TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

DATE: September 6, 2017

TO: Hamblen County Legislative Body

FROM : Cindy Dibb
Office of the Hamblen County Mayor

RE: **September Committee Meeting Information**

Monday, September 11, 2017 at 11:30 a.m. – **Hamblen County Health Department Conference Room**

- **Public Safety Committee**
- **Finance Committee -** *Immediately following Public Safety Committee*
- **Public Services** – *Immediately following Finance Committee*
- **Personnel Committee –** *Immediately following Public Services Committee*
- **Calendar and Rules Committee –** *Immediately following Personnel Committee*

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.586.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

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Hamblen County Government
PUBLIC SAFETY COMMITTEE

Monday, September 11, 2017
Hamblen County Health Department – Conference Room

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

PUBLIC SAFETY COMMITTEE

Dana Wampler
Chairman

Joe Huntsman, Sr.
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Tim Goins.
Member

Louis "Doe" Jarvis
Member

Howard Shipley
Member

John Smyth
Member

Johnny Walker
Member

Taylor Ward
Member

AGENDA

1. **Call to Order** – *Chairman Dana Wampler*

2. **Visitors Wishing to Address the Committee** – *Chairman Dana Wampler*
   (*Visitors will be allotted 5 minutes to speak)*

3. **Old Business** – *Chairman Dana Wampler*
   a. None

4. **New Business** – *Chairman Dana Wampler*
   a. Creation of Jail Operations Lieutenant Position – *County Mayor Bill Brittain*

5. **Items of Interest (No Action Necessary)** – *Chairman Dana Wampler*
   a. Tennessee Corrections Institute Re-Inspection of Hamblen County Jail Dated August 18, 2017

6. **Adjournment** – *Chairman Dana Wampler*

Esco R. Jarnagin
Sheriff

Wayne Mize
Chief Deputy

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

RECEIVED
AUG 24 2017
OFFICE OF THE
HAMBLEN COUNTY MAYOR

August 24, 2017

Hamblen County Mayor Bill Brittain
511 W. 2nd N. St.
Morristown, TN 37814

Dear Mayor Brittain,

In order to improve the safety and efficiency of the Hamblen County Jail I have proposed the creation of a Jail Operations Lieutenant. Said Operations Lieutenant shall provide overall management of the jail facility operations under the direction of the Jail Administrator and will demonstrate initiatives that will establish new and better ways concerning the operation of the jail and its employees and inmates.

In order to accomplish the funding of this much needed position and stay within the FY2017-2018 budget, I propose the elimination of two Correction Officer positions and create the position of Jail Operations Lieutenant. The two positions are vacant at this time. Additionally, the Hamblen County Civil Service Board has agreed to issue an amendment to the rules in order to comply with the decision of the Hamblen County Commission.

For your consideration,

Esco Jarnagin

Sheriff Esco Jarnagin

PHONE: (423) 586-3781 - Administrative
(423) 585-2720 - Jail
FAX:: (423) 587-1658 - Administrative
(423) 587-1329 - Jail

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RECEIVED
SEP 1 2017
OFFICE OF THE
HAMBLEN COUNTY MAYOR

BILL HASLAM
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
TENNESSEE CORRECTIONS INSTITUTE
DAVY CROCKETT TOWER
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243
(615) 741-3816 FAX: (615) 532-2333

BETH ASHE
EXECUTIVE DIRECTOR

August 29, 2017

Sheriff Esco Jarnagin
Hamblen County
510 Allison Street
Morristown, Tn. 37814

Re: Hamblen County Jail

Dear Sheriff Jarnagin:

Attached you will find a copy of the re-inspection report for the above named facility. This report reflects any deficiencies noted by the inspector on that date.

Based on the results of this inspection, the Detention Facility Specialist is recommending non-certification for 2017. This recommendation will be forwarded to the Board of Control for consideration at the next regularly scheduled meeting.

If you have any questions, please feel free to contact me.

Sincerely,

Beth Ashe
Executive Director

Enclosure- Inspection Report

Cc: Bill Britian, County Mayor
Tonya West, Detention Facility Specialist
File

TENNESSEE CORRECTIONS INSTITUTE
INSPECTION REPORT

[ ] Initial Inspection [X] Re-Inspection

Name of Facility: Hamblen County Jail

Type of Facility: 1

Location:	Street	City	Zip	County
	510 Allison Street	Morristown	37814	Hamblen

Facility Administrator:	Name	Title	Phone Number
	Esco Jarnagin	Sheriff	(423) 585-2779

Facility Manager:	Name	Title	Phone Number
	Teresa Laws	Jail Administrator	(423) 586-2779

County Mayor, City Mayor, or city Administrator:	Name	Title	Phone Number
	Bill Britain	Mayor	(423) 586-3781

Location:	Street	City	Zip	County
	511 West 2nd North Street	Morristown	37814	Hamblen

Tonya West
Detention Facilities Specialist(s)

August 18, 2017
Date Of Inspection

	Certify
X	Do not certify
	Re-inspection required
	Certify with approved BOC POA (New/Updated)

INSPECTION REPORTING FORM

Date: August 18, 2017 Inspector: DFS Tonya West and DFM William Kane

Facility Name: Hamblen County Jail Type: 1

	Not Overcrowded
	Overcrowded/County prisoners (plan attached)
X	Overcrowded /County/State Prisoners (Attach ADP Calculations) (ADP Daily Average from March 1, 2017 to August, 2017 is 392)
	Currently operating under TCI approved plan
	Capacity Change

	Name	Title
Information provided by:	Teresa Laws	Jail Administrator
	Gerry Hambrick	Lieutenant
	Doug Rich	FTO
	Andie Miller	Food Service Supervisor
	Sarah Moon	Medical

1400-1-.04 Physical Plant: **Deficiencies Found: Yes** X **No**

(1) The male and female inmate housing areas in the jail have very poor lighting and poor ventilation which appears to be causing a continuous mold/mildew problem, as well as making it difficult to control the temperature.
(3) Male and Female cell areas are not in compliance with required square footage due to overcrowding.
(6) Male and Female cell areas are not in compliance with toilet and sink ratios due to overcrowding.
(7) Male and Female cell areas are not in compliance with shower ratio due to overcrowding.
(23) Facility does not have enough cells to accommodate the facility's classification plan. Male and female inmates are not separated by sight, sound, and physical contact. Minimum, Medium, and Maximum security inmates are not able to be separated. Female trustee workers were moving unsupervised around the facility without the supervision of a Correctional Officer, including the areas around the male inmates.
All other previous deficiencies have been corrected.

Additional Comments:

Note: All cell areas in the original inmate housing areas have lighting that can only be controlled and turned on by the inmates in the cell areas. Officers have to enter areas with very little lighting and have the inmates turn on their lights in the cells to be able to see. This is only compounded by the fact that there are inmates that have to be housed in the hall areas, shower areas, and under another inmates bunk on the floor due to overcrowding. This creates serious safety and security issues for the inmates, correctional staff, and community.
Note: The facility's emergency generator is checked weekly by Maintenance Department with last service date of June 27, 2017. The emergency generator is checked yearly by Cummins Crosspoint, LLC with a last service date of August 31, 2016.

1400-1-.05 Administration/Management: **Deficiencies Found: Yes** X **No**

(2) The facility's Policy and Procedure Manual is being revised to include the 2015 standards revisions and prior missing standards. The policy and procedures have not been signed or approved by the Sheriff.
(4) The facility has not completed a Fire Drill within the second quarter.
(6) The facility does not have evacuation plans posted within the cell areas.
(8) The facility does not have a preventive maintenance plan.
(10) The facility does not have an inmate grievance procedure with one level of appeal.
All other previous deficiencies have been corrected.

Additional Comments:

Note: Lake Way Sprinkler services the Sprinkler System with last service date of March 3, 2017.
Note: Power Clean Pressure Washing services the Food Service Hood with last service date of February 2017.
Note: Bullzye Fire Extinguisher Co. services the Fire Extinguishers and Kitchen Hood with last service date of January 3, 2017.
Note: Simplex/Grinnell completed the Fire Alarm Inspection on May 3, 2017.

1400-1-.06 Personnel: **Deficiencies Found:** Yes [X] No [ ]

(6) Facility needs to begin having non-support staff annual training.
(8) Seven Correctional Officers did not complete their 40 Hours of In-Service Training. Of those seven Correctional Officers four did not completing the required 16 Hours of TCI In-Service Training.
(10) Facility needs to implement ongoing in-service training on firearms and less lethal weapons into the facility's training program.

Additional Comments:

1400-1-.07 Security: **Deficiencies Found:** Yes [X] No [ ]

(6) Keys and shackles are not being documented on a consistent basis.
(9 & 22 B) Firearms, chemical agents, and other related security and emergency equipment are not being inventoried or tested quarterly.
(10) Inmates are not being supervised when using tools, supplies and equipment.
(11) Facility is not completing weekly inspections of the facility.
(12) Facility does not have an inventory of tools, toxic, corrosive and flammable substances and other potentially dangerous substances.
(14) Detention officer posts are not in close proximity to inmate living areas. Facility does not have post orders.
(15) Facility administrator or designee is not visiting the facility's living areas weekly.
(17) Inmate movement is not controlled by Corrections Officers. Female trustees were moving unsupervised throughout the facility.
(18) Facility staff is not properly documenting security inspections. Documentation in the male cell and workhouse area is vague and has from 2 to 4 hours between security checks. Female cell area documentation has up to 4 hours between physical security checks. This is a direct result of staffing being inadequate to supervise inmates and maintain the antiquated and overcrowded facility.
(19) Facility does not have sufficient staff to perform the functions relating to security, custody, and supervision of inmates. The lack of security checks area direct reflection of insufficient staffing to perform the necessary duties to maintain the safety and security throughout the facility.
(21A-D) Facility is not using the restraint chair for only extreme instances and the inmates are not being properly supervised while in the restraint chair. Documentation of security checks are not within the continuous or 15 minute time perimeters.
All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.08 Discipline: **Deficiencies Found:** Yes [X] No [ ]

(2, 4, 7) Facility needs to implement the disciplinary process that is currently in their policy and procedure by completing disciplinary reports for rule violations and having hearings to determine sanctions. This is vital to help maintain control of the overcrowded and understaffed facility.

Additional Comments:

1400-1-.09 Sanitation/Maintenance: **Deficiencies Found:** Yes [X] No [ ]

(1) The facility cell areas have excessive items including: strings, pictures, drawings, food items, books, paper on floor, walls, and bunks. Recommend a facility wide search to remove all the contraband and excessive items. Vents throughout the facility need to be cleaned or replaced. Light fixtures throughout the facility needs to be cleaned or replaced. Graffiti is on the walls in the S-Cot (Lockdown and Main), W-Cot, Slams, and Holding Cell. All cell areas throughout the facility needs to be checked for hot water. Males Slams Cell B-4, there is a hole in the wall. In Male Cell S-Cot Lockdown, Cell 1 has a broken window, Cell 3 the toilet from Cell 2 backs up into Cell 3, and in Cell 4 there is a black growth on the wall and roaches in the cell. In Male Cell S-Cot Main A-1 the sink does not work and roaches in the cell, in A-3 there is a hole in the wall. Male Cell W-Cot the shower has no light, missing shower tiles, and the light fixtures are covered. In Male Cell W-Cot Cell 2, the sink runs continuously, Cell 3 the toilet from Cell 1 is back flowing into Cell 3. One phone is not working.
(5) Facility needs to remove all pictures from the walls throughout the facility.
(6) Facility needs to clean and paint all showers throughout the facility.
All other previous deficiencies have been corrected.

Additional Comments:

Note: Pest Control is provided twice monthly by Hale Pest Control with last service date of June 23, 2017.

1400-1-.10 Food Services: **Deficiencies Found:** Yes [X] No [ ]

(10) The facility's Dietician Letter expired on January 26, 2017.
All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.11 Mail & Visiting: **Deficiencies Found:** Yes [X] No [ ]

(3) Outgoing mail is not inspected for contraband prior to delivery.

Additional Comments:

1400-1-.12 Inmate Programs & Activities: **Deficiencies Found:** Yes [X] No [ ]

(5 A-B) Facility needs to implement written operational procedures, careful screening and selection procedures, written rules of conduct, a system of supervision to minimize inmate abuse of program privileges, a complete record- keeping system, a system for evaluating program effectiveness, and efforts to obtain community cooperation and support for release programs

All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.13 Medical Services: **Deficiencies Found:** Yes [X] No [ ]

(10) Inmates are not being informed of sick call or grievances upon intake.

(12) Staff responsible for supervising suicidal inmates is not being training annually.

(29A-D) Information concerning sexual abuse/assault prevention/intervention, self-protection, reporting sexual abuse/assault, treatment and counseling needs to be provided to inmates upon arrival to facility.

All other previous deficiencies have been corrected.

Additional Comments:

Note: Medical Protocol was provided by Dr. Phillip Nowlin and Sarah Moon January 1, 2017.

Note: The Medical Policy was provided by Dr. Phillip Nowlin on March 23, 2017. All licensure is on file.

Note: First Aid Kit Letter was provided by Dr. Phillip Nowlin on March 23, 2017.

Note: Mental Health Care is provided by Helen Ross McNabb and Mobile Crisis.

1400-1-.14 Admission, Records and Release: **Deficiencies Found:** Yes [X] No [ ]

(1DD) A criminal history check is not being completed on inmates during the booking process.

All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.15 Hygiene: **Deficiencies Found:** Yes [X] No [ ]

(1A, B, C, and D) Documentation of inmates receiving clean socks, undergarments, outer garments, footwear, and uniforms is not being completed.

(5A, D, and E) Documentation of inmates receiving mattress, blanket, and bath-sized towel is not being completed. Inmates are not being provided with a mattress in good repair. The facility needs to remove and replace mattresses through the entire facility, due to the inmates destroying the mattresses.

(6A, B, C and 7) Correctional Officers need to complete the documentation for laundry; currently female trustees are completing the task. Mattress sanitation logs are being completed monthly; however, most mattresses are damaged and unable to be sanitized. Laundry is only being completed when the inmates want to send out the items this includes blankets, sheets, uniforms, and personal laundry.

Additional Comments:

Note: Commissary is provided by Blind Vendors.

1400-1-.16 Supervision of Inmates: **Deficiencies Found:** Yes [X] No [ ]

(1) The facility is not conducting or logging security checks within an hourly basis on an irregular schedule. The female cell areas security checks are being completed via camera monitor. Physical security checks had time gaps of up to 4 hours between checks. Jail Administrator advised that due to safety concerns the Correctional Officers were advised not to complete physical security checks unless there are two Correctional Officers present. Security checks in the male cell and workhouse areas varied from 2 to 4 hours between checks. Suicide Watch Logs are not in compliance with Policy and Procedures or Medical Protocol.

All other previous deficiencies have been corrected.

Additional Comments:

1400-1-.17 Classification: **Deficiencies Found: Yes** [X] **No** [ ]

(1) Due to overcrowding, the classification process is impossible to achieve.
(2) Sight, sound, and physical contact between male and female inmates is no longer possible to achieve on a consistent basis due to overcrowding within the facility. Female trustees were moving unsupervised throughout the facility which included the male cell areas. Three male inmates were being housed in the old visitation room which had poor lighting and ventilation and secured by a residential sliding lock.
(3) Due to overcrowding throughout the facility, inmates with disabilities are not being housed and managed in a manner that provides for their safety and security.
All other previous deficiencies have been corrected.

Additional Comments:

[ ] Initial Annual Report [X] Re-inspection

Exit Interview:

Name:	Title:
Teresa Laws	Jail Administrator
Gerry Hambrick	Lieutenant
Frankie Lane	Correctional Officer
Doug Rich	FTO
Taylor Ward	Commissioner
Randell Brooks	Maintenance
Terry Myers	Maintenance

Comments:

Recommend Decertification due to deficiencies identified within the Inspection Report. Staff was very professional and courteous during the inspection process.

Note: The Tennessee Corrections Institute is authorized to grant this facility an extension not to exceed 60 days from the initial inspection to comply with minimum standards. No additional extensions may be granted. If applicable, a re-inspection will be conducted within 60 days and a recommendation will be made to the Board of Control. TCA 41-4-140, (4) (b) (1)

TENNESSEE CORRECTIONS INSTITUTE
ANNUAL JAIL DATA PROFILE

Facility Name:	Hamblen County Jail
Date of Inspection/Re-inspection :	August 18, 2017
Date of Construction:	1980
Date of Last Renovation :	2008

	Male	Female
Certified Beds	187	68
Total Certified Capacity	255	
Population Day of Inspection	388	
March 1, 2017 to August 18, 2017 Average Daily Population	392 M-270 F-122	

Current Number of Inmates

Total Male: 264
Total Female: 124
TDOC Backup Males: 41
TDOC Backup Females: 17
Comments:

# of Current Full Time Detention Staff	54	# of Current Part Time Detention Staff	0
Number of Full Time Positions	56	Number of Part Time Positions	0
Number of Support Staff	0	Number of Non-Facility Support Staff	9

New Positions Created Since Last Inspection	0	Bed count was verified during Inspection
Number of New Hires Since Last Inspection	8	

Does the Detention Staff also perform as: Dispatchers?	Yes	No X
Patrol Officers?	Yes	No X
Other (Specify)		

Total Annual Jail Budget	$ 4,059,182.00

(For this item, include janitorial supplies, maintenance and repair, medical and dental care, detention staff salaries, and contractual services)

Are you presently renovating, constructing, or planning a new detention facility? Yes [X] No [ ]
If Yes, what is the estimated date of completion?

Does your facility contractually hold State Inmates? Yes [X] No [ ]
If Yes, how many beds are contractually obligated? 16

Does your facility contractually hold Federal Inmates? Yes [ ] No [X]
If Yes, how many beds are contractually obligated? _____

Insurance Provider: Lloyds of London

Address: 161 North Clark Street, Suite 3200, Chicago, IL 60601

Telephone: (312) 407-6200

CI-0031 (Rev. 11/2016) RDA No. 2885

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

FINANCE COMMITTEE

Herbert Harville
Chairman

Randy DeBord
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Stancil Ford
Member

Louis "Doe" Jarvis
Member

Howard Shipley
Member

Johnny Walker
Member

Dana Wampler
Member

Hamblen County Government
FINANCE COMMITTEE

Monday, September 11, 2017
Immediately following the Adjournment of Public Safety Committee
Hamblen County Health Department Conference Room

AGENDA

1. **Call to Order** – *Chairman Herbert Harville*

2. **Visitors Wishing to Address the Committee** – *Chairman Herbert Harville*
(*Visitors will be allotted 5 minutes to speak)*

3. **Recurring Business –** *Chairman Herbert Harville*
   a. Expenditure Reports – August 2017 (*Information Only-No Action Necessary*)
   b. Review/Acceptance of Monthly Checks August 2017 Submitted by the County Mayor's Office

4. **Old Business** – *Chairman Herbert Harville*
   a. None

5. **New Business** – *Chairman Herbert Harville*
   a. Inmate Medical Services Agreement with Lakeway Regional Hospital – *County Mayor Bill Brittain*
   b. Cherokee Park Bath House Project Architect Contract – *County Mayor Bill Brittain*
   c. Bid - Remote Video Arraignment with Video Conferencing – *County Mayor Bill Brittain*
   d. Budget Amendments – *County Mayor Bill Brittain*
      i. Fund #101 – Agricultural Extension Service $701
      ii. Fund #101 – Jail $32,845
      iii. Fund #101 – Local Health Center $30,981
      iv. Fund #101 – Other Finance (County Clerk Satellite Office) $2,954
      v. Fund #101 – Work Release Program $35,000
   e. Hamblen County Board of Education General Purpose Budget – Amendment #1 $264,459.19 - *HCBOE Business Supervisor Traci Antrican*

6. **Items of Interest (No Action Necessary)** – *Chairman Herbert Harville*
   a. Planning Commission Building Permit Report (Report will be available for Commission Review at a later date) – August 2017
   b. County Attorney Invoices – August 2017
   c. Coroner's Monthly Report – August 2017
   d. Budget Amendments Approved by the County Mayor
      1. Fund #101 Drug Court $43
      2. Fund #101 Register of Deeds $200
   e. Hamblen County Board of Education Expenditure Report 4th Quarter FY 2017
   f. State of Tennessee Comptroller of the Treasury Acknowledgment of Fiscal Year 2018 Budget

7. **Adjournment** – *Chairman Herbert Harville*

HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 08/31/2017

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	101	50000	000	00	000	0000	000
Thru:	2017	101	99999	999	99	999	9999	999

Date: 8/31/2017
Time: 7:15 pm

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	51100	County Commission	192,676.00	13,848.07	31,470.39	24,700.00	136,505.61	70.85%
101	51210	Board Of Equalizaton	4,800.00	0.00	0.00	0.00	4,800.00	100.00%
101	51300	County Mayor/Executive	211,238.00	15,151.87	31,290.05	7,020.68	172,927.27	81.86%
101	51400	County Attorney	31,293.00	917.66	1,025.32	0.00	30,267.68	96.72%
101	51500	Election Commission	272,927.00	21,146.88	36,360.72	11,941.62	224,624.66	82.30%
101	51600	Register Of Deeds	305,783.00	26,449.98	49,822.47	18,899.71	237,060.82	77.53%
101	51720	Planning	240,038.00	15,784.43	38,011.38	5,111.25	196,915.37	82.04%
101	51750	Codes Compliance	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
101	51760	Geographical Information Systems	107,638.00	5,685.39	8,631.04	0.00	99,006.96	91.98%
101	51810	Other Facilities	797,347.00	83,006.63	151,409.78	44,530.82	601,406.40	75.43%
101	51910	Preservation Of Records	20,806.00	2,234.90	3,364.43	1,291.62	16,149.95	77.62%
101	52100	Accounting And Budgeting	351,928.00	25,312.23	63,323.14	10,361.81	278,243.05	79.06%
101	52200	Purchasing	39,983.00	3,542.50	6,638.70	0.00	33,344.30	83.40%
101	52300	Property Assessor's Office	356,463.00	24,733.94	48,593.08	17,636.26	290,233.66	81.42%
101	52310	Reappraisal Program	144,085.00	4,439.09	8,750.95	6,685.80	128,648.25	89.29%
101	52400	County Trustee's Office	363,395.00	25,977.37	50,969.54	15,792.29	296,633.17	81.63%
101	52500	County Clerk's Office	687,144.00	51,677.29	117,634.77	1,880.25	567,628.98	82.61%
101	52600	Data Processing	125,228.00	17,438.10	22,975.29	13,243.73	89,008.98	71.08%
101	52900	Other Finance	310,302.00	30,190.68	55,613.48	22,186.85	232,501.67	74.93%
101	53100	Circuit Court	887,941.00	62,750.27	157,351.04	10,082.57	720,507.39	81.14%
101	53300	General Sessions Court	430,398.00	35,617.62	70,067.16	2,830.02	357,500.82	83.06%
101	53330	Drug Court	156,450.00	11,786.08	22,306.42	10,322.52	123,821.06	79.14%
101	53400	Chancery Court	384,447.00	49,170.88	76,907.59	4,432.90	303,106.51	78.84%
101	53500	Juvenile Court	297,823.00	24,717.80	51,053.25	2,016.62	244,753.13	82.18%
101	53920	Courtroom Security	796,974.00	75,968.48	156,328.60	13,249.02	627,396.38	78.72%
101	54110	Sheriff's Department	2,985,739.00	227,057.44	434,801.88	96,753.83	2,454,183.29	82.20%
101	54160	Administration Of The Sexual Offender Registry	3,768.00	246.72	605.72	0.00	3,162.28	83.92%
101	54210	Jail	4,059,182.00	309,539.89	613,778.44	538,245.03	2,907,158.53	71.62%
101	54220	Workhouse	94,822.00	7,559.32	15,118.64	0.00	79,703.36	84.06%
101	54250	Work Release Program	245,761.00	22,013.08	37,121.84	1,135.00	207,504.16	84.43%
101	54310	Fire Prevention And Control	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
101	54410	Civil Defense	95,047.00	8,089.39	13,921.44	1,602.15	79,523.41	83.67%
101	54490	Other Emergency Management	182,147.00	0.00	45,536.75	0.00	136,610.25	75.00%
101	54510	Inspection And Regulation	6,377.00	322.95	645.90	2,500.00	3,231.10	50.67%
101	54610	County Coroner/Medical Examiner	131,186.00	14,380.58	14,380.58	31,166.67	85,638.75	65.28%

Return to Committee Cover Page

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	101	50000	000	00	000	0000	000
Thru:	2017	101	99999	999	99	999	9999	999

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	54900	Other Public Safety	17,000.00	0.00	0.00	0.00	17,000.00	100.00%
101	55110	Local Health Center	881,723.00	40,886.62	80,101.06	19,246.00	782,375.94	88.73%
101	55120	Rabies And Animal Control	133,500.00	22,250.00	33,375.00	0.00	100,125.00	75.00%
101	55140	Nursing Home	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
101	55170	Alcohol And Drug Programs	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
101	55180	Crippled Children Services	6,000.00	0.00	0.00	0.00	6,000.00	100.00%
101	55390	Appropriation To State	109,233.00	0.00	0.00	0.00	109,233.00	100.00%
101	55520	Aid To Dependent Children	8,000.00	0.00	0.00	0.00	8,000.00	100.00%
101	55530	Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590	Other Local Welfare Services	40,000.00	680.00	680.00	0.00	39,320.00	98.30%
101	55710	Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900	Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100	Adult Activities	11,600.00	0.00	0.00	0.00	11,600.00	100.00%
101	56300	Senior Citizens Assistance	6,500.00	0.00	0.00	0.00	6,500.00	100.00%
101	56500	Libraries	272,250.00	0.00	0.00	0.00	272,250.00	100.00%
101	56700	Parks And Fair Boards	269,959.00	23,607.26	40,487.03	15,285.59	214,186.38	79.34%
101	56900	Other Social, Cultural And Recreational	315,900.00	0.00	0.00	0.00	315,900.00	100.00%
101	57100	Agricultural Extension Service	152,416.00	6.11	135.04	146,137.07	6,143.89	4.03%
101	57300	Forest Service	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101	57500	Soil Conservation	47,558.00	3,805.82	7,611.63	0.00	39,946.37	84.00%
101	57800	Storm Water Management	27,500.00	0.00	0.00	6,250.00	21,250.00	77.27%
101	58110	Tourism	54,700.00	0.00	0.00	0.00	54,700.00	100.00%
101	58120	Industrial Development	465,000.00	0.00	0.00	0.00	465,000.00	100.00%
101	58210	Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300	Veterans' Services	20,314.00	1,935.43	3,397.69	130.69	16,785.62	82.63%
101	58600	Employee Benefits	685,437.00	81,705.13	356,867.18	157,199.36	171,370.46	25.00%
101	58900	Miscellaneous	225,404.00	708.64	5,718.42	10,400.00	209,285.58	92.85%
101	73300	Community Services	5,500.00	0.00	0.00	0.00	5,500.00	100.00%
101	91110	General Administration Projects	36,188.00	0.00	0.00	28,188.00	8,000.00	22.11%
101	91120	Administration Of Justice Projects	15,000.00	0.00	0.00	0.00	15,000.00	100.00%
101	91130	Public Safety Projects	205,060.00	13,573.91	13,573.91	114,187.17	77,298.92	37.70%
101	91140	Public Health And Welfare Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91150	Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190	Other General Government Proje	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
101	99100	Transfers Out	0.00	1,607.27	34,133.70	0.00	-34,133.70	0.00%

HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 08/31/2017

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	101	50000	000	00	000	0000	000
Thru:	2017	101	99999	999	99	999	9999	999

Date: 8/31/2017
Time: 7:15 pm

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
		$ 19,600,878.00	$ 1,407,523.70	$ 3,011,890.44	$ 1,412,642.90	$ 15,176,344.66	77.43%

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HAMBLEN COUNTY ACCOUNTS & BUDGETS
SOLID WASTE/SANITATION (116)
EXPENDITURE REPORT
REPORT DATE: 08/31/2017

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	116	50000	000	00	000	0000	000
Thru:	2017	116	99999	999	99	999	9999	999

Page: 1
Date: 8/31/2017
Time: 7:16 pm

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116	55710 Sanitation Management	2,246,938.00	178,889.67	276,529.96	100,209.30	1,870,198.74	83.23%
		$ 2,246,938.00	**$ 178,889.67**	**$ 276,529.96**	**$ 100,209.30**	**$ 1,870,198.74**	**83.23%**

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HAMBLEN COUNTY ACCOUNTS & BUDGETS
HIGHWAY FUND (131)
EXPENDITURE REPORT
REPORT DATE: 08/31/2017

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2017	131	50000	000	00	000	0000	000
Thru:	2017	131	99999	999	99	999	9999	999

Date: 8/31/2017
Time: 7:16 pm

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131	61000	Administration	413,427.00	33,108.49	70,279.94	32,909.50	310,237.56	75.04%
131	62000	Highway And Bridge Maintenance	1,215,338.00	86,172.01	147,222.04	42,201.94	1,025,914.02	84.41%
131	63100	Operation And Maintenance Of Equipment	333,210.00	24,859.21	34,991.22	28,757.56	269,461.22	80.87%
131	66000	Employee Benefits	45,381.00	0.00	6,289.00	0.00	39,092.00	86.14%
131	68000	Capital Outlay	410,000.00	0.00	0.00	2,700.00	407,300.00	99.34%
			$ 2,417,356.00	**$ 144,139.71**	**$ 258,782.20**	**$ 106,569.00**	**$ 2,052,004.80**	**84.89%**

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51100	312	Contracts With Private Agencies	2017-08-31	1010258576	Smith, Jerry Allen			100.00
51100	355	Travel	2017-08-17	1010258477	Jarvis, Louis			103.87
51100	599	Other Charges	2017-08-03	1010258417	Verizon Wireless			49.74
51100	599	Other Charges	2017-08-17	1010258461	Citizen Tribune			314.10
51100	599	Other Charges	2017-08-31	1010258582	Verizon Wireless			49.74
51100	.....	**County Commission**				**Total:**	**5**	**617.45**
51300	307	Communication	2017-08-03	1010258352	Century Link/Business Services			22.29
51300	307	Communication	2017-08-03	1010258417	Verizon Wireless			74.64
51300	307	Communication	2017-08-10	1010258420	AT&T			92.10
51300	307	Communication	2017-08-31	1010258582	Verizon Wireless			74.64
51300	320	Dues And Memberships	2017-08-17	1010258500	The University Of Tennessee			100.00
51300	351	Rentals	2017-08-24	1010258518	Canon Solutions America, Inc			227.87
51300	355	Travel	2017-08-03	1010258350	Brittain, William H			37.13
51300	355	Travel	2017-08-17	1010258473	Fuelman			24.65
51300	355	Travel	2017-08-31	1010258550	Citizen Tribune			20.00
51300	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co			37.95
51300	599	Other Charges	2017-08-17	1010258461	Citizen Tribune			25.00
51300	599	Other Charges	2017-08-17	1010258470	English Mountain Spring Water			25.00
51300	.....	**County Mayor/Executive**				**Total:**	**12**	**761.27**
51400	331	Legal Services	2017-08-17	1010258457	Capps, Cantwell, Capps & Byrd			810.00
51400	.....	**County Attorney**				**Total:**	**1**	**810.00**
51500	307	Communication	2017-08-03	1010258352	Century Link/Business Services			1.63
51500	307	Communication	2017-08-10	1010258420	AT&T			19.30
51500	334	Maintenance Agreements	2017-08-17	1010258469	Embry, David L			3,570.00
51500	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc			117.42
51500	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water			10.00
51500	435	Office Supplies	2017-08-24	1010258543	Tucker, Robert			14.87
51500	.....	**Election Commission**				**Total:**	**6**	**3,733.22**
51600	307	Communication	2017-08-03	1010258352	Century Link/Business Services			1.98
51600	320	Dues And Memberships	2017-08-17	1010258500	The University Of Tennessee			100.00
51600	320	Dues And Memberships	2017-08-31	1010258555	East Tn Register's Association			25.00
51600	709	Data Processing Equipment	2017-08-10	1010258421	Business Information Systems			1,129.95
51600	709	Data Processing Equipment	2017-08-24	1010258524	Evans Office Supply Co			705.34
51600	.....	**Register Of Deeds**				**Total:**	**5**	**1,962.27**
51720	307	Communication	2017-08-03	1010258352	Century Link/Business Services			3.71
51720	307	Communication	2017-08-03	1010258417	Verizon Wireless			109.48
51720	307	Communication	2017-08-31	1010258582	Verizon Wireless			109.48
51720	338	Maintenance And Repair Services - Vehicles	2017-08-03	1010258391	Porter's Tire Store			172.35

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51720	349	Printing, Stationery And Forms	2017-08-10	1010258419	Acme Printing Company, Inc			105.00
51720	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc			98.75
51720	425	Gasoline	2017-08-17	1010258473	Fuelman			77.93
51720	**.....**	**Planning**				**Total:**	**7**	**676.70**
51760	309	Contracts With Government Agencies	2017-08-24	1010258520	City of Morristown			5,406.57
51760	355	Travel	2017-08-24	1010258539	Suntrust Bankcard, NA			181.44
51760	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co			77.94
51760	**.....**	**Geographical Information Systems**				**Total:**	**3**	**5,665.95**
51810	307	Communication	2017-08-03	1010258417	Verizon Wireless			234.44
51810	307	Communication	2017-08-10	1010258420	AT&T			818.47
51810	307	Communication	2017-08-17	1010258451	AT&T			634.49
51810	307	Communication	2017-08-31	1010258582	Verizon Wireless			234.44
51810	334	Maintenance Agreements	2017-08-31	1010258581	Trane Co			17,605.16
51810	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258364	Fenco Supply Co			256.48
51810	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258378	Lowe's			279.50
51810	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258396	Southeast Landscape Supply			25.00
51810	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258507	Town & Country Lock & Key			76.25
51810	335	Maintenance And Repair Service - Buildings	2017-08-24	1010258530	Lakeway Fire Protection, Inc			1,500.00
51810	335	Maintenance And Repair Service - Buildings	2017-08-24	1010258541	Team Air Distributing, Inc			176.58
51810	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258561	Johns-Heck Plumbing Company			1,157.25
51810	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258563	Katom			370.08
51810	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258566	Lowe's			257.03
51810	336	Maintenance And Repair Services - Equipment	2017-08-03	1010258373	Holston Gases			35.99
51810	336	Maintenance And Repair Services - Equipment	2017-08-03	1010258391	Porter's Tire Store			12.42
51810	336	Maintenance And Repair Services - Equipment	2017-08-10	1010258432	NAPA Auto Parts Of Morristown			6.06
51810	336	Maintenance And Repair Services - Equipment	2017-08-31	1010258570	Porter's Tire Store			82.00
51810	338	Maintenance And Repair Services - Vehicles	2017-08-31	1010258570	Porter's Tire Store			615.35
51810	347	Pest Control	2017-08-03	1010258341	Adrian Hale Pest Control Inc			360.00
51810	399	Other Contracted Services	2017-08-17	1010258470	English Mountain Spring Water			18.00
51810	410	Custodial Supplies	2017-08-03	1010258375	Kelsan Inc			1,120.70
51810	410	Custodial Supplies	2017-08-10	1010258423	G & K Services Inc			216.90
51810	410	Custodial Supplies	2017-08-24	1010258524	Evans Office Supply Co			175.99
51810	410	Custodial Supplies	2017-08-31	1010258564	Kelsan Inc			3,947.48
51810	415	Electricity	2017-08-24	1010258533	Morristown Utilities			27,840.00
51810	425	Gasoline	2017-08-17	1010258473	Fuelman			242.51
51810	434	Natural Gas	2017-08-17	1010258452	Atmos Energy			1,010.09
51810	451	Uniforms	2017-08-10	1010258423	G & K Services Inc			448.40
51810	717	Maintenance Equipment	2017-08-03	1010258378	Lowe's			508.15
51810	**.....**	**Other Facilities**				**Total:**	**30**	**60,265.21**
51910	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc			117.42

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
51910	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co			809.10
51910	435	Office Supplies	2017-08-24	1010258539	Suntrust Bankcard, NA			178.30
51910	.....	**Preservation Of Records**				**Total:**	**3**	**1,104.82**
52100	334	Maintenance Agreements	2017-08-31	1010258575	Skyward Inc			119.00
52100	355	Travel	2017-08-24	1010258545	Woods, Crystal Michelle			62.32
52100	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co			142.54
52100	524	In Service/Staff Development	2017-08-17	1010258486	Morristown Chamber Of Commerce			15.00
52100	.....	**Accounting And Budgeting**				**Total:**	**4**	**338.86**
52200	302	Advertising	2017-08-17	1010258461	Citizen Tribune			446.40
52200	.....	**Purchasing**				**Total:**	**1**	**446.40**
52300	307	Communication	2017-08-03	1010258352	Century Link/Business Services			3.80
52300	338	Maintenance And Repair Services - Vehicles	2017-08-17	1010258487	Morristown Chevrolet			83.74
52300	425	Gasoline	2017-08-17	1010258473	Fuelman			140.85
52300	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water			20.00
52300	.....	**Property Assessor's Office**				**Total:**	**4**	**248.39**
52310	351	Rentals	2017-08-24	1010258518	Canon Solutions America, Inc			108.58
52310	.....	**Reappraisal Program**				**Total:**	**1**	**108.58**
52400	307	Communication	2017-08-03	1010258352	Century Link/Business Services			0.19
52400	349	Printing, Stationery And Forms	2017-08-10	1010258419	Acme Printing Company, Inc			673.00
52400	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc			117.42
52400	.....	**County Trustee's Office**				**Total:**	**3**	**790.61**
52500	307	Communication	2017-08-03	1010258352	Century Link/Business Services			11.27
52500	307	Communication	2017-08-03	1010258417	Verizon Wireless			95.34
52500	307	Communication	2017-08-10	1010258420	AT&T			38.60
52500	307	Communication	2017-08-31	1010258582	Verizon Wireless			95.24
52500	320	Dues And Memberships	2017-08-03	1010258359	County Officials Association			639.00
52500	320	Dues And Memberships	2017-08-10	1010258441	The University Of Tennessee			100.00
52500	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc			147.75
52500	355	Travel	2017-08-03	1010258357	Conway, Sharon L			117.83
52500	355	Travel	2017-08-03	1010258377	Lawson, Selena A			16.45
52500	355	Travel	2017-08-10	1010258445	Wolfe, Rose			62.04
52500	435	Office Supplies	2017-08-10	1010258433	Petty, Penny			43.90
52500	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water			25.00
52500	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co			256.66
52500	435	Office Supplies	2017-08-31	1010258547	American Paper & Twine Co			247.00
52500	.....	**County Clerk's Office**				**Total:**	**14**	**1,896.08**

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52600	307	Communication	2017-08-03	1010258417	Verizon Wireless	34.52
52600	307	Communication	2017-08-24	1010258539	Suntrust Bankcard, NA	93.39
52600	312	Contracts With Private Agencies	2017-08-17	1010258488	MUS Fibernet	279.90
52600	317	Data Processing Services	2017-08-03	1010258411	Tucker, Robert	449.00
52600	317	Data Processing Services	2017-08-17	1010258488	MUS Fibernet	379.40
52600	317	Data Processing Services	2017-08-24	1010258543	Tucker, Robert	224.84
52600	355	Travel	2017-08-17	1010258473	Fuelman	4.74
52600	411	Data Processing Supplies	2017-08-03	1010258378	Lowe's	17.08
52600	411	Data Processing Supplies	2017-08-24	1010258539	Suntrust Bankcard, NA	149.85
52600	411	Data Processing Supplies	2017-08-31	1010258566	Lowe's	168.09
52600	709	Data Processing Equipment	2017-08-03	1010258393	SHI International Corp.	9,183.70
52600	709	Data Processing Equipment	2017-08-10	1010258438	SHI International Corp.	521.81
52600	.....	**Data Processing**			**Total: 12**	**11,506.32**
52900	307	Communication	2017-08-03	1010258352	Century Link/Business Services	2.33
52900	307	Communication	2017-08-10	1010258420	AT&T	361.11
52900	317	Data Processing Services	2017-08-03	1010258386	MUS Fibernet	139.19
52900	330	Operating Lease Payments	2017-08-24	1010258537	Sawyer, Mark	5,265.68
52900	330	Operating Lease Payments	2017-08-31	1010258572	Sawyer, Mark	1,850.00
52900	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258472	Fish Window Cleaning	23.00
52900	351	Rentals	2017-08-03	1010258401	Thermocopy Of Tennessee	43.61
52900	351	Rentals	2017-08-10	1010258442	Thermocopy Of Tennessee	17.00
52900	351	Rentals	2017-08-10	1010258443	Waste Industries/102 Tidiwaste	42.16
52900	415	Electricity	2017-08-03	1010258383	Morristown Utilities	852.00
52900	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water	28.00
52900	.....	**Other Finance**			**Total: 11**	**8,624.08**
53100	194	Jury And Witness Expense	2017-08-03	1010258361	Davy Crockett Restaurant	163.16
53100	307	Communication	2017-08-03	1010258352	Century Link/Business Services	14.50
53100	307	Communication	2017-08-03	1010258417	Verizon Wireless	59.74
53100	307	Communication	2017-08-10	1010258420	AT&T	38.60
53100	307	Communication	2017-08-31	1010258582	Verizon Wireless	59.74
53100	320	Dues And Memberships	2017-08-17	1010258500	The University Of Tennessee	100.00
53100	349	Printing, Stationery And Forms	2017-08-17	1010258496	Shred-It	13.56
53100	349	Printing, Stationery And Forms	2017-08-24	1010258536	R Chatfield Co, Inc	139.98
53100	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	457.95
53100	399	Other Contracted Services	2017-08-17	1010258466	Davis, Donald R	520.00
53100	435	Office Supplies	2017-08-03	1010258392	Schwaab Inc	416.60
53100	435	Office Supplies	2017-08-17	1010258493	R Chatfield Co, Inc	153.00
53100	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	39.58
53100	709	Data Processing Equipment	2017-08-24	1010258544	Walmart Community BRC	828.00
53100	719	Office Equipment	2017-08-17	1010258494	Royston Chrysler Dodge Jeep	400.00

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
53100	.....	**Circuit Court**				**Total:**	**15**	**3,404.41**
53300	307	Communication	2017-08-03	1010258352	Century Link/Business Services			4.93
53300	307	Communication	2017-08-10	1010258420	AT&T			19.30
53300	320	Dues And Memberships	2017-08-31	1010258577	Snider-Morgan, Janice			200.00
53300	351	Rentals	2017-08-24	1010258518	Canon Solutions America, Inc			84.70
53300	355	Travel	2017-08-31	1010258577	Snider-Morgan, Janice			827.53
53300	399	Other Contracted Services	2017-08-31	1010258562	Judicial Commissioners Assn			75.00
53300	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water			23.00
53300	435	Office Supplies	2017-08-17	1010258483	LexisNexis/Matthew Bender & Co			49.30
53300	.....	**General Sessions Court**				**Total:**	**8**	**1,283.76**
53330	307	Communication	2017-08-03	1010258417	Verizon Wireless			198.96
53330	307	Communication	2017-08-10	1010258420	AT&T			38.88
53330	307	Communication	2017-08-31	1010258582	Verizon Wireless			198.96
53330	320	Dues And Memberships	2017-08-24	1010258534	National Association for Alcoholism & Drug Abuse			42.50
53330	322	Evaluation And Testing	2017-08-10	1010258429	Medtox Laboratories Inc			285.76
53330	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc			117.42
53330	355	Travel	2017-08-03	1010258380	McCarter, Lori			70.00
53330	355	Travel	2017-08-24	1010258532	McCarter, Lori			70.00
53330	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water			13.00
53330	.....	**Drug Court**				**Total:**	**9**	**1,035.48**
53400	307	Communication	2017-08-03	1010258352	Century Link/Business Services			6.16
53400	307	Communication	2017-08-10	1010258420	AT&T			19.30
53400	334	Maintenance Agreements	2017-08-24	1010258531	Local Government Corporation			14,943.00
53400	348	Postal Charges	2017-08-24	1010258522	County Record Services			6,250.00
53400	349	Printing, Stationery And Forms	2017-08-17	1010258506	Tops Business Systems			213.12
53400	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc			147.75
53400	435	Office Supplies	2017-08-17	1010258470	English Mountain Spring Water			18.00
53400	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co			199.24
53400	508	Premiums On Corporate Surety Bonds	2017-08-24	1010258538	Southern States Insurance			228.00
53400	524	In Service/Staff Development	2017-08-17	1010258500	The University Of Tennessee			300.00
53400	.....	**Chancery Court**				**Total:**	**10**	**22,324.57**
53500	307	Communication	2017-08-03	1010258352	Century Link/Business Services			3.39
53500	307	Communication	2017-08-03	1010258417	Verizon Wireless			41.56
53500	307	Communication	2017-08-31	1010258582	Verizon Wireless			41.56
53500	338	Maintenance And Repair Services - Vehicles	2017-08-24	1010258540	Synergy Auto Wash			48.98
53500	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc			117.42
53500	355	Travel	2017-08-17	1010258478	Knight, Penny			344.93
53500	355	Travel	2017-08-24	1010258523	Edgewater Hotel			364.00
53500	399	Other Contracted Services	2017-08-17	1010258467	Doty, Thomas			240.00

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MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53500	399	Other Contracted Services	2017-08-17	1010258509	Trent, Chris	660.00
53500	422	Food Supplies	2017-08-17	1010258470	English Mountain Spring Water	25.00
53500	422	Food Supplies	2017-08-24	1010258544	Walmart Community BRC	253.40
53500	425	Gasoline	2017-08-17	1010258473	Fuelman	34.98
53500	524	In Service/Staff Development	2017-08-03	1010258366	Fox, Jason	60.00
53500	.....	**Juvenile Court**			**Total: 13**	**2,235.22**
53920	451	Uniforms	2017-08-17	1010258490	Original Footwear Holding - Retail Store	100.00
53920	451	Uniforms	2017-08-17	1010258510	TruBlu Tactical Police Supply	433.90
53920	716	Law Enforcement Equipment	2017-08-10	1010258446	Gall's Inc	990.48
53920	716	Law Enforcement Equipment	2017-08-17	1010258510	TruBlu Tactical Police Supply	95.98
53920	.....	**Courtroom Security**			**Total: 4**	**1,620.36**
54110	307	Communication	2017-08-03	1010258352	Century Link/Business Services	56.61
54110	307	Communication	2017-08-03	1010258417	Verizon Wireless	1,360.00
54110	307	Communication	2017-08-10	1010258420	AT&T	96.74
54110	307	Communication	2017-08-17	1010258513	Verizon Wireless	1,740.18
54110	307	Communication	2017-08-24	1010258539	Suntrust Bankcard, NA	237.69
54110	338	Maintenance And Repair Services - Vehicles	2017-08-10	1010258436	Royston Chrysler Dodge Jeep	831.45
54110	338	Maintenance And Repair Services - Vehicles	2017-08-17	1010258468	Drinnon, Kenny	80.00
54110	338	Maintenance And Repair Services - Vehicles	2017-08-17	1010258498	Synergy Auto Wash	241.00
54110	338	Maintenance And Repair Services - Vehicles	2017-08-24	1010258539	Suntrust Bankcard, NA	59.85
54110	338	Maintenance And Repair Services - Vehicles	2017-08-31	1010258553	Drinnon, Kenny	80.00
54110	348	Postal Charges	2017-08-17	1010258471	Federal Express	30.28
54110	349	Printing, Stationery And Forms	2017-08-24	1010258516	Acme Printing Company, Inc	330.00
54110	351	Rentals	2017-08-03	1010258400	T.E.G. Enterprises	65.00
54110	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	173.21
54110	351	Rentals	2017-08-31	1010258578	T.E.G. Enterprises	65.00
54110	353	Towing Services	2017-08-17	1010258501	Tipton, Ronald	25.00
54110	355	Travel	2017-08-03	1010258374	Ingram, Eddie	88.50
54110	355	Travel	2017-08-03	1010258390	Peralez, Joe	88.50
54110	355	Travel	2017-08-24	1010258539	Suntrust Bankcard, NA	1,351.41
54110	355	Travel	2017-08-31	1010258560	Ingram, Jodi	147.50
54110	355	Travel	2017-08-31	1010258574	Sipe, Kimberly C	147.50
54110	399	Other Contracted Services	2017-08-03	1010258407	Transunion Risk & Alternative	29.30
54110	425	Gasoline	2017-08-17	1010258473	Fuelman	7,759.98
54110	431	Law Enforcement Supplies	2017-08-24	1010258525	Evident, Inc.	154.96
54110	431	Law Enforcement Supplies	2017-08-24	1010258542	TN Department Of General Services	300.00
54110	433	Lubricants	2017-08-03	1010258382	Morristown Ford	35.54
54110	433	Lubricants	2017-08-10	1010258436	Royston Chrysler Dodge Jeep	428.81
54110	433	Lubricants	2017-08-10	1010258439	Synergy Auto Wash	29.98
54110	433	Lubricants	2017-08-17	1010258498	Synergy Auto Wash	97.36
54110	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	1,542.71

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54110	435	Office Supplies	2017-08-24	1010258539	Suntrust Bankcard, NA	114.50
54110	450	Tires And Tubes	2017-08-03	1010258391	Porter's Tire Store	25.00
54110	450	Tires And Tubes	2017-08-10	1010258436	Royston Chrysler Dodge Jeep	47.85
54110	450	Tires And Tubes	2017-08-10	1010258437	S&S Tire	4,406.48
54110	450	Tires And Tubes	2017-08-31	1010258570	Porter's Tire Store	15.95
54110	451	Uniforms	2017-08-17	1010258490	Original Footwear Holding - Retail Store	200.00
54110	524	In Service/Staff Development	2017-08-03		Hardeman County Sheriff's Office	-1,250.00
54110	524	In Service/Staff Development	2017-08-03	1010258371	Hardeman County Sheriff's Office	1,250.00
54110	524	In Service/Staff Development	2017-08-17	1010258492	Public Agency Training Council	1,625.00
54110	524	In Service/Staff Development	2017-08-24	1010258535	Public Agency Training Council	325.00
54110	599	Other Charges	2017-08-03	1010258394	Shred-It	20.34
54110	599	Other Charges	2017-08-10	1010258425	Hamblen County Boat Dock, Inc	100.00
54110	599	Other Charges	2017-08-10	1010258431	Mullins, Jimmy	7.00
54110	599	Other Charges	2017-08-10	1010258440	Tennessee Wildlife Resources Agency	48.00
54110	599	Other Charges	2017-08-17	1010258470	English Mountain Spring Water	15.00
54110	599	Other Charges	2017-08-17	1010258482	Lawson, Chris S	200.00
54110	599	Other Charges	2017-08-17	1010258505	Tobin, Wade	150.00
54110	599	Other Charges	2017-08-24	1010258544	Walmart Community BRC	105.43
54110	599	Other Charges	2017-08-31	1010258554	East TN Diamond	68.00
54110	716	Law Enforcement Equipment	2017-08-10	1010258424	Gall's Inc	869.97
54110	**.....**	**Sheriff's Department**			**Total: 50**	**26,017.58**
54160	317	Data Processing Services	2017-08-03	1010258417	Verizon Wireless	34.00
54160	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co	212.72
54160	**.....**	**Administration Of The Sexual Offender Registry**			**Total: 2**	**246.72**
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258355	City Electric Supply	28.60
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258364	Fenco Supply Co	131.32
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258378	Lowe's	321.99
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258400	T.E.G. Enterprises	89.25
54210	335	Maintenance And Repair Service - Buildings	2017-08-03	1010258404	TMS - Marlin	811.50
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258418	Knoxville Structural Steel Inc.	12,692.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258422	Fenco Supply Co	5.02
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258427	Lakeway Door & Glass Inc	165.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258435	Relief Septic Service	900.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258444	Wholesale Supply Group	174.13
54210	335	Maintenance And Repair Service - Buildings	2017-08-10	1010258447	Lakeway Door & Glass Inc	550.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258448	American Detention	7,841.90
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258480	Lakeway Door & Glass Inc	165.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258502	TMS - Marlin	196.13
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258508	Trane Co	164.69
54210	335	Maintenance And Repair Service - Buildings	2017-08-17	1010258515	Waddell, Bill	195.00
54210	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258551	City Electric Supply	1,412.40

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54210	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258566	Lowe's	476.15
54210	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258578	T.E.G. Enterprises	178.50
54210	335	Maintenance And Repair Service - Buildings	2017-08-31	1010258579	TMS - Marlin	229.77
54210	336	Maintenance And Repair Services - Equipment	2017-08-03	1010258345	American Detention	500.00
54210	336	Maintenance And Repair Services - Equipment	2017-08-03	1010258416	Valley Proteins, Inc	225.00
54210	336	Maintenance And Repair Services - Equipment	2017-08-10	1010258428	Large Equipment Inc	447.04
54210	336	Maintenance And Repair Services - Equipment	2017-08-17	1010258481	Large Equipment Inc	583.20
54210	336	Maintenance And Repair Services - Equipment	2017-08-17	1010258491	Powerclean	295.00
54210	340	Medical And Dental Services	2017-08-03	1010258358	Correctional Risk Services Inc	8,360.20
54210	340	Medical And Dental Services	2017-08-03	1010258367	Gary S. Wells MD	71.82
54210	340	Medical And Dental Services	2017-08-03	1010258384	Morristown-Hamblen Hospital	677.14
54210	340	Medical And Dental Services	2017-08-17	1010258449	American Esoteric Laboratories	1,192.10
54210	340	Medical And Dental Services	2017-08-17	1010258464	Correcthealth, LLC	44,417.85
54210	340	Medical And Dental Services	2017-08-17	1010258465	Correctional Risk Services Inc	13,595.77
54210	340	Medical And Dental Services	2017-08-17	1010258485	Mobile Images Acquisition LLC	2,960.00
54210	340	Medical And Dental Services	2017-08-17	1010258511	University Of Tn Med Center	111.50
54210	340	Medical And Dental Services	2017-08-24	1010258521	Correctional Risk Services Inc	3,989.94
54210	340	Medical And Dental Services	2017-08-31	1010258552	Correctional Risk Services Inc	1,578.81
54210	351	Rentals	2017-08-17	1010258456	Canon Solutions America, Inc	147.75
54210	355	Travel	2017-08-31	1010258559	Hambrick, Gerry M	229.50
54210	355	Travel	2017-08-31	1010258565	Laws, Teresa	229.50
54210	355	Travel	2017-08-31	1010258571	Rich, Doug	229.50
54210	410	Custodial Supplies	2017-08-03	1010258354	Chem Clean Systems LLC	489.93
54210	410	Custodial Supplies	2017-08-03	1010258375	Kelsan Inc	3,427.42
54210	410	Custodial Supplies	2017-08-10	1010258443	Waste Industries/102 Tidiwaste	504.39
54210	410	Custodial Supplies	2017-08-17	1010258460	Chem Clean Systems LLC	514.91
54210	410	Custodial Supplies	2017-08-31	1010258549	Chem Clean Systems LLC	139.98
54210	410	Custodial Supplies	2017-08-31	1010258564	Kelsan Inc	2,865.58
54210	413	Drugs And Medical Supplies	2017-08-03	1010258362	Diamond Drugs, Inc	990.43
54210	422	Food Supplies	2017-08-03	1010258349	Borden Dairy Of Ky / Flavorich	1,762.55
54210	422	Food Supplies	2017-08-03	1010258365	Flowers Baking Company	2,917.62
54210	422	Food Supplies	2017-08-10	1010258434	Pfg Hale , Inc	35,009.54
54210	441	Prisoners Clothing	2017-08-03	1010258348	Bob Barker Company, Inc	1,327.94
54210	599	Other Charges	2017-08-03	1010258348	Bob Barker Company, Inc	144.50
54210	599	Other Charges	2017-08-24	1010258519	Cartwright Communication Inc	70.00
54210	599	Other Charges	2017-08-31	1010258569	Padgett, William	500.00
54210	710	Food Service Equipment	2017-08-17	1010258455	Bob Barker Company, Inc	186.44
54210	.....	**Jail**			**Total: 54**	**157,421.20**
54250	307	Communication	2017-08-03	1010258352	Century Link/Business Services	5.30
54250	307	Communication	2017-08-03	1010258417	Verizon Wireless	102.54
54250	307	Communication	2017-08-31	1010258582	Verizon Wireless	103.18
54250	338	Maintenance And Repair Services - Vehicles	2017-08-17	1010258484	Master Tech Auto Repair	447.46

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
54250	399	Other Contracted Services	2017-08-03	1010258397	Stepping Out Ministries			390.00
54250	399	Other Contracted Services	2017-08-17	1010258499	Tennessee Recovery & Monitoring			100.00
54250	425	Gasoline	2017-08-17	1010258473	Fuelman			238.92
54250	435	Office Supplies	2017-08-03	1010258388	Ortiz, Dreema			40.00
54250	463	Testing	2017-08-17	1010258497	Stepping Out Ministries			480.00
54250	.....	**Work Release Program**				**Total:**	**9**	**1,907.40**
54410	307	Communication	2017-08-03	1010258347	Bell, Chris E			56.00
54410	338	Maintenance And Repair Services - Vehicles	2017-08-03	1010258391	Porter's Tire Store			30.00
54410	355	Travel	2017-08-24	1010258539	Suntrust Bankcard, NA			470.00
54410	425	Gasoline	2017-08-17	1010258473	Fuelman			174.98
54410	435	Office Supplies	2017-08-24	1010258524	Evans Office Supply Co			77.93
54410	451	Uniforms	2017-08-24	1010258539	Suntrust Bankcard, NA			43.69
54410	451	Uniforms	2017-08-31	1010258573	Screen Designs By Sheila			128.00
54410	506	Liability Insurance	2017-08-17	1010258454	Bible Insurance Agency			300.00
54410	599	Other Charges	2017-08-03	1010258393	SHI International Corp.			300.00
54410	599	Other Charges	2017-08-03	1010258405	TN Bureau Of Investigation			29.00
54410	599	Other Charges	2017-08-03	1010258417	Verizon Wireless			34.00
54410	599	Other Charges	2017-08-17	1010258476	Holston Valley Management LP			900.00
54410	599	Other Charges	2017-08-24	1010258539	Suntrust Bankcard, NA			72.97
54410	708	Communication Equipment	2017-08-03	1010258410	Truckers Lighthouse			389.76
54410	.....	**Civil Defense**				**Total:**	**14**	**3,006.33**
54610	312	Contracts With Private Agencies	2017-08-03	1010258368	Giles, Todd E			400.00
54610	312	Contracts With Private Agencies	2017-08-03	1010258389	Peoples, Jimmy W			480.00
54610	312	Contracts With Private Agencies	2017-08-03	1010258398	Stetzer Funeral Home			150.00
54610	312	Contracts With Private Agencies	2017-08-03	1010258402	Thompson, Claude, JR			520.00
54610	312	Contracts With Private Agencies	2017-08-03	1010258403	Thompson, Tom C, MD			2,083.33
54610	312	Contracts With Private Agencies	2017-08-10	1010258426	Knox County Medical Examiner			6,580.00
54610	312	Contracts With Private Agencies	2017-08-17	1010258453	Axis Forensic Toxicology, Inc.			250.00
54610	312	Contracts With Private Agencies	2017-08-24	1010258529	Knox County Medical Examiner			3,167.25
54610	399	Other Contracted Services	2017-08-03	1010258360	Davis, Eddie			750.00
54610	.....	**County Coroner/Medical Examiner**				**Total:**	**9**	**14,380.58**
55110	309	Contracts With Government Agencies	2017-08-03	1010258352	Century Link/Business Services			40.37
55110	309	Contracts With Government Agencies	2017-08-10	1010258420	AT&T			213.33
55110	309	Contracts With Government Agencies	2017-08-17	1010258452	Atmos Energy			81.45
55110	309	Contracts With Government Agencies	2017-08-17	1010258456	Canon Solutions America, Inc			16.94
55110	309	Contracts With Government Agencies	2017-08-17	1010258495	Senior Citizens Home Assist			35.00
55110	309	Contracts With Government Agencies	2017-08-24	1010258533	Morristown Utilities			2,081.00
55110	309	Contracts With Government Agencies	2017-08-24	1010258544	Walmart Community BRC			379.41
55110	309	Contracts With Government Agencies	2017-08-31	1010258556	Ellison Sanitary Supply Co			102.88
55110	309	Contracts With Government Agencies	2017-08-31	1010258557	English Mountain Coffee			91.00

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MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
55110	355	Travel	2017-08-03	1010258379	Mathes, Aliana A.			36.66
55110	355	Travel	2017-08-03	1010258395	Smith, Kim			62.28
55110	399	Other Contracted Services	2017-08-03	1010258369	Hamblen Co Dept Of Education			0.00
55110	599	Other Charges	2017-08-31	1010258567	Morristown Signs, Inc			1,790.00
55110	.....	**Local Health Center**				**Total:**	**13**	**4,930.32**
55120	316	Contributions	2017-08-03	1010258385	Morristown-Hamblen Humane Soc			11,125.00
55120	316	Contributions	2017-08-31	1010258568	Morristown-Hamblen Humane Soc			11,125.00
55120	.....	**Rabies And Animal Control**				**Total:**	**2**	**22,250.00**
55590	316	Contributions	2017-08-03	1010258372	Helen Ross McNabb Center			340.00
55590	316	Contributions	2017-08-24	1010258528	Helen Ross McNabb Center			680.00
55590	.....	**Other Local Welfare Services**				**Total:**	**2**	**1,020.00**
56700	307	Communication	2017-08-03	1010258386	MUS Fibernet			137.42
56700	307	Communication	2017-08-03	1010258417	Verizon Wireless			49.74
56700	307	Communication	2017-08-31	1010258582	Verizon Wireless			61.22
56700	336	Maintenance And Repair Services - Equipment	2017-08-24	1010258544	Walmart Community BRC			32.62
56700	399	Other Contracted Services	2017-08-31	1010258583	Williams, Cindy			400.00
56700	410	Custodial Supplies	2017-08-03	1010258375	Kelsan Inc			478.47
56700	410	Custodial Supplies	2017-08-10	1010258443	Waste Industries/102 Tidiwaste			442.18
56700	412	Diesel Fuel	2017-08-17	1010258514	Voyager Fleet Systems Inc			212.24
56700	415	Electricity	2017-08-03	1010258383	Morristown Utilities			168.00
56700	415	Electricity	2017-08-10	1010258430	Morristown Utilities			4,612.00
56700	415	Electricity	2017-08-17	1010258450	Appalachian Electric Co-Op			23.16
56700	425	Gasoline	2017-08-17	1010258514	Voyager Fleet Systems Inc			373.69
56700	454	Water And Sewer	2017-08-29	1010258546	Morristown Utilities			1,924.80
56700	499	Other Supplies And Materials	2017-08-03	1010258378	Lowe's			173.49
56700	499	Other Supplies And Materials	2017-08-17	1010258462	Cocke Farmers Co-Op			29.12
56700	499	Other Supplies And Materials	2017-08-24	1010258544	Walmart Community BRC			43.63
56700	499	Other Supplies And Materials	2017-08-31	1010258566	Lowe's			279.47
56700	506	Liability Insurance	2017-08-03	1010258399	Strate Insurance Group			1,337.57
56700	513	Worker's Compensation Insurance	2017-08-03	1010258399	Strate Insurance Group			628.10
56700	599	Other Charges	2017-08-03	1010258363	E Z Plumbing			722.00
56700	599	Other Charges	2017-08-03	1010258409	Trent, William			875.00
56700	599	Other Charges	2017-08-17	1010258470	English Mountain Spring Water			26.00
56700	.....	**Parks And Fair Boards**				**Total:**	**22**	**13,029.92**
57100	307	Communication	2017-08-03	1010258352	Century Link/Business Services			6.11
57100	.....	**Agricultural Extension Service**				**Total:**	**1**	**6.11**
58110	399	Other Contracted Services	2017-08-17	1010258461	Citizen Tribune			525.00
58110	399	Other Contracted Services	2017-08-24	1010258539	Suntrust Bankcard, NA			379.99

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Fund: 101 General Fund #(101)

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

ACCT	OBJ	NAME	DATE	Check Nbr	Description			Amount Paid
58110	.....	**Tourism**				**Total:**	**2**	**904.99**
58300	307	Communication	2017-08-03	1010258352	Century Link/Business Services			3.27
58300	349	Printing, Stationery And Forms	2017-08-31	1010258558	First Impression Printing			45.00
58300	435	Office Supplies	2017-08-31	1010258548	CDW Government, Inc			84.33
58300	719	Office Equipment	2017-08-31	1010258548	CDW Government, Inc			286.29
58300	.....	**Veterans' Services**				**Total:**	**4**	**418.89**
58600	210	Unemployment Compensation	2017-08-17	1010258504	TN Dept Of Labor & Workforce Development			1,500.00
58600	210	Unemployment Compensation	2017-08-31	1010258580	TN Dept Of Labor & Workforce Development			1,826.76
58600	299	Other Fringe Benefits	2017-08-24	1010258527	Hamblen County Government			212.50
58600	506	Liability Insurance	2017-08-03	1010258399	Strate Insurance Group			48,933.04
58600	513	Worker's Compensation Insurance	2017-08-03	1010258399	Strate Insurance Group			29,946.71
58600	515	Liability Claims	2017-08-03	1010258408	Travelers			689.96
58600	517	Surcharge	2017-08-24	1010258526	Hamblen Co Self Insurance Fund			858.68
58600	.....	**Employee Benefits**				**Total:**	**7**	**83,967.65**
58900	399	Other Contracted Services	2017-08-24	1010258520	City of Morristown			708.64
58900	.....	**Miscellaneous**				**Total:**	**1**	**708.64**
91130	716	Law Enforcement Equipment	2017-08-24	1010258517	Axon Enterprise, Inc.			13,573.91
91130	.....	**Public Safety Projects**				**Total:**	**1**	**13,573.91**
					Total of checks for General Fund #(101)			**475,250.25**

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	302	Advertising	2017-08-24	1160023084	Citizen Tribune	372.90
55710	312	Contracts With Private Agencies	2017-08-10	1160023069	Quality Waste - S & B Recycling	2,624.40
55710	336	Maintenance And Repair Services - Equipment	2017-08-03	1160023061	NAPA Auto Parts Of Morristown	1,897.09
55710	336	Maintenance And Repair Services - Equipment	2017-08-10	1160023067	D&J Hydraulic Service, Inc.	1,146.32
55710	336	Maintenance And Repair Services - Equipment	2017-08-10	1160023070	Republic Diesel	467.97
55710	336	Maintenance And Repair Services - Equipment	2017-08-10	1160023071	Triad Freightliner	1,058.10
55710	336	Maintenance And Repair Services - Equipment	2017-08-10	1160023072	Worldwide Equipment, Inc.	1,058.29
55710	336	Maintenance And Repair Services - Equipment	2017-08-17	1160023081	Premier Truck Group	277.49
55710	336	Maintenance And Repair Services - Equipment	2017-08-24	1160023083	Bayne Machine Works	325.31
55710	336	Maintenance And Repair Services - Equipment	2017-08-24	1160023089	Moore's Tractor & Trailer	92.00
55710	359	Disposal Fees	2017-08-03	1160023059	Hamblen County-Morristown Solid Waste	67,125.40
55710	399	Other Contracted Services	2017-08-24	1160023087	Hamblen Co Self Insurance Fund	3,798.54
55710	412	Diesel Fuel	2017-08-17	1160023077	Fuelman	8,832.82
55710	425	Gasoline	2017-08-17	1160023077	Fuelman	463.68
55710	435	Office Supplies	2017-08-24	1160023085	Evans Office Supply Co	88.35
55710	450	Tires And Tubes	2017-08-10	1160023068	Goforth Tire & Auto, Inc	2,910.15
55710	451	Uniforms	2017-08-17	1160023076	Cintas Corp., Loc. 207	531.85
55710	499	Other Supplies And Materials	2017-08-10	1160023066	Cintas Corp., Loc. 207	61.70
55710	499	Other Supplies And Materials	2017-08-17	1160023073	Big M Janitorial	217.25
55710	499	Other Supplies And Materials	2017-08-24	1160023086	Gipson, Derek Anthony	62.00
55710	499	Other Supplies And Materials	2017-08-24	1160023088	Kennedy, Thomas A.	97.85
55710	499	Other Supplies And Materials	2017-08-31	1160023090	American Continental Techlab	403.00
55710	506	Liability Insurance	2017-08-03	1160023063	Strate Insurance Group	8,317.81
55710	513	Worker's Compensation Insurance	2017-08-03	1160023063	Strate Insurance Group	9,999.19
55710	733	Solid Waste Equipment	2017-08-24	1160023083	Bayne Machine Works	875.10
55710	**.....**	**Sanitation Management**			**Total: 25**	**113,104.56**

Total of checks for Solid Waste/Sanitation Fund #(116) 113,104.56

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	307	Communication	2017-08-03	1313041328	Comcast Cable	66.00
61000	307	Communication	2017-08-03	1313041338	Verizon Wireless	167.58
61000	307	Communication	2017-08-10	1313041339	AT&T	79.95
61000	307	Communication	2017-08-24	1313041363	Advanced Communications, Inc	140.00
61000	307	Communication	2017-08-31	1313041374	Comcast Cable	66.00
61000	320	Dues And Memberships	2017-08-10	1313041346	Region I Div, Tn Hwy Official	150.00
61000	320	Dues And Memberships	2017-08-10	1313041349	TN County Highway Officials Assn	2,821.00
61000	399	Other Contracted Services	2017-08-24	1313041368	Hamblen Co Self Insurance Fund	5,702.83
61000	415	Electricity	2017-08-24	1313041369	Holston Electric Cooperative	767.58
61000	454	Water and Sewer	2017-08-24	1313041370	Morristown Utilities	76.00
61000	506	Liability Insurance	2017-08-03	1313041333	Strate Insurance Group	8,871.82
61000	599	Other Charges	2017-08-03	1313041329	Lowe's	141.43
61000	599	Other Charges	2017-08-10	1313041343	Gravity Networks	135.00
61000	599	Other Charges	2017-08-17	1313041353	Ferrell, Terry D	62.00
61000	599	Other Charges	2017-08-17	1313041356	Kennedy, Thomas A.	53.20
61000	599	Other Charges	2017-08-24	1313041362	Able Exterminators, Inc	85.00
61000	599	Other Charges	2017-08-24	1313041366	Elliott Boots	99.95
61000	599	Other Charges	2017-08-24	1313041367	Gravity Networks	270.00
61000	599	Other Charges	2017-08-24	1313041372	Suntrust Bankcard, NA	114.78
61000	**.....**	**Administration**			**Total: 19**	**19,870.12**
62000	351	Rentals	2017-08-31	1313041373	A-1 Equipment Rental	450.00
62000	404	Asphalt - Hot Mix	2017-08-10	1313041341	Duracap Asphalt Paving Co, Inc	1,248.00
62000	404	Asphalt - Hot Mix	2017-08-17	1313041359	Newport Paving & Ready Mix	18,753.42
62000	409	Crushed Stone	2017-08-10	1313041351	Vulcan Materials Company	6,503.19
62000	451	Uniforms	2017-08-10	1313041340	Cintas Corp., Loc. 207	366.06
62000	**.....**	**Highway And Bridge Maintenance**			**Total: 5**	**27,320.67**
63100	412	Diesel Fuel	2017-08-17	1313041352	Cocke Farmers Co-Op	872.19
63100	412	Diesel Fuel	2017-08-17	1313041354	Fuelman	2,268.94
63100	416	Equipment Parts - Heavy	2017-08-03	1313041331	NAPA Auto Parts Of Morristown	731.58
63100	416	Equipment Parts - Heavy	2017-08-10	1313041344	Maury County Equipment	2,727.45
63100	416	Equipment Parts - Heavy	2017-08-10	1313041345	Morristown Ford	289.56
63100	416	Equipment Parts - Heavy	2017-08-10	1313041347	Republic Diesel	140.00
63100	416	Equipment Parts - Heavy	2017-08-10	1313041348	Stowers Machinery Corporation	490.99
63100	416	Equipment Parts - Heavy	2017-08-10	1313041350	TN Valley Custom Trailers, Inc	121.68
63100	416	Equipment Parts - Heavy	2017-08-17	1313041357	Meade Tractor	164.67
63100	416	Equipment Parts - Heavy	2017-08-24	1313041361	A-1 Equipment Rental	65.00
63100	416	Equipment Parts - Heavy	2017-08-24	1313041365	Distinct Finishes	4,348.69
63100	425	Gasoline	2017-08-17	1313041352	Cocke Farmers Co-Op	14.25
63100	425	Gasoline	2017-08-17	1313041354	Fuelman	749.14
63100	425	Gasoline	2017-08-24	1313041364	BP	110.02
63100	450	Tires And Tubes	2017-08-10	1313041342	Goforth Tire & Auto, Inc	1,844.16

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description		Amount Paid
63100	450	Tires And Tubes	2017-08-24	1313041371	Porter's Tire Store		105.35
63100	**.....**	**Operation And Maintenance Of Equipment**			**Total:**	**16**	**15,043.67**
					Total of checks for Highway/Public Works Fund (#131)		**62,234.46**

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AIA® Document B101™ – 2007

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Thirty-first day of August in the year Two Thousand Seventeen
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

Hamblen County Government
511 West Second North Street
Morristown, TN 37814

and the Architect:
(Name, legal status, address and other information)

Community Tectonics Architects, Inc.
7610 Gleason Drive, Suite 303
Knoxville, TN 37919
Telephone Number: (865) 637-0890
Fax Number: (865) 247-6013

for the following Project:
(Name, location and detailed description)

Cherokee Park Bath House
3075 Floyd Hall Drive
Morristown, TN 37814
Bath House, containing approximately 890 sq.ft. and site grading for playground layout (playground equipment under separate contract).

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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EXHIBIT A INITIAL INFORMATION

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article 1 and in optional Exhibit A, Initial Information:

(Complete Exhibit A, Initial Information, and incorporate it into the Agreement at Section 13.2, or state below Initial Information such as details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, authorized representatives, anticipated procurement method, and other information relevant to the Project.)

Project Scope includes:

1. Demolition of the exisiting bathhouse in the camping area of Cherokee Park in Hamblen County;
2. Construct a new Bathhouse with 6 individuals units (constaining a shower, water closet, sink) and a Janitor/ Electrical Room. Bathhouse area is approximately 890 square feet.
3. Utilize exisiting septic tank, pump, and field lines (owner to provide information to confirm these elements are adequate to accommodate new bathouse.
4. Site grading at exisiting playground near the splash pad to accommodate new playground equipment. This new equipment to be provided by the owner under a separate contract. .

Owner's Construction Budget is $230,000; Total Grant for the project is $250,000.

§ 1.2 The Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

.1 Commencement of construction date:

tbd

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.2 Substantial Completion date:

tbd

§ 1.3 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost:
(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

1,000,000

.2 Automobile Liability

1,000,000

.3 Workers' Compensation

500,000

.4 Professional Liability

1,000,000

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

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§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

§ 3.1.5 The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 SCHEMATIC DESIGN PHASE SERVICES

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project's requirements agreed upon with the Owner, the Architect shall prepare and present for the Owner's approval a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider environmentally responsible design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other environmentally responsible design services under Article 4.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

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§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 BIDDING OR NEGOTIATION PHASE SERVICES

§ 3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 COMPETITIVE BIDDING

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by

.1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;

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.2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
.3 organizing and conducting a pre-bid conference for prospective bidders;
.4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and
.5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 NEGOTIATED PROPOSALS

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by
.1 procuring the reproduction of Proposal Documents for distribution to prospective contractors, and requesting their return upon completion of the negotiation process;
.2 organizing and participating in selection interviews with prospective contractors; and
.3 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 The Architect shall consider requests for substitutions, if the Proposal Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 CONSTRUCTION PHASE SERVICES

§ 3.6.1 GENERAL

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2007, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2007, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 EVALUATIONS OF THE WORK

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2007, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 SUBMITTALS

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods,

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techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 CHANGES IN THE WORK

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 PROJECT COMPLETION

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

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ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2.
(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)

Additional Services		**Responsibility** *(Architect, Owner or Not Provided)*	**Location of Service Description** *(Section 4.2 below or in an exhibit attached to this document and identified below)*
§ 4.1.1	Programming (B202™–2009)	na	
§ 4.1.2	Multiple preliminary designs	na	
§ 4.1.3	Measured drawings	na	
§ 4.1.4	Existing facilities surveys	na	
§ 4.1.5	Site Evaluation and Planning (B203™–2007)	na	
§ 4.1.6	Building Information Modeling (E202™–2008)	na	
§ 4.1.7	Civil engineering	Architect	
§ 4.1.8	Landscape design	na	
§ 4.1.9	Architectural Interior Design (B252™–2007)	na	
§ 4.1.10	Value Analysis (B204™–2007)	na	
§ 4.1.11	Detailed cost estimating	na	
§ 4.1.12	On-site Project Representation (B207™–2008)	na	
§ 4.1.13	Conformed construction documents	na	
§ 4.1.14	As-Designed Record drawings	na	
§ 4.1.15	As-Constructed Record drawings	na	
§ 4.1.16	Post occupancy evaluation	na	
§ 4.1.17	Facility Support Services (B210™–2007)	na	
§ 4.1.18	Tenant-related services	na	
§ 4.1.19	Coordination of Owner's consultants	Architect	
§ 4.1.20	Telecommunications/data design	na	
§ 4.1.21	Security Evaluation and Planning (B206™–2007)	na	
§ 4.1.22	Commissioning (B211™–2007)	an	
§ 4.1.23	Extensive environmentally responsible design	na	
§ 4.1.24	LEED® Certification (B214™–2012)	na	
§ 4.1.25	Fast-track design services	na	
§ 4.1.26	Historic Preservation (B205™–2007)	an	
§ 4.1.27	Furniture, Furnishings, and Equipment Design (B253™–2007)	na	

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect's responsibility, if not further described in an exhibit attached to this document.

4,1,7 Civil Engineering (site grading plan) will be provided as part of the Architect's Basic Services

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

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§ 4.3.4 If the services covered by this Agreement have not been completed within tbd ( ) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions and necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.10 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

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§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the program and scope of the Project; and to include in the Contract Documents alternate bids as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

§ 6.4 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, through no fault of the Architect, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- **.1** give written approval of an increase in the budget for the Cost of the Work;
- **.2** authorize rebidding or renegotiating of the Project within a reasonable time;
- **.3** terminate in accordance with Section 9.5;
- **.4** in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- **.5** implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

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ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

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§ 8.2 MEDIATION

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

[ ] Arbitration pursuant to Section 8.3 of this Agreement

[X] Litigation in a court of competent jurisdiction

[ ] Other (Specify)

§ 8.3 ARBITRATION

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

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§ 8.3.4 CONSOLIDATION OR JOINDER

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7.

§ 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

§ 9.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

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§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Fixed fee in the amount of Nineteen Thousand Five Hundred Dollars and Zero Cents ($19,500.00)

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Hourly as per attached rate schedule.

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Hourly as per attached rate schedule.

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus Fifteen percent (15.00 %), or as otherwise stated below:

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User Notes:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase	Fifteen	percent (	15	%)
Design Development Phase	Twenty	percent (	20	%)
Construction Documents Phase	Forty	percent (	40	%)
Bidding or Negotiation Phase	Five	percent (	5	%)
Construction Phase	Twenty	percent (	20	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Attached 2017 Hourly Rate Schedule

Employee or Category **Rate**

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES
§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- **.1** Transportation and authorized out-of-town travel and subsistence;
- **.2** Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- **.3** Fees paid for securing approval of authorities having jurisdiction over the Project;
- **.4** Printing, reproductions, plots, standard form documents;
- **.5** Postage, handling and delivery;
- **.6** Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- **.7** Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- **.8** Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
- **.9** All taxes levied on professional services and on reimbursable expenses;
- **.10** Site office expenses; and
- **.11** Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Fifteen percent (15.00 %) of the expenses incurred.

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE
If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of

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User Notes:

the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 An initial payment of Zero Dollars and Zero Cents ($ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.
(Insert rate of monthly or annual interest agreed upon.)

Prime Rate plus one percent (1%) per annum, but not to exceed the maximum rate allowed by applicable law, with the Prime Rate for any given month being as published on the first day of the same month in the "Money Rates" section of the Wall Street Journal.

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

12.1 The Architect agrees to promptly take corrective action to right any negligent acts, errors or omissions in its services. As to any negligent acts, errors or omissions for which the Architect has legal responsibility and for which the Owner incurs and accumulation of excess costs of the actual construction costs as adjusted, the Architect shall bear its proportionate burden of such accumulation of excess costs as legally determined or otherwise agreed; provided that said accumulation of excess costs as legally determined to otherwise agreed; provided that said accumulation of excess costs shall not include an improvement cost or betterment cost and shall not exceed the difference between (1) the actual construction costs resulting from such negligent act, error or omission of the Architect and all damages related to the event of negligence, error or omission, and (2) an estimate of which such costs would have been at the time of the signing of the contract for the construction of the project.

12.2 The Owner acknowledges that the requirements of the ADA (Americans with Disabilities Act) will be subject to various and possibly contradictory interpretations. The Design Professional, therefore, will use his or her reasonable efforts and judgment to interpret applicable ADA requirements and other federal, state, and local laws, rules, codes, ordinances and regulations as they apply to the project. The Design Professional, however, cannot and does not warrant or guarantee that the Owner's project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state, and local laws, rules, codes, ordinances and regulations as they apply to the project.

12.3 Services provided by the Design Professional under this agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

12.4 The Owner may communicate directly with the Contractor with simultaneous communications to the Architect.

12.5 In recognition of the relative risks, rewards and benefits of the project to both the client and the consultant, the risks have been allocated such that the client agrees, to the fullest extent permitted by law, to limit the

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User Notes:

consultant's liability to the client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the consultant to the client shall not exceed the Architect's insurance coverage available at the time of claim. It is intended that this limitation apply to any and all liability or cause of action, however alleged or arising, unless otherwise prohibited by law.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

.1 AIA Document B101™–2007, Standard Form Agreement Between Owner and Architect

.2 AIA Document E201™–2007, Digital Data Protocol Exhibit, if completed, or the following:

.3 Other documents:
(List other documents, if any, including Exhibit A, Initial Information, and additional scopes of service, if any, forming part of the Agreement.)

Exhibit B, Hourly Rate Schedule and Reimbursable Expenses.

This Agreement entered into as of the day and year first written above.

OWNER	**ARCHITECT**
(Signature)	*(Signature)*
Mr. Bill Brittain, County Mayor	Donald P. Shell, CEO
(Printed name and title)	*(Printed name and title)*

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User Notes:

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

Month SEPTEMBER Year 2017

Fund #101 *DEPT:* AGRICULTURAL EXTENSION SERVICE

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	AGRICULTURAL EXTENSION SERVICE		
57100.140	Salary Supplements	701	
57100.435	Office Supplies		701

Brief Descriptions of issue:
To reclassify appropriations to allow for a salary increase for UT Agriculture Employee, Debbie Long.

Signature: Mannie Bedwell
Title : Extension Agent & County Director
Date: 8/24/17

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover Page

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

OFFICE OF THE MAYOR

Hamblen County Commission

Month SEPTEMBER Year 2017

Fund #101 *DEPT:* JAIL

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	JAIL		
54210.110	Lieutenant(s)	32,845	
54210.160	Guards		31,420
54110.106	Deputy(ies) - Longevity		1,425

Brief Descriptions of issue:
To reclassify appropriations to allow for the creation of a Jail Operations Lieutenant Position. Sheriff Jarnagin agrees to give up two Correction Officer positions to help fund the new position and associated benefits. (see letter)

Signature: _____

Title : _____

Date: _____

For Finance Department Only:
Reviewed by: _____

Budget Amendment: _____

Date: _____

Return to Committee Cover Page

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

Month SEPTEMBER Year 2017

Fund #101 *DEPT:* LOCAL HEALTH CENTER

Account Number	Description	Increase	Increase
	INCREASE APPROPRIATIONS:		
	LOCAL HEALTH CENTER		
55110.399	Other Contracted Services	30,981	
	INCREASE REVENUE:		
46990.000	Other State Revenues		30,981

Brief Descriptions of issue:
To increase appropriations for additional Tobacco Cessation money awarded to the County. There is no match.

Signature: _____

Title : _____

Date: _____

For Finance Department Only:
Reviewed by: _____

Budget Amendment: _____

Date: _____

Return to Committee Cover Page

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Hamblen County Commission

Month SEPTEMBER Year 2017

Fund #101 *DEPT:* OTHER FINANCE (COUNTY CLERK SATELLITE OFFICE)

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
	OTHER FINANCE (COUNTY CLERK SATELLITE OFFICE)		
52900.330	Operating Lease Payments	2,954	
	DECREASE FUND BALANCE:		
39000.000	Unassigned		2,954

Brief Descriptions of issue:
To increase appropriations for 2016 and 2017 city and county property taxes for the County Clerk's satellite office.

Signature: _____

Title : _____

Date: _____

For Finance Department Only:
Reviewed by: _____

Budget Amendment: _____

Date: _____

Return to Committee Cover Page

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

OFFICE OF THE MAYOR

Hamblen County Commission

Month SEPTEMBER Year 2017

Fund #101 *DEPT:* WORK RELEASE PROGRAM

Account Number	Description	Increase	Decrease
	INCREASE APPROPRIATIONS:		
	WORK RELEASE PROGRAM		
54250.399	Other Contracted Services	35,000	
	DECREASE FUND BALANCE:		
34530.000	Reserved for Alcohol and Drug Treatment		35,000

Brief Descriptions of issue:
To increase appropriations for the Jail Diversion Program Partnership with Helen Ross McNabb.
The reserve comes from DUI Treatment Fines that can only be used for Alcohol & Drug Treatment Programs.

Signature: Bill Buttram
Title : County Mayor
Date: Sept 1, 2017

For Finance Department Only:
Reviewed by: _____
Budget Amendment: _____
Date: _____

Return to Committee Cover Page

HAMBLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

The mission of Hamblen County Schools is to educate students so they can be challenged to successfully compete in their chosen fields.

BOARD OF EDUCATION

Shahin Assadnia

Carolyn Clawson

Joe Gibson, Jr.

Roger Greene

James Grigsby

Janice Haun

Clyde Kinder

AMENDMENT #1
2017-2018

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #1 to the 2017-2018 General Purpose Budget. This amendment was approved by the Board of Education on August 8, 2017.

On July 10, 2017, the Hamblen County Commission approved a General Purpose Budget in the amount of $85,109,434.95. Amendment #1 will increase the budget to $85,373,894.14.

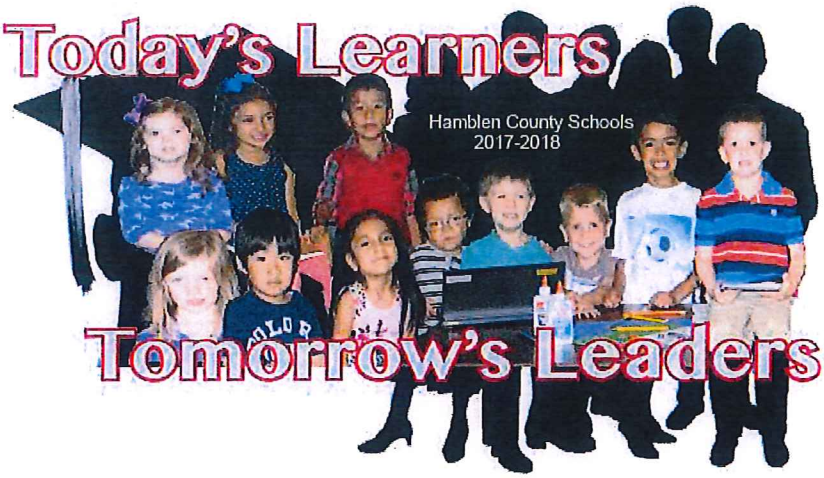
This amendment does not affect the County's maintenance of effort.

Hugh Clement

Hugh Clement, Director of Schools

HAMBLEN COUNTY DEPARTMENT OF EDUCATION
2017-2018
Hugh Clement, Director of Schools

GENERAL PURPOSE
AMENDMENT #1



HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2017-2018
AMENDMENT #1 - EXTERNAL

EXPENDITURE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-195	CERTIFIED SUBSTITUTES	$ 234,075.00	$ 1,250.00	$ -	$ 235,325.00	KINDERGARTEN ENTRY INVENTORY STATE GRANT
71100-198	NON-CERTIFIED SUBSTITUTES	$ 337,230.00	$ 250.00	$ -	$ 337,480.00	KINDERGARTEN ENTRY INVENTORY STATE GRANT
71100-201	SOCIAL SECURITY	$ 1,900,975.00	$ 93.00	$ -	$ 1,901,068.00	KINDERGARTEN ENTRY INVENTORY STATE GRANT
71100-212	EMPLOYER MEDICARE	$ 448,211.00	$ 22.00	$ -	$ 448,233.00	KINDERGARTEN ENTRY INVENTORY STATE GRANT
71100-429	INSTRUCTIONAL SUPPLIES & MATERIALS	$ 409,971.00	$ 2,000.50	$ -	$ 411,971.50	KINDERGARTEN ENTRY INVENTORY STATE GRANT ($885) READ TO BE READY COACHING NETWORK GRANT ($1,115.50)
71100-499	OTHER SUPPLIES AND MATERIALS	$ 115,331.00	$ 6,677.50	$ -	$ 122,008.50	SCORE PRIZE RESERVE FOR STUDENT AP REIMBURSEMENT
71300-599	OTHER CHARGES	$ -	$ 1,876.19	$ -	$ 1,876.19	ALCOA INDUSTRY CERTIFICATION GRANT RESERVE
71300-524	IN-SERVICE / STAFF DEVELOPMENT	$ -	$ 3,000.00	$ -	$ 3,000.00	ALCOA INDUSTRY CERTIFICATION GRANT RESERVE
71300-730	CTE INSTRUCTIONAL EQUIPMENT	$ 20,000.00	$ 148,970.00	$ -	$ 168,970.00	STATE GRANT FOR CAREER AND TECHNICAL EDUCATION EQUIPMENT
72120-499	OTHER SUPPLIES AND MATERIALS	$ 1,000.00	$ 5,900.99	$ -	$ 6,900.99	TOBACCO CESSATION GRANT THROUGH COORDINATED SCHOOL HEALTH
72210-189	OTHER SALARIES AND WAGES	$ 211,603.00	$ 8,000.00	$ -	$ 219,603.00	READ TO BE READY COACHING NETWORK GRANT
72210-201	SOCIAL SECURITY	$ 30,162.00	$ 496.00	$ -	$ 30,658.00	READ TO BE READY COACHING NETWORK GRANT
72210-204	STATE RETIREMENT	$ 28,981.00	$ 272.50	$ -	$ 29,253.50	READ TO BE READY COACHING NETWORK GRANT
72210-212	EMPLOYER MEDICARE	$ 7,055.00	$ 116.00	$ -	$ 7,171.00	READ TO BE READY COACHING NETWORK GRANT
72210-524	STAFF DEVELOPMENT	$ 65,000.00	$ 18,034.90	$ -	$ 83,034.90	ALCOA AP TEACHER TRAINING GRANT RESERVE ($8,034.90) HCEXCELL STUDENT AP REIMBURSEMENT RESERVE ($10,000)
72250-709	DATA PROCESSING EQUIPMENT	$ 201,451.00	$ 67,499.61	$ -	$ 268,950.61	E-RATE RESERVE
	TOTALS	**$ 4,011,045.00**	**$ 264,459.19**	**$ -**	**$ 4,275,504.19**	
	NET INCREASE		**$ 264,459.19**			

HAMBLEN COUNTY SCHOOLS
GENERAL PURPOSE SCHOOL BUDGET
2017-2018
AMENDMENT #1 - EXTERNAL

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
34383	E-RATE RESERVE	$ -	$ 67,499.61	$ -	$ 67,499.61	BUDGETING E-RATE RESERVE FOR TECHNOLOGY
34555	HCEXCELL AP GRANT	$ -	$ 10,000.00	$ -	$ 10,000.00	BUDGETING RESERVE FOR HCEXCELL AP GRANT FOR STUDENT REIM.
34590	ALCOA AP GRANT RESERVE	$ -	$ 8,034.90	$ -	$ 8,034.90	BUDGETING ALCOA GRANT FOR AP TEACHER TRAINING
34591	ALCOA GRANT FOR IND. CERT.	$ -	$ 4,876.19	$ -	$ 4,876.19	BUDGETING ALCOA GRANT RESERVE FOR STUDENT INDUSTRY CERTIFICATION
34655	SCORE PRIZE FOR AP REIM.	$ -	$ 6,677.50	$ -	$ 6,677.50	BUDGETING SCORE PRIZE RESERVE FOR STUDENT AP EXAM FEE REIMB.
44570	CONTRIBUTIONS AND GIFTS	$ 500.00	$ 5,900.99	$ -	$ 6,400.99	TOBACCO CESSATION GRANT THROUGH COORDINATED SCHOOL HEALTH
46590	OTHER STATE EDUCATION FUNDS	$ -	$ 10,000.00	$ -	$ 10,000.00	READ TO BE READY COACHING NETWORK GRANT
46980	OTHER STATE GRANTS	$ 217,223.30	$ 151,470.00	$ -	$ 368,693.30	STATE GRANT FOR KINDERGARTEN INVENTORY ENTRY INVENTORY ($2,500) STATE GRANT FOR CAREER AND TECHNICAL EDUCATION EQUIPMENT ($148,970)
	TOTALS	**$ 217,723.30**	**$ 264,459.19**	**$ -**	**$ 482,182.49**	
	NET INCREASE		**$ 264,459.19**			

Return to Committee Cover Page

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
P.O. Box 1897
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

ELIANA LEAL, ASSOCIATE

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cccblaw.com
E-MAIL: info@cccblaw.com

August 31, 2017

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF OF HAMBLEN COUNTY, TENNESSEE - AUGUST, 2017

Dear Bill:

Please find enclosed four (4) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of August, 2017.

As usual, one invoice covers our General/Miscellaneous File and three (3) invoices cover separate county departments.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures

C:\USERS\AMY GREER\DOCUMENTS\PUBLIC FOLDERS\DOCUMENTS\HAMBLEN COUNTY\LETTERS\2017\BRITTAIN.BILL(INVOICE)-08-31-17.DOCX

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 222
Date: 09/01/2017
Due On: 10/01/2017

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	08/02/2017	Phone conferences with Debra Robinson and Jeff Thompson re: pending litigation; e-mail from Stephanie Belcher re: pending litigation; e-mails from and to Bill Brittain re: pending litigation; e-mail to Debra Robinson re: pending litigation	0.55	$150.00	$82.50
Service	08/08/2017	E-mail from Bill Brittain re: contract language	0.10	$150.00	$15.00
Service	08/10/2017	E-mails from and to Melanie Brumley and Debra Robinson re: pending litigation; e-mail from Cindy Dibb re: 8/14 committee meeting	0.15	$150.00	$22.50
Service	08/14/2017	E-mails from and to Bill Brittain re: Lakeway Hospital Agreement, review Agreement; committee meeting	1.05	$150.00	$157.50
Service	08/15/2017	E-mail from Jeff Thompson re: pending litigation; e-mail from Cindy Dibb re: Joe Johns letter	0.05	$150.00	$7.50
Service	08/18/2017	E-mail from Cindy Dibb re: resolution for recycling	0.10	$150.00	$15.00
Service	08/21/2017	E-mail from Cindy Dibb re: 8/24 commission meeting	0.05	$150.00	$7.50
Service	08/22/2017	E-mail from Kim Shands re: pending litigation	0.05	$150.00	$7.50
Service	08/24/2017	E-mails from and to Chris Bell re: titles/language; commission meeting	0.65	$150.00	$97.50
				Total	**$412.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
222	10/01/2017	$412.50	$0.00	$412.50
			Outstanding Balance	**$412.50**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$412.50**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 220
Date: 09/01/2017
Due On: 10/01/2017

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	01/12/2017	Phone conference with Barry Poole	0.20	$150.00	$30.00
Service	08/17/2017	Phone conference with Barry Poole re: eclipse	0.20	$150.00	$30.00
				Total	**$60.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
220	10/01/2017	$60.00	$0.00	$60.00
			Outstanding Balance	**$60.00**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$60.00**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 223
Date: 09/01/2017
Due On: 10/01/2017

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00068-Hamblen County Planning Department

Planning

Type	Date	Description	Quantity	Rate	Total
Service	07/18/2017	E-mail from and to Miranda Quisenberry re: property maintenance code	0.10	$150.00	$15.00
Service	08/01/2017	E-mail from Miranda Quisenberry re: Effinger	0.05	$150.00	$7.50
Service	08/03/2017	E-mail from Miranda Quisenberry re: property maintenance	0.05	$150.00	$7.50
Service	08/04/2017	E-mails from and to Mark Johns and e-mail from John Hofer re: Fall Creek Marina	0.15	$150.00	$22.50
Service	08/07/2017	E-mails from and to Mark Johns re: Fall Creek Marina	0.15	$150.00	$22.50
Service	08/08/2017	E-mail from Jeff Metzger, forward to Mark Johns re: building permit; e-mails from and to Mark Johns re: Fall Creek Marina	0.60	$150.00	$90.00
Service	08/09/2017	E-mail from Mark Johns re: Fall Creek Marina	0.05	$150.00	$7.50
Service	08/16/2017	E-mails from Chris May re: Fall Creek Marina; phone conference with Chris May re: permit; conference with Mark Johns re: Fall Creek Marina	0.55	$150.00	$82.50
Service	08/17/2017	E-mail from Chris May re: Fall Creek Marina; zoning meeting	1.05	$150.00	$157.50
Service	08/18/2017	Phone conference with Bill Brittain	0.20	$150.00	$30.00
Service	08/21/2017	E-mail from Chris May re: Fall Creek Marina	0.05	$150.00	$7.50
Service	08/23/2017	E-mail to Chris May re: Fall Creek Marina	0.05	$150.00	$7.50

Service	08/24/2017	Meeting with Bill Brittain re: property maintenance code	1.25	$150.00	$187.50
Service	08/28/2017	Property Maintenance Workshop	1.50	$150.00	$225.00
Service	08/31/2017	E-mail from Chris May re: Fall Creek Marina	0.05	$150.00	$7.50
				Total	**$877.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
223	10/01/2017	$877.50	$0.00	$877.50
			Outstanding Balance	**$877.50**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$877.50**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 221
Date: 09/01/2017
Due On: 10/01/2017

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	08/01/2017	E-mail from Debbie Hammond re: policies	0.05	$150.00	$7.50
Service	08/16/2017	Meeting with Bill Brittain re: Sheriff's Department software contract	0.50	$150.00	$75.00
Service	08/23/2017	E-mail from Debbie Hammond re: Orders	0.05	$150.00	$7.50
Service	08/25/2017	E-mails from and to Debbie Hammond re: Orders; review Orders	1.50	$150.00	$225.00
Service	08/28/2017	E-mails to and from Debbie Hammond re: order	0.10	$150.00	$15.00
				Total	**$330.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
221	10/01/2017	$330.00	$0.00	$330.00
			Outstanding Balance	**$330.00**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$330.00**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

MONTHLY REPORT

Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 301-6322

September 1, 2017

RECEIVED
SEP 1 2017
OFFICE OF THE
HAMBLEN COUNTY MAYOR

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:
The following Coroner calls were investigated by me during the month of August along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	17364	08-03-17	Mr. Allen Harris, 90, 454 Greenbrier Road
2.	17367	08-05-17	Ms. Mary Adams, 62, 3089 Federal Blvd.
3.	17369	08-06-17	Mr. James Lusk, 57, 6049 West A.J. Highway
4.	17370	08-06-17	Mr. Ray Kinsler, 69, 3664 Everett Road
5.	17371	08-06-17	Mr. Ernest Howerton, 84, 3247 Cherokee Drive
6.	17374	08-09-17	Mr. Scott Keys, 82, 2578 Lakemont Circle
7.	17376	08-11-17	Mr. Bennie Eller, 73, 961 Neikirk Drive
8.	17377	08-11-17	Mrs. Joyce McArthur, 67, Dandridge, TN
9.	17378	08-11-17	Mrs. Patricia Newman, 72, 1120 Clarence Lane
10.	17381	08-13-17	Mr. Darrell Greene, 70, 1781 Sykes Road
11.	17382	08-13-17	Mrs. Ruby Birch, 73, 3660 Sublett Road
12.	17384	08-14-17	Mr. Billy Saylor, 73, 524 Franklin Lane
13.	17385	08-15-17	Mrs. Gay Musick, 71, 1740 Fisher Road
14.	17386	08-15-17	Mr. Lawrence Bales, 95, 1984 Crockett Ridge Road
15.	17389	08-20-17	Mr. Joe Shockley, 73, 2121 Reese Street
16.	17390	08-20-17	Mr. Sammy Keller, 88, 2277 Regency Drive
17.	17393	08-22-17	Mr. William Ward, 75, 536 Ashland Oaks
18.	17395	08-23-17	Mrs. Cathryne Felip, 93, 828 Scenic Drive
19.	17396	08-24-17	Mrs. Judy Cody, 68, 7261 Cedar Hill Road
20.	17397	08-25-17	Mr. Ernest Setser, 84, 472 Lochmere Drive
21.	17400	08-27-17	Mr. Thomas Britt, 86, 6371 Talley Chapel Pike
22.	17402	08-29-17	Mrs. Wilma Martin, 91, 222 Watkins Chapel Road
23.	17404	08-31-17	Mr. Ronald Pirkle, 70, 4446 Copeland Drive

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.

Eddie R. Davis
Hamblen County Coroner
CC: Hamblen County Medical Examiner
* Indicates Autopsy Performed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT

Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

September 1, 2017

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of August.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	17362	08-01-17	Mrs. Regina Strange, 54, 3041 Neblett Road
2.	17363	08-01-17	Master Aiden Reed, 1 Day, 3329 Boatsmans Mountain Road
3.	17365	08-03-17	Mr. Arthur Williams, 89, 739 East Second North St
4.	*17366	08-03-17	Mr. Jack Brotherton, 60, 1014 Watercrest Street
5.	17368	08-05-17	Mr. Edward Case, 66, Fountain Inn, SC
6.	17372	08-07-17	Mrs. Brenda Moore, 55, 775 Pullen Road
7.	17375	08-09-17	Mrs. Wanda Johnson, 62, Tazewell, TN
8.	17380	08-13-17	Mr. William McCoig, 79, Dandridge, TN
9.	17392	08-20-17	Mrs. Edna Mitchell, 87, 518 Sunrise Avenue
10.	17398	08-25-17	Mr. Garland Stone, 79, New Market, TN
11.	17401	08-28-17	Mrs. Tracy Fruendt, 50, 4154 Rambling Road

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

11 Calls X $40. = $440.00

Sincerely,

SIGNATURE ON FILE
J.R. Thompson, Jr.
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT

Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

September 1, 2017

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of August.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	17373	08-08-17	Mr. James Willis, 69, White Pine, TN
2.	*17383	08-14-17	Mr. Isaac Watts, 38, 240 Barkley Landing
3.	&17387	08-20-17	Miss. Melinda Ayers, 28, White Pine, TN
4.	17388	08-20-17	Mr. Gerald Stevers, 50, 5778 Long Creek Road
5.	17394	08-23-17	Mrs. Joan Allred, 81, 825 Yellow Brick Drive

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

5 Calls X $40. = $200.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

MONTHLY REPORT

Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

September 1, 2017

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of August.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	17374	08-12-17	Mr. James Sents, 70, 516 Pauline Avenue
2.	17391	08-20-17	Ms. Lynda Evans, 51, Middlesboro KY
3.	17399	08-26-17	Mr. Roy Snow, 67, 2495Mountain Road
4.	17403	08-29-17	Mrs. Charlotte Roberts, 79, 172 Saint Johns Road

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

4 Calls X $40. = $160.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of August

Month AUGUST Year 2017

Fund #101 *DEPT:* DRUG COURT

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	DRUG COURT		
53330.320	Dues and Memberships	43	
53330.368	Drug Treatment		43

Brief Descriptions of issue:

To reclassify appropriations for the National Association for Alcoholism and Drug Abuse Counselors (NAADAC).

Requesting Department

Signature: Barbara Hoot

Title : Director

Date: 8/23/2017

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 8/23/2017

For Finance Department Only:
Reviewed by: MW
Budget Amendment 101-011

Return to Committee Cover Page

Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of August

Month AUGUST Year 2017

Fund #101 *DEPT:* REGISTER OF DEEDS

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	REGISTER OF DEEDS		
51600.320	Dues and Memberships	200	
51600.435	Office Supplies		200

Brief Descriptions of issue:

To reclassify appropriations for the yearly CTAS membership dues.

Requesting Department

Signature: Jim Clawson

Title : Register of Deeds

Date: 8-14-17

Approval by County Mayor

Signature: Bill Brittain

Title : County Mayor

Date: 8-22-17

For Finance Department Only:
Reviewed by: MW

Budget Amendment 101-005

Return to Committee Cover Page

HAMBLEN COUNTY DEPARTMENT OF EDUCATION
QUARTERLY EXPENDITURE REPORT
Dr. Dale Lynch, Director

FOURTH QUARTER
2016-2017

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2017

GENERAL PURPOSE	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$42,471,652.05	$ 41,523,526.00	$ 948,126.05	2.23%
SPECIAL EDUCATION	5,850,443.00	5,583,191.15	267,251.85	4.57%
VOCATIONAL EDUCATION	3,358,675.75	3,301,591.96	57,083.79	1.70%
STUDENT BODY	184,302.00	139,513.75	44,788.25	24.30%
ATTENDANCE	5,850.00	2,447.89	3,402.11	58.16%
HEALTH SERVICES	749,241.33	735,344.85	13,896.48	1.85%
OTHER STUDENT SUPPORT	1,428,870.00	1,401,932.28	26,937.72	1.89%
INSTRUCTIONAL ADMINISTRATION	816,669.32	704,970.40	111,698.92	13.68%
SPECIAL EDUCATION ADMINISTRATION	996,917.81	987,520.74	9,397.07	0.94%
VOCATIONAL EDUCATION ADMINISTRATION	222,767.00	200,990.63	21,776.37	9.78%
TECHNOLOGY	1,608,175.15	1,509,539.21	98,635.94	6.13%
BOARD OF EDUCATION	1,151,072.00	1,011,186.52	139,885.48	12.15%
OFFICE OF THE DIRECTOR	645,211.00	616,792.41	28,418.59	4.40%
OFFICE OF THE PRINCIPAL	4,554,454.00	4,509,323.17	45,130.83	0.99%
FISCAL SERVICES	435,304.00	422,378.98	12,925.02	2.97%
OPERATION OF PLANT	6,329,992.00	5,765,476.82	564,515.18	8.92%
MAINTENANCE OF PLANT	1,548,224.00	1,540,075.27	8,148.73	0.53%
TRANSPORTATION	3,553,399.00	3,210,301.62	343,097.38	9.66%
EXTENDED SCHOOL PROGRAM	318,209.00	244,152.88	74,056.12	23.27%
EARLY CHILDHOOD EDUCATION	848,006.00	839,216.67	8,789.33	1.04%
REGULAR CAPITAL OUTLAY	4,233,957.00	3,599,014.50	634,942.50	15.00%
EDUCATION DEBT SERVICE	500,000.00	500,000.00	-	0.00%
TRANSFERS	87,467.30	59,223.30	28,244.00	32.29%
TOTALS	$81,898,858.71	$ 78,407,711.00	$ 3,491,147.71	4.26%

Return to Committee Cover Page

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES

FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2017

FEDERAL PROGRAMS - CONSOLIDATED ADMIN.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 172,709.00	$ 165,876.37	$ 6,832.63	3.96%
TOTALS	$ 172,709.00	$ 165,876.37	$ 6,832.63	3.96%

FEDERAL PROGRAMS - TITLE I	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 2,254,024.30	$ 2,122,892.17	$ 131,132.13	5.82%
OTHER STUDENT SUPPORT	152,457.67	150,157.14	2,300.53	1.51%
REGULAR INSTRUCTION	596,320.69	369,250.53	227,070.16	38.08%
TRANSPORTATION	10,000.00	1,400.13	8,599.87	86.00%
TRANSFERS	46,073.33	40,448.00	5,625.33	12.21%
TOTALS	$ 3,058,875.99	$ 2,684,147.97	$ 374,728.02	12.25%

FEDERAL PROGRAMS - TITLE IIA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 68,980.72	$ 65,019.75	$ 3,960.97	5.74%
REGULAR INSTRUCTION	331,397.57	203,653.82	127,743.75	38.55%
TRANSFERS	5,035.00	4,108.00	927.00	100.00%
TOTALS	$ 405,413.29	$ 272,781.57	$ 132,631.72	32.72%

FEDERAL PROGRAMS - TITLE III	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 146,112.69	$ 120,633.73	$ 25,478.96	17.44%
OTHER STUDENT SUPPORT	20,707.95	13,852.75	6,855.20	33.10%
TRANSFERS	1,664.00	1,664.00	-	0.00%
TOTALS	$ 168,484.64	$ 136,150.48	$ 32,334.16	19.19%

FEDERAL PROGRAMS - TITLE X HOMELESS ED.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 61,988.14	$ 59,515.17	$ 2,472.97	3.99%
REGULAR INSTRUCTION	886.86	886.86	-	0.00%
TRANSPORTATION	6,152.85	6,152.85	-	0.00%
TOTALS	$ 69,027.85	$ 66,554.88	$ 2,472.97	3.58%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2017

FEDERAL PROGRAMS - CARL PERKINS	BUDGET	SPENT	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	$ 157,672.33	$ 157,672.33	$ -	0.00%
OTHER STUDENT SUPPORT	39,565.53	39,565.53	-	0.00%
VOCATIONAL EDUCATION	3,051.75	3,051.75	-	0.00%
TRANSFERS	770.60	770.60	-	0.00%
TOTALS	$ 201,060.21	$ 201,060.21	$ -	0.00%

FEDERAL PROGRAMS - IDEA DISCRETIONARY	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 7,051.34	$ 6,845.10	$ 206.24	2.92%
TOTALS	$ 7,051.34	$ 6,845.10	$ 206.24	2.92%

FEDERAL PROGRAMS - IDEA PRESCHOOL DISC.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 52,361.00	$ 48,561.76	$ 3,799.24	7.26%
SPECIAL EDUCATION	2,550.00	2,550.00	-	0.00%
TOTALS	$ 54,911.00	$ 51,111.76	$ 3,799.24	6.92%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES

FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2017

FEDERAL PROGRAMS - IDEA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 2,315,541.00	$ 2,214,457.77	$ 101,083.23	4.37%
TOTALS	$ 2,315,541.00	$ 2,214,457.77	$ 101,083.23	4.37%

FEDERAL PROGRAMS - IDEA CARRYOVER	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 84,065.16	$ 84,065.16	$ -	0.00%
TRANSPORTATION	-	-	-	0.00%
TOTALS	$ 84,065.16	$ 84,065.16	$ -	0.00%

FEDERAL PROGRAMS - SPED PRESCHOOL	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 58,220.00	$ 44,547.72	$ 13,672.28	23.48%
TOTALS	$ 58,220.00	$ 44,547.72	$ 13,672.28	23.48%

FEDERAL PROGRAMS - SPED PRESCHOOL CARRYOVER	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 22,019.17	$ 22,019.17	$ -	0.00%
TOTALS	$ 22,019.17	$ 22,019.17	$ -	0.00%

TOTAL FEDERAL PROGRAMS	$ 6,617,378.65	$ 5,949,618.16	$ 667,760.49	10.09%

STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
OFFICE OF STATE AND LOCAL FINANCE
SUITE 1600 JAMES K. POLK STATE OFFICE BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1402
PHONE (615) 401-7872
FAX (615) 741-5986

RECEIVED
AUG 14 2017
OFFICE OF THE
HAMBLEN COUNTY MAYOR

August 10, 2017

Honorable Bill Brittain, Mayor
and Honorable Board of Commissioners
Hamblen County
511 West Second North Street
Morristown, TN 37814

Dear Mayor Brittain and Members of the Board:

This letter acknowledges receipt of a certified copy of the fiscal year 2018 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received and is for determining that the budget appears to be balanced. With regard to programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. A property tax rate may be included in this budget, and we would recommend that local government officials be certain that all program requirements have been met before initiating the tax collection process.

This letter constitutes approval, by this office, for the County's fiscal year 2018 budget as adopted by the County Commission.

Considerations Concerning the Budget

The Office of State and Local Finance has determined that the County's budget meets basic statutory requirements, but we have detected a challenge, outlined below, that could possibly lead to financial problems in the future.

As part of the annual budget submission process required by T.C.A. § 9-21-403, the County provided a projected monthly cash flow analysis for the General Purpose School Fund, (the "Fund"). A review of the analysis indicated that the Fund is budgeted to have an amount of cash at the end of fiscal year 2018 equal to less than one-month's average monthly spending. The Fund appears to have sufficient cash during fiscal year 2018 to remain balanced; however, to ensure this continues, the County's finance staff should provide the following information to the County Commission, if it does not already do so:

- An updated cash flow analysis for the Fund showing actual data from the prior month and any changes to forecasted data, and

- A budget-to-actual report for the Fund including both revenue collections and expenditures.

Please submit these reports to the members of the County Commission at each regular meeting. As part of a financially well-run county, we recommend that the County's finance staff provide the County Commission these reports for all funds.

If you should have any questions or we may be of assistance, please feel free to call us.

Sincerely,

Sandra Thompson
Director of the Office of State and Local Finance

cc: Mr. Bryan Burklin, Assistant Director, Division of Local Government Audit, COT

Hamblen County Government

PUBLIC SERVICES COMMITTEE

TENNESSEE
Hamblen County
SERVICE • COMMITY • INDUSTRY
PUBLIC SERVICES COMMITTEE

Howard Shipley
Chairman

Tim Goins
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Randy DeBord
Member

Stancil Ford
Member

Joe Huntsman, Sr.
Member

John Smyth
Member

Johnny Walker
Member

Monday, September 11, 2017
Immediately Following Adjournment of Finance Committee
Hamblen County Health Department Conference Room

AGENDA

1. **Call to Order** – *Chairman Howard Shipley*

2. **Visitors Wishing to Address the Committee** – *Chairman Howard Shipley*
(*Visitors will be allotted 5 minutes to speak)*

3. **Old Business** – *Chairman Howard Shipley*
   a. None

4. **New Business** – *Chairman Howard Shipley*
   a. Resolution 17-____ to Remove All References to North Carolina in the Adoption of Building Codes – *Planning and Zoning Department Manger Tina Whittaker*
   b. Surplus of Sheriff Dept. Service Weapon, Mike Kitts – *Sheriff Esco Jarnagin*

5. **Items of Interest (No Action Necessary)** – *Chairman Howard Shipley*
   a. None

6. **Adjournment** – *Chairman Howard Shipley*

Resolution ____

A Resolution to Remove All References
To North Carolina in the Adoption of Building Codes.

WHEREAS, the 2012 International Building Code was adopted by Hamblen County in 2015; and,

WHEREAS, this 2012 International Building Code no longer references North Carolina for accessibility guidelines;

NOW THEREFORE BE IT RESOLVED that the North Carolina Building Codes are hereby removed from any building codes adoption or reference by Hamblen County as those references are hereby obsolete.

Introduced by Commissioner:_____

Seconded by Commissioner:_____

Adopted by the Hamblen County Legislative Body in session duly assembled on this the

_____ 2017.

_____
County Clerk

_____
Rick Eldridge Chairman

_____
Bill Brittain, County Mayor

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF PLANNING AND ZONING

FILE COPY

6/22/17

I was recently contacted by Tim Planer, who is the Residential Building Supervisor for the State of Tennessee. I was questioned as to why Hamblen County had the North Carolina Building Codes listed as being used in part of the Inspection process. In the past, these Codes were in fact used for Accessibility guidelines for Building Inspectors. When the 2012 International Building Codes were adopted by Hamblen County and went into effect in June of 2015, the North Carolina Codes became obsolete to Hamblen County. The 2012 Building Codes refer to the ICC/ANSI A117.1-2003 for all accessibility guidelines. Mr. Planer suggested that Hamblen County remove the North Carolina Building Codes from being listed in association with Hamblen County.

I would recommend that the North Carolina Building Codes be removed where it is listed for use in regards to building in Hamblen County.

Please feel free to contact me with any questions.

Respectfully,

Mark Johns
Building Inspector
Office: 423-581-1373
Email: mjohns@co.hamblen.tn.us

Esco R. Jarnagin
Sheriff

Wayne Mize
Chief Deputy

Sheriff of Hamblen County

510 Allison Street
Morristown, Tennessee 37814

September 5, 2017

To Whom It May Concern;

The Hamblen County Sheriff's Office requests to surplus the service weapon #BDTL676 for Lieutenant Mike Kitts. He will be retiring September 19, 2017 and Sheriff Jarnagin will present his weapon to him at that time.

Respectfully,

Chief Wayne Mize

PHONE: (423) 586-3781 - Administrative
(423) 585-2720 - Jail
FAX: (423) 587-1658 - Administrative
(423) 587-1329 - Jail

Return to Committee Cover Page

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

PERSONNEL COMMITTEE

Hubert Davis
Chairman

Joe Huntsman, Sr.
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Randy DeBord
Member

Stancil Ford
Member

Tim Goins
Member

Herbert Harville
Member

Louis "Doe" Jarvis
Member

Howard Shipley
Member

John Smyth
Member

Johnny Walker
Member

Dana Wampler
Member

Taylor Ward
Member

Hamblen County Government
PERSONNEL COMMITTEE

Monday, September 11, 2017
Immediately Following Adjournment of Public Services Committee
Hamblen County Health Department Conference Room

AGENDA

1. **Call to Order** – *Chairman Hubert Davis*

2. **Visitors Wishing to Address the Committee** – *Chairman Hubert Davis*

3. **Old Business** – *Chairman Hubert Davis*
   a. None

4. **New Business** – *Chairman Hubert Davis*
   a. Approval of Longevity Pay and Education Attainment Submissions – *County Mayor Bill Brittain*

5. **Items of Interest (No Action Necessary)** – *Chairman Hubert Davis*
   a. None

6. **Adjournment** – *Chairman Hubert Davis*

HAMBLEN COUNTY, TENNESSEE
OFFICE OF COUNTY MAYOR
LONGEVITY APPLICANTS PRESENTED TO PERSONNEL COMMITTEE ON SEPTEMBER 11, 2017

Last Name	First Name	Hire Date	Years of Service	Amount	Notes
Bacon	Jeff	8/18/1995	22	$ 1,650.00	
Bailey	Terry	9/9/2013	4	$ 300.00	
Barnard	April	10/1/1999	18	$ 1,350.00	
Bell	Chris	11/1/2011	6	$ 450.00	
Carey	Teresa	12/1/1989	28	$ 2,100.00	
Cotter	Joe	9/23/2013	4	$ 300.00	
Craycraft	Robert	1/31/2008	10	$ 750.00	
Dalton	Brian	9/17/2007	10	$ 750.00	
Fullington	Joseph	12/27/2012	5	$ 375.00	
Garcia	Beatriz	11/1/2013	4	$ 300.00	
Gilliam	Josh	9/20/2010	7	$ 525.00	
Greene	Charles	8/25/2014	28	$ 2,100.00	3/7/88 to 12/1/2013 then 08/25/2014
Gunter	Kathy	11/1/1999	18	$ 1,350.00	
Henderson	Peggy	1/22/1996	22	$ 1,650.00	
Horton	Barbara	11/19/2010	7	$ 525.00	
Kimbrough	Janice	8/18/2006	11	$ 825.00	
King	Paul	10/1/1982	35	$ 2,250.00	Not to exceed $2.250.00
Knight	Penny	12/1/2008	9	$ 675.00	
Lambert	Cathy	11/4/2013	4	$ 300.00	
Lawson	George	10/13/2008	9	$ 675.00	
Lupien	Sherry	1/1/1990	28	$ 2,100.00	
McAmis	Tammy	10/1/2007	10	$ 750.00	
Myers	Sharon	11/29/1988	29	$ 2,175.00	
Myers	Terry	1/1/2010	8	$ 600.00	
Newman	Eugenia	10/1/1998	19	$ 1,425.00	
Proffitt	Patti	10/1/1999	18	$ 1,350.00	
Rose	Brenda	12/1/1989	28	$ 2,100.00	
Shackelford	Holly	10/1/2013	4	$ 300.00	
Shepard	Melvin	8/16/2010	7	$ 525.00	
Smith	Carolyn	1/1/2015	3	$ 225.00	
Smith	Kim	8/23/2000	17	$ 1,275.00	
Smith	Paula	8/23/1999	18	$ 1,350.00	
Webb	James	10/26/1998	19	$ 1,425.00	
Winstead	Jerry	8/30/2010	7	$ 525.00	
Wolfe	Laura	1/11/1993	25	$ 1,875.00	

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Hamblen County Government
CALENDAR & RULES COMMITTEE

Monday, September 11, 2017
Immediately Following Adjournment of Personnel Committee
Hamblen County Health Department Conference Room

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
CALENDAR & RULES COMMITTEE

Hubert Davis
Chairman

Howard Shipley
Vice-Chairman

Rick Eldridge
Ex-Officio

Tim Goins
Member

Herbert Harville
Member

Dana Wampler
Member

AGENDA

1. **Call to Order** – *Chairman Hubert Davis*

2. **Visitors Wishing to Address the Committee** – *Chairman Hubert Davis*
   (Visitors will be allotted 5 minutes to speak)

3. **Old Business -** *Chairman Hubert Davis*
   a. None

4. **New Business** - *Chairman Hubert Davis*
   a. Review of Regular Calendar Items
   b. Review of Consent Calendar Items

5. **Adjournment** – *Chairman Hubert Davis*

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, September 21, 2017
5 p.m.

Open Meeting - *Sheriff Esco Jarnagin*

Call to Order - *Chairman Rick Eldridge*

Prayer – *TBD*

Pledge of Allegiance - *Commissioner Larry Carter*

Roll Call - *County Clerk Penny Petty*

Prepared under the direction of:
Chairman Rick Eldridge

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Order #	Vote	Item
1		**Recognition/Presentations/Proclamations (Commission Chairman Rick Eldridge)**
		a. Employee Years of Service
		b. Recognition of Officer Nathan Cruey of the Morristown Police Department and Deputy Bradley Gilmer of the Hamblen County Sheriff's Department
2		**Public Comment Regarding Business of the Agenda Only (Commission Chairman Rick Eldridge)**
3		**Nominations/Appointments (Commission Chairman Rick Eldridge)**
	Vote	a. Election of Vice-Chairman (Off the Board)
	Vote	b. Election of Chairman (Off the Board)
	Vote	c. Salary of Chairman (Off the Board)
	Vote	d. Appointment of County Attorney (Off the Board)
	Vote	e. Appointment of Bob White, 4 Year Term to Planning Commission (Off the Board)
	Vote	f. Appointment of John Hofer, 4 Year Term to Planning Commission (Off the Board)
	Vote	g. Appointment of Neal Johnson, 3 Year Term to Civil Service Board (Off the Board)
	Vote	h. Appointment of Ron Kramer, 3 Year Term to Civil Service Board (Off the Board)
4		**RECESS as Hamblen County Legislative Body – OPEN Public Hearing (Commission Chairman)**
		a. Resolution 17-____ to Remove All References to North Carolina in the Adoption of Building Codes
		CLOSE Public Hearing, Reconvene as Hamblen County Legislative Body (Commission Chairman)
5		**Resolution Vote (Commission Chairman)**
	Vote	a. Resolution 17-____ to Remove All References to North Carolina in the Adoption of Building Codes
6		**Calendar and Rules Committee Report (Chairman Hubert Davis)**
	Vote	a. Approval of Consent Calendar Items
	Vote	b. Approval of Regular Calendar Items
7		**Approval of Consent Calendar (Commission Chairman)**
	Vote	a. Consent Calendar
8		**Public Safety Committee (Chairman Dana Wampler)**
	Vote	a. Creation of Jail Operations Lieutenant Position
9		**Finance Committee (Chairman Herbert Harville)**
	Vote	a. Monthly Checks August 2017
	Vote	b. Inmate Medical Services Agreement with Lakeway Regional Hospital
	Vote	c. Cherokee Park Bath House Project Architect Contract
	Vote	d. Bid Award – Remote Video Arraignment with Conferencing
	Vote	e. Budget Amendment – Fund #101 Agricultural Extension Service $701
	Vote	f. Budget Amendment – Fund #101 Jail $32,845
	Vote	g. Budget Amendment – Fund #101 Local Health Center $30,981
	Vote	h. Budget Amendment – Fund #101 Other Finance (County Clerk Satellite Office) $2,954
	Vote	i. Budget Amendment – Fund #101 Work Release Program $35,000
	Vote	j. Hamblen County Board of Education General Purpose Budget – Amendment #1 $264,459.19
10		**Public Services Committee (Chairman Howard Shipley)**
	Vote	a. Surplus of Service Weapon – Mike Kitts
11		**Public Comment – General (Commission Chairman)**
12		**Announcements /Informational Items /Upcoming Meeting Dates (Commission Chairman)**
		a. October Committee Meetings: ***TUESDAY*** 10/10/17 @ 11:30 a.m. at Health Dept. Conference Room
		b. October County Commission Meeting: 10/19/17 @ 5 p.m. at Courthouse Large Courtroom
		c. TCSA Regional County Commissioner Meeting: 10/5/17 @ 5:30 at Calhoun's on the River, Knoxville
13		**Adjournment (Commission Chairman)**

Thursday, September 21, 2017

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CONSENT CALENDAR

Hamblen County Legislative Body

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes – August 24, 2017	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Expenditure Reports – August 2017	Finance Committee
4	Planning Commission Building Permit Log – August 2017	Finance Committee
5	County Attorney Invoices – August 2017	Finance Committee
6	Coroner's Monthly Report – August 2017	Finance Committee
7	Budget Amendments Approved by the County Mayor a. Fund #101 Drug Court $43 b. Fund #101 Register of Deeds $200	Finance Commitee
8	Hamblen County Board of Education Expenditure Report 4th Quarter FY 2017	Finance Commitee
9	State of Tennessee Comptroller of the Treasury Acknowledgment of Fiscal Year 2018 Budget	Finance Committee
10	Tennessee Corrections Institute Re-Inspection of Hamblen County Jail Dated August 18, 2017	Public Safety Committee
11	Longevity Pay and Education Attainment Submissions	Personnel Committee

Thursday, September 21, 2017

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