interest.

110.2.3 Secretary-The planning and zoning department's operations manager shall designate a qualified person to serve as secretary to the board. The secretary shall file a detailed record of all proceedings in the planning and zoning office.

110.2.4 Compensation of members-Compensation of members shall be determined by the County Legislative Body.

110.3 Notice of meeting-The PMB shall meet upon notice from its chairman, within 20 days of the filing of an appeal, or at stated periodic meetings.

110.4 Open hearing-All hearings before the board shall be open to the public. The appellant, the appellant's representative, the code official and any person who interests are affected shall be given an opportunity to be heard. A quorum shall consist of a minimum of two-thirds of the board membership.

110.4.1 Procedure-The PMB shall adopt and make available to the public through the secretary procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information be received.

110.5 Postponed hearing-When the full board is not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

110.6 Board decision-The board shall modify or reverse the decision of the code official only by a concurring vote of a majority (2) of the total number of appointed board members.

110.6.1 Records and copies-The decision of the board shall be audio recorded. Copies shall be furnished to the appellant and to the code official when requested.

110.6.2 Administration -The code official shall take immediate action in accordance with the decision of the board.

110.7 Court review-Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law following the filing of the decision in the planning and zoning office.

110.8 Stays of enforcement-Appeals of notice and orders shall stay the enforcement of the notice and order until the appeal is heard by the appeals board.

Section 111
Stop Work Order

111.1 Authority-Whenever the code official finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the code official is authorized to issue a stop work order.

111.2 Issuance-A stop work order shall be in writing and shall be given to the owner of the property, to the owner's agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order and the conditions under which the cited work is authorized to resume.

111.3 Emergencies-Where an emergency exists, the code official shall not be required to give a written notice prior to stopping the work.

111.4 Failure to comply-Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine as described in Section 106.4.

CHAPTER 2
DEFINITIONS

Section 201
General

201.1 Scope-Unless otherwise expressly stated, the following terms shall, for the purposes of this code, have the meaning shown in this chapter.

201.2 Interchangeability-Words stated in the present tense include the future; words stated in the masculine gender include the feminine and neuter; the singular number includes the plural and the plural, the singular.

201.3 Terms defined in other codes-Where terms are not defined in this code and are defined in the International Building Codes adopted by Hamblen County, such terms shall have the meaning ascribed to them as stated in those codes.

201.4 Terms not defined-Where terms are not defined through the methods authorized by this section, such terms shall have ordinarily accepted meanings such as the context implies.

201.5 Parts- Whenever the words "dwelling unit, " "dwelling," "premises," "building," "rooming house," "rooming unit," "housekeeping unit" or "story" are stated in this code, they shall be construed as though they were followed by the words "or any part thereof".

Section 202
General Definitions

Anchored-Secured in a manner that provides positive connection

Approved-Approved by the code official

Basement-That portion of a building which is partly or completely below grade

Bathroom-A room containing plumbing fixtures including a bathtub or shower

Bedroom-Any room or space used or intended to be used for sleeping purposes in either a dwelling or sleeping unit

Code Official-The official who is charged with the administration and enforcement of this code, or any duly authorized representative

Condemn-To adjudge unfit for occupancy

Detached-When a structural element is physically disconnected from another and that connection is necessary to provide a positive connection

Deterioration-To weaken, disintegrate, corrode, rust or decay and lose effectiveness

Dwelling Unit-A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation

Easement-That portion of land or property reserved for present or future use by a person or agency other than the legal fee owner(s) of the property. The easement shall be permitted to be use under, on or above a said lot or lots

Equipment Support-Those structural members or assemblies of members or manufactured elements, including braces, frames, lugs, snuggers, hangers or saddles that transmit gravity load, lateral load and operating load between the equipment and the structure

Exterior Property-The open space on the premises and on adjoining property under the control of owners or operators of such premises

Garbage-The animal or vegetable waste resulting from the handling, preparation, cooking and consumption of food

Guard-A building component or a system of building components located at or near the open sides of elevated walking surfaces that minimizes the possibility of a fall from the walking surfaces to a lower level.

Habitable Space-Space in a structure for living, sleeping, eating or cooking. Bathrooms, toilet rooms, closets, halls, storage or utility spaces, and similar areas are not considered habitable spaces.

Housekeeping Unit-A room or group of rooms forming a single habitable equipped and intended to be used for living, sleeping, cooking and eating which does not contain, within such a unit, toilet, lavatory and bathtub or shower.

Imminent Danger-A condition which could cause serious or life-threatening injury or death at any time

Infestation-The presence, within or contiguous to, a structure or premises of insects, rats, vermin or other pests

Inoperable Motor Vehicle-A vehicle which cannot be driven upon the public streets for reason including but not limited to, having no current valid registration, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power

Labeled-Equipment, materials or products to which have been affixed a label, seal, symbol or other identifying mark of a nationally recognized testing laboratory, inspection agency or other organization concerned with product evaluation that maintains periodic inspection of the production of the above-labeled items and whose labeling indicates either that the equipment, material or product meets identified standards or has been tested and found suitable for a specific purpose.

Let for Occupancy or Let-To permit, provide or offer possession or occupancy of a dwelling, dwelling unit, rooming unit, building, premise or structure by a person who is or is not legal owner of record thereof, pursuant to a written or unwritten lease, agreement or license, or pursuant to a recorded or unrecorded agreement of contract for the sale of land.

Neglect-The lack of property maintenance for a building or structure

Occupancy-The purpose for which a building or portion thereof is utilized or occupied.

Occupant-Any individual living or sleeping in a building, or having possession of a space within a building

Openable Area-The part of a window, skylight or door which is available for unobstructed ventilation and which opens directly to the outdoors.

Operator-Any person who has charge, care or control of a structure or premises which is let or offered for occupancy

Owner-Any person, agent, operator, firm or corporation having a legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

Person-An individual, corporation, partnership or any other group acting as a unit

Pest Elimination-The control and elimination of insects, rodents or other pests by eliminating their harborage places; by removing or making inaccessible materials that serves as their food or water; by other approved pest elimination methods

Premises-A lot, plot or parcel of land, easement or public way, including any structures thereon

Public Way-Any street, alley or similar parcel of land essentially unobstructed from the ground to the sky, which is deeded, dedicated or otherwise permanently appropriated to the public for public use

Rooming House-A building arranged or occupied for lodging, with or without meals, for compensation and not occupied as a one-or-two family dwelling

Rooming Unit-Any room or group of rooms forming a single habitable unit occupied or intended to be occupied for sleeping or living, but not for cooking purposes

Rubbish-Combustible and noncombustible waste materials, except garbage; the term shall include the residue from the burning of wood, coal, coke and other combustible materials, paper, rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery and dust and other similar materials.

Sleeping Unit-A room or space in which people sleep, which can also include permanent provisions for living, eating and either sanitation or kitchen facilities, but not both. Such rooms and spaces that are also part of a dwelling unit are not sleeping units.

Strict Liability Offense-An offense in which the prosecution in a legal proceeding is not required to prove criminal intent as a part of its case. It is enough to prove that the defendant either did an act which was prohibited, or failed to do an act which the defendant was legally required to do.

Structure-That which is built or constructed or a portion thereof

Tenant-A person, corporation, partnership or group, whether or not the legal owner of record, occupying a building or portion thereof as a unit or decision maker.

Toilet Room-A room containing a water closet or urinal but not a bathtub or shower.

Ultimate Deformation-The deformation at which failure occurs and which shall be deemed to occur if the sustainable load reduces to 80 percent (80%) or less of the maximum strength.

Vacant Lot – A small parcel of property that s unimproved, contains no structures and is not being used.

Ventilation-The natural or mechanical process of supplying conditioned or unconditioned air to or removing such air from, any space.

Workmanlike-Executed in a skilled manner; e.g., generally plumb, level, square, in line, undamaged and without marring adjacent work.

Yard-An open space on the same lot with a structure

CHAPTER 3
GENERAL REQUIREMENTS

Section 301
General

301.1 Scope-The provisions of this chapter shall govern the minimum conditions and the responsibilities of persons for maintenance of structures, equipment and exterior property.

301.2 Responsibility-The owner of the premises shall maintain the structures and exterior property in compliance with these requirements, except as otherwise provided for in this code. A person shall not occupy as owner-occupant or permit another person to occupy premises which are not in a sanitary and safe condition and which do not comply with the requirements of this chapter. Occupants of a dwelling unit, rooming unit or housekeeping unit and responsible for keeping in a clean, sanitary and safe condition that part of the dwelling unit, rooming unit, housekeeping unit or premises which they occupy and control.

301.3 Vacant structures and land-All vacant structures and premises thereof shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

Section 302
Exterior Property Areas

302.1 Sanitation-All exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition.

302.2 Grading and drainage-All premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon. Exception: Approved retention areas and reservoirs.

302.3 Weeds-All premises and exterior property shall be maintained free from weeds or plant growth in excess of 12 inches in height. All noxious weeds shall be prohibited. Weeds shall be defined as all weeds, grasses, plants, bushes, vines, poison oak, poison ivy and other vegetation not cultivated, whether living or dead, except vegetation for the purpose of conservation or preventing erosion, trees, ornamental shrubbery, ornamental grass, flowers, garden vegetables or other plants or vegetables customarily planted and/or cultivated by farmers or gardeners. Vacant lots within subdivisions are exempt from this provision of the code.

Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction.

Exceptions: Notwithstanding the requirements set forth in this article, the following shall be exempt from the provisions of this article

a) Undeveloped wooded areas where tree growth is in excess of ten feet in height.
b) All government-owned land or premises, and street rights-of-way.
c) Streambeds or banks.
d) Heavily wooded parcels of land or premises that are densely wooded with trees, shrubs and overgrowth where equipment cannot maneuver due to the density of the area.
e) Slopes covered with vegetation as recommended by the state (UT) agricultural extension service for the purpose of conservation or preventing erosion.
f) Portion of land or premises, excluding the curtilage of any dwelling located thereon, that , due to steepness of terrain, rock or rock outcroppings, marshes or wetlands, cannot be mowed using wheeled, motorized equipment, unless such vegetative growth is an immediate threat to the health or safety of life or property.
g) Land or premises zoned for agricultural use or that is actively and legitimately used for agricultural purposes, such as, but not limited to, mowing hay, pasture, gardens or field crops.
h) Periods of active construction and/or demolition, which is defined as the time when the land disturbance and/or demolition permit is issued and for a period of six months thereafter. If the construction is still in active development after the initial six-month period, the developer can request an extension for an additional six months by contacting the code official.
i) Public and private country clubs and golf courses.

302.4 **Rodent harborage**-All structures and exterior property shall be kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes which will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation.

302.5 **Accessory Buildings**-All accessory structures, including detached garages and storage buildings, shall be maintained structurally sound and in good repair. Fences and walls are exempt from this provision of the code.

302.6 **Motor Vehicles**-Except as provided for in other regulations, no more than two (2) inoperative, unlicensed and uninsured motor vehicles shall be parked, kept or stored on any premises. No vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an approved spray booth. No inoperable vehicles allowed to be parked on public road Right of Way (ROW).

Exception: A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a structure or similarly enclosed area designed and approved for such purposes.

302.7 Defacement of property-No person shall willfully or wantonly damage, mutilate or deface any exterior surface of any structure or buildings on any private or public property by placing thereon any making carving or graffiti.

It shall be the responsibility of the property owner to restore said surface to an approved state of maintenance and repair.

Section 303
Swimming Pool, Spas and Hot Tubs

303.1 Swimming Pools-Swimming pools shall be maintained in a clean and sanitary condition, and in good repair.

303.2 Enclosures-Private swimming pools, hot tubs and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is minimum of 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close latch when released from an open position of 6 inches (152 mm) from the gatepost. No existing pool enclosure shall be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

Exception: Spas or hot tubs with a safety cover that complies with ASTM F 1346 shall be exempt from the provisions of this section.

Section 304
Exterior Structure

304.1 General-The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

304.1.1 Unsafe conditions-The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the International Building Code or the International Existing Building Code as required for existing buildings:

1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength;
2. The anchorage of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects;

3. Structures or components thereof that have reached their limit state;
4. Structural members that have evidence of deterioration or that are not capable of safely deterioration or that are not capable of safely supporting all nominal loads and load effects;
5. Foundation systems that are not firmly supported by footings, are not plumb and free from open cracks and breaks, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects;
6. Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of deterioration, fatigue or without proper anchorage and incapable ~~and incapable~~ of supporting all nominal loads and resisting all load effects;
7. Overhang extensions or projections including, but not limited to, trash chutes, canopies, marquees, signs, awnings, fire escapes, standpipes and exhaust ducts not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all loads effects;
8. Exterior stairs, decks, porches, balconies and all similar appurtenances attached thereto, including guards and handrails, are not structurally sound, not properly anchored or that are anchored with connections not capable of supporting all nominal loads and resisting all loads effects; or

304.2 **Premises identification**-Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (mm) in height with a minimum stroke width of 0.5 inch (12.7mm).

304.3 **Structural members**-All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.

304.4 **Foundation walls**-All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pest.

304.5 **Exterior walls**-All exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.

304.6 **Roofs and drainage**-The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

304.7 **Overhang extensions**-All overhang extensions including, but not limited to, canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly anchored so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

304.8 Stairways, decks, porches and balconies -Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.

304.9 Handrails and guards-Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

304.10 Doors-All exterior doors, door assemblies, operator systems if provided, and hardware shall be maintained in good condition. Locks at all entrances to dwelling units and sleeping units shall tightly secure the door.

304.11 Basement hatchways-Every basement hatchway shall be maintained to prevent the entrance of rodents, rain, and surface drainage water.

Section 305
Handrail and Guardrails

305.1 General-Every exterior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a landing, balcony, porch, deck, ramp or other walking surface which is more than 30 inches (762 mm) above the floor or grade below shall have guards. Handrails shall not be less than 30 inches (762 mm) in height or more than 42 inches (1067 mm) in height measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. Guards shall not be less than 30 inches (762 mm) in height above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

Exception: Guards shall not be required where exempted by the adopted building code.

Section 306
Rubbish and Garbage

306.1 Accumulation of rubbish or garbage-All exterior property and premises of every structure shall be free from any accumulation of rubbish or garbage.

306.2 Disposal of rubbish-Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved **containers, such as containers provided by Hamblen County Sanitation Department.**

> **306.2.1** Rubbish storage facilities-The owner of every occupied premise shall supply approved covered containers for rubbish, and the owner of the premises shall be responsible for the removal of rubbish.

306.2.2 Refrigerators-Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on premises without first removing the doors.

306.3 Disposal of garbage-Every occupant of a structure shall dispose of garbage in a clean and sanitary manner by placing such garbage in an approved garbage disposal facility or approved garbage container

306.3.1 Garbage facilities-The owner of every dwelling shall supply one of the following: an approved mechanical food waste grinder in each dwelling unit; an approved incinerator unit in the structure available to the occupants in each dwelling unit; or an approved leak-proof, covered, outside garbage container.

306.3.2 Containers-The owner of every establishment producing garbage shall provide, and at all times cause to be utilized, approved leak-proof containers with close-fitting covers for the storage of such materials until removed from the premises for disposal.

Section 307
Code Enforcement

307.1 – Enforcement Process – The enforcement of this code will follow the following process:

a) Code Violation Complaint Received
b) Field Review by codes official
c) Violation Identified and documented
d) Notice of Violation Sent According to Provisions in Section 107. Ten (10) days given to correct violation or request addition time to correct violation or appeal the violation finding
e) Second Field Review to Determine if Violation Corrected Within Time Allotted
f) If violation not corrected, Code office issues Citation with fine, court costs and attorney's fees
g) Court Action
h) Return to Court if Order not followed

WHEREFORE, it was moved by Hubert Davis and seconded by Joe Huntsman, Sr. that this Resolution be adopted.

Voting Aye: 10 Voting Nay: 3 Pass: 0

The Chair declared the Resolution adopted this 22nd day of March, 2018.

Hamblen County Board of Commissioners

By: _____
Louis "Doe" Jarvis, Chairman

APPROVED:

By: _____
Bill Brittain
Hamblen County Mayor

ATTEST:

By: _____
Penny Petty
Hamblen County Clerk

Compensation for Building Inspector

Motion by Hubert Davis, seconded by Randy DeBord to approve the compensation for the Building Inspector.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	John Smyth
Stancil Ford	Johnny Walker
Tim Goins	Taylor Ward
Herbert Harville	

Motion Passed Unanimously.

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

March 8, 2018

To: Personnel Committee
Hamblen County Commission

From: Bill Brittain, County Mayor BB

Re: Compensation for Building Inspector

Effective March 1, 2018, Darrell Chase was named chief building official for Hamblen County Government after working in the Planning and Zoning office as the Storm water/Zoning Inspector after serving six years as a corrections officer. Darrell has proven himself to be a valuable employee.

There is a shortage of certified building inspectors in East Tennessee so Darrell will be working to earn his certification during the next several months. He has agreed to reimburse the County for the costs associated with the training needed to earn the certifications if he leaves Hamblen County employment within three years of earning the certifications.

His starting base pay rate is $19.23/hr which is within the range for the position under the County's pay plan. Once he earns his I.C.C. certifications, his base pay rate will be adjusted to stay competitive in the market place for a building inspector.

I am asking for the Personnel Committee to approve the starting base pay rate of $19.23 for Darrell Chase.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

Thereupon meeting adjourned at p.m.

Batch 82

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE I HEREBY CERTIFY TO THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF NOTARY PUBLIC DURING THE APRIL 19, 2018 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. CAROLINE M AGUILAR	5639 OLD STAGE RD MORRISTOWN TN 37814	423-231-8779	331 WEST MAIN ST MORRISTOWN TN 37814	423-318-1524	NOTARYS UNDERWRITERS
2. DAVID K ANDREWS	844 FOXGLOVE LANE MORRISTOWN TN 37814	423-587-4199	361 E ECONOMY RD SUITE 30 MORRISTOWN TN 37814	423-438-3755	STATE FARM INSURANCE
3. LIBBY RENEE ATKINS	1127 EAST MAIN ST MORRISTOWN TN 37814	423-231-9691	726 MCFARLAND ST MORRISTOWN TN 37815	4235226000	MERCHANTS BONDING COMPANY
4. STEPHEN L BALES	146 E MAIN STREET MORRISTOWN TN 37814	423-586-5451	146 E MAIN STREET MORRISTOWN TN 37814	423-586-5451	BIBLE INSURANCE
5. TAMMY MICHELE COMBS	4591 WESTOVER PLACE MORRISTOWN TN 37813	--	5327 WINNERS CIRCLE RD MORRISTOWN TN 37813	865-544-5400	
6. DAN R. ERVIN	1703 COUNTRY CLUB DR. MORRISTOWN TN 37814	423-736-4001	838 W. MAIN ST. MORRISTOWN TN 37814	423-714-2069	RLI
7. LORETTA L FAIR	3240 NINA RD WHITE PINE TN 37890	865-544-5540	3101 MILLERS POINT DR MORRISTOWN TN 37813	865-544-5400	CNA SURETY
8. KAREN SUE GARRETSON	3251 FISH HATCHERY RD MORRISTOWN TN 37813	423-736-0170	622 WEST 1ST NORTH ST MORRISTOWN TN 37814	423-581-8345	CUNA MUTUAL WESTERN SURETY
9. LINK A. GIBBONS	P.O. BOX 2248 MORRISTOWN TN 37816	865-712-6822	1804 EASTERN AVENUE MORRISTOWN TN 37813	423-839-0990	LAW OFFICE OF LINK A. GIBBONS
10. DIANA GIBBONS	985 CEDAR TRACE LANE MORRISTOWN TN 37814	000-748-1116	2106 EAJ HWY MORRISTOWN TN 37814	5860721	JACOB COX CHAD HUNTSMAN
11. TAMI LYNN GIBSON	7425 EARLY RD WHITESBURG TN 37891	423-748-0863	740 N MAIN ST WHITESBURG TN 37711	423-601-7318	FARM BUREAU
12. REBECCA C HENSLEY	508 EAST 4TH NORTH ST MORRISTOWN TN 37814	423 748 4557	463 CROCKETT TRACE DR MORRISTOWN TN 37813	423 317 0766	FARM BUREAU
13. BRENDA LASLEY	3438 WIND CIRCLE MORRISTOWN TN 37814	423-312-8277	1500 E MORRIS BLVD MORRISTOWN TN 37813	423-586-1100	SOUTHERN STATES INSURANC COMP
14. ZILPHA S MEEK	1315 DOUGHERTY DR MORRISTOWN TN 37814	423-312-1100	711 W 1ST NORTH ST MORRISTOWN TN 37814	423-616-0182	JACK MALONEY HIX MASSENGILL
15. ASHLEY NICHOLSON	1878 CHERRY STREET RUTLEDGE TN 37814	--	3101 MILLERS POINT DR MORRISTOWN TN 37814	865-544-5400	CNA SURETY
16. CATHERINE H RAINE	616 SINKS RD SNEEDVILLE TN 37869	423-300-0486	5270 CUB CIRCLE MORRISTOWN TN 37814	4233000486	WILLIS OF TN
17. KIMBERLY SCOTT	5436 SPENCER HALE RD MORRISTOWN TN 37813	423-747-5731	3101 MILLERS POINT DR MORRISTOWN TN 37813	865-544-5400	CNA SURETY
18. BARBARA JEAN SHAVER MRS.	1831 OAK STREET MORRISTOWN TN 37813	423-586-7369	1831 OAK STREET MORRISTOWN TN 37813	423-312-7834	STRATE INSURANCE
19. TEAL A SIMPSON	252 RICE DR BEAN STATION TN 37814	865-993-3423	5943 COMMERCE BLVD MORRISTOWN TN 37814	423-585-1968	TRAVELERS
20. KATIE BROOKE SMITH	6265 TALLEY CHAPEL PIKE RUSSELLVILLE TN 37860	423-839-6806	3101 MILLER'S POINT DRIVE MORRISTOWN TN 37813	865-544-5400	CNA SURETY

Batch 82 3-14-18 4-10-18

Penny Pettigrew
SIGNATURE

CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE

4-10-18
DATE

Return to Regular Calendar
April 19, 2018

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE I HEREBY CERTIFY TO THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF NOTARY PUBLIC DURING THE APRIL 19, 2018 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
21. DEBRA L STAMEY	204 E OKLAHOMA AVE KNOXVILLE TN 37917	423-231-4632	100 WEST 1ST NORHT ST MORRISTOWN TN 37814	423-585-4603	STRATE INS
22. RACHEL MARIE WESTRA	1700 LAKE PARK CIRCLE MORRISTOWN TN 37814	262-422-0580	100 W FIRST NORTH ST MORRISTOWN TN 37814	423-317-1665	STRATE INS
23. TINA R WHITAKER	1232 MURRELL ROAD MORRISTOWN TN 37814	423-231-4971	511WEST 2ND NORTH STREET MORRISTOWN TN 37814	423-581-1373	
24. PAMALA WOODS	5226 VILLAGE CREST WAY APT 270 KNOXVILLE TN 37924	423-586-1125	2645 W ANDREW JOHNSON HWY MORRISTOWN TN 37814	423-586-1125	RLI

CLERK COURT HAMBLEN COUNTY, TENNESSEE

Penny Pettyjohn
SIGNATURE

CLERK OF THE COUNTY OF HAMBLEN, TENNESSEE

4-10-18
DATE

Return to Regular Calendar
April 19, 2018

Hamblen County Government
Finance Committee – Monday, April 9, 2018
Hamblen County Health Department Conference Room

MINUTES

Members Present:
Louis "Doe" Jarvis, Randy DeBord, Herbert Harville, Hubert Davis, Stancil Ford, Rick Eldridge, Joe Huntsman, Sr. Howard Shipley

Members Absent:
None

Call to Order – Chairman Randy DeBord called the meeting to order at 11:47 a.m.

Visitors Wishing to Address the Committee
Gwen Holden

Recurring Business
a. Expenditure Reports – March 2018 (Information Only – No Action Necessary)
b. Review/Approval of Monthly Checks Submitted by the County Mayor's Office for the Month of March 2018
   Motion (Stancil Ford/Rick Eldridge, all in favor) to approve the March 2018 monthly checks submitted by the County Mayor's Office.

Old Business
a. None

New Business
a. Annual Debt Report for Fiscal Year Ending June 30, 2018
   Motion (Howard Shipley/Stancil Ford, all in favor) to approve the Annual Debt Report for Fiscal Year Ending June 30, 2018.
b. PREA Memorandum of Understanding between Hamblen County Sheriff's Dept. and CEASE, Inc.
   Motion (Howard Shipley/Stancil Ford, all in favor) to approve the Prison Rape Elimination Act (PREA) Memorandum of Understanding between Hamblen County Sheriff's Department and CEASE, Inc.
c. Resolution to approve Walmart Foundation Community Grant Application for the Hamblen County Community Service Work Program. Grant request is $5,000.
   Motion (Joe Huntsman, Sr./Stancil Ford, all in favor) to approve the resolution to apply for a Walmart Foundation Community Grant for the Hamblen County Community Service Work Program..
d. Resolution to approve Walmart Foundation Community Grant Applications for the Hamblen County Sheriff's Department. Grant request is $1,000.
   Motion (Joe Huntsman, Sr. /John Smyth, all in favor) to approve the resolution to apply for a Walmart Foundation Community Grant Application Hamblen County Sheriff's Dept.
e. Resolution to authorize the 2018-2019 Litter and Trash Collection Grant
   Motion (Howard Shipley/Stancil Ford, all in favor) to approve the Resolution to authorize the 2018-2019 Litter and Trash Collection Grant.
f. Bids
   I. HVAC Units for Courthouse (#2018-3)
   Motion (Howard Shipley/Stancil Ford, all in favor) to award bid #2018-3 HVAC units for the Hamblen County Courthouse to Lakeway Mechanical in the amount of $23,591.51.
   II. Inmate Healthcare Services for Hamblen County Jail (#2018-02)
   Motion (Stancil Ford/Herbert Harville, all in favor) to authorize Mayor Bill Brittain to negotiate a contract with Southern Health Partners to provide the Hamblen County Jail inmate Healthcare Services and to be brought before the Commission at the April 19, 2018 meeting.

g. Budget Amendments

I. Fund #101 Circuit Court $237.60

Motion (Stancil Ford/Herbert Harville, all in favor) to approve the Budget Amendment for Fund #101 Circuit Court in the amount of $237.60.

Items of Interest (No Action Necessary)

a. Planning Commission Building Permit Report – March 2018
b. County Attorney Invoices – March 2018
c. Coroner's Monthly Report – March 2018
d. Budget Amendments Approved by County Mayor
   i. Fund #101 Jail $100
   ii. Fund #101 Other Finance/Satellite Office $20.28
   iii. Fund #101 Planning $100
   iv. Fund #131 Highway $3,000

Adjournment - There being no further business, Chairman DeBord adjourned at 12:08 p.m.

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

FINANCE COMMITTEE

Randy DeBord
Chairman

Herbert Harville
Vice-Chairman

Louis "Doe" Jarvis
Ex-Officio

Hubert Davis
Member

Rick Eldridge
Member

Stancil Ford
Member

Joe Huntsman, Sr.
Member

Howard Shipley
Member

Hamblen County Government
FINANCE COMMITTEE

Monday, April 9, 2018
Immediately Following Presentation from Hamblen County Schools Director Dr. Jeff Perry
Hamblen County Health Department Conference Room

AGENDA

1. **Call to Order** – *Chairman Randy DeBord*

2. **Visitors Wishing to Address the Committee** – *Chairman Randy DeBord*
(*Visitors will be allotted 5 minutes to speak)*

3. **Recurring Business** – *Chairman Randy DeBord*
   a. Expenditure Reports – March 2018 (*Information Only-No Action Necessary*)
   b. Review/Acceptance of Monthly Checks March 2018 Submitted by the County Mayor's Office

4. **Old Business** – *Chairman Randy DeBord*
   a. None

5. **New Business** – *Chairman Randy DeBord*
   a. Annual Debt Report for Fiscal Year Ending June 30, 2018 – *Mayor Bill Brittain*
   b. PREA Memorandum of Understanding between Hamblen County Sheriff's Dept and CEASE, Inc.– *Mayor Bill Brittain*
   c. Resolution to approve Walmart Foundation Community Grant Application for the Hamblen County Community Service Work Program – *Mayor Bill Brittain*
   d. Resolution to approve Walmart Foundation Community Grant Application for the Hamblen County Sheriff's Department - *Mayor Bill Brittain*
   e. Resolution to authorize the 2018-2019 Litter and Trash Collection Grant Application – *Mayor Bill Brittain*
   f. Bids
      i. HVAC Units for Courthouse (#2018-3) – *Mayor Bill Brittain/Maintenance Supervisor Terry Myers*
      ii. Inmate Healthcare Services for Hamblen County Jail - *Mayor Bill Brittain*
   g. Budget Amendment
      i. Fund #101 Circuit Court $237.60 – *Circuit Court Clerk Teresa West*

6. **Items of Interest (No Action Necessary)** – *Chairman Randy DeBord*
   a. Planning Commission Building Permit Report – March 2018
   b. County Attorney Invoices – March 2018
   c. Coroner's Monthly Report – March 2018
   d. Budget Amendments Approved by County Mayor
      i. Fund #101 Jail $100
      ii. Fund #101 Other Finance/Satellite Office $20.28
      iii. Fund #101 Planning $100
      iv. Fund #131 Highway $3,000

7. **Adjournment** – *Chairman Randy DeBord*

HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 03/31/2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	101	50000	000	00	000	0000	000
Thru:	2017	101	99999	999	99	999	9999	999

Date: 4/4/2018
Time: 9:39 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	51100	County Commission	192,676.00	13,088.69	126,116.59	24,144.50	42,414.91	22.01%
101	51210	Board Of Equalizaton	4,800.00	0.00	0.00	0.00	4,800.00	100.00%
101	51300	County Mayor/Executive	211,238.00	17,788.31	141,328.91	2,931.15	66,977.94	31.71%
101	51400	County Attorney	31,293.00	1,087.25	8,587.53	0.00	22,705.47	72.56%
101	51500	Election Commission	272,927.00	18,528.73	158,227.93	619.74	114,079.33	41.80%
101	51600	Register Of Deeds	305,783.00	23,674.24	208,364.75	6,575.76	90,842.49	29.71%
101	51720	Planning	240,038.00	14,969.93	148,866.96	1,460.38	89,710.66	37.37%
101	51750	Codes Compliance	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
101	51760	Geographical Information Systems	107,638.00	2,197.46	58,687.97	0.00	48,950.03	45.48%
101	51810	Other Facilities	797,347.00	81,129.72	600,563.63	13,599.18	183,184.19	22.97%
101	51910	Preservation Of Records	20,806.00	1,766.56	13,362.87	1,887.93	5,555.20	26.70%
101	52100	Accounting And Budgeting	351,928.00	25,687.34	245,581.67	8,668.06	97,678.27	27.76%
101	52200	Purchasing	39,983.00	3,164.24	27,610.86	0.00	12,372.14	30.94%
101	52300	Property Assessor's Office	357,046.00	26,135.84	235,828.71	1,255.17	119,962.12	33.60%
101	52310	Reappraisal Program	143,502.00	4,286.32	39,459.01	5,925.74	98,117.25	68.37%
101	52400	County Trustee's Office	363,395.00	25,771.33	249,763.56	804.73	112,826.71	31.05%
101	52500	County Clerk's Office	687,144.00	51,709.37	442,703.85	3,735.03	240,705.12	35.03%
101	52600	Data Processing	125,228.00	10,384.77	76,106.43	6,993.22	42,128.35	33.64%
101	52900	Other Finance	313,256.00	25,194.45	227,186.36	4,633.41	81,436.23	26.00%
101	53100	Circuit Court	892,231.00	74,831.36	585,746.41	15,332.89	291,151.70	32.63%
101	53300	General Sessions Court	430,398.00	35,956.45	299,424.51	1,385.79	129,587.70	30.11%
101	53330	Drug Court	156,450.00	8,717.03	107,225.40	2,467.90	46,756.70	29.89%
101	53400	Chancery Court	384,447.00	27,555.23	267,625.06	4,677.75	112,144.19	29.17%
101	53500	Juvenile Court	297,823.00	28,209.04	212,177.37	1,183.26	84,462.37	28.36%
101	53920	Courtroom Security	796,974.00	75,795.82	661,310.95	16,147.91	119,515.14	15.00%
101	54110	Sheriff's Department	2,986,499.00	226,465.63	2,033,140.31	75,336.59	878,022.10	29.40%
101	54160	Administration Of The Sexual Offender Registry	3,768.00	34.00	1,345.40	0.00	2,422.60	64.29%
101	54210	Jail	4,420,207.00	566,198.99	3,164,368.01	134,785.15	1,121,053.84	25.36%
101	54220	Workhouse	94,822.00	7,222.41	65,311.18	0.00	29,510.82	31.12%
101	54250	Work Release Program	280,761.00	24,265.05	192,377.17	18,631.47	69,752.36	24.84%
101	54310	Fire Prevention And Control	200,000.00	95,000.00	190,000.00	0.00	10,000.00	5.00%
101	54410	Civil Defense	97,449.00	6,906.46	63,101.09	1,710.48	32,637.43	33.49%
101	54490	Other Emergency Management	182,147.00	0.00	136,610.25	0.00	45,536.75	25.00%
101	54510	Inspection And Regulation	6,377.00	322.95	3,575.55	1,831.00	970.45	15.22%
101	54610	County Coroner/Medical Examiner	131,186.00	7,578.33	77,190.64	11,333.36	42,662.00	32.52%

Return to Regular Calendar
April 19, 2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	101	50000	000	00	000	0000	000
Thru:	2017	101	99999	999	99	999	9999	999

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	54900	Other Public Safety	17,000.00	135.02	14,462.78	320.00	2,217.22	13.04%
101	55110	Local Health Center	915,388.00	52,317.12	420,466.75	21,492.06	473,429.19	51.72%
101	55120	Rabies And Animal Control	133,500.00	11,125.00	100,125.00	0.00	33,375.00	25.00%
101	55140	Nursing Home	2,000.00	0.00	2,000.00	0.00	0.00	0.00%
101	55170	Alcohol And Drug Programs	5,000.00	455.00	1,050.00	0.00	3,950.00	79.00%
101	55180	Crippled Children Services	6,000.00	0.00	6,000.00	0.00	0.00	0.00%
101	55390	Appropriation To State	109,233.00	109,233.00	109,233.00	0.00	0.00	0.00%
101	55520	Aid To Dependent Children	8,000.00	0.00	8,000.00	0.00	0.00	0.00%
101	55530	Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590	Other Local Welfare Services	40,000.00	12,500.00	26,870.00	0.00	13,130.00	32.83%
101	55710	Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900	Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100	Adult Activities	11,600.00	5,800.00	11,600.00	0.00	0.00	0.00%
101	56300	Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101	56500	Libraries	272,250.00	0.00	204,187.50	0.00	68,062.50	25.00%
101	56700	Parks And Fair Boards	269,959.00	16,076.40	177,836.06	8,164.92	83,958.02	31.10%
101	56900	Other Social, Cultural And Recreational	315,900.00	100,000.00	271,230.94	0.00	44,669.06	14.14%
101	57100	Agricultural Extension Service	152,416.00	322.76	74,412.72	73,031.94	4,971.34	3.26%
101	57300	Forest Service	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
101	57500	Soil Conservation	47,558.00	3,926.20	35,017.92	0.00	12,540.08	26.37%
101	57800	Storm Water Management	27,500.00	1,080.00	4,385.90	3,010.00	20,104.10	73.11%
101	58110	Tourism	54,700.00	13,250.00	24,500.00	21,000.00	9,200.00	16.82%
101	58120	Industrial Development	465,000.00	497,695.00	538,945.00	0.00	-73,945.00	-15.90%
101	58210	Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300	Veterans' Services	20,314.00	1,564.29	13,884.85	158.00	6,271.15	30.87%
101	58600	Employee Benefits	685,437.00	4,998.91	543,397.00	189.32	141,850.68	20.69%
101	58900	Miscellaneous	225,404.00	71,068.95	203,333.59	0.00	22,070.41	9.79%
101	73300	Community Services	5,500.00	500.00	5,500.00	0.00	0.00	0.00%
101	91110	General Administration Projects	36,188.00	4,890.00	33,077.50	0.00	3,110.50	8.60%
101	91120	Administration Of Justice Projects	15,000.00	0.00	11,837.66	675.00	2,487.34	16.58%
101	91130	Public Safety Projects	426,060.00	0.00	194,447.84	64,925.14	166,687.02	39.12%
101	91140	Public Health And Welfare Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91150	Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190	Other General Government Proje	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
101	99100	Transfers Out	26,227.00	24,499.25	103,833.68	0.00	-77,606.68	-295.90%

HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 03/31/2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	101	50000	000	00	000	0000	000
Thru:	2017	101	99999	999	99	999	9999	999

Date: 4/4/2018
Time: 9:39 am

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
		$ 20,288,201.00	$ 2,463,060.20	$ 14,216,012.58	$ 561,023.93	$ 5,511,164.49	27.16%

Return to Regular Calendar
April 19, 2018

HAMBLEN COUNTY ACCOUNTS & BUDGETS
SOLID WASTE/SANITATION (116)
EXPENDITURE REPORT
REPORT DATE: 03/31/2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	116	50000	000	00	000	0000	000
Thru:	2017	116	99999	999	99	999	9999	999

Page: 1
Date: 4/4/2018
Time: 9:41 am

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116	55710 Sanitation Management	2,246,938.00	150,443.38	1,379,150.63	33,738.18	834,049.19	37.12%
		$ 2,246,938.00	**$ 150,443.38**	**$ 1,379,150.63**	**$ 33,738.18**	**$ 834,049.19**	**37.12%**

HAMBLEN COUNTY ACCOUNTS & BUDGETS
HIGHWAY FUND (131)
EXPENDITURE REPORT
REPORT DATE: 03/31/2018

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	131	50000	000	00	000	0000	000
Thru:	2017	131	99999	999	99	999	9999	999

Date: 4/4/2018
Time: 9:42 am

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131	61000	Administration	413,427.00	32,636.99	279,873.21	5,957.86	127,595.93	30.86%
131	62000	Highway And Bridge Maintenance	1,270,338.00	75,446.08	742,870.62	28,411.85	499,055.53	39.29%
131	63100	Operation And Maintenance Of Equipment	333,210.00	29,123.11	205,001.38	16,512.78	111,695.84	33.52%
131	66000	Employee Benefits	45,381.00	0.00	25,631.94	0.00	19,749.06	43.52%
131	68000	Capital Outlay	488,278.00	0.00	422,192.82	0.00	66,085.18	13.53%
			$ 2,550,634.00	**$ 137,206.18**	**$ 1,675,569.97**	**$ 50,882.49**	**$ 824,181.54**	**32.31%**

Return to Regular Calendar
April 19, 2018

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51100	312	Contracts With Private Agencies	2018-03-01	1010259951	Smith, Jerry Allen			100.00
51100	312	Contracts With Private Agencies	2018-03-28	1010260297	Smith, Jerry Allen			100.00
51100	341	Pauper Burials	2018-03-01	1010259927	Dockery Funeral Home Inc			500.00
51100	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co			95.89
51100	599	Other Charges	2018-03-08	1010260054	Verizon Wireless			49.92
51100	599	Other Charges	2018-03-22	1010260248	SHI International Corp.			172.00
51100	.....	**County Commission**				**Total:**	**6**	**1,017.81**
51300	307	Communication	2018-03-08	1010260002	Century Link/Business Services			42.06
51300	307	Communication	2018-03-08	1010260054	Verizon Wireless			74.94
51300	307	Communication	2018-03-15	1010260151	AT&T			90.00
51300	351	Rentals	2018-03-15	1010260191	Pitney Bowes			816.00
51300	351	Rentals	2018-03-22	1010260211	Canon Solutions America, Inc			227.87
51300	355	Travel	2018-03-15	1010260156	Brittain, William H			104.34
51300	355	Travel	2018-03-15	1010260176	Fuelman			10.06
51300	355	Travel	2018-03-28	1010260299	Suntrust Bankcard, NA			58.00
51300	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co			487.96
51300	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co			42.95
51300	435	Office Supplies	2018-03-28	1010260299	Suntrust Bankcard, NA			46.98
51300	599	Other Charges	2018-03-01	1010259940	M.A.T.S.			1,000.00
51300	599	Other Charges	2018-03-08	1010260005	Citizen Tribune			25.00
51300	599	Other Charges	2018-03-15	1010260171	English Mountain Spring Water			30.00
51300	599	Other Charges	2018-03-22	1010260248	SHI International Corp.			172.00
51300	599	Other Charges	2018-03-28	1010260271	Blossom Shop, The			75.00
51300	599	Other Charges	2018-03-28	1010260299	Suntrust Bankcard, NA			114.32
51300	.....	**County Mayor/Executive**				**Total:**	**17**	**3,417.48**
51400	331	Legal Services	2018-03-08	1010260044	Taylor Law Firm			132.09
51400	331	Legal Services	2018-03-15	1010260160	Capps, Cantwell, Capps & Byrd			847.50
51400	.....	**County Attorney**				**Total:**	**2**	**979.59**
51500	307	Communication	2018-03-08	1010260002	Century Link/Business Services			1.60
51500	307	Communication	2018-03-15	1010260151	AT&T			18.86
51500	332	Legal Notices, Recording And Court Costs	2018-03-15	1010260165	Citizen Tribune			262.62
51500	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc			117.42
51500	355	Travel	2018-03-01	1010259956	TN Assoc of Co Election Officials			1,400.00
51500	355	Travel	2018-03-15	1010260176	Fuelman			41.00
51500	355	Travel	2018-03-28	1010260299	Suntrust Bankcard, NA			373.88
51500	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co			204.16
51500	435	Office Supplies	2018-03-01	1010259933	Hamblen County-Morristown Solid Waste			7.35
51500	435	Office Supplies	2018-03-15	1010260171	English Mountain Spring Water			10.00
51500	719	Office Equipment	2018-03-01	1010259963	Walmart Community BRC			398.00

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51500	.....	**Election Commission**				**Total:**	**11**	**2,834.89**
51600	307	Communication	2018-03-08	1010260002	Century Link/Business Services			1.06
51600	709	Data Processing Equipment	2018-03-01	1010259929	Evans Office Supply Co			498.63
51600	709	Data Processing Equipment	2018-03-15	1010260157	Business Information Systems			1,330.30
51600	.....	**Register Of Deeds**				**Total:**	**3**	**1,829.99**
51720	307	Communication	2018-03-08	1010260002	Century Link/Business Services			5.96
51720	307	Communication	2018-03-08	1010260054	Verizon Wireless			109.84
51720	312	Contracts With Private Agencies	2018-03-01	1010259941	Montgomery, Robert			240.00
51720	320	Dues And Memberships	2018-03-08	1010260019	Hamblen County Clerk			14.00
51720	332	Legal Notices, Recording And Court Costs	2018-03-15	1010260165	Citizen Tribune			23.78
51720	338	Maintenance And Repair Services - Vehicles	2018-03-28	1010260305	Ultimate Shine 3 Minute Express Car Wash			30.00
51720	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc			98.75
51720	425	Gasoline	2018-03-15	1010260176	Fuelman			37.60
51720	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co			764.45
51720	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co			91.94
51720	509	Refunds	2018-03-15	1010260192	Rouse, Harold			50.00
51720	509	Refunds	2018-03-22	1010260210	Burke, William			350.00
51720	.....	**Planning**				**Total:**	**12**	**1,816.32**
51810	307	Communication	2018-03-08	1010259997	AT&T			653.36
51810	307	Communication	2018-03-08	1010260054	Verizon Wireless			235.35
51810	307	Communication	2018-03-15	1010260151	AT&T			797.67
51810	335	Maintenance And Repair Service - Buildings	2018-03-01	1010259922	City Electric Supply			32.50
51810	335	Maintenance And Repair Service - Buildings	2018-03-08	1010260016	Fenco Supply Co			180.51
51810	335	Maintenance And Repair Service - Buildings	2018-03-08	1010260023	Lowe's			418.68
51810	335	Maintenance And Repair Service - Buildings	2018-03-08	1010260049	Town & Country Lock & Key			255.00
51810	335	Maintenance And Repair Service - Buildings	2018-03-22	1010260228	Eskola, LLC			765.00
51810	336	Maintenance And Repair Services - Equipment	2018-03-08	1010260031	NAPA Auto Parts Of Morristown			14.82
51810	338	Maintenance And Repair Services - Vehicles	2018-03-01	1010259945	Porter's Tire Store			34.99
51810	338	Maintenance And Repair Services - Vehicles	2018-03-28	1010260305	Ultimate Shine 3 Minute Express Car Wash			120.00
51810	347	Pest Control	2018-03-15	1010260148	Adrian Hale Pest Control Inc			20.00
51810	399	Other Contracted Services	2018-03-15	1010260171	English Mountain Spring Water			33.00
51810	410	Custodial Supplies	2018-03-01	1010259936	Kelsan Inc			2,092.37
51810	410	Custodial Supplies	2018-03-08	1010260004	Cintas Corp., Loc. 207			175.32
51810	410	Custodial Supplies	2018-03-28	1010260308	Walmart Community BRC			388.88
51810	415	Electricity	2018-03-01	1010259942	Morristown Utilities			21,984.00
51810	415	Electricity	2018-03-22	1010260243	Morristown Utilities			24,996.00
51810	425	Gasoline	2018-03-15	1010260176	Fuelman			238.45
51810	434	Natural Gas	2018-03-15	1010260152	Atmos Energy			2,668.99
51810	451	Uniforms	2018-03-08	1010260004	Cintas Corp., Loc. 207			351.82

Fund: 101 General Fund #(101)

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51810	.....	**Other Facilities**				**Total:**	**21**	**56,456.71**
51910	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc			117.42
51910	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co			98.55
51910	435	Office Supplies	2018-03-28	1010260286	Gaylord Bros			420.50
51910	.....	**Preservation Of Records**				**Total:**	**3**	**636.47**
52100	312	Contracts With Private Agencies	2018-03-28	1010260289	Holder, Nancy P.			3,500.00
52100	312	Contracts With Private Agencies	2018-03-28	1010260299	Suntrust Bankcard, NA			265.80
52100	349	Printing, Stationery And Forms	2018-03-01	1010259930	First Impression Printing			45.00
52100	355	Travel	2018-03-22	1010260230	Hale, Amanda D			83.66
52100	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co			417.84
52100	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co			103.85
52100	.....	**Accounting And Budgeting**				**Total:**	**6**	**4,416.15**
52200	302	Advertising	2018-03-08	1010260005	Citizen Tribune			70.52
52200	.....	**Purchasing**				**Total:**	**1**	**70.52**
52300	307	Communication	2018-03-08	1010260002	Century Link/Business Services			3.86
52300	338	Maintenance And Repair Services - Vehicles	2018-03-28	1010260305	Ultimate Shine 3 Minute Express Car Wash			60.00
52300	425	Gasoline	2018-03-15	1010260176	Fuelman			169.91
52300	435	Office Supplies	2018-03-15	1010260171	English Mountain Spring Water			25.00
52300	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co			17.13
52300	.....	**Property Assessor's Office**				**Total:**	**5**	**275.90**
52310	351	Rentals	2018-03-22	1010260211	Canon Solutions America, Inc			108.58
52310	.....	**Reappraisal Program**				**Total:**	**1**	**108.58**
52400	307	Communication	2018-03-08	1010260002	Century Link/Business Services			0.27
52400	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc			117.42
52400	.....	**County Trustee's Office**				**Total:**	**2**	**117.69**
52500	307	Communication	2018-03-08	1010260002	Century Link/Business Services			8.74
52500	307	Communication	2018-03-08	1010260054	Verizon Wireless			95.59
52500	307	Communication	2018-03-15	1010260151	AT&T			37.72
52500	320	Dues And Memberships	2018-03-22	1010260246	Pryor Learning Solutions, Inc.			597.00
52500	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc			147.75
52500	355	Travel	2018-03-01	1010259925	County Officials Association			240.00
52500	355	Travel	2018-03-08	1010260008	Conway, Sharon L			65.33
52500	355	Travel	2018-03-08	1010260009	Corner, Michael			103.31
52500	355	Travel	2018-03-22	1010260220	Corner, Michael			6.77
52500	355	Travel	2018-03-22	1010260251	The University Of Tennessee			300.00
52500	355	Travel	2018-03-28	1010260270	Bloomquist, Sandra K			147.50

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52500	355	Travel	2018-03-28	1010260277	Conway, Sharon L	147.50
52500	355	Travel	2018-03-28	1010260281	Elkins, Rose	441.26
52500	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co	196.24
52500	435	Office Supplies	2018-03-15	1010260171	English Mountain Spring Water	25.00
52500	435	Office Supplies	2018-03-15	1010260177	Government Forms and Supplies LLC	158.00
52500	435	Office Supplies	2018-03-28	1010260268	American Paper & Twine Co	247.00
52500	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co	206.72
52500	709	Data Processing Equipment	2018-03-15	1010260157	Business Information Systems	795.00
52500	**.....**	**County Clerk's Office**			**Total: 19**	**3,966.43**
52600	307	Communication	2018-03-08	1010260054	Verizon Wireless	27.04
52600	312	Contracts With Private Agencies	2018-03-15	1010260188	MUS Fibernet	279.90
52600	312	Contracts With Private Agencies	2018-03-22	1010260247	Sage Software, Inc	1,936.00
52600	317	Data Processing Services	2018-03-15	1010260188	MUS Fibernet	379.05
52600	334	Maintenance Agreements	2018-03-22	1010260248	SHI International Corp.	2,410.00
52600	355	Travel	2018-03-15	1010260176	Fuelman	4.41
52600	411	Data Processing Supplies	2018-03-01	1010259929	Evans Office Supply Co	6.95
52600	411	Data Processing Supplies	2018-03-08	1010260023	Lowe's	9.91
52600	709	Data Processing Equipment	2018-03-08	1010260001	CDW Government, Inc	159.78
52600	709	Data Processing Equipment	2018-03-28	1010260299	Suntrust Bankcard, NA	74.99
52600	**.....**	**Data Processing**			**Total: 10**	**5,288.03**
52900	307	Communication	2018-03-08	1010260002	Century Link/Business Services	3.17
52900	307	Communication	2018-03-15	1010260151	AT&T	360.92
52900	317	Data Processing Services	2018-03-08	1010260030	MUS Fibernet	139.19
52900	330	Operating Lease Payments	2018-03-28	1010260295	Sawyer, Mark	1,850.00
52900	335	Maintenance And Repair Service - Buildings	2018-03-15	1010260173	Fish Window Cleaning	23.00
52900	335	Maintenance And Repair Service - Buildings	2018-03-28	1010260284	Fish Window Cleaning	23.00
52900	351	Rentals	2018-03-01	1010259954	Thermocopy Of Tennessee	40.00
52900	351	Rentals	2018-03-08	1010260045	Thermocopy Of Tennessee	18.00
52900	351	Rentals	2018-03-08	1010260055	Waste Industries/102 Tidiwaste	45.53
52900	351	Rentals	2018-03-22	1010260252	Thermocopy Of Tennessee	41.83
52900	415	Electricity	2018-03-08	1010260027	Morristown Utilities	936.00
52900	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co	142.78
52900	435	Office Supplies	2018-03-15	1010260171	English Mountain Spring Water	29.50
52900	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co	169.00
52900	**.....**	**Other Finance**			**Total: 14**	**3,821.92**
53100	194	Jury And Witness Expense	2018-03-01	1010259965	Beam, Gary Wayne	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259966	Berry, Leland Thomas	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259967	Brady, Brooke Leigh	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259968	Burgin, Carroll Franklin	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259969	Cole, Russell Wayne	20.00

Return to Regular Calendar
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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53100	194	Jury And Witness Expense	2018-03-01	1010259970	Cook, Timothy Lynn	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259971	Corbin, Michael Abram	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259972	Davis, Della Charlene	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259973	Dotson, Brittany Nicole	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259974	Ely, Keith	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259975	Fiske, Sarah Margaret	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259976	Gillett, Dakotah Wayne	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259977	Grooms, Jessica Lea	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259978	Hammack, Charles Edward	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259979	Hawk, Loretta Darlene	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259980	Horton, Roger Keith	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259981	Jarnagin, Rebecca Ann	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259982	Kinsler, Jason Todd	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259983	Long, Sabrina	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259984	McCamey, Roger Dale	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259985	McCravey, Allen Dean	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259986	Rogers, Mildred Ann	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259987	Self, Jack Edward	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259988	Trent, Minnie Johnson	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259989	Ucciardi, Thomas Robert	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259990	Wisecarver, Bobby Gene	20.00
53100	194	Jury And Witness Expense	2018-03-01	1010259991	Wolfe, Carolyn C.	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260056	Abrahams, Michael	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260057	Amos, Mary Carolyn	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260058	Anderson, Jeffrey Paul	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260059	Banks, Teresa Lynn	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260060	Bogle, Dylann Nicole	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260061	Borie, Richard Shane	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260062	Buell-Antrican, Tyler Edward	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260063	Campbell, April M	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260064	Carson, Harold Randall	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260065	Carter, Jacob Randall	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260066	Castle, Lauren Dismukes	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260067	Cattrell, Lynn Adamski	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260068	Caughorn, Carl Edward	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260069	Collins, Karla Yanet	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260070	Cordero, Felix Garcia	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260071	Cornwell, Deborah Lynn	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260072	Cox, Anthony Wayne	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260073	Dallman, Stephanie Sue	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260074	Damron, Chad Aaron	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260075	Davis, Vickie Elizabeth	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260076	Edens, John Wesley	20.00

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53100	194	Jury And Witness Expense	2018-03-08	1010260077	Estes, Ashley Nicole	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260078	Fortner, Kristin Diane	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260079	Frazier, Dylan Wade	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260080	Freshour, Gary David	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260081	Frey, Joshua Paul	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260082	Gardner, Benjamin Matthew	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260083	Gonzalez, Jose Luis	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260084	Gray, Jean Ann	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260085	Hamby, Heidi Lynn	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260086	Heck, Richard D.	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260087	Henderson, Hanna Helich	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260088	Hollyfield, Christopher Jason	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260089	Holt, Janet Sue	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260090	Holt, Jeffrey E.	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260091	Howard, Donald William	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260092	Howard-Felknor, Lynda Leann	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260093	INMAN, OLIVIA K	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260094	Ivey, Wendy Leona	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260095	Jackson, Paula Williamson	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260096	James, Robin Patton	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260097	Johnson, George Allen	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260098	Johnson, Patsy Ruth	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260099	Jones, Jake Douglas	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260100	Kidd, Jennifer Earleen	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260101	Kiggans, Christopher Michael	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260102	Laico, Ruth Donaldson	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260103	Lane, Katie Marie	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260104	Lane, Kay Hickey	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260105	Lawson, Stephanie Nichole	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260106	Lynch, Boyd Alan	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260107	Mason, Sharon Renee	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260108	Miller, Helen Lynne	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260109	Miller, Roger Eugene	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260110	Minor, Micah Todd	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260111	Miser-Huffaker, Kimberley Ann	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260112	MOORE, SAM	25.00
53100	194	Jury And Witness Expense	2018-03-08	1010260113	Necessary, Heather Renee	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260114	Parks, Helen Loeda	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260115	Pugh, Malorie Nicole	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260116	Rader, Kevin Carl	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260117	Raines, Ronald Dee	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260118	Rhea, Randy Dale	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260119	Rinehart, Deborah J.	20.00

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53100	194	Jury And Witness Expense	2018-03-08	1010260120	Rischmann, Marilyn Jo	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260121	ROSENBALM, CARL D	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260122	Royston, Harold Dean	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260123	Schmidt, Kyle Lee	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260124	Seals, Brenda Darlene	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260125	Seals, James William	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260126	Self, Michelle L.	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260127	Sentelle, Casaundra Lynn	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260128	Shakespeare, Jessica Anne	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260129	Shively, Lisa Ann	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260130	Sigler, Bernice W.	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260131	Sizemore, Nicholas Terry	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260132	Skeen, Donald Chad	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260133	Snowden, Melodie Ann	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260134	Spoon, Jackie Allen	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260135	Swinney, Regina Dean	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260136	Thompson, Tina Lynn	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260137	Vaughn, Jeffrey Michael	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260138	Vaughn, Virgil John Henry	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260139	Walton, Timothy Ray	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260140	Watkins, Madison Joan	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260141	Webb, Tonda Rae	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260142	Whitaker, Sandra Nita	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260143	White, Wilma Busadre	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260144	Wilmeth, Edward Earl	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260145	Wilson, Regina Kim	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260146	Wolfe, Jack Douglas	20.00
53100	194	Jury And Witness Expense	2018-03-08	1010260147	Younger, Tonya Michelle	20.00
53100	194	Jury And Witness Expense	2018-03-15	1010260169	Davy Crockett Restaurant	179.65
53100	307	Communication	2018-03-08	1010260002	Century Link/Business Services	16.48
53100	307	Communication	2018-03-08	1010260054	Verizon Wireless	59.92
53100	307	Communication	2018-03-15	1010260151	AT&T	37.72
53100	320	Dues And Memberships	2018-03-01	1010259928	East Tn Court Clerks Association	120.00
53100	349	Printing, Stationery And Forms	2018-03-01	1010259950	Shred-It	13.56
53100	349	Printing, Stationery And Forms	2018-03-15	1010260195	Shred-It	13.56
53100	349	Printing, Stationery And Forms	2018-03-22	1010260223	County Record Services	2,403.46
53100	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc	457.95
53100	351	Rentals	2018-03-15	1010260191	Pitney Bowes	339.00
53100	399	Other Contracted Services	2018-03-01	1010259926	Davis, Donald R	418.00
53100	399	Other Contracted Services	2018-03-08	1010260041	Sliger, Dwayne	107.00
53100	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co	142.29
53100	435	Office Supplies	2018-03-22	1010260238	Local Government Corporation	126.00
53100	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co	3,611.96

Fund: 101 General Fund #(101)

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
53100	.....	**Circuit Court**				**Total:**	**134**	**10,431.55**
53300	307	Communication	2018-03-08	1010260002	Century Link/Business Services			4.22
53300	307	Communication	2018-03-15	1010260151	AT&T			18.86
53300	320	Dues And Memberships	2018-03-15	1010260203	TN General Sessions Judges Conference			250.00
53300	320	Dues And Memberships	2018-03-28	1010260303	TN General Sessions Judges Conference			250.00
53300	351	Rentals	2018-03-22	1010260211	Canon Solutions America, Inc			84.70
53300	355	Travel	2018-03-15	1010260167	Collins, Wayne Douglas			373.10
53300	355	Travel	2018-03-28	1010260299	Suntrust Bankcard, NA			297.82
53300	435	Office Supplies	2018-03-15	1010260171	English Mountain Spring Water			49.00
53300	.....	**General Sessions Court**				**Total:**	**8**	**1,327.70**
53330	307	Communication	2018-03-08	1010260054	Verizon Wireless			199.68
53330	307	Communication	2018-03-15	1010260151	AT&T			37.82
53330	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc			117.42
53330	425	Gasoline	2018-03-15	1010260176	Fuelman			21.56
53330	435	Office Supplies	2018-03-01	1010259953	The SASSI Institute			265.00
53330	435	Office Supplies	2018-03-15	1010260171	English Mountain Spring Water			13.00
53330	.....	**Drug Court**				**Total:**	**6**	**654.48**
53400	307	Communication	2018-03-08	1010260002	Century Link/Business Services			6.13
53400	307	Communication	2018-03-15	1010260151	AT&T			18.86
53400	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc			147.75
53400	355	Travel	2018-03-28	1010260298	Smith, Michele			28.76
53400	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co			455.94
53400	435	Office Supplies	2018-03-01	1010259961	University Products, Inc			105.77
53400	435	Office Supplies	2018-03-15	1010260171	English Mountain Spring Water			18.00
53400	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co			154.92
53400	435	Office Supplies	2018-03-28	1010260296	Schwaab Inc			25.75
53400	.....	**Chancery Court**				**Total:**	**9**	**961.88**
53500	307	Communication	2018-03-08	1010260002	Century Link/Business Services			2.41
53500	307	Communication	2018-03-08	1010260054	Verizon Wireless			41.73
53500	322	Evaluation And Testing	2018-03-28	1010260276	Community Rehabilitation Agencies of TN			848.00
53500	322	Evaluation And Testing	2018-03-28	1010260282	Evans Office Supply Co			144.25
53500	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc			117.42
53500	355	Travel	2018-03-28	1010260290	Kimbrough, Genia			46.53
53500	399	Other Contracted Services	2018-03-28	1010260304	Trent, Chris			1,525.00
53500	422	Food Supplies	2018-03-15	1010260171	English Mountain Spring Water			30.00
53500	425	Gasoline	2018-03-15	1010260176	Fuelman			23.15
53500	.....	**Juvenile Court**				**Total:**	**9**	**2,778.49**
53920	355	Travel	2018-03-28	1010260269	Bates, William E			88.50

Return to Regular Calendar
April 19, 2018

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53920	355	Travel	2018-03-28	1010260280	Drum, Debara A	88.50
53920	355	Travel	2018-03-28	1010260283	Ferrell, Brandon Howard	88.50
53920	355	Travel	2018-03-28	1010260288	Harville, James D	88.50
53920	355	Travel	2018-03-28	1010260299	Suntrust Bankcard, NA	320.88
53920	355	Travel	2018-03-28	1010260300	Swift, Megan N	88.50
53920	451	Uniforms	2018-03-15	1010260204	TruBlu Tactical Police Supply	159.96
53920	524	In Service/Staff Development	2018-03-08	1010260007	Controlled F.O.R.C.E Inc.	570.00
53920	716	Law Enforcement Equipment	2018-03-28	1010260285	Gall's Inc	18.00
53920	716	Law Enforcement Equipment	2018-03-28	1010260299	Suntrust Bankcard, NA	839.77
53920	.....	**Courtroom Security**			**Total: 10**	**2,351.11**
54110	307	Communication	2018-03-08	1010260002	Century Link/Business Services	66.04
54110	307	Communication	2018-03-08	1010260054	Verizon Wireless	1,413.74
54110	307	Communication	2018-03-15	1010260151	AT&T	94.30
54110	307	Communication	2018-03-15	1010260206	Verizon Wireless	1,830.84
54110	338	Maintenance And Repair Services - Vehicles	2018-03-01	1010259937	Kings Collision	2,114.76
54110	338	Maintenance And Repair Services - Vehicles	2018-03-08	1010260015	Drinnon, Kenny	185.96
54110	338	Maintenance And Repair Services - Vehicles	2018-03-08	1010260026	Morristown Ford	649.37
54110	338	Maintenance And Repair Services - Vehicles	2018-03-08	1010260037	Roger Yount's Body Shop	250.00
54110	338	Maintenance And Repair Services - Vehicles	2018-03-08	1010260039	Safelite Fulfillment Inc	257.85
54110	338	Maintenance And Repair Services - Vehicles	2018-03-15	1010260193	Royston Chrysler Dodge Jeep	3,840.54
54110	338	Maintenance And Repair Services - Vehicles	2018-03-22	1010260250	Synergy Auto Wash	277.25
54110	338	Maintenance And Repair Services - Vehicles	2018-03-28	1010260279	Drinnon, Kenny	109.63
54110	338	Maintenance And Repair Services - Vehicles	2018-03-28	1010260305	Ultimate Shine 3 Minute Express Car Wash	420.00
54110	348	Postal Charges	2018-03-15	1010260172	Federal Express	16.35
54110	348	Postal Charges	2018-03-28	1010260299	Suntrust Bankcard, NA	184.86
54110	349	Printing, Stationery And Forms	2018-03-28	1010260294	R Chatfield Co, Inc	220.00
54110	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc	173.21
54110	351	Rentals	2018-03-15	1010260191	Pitney Bowes	339.00
54110	351	Rentals	2018-03-15	1010260199	T.E.G. Enterprises	65.00
54110	353	Towing Services	2018-03-22	1010260253	Tipton, Ronald	25.00
54110	353	Towing Services	2018-03-28	1010260301	Tipton, Ronald	35.00
54110	355	Travel	2018-03-08	1010260012	Davis, Donald R	76.50
54110	355	Travel	2018-03-08	1010260017	Ferrell, Brandon Howard	76.50
54110	355	Travel	2018-03-15	1010260184	Jarnagin, Esco Ray	178.50
54110	355	Travel	2018-03-15	1010260186	Mize, Wayne E	178.50
54110	355	Travel	2018-03-15	1010260187	Moore, Vodra Hugh	178.50
54110	355	Travel	2018-03-15	1010260196	Sipe, Josh	127.50
54110	355	Travel	2018-03-15	1010260198	Stapleton, David A	178.50
54110	355	Travel	2018-03-22	1010260209	Barker, David B	76.50
54110	355	Travel	2018-03-22	1010260245	Peralez, Joe	76.50
54110	355	Travel	2018-03-28	1010260299	Suntrust Bankcard, NA	195.30
54110	399	Other Contracted Services	2018-03-08	1010260050	Transunion Risk & Alternative	25.00

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54110	425	Gasoline	2018-03-15	1010260176	Fuelman	8,178.69
54110	431	Law Enforcement Supplies	2018-03-08	1010260021	Hero247.Com	100.00
54110	431	Law Enforcement Supplies	2018-03-22	1010260242	Morristown Signs, Inc	32.00
54110	431	Law Enforcement Supplies	2018-03-28	1010260299	Suntrust Bankcard, NA	451.70
54110	433	Lubricants	2018-03-08	1010260026	Morristown Ford	115.26
54110	433	Lubricants	2018-03-15	1010260170	Drinnon, Kenny	68.07
54110	433	Lubricants	2018-03-15	1010260193	Royston Chrysler Dodge Jeep	287.82
54110	433	Lubricants	2018-03-22	1010260250	Synergy Auto Wash	258.26
54110	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co	120.98
54110	435	Office Supplies	2018-03-01	1010259963	Walmart Community BRC	99.70
54110	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co	105.98
54110	435	Office Supplies	2018-03-28	1010260299	Suntrust Bankcard, NA	1,415.39
54110	450	Tires And Tubes	2018-03-01	1010259945	Porter's Tire Store	12.50
54110	450	Tires And Tubes	2018-03-15	1010260193	Royston Chrysler Dodge Jeep	150.06
54110	499	Other Supplies And Materials	2018-03-08	1010260032	National Pen Company	378.40
54110	524	In Service/Staff Development	2018-03-01	1010259946	Pryor Learning Solutions, Inc.	1,393.00
54110	524	In Service/Staff Development	2018-03-08	1010260007	Controlled F.O.R.C.E Inc.	570.00
54110	524	In Service/Staff Development	2018-03-22	1010260235	Institute Of Police Technology & Management	1,590.00
54110	599	Other Charges	2018-03-08	1010260040	Shred-It	20.34
54110	599	Other Charges	2018-03-15	1010260171	English Mountain Spring Water	45.00
54110	599	Other Charges	2018-03-15	1010260181	Hamblen County Boat Dock, Inc	100.00
54110	599	Other Charges	2018-03-22	1010260231	Hamblen County Clerk	29.00
54110	599	Other Charges	2018-03-28	1010260299	Suntrust Bankcard, NA	54.72
54110	716	Law Enforcement Equipment	2018-03-01	1010259931	Gall's Inc	805.36
54110	716	Law Enforcement Equipment	2018-03-08	1010260003	Chief Supply Corporation	919.69
54110	716	Law Enforcement Equipment	2018-03-15	1010260161	Catalog Marketplace	287.75
54110	716	Law Enforcement Equipment	2018-03-15	1010260204	TruBlu Tactical Police Supply	680.00
54110	716	Law Enforcement Equipment	2018-03-22	1010260224	Craig's Firearm Supply	2,335.00
54110	716	Law Enforcement Equipment	2018-03-22	1010260229	Gall's Inc	344.40
54110	**.....**	**Sheriff's Department**			**Total: 61**	**34,885.57**
54160	317	Data Processing Services	2018-03-08	1010260054	Verizon Wireless	34.00
54160	**.....**	**Administration Of The Sexual Offender Registry**			**Total: 1**	**34.00**
54210	322	Evaluation And Testing	2018-03-01	1010259921	Charlton S. Stanley	1,000.00
54210	335	Maintenance And Repair Service - Buildings	2018-03-01	1010259922	City Electric Supply	85.31
54210	335	Maintenance And Repair Service - Buildings	2018-03-01	1010259948	Relief Septic Service	1,200.00
54210	335	Maintenance And Repair Service - Buildings	2018-03-01	1010259955	TMS - Marlin	1,510.52
54210	335	Maintenance And Repair Service - Buildings	2018-03-01	1010259964	Wholesale Supply Group	344.00
54210	335	Maintenance And Repair Service - Buildings	2018-03-08	1010260016	Fenco Supply Co	154.86
54210	335	Maintenance And Repair Service - Buildings	2018-03-08	1010260023	Lowe's	265.44
54210	335	Maintenance And Repair Service - Buildings	2018-03-15	1010260149	American Detention	954.93
54210	335	Maintenance And Repair Service - Buildings	2018-03-15	1010260199	T.E.G. Enterprises	178.50

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54210	335	Maintenance And Repair Service - Buildings	2018-03-15	1010260201	TMS - Marlin	140.53
54210	335	Maintenance And Repair Service - Buildings	2018-03-28	1010260274	City Electric Supply	47.40
54210	336	Maintenance And Repair Services - Equipment	2018-03-01	1010259938	Large Equipment Inc	167.50
54210	336	Maintenance And Repair Services - Equipment	2018-03-08	1010260010	Cornerstone Institutional, LLC	1,075.00
54210	336	Maintenance And Repair Services - Equipment	2018-03-15	1010260197	South Western Comm, Inc	243.00
54210	336	Maintenance And Repair Services - Equipment	2018-03-22	1010260255	Valley Proteins, Inc	225.00
54210	336	Maintenance And Repair Services - Equipment	2018-03-28	1010260292	Large Equipment Inc	319.46
54210	340	Medical And Dental Services	2018-03-01	1010259924	Correctional Risk Services Inc	4,232.52
54210	340	Medical And Dental Services	2018-03-08	1010260011	Correctional Risk Services Inc	360.33
54210	340	Medical And Dental Services	2018-03-15	1010260168	Correctional Risk Services Inc	5,681.47
54210	340	Medical And Dental Services	2018-03-22	1010260207	American Esoteric Laboratories	935.66
54210	340	Medical And Dental Services	2018-03-22	1010260221	Correcthealth, LLC	82,272.35
54210	340	Medical And Dental Services	2018-03-22	1010260222	Correctional Risk Services Inc	1,631.32
54210	340	Medical And Dental Services	2018-03-22	1010260241	Mobile Images Acquisition LLC	2,260.00
54210	340	Medical And Dental Services	2018-03-22	1010260244	Morristown-Hamblen Hospital	15,820.17
54210	340	Medical And Dental Services	2018-03-28	1010260278	Correctional Risk Services Inc	591.48
54210	351	Rentals	2018-03-08	1010260000	Canon Solutions America, Inc	147.75
54210	355	Travel	2018-03-15	1010260175	Foster, Christina Marie	76.50
54210	355	Travel	2018-03-15	1010260183	Hambrick, Gerry M	143.50
54210	355	Travel	2018-03-15	1010260185	Marsee, Joshua Steven	127.50
54210	410	Custodial Supplies	2018-03-01	1010259936	Kelsan Inc	3,147.51
54210	410	Custodial Supplies	2018-03-08	1010260055	Waste Industries/102 Tidiwaste	553.47
54210	410	Custodial Supplies	2018-03-15	1010260164	Chem Clean Systems LLC	504.92
54210	410	Custodial Supplies	2018-03-22	1010260212	Chem Clean Systems LLC	734.88
54210	413	Drugs And Medical Supplies	2018-03-22	1010260225	Diamond Drugs, Inc	4,279.07
54210	422	Food Supplies	2018-03-15	1010260155	Borden Dairy Of Ky / Flavorich	1,796.55
54210	422	Food Supplies	2018-03-15	1010260174	Flowers Baking Company	2,760.80
54210	422	Food Supplies	2018-03-15	1010260190	Pfg Hale , Inc	43,294.49
54210	422	Food Supplies	2018-03-28	1010260308	Walmart Community BRC	53.28
54210	435	Office Supplies	2018-03-28	1010260282	Evans Office Supply Co	884.65
54210	441	Prisoners Clothing	2018-03-01	1010259918	Bob Barker Company, Inc	2,462.60
54210	441	Prisoners Clothing	2018-03-15	1010260154	Bob Barker Company, Inc	315.78
54210	524	In Service/Staff Development	2018-03-01	1010259947	Public Agency Training Council	325.00
54210	599	Other Charges	2018-03-01	1010259918	Bob Barker Company, Inc	1,541.68
54210	599	Other Charges	2018-03-15	1010260154	Bob Barker Company, Inc	454.90
54210	599	Other Charges	2018-03-15	1010260195	Shred-It	13.56
54210	710	Food Service Equipment	2018-03-01	1010259918	Bob Barker Company, Inc	244.04
54210	716	Law Enforcement Equipment	2018-03-01	1010259959	TruBlu Tactical Police Supply	99.98
54210	790	Other Equipment	2018-03-01	1010259918	Bob Barker Company, Inc	1,209.50
54210	790	Other Equipment	2018-03-08	1010259996	Arcmate Manufacturing Corp	384.79
54210	790	Other Equipment	2018-03-15	1010260154	Bob Barker Company, Inc	1,556.40
54210	.....	**Jail**			**Total: 50**	**188,809.85**

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
54250	307	Communication	2018-03-08	1010260002	Century Link/Business Services			6.59
54250	307	Communication	2018-03-08	1010260054	Verizon Wireless			104.57
54250	338	Maintenance And Repair Services - Vehicles	2018-03-01	1010259945	Porter's Tire Store			1,094.89
54250	399	Other Contracted Services	2018-03-01	1010259952	Stepping Out Ministries			510.00
54250	399	Other Contracted Services	2018-03-08	1010260020	Helen Ross McNabb Center			6,000.00
54250	399	Other Contracted Services	2018-03-22	1010260249	Stepping Out Ministries			380.00
54250	425	Gasoline	2018-03-15	1010260176	Fuelman			170.86
54250	.....	**Work Release Program**				**Total:**	**7**	**8,266.91**
54310	316	Contributions	2018-03-22	1010260257	East Hamblen County VFD			20,000.00
54310	316	Contributions	2018-03-22	1010260262	North Hamblen County VFD			25,000.00
54310	316	Contributions	2018-03-22	1010260265	South Hamblen County VFD			25,000.00
54310	316	Contributions	2018-03-22	1010260267	West Hamblen County VFD			25,000.00
54310	.....	**Fire Prevention And Control**				**Total:**	**4**	**95,000.00**
54410	307	Communication	2018-03-01	1010259917	Bell, Chris E			56.00
54410	338	Maintenance And Repair Services - Vehicles	2018-03-08	1010260034	Porter's Tire Store			451.45
54410	355	Travel	2018-03-15	1010260153	Bell, Chris E			52.25
54410	425	Gasoline	2018-03-15	1010260176	Fuelman			400.72
54410	435	Office Supplies	2018-03-01	1010259929	Evans Office Supply Co			33.99
54410	435	Office Supplies	2018-03-28	1010260299	Suntrust Bankcard, NA			47.67
54410	451	Uniforms	2018-03-15	1010260194	Screen Designs By Sheila			20.00
54410	451	Uniforms	2018-03-28	1010260299	Suntrust Bankcard, NA			45.00
54410	599	Other Charges	2018-03-08	1010260054	Verizon Wireless			34.00
54410	599	Other Charges	2018-03-28	1010260299	Suntrust Bankcard, NA			7.81
54410	.....	**Civil Defense**				**Total:**	**10**	**1,148.89**
54610	312	Contracts With Private Agencies	2018-03-08	1010259998	Axis Forensic Toxicology, Inc.			275.00
54610	312	Contracts With Private Agencies	2018-03-08	1010260018	Giles, Todd E			200.00
54610	312	Contracts With Private Agencies	2018-03-08	1010260022	Holt, Jeffrey E.			120.00
54610	312	Contracts With Private Agencies	2018-03-08	1010260033	Peoples, Jimmy W			240.00
54610	312	Contracts With Private Agencies	2018-03-08	1010260046	Thompson, Claude, JR			480.00
54610	312	Contracts With Private Agencies	2018-03-08	1010260047	Thompson, Tom C, MD			2,083.33
54610	312	Contracts With Private Agencies	2018-03-22	1010260237	Knox County Medical Examiner			3,430.00
54610	399	Other Contracted Services	2018-03-08	1010260013	Davis, Eddie			750.00
54610	.....	**County Coroner/Medical Examiner**				**Total:**	**8**	**7,578.33**
54900	790	Other Equipment	2018-03-28	1010260299	Suntrust Bankcard, NA			135.02
54900	.....	**Other Public Safety**				**Total:**	**1**	**135.02**
55110	309	Contracts With Government Agencies	2018-03-01	1010259963	Walmart Community BRC			39.94
55110	309	Contracts With Government Agencies	2018-03-08	1010260002	Century Link/Business Services			58.35
55110	309	Contracts With Government Agencies	2018-03-08	1010260035	Roberts Cleaning Company			1,950.00

Return to Regular Calendar
April 19, 2018

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
55110	309	Contracts With Government Agencies	2018-03-15	1010260151	AT&T			211.20
55110	309	Contracts With Government Agencies	2018-03-15	1010260158	Canon Solutions America, Inc			16.94
55110	309	Contracts With Government Agencies	2018-03-22	1010260208	Atmos Energy			139.83
55110	309	Contracts With Government Agencies	2018-03-22	1010260227	English Mountain Coffee			79.80
55110	309	Contracts With Government Agencies	2018-03-22	1010260232	Healthy Hamblen			40.00
55110	309	Contracts With Government Agencies	2018-03-22	1010260239	McMaster-Carr Supply Company			166.15
55110	309	Contracts With Government Agencies	2018-03-22	1010260243	Morristown Utilities			1,392.00
55110	309	Contracts With Government Agencies	2018-03-28	1010260308	Walmart Community BRC			499.21
55110	355	Travel	2018-03-08	1010259999	Becerra, Michele L			112.80
55110	355	Travel	2018-03-08	1010260024	Mathes, Aliana A.			38.54
55110	355	Travel	2018-03-08	1010260036	Rodriguez, Kawaela S			561.18
55110	355	Travel	2018-03-08	1010260042	Smith, Kim			137.48
55110	355	Travel	2018-03-08	1010260052	Upman, Jessica C			42.30
55110	399	Other Contracted Services	2018-03-08	1010260014	DeFreese, Katlynn			50.00
55110	399	Other Contracted Services	2018-03-08	1010260028	Morristown-Hamblen High School West			100.00
55110	399	Other Contracted Services	2018-03-08	1010260029	Morristown-Hamblen High School East			135.00
55110	399	Other Contracted Services	2018-03-08	1010260038	Rouse, Carol			50.00
55110	399	Other Contracted Services	2018-03-08	1010260043	Stewart, Jennifer			50.00
55110	399	Other Contracted Services	2018-03-15	1010260165	Citizen Tribune			1,194.00
55110	399	Other Contracted Services	2018-03-22	1010260219	College Square Mall			370.00
55110	399	Other Contracted Services	2018-03-22	1010260240	Media Directions Advertising Inc.			1,610.29
55110	.....	**Local Health Center**				**Total:**	**24**	**9,045.01**
55120	316	Contributions	2018-03-01	1010259943	Morristown-Hamblen Humane Soc			11,125.00
55120	.....	**Rabies And Animal Control**				**Total:**	**1**	**11,125.00**
55170	316	Contributions	2018-03-22	1010260233	Helen Ross McNabb Center			455.00
55170	.....	**Alcohol And Drug Programs**				**Total:**	**1**	**455.00**
55390	316	Contributions	2018-03-22	1010260266	State Of Tn-Dept Of Health			109,233.00
55390	.....	**Appropriation To State**				**Total:**	**1**	**109,233.00**
55590	316	Contributions	2018-03-22	1010260261	Morristown-Hamblen Childcare			12,500.00
55590	.....	**Other Local Welfare Services**				**Total:**	**1**	**12,500.00**
56100	316	Contributions	2018-03-22	1010260264	Senior Citizens Center			5,800.00
56100	.....	**Adult Activities**				**Total:**	**1**	**5,800.00**
56700	307	Communication	2018-03-08	1010260030	MUS Fibernet			123.58
56700	307	Communication	2018-03-08	1010260054	Verizon Wireless			49.92
56700	336	Maintenance And Repair Services - Equipment	2018-03-01	1010259963	Walmart Community BRC			15.49
56700	399	Other Contracted Services	2018-03-28	1010260309	Williams, Cindy			400.00
56700	410	Custodial Supplies	2018-03-01	1010259963	Walmart Community BRC			27.62

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
56700	410	Custodial Supplies	2018-03-08	1010260055	Waste Industries/102 Tidiwaste	285.97
56700	412	Diesel Fuel	2018-03-22	1010260256	Voyager Fleet Systems Inc	56.65
56700	415	Electricity	2018-03-08	1010260027	Morristown Utilities	4,087.00
56700	415	Electricity	2018-03-15	1010260150	Appalachian Electric Co-Op	23.10
56700	425	Gasoline	2018-03-22	1010260256	Voyager Fleet Systems Inc	216.19
56700	454	Water And Sewer	2018-03-08	1010260027	Morristown Utilities	1,931.00
56700	499	Other Supplies And Materials	2018-03-01	1010259949	SCAPI, Inc.	109.49
56700	499	Other Supplies And Materials	2018-03-01	1010259963	Walmart Community BRC	0.97
56700	499	Other Supplies And Materials	2018-03-01	1010259964	Wholesale Supply Group	123.10
56700	499	Other Supplies And Materials	2018-03-08	1010260006	Cocke Farmers Co-Op	64.00
56700	499	Other Supplies And Materials	2018-03-08	1010260023	Lowe's	9.49
56700	599	Other Charges	2018-03-08	1010260048	TN Dept of Health, Div of Environmental Health	120.00
56700	599	Other Charges	2018-03-15	1010260171	English Mountain Spring Water	16.00
56700	.....	**Parks And Fair Boards**			**Total: 18**	**7,659.57**
56900	316	Contributions	2018-03-22	1010260260	Morristown Parks & Recreation	100,000.00
56900	.....	**Other Social, Cultural And Recreational**			**Total: 1**	**100,000.00**
57100	307	Communication	2018-03-08	1010260002	Century Link/Business Services	5.04
57100	355	Travel	2018-03-01	1010259916	Bedwell, Emmanuel	31.96
57100	355	Travel	2018-03-01	1010259935	Henry, Martha	21.62
57100	355	Travel	2018-03-01	1010259939	Long, Debra	100.58
57100	355	Travel	2018-03-22	1010260234	Hobbs, Elizabeth	163.56
57100	.....	**Agricultural Extension Service**			**Total: 5**	**322.76**
57800	321	Engineering Services	2018-03-22	1010260226	DTWood Engineering Inc.	1,080.00
57800	.....	**Storm Water Management**			**Total: 1**	**1,080.00**
58110	316	Contributions	2018-03-22	1010260259	Morristown Chamber Of Commerce	11,250.00
58110	399	Other Contracted Services	2018-03-15	1010260200	The HBC Group, LLC	2,000.00
58110	.....	**Tourism**			**Total: 2**	**13,250.00**
58120	316	Contributions	2018-03-22	1010260258	Joint Morristown Hamblen Economic & Comm. De	23,750.00
58120	364	Contracts For Development Costs	2018-03-22	1010260213	City Of Morristown Indus Dev Board	103,417.00
58120	364	Contracts For Development Costs	2018-03-22	1010260214	City Of Morristown Indus Dev Board	110,355.00
58120	364	Contracts For Development Costs	2018-03-22	1010260215	City Of Morristown Indus Dev Board	47,508.00
58120	364	Contracts For Development Costs	2018-03-22	1010260216	City Of Morristown Indus Dev Board	65,395.00
58120	364	Contracts For Development Costs	2018-03-22	1010260217	City Of Morristown Indus Dev Board	37,492.00
58120	364	Contracts For Development Costs	2018-03-22	1010260218	City Of Morristown Indus Dev Board	109,778.00
58120	.....	**Industrial Development**			**Total: 7**	**497,695.00**
58300	307	Communication	2018-03-08	1010260002	Century Link/Business Services	1.64

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
58300	·····	**Veterans' Services**				**Total:**	**1**	**1.64**
58600	210	Unemployment Compensation	2018-03-01	1010259958	TN Dept Of Labor & Workforce Development			2,084.55
58600	210	Unemployment Compensation	2018-03-22	1010260254	TN Dept Of Labor & Workforce Development			2,673.86
58600	299	Other Fringe Benefits	2018-03-15	1010260182	Hamblen County Government			212.50
58600	506	Liability Insurance	2018-03-01	1010259934	Healthstar Physicians, Inc			28.00
58600	·····	**Employee Benefits**				**Total:**	**4**	**4,998.91**
73300	316	Contributions	2018-03-22	1010260263	Project Graduation Hamblen Co			500.00
73300	·····	**Community Services**				**Total:**	**1**	**500.00**
91110	707	Building Improvements	2018-03-28	1010260291	Lakeway Door & Glass Inc			4,890.00
91110	·····	**General Administration Projects**				**Total:**	**1**	**4,890.00**
99100	000	Object Code (000)	2018-03-15	1010260159	Capital Projects Fund #171			26,227.00
99100	·····	**Transfers Out**				**Total:**	**1**	**26,227.00**
					Total of checks for General Fund #(101)			**1,246,201.15**

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	299	Other Fringe Benefits	2018-03-15	1160023290	Hamblen County Government	37.50
55710	336	Maintenance And Repair Services - Equipment	2018-03-01	1160023271	Clarke Power Services, Inc	1,379.68
55710	336	Maintenance And Repair Services - Equipment	2018-03-08	1160023280	NAPA Auto Parts Of Morristown	2,119.65
55710	336	Maintenance And Repair Services - Equipment	2018-03-08	1160023281	Premier Truck Group	33.75
55710	336	Maintenance And Repair Services - Equipment	2018-03-08	1160023282	Triad Freightliner	299.68
55710	336	Maintenance And Repair Services - Equipment	2018-03-08	1160023285	Worldwide Equip/Volunteervolvo	164.24
55710	336	Maintenance And Repair Services - Equipment	2018-03-15	1160023292	Moore's Tractor & Trailer	827.06
55710	359	Disposal Fees	2018-03-28	1160023297	Hamblen County-Morristown Solid Waste	53,974.25
55710	412	Diesel Fuel	2018-03-15	1160023287	Fuelman	9,312.62
55710	425	Gasoline	2018-03-15	1160023287	Fuelman	185.20
55710	451	Uniforms	2018-03-15	1160023286	Cintas Corp., Loc. 207	421.52
55710	499	Other Supplies And Materials	2018-03-08	1160023277	Big M Janitorial	174.80
55710	499	Other Supplies And Materials	2018-03-08	1160023278	Elliott Boots	100.00
55710	499	Other Supplies And Materials	2018-03-15	1160023286	Cintas Corp., Loc. 207	139.99
55710	499	Other Supplies And Materials	2018-03-15	1160023291	Kennedy, Thomas A.	233.75
55710	499	Other Supplies And Materials	2018-03-28	1160023294	Cintas Corp., Loc. 207	76.87
55710	499	Other Supplies And Materials	2018-03-28	1160023295	Elliott Boots	100.00
55710	499	Other Supplies And Materials	2018-03-28	1160023298	Morristown Roofing Company Inc	392.10
55710	.....	**Sanitation Management**			**Total: 18**	**69,972.66**

Total of checks for Solid Waste/Sanitation Fund #(116) **69,972.66**

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	302	Advertising	2018-03-15	1313041688	Citizen Tribune	480.19
61000	307	Communication	2018-03-01	1313041659	Comcast Cable	66.00
61000	307	Communication	2018-03-08	1313041683	Verizon Wireless	160.39
61000	307	Communication	2018-03-15	1313041684	AT&T	77.54
61000	415	Electricity	2018-03-15	1313041694	Morristown Utilities	29.00
61000	415	Electricity	2018-03-22	1313041701	Holston Electric Cooperative	640.38
61000	415	Electricity	2018-03-22	1313041702	Morristown Utilities	30.00
61000	415	Electricity	2018-03-28	1313041706	Morristown Utilities	29.00
61000	435	Office Supplies	2018-03-01	1313041660	Evans Office Supply Co	145.45
61000	442	Propane Gas	2018-03-08	1313041674	Heritage Propane	732.98
61000	442	Propane Gas	2018-03-15	1313041693	Heritage Propane	225.96
61000	442	Propane Gas	2018-03-28	1313041705	Heritage Propane	644.34
61000	454	Water and Sewer	2018-03-22	1313041702	Morristown Utilities	67.00
61000	511	Vehicle And Equipment Insurance	2018-03-15	1313041696	Strate Insurance Group	8,078.00
61000	599	Other Charges	2018-03-15	1313041687	Cintas Corp., Loc. 207	254.93
61000	599	Other Charges	2018-03-22	1313041699	Estes, Jeffrey William	100.00
61000	599	Other Charges	2018-03-22	1313041700	Gravity Networks	135.00
61000	599	Other Charges	2018-03-28	1313041708	Suntrust Bankcard, NA	28.49
61000	.....	**Administration**			**Total: 18**	**11,924.65**
62000	312	Contracts With Private Agencies	2018-03-08	1313041679	Rose, James Larry	600.00
62000	403	Asphalt - Cold Mix	2018-03-08	1313041675	Lowe's	1,875.98
62000	404	Asphalt - Hot Mix	2018-03-08	1313041670	Blalock & Sons Inc	9,291.70
62000	409	Crushed Stone	2018-03-15	1313041698	Vulcan Materials Company	1,426.88
62000	426	General Construction Materials	2018-03-08	1313041672	Cocke Farmers Co-Op	14.52
62000	443	Road Signs	2018-03-15	1313041690	G & C Supply Co	2,092.40
62000	451	Uniforms	2018-03-15	1313041686	Cintas Corp., Loc. 207	52.94
62000	451	Uniforms	2018-03-15	1313041687	Cintas Corp., Loc. 207	329.15
62000	.....	**Highway And Bridge Maintenance**			**Total: 8**	**15,683.57**
63100	412	Diesel Fuel	2018-03-08	1313041672	Cocke Farmers Co-Op	260.40
63100	412	Diesel Fuel	2018-03-15	1313041689	Fuelman	2,379.35
63100	416	Equipment Parts - Heavy	2018-03-01	1313041661	Maury County Equipment	1,305.20
63100	416	Equipment Parts - Heavy	2018-03-01	1313041662	Mid-State Equip Co,Inc	4,062.86
63100	416	Equipment Parts - Heavy	2018-03-08	1313041673	D&J Hydraulic Service, Inc.	410.45
63100	416	Equipment Parts - Heavy	2018-03-08	1313041677	Morristown Ford	179.05
63100	416	Equipment Parts - Heavy	2018-03-08	1313041678	NAPA Auto Parts Of Morristown	3,082.78
63100	416	Equipment Parts - Heavy	2018-03-22	1313041703	Stowers Machinery Corporation	2,116.17
63100	424	Garage Supplies	2018-03-08	1313041680	Scott-Gross Co Inc	34.07
63100	425	Gasoline	2018-03-08	1313041671	BP	216.53
63100	425	Gasoline	2018-03-15	1313041689	Fuelman	1,289.26
63100	450	Tires And Tubes	2018-03-15	1313041691	Goforth Tire & Auto, Inc	3,610.10

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description		Amount Paid
63100	.....	Operation And Maintenance Of Equipment			Total:	12	18,946.22
					Total of checks for Highway/Public Works Fund (#131)		46,554.44

Hamblen County Government

Annual Debt Report

For the Year Ending June 30, 2018

Bill Brittain
County Mayor

Anne Bryant-Hurst
Finance Director

Hamblen County, Tennessee
Annual Debt Report for the Fiscal Year Ending June 30, 2018
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Hamblen County's Debt Management Policy is on the Hamblen County website at www.HamblenCountyTN.gov

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Citizens and All Interested Parties

From: Bill Brittain, County Mayor
Anne Bryant-Hurst, Finance Director

Date: April 4, 2018

Re: Annual Debt Report

We are pleased to present to you our Annual Debt Report in compliance with Section II.B of Hamblen County's Debt Management Policy for the fiscal year ending June 30, 2018. It is our goal to demonstrate strong financial management practices to the citizens of Hamblen County, investors, and credit agencies. This transparency strengthens the accountability for all of us. We must, and will, ensure that taxpayers' dollars are properly expended.

Hamblen County received a rating of Aa3 from Moody's Investors Service, and an AA- from Standard and Poor's during its most recent ratings. These ratings are a positive reflection of Hamblen County's solid financial position, conservative budgetary practices, and well managed debt profile. These ratings allow Hamblen County to obtain financing at lower interest rates, which in return means a lower tax burden on its citizens.

The most recent ratings are further supported by comparing selected ratios to national benchmarks. Based on the outstanding principal at June 30, 2018, Hamblen County's net debt to assessed property value is 1.36 percent compared to a national benchmark which recommends a percentage of no more than 10 percent. Additionally, Hamblen County's net debt-per-capita ratio of $301 is considered in the very low category in Standard & Poor's classification system for setting credit ratings. Finally, Hamblen County's net debt as a percentage of personal income is .84% percent as compared to the benchmark which recommends a percentage of 4.5% percent or less. Each of these ratios individually, and in combination, reinforces the County's strong financial management practices. Hamblen County also compares favorably with surrounding counties. As of June 30, 2017 Hamblen County had the lowest per capita debt of all its six contiguous neighbors.

As we begin the 2018-2019 budget discussions, we will work with our County Commission and exercise strong financial management practices to ensure the continued financial success of Hamblen County.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.586.4699
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Return to Regular Calendar
April 19, 2018

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Randy DeBord
Finance Committee Chair

From: Bill Brittain, County Mayor
Anne Bryant-Hurst, Finance Director

Date: April 4, 2018

Re: Annual Debt Report

In compliance with Section II.B of Hamblen County's Debt Management Policy, Anne Bryant-Hurst, Finance Director, and I present the Annual Debt Report for the fiscal year ending June 30, 2018, for your approval. Anne and I agree that the timing of this report is advantageous. This report provides invaluable information to the Finance Committee, Budget Committee, and County Commission that will allow us to adopt an adequately funded debt budget. The information contained herein will allow us to evaluate our current financial position, future funding requirements, and our ability to issue debt in the future based on capacity.

Hamblen County's ratings of Aa3 from Moody's Investors Service and AA- from Standard and Poor's are a positive reflection of Hamblen County's solid financial position, conservative budgetary practices, and well managed debt profile. These ratings allow Hamblen County to obtain financing at lower interest rates, which in return means a lower tax burden on its citizens. Hamblen County also compares favorably with surrounding counties. As of June 30, 2017 Hamblen County had the lowest per capita debt of all its six contiguous neighbors.

Additionally, I feel that this report allows us to demonstrate strong financial management practices to the citizens of Hamblen County, investors, and credit agencies. This transparency strengthens the accountability for all of us. We must, and will, ensure that taxpayers' dollars are properly expended.

We look forward to working together, so that we can, and will, prepare a debt budget that meets the needs of the citizens. Again, we are pleased to present the Annual Report as we begin to consider the 2018-2019 General Debt Service Fund Budget.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.586.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

Return to Regular Calendar
April 19, 2018

Hamblen County, Tennessee
Annual Debt Report
Schedule of Changes in Long-term Other Loans and Bonds
For Year Ending June 30, 2018

Description of Indebtedness	Original Amount of Issue	Interest Rate	Date of Issue	Last Maturity Date	Outstanding 7/1/2017	Issued During Period	Paid and/or Matured During Period	Outstanding 6/30/2018
OTHER LOANS PAYABLE								
Payable through General Debt Service Fund								
Local Government Public Improvement Bonds, Series E-4-A - Refunding	$ 10,100,000	Variable (1) %	8-13-08	6-1-25	$ 10,100,000	$ 0	$ 0	$ 10,100,000
Qualified School Construction Bonds	$ 11,280,000	1.515	12-17-09	7-1-26	6,470,331	0	703,854	5,766,477
Total Payable through General Debt Service Fund					$ 16,570,331	$ 0	$ 703,854	$ 15,866,477
Total Other Loans Payable					$ 16,570,331	$ 0	$ 703,854	$ 15,866,477
BONDS PAYABLE								
Payable through General Debt Service Fund								
General Obligation Refunding Bonds, Series 2009	$ 10,860,000	3 to 5	9-23-09	6-1-19	$ 7,235,000	$ 0	$ 3,575,000	$ 3,660,000
General Obligation Bonds, Series 2014	$ 5,200,000	1.15 to 2	3-28-14	6-1-23	3,425,000	0	605,000	2,820,000
Total Payable through General Debt Service Fund					$ 10,660,000	$ 0	$ 4,180,000	$ 6,480,000
Total Bonds Payable					$ 10,660,000	$ 0	$ 4,180,000	$ 6,480,000
TOTAL DEBT					$ 27,230,331	$ 0	$ 4,883,854	$ 22,346,477

(1) These issues were swapped to a synthetic fixed rate by execution of swap agreements in prior years.

Hamblen County, Tennessee
Annual Debt Report
Percentage of Debt - Hamblen County Government to Hamblen County School Department

Description of Indebtedness	Percentage of Outstanding Balance Related to Hamblen County General Government	Percentage of Outstanding Balance Related to Hamblen County School Department	Amount of Outstanding Balance Related to Hamblen County General Government	Amount of Outstanding Balance Related to Hamblen County School Department	Total
OTHER LOANS PAYABLE					
Payable through General Debt Service Fund					
Local Government Public Improvement Bonds, Series E-4-A - Refunding	24.76 %	75.24 %	$ 2,500,760	$ 7,599,240	$ 10,100,000
Qualified School Construction Bonds	0.00 %	100.00 %	0	5,766,477	5,766,477
Total Payable through General Debt Service Fund			$ 2,500,760	$ 13,365,717	$ 15,866,477
Total Other Loans Payable			$ 2,500,760	$ 13,365,717	$ 15,866,477
BONDS PAYABLE					
Payable through General Debt Service Fund					
General Obligation Refunding Bonds, Series 2009	2.00 %	98.00 %	$ 73,200	$ 3,586,800	$ 3,660,000
General Obligation Bonds, Series 2014	51.92 %	48.08 %	1,464,144	1,355,856	2,820,000
Total Payable through General Debt Service Fund			$ 1,537,344	$ 4,942,656	$ 6,480,000
Total Bonds Payable			$ 1,537,344	$ 4,942,656	$ 6,480,000
TOTAL DEBT	18.07 %	81.93 %	$ 4,038,104	$ 18,308,373	$ 22,346,477

Return to Regular Calendar
April 19, 2018

Hamblen County, Tennessee
Annual Debt Report
Schedule of Budgeted Debt Payments
Fiscal Year 2018

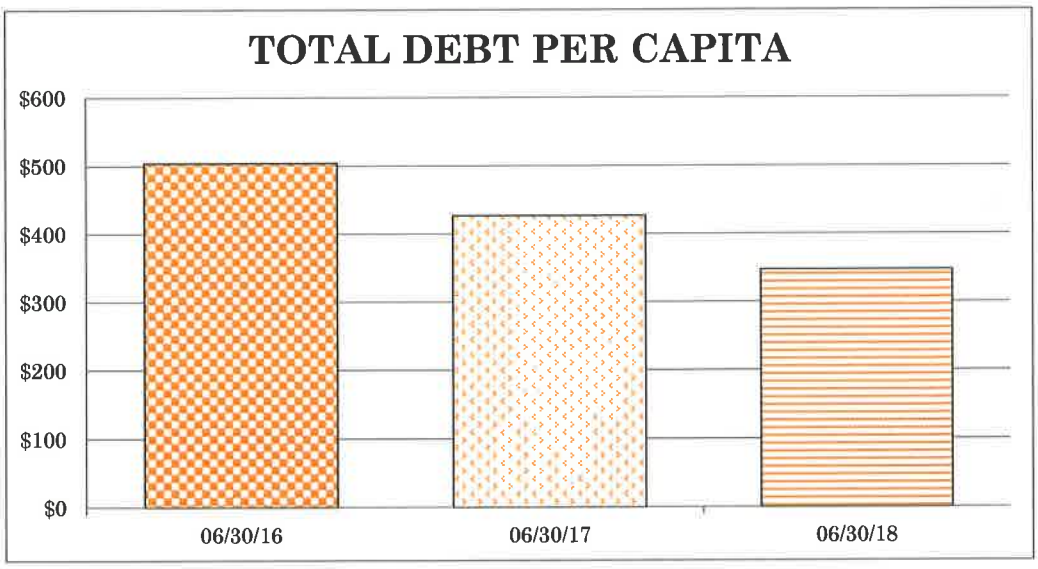
	PRINCIPAL	INTEREST
Other Loans:		
Local Government Public Improvement Bonds Refunding, Series E-4-A	$ -	$ 505,000
Qualified School Construction Bonds	703,854	182,172
Total Other Loans	$ 703,854	$ 687,172
Bonds:		
General Obligation Refunding Bonds, Series 2009	$ 3,575,000	$ 326,000
General Obligation Bonds, Series 2014	605,000	55,830
Total Bonds	$ 4,180,000	$ 381,830
TOTAL BUDGETED DEBT PAYMENTS	$ 4,883,854	$ 1,069,002

Hamblen County, Tennessee
Annual Debt Report
Debt Per Capita

Calculation Method:

$$\textbf{Debt Per Capita} = \frac{\text{Total Debt of the County}^{1}}{\text{County's Population}^{2}}$$

	06/30/16	06/30/17	06/30/18
Total Debt	$ 31,779,184	$ 27,230,330	$ 22,346,477
Population	63,036	63,785	64,277
Debt Per Capita	$ 504	$ 427	$ 348



Debt Per Capita - This ratio is used in evaluating the county's ability to pay off its debt by taking the total principal on outstanding debt divided by the total citizens in the county.

[1] Principal amount only (no interest)

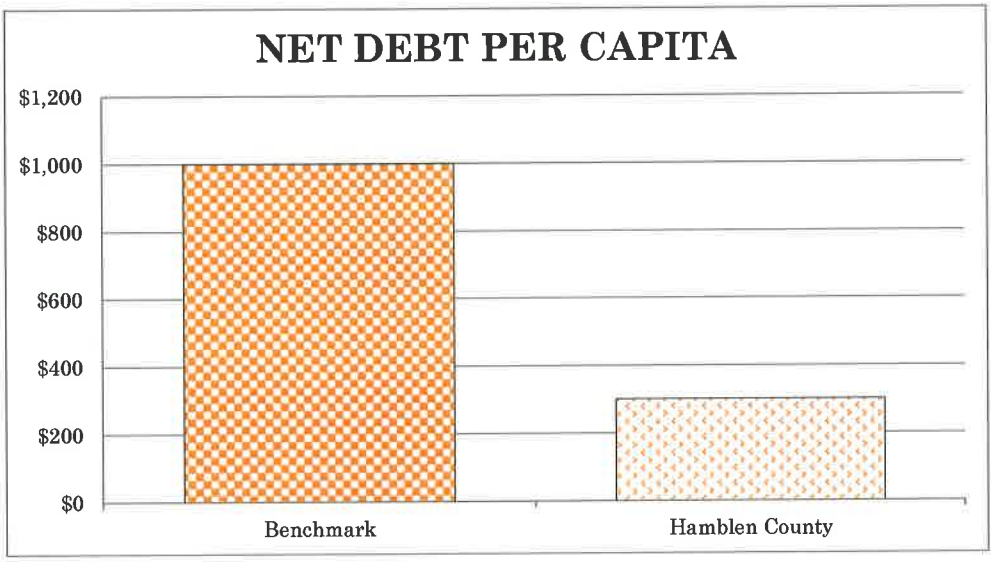
[2] U.S. Census, https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=CF

Hamblen County, Tennessee
Annual Debt Report
Net Debt and Net Debt Per Capita

Calculation Method:

$$\textbf{Net Debt Per Capita} = \frac{\text{Net Debt of the County}^{1}}{\text{County's Population}^{2}}$$

	Benchmark[3]	Hamblen County
Total Debt		$ 22,346,477
Less: Projected Year-end Fund Balances		(3,028,558)
Net Debt		$ 19,317,919
Population		64,277
Net Debt Per Capita - S & P's Very Low Category	**$ 1,000**	**$ 301**



Net Debt - Net debt is the outstanding principal less the fund balance that is currently available in the General Debt Service Fund. This allows Hamblen County to determine the amount required to be collected in the future to retire the outstanding principal on its debt.

Net Debt Per Capita - Net debt per capita is calculated by dividing the net debt by the total number of citizens of Hamblen County. This is the additional amount that Hamblen County would need to collect from every citizen in order to retire its outstanding principal balance. Simply stated, if every citizen remitted an additional $301 to Hamblen County at June 30, Hamblen County would be able to retire all of its debt excluding the interest component at one time. For comparison, Standard and Poor's classifies governments with less than $1,000 in net debt per capita as having a very low debt burden.

[1] Principal amount less projected year-end fund balance (no interest)

[2] U.S. Census, https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=CF

[3] "Municipal Benchmarks: Assessing Local Performance and Establishing Standards", David N. Ammons. - 2012, p. 88

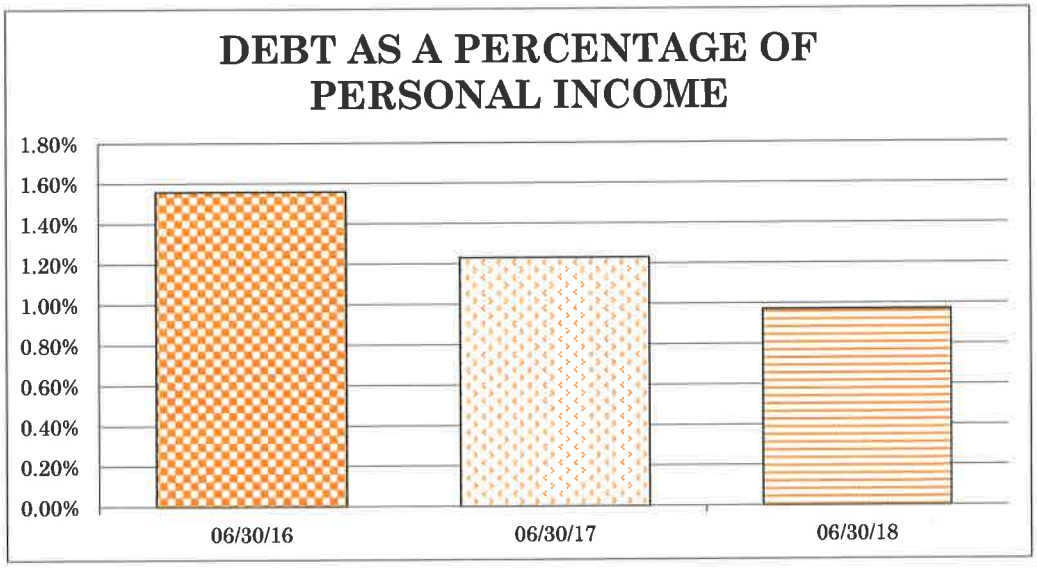
Return to Regular Calendar
April 19, 2018

Hamblen County, Tennessee
Annual Debt Report
Debt as a Percentage of Personal Income

Calculation Method:

$$\textbf{Debt as Percentage of Personal Income} = \frac{\text{Total Debt of the County}^{1}/\text{County's Population}^{2}}{\text{Total Personal Income}^{3}}$$

	06/30/16	06/30/17	06/30/18
Total Debt	$ 31,779,184	$ 27,230,330	$ 22,346,477
Population	63,036	63,785	64,277
Personal Income	32,328	34,696	35,780
Debt Per Capita	1.56%	1.23%	0.97%



Debt as a Percentage of Personal Income - This ratio incorporates an ability to pay concept into the assessment of debt burden. It uses total personal income (including wages, dividends, interest, rent, and government payments) divided by total population. The lower the percentage the more desirable the measurement. A low debt per capita percentage indicates either a low debt burden or strong personal income or some combination of the two.

[1] Principal amount only (no interest)

[2] U.S. Census, https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=CF

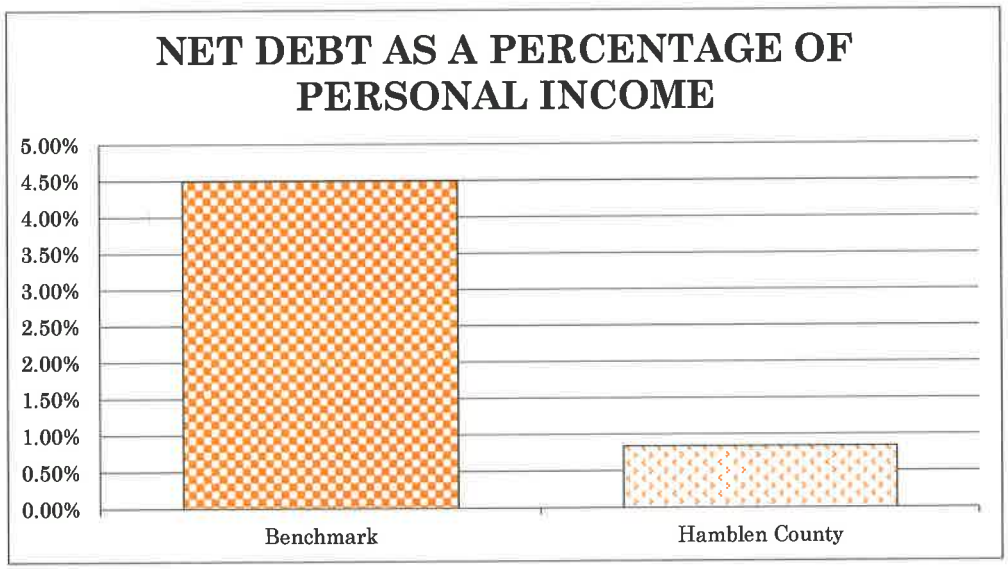
[3] Bureau of Economic Analysis, www.bea.gov/iTable/print.cfm

Hamblen County, Tennessee
Annual Debt Report
Net Debt as a Percentage of Personal Income

Calculation Method:

Net Debt as Percentage of Personal Income = Net Debt of the County[1]/County's Population[2] / Total Personal Income[3]

	Benchmark[4]	Hamblen County
Total Debt		$ 22,346,477
Less: Beginning of the Year Fund Balances		(3,028,558)
Net Debt		$ 19,317,919
Personal Income		$ 35,780
Population		64,277
Net Debt Per Capita	**4.5%**	**0.84%**



Net Debt as a Percentage of Personal Income - This ratio incorporates an ability to pay concept into the assessment of debt burden. It uses the total personal income (including wages, dividends, interest, rent, and government payments) divided by total population. This ratio can be utilized to determine how Hamblen County's debt load can be spread to its citizens based on their ability to pay. For comparison, a national standard uses a benchmark of not greater than 4.5% of total personal income to assess net debt. Hamblen County's current net debt as a percentage of personal income is .84%.

[1] Principal amount less projected year-end fund balance (no interest)

[2] U.S. Census, https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=CF

[3] Bureau of Economic Analysis, www.bea.gov/iTable/print.cfm.

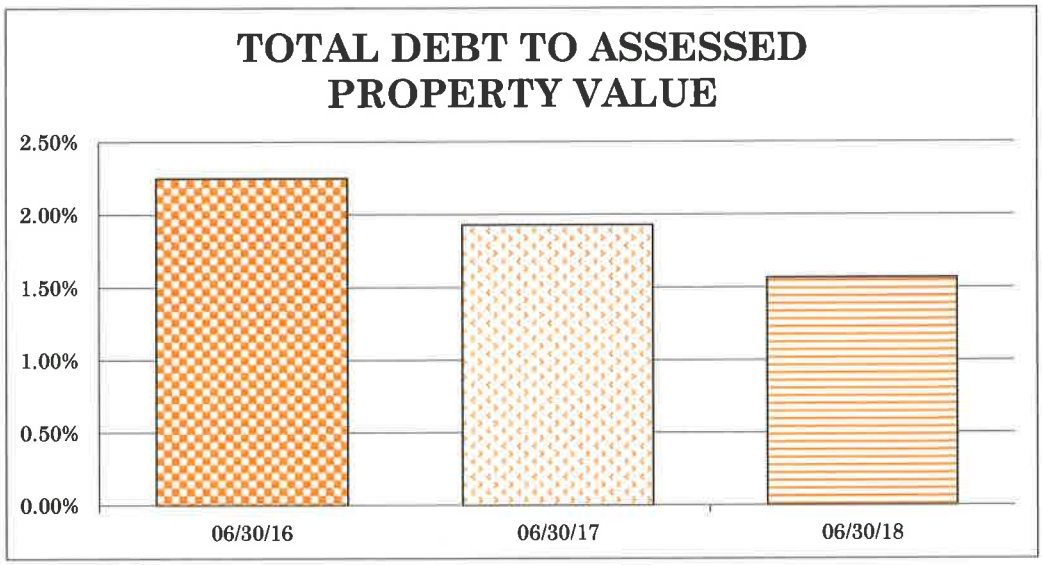
[4] "Municipal Benchmarks: Assessing Local Performance and Establishing Standards", David N. Ammons. - 2012, p. 100

Hamblen County, Tennessee
Annual Debt Report
Debt to Assessed Property Value

Calculation Method:

$$\textbf{Debt to Assessed Property Value} = \frac{\text{Total Debt of the County}^{1}}{\text{Assessed Property Value}^{2}}$$

	06/30/16	06/30/17	06/30/18
Total Debt	31,779,184 $	27,230,331 $	22,346,477
Assessed Property Value	1,412,927,316	1,411,297,843	1,424,686,246
Debt to Assessed Property Value	2.25%	1.93%	1.57%



Debt to Assessed Property Value - This ratio examines Hamblen County's current indebtness to assessed property value. It measures the wealth available to support present indebtedness so the County can include any antipated debt to calculate a new ratio, thus helping determine whether the County has the capacity to meet present and future obligations.

[1] Principal amount (no interest)

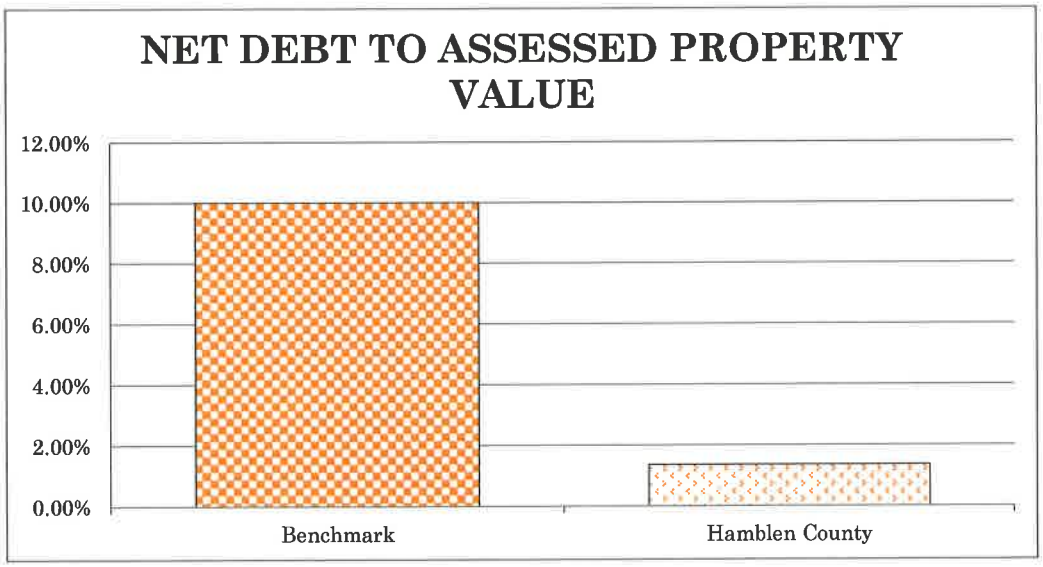
[2] This is based on final assessments as received from the State of Tennessee, and excludes any changes made during the year.

Hamblen County, Tennessee
Annual Debt Report
Net Debt to Assessed Property Value

Calculation Method:

Net Debt to Assessed Property Value = Net Debt of the County[1] / Assessed Property Value[2]

	Benchmark[3]	Hamblen County
Total Debt		$ 22,346,477
Less: Beginning of the Year Fund Balance		(3,028,558)
Net Debt		$ 19,317,919
Assessed Property Value		$ 1,424,686,246
Net Debt to Assessed Property Value (Avg.)	**10%**	**1.36%**



Net Debt to Assessed Property Value - This ratio examines Hamblen County's net indebtedness to the assessed property value. It measures the wealth available to support the County's current indebtedness and also helps the County evaluate its capacity to support any anticipated borrowing, thus helping determine whether the County has the capacity to meet increased debt obligations. The higher the percentage, the higher the tax rate must be in order to meet Hamblen County's obligation. The current benchmark being is 10%. Hamblen County's current net debt to assessed property value of 1.37% is well below the benchmark.

[1] Principal amount (no interest) less projected year-end fund balance

[2] This is based on final assessments as received from the State of Tennessee, and excludes any changes made during the year

[3] "Municipal Benchmarks: Assessing Local Performance and Establishing Community Standards", David N. Ammons. - 2012, p. 100

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year - Total
General Debt Service Fund

Year Ending June 30	Principal	Interest	Other Fees	Total
2018	4,883,854	975,342	93,660	5,952,856
2019	4,973,854	820,242	93,660	5,887,756
2020	2,788,854	630,227	93,660	3,512,741
2021	2,883,854	560,414	81,670	3,525,938
2022	2,978,854	485,477	69,028	3,533,359
2023	2,743,854	405,339	55,733	3,204,926
2024	2,518,854	326,968	41,704	2,887,526
2025	2,618,854	251,022	26,900	2,896,776
2026	773,140	170,892	11,280	955,312
2027	66,359	14,241	2,820	83,420
Total	$ 27,230,331	$ 4,640,164	$ 570,115	$ 32,440,610

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year - By Debt Type
General Debt Service Fund

Year Ending June 30	Other Loans			
	Principal	Interest	Other Fees	Total
2018	703,854	593,512	93,660	1,391,026
2019	703,854	593,512	93,660	1,391,026
2020	2,173,854	593,512	93,660	2,861,026
2021	2,253,854	532,002	81,670	2,867,526
2022	2,333,854	467,144	69,028	2,870,026
2023	2,423,854	398,939	55,733	2,878,526
2024	2,518,854	326,968	41,704	2,887,526
2025	2,618,854	251,022	26,900	2,896,776
2026	773,140	170,892	11,280	955,312
2027	66,359	14,241	2,820	83,420
Total	$ 16,570,331	$ 3,941,744	$ 570,115	$ 21,082,190

Year Ending June 30	Bonds		
	Principal	Interest	Total
2018	4,180,000	381,830	4,561,830
2019	4,270,000	226,730	4,496,730
2020	615,000	36,715	651,715
2021	630,000	28,412	658,412
2022	645,000	18,333	663,333
2023	320,000	6,400	326,400
Total	$ 10,660,000	$ 698,420	$ 11,358,420

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
Local Government Public Improvement Bonds - Series E-4-A, Refunding

Year Ending June 30	Principal	Interest	Other Fees	Total
2018	0	422,620	82,380	505,000
2019	0	422,620	82,380	505,000
2020	1,470,000	422,620	82,380	1,975,000
2021	1,550,000	361,110	70,390	1,981,500
2022	1,630,000	296,252	57,748	1,984,000
2023	1,720,000	228,047	44,453	1,992,500
2024	1,815,000	156,076	30,424	2,001,500
2025	1,915,000	80,130	15,620	2,010,750
Total	$ 10,100,000	$ 2,389,475	$ 465,775	$ 12,955,250

NOTE:

Local Government Public Improvement Bonds, Series E-4-A, Refunding were issued through the Blount County Public Building Authority on August 13, 2008, in the amount of $10,100,000. This other loan was issued at a cost of $100,000 to refund the $10,000,000 outstanding for the Local Government Public Improvement Bonds, Series A-2-B. Series A-2-B was originally issued on June 1, 2001, for capital projects related to the school department and the courthouse annex. Series A-2-B has a synthetic fixed rate through the execution of swap agreement (a derivative). As of March 30, 2018, the swap agreement has a $1,172,764 termination value should Hamblen County desire to terminate the swap. The termination value is constantly changing based on financial market conditions. Currently, interest and other fees are budgeted at a rate of 5%.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
Qualified School Construction Bond

Year Ending June 30	Principal	Interest	Other Fees	Total
2018	703,854	170,892	11,280	886,026
2019	703,854	170,892	11,280	886,026
2020	703,854	170,892	11,280	886,026
2021	703,854	170,892	11,280	886,026
2022	703,854	170,892	11,280	886,026
2023	703,854	170,892	11,280	886,026
2024	703,854	170,892	11,280	886,026
2025	703,854	170,892	11,280	886,026
2026	773,140	170,892	11,280	955,312
2027	66,359	14,241	2,820	83,420
Total	$ 6,470,331	$ 1,552,269	$ 104,340	$ 8,126,940

NOTE:

The Qualified School Construction Bonds were issued through the Tennessee State School Bond Authority and loaned to Hamblen County on December 17, 2009, in the amount of $11,280,000. This other loan was issued at a cost of $124,936 for capital projects related to the school department. It is important to note that the Tennessee State School Bond Authority issued the bonds and loaned the proceeds to Hamblen County and various other governments across Tennessee. Hamblen County pays interest of 1.515 percent on its share of the bonds and also pays a monthly administrative fee to the State of Tennessee. Hamblen County and the other borrowers of the bond proceeds are required to comply with federal regulations established for the Qualified School Construction Bond program. Failure to comply with those requirements may result in the loss of the tax credit status of the bonds. This would result in further charges to the borrowers (Hamblen County) including the requirements to pay the tax-credit rate (5.86 percent) in addition to the 1.515 percent for a total rate of 7.375 percent. Currently, the budget is based on the 1.515 percent and the related monthly administrative fee.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
General Obligation Refunding Bonds, Series 2009

Year Ending June 30	Principal	Interest	Total
2018	3,575,000	326,000	3,901,000
2019	3,660,000	183,000	3,843,000
Total	$ 7,235,000	$ 509,000	$ 7,744,000

NOTE:

General Obligation Refunding Bonds, Series 2009 were issued on September 23, 2009 in the amount of $10,860,000. These bonds were sold at premium totaling $911,416 and issued at a cost of $234,113. The bonds refunded the $10,000,000 outstanding on the Local Government Public Improvement Bonds, Series III-A-3, and the associated swap agreement (a derivative) totaling $1,497,000. The Series III-A-3 was originally issued on March 19, 1998, for capital projects related to the school department. The fixed interest rates on the Series 2009 bonds range from 3% percent to 5%.

Hamblen County, Tennessee
Annual Debt Report
Schedule of Long-term Debt Requirements by Year
General Obligation Bonds, Series 2014

Year Ending June 30	Principal	Interest	Total
2018	605,000	55,830	660,830
2019	610,000	43,730	653,730
2020	615,000	36,715	651,715
2021	630,000	28,412	658,412
2022	645,000	18,333	663,333
2023	320,000	6,400	326,400
Total	$ 3,425,000	$ 189,420	$ 3,614,420

NOTE:

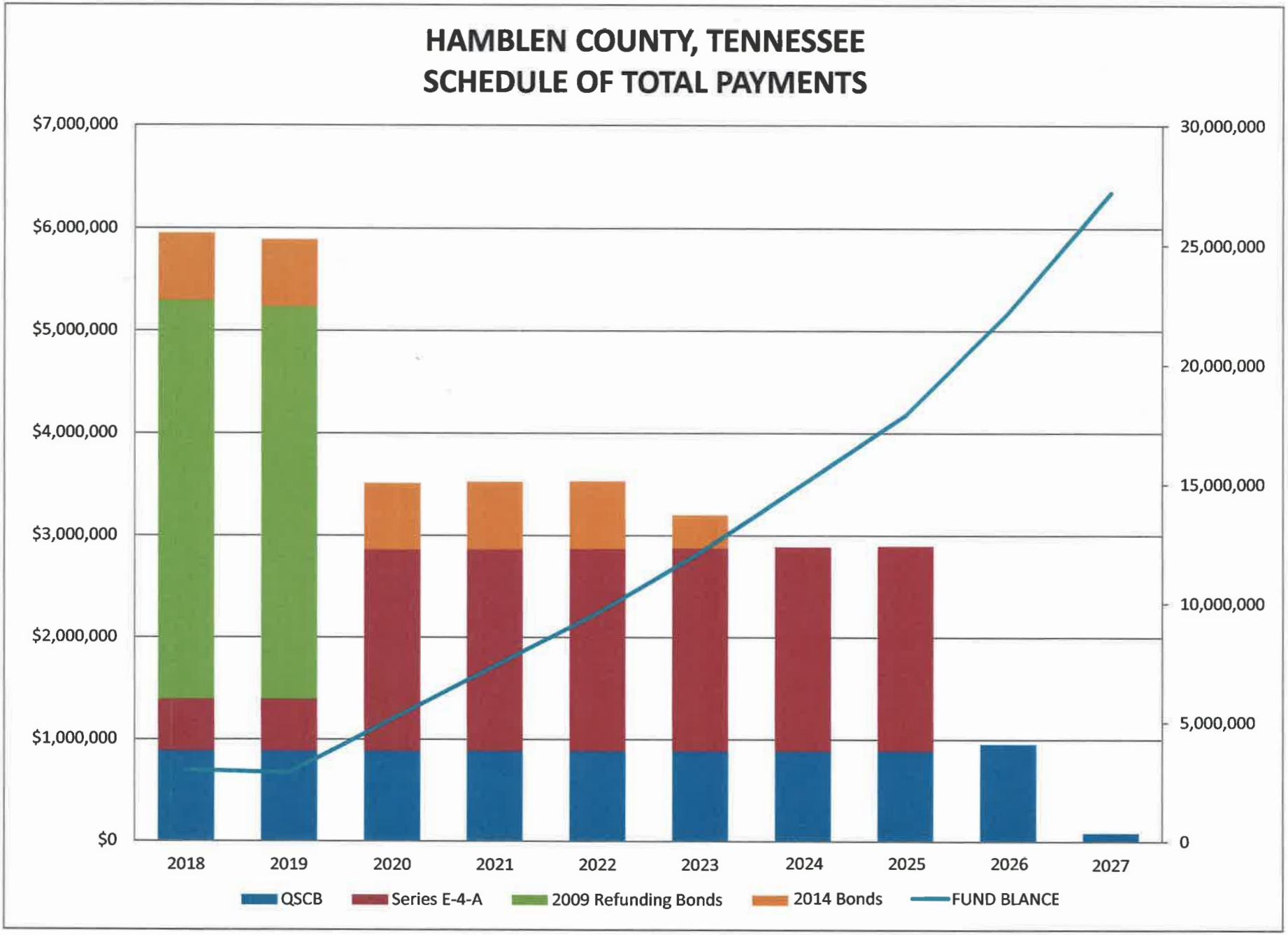
General Obligation Bonds, Series 2014 were issued on March 28, 2014, in the amount of $5,200,000. These bonds were sold at a premium totaling $77,475 and issued at a cost of $73,224. Of the $5,200,000 issued, $2,700,000 was for paving project in the county and $2,500,000 was for capital improvements projects at one of the county high schools. The fixed interest rates on the Series 2014 bonds range from 1.15% to 2%.

Hamblen County, Tennessee
Annual Debt Report
Multiple Year Debt Budget

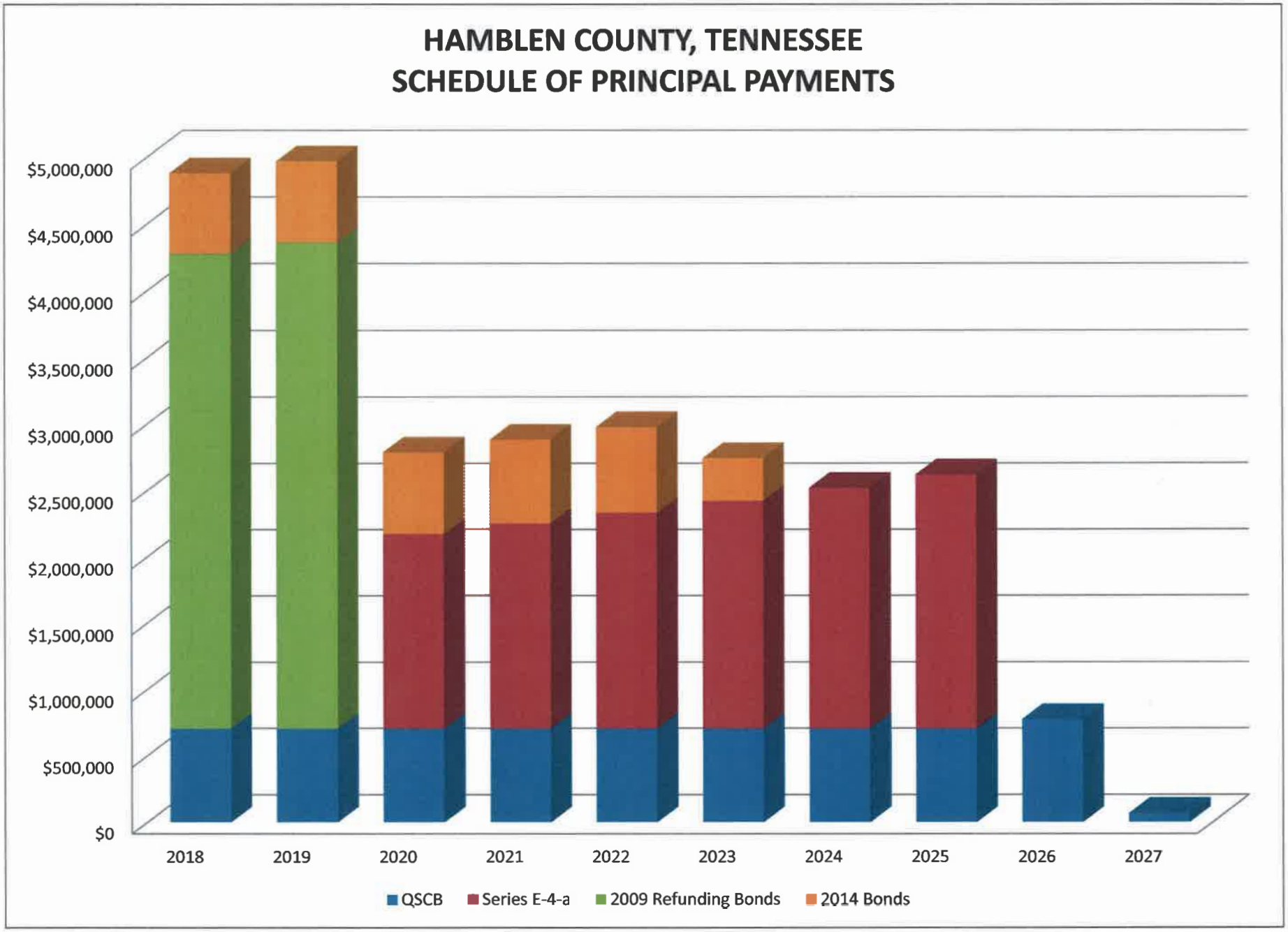
ACCOUNT NUMBER	DESCRIPTION	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
	ESTIMATED REVENUES										
40000	Local Taxes										
40100	County Property Taxes										
40110	Current Property Tax	$ 4,648,052	$ 4,648,052	$ 4,648,052	$ 4,648,052	$ 4,648,052	$ 4,648,052	$ 4,648,052	$ 4,648,052	$ 4,648,052	$ 4,648,052
40120	Trustee's Collections - Prior Year	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000
40130	Circuit/Clerk and Mator Collections - Prior Years	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000	55,000
40140	Interest and Penalty	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
40161	Payments in-Lieu-of Taxes - T.V.A.	400	400	400	400	400	400	400	400	400	400
40162	Payments in-Lieu-of Taxes - Local Utilities	62,634	62,634	62,634	62,634	62,634	62,634	62,634	62,634	62,634	62,634
40163	Payments in Lieu of Taxes - Other	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
40200	County Local Option Taxes	0	0	0	0	0	0	0	0	0	
40210	Local Option Sales Tax	165,000	165,000	165,000	165,000	165,000	165,000	165,000	165,000	165,000	
40266	Litigation Taxes - Jail, Workhouse or Courthouse	107,623	107,623	107,623	107,623	107,623	107,623	107,623	107,623	107,623	107,623
40300	Statutory Local Taxes	0	0	0	0	0	0	0	0	0	
40320	Bank Excise Tax	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
	Total Local Taxes	$ 5,223,709	$ 5,223,709	$ 5,223,709	$ 5,223,709	$ 5,223,709	$ 5,223,709	$ 5,223,709	$ 5,223,709	$ 5,223,709	$ 5,058,709
42000	Fines, Forfeitures, and Penalties										
42100	Circuit Court										
42150	Jail Fees	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 2,000
42300	General Sessions Court										
42350	Jail Fees	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
	Total Fines, Forfeitures, and Penalties	$ 47,000	$ 47,000	$ 47,000	$ 47,000	$ 47,000	$ 47,000	$ 47,000	$ 47,000	$ 47,000	$ 47,000
44000	Other Local Revenues										
44100	Recurring Items										
44110	Investment Income	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
44990	Other Local Revenues										
44990	Other Local Revenues	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	0	0
	Total Other Local Revenues	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 100,000	$ 100,000
	Total Estimated Revenues and Other Sources	$ 5,870,709	$ 5,870,709	$ 5,870,709	$ 5,870,709	$ 5,870,709	$ 5,870,709	$ 5,870,709	$ 5,870,709	$ 5,370,709	$ 5,205,709
	ESTIMATED EXPENDITURES										
82100	Principal on Debt										
82110	General Government										
601	Principal on Bonds	$ 71,500	$ 73,200	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
612	Principal on Other Loans	0	0	363,972	383,780	403,588	425,872	449,394	474,154	0	0
	Total Principal - General Government	$ 71,500	$ 73,200	$ 363,972	$ 383,780	$ 403,588	$ 425,872	$ 449,394	$ 474,154	$ 0	$ 0
82120	Highways and Streets										
601	Principal on Bonds	$ 314,116	$ 316,712	$ 319,308	$ 327,096	$ 334,884	$ 166,144	$ 0	$ 0	$ 0	$ 0
	Total Principal - Highways and Streets	$ 314,116	$ 316,712	$ 319,308	$ 327,096	$ 334,884	$ 166,144	$ 0	$ 0	$ 0	$ 0
82130	Education										
601	Principal on Bonds	$ 3,794,384	$ 3,880,088	$ 295,692	$ 302,904	$ 310,116	$ 153,856	$ 0	$ 0	$ 0	$ 0
612	Principal on Other Loans	703,854	703,854	1,809,882	1,870,074	1,930,266	1,997,982	2,069,460	2,144,700	773,140	66,359
	Total Principal - Education	$ 4,498,238	$ 4,583,942	$ 2,105,574	$ 2,172,978	$ 2,240,382	$ 2,151,838	$ 2,069,460	$ 2,144,700	$ 773,140	$ 66,359
82200	Interest on Debt										
82210	General Government										
603	Interest on Bonds	$ 6,520	$ 3,660	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
613	Interest on Other Loans	125,038	125,038	125,038	106,839	87,650	67,471	46,177	23,708	0	0
	Total Interest - General Government	$ 131,558	$ 128,698	$ 125,038	$ 106,839	$ 87,650	$ 67,471	$ 46,177	$ 23,708	$ 0	$ 0
82220	Highways and Streets										
603	Interest on Bonds	$ 28,987	$ 24,608	$ 21,157	$ 17,107	$ 12,228	$ 6,400	$ 0	$ 0	$ 0	$ 0
	Total Interest - Highways and Streets	$ 28,987	$ 24,608	$ 21,157	$ 17,107	$ 12,228	$ 6,400	$ 0	$ 0	$ 0	$ 0
82230	Education										
603	Interest on Bonds	$ 346,323	$ 198,408	$ 15,356	$ 11,305	$ 6,105	$ 0	$ 0	$ 0	$ 0	$ 0
613	Interest on Other Loans	550,854	550,854	550,854	495,554	437,242	375,921	311,215	242,231	170,852	14,241
	Total Interest - Education	$ 897,177	$ 749,316	$ 566,412	$ 506,858	$ 443,347	$ 375,921	$ 311,215	$ 242,231	$ 170,852	$ 14,241
82300	Other Debt Service										
82310	General Government										
510	Trustee's Commission	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000
	Total Other Debt Service - General Government	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000
82330	Education										
699	Other Debt Service	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 2,820
	Total Other Debt Service - Education	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 11,280	$ 2,820
	Total Estimated Expenditures and Other Uses	$ 6,062,856	$ 5,997,756	$ 3,622,741	$ 3,635,938	$ 3,643,359	$ 3,314,926	$ 2,997,526	$ 3,006,776	$ 1,065,312	$ 193,420
	Excess of Estimated Revenue Over (Under) Estimated Expenditures	$ (192,147)	$ (127,047)	$ 2,247,968	$ 2,234,771	$ 2,227,350	$ 2,555,783	$ 2,873,183	$ 2,863,933	$ 4,305,397	$ 5,012,289
	Estimated Beginning Fund Balance & Reserves July 1	3,200,705	3,008,558	2,881,511	5,129,479	7,364,250	9,591,600	12,147,383	15,020,566	17,884,499	22,189,896
	Estimated Ending Fund Balance & Reserves - June 30	$ 3,008,558	$ 2,881,511	$ 5,129,479	$ 7,364,250	$ 9,591,600	$ 12,147,383	$ 15,020,566	$ 17,884,499	$ 22,189,896	$ 27,202,185

NOTE: Based on current economic conditions, the revenues are budgeted constant with no growth.

Return to Regular Calendar
April 19, 2018

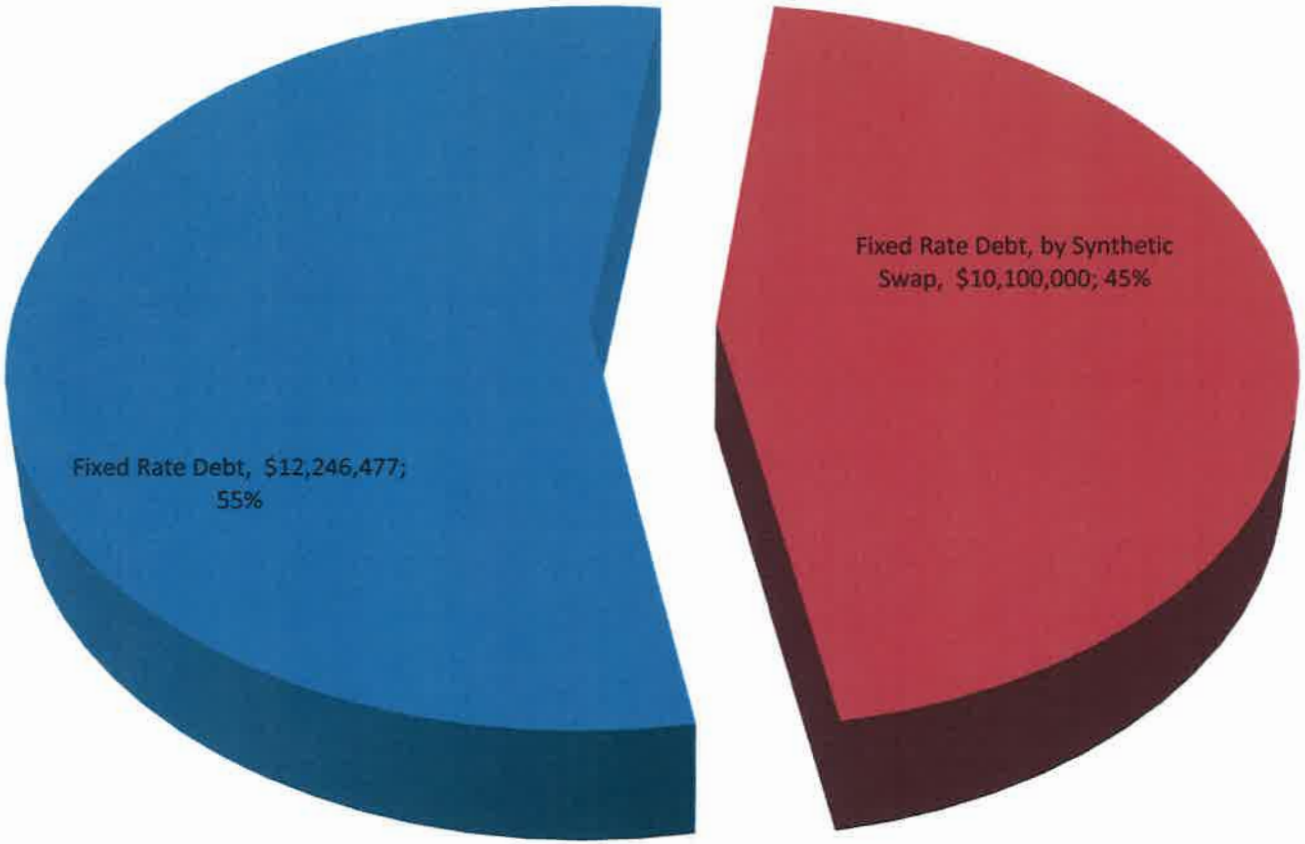


Return to Regular Calendar
April 19, 2018

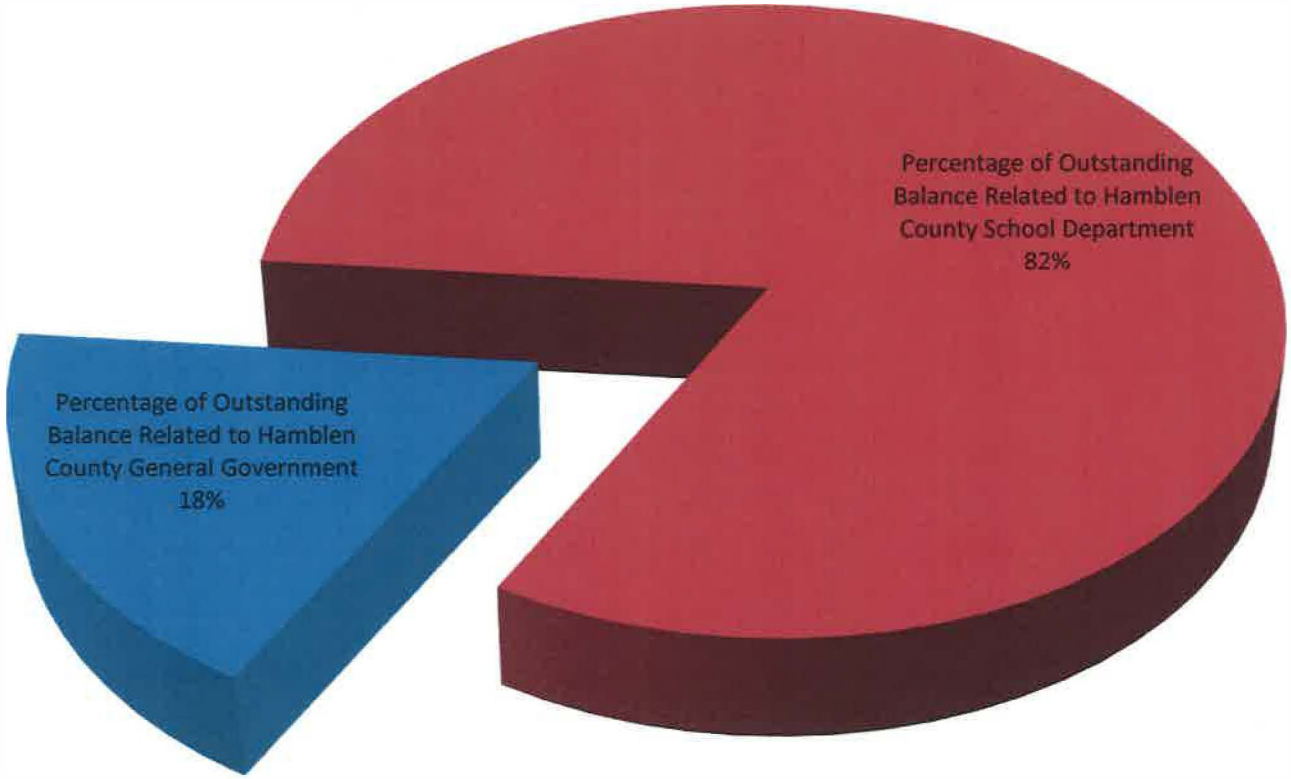


Return to Regular Calendar
April 19, 2018

Hamblen County, Tennessee
Debt Portfolio Ratios
Total Outstanding Debt - $22,346,477



Hamblen County, Tennessee
General Government to Schools Percentage
Total Outstanding Debt - $22,346,477



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "Agreement") is entered into this 15th day of February, 2018 by and between the **HAMBLEN COUNTY SHERIFF OFFICE** and **CEASE, INC**, in furtherance of **Hamblen County Sheriff Office** responsibilities under the Prison Rape Elimination Act (PREA) of 2003. This Agreement establishes guidelines for the provision of victim services to inmates in custody of **Hamblen County Sheriff Office** who have been sexually abused or harassed.

Upon the authorized signatures affixed hereunto, all parties mutually agree to the following:

I.

A. Hamblen County Sheriff Office agrees to:

i. As requested by the victim, allow a victim advocate to accompany and support the victim through the forensic examination process and investigatory interviews and shall provide emotional support, crisis intervention, information and referrals. *PREA National Standards §115.21 (e)*

ii. **Hamblen County Sheriff Office** shall provide multiple internal ways for inmates to privately report sexual abuse and harassment and at least one way, **National Sexual Assault Hotline, 1-800-656-4673**, for inmates to report to a public or private entity different from **CEASE, INC**; and respect the nature of anonymous reports by inmates. *PREA National Standards §115.51*

iii. Facilitate the placement and confidential access to **CEASE, INC.** emotional support services related to sexual assault by giving inmates the victim service agency contact information: **929A West 1st North Street, Morristown, TN 37814,** including the 24 hour toll-free hotline number of local, State, or national victim advocacy or rape crisis center 1-800-303-2220. *PREA National Standards §115.53(a)*

iv. Enable reasonable communications between inmate survivor of sexual assault and **CEASE, INC.**, by respecting the nature of privileged confidential communication. No information regarding client/advocacy communication shall be shared with **Hamblen County Sheriff Office** staff without informed, written, time-limited consent from the survivor of sexual assault. *PREA National Standards §115.53(a)*

v. Inform inmates, prior to giving them access to **CEASE, INC.** Crisis & Support Line and/or mailing address, of the extent to which such communications will be monitored and the extent to which reports of abuse (i.e. prank calls, graphic language, and other uses deem inappropriate) will be forwarded to **Hamblen County Sheriff Office PREA Coordinator, Lt. Gerry Hambrick** in accordance with mandatory reporting laws. *PREA National Standards §115.53(b)*

vi. Provide cross training for **CEASE, INC.** staff to include the responsibilities of the victim service agency/ staff under the facilities sexual abuse and sexual harassment prevention, detection, and response policies and procedures; and the facilities zero-tolerance policy regarding sexual abuse and sexual harassment and information on how to report such incidents. *PREA National Standards §115.32*

vii. Inform correctional staff and inmates of the extent of services provided by **CEASE, INC**. Specifically, **Hamblen County Sheriff Office** shall make known to correctional staff and inmates:

1. Disclosures of sexual assault made to **CEASE, INC.** will be reported to **Hamblen County Sheriff Office** or to law enforcement with permission warranty by victim at the discretion of the victims service agency available resources and staff;
2. **CEASE, INC.** may provide callers with updates on sexual assaults previously reported to **Hamblen County Sheriff Office** or to law enforcement, if victim service agency resources allow; and
3. **CEASE, INC.** Crisis and Support Line counselors provide immediate crisis intervention, referrals and education for (1) individuals who have recently experienced rape or sexual abuse, (2) individuals who are currently in crisis from past abuse and (3) non-offending parents/caregivers/significant others.

viii. Facilitate follow-up and on-going contact between the client and certified sexual assault counselor or advocate without regard to the presence or status of an investigation as deemed necessary by **CEASE, INC.**.

ix. Provide **CEASE, INC** with a **Hamblen County Sheriff Office** phone number Crisis and Support Line counselors can use to report disclosure of self-harm and threats of harm to others made by callers. **Hamblen County Sheriff Office, PREA Coordinator, Lt. Gerry Hambrick, 423-585-4315**

x. Ensure **CEASE, INC.** advocates have security clearance to enter the facility for meetings, training sessions, or other program activities. Provide for logistical needs, such as private and confidential meeting space for counseling sessions and forensic exams (if not performed by the facility).

xi. Provide notice to **CEASE, INC.** of any changes within ten (10) days that may reasonably be anticipated to impact this Agreement, such as persons authorized to act as the point of contact and develop additional operational details.

xii. Communicate any questions or concerns to **CEASE, INC.**, **Ashly Yount, Sexual Assault Advocate/SART Coordinator for Hamblen County, 423-581-7029**

II.

A. **VICTIM SERVICE AGENCY** agrees to:

i. Provide immediate advocacy, support, and crisis intervention to inmate survivors of sexual assault via **CEASE, INC.** Crisis and Support Line

ii. Maintain available a twenty-four (24) hour a day/seven (7) days a week crisis counseling through **CEASE, INC.** Crisis and Support Line

iii. Respond in person to the jail, whenever possible, to provide additional advocacy, emotional support, and information to inmate survivors of sexual assault (*This is only allowed currently for STOP and SASP subrecipients, VOCA does not allow until next contract cycle.*)

iv. To provide follow-up services and continued individual advocacy and support to inmate survivors of sexual assault at **Hamblen County Sheriff Office**, as requested by inmate and as resources allow

v. Maintain confidentiality as outlined in the **CEASE, INC.** informed consent form (attached) of survivors of sexual assault who are incarcerated and who are staff at **Hamblen County Sheriff Office**.

vi. Inform the inmate survivor of the right to have a victim advocate present during the medical forensic exam, investigation interviews and any possible court hearings and provide said accompaniment if desired by the survivor

vii. Provide information about follow-up services to the inmate survivor, including referrals to appropriate entities for additional information

viii. **CEASE, INC.** may terminate counseling and/ or advocacy services if the victim is using the crisis and support line or in person contact in a way that is not part of the therapeutic process

ix. Facilitate training as needed for those designated to provide jail and hospital accompaniment advocacy services for **Hamblen County Sheriff Office**.

x. Facilitate training on victim advocacy and sexual assault related issues as needed to **Hamblen County Sheriff Office** staff

xi. Communicate any questions or concerns to the **Hamblen County Sheriff Office, PREA Coordinator, Lt. Gerry Hambrick, 423-585-4315**

xii. Provide notice to **Hamblen County Sheriff Office** of any changes within ten (10) days that may reasonably be anticipated to impact this Agreement, such as persons authorized to act as the point of contact and develop additional operational details

xiii. Comply with all TN Mandatory Reporting laws regarding minors (T.C.A. §37-1 parts 401-406, 409-413 & 602-166) and vulnerable adults (T.C.A. 40-35-111, 76-6-103, 71-6-105, 71-6-110, 71-6-122)

III. General Terms & Conditions

A. **Hamblen County Sheriff Office** and **CEASE, INC.** agree to perform their respective services in accordance with the terms and conditions of this Agreement and in compliance with all applicable

laws, rules, regulations and orders of federal, state and local governments, including order of any court of competent jurisdiction.

B. The parties agree this Agreement shall be effective as of this __th day of April, 2018 and shall expire June 30, 2019 unless such period is extended by mutual agreement of the parties in writing.

C. **Hamblen County Sheriff Office** and **CEASE, INC.** shall have the right to terminate this Agreement at any time, with or without cause, upon no less than thirty (30) calendar days' written notice, without cause to the other party.

D. **CEASE, INC.** shall have the right to terminate this Agreement, with seven (7) business days written notice to the other party, upon a violation of §I (a) (vi) of this Agreement.

E. The parties recognize and agree it may be necessary or convenient for the parties to amend this Agreement as to provide for the orderly implementation of all undertakings described herein, and the parties agree to cooperate fully in connection with such amendment if and as necessary. However, no change shall be effective unless the same is reduced to writing and signed by the parties hereto.

In WITNESS WHEREFORE, the parties have caused the authorized representatives of each to execute this mutual Agreement.

HAMBLEN COUNTY SHERIFF OFFICE
510 Allison St.
Morristown, TN 37814

Signature Date

Printed Name

PREA Coordinator

CEASE, INC.
929A West 1st North St.
Morristown, TN 37814

Signature Date

Printed Name

Hamblen County SART Coordinator

HAMBLEN COUNTY MAYOR, Bill Brittain
511 West Second North Street
Morristown, TN 37814

Signature Date

Printed Name

Bill Brittain, Mayor

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commissioners

From: Bill Brittain, County Mayor BB

Date: March 26, 2018

Re: Wal-Mart Foundation Community Grant – ***Community Service Work Program***

The Hamblen County Community Service Work Program would like to apply for a $5,000 Wal-Mart Foundation Community Grant. If awarded, the money will be used toward the purchase of a replacement vehicle to transport residents who have court-ordered community service. This is a non-matching grant. **I am asking for approval to apply for this grant.**

Resolution 18-07

A RESOLUTION OF THE COUNTY COMMISSON OF HAMBLEN COUNTY, TENNESSEE AUTHORIZING THE 2018-2019 WAL-MART FOUNDATION COMMUNITY GRANT APPLICATION – **HAMBLEN COUNTY COMMUNITY SERVICE WORK PROGRAM**

Resolution authorizing submission of an application for Wal-Mart Foundation Community Grant for FY 2018-2019 from the Wal-Mart Foundation and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the Wal-Mart Foundation, and

Whereas, the contract for the grant for FY 2018-2019 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Wal-Mart Foundation Community Grant for FY 2018-2019 from the Wal-Mart Foundation.

2. That should said application be approved by the Wal-Mart Foundation, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Wal-Mart Foundation Community Grant by Hamblen County.

Approved at the regular meeting held on the 19th day of April, 2018.

_____
County Mayor

_____
Chairman

Attest:

_____
County Clerk

Notary:_____

Date:_____

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commissioners

From: Bill Brittain, County Mayor BB

Date: March 26, 2018

Re: Wal-Mart Foundation Community Grant – ***Hamblen County Sheriff's Department***

The Hamblen County Sheriff's department would like to apply for a $1,000 Wal-Mart Foundation Community Grant. If awarded, the money will be used to purchase ID kits. This is a non-matching grant. **I am asking for approval to apply for this grant.**

Resolution 18-08

A RESOLUTION OF THE COUNTY COMMISSON OF HAMBLEN COUNTY, TENNESSEE AUTHORIZING THE 2018-2019 WAL-MART FOUNDATION COMMUNITY GRANT APPLICATION – **HAMBLEN COUNTY SHERIFF'S DEPARTMENT**

Resolution authorizing submission of an application for Wal-Mart Foundation Community Grant for FY 2018-2019 from the Wal-Mart Foundation and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the Wal-Mart Foundation, and

Whereas, the contract for the grant for FY 2018-2019 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Wal-Mart Foundation Community Grant for FY 2018-2019 from the Wal-Mart Foundation.

2. That should said application be approved by the Wal-Mart Foundation, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Wal-Mart Foundation Community Grant by Hamblen County.

Approved at the regular meeting held on the 19th day of April, 2018.

_____
County Mayor

_____
Chairman

Attest:

_____
County Clerk

Notary:_____

Date:_____

Resolution 18-09

A RESOLUTION OF THE COUNTY COMMISSON OF HAMBLEN COUNTY, TENNESSEE AUTHORIZING THE 2018-2019 LITTER AND TRASH COLLECTING GRANT APPLICATION

Resolution authorizing submission of an application for a Litter and Trash Collection Grant for FY 2018-2019 from the Tennessee Department of Transportation and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the Tennessee Department of Transportation, and

Whereas, the contract for the grant for FY 2018-2019 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Litter and Trash Collecting Grant for FY 2018-2019 from the Tennessee Department of Transportation.

2. That should said application be approved by the Tennessee Department of Transportation, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Litter and Trash Collecting Grant by Hamblen County.

Approved at the regular meeting held on the 19th day of April, 2018.

_____ _____

County Mayor Chairman

Attest:

_____ Notary:_____

County Clerk

Date:_____

Hamblen County, Tennessee Bid Tabulation

Bid Name:	**HVAC Units for Courthouse (#2018-03)**
Department:	**Maintenance Department**
Date Bids Opened:	**3/26/2018 @ 2:00p.m.**
Finance Committee Review:	**4/9/2018**
Co. Commission Review:	**4/19/2018**

Bid Advertisement:	**Citizen Tribune Newspaper**
	Citizen Tribune Newspaper (online)
	Hamblen County Government Website
	Emailed 14 Approved Vendors

Vendors Bidding	Total Cost (including installation & equipment training LESS annual maintenance)	Delivery Time	Response Time to Service Calls	Warranty Included	*Item Specification* Four (4) York brand or equivalent 3-ton, 3-phase air condition unit with 95% horizontal natural gas furnance and evaporator coil. Minimum 15-Seer.	*Includes* Demolition and removal of existing equipment, labor, copper line set, thermostat, condensate pan and drain, vent, gas and electrical hook-up, duct transition, miscellaneous hangers and crane.
Lynch Heating & Air Morristown, TN	$ 32,500.00	7-10 Days	Same Day	1-Year Parts & Labor; 5-Year Manufacturer's Compressor	Non-Compliant; 13-Seer Unit	Complies
Lynch Heating & Air Morristown, TN	$ 33,580.00	7-10 Days	Same Day	1-Year Parts & Labor; 5-Year Manufacturer's Compressor	Complies	Complies
Air Quest America Knoxville, TN	$ 36,950.00	30 Days	4 Hours	1-Year Complete; 5-Year Compressor; 10-Year Heat Exchanger	Complies	Complies
Ricker Electric Morristown, TN	$ 31,380.00	15 Days	Same Day	1-Year Parts; 5-Years Compressor; 5-Years Furnace Parts; 10-Years Heat Exchanger; 2-Years Labor	Non-Compliant; 13-Seer Unit	Complies
Nies Mechanical Morristown, TN	$ 28,040.00	45 Days	4 Hours	1-Year Limited Parts; 5-Year Limited Compressor	Complies	Complies
Local Sheet Metal Rogersville, TN	$ 30,000.00	10 Days	Same Day	1-Year Limited Parts; 5-Year Limited Compressor	Complies	Complies
Lakeway Mechanical Morristown, TN	$ 23,591.51	60 Days	No response given	1-Year Limited Parts; 5-Year Limited Compressor	Complies	Complies
Cook's Air Conditioning Blountville, TN	$ 28,745.00	No response given	2 Hours	1-Year Condenser Parts & Labor; 5-Year Compressor Parts; 1-Year Gas Furnace Parts & Labor; 5-Years Limited Parts; 1-Year Labor & Material	Complies	Complies

Recommendation from Terry Myers for Award:	**Lakeway Mechanical - A) Lowest bid received; B) Meets all specifications requested**

Return to Regular Calendar
April 19, 2018

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commission

From: Bill Brittain, County Mayor

Date: April 5, 2018

Re: Inmate Healthcare Services Hamblen Co Jail

On Thursday, April 5, 2018, the Interview Committee for the Inmate Healthcare Services at Hamblen County Jail conducted interviews with the two providers that recently submitted proposals. The Interview Committee consisted of Wayne Mize, Geno Hambrick, Teresa Laws, Anne Bryant-Hurst, Johnna Harrell, Todd Davis and myself.

Based on the scoring results and much discussion, as well as cost analysis, we unanimously recommend Southern Health Partners to receive the contract for the healthcare services for inmates at the jail.

I am asking permission to negotiate a 3-year contract with Southern Health Partners to provide inmate healthcare at the Hamblen County Jail.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

Return to Regular Calendar
April 19, 2018

Hamblen County, Tennessee Bid Tabulation

Bid Name:	**Inmate Healthcare Services for Hamblen Co Jail (#2018-02)**
Department:	**Hamblen Co. Sheriff's Office**
Date Bids Opened:	**3/29/2018 @ 2:00p.m.**
Finance Committee Review:	**4/9/2018**
Co. Commission Review:	**4/19/2018**

Bid Advertisement:	**Citizen Tribune Newspaper**
	Citizen Tribune Newspaper (online)
	Hamblen County Government Website
	Emailed 13 Approved Vendors

Vendors Bidding	Medical Coverage	Mental-Health Coverage	Dental Coverage	**Total Cost Per Year**
Quality Correctional Healthcare Birmingham, AL	$622,314.04	$65,000.00	$12,000.00	**$699,314.04**
Southern Health Partners Chattanooga, TN	$578,640.00	$49,140.00	$27,000.00	**$654,780.00**

Recommendation from Interview Committee for Award:	**Southern Health Partners - A) Lowest Bid; B) Highest Interview Score**

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

Month MARCH Year 2018

Fund #101 *DEPT:* CIRCUIT COURT

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
	CIRCUIT COURT		
53100.719	Office Equipment	237.60	
	INCREASE REVENUE		
44130.000	Sale of Materials and Supplies		237.60

Brief Descriptions of issue:
To increase appropriations and revenue relating to the sale of filing cabinets by Circuit Court

Signature: Teresa West
Title: Circuit Court Clerk
Date: 4/5/18

For Finance Department Only:
Reviewed by:
Budget Amendment:
Date:

Return to Regular Calendar
April 19, 2018

March	2018													
Permit	Date	Applicant	Type	Address	Construction	Permit	SW	Plumbing	Mech.	Gas	Total	Tax Map	Group	Parcel
14-1015	3/1/18	Ervin	access bldg 21x12	1790 Shinbone Rd	$1,481.29	$63.00					$63.00	036		015.07
14-1016	3/2/18	Norton	garage det 32x24	3627 Apostle Rd	$8,500.00	$192.00					$192.00	032		090.00
14-1017	3/5/18	Warrick	pool 12x28	7665 W Pierce Dr	$30,000.00	$50.00					$50.00	046F	C	006.00
14-1018	3/7/18	Johnson	SWMH	6622 Fisherman Dr	$5,000.00	$100.00					$100.00	039O	A	009.00
14-1019	3/7/18	Hayes	inground pool	3954 Harbor View Dr	$24,500.00	$50.00					$50.00	017B	A	052.00
14-1020	3/8/18	Gen Dyna	tower ant/equip	770 Wooddale	$49,500.00	$100.00					$100.00	047		091.00
14-1021	3/8/18	Gen Dyna	tower ant/equip	4180 Chucky River Rd	$49,500.00	$100.00					$100.00	052		002.00
14-1022	3/8/18	Gilsdorf	carport	558 Roddy Dr	$6,000.00	$25.00					$25.00	047E	D	015.00
14-1023	3/8/18	Sequoyah	11 pavilions	142 Boys Scout Rd	$112,810.00	$630.00					$630.00	003		001.00
14-1024	3/8/18	Patterson	remodel basement	4221 Peace Dr	$5,000.00	$125.00					$125.00	017E	A	006.00
14-1025	3/8/18	Couch	DWMH	669 Jacobs Rd	$53,000.00	$350.00					$350.00	057		026.06
14-1026	3/9/18	Overbay	**House 3400 sq ft**	8076 St Clair Rd	**$450,000.00**	$2,065.00	$100.00	$105.00	$15.00	$30.00	$2,315.00	007		011.02
14-1027	3/13/18	Barile	pole barn/pole shed	2141 Spout Springs Rd	$27,479.82	$486.00					$486.00	016		067.00
14-1028	3/13/18	McDuffie	garage det 36x28	3435 Lake Drive	$15,000.00	$252.00					$252.00	017F	A	018.,00
14-1029	3/13/18	Sequoyah	16 cabins 12x20	142 Boy Scout Rd	$305,823.00	$960.00					$960.00	003		001.00
14-1030	3/14/18	Denny	remodel basement	4169 Harbor View Drive	$3,500.00	$115.20					$115.20	017C	A	019.00
14-1031	3/14/18	Mack	remodel roof/drywall	1010 Claudette Drive	$20,000.00	$20.00					$20.00	054B	A	025.00
14-1032	3/15/18	Gammel	access bldg 12x24	7065 Mayfair Street	$6,800.00	$72.00					$72.00	054B	G	002.00
14-1033	3/15/18	Noah	Barn 60x80	1880 Cedar Creek Rd	$100,000.00	$1,200.00					$1,200.00	018		025.05
14-1034	3/23/18	Self	**House 3597 sq ft**	2192 Silver City Rd	**$331,171.90**	$1,927.50	$100.00	$100.00	$20.00	$20.00	$2,167.50	036		018.00
14-1035	3/19/18	Cortes-Gent	mechanical	4430 Whitecliff Drive	$3,345.00				$15.00		$15.00	026O	G	027.00
14-1036	3/20/18	Hemminger	covered deck	1109 Wentworth Square	$15,000.00	$125.00					$125.00	035C	C	012.00
14-1037	3/20/18	Cedar Crk	remodel-roof truss	2524 Cedar Creek Church Rd	$100,000.00	$320.00					$320.00	011		023.00
14-1038	3/20/18	Singleton	DWMH	707 Cedar Creek	$76,999.00	$350.00					$350.00	018		063.00
14-1039	3/21/18	McDaniel	pool/deck 16x12	3856 Shandee Lane	$30,000.00	$75.00					$75.00	031L`	A	040.00
14-1040	3/22/18	Roberts	garage det/living spac	2851 Cherokee Drive	$130,000.00	$880.00		$45.00	$15.00		$940.00	024		079.03
14-1041	3/29/18	Morrison	**House 1502 sq ft**	5533 Winesap Way	**$94,900.00**	$826.10	$100.00	$70.00	$15.00		$1,011.10	027I	A	015.00
14-1042	3/22/18	Acuff	access bldg 160 sq ft	5751 Charlene Drive	$3,400.00	$40.00					$40.00	027G	C	013.00
14-1043	3/27/18	Smith	carport 18x26	750 Claudette Drive	$1,964.53	$25.00					$25.00	054B	D	035.00
14-1044	3/28/18	At&T	tower-swap antennas	4180 Chucky River Rd	$49,500.00	$150.00					$150.00	052		002.00
14-1045	3/29/18	Thompson	access bldg 12x24	1791 Burl Lane	$4,004.00	$72.00					$72.00	017		116.08
14-1046	3/29/18	Amos	access bldg 8x12	4451 Holly Tree Lane	$2,500.00	$0.00					$0.00	040H	B	014.00
	Total	32		Total:	$2,116,678.54	$11,745.80	$300.00	$320.00	$80.00	$50.00	$12,495.80			
Running	Total	217			$11,642,319.11	$61,731.25	$2,400.00	$2,455.00	$250.00	$70.00	$77,666.20			

	ETHRA	Monthly	YTD
	HOMES	0	0

			Total No.	Amount	Total
		Copies and Miscellaneous		$0.00	$0.00
		Re-Zoning Request		$75.00	$0.00
		Variance Request		$50.00	$0.00
		Plat Approval		$150.00	$300.00
3 lots or	more	Land Disturbance/Development		$100.00	$0.00
		Use on Review		$50.00	$50.00
		Refunds			**$0.00**
		Total Collected			**$350.00**
		Running Total Collected			**$5,730.50**

March Grand Total:	$12,845.80
2017-2018 Running Total:	**$83,446.70**

Return to Regular Calendar
April 19, 2018

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
P.O. Box 1897
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

ELIANA LEAL, ASSOCIATE

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cappsbyrdlaw.com
E-MAIL: info@cccblaw.com

March 29, 2018

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF OF HAMBLEN COUNTY, TENNESSEE - MARCH, 2018

Dear Bill:

Please find enclosed four (4) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of March, 2018.

As usual, one invoice covers our General/Miscellaneous File, two invoices cover separate county departments and one invoice is for reimbursement regarding delinquent tax work.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures

C:\USERS\AMY GREER\DOCUMENTS\PUBLIC FOLDERS\DOCUMENTS\HAMBLEN COUNTY\LETTERS\2018\BRITTAIN,BILL(INVOICE)-03-29-18.DOCX

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 309
Date: 04/02/2018
Due On: 05/02/2018

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	03/01/2018	E-mail from Tom Jessee re: opioid; e-mail from Bill Brittain re: July 4 agreement; phone conference with Cindy Dibb re: public records request; phone conference with Dan Armstrong re: opioid case	0.50	$150.00	$75.00
Service	03/05/2018	E-mails to and from Bill Brittain re: July 4 agreement and MedBen contract	0.10	$150.00	$15.00
Service	03/06/2018	E-mail from John Keating re: July 4 agreement, forward to Bill Brittain	0.05	$150.00	$7.50
Service	03/07/2018	E-mail from Kelley Barnhart re: pending litigation; e-mail from Marte Lawrence re: pending litigation; phone conference with Bill Brittain re: opioid case	0.35	$150.00	$52.50
Service	03/08/2018	E-mail from Kelley Barnhart re: pending litigation; e-mail from Cindy Dibb re: 3/12 committee meeting	0.10	$150.00	$15.00
Service	03/09/2018	E-mails from Aaron Chapman and Eric Harrison re: Johnson property	0.05	$150.00	$7.50
Service	03/10/2018	E-mails from and to Betsy Stibler, Eric Harrison and Aaron Chapman re: Johnson property	0.10	$150.00	$15.00
Service	03/12/2018	Committee meeting; phone confernece with Dan Armstrong re: opioid case	0.85	$150.00	$127.50
Service	03/15/2018	Phone conference with Craig Strand re: pending litigation	0.30	$150.00	$45.00

Service	03/16/2018	E-mails to and from Eric Harrison, Aaron Chapman and Betsy Stibler re: Johnson property; title work on Johnson property	1.65	$150.00	$247.50
Service	03/18/2018	E-mail Cindy Dibb re: 3/22 commission meeting	0.05	$150.00	$7.50
Service	03/19/2018	E-mails from and to Bill Brittain re: July 4 agreement	0.20	$150.00	$30.00
Service	03/21/2018	E-mail from Tom Jessee re: opioid case	0.05	$150.00	$7.50
Service	03/22/2018	E-mails from and to Eric Harrison re: Johnson property; county commission meeting	1.05	$150.00	$157.50
Service	03/23/2018	E-mails from and to Eric Harrison, Aaron Chapman, Betsy Stibler, Bill Brittain and Paul LeBel re: Johnson property; finished title for Johnson purchase	1.30	$150.00	$195.00
Service	03/26/2018	Phone conferences with Kelley Hinsley and Cindy Dibb re: Johnson property	0.20	$150.00	$30.00
Service	03/28/2018	E-mails from and to Eric Harrison, Aaron Chapman and Betsy Stibler	0.05	$150.00	$7.50
				Total	**$1,042.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
309	05/02/2018	$1,042.50	$0.00	$1,042.50
			Outstanding Balance	**$1,042.50**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$1,042.50**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 308
Date: 04/02/2018
Due On: 05/02/2018

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	02/12/2018	E-mail from Cindy Dibb re: Property Maintenance Code	0.05	$150.00	$7.50
Service	03/07/2018	Phone conference with Bill Brittain re: property maintenance ordinance	0.25	$150.00	$37.50
Service	03/09/2018	Review property maintenance ordinance; meeting with Bill Brittain	0.70	$150.00	$105.00
Service	03/15/2018	E-mails from and to Tina Whitaker re: meeting/Effinger/May	0.15	$150.00	$22.50
Service	03/16/2018	E-mails from and to Tina Whitaker re: meeting	0.05	$150.00	$7.50
Service	03/20/2018	Meeting with Planning Commission	1.35	$150.00	$202.50
Service	03/22/2018	Meeting with Bill Brittain re: property maintenance	0.50	$150.00	$75.00
				Total	**$457.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due

308	05/02/2018	$457.50	$0.00	$457.50
			Outstanding Balance	**$457.50**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$457.50**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 307
Date: 04/02/2018
Due On: 05/02/2018

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	03/08/2018	E-mails from and to Amanda Hale re: sale of levied vehicle	0.10	$150.00	$15.00
Service	03/09/2018	E-mails from and to Amanda Hale re: sale of levied vehicle	0.10	$150.00	$15.00
				Total	**$30.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
307	05/02/2018	$30.00	$0.00	$30.00
			Outstanding Balance	**$30.00**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$30.00**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

CAPPS, CANTWELL, CAPPS & BYRD
ATTORNEYS AT LAW

P. O. Box 1897
MORRISTOWN, TN 37816
Phone: 423-586-3083 Fax: 423-586-0513

INVOICE

DATE: MARCH 29, 2018

TO:

HAMBLEN COUNTY TENNESSEE

FOR:

DELINQUENT TAX WORK

DESCRIPTION	AMOUNT
03/20/18 Advanced to Rix Copies for copies of Hamblen County Delinquent Tax Summons	
TOTAL	$96.03

Make all checks payable to Capps, Cantwell, Capps & Byrd and REMIT TO: P.O. Box 1897, Morristown, TN 37816-1897.
Payment is due within 30 days. Any accounts which remain unpaid after 30 day shall bear interest at the rate of 1 ½% per month.

Thank you for your business!

MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 301-6322

April 1, 2018

RECEIVED
APR - 3 2018
OFFICE OF THE
HAMBLEN COUNTY MAYOR

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:
The following Coroner calls were investigated by me during the month of March along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	18095	03-04-18	Mrs. Thelma Roberts, 62, Rogersville, TN
2.	18100	03-07-18	Mr. Franklin Yount, 85, 2808 Bethel Road
3.	18106	03-11-18	Mrs. Fhadaleen Garrison, 78, 1140 Hickory View Drive
4.	18109	03-13-18	Mr. Donald Jones, 71, Newport, TN
5.	18115	03-16-18	Mrs. Debra Hayes, 66, 2101 Crockett Ridge Road
6.	18116	03-16-18	Mr. Ralph Elkins, 53, 2168 Fernwood Church Road
7.	18118	03-17-18	Mr. Derward Gordon, 81, 1226 Tom Treece Road
8.	18121	03-22-18	Mr. Phillip Floyd, 70, 2402 Warren Drive
9.	18123	03-22-18	Mr. Newman Trent, 78, 5688 Wood Drive
10.	18125	03-22-18	Mr. Jeffery Horne, 56, Sevierville, TN
11.	18126	03-23-18	Mrs. Ruby Truxillo, 77, 323 West Louise Avenue
12.	18128	03-24-18	Mrs. Shirley Withe, 83, 1612 Valley Home Road
13.	18132	03-26-18	Mrs. Mrs. Peggy Duggar, 89, Regency
14.	18133	03-26-18	Mrs. Eleulin French, 82, 950 Nikirk Avenue

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.

Eddie R. Davis
Hamblen County Coroner
CC: Hamblen County Medical Examiner
* Indicates Autopsy Performed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

Return to Regular Calendar
April 19, 2018

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

April 1, 2018

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	18093	03-03-18	Mrs. Claudia Rosenbalm, 74, 1635 Horner Road
2.	18101	03-07-18	Ms. Charlotte Shelton, 72, Jefferson City, TN
3.	18120	03-22-18	Mrs. Phyllis Smith, 73, 2126 Titus Drive
4.	18122	03-22-18	Mr. Lynton Sawyer,85, 3053 Chucky River Road
5.	18124	03-22-18	Mr. Johnny Harmon, 82, 1124 Clarence Lane
6.	18135	03-31-18	Mr. Jacob Williamson, 79, Newport, TN

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

6 Calls X $40. = $240.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

April 1, 2018

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	18096	03-04-18	Mr. Mr. Allen Williams, 43, 627 Sherwood Drive
2.	18098	03-06-18	Mr. Vernon Roberts, 84, 2844 Tanasi Trail
3.	18099	03-06-18	Ms. Donna Bryant, 55, 504 East Sixth North Street
4.	*18104	03-09-18	Mr. Robert Capshaw, 40, 3401 Mill Wheel Road
5.	18105	03-11-18	Mrs. Mary Brewer, 76, Bean Station, TN
6.	18106	03-11-18	Mrs. Fhadaleen Garrison, 78, 1140 Hickory View Drive
7.	*18107	03-12-18	Ms. Wanda Watkins, 66, 1976 Lakewood Drive
8.	18108	03-13-18	Ms. Edith Mathews, 83, 990 Dover Road
9.	18110	03-13-18	Mr. Wesley Foster, 66, 2085 Seven Oakes Drive
10.	*18111	03-13-18	Ms. Sonya Ausmus, 49, 1964 Wanda Terrace
11.	*18112	03-13-18	Mr. Brandon Ray, 18, 5023 Hansford Place
12.	18119	03-19-18	Mr. Talley Colin, 66, 1597 Kimberly Drive
13.	18127	03-23-18	Mr. William Smith, 60, 716 Rainbow Circle
14.	18129	03-24-18	Mr. Richard Allen, 66, 414 East Fourth North Street
15.	18130	03-25-18	Mr. Landon Lawson, 53, Bean Station, TN
16.	18131	03-25-18	Mrs. Lawanda Lambe, 88, Bean Station, TN

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

16 Calls X $40. = $640.00

Sincerely,

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/jrt

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

April 1, 2018

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of March.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	18097	03-06-18	Mr. Randell Bowlin, 61, 7128 Mountain Valley Road
2.	18103	03-09-18	Ms. Shelby Miller, 73, 303 Lochmere Drive
3.	18117	03-18-18	Mr. Donald Cosens, 90, 2851 Indian Trail
4.	18134	03-29-18	Mr. Tom Pittman, 58, 2346 Brights Pike

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

4 Calls X $40. = $160.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/tg

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
437 Britton Drive
Talbott, Tennessee 37877
Phone: 423-312-7510

April 1, 2018

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of February.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	18094	03-04-18	Mrs. Linda Chambers, 74, 520 East Second North Street
2.	18102	03-08-18	Mr. Frazier Richard, 91, 501 West Economy Road
3.	18113	03-14-18	Mrs. Ina Coffey, 82, White Pine, TN
4.	18114	03-14-18	Mrs. Nancy Grisden, 62, 2620 Harbin Court

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

4 Calls X $40. = $160.00

Sincerely,

SIGNATURE ON FILE

Jeffery Holt
Deputy Coroner

erd/jh

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of ~~January~~ March 4th

Month MARCH Year 2018

Fund #101 *DEPT:* JAIL

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	JAIL		
54210.790	Other Equipment	100	
54210.716	Law Enforcement Equipment		100

Brief Descriptions of issue:

To reclassify appropriations to cover the purchase of additional prisoner related items - clothing and other miscellaneous items.

Requesting Department

Signature: Denise Hammond

Title : Executive Assistant

Date: 3-2-18

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 3-2-2018

For Finance Department Only:
Reviewed by: AOH
Budget Amendment 101-046

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of ~~January~~ March

Month MARCH Year 2018

Fund #101 *DEPT:* **OTHER FINANCE / SATELLITE OFFICE**

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	OTHER FINANCE / SATELLITE OFFICE		
52900.317	Data Processing Services	20.28	
52900.435	Office Supplies		20.28

Brief Descriptions of issue:

To reclassify appropriations to cover the monthly expense for MUS Fibernet services for the remainder of FY 17-18

Requesting Department

Signature:

Title : County Clerk

Date: 3-21-18

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 3-21-18

For Finance Department Only:
Reviewed by: JDH
Budget Amendment 101-049

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of ~~January~~ March

Month MARCH Year 2018

Fund #101 *DEPT:* PLANNING

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	PLANNING		
51720.509	Refunds	100	
51720.355	Travel		100

Brief Descriptions of issue:

To reclassify appropriations to allow for refunds.

Requesting Department

Signature: Lisa Whitaker

Title : Department Mgr.

Date: March 19, 2018

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 3-20-18

For Finance Department Only:
Reviewed by: AOH

Budget Amendment 101-048

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of ~~January~~ March 2018

Month MARCH Year 2018

Fund 131 *DEPT:* HIGHWAY

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	HIGHWAY		
61000.506	Liability Insurance	1,000	
61000.511	Vehicle and Equipment Insurance	2,000	
61000.415	Electricity		3,000

Brief Descriptions of issue:

To reclassify appropriations from electricity to liability and vehicle and equipment insurance to cover premiums due for fourth quarter installments.

Requesting Department

Signature: Barry G. Pool

Title: Hamblen County Road Supt.

Date: 03-19-18

Approval by County Mayor

Signature: Bill Brittain

Title: County Mayor

Date: 3-20-18

For Finance Department Only:
Reviewed by: AOH
Budget Amendment 131-005

Hamblen County Government
Public Services Committee
Monday, April 9, 2018
Hamblen County Health Department Conference Room

MINUTES

Members Present:

Stancil Ford	Howard Shipley	Hubert Davis	Randy DeBord
Louis "Doe" Jarvis	Johnny Walker	Tim Goins	John Smyth

Members Absent:
Larry Carter

Call to Order
Chairman Davis called the meeting to order at 12:08 p.m.

Visitors Wishing to Address the Committee
Gwen Holden

Old Business
None

New Business

a. Resolution to Amend the Zoning Map of Hamblen County, Tennessee, by Rezoning District 04, Tax Map 050, Parcels 069.07, 3994 S. Davy Crockett Parkway, Morristown, TN, 37813 from A-1 to C-1 – Rezoning request sets inside the Urban Growth Area and has been reviewed and recommended for rezoning by the Morristown Regional Planning Commission and reviewed by the Hamblen County Planning Commission.

Motion (John Smyth/Howard Shipley) to approve the Resolution to Amend the Zoning Map of Hamblen County, Tennessee, by Rezoning District 04, Tax Map 050, Parcels 069.07, 3994 S. Davy Crockett Parkway, Morristown, TN, 37813 from A-1 to C-1.

	Yes	*No*	*Pass*	*Abstain*	*Absent*
1	Hubert Davis	Tim Goins			Larry Carter
2	Randy DeBord	Johnny Walker			
3	Stancil Ford				
4	Doe Jarvis				
5	Howard Shipley				
6	John Smyth				

6 Yes/2 No, Motion Passes

b. Corridor Study Agreement Tennessee State Route 66 Memorandum of Understanding

Motion (John Smyth/Howard Shipley, all in favor) to approve the Memorandum of Understanding between Hamblen County, the City of Morristown, the City of White Pine, Jefferson County, the State of Tennessee Department of Transportation and the Lakeway Metropolitan Transportation Planning Organization (LAMTPO) **to enter into a Corridor Management Agreement for the new State Route 66 connecting I-81 Exit 4 in Jefferson County to Hwy 160 in Hamblen County.**

c. Surplus of Litter Bus 1990 Chevrolet C63 Bus, VIN #2GBHG31K4L4104244

Motion (Howard Shipley /John Smyth, all in favor) to approve the surplus of the Litter Bus 1990 Chevrolet C63 Bus, VIN #2GBHG31K4L4104244.

d. Amendments to Property Maintenance Code Resolution #18-05

Motion (Stancil Ford/John Smyth) to approve the following amendments to the property maintenance code Resolution #18-05:

1. **<u>Section 202 General Definitions</u>: Subdivision – A Subdivision shall be defined as a group or groups of lots restricted to residential use by private covenant or zoning, intended for single family or multifamily use which are designated numerically on a recorded or unrecorded plat which bears a common name such as "Greene Acres".**
2. **<u>306.2 Disposal of Rubbish</u>: The safe and sanitary placement of rubbish at curbside for pickup by the Hamblen County Sanitation Department is permitted. No hazardous household waste, such as batteries, wet paint and tires will be collected by the County Sanitation Department.**
3. **<u>306.2.1 Rubbish storage facilities</u>: Strike from Property Maintenance Code**
4. **<u>306.2.2 Refrigerators</u>: Refrigerators-the doors of refrigerators and similar equipment not in operation shall be removed before the items are discarded.**

	Yes	***No***	***Pass***	***Abstain***	***Absent***
1	Hubert Davis	Tim Goins			Larry Carter
2	Randy DeBord	Johnny Walker			
3	Stancil Ford				
4	Doe Jarvis				
5	Howard Shipley				
6	John Smyth				

6 Yes/2 No – Motion Passes

e. Board of Equalization – Board of Equalization begins to meet the first of June. Four appointments need to be made at the April 19, 2018 Commission meeting. Earl Cameron, Ralph Wilkerson and Darrell Williams have agreed to serve the two year term. Nominations for a fourth member from districts 5, 6, 12, 13 and 14 are being taken. No action to be taken at committee.

<u>Items of Interest</u> *<u>(No Action Necessary)</u>*

a. None

<u>Adjournment</u> There being no further business Chairman Davis adjourned the meeting at 12:28 p.m.

Hamblen County Government

PUBLIC SERVICES COMMITTEE

TENNESSEE
Hamblen County
SERVICE • COMMITY • INDUSTRY
PUBLIC SERVICES COMMITTEE

Hubert Davis
Chairman

Tim Goins
Vice-Chairman

Louis "Doe" Jarvis
Ex-Officio

Larry Carter
Member

Randy DeBord
Member

Stancil Ford
Member

Howard Shipley
Member

John Smyth
Member

Johnny Walker
Member

Monday, April 9, 2018
Immediately Following Adjournment of Finance Committee
Hamblen County Health Department Conference Room

AGENDA

1. **Call to Order** – *Chairman Hubert Davis*

2. **Visitors Wishing to Address the Committee** – *Chairman Hubert Davis*
(*Visitors will be allotted 5 minutes to speak)*

3. **Old Business** – *Chairman Hubert Davis*
   a. None

4. **New Business** – *Chairman Hubert Davis*
   a. Resolution to Amend the Zoning Map of Hamblen County, Tennessee, by Rezoning District 04, Tax Map 050, Parcels 069.07, 3994 S. Davy Crockett Parkway, Morristown, TN,37813 from A-1 to C-1 – *Planning & Zoning Department Manager Tina Whittaker*
   b. Corridor Study Agreement State Route 66 – *Mayor Bill Brittain/MTPO Coordinator Rich DesGroseilliers*
   c. Surplus of Litter Bus 1990 Chevrolet C63 Bus, VIN #2GBHG31K4L4104244 - *Community Services Director Don Baird*
   d. Amendments to Resolution 18-05 Property Maintenance Code – *County Mayor Bill Brittain*
   e. Board of Equalization Nominations – *County Mayor Bill Brittain*

5. **Items of Interest (No Action Necessary)** – *Chairman Hubert Davis*
   a. Morristown Hamblen Humane Society Reports

6. **Adjournment** – *Chairman Hubert Davis*

RESOLUTION #_____

A RESOLUTION TO AMEND THE ZONING MAP
OF HAMBLEN COUNTY, TENNESSEE, BY REZONING
DISTRICT 04, TAX MAP 050, PARCELS 069.07
3994 S. DAVY CROCKETT PARKWAY, MORRISTOWN, TN. 37813
FROM A-1 TO C-1
MARCH 22, 2018

WHEREAS, The Morristown City Planning Commission heard the request to Amend the Hamblen County Zoning Map from A-1 to C-1 on the parcel listed above located inside the Urban Growth Boundary:

WHEREAS, The Morristown City Planning Commission does recommend the rezoning request:

NOW, THEREFOR, BE IT RESOLVED that the Hamblen County Board of Commissioners does hereby approve the rezoning and map amendment from A-1 to C-1 according to the attached map.

Motion was made by _____

Second by _____

Voting For: Voting Against:

ATTEST:

_____
County Clerk

AUTHENTICATED:

_____

County Mayor

_____
Date

City of Morristown

Incorporated 1855

DEPARTMENT OF COMMUNITY DEVELOPMENT & PLANNING

TO:	Morristown Regional Planning Commission
FROM:	Lori Matthews, Senior Planner
DATE:	March 13th 2018
REQUEST:	Rezoning Request in Urban Growth Boundary

BACKGROUND:

City staff has received a rezoning request located within the City's Urban Growth Boundary from Mr. Alvy Couch for his property at 3887 South Davy Crockett Highway. Currently zoned A-1 (Agricultural/Forestry), Mr. Couch is seeking a C-1 (Commercial) designation for his business.

The 2.25 acre site is located behind Raimondi Carmel Apple factory and north (across Spencer Hale Drive) from Lakeway Auto Salvage. The property fronts South Davy Crockett Parkway. Surrounding properties are all zoned A-1, the exception being the paint shop directly across 25E which is zoned C-1.

Three buildings occupy the site, all between eight and nine thousand square feet in size and all used for commercial large motor vehicle storage, the exception being the northern most building which has an office in the front (Life Care).

RECOMMENDATION:

A memorandum (attached) from the County expresses support for this rezoning request with which City Staff concurs, therefore, Staff asks that the Morristown Regional Planning Commission recommend this rezoning request be granted by the Hamblen County Commission.

WILSON HALE RD
S DAVY CROCKETT PKWY
OLD WITT RD
Painting Business
Monument Sales
Raimondi Apple
SPENCER HALE RD
FOXTRUDE LN
RANDOLPH DR
Lakeway Salvage
OLD 95E HWY
S DAVY CROCKETT PKWY
WINDSONG LN
BUTLER ST
BACH ST

WILSON HALE RD
S DAVY CROCKETT PKWY
OLD WITT RD
Monument Sales
Raimondi Apple
SPENCER HALE RD
WINDSONG LN
BUTLER ST
BACH ST

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commission

From: Bill Brittain, County Mayor BB

Date: April 4, 2018

Re: Corridor Study Agreement SR66

The Lakeway Transportation Planning Organization (LAMTPO) is conducting a corridor management study for the new SR 66 highway connecting I-81 Exit 4 in Jefferson County to Hwy 160 in Hamblen County. The purpose of the study is to prepare guidelines to manage and control growth along the route of the highway.

Part of the study process is the creation of a Corridor Management Agreement (CMA) among the local governments, the state department of transportation and the local transportation planning agency along the route. The three (3) core elements of a CMA are:

1) **Purpose**: To make sure SR 66 will be a free flowing, multi-model transportation network. This can be accomplished by limiting the number of driveway connections, linking parking lots, having frontage/access roads, limiting the number of traffic signals, minimizing the number of conflict points, etc.

2) **Agreement:** To make sure that the governing agencies communicate and collaborate with one another, when new developments and property redevelopment occurs along the thoroughfare;

3) **Governance:** To establish specific goals and strategies and/or actions for SR66. This will mostly be outlined in the SR66 Corridor study what will be completed by WSP Consultants.

I am proposing that Hamblen County join the City of Morristown, Jefferson City, Jefferson County, the City of White Pine, the Tennessee Department of Transportation (TDOT) and LAMTPO in a corridor management agreement that all the agencies will use to manage development along SR 66. The agreement is attached.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

Return to Regular Calendar
April 19, 2018

TENNESSEE STATE ROUTE 66
CORRIDOR MANAGEMENT AGREEMENT

MEMORANDUM OF UNDERSTANDING
CORRIDOR MANAGEMENT ALONG STATE ROUTE 66

I. Purpose

The purpose of this Agreement is to provide a framework for the signatory agencies, organizations and governments, within the State of Tennessee Department of Transportation, the City of White Pine, The City of Morristown, Jefferson County and Hamblen County to work collaboratively in the management of State Route 66 (SR66) from W. Andrew Johnson Highway/ SR34/ US Hwy 11E to SR341/ Roy Messer Hwy at I-81 Exit 4 and promote safe and efficient operation, enhance and sustain economic development and support environmental conservation along the corridor. In addition, this Agreement will sustain the planning approaches developed as a result of the SR66 Corridor Study.

II. Agreement

WHEREAS, Tennessee's Long Range Transportation Plan recognizes the value of interregional highway corridors in providing citizens and businesses throughout Tennessee with high quality access to educational, employment, health care and recreational opportunities and supports commerce and tourism; and

WHEREAS, the City of White Pine, The City of Morristown, Jefferson County, Hamblen County and the Lakeway Metropolitan Transportation Planning Organization have supported the SR 66 Corridor Study and all recommendations emerging from it.

WHEREAS, the City of White Pine, The City of Morristown, Jefferson County and Hamblen County Forge have Identified transportation Improvements along the SR 66 corridor In their respective plans and work programs; and

WHEREAS, the City of White Pine, The City of Morristown, Jefferson County and Hamblen County have prepared plans and studies describing their vision for the SR66 corridor, including:

- Transportation plan;
- Improvement Program;
- Overall Land Use Plan

WHEREAS, SR 66 has been identified as a corridor that enhances the economic vitality of the state, providing essential access for the City of White Pine, The City of Morristown, Jefferson County and Hamblen County to major economic markets and cultural centers; and

WHEREAS, the continued growth of the region is leading to increasing travel demand in the corridor, which, if unmanaged, can negatively affect the level of performance and safety experienced by users of the roadway; and

WHEREAS, community leaders, residents and transportation officials have identified this growing travel demand and development pressure as a concern with potential negative consequences

for the safety and operation of the corridor, with potential to degrade the performance of the corridor, and the resulting implications for the economy and quality of life of the region; and

WHEREAS, elected officials, agency staff, and representatives of State of Tennessee Department of Transportation, the City of White Pine, The City of Morristown, Jefferson County, Hamblen County and the Lakeway MTPO have endorsed the development of the SR 66 Corridor Study with the following list of corridor goals:

- Manage and coordinate growth;
- Expand regional mobility;
- Improve and preserve community character
- Mitigate negative impacts to the function of the corridor; and

WHEREAS, through the SR 66 Corridor Study process representatives from the respective jurisdictions will identify specific corridor strategies leading to the attainment of corridor goals.

NOW, THEREFORE, State of Tennessee Department of Transportation, the City of White Pine, The City of Morristown, Jefferson County, Hamblen County and the Lakeway MTPO agree to cooperate in the pursuit, adoption and implementation of the strategies and actions detailed in the **State Route 66 Corridor Study** and enumerated below:

1. **Access Management** – defines the relationship of adjacent land uses and activities to the corridor itself. The nature of that access can have a significant impact on mobility, congestion and safety. Tools to implement the access management strategy may include:

    - Medians/channelization standards;
    - Spacing standards;
    - Corner clearance standards;
    - Driveway design standards;
    - Connectivity and cross-access standards;
    - Street network standards;
    - Access management plans; and
    - Wayfinding signage.

Parties to this agreement recognize the importance of the Access Management strategy and tools to achieving the corridor management goals established for the SR 66 corridor. The parties agree to:

a. Establish a process for coordinated access permit review and approval; and

b. Develop corridor access management standards and a corridor access management plan as part it of the comprehensive plan for State of Tennessee Department of Transportation, the City of White Pine, City of Morristown Hamblen County, and Jefferson County.

2. **Land Use Planning** – describes the location and type of places and activities along a corridor. The organization of those land uses can Influence a variety of factors, including traffic patterns, economic activity and community character. Tools to implement the land use strategy may include:

- Land use plans;
- Zoning, including design overlays;
- Subdivision regulations; and
- Urban services plans.

Parties to this agreement recognize the importance of the Land Use Planning strategy and tools to achieving the corridor management goals established for the SR 66 corridor. The parties agree to:

a. Develop corridor land development regulations and standards as part of the comprehensive plan for the State of Tennessee Department of Transportation, the City of White Pine, The City of Morristown, Jefferson County and Hamblen County.

3. **Roadway Design and Capacity** – design improvements enhance the safety and operation of the road, while capacity improvements allow more vehicles to travel on the road. Roadway design and capacity is also an important strategy to protect environmental resources in a corridor. Tools to implement the Roadway Design and Capacity Strategy may include: Roadway alignment;

- Travel lane and shoulder widths;
- Medians;
- Crosswalks;
- Bicycle lanes;
- Sustainable stormwater controls;
- On and off-ramp locations;
- Number of travel lanes;
- Intersection geometry and curb radii;
- Channelized right-turns;

Parties to this Agreement recognize the importance of the Roadway Design and Capacity strategy and tools to achieving the corridor management goals established for the SR 66 corridor. The parties agree to:

a. Develop corridor roadway cross sections with the State Department of Transportation as the lead agency; and

b. Develop a corridor alignment and capacity plan that defines and preserves required future right-of-way as part of the comprehensive plan for the City of White Pine, The City of Morristown, Jefferson County and Hamblen County

III. Governance

1. Adoption, Amendment and Termination

This Agreement will become effective when an appointed and authorized representative of each State of Tennessee Agency, the City of White Pine, The City of Morristown, Jefferson County, Hamblen County and Lakeway MTPO have placed their signature in the block below.

This Agreement may be amended, in whole or in part, by mutual agreement of all parties as evidenced by signatures on an amended agreement. The signatory parties agree to confer with respect to the continuation of the Agreement, or if there is the necessity for any amendments, on an annual basis. The State Department of Transportation will coordinate this meeting by determining the date and location along with gathering input from the participating Agencies and Cities for preparation of the agenda.

This Agreement shall remain in force until terminated by written agreement of all of the signatory parties.

Notwithstanding the foregoing, the signatory parties may withdraw from this Agreement at any time provided that the withdrawing party notifies the other signatories thirty (30) days In advance of the desired date of withdrawal to allow time to remedy the reason for withdrawal. In the event efforts to remedy the reason for withdrawal are unsuccessful, the withdrawing party may withdraw from the Agreement without prejudice but at the risk of limiting its ability to participate in future activities and improvements taken as part of this Agreement.

2. Programming, Funding, Budgeting and Reimbursement

This Agreement is neither a fiscal nor a funding obligation. Any transfer of funds between signatories that occurs as a result of the actions outlined in this Agreement may take place through applicable laws, agreements, existing authorities and procedures.

Nothing in this Agreement obligate the signatories to expend appropriations, obligate funds or enter into any contract or agreement.

3. Administration

This Agreement will be coordinated by the State Department of Transportation in cooperation with the other signatories. The signatory parties, moreover, shall form a Corridor Management Committee to implement the course of action described in this Agreement. The Corridor Management Committee shall include a designated representative from each of the signatories to this Agreement. Committee members will develop committee rules and operating procedures and establish a regular schedule of meetings.

The Corridor Management Committee will function as the steering committee for this Agreement with the responsibility of providing strategic guidance on the actions described herein. In the absence of corridor wide polices, plans, standards and regulations, the Corridor Management Committee will also serve as a coordinating committee for proposed improvements and projects affecting the corridor. Adoption or approval of any policies, plans, standards or regulations recommended under this Agreement will be at the sole discretion of the legislative and/or appointed bodies of the signatory parties.

IV. Signatures

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date shown with the signature below:

CITY OF MORRISTOWN

_____

Gary Chesney, Mayor Date

CITY OF WHITE PINE

_____

Glen E. Warren, Mayor Date

HAMBLEN COUNTY

_____

Bill Brittain, Mayor Date

JEFFERSON COUNTY

_____

Alan Palmieri, Mayor Date

STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION

_____

Commissioner Date

LAKEWAY METROPOLITAN
TRANSPORTATION PLANNING
ORGANIZATION (LAMTPO)

_____

Director Date

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commission

From: Don Baird, Community Services Director DB/gt

Date: April 3, 2018

Re: Surplus of 1990 Chevrolet C63 Bus

The Hamblen County Community Work Program has a 1990 Chevrolet C63 Bus, VIN #2GBHG31K4L4104244, which we wish to surplus. The vehicle has mechanical issues that will cost the County a larger expense than its current value. The van's engine is inoperable, the warning lights are inoperable, the turn signals do not work properly and the defrost and heater functions are inoperable.

I am asking the County Commission to surplus the 1990 Chevrolet C63 Bus from the Community Service Work Program's asset listing and allow the funds to be applied to the purchase of another vehicle in an effort to continue operating our Community Service Program.

511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.585.4699
www.HamblenCountyTN.gov

Return to Regular Calendar
April 19, 2018

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

April 5, 2018

To: Hubert Davis, Public Services Committee Chairman
Hamblen County Commission

From: Bill Brittain, County Mayor BB

Re: Proposed Amendments to Resolution 18-05 Property Maintenance Code

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Please find below proposed amendments to Resolution 18-05 Property Maintenance Code that was passed at the March 22, 2018 commission meeting.

1. **Section 202 General Definitions**:
   Currently – definition of subdivision is not listed

   Proposed:
   Subdivision – A Subdivision shall be defined as a group or groups of lots restricted to residential use by private covenant or zoning, intended for single family or multifamily use which are designated numerically on a recorded or unrecorded plat which bears a common name such as "Greene Acres".

2. **306.2 Disposal of rubbish**:
   Currently reads:
   Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved containers, such as containers provided by Hamblen County Sanitation Department.

   Proposed:
   The safe and sanitary placement of rubbish at curbside for pickup by the Hamblen County Sanitation Department is permitted. No hazardous household waste, such as batteries, wet paint and tires will be collected by the County Sanitation Department.

3. **306.2.1 Rubbish storage facilities**:
   Currently reads:
   Rubbish storage facilities-The owner of every occupied premise shall supply approved covered containers for rubbish, and the owner of the premises shall be responsible for the removal of rubbish.

   Proposed:
   Strike from Property Maintenance Code

4. **306.2.2 Refrigerators**-
   Currently reads:
   Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on premises without first removing the doors.

   Proposed:
   Refrigerators-the doors of refrigerators and similar equipment not in operation shall be removed before the items are discarded

Bill Brittain, *County Mayor*
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www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
ASSESSOR OF PROPERTY

To: Hamblen County Commission

From: Keith Ely, Assessor of Property KE/CD

Date: April 4, 2018

Re: Hamblen County 2018 Board of Equalization

The Board of Equalization will meet beginning the first of June. The Board is comprised of five (5) members, one (1) member appointed by the City of Morristown and 4 (four) members appointed by the Hamblen County Commission. Each member serves a 2 year term.

I am requesting the appointment of the Hamblen County Board of Equalization for a 2 year term beginning May 1, 2018. These appointments will come before the Commission for approval at the April 19, 2018 meeting.

Each of the gentlemen listed below have indicated they are willing to serve another two (2) year term:

- Earl Cameron
- Ralph Wilkerson
- Darrell Williams

A nomination is needed as follows:

- One from district 5, 6, 12, 13 and 14

Please have your nomination prepared to be considered at the April 19, 2018 commission meeting.

Thank you.

Keith Ely, *Assessor of Property*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1852 • *fax.* 423.585.4600
www.HamblenCountyTN.gov • *email.* kely@co.hamblen.tn.us

Return to Regular Calendar
April 19, 2018

Morristown-Hamblen Humane Society, Inc.
Balance Sheet
As of February 28, 2018

		Feb 28, 18
ASSETS		
Current Assets		
Checking/Savings		
1000 · Jefferson Federal - Building		238,153.08
1010 · Jefferson Federal - Operations		37,553.00
1015 · Citizens Bank		8,477.68
1030 · PayPal Account		2,247.77
1040 · Petty Cash - General		369.90
1041 · Petty Cash - Meals		398.07
8111 · Transfer Funds		100.00
Total Checking/Savings		287,299.50
Accounts Receivable		
1100 · Accounts Receivable		-2.00
Total Accounts Receivable		-2.00
Other Current Assets		
1150 · Promises to Give		271,390.00
1175 · Prepaid Insurance		4,524.73
1500 · Investments - Edward Jones		
1510 · FMV	275,287.61	
1520 · Unrealized Gains/Losses	111,228.72	
1500 · Investments - Edward Jones - Other	-343,231.34	
Total 1500 · Investments - Edward Jones		43,284.99
Total Other Current Assets		319,199.72
Total Current Assets		606,497.22
Fixed Assets		
1700 · Furniture & Fixtures		104.29
1705 · Land		351,354.39
1708 · Deferred Building Costs		21,300.83
1710 · Equipment		66,060.74
1720 · Vehicles		49,788.00
1730 · Computers		1,444.00
1740 · Leasehold Improvements		112,264.00
1789 · Accumulated Depreciation		-167,740.83
Total Fixed Assets		434,575.42
TOTAL ASSETS		**1,041,072.64**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable		31,424.63
Total Accounts Payable		31,424.63
Other Current Liabilities		
2001 · Accounts Payable - Auditor		-16,100.00
2102 · Accrued Payroll		4,016.43
2106 · PALS Clinic Deposits		-65.00
2110 · Payroll Tax Payable - 941		3,120.80
2120 · SUTA Payable		1,701.98
2130 · FUTA Payable		618.24
2140 · Child Support Payable		307.02
2155 · Employee Receivable		-50.00
Total Other Current Liabilities		-6,450.53
Total Current Liabilities		24,974.10
Total Liabilities		24,974.10

Morristown-Hamblen Humane Society, Inc.
Balance Sheet
As of February 28, 2018

		Feb 28, 18
Equity		
3000 · Opening Bal Equity		10,914.70
3200 · Unrestricted Net Assets		460,904.50
3300 · Temp Restricted Net Assets		
3301 · Petsmart Restricted Net Assets	-34,100.00	
3300 · Temp Restricted Net Assets - Other	356,971.00	
Total 3300 · Temp Restricted Net Assets		322,871.00
Net Income		221,408.34
Total Equity		1,016,098.54
TOTAL LIABILITIES & EQUITY		**1,041,072.64**

Morristown-Hamblen Humane Society, Inc.
Expenses by Vendor Summary
February 2018

	Feb 18	Feb 17	Jul '17 - Feb 18
A-Z Office Resources, Inc.	0.00	145.00	0.00
ABC Check Printing	0.00	0.00	110.66
Access Technology Group, INC	0.00	0.00	219.37
Aimee Sykes	0.00	0.00	50.00
Amazon	312.88	118.24	2,030.17
Andrew Bacon	50.00	0.00	50.00
Angel Oakley	0.00	0.00	119.17
Animal Hospital	1,429.06	3,153.00	5,686.56
Animal Medical Center of Greeneville	0.00	0.00	73.00
Appalachian Animal Hospital	0.00	0.00	74.00
Ashlee Barnholdt	0.00	0.00	100.00
Ashley Williamson	0.00	0.00	50.00
Ashton Britt Service Company Inc.	0.00	0.00	589.10
AT&T	164.10	164.16	1,211.81
Atmos Energy	0.00	830.71	2,215.29
Benchmark Insurance Co.	0.00	0.00	1,917.00
Bill Luttrell	0.00	0.00	50.00
BlueCross BlueShield of Tennessee	0.00	0.00	734.79
Bobby Gossett	0.00	50.00	0.00
Carol Crotty	0.00	0.00	110.00
Carolyn Joyce	0.00	0.00	50.00
Carrie Ealy	0.00	0.00	50.00
Chad Gibson	50.00	0.00	50.00
Charity Berry	0.00	0.00	50.00
Chelsea Fogal	0.00	0.00	1,717.00
Christopher Johns	0.00	0.00	50.00
City of Morristown	0.00	0.00	599.16
Cook's Pest Control	70.00	70.00	682.00
Crystal Westmoreland	0.00	0.00	50.00
Divanni Hernandez	0.00	0.00	50.00
Donna Lindsey	0.00	0.00	50.00
Doyle Bibbins	0.00	0.00	540.00
Dr. Amanda D. Dykstra Wessel	950.00	0.00	1,375.00
Edward Wolf	0.00	0.00	50.00
Ellen Pillsbury	0.00	0.00	35.00
Estrella Hernandez	0.00	0.00	50.00
Express Health Clinic	38.00	0.00	38.00
Express Lane	0.00	0.00	335.63
Federated Auto Parts	13.60	43.70	158.65
First Impressions Printing	0.00	0.00	120.00
Fleetcore Fuel	0.00	0.00	39.77
Frankenmuth Insurance	0.00	713.08	6,529.96
Fuelman	638.20	584.27	4,657.48
Giancarlo Marucchi	0.00	50.00	0.00
Ginger Myers	0.00	0.00	50.00
GO Daddy	0.00	0.00	18.17
Goodhire.com	0.00	0.00	109.98
Greg Oparyk	50.00	0.00	50.00
Hamblen Co/Morristown Solid Waste	31.85	28.00	129.85
Hamblen County Trustee	674.00	0.00	949.00
Hines and Company	1,000.00	0.00	1,000.00
Home Depot	0.00	65.42	150.18
hometrust bank	0.00	0.00	61.90
Humane Society of Tennessee	0.00	0.00	2,840.00
Hyatt Place Nashville TN	0.00	0.00	594.10
Internal Revenue Service	0.00	0.00	1,102.07
Intervet	1,498.50	0.00	6,930.95
Intuit	0.00	0.00	142.70
Janie Sexton	50.00	0.00	50.00
Jeffrey Sweet	0.00	0.00	50.00
Johnson & Johnson	0.00	0.00	1,294.00
Jose. Rojas	0.00	0.00	78.00
Junior Bewley	0.00	0.00	50.00
Katy Tiller	0.00	0.00	110.00
Kristi Bush	0.00	0.00	50.00
Lakeway Animal Hospital	0.00	202.50	625.00

Morristown-Hamblen Humane Society, Inc.
Expenses by Vendor Summary
February 2018

	Feb 18	Feb 17	Jul '17 - Feb 18
Laundry Systems of Tennessee	0.00	0.00	1,191.01
Life Insurance Company of Alabama	63.26	19.73	566.58
Linda Shalhoup	0.00	50.00	0.00
Lisa Bryant	0.00	0.00	50.00
lisa Lawrence	0.00	0.00	50.00
Mac Cody	0.00	0.00	50.00
Makensie Jones	0.00	0.00	50.00
Mark Abernathy	0.00	50.00	0.00
Mark Pullen	0.00	50.00	0.00
Med-Vet International	160.62	389.09	3,253.23
Melissa Kelley	90.00	0.00	90.00
Meshelle Robbins	0.00	0.00	50.00
MHHS Petty Cash	260.00	0.00	3,030.00
Michael D. Price AIA	0.00	0.00	6,000.00
Michelle Collier	0.00	0.00	50.00
Midwest Veterinary Supply, Inc.	0.00	1,408.16	1,426.10
Miranda Malone	0.00	0.00	50.00
Morristown Animal Hospital, PC	0.00	2,027.00	1,669.00
Morristown Chamber of Commerce	0.00	0.00	260.00
Morristown Milling Co.	280.38	17.00	387.83
Morristown Signs	0.00	0.00	579.00
Morristown Utilities	1,771.00	1,216.00	10,096.83
Morristown Utility System	0.00	0.00	148.00
Moyers Veterinary Hospital	45.00	175.00	635.00
Mr. Herbert Carpenter	0.00	0.00	50.00
Mr. Lawrence England	0.00	0.00	50.00
Mr. Mark Rader	0.00	0.00	50.00
Mr. Michael Lynch	0.00	50.00	0.00
Mr. Paul Howard	244.67	0.00	494.42
Mr. Phillip Watkins	0.00	0.00	50.00
Ms. Lisa Hartman	0.00	0.00	175.00
Murrell Burglar Alarms	20.00	42.50	456.36
MUS Fibernet	120.93	252.97	980.38
Pam Velder	250.00	0.00	541.65
Petty Cash	617.40	688.80	5,644.51
Philadelphia Insurance Company	300.00	0.00	300.00
Porter's Tire Stores, Inc.	0.00	0.00	333.40
Postmaster General	0.00	0.00	98.00
Precision Automotive	0.00	0.00	326.74
Price & Ramey Group	0.00	0.00	250.00
QuickBooks Payroll Service	7.00	0.00	476.23
Raeleen L Whitaker	0.00	500.00	750.00
Randy Everhart	0.00	0.00	13.00
Revival Animal Health	0.00	158.06	2,055.13
Richie Broyles Real Estate	0.00	5,000.00	0.00
Ridgefield Animal Hospital	0.00	1,665.00	1,022.00
Rix Copies	0.00	0.00	246.00
Rogersville Animal Hospital	15.80	0.00	75.80
Samantha Gray	0.00	0.00	50.00
Sandra Dunn	0.00	0.00	50.00
Sarah Childress	0.00	50.00	0.00
Scott Hayes	0.00	0.00	50.00
Scotty Dixon	0.00	1,048.75	0.00
Screen Designs	0.00	360.00	507.00
Shannon Nuttall	50.00	0.00	50.00
Shawn Brooks	0.00	0.00	50.00
Sheila. Jackson	0.00	186.70	109.74
Shelter Planners of America	0.00	0.00	1,925.00
Slimware Holdings	0.00	0.00	29.97
Southern Care Veterinary Hospital	0.00	0.00	4,906.42
southern Global Refrigeration	212.95	0.00	469.41
Specialties, Inc	0.00	0.00	267.43
State of Tennessee	0.00	0.00	482.26
State of Tennessee, Corporate Filings	0.00	0.00	20.95
Stericycle, Inc.	79.33	151.42	713.97
Tabitha Shelley	50.00	0.00	50.00

Morristown-Hamblen Humane Society, Inc.
Expenses by Vendor Summary
February 2018

	Feb 18	Feb 17	Jul '17 - Feb 18
Tammy Degregoio	0.00	0.00	50.00
Tara Parker	0.00	50.00	0.00
The Argos Group	320.00	1,061.00	1,920.00
Tiffany Brown	0.00	50.00	0.00
Tiger Town Animal Hospital	0.00	60.00	0.00
Tim Schneider	0.00	0.00	50.00
Tina Cook	50.00	0.00	50.00
Tina Grooms	0.00	0.00	50.00
Tina Pugh	0.00	0.00	50.00
TN Department of Labor & Workforce Develo	0.00	0.00	278.64
Tractor Supply Credit Plan	279.60	299.50	1,696.17
Tri-County Animal Clinic	0.00	0.00	35.00
Tyler & Chasli Keister	0.00	0.00	50.00
Uline	0.00	0.00	255.09
Volunteer Party Rental	50.00	0.00	50.00
Vortech Pharmaceuticals LTD	0.00	0.00	680.93
Wal-Mart Community	1,058.78	440.47	6,331.97
Waste Industries	173.17	160.35	1,321.26
Wayman Skelton	23.64	0.00	23.64
Wayne R. Stambaugh, ATTY.	0.00	80.00	240.00
Wendi Franklin	0.00	50.00	0.00
Wendy Daniels	0.00	0.00	50.00
White Pine Veterinary Practice	61.00	195.00	670.00
Wimberly Lawson Wright Daves & Jones, PLL	3,716.97	0.00	3,716.97
Zoetis	563.66	968.06	10,292.25
TOTAL	**17,955.35**	**25,188.64**	**130,869.74**

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
February 2018

	Feb 18	Feb 17	Jul '17 - Feb 18
Ordinary Income/Expense			
Income			
3999 · Training / Education Refund	0.00	0.00	72.00
4000 · Adoption			
4001 · Fees	0.00	0.00	0.00
4002 · Refunds			
Vetting for Rescue refund.	0.00	0.00	85.00
4002 · Refunds - Other	-90.00	0.00	-115.00
Total 4002 · Refunds	-90.00	0.00	-30.00
4004 · Adoption - Pet Sense	415.00	165.00	1,685.00
4007 · Adoption - Puppy	2,660.00	2,160.00	15,860.00
4000 · Adoption - Other	1,320.00	1,826.00	13,300.00
Total 4000 · Adoption	4,305.00	4,151.00	30,815.00
4003 · Medical Fee	363.00	120.00	2,281.00
4005 · After Hours Pick-up Charge	0.00	0.00	325.00
4008 · Microchip Fee	570.00	570.00	5,050.00
4010 · Animal Pick-up - County	0.00	0.00	270.00
4015 · Animal Pickups - Vet	140.00	0.00	780.00
4020 · Boarding Fees	0.00	1,605.00	744.00
4030 · Citations	339.90	1,305.50	3,183.20
4040 · Donations			
4041 · Donations - AJ Fund	2,972.77	210.00	8,180.06
4042 · Building Fund	455.00	20.00	221,223.15
4044 · Pet Sense Red Box	82.66	33.00	461.25
4045 · Memorial	0.00	50.00	990.00
4048 · Rescue	0.00	60.00	85.00
4049 · Amazon	0.00	66.06	44.76
4040 · Donations - Other	1,398.52	637.00	11,221.91
Total 4040 · Donations	4,908.95	1,076.06	242,206.13
4060 · Euthanasia Fees	205.00	240.00	1,525.00
4061 · Animal Disposal Fee	20.00	0.00	380.00
4100 · Fundraising			
4103 · Fundraising Bake Sale	0.00	0.00	812.00
4107 · Smile Amazon	0.00	0.00	57.88
4117 · Fundraising - Boxes	0.00	0.00	8,477.68
4152 · Mama Mia	113.01	0.00	4,878.01
Total 4100 · Fundraising	113.01	0.00	14,225.57
4135 · T-shirts Income	45.00	0.00	681.00
4200 · Funds - City of Morristown	11,490.00	11,490.00	91,920.00
4210 · Funds - Hamblen County	11,125.00	11,125.00	89,000.00
4250 · Membership Fees	100.00	0.00	2,285.00
4270 · Rabies Vaccination Deposit	104.00	208.00	1,315.00
4280 · Reclaim Fee	250.00	250.00	3,352.00
4290 · Surrender Fee	230.00	270.00	2,655.00
4300 · Spay / Neuter			
4301 · Spay / Neuter Deposit	250.00	0.00	2,525.00
4302 · Spay / Neuter Refund	-350.00	-500.00	-2,420.00
4304 · Spay / Neuter - Deposit	0.00	830.00	1,600.00
4300 · Spay / Neuter - Other	0.00	-60.00	-1,743.50
Total 4300 · Spay / Neuter	-100.00	270.00	-38.50
4400 · Frozen Cats	0.00	156.00	752.00
Total Income	34,208.86	32,836.56	493,778.40
Gross Profit	34,208.86	32,836.56	493,778.40
Expense			
Professional Fee	0.00	0.00	131.93

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
February 2018

	Feb 18	Feb 17	Jul '17 - Feb 18
55555 · Christmas Bonus	0.00	0.00	435.94
6000 · Payroll Expense			
6010 · ACO	4,014.00	2,413.38	32,188.17
6020 · Admin	4,138.48	4,138.48	35,177.08
6030 · Office	4,367.68	3,876.78	36,906.46
6040 · Kennel	3,452.54	4,657.99	33,516.38
6100 · Payroll Tax Expense	1,464.05	1,429.51	11,751.15
Total 6000 · Payroll Expense	17,436.75	16,516.14	149,539.24
6400 · New Location			
6401 · Professional Fees	0.00	0.00	1,925.00
6402 · Bank Fees	0.00	0.00	61.90
6403 · Advertising	0.00	0.00	150.00
Total 6400 · New Location	0.00	0.00	2,136.90
6500 · MonthlyExpenses for New Shelter			
6501 · Utilities Gas	0.00	0.00	577.32
6502 · Utilities Electric N	96.33	0.00	2,251.90
6503 · Security Light	19.36	0.00	132.86
6504 · Garbage Fee	10.00	0.00	70.45
6505 · Metered Water	9.81	0.00	106.79
6506 · Sewage Fee	22.50	0.00	135.00
6507 · Utility Service Charge	0.00	0.00	35.53
Total 6500 · MonthlyExpenses for New Shelter	158.00	0.00	3,309.85
7000 · Advertising	0.00	0.00	869.00
7001 · Refund on Adoption	0.00	0.00	90.00
7010 · Alarm Monitoring	20.00	42.50	456.36
7020 · Animal Care			
7021 · Animal Care Supplies	0.00	0.00	267.43
7024 · Kitty Litter	279.60	299.50	1,680.19
Total 7020 · Animal Care	279.60	299.50	1,947.62
7030 · Bank Charges	148.00	101.89	1,046.73
7035 · Bad Debt Expense	-195.30	0.00	-195.30
7040 · Bookkeeping & Audit	1,000.00	0.00	1,029.99
7050 · Communications			
7051 · ACO Radios	164.10	0.00	1,211.81
7052 · Cell Phone	0.00	164.16	0.00
7053 · Internet Service	24.98	49.96	233.02
7054 · Telephone	95.95	98.85	929.01
7055 · Web Site	0.00	0.00	18.17
7056 · Communications TV	0.00	39.37	0.00
Total 7050 · Communications	285.03	352.34	2,392.01
7060 · Computer / Software Supplies	0.00	0.00	449.98
7090 · Food - Animal	893.78	17.00	3,313.41
7110 · Insurance			
7112 · Auto	0.00	713.08	4,517.38
7113 · D&O Liability	0.00	0.00	2,130.00
7114 · Group Medical	-92.02	91.31	-482.77
7116 · Volunteer Accident Coverage	300.00	0.00	300.00
7117 · Workmen's Comp	320.00	1,061.00	1,920.00
7119 · Commercial Property	0.00	0.00	2,141.00
7127 · Group Life	0.00	0.00	93.51
7110 · Insurance - Other	0.00	0.00	1,202.58
Total 7110 · Insurance	527.98	1,865.39	11,821.70
7120 · Landfill Fees			
7121 · TIDI Dumpster	173.17	160.35	1,321.26
7120 · Landfill Fees - Other	31.85	28.00	129.85

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
February 2018

	Feb 18	Feb 17	Jul '17 - Feb 18
Total 7120 · Landfill Fees	205.02	188.35	1,451.11
7122 · Group Dental/Vision	0.00	0.00	314.91
7130 · Legal Fees	3,716.97	80.00	3,956.97
7140 · License & Fees	0.00	0.00	730.11
7150 · Meals			
7152 · Inmates	580.66	688.80	4,994.10
Total 7150 · Meals	580.66	688.80	4,994.10
7159 · Medicine / Medical			
7160 · Medicine / Medical Supplies	724.28	1,515.21	16,787.42
7159 · Medicine / Medical - Other	79.33	151.42	1,095.08
Total 7159 · Medicine / Medical	803.61	1,666.63	17,882.50
7169 · Microchip			
7170 · Microchip Supplies	1,498.50	0.00	6,033.96
7171 · Reimbursement	0.00	0.00	10.00
7169 · Microchip - Other	0.00	-10.00	-10.00
Total 7169 · Microchip	1,498.50	-10.00	6,033.96
7200 · Office Expenses	74.74	-95.76	1,071.14
7210 · Penalties & Late Fees	0.00	0.00	1,102.07
7220 · Postage	0.00	0.00	176.32
7230 · Repairs & Maintenance			
7231 · Equipment	226.55	1,092.45	3,135.42
7232 · Property	0.00	0.00	24.08
7230 · Repairs & Maintenance - Other	0.00	210.42	0.00
Total 7230 · Repairs & Maintenance	226.55	1,302.87	3,159.50
7240 · Supplies			
7242 · Cleaning	0.00	1,675.63	2,157.87
7243 · Office			
7240a · Shipping Expense	0.00	0.00	27.30
7243 · Office - Other	130.93	118.00	1,114.03
Total 7243 · Office	130.93	118.00	1,141.33
7244 · Kennel Supplies			
7244a · Pest Control	70.00	70.00	682.00
7244 · Kennel Supplies - Other	212.92	97.80	1,684.32
Total 7244 · Kennel Supplies	282.92	167.80	2,366.32
7245 · Condiments	133.42	0.00	636.54
7240 · Supplies - Other	0.00	0.00	390.02
Total 7240 · Supplies	547.27	1,961.43	6,692.08
7250 · Taxes			
7251 · Property Tax			
4251.1 · New Shelter Locations	674.00	0.00	674.00
7251 · Property Tax - Other	0.00	0.00	275.00
Total 7251 · Property Tax	674.00	0.00	949.00
7250 · Taxes - Other	0.00	0.00	482.26
Total 7250 · Taxes	674.00	0.00	1,431.26
7252 · Taxes & Fees	0.00	64.79	32.39
7255 · Training / Education	250.00	0.00	844.10
7260 · Transportation			
7261 · Fuel			
Fuel- ACO Truck	638.20	584.27	3,283.87
7261 · Fuel - Other	0.00	0.00	1,380.99

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
February 2018

	Feb 18	Feb 17	Jul '17 - Feb 18
Total 7261 · Fuel	638.20	584.27	4,664.86
7263 · Repair & Maintenance	0.00	0.00	333.40
Total 7260 · Transportation	638.20	584.27	4,998.26
7270 · Uniforms	0.00	0.00	0.00
7280 · Utilities			
7281 · Electric	1,613.00	636.00	6,811.00
7282 · Utilities Security light	0.00	580.00	701.30
7283 · Gas	0.00	830.71	1,637.97
Total 7280 · Utilities	1,613.00	2,046.71	9,150.27
7300 · Veterinary Fees			
7310 · Regular Vet Fees	1,026.06	1,982.00	2,481.06
7315 · Veterinary Fees Rabies Certific	10.00	45.00	576.00
7316 · Spay & Neuter			
Spay & Neuter Grants	0.00	0.00	855.00
7317 · Spay/Neuter Red Box Grant	0.00	0.00	400.00
7316 · Spay & Neuter - Other	514.80	5,390.50	9,959.80
Total 7316 · Spay & Neuter	514.80	5,390.50	11,214.80
7320 · Special Medical	0.00	0.00	68.59
7300 · Veterinary Fees - Other	0.00	0.00	2,596.42
Total 7300 · Veterinary Fees	1,550.86	7,417.50	16,936.87
7304 · Claw & Paw 4 The Cause Mobile	260.00	0.00	3,030.00
7600 · Fundraising Expense			
7610 · Fundraising Bake Sale Expense	0.00	0.00	16.76
7612 · Motorcycle Ride	0.00	0.00	344.98
7635 · T-shirt Expenses	0.00	360.00	507.00
7636 · Mama Mia	312.31	0.00	382.74
7600 · Fundraising Expense - Other	0.00	0.00	-70.00
Total 7600 · Fundraising Expense	312.31	360.00	1,181.48
9999 · Ask My Accountant	0.00	5,000.00	0.00
Total Expense	33,505.53	40,450.35	263,944.76
Net Ordinary Income	703.33	-7,613.79	229,833.64
Other Income/Expense			
Other Income			
8050 · Interest Income	0.00	2.23	115.57
8090 · Grants			
8091 · Grants - Spay Neuter	0.00	865.00	0.00
8090 · Grants - Other	0.00	0.00	37,220.00
Total 8090 · Grants	0.00	865.00	37,220.00
Total Other Income	0.00	867.23	37,335.57
Other Expense			
Late fees & charges	0.00	0.00	6.52
5555 · Contract Labor	950.00	500.00	10,502.00
9010 · Rescue Van Expenses			
9011 · Rescue Van - Fuel	0.00	0.00	0.00
Total 9010 · Rescue Van Expenses	0.00	0.00	0.00
9091 · Reimbursement Misc Expense	0.00	0.00	150.00
Total Other Expense	950.00	500.00	10,658.52
Net Other Income	-950.00	367.23	26,677.05
Net Income	**-246.67**	**-7,246.56**	**256,510.69**

SHELTER ANIMALS COUNT
BASIC ANIMAL DATA MATRIX
Feb-18

	Species By Age	Canine		Feline		TOTAL	
		Adult:	Up To 5 Months	Adult:	Up To 5 Months		
A	**Beginning Animal Count (Date Sept 2017)**	27	14	11	0	**52**	Age at Intake Should include animals in shelter and animals admitted but currently in foster care or other offsite facility.
Live Intake							
B	Stray / At Large	37	9	20	4	**70**	Admitted through animal control/stated to be unowned or free-roaming
C	Relinquished by Owner	5	9	10	6	**30**	Admitted by owner
D	Owner Intended Euthanasia	4	0	1	0	**5**	Limited to this definition: Admission of pets whose owner brought the pet to the shelter with the INTENT of requesting euthanasia.
E	Transferred In	0	0	0	0	**0**	An admission from another agency - for adoption, large scale seizure support, etc.
F	Other Intakes	1	0	0	0	**1**	Impounds for cruelty cases & protective custody. Also, Pets born while in care, and other types of admission not captured above.
G	**TOTAL LIVE INTAKE**	**47**	**18**	**31**	**10**	**106**	**Sum of B, C, D, E and F**
Outcomes							
H	Adoption	11	22	20	4	**57**	Final adoptions only, having permanently left the agency's possession. For Example, it does NOT include animals placed in foster care or on overnight "trial" stays.
I	Returned to Owner	13	1	0	0	**14**	Stray or Owner Relinquished animals returned to their owner
J	Transferred Out	9	0	0	0	**9**	Transferred out of the agency's possession to another entity
K	Returned to Field	0	0	0	0	**0**	Animals included in Intake, altered and returned to stray capture location to be released
L	Other Live Outcome	1	0	0	0	**1**	Barn cat programs, etc
M	**Subtotal: Live Outcomes**	**34**	**23**	**20**	**4**	**81**	**Sum of H, I, J, K and L**
N	Died In Care	0	0	0	0	**0**	Animals who die while sheltered
O	Lost in Care	0	0	0	0	**0**	Animals whose outcome is unknown (may have escaped the shelter, outcome was not recorded and unknown)
P	Shelter Euthanasia	8	0	13	4	**25**	All euthanasia other than that performed by the definition below as Owner Intended Euthanasia
Q	Owner Intended Euthanasia	0	0	0	0	**0**	Limited to this definition: euthanasia of pets whose owner brought the pet to the shelter with the INTENT of utilizing euthanasia services
R	**Subtotal: Other Outcomes**	**8**	**0**	**13**	**4**	**25**	**Sum of N, O, P and Q**
S	**TOTAL OUTCOMES**	**42**	**23**	**33**	**8**	**106**	**Sum of M and R**
T	**Ending Shelter Count**	**27**	**14**	**11**	**0**	**52**	Should include animals in shelter and animals admitted but currently in foster care or offsite facility

Note: To check your statistics and calculations: A plus G should equal S plus T

Total A + Total G =	**158**
Total S + Total T =	**158**

Shelter Save Rate:

Current Month 1-(P/(A+G)) =	**89%**	**100%**	**69%**	**60%**	**84%**
Year To Date Total =	**0%**	**0%**	**0%**	**0%**	**0%**

06/13/2017 Adapted from Best Friends Data Matrix Form
rev. 06/27/17

Hamblen County Government
Personnel Committee
Monday – April 9, 2018
Hamblen County Health Department Conference Room

MINUTES

Members Present:
Hubert Davis, Louis "Doe" Jarvis, Randy DeBord, Joe Huntsman, Sr., Stancil Ford, Herbert Harville, John Smyth

Members Absent:
None

Call to Order
Committee Chair Hubert Davis called the meeting to order at 12:28 p.m.

Visitors Wishing to Address the Committee
None

Old Business
a. None

New Business
a. Approval of Education/Military Pay/Longevity Pay submissions - Chair Hubert Davis presented the applicants for the approval of Education/Military/Longevity Pay. Approval of all submissions is a committee action and is not required to go before the Legislative Body for final approval.
   Motion (Howard Shipley/Stancil Ford., all in favor) to approve the applicants submitted to the Personnel Committee for Education/Military/Longevity Pay.

Items of Interest (No Action Necessary)
a. Veteran Services Office, Mike Wise Resignation Letter

Adjournment
There being no further business, Committee Chair Davis adjourned the meeting at 12:29 p.m.

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

PERSONNEL COMMITTEE

Hubert Davis
Chairman

Joe Huntsman, Sr.
Vice-Chairman

Louis "Doe" Jarvis
Ex-Officio

Randy DeBord
Member

Stancil Ford
Member

Herbert Harville
Member

John Smyth
Member

Hamblen County Government
PERSONNEL COMMITTEE

Monday, April 9, 2018
Immediately Following Adjournment of Public Services Committee
Hamblen County Health Department Conference Room

AGENDA

1. **Call to Order** – *Chairman Hubert Davis*

2. **Visitors Wishing to Address the Committee** – *Chairman Hubert Davis*

3. **Old Business** – *Chairman Hubert Davis*
   a. None

4. **New Business** – *Chairman Hubert Davis*
   a. Approval of Longevity Pay Submissions – *County Mayor Bill Brittain*

5. **Items of Interest (No Action Necessary)** – *Chairman Hubert Davis*
   a. Veteran Services Office, Mike Wise Resignation Letter

6. **Adjournment** – *Chairman Hubert Davis*

HAMBLEN COUNTY, TENNESSEE
OFFICE OF COUNTY MAYOR
LONGEVITY APPLICANTS PRESENTED TO PERSONNEL COMMITTEE ON
April 9, 2018

LONGEVITY

Last Name	First Name	Hire Date	Years of Service	Amount	Notes
Hale	Amanda	5/1/2015	3	$ 225.00	
Harris	Todd	3/2/2015	3	$ 225.00	

3/27/2018

RECEIVED
MAR 27 2018
OFFICE OF THE
HAMBLEN COUNTY MAYOR

Mayor Bill Britton;

I regretfully submit my resignation as Hamblen County Veteran Service Officer. It has been my honor to have served the Lakeway Area veterans and their families, since October of 2014. My last day in office will be May 31, 2018. My personal thanks to Mayor Britton and Board of Commissioners for the opportunity to serve and the support I received in doing the job. Good luck and God bless in the search to find a replacement.

Sincerely,

Michael S. Wise

Return to Regular Calendar
April 19, 2018