

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, October 19, 2017
5 p.m.

Open Meeting - *Sheriff Esco Jarnagin*

Call to Order - *Chairman Louis "Doe" Jarvis*

Prayer – *Reverend David Williams, Hillcrest Baptist Church*

Pledge of Allegiance - *Commissioner Larry Carter*

Roll Call - *County Clerk Penny Petty*

Prepared under the direction of:
Chairman Louis "Doe" Jarvis

REGULAR CALENDAR


Hamblen County Legislative Body

Order #	Vote	Item
1		<u>Recognition/Presentations/Proclamations (Commission Chairman Louis "Doe" Jarvis)</u> a. Employee Years of Service
2		<u>Public Comment Regarding Business of the Agenda Only (Commission Chairman Louis "Doe" Jarvis)</u>
3	Vote Vote	<u>Nominations/Appointments (Commission Chairman Louis "Doe" Jarvis)</u> a. Commission Appointment of Solid Waste Board Member (Off the Board) b. County Mayor Appointment of Solid Waste Board Member (Off the Board)
4	Vote Vote	<u>Calendar and Rules Committee Report (Chairman Howard Shipley)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items
5	Vote	<u>Approval of Consent Calendar (Commission Chairman Louis "Doe" Jarvis)</u> a. Consent Calendar
6	Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote Vote	<u>Finance Committee (Chairman Randy DeBord)</u> a. Monthly Checks September 2017 b. Hamblen County Self-Funded Health Insurance Reserve Policy c. Property Purchase d. Authorization to Apply for the FY17 Homeland Security Grant e. Resolution 17-21 Authorizing the Application for the 2017-2018 Courtroom Security Grant f. Resolution 17-22 Authorizing the Application for a 2018 Community Development Block Grant g. Bid Award for Remote Video Arraignment with Video Conferencing h. Bid Award for Tractor and Cab with Boom Mower i. Budget Amendment – Fund #101 Capital Projects \$66,000 j. Budget Amendment – Fund #101 Civil Defense \$2,402 k. Budget Amendment – Fund #101 Sheriff's Dept. \$1,185 l. Budget Amendment – Fund #101 Sheriff's Dept. \$1,000 m. Budget Amendment – Fund #131 Highway and Bridge Maintenance \$55,000 n. Budget Amendment – Fund #176 Highway and Street Capital Project \$152,371
7	Vote	<u>Public Services Committee (Chairman Howard Shipley)</u> a. Surplus of EMA Equipment
8		<u>Public Comment – General (Commission Chairman Louis "Doe" Jarvis)</u>
9		<u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman Louis "Doe" Jarvis)</u> a. November Committee Meetings: 11/6/17 @ 11:30 a.m. at Health Dept. Conference Room b. November County Commission Meeting: 11/16/17 @ 5 p.m. at Courthouse Large Courtroom c. 107 th Annual Chamber Meeting: 11/9/17 @ 5:30 pm at First Presbyterian Church
10		<u>Adjournment (Commission Chairman Louis "Doe" Jarvis)</u>

Thursday, October 19, 2017



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commission
From: Bill Brittain, County Mayor 
Date: October 6, 2017
Re: Upcoming Solid Waste Board Appointments

1. The three year term of Tom Rush on the Solid Waste Board is ending at the end of October. This is a Commission Appointment. Tom Rush has indicated he is willing to serve another three-year term if reappointed.

Commission appointed members currently serving on the Solid Waste Board are:

- Matt Lacy – serving a three year term beginning October 2016
- Mike Bell – serving a three year term beginning October 2015
- Tom Rush – serving a three year term beginning October 2014

2. The three year term of Louis “Doe” Jarvis on the Solid Waste Board is also ending at the end of October. This is the County Mayor’s appointment confirmed by the County Commission. Doe Jarvis has indicated he is willing to serve another three-year term if confirmed.

Bill Brittain, County Mayor

**Hamblen County Government
Calendar & Rules Committee**

Tuesday, October 10, 2017

Hamblen County Health Department Conference Room

MINUTES

Members Present:

Howard Shipley	Rick Eldridge	Louis "Doe" Jarvis	Hubert Davis
Randy DeBord	Herbert Harville	Joe Huntsman, Sr.	Dana Wampler

Members Absent:

None

Call to Order

Chair Howard Shipley called the meeting to order at 12:13 p.m.

Visitors

None

Review of Regular Calendar

Motion (Dana Wampler/Hubert Davis, all in favor) to approve the Regular Calendar as presented.

Review of Consent Calendar

Motion (Hubert Davis/Herbert Harville, all in favor) to approve the Consent Calendar items.

Adjournment

There being no further business Chair Shipley adjourned the meeting at 12:14 p.m.

Hamblen County Government
CALENDAR & RULES COMMITTEE

Tuesday, October 10, 2017

*Immediately Following Adjournment of Personnel Committee
Hamblen County Health Department Conference Room*



AGENDA

Howard Shipley
Chairman

1. **Call to Order** – *Chairman Howard Shipley*

Rick Eldridge
Vice-Chairman

2. **Visitors Wishing to Address the Committee** – *Chairman Howard Shipley*
(Visitors will be allotted 5 minutes to speak)

Louis “Doe” Jarvis
Ex-Officio

3. **Old Business** - *Chairman Howard Shipley*
a. None

Hubert Davis
Member

4. **New Business** - *Chairman Howard Shipley*
a. Review of Regular Calendar Items
b. Review of Consent Calendar Items

Randy DeBord
Member

Herbert Harville
Member

5. **Adjournment** – *Chairman Howard Shipley*

Joe Huntsman, Sr.
Member

Dana Wampler
Member

CONSENT CALENDAR

Hamblen County Legislative Body

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes – September 21, 2017	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – September 2017	Finance Committee
4	Planning Commission Building Permit Log – September 2017	Finance Committee
5	County Attorney Invoices – September 2017	Finance Committee
6	Coroner's Monthly Report – September 2017	Finance Committee
7	Comcast Letter	Public Services
8	Longevity Pay and Education Attainment Submissions	Personnel Committee

Thursday, October 19, 2017

Be IT Remembered that the Legislative Body for Hamblen County, Tennessee met at its regular meeting September 21, 2017 at 5:00p.m. in the Hamblen County Courtroom with the Honorable Rick Eldridge Presiding.

The Legislative Body was opened by Chief Wayne Mize.

Invocation was given by Vice Chairman Howard Shipley.

The Pledge of Allegiance was led by Commissioner Larry Carter.

Upon roll call the following members were present:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent: John Smyth

Nomination and Appointments

Motion by Doe Jarvis, seconded by Rick Eldridge to elect Howard Shipley Vice-Chairman of the Hamblen County Commission for 2017-2018 FY. Voting by Acclamation.

Voting for all in favor say I.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

Motion by Rick Eldridge, seconded by Joe Huntsman to elect Doe Jarvis
Chairman of the Hamblen County Commission for 2017-2018 FY. Voting by acclamation.

Voting for all in favor say I.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

Motion by Herbert Harville, seconded by Stancil Ford that the salary for the Chairman of the Hamblen County Commission for 2017-2018 remain the same as the previous year. Voting by acclamation.

Voting for all in favor say I.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Doe Jarvis abstained from the vote.

Motion Passed. Unanimously

Motion by Stancil Ford, seconded by Larry Carter to approve the appointment of Chris Capps as the Hamblen County Attorney for 2017-2018 FY. Voting by acclamation.

Voting for all in favor say I.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

Motion by Rick Eldridge, seconded by Herbert Harville to approve the appointment of Bob White to a 4 year term to Planning Commission. Voting by acclamation.

Voting for all in favor say I.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

Motion by Stancil Ford, seconded by Rick Eldridge to approve the appointment of John Hofer to a 4 year term to Planning Commission. Voting by acclamation.

Voting for all in favor say I.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

September 1, 2017

Hamblen County Commission
Hamblen County Courthouse
511 W. 2nd North Street
Morristown, TN 37814

Dear Commissioners,

I am requesting your confirmation of the following appointments to the Hamblen County Planning Commission:

1. Bob White – Retired, 4-year term through August 2021
2. John Hofer – VP Hale Construction, 4 year term through August 2021

These gentlemen have indicated to me that they are willing to serve if their appointments are confirmed.

Do not hesitate to call me with any questions.

Sincerely,



Bill Brittain
County Mayor

Bill Brittain, County Mayor

Motion by Stancil Ford, seconded by Rick Eldridge to approve the appointment of Neal Johnson to a 3 year term to Civil Service Board. Voting by acclamation.

Voting for all in favor say I.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

Motion by Stancil Ford, seconded by Rick Eldridge to approve the appointment of Ron Kramer to a 3 year term to Civil Service Board. Voting by acclamation.

Voting for all in favor say I.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

September 1, 2017

Hamblen County Commission
Hamblen County Courthouse
511 West 2nd North Street
Morristown, TN 37814

Dear Commissioners,

I am requesting your confirmation of the following reappointments to the Civil Service Board:

- Neal Johnson
- Ron Kramer

Both gentlemen, if reappointed, have agreed to serve another three (3) year term through September of 2020.

Sincerely,



Bill Brittain
County Mayor

BB:cd

Bill Brittain, County Mayor

Resolution Vote

Motion by Dana Wampler, seconded by Herbert Harville to approve Resolution 17-20 to Remove All References to North Carolina in the Adoption of the Building Codes.

Voting For:

Hubert Davis	Joe Huntsman
Randy DeBord	Doe Jarvis
Rick Eldridge	Howard Shipley
Stancil Ford	Johnny Walker
Tim Goins	Dana Wampler
Herbert Harville	Taylor Ward

Voting Against:

Larry Carter

Absent:

John Smyth

Motion Passed.

Resolution 17-20

**A RESOLUTION OF THE COUNTY COMMISSION OF HAMBLÉN COUNTY, TENNESSEE
AUTHORIZING THE REMOVAL OF ALL REFERENCES TO NORTH CAROLINA IN THE
ADOPTION OF BUILDING CODES**

WHEREAS, the 2012 International Building Code was adopted by Hamblen County in 2015;
and

WHEREAS, this 2012 International Building Code no longer references North Carolina for
accessibility guidelines; and

NOW, THEREFORE, BE IT RESOLVED, that the North Carolina Building Codes are hereby
removed from any building codes adoption or reference by Hamblen County as those
references are hereby obsolete.

WHEREFORE, it was moved by *Jana Hampler* and seconded by
Herbert Horville that this Resolution be adopted.

Voting Aye: 13 Voting Nay: 1 Pass: _____

The Chair declared the Resolution adopted this 21 day of Sept, 2017.

Hamblen County Board of Commissioners

By: *Louis "Doe" Jarvis*
Louis "Doe" Jarvis, Chairman

APPROVED:

ATTEST:

By: *Bill Brittain*
Bill Brittain
Hamblen County Mayor

By: *Penny Petty*
Penny Petty
Hamblen County Clerk



FILE COPY

6/22/17

I was recently contacted by Tim Planer, who is the Residential Building Supervisor for the State of Tennessee. I was questioned as to why Hamblen County had the North Carolina Building Codes listed as being used in part of the Inspection process. In the past, these Codes were in fact used for Accessibility guidelines for Building Inspectors. When the 2012 International Building Codes were adopted by Hamblen County and went into effect in June of 2015, the North Carolina Codes became obsolete to Hamblen County. The 2012 Building Codes refer to the ICC/ANSI A117.1-2003 for all accessibility guidelines. Mr. Planer suggested that Hamblen County remove the North Carolina Building Codes from being listed in association with Hamblen County.

I would recommend that the North Carolina Building Codes be removed where it is listed for use in regards to building in Hamblen County.

Please feel free to contact me with any questions.

Respectfully,

Mark Johns
Building Inspector
Office: 423-581-1373
Email: mjohns@co.hamblen.tn.us

Hamblen County Planning Commission
511 West Second North Street • Morristown, TN 37814

• office: 423.581.1373 • fax: 423.587.7089

www.HamblenCountyTN.gov
September 21, 2017
October 19, 2017

Return to Regular Calendar
Return to Regular Calendar

Consent Calendar Items

Motion by Hubert Davis, seconded by Larry Carter to approve the Consent Calendar Items.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

CONSENT CALENDAR**Hamblen County Legislative Body**

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes – August 24, 2017	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – August 2017	Finance Committee
4	Planning Commission Building Permit Log – August 2017	Finance Committee
5	County Attorney Invoices – August 2017	Finance Committee
6	Coroner's Monthly Report – August 2017	Finance Committee
7	Budget Amendments Approved by the County Mayor a. Fund #101 Drug Court \$43 b. Fund #101 Register of Deeds \$200	Finance Committee
8	Hamblen County Board of Education Expenditure Report 4th Quarter FY 2017	Finance Committee
9	State of Tennessee Comptroller of the Treasury Acknowledgment of Fiscal Year 2018 Budget	Finance Committee
10	Tennessee Corrections Institute Re-Inspection of Hamblen County Jail Dated August 18, 2017	Public Safety Committee
11	Longevity Pay and Education Attainment Submissions	Personnel Committee

Thursday, September 21, 2017

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF HAMLEN, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE SEPTEMBER 21, 2017 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. REBEKAH HOLT	510 LIDDINGTON LN MORRISTOWN TN 37814	423-833-5356	1075 N CHUCKY PIKE JEFFERSON CITY TN 37760	865-475-2874	TRAVELERS
2. TERESA KRECEMAN	4415 DANBURY DRIVE MORRISTOWN TN 37813	423-231-0388	2629 W A J HWY, STE 110 MORRISTOWN TN 37814	423-586-5220	LIBERTY MUTUAL SURETY
3. KENNETH SCOTT LEMKA	2369 BOAT DOCK RD TALBOTT TN 37877	423-312-4052	904 SOUTH CUMBERLAND ST MORRISTOWN TN 37877	423-581-6636	NOTARY PUBLIC UNDERWRITERS
4. EDWIN P OSBORNE	252 CALLAWAY DRIVE MORRISTOWN TN 37814	423-231-9111	1127 BROADWAY SUITE A KNOXVILLE TN 37901	423-312-9111	TN NORTAY PUBLIC ASSN INC
5. DELORES J PHILLIPS	339 EASY STREET KINGSPORT TN 37663	423-384-8873	2905 CHEROKEE PARK ROAD MORRISTOWN TN 37814	423-587-5555	NATIONWIDE
6. SAM J PHILLIPS	339 EASY STREET KINGSPORT TN 37663	423-218-7951	2905 CHEROKEE PARK ROAD MORRISTOWN TN 37814	423-587-5555	NATIONWIDE
7. VICTORIA PRITCHARD	425 N FAIRMONT AVE MORRISTOWN TN 37814	423-736-7902	425 N FAIRMONT AVE MORRISTOWN TN 37814	423-317-9611	TRAVELERS
8. JONNA B WATKINS	1129 EAST SECOND NORTH MORRISTOWN TN 37814	423-258-3307	908 WEST FOURTH NORTH STREET MORRISTOWN TN 37814	423-492-5900	NORTY PUBLIC UNDERWRITER OF T



Penny Petty
SIGNATURE

CLERK OF THE COUNTY OF HAMLEN, TENNESSEE

9-13-17

DATE

Return to Regular Calendar

Return to Regular Calendar

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 08/31/2017

Page: 1

Date: 8/31/2017

Time: 7:15 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2017 101 50000 000 00 000 0000 000
Thru: 2017 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds % of Budg
101	51100 County Commission	192,676.00	13,848.07	31,470.39	24,700.00	136,505.61	70.85%
101	51210 Board Of Equalization	4,800.00	0.00	0.00	0.00	4,800.00	100.00%
101	51300 County Mayor/Executive	211,238.00	15,151.87	31,290.05	7,020.68	172,927.27	81.86%
101	51400 County Attorney	31,293.00	917.66	1,025.32	0.00	30,267.68	96.72%
101	51500 Election Commission	272,927.00	21,146.88	36,360.72	11,941.62	224,624.66	82.30%
101	51600 Register Of Deeds	305,783.00	26,449.98	49,822.47	18,899.71	237,060.82	77.53%
101	51720 Planning	240,038.00	15,784.43	38,011.38	5,111.25	196,915.37	82.04%
101	51750 Codes Compliance	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
101	51760 Geographical Information Systems	107,638.00	5,685.39	8,631.04	0.00	99,006.96	91.98%
101	51810 Other Facilities	797,347.00	83,006.63	151,409.78	44,530.82	601,406.40	75.43%
101	51910 Preservation Of Records	20,806.00	2,234.90	3,364.43	1,291.62	16,149.95	77.62%
101	52100 Accounting And Budgeting	351,928.00	25,312.23	63,323.14	10,361.81	278,243.05	79.06%
101	52200 Purchasing	39,983.00	3,542.50	6,638.70	0.00	33,344.30	83.40%
101	52300 Property Assessor's Office	356,463.00	24,733.94	48,593.08	17,636.26	290,233.66	81.42%
101	52310 Reappraisal Program	144,085.00	4,439.09	8,750.95	6,685.80	128,648.25	89.29%
101	52400 County Trustee's Office	363,395.00	25,977.37	50,969.54	15,792.29	296,633.17	81.63%
101	52500 County Clerk's Office	687,144.00	51,677.29	117,634.77	1,880.25	567,628.98	82.61%
101	52600 Data Processing	125,228.00	17,438.10	22,975.29	13,243.73	89,008.98	71.08%
101	52900 Other Finance	310,302.00	30,190.68	55,613.48	22,186.85	232,501.67	74.93%
101	53100 Circuit Court	887,941.00	62,750.27	157,351.04	10,082.57	720,507.39	81.14%
101	53300 General Sessions Court	430,398.00	35,617.62	70,067.16	2,830.02	357,500.82	83.06%
101	53330 Drug Court	156,450.00	11,786.08	22,306.42	10,322.52	123,821.06	79.14%
101	53400 Chancery Court	384,447.00	49,170.88	76,907.59	4,432.90	303,106.51	78.84%
101	53500 Juvenile Court	297,823.00	24,717.80	51,053.25	2,016.62	244,753.13	82.18%
101	53920 Courtroom Security	796,974.00	75,968.48	156,328.60	13,249.02	627,396.38	78.72%
101	54110 Sheriff's Department	2,985,739.00	227,057.44	434,801.88	96,753.83	2,454,183.29	82.20%
101	54160 Administration Of The Sexual Offender Registry	3,768.00	246.72	605.72	0.00	3,162.28	83.92%
101	54210 Jail	4,059,182.00	309,539.89	613,778.44	538,245.03	2,907,158.53	71.62%
101	54220 Workhouse	94,822.00	7,559.32	15,118.64	0.00	79,703.36	84.06%
101	54250 Work Release Program	245,761.00	22,013.08	37,121.84	1,135.00	207,504.16	84.43%
101	54310 Fire Prevention And Control	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
101	54410 Civil Defense	95,047.00	8,089.39	13,921.44	1,602.15	79,523.41	83.67%
101	54490 Other Emergency Management	182,147.00	0.00	45,536.75	0.00	136,610.25	75.00%
101	54510 Inspection And Regulation	6,377.00	322.95	645.90	2,500.00	3,231.10	50.67%
101	54610 County Coroner/Medical Examiner	131,186.00	14,380.58	14,380.58	31,166.67	85,638.75	65.28%

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September 21, 2017

Return to Regular Calendar

HAMBLEN COUNTY A UNITS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 08/31/2017

Sel: Year Fnd Acctn Obj Gp Sub Loc Pgm

From: 2017 101 50000 000 00 000 0000 000

Thru: 2017 101 99999 999 99 999 9999 999

Page: 2

Date: 8/31/2017

Time: 7:15 pm

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	54900 Other Public Safety	17,000.00	0.00	0.00	0.00	17,000.00	100.00%
101	55110 Local Health Center	881,723.00	40,886.62	80,101.06	19,246.00	782,375.94	88.73%
101	55120 Rabies And Animal Control	133,500.00	22,250.00	33,375.00	0.00	100,125.00	75.00%
101	55140 Nursing Home	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
101	55170 Alcohol And Drug Programs	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
101	55180 Crippled Children Services	6,000.00	0.00	0.00	0.00	6,000.00	100.00%
101	55390 Appropriation To State	109,233.00	0.00	0.00	0.00	109,233.00	100.00%
101	55520 Aid To Dependent Children	8,000.00	0.00	0.00	0.00	8,000.00	100.00%
101	55530 Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590 Other Local Welfare Services	40,000.00	680.00	680.00	0.00	39,320.00	98.30%
101	55710 Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900 Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100 Adult Activities	11,600.00	0.00	0.00	0.00	11,600.00	100.00%
101	56300 Senior Citizens Assistance	6,500.00	0.00	0.00	0.00	6,500.00	100.00%
101	56500 Libraries	272,250.00	0.00	0.00	0.00	272,250.00	100.00%
101	56700 Parks And Fair Boards	269,959.00	23,607.26	40,487.03	15,285.59	214,186.38	79.34%
101	56900 Other Social, Cultural And Recreational	315,900.00	0.00	0.00	0.00	315,900.00	100.00%
101	57100 Agricultural Extension Service	152,416.00	6.11	135.04	146,137.07	6,143.89	4.03%
101	57300 Forest Service	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101	57500 Soil Conservation	47,558.00	3,805.82	7,611.63	0.00	39,946.37	84.00%
101	57800 Storm Water Management	27,500.00	0.00	0.00	6,250.00	21,250.00	77.27%
101	58110 Tourism	54,700.00	0.00	0.00	0.00	54,700.00	100.00%
101	58120 Industrial Development	465,000.00	0.00	0.00	0.00	465,000.00	100.00%
101	58210 Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300 Veterans' Services	20,314.00	1,935.43	3,397.69	130.69	16,785.62	82.63%
101	58600 Employee Benefits	685,437.00	81,705.13	356,867.18	157,199.36	171,370.46	25.00%
101	58900 Miscellaneous	225,404.00	708.64	5,718.42	10,400.00	209,285.58	92.85%
101	73300 Community Services	5,500.00	0.00	0.00	0.00	5,500.00	100.00%
101	91110 General Administration Projects	36,188.00	0.00	0.00	28,188.00	8,000.00	22.11%
101	91120 Administration Of Justice Projects	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
101	91130 Public Safety Projects	205,060.00	13,573.91	13,573.91	114,187.17	77,298.92	37.70%
101	91140 Public Health And Welfare Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190 Other General Government Proje	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
101	99100 Transfers Out	0.00	1,607.27	34,133.70	0.00	-34,133.70	0.00%

September 21, 2017

October 19, 2017

Return to Regular Calendar

Return to Regular Calendar

HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 08/31/2017

Page: 3

Date: 8/31/2017

Time: 7:15 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2017 101 50000 000 00 000 0000 000
 Thru: 2017 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
		\$ 19,600,878.00	\$ 1,407,523.70	\$ 3,011,890.44	\$ 1,412,642.90	\$ 15,176,344.66	77.43%

HAMBLEN COUNTY ACCOUNTS & BUDGETS

SOLID WASTE/SANITATION (116)

EXPENDITURE REPORT

REPORT DATE: 08/31/2017

Page: 1

Date: 8/31/2017

Time: 7:16 pm

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2017 116 50000 000 00 000 0000 000
 Thru: 2017 116 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds % of Budg
116	55710 Sanitation Management	2,246,938.00	178,889.67	276,529.96	100,209.30	1,870,198.74	83.23%
		\$ 2,246,938.00	\$ 178,889.67	\$ 276,529.96	\$ 100,209.30	\$ 1,870,198.74	83.23%

HAMBLEN COUNTY ACCOUNTS & BUDGETS

HIGHWAY FUND (131)

EXPENDITURE REPORT

REPORT DATE: 08/31/2017

Page: 1

Date: 8/31/2017

Time: 7:16 pm

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2017 131 50000 000 00 000 0000 000
 Thru: 2017 131 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131	61000 Administration	413,427.00	33,108.49	70,279.94	32,909.50	310,237.56	75.04%
131	62000 Highway And Bridge Maintenance	1,215,338.00	86,172.01	147,222.04	42,201.94	1,025,914.02	84.41%
131	63100 Operation And Maintenance Of Equipment	333,210.00	24,859.21	34,991.22	28,757.56	269,461.22	80.87%
131	66000 Employee Benefits	45,381.00	0.00	6,289.00	0.00	39,092.00	86.14%
131	68000 Capital Outlay	410,000.00	0.00	0.00	2,700.00	407,300.00	99.34%
		\$ 2,417,356.00	\$ 144,139.71	\$ 258,782.20	\$ 106,569.00	\$ 2,052,004.80	84.89%

August 2017

Permit	Date	Applicant	Type	Address	Permit Amount	Const. Cost
14-829		VOID				
14-830	8/3/2017	Taylor	House (3871 sq. ft.)	4694 Southfork Circle	2,617.25	300,000.00
14-835	8/1/2017	Corliss	Remodel	909 Mountain Laurel	545.00	
14-836	8/2/2017	Phillips	House (4630 sq. ft.)	2287 Island Park Circle	2,796.50	
14-837	8/3/2017	Adams	House addition	7805 Melanie Circle	406.50	250,000.00
14-838	8/3/2017	Clark	Remodel basement	5708 Byrd Road	43.70	3,200.00
14-839	8/4/2017	McCamey	Detached garage	5590 Leepers Ferry Rd	600.00	20,000.00
14-840	8/8/2017	Davis	Deck	5740 Charlene Drive	25.00	2,000.00
14-841	8/9/2017	Williams	Acc. Bldg.	1596 Boatmans Ridge	84.00	1,000.00
14-842	8/10/2017	Titmus	House (864 sq. ft.)	5782 Fall Creek Dock Rd	592.00	30,000.00
14-843	8/17/2017	Carlyle	House (1248 sq. ft.)	6570 St. Clair Rd.	871.40	135,000.00
14-844	8/29/2017	Carlyle	House (1120 sq. ft.)	6548 Lainey Jane Court	801.00	125,000.00
14-845	8/11/2017	Nguyen	Deck into living area	4191 Scarlet Oak Drive	96.00	3,500.00
14-846	8/14/2017	McCarter	Covered porch/deck	5625 Amy Drive	212.00	5,000.00
14-847	8/14/2017	Byrd	Deck	5748 Kay Drive	25.00	
14-848	8/15/2017	McGlamery	Acc. Bldg.	1010 Shinbone Rd	128.00	
14-849	8/15/2017	Brady	Acc. Bldg.	5128 Cameron Road	96.00	500.00
14-850	8/16/2017	Demello	Acc. Bldg.	1825 Jaybird Rd.	312.00	1,000.00
14-851	8/16/2017	Hale	Pool/Deck	710 Benjamin Blvd.	150.00	5,000.00
14-852		VOID				
14-853		VOID				
14-854	8/17/2017	Dodson	DWMH	5167 Stuffel Road	350.00	48,000.00
14-855		VOID				
14-856	8/21/2017	Griffie	Det. Garage	1830 Pembroke Drive	180.00	
14-857	8/21/2017	Hawkins	Att. Garage	7064 Mayfair Street	250.00	
14-858	8/4/2017	Taylor Invest.	Signage	4324 Enka Hwy.	20.00	
14-859	8/18/2017	Wisecarver	Acc. Bldg.	1794 Dalton Ford Rd.	NC	
14-860	8/21/2017	Parvin	Screen porch/deck	1057 Rhett Circle	73.00	
14-861	8/24/2017	Short	Carport	1315 Murrell Road	50.00	
14-862	8/22/2017	Jones	Garage	2897 Clearview Road	156.25	10,000.00
14-863	8/28/2017	Coxton	House (3080 sq. ft.)	1577 Rines Rd.	1,786.00	
14-864	8/28/2017	Parks	House (3250 sq. ft.)	4207 Clyde Thomas Rd.	1,875.00	
14-865		VOID				
14-866	8/28/2017	Harbin	Acc. Bldg.	4244 Henrietta Drive	50.00	2,700.00
14-867	8/28/2017	Fawbush	SWMH	7492 E. A. J. Hwy.	100.00	56,724.00
14-868	8/28/2017	Lawson	Modular Home	6302 E. A. J. Hwy	670.00	
14-869	8/30/2017	Hankins	House (1859 sq. ft.)	4811 Spencer Hale Rd.	1,352.70	175,000.00
14-870	8/28/2017	Holt	House (2892 sq. ft.)	1930 Turners Landing	1,963.10	325,000.00
14-871		VOID				
14-872	8/30/2017	Foster	SWMH	1491 Three Springs Rd.	100.00	21,234.00
				TOTAL	\$19,377.40	\$1,519,858.00

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD

P.O. Box 1897
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

ELIANA LEAL, ASSOCIATE

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: ccclaw.com
E-MAIL: info@ccclaw.com

August 31, 2017

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLÉN COUNTY, TENNESSEE - AUGUST, 2017**

Dear Bill:

Please find enclosed four (4) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of August, 2017.

As usual, one invoice covers our General/Miscellaneous File and three (3) invoices cover separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,



Christopher P. Capps

CPC/alg

Enclosures

C:\USERS\AMY GREER\DOCUMENTS\PUBLIC FOLDERS\DOCUMENTS\HAMBLÉN COUNTY\LETTERS\2017\BRITTAIN BILL\INVOICE\08-31-17.DOCX

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 222
Date: 09/01/2017
Due On: 10/01/2017

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	08/02/2017	Phone conferences with Debra Robinson and Jeff Thompson re: pending litigation; e-mail from Stephanie Belcher re: pending litigation; e-mails from and to Bill Brittain re: pending litigation; e-mail to Debra Robinson re: pending litigation	0.55	\$150.00	\$82.50
Service	08/08/2017	E-mail from Bill Brittain re: contract language	0.10	\$150.00	\$15.00
Service	08/10/2017	E-mails from and to Melanie Brumley and Debra Robinson re: pending litigation; e-mail from Cindy Dibb re: 8/14 committee meeting	0.15	\$150.00	\$22.50
Service	08/14/2017	E-mails from and to Bill Brittain re: Lakeway Hospital Agreement, review Agreement; committee meeting	1.05	\$150.00	\$157.50
Service	08/15/2017	E-mail from Jeff Thompson re: pending litigation; e-mail from Cindy Dibb re: Joe Johns letter	0.05	\$150.00	\$7.50
Service	08/18/2017	E-mail from Cindy Dibb re: resolution for recycling	0.10	\$150.00	\$15.00
Service	08/21/2017	E-mail from Cindy Dibb re: 8/24 commission meeting	0.05	\$150.00	\$7.50
Service	08/22/2017	E-mail from Kim Shands re: pending litigation	0.05	\$150.00	\$7.50
Service	08/24/2017	E-mails from and to Chris Bell re: titles/language; commission meeting	0.65	\$150.00	\$97.50
Total					\$412.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
222	10/01/2017	\$412.50	\$0.00	\$412.50
			Outstanding Balance	\$412.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$412.50

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 220
Date: 09/01/2017
Due On: 10/01/2017

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	01/12/2017	Phone conference with Barry Poole	0.20	\$150.00	\$30.00
Service	08/17/2017	Phone conference with Barry Poole re: eclipse	0.20	\$150.00	\$30.00
Total					\$60.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
220	10/01/2017	\$60.00	\$0.00	\$60.00
Outstanding Balance				\$60.00
Amount in Trust				\$0.00
Total Amount Outstanding				\$60.00

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 223
Date: 09/01/2017
Due On: 10/01/2017

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	07/18/2017	E-mail from and to Miranda Quisenberry re: property maintenance code	0.10	\$150.00	\$15.00
Service	08/01/2017	E-mail from Miranda Quisenberry re: Effinger	0.05	\$150.00	\$7.50
Service	08/03/2017	E-mail from Miranda Quisenberry re: property maintenance	0.05	\$150.00	\$7.50
Service	08/04/2017	E-mails from and to Mark Johns and e-mail from John Hofer re: Fall Creek Marina	0.15	\$150.00	\$22.50
Service	08/07/2017	E-mails from and to Mark Johns re: Fall Creek Marina	0.15	\$150.00	\$22.50
Service	08/08/2017	E-mail from Jeff Metzger, forward to Mark Johns re: building permit; e-mails from and to Mark Johns re: Fall Creek Marina	0.60	\$150.00	\$90.00
Service	08/09/2017	E-mail from Mark Johns re: Fall Creek Marina	0.05	\$150.00	\$7.50
Service	08/16/2017	E-mails from Chris May re: Fall Creek Marina; phone conference with Chris May re: permit; conference with Mark Johns re: Fall Creek Marina	0.55	\$150.00	\$82.50
Service	08/17/2017	E-mail from Chris May re: Fall Creek Marina; zoning meeting	1.05	\$150.00	\$157.50
Service	08/18/2017	Phone conference with Bill Brittain	0.20	\$150.00	\$30.00
Service	08/21/2017	E-mail from Chris May re: Fall Creek Marina	0.05	\$150.00	\$7.50
Service	08/23/2017	E-mail to Chris May re: Fall Creek Marina	0.05	\$150.00	\$7.50

Invoice # 223 - 09/01/2017

Service	08/24/2017	Meeting with Bill Brittain re: property maintenance code	1.25	\$150.00	\$187.50
Service	08/28/2017	Property Maintenance Workshop	1.50	\$150.00	\$225.00
Service	08/31/2017	E-mail from Chris May re: Fall Creek Marina	0.05	\$150.00	\$7.50
Total					\$877.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
223	10/01/2017	\$877.50	\$0.00	\$877.50
Outstanding Balance				\$877.50
Amount in Trust				\$0.00
Total Amount Outstanding				\$877.50

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 221
Date: 09/01/2017
Due On: 10/01/2017

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	08/01/2017	E-mail from Debbie Hammond re: policies	0.05	\$150.00	\$7.50
Service	08/16/2017	Meeting with Bill Brittain re: Sheriff's Department software contract	0.50	\$150.00	\$75.00
Service	08/23/2017	E-mail from Debbie Hammond re: Orders	0.05	\$150.00	\$7.50
Service	08/25/2017	E-mails from and to Debbie Hammond re: Orders; review Orders	1.50	\$150.00	\$225.00
Service	08/28/2017	E-mails to and from Debbie Hammond re: order	0.10	\$150.00	\$15.00
Total					\$330.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
221	10/01/2017	\$330.00	\$0.00	\$330.00
Outstanding Balance				\$330.00
Amount in Trust				\$0.00
Total Amount Outstanding				\$330.00

Invoice # 221 - 09/01/2017

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

MONTHLY REPORT

Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479

Phones (423)Home 581-6229 Fax 289-1262 Cell 301-6322

September 1, 2017

Hamblen County Commission
 C/O Mr. Bill Brittain, County Mayor
 Hamblen County Court House
 Morristown, Tennessee 37814



Dear Commissioners:

The following Coroner calls were investigated by me during the month of August along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	17364	08-03-17	Mr. Allen Harris, 90, 454 Greenbrier Road
2.	17367	08-05-17	Ms. Mary Adams, 62, 3089 Federal Blvd.
3.	17369	08-06-17	Mr. James Lusk, 57, 6049 West A.J. Highway
4.	17370	08-06-17	Mr. Ray Kinsler, 69, 3664 Everett Road
5.	17371	08-06-17	Mr. Ernest Howerton, 84, 3247 Cherokee Drive
6.	17374	08-09-17	Mr. Scott Keys, 82, 2578 Lakemont Circle
7.	17376	08-11-17	Mr. Bennie Eller, 73, 961 Neikirk Drive
8.	17377	08-11-17	Mrs. Joyce McArthur, 67, Dandridge, TN
9.	17378	08-11-17	Mrs. Patricia Newman, 72, 1120 Clarence Lane
10.	17381	08-13-17	Mr. Darrell Greene, 70, 1781 Sykes Road
11.	17382	08-13-17	Mrs. Ruby Birch, 73, 3660 Sublett Road
12.	17384	08-14-17	Mr. Billy Saylor, 73, 524 Franklin Lane
13.	17385	08-15-17	Mrs. Gay Musick, 71, 1740 Fisher Road
14.	17386	08-15-17	Mr. Lawrence Bales, 95, 1984 Crockett Ridge Road
15.	17389	08-20-17	Mr. Joe Shockley, 73, 2121 Reese Street
16.	17390	08-20-17	Mr. Sammy Keller, 88, 2277 Regency Drive
17.	17393	08-22-17	Mr. William Ward, 75, 536 Ashland Oaks
18.	17395	08-23-17	Mrs. Cathryne Felip, 93, 828 Scenic Drive
19.	17396	08-24-17	Mrs. Judy Cody, 68, 7261 Cedar Hill Road
20.	17397	08-25-17	Mr. Ernest Setser, 84, 472 Lochmere Drive
21.	17400	08-27-17	Mr. Thomas Britt, 86, 6371 Talley Chapel Pike
22.	17402	08-29-17	Mrs. Wilma Martin, 91, 222 Watkins Chapel Road
23.	17404	08-31-17	Mr. Ronald Pirkle, 70, 4446 Copeland Drive

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.

Eddie R. Davis
 Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

September 1, 2017

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of August.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	17362	08-01-17	Mrs. Regina Strange, 54, 3041 Neblett Road
2.	17363	08-01-17	Master Aiden Reed, 1 Day, 3329 Boatsmans Mountain Road
3.	17365	08-03-17	Mr. Arthur Williams, 89, 739 East Second North St
4.	*17366	08-03-17	Mr. Jack Brotherton, 60, 1014 Watercrest Street
5.	17368	08-05-17	Mr. Edward Case, 66, Fountain Inn, SC
6.	17372	08-07-17	Mrs. Brenda Moore, 55, 775 Pullen Road
7.	17375	08-09-17	Mrs. Wanda Johnson, 62, Tazewell, TN
8.	17380	08-13-17	Mr. William McCoig, 79, Dandridge, TN
9.	17392	08-20-17	Mrs. Edna Mitchell, 87, 518 Sunrise Avenue
0.	17398	08-25-17	Mr. Garland Stone, 79, New Market, TN
11.	17401	08-28-17	Mrs. Tracy Fruendt, 50, 4154 Rambling Road

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

11 Calls X \$40. = \$440.00

Sincerely,

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

September 1, 2017

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of August.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	17373	08-08-17	Mr. James Willis, 69, White Pine, TN
2.	*17383	08-14-17	Mr. Isaac Watts, 38, 240 Barkley Landing
3.	&17387	08-20-17	Miss. Melinda Ayers, 28, White Pine, TN
4.	17388	08-20-17	Mr. Gerald Stevers, 50, 5778 Long Creek Road
5.	17394	08-23-17	Mrs. Joan Allred, 81, 825 Yellow Brick Drive

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

5 Calls X \$40. = \$200.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

September 1, 2017

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of August.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	17374	08-12-17	Mr. James Sents, 70, 516 Pauline Avenue
2.	17391	08-20-17	Ms. Lynda Evans, 51, Middlesboro KY
3.	17399	08-26-17	Mr. Roy Snow, 67, 2495 Mountain Road
4.	17403	08-29-17	Mrs. Charlotte Roberts, 79, 172 Saint Johns Road

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

4 Calls X \$40. = \$160.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • PROGRESS
OFFICE OF THE MAYOR

Month AUGUST Year 2017

DEPT: DRUG COURT[illegible]

<p><u>Brief Descriptions of issue:</u></p> <p>To reclassify appropriations for the National Association for Alcoholism and Drug Abuse Counselors (NAADAC).</p>		
--	--	--

Signature: Wendy Lee
Title: Director
Date: 8/23/2017

Signature: Bill Burton
Title: County Mayor
Date: 8/23/2017

For Finance Department Only:
Reviewed by: MW
Budget Amendment 101-011



TENNESSEE
Hamblen County
 OFFICE OF THE MAYOR

Month AUGUST Year 2017

DEPT: REGISTER OF DEEDS[illegible]

Brief Descriptions of issue:

To reclassify appropriations for the yearly CTAS membership dues.

Signature:

Title :

Date: _____

Approval by County Mayor _____

Signature:

Title :

Date:

For Finance Department Only:
Reviewed by: mw
Budget Amendment 101-005

**HAMBLLEN COUNTY DEPARTMENT OF EDUCATION
QUARTERLY EXPENDITURE REPORT**

Dr. Dale Lynch, Director

**FOURTH QUARTER
2016-2017**



THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2017

GENERAL PURPOSE	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$42,471,652.05	\$ 41,523,526.00	\$ 948,126.05	2.23%
SPECIAL EDUCATION	5,850,443.00	5,583,191.15	267,251.85	4.57%
VOCATIONAL EDUCATION	3,358,675.75	3,301,591.96	57,083.79	1.70%
STUDENT BODY	184,302.00	139,513.75	44,788.25	24.30%
ATTENDANCE	5,850.00	2,447.89	3,402.11	58.16%
HEALTH SERVICES	749,241.33	735,344.85	13,896.48	1.85%
OTHER STUDENT SUPPORT	1,428,870.00	1,401,932.28	26,937.72	1.89%
INSTRUCTIONAL ADMINISTRATION	816,669.32	704,970.40	111,698.92	13.68%
SPECIAL EDUCATION ADMINISTRATION	996,917.81	987,520.74	9,397.07	0.94%
VOCATIONAL EDUCATION ADMINISTRATION	222,767.00	200,990.63	21,776.37	9.78%
TECHNOLOGY	1,608,175.15	1,509,539.21	98,635.94	6.13%
BOARD OF EDUCATION	1,151,072.00	1,011,186.52	139,885.48	12.15%
OFFICE OF THE DIRECTOR	645,211.00	616,792.41	28,418.59	4.40%
OFFICE OF THE PRINCIPAL	4,554,454.00	4,509,323.17	45,130.83	0.99%
FISCAL SERVICES	435,304.00	422,378.98	12,925.02	2.97%
OPERATION OF PLANT	6,329,992.00	5,765,476.82	564,515.18	8.92%
MAINTENANCE OF PLANT	1,548,224.00	1,540,075.27	8,148.73	0.53%
TRANSPORTATION	3,553,399.00	3,210,301.62	343,097.38	9.66%
EXTENDED SCHOOL PROGRAM	318,209.00	244,152.88	74,056.12	23.27%
EARLY CHILDHOOD EDUCATION	848,006.00	839,216.67	8,789.33	1.04%
REGULAR CAPITAL OUTLAY	4,233,957.00	3,599,014.50	634,942.50	15.00%
EDUCATION DEBT SERVICE	500,000.00	500,000.00	-	0.00%
TRANSFERS	87,467.30	59,223.30	28,244.00	32.29%
TOTALS	<u>\$81,898,858.71</u>	<u>\$ 78,407,711.00</u>	<u>\$ 3,491,147.71</u>	<u>4.26%</u>

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2017

FEDERAL PROGRAMS - CONSOLIDATED ADMIN.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 172,709.00	\$ 165,876.37	\$ 6,832.63	3.96%
TOTALS	<u>\$ 172,709.00</u>	<u>\$ 165,876.37</u>	<u>\$ 6,832.63</u>	<u>3.96%</u>

FEDERAL PROGRAMS - TITLE I	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 2,254,024.30	\$ 2,122,892.17	\$ 131,132.13	5.82%
OTHER STUDENT SUPPORT	152,457.67	150,157.14	2,300.53	1.51%
REGULAR INSTRUCTION	596,320.69	369,250.53	227,070.16	38.08%
TRANSPORTATION	10,000.00	1,400.13	8,599.87	86.00%
TRANSFERS	46,073.33	40,448.00	5,625.33	12.21%
TOTALS	<u>\$ 3,058,875.99</u>	<u>\$ 2,684,147.97</u>	<u>\$ 374,728.02</u>	<u>12.25%</u>

FEDERAL PROGRAMS - TITLE IIA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 68,980.72	\$ 65,019.75	\$ 3,960.97	5.74%
REGULAR INSTRUCTION	331,397.57	203,653.82	127,743.75	38.55%
TRANSFERS	5,035.00	4,108.00	927.00	100.00%
TOTALS	<u>\$ 405,413.29</u>	<u>\$ 272,781.57</u>	<u>\$ 132,631.72</u>	<u>32.72%</u>

FEDERAL PROGRAMS - TITLE III	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 146,112.69	\$ 120,633.73	\$ 25,478.96	17.44%
OTHER STUDENT SUPPORT	20,707.95	13,852.75	6,855.20	33.10%
TRANSFERS	1,664.00	1,664.00	-	0.00%
TOTALS	<u>\$ 168,484.64</u>	<u>\$ 136,150.48</u>	<u>\$ 32,334.16</u>	<u>19.19%</u>

FEDERAL PROGRAMS - TITLE X HOMELESS ED.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	\$ 61,988.14	\$ 59,515.17	\$ 2,472.97	3.99%
REGULAR INSTRUCTION	886.86	886.86	-	0.00%
TRANSPORTATION	6,152.85	6,152.85	-	0.00%
TOTALS	<u>\$ 69,027.85</u>	<u>\$ 66,554.88</u>	<u>\$ 2,472.97</u>	<u>3.58%</u>

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2017

				PERCENT
FEDERAL PROGRAMS - CARL PERKINS	BUDGET	SPENT	REMAINING	REMAINING
VOCATIONAL EDUCATION	\$ 157,672.33	\$ 157,672.33	\$ -	0.00%
OTHER STUDENT SUPPORT	39,565.53	39,565.53	-	0.00%
VOCATIONAL EDUCATION	3,051.75	3,051.75	-	0.00%
TRANSFERS	770.60	770.60	-	0.00%
TOTALS	<u>\$ 201,060.21</u>	<u>\$ 201,060.21</u>	<u>\$ -</u>	<u>0.00%</u>

				PERCENT
FEDERAL PROGRAMS - IDEA DISCRETIONARY	BUDGET	SPENT	REMAINING	REMAINING
SPECIAL EDUCATION	\$ 7,051.34	\$ 6,845.10	\$ 206.24	2.92%
TOTALS	<u>\$ 7,051.34</u>	<u>\$ 6,845.10</u>	<u>\$ 206.24</u>	<u>2.92%</u>

				PERCENT
FEDERAL PROGRAMS - IDEA PRESCHOOL DISC.	BUDGET	SPENT	REMAINING	REMAINING
SPECIAL EDUCATION	\$ 52,361.00	\$ 48,561.76	\$ 3,799.24	7.26%
SPECIAL EDUCATION	2,550.00	2,550.00	-	0.00%
TOTALS	<u>\$ 54,911.00</u>	<u>\$ 51,111.76</u>	<u>\$ 3,799.24</u>	<u>6.92%</u>

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2017

FEDERAL PROGRAMS - IDEA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 2,315,541.00	\$ 2,214,457.77	\$ 101,083.23	4.37%
TOTALS	\$ 2,315,541.00	\$ 2,214,457.77	\$ 101,083.23	4.37%

FEDERAL PROGRAMS - IDEA CARRYOVER	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 84,065.16	\$ 84,065.16	\$ -	0.00%
TRANSPORTATION	-	-	-	0.00%
TOTALS	\$ 84,065.16	\$ 84,065.16	\$ -	0.00%

FEDERAL PROGRAMS - SPED PRESCHOOL	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 58,220.00	\$ 44,547.72	\$ 13,672.28	23.48%
TOTALS	\$ 58,220.00	\$ 44,547.72	\$ 13,672.28	23.48%

FEDERAL PROGRAMS - SPED PRESCHOOL CARRYOVER	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	\$ 22,019.17	\$ 22,019.17	\$ -	0.00%
TOTALS	\$ 22,019.17	\$ 22,019.17	\$ -	0.00%

TOTAL FEDERAL PROGRAMS	\$ 6,617,378.65	\$ 5,949,618.16	\$ 667,760.49	10.09%
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STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
OFFICE OF STATE AND LOCAL FINANCE
SUITE 1600 JAMES K. POLK STATE OFFICE BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1402
PHONE (615) 401-7872
FAX (615) 741-5986

RECEIVED
AUG 14 2017
OFFICE OF THE
HAMBLEN COUNTY MAYOR

August 10, 2017

Honorable Bill Brittain, Mayor
and Honorable Board of Commissioners
Hamblen County
511 West Second North Street
Morristown, TN 37814

Dear Mayor Brittain and Members of the Board:

This letter acknowledges receipt of a certified copy of the fiscal year 2018 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received and is for determining that the budget appears to be balanced. With regard to programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. A property tax rate may be included in this budget, and we would recommend that local government officials be certain that all program requirements have been met before initiating the tax collection process.

This letter constitutes approval, by this office, for the County's fiscal year 2018 budget as adopted by the County Commission.

Considerations Concerning the Budget

The Office of State and Local Finance has determined that the County's budget meets basic statutory requirements, but we have detected a challenge, outlined below, that could possibly lead to financial problems in the future.

As part of the annual budget submission process required by T.C.A. § 9-21-403, the County provided a projected monthly cash flow analysis for the General Purpose School Fund, (the "Fund"). A review of the analysis indicated that the Fund is budgeted to have an amount of cash at the end of fiscal year 2018 equal to less than one-month's average monthly spending. The Fund appears to have sufficient cash during fiscal year 2018 to remain balanced; however, to ensure this continues, the County's finance staff should provide the following information to the County Commission, if it does not already do so:

- An updated cash flow analysis for the Fund showing actual data from the prior month and any changes to forecasted data, and
- A budget-to-actual report for the Fund including both revenue collections and expenditures.

Please submit these reports to the members of the County Commission at each regular meeting. As part of a financially well-run county, we recommend that the County's finance staff provide the County Commission these reports for all funds.

If you should have any questions or we may be of assistance, please feel free to call us.

Sincerely,



Sandra Thompson
Director of the Office of State and Local Finance

cc: Mr. Bryan Burklin, Assistant Director, Division of Local Government Audit, COT



RECEIVED
SEP 1 2017
OFFICE OF THE
HAMBLLEN COUNTY MAYOR

BILL HASLAM
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
TENNESSEE CORRECTIONS INSTITUTE
DAVY CROCKETT TOWER
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243
(615) 741-3816 FAX: (615) 532-2333

BETH ASHE
EXECUTIVE DIRECTOR

August 29, 2017

Sheriff Esco Jarnagin
Hamblen County
510 Allison Street
Morristown, Tn. 37814

Re: Hamblen County Jail

Dear Sheriff Jarnagin:

Attached you will find a copy of the re-inspection report for the above named facility. This report reflects any deficiencies noted by the inspector on that date.

Based on the results of this inspection, the Detention Facility Specialist is recommending non-certification for 2017. This recommendation will be forwarded to the Board of Control for consideration at the next regularly scheduled meeting.

If you have any questions, please feel free to contact me.

Sincerely,

Beth Ashe
Executive Director

Enclosure- Inspection Report

Cc: Bill Britian, County Mayor
Tonya West, Detention Facility Specialist
File



TENNESSEE CORRECTIONS INSTITUTE INSPECTION REPORT

☐ Initial Inspection

☒ Re-Inspection

Name of Facility: Hamblen County Jail

Type of Facility: 1

Location: 510 Allison Street Morristown 37814 Hamblen
Street City Zip County

Facility Administrator: Esco Jarnagin Sheriff (423) 585-2779
Name Title Phone Number

Facility Manager: Teresa Laws Jail Administrator (423) 586-2779
Name Title Phone Number

County Mayor, City Mayor, Bill Britain Mayor (423) 586-3781
or city Administrator: Name Title Phone Number

Location: 511 West 2nd North Street Morristown 37814 Hamblen
Street City Zip County

Tonya West
Detention Facilities Specialist(s)

August 18, 2017
Date Of Inspection

☐ Certify
☒ Do not certify
☐ Re-inspection required
☐ Certify with approved BOC POA (New/Updated)

INSPECTION REPORTING FORM

Date: August 18, 2017

Inspector: DFS Tonya West and DFM William Kane

Facility Name: Hamblen County Jail

Type: 1

<input type="checkbox"/>	Not Overcrowded
<input type="checkbox"/>	Overcrowded/County prisoners (plan attached)
<input checked="" type="checkbox"/>	Overcrowded /County/State Prisoners (Attach ADP Calculations) (ADP Daily Average from March 1, 2017 to August, 2017 is 392)
<input type="checkbox"/>	Currently operating under TCI approved plan
<input type="checkbox"/>	Capacity Change

Information provided by:	Name	Title
	Teresa Laws	Jail Administrator
	Gerry Hambrick	Lieutenant
	Doug Rich	FTO
	Andie Miller	Food Service Supervisor
	Sarah Moon	Medical

1400-1-.04 Physical Plant:

Deficiencies Found: Yes ☒ No ☐

- (1) The male and female inmate housing areas in the jail have very poor lighting and poor ventilation which appears to be causing a continuous mold/mildew problem, as well as making it difficult to control the temperature.
- (3) Male and Female cell areas are not in compliance with required square footage due to overcrowding.
- (6) Male and Female cell areas are not in compliance with toilet and sink ratios due to overcrowding.
- (7) Male and Female cell areas are not in compliance with shower ratio due to overcrowding.
- (23) Facility does not have enough cells to accommodate the facility's classification plan. Male and female inmates are not separated by sight, sound, and physical contact. Minimum, Medium, and Maximum security inmates are not able to be separated. Female trustee workers were moving unsupervised around the facility without the supervision of a Correctional Officer, including the areas around the male inmates.
- All other previous deficiencies have been corrected.

Additional Comments:

Note: All cell areas in the original inmate housing areas have lighting that can only be controlled and turned on by the inmates in the cell areas. Officers have to enter areas with very little lighting and have the inmates turn on their lights in the cells to be able to see. This is only compounded by the fact that there are inmates that have to be housed in the hall areas, shower areas, and under another inmates bunk on the floor due to overcrowding. This creates serious safety and security issues for the inmates, correctional staff, and community.

Note: The facility's emergency generator is checked weekly by Maintenance Department with last service date of June 27, 2017. The emergency generator is checked yearly by Cummins Crosspoint, LLC with a last service date of August 31, 2016.

1400-1-.05 Administration/Management:

Deficiencies Found: Yes ☒ No ☐

- (2) The facility's Policy and Procedure Manual is being revised to include the 2015 standards revisions and prior missing standards. The policy and procedures have not been signed or approved by the Sheriff.
- (4) The facility has not completed a Fire Drill within the second quarter.
- (6) The facility does not have evacuation plans posted within the cell areas.
- (8) The facility does not have a preventive maintenance plan.
- (10) The facility does not have an inmate grievance procedure with one level of appeal.
- All other previous deficiencies have been corrected.

Additional Comments:

Note: Lake Way Sprinkler services the Sprinkler System with last service date of March 3, 2017.

Note: Power Clean Pressure Washing services the Food Service Hood with last service date of February 2017.

Note: Bullzye Fire Extinguisher Co. services the Fire Extinguishers and Kitchen Hood with last service date of January 3, 2017.

Note: Simplex/Grinnell completed the Fire Alarm Inspection on May 3, 2017.

1400-1-.06 Personnel:Deficiencies Found: Yes ☐ X ☒ No ☐

- (6) Facility needs to begin having non-support staff annual training.
(8) Seven Correctional Officers did not complete their 40 Hours of In-Service Training. Of those seven Correctional Officers four did not completing the required 16 Hours of TCI In-Service Training.
(10) Facility needs to implement ongoing in-service training on firearms and less lethal weapons into the facility's training program.

Additional Comments:

1400-1-.07 Security:Deficiencies Found: Yes ☐ X ☒ No ☐

- (6) Keys and shackles are not being documented on a consistent basis.
(9 & 22 B) Firearms, chemical agents, and other related security and emergency equipment are not being inventoried or tested quarterly.
(10) Inmates are not being supervised when using tools, supplies and equipment.
(11) Facility is not completing weekly inspections of the facility.
(12) Facility does not have an inventory of tools, toxic, corrosive and flammable substances and other potentially dangerous substances.
(14) Detention officer posts are not in close proximity to inmate living areas. Facility does not have post orders.
(15) Facility administrator or designee is not visiting the facility's living areas weekly.
(17) Inmate movement is not controlled by Corrections Officers. Female trustees were moving unsupervised throughout the facility.
(18) Facility staff is not properly documenting security inspections. Documentation in the male cell and workhouse area is vague and has from 2 to 4 hours between security checks. Female cell area documentation has up to 4 hours between physical security checks. This is a direct result of staffing being inadequate to supervise inmates and maintain the antiquated and overcrowded facility.
(19) Facility does not have sufficient staff to perform the functions relating to security, custody, and supervision of inmates. The lack of security checks area direct reflection of insufficient staffing to perform the necessary duties to maintain the safety and security throughout the facility.
(21A-D) Facility is not using the restraint chair for only extreme instances and the inmates are not being properly supervised while in the restraint chair. Documentation of security checks are not within the continuous or 15 minute time perimeters.
All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.08 Discipline:Deficiencies Found: Yes ☐ X ☒ No ☐

- (2, 4, 7) Facility needs to implement the disciplinary process that is currently in their policy and procedure by completing disciplinary reports for rule violations and having hearings to determine sanctions. This is vital to help maintain control of the overcrowded and understaffed facility.

Additional Comments:

1400-1-.09 Sanitation/Maintenance:Deficiencies Found: Yes ☐ X ☒ No ☐

- (1) The facility cell areas have excessive items including: strings, pictures, drawings, food items, books, paper on floor, walls, and bunks. Recommend a facility wide search to remove all the contraband and excessive items. Vents throughout the facility need to be cleaned or replaced. Light fixtures throughout the facility needs to be cleaned or replaced. Graffiti is on the walls in the S-Cot (Lockdown and Main), W-Cot, Slams, and Holding Cell. All cell areas throughout the facility needs to be checked for hot water. Males Slams Cell B-4, there is a hole in the wall. In Male Cell S-Cot Lockdown, Cell 1 has a broken window, Cell 3 the toilet from Cell 2 backs up into Cell 3, and in Cell 4 there is a black growth on the wall and roaches in the cell. In Male Cell S-Cot Main A-1 the sink does not work and roaches in the cell, in A-3 there is a hole in the wall. Male Cell W-Cot the shower has no light, missing shower tiles, and the light fixtures are covered. In Male Cell W-Cot Cell 2, the sink runs continuously, Cell 3 the toilet from Cell 1 is back flowing into Cell 3. One phone is not working.
(5) Facility needs to remove all pictures from the walls throughout the facility.
(6) Facility needs to clean and paint all showers throughout the facility.
All other previous deficiencies have been corrected.

Additional Comments:

Note: Pest Control is provided twice monthly by Hale Pest Control with last service date of June 23, 2017.

1400-1-.10 Food Services:Deficiencies Found: Yes ☐ X ☒ No ☐

- (10) The facility's Dietician Letter expired on January 26, 2017.
All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.11 Mail & Visiting:Deficiencies Found: Yes ☐ X ☒ No ☐

(3) Outgoing mail is not inspected for contraband prior to delivery.

Additional Comments:

1400-1-.12 Inmate Programs & Activities:Deficiencies Found: Yes ☐ X ☒ No ☐

(5 A-B) Facility needs to implement written operational procedures, careful screening and selection procedures, written rules of conduct, a system of supervision to minimize inmate abuse of program privileges, a complete record-keeping system, a system for evaluating program effectiveness, and efforts to obtain community cooperation and support for release programs

All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.13 Medical Services:Deficiencies Found: Yes ☐ X ☒ No ☐

(10) Inmates are not being informed of sick call or grievances upon intake.

(12) Staff responsible for supervising suicidal inmates is not being training annually.

(29A-D) Information concerning sexual abuse/assault prevention/intervention, self-protection, reporting sexual abuse/assault, treatment and counseling needs to be provided to inmates upon arrival to facility.

All other previous deficiencies have been corrected.

Additional Comments:

Note: Medical Protocol was provided by Dr. Phillip Nowlin and Sarah Moon January 1, 2017.

Note: The Medical Policy was provided by Dr. Phillip Nowlin on March 23, 2017. All licensure is on file.

Note: First Aid Kit Letter was provided by Dr. Phillip Nowlin on March 23, 2017.

Note: Mental Health Care is provided by Helen Ross McNabb and Mobile Crisis.

1400-1-.14 Admission, Records and Release:Deficiencies Found: Yes ☐ X ☒ No ☐

(1DD) A criminal history check is not being completed on inmates during the booking process.

All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.15 Hygiene:Deficiencies Found: Yes ☐ X ☒ No ☐

(1A, B, C, and D) Documentation of inmates receiving clean socks, undergarments, outer garments, footwear, and uniforms is not being completed.

(5A, D, and E) Documentation of inmates receiving mattress, blanket, and bath-sized towel is not being completed. Inmates are not being provided with a mattress in good repair. The facility needs to remove and replace mattresses through the entire facility, due to the inmates destroying the mattresses.

(6A, B, C and 7) Correctional Officers need to complete the documentation for laundry; currently female trustees are completing the task. Mattress sanitation logs are being completed monthly; however, most mattresses are damaged and unable to be sanitized. Laundry is only being completed when the inmates want to send out the items this includes blankets, sheets, uniforms, and personal laundry.

Additional Comments:

Note: Commissary is provided by Blind Vendors.

1400-1-.16 Supervision of Inmates:Deficiencies Found: Yes ☐ X ☒ No ☐

(1) The facility is not conducting or logging security checks within an hourly basis on an irregular schedule. The female cell areas security checks are being completed via camera monitor. Physical security checks had time gaps of up to 4 hours between checks. Jail Administrator advised that due to safety concerns the Correctional Officers were advised not to complete physical security checks unless there are two Correctional Officers present. Security checks in the male cell and workhouse areas varied from 2 to 4 hours between checks. Suicide Watch Logs are not in compliance with Policy and Procedures or Medical Protocol.

All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.17 Classification:Deficiencies Found: Yes ☒ No ☐

(1) Due to overcrowding, the classification process is impossible to achieve.

(2) Sight, sound, and physical contact between male and female inmates is no longer possible to achieve on a consistent basis due to overcrowding within the facility. Female trustees were moving unsupervised throughout the facility which included the male cell areas. Three male inmates were being housed in the old visitation room which had poor lighting and ventilation and secured by a residential sliding lock.

(3) Due to overcrowding throughout the facility, inmates with disabilities are not being housed and managed in a manner that provides for their safety and security.

All other previous deficiencies have been corrected.

Additional Comments:

☐ Initial Annual Report☒ Re-inspection

Exit Interview:

Name:	Title:
Teresa Laws	Jail Administrator
Gerry Hambrick	Lieutenant
Frankie Lane	Correctional Officer
Doug Rich	FTO
Taylor Ward	Commissioner
Randell Brooks	Maintenance
Terry Myers	Maintenance

Comments:

Recommend Decertification due to deficiencies identified within the Inspection Report. Staff was very professional and courteous during the inspection process.

Note: The Tennessee Corrections Institute is authorized to grant this facility an extension not to exceed 60 days from the initial inspection to comply with minimum standards. No additional extensions may be granted. If applicable, a re-inspection will be conducted within 60 days and a recommendation will be made to the Board of Control. TCA 41-4-140, (4) (b) (1)



TENNESSEE CORRECTIONS INSTITUTE ANNUAL JAIL DATA PROFILE

Facility Name: Hamblen County Jail			
Date of Inspection/Re-inspection : August 18, 2017			
Date of Construction: 1980			
Date of Last Renovation : 2008			
Certified Beds	Male 187	Female 68	Current Number of Inmates Total Male: 264 Total Female: 124 TDOC Backup Males: 41 TDOC Backup Females: 17 Comments:
Total Certified Capacity	255		
Population Day of Inspection	388		
March 1, 2017 to August 18, 2017	392		
Average Daily Population	M-270 F-122		
# of Current Full Time Detention Staff	54	# of Current Part Time Detention Staff	0
Number of Full Time Positions	56	Number of Part Time Positions	0
Number of Support Staff	0	Number of Non-Facility Support Staff	9
New Positions Created Since Last Inspection		0	Bed count was verified during Inspection
Number of New Hires Since Last Inspection		8	
Does the Detention Staff also perform as: Dispatchers?		Yes	No <input checked="" type="checkbox"/>
Patrol Officers?		Yes	No <input checked="" type="checkbox"/>
Other (Specify)			
Total Annual Jail Budget	\$ 4,059,182.00		
(For this item, include janitorial supplies, maintenance and repair, medical and dental care, detention staff salaries, and contractual services)			
Are you presently renovating, constructing, or planning a new detention facility? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
If Yes, what is the estimated date of completion?			
Does your facility contractually hold State Inmates? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
If Yes, how many beds are contractually obligated? 16			
Does your facility contractually hold Federal Inmates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If Yes, how many beds are contractually obligated?			
Insurance Provider: Lloyds of London			
Address: 161 North Clark Street, Suite 3200, Chicago, IL 60601			
Telephone: (312) 407-6200			

CI-0031 (Rev. 11/2016)

RDA No. 2885

HAMBLEN COUNTY, TENNESSEE

OFFICE OF COUNTY MAYOR

LONGEVITY APPLICANTS PRESENTED TO PERSONNEL COMMITTEE ON
SEPTEMBER 11, 2017

Last Name	First Name	Hire Date	Years of Service	Amount	Notes
Bacon	Jeff	8/18/1995	22	\$ 1,650.00	
Bailey	Terry	9/9/2013	4	\$ 300.00	
Barnard	April	10/1/1999	18	\$ 1,350.00	
Bell	Chris	11/1/2011	6	\$ 450.00	
Carey	Teresa	12/1/1989	28	\$ 2,100.00	
Cotter	Joe	9/23/2013	4	\$ 300.00	
Craycraft	Robert	1/31/2008	10	\$ 750.00	
Dalton	Brian	9/17/2007	10	\$ 750.00	
Fullington	Joseph	12/27/2012	5	\$ 375.00	
Garcia	Beatriz	11/1/2013	4	\$ 300.00	
Gilliam	Josh	9/20/2010	7	\$ 525.00	
Greene	Charles	8/25/2014	28	\$ 2,100.00	3/7/88 to 12/1/2013 then 08/25/2014
Gunter	Kathy	11/1/1999	18	\$ 1,350.00	
Henderson	Peggy	1/22/1996	22	\$ 1,650.00	
Horton	Barbara	11/19/2010	7	\$ 525.00	
Kimbrough	Janice	8/18/2006	11	\$ 825.00	
King	Paul	10/1/1982	35	\$ 2,250.00	Not to exceed \$2.250.00
Knight	Penny	12/1/2008	9	\$ 675.00	
Lambert	Cathy	11/4/2013	4	\$ 300.00	
Lawson	George	10/13/2008	9	\$ 675.00	
Lupien	Sherry	1/1/1990	28	\$ 2,100.00	
McAmis	Tammy	10/1/2007	10	\$ 750.00	
Myers	Sharon	11/29/1988	29	\$ 2,175.00	
Myers	Terry	1/1/2010	8	\$ 600.00	
Newman	Eugenia	10/1/1998	19	\$ 1,425.00	
Proffitt	Patti	10/1/1999	18	\$ 1,350.00	
Rose	Brenda	12/1/1989	28	\$ 2,100.00	
Shackelford	Holly	10/1/2013	4	\$ 300.00	
Shepard	Melvin	8/16/2010	7	\$ 525.00	
Smith	Carolyn	1/1/2015	3	\$ 225.00	
Smith	Kim	8/23/2000	17	\$ 1,275.00	
Smith	Paula	8/23/1999	18	\$ 1,350.00	
Webb	James	10/26/1998	19	\$ 1,425.00	
Winstead	Jerry	8/30/2010	7	\$ 525.00	
Wolfe	Laura	1/11/1993	25	\$ 1,875.00	

Regular Calendar Items

Motion by Hubert Davis, seconded by Larry Carter to approve the Regular Calendar Items with addition under Finance item number 9.j. Budget Amendment Circuit Court Clerk In the amount of 4,290.

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

REGULAR CALENDAR

Hamblen County Legislative Body

Order #	Vote	Item
1		<u>Recognition/Presentations/Proclamations (Commission Chairman Rick Eldridge)</u> a. Employee Years of Service b. Recognition of Officer Nathan Cruey of the Morristown Police Department and Deputy Bradley Gilmer of the Hamblen County Sheriff's Department
2		<u>Public Comment Regarding Business of the Agenda Only (Commission Chairman Rick Eldridge)</u>
3	Vote Vote Vote Vote Vote Vote Vote Vote	<u>Nominations/Appointments (Commission Chairman Rick Eldridge)</u> a. Election of Vice-Chairman (Off the Board) b. Election of Chairman (Off the Board) c. Salary of Chairman (Off the Board) d. Appointment of County Attorney (Off the Board) e. Appointment of Bob White, 4 Year Term to Planning Commission (Off the Board) f. Appointment of John Hofer, 4 Year Term to Planning Commission (Off the Board) g. Appointment of Neal Johnson, 3 Year Term to Civil Service Board (Off the Board) h. Appointment of Ron Kramer, 3 Year Term to Civil Service Board (Off the Board)
4		<u>RECESS as Hamblen County Legislative Body – OPEN Public Hearing (Commission Chairman)</u> a. Resolution 17-20 to Remove All References to North Carolina in the Adoption of Building Codes <u>CLOSE Public Hearing, Reconvene as Hamblen County Legislative Body (Commission Chairman)</u>
5	Vote	<u>Resolution Vote (Commission Chairman)</u> a. Resolution 17-20 to Remove All References to North Carolina in the Adoption of Building Codes
6	Vote Vote	<u>Calendar and Rules Committee Report (Chairman Hubert Davis)</u> a. Approval of Consent Calendar Items b. Approval of Regular Calendar Items
7	Vote	<u>Approval of Consent Calendar (Commission Chairman)</u> a. Consent Calendar
8	Vote	<u>Public Safety Committee (Chairman Dana Wampler)</u> a. Creation of Jail Operations Lieutenant Position
9	Vote Vote Vote Vote Vote Vote Vote Vote Vote	<u>Finance Committee (Chairman Herbert Harville)</u> a. Monthly Checks August 2017 b. Inmate Medical Services Agreement with Lakeway Regional Hospital c. Cherokee Park Bath House Project Architect Contract d. Budget Amendment – Fund #101 Agricultural Extension Service \$701 e. Budget Amendment – Fund #101 Jail \$32,845 f. Budget Amendment – Fund #101 Local Health Center \$30,981 g. Budget Amendment – Fund #101 Other Finance (County Clerk Satellite Office) \$2,954 h. Budget Amendment – Fund #101 Work Release Program \$35,000 i. Hamblen County Board of Education General Purpose Budget – Amendment #1 \$264,459.19
10	Vote	<u>Public Services Committee (Chairman Howard Shipley)</u> a. Surplus of Service Weapon – Mike Kitts
11		<u>Public Comment – General (Commission Chairman)</u>
12		<u>Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman)</u> a. October Committee Meetings: TUESDAY 10/10/17 @ 11:30 a.m. at Health Dept. Conference Room b. October County Commission Meeting: 10/19/17 @ 5 p.m. at Courthouse Large Courtroom c. TCSA Regional County Commissioner Meeting: 10/5/17 @ 5:30 at Calhoun's on the River, Knoxville
13		<u>Adjournment (Commission Chairman)</u>

Thursday, September 21, 2017

Consent Calendar

Motion by Rick Eldridge, seconded by Larry Carter to approve the Consent Calendar.

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

Creation of Jail Operations Lieutenant Position

Motion by Dana Wampler, seconded by Larry Carter to create a Jail Operation Lieutenant position and eliminate two correction officer positions.

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Herbert Harville	Taylor Ward

Voting Against:

Tim Goins

Absent:

John Smyth

Motion Passed.

Esco R. Jarnagin
Sheriff



Wayne Mize
Chief Deputy

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814



August 24, 2017

Hamblen County Mayor Bill Brittain
511 W. 2nd N. St.
Morristown, TN 37814

Dear Mayor Brittain,

In order to improve the safety and efficiency of the Hamblen County Jail I have proposed the creation of a Jail Operations Lieutenant. Said Operations Lieutenant shall provide overall management of the jail facility operations under the direction of the Jail Administrator and will demonstrate initiatives that will establish new and better ways concerning the operation of the jail and its employees and inmates.

In order to accomplish the funding of this much needed position and stay within the FY2017-2018 budget, I propose the elimination of two Correction Officer positions and create the position of Jail Operations Lieutenant. The two positions are vacant at this time. Additionally, the Hamblen County Civil Service Board has agreed to issue an amendment to the rules in order to comply with the decision of the Hamblen County Commission.

For your consideration,

Sheriff Esco Jarnagin

PHONE: (423) 586-3781 - Administrative
(423) 585-2720 - Jail
FAX: (423) 587-1658 - Administrative
(423) 587-1329 - Jail
September 21, 2017
October 19, 2017

Monthly Checks

Motion by Herbert Harville, seconded by Randy DeBord to approve the August 2017 monthly checks submitted by County Mayors Office.

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

Fund: 101 General Fund #(101)

COMMISSION A JVAL LISTING
MONTHLY CHECKS

Page:
 Date: 8/31/2017
 Time: 7:12:42PM

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51100	312	Contracts With Private Agencies	2017-08-31	1010258576	Smith, Jerry Allen	100.00
51100	355	Travel	2017-08-17	1010258477	Jarvis, Louis	103.87
51100	599	Other Charges	2017-08-03	1010258417	Verizon Wireless	49.74
51100	599	Other Charges	2017-08-17	1010258461	Citizen Tribune	314.10
51100	599	Other Charges	2017-08-31	1010258582	Verizon Wireless	49.74
51100	County Commission			Total: 5	617.45
51300	307	Communication	2017-08-03	1010258352	Century Link/Business Services	22.29
51300	307	Communication	2017-08-03	1010258417	Verizon Wireless	74.64
51300	307	Communication	2017-08-10	1010258420	AT&T	92.10
51300	307	Communication	2017-08-31	1010258582	Verizon Wireless	74.64
51300	320	Dues And Memberships	2017-08-17	1010258500	The University Of Tennessee	100.00
51300	351	Rentals	2017-08-24	1010258518	Canon Solutions America, Inc	227.87
51300	355	Travel	2017-08-03	1010258350	Brittain, William H	37.13
51300	355	Travel	2017-08-17	1010258473	Fuelman	24.65
51300	355	Travel	2017-08-31	1010258550	Citizen Tribune	20.00
51300	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	37.95
51300	599	Other Charges	2017-08-17	1010258461	Citizen Tribune	25.00
51300	599	Other Charges	2017-08-17	1010258470	English Mountain Spring Water	25.00
51300	County Mayor/Executive			Total: 12	761.27
51400	331	Legal Services	2017-08-17	1010258457	Capps, Cantwell, Capps & Byrd	810.00
51400	County Attorney			Total: 1	810.00
51500	307	Communication	2017-08-03	1010258352	Century Link/Business Services	1.63
51500	307	Communication	2017-08-10	1010258420	AT&T	19.30
51500	334	Maintenance Agreements	2017-08-17	1010258469	Embry, David L	3,570.00
51500	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	117.42
51500	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water	10.00
51500	435	Office Supplies	2017-08-24	1010258543	Tucker, Robert	14.87
51500	Election Commission			Total: 6	3,733.22
51600	307	Communication	2017-08-03	1010258352	Century Link/Business Services	1.98
51600	320	Dues And Memberships	2017-08-17	1010258500	The University Of Tennessee	100.00
51600	320	Dues And Memberships	2017-08-31	1010258555	East Tn Register's Association	25.00
51600	709	Data Processing Equipment	2017-08-10	1010258421	Business Information Systems	1,129.95
51600	709	Data Processing Equipment	2017-08-24	1010258524	Evans Office Supply Co	705.34
51600	Register Of Deeds			Total: 5	1,962.27
51720	307	Communication	2017-08-03	1010258352	Century Link/Business Services	3.71
51720	307	Communication	2017-08-03	1010258417	Verizon Wireless	109.48
51720	307	Communication	2017-08-31	1010258582	Verizon Wireless	109.48
51720	338	Maintenance And Repair Services - Vehicles	2017-08-03	1010258391	Porter's Tire Store	172.35

Fund: 101 General Fund #(101)

COMMISSION ADMINISTRATIVE LISTING
MONTHLY CHECKS

Page:
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 Time: 7:12:42PM

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51720	349	Printing, Stationery And Forms	2017-08-10	1010258419	Acme Printing Company, Inc	105.00
51720	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	98.75
51720	425	Gasoline	2017-08-17	1010258473	Fuelman	77.93
51720	Planning			Total: 7	676.70
51760	309	Contracts With Government Agencies	2017-08-24	1010258520	City of Morristown	5,406.57
51760	355	Travel	2017-08-24	1010258539	Suntrust Bankcard, NA	181.44
51760	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	77.94
51760	Geographical Information Systems			Total: 3	5,665.95
51810	307	Communication	2017-08-03	1010258417	Verizon Wireless	234.44
51810	307	Communication	2017-08-10	1010258420	AT&T	818.47
51810	307	Communication	2017-08-17	1010258451	AT&T	634.49
51810	307	Communication	2017-08-31	1010258582	Verizon Wireless	234.44
51810	334	Maintenance Agreements	2017-08-31	1010258581	Trane Co	17,605.16
51810	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258364	Fenco Supply Co	256.48
51810	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258378	Lowe's	279.50
51810	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258396	Southeast Landscape Supply	25.00
51810	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258507	Town & Country Lock & Key	76.25
51810	335	Maintenance And Repair Service - Buildings	2017-08-24	1010258530	Lakeway Fire Protection, Inc	1,500.00
51810	335	Maintenance And Repair Service - Buildings	2017-08-24	1010258541	Team Air Distributing, Inc	176.58
51810	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258561	Johns-Heck Plumbing Company	1,157.25
51810	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258563	Katom	370.08
51810	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258566	Lowe's	257.03
51810	336	Maintenance And Repair Services - Equipment	2017-08-03	1010258373	Holston Gases	35.99
51810	336	Maintenance And Repair Services - Equipment	2017-08-03	1010258391	Porter's Tire Store	12.42
51810	336	Maintenance And Repair Services - Equipment	2017-08-10	1010258432	NAPA Auto Parts Of Morristown	6.06
51810	336	Maintenance And Repair Services - Equipment	2017-08-31	1010258570	Porter's Tire Store	82.00
51810	338	Maintenance And Repair Services - Vehicles	2017-08-31	1010258570	Porter's Tire Store	615.35
51810	347	Pest Control	2017-08-03	1010258341	Adrian Hale Pest Control Inc	360.00
51810	399	Other Contracted Services	2017-08-17	1010258470	English Mountain Spring Water	18.00
51810	410	Custodial Supplies	2017-08-03	1010258375	Kelsan Inc	1,120.70
51810	410	Custodial Supplies	2017-08-10	1010258423	G & K Services Inc	216.90
51810	410	Custodial Supplies	2017-08-24	1010258524	Evans Office Supply Co	175.99
51810	410	Custodial Supplies	2017-08-31	1010258564	Kelsan Inc	3,947.48
51810	415	Electricity	2017-08-24	1010258533	Morristown Utilities	27,840.00
51810	425	Gasoline	2017-08-17	1010258473	Fuelman	242.51
51810	434	Natural Gas	2017-08-17	1010258452	Atmos Energy	1,010.09
51810	451	Uniforms	2017-08-10	1010258423	G & K Services Inc	448.40
51810	717	Maintenance Equipment	2017-08-03	1010258378	Lowe's	508.15
51810	Other Facilities			Total: 30	60,265.21
51910	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	117.42

Fund: 101 General Fund #(101)

COMMISSION AT JVAL LISTING
MONTHLY CHECKS

Page:
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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51910	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	809.10
51910	435	Office Supplies	2017-08-24	1010258539	Suntrust Bankcard, NA	178.30
51910	Preservation Of Records			Total: 3	1,104.82
52100	334	Maintenance Agreements	2017-08-31	1010258575	Skyward Inc	119.00
52100	355	Travel	2017-08-24	1010258545	Woods, Crystal Michelle	62.32
52100	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	142.54
52100	524	In Service/Staff Development	2017-08-17	1010258486	Morristown Chamber Of Commerce	15.00
52100	Accounting And Budgeting			Total: 4	338.86
52200	302	Advertising	2017-08-17	1010258461	Citizen Tribune	446.40
52200	Purchasing			Total: 1	446.40
52300	307	Communication	2017-08-03	1010258352	Century Link/Business Services	3.80
52300	338	Maintenance And Repair Services - Vehicles	2017-08-17	1010258487	Morristown Chevrolet	83.74
52300	425	Gasoline	2017-08-17	1010258473	Fuelman	140.85
52300	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water	20.00
52300	Property Assessor's Office			Total: 4	248.39
52310	351	Rentals	2017-08-24	1010258518	Canon Solutions America, Inc	108.58
52310	Reappraisal Program			Total: 1	108.58
52400	307	Communication	2017-08-03	1010258352	Century Link/Business Services	0.19
52400	349	Printing, Stationery And Forms	2017-08-10	1010258419	Acme Printing Company, Inc	673.00
52400	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	117.42
52400	County Trustee's Office			Total: 3	790.61
52500	307	Communication	2017-08-03	1010258352	Century Link/Business Services	11.27
52500	307	Communication	2017-08-03	1010258417	Verizon Wireless	95.34
52500	307	Communication	2017-08-10	1010258420	AT&T	38.60
52500	307	Communication	2017-08-31	1010258582	Verizon Wireless	95.24
52500	320	Dues And Memberships	2017-08-03	1010258359	County Officials Association	639.00
52500	320	Dues And Memberships	2017-08-10	1010258441	The University Of Tennessee	100.00
52500	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	147.75
52500	355	Travel	2017-08-03	1010258357	Conway, Sharon L	117.83
52500	355	Travel	2017-08-03	1010258377	Lawson, Selena A	16.45
52500	355	Travel	2017-08-10	1010258445	Wolfe, Rose	62.04
52500	435	Office Supplies	2017-08-10	1010258433	Petty, Penny	43.90
52500	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water	25.00
52500	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	256.66
52500	435	Office Supplies	2017-08-31	1010258547	American Paper & Twine Co	247.00
52500	County Clerk's Office			Total: 14	1,896.08

COMMISSION AT JVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52600	307	Communication	2017-08-03	1010258417	Verizon Wireless	34.52
52600	307	Communication	2017-08-24	1010258539	Suntrust Bankcard, NA	93.39
52600	312	Contracts With Private Agencies	2017-08-17	1010258488	MUS Fibernet	279.90
52600	317	Data Processing Services	2017-08-03	1010258411	Tucker, Robert	449.00
52600	317	Data Processing Services	2017-08-17	1010258488	MUS Fibernet	379.40
52600	317	Data Processing Services	2017-08-24	1010258543	Tucker, Robert	224.84
52600	355	Travel	2017-08-17	1010258473	Fuelman	4.74
52600	411	Data Processing Supplies	2017-08-03	1010258378	Lowe's	17.08
52600	411	Data Processing Supplies	2017-08-24	1010258539	Suntrust Bankcard, NA	149.85
52600	411	Data Processing Supplies	2017-08-31	1010258566	Lowe's	168.09
52600	709	Data Processing Equipment	2017-08-03	1010258393	SHI International Corp.	9,183.70
52600	709	Data Processing Equipment	2017-08-10	1010258438	SHI International Corp.	521.81
52600	Data Processing			Total: 12	11,506.32
52900	307	Communication	2017-08-03	1010258352	Century Link/Business Services	2.33
52900	307	Communication	2017-08-10	1010258420	AT&T	361.11
52900	317	Data Processing Services	2017-08-03	1010258386	MUS Fibernet	139.19
52900	330	Operating Lease Payments	2017-08-24	1010258537	Sawyer, Mark	5,265.68
52900	330	Operating Lease Payments	2017-08-31	1010258572	Sawyer, Mark	1,850.00
52900	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258472	Fish Window Cleaning	23.00
52900	351	Rentals	2017-08-03	1010258401	Thermocopy Of Tennessee	43.61
52900	351	Rentals	2017-08-10	1010258442	Thermocopy Of Tennessee	17.00
52900	351	Rentals	2017-08-10	1010258443	Waste Industries/102 Tidiwaste	42.16
52900	415	Electricity	2017-08-03	1010258383	Morristown Utilities	852.00
52900	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water	28.00
52900	Other Finance			Total: 11	8,624.08
53100	194	Jury And Witness Expense	2017-08-03	1010258361	Davy Crockett Restaurant	163.16
53100	307	Communication	2017-08-03	1010258352	Century Link/Business Services	14.50
53100	307	Communication	2017-08-03	1010258417	Verizon Wireless	59.74
53100	307	Communication	2017-08-10	1010258420	AT&T	38.60
53100	307	Communication	2017-08-31	1010258582	Verizon Wireless	59.74
53100	320	Dues And Memberships	2017-08-17	1010258500	The University Of Tennessee	100.00
53100	349	Printing, Stationery And Forms	2017-08-17	1010258496	Shred-It	13.56
53100	349	Printing, Stationery And Forms	2017-08-24	1010258536	R Chatfield Co, Inc	139.98
53100	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	457.95
53100	399	Other Contracted Services	2017-08-17	1010258466	Davis, Donald R	520.00
53100	435	Office Supplies	2017-08-03	1010258392	Schwaab Inc	416.60
53100	435	Office Supplies	2017-08-17	1010258493	R Chatfield Co, Inc	153.00
53100	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	39.58
53100	709	Data Processing Equipment	2017-08-24	1010258544	Walmart Community BRC	828.00
53100	719	Office Equipment	2017-08-17	1010258494	Royston Chrysler Dodge Jeep	400.00

COMMISSION A JVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53100	Circuit Court			Total: 15	3,404.41
53300	307	Communication	2017-08-03	1010258352	Century Link/Business Services	4.93
53300	307	Communication	2017-08-10	1010258420	AT&T	19.30
53300	320	Dues And Memberships	2017-08-31	1010258577	Snider-Morgan, Janice	200.00
53300	351	Rentals	2017-08-24	1010258518	Canon Solutions America, Inc	84.70
53300	355	Travel	2017-08-31	1010258577	Snider-Morgan, Janice	827.53
53300	399	Other Contracted Services	2017-08-31	1010258562	Judicial Commissioners Assn	75.00
53300	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water	23.00
53300	435	Office Supplies	2017-08-17	1010258483	LexisNexis/Matthew Bender & Co	49.30
53300	General Sessions Court			Total: 8	1,283.76
53330	307	Communication	2017-08-03	1010258417	Verizon Wireless	198.96
53330	307	Communication	2017-08-10	1010258420	AT&T	38.88
53330	307	Communication	2017-08-31	1010258582	Verizon Wireless	198.96
53330	320	Dues And Memberships	2017-08-24	1010258534	National Association for Alcoholism & Drug Abuse	42.50
53330	322	Evaluation And Testing	2017-08-10	1010258429	Medtox Laboratories Inc	285.76
53330	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	117.42
53330	355	Travel	2017-08-03	1010258380	McCarter, Lori	70.00
53330	355	Travel	2017-08-24	1010258532	McCarter, Lori	70.00
53330	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water	13.00
53330	Drug Court			Total: 9	1,035.48
53400	307	Communication	2017-08-03	1010258352	Century Link/Business Services	6.16
53400	307	Communication	2017-08-10	1010258420	AT&T	19.30
53400	334	Maintenance Agreements	2017-08-24	1010258531	Local Government Corporation	14,943.00
53400	348	Postal Charges	2017-08-24	1010258522	County Record Services	6,250.00
53400	349	Printing, Stationery And Forms	2017-08-17	1010258506	Tops Business Systems	213.12
53400	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	147.75
53400	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water	18.00
53400	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	199.24
53400	508	Premiums On Corporate Surety Bonds	2017-08-24	1010258538	Southern States Insurance	228.00
53400	524	In Service/Staff Development	2017-08-17	1010258500	The University Of Tennessee	300.00
53400	Chancery Court			Total: 10	22,324.57
53500	307	Communication	2017-08-03	1010258352	Century Link/Business Services	3.39
53500	307	Communication	2017-08-03	1010258417	Verizon Wireless	41.56
53500	307	Communication	2017-08-31	1010258582	Verizon Wireless	41.56
53500	338	Maintenance And Repair Services - Vehicles	2017-08-24	1010258540	Synergy Auto Wash	48.98
53500	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	117.42
53500	355	Travel	2017-08-17	1010258478	Knight, Penny	344.93
53500	355	Travel	2017-08-24	1010258523	Edgewater Hotel	364.00
53500	399	Other Contracted Services	2017-08-17	1010258467	Doty, Thomas	240.00

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53500	399	Other Contracted Services	2017-08-17	1010258509	Trent, Chris	660.00
53500	422	Food Supplies	2017-08-17	1010258470	English Mountain Spring Water	25.00
53500	422	Food Supplies	2017-08-24	1010258544	Walmart Community BRC	253.40
53500	425	Gasoline	2017-08-17	1010258473	Fuelman	34.98
53500	524	In Service/Staff Development	2017-08-03	1010258366	Fox, Jason	60.00
53500	Juvenile Court			Total: 13	2,235.22
53920	451	Uniforms	2017-08-17	1010258490	Original Footwear Holding - Retail Store	100.00
53920	451	Uniforms	2017-08-17	1010258510	TruBlu Tactical Police Supply	433.90
53920	716	Law Enforcement Equipment	2017-08-10	1010258446	Gall's Inc	990.48
53920	716	Law Enforcement Equipment	2017-08-17	1010258510	TruBlu Tactical Police Supply	95.98
53920	Courtroom Security			Total: 4	1,620.36
54110	307	Communication	2017-08-03	1010258352	Century Link/Business Services	56.61
54110	307	Communication	2017-08-03	1010258417	Verizon Wireless	1,360.00
54110	307	Communication	2017-08-10	1010258420	AT&T	96.74
54110	307	Communication	2017-08-17	1010258513	Verizon Wireless	1,740.18
54110	307	Communication	2017-08-24	1010258539	Suntrust Bankcard, NA	237.69
54110	338	Maintenance And Repair Services - Vehicles	2017-08-10	1010258436	Royston Chrysler Dodge Jeep	831.45
54110	338	Maintenance And Repair Services - Vehicles	2017-08-17	1010258468	Drinnon, Kenny	80.00
54110	338	Maintenance And Repair Services - Vehicles	2017-08-17	1010258498	Synergy Auto Wash	241.00
54110	338	Maintenance And Repair Services - Vehicles	2017-08-24	1010258539	Suntrust Bankcard, NA	59.85
54110	338	Maintenance And Repair Services - Vehicles	2017-08-31	1010258553	Drinnon, Kenny	80.00
54110	348	Postal Charges	2017-08-17	1010258471	Federal Express	30.28
54110	349	Printing, Stationery And Forms	2017-08-24	1010258516	Acme Printing Company, Inc	330.00
54110	351	Rentals	2017-08-03	1010258400	T.E.G. Enterprises	65.00
54110	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	173.21
54110	351	Rentals	2017-08-31	1010258578	T.E.G. Enterprises	65.00
54110	353	Towing Services	2017-08-17	1010258501	Tipton, Ronald	25.00
54110	355	Travel	2017-08-03	1010258374	Ingram, Eddie	88.50
54110	355	Travel	2017-08-03	1010258390	Peralez, Joe	88.50
54110	355	Travel	2017-08-24	1010258539	Suntrust Bankcard, NA	1,351.41
54110	355	Travel	2017-08-31	1010258560	Ingram, Jodi	147.50
54110	355	Travel	2017-08-31	1010258574	Sipe, Kimberly C	147.50
54110	399	Other Contracted Services	2017-08-03	1010258407	Transunion Risk & Alternative	29.30
54110	425	Gasoline	2017-08-17	1010258473	Fuelman	7,759.98
54110	431	Law Enforcement Supplies	2017-08-24	1010258525	Evident, Inc.	154.96
54110	431	Law Enforcement Supplies	2017-08-24	1010258542	TN Department Of General Services	300.00
54110	433	Lubricants	2017-08-03	1010258382	Morristown Ford	35.54
54110	433	Lubricants	2017-08-10	1010258436	Royston Chrysler Dodge Jeep	428.81
54110	433	Lubricants	2017-08-10	1010258439	Synergy Auto Wash	29.98
54110	433	Lubricants	2017-08-17	1010258498	Synergy Auto Wash	97.36
54110	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	1,542.71

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54110	435	Office Supplies	2017-08-24	1010258539	Suntrust Bankcard, NA	114.50
54110	450	Tires And Tubes	2017-08-03	1010258391	Porter's Tire Store	25.00
54110	450	Tires And Tubes	2017-08-10	1010258436	Royston Chrysler Dodge Jeep	47.85
54110	450	Tires And Tubes	2017-08-10	1010258437	S&S Tire	4,406.48
54110	450	Tires And Tubes	2017-08-31	1010258570	Porter's Tire Store	15.95
54110	451	Uniforms	2017-08-17	1010258490	Original Footwear Holding - Retail Store	200.00
54110	524	In Service/Staff Development	2017-08-03		Hardeman County Sheriff's Office	-1,250.00
54110	524	In Service/Staff Development	2017-08-03	1010258371	Hardeman County Sheriff's Office	1,250.00
54110	524	In Service/Staff Development	2017-08-17	1010258492	Public Agency Training Council	1,625.00
54110	524	In Service/Staff Development	2017-08-24	1010258535	Public Agency Training Council	325.00
54110	599	Other Charges	2017-08-03	1010258394	Shred-It	20.34
54110	599	Other Charges	2017-08-10	1010258425	Hamblen County Boat Dock, Inc	100.00
54110	599	Other Charges	2017-08-10	1010258431	Mullins, Jimmy	7.00
54110	599	Other Charges	2017-08-10	1010258440	Tennessee Wildlife Resources Agency	48.00
54110	599	Other Charges	2017-08-17	1010258470	English Mountain Spring Water	15.00
54110	599	Other Charges	2017-08-17	1010258482	Lawson, Chris S	200.00
54110	599	Other Charges	2017-08-17	1010258505	Tobin, Wade	150.00
54110	599	Other Charges	2017-08-24	1010258544	Walmart Community BRC	105.43
54110	599	Other Charges	2017-08-31	1010258554	East TN Diamond	68.00
54110	716	Law Enforcement Equipment	2017-08-10	1010258424	Gall's Inc	869.97
54110	Sheriff's Department		Total: 50		26,017.58
54160	317	Data Processing Services	2017-08-03	1010258417	Verizon Wireless	34.00
54160	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	212.72
54160	Administration Of The Sexual Offender Registry		Total: 2		246.72
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258355	City Electric Supply	28.60
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258364	Fenco Supply Co	131.32
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258378	Lowe's	321.99
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258400	T.E.G. Enterprises	89.25
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258404	TMS - Marlin	811.50
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258418	Knoxville Structural Steel Inc.	12,692.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258422	Fenco Supply Co	5.02
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258427	Lakeway Door & Glass Inc	165.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258435	Relief Septic Service	900.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258444	Wholesale Supply Group	174.13
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258447	Lakeway Door & Glass Inc	550.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258448	American Detention	7,841.90
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258480	Lakeway Door & Glass Inc	165.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258502	TMS - Marlin	196.13
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258508	Trane Co	164.69
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258515	Waddell, Bill	195.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258551	City Electric Supply	1,412.40

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54210	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258566	Lowe's	476.15
54210	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258578	T.E.G. Enterprises	178.50
54210	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258579	TMS - Marlin	229.77
54210	336	Maintenance And Repair Services - Equipment	2017-08-03	1010258345	American Detention	500.00
54210	336	Maintenance And Repair Services - Equipment	2017-08-03	1010258416	Valley Proteins, Inc	225.00
54210	336	Maintenance And Repair Services - Equipment	2017-08-10	1010258428	Large Equipment Inc	447.04
54210	336	Maintenance And Repair Services - Equipment	2017-08-17	1010258481	Large Equipment Inc	583.20
54210	336	Maintenance And Repair Services - Equipment	2017-08-17	1010258491	Powerclean	295.00
54210	340	Medical And Dental Services	2017-08-03	1010258358	Correctional Risk Services Inc	8,360.20
54210	340	Medical And Dental Services	2017-08-03	1010258367	Gary S. Wells MD	71.82
54210	340	Medical And Dental Services	2017-08-03	1010258384	Morristown-Hamblen Hospital	677.14
54210	340	Medical And Dental Services	2017-08-17	1010258449	American Esoteric Laboratories	1,192.10
54210	340	Medical And Dental Services	2017-08-17	1010258464	Correcthealth, LLC	44,417.85
54210	340	Medical And Dental Services	2017-08-17	1010258465	Correctional Risk Services Inc	13,595.77
54210	340	Medical And Dental Services	2017-08-17	1010258485	Mobile Images Acquisition LLC	2,960.00
54210	340	Medical And Dental Services	2017-08-17	1010258511	University Of Tn Med Center	111.50
54210	340	Medical And Dental Services	2017-08-24	1010258521	Correctional Risk Services Inc	3,989.94
54210	340	Medical And Dental Services	2017-08-31	1010258552	Correctional Risk Services Inc	1,578.81
54210	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	147.75
54210	355	Travel	2017-08-31	1010258559	Hambrick, Gerry M	229.50
54210	355	Travel	2017-08-31	1010258565	Laws, Teresa	229.50
54210	355	Travel	2017-08-31	1010258571	Rich, Doug	229.50
54210	410	Custodial Supplies	2017-08-03	1010258354	Chem Clean Systems LLC	489.93
54210	410	Custodial Supplies	2017-08-03	1010258375	Kelsan Inc	3,427.42
54210	410	Custodial Supplies	2017-08-10	1010258443	Waste Industries/102 Tidiwaste	504.39
54210	410	Custodial Supplies	2017-08-17	1010258460	Chem Clean Systems LLC	514.91
54210	410	Custodial Supplies	2017-08-31	1010258549	Chem Clean Systems LLC	139.98
54210	410	Custodial Supplies	2017-08-31	1010258564	Kelsan Inc	2,865.58
54210	413	Drugs And Medical Supplies	2017-08-03	1010258362	Diamond Drugs, Inc	990.43
54210	422	Food Supplies	2017-08-03	1010258349	Borden Dairy Of Ky / Flavorich	1,762.55
54210	422	Food Supplies	2017-08-03	1010258365	Flowers Baking Company	2,917.62
54210	422	Food Supplies	2017-08-10	1010258434	Pfg Hale , Inc	35,009.54
54210	441	Prisoners Clothing	2017-08-03	1010258348	Bob Barker Company, Inc	1,327.94
54210	599	Other Charges	2017-08-03	1010258348	Bob Barker Company, Inc	144.50
54210	599	Other Charges	2017-08-24	1010258519	Cartwright Communication Inc	70.00
54210	599	Other Charges	2017-08-31	1010258569	Padgett, William	500.00
54210	710	Food Service Equipment	2017-08-17	1010258455	Bob Barker Company, Inc	186.44
54210	Jail			Total: 54	157,421.20
54250	307	Communication	2017-08-03	1010258352	Century Link/Business Services	5.30
54250	307	Communication	2017-08-03	1010258417	Verizon Wireless	102.54
54250	307	Communication	2017-08-31	1010258582	Verizon Wireless	103.18
54250	338	Maintenance And Repair Services - Vehicles	2017-08-17	1010258484	Master Tech Auto Repair	447.46

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54250	399	Other Contracted Services	2017-08-03	1010258397	Stepping Out Ministries	390.00
54250	399	Other Contracted Services	2017-08-17	1010258499	Tennessee Recovery & Monitoring	100.00
54250	425	Gasoline	2017-08-17	1010258473	Fuelman	238.92
54250	435	Office Supplies	2017-08-03	1010258388	Ortiz, Dreema	40.00
54250	463	Testing	2017-08-17	1010258497	Stepping Out Ministries	480.00
54250	Work Release Program			Total: 9	1,907.40
54410	307	Communication	2017-08-03	1010258347	Bell, Chris E	56.00
54410	338	Maintenance And Repair Services - Vehicles	2017-08-03	1010258391	Porter's Tire Store	30.00
54410	355	Travel	2017-08-24	1010258539	Suntrust Bankcard, NA	470.00
54410	425	Gasoline	2017-08-17	1010258473	Fuelman	174.98
54410	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	77.93
54410	451	Uniforms	2017-08-24	1010258539	Suntrust Bankcard, NA	43.69
54410	451	Uniforms	2017-08-31	1010258573	Screen Designs By Sheila	128.00
54410	506	Liability Insurance	2017-08-17	1010258454	Bible Insurance Agency	300.00
54410	599	Other Charges	2017-08-03	1010258393	SHI International Corp.	300.00
54410	599	Other Charges	2017-08-03	1010258405	TN Bureau Of Investigation	29.00
54410	599	Other Charges	2017-08-03	1010258417	Verizon Wireless	34.00
54410	599	Other Charges	2017-08-17	1010258476	Holston Valley Management LP	900.00
54410	599	Other Charges	2017-08-24	1010258539	Suntrust Bankcard, NA	72.97
54410	708	Communication Equipment	2017-08-03	1010258410	Truckers Lighthouse	389.76
54410	Civil Defense			Total: 14	3,006.33
54610	312	Contracts With Private Agencies	2017-08-03	1010258368	Giles, Todd E	400.00
54610	312	Contracts With Private Agencies	2017-08-03	1010258389	Peoples, Jimmy W	480.00
54610	312	Contracts With Private Agencies	2017-08-03	1010258398	Stetzer Funeral Home	150.00
54610	312	Contracts With Private Agencies	2017-08-03	1010258402	Thompson, Claude, JR	520.00
54610	312	Contracts With Private Agencies	2017-08-03	1010258403	Thompson, Tom C, MD	2,083.33
54610	312	Contracts With Private Agencies	2017-08-10	1010258426	Knox County Medical Examiner	6,580.00
54610	312	Contracts With Private Agencies	2017-08-17	1010258453	Axis Forensic Toxicology, Inc.	250.00
54610	312	Contracts With Private Agencies	2017-08-24	1010258529	Knox County Medical Examiner	3,167.25
54610	399	Other Contracted Services	2017-08-03	1010258360	Davis, Eddie	750.00
54610	County Coroner/Medical Examiner			Total: 9	14,380.58
55110	309	Contracts With Government Agencies	2017-08-03	1010258352	Century Link/Business Services	40.37
55110	309	Contracts With Government Agencies	2017-08-10	1010258420	AT&T	213.33
55110	309	Contracts With Government Agencies	2017-08-17	1010258452	Atmos Energy	81.45
55110	309	Contracts With Government Agencies	2017-08-17	1010258456	Canon Solutions America, Inc	16.94
55110	309	Contracts With Government Agencies	2017-08-17	1010258495	Senior Citizens Home Assist	35.00
55110	309	Contracts With Government Agencies	2017-08-24	1010258533	Morristown Utilities	2,081.00
55110	309	Contracts With Government Agencies	2017-08-24	1010258544	Walmart Community BRC	379.41
55110	309	Contracts With Government Agencies	2017-08-31	1010258556	Ellison Sanitary Supply Co	102.88
55110	309	Contracts With Government Agencies	2017-08-31	1010258557	English Mountain Coffee	91.00

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55110	355	Travel	2017-08-03	1010258379	Mathes, Aliana A.	36.66
55110	355	Travel	2017-08-03	1010258395	Smith, Kim	62.28
55110	399	Other Contracted Services	2017-08-03	1010258369	Hamblen Co Dept Of Education	0.00
55110	599	Other Charges	2017-08-31	1010258567	Morristown Signs, Inc	1,790.00
55110	Local Health Center			Total: 13	4,930.32
55120	316	Contributions	2017-08-03	1010258385	Morristown-Hamblen Humane Soc	11,125.00
55120	316	Contributions	2017-08-31	1010258568	Morristown-Hamblen Humane Soc	11,125.00
55120	Rabies And Animal Control			Total: 2	22,250.00
55590	316	Contributions	2017-08-03	1010258372	Helen Ross McNabb Center	340.00
55590	316	Contributions	2017-08-24	1010258528	Helen Ross McNabb Center	680.00
55590	Other Local Welfare Services			Total: 2	1,020.00
56700	307	Communication	2017-08-03	1010258386	MUS Fibernet	137.42
56700	307	Communication	2017-08-03	1010258417	Verizon Wireless	49.74
56700	307	Communication	2017-08-31	1010258582	Verizon Wireless	61.22
56700	336	Maintenance And Repair Services - Equipment	2017-08-24	1010258544	Walmart Community BRC	32.62
56700	399	Other Contracted Services	2017-08-31	1010258583	Williams, Cindy	400.00
56700	410	Custodial Supplies	2017-08-03	1010258375	Kelsan Inc	478.47
56700	410	Custodial Supplies	2017-08-10	1010258443	Waste Industries/102 Tidiwaste	442.18
56700	412	Diesel Fuel	2017-08-17	1010258514	Voyager Fleet Systems Inc	212.24
56700	415	Electricity	2017-08-03	1010258383	Morristown Utilities	168.00
56700	415	Electricity	2017-08-10	1010258430	Morristown Utilities	4,612.00
56700	415	Electricity	2017-08-17	1010258450	Appalachian Electric Co-Op	23.16
56700	425	Gasoline	2017-08-17	1010258514	Voyager Fleet Systems Inc	373.69
56700	454	Water And Sewer	2017-08-29	1010258546	Morristown Utilities	1,924.80
56700	499	Other Supplies And Materials	2017-08-03	1010258378	Lowe's	173.49
56700	499	Other Supplies And Materials	2017-08-17	1010258462	Cocke Farmers Co-Op	29.12
56700	499	Other Supplies And Materials	2017-08-24	1010258544	Walmart Community BRC	43.63
56700	499	Other Supplies And Materials	2017-08-31	1010258566	Lowe's	279.47
56700	506	Liability Insurance	2017-08-03	1010258399	Strate Insurance Group	1,337.57
56700	513	Worker's Compensation Insurance	2017-08-03	1010258399	Strate Insurance Group	628.10
56700	599	Other Charges	2017-08-03	1010258363	E Z Plumbing	722.00
56700	599	Other Charges	2017-08-03	1010258409	Trent, William	875.00
56700	599	Other Charges	2017-08-17	1010258470	English Mountain Spring Water	26.00
56700	Parks And Fair Boards			Total: 22	13,029.92
57100	307	Communication	2017-08-03	1010258352	Century Link/Business Services	6.11
57100	Agricultural Extension Service			Total: 1	6.11
58110	399	Other Contracted Services	2017-08-17	1010258461	Citizen Tribune	525.00
58110	399	Other Contracted Services	2017-08-24	1010258539	Suntrust Bankcard, NA	379.99

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58110	Tourism			Total: 2	904.99
58300	307	Communication	2017-08-03	1010258352	Century Link/Business Services	3.27
58300	349	Printing, Stationery And Forms	2017-08-31	1010258558	First Impression Printing	45.00
58300	435	Office Supplies	2017-08-31	1010258548	CDW Government, Inc	84.33
58300	719	Office Equipment	2017-08-31	1010258548	CDW Government, Inc	286.29
58300	Veterans' Services			Total: 4	418.89
58600	210	Unemployment Compensation	2017-08-17	1010258504	TN Dept Of Labor & Workforce Development	1,500.00
58600	210	Unemployment Compensation	2017-08-31	1010258580	TN Dept Of Labor & Workforce Development	1,826.76
58600	299	Other Fringe Benefits	2017-08-24	1010258527	Hamblen County Government	212.50
58600	506	Liability Insurance	2017-08-03	1010258399	Strate Insurance Group	48,933.04
58600	513	Worker's Compensation Insurance	2017-08-03	1010258399	Strate Insurance Group	29,946.71
58600	515	Liability Claims	2017-08-03	1010258408	Travelers	689.96
58600	517	Surcharge	2017-08-24	1010258526	Hamblen Co Self Insurance Fund	858.68
58600	Employee Benefits			Total: 7	83,967.65
58900	399	Other Contracted Services	2017-08-24	1010258520	City of Morristown	708.64
58900	Miscellaneous			Total: 1	708.64
91130	716	Law Enforcement Equipment	2017-08-24	1010258517	Axon Enterprise, Inc.	13,573.91
91130	Public Safety Projects			Total: 1	13,573.91
Total of checks for General Fund #(101)						475,250.25

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	302	Advertising	2017-08-24	1160023084	Citizen Tribune	372.90
55710	312	Contracts With Private Agencies	2017-08-10	1160023069	Quality Waste - S & B Recycling	2,624.40
55710	336	Maintenance And Repair Services - Equipment	2017-08-03	1160023061	NAPA Auto Parts Of Morristown	1,897.09
55710	336	Maintenance And Repair Services - Equipment	2017-08-10	1160023067	D&J Hydraulic Service, Inc.	1,146.32
55710	336	Maintenance And Repair Services - Equipment	2017-08-10	1160023070	Republic Diesel	467.97
55710	336	Maintenance And Repair Services - Equipment	2017-08-10	1160023071	Triad Freightliner	1,058.10
55710	336	Maintenance And Repair Services - Equipment	2017-08-10	1160023072	Worldwide Equipment, Inc.	1,058.29
55710	336	Maintenance And Repair Services - Equipment	2017-08-17	1160023081	Premier Truck Group	277.49
55710	336	Maintenance And Repair Services - Equipment	2017-08-24	1160023083	Bayne Machine Works	325.31
55710	336	Maintenance And Repair Services - Equipment	2017-08-24	1160023089	Moore's Tractor & Trailer	92.00
55710	359	Disposal Fees	2017-08-03	1160023059	Hamblen County-Morristown Solid Waste	67,125.40
55710	399	Other Contracted Services	2017-08-24	1160023087	Hamblen Co Self Insurance Fund	3,798.54
55710	412	Diesel Fuel	2017-08-17	1160023077	Fuelman	8,832.82
55710	425	Gasoline	2017-08-17	1160023077	Fuelman	463.68
55710	435	Office Supplies	2017-08-24	1160023085	Evans Office Supply Co	88.35
55710	450	Tires And Tubes	2017-08-10	1160023068	Goforth Tire & Auto, Inc	2,910.15
55710	451	Uniforms	2017-08-17	1160023076	Cintas Corp., Loc. 207	531.85
55710	499	Other Supplies And Materials	2017-08-10	1160023066	Cintas Corp., Loc. 207	61.70
55710	499	Other Supplies And Materials	2017-08-17	1160023073	Big M Janitorial	217.25
55710	499	Other Supplies And Materials	2017-08-24	1160023086	Gipson, Derek Anthony	62.00
55710	499	Other Supplies And Materials	2017-08-24	1160023088	Kennedy, Thomas A.	97.85
55710	499	Other Supplies And Materials	2017-08-31	1160023090	American Continental Techlab	403.00
55710	506	Liability Insurance	2017-08-03	1160023063	Strate Insurance Group	8,317.81
55710	513	Worker's Compensation Insurance	2017-08-03	1160023063	Strate Insurance Group	9,999.19
55710	733	Solid Waste Equipment	2017-08-24	1160023083	Bayne Machine Works	875.10
55710	Sanitation Management			Total: 25	113,104.56
Total of checks for Solid Waste/Sanitation Fund #(116)						113,104.56

COMMISSION A JVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	307	Communication	2017-08-03	1313041328	Comcast Cable	66.00
61000	307	Communication	2017-08-03	1313041338	Verizon Wireless	167.58
61000	307	Communication	2017-08-10	1313041339	AT&T	79.95
61000	307	Communication	2017-08-24	1313041363	Advanced Communications, Inc	140.00
61000	307	Communication	2017-08-31	1313041374	Comcast Cable	66.00
61000	320	Dues And Memberships	2017-08-10	1313041346	Region I Div, Tn Hwy Official	150.00
61000	320	Dues And Memberships	2017-08-10	1313041349	TN County Highway Officials Assn	2,821.00
61000	399	Other Contracted Services	2017-08-24	1313041368	Hamblen Co Self Insurance Fund	5,702.83
61000	415	Electricity	2017-08-24	1313041369	Holston Electric Cooperative	767.58
61000	454	Water and Sewer	2017-08-24	1313041370	Morristown Utilities	76.00
61000	506	Liability Insurance	2017-08-03	1313041333	Strate Insurance Group	8,871.82
61000	599	Other Charges	2017-08-03	1313041329	Lowe's	141.43
61000	599	Other Charges	2017-08-10	1313041343	Gravity Networks	135.00
61000	599	Other Charges	2017-08-17	1313041353	Ferrell, Terry D	62.00
61000	599	Other Charges	2017-08-17	1313041356	Kennedy, Thomas A.	53.20
61000	599	Other Charges	2017-08-24	1313041362	Able Exterminators, Inc	85.00
61000	599	Other Charges	2017-08-24	1313041366	Elliott Boots	99.95
61000	599	Other Charges	2017-08-24	1313041367	Gravity Networks	270.00
61000	599	Other Charges	2017-08-24	1313041372	Suntrust Bankcard, NA	114.78
61000	Administration			Total: 19	19,870.12
62000	351	Rentals	2017-08-31	1313041373	A-1 Equipment Rental	450.00
62000	404	Asphalt - Hot Mix	2017-08-10	1313041341	Duracap Asphalt Paving Co, Inc	1,248.00
62000	404	Asphalt - Hot Mix	2017-08-17	1313041359	Newport Paving & Ready Mix	18,753.42
62000	409	Crushed Stone	2017-08-10	1313041351	Vulcan Materials Company	6,503.19
62000	451	Uniforms	2017-08-10	1313041340	Cintas Corp., Loc. 207	366.06
62000	Highway And Bridge Maintenance			Total: 5	27,320.67
63100	412	Diesel Fuel	2017-08-17	1313041352	Cocke Farmers Co-Op	872.19
63100	412	Diesel Fuel	2017-08-17	1313041354	Fuelman	2,268.94
63100	416	Equipment Parts - Heavy	2017-08-03	1313041331	NAPA Auto Parts Of Morristown	731.58
63100	416	Equipment Parts - Heavy	2017-08-10	1313041344	Maury County Equipment	2,727.45
63100	416	Equipment Parts - Heavy	2017-08-10	1313041345	Morristown Ford	289.56
63100	416	Equipment Parts - Heavy	2017-08-10	1313041347	Republic Diesel	140.00
63100	416	Equipment Parts - Heavy	2017-08-10	1313041348	Stowers Machinery Corporation	490.99
63100	416	Equipment Parts - Heavy	2017-08-10	1313041350	TN Valley Custom Trailers, Inc	121.68
63100	416	Equipment Parts - Heavy	2017-08-17	1313041357	Meade Tractor	164.67
63100	416	Equipment Parts - Heavy	2017-08-24	1313041361	A-1 Equipment Rental	65.00
63100	416	Equipment Parts - Heavy	2017-08-24	1313041365	Distinct Finishes	4,348.69
63100	425	Gasoline	2017-08-17	1313041352	Cocke Farmers Co-Op	14.25
63100	425	Gasoline	2017-08-17	1313041354	Fuelman	749.14
63100	425	Gasoline	2017-08-24	1313041364	BP	110.02
63100	450	Tires And Tubes	2017-08-10	1313041342	Goforth Tire & Auto, Inc	1,844.16

Fund: 131 Highway/Public Works Fund (#131)

COMMISSION AVAL LISTING
MONTHLY CHECKS

Page:
Date: 8/31/2017
Time: 7:14:36PM

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
63100	450	Tires And Tubes	2017-08-24	1313041371	Porter's Tire Store	105.35
63100	Operation And Maintenance Of Equipment			Total: 16	15,043.67
Total of checks for Highway/Public Works Fund (#131)						62,234.46

Inmate Medical Service Agreement with Lakeway Regional Hospital

Motion by Herbert Harville, seconded by Howard Shipley to approve the Inmate Medical Service agreement with Lakeway Regional Hospital.

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

SERVICES AGREEMENT

THIS SERVICES AGREEMENT ("Agreement") is made and entered into this 22nd day of September, 2017 by and between **Lakeway Regional Hospital**, (the "Hospital") and **Hamblen County, Tennessee**, a political subdivision of the State of Tennessee, (the "County"). In consideration of the promises and mutual covenants herein, the parties agree as follows:

1. **Medical Services.** To the extent requested by the County during the term of this Agreement, Hospital agrees to provide needed medical services to individuals who are then inmates in the Hamblen County Jail (the "Inmates"); provided that the medical services to be provided by Hospital shall be limited to those services that are (i) within the scope of Hospital's license, (ii) for which Hospital has the appropriate equipment and facilities to provide, and (iii) routinely provided by Hospital to patients. The medical services that are to be provided by Hospital and that are subject to this Agreement include the services of physicians who are employed by Hospital and who practice exclusively at Hospital, but do not include the services of other physicians who practice at Hospital but are not employed by Hospital.

2. **Fees for Medical Services.** In consideration of the services to be provided by Hospital to Inmates, the Hospital agrees that the fees for such services shall be contractually adjusted by 80% on all services on account for Hospital services. The Hospital must insure expenses are covered and will not charge fees less than the cost of providing care to a patient. The County acknowledges and agrees that any individual that is brought to the Hospital by the County and with respect to which the County indicates such individual is an inmate and for which the County requests medical treatment shall be treated as an Inmate for all purposes under this Agreement until such time as such individual is discharged by Hospital, and the County shall be responsible for all fees for such individual's medical services in accordance with the terms hereof. Hospital shall bill the County for the services it provides to Inmates pursuant to the terms hereof no less often than monthly, and the County shall pay such fees within thirty (30) days of receipt of an invoice.

3. **Security.** The parties acknowledge that treatment of the Inmates by Hospital presents issues of safety and security that Hospital does not normally face in the treatment of its other patients. The parties agree that the County shall provide any and all law enforcement personnel necessary to assure that the Hospital premises remain a safe and secure environment and that the Inmates do not injure or harm any Hospital personnel, patients or others while on Hospital premises.

4. **Term.** Subject to sooner termination as provided for herein, this Agreement shall be for a term of three (3) years commencing on October 1, 2017. This Agreement shall automatically renew for successive one (1) year terms unless either party shall notify the other in writing at least ninety (90) days prior to the expiration of the then current term that such party does not wish to so renew this Agreement.

5. **Termination.**

(a) Either party may terminate this Agreement upon ninety (90) days prior written notice to the other party after the initial term has expired.

(b) Either party may terminate this Agreement immediately upon written notice to the other party in the event of the material breach by either party of any of its duties and obligations under this Agreement, which remain uncured or unremedied for a period of five (5) days after written notice of such breach is given by one party to the other specifying the event or facts constituting such breach.

(c) Either party shall have the right to terminate this Agreement immediately upon notice to the other party in the event (I) either party has received an opinion of its counsel that, by reason of the terms or existence of this Agreement, Hospital, any of its affiliates or their directors, officers or employees might (i) lose its right to participate in Medicare, TennCare (Medicaid) or other governmental reimbursement programs, or (ii) otherwise be in violation of any law, rule or regulation, and (II) Hospital and County are unable to promptly reach an agreement on amendments to this Agreement that, in the opinion of such counsel, would serve to cure such violations and eliminate such risks on the part of either party, its affiliates and/or their directors, officers or employees.

(d) The parties agree further that upon termination of this Agreement, whether by County or Hospital, and whether or not for cause, the following terms and conditions shall apply:

(1) Any Inmates then being treated at Hospital shall be discharged or transferred to another facility, as appropriate, as soon as it is practical and medically appropriate under the circumstances.

(2) The County shall pay all fees due Hospital for services provided by Hospital to Inmates through the date of termination and all fees for Inmates who are inpatients on the date of termination through the date such Inmates are discharged or transferred to another facility.

6. **Entire Agreement.** This Agreement sets forth the entire understanding of the parties regarding County's relationship with Hospital and supersedes any current or prior agreements between the parties which shall be of no further force or effect as of the effective date of this Agreement.

7. **Binding Effect.** All the terms and provisions of this Agreement shall be binding upon and shall inure to the benefit of and be enforceable by the respective permitted successor and assigns of the parties.

8. **Notices.** Any notice, demand or communication required, permitted or desired to be given hereunder, shall be deemed effectively given when personally delivered or mailed by prepaid certified mail, return receipt requested, addressed as follows:

County: Hamblen County, Tennessee
511 West Second North St.
Morristown, Tennessee 37814
Attn: Bill Brittain, County Mayor

Hospital: Lakeway Regional Hospital
726 McFarland Drive
Morristown, Tennessee 37814
Attn: Steve Simpson, CEO

or to such other address and to the attention of such other person(s) or officer(s) as either party may designate by written notice.

9. **Amendments and Agreement Execution.** This Agreement and amendments thereto shall be in writing and executed in multiple copies on behalf of Hospital and County. Each multiple copy shall be deemed an original, but all multiple copies together shall constitute one and the same instrument.

10. **Severability.** In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of this Agreement, which shall remain in full force and effect and enforceable in accordance with its terms.

11. **Headings.** The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

12. **No Third-Party Beneficiaries.** The parties acknowledge and agree that this Agreement is for the benefit of the parties hereto and for no other party, and that only the parties hereto may enforce or obtain damages related to a breach of this Agreement.

IN WITNESS WHEREOF, Hospital and County have executed this Agreement as of the date first above written.

LAKEWAY REGIONAL HOSPITAL

By: _____

Title: _____

Date: _____

Hospital

HAMBLEN COUNTY, TENNESSEE

By: _____

Title: _____

Date: _____

County

Cherokee Park Bath House Project Architect Contract

Motion by Herbert Harville, seconded by Hubert Davis to approve the contract in the amount of \$20,500 with Community Tetonics Architects, Inc. to provide architectural service for the Cherokee Park Bath House and site grading for playground equipment.

Voting For:

Hubert Davis	Joe Huntsman
Randy DeBord	Doe Jarvis
Rick Eldridge	Howard Shipley
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Voting Against:

Larry Carter
Johnny Walker

Absent:

John Smyth

Motion Passed.



AIA[®] Document B101[™] – 2007

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Thirty-first day of August in the year Two Thousand Seventeen

(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Hamblen County Government
511 West Second North Street
Morristown, TN 37814

and the Architect:
(Name, legal status, address and other information)

Community Tectonics Architects, Inc.
7610 Gleason Drive, Suite 303
Knoxville, TN 37919
Telephone Number: (865) 637-0890
Fax Number: (865) 247-6013

for the following Project:
(Name, location and detailed description)

Cherokee Park Bath House
3075 Floyd Hall Drive
Morristown, TN 37814
Bath House, containing approximately 890 sq.ft. and site grading for playground layout (playground equipment under separate contract).

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

init.

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User Notes:

September 21, 2017
October 19, 2017

Return to Regular Calendar
Return to Regular Calendar
(1/48766475)

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

EXHIBIT A INITIAL INFORMATION

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article 1 and in optional Exhibit A, Initial Information:

(Complete Exhibit A, Initial Information, and incorporate it into the Agreement at Section 13.2, or state below Initial Information such as details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, authorized representatives, anticipated procurement method, and other information relevant to the Project.)

Project Scope includes:

1. Demolition of the existing bathhouse in the camping area of Cherokee Park in Hamblen County;
2. Construct a new Bathhouse with 6 individuals units (constaining a shower, water closet, sink) and a Janitor/ Electrical Room. Bathhouse area is approximately 890 square feet.
3. Utilize existing septic tank, pump, and field lines (owner to provide information to confirm these elements are adequate to accommodate new bathhouse.
4. Site grading at existing playground near the splash pad to accommodate new playground equipment. This new equipment to be provided by the owner under a separate contract. .

Owner's Construction Budget is \$230,000; Total Grant for the project is \$250,000.

§ 1.2 The Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

- .1 Commencement of construction date:

tbd

Init.

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.2 Substantial Completion date:

tbd

§ 1.3 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost:

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

1,000,000

.2 Automobile Liability

1,000,000

.3 Workers' Compensation

500,000

.4 Professional Liability

1,000,000

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

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User Notes:

September 21, 2017
October 19, 2017

Return to Regular Calendar
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§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

§ 3.1.5 The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 SCHEMATIC DESIGN PHASE SERVICES

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project's requirements agreed upon with the Owner, the Architect shall prepare and present for the Owner's approval a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider environmentally responsible design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other environmentally responsible design services under Article 4.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 BIDDING OR NEGOTIATION PHASE SERVICES

§ 3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 COMPETITIVE BIDDING

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by

- .1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;

- .2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
- .3 organizing and conducting a pre-bid conference for prospective bidders;
- .4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and
- .5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 NEGOTIATED PROPOSALS

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by

- .1 procuring the reproduction of Proposal Documents for distribution to prospective contractors, and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors; and
- .3 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 The Architect shall consider requests for substitutions, if the Proposal Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 CONSTRUCTION PHASE SERVICES

§ 3.6.1 GENERAL

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2007, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2007, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 EVALUATIONS OF THE WORK

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2007, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 SUBMITTALS

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods,

techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 CHANGES IN THE WORK

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 PROJECT COMPLETION

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.

(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

Additional Services	Responsibility (Architect, Owner or Not Provided)	Location of Service Description (Section 4.2 below or in an exhibit attached to this document and identified below)
§ 4.1.1 Programming (B202™-2009)	na	
§ 4.1.2 Multiple preliminary designs	na	
§ 4.1.3 Measured drawings	na	
§ 4.1.4 Existing facilities surveys	na	
§ 4.1.5 Site Evaluation and Planning (B203™-2007)	na	
§ 4.1.6 Building Information Modeling (E202™-2008)	na	
§ 4.1.7 Civil engineering	Architect	
§ 4.1.8 Landscape design	na	
§ 4.1.9 Architectural Interior Design (B252™-2007)	na	
§ 4.1.10 Value Analysis (B204™-2007)	na	
§ 4.1.11 Detailed cost estimating	na	
§ 4.1.12 On-site Project Representation (B207™-2008)	na	
§ 4.1.13 Conformed construction documents	na	
§ 4.1.14 As-Designed Record drawings	na	
§ 4.1.15 As-Constructed Record drawings	na	
§ 4.1.16 Post occupancy evaluation	na	
§ 4.1.17 Facility Support Services (B210™-2007)	na	
§ 4.1.18 Tenant-related services	na	
§ 4.1.19 Coordination of Owner's consultants	Architect	
§ 4.1.20 Telecommunications/data design	na	
§ 4.1.21 Security Evaluation and Planning (B206™-2007)	na	
§ 4.1.22 Commissioning (B211™-2007)	an	
§ 4.1.23 Extensive environmentally responsible design	na	
§ 4.1.24 LEED® Certification (B214™-2012)	na	
§ 4.1.25 Fast-track design services	na	
§ 4.1.26 Historic Preservation (B205™-2007)	an	
§ 4.1.27 Furniture, Furnishings, and Equipment Design (B253™-2007)	na	

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect's responsibility, if not further described in an exhibit attached to this document.

4.1.7 Civil Engineering (site grading plan) will be provided as part of the Architect's Basic Services

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

Init.

§ 4.3.4 If the services covered by this Agreement have not been completed within tbd () months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.10 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the program and scope of the Project; and to include in the Contract Documents alternate bids as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

§ 6.4 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, through no fault of the Architect, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 MEDIATION

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

- ☐ Arbitration pursuant to Section 8.3 of this Agreement
- ☒ Litigation in a court of competent jurisdiction
- ☐ Other (Specify)

§ 8.3 ARBITRATION

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 CONSOLIDATION OR JOINDER

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7.

§ 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

§ 9.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Fixed fee in the amount of Nineteen Thousand Five Hundred Dollars and Zero Cents (\$19,500.00)

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Hourly as per attached rate schedule.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

Hourly as per attached rate schedule.

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus Fifteen percent (15.00 %), or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase	Fifteen	percent (15	%)
Design Development Phase	Twenty	percent (20	%)
Construction Documents Phase	Forty	percent (40	%)
Bidding or Negotiation Phase	Five	percent (5	%)
Construction Phase	Twenty	percent (20	%)
Total Basic Compensation	one hundred	percent (100	%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Attached 2017 Hourly Rate Schedule

Employee or Category	Rate
----------------------	------

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, standard form documents;
- .5 Postage, handling and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- .8 Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Fifteen percent (15.00 %) of the expenses incurred.

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of

the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 An initial payment of Zero Dollars and Zero Cents (\$ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

Prime Rate plus one percent (1%) per annum, but not to exceed the maximum rate allowed by applicable law, with the Prime Rate for any given month being as published on the first day of the same month in the "Money Rates" section of the Wall Street Journal.

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

12.1 The Architect agrees to promptly take corrective action to right any negligent acts, errors or omissions in its services. As to any negligent acts, errors or omissions for which the Architect has legal responsibility and for which the Owner incurs and accumulation of excess costs of the actual construction costs as adjusted, the Architect shall bear its proportionate burden of such accumulation of excess costs as legally determined or otherwise agreed; provided that said accumulation of excess costs as legally determined to otherwise agreed; provided that said accumulation of excess costs shall not include an improvement cost or betterment cost and shall not exceed the difference between (1) the actual construction costs resulting from such negligent act, error or omission of the Architect and all damages related to the event of negligence, error or omission, and (2) an estimate of which such costs would have been at the time of the signing of the contract for the construction of the project.

12.2 The Owner acknowledges that the requirements of the ADA (Americans with Disabilities Act) will be subject to various and possibly contradictory interpretations. The Design Professional, therefore, will use his or her reasonable efforts and judgment to interpret applicable ADA requirements and other federal, state, and local laws, rules, codes, ordinances and regulations as they apply to the project. The Design Professional, however, cannot and does not warrant or guarantee that the Owner's project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state, and local laws, rules, codes, ordinances and regulations as they apply to the project.

12.3 Services provided by the Design Professional under this agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

12.4 The Owner may communicate directly with the Contractor with simultaneous communications to the Architect.

12.5 In recognition of the relative risks, rewards and benefits of the project to both the client and the consultant, the risks have been allocated such that the client agrees, to the fullest extent permitted by law, to limit the

consultant's liability to the client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the consultant to the client shall not exceed the Architect's insurance coverage available at the time of claim. It is intended that this limitation apply to any and all liability or cause of action, however alleged or arising, unless otherwise prohibited by law.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document B101™-2007, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed, or the following:
- .3 Other documents:
(List other documents, if any, including Exhibit A, Initial Information, and additional scopes of service, if any, forming part of the Agreement.)

Exhibit B, Hourly Rate Schedule and Reimbursable Expenses.

This Agreement entered into as of the day and year first written above.

OWNER

(Signature)

Mr. Bill Brittain, County Mayor

(Printed name and title)

ARCHITECT

(Signature)

Donald P. Shell, CEO

(Printed name and title)

Init.

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User Notes:

September 21, 2017
October 19, 2017

Return to Regular Calendar
Return to Regular Calendar
(1749766475)

Budget Amendment – Agricultural Extension Service

Motion by Herbert Harville, seconded by Dana Wampler to approve the budget amendment for fund #101-Agricultural Extension Service in the amount of \$701

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

Month SEPTEMBER Year 2017[illegible]

To reclassify appropriations to allow for a salary increase for UT Agriculture Employee, Debbie Long.

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Budget Amendment-Jail

Motion by Herbert Harville, seconded by Randy DeBord to approve the budget amendment for Fund #101 Jail in the amount of \$32,845

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Herbert Harville	Taylor Ward

Voting Against:

Tim Goins

Absent:

John Smyth

Motion Passed.

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

OFFICE OF THE MAYOR

Hamblen County Commission

Month	SEPTEMBER	Year	2017
-------	-----------	------	------

Fund	#101
------	------

DEPT: JAIL

[illegible]

Brief Descriptions of issue:

To reclassify appropriations to allow for the creation of a Jail Operations Lieutenant Position, Sheriff Jarnagin agrees to give up two Correction Officer positions to help fund the new position and associated benefits. (see letter)

Signature: _____

Title : _____

Date: _____

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

Budget Amendment – Local Health Center

Motion by Herbert Harville, seconded by Howard Shipley to approve the budget amendment for Fund #101 Local Health Center in the amount of \$30,981

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

Month SEPTEMBER Year 2017

Fund #101 DEPT: LOCAL HEALTH CENTER

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
	LOCAL HEALTH CENTER		
55110.399	Other Contracted Services	30,981	
	INCREASE REVENUE:		
46990.000	Other State Revenues		30,981

Brief Descriptions of issue:

To increase appropriations for additional Tobacco Cessation money awarded to the County. There is no match.

Signature: _____
Title : _____
Date: _____

For Finance Department Only:

Reviewed by: _____
Budget Amendment: _____
Date: _____

Budget Amendment- Other Finance

Motion by Herbert Harville, seconded by Hubert Davis to approve the budget amendment for Fund #101 Other Finance in the amount of \$2,954

Voting For:

Hubert Davis	Joe Huntsman
Randy DeBord	Doe Jarvis
Rick Eldridge	Howard Shipley
Stancil Ford	Johnny Walker
Tim Goins	Dana Wampler
Herbert Harville	Taylor Ward

Voting Against:

Larry Carter

Absent:

John Smyth

Motion Passed.



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

OFFICE OF THE MAYOR

Hamblen County Commission

Month SEPTEMBER

Year 2017

Fund #101

DEPT: OTHER FINANCE (COUNTY CLERK SATELLITE OFFICE)

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
	OTHER FINANCE (COUNTY CLERK SATELLITE OFFICE)		
52900.330	Operating Lease Payments	2,954	
	DECREASE FUND BALANCE:		
39000.000	Unassigned		2,954

Brief Descriptions of issue:

To increase appropriations for 2016 and 2017 city and county property taxes for the County Clerk's satellite office.

Signature: _____

Title : _____

Date: _____

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

Budget Amendment- Work Release Program

Motion by Herbert Harville, seconded by Hubert Davis to approve the budget Amendment for Fund #101 Work Release Program in the amount of \$35,000

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month SEPTEMBER Year 2017

Fund #101 DEPT: WORK RELEASE PROGRAM

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
	WORK RELEASE PROGRAM		
54250.399	Other Contracted Services	35,000	
	DECREASE FUND BALANCE:		
34530.000	Reserved for Alcohol and Drug Treatment		35,000

Brief Descriptions of issue:

To increase appropriations for the Jail Diversion Program Partnership with Helen Ross McNabb.
 The reserve comes from DUI Treatment Fines that can only be used for Alcohol & Drug Treatment Programs.

Signature: Bill Butcher

Title: County Mayor

Date: Sept 1, 2017

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

Hamblen County Board of Education General Purpose Budget – Amendment #1

Motion by Herbert Harville, seconded by Tim Goins to approve the Hamblen County Board of Education General Purpose Budget – Amendment #1 in the amount of \$264,459.19

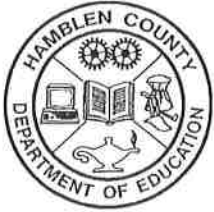
Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously



HAMBLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*

BOARD OF EDUCATION

Shahin Assadnia

Carolyn Clawson

Joe Gibson, Jr.

Roger Greene

James Grigsby

Janice Haun

Clyde Kinder

AMENDMENT #1 2017-2018

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #1 to the 2017-2018 General Purpose Budget. This amendment was approved by the Board of Education on August 8, 2017.

On July 10, 2017, the Hamblen County Commission approved a General Purpose Budget in the amount of \$85,109,434.95. Amendment #1 will increase the budget to \$85,373,894.14.

This amendment does not affect the County's maintenance of effort.

Hugh Clement

Hugh Clement, Director of Schools

**HAMBLLEN COUNTY DEPARTMENT OF EDUCATION
2017-2018**

Hugh Clement, Director of Schools

**GENERAL PURPOSE
AMENDMENT #1**



HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2017-2018

AMENDMENT #1 - EXTERNAL

EXPENDITURE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-195	CERTIFIED SUBSTITUTES	\$ 234,075.00	\$ 1,250.00	\$ -	\$ 235,325.00	KINDERGARTEN ENTRY INVENTORY STATE GRANT
71100-198	NON-CERTIFIED SUBSTITUTES	\$ 337,230.00	\$ 250.00	\$ -	\$ 337,480.00	KINDERGARTEN ENTRY INVENTORY STATE GRANT
71100-201	SOCIAL SECURITY	\$ 1,900,975.00	\$ 93.00	\$ -	\$ 1,901,068.00	KINDERGARTEN ENTRY INVENTORY STATE GRANT
71100-212	EMPLOYER MEDICARE	\$ 448,211.00	\$ 22.00	\$ -	\$ 448,233.00	KINDERGARTEN ENTRY INVENTORY STATE GRANT
71100-429	INSTRUCTIONAL SUPPLIES & MATERIALS	\$ 409,971.00	\$ 2,000.50	\$ -	\$ 411,971.50	KINDERGARTEN ENTRY INVENTORY STATE GRANT (\$885) READ TO BE READY COACHING NETWORK GRANT (\$1,115.50)
71100-499	OTHER SUPPLIES AND MATERIALS	\$ 115,331.00	\$ 6,677.50	\$ -	\$ 122,008.50	SCORE PRIZE RESERVE FOR STUDENT AP REIMBURSEMENT
71300-599	OTHER CHARGES	\$ -	\$ 1,876.19	\$ -	\$ 1,876.19	ALCOA INDUSTRY CERTIFICATION GRANT RESERVE
71300-524	IN-SERVICE / STAFF DEVELOPMENT	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	ALCOA INDUSTRY CERTIFICATION GRANT RESERVE
71300-730	CTE INSTRUCTIONAL EQUIPMENT	\$ 20,000.00	\$ 148,970.00	\$ -	\$ 168,970.00	STATE GRANT FOR CAREER AND TECHNICAL EDUCATION EQUIPMENT
72120-499	OTHER SUPPLIES AND MATERIALS	\$ 1,000.00	\$ 5,900.99	\$ -	\$ 6,900.99	TOBACCO CESSATION GRANT THROUGH COORDINATED SCHOOL HEALTH
72210-189	OTHER SALARIES AND WAGES	\$ 211,603.00	\$ 8,000.00	\$ -	\$ 219,603.00	READ TO BE READY COACHING NETWORK GRANT
72210-201	SOCIAL SECURITY	\$ 30,162.00	\$ 496.00	\$ -	\$ 30,658.00	READ TO BE READY COACHING NETWORK GRANT
72210-204	STATE RETIREMENT	\$ 28,981.00	\$ 272.50	\$ -	\$ 29,253.50	READ TO BE READY COACHING NETWORK GRANT
72210-212	EMPLOYER MEDICARE	\$ 7,055.00	\$ 116.00	\$ -	\$ 7,171.00	READ TO BE READY COACHING NETWORK GRANT
72210-524	STAFF DEVELOPMENT	\$ 65,000.00	\$ 18,034.90	\$ -	\$ 83,034.90	ALCOA AP TEACHER TRAINING GRANT RESERVE (\$8,034.90) HCXCELL STUDENT AP REIMBURSEMENT RESERVE (\$10,000)
72250-709	DATA PROCESSING EQUIPMENT	\$ 201,451.00	\$ 67,499.61	\$ -	\$ 268,950.61	E-RATE RESERVE
TOTALS		\$ 4,011,045.00	\$ 264,459.19	\$ -	\$ 4,275,504.19	
NET INCREASE			\$ 264,459.19			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2017-2018

AMENDMENT #1 - EXTERNAL

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
34383	E-RATE RESERVE	\$ -	\$ 67,499.61	\$ -	\$ 67,499.61	BUDGETING E-RATE RESERVE FOR TECHNOLOGY
34555	HCXCELL AP GRANT	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	BUDGETING RESERVE FOR HCXCELL AP GRANT FOR STUDENT REIM.
34590	ALCOA AP GRANT RESERVE	\$ -	\$ 8,034.90	\$ -	\$ 8,034.90	BUDGETING ALCOA GRANT FOR AP TEACHER TRAINING
34591	ALCOA GRANT FOR IND. CERT.	\$ -	\$ 4,876.19	\$ -	\$ 4,876.19	BUDGETING ALCOA GRANT RESERVE FOR STUDENT INDUSTRY CERTIFICATION
34655	SCORE PRIZE FOR AP REIM.	\$ -	\$ 6,677.50	\$ -	\$ 6,677.50	BUDGETING SCORE PRIZE RESERVE FOR STUDENT AP EXAM FEE REIMB.
44570	CONTRIBUTIONS AND GIFTS	\$ 500.00	\$ 5,900.99	\$ -	\$ 6,400.99	TOBACCO CESSATION GRANT THROUGH COORDINATED SCHOOL HEALTH
46590	OTHER STATE EDUCATION FUNDS	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	READ TO BE READY COACHING NETWORK GRANT
46980	OTHER STATE GRANTS	\$ 217,223.30	\$ 151,470.00	\$ -	\$ 368,693.30	STATE GRANT FOR KINDERGARTEN INVENTORY ENTRY INVENTORY (\$2,500) STATE GRANT FOR CAREER AND TECHNICAL EDUCATION EQUIPMENT (\$148,970)
TOTALS		\$ 217,723.30	\$ 264,459.19	\$ -	\$ 482,182.49	
NET INCREASE			\$ 264,459.19			

Surplus of Service Weapon

Motion by Howard Shipley, seconded by Larry Carter to approve the surplus
Of the Mike Kitt's Service Weapon from the Sheriff's Department

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

Thereupon meeting adjourned 5:30p.m.

Osco R. Jarnagin
Sheriff



Wayne Mize
Chief Deputy

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

September 5, 2017

To Whom It May Concern;

The Hamblen County Sheriff's Office requests to surplus the service weapon #BDTL676 for Lieutenant Mike Kitts. He will be retiring September 19, 2017 and Sheriff Jarnagin will present his weapon to him at that time.

Respectfully,



Chief Wayne Mize

Budget Amendment- Circuit Court

Motion by Herbert Harville, seconded by Dana Wampler to approve the budget amendment
For Fund #101 Circuit Court in the amount of 4,290

Voting For:

Larry Carter	Joe Huntsman
Hubert Davis	Doe Jarvis
Randy DeBord	Howard Shipley
Rick Eldridge	Johnny Walker
Stancil Ford	Dana Wampler
Tim Goins	Taylor Ward
Herbert Harville	

Absent:

John Smyth

Motion Passed. Unanimously

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
AS A CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE I HEREBY CERTIFY TO
THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
NOTARY PUBLIC DURING THE OCTOBER 19, 2017 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. DIANA BLAS	308 LOCHMERE GREEN DR MORRISTOWN TN 37814	423-438-0880	1935 W MORRIS BLVD STE 150 MORRISTOWN TN 37814	765-543-8810	RLI INSURANCE COMPANY
2. TONYA RENEE CARROLL	381CATAWBA DR BEAN STATION TN 37708	423-200-7633	122 N JACKSON ST MORRISTOWN TN 37814	865-237-2139	FARM BUREA
3. CLARENCE EVERETT CUNNINGHAM	330 HEATHER BROOK DR JEFFERSON CITY TN 37760	423-581-2008	837 W 1ST NORTH ST MORRISTOWN TN 37814	423-581-2008	STRATE INSURANCE
4. BETTYE C. DOWNING	2833 PRIDE LANE STRAWBERRY PLAINS TN 37871	865-933-9434	116 E. MAIN STREET MORRISTOWN TN 37814	423-586-9302	MASENGILL-MCCRARY-GREGG CO.
5. RAMONA J ELKINS	473 ASHLAND OAKS DR MORRISTOWN TN 37813	--	2737 W. ANDREW JOHNSON HWY MORRISTOWN TN 37814	800-876-6827	STATE FARM
6. CHRISTINA HAYES	2750 BUFFALO TRAIL MORRISTOWN TN 37814	423-258-3071	304 WEST 2ND NORTH STREET MORRISTOWN TN 37814	423-254-0555	LAVENDER INS
7. GLENDA N HICKS	915 PINWOOD CIR MORRISTOWN TN 37814	423-587-1781	511 W 2ND NORTH ST MORRISTOWN TN 37814	423-586-7169	
8. MELANIE KAYE HIME	1015 DOVER RD MORRISTOWN TN 37813	423-318-7359	225 W 1ST NORTH ST MORRISTOWN TN 37814	4233187359	MARK MASTER INC.
9. APRIL WAYNETTE MAUK	2522 PLANTATION DRIVE RUSSELLVILLE TN 37860	423-258-4820	2418 N MORELOCK ROAD MORRISTOWN TN 37814	423-318-2196	THE CRICHTON GROUP
10. TRACI KIM MILLER	2483 STARBOARD CREST ROAD MORRISTOWN TN 37814	423-312-2587	110 N. HIGH STREET MORRISTOWN TN 37814	423-307-5330	STATE FARM
11. JOYCE A OGAN	1002 RUSSELL RD NEW TAZEWEILL TN 37825	626 7313	500 S DAVY CROCKETT PKWY MORRISTOWN TN 37814	423 318 2764	BIBLE INSURANCE
12. KAYLAN MICHA RICHARDSON	517 E SUNSET HILL MORRISTOWN TN 37814	423-736-5630	2418 MORELOCK RD MORRISTOWN TN 37814	4233182196	J SMITH LANIER
13. KATHY NOE SLATER	3721 MEADOW LAND DRIVE MORRISTOWN TN 37814	423-312-1877	122 NORTH JACKSON STREET MORRISTOWN TN 37814	865-237-2139	
14. ANGELA JOAN SMITH	3048 VALLEY HOME ROAD MORRISTOWN TN 37813	865-607-4948	PO BOX 1515 MORRISTOWN TN 37816	4233178555	WESTERN SURETY
15. HOLLY R THOMAS	1625 WIND CHASE DR TALBOTT TN 37877	--	4310 WINKLER AVE MORRISTOWN TN 37814	423-581-0981	CNA SURETY
16. CARRIE AMANDA WEBB	295 VALLEY VIEW DR NEWPORT TN 37821	423-237-5418	500 S DAVY CROCKETT PKWY MORRISTOWN TN 37813	4235852685	BIBLE INS CO
17. EMILY C WORLEY	3116 DEERING STREET WHITE PINE TN 37890	865-674-0620	508 WEST 2ND NORTH STREET MORRISTOWN TN 37814	423586-4971	SANDRA J HARDY CLINTON R ANDERSON



Penny Petty
SIGNATURE

CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE

10-11-17

DATE

[Return to Regular Calendar](#)

**Hamblen County Government
Finance Committee – Tuesday, October 10, 2017
Hamblen County Health Department Conference Room**

MINUTES

Members Present:

Randy DeBord	Herbert Harville	Louis “Doe” Jarvis	Hubert Davis	Rick Eldridge
Stancil Ford	Joe Huntsman, Sr.	Howard Shipley	Dana Wampler	

Members Absent:

None

Call to Order - Chairman Randy DeBord called the meeting to order at 11:32 a.m.

Visitors Wishing to Address the Committee

None

Recurring Business

- a. Expenditure Reports – September 2017 (Information Only – No Action Necessary)
- b. Review/Approval of Monthly Checks Submitted by the County Mayor’s Office for the Month of August 2017
Motion (Stancil Ford/Rick Eldridge, all in favor) to approve the September 2017 monthly checks submitted by the County Mayor’s Office.

Old Business

- a. None

New Business

- a. Hamblen County Self-Funded Health Insurance Reserve Policy
Motion (Howard Shipley/Louis “Doe” Jarvis, all in favor) to approve Hamblen County Self-Funded Health Insurance Reserve Policy
- b. Approval to purchase 406 W. 3rd North Street and 526 N. Jackson Street
Motion (Howard Shipley/Louis “Doe” Jarvis, all in favor) to approve the purchase of the property located at 406 W. 3rd North Street, Morristown, TN and 526 N. Jackson Street, Morristown, TN. Cost including property, agent fees, appraisals and closings costs approximately \$66,000.
- c. FY17 Homeland Security Grant
Motion (Hubert Davis/Dana Wampler, all in favor) to approve the application for the FY17 Homeland Security Grant. No matching funds required.
- d. Resolution Authorizing the 2017-2018 Courtroom Security Grant Application
Motion (Howard Shipley/Hubert Davis, all in favor) to approve resolution 17-21 authorizing the application of the 2017-2018 Courtroom Security Grant.
- e. Resolution Authorizing the Authorization for a 2018 Community Development Block Grant
Motion (Stancil Ford/Rick Eldridge, all in favor) to approve resolution 17-22 authorizing the application for a 2018 Community Development Block Grant
- f. Bid - Remote Video Arraignment with Video Conferencing
Motion (Herbert Harville/Rick Eldridge, all in favor) to award the bid for remote video arraignment with video conferencing to JAVS for a total cost of \$12,745.96

- g. Bid - Tractor and Cab with Boom Mower

Motion (Stancil Ford/Howard Shipley) to award the bid for the tractor and cab with boom mower to Meade Tractor as recommended by Road Superintendent Barry Poole. Total cost less annual maintenance agreement \$117,198.85

	Yes	No	Pass	Abstain	Absent
1	Randy DeBord	Hubert Davis			
2	Rick Eldridge	Doe Jarvis			
3	Stancil Ford	Joe Huntsman, Sr.			
4	Herbert Harville	Dana Wampler			
5	Howard Shipley				

5 Yes/4 No, Motion Passes

- h. Budget Amendments

- i. Fund #101 – Capital Projects \$66,000

Motion (Hubert Davis/Howard Shipley, all in favor) to approve the budget amendment for Fund #101 Capital Projects in the amount of \$66,000

- ii. Fund #101 – Civil Defense \$2,402

Motion (Howard Shipley/Dana Wampler, all in favor) to approve the budget amendment for Fund #101 Civil Defense in the amount of \$2,402

- iii. Fund #101 – Sheriff's Dept. \$1,185

Motion (Herbert Harville/Dana Wampler, all in favor) to approve the budget amendment for Fund #101 Sheriff's Dept. in the amount of \$1,185

- iv. Fund #101 – Sheriff's Dept. \$1,000

Motion (Dana Wampler/Rick Eldridge, all in favor) to approve the budget amendment for Fund #101 Sheriff's Dept. in the amount of \$1,000

- v. Fund #131 – Highway and Bridge Maintenance \$55,000

Motion (Stancil Ford/Dana Wampler, Doe Jarvis voted no, all other committee members in favor) to approve the budget amendment for Fund #131 Highway and Bridge Maintenance in the amount of \$55,000

- vi. Fund #176 – Highway and Street Capital Project \$152,371

Motion (Dana Wampler/Howard Shipley, Doe Jarvis voted no, all other committee members in favor) to approve the budget amendment for Fund #176 Highway and Street Capital Project in the amount of \$152,371

Items of Interest (No Action Necessary)

- a. Planning Commission Building Permit Report – September 2017
- b. County Attorney Invoices – September 2017
- c. Coroner's Monthly Report – September 2017

Adjournment - There being no further business, Chairman Randy DeBord adjourned the meeting at 12:02 p.m.

Hamblen County Government
FINANCE COMMITTEE

Tuesday, October 10, 2017
Hamblen County Health Department Conference Room

AGENDA

- | | |
|--|---|
| Randy DeBord
<i>Chairman</i> | 1. Call to Order – <i>Chairman Randy DeBord</i> |
| Herbert Harville
<i>Vice-Chairman</i> | 2. Visitors Wishing to Address the Committee – <i>Chairman Randy DeBord</i>
(Visitors will be allotted 5 minutes to speak) |
| Louis “Doe” Jarvis
<i>Ex-Officio</i> | 3. Recurring Business – <i>Chairman Randy DeBord</i> <ul style="list-style-type: none">a. Expenditure Reports – September 2017 (<i>Information Only-No Action Necessary</i>)b. Review/Acceptance of Monthly Checks September 2017 Submitted by the County Mayor’s Office |
| Hubert Davis
<i>Member</i> | 4. Old Business – <i>Chairman Randy DeBord</i> <ul style="list-style-type: none">a. None |
| Rick Eldridge
<i>Member</i> | 5. New Business – <i>Chairman Randy DeBord</i> <ul style="list-style-type: none">a. Hamblen County Self-Funded Health Insurance Reserve Policy – <i>County Mayor Bill Brittain</i>b. Property Purchase – <i>County Mayor Bill Brittain</i>c. FY17 Homeland Security Grant – <i>County Mayor Bill Brittain</i>d. Resolution Authorizing the 2017-2018 Courtroom Security Grant Application – <i>County Mayor Bill Brittain</i>e. Resolution Authorizing the Application for a 2018 Community Development Block Grant – <i>County Mayor Bill Brittain</i>f. Bid – Remote Video Arraignment with Video Conferencing – <i>County Mayor Bill Brittain</i>g. Bid – Tractor and Cab with Boom Mower – <i>Road Superintendant Barry Poole</i>h. Budget Amendments – <i>Finance Director Michelle Woods</i><ul style="list-style-type: none">i. Fund #101 – Capital Projects \$66,000ii. Fund #101 – Civil Defense \$2,402iii. Fund #101 – Sheriff’s Dept. \$1,185iv. Fund #101 – Sheriff’s Dept. \$1,000v. Fund #131 – Highway and Bridge Maintenance \$55,000vi. Fund #176 – Highway and Street Capital Project \$152,371 |
| Stancil Ford
<i>Member</i> | 6. Items of Interest (No Action Necessary) – <i>Chairman Randy DeBord</i> <ul style="list-style-type: none">a. Planning Commission Building Permit Report – September 2017b. County Attorney Invoices – September 2017c. Coroner’s Monthly Report – September 2017 |
| Joe Huntsman, Sr.
<i>Member</i> | 7. Adjournment – <i>Chairman Randy DeBord</i> |
| Howard Shipley
<i>Member</i> | |
| Dana Wampler
<i>Member</i> | |

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 09/30/2017

Page: 1
Date: 9/30/2017
Time: 11:18 am

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2017 101 50000 000 00 000 0000 000
Thru: 2017 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	51100 County Commission	192,676.00	13,272.62	44,743.01	24,763.00	123,169.99	63.93%
101	51210 Board Of Equalizaton	4,800.00	0.00	0.00	0.00	4,800.00	100.00%
101	51300 County Mayor/Executive	211,238.00	15,882.23	47,172.28	6,277.63	157,788.09	74.70%
101	51400 County Attorney	31,293.00	922.16	1,947.48	0.00	29,345.52	93.78%
101	51500 Election Commission	272,927.00	15,534.41	51,895.13	11,814.20	209,217.67	76.66%
101	51600 Register Of Deeds	305,783.00	23,698.52	73,520.99	16,962.66	215,299.35	70.41%
101	51720 Planning	240,038.00	17,855.14	55,866.52	5,099.50	179,071.98	74.60%
101	51750 Codes Compliance	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
101	51760 Geographical Information Systems	107,638.00	5,426.16	14,057.20	0.00	93,580.80	86.94%
101	51810 Other Facilities	797,347.00	65,088.66	216,498.44	46,173.94	534,674.62	67.06%
101	51910 Preservation Of Records	20,806.00	1,247.04	4,611.47	1,528.99	14,665.54	70.49%
101	52100 Accounting And Budgeting	351,928.00	25,421.82	88,744.96	10,143.36	253,039.68	71.90%
101	52200 Purchasing	39,983.00	3,304.90	9,943.60	0.00	30,039.40	75.13%
101	52300 Property Assessor's Office	356,463.00	25,227.86	73,820.94	17,701.26	264,940.80	74.32%
101	52310 Reappraisal Program	144,085.00	5,861.90	14,612.85	6,577.22	122,894.93	85.29%
101	52400 County Trustee's Office	363,395.00	25,449.49	76,419.03	15,674.87	271,301.10	74.66%
101	52500 County Clerk's Office	687,144.00	47,428.41	165,063.18	2,428.63	519,652.19	75.62%
101	52600 Data Processing	125,228.00	6,483.07	29,458.36	12,978.64	82,791.00	66.11%
101	52900 Other Finance	313,256.00	25,158.96	80,772.44	20,157.66	212,325.90	67.78%
101	53100 Circuit Court	892,231.00	63,982.83	221,333.87	9,726.59	661,170.54	74.10%
101	53300 General Sessions Court	430,398.00	36,017.51	106,084.67	2,731.72	321,581.61	74.72%
101	53330 Drug Court	156,450.00	15,252.48	37,558.90	8,430.66	110,460.44	70.60%
101	53400 Chancery Court	384,447.00	28,552.83	105,460.42	4,602.70	274,383.88	71.37%
101	53500 Juvenile Court	297,823.00	24,684.40	75,737.65	2,522.74	219,562.61	73.72%
101	53920 Courtroom Security	796,974.00	74,080.87	230,409.47	12,419.04	554,145.49	69.53%
101	54110 Sheriff's Department	2,984,314.00	250,450.56	685,252.44	77,631.86	2,221,429.70	74.44%
101	54160 Administration Of The Sexual Offender Registry	3,768.00	34.00	639.72	0.00	3,128.28	83.02%
101	54210 Jail	4,060,607.00	320,364.48	934,142.92	546,844.46	2,579,619.62	63.53%
101	54220 Workhouse	94,822.00	7,559.33	22,677.97	0.00	72,144.03	76.08%
101	54250 Work Release Program	280,761.00	16,484.53	53,606.37	1,688.35	225,466.28	80.31%
101	54310 Fire Prevention And Control	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
101	54410 Civil Defense	95,047.00	6,588.90	20,510.34	4,273.68	70,262.98	73.92%
101	54490 Other Emergency Management	182,147.00	0.00	45,536.75	0.00	136,610.25	75.00%
101	54510 Inspection And Regulation	6,377.00	322.95	968.85	2,500.00	2,908.15	45.60%
101	54610 County Coroner/Medical Examiner	131,186.00	7,313.33	21,693.91	28,333.34	81,158.75	61.87%

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 09/30/2017

Page: 2

Date: 9/30/2017

Time: 11:18 am

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2017 101 50000 000 00 000 0000 000
 Thru: 2017 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	54900 Other Public Safety	17,000.00	0.00	0.00	14,230.35	2,769.65	16.29%
101	55110 Local Health Center	912,704.00	44,433.97	124,535.03	12,450.00	775,718.97	84.99%
101	55120 Rabies And Animal Control	133,500.00	0.00	33,375.00	0.00	100,125.00	75.00%
101	55140 Nursing Home	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
101	55170 Alcohol And Drug Programs	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
101	55180 Crippled Children Services	6,000.00	0.00	0.00	0.00	6,000.00	100.00%
101	55390 Appropriation To State	109,233.00	0.00	0.00	0.00	109,233.00	100.00%
101	55520 Aid To Dependent Children	8,000.00	0.00	0.00	0.00	8,000.00	100.00%
101	55530 Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590 Other Local Welfare Services	40,000.00	510.00	1,190.00	0.00	38,810.00	97.03%
101	55710 Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900 Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100 Adult Activities	11,600.00	0.00	0.00	0.00	11,600.00	100.00%
101	56300 Senior Citizens Assistance	6,500.00	0.00	0.00	0.00	6,500.00	100.00%
101	56500 Libraries	272,250.00	0.00	0.00	0.00	272,250.00	100.00%
101	56700 Parks And Fair Boards	269,959.00	20,046.41	60,533.44	15,675.59	193,749.97	71.77%
101	56900 Other Social, Cultural And Recreational	315,900.00	171.80	171.80	0.00	315,728.20	99.95%
101	57100 Agricultural Extension Service	152,416.00	95.78	230.82	146,137.07	6,048.11	3.97%
101	57300 Forest Service	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101	57500 Soil Conservation	47,558.00	3,805.82	11,417.45	0.00	36,140.55	75.99%
101	57800 Storm Water Management	27,500.00	625.90	625.90	5,824.10	21,050.00	76.55%
101	58110 Tourism	54,700.00	0.00	0.00	0.00	54,700.00	100.00%
101	58120 Industrial Development	465,000.00	0.00	0.00	0.00	465,000.00	100.00%
101	58210 Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300 Veterans' Services	20,314.00	1,519.23	4,916.92	115.02	15,282.06	75.23%
101	58600 Employee Benefits	685,437.00	11,123.26	367,990.44	157,199.36	160,247.20	23.38%
101	58900 Miscellaneous	225,404.00	10,400.00	20,886.28	0.00	204,517.72	90.73%
101	73300 Community Services	5,500.00	0.00	0.00	0.00	5,500.00	100.00%
101	91110 General Administration Projects	36,188.00	0.00	0.00	28,188.00	8,000.00	22.11%
101	91120 Administration Of Justice Projects	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
101	91130 Public Safety Projects	205,060.00	0.00	13,573.91	179,112.31	12,373.78	6.03%
101	91140 Public Health And Welfare Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190 Other General Government Proje	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
101	99100 Transfers Out	0.00	-986.99	33,146.71	0.00	-33,146.71	0.00%

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 09/30/2017

Page: 3

Date: 9/30/2017

Time: 11:18 am

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2017 101 50000 000 00 000 0000 000
 Thru: 2017 101 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
		\$ 19,674,103.00	\$ 1,266,697.53	\$ 4,283,355.83	\$ 1,458,918.50	\$ 13,931,828.67	70.81%

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

SOLID WASTE/SANITATION (116)

EXPENDITURE REPORT

REPORT DATE: 09/30/2017

Page: 1

Date: 9/30/2017

Time: 11:16 am

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
 From: 2017 116 50000 000 00 000 0000 000
 Thru: 2017 116 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116	55710 Sanitation Management	2,246,938.00	186,077.87	463,534.49	77,162.79	1,706,240.72	75.94%
		\$ 2,246,938.00	\$ 186,077.87	\$ 463,534.49	\$ 77,162.79	\$ 1,706,240.72	75.94%

HAMBLÉN COUNTY ACCOUNTS & BUDGETS

HIGHWAY FUND (131)

EXPENDITURE REPORT

REPORT DATE: 09/30/2017

Page: 1
Date: 9/30/2017
Time: 11:17 am

Sel: Year Fnd Accnt Obj Gp Sub Loc Pgm
From: 2017 131 50000 000 00 000 0000 000
Thru: 2017 131 99999 999 99 999 9999 999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131	61000 Administration	413,427.00	20,658.97	90,938.91	33,127.55	289,360.54	69.99%
131	62000 Highway And Bridge Maintenance	1,215,338.00	79,877.60	227,099.64	45,841.00	942,397.36	77.54%
131	63100 Operation And Maintenance Of Equipment	333,210.00	19,689.53	54,680.75	28,215.00	250,314.25	75.12%
131	66000 Employee Benefits	45,381.00	6,289.00	12,578.00	0.00	32,803.00	72.28%
131	68000 Capital Outlay	410,000.00	0.00	0.00	2,700.00	407,300.00	99.34%
		\$ 2,417,356.00	\$ 126,515.10	\$ 385,297.30	\$ 109,883.55	\$ 1,922,175.15	79.52%

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 9/30/2017
Time: 11:19:08AM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51100	599	Other Charges	2017-09-14	1010258661	Citizen Tribune	42.00
51100	County Commission			Total: 1	42.00
51300	307	Communication	2017-09-07	1010258593	Century Link/Business Services	29.21
51300	307	Communication	2017-09-14	1010258651	AT&T	92.10
51300	351	Rentals	2017-09-14	1010258684	Pitney Bowes	816.00
51300	351	Rentals	2017-09-21	1010258702	Canon Solutions America, Inc	227.87
51300	355	Travel	2017-09-14	1010258656	Brittain, William H	50.76
51300	355	Travel	2017-09-14	1010258670	Fuelman	17.55
51300	355	Travel	2017-09-21	1010258732	Suntrust Bankcard, NA	459.70
51300	599	Other Charges	2017-09-14	1010258661	Citizen Tribune	25.00
51300	599	Other Charges	2017-09-14	1010258665	English Mountain Spring Water	35.00
51300	County Mayor/Executive			Total: 9	1,753.19
51400	331	Legal Services	2017-09-07	1010258591	Capps, Cantwell, Capps & Byrd	742.50
51400	331	Legal Services	2017-09-07	1010258634	Taylor Law Firm	72.00
51400	County Attorney			Total: 2	814.50
51500	307	Communication	2017-09-07	1010258593	Century Link/Business Services	4.05
51500	307	Communication	2017-09-14	1010258651	AT&T	18.84
51500	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	117.42
51500	435	Office Supplies	2017-09-14	1010258665	English Mountain Spring Water	10.00
51500	Election Commission			Total: 4	150.31
51600	307	Communication	2017-09-07	1010258593	Century Link/Business Services	1.12
51600	435	Office Supplies	2017-09-28	1010258756	LexisNexis/Matthew Bender & Co	118.84
51600	709	Data Processing Equipment	2017-09-14	1010258657	Business Information Systems	1,937.05
51600	Register Of Deeds			Total: 3	2,057.01
51720	307	Communication	2017-09-07	1010258593	Century Link/Business Services	5.42
51720	331	Legal Services	2017-09-07	1010258591	Capps, Cantwell, Capps & Byrd	877.50
51720	332	Legal Notices, Recording And Court Costs	2017-09-14	1010258661	Citizen Tribune	28.80
51720	332	Legal Notices, Recording And Court Costs	2017-09-28	1010258745	Citizen Tribune	32.00
51720	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	98.75
51720	425	Gasoline	2017-09-14	1010258670	Fuelman	115.70
51720	435	Office Supplies	2017-09-14	1010258664	East TN Diamond	49.00
51720	Planning			Total: 7	1,207.17
51810	307	Communication	2017-09-14	1010258651	AT&T	806.43
51810	307	Communication	2017-09-14	1010258652	AT&T	634.49
51810	334	Maintenance Agreements	2017-09-14	1010258691	TN Dept Of Labor & Workforce Development	120.00
51810	334	Maintenance Agreements	2017-09-21	1010258707	Cummins Crosspoint, Llc	998.33
51810	334	Maintenance Agreements	2017-09-28	1010258766	TN Dept Of Labor & Workforce Development	55.00

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 2
Date: 9/30/2017
Time: 11:19:08AM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51810	335	Maintenance And Repair Service - Buildings	2017-09-07	1010258589	Bill Parker's Carpet Service	840.00
51810	335	Maintenance And Repair Service - Buildings	2017-09-14	1010258692	Town & Country Lock & Key	63.20
51810	335	Maintenance And Repair Service - Buildings	2017-09-28	1010258746	City Electric Supply	666.78
51810	336	Maintenance And Repair Services - Equipment	2017-09-07	1010258625	NAPA Auto Parts Of Morristown	122.31
51810	336	Maintenance And Repair Services - Equipment	2017-09-21	1010258698	Alpha Outdoor Equipment	368.15
51810	336	Maintenance And Repair Services - Equipment	2017-09-28	1010258767	Trane Co	250.35
51810	347	Pest Control	2017-09-14	1010258648	Adrian Hale Pest Control Inc	40.00
51810	399	Other Contracted Services	2017-09-14	1010258665	English Mountain Spring Water	23.00
51810	410	Custodial Supplies	2017-09-14	1010258671	G & K Services Inc	173.52
51810	410	Custodial Supplies	2017-09-28	1010258768	Walmart Community BRC	374.67
51810	415	Electricity	2017-09-21	1010258723	Morristown Utilities	31,875.00
51810	425	Gasoline	2017-09-14	1010258670	Fuelman	304.49
51810	434	Natural Gas	2017-09-21	1010258699	Atmos Energy	1,304.13
51810	451	Uniforms	2017-09-14	1010258671	G & K Services Inc	358.72
51810	Other Facilities			Total: 19	39,378.57
51910	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	117.42
51910	Preservation Of Records			Total: 1	117.42
52100	355	Travel	2017-09-21	1010258714	Hale, Amanda D	114.75
52100	355	Travel	2017-09-21	1010258738	Woods, Crystal Michelle	360.09
52100	524	In Service/Staff Development	2017-09-13	1010258647	Express Services, Inc.	50.00
52100	524	In Service/Staff Development	2017-09-21	1010258732	Suntrust Bankcard, NA	574.00
52100	Accounting And Budgeting			Total: 4	1,098.84
52200	302	Advertising	2017-09-14	1010258661	Citizen Tribune	208.80
52200	Purchasing			Total: 1	208.80
52300	307	Communication	2017-09-07	1010258593	Century Link/Business Services	5.66
52300	425	Gasoline	2017-09-14	1010258670	Fuelman	171.09
52300	435	Office Supplies	2017-09-14	1010258665	English Mountain Spring Water	15.00
52300	Property Assessor's Office			Total: 3	191.75
52310	351	Rentals	2017-09-21	1010258702	Canon Solutions America, Inc	108.58
52310	Reappraisal Program			Total: 1	108.58
52400	307	Communication	2017-09-07	1010258593	Century Link/Business Services	0.25
52400	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	117.42
52400	County Trustee's Office			Total: 2	117.67
52500	307	Communication	2017-09-07	1010258593	Century Link/Business Services	14.20
52500	307	Communication	2017-09-14	1010258651	AT&T	37.68
52500	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	147.75

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 3
Date: 9/30/2017
Time: 11:19:08AM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52500	355	Travel	2017-09-07	1010258596	Conway, Sharon L	123.33
52500	355	Travel	2017-09-07	1010258613	Lawson, Selena A	14.10
52500	435	Office Supplies	2017-09-14	1010258665	English Mountain Spring Water	25.00
52500	435	Office Supplies	2017-09-28	1010258742	Business Information Systems	264.00
52500	County Clerk's Office			Total: 7	626.06
52600	307	Communication	2017-09-07	1010258645	Verizon Wireless	41.61
52600	312	Contracts With Private Agencies	2017-09-21	1010258725	MUS Fibernet	279.90
52600	312	Contracts With Private Agencies	2017-09-28	1010258759	Saratoga Technologies Inc	895.50
52600	317	Data Processing Services	2017-09-21	1010258725	MUS Fibernet	381.15
52600	355	Travel	2017-09-14	1010258670	Fuelman	3.43
52600	Data Processing			Total: 5	1,601.59
52900	307	Communication	2017-09-07	1010258593	Century Link/Business Services	2.84
52900	307	Communication	2017-09-14	1010258651	AT&T	360.49
52900	317	Data Processing Services	2017-09-07	1010258624	MUS Fibernet	139.19
52900	330	Operating Lease Payments	2017-09-28	1010258760	Sawyer, Mark	1,850.00
52900	335	Maintenance And Repair Service - Buildings	2017-09-07	1010258603	Fish Window Cleaning	23.00
52900	335	Maintenance And Repair Service - Buildings	2017-09-28	1010258752	Fish Window Cleaning	23.00
52900	351	Rentals	2017-09-07	1010258635	Thermocopy Of Tennessee	54.66
52900	351	Rentals	2017-09-14	1010258696	Waste Industries/102 Tidiwaste	42.16
52900	415	Electricity	2017-09-07	1010258621	Morristown Utilities	811.00
52900	435	Office Supplies	2017-09-14	1010258665	English Mountain Spring Water	18.00
52900	Other Finance			Total: 10	3,324.34
53100	194	Jury And Witness Expense	2017-09-28	1010258749	Davy Crockett Restaurant	171.42
53100	194	Jury And Witness Expense	2017-09-28	1010258771	Anderson, Billie Katherine	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258772	Elkins, Vivian Carol	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258773	Feguson, Paula Mae	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258774	Fielder, Jacqueline Joy	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258775	Greene, Glen	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258776	Hale, Owen B	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258777	Jones, Carroll Crymes	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258778	Jones, Lisa Renae	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258779	MATTHEWS, RUSS	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258780	MOORE, SAM	25.00
53100	194	Jury And Witness Expense	2017-09-28	1010258781	Orrick, Kayla Marhea	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258782	ORRICK, NANCY	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258783	Shields, William Henry	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258784	Stouffer, William Frederick	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258785	WALDRON, HOWARD E	20.00
53100	194	Jury And Witness Expense	2017-09-28	1010258786	Young, Thomas Michael	20.00
53100	307	Communication	2017-09-07	1010258593	Century Link/Business Services	19.22

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53100	307	Communication	2017-09-14	1010258651	AT&T	37.68
53100	349	Printing, Stationery And Forms	2017-09-21	1010258731	Shred-It	20.34
53100	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	457.95
53100	351	Rentals	2017-09-14	1010258684	Pitney Bowes	339.00
53100	Circuit Court			Total: 22	1,370.61
53300	307	Communication	2017-09-07	1010258593	Century Link/Business Services	9.66
53300	307	Communication	2017-09-14	1010258651	AT&T	18.84
53300	351	Rentals	2017-09-21	1010258702	Canon Solutions America, Inc	84.70
53300	355	Travel	2017-09-28	1010258747	Collins, Wayne Douglas	857.43
53300	435	Office Supplies	2017-09-14	1010258665	English Mountain Spring Water	57.50
53300	435	Office Supplies	2017-09-21	1010258730	SHI International Corp.	655.52
53300	General Sessions Court			Total: 6	1,683.65
53330	307	Communication	2017-09-14	1010258651	AT&T	37.68
53330	322	Evaluation And Testing	2017-09-14	1010258680	Medtox Laboratories Inc	83.24
53330	334	Maintenance Agreements	2017-09-14	1010258667	Flattware Inc	2,750.00
53330	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	117.42
53330	355	Travel	2017-09-07	1010258608	Horton, Barbara R	98.00
53330	355	Travel	2017-09-07	1010258618	Miller, Ben	98.00
53330	355	Travel	2017-09-14	1010258679	McCarter, Lori	70.00
53330	355	Travel	2017-09-21	1010258732	Suntrust Bankcard, NA	1,306.60
53330	425	Gasoline	2017-09-14	1010258670	Fuelman	69.34
53330	435	Office Supplies	2017-09-14	1010258665	English Mountain Spring Water	18.00
53330	499	Other Supplies And Materials	2017-09-14	1010258669	Food City	251.84
53330	Drug Court			Total: 11	4,900.12
53400	307	Communication	2017-09-07	1010258593	Century Link/Business Services	6.32
53400	307	Communication	2017-09-14	1010258651	AT&T	18.84
53400	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	147.75
53400	355	Travel	2017-09-14	1010258670	Fuelman	7.48
53400	435	Office Supplies	2017-09-14	1010258665	English Mountain Spring Water	13.00
53400	Chancery Court			Total: 5	193.39
53500	307	Communication	2017-09-07	1010258593	Century Link/Business Services	1.95
53500	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	117.42
53500	355	Travel	2017-09-21	1010258718	Kimbrough, Genia	93.06
53500	422	Food Supplies	2017-09-14	1010258665	English Mountain Spring Water	25.00
53500	425	Gasoline	2017-09-14	1010258670	Fuelman	13.58
53500	435	Office Supplies	2017-09-28	1010258761	Serendipity Stitches & More	52.00
53500	524	In Service/Staff Development	2017-09-14	1010258666	ETHRA Smoky Mountain Criminal Justice Confere	700.00
53500	Juvenile Court			Total: 7	1,003.01

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53920	716	Law Enforcement Equipment	2017-09-07	1010258604	Gall's Inc	150.00
53920	716	Law Enforcement Equipment	2017-09-21	1010258732	Suntrust Bankcard, NA	99.98
53920	716	Law Enforcement Equipment	2017-09-21	1010258734	TruBlu Tactical Police Supply	680.00
53920	Courtroom Security			Total: 3	929.98
54110	307	Communication	2017-09-07	1010258593	Century Link/Business Services	73.18
54110	307	Communication	2017-09-07	1010258645	Verizon Wireless	1,360.00
54110	307	Communication	2017-09-14	1010258651	AT&T	96.49
54110	307	Communication	2017-09-14	1010258681	Mize, Wayne E	69.98
54110	307	Communication	2017-09-14	1010258695	Verizon Wireless	1,788.85
54110	307	Communication	2017-09-21	1010258732	Suntrust Bankcard, NA	69.99
54110	338	Maintenance And Repair Services - Vehicles	2017-09-07	1010258620	Morristown Ford	647.11
54110	338	Maintenance And Repair Services - Vehicles	2017-09-14	1010258686	Royston Chrysler Dodge Jeep	2,958.25
54110	338	Maintenance And Repair Services - Vehicles	2017-09-21	1010258709	Drinnon, Kenny	117.76
54110	338	Maintenance And Repair Services - Vehicles	2017-09-21	1010258733	Synergy Auto Wash	531.98
54110	338	Maintenance And Repair Services - Vehicles	2017-09-28	1010258758	Safelite Fulfillment Inc	257.90
54110	348	Postal Charges	2017-09-21	1010258711	Federal Express	54.96
54110	349	Printing, Stationery And Forms	2017-09-14	1010258694	Tricor	271.20
54110	349	Printing, Stationery And Forms	2017-09-21	1010258697	Acme Printing Company, Inc	300.00
54110	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	173.21
54110	351	Rentals	2017-09-14	1010258684	Pitney Bowes	339.00
54110	353	Towing Services	2017-09-28	1010258765	Tipton, Ronald	50.00
54110	355	Travel	2017-09-07	1010258609	Jarnagin, Esco Ray	178.50
54110	355	Travel	2017-09-07	1010258612	Lane, Frank	280.50
54110	355	Travel	2017-09-07	1010258619	Mize, Wayne E	178.50
54110	355	Travel	2017-09-07	1010258631	Sauceman, George	280.50
54110	355	Travel	2017-09-14	1010258659	Carpenter, Joey	178.50
54110	355	Travel	2017-09-14	1010258663	Cribley, David M	178.50
54110	355	Travel	2017-09-14	1010258676	Ingram, Eddie	178.50
54110	355	Travel	2017-09-14	1010258677	Ingram, Jodi	127.50
54110	355	Travel	2017-09-14	1010258682	Perez, Joe	178.50
54110	355	Travel	2017-09-14	1010258685	Ringley, Joshua L	178.50
54110	355	Travel	2017-09-14	1010258687	Sipe, Kimberly C	127.50
54110	355	Travel	2017-09-14	1010258689	Standifer, Jimmy	178.50
54110	355	Travel	2017-09-21	1010258701	Brooks, James	206.50
54110	355	Travel	2017-09-21	1010258712	Gilmer, Brad	88.50
54110	355	Travel	2017-09-21	1010258713	Haag, Steven Earl	324.50
54110	355	Travel	2017-09-21	1010258716	Jarnagin, Esco Ray	88.50
54110	355	Travel	2017-09-21	1010258721	Mize, Wayne E	88.50
54110	355	Travel	2017-09-21	1010258727	Perez, Joscelyne K	324.50
54110	355	Travel	2017-09-21	1010258732	Suntrust Bankcard, NA	3,574.77
54110	355	Travel	2017-09-28	1010258743	Carson, Eric	229.50
54110	355	Travel	2017-09-28	1010258762	Stapleton, David A	229.50

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54110	355	Travel	2017-09-28	1010258769	Watson, Eugene R	229.50
54110	399	Other Contracted Services	2017-09-07	1010258640	Transunion Risk & Alternative	39.80
54110	425	Gasoline	2017-09-14	1010258670	Fuelman	8,408.61
54110	431	Law Enforcement Supplies	2017-09-07	1010258601	Evident, Inc.	520.00
54110	431	Law Enforcement Supplies	2017-09-21	1010258732	Suntrust Bankcard, NA	672.36
54110	433	Lubricants	2017-09-07	1010258620	Morristown Ford	69.08
54110	433	Lubricants	2017-09-14	1010258686	Royston Chrysler Dodge Jeep	277.30
54110	433	Lubricants	2017-09-21	1010258733	Synergy Auto Wash	126.14
54110	435	Office Supplies	2017-09-21	1010258732	Suntrust Bankcard, NA	210.00
54110	450	Tires And Tubes	2017-09-07	1010258630	S&S Tire	7,189.52
54110	450	Tires And Tubes	2017-09-14	1010258686	Royston Chrysler Dodge Jeep	123.90
54110	450	Tires And Tubes	2017-09-21	1010258729	S&S Tire	1,758.24
54110	451	Uniforms	2017-09-21	1010258734	TruBlu Tactical Police Supply	623.87
54110	451	Uniforms	2017-09-21	1010258737	Walter Curtis Company, Llc	46.00
54110	499	Other Supplies And Materials	2017-09-14	1010258688	Sirius XM Radio Inc.	277.08
54110	499	Other Supplies And Materials	2017-09-21	1010258732	Suntrust Bankcard, NA	335.54
54110	524	In Service/Staff Development	2017-09-07		ETHRA Smoky Mountain Criminal Justice Confere	-700.00
54110	524	In Service/Staff Development	2017-09-07	1010258599	ETHRA Smoky Mountain Criminal Justice Confere	700.00
54110	599	Other Charges	2017-09-07	1010258600	ETHRA, Inc.	1,000.00
54110	599	Other Charges	2017-09-07	1010258607	Hamblen County Boat Dock, Inc	100.00
54110	599	Other Charges	2017-09-07	1010258632	Shred-It	20.34
54110	599	Other Charges	2017-09-14	1010258665	English Mountain Spring Water	25.00
54110	599	Other Charges	2017-09-14	1010258681	Mize, Wayne E	7.00
54110	599	Other Charges	2017-09-21	1010258710	Drum, Debara A	105.00
54110	599	Other Charges	2017-09-21	1010258732	Suntrust Bankcard, NA	31.00
54110	599	Other Charges	2017-09-28	1010258764	Sweetly Southern Chocolates	45.00
54110	599	Other Charges	2017-09-28	1010258768	Walmart Community BRC	28.62
54110	716	Law Enforcement Equipment	2017-09-07	1010258611	Kustom Signals, Inc	4,068.00
54110	716	Law Enforcement Equipment	2017-09-07	1010258615	M & M Firearms	322.90
54110	716	Law Enforcement Equipment	2017-09-07	1010258628	Precision Delta Corporation	863.16
54110	716	Law Enforcement Equipment	2017-09-14	1010258672	Gulf States Distributors	951.92
54110	716	Law Enforcement Equipment	2017-09-21	1010258732	Suntrust Bankcard, NA	10.00
54110	716	Law Enforcement Equipment	2017-09-28	1010258748	Craig's Firearm Supply	5,264.80
54110	716	Law Enforcement Equipment	2017-09-28	1010258757	Precision Delta Corporation	1,388.10
54110	Sheriff's Department			Total: 72	51,696.41
54160	317	Data Processing Services	2017-09-07	1010258645	Verizon Wireless	34.00
54160	Administration Of The Sexual Offender Registry			Total: 1	34.00
54210	335	Maintenance And Repair Service - Buildings	2017-09-07	1010258602	Fenco Supply Co	159.85
54210	335	Maintenance And Repair Service - Buildings	2017-09-14	1010258692	Town & Country Lock & Key	45.00
54210	335	Maintenance And Repair Service - Buildings	2017-09-21	1010258720	Knoxville Structural Steel Inc.	12,800.00
54210	335	Maintenance And Repair Service - Buildings	2017-09-28	1010258746	City Electric Supply	28.82

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54210	335	Maintenance And Repair Service - Buildings	2017-09-28	1010258755	Lakeway Fire Protection, Inc	600.00
54210	336	Maintenance And Repair Services - Equipment	2017-09-07	1010258625	NAPA Auto Parts Of Morristown	64.51
54210	340	Medical And Dental Services	2017-09-07	1010258597	Correctional Risk Services Inc	3,760.21
54210	340	Medical And Dental Services	2017-09-07	1010258622	Morristown-Hamblen EMS	50.00
54210	340	Medical And Dental Services	2017-09-07	1010258623	Morristown-Hamblen Hospital	39,079.00
54210	340	Medical And Dental Services	2017-09-14	1010258662	Correctional Risk Services Inc	4,009.63
54210	340	Medical And Dental Services	2017-09-21	1010258706	Correctional Risk Services Inc	4,220.04
54210	340	Medical And Dental Services	2017-09-21	1010258724	Morristown-Hamblen Hospital	965.50
54210	351	Rentals	2017-09-07	1010258590	Canon Solutions America, Inc	147.75
54210	355	Travel	2017-09-21	1010258732	Suntrust Bankcard, NA	1,117.80
54210	410	Custodial Supplies	2017-09-14	1010258660	Chem Clean Systems LLC	979.85
54210	410	Custodial Supplies	2017-09-14	1010258696	Waste Industries/102 Tidiwaste	504.39
54210	410	Custodial Supplies	2017-09-28	1010258744	Chem Clean Systems LLC	649.91
54210	413	Drugs And Medical Supplies	2017-09-21	1010258708	Diamond Drugs, Inc	4,685.77
54210	422	Food Supplies	2017-09-14	1010258655	Borden Dairy Of Ky / Flavorich	2,038.90
54210	422	Food Supplies	2017-09-14	1010258668	Flowers Baking Company	3,252.20
54210	422	Food Supplies	2017-09-14	1010258683	Pfg Hale , Inc	44,824.85
54210	441	Prisoners Clothing	2017-09-21	1010258700	Bob Barker Company, Inc	982.08
54210	599	Other Charges	2017-09-21	1010258700	Bob Barker Company, Inc	318.60
54210	599	Other Charges	2017-09-28	1010258740	Bob Barker Company, Inc	106.15
54210	710	Food Service Equipment	2017-09-14	1010258683	Pfg Hale , Inc	1,478.54
54210	710	Food Service Equipment	2017-09-21	1010258700	Bob Barker Company, Inc	37.86
54210	710	Food Service Equipment	2017-09-21	1010258728	Robinson Enterprises Inc.	316.00
54210	710	Food Service Equipment	2017-09-21	1010258732	Suntrust Bankcard, NA	86.43
54210	716	Law Enforcement Equipment	2017-09-14	1010258649	American Detention	600.00
54210	790	Other Equipment	2017-09-21	1010258700	Bob Barker Company, Inc	2,199.00
54210	Jail			Total: 30	130,108.64
54250	307	Communication	2017-09-07	1010258593	Century Link/Business Services	10.87
54250	338	Maintenance And Repair Services - Vehicles	2017-09-21	1010258722	Morristown Chevrolet	245.11
54250	399	Other Contracted Services	2017-09-28	1010258763	Stepping Out Ministries	850.00
54250	425	Gasoline	2017-09-14	1010258670	Fuelman	247.87
54250	435	Office Supplies	2017-09-28	1010258753	Hamblen Co Dept Of Education	22.00
54250	Work Release Program			Total: 5	1,375.85
54410	307	Communication	2017-09-07	1010258588	Bell, Chris E	56.00
54410	338	Maintenance And Repair Services - Vehicles	2017-09-07	1010258625	NAPA Auto Parts Of Morristown	19.76
54410	355	Travel	2017-09-14	1010258654	Bell, Chris E	18.05
54410	425	Gasoline	2017-09-14	1010258654	Bell, Chris E	25.00
54410	425	Gasoline	2017-09-14	1010258670	Fuelman	304.21
54410	599	Other Charges	2017-09-07	1010258625	NAPA Auto Parts Of Morristown	11.90
54410	599	Other Charges	2017-09-07	1010258645	Verizon Wireless	34.00
54410	599	Other Charges	2017-09-14	1010258675	Horn, Lindsey E	22.35

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54410	599	Other Charges	2017-09-21	1010258732	Suntrust Bankcard, NA	39.75
54410	599	Other Charges	2017-09-28	1010258768	Walmart Community BRC	21.19
54410	708	Communication Equipment	2017-09-21	1010258732	Suntrust Bankcard, NA	13.95
54410	Civil Defense			Total: 11	566.16
54610	312	Contracts With Private Agencies	2017-09-07	1010258605	Giles, Todd E	200.00
54610	312	Contracts With Private Agencies	2017-09-07	1010258627	Peoples, Jimmy W	160.00
54610	312	Contracts With Private Agencies	2017-09-07	1010258636	Thompson, Claude, JR	440.00
54610	312	Contracts With Private Agencies	2017-09-07	1010258637	Thompson, Tom C, MD	2,083.33
54610	312	Contracts With Private Agencies	2017-09-14	1010258653	Axis Forensic Toxicology, Inc.	250.00
54610	312	Contracts With Private Agencies	2017-09-14	1010258678	Knox County Medical Examiner	3,430.00
54610	399	Other Contracted Services	2017-09-07	1010258598	Davis, Eddie	750.00
54610	County Coroner/Medical Examiner			Total: 7	7,313.33
55110	207	Medical Insurance	2017-09-07	1010258638	TN Bureau Of Investigation	87.00
55110	309	Contracts With Government Agencies	2017-09-07	1010258593	Century Link/Business Services	54.48
55110	309	Contracts With Government Agencies	2017-09-07	1010258629	Roberts Cleaning Company	3,398.00
55110	309	Contracts With Government Agencies	2017-09-14	1010258651	AT&T	210.87
55110	309	Contracts With Government Agencies	2017-09-14	1010258658	Canon Solutions America, Inc	16.94
55110	309	Contracts With Government Agencies	2017-09-21	1010258699	Atmos Energy	87.02
55110	309	Contracts With Government Agencies	2017-09-21	1010258723	Morristown Utilities	2,088.00
55110	309	Contracts With Government Agencies	2017-09-28	1010258741	Briscall Electric Inc	185.00
55110	355	Travel	2017-09-07	1010258616	Mathes, Aliana A.	42.30
55110	355	Travel	2017-09-07	1010258633	Smith, Kim	205.86
55110	355	Travel	2017-09-07	1010258646	Wolfe, Sarah Jane	17.86
55110	Local Health Center			Total: 11	6,393.33
55590	316	Contributions	2017-09-28	1010258754	Helen Ross McNabb Center	510.00
55590	Other Local Welfare Services			Total: 1	510.00
56700	307	Communication	2017-09-07	1010258624	MUS Fibernet	134.17
56700	336	Maintenance And Repair Services - Equipment	2017-09-07	1010258625	NAPA Auto Parts Of Morristown	31.14
56700	399	Other Contracted Services	2017-09-28	1010258770	Williams, Cindy	400.00
56700	410	Custodial Supplies	2017-09-14	1010258696	Waste Industries/102 Tidiwaste	442.18
56700	412	Diesel Fuel	2017-09-21	1010258736	Voyager Fleet Systems Inc	215.03
56700	415	Electricity	2017-09-07	1010258621	Morristown Utilities	4,228.00
56700	415	Electricity	2017-09-14	1010258650	Appalachian Electric Co-Op	22.77
56700	425	Gasoline	2017-09-21	1010258736	Voyager Fleet Systems Inc	348.59
56700	454	Water And Sewer	2017-09-07	1010258621	Morristown Utilities	2,383.00
56700	599	Other Charges	2017-09-14	1010258665	English Mountain Spring Water	26.00
56700	Parks And Fair Boards			Total: 10	8,230.88
56900	309	Contracts With Government Agencies	2017-09-21	1010258717	Keep M'town Hamblen Beautiful	171.80

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56900	Other Social, Cultural And Recreational			Total: 1	171.80
57100	307	Communication	2017-09-07	1010258593	Century Link/Business Services	5.43
57100	355	Travel	2017-09-07	1010258614	Long, Debra	69.09
57100	355	Travel	2017-09-14	1010258670	Fuelman	21.26
57100	Agricultural Extension Service			Total: 3	95.78
57800	321	Engineering Services	2017-09-28	1010258750	DTWood Engineering Inc.	480.00
57800	429	Instructional Supplies And Materials	2017-09-28	1010258768	Walmart Community BRC	145.90
57800	Storm Water Management			Total: 2	625.90
58300	307	Communication	2017-09-07	1010258593	Century Link/Business Services	3.15
58300	Veterans' Services			Total: 1	3.15
58600	299	Other Fringe Benefits	2017-09-21	1010258715	Hamblen County Government	212.50
58600	515	Liability Claims	2017-09-14	1010258693	Travelers	10,814.60
58600	Employee Benefits			Total: 2	11,027.10
58900	310	Contracts With Other Public Agencies	2017-09-28	1010258751	ETHRA, Inc.	10,400.00
58900	Miscellaneous			Total: 1	10,400.00
Total of checks for General Fund #(101)						291,430.89

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 9/30/2017
Time: 11:19:58AM

Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	302	Advertising	2017-09-14	1160023106	Citizen Tribune	166.70
55710	312	Contracts With Private Agencies	2017-09-14	1160023110	Quality Waste - S & B Recycling	3,491.10
55710	336	Maintenance And Repair Services - Equipment	2017-09-07	1160023099	Moore's Tractor & Trailer	97.00
55710	336	Maintenance And Repair Services - Equipment	2017-09-07	1160023100	NAPA Auto Parts Of Morristown	1,605.45
55710	336	Maintenance And Repair Services - Equipment	2017-09-07	1160023102	Premier Truck Group	141.42
55710	336	Maintenance And Repair Services - Equipment	2017-09-07	1160023105	Worldwide Equip/Volunteervolvo	736.04
55710	336	Maintenance And Repair Services - Equipment	2017-09-21	1160023114	D&J Hydraulic Service, Inc.	1,844.70
55710	336	Maintenance And Repair Services - Equipment	2017-09-21	1160023119	Premier Truck Group	4,620.70
55710	336	Maintenance And Repair Services - Equipment	2017-09-28	1160023122	Overhead Door Co Of Knoxville	290.79
55710	359	Disposal Fees	2017-09-07	1160023097	Hamblen County-Morristown Solid Waste	71,698.55
55710	412	Diesel Fuel	2017-09-14	1160023108	Fuelman	10,874.98
55710	425	Gasoline	2017-09-14	1160023108	Fuelman	347.56
55710	433	Lubricants	2017-09-28	1160023121	Lubricorp, dba Petrochoice	3,256.16
55710	451	Uniforms	2017-09-21	1160023113	Cintas Corp., Loc. 207	484.35
55710	499	Other Supplies And Materials	2017-09-07	1160023094	Big M Janitorial	2,393.82
55710	499	Other Supplies And Materials	2017-09-14	1160023107	Elliott Boots	100.00
55710	499	Other Supplies And Materials	2017-09-21	1160023111	Cannon Industrial Products Inc.	176.00
55710	499	Other Supplies And Materials	2017-09-21	1160023116	Kennedy, Thomas A.	61.90
55710	499	Other Supplies And Materials	2017-09-28	1160023120	Cintas Corp., Loc. 207	83.79
55710	733	Solid Waste Equipment	2017-09-21	1160023118	Otto Environmental Systems LLC	7,405.50
55710	Sanitation Management			Total: 20	109,876.51
Total of checks for Solid Waste/Sanitation Fund #(116)						109,876.51

**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 9/30/2017
Time: 11:20:31AM

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	302	Advertising	2017-09-14	1313041394	Citizen Tribune	320.63
61000	307	Communication	2017-09-14	1313041392	AT&T	77.46
61000	307	Communication	2017-09-14	1313041403	Verizon Wireless	161.73
61000	331	Legal Services	2017-09-07	1313041379	Capps, Cantwell, Capps & Byrd	60.00
61000	415	Electricity	2017-09-21	1313041406	Holston Electric Cooperative	684.54
61000	454	Water and Sewer	2017-09-21	1313041407	Morristown Utilities	78.00
61000	599	Other Charges	2017-09-07	1313041384	Lowe's	15.61
61000	599	Other Charges	2017-09-21	1313041411	Zampedri, Bernice	184.80
61000	599	Other Charges	2017-09-28	1313041412	Gravity Networks	135.00
61000	Administration			Total: 9	1,717.77
62000	312	Contracts With Private Agencies	2017-09-07	1313041381	Collins, Statler	275.00
62000	312	Contracts With Private Agencies	2017-09-14	1313041399	Rose, James Larry	2,050.00
62000	312	Contracts With Private Agencies	2017-09-21	1313041409	Superior Pavement Marking, Inc	0.00
62000	404	Asphalt - Hot Mix	2017-09-07	1313041383	Duracap Asphalt Paving Co, Inc	779.38
62000	404	Asphalt - Hot Mix	2017-09-14	1313041398	Newport Paving & Ready Mix	13,688.34
62000	409	Crushed Stone	2017-09-21	1313041410	Vulcan Materials Company	7,652.22
62000	451	Uniforms	2017-09-21	1313041404	Cintas Corp., Loc. 207	312.82
62000	Highway And Bridge Maintenance			Total: 7	24,757.76
63100	412	Diesel Fuel	2017-09-07	1313041380	Cocke Farmers Co-Op	1,449.80
63100	412	Diesel Fuel	2017-09-14	1313041395	Fuelman	1,895.49
63100	416	Equipment Parts - Heavy	2017-09-07	1313041382	Dalton Lawn & Atv Sales, Inc	38.85
63100	416	Equipment Parts - Heavy	2017-09-07	1313041386	NAPA Auto Parts Of Morristown	302.43
63100	416	Equipment Parts - Heavy	2017-09-14	1313041400	Stowers Machinery Corporation	1,522.07
63100	416	Equipment Parts - Heavy	2017-09-21	1313041405	D&J Hydraulic Service, Inc.	1,004.50
63100	425	Gasoline	2017-09-14	1313041393	BP	248.92
63100	425	Gasoline	2017-09-14	1313041395	Fuelman	1,024.48
63100	450	Tires And Tubes	2017-09-14	1313041396	Goforth Tire & Auto, Inc	1,242.45
63100	499	Other Supplies And Materials	2017-09-28	1313041413	Lane Sales Power Equipment	144.00
63100	Operation And Maintenance Of Equipment			Total: 10	8,872.99
66000	513	Worker's Compensation Insurance	2017-09-14	1313041401	Strate Insurance Group	6,289.00
66000	Employee Benefits			Total: 1	6,289.00
Total of checks for Highway/Public Works Fund (#131)						41,637.52

Hamblen County Self-Funded Health Insurance Reserve Policy

Table of Contents

Section 1.	Introduction
Section 2.	Claims Reserves
Section 3.	Incurred But Not Reported (IBNR) Reserves
Section 4.	Stop Loss Specific Deductible Reserves
Section 5.	Effective Date

Section 1. Introduction

A. Purpose and Scope

The purpose of this policy is to implement a reserve for the Hamblen County self-funded health insurance plan.

Each year an evaluation will be conducted to analyze the total costs of the health insurance plan i.e., medical and pharmacy claims, administration costs, stop loss insurance, onsite health center and any federal mandated fees or reserve requirements. After the analysis is completed, the reserve in each category will be established for inclusion in the budget of the following fiscal year.

B. Categories of Reserves

The following section sets the minimum standards recommended for the three categories of health insurance reserves:

Section 2. Claims Reserves

Section 3. IBNR Reserves

Section 4. Stop Loss Specific Deductible Reserves

Section 2. Claims Reserves

- A. Claims reserve allows timely payment of all claims and helps offset high claimants or high claims months.
- B. Claims included in this reserve are the ongoing costs of the health insurance program as outlined in Section 1(A).
- C. Review of the appropriate reserve is based on actuary data and findings which recommends a minimum reserve of 1.6 months of expected total paid claims.

- D. Reserve will vary each year based on total cost of health insurance program and an actuarial study will be conducted every three (3) years.

Section 3. Incurred But Not Reported (IBNR)

- A. IBNR are claims that have been reported to the third-party administrator but not yet paid.
- B. IBNR will be determined by reports provided by the third-part administrator and reported to Hamblen County.
- C. Review of the appropriate reserve is based on actuary data and findings.
- D. The actuarial study recommends maintaining a minimum of 1.8 months of total claims in reserve to eliminate the need for large premium increases or transfers from other reserve funds.

Section 4. Stop Loss Specific Deductible Reserves

- A. Reserves for the specific deductible purchases as a part of stop loss coverage will vary based on two criteria: 1) trending of large claims and, 2) the amount of the specific deductible.
- B. Initial reserve can be the equivalent of the total cost of one large claim, which will be the specific deductible and any aggregating specific deductible, if applicable. Best practice recommends the total cost of three large claims to be placed in reserve.


Section 5. Effective Date

- A. This policy will become effective on _____.



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

October 6, 2017

To: Hamblen County Commission
From: Bill Brittain, County Mayor 
Re: Property Purchase for Jail Project

We need to purchase some property in the block adjacent to the current jail facility in order to move forward with the jail project needed to relieve the overcrowding at the Hamblen County Jail.

I am proposing that we purchase the Betty Graves property at 406 West Third North Street and the Moody property at 526 N. Jackson Street. The total cost of the property, agent fees, appraisals, and closing costs is approximately \$66,000.

I propose we pay for these two properties with money in the fund balance of the General Fund, and reimburse the General Fund once we have secured permanent financing for the project.

Do not hesitate to contact me with any questions.

Bill Brittain, County Mayor



Morristown-Hamblen Emergency Management Agency
Hamblen County Courthouse
511 West Second North Street
Morristown, Tennessee 37814
(423) 581-6225
cbell@co.hamblen.tn.us

MEMORANDUM

TO: Michelle Woods, Finance Director
FROM: Chris Bell
DATE: 3 October 2017
RE: FY17 Homeland Security Grant
CC: All Commissioners

The EMA office has received the application for the contract for the FY17 Homeland Security Grant through the District II Office of Homeland Security. This grant, like those in the past, is a federally funded, 100% grant with no match required. My office is applying for this grant in the amount of \$17,000.

In accordance with the grant contract, my office intends to comply with the terms and limitations of the Initial Strategy Implementation Plan (ISIP).

The scope of this grant will provide necessary equipment / upgrades for the various Emergency Departments which is state mandated.

All agencies / departments that will be receiving equipment purchased from this grant have submitted documentation stating their compliance with the National Incident Management System (NIMS), which is a requirement for receipt of homeland security grant funding.

I respectfully request that approval be given to fill out the application for the FY17 Grant.

I will contact Administrative Assistant Cindy Dibb to have this item placed on the October Commission agenda.

As always, I will be available to answer any questions that you or the other Commissioners may have.

Thank you.

Resolution 17-21

A RESOLUTION OF THE COUNTY COMMISSION OF HAMBLLEN COUNTY, TENNESSEE
AUTHORIZING THE 2017-2018 COURTROOM SECURITY GRANT APPLICATION

Resolution authorizing submission of an application for a Courtroom Security Grant for FY 2017-2018 from the Administrative Office of the Courts and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the Administrative Office of the Courts, and

Whereas, the contract for the grant for FY 2017-2018 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Courtroom Security Grant for FY 2017-2018 from the Administrative Office of the Courts.
2. That should said application be approved by the Administrative Office of the Courts, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Courtroom Security Grant by Hamblen County.

Approved at the regular meeting held on the 19th day of October, 2017.

County Mayor

Chairman

Attest:

County Clerk

RESOLUTION 17-22
A RESOLUTION AUTHORIZING HAMBLLEN COUNTY TO MAKE APPLICATION FOR A
2018 COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, the Community Development Block Grant (CDBG) Program as administered by the State of Tennessee offers grants to local jurisdictions to fund sewer and water line extensions, sewer and water system upgrades, as well as community livability projects, and

WHEREAS, fire protection is provided to citizens of Hamblen County located outside the corporate limits of the City of Morristown via four Volunteer Fire Departments (VFD);

WHEREAS, Hamblen County Government and the VFDs wish to provide the best services possible at a reasonable cost for their citizens;

WHEREAS, Hamblen County Government and VFDs have a long range plan of lowering the ISO rating in many areas of the county to help property owners purchase affordable homeowners insurance;

WHEREAS, the purchase of firefighting equipment, like fire trucks, is considered a qualifying project for CDBG grant funding, because fire protection is considered one of the basic services provided by local governments;

WHEREAS, the VFDs have agreed that West Hamblen County Volunteer Fire Department (WHCVFD) has the greatest need among the four VFDs for a Primary Response Fire Engine;

THEREFORE, BE IT RESOLVED that the Hamblen County Legislative Body approves the application for a total not to exceed \$375,000, of which \$315,000 will be CDBG grant funds and the remainder will be a local match to purchase a new fire truck and other firefighting equipment for the WHCVFD; and

BE IT FURTHER RESOLVED, the Hamblen County Legislative Body commits to providing the necessary matching funds not to exceed \$60,000 with the WHCVFD committed to paying \$10,000 of the match from its annual appropriation from county government;

BE IT FURTHER RESOLVED, Hamblen County has selected East Tennessee Development District to assist in preparing the grant application for the proposed project.

Duly passed and approved this 21st day of October, 2017.

APPROVED: _____
Louis “Doe” Jarvis, Chairman
Hamblen County Legislative Body

APPROVED: _____
Bill Brittain, County Mayor

ATTEST: _____
County Clerk

Hamblen County, Tennessee Bid Tabulation

Bid Name: Remote Video Arraignment with Video Conferencing

Department: Circuit Court (Judge Collins)

Date Bids Opened: 9/1/2017 @ 2pm

Finance Committee Review: 9/11/2017

Co. Commission Review: 9/21/2017

Bid Advertisement:

Citizen Tribune Newspaper - Public Notice

Citizen Tribune Newspaper (online) - Public Notice

Hamblen County Government Website

Emailed 16 Approved Vendors

Vendors Bidding

Item Detail	JAVS		BIS Digital	Accurate Controls
	With 19" Monitor in Jail	With 32" Monitor in Jail	With 32" Monitor in Jail	With 17" Monitor in Jail
Video Conference Solution with 2 ends				
Collaborate 300 or equivalent codec with P2P SIP/H.323 video conferencing				
Secure enclosure for equipment at jail				
Warranty included with purchase	2 Years	3 Year including support for Polycom system	2 Years; Monitors not included, phone support	1-Year
Extended Warranty				
Hardware Support				
Annual Software Support				
Installation & Set-up / Delivery Cost:	\$2,000.00	\$2,000.00		\$330.00
Delivery Time (Number of days (including installation & equipment training))	1-2 Days	1-2 Days	45 Days due to custom enclosure	30 Days
Total Cost (including installation & training LESS extended warranty, hardware support, annual software support and discounts)	\$12,745.96	\$12,512.66	\$16,200.00	\$18,500.00
References Included	Sales - 13; Video Conferencing - 5	Sales - 13; Video Conferencing - 5	10	4
Estimated Response Time for Service Calls	Less than 2 Days	Less than 2 Days	15 min remote; 1-Day onsite	1-Day
Payment Terms	Net 30	Net 30		25% on approved submittals; Net 30 after install
Notes	Installation includes 2 monitors, cables & misc. hardware; Help desk support is available during normal business hours. On-Site support generally next day after call.			

Recommendation from Jeff Atkins and Judge Doug Collins for Award:

JAVS - A) Lowest bid

October 19, 2017

[Return to Regular Calendar](#)

Hamblen County, Tennessee Bid Tabulation

Bid Name:	Tractor & Cab with Boom Mower	Bid Advertisement:	Citizen Tribune Newspaper - Public Notice
Department:	Highway Dept		Citizen Tribune Newspaper (online) - Public Notice
Date Bids Opened:	9/21/17 @ 2:00 p.m.		Hamblen County Government Website
Finance Committee Review:	10/10/2017		Emailed 17 Approved Vendors
Co. Commission Review:	10/19/2017		

Vendors Bidding

	Meade Tractor	Dickson County Equipment		Chattanooga Tractor & Equipment	CMI Equipment Sales
Specifications: Tractor and Cab	John Deere 6110M	John Deere 6120E *Demo Model*	New Holland TS6.110	New Holland T5 Series	John Deere 6105E
Engine: Diesel; In-line; Wet-sleeve cylinder liners with 4 valves-in-head; US EPA final tier 4/Stage IV; After treatment type: EGR, DPF, DOC, SCR using DEF; Common rail fuel injection displacement:4/4.5L	✓	✓	✓	✓	✓
Power: 110 HP @ 2100 engine rpm	✓	✓	✓	✓	105HP
Transmission: 16-speed power quad plus (16F/16R); Left-hand power reverser	✓	24 x 12 Power Shuttle	8 x 8 full power shuttle; analog instrument cluster; parent board design	✓	12 x 12
Electrical System: 14 Volt, 200 amps; Battery circuit breaker	✓	✓	✓	120 amp w/ 800 CCA	✓
Rear Axles and Wheel Equipment: Flanged axle, 8-position adjustable steel wheels; 3-Planetary gear reduction; Rear differential lock-electronic multi-disc oil cooled	✓	✓	✓	✓	✓

	Meade Tractor	Dickson County Equipment		Chattanooga Tractor & Equipment	CMI Equipment Sales
Specifications: Tractor and Cab	John Deere 6110M	John Deere 6120E *Demo Model*	New Holland TS6.110	New Holland T5 Series	John Deere 6105E
Front Axles: MFWD; Differential lock-limited slip	✓	✓	✓	✓	✓
Hydraulic System: Selective control valves (rear/mid); Main pump, axial positional (displacement) 35cc/45cc; Maximum pressure, 2900 psi; Rated flow, 21.1 US gpm; Available flow at a single SCV 21.1 US gpm; Takeout oil capacity without/with additional tank, 6.6/9.8 gallon	✓	✓	✓	✓	2828psi 20gpm
PTO: 540 rpm @ 1932 engine rpm	✓	✓	✓	✓	✓
Capacities: Fuel tank, approximately 51 gallons, with bottom guard ; DEF tank, approximately 3.4 gallons; Cooling system, approximately 5.8 gallons; Transmission-hydraulic system, approximately 13.7 gallons	✓	✓	✓	Fuel tank 43.6 gallons	✓
Wheelbase: MFWD, approximately 101.6 inches	✓	✓	✓	93.7 in	✓
Frame Size: 2580mm, full length	✓	✓	✓	✓	2450mm
Operator Station: Air suspension seat; LCD instrument cluster	✓	✓	✓	✓	✓
Rear Wheel Size: Size 460/85R24	✓	✓	✓	460/85R34	480/85R34
Front Wheel Size: Size 380/85R24	✓	✓	✓	14.9 X R24	✓

	Meade Tractor	Dickson County Equipment		Chattanooga Tractor & Equipment	CMI Equipment Sales
Specifications: Tractor and Cab	John Deere 6110M	John Deere 6120E *Demo Model*	New Holland TS6.110	New Holland T5 Series	John Deere 6105E
Rear Brakes: Heavy Duty	✓	✓	✓	✓	✓
Options: Lockable fuel cap, DEF cap and door handles; windshield washer and wiper kit; hood guard	✓	✓	✓	✓	✓
Specifications: Boom Mower	Tiger Bengal 22	Diamond DBM-C-N	Diamond DBM-C-N	Tiger	Alamo Machete 2
Boom Length: Length = 22 feet; Cradle provision	✓	✓	✓	✓	✓
Boom Control: Four function proportional control joystick	✓	✓	✓	✓	✓
Hydraulic System: 65 hydraulic actuator	✓	✓	✓	✓	✓
Warranty Option	24 months or 2,000 hours	1 year or 100 hours	2 years	Tractor 2-year/ 2,000 hr; Mower 1 year full	Tractor 2 years; Mower 1 year
Item Total - Tractor & Cab with Boom Mower	\$ 117,198.85	\$ 110,000.00	\$ 102,000.00	\$ 113,538.00	\$ 126,755.00
Annual Maintenance Agreement (cost per year) if applicable	NA	NA	NA	NA	NA
Delivery Cost	\$ -	\$ -	\$ -	\$ 900.00	\$ -
Delivery Time - Number of Days	150 Days	30 Days	30 Days	90 Days	5 Days
Total Cost less Annual Maintenance Agreement:	\$ 117,198.85	\$ 110,000.00	\$ 102,000.00	\$ 114,438.00	\$ 126,755.00

Recommendation from Barry Poole for Award:	Meade Tractor - A) Vendor bid meets all specifications.
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TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month OCTOBER Year 2017

Fund #101 DEPT: CAPITAL PROJECTS

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
	CAPITAL PROJECTS - PUBLIC SAFETY PROJECTS		
91130.715	Land	66,000	
	DECREASE FUND BALANCE:		
39000.000	Unassigned		66,000

Brief Descriptions of issue:

To increase appropriations to allow for the purchase of two pieces of property for the Jail Project. The properties are: Moody Property located at 526 North Jackson Street and Betty Graves Property located at 406 West Third North Street.

Signature: Bill Butts
 Title: County Mayor
 Date: 10-16-2017

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month OCTOBER Year 2017

Fund #101 DEPT: CIVIL DEFENSE

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
	CIVIL DEFENSE		
54410.338	Maintenance and Repair Services - Vehicles	2,402	
	INCREASE REVENUE		
49700.000	Insurance Recovery		2,402

Brief Descriptions of issue:

To increase appropriations and revenue relating to repairing damages to the 2014 Ford Super Duty F250.

Signature: Bill Butts
 Title: County Mayor
 Date: 10-10-2017

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



T E N N E S S E E
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month OCTOBER Year 2017

Fund #101 DEPT: SHERIFF'S DEPARTMENT

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
	SHERIFF'S DEPARTMENT		
54110.499	Contracts with Private Agencies	1,185	
	DECREASE FUND BALANCE:		
34725.000	Assigned for Public Safety		1,185

Brief Descriptions of issue:

To increase appropriations for the remainder of the Sheriff's Calendar money that was received in FY16/17 but not spent.

Signature: *Debbie Hammond*
 Title: *Executive Assistant*
 Date: *10-2-17*

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

Month OCTOBER Year 2017

Fund #101 DEPT: SHERIFF'S DEPARTMENT

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
	SHERIFF'S DEPARTMENT		
54110.312	Contracts with Private Agencies	1,000	
	DECREASE FUND BALANCE:		
39000.000	Unassigned		1,000

Brief Descriptions of issue:

To increase appropriations for the Wal-Mart Community Grant money that was received in FY16/17 but not spent.

Signature: *Derek Hammond*
Title: Executive Assistant
Date: 10-2-17

For Finance Department Only:

Reviewed by: _____
Budget Amendment: _____
Date: _____



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month OCTOBER Year 2017

Fund #131

DEPT: HIGHWAY AND BRIDGE MAINTENANCE

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
	HIGHWAY AND BRIDGE MAINTENANCE		
62000.599	Other Charges	55,000	
	INCREASE REVENUE:		
46920.000	Gasoline and Motor Fuel Tax		55,000

Brief Descriptions of issue:

To increase revenue and appropriations for additional Gasoline and Motor Tax revenue generated through the Improve Act.

Signature: _____

Title : _____

Date: _____

Barry G. Poole
Hamblen County Road Supt.
10-6-17

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month OCTOBER Year 2017

Fund #176 DEPT: HIGHWAY AND STREET CAPITAL PROJECTS

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
	HIGHWAY AND STREET CAPITAL PROJECTS		
91200.713	Highway Construction	152,371	
	DECREASE FUND BALANCE:		
34685.000	Committed for Capital Projects		152,371

Brief Descriptions of issue:

To increase appropriations to allow for pavement preparation for Cedar Hill Road and additional paving to be completed during FY17/18 fiscal year.

Signature: Benny G. Pore

Title: Hamblen County Road Supt.

Date: 10-03-17

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____

Sept	2017													
Permit	Date	Applicant	Type	Address	Construction	Permit	SW	Plumbing	Mech.	Gas	Total	Tax Map	Group	Parcel
14-873	9/1/17	Johnson	House	5854 Bernie Circle	\$45,000.00	\$560.00	\$100.00	\$40.00	\$15.00	\$0.00	\$715.00	054E	B	012.01
14-874	9/1/17	Cameron	garage	1216 Shannons Little Mtn Road	\$30,000.00	\$247.00					\$247.00	026		056.18
14-875	8/28/17	Cobble	storage bldg	4104 Stansberry Road		\$48.00					\$48.00	035		036.01
14-876	9/1/17	Robles	open deck	4475 Brights Pike	\$500.00	\$25.00					\$25.00	017		056.01
14-877	9/5/17	Moyers	deck	1029 E Brentwood Drive	\$7,000.00	\$50.00					\$50.00	040I	D	018.00
14-878	9/6/17	Collins	enclose carport	3984 Bruce Street	\$4,500.00	\$200.00					\$200.00	040F	A	002.00
14-879	9/6/17	Sanchez	carport	1803 Dalton Ford Road		\$50.00					\$50.00	025C	B	100.01
14-880	9/7/17	Benfield	deck	5042 Cotton Wood Lane		\$50.00					\$50.00	048		011.02
14-881	9/7/17	Watson	pool	1349 Collinson Ford Rd	\$24,000.00	\$100.00					\$100.00	047		081.05
14-882	9/11/17	Clark	house addition	1860 Cedar Creek Rd	\$8,000.00	\$303.00					\$303.00	018		025.02
14-883	9/11/17	Turner	pool	8066 St Clair Rd	\$13,879.00	\$100.00					\$100.00	013		004.00
14-884	9/11/17	Seal	pool	1015 Briar Court	\$19,999.00	\$50.00					\$50.00	054B	A	037.00
14-885	9/11/17	Wilson	DW Mobile Home	3093 Musser Road	\$58,000.00	\$350.00					\$350.00	035		008.02
14-886	9/12/17	Kidd	pool	4225 Clyde Thomas Rd	\$5,200.00	\$100.00					\$100.00	051		016.00
14-887	9/12/17	Holdway	access bldg	Allen Road	\$1,000.00	\$94.50					\$94.50	047		034.03
14-888	9/12/17	Reagan	pool	3076 Valley Home Road	\$5,479.80	\$100.00					\$100.00	056		143.00
14-889	9/12/17	Thompson	DW Mobile Home	1791 Burl Lane	\$134,030.00	\$350.00					\$350.00	017		116.08
14-890	9/13/17	Bell	pool/deck	1230 Springvale Rd		\$150.00					\$150.00	050		135.02
14-891	9/13/17	Jarnigan	S Mobile Home	3113 Springvale Rd	\$16,000.00	\$100.00					\$100.00	043		073.06
14-892	9/14/17	Noe	pool	5911 Bernie Circle	\$22,000.00	\$100.00					\$100.00	054E	A	003.00
14-893	9/14/17	Noe	storage bldg	5911 Bernie Circle	\$5,300.00	\$100.00					\$100.00	054E	A	003.00
14-894	9/15/17	Cope	garage	5172 Spencer Hale Rd	\$5,200.00	\$126.00					\$126.00	057		140.11
14-895	8/17/17	Caldwell	storage bldg	1176 McIntosh Lane		\$144.00					\$144.00	027I	A	033.00
14-896	9/19/17	Standifer	DW Mobile Home	5926 N 2nd Street	\$32,000.00	\$350.00					\$350.00	019I	A	005.00
14-897	9/20/17	Aidred	carport	4049 Willow Way	\$1,500.00	\$50.00					\$50.00	040C	D	004.00
14-898	9/22/17	Kington	deck/cover	2300 Frank Hodge Rd	\$4,000.00	\$64.00					\$64.00	046		003.07
14-899	9/22/17	Benfield	pool	5042 Cotton Wood Lane	\$1,400.00	\$100.00					\$100.00	048		011.02
14-900	9/22/17	Carlyle	house	2948 Kidwell Ridge Rd	\$300,000.00	\$1,459.50					\$1,459.50	031		002.12
14-901	9/26/17	Lebanon	mechanical	7925 Greenbriar Rd	\$9,909.36	\$0.00			\$20.00		\$20.00	053		03.00
14-902	9/28/17	Foulks	DW Mobile Home	2175 Courtney Road	\$82,386.61	\$350.00					\$350.00	028		060.00
14-903	9/30/17	Whitmill	garage to residence	775 S Bellwood Rd	\$25,000.00	\$562.00					\$562.00	048		061.03
14-904	9/29/17	Baker	mechanical	3990 Brights Pike		\$0.00			\$10.00		\$10.00	017		054.01
14-905	9/29/17	Carmichael	plumbing	5766 North 2nd St		\$0.00		\$10.00			\$10.00	018L	B	003.01
	Total	33		Total:	\$861,283.77	\$6,433.00	\$100.00	\$50.00	\$45.00	\$0.00	\$6,628.00			
Running	Total	84			\$2,809,045.77	\$27,926.55	\$1,200.00	\$960.00	\$215.00	\$20.00	\$29,271.55			
												ETHRA	Monthly	YTD
					Total No.	Amount		Total				HOMES		
				Copies and Miscellaneous		\$0.00		\$0.00	September					
				Re-Zoning Request	1	\$75.00		\$75.00	Grand					
				Variance Request	1	\$50.00		\$50.00	Total:			\$6,953.00		
				Plat Approval	1	\$150.00		\$150.00						
		3 lots or	more	Land Disturbance/Development		\$100.00		\$0.00	2017-2018					
				Use on Review	1	\$50.00		\$50.00	Running					
				Refunds				\$0.00						
				Total Collected				\$325.00	Total:			\$30,396.55		
155				Running Total Collected				\$1,075.00				Return to Regular Calendar		

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
P.O. Box 1897
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

ELIANA LEAL, ASSOCIATE

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cccblaw.com
E-MAIL: info@cccblaw.com

September 29, 2017

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLEN COUNTY, TENNESSEE - SEPTEMBER, 2017**

Dear Bill:

Please find enclosed three (3) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of September, 2017.

As usual, one invoice covers our General/Miscellaneous File and two (2) invoices cover separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,



Christopher P. Capps

CPC/alg

Enclosures

C:\USERS\AMY GREER\DOCUMENTS\PUBLIC FOLDERS\DOCUMENTS\HAMBLEN COUNTY\LETTERS\2017\BRITTAIN,BILL(INVOICE)\09-29-17.DOCX

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 239
Date: 10/03/2017
Due On: 11/02/2017

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	09/05/2017	Phone conferences with Hinsley and John Baskette re: assessor records matter	0.50	\$150.00	\$75.00
Service	09/08/2017	E-mails to and from Bill Brittain re: Lakeway Regional Hopstia	0.10	\$150.00	\$15.00
Service	09/12/2017	E-mails from Melanie Brumley re: pending litigation	0.10	\$150.00	\$15.00
Service	09/13/2017	E-mail from Jennifer Schmidt re: pending litigation	0.05	\$150.00	\$7.50
Service	09/19/2017	E-mail from Bill Brittain re: Linda Noe and state inmate contract; e-mail from Cindy Dibb re: 9/21 commission meeting	0.15	\$150.00	\$22.50
Service	09/20/2017	E-mail from Amanda Hale re: pending litigation; e-mails from and to Bill Brittain re: pending litigation	0.20	\$150.00	\$30.00
Service	09/21/2017	E-mails to and from Jeff Thompson re: pending litigation; e-mail to Jarrod Casteel re: pending litigation; phone conference with Bill Brittain re: pending litigation; phone conference with Jarrod Casteel re: pending litigation; commission meeting	1.00	\$150.00	\$150.00
Service	09/22/2017	E-mails to and from Bill Brittain and Jeff Thompson re: pending litigation	0.10	\$150.00	\$15.00
Service	09/25/2017	E-mail from Bill Brittain re: training and reimbursement; phone conference with Amanda re: pending litigation; phone conference with McElhaney re: pending litigation; phone conference with Jeff Cranford re: pending litigation	0.60	\$150.00	\$90.00

Service	09/29/2017	E-mail from Kim Shands re: pending litigation; e-mail to Bill Brittain re: pending litigation; e-mails from and to Cindy Dibb re: public document request	0.35	\$150.00	\$52.50
				Total	\$472.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
239	11/02/2017	\$472.50	\$0.00	\$472.50
Outstanding Balance				\$472.50
Amount in Trust				\$0.00
Total Amount Outstanding				\$472.50

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 238
Date: 10/03/2017
Due On: 11/02/2017

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	09/05/2017	E-mail from Jonathan McNutt re: Chris May; phone conference with Jon at TVA re: May	0.35	\$150.00	\$52.50
Service	09/06/2017	E-mail to Chris May	0.10	\$150.00	\$15.00
Service	09/18/2017	E-mails from and to Tina Whitaker re: fireworks	0.15	\$150.00	\$22.50
Service	09/19/2017	E-mails from and to Bill Brittain re: fireworks	0.20	\$150.00	\$30.00
Service	09/21/2017	E-mail to Bill Brittain re: fireworks	0.05	\$150.00	\$7.50
				Total	\$127.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
238	11/02/2017	\$127.50	\$0.00	\$127.50
			Outstanding Balance	\$127.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$127.50

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 237
Date: 10/03/2017
Due On: 11/02/2017

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	09/05/2017	Brief conference with Jose Perales re: eviction and service of attachment	0.10	\$150.00	\$15.00
Service	09/08/2017	E-mails from and to Debbie Hammon re: digital recording devices order; review Order	0.60	\$150.00	\$90.00
				Total	\$105.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
237	11/02/2017	\$105.00	\$0.00	\$105.00
			Outstanding Balance	\$105.00
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$105.00

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

MONTHLY REPORT

Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479

Phones (423)Home 581-6229 Fax 289-1262 Cell 301-6322

October 2, 2017

Hamblen County Commission
 C/O Mr. Bill Brittain, County Mayor
 Hamblen County Court House
 Morristown, Tennessee 37814



Dear Commissioners:

The following Coroner calls were investigated by me during the month of September along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	17405	09-01-17	Mr. David Halton, 56, 230 Tom Treece Road
2.	17406	09-01-17	Mrs. Elizabeth Johnson, 63, Talbott, TN
3.	17407	09-01-17	Mr. Edd Mills, 54, 3557 Falcon Road
4.	17411	09-08-17	Mrs. Janet Brooks, 58, 2063 Ivanhoe Road
5.	17413	09-11-17	Mr. William Beck, 21, 1975 Dove Street
6.	17414	09-12-17	Mrs. Linda Foster, 69, 2052 Raven Road
7.	17415	09-13-17	Mrs. Janice Owens, 74, 4831 Walnut Hill Drive
8.	17416	09-13-17	Mr. Henry Guthrie, 52, White Pine, TN
9.	17417	09-14-17	Mr. Lester Harris, 59, 807 Cleveland Avenue
10.	17419	09-16-17	Mrs. Nellie Carmichael, 85, 1821 Witt Road
11.	17420	09-18-17	Mr. Gary Little, 65, 2293 Three Springs Road
12.	17421	09-18-17	Mrs. Lennie Pearson, 90, 339 Popular Ridge Road
13.	17422	09-20-17	Mrs. Judith Walters, 75, 1215 West Fourth North Street
14.	17425	09-22-17	Mr. James Riddle, 81, 708 Bell Road
15.	17426	09-22-17	Mrs. Freda Lusk, 76, 6049 West Andrew Johnson Highway
16.	17427	09-23-17	Miss. Ruth Thomas, 74, LaFollette, TN
17.	17428	09-23-17	Mr. Ruble Eldridge, 83, 8046 Whetsel Road
18.	17429	09-24-17	Mr. Bobby Dawson, 70, 300 West Sixth North Street
19.	17432	09-27-17	Mrs. Janice Andreoli, 63, 3420 Horner Drive
20.	17434	09-29-17	Mr. Dallas Walker, 74, 3091 Warrensburg Road

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.

Eddie R. Davis
 Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT

Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

October 2, 2017

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of September.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	*17409	09-02-17	Mr. Andrew Ismael-Ehrman, 30, Westland MI
2.	17412	09-09-17	Miss. Linda Perez, 20, 315 West Fifth North Street
3.	17424	09-21-17	Mr. Alton Sane, 63, Newport, TN
4.	17430	09-26-17	Mr. Harrison Winston, Jr., 78, 167 Embassy Drive
5.	17431	09-26-17	Ms. Annette Picardi, 70, 1625 Virginia Avenue
6.	17435	09-30-17	Mr. Tracy Noe, 59, 2385 Bacon Road

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

6 Calls X \$40. = \$240.00

Sincerely,

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT

Hamblen County Deputy Coroner
7763 Melanie Circle
Talbot, Tennessee 37877
Phone: 423-586-6310

October 2, 2017

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of September.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS #1
1.	17408	09-02-17	Mr. Jamie Caudill, 42, 3233 McBride Road
2.	*17418	09-14-17	Mr. Jarrett Lawson, 46, 1212 Slop Creek Road
3.	&17423	09-20-17	Mr. Leonard Williams, 51, 2722 Northbrook
4.	17433	09-28-17	Mr. Robert Joyce, 67, 2029 Jennifer Drive

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

4 Calls X \$40. = \$160.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

October 2, 2017

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of September.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	*17410	09-07-17	Mrs. Tenna Gunter, 37, 228 Sunrise Avenue

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

1 Calls X \$40. = \$40.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

Hamblen County Government
Public Services Committee
Tuesday, October 10, 2017
Hamblen County Health Department Conference Room

MINUTES

Members Present:

Howard Shipley	Tim Goins	Louis “Doe” Jarvis	Hubert Davis	Randy DeBord
Stancil Ford	Johnny Walker			

Members Absent:

Larry Carter, John Smyth

Call to Order

Chairman Shipley called the meeting to order at 12:02 p.m.

Visitors Wishing to Address the Committee

Gwen Holden

Old Business

None

New Business

- a. Surplus of EMA Equipment

Motion (Stancil Ford/Randy DeBord, all in favor) approval to surplus the following Emergency Management Agency equipment:

- ***ACU1000***
- ***Antenna Mast***

Items of Interest

- a. Comcast Letter – Channel Lineup Changes

Adjournment

There being no further business, Chairman Shipley adjourned the meeting at 12:11 p.m.

Hamblen County Government
PUBLIC SERVICES COMMITTEE

Tuesday, October 10, 2017
Immediately Following Adjournment of Finance Committee
Hamblen County Health Department Conference Room

AGENDA

1. **Call to Order** – *Chairman Howard Shipley*
2. **Visitors Wishing to Address the Committee** – *Chairman Howard Shipley*
(Visitors will be allotted 5 minutes to speak)
3. **Old Business** – *Chairman Howard Shipley*
 - a. None
4. **New Business** – *Chairman Howard Shipley*
 - a. Surplus EMA Equipment – *EMA Director Chris Bell*
5. **Items of Interest (No Action Necessary)** – *Chairman Howard Shipley*
 - a. Comcast Letter – Channel Lineup Changes
6. **Adjournment** – *Chairman Howard Shipley*



Howard Shipley
Chairman

Tim Goins
Vice-Chairman

Louis "Doe" Jarvis
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Randy DeBord
Member

Stancil Ford
Member

John Smyth
Member

Johnny Walker
Member



Morristown-Hamblen Emergency Management Agency
Hamblen County Courthouse
511 West Second North Street
Morristown, Tennessee 37814
(423) 581-6225
cbell@co.hamblen.tn.us



MEMORANDUM

TO: Michelle Woods, County Finance Director
FROM: Chris Bell, Director
DATE: 25 September 2017
RE: Surplus ACU1000 communications device and antenna mast
CC: Amanda Hale and Bill Brittain

Morristown-Hamblen Emergency Management Agency has two items of communications equipment that is outdated technology and has no purpose with our current communications equipment. EMA needs to surplus these 2 items to sale on GOVdeals. These items were purchased with 2004 and 2005 Homeland Security Grant Funds. I have attached the Grant Contract Disposition Guidelines and Policy that confirms we can sale the equipment. I will track with County Commission records and our own inventory tracking form to document all information and transactions.

I ask that the County Commission surplus the ACU1000 and the Antenna Mast.

[Code of Federal Regulations]
[Title 44, Volume 1]
[Revised as of October 1, 2010]
From the U.S. Government Printing Office via GPO Access
[CITE: 44CFR13.32]

[Page 130-131]

TITLE 44--EMERGENCY MANAGEMENT AND ASSISTANCE

CHAPTER I--FEDERAL EMERGENCY MANAGEMENT AGENCY, DEPARTMENT OF HOMELAND SECURITY

PART 13 UNIFORM ADMINISTRATIVE REQUIREMENTS FOR GRANTS AND COOPERATIVE AGREEMENTS TO STATE AND LOCAL GOVERNMENTS--Table of Contents

Subpart C Post-Award Requirements

Sec. 13.32 Equipment.

(a) Title. Subject to the obligations and conditions set forth in this section, title to equipment acquired under a grant or subgrant will vest upon acquisition in the grantee or subgrantee respectively.

(b) States. A State will use, manage, and dispose of equipment acquired under a grant by the State in accordance with State laws and procedures. Other grantees and subgrantees will follow paragraphs (c) through (e) of this section.

(c) Use. (1) Equipment shall be used by the grantee or subgrantee in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by Federal funds. When no longer needed for the original program or project, the equipment may be used in other activities currently or previously supported by a Federal agency.

(2) The grantee or subgrantee shall also make equipment available for use on other projects or programs currently or previously supported by the Federal Government, providing such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use shall be given to other programs or projects supported by the awarding agency. User fees should be considered if appropriate.

(3) Notwithstanding the encouragement in Sec. 13.25(a) to earn program income, the grantee or subgrantee must not use equipment acquired with grant funds to provide services for a fee to compete unfairly with private companies that provide equivalent services, unless specifically permitted or contemplated by Federal statute.

(4) When acquiring replacement equipment, the grantee or subgrantee may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property, subject to the approval of the awarding agency.

(d) Management requirements. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place will, as a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

(2) A physical inventory of the property must be taken and the results reconciled with the property records at least once every two

years.

(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated.

(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the grantee or subgrantee is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

(e) Disposition. When original or replacement equipment acquired under a grant or subgrant is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency, disposition of the equipment will be made as follows:

(1) Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained, sold or otherwise disposed of with no further obligation to the awarding agency.

(2) Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained or sold and the awarding agency shall have a right to an amount calculated by multiplying

[[Page 131]]

the current market value or proceeds from sale by the awarding agency's share of the equipment.

(3) In cases where a grantee or subgrantee fails to take appropriate disposition actions, the awarding agency may direct the grantee or subgrantee to take excess and disposition actions.

(f) Federal equipment. In the event a grantee or subgrantee is provided federally-owned equipment:

(1) Title will remain vested in the Federal Government.

(2) Grantees or subgrantees will manage the equipment in accordance with Federal agency rules and procedures, and submit an annual inventory listing.

(3) When the equipment is no longer needed, the grantee or subgrantee will request disposition instructions from the Federal agency.

(g) Right to transfer title. The Federal awarding agency may reserve the right to transfer title to the Federal Government or a third party named by the awarding agency when such a third party is otherwise eligible under existing statutes. Such transfers shall be subject to the following standards:

(1) The property shall be identified in the grant or otherwise made known to the grantee in writing.

(2) The Federal awarding agency shall issue disposition instruction within 120 calendar days after the end of the Federal support of the project for which it was acquired. If the Federal awarding agency fails to issue disposition instructions within the 120 calendar-day period the grantee shall follow Sec. 13.32(e).

(3) When title to equipment is transferred, the grantee shall be paid an amount calculated by applying the percentage of participation in the purchase to the current fair market value of the property.



September 15, 2017

The Honorable Bill Brittain
Hamblen County
511 West Second North Street
Morristown, Tennessee 37814

RE: Important information about channel lineup changes for our customers

Dear Mayor Brittain:

As part of our continuing effort to keep you informed, we want you to know about an upcoming change to XFINITY customers' channel lineups. Beginning on October 24, 2017, channels in the 1000+ range will be reorganized into channel neighborhoods. Networks with similar content—like kids' networks, news networks, and sports networks—will be grouped together.

By reorganizing the channels this way, we hope to help customers easily find their favorite channels and more content like it right next door. All channels in the 1–999 range will stay right where they are. Some of our customers currently have channels in the 1000+ range, and those channels will be moving to their new channel neighborhoods with similar networks.

DVR recordings, favorites, and parental controls won't be affected for X1 customers, so they won't have to do a thing. Customers who don't have X1 will need to update their favorites after the switch.

We're informing our customers about this change through letters, emails, and bill messages. Attached is a sample of a communication that we'll be sending out to XFINITY customers with this messaging. We will continue to notify customers of any changes as necessary, and we will keep you informed as well.

Please feel free to contact me at 865.862.5001 if you have any questions.

Sincerely,

Katy Brown
Manager, External Affairs

Enclosure: Customer Notice

Q: Will the Spanish-language channels move?

A: No, the Spanish-language channels currently in your guide from channels 1 – 999 will stay right where they are. Some Spanish-language sports and news networks will also reside in the new neighborhoods.

Q: If I have XFINITY X1, will my Voice Remote take me to the channel neighborhoods?

A: When you use voice commands to change channels and search for shows and networks with your Voice Remote, you'll be directed to the channel in your regular lineup (channels 1 – 999). Right now, if you want to tune to the HD channels in the channel neighborhoods (channels 1000 and above), you'll have to say or enter the channel number.

Q: If I don't have X1, how do I find channels in the new channel neighborhoods?

A: You can simply hit the search button on your remote and type in the name of the programming you're seeking.

Q: Are all TV boxes compatible with the new channel lineup?

A: Not all of our boxes are completely compatible with the new channel neighborhoods.

- If you subscribe to our services with Standard Definition (SD) only and have an SD TV box or SD digital adapter, you'll still receive all the channels in your lineup as you do today, but you won't receive the full new HD neighborhoods. But you will receive any SD channels that reside in the new neighborhoods.

Frequently Asked Questions

Q: Are you removing any of my channels?

A: No. None of your current channels are being removed from your lineup.

Q: Will any of the channels I have now be moving?

A: Your channels 1 – 999 will stay right where they are, and you can continue to watch this programming as you do today. If you currently have channels that are 1000 and above, they will be arranged into the new neighborhoods.

Q: What do you mean my channels will be grouped together into channel neighborhoods?

A: For channels 1000 and above, networks with similar programming—like news networks, sports networks, and kid's networks—will be grouped together into channel neighborhoods. These new channel neighborhoods are designed to make browsing easier and to help you find more of the content you want to watch.

Q: Will this new channel lineup affect my DVR recordings?

A: Your DVR recordings won't be affected, so you won't have to do a thing.

Q: Will my favorites be affected?

A: If you have XFINITY X1 and you've set up your favorite channels in your channel guide, you won't need to update them. If you don't have X1, you'll need to update your favorites.

Q: Will this new channel lineup affect the parental controls I've set?

A: Your parental controls are still in place. If you have not set parental controls in the past, you may want to do so now that your channel guide will be expanding. Parental controls are an important feature and a great way to monitor the channels that show up in your guide.



September 12, 2017

Dear Valued Customer,

I'm writing to let you know that on or around October 17, 2017, we'll be introducing new "channel neighborhoods" to your lineup. Channel neighborhoods are groups of channels with similar content, like sports, news, or kid's programming. This means that networks will be grouped together with others like them, making browsing easier.

All of your current channels from 1 – 999 will stay right where they are, with no changes to these channels in your guide. You will, however, see the new neighborhoods added to your guide as shown in the chart below. All of your channels that are 1000 and above, including ones you have now, will be arranged into these new neighborhoods.

Here's how your lineup will look once the new channel neighborhoods are added:

1-999	No Change	1200-1300	Sports	1650-1749	Kids & Family
1000-1099	Basic	1400-1499	Entertainment	1750-1799	Movies
1100-1199	News	600-1649	Entertainment	1800-1899	Premiums

If you have XFINITY X1, you can continue to find your channels by speaking the networks, shows, or content you want into your X1 Voice Remote.

Take a look at the enclosed Frequently Asked Questions for more about the new channel neighborhoods. You can see what's changing in your ZIP Code by going to xfinity.com/channelneighborhoods.

Thank you for being an XFINITY customer.

Sincerely,

Vic Pascarelli
Vice President, Marketing

Q: What is an HD digital adapter?

A: If you have an HD digital adapter, it will look like this:



Q: How will you handle SD and HD channels in the channel lineup?

A: Channels 1000 and above will mostly consist of HD channels. When there is not an HD channel available for a certain network, an SD channel will be broadcast.

Q: What if I don't want these extra channels?

A: They're a part of your current TV package, so you won't be charged more for the new lineup. There are no new channels, and your channels from 1 – 999 aren't moving. Your channels above 1000 will be organized into the new channel neighborhoods.

Q: How can I get a printed copy of my new channel lineup?

A: After your new lineup is in effect, you can view your channels at xfinity.com/localchannels and print a copy. If you are unable to print a copy online, you can contact us at 1-800-XFINITY to request a copy to be mailed to you.

For additional questions, go to xfinity.com/chat to chat with an agent, or call 1-800-XFINITY.

Hamblen County Government
Personnel Committee
Tuesday, October 10, 2017
Hamblen County Health Department Conference Room

MINUTES

Members Present:

Hubert Davis	Joe Huntsman, Sr.	Louis "Doe" Jarvis	Randy DeBord	Stancil Ford
Johnny Walker	Dana Wampler			

Members Absent:

John Smyth

Call to Order

Chairman Hubert Davis called the meeting to order at 12:12 p.m.

Visitors Wishing to Address the Committee

None

Old Business

None

New Business

- a. Approval of Education/Military Pay/Longevity Pay submissions - Chair Hubert Davis presented the applicants for the approval of Education/Military/Longevity Pay. Approval of all submissions is a committee action and is not required to go before the Legislative Body for final approval.
Motion (Dana Wampler/Randy DeBord, all in favor) to approve the applicants submitted to the Personnel Committee for Education/Military/Longevity Pay.

Adjournment

There being no further business, Chairman Davis adjourned the meeting at 12:13 p.m.



**PERSONNEL
COMMITTEE**

Hamblen County Government
PERSONNEL COMMITTEE

Tuesday, October 10, 2017

*Immediately Following Adjournment of Public Services Committee
Hamblen County Health Department Conference Room*

AGENDA

Hubert Davis
Chairman

Joe Huntsman, Sr.
Vice-Chairman

Louis “Doe” Jarvis
Ex-Officio

Randy DeBord
Member

Stancil Ford
Member

John Smyth
Member

Johnny Walker
Member

Dana Wampler
Member

1. Call to Order – *Chairman Hubert Davis*

2. Visitors Wishing to Address the Committee – *Chairman Hubert Davis*

3. Old Business – *Chairman Hubert Davis*

a. None

4. New Business – *Chairman Hubert Davis*

a. Approval of Longevity Pay and Education Attainment Submissions – *County Mayor Bill Brittain*

5. Items of Interest (No Action Necessary) – *Chairman Hubert Davis*

a. None

6. Adjournment – *Chairman Hubert Davis*

HAMBLENT COUNTY, TENNESSEE
OFFICE OF COUNTY MAYOR
LONGEVITY APPLICANTS PRESENTED TO PERSONNEL COMMITTEE ON
OCTOBER 10, 2017.

Last Name	First Name	Hire Date	Years of Service	Amount	Notes
Aguilar	Caroline	2/21/2006	12	\$ 900.00	
Beach	Sean	5/20/2014	4	\$ 300.00	
Bloomquist	Sandi	2/17/2014	4	\$ 300.00	
Brooks	Randall	6/27/2013	5	\$ 375.00	
Carter	Earnest	4/24/2012	6	\$ 450.00	
Crockett	Judy	6/1/2005	13	\$ 975.00	
Davis	Elizabeth	3/1/2012	6	\$ 450.00	
Davis	Robert	6/18/2001	17	\$ 1,275.00	
Dibb	Cindy	2/18/2013	5	\$ 375.00	
Drinnon	Nikita	7/1/2011	6	\$ 450.00	
Elkins	Rick	6/23/2014	4	\$ 300.00	
Estes	Jeffrey	5/20/1996	22	\$ 1,650.00	
Ferrell	Terry	6/16/1997	21	\$ 1,575.00	
Free	Nina Gail	5/11/2007	11	\$ 825.00	
Gouge	Bob	5/20/1998	20	\$ 1,500.00	
Kimbrough	Genia	4/5/2005	13	\$ 975.00	
Lawson	Selena	2/21/2000	18	\$ 1,350.00	
Marshall	Paula	6/21/1999	19	\$ 1,425.00	
McMahan	Richard	5/7/1997	18	\$ 1,350.00	05/07/1997 to 10/27/2000 then 04/21/2003 (Subtract 3 years)
McMahan	Harold	1/29/2001	17	\$ 1,275.00	
Miller	Doug	1/31/2008	10	\$ 750.00	
Morgan	Daryl	2/27/1989	29	\$ 2,175.00	
Nolasco	Josefa	5/6/2008	10	\$ 750.00	
Sampson	Donald	5/13/1994	24	\$ 1,800.00	
Wolfe	Rose	6/20/1983	35	\$ 2,250.00	Not to exceed \$2.250.00
Wolfe	Sarah	3/19/2012	6	\$ 450.00	
Woods	Jamie	6/16/2008	10	\$ 750.00	

HAMBLENT COUNTY, TENNESSEE
OFFICE OF COUNTY MAYOR
EDUCATION PAY APPLICANT PRESENTED TO PERSONNEL
COMMITTEE ON OCTOBER 10, 2017.

Last Name	First Name	Education	Amount
HARRELL	JOHNNA	ASSOCIATE	\$ 350.00