TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

DATE: September 8, 2016

TO: Hamblen County Legislative Body

FROM : Cindy Dibb
Office of the Hamblen County Mayor

RE: **September Committee Meeting Information**

Monday, September 12, 2016 at 11:30 a.m. – **Hamblen County Health Department Conference Room**

- **Finance Committee**
- **Public Services Committee** – *Immediately following Finance Committee*
- **Personnel Committee –** *Immediately following Public Services Committee*
- **Calendar and Rules Committee –** *Immediately following Personnel Committee*

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.586.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

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TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

FINANCE COMMITTEE

Herbert Harville
Chairman

Randy DeBord
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Stancil Ford
Member

Louis "Doe" Jarvis
Member

Howard Shipley
Member

John Smyth
Member

Dana Wampler
Member

Hamblen County Government
FINANCE COMMITTEE

Monday, September 12, 2016
Hamblen County Health Department Conference Room

AGENDA

1. **Call to Order** – *Chairman Herbert Harville*

2. **Visitors Wishing to Address the Committee** – *Chairman Herbert Harville*
   (*Visitors will be allotted 5 minutes to speak)*

3. **Recurring Business** – *Chairman Herbert Harville*
   a. Expenditure Reports – August 2016 (Information Only)
   b. Review of Monthly Checks August 2016 Submitted by the County Mayor's Office

4. **Old Business** – *Chairman Herbert Harville*
   a. None

5. **New Business** – *Chairman Herbert Harville*
   a. Vehicle Exchange and Surplus

6. **Items of Interest (No Action Necessary)** – *Chairman Herbert Harville*
   a. Planning Commission Building Permit Report – August 2016
   b. County Attorney Invoices – August 2016
   c. Coroner's Monthly Report – August 2016
   d. Budget Amendments Approved by the County Mayor
      i. General Fund (101)
         1. Property Assessor's Office ($348)
         2. County Clerk's Office ($347)
         3. County Coroner/Medical Examiner ($132)
         4. Drug Control ($5,845)
   e. Joint M-H Economic & Community Development Board Memo from Mayor Bill Brittain
   f. Cooperative Agreement w/Fleetcor d.b.a. Fuelman (SWC)#245 Memo from Purchasing Department
   g. Hamblen County Department of Education – Quarterly Expenditure Report Fourth Quarter 2015-2016
   h. Comcast – Customer Information
   i. Jail Inspection dated August 5, 2016

7. **Adjournment** – *Chairman Herbert Harville*

HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 08/31/2016

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2016	101	50000	000	00	000	0000	000
Thru:	2016	101	99999	999	99	999	9999	999

Date: 9/1/2016
Time: 5:17 pm

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	51100 County Commission	183,440.00	17,235.86	29,991.18	23,712.72	129,736.10	70.72%
101	51210 Board Of Equalizaton	4,800.00	0.00	0.00	0.00	4,800.00	100.00%
101	51300 County Mayor/Executive	211,545.00	16,904.23	32,064.79	6,898.19	172,582.02	81.58%
101	51400 County Attorney	31,293.00	985.16	1,092.82	0.00	30,200.18	96.51%
101	51500 Election Commission	327,833.00	48,618.77	67,530.96	10,930.90	249,371.14	76.07%
101	51600 Register Of Deeds	298,692.00	21,754.19	42,598.82	19,068.00	237,025.18	79.35%
101	51720 Planning	246,818.00	17,144.67	39,921.70	6,316.31	200,579.99	81.27%
101	51760 Geographical Information Systems	45,000.00	0.00	0.00	0.00	45,000.00	100.00%
101	51810 Other Facilities	802,180.00	39,252.58	99,061.84	52,492.32	650,625.84	81.11%
101	51910 Preservation Of Records	33,342.00	1,696.97	2,523.62	13,926.90	16,891.48	50.66%
101	52100 Accounting And Budgeting	354,332.00	23,759.11	47,230.54	22,659.65	284,441.81	80.28%
101	52200 Purchasing	53,766.00	4,210.70	7,245.47	0.00	46,520.53	86.52%
101	52300 Property Assessor's Office	394,688.00	28,271.33	56,912.62	17,431.99	320,343.39	81.16%
101	52310 Reappraisal Program	139,232.00	4,242.76	8,155.60	5,600.00	125,476.40	90.12%
101	52400 County Trustee's Office	366,492.00	23,743.52	48,289.41	15,010.90	303,191.69	82.73%
101	52500 County Clerk's Office	691,645.00	45,480.89	110,872.50	2,247.83	578,524.67	83.64%
101	52600 Data Processing	124,090.00	6,520.32	12,338.63	16,020.99	95,730.38	77.15%
101	52900 Other Finance	293,406.00	24,665.97	49,544.92	11,906.76	231,954.32	79.06%
101	53100 Circuit Court	869,385.00	61,636.43	124,243.63	9,627.32	735,514.05	84.60%
101	53300 General Sessions Court	434,814.00	34,594.77	68,163.45	762.79	365,887.76	84.15%
101	53330 Drug Court	146,910.00	11,947.31	19,948.33	6,081.04	120,880.63	82.28%
101	53400 Chancery Court	364,570.00	27,614.57	52,861.94	25,434.38	286,273.68	78.52%
101	53500 Juvenile Court	297,757.00	22,965.01	43,108.84	2,120.90	252,527.26	84.81%
101	53920 Courtroom Security	618,254.00	45,896.34	84,531.25	5,493.62	528,229.13	85.44%
101	54110 Sheriff's Department	3,034,005.00	240,889.69	440,036.61	69,820.77	2,524,147.62	83.20%
101	54160 Administration Of The Sexual Offender Registry	3,360.00	0.00	359.00	0.00	3,001.00	89.32%
101	54210 Jail	3,941,130.00	397,680.20	633,087.03	310,124.76	2,997,918.21	76.07%
101	54220 Workhouse	91,009.00	7,426.27	14,859.01	0.00	76,149.99	83.67%
101	54250 Work Release Program	197,730.00	14,489.66	27,529.83	1,232.32	168,967.85	85.45%
101	54310 Fire Prevention And Control	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
101	54410 Civil Defense	94,602.00	7,237.33	13,161.79	1,765.67	79,674.54	84.22%
101	54490 Other Emergency Management	169,793.00	0.00	42,448.13	0.00	127,344.87	75.00%
101	54510 Inspection And Regulation	7,377.00	322.95	645.90	2,500.00	4,231.10	57.36%
101	54610 County Coroner/Medical Examiner	118,000.00	9,933.33	9,933.33	31,365.65	76,701.02	65.00%
101	54900 Other Public Safety	0.00	0.00	0.00	0.00	0.00	0.00%

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HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 08/31/2016

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2016	101	50000	000	00	000	0000	000
Thru:	2016	101	99999	999	99	999	9999	999

Date: 9/1/2016
Time: 5:17 pm

Fnd	Account/Description		Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	55110	Local Health Center	686,163.00	44,437.90	86,816.18	6,791.29	592,555.53	86.36%
101	55120	Rabies And Animal Control	133,500.00	11,125.00	22,250.00	0.00	111,250.00	83.33%
101	55140	Nursing Home	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
101	55170	Alcohol And Drug Programs	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
101	55180	Crippled Children Services	6,242.00	0.00	0.00	0.00	6,242.00	100.00%
101	55390	Appropriation To State	110,500.00	0.00	0.00	0.00	110,500.00	100.00%
101	55520	Aid To Dependent Children	8,000.00	0.00	0.00	0.00	8,000.00	100.00%
101	55530	Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590	Other Local Welfare Services	40,000.00	0.00	0.00	0.00	40,000.00	100.00%
101	55710	Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900	Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100	Adult Activities	11,600.00	0.00	0.00	0.00	11,600.00	100.00%
101	56300	Senior Citizens Assistance	6,500.00	0.00	0.00	0.00	6,500.00	100.00%
101	56500	Libraries	267,250.00	0.00	0.00	0.00	267,250.00	100.00%
101	56700	Parks And Fair Boards	266,594.00	20,281.49	36,506.90	22,684.04	207,403.06	77.80%
101	56900	Other Social, Cultural And Recreational	299,500.00	0.00	0.00	0.00	299,500.00	100.00%
101	57100	Agricultural Extension Service	153,927.00	3.51	116.01	147,909.50	5,901.49	3.83%
101	57300	Forest Service	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
101	57500	Soil Conservation	45,981.00	3,837.64	7,579.80	0.00	38,401.20	83.52%
101	57800	Storm Water Management	27,500.00	0.00	0.00	0.00	27,500.00	100.00%
101	58110	Tourism	72,550.00	1,241.11	8,633.84	0.00	63,916.16	88.10%
101	58120	Industrial Development	254,375.00	5,000.00	5,000.00	0.00	249,375.00	98.03%
101	58210	Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300	Veterans' Services	19,785.00	1,417.33	2,814.41	0.00	16,970.59	85.78%
101	58600	Employee Benefits	831,072.00	4,959.60	195,512.23	495,527.25	140,032.52	16.85%
101	58900	Miscellaneous	225,404.00	6,554.38	6,554.38	10,400.00	208,449.62	92.48%
101	73300	Community Services	5,500.00	0.00	0.00	0.00	5,500.00	100.00%
101	91110	General Administration Projects	57,000.00	0.00	0.00	0.00	57,000.00	100.00%
101	91120	Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91130	Public Safety Projects	329,000.00	0.00	0.00	0.00	329,000.00	100.00%
101	91140	Public Health And Welfare Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91150	Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190	Other General Government Proje	0.00	0.00	0.00	0.00	0.00	0.00%
101	99100	Transfers Out	0.00	34,277.78	69,617.13	0.00	-69,617.13	0.00%

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HAMBLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 08/31/2016

Date: 9/1/2016
Time: 5:17 pm

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2016	101	50000	000	00	000	0000	000
Thru:	2016	101	99999	999	99	999	9999	999

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
		$ 19,057,233.00	$ 1,340,256.63	$ 2,671,694.37	$ 1,373,864.76	$ 15,011,673.87	78.77%

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HAMBLEN COUNTY ACCOUNTS & BUDGETS
SOLID WASTE/SANITATION (116)
EXPENDITURE REPORT
REPORT DATE: 08/31/2016

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2016	116	50000	000	00	000	0000	000
Thru:	2016	116	99999	999	99	999	9999	999

Date: 9/1/2016
Time: 5:17 pm

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116	55710 Sanitation Management	2,300,438.00	166,560.29	244,754.39	184,268.88	1,871,414.73	81.35%
		$ 2,300,438.00	**$ 166,560.29**	**$ 244,754.39**	**$ 184,268.88**	**$ 1,871,414.73**	**81.35%**

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HAMBLEN COUNTY ACCOUNTS & BUDGETS
HIGHWAY FUND (131)
EXPENDITURE REPORT
REPORT DATE: 08/31/2016

Sel:	Year	Fnd	Accnt	Obj	Gp	Sub	Loc	Pgm
From:	2016	131	50000	000	00	000	0000	000
Thru:	2016	131	99999	999	99	999	9999	999

Date: 9/1/2016
Time: 5:18 pm

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131	61000 Administration	425,853.00	21,317.03	59,645.24	45,764.33	320,443.43	75.25%
131	62000 Highway And Bridge Maintenance	1,148,745.00	76,471.70	115,960.64	42,519.67	990,264.69	86.20%
131	63100 Operation And Maintenance Of Equipment	326,167.00	47,265.58	54,814.35	39,761.14	231,591.51	71.00%
131	66000 Employee Benefits	43,540.00	0.00	28,513.00	0.00	15,027.00	34.51%
131	68000 Capital Outlay	750,800.00	0.00	0.00	0.00	750,800.00	100.00%
		$ 2,695,105.00	$ 145,054.31	$ 258,933.23	$ 128,045.14	$ 2,308,126.63	85.64%

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51100	312	Contracts With Private Agencies	2016-08-12	1010254977	Smith, Jerry Allen	100.00
51100	312	Contracts With Private Agencies	2016-08-25	1010255195	Smith, Jerry Allen	200.00
51100	320	Dues And Memberships	2016-08-25	1010255200	TN County Commissioners Association	1,800.00
51100	320	Dues And Memberships	2016-08-25	1010255201	TN County Services Association	2,444.00
51100	435	Office Supplies	2016-08-25	1010255197	Suntrust Bankcard, NA	62.85
51100	599	Other Charges	2016-08-04	1010254919	Verizon Wireless	49.76
51100	599	Other Charges	2016-08-18	1010255136	Blossom Shop, The	45.00
51100	599	Other Charges	2016-08-18	1010255140	Citizen Tribune	162.80
51100	.....	**County Commission**			**Total: 8**	**4,864.41**
51300	307	Communication	2016-08-04	1010254876	Century Link/Business Services	22.45
51300	307	Communication	2016-08-04	1010254919	Verizon Wireless	74.67
51300	307	Communication	2016-08-12	1010254925	AT&T	92.10
51300	320	Dues And Memberships	2016-08-25	1010255165	Association Of County Mayors	1,800.00
51300	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	227.87
51300	351	Rentals	2016-08-25	1010255169	Canon Solutions America, Inc	227.87
51300	355	Travel	2016-08-12	1010254930	Brittain, William H	94.47
51300	355	Travel	2016-08-12	1010254951	Fuelman	15.45
51300	435	Office Supplies	2016-08-25	1010255197	Suntrust Bankcard, NA	38.97
51300	599	Other Charges	2016-08-12	1010254946	English Mountain Spring Water	35.00
51300	599	Other Charges	2016-08-18	1010255140	Citizen Tribune	25.00
51300	599	Other Charges	2016-08-25	1010255198	The University Of Tennessee	100.00
51300	.....	**County Mayor/Executive**			**Total: 12**	**2,753.85**
51400	331	Legal Services	2016-08-18	1010255138	Capps, Cantwell, Capps & Byrd	877.50
51400	331	Legal Services	2016-08-25	1010255180	Frantz, McConnell & Seymour, LLP	84,000.00
51400	.....	**County Attorney**			**Total: 2**	**84,877.50**
51500	193	Election Worker	2016-08-12	1010254993	ALDRICH, CHARLENE	125.00
51500	193	Election Worker	2016-08-12	1010254994	ALDRICH, GILBERT S	125.00
51500	193	Election Worker	2016-08-12	1010254995	ALLEN, SALLY N	125.00
51500	193	Election Worker	2016-08-12	1010254996	ANDERSON, EMMA L	125.00
51500	193	Election Worker	2016-08-12	1010254997	ANDERSON, LOIS L	125.00
51500	193	Election Worker	2016-08-12	1010254998	BAKER, SALLY A	125.00
51500	193	Election Worker	2016-08-12	1010254999	Bentley, Virginia	125.00
51500	193	Election Worker	2016-08-12	1010255000	BLEVINS, BARBARA J	100.00
51500	193	Election Worker	2016-08-12	1010255001	Bond, Eugenia	125.00
51500	193	Election Worker	2016-08-12	1010255002	BOND, JAMES W	125.00
51500	193	Election Worker	2016-08-12	1010255003	BRIDGEWATER, NANCY S	125.00
51500	193	Election Worker	2016-08-12	1010255004	BROWN, ANN W	125.00
51500	193	Election Worker	2016-08-12	1010255005	Bryant, Charles Eldridge	125.00
51500	193	Election Worker	2016-08-12	1010255006	BURCHELL, SYDNEY V	125.00
51500	193	Election Worker	2016-08-12	1010255007	BURGIN, GORDON	50.00

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51500	193	Election Worker	2016-08-12	1010255008	CAMPBELL, JOCELYN P	155.00
51500	193	Election Worker	2016-08-12	1010255009	CANSLER, BARBARA M	125.00
51500	193	Election Worker	2016-08-12	1010255010	CARLYLE, MARCIA A	125.00
51500	193	Election Worker	2016-08-12	1010255011	Cassell, Joanna	50.00
51500	193	Election Worker	2016-08-12	1010255012	Cole, Gary	125.00
51500	193	Election Worker	2016-08-12	1010255013	COLLINS, SANDRA	50.00
51500	193	Election Worker	2016-08-12	1010255014	CONWAY, PATRICE MC	125.00
51500	193	Election Worker	2016-08-12	1010255015	Cook, Betty	125.00
51500	193	Election Worker	2016-08-12	1010255016	Cook, Charlotte	125.00
51500	193	Election Worker	2016-08-12	1010255017	COX, PAULA T	125.00
51500	193	Election Worker	2016-08-12	1010255018	COXTON, WYNEMA S	125.00
51500	193	Election Worker	2016-08-12	1010255019	CRAWFORD, BARBARA R	125.00
51500	193	Election Worker	2016-08-12	1010255020	CROCKETT, JERRI P	155.00
51500	193	Election Worker	2016-08-12	1010255021	CROSS, CLIFFORD E	125.00
51500	193	Election Worker	2016-08-12	1010255022	CROSS, PEGGY J	125.00
51500	193	Election Worker	2016-08-12	1010255023	CULLIP, CARLA S	155.00
51500	193	Election Worker	2016-08-12	1010255024	DALTON, AMANDA M	125.00
51500	193	Election Worker	2016-08-12	1010255025	DAMON, JOYCE A	125.00
51500	193	Election Worker	2016-08-12	1010255026	DAMON, RAYMOND G	125.00
51500	193	Election Worker	2016-08-12	1010255027	DICKERSON, TERRY	50.00
51500	193	Election Worker	2016-08-12	1010255028	Dixon, Jason	50.00
51500	193	Election Worker	2016-08-12	1010255029	Dixon, Margaret	125.00
51500	193	Election Worker	2016-08-12	1010255030	DREHER, ERIC F	125.00
51500	193	Election Worker	2016-08-12	1010255031	Duncan, Christine	125.00
51500	193	Election Worker	2016-08-12	1010255032	Duncan, Roy	50.00
51500	193	Election Worker	2016-08-12	1010255033	Edmonds, Mitzi	125.00
51500	193	Election Worker	2016-08-12	1010255034	EPPS, JACKIE P	125.00
51500	193	Election Worker	2016-08-12	1010255035	ETTER, JANICE L	125.00
51500	193	Election Worker	2016-08-12	1010255036	FLUKER, LEIGH A	125.00
51500	193	Election Worker	2016-08-12	1010255037	Forester, Kaye	125.00
51500	193	Election Worker	2016-08-12	1010255038	Gardner, Sharon B	125.00
51500	193	Election Worker	2016-08-12	1010255039	GATES, BONNIE F	125.00
51500	193	Election Worker	2016-08-12	1010255040	GILBERT, SANDY	50.00
51500	193	Election Worker	2016-08-12	1010255041	GIVENS, L SUE	125.00
51500	193	Election Worker	2016-08-12	1010255042	Goan, Nancy	125.00
51500	193	Election Worker	2016-08-12	1010255043	Graves, Doris L	125.00
51500	193	Election Worker	2016-08-12	1010255044	GREENE, DENNIS	50.00
51500	193	Election Worker	2016-08-12	1010255045	GREENE, JANICE C	125.00
51500	193	Election Worker	2016-08-12	1010255046	GREENE, PHILIP C	155.00
51500	193	Election Worker	2016-08-12	1010255047	GREENE, SUSAN H	125.00
51500	193	Election Worker	2016-08-12	1010255048	GUTHRIE, EDDIE R	125.00
51500	193	Election Worker	2016-08-12	1010255049	HALE, JAMES W	155.00
51500	193	Election Worker	2016-08-12	1010255050	HALE, KAY M	125.00

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51500	193	Election Worker	2016-08-12	1010255051	Harrell, David M	155.00
51500	193	Election Worker	2016-08-12	1010255052	HARRELL, SUE J	125.00
51500	193	Election Worker	2016-08-12	1010255053	HARRIS, CHRISTINE G	125.00
51500	193	Election Worker	2016-08-12	1010255054	HARRIS, CLEO M	125.00
51500	193	Election Worker	2016-08-12	1010255055	HARRIS, CRYSTAL G	125.00
51500	193	Election Worker	2016-08-12	1010255056	HARRIS, VIRGINIA L	125.00
51500	193	Election Worker	2016-08-12	1010255057	HAYWORTH, LETHA M	125.00
51500	193	Election Worker	2016-08-12	1010255058	HAYWORTH, WILMA R	125.00
51500	193	Election Worker	2016-08-12	1010255059	HELMS, ANNA M	125.00
51500	193	Election Worker	2016-08-12	1010255060	Hodge, Barbara	125.00
51500	193	Election Worker	2016-08-12	1010255061	HOLDER, JESSICA R	125.00
51500	193	Election Worker	2016-08-12	1010255062	HOLDER, RONNIE L	155.00
51500	193	Election Worker	2016-08-12	1010255063	Holt, Aaron	50.00
51500	193	Election Worker	2016-08-12	1010255064	HONEYCUTT, DALLAS E	125.00
51500	193	Election Worker	2016-08-12	1010255065	HORNER, ERNEST F	155.00
51500	193	Election Worker	2016-08-12	1010255066	Horner, Joanne	125.00
51500	193	Election Worker	2016-08-12	1010255067	HOSKINS, KATHY A	125.00
51500	193	Election Worker	2016-08-12	1010255068	HOWINGTON, BETTY T	155.00
51500	193	Election Worker	2016-08-12	1010255069	HULL, MARY E	125.00
51500	193	Election Worker	2016-08-12	1010255070	Hux, William	100.00
51500	193	Election Worker	2016-08-12	1010255071	Inman, Verna M	125.00
51500	193	Election Worker	2016-08-12	1010255072	JAMES, PATSY H	125.00
51500	193	Election Worker	2016-08-12	1010255073	KILBY, NICHOLAS K	125.00
51500	193	Election Worker	2016-08-12	1010255074	KILLIAN, EDNA R	125.00
51500	193	Election Worker	2016-08-12	1010255075	Kimbrough, Pamela	125.00
51500	193	Election Worker	2016-08-12	1010255076	KING, VICKI G	125.00
51500	193	Election Worker	2016-08-12	1010255077	KRUMMEL, CLAY A	155.00
51500	193	Election Worker	2016-08-12	1010255078	LASTER, NOVELLA I	125.00
51500	193	Election Worker	2016-08-12	1010255079	LEWIS, DORIS	50.00
51500	193	Election Worker	2016-08-12	1010255080	LITZ, PEGGY H	125.00
51500	193	Election Worker	2016-08-12	1010255081	LOGAN, DIANA M	125.00
51500	193	Election Worker	2016-08-12	1010255082	LOWE, LINDA L	125.00
51500	193	Election Worker	2016-08-12	1010255083	MARSH, EDWARD E	125.00
51500	193	Election Worker	2016-08-12	1010255084	MARSH, SANDRA M	125.00
51500	193	Election Worker	2016-08-12	1010255085	MARSHALL, DAVID R	125.00
51500	193	Election Worker	2016-08-12	1010255086	Martin, Barbara	125.00
51500	193	Election Worker	2016-08-12	1010255087	MATTHEWS, LISA M	125.00
51500	193	Election Worker	2016-08-12	1010255088	Miller, Betty R	125.00
51500	193	Election Worker	2016-08-12	1010255089	Mitchell, Mary Ann	125.00
51500	193	Election Worker	2016-08-12	1010255090	NEWMAN, LYNN P	125.00
51500	193	Election Worker	2016-08-12	1010255091	NIES, MYRA G	125.00
51500	193	Election Worker	2016-08-12	1010255092	Oakberg, Frank	125.00
51500	193	Election Worker	2016-08-12	1010255093	OLDEN, CLARA R	125.00

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Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51500	193	Election Worker	2016-08-12	1010255094	ORAM, PATRICIA R	125.00
51500	193	Election Worker	2016-08-12	1010255095	PAGE, JIMMY R	125.00
51500	193	Election Worker	2016-08-12	1010255096	PERKEY, CHARLES R	155.00
51500	193	Election Worker	2016-08-12	1010255097	PETERSON, CAROL W	125.00
51500	193	Election Worker	2016-08-12	1010255098	PHILLIPS, SHIRLEY A	125.00
51500	193	Election Worker	2016-08-12	1010255099	PIGMON, PATRICIA W	125.00
51500	193	Election Worker	2016-08-12	1010255100	Porter, Linda	155.00
51500	193	Election Worker	2016-08-12	1010255101	PURKEY, BETTY S	125.00
51500	193	Election Worker	2016-08-12	1010255102	REEL, REBECCA H	125.00
51500	193	Election Worker	2016-08-12	1010255103	REINHARDT, SHIRLEY A	125.00
51500	193	Election Worker	2016-08-12	1010255104	Rhodes, Janet	125.00
51500	193	Election Worker	2016-08-12	1010255105	ROBERTSON, BOB	50.00
51500	193	Election Worker	2016-08-12	1010255106	Robeson, Janet S	125.00
51500	193	Election Worker	2016-08-12	1010255107	RUCKER, JERRI F	125.00
51500	193	Election Worker	2016-08-12	1010255108	S GREENE, RUTH ANN	125.00
51500	193	Election Worker	2016-08-12	1010255109	SEXTON, DANIEL	50.00
51500	193	Election Worker	2016-08-12	1010255110	SHARP, ALAN D	155.00
51500	193	Election Worker	2016-08-12	1010255111	SHARP, SHERRY S	125.00
51500	193	Election Worker	2016-08-12	1010255112	SHEPARD, JERRY L	155.00
51500	193	Election Worker	2016-08-12	1010255113	SIZEMORE, DARRELL	50.00
51500	193	Election Worker	2016-08-12	1010255114	SIZEMORE, JEFF	50.00
51500	193	Election Worker	2016-08-12	1010255115	Smallman-Lloyd, Deana	125.00
51500	193	Election Worker	2016-08-12	1010255116	SNODGRASS, ANGELA G	125.00
51500	193	Election Worker	2016-08-12	1010255117	SNOWDEN, WILLIAM S	155.00
51500	193	Election Worker	2016-08-12	1010255118	SPOONE, DIANE S	125.00
51500	193	Election Worker	2016-08-12	1010255119	STEADMAN, GEORGE F	155.00
51500	193	Election Worker	2016-08-12	1010255120	STUBBLEFIELD, ELIZABETH W	125.00
51500	193	Election Worker	2016-08-12	1010255121	Stubblefield, Florence	125.00
51500	193	Election Worker	2016-08-12	1010255122	SWANN, ROBERT K	155.00
51500	193	Election Worker	2016-08-12	1010255123	Talley, Betty	50.00
51500	193	Election Worker	2016-08-12	1010255124	TEDDER, BETH A	125.00
51500	193	Election Worker	2016-08-12	1010255125	THOMAS, BRENDA B	125.00
51500	193	Election Worker	2016-08-12	1010255126	THOMAS, RITA E	125.00
51500	193	Election Worker	2016-08-12	1010255127	THOMPSON, DONNA NOE	125.00
51500	193	Election Worker	2016-08-12	1010255128	THOMPSON, ROSALIND RM	125.00
51500	193	Election Worker	2016-08-12	1010255129	WEBB, EDITH O	125.00
51500	193	Election Worker	2016-08-12	1010255130	WENDER, SARAI T	125.00
51500	193	Election Worker	2016-08-12	1010255131	Wilkerson, Ralph W, JR	155.00
51500	193	Election Worker	2016-08-12	1010255132	WOLFE, KATHERINE S	125.00
51500	307	Communication	2016-08-04	1010254876	Century Link/Business Services	1.11
51500	307	Communication	2016-08-12	1010254925	AT&T	18.84
51500	312	Contracts With Private Agencies	2016-08-12	1010254931	Brotherton, Landree	2,010.00
51500	312	Contracts With Private Agencies	2016-08-12	1010254964	Leonard, Stewart C	2,010.00

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Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51500	312	Contracts With Private Agencies	2016-08-12	1010254967	Microvote Corporation	4,550.00
51500	332	Legal Notices, Recording And Court Costs	2016-08-12	1010254937	Citizen Tribune	4,282.80
51500	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	139.09
51500	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	139.09
51500	355	Travel	2016-08-25	1010255177	East TN Association of County Election Offici	600.00
51500	435	Office Supplies	2016-08-12	1010254946	English Mountain Spring Water	20.00
51500	435	Office Supplies	2016-08-25	1010255197	Suntrust Bankcard, NA	119.99
51500	719	Office Equipment	2016-08-25	1010255197	Suntrust Bankcard, NA	206.91
51500	.....	**Election Commission**			**Total: 152**	**30,962.83**
51600	307	Communication	2016-08-04	1010254876	Century Link/Business Services	0.82
51600	320	Dues And Memberships	2016-08-25	1010255198	The University Of Tennessee	100.00
51600	.....	**Register Of Deeds**			**Total: 2**	**100.82**
51720	307	Communication	2016-08-04	1010254876	Century Link/Business Services	4.70
51720	307	Communication	2016-08-04	1010254919	Verizon Wireless	123.52
51720	332	Legal Notices, Recording And Court Costs	2016-08-18	1010255140	Citizen Tribune	126.40
51720	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	139.09
51720	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	139.09
51720	425	Gasoline	2016-08-12	1010254951	Fuelman	69.83
51720	524	In Service/Staff Development	2016-08-04	1010254916	TN Dept of Commerce & Insurance	45.00
51720	524	In Service/Staff Development	2016-08-25	1010255198	The University Of Tennessee	100.00
51720	.....	**Planning**			**Total: 8**	**747.63**
51760	309	Contracts With Government Agencies	2016-08-04	1010254878	City of Morristown	5,889.23
51760	.....	**Geographical Information Systems**			**Total: 1**	**5,889.23**
51810	307	Communication	2016-08-04	1010254919	Verizon Wireless	266.64
51810	307	Communication	2016-08-12	1010254925	AT&T	810.92
51810	307	Communication	2016-08-12	1010254926	AT&T	631.43
51810	334	Maintenance Agreements	2016-08-04	1010254883	Gallaher & Associates Inc	665.00
51810	334	Maintenance Agreements	2016-08-04	1010254902	Murrell Burglar Alarm Co Inc	568.00
51810	335	Maintenance And Repair Service - Buildings	2016-08-04	1010254882	Fenco Supply Co	92.08
51810	335	Maintenance And Repair Service - Buildings	2016-08-04	1010254894	Lowe's	614.63
51810	335	Maintenance And Repair Service - Buildings	2016-08-12	1010254939	Concrete Materials, Inc.	272.00
51810	335	Maintenance And Repair Service - Buildings	2016-08-18	1010255161	Town & Country Lock & Key	319.10
51810	335	Maintenance And Repair Service - Buildings	2016-08-25	1010255192	Panther Steel Co	130.00
51810	338	Maintenance And Repair Services - Vehicles	2016-08-04	1010254915	Tipton, Ronald	25.00
51810	338	Maintenance And Repair Services - Vehicles	2016-08-18	1010255145	Crescent Wash & Lube	8.50
51810	399	Other Contracted Services	2016-08-12	1010254946	English Mountain Spring Water	28.00
51810	410	Custodial Supplies	2016-08-04	1010254891	Kelsan Inc	2,259.76
51810	410	Custodial Supplies	2016-08-12	1010254952	G & K Services Inc	152.68
51810	415	Electricity	2016-08-25	1010255187	Morristown Utilities	7,328.00

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Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51810	425	Gasoline	2016-08-12	1010254951	Fuelman	164.60
51810	434	Natural Gas	2016-08-18	1010255135	Atmos Energy	220.45
51810	434	Natural Gas	2016-08-25	1010255166	Atmos Energy	591.27
51810	451	Uniforms	2016-08-12	1010254952	G & K Services Inc	351.72
51810	717	Maintenance Equipment	2016-08-04	1010254894	Lowe's	572.71
51810	.....	**Other Facilities**			**Total: 21**	**16,072.49**
51910	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	139.09
51910	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	139.09
51910	.....	**Preservation Of Records**			**Total: 2**	**278.18**
52100	320	Dues And Memberships	2016-08-25	1010255179	East Tn Purchasing Association	25.00
52100	320	Dues And Memberships	2016-08-25	1010255191	National Institute of Governmental Purchasin	190.00
52100	.....	**Accounting And Budgeting**			**Total: 2**	**215.00**
52200	302	Advertising	2016-08-18	1010255140	Citizen Tribune	497.60
52200	.....	**Purchasing**			**Total: 1**	**497.60**
52300	307	Communication	2016-08-04	1010254876	Century Link/Business Services	0.65
52300	425	Gasoline	2016-08-12	1010254951	Fuelman	127.29
52300	435	Office Supplies	2016-08-12	1010254946	English Mountain Spring Water	15.00
52300	508	Premiums On Corporate Surety Bonds	2016-08-04	1010254912	Southern States Insurance	105.00
52300	.....	**Property Assessor's Office**			**Total: 4**	**247.94**
52310	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	108.58
52310	351	Rentals	2016-08-25	1010255169	Canon Solutions America, Inc	108.58
52310	.....	**Reappraisal Program**			**Total: 2**	**217.16**
52400	307	Communication	2016-08-04	1010254876	Century Link/Business Services	0.21
52400	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	139.09
52400	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	139.09
52400	.....	**County Trustee's Office**			**Total: 3**	**278.39**
52500	307	Communication	2016-08-04	1010254876	Century Link/Business Services	6.83
52500	307	Communication	2016-08-04	1010254919	Verizon Wireless	35.54
52500	307	Communication	2016-08-12	1010254925	AT&T	37.68
52500	320	Dues And Memberships	2016-08-25	1010255198	The University Of Tennessee	100.00
52500	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	147.75
52500	435	Office Supplies	2016-08-12	1010254946	English Mountain Spring Water	20.00
52500	435	Office Supplies	2016-08-18	1010255133	American Paper & Twine Co	257.00
52500	.....	**County Clerk's Office**			**Total: 7**	**604.80**
52600	307	13 Communication	2016-08-04	1010254873	Atkins, Jeff	50.00

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52600	312	Contracts With Private Agencies	2016-08-18	1010255157	MUS Fibernet	279.90
52600	317	Data Processing Services	2016-08-12	1010254986	Tucker, Robert	146.87
52600	317	Data Processing Services	2016-08-18	1010255157	MUS Fibernet	900.90
52600	355	Travel	2016-08-12	1010254951	Fuelman	2.55
52600	411	Data Processing Supplies	2016-08-04	1010254894	Lowe's	20.84
52600	709	Data Processing Equipment	2016-08-04	1010254875	CDW Government, Inc	149.14
52600	.....	**Data Processing**			**Total: 7**	**1,550.20**
52900	307	Communication	2016-08-04	1010254876	Century Link/Business Services	2.19
52900	307	Communication	2016-08-04	1010254919	Verizon Wireless	35.50
52900	307	Communication	2016-08-12	1010254925	AT&T	560.06
52900	330	Operating Lease Payments	2016-08-12	1010254969	Morristown Utilities	966.00
52900	330	Operating Lease Payments	2016-08-12	1010254971	MUS Fibernet	142.48
52900	330	Operating Lease Payments	2016-08-12	1010254990	Waste Industries/102 Tidiwaste	42.16
52900	330	Operating Lease Payments	2016-08-25	1010255194	Sawyer, Mark	1,100.00
52900	335	Maintenance And Repair Service - Buildings	2016-08-25	1010255182	G & C Supply Co	215.08
52900	351	Rentals	2016-08-25	1010255199	Thermocopy Of Tennessee	66.79
52900	435	Office Supplies	2016-08-12	1010254946	English Mountain Spring Water	28.00
52900	709	Data Processing Equipment	2016-08-25	1010255184	Lakeway Door & Glass Inc	900.00
52900	.....	**Other Finance**			**Total: 11**	**4,058.26**
53100	194	Jury And Witness Expense	2016-08-12	1010254942	Davy Crockett Restaurant	142.79
53100	307	Communication	2016-08-04	1010254876	Century Link/Business Services	16.88
53100	307	Communication	2016-08-04	1010254919	Verizon Wireless	59.76
53100	307	Communication	2016-08-12	1010254925	AT&T	37.68
53100	320	Dues And Memberships	2016-08-25	1010255198	The University Of Tennessee	100.00
53100	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	479.62
53100	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	139.09
53100	399	Other Contracted Services	2016-08-12	1010254976	Sliger, Dwayne	160.00
53100	435	Office Supplies	2016-08-25	1010255197	Suntrust Bankcard, NA	75.85
53100	709	Data Processing Equipment	2016-08-12	1010254965	Local Government Corporation	5,420.00
53100	709	Data Processing Equipment	2016-08-18	1010255153	Local Government Corporation	287.50
53100	.....	**Circuit Court**			**Total: 11**	**6,919.17**
53300	307	Communication	2016-08-04	1010254876	Century Link/Business Services	5.56
53300	307	Communication	2016-08-12	1010254925	AT&T	18.84
53300	320	Dues And Memberships	2016-08-12	1010254927	Board Of Professional Responsibility	170.00
53300	355	Travel	2016-08-25	1010255203	TN General Sessions Judges Conference	197.00
53300	399	Other Contracted Services	2016-08-12	1010254932	Canon Solutions America, Inc	84.70
53300	399	Other Contracted Services	2016-08-25	1010255169	Canon Solutions America, Inc	84.70
53300	435	Office Supplies	2016-08-12	1010254946	English Mountain Spring Water	28.00
53300	.....	**General Sessions Court**			**Total: 7**	**588.80**

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53330	307	Communication	2016-08-04	1010254919	Verizon Wireless	199.04
53330	307	Communication	2016-08-12	1010254925	AT&T	39.24
53330	320	Dues And Memberships	2016-08-12	1010254937	Citizen Tribune	154.95
53330	320	Dues And Memberships	2016-08-12	1010254981	TN Assoc Of Drug Court Professionals	200.00
53330	322	Evaluation And Testing	2016-08-12	1010254966	Medtox Laboratories Inc	101.86
53330	334	Maintenance Agreements	2016-08-12	1010254948	Flattware Inc	2,750.00
53330	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	139.09
53330	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	139.09
53330	435	Office Supplies	2016-08-12	1010254946	English Mountain Spring Water	23.00
53330	499	Other Supplies And Materials	2016-08-12	1010254958	Horton, Barbara R	58.02
53330	499	Other Supplies And Materials	2016-08-18	1010255149	Horton, Barbara R	17.56
53330	.....	**Drug Court**			**Total: 11**	**3,821.85**
53400	307	Communication	2016-08-04	1010254876	Century Link/Business Services	6.46
53400	307	Communication	2016-08-12	1010254925	AT&T	18.84
53400	320	Dues And Memberships	2016-08-25	1010255175	County Officials Association	600.00
53400	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	188.00
53400	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	188.00
53400	355	Travel	2016-08-12	1010254951	Fuelman	34.03
53400	435	Office Supplies	2016-08-12	1010254946	English Mountain Spring Water	10.00
53400	435	Office Supplies	2016-08-18	1010255152	LexisNexis/Matthew Bender & Co	100.08
53400	508	Premiums On Corporate Surety Bonds	2016-08-18	1010255159	Southern States Insurance	228.00
53400	524	In Service/Staff Development	2016-08-25	1010255178	East Tn Court Clerks Association	80.00
53400	524	In Service/Staff Development	2016-08-25	1010255198	The University Of Tennessee	300.00
53400	.....	**Chancery Court**			**Total: 11**	**1,753.41**
53500	307	Communication	2016-08-04	1010254876	Century Link/Business Services	2.81
53500	307	Communication	2016-08-04	1010254919	Verizon Wireless	41.58
53500	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	139.09
53500	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	139.09
53500	355	Travel	2016-08-18	1010255150	Knight, Penny	197.50
53500	422	Food Supplies	2016-08-12	1010254946	English Mountain Spring Water	25.00
53500	425	Gasoline	2016-08-12	1010254951	Fuelman	17.38
53500	.....	**Juvenile Court**			**Total: 7**	**562.45**
53920	524	In Service/Staff Development	2016-08-18	1010255160	Tn Law Enforcement Civil	550.00
53920	.....	**Courtroom Security**			**Total: 1**	**550.00**
54110	307	Communication	2016-08-04	1010254876	Century Link/Business Services	74.20
54110	307	Communication	2016-08-12	1010254925	AT&T	94.39
54110	307	Communication	2016-08-12	1010254989	Verizon Wireless	1,020.70
54110	307	Communication	2016-08-18	1010255162	Verizon Wireless	2,314.76
54110	338	Maintenance And Repair Services - Vehicles	2016-08-04	1010254898	Morristown Ford	4,028.54

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ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54110	338	Maintenance And Repair Services - Vehicles	2016-08-04	1010254910	Royston Chrysler Dodge Jeep	1,266.72
54110	338	Maintenance And Repair Services - Vehicles	2016-08-12	1010254944	Drinnon, Kenny	521.55
54110	338	Maintenance And Repair Services - Vehicles	2016-08-18	1010255145	Crescent Wash & Lube	717.94
54110	338	Maintenance And Repair Services - Vehicles	2016-08-25	1010255183	KC Auto Detailing	40.00
54110	348	Postal Charges	2016-08-12	1010254947	Federal Express	26.93
54110	348	Postal Charges	2016-08-12	1010254988	UPS Store 5010	51.58
54110	349	Printing, Stationery And Forms	2016-08-04	1010254908	R Chatfield Co, Inc	389.07
54110	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	229.27
54110	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	229.27
54110	355	Travel	2016-08-04	1010254889	Jarnagin, Esco Ray	229.50
54110	355	Travel	2016-08-12	1010254975	Sauceman, George	280.50
54110	355	Travel	2016-08-18	1010255156	Mullins, Jimmy	324.50
54110	355	Travel	2016-08-25	1010255168	Brooks, James	81.00
54110	355	Travel	2016-08-25	1010255190	Mullins, Jimmy	81.00
54110	355	Travel	2016-08-25	1010255197	Suntrust Bankcard, NA	2,034.57
54110	399	Other Contracted Services	2016-08-12	1010254984	Transunion Risk & Alternative	49.75
54110	425	Gasoline	2016-08-12	1010254951	Fuelman	6,999.68
54110	431	Law Enforcement Supplies	2016-08-25	1010255202	TN Department Of General Services	300.00
54110	433	Lubricants	2016-08-04	1010254910	Royston Chrysler Dodge Jeep	144.10
54110	433	Lubricants	2016-08-18	1010255145	Crescent Wash & Lube	289.89
54110	450	Tires And Tubes	2016-08-04	1010254907	Porter's Tire Store	556.75
54110	499	Other Supplies And Materials	2016-08-25	1010255197	Suntrust Bankcard, NA	150.00
54110	524	In Service/Staff Development	2016-08-12	1010254979	Tibrs User Group	210.00
54110	524	In Service/Staff Development	2016-08-12	1010254983	TN Law Enforcement Training Officers Assoc	575.00
54110	524	In Service/Staff Development	2016-08-25	1010255204	Walters State Comm College	1,000.00
54110	599	Other Charges	2016-08-12	1010254946	English Mountain Spring Water	25.00
54110	716	Law Enforcement Equipment	2016-08-12	1010254933	Cartwright Communication Inc	3,617.40
54110	716	Law Enforcement Equipment	2016-08-12	1010254953	Gall's Inc	198.00
54110	716	Law Enforcement Equipment	2016-08-18	1010255146	Gall's Inc	2,313.00
54110	.....	**Sheriff's Department**			**Total: 34**	**30,464.56**
54210	334	Maintenance Agreements	2016-08-25	1010255196	South Western Comm, Inc	4,780.00
54210	335	Maintenance And Repair Service - Buildings	2016-08-04	1010254881	Fastenal Company	86.18
54210	335	Maintenance And Repair Service - Buildings	2016-08-04	1010254894	Lowe's	159.10
54210	335	Maintenance And Repair Service - Buildings	2016-08-12	1010254922	Alcoa Mechanical No. 2	2,100.00
54210	335	Maintenance And Repair Service - Buildings	2016-08-12	1010254974	Relief Septic Service	500.00
54210	335	Maintenance And Repair Service - Buildings	2016-08-12	1010254980	TMS - Marlin	3,037.30
54210	335	Maintenance And Repair Service - Buildings	2016-08-18	1010255161	Town & Country Lock & Key	137.90
54210	335	Maintenance And Repair Service - Buildings	2016-08-25	1010255176	Cummins Crosspoint, Llc	988.98
54210	336	Maintenance And Repair Services - Equipment	2016-08-12	1010254963	Large Equipment Inc	245.62
54210	340	Medical And Dental Services	2016-08-04	1010254879	Correctional Risk Services Inc	945.35
54210	340	Medical And Dental Services	2016-08-04	1010254900	Morristown-Hamblen EMS	50.00
54210	340	Medical And Dental Services	2016-08-12	1010254923	American Esoteric Laboratories	1,400.46

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54210	340	Medical And Dental Services	2016-08-12	1010254940	Correctional Risk Services Inc	1,816.06
54210	340	Medical And Dental Services	2016-08-12	1010254962	Laboratory Corporation Of Amer	341.00
54210	340	Medical And Dental Services	2016-08-12	1010254968	Mobile Images Acquisition LLC	4,040.00
54210	340	Medical And Dental Services	2016-08-12	1010254970	Morristown-Hamblen Hospital	8,232.42
54210	340	Medical And Dental Services	2016-08-18	1010255143	Correcthealth, LLC	68,692.90
54210	340	Medical And Dental Services	2016-08-18	1010255144	Correctional Risk Services Inc	4,463.89
54210	340	Medical And Dental Services	2016-08-25	1010255167	Brad S Johnson, DMD	165.00
54210	340	Medical And Dental Services	2016-08-25	1010255173	Correcthealth, LLC	33,997.43
54210	340	Medical And Dental Services	2016-08-25	1010255174	Correctional Risk Services Inc	2,951.44
54210	340	Medical And Dental Services	2016-08-25	1010255181	Fresenius Med Care Morristown	2,500.00
54210	340	Medical And Dental Services	2016-08-25	1010255188	Morristown-Hamblen EMS	150.00
54210	340	Medical And Dental Services	2016-08-25	1010255189	Morristown-Hamblen Hospital	8,723.05
54210	351	Rentals	2016-08-12	1010254932	Canon Solutions America, Inc	184.30
54210	351	Rentals	2016-08-18	1010255137	Canon Solutions America, Inc	184.30
54210	410	Custodial Supplies	2016-08-04	1010254891	Kelsan Inc	3,473.40
54210	410	Custodial Supplies	2016-08-12	1010254936	Chem Clean Systems LLC	339.95
54210	410	Custodial Supplies	2016-08-12	1010254990	Waste Industries/102 Tidiwaste	490.19
54210	410	Custodial Supplies	2016-08-18	1010255139	Chem Clean Systems LLC	259.96
54210	410	Custodial Supplies	2016-08-25	1010255170	Chem Clean Systems LLC	289.96
54210	413	Drugs And Medical Supplies	2016-08-04	1010254897	Minnis Drugs	14.99
54210	413	Drugs And Medical Supplies	2016-08-12	1010254943	Diamond Drugs, Inc	10,358.20
54210	422	Food Supplies	2016-08-04	1010254906	Pfg Hale , Inc	28,663.08
54210	422	Food Supplies	2016-08-12	1010254929	Borden Dairy Of Ky / Flavorich	1,897.90
54210	422	Food Supplies	2016-08-12	1010254949	Flowers Baking Company	3,091.68
54210	599	Other Charges	2016-08-12	1010254928	Bob Barker Company, Inc	797.43
54210	790	Other Equipment	2016-08-12	1010254928	Bob Barker Company, Inc	2,045.00
54210	790	Other Equipment	2016-08-25	1010255197	Suntrust Bankcard, NA	405.40
54210	.....	**Jail**			**Total: 39**	**202,999.82**
54250	307	Communication	2016-08-04	1010254876	Century Link/Business Services	10.08
54250	307	Communication	2016-08-04	1010254919	Verizon Wireless	71.00
54250	338	Maintenance And Repair Services - Vehicles	2016-08-04	1010254904	NAPA Auto Parts Of Morristown	74.97
54250	425	Gasoline	2016-08-12	1010254951	Fuelman	116.23
54250	435	Office Supplies	2016-08-04	1010254895	Medtox Laboratories Inc	229.19
54250	499	Other Supplies And Materials	2016-08-04	1010254886	Hamblen County Clerk	17.50
54250	.....	**Work Release Program**			**Total: 6**	**518.97**
54410	307	Communication	2016-08-04	1010254874	Bell, Chris E	50.00
54410	338	Maintenance And Repair Services - Vehicles	2016-08-18	1010255145	Crescent Wash & Lube	74.97
54410	355	Travel	2016-08-25	1010255197	Suntrust Bankcard, NA	540.00
54410	425	Gasoline	2016-08-12	1010254951	Fuelman	268.22
54410	435	Office Supplies	2016-08-25	1010255199	Thermocopy Of Tennessee	45.00
54410	599	Other Charges	2016-08-12	1010254950	Food City	7.98

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
54410	599	Other Charges	2016-08-12	1010254989	Verizon Wireless	34.00
54410	599	Other Charges	2016-08-18	1010255148	Home Depot Credit Services	115.63
54410	599	Other Charges	2016-08-25	1010255171	Citizen Tribune	24.80
54410	599	Other Charges	2016-08-25	1010255197	Suntrust Bankcard, NA	178.00
54410	708	Communication Equipment	2016-08-04	1010254904	NAPA Auto Parts Of Morristown	89.24
54410	708	Communication Equipment	2016-08-25	1010255197	Suntrust Bankcard, NA	59.50
54410	.....	**Civil Defense**			**Total: 12**	**1,487.34**
54610	312	Contracts With Private Agencies	2016-08-04	1010254880	Dockery Funeral Home Inc	150.00
54610	312	Contracts With Private Agencies	2016-08-04	1010254884	Giles, Todd E	80.00
54610	312	Contracts With Private Agencies	2016-08-04	1010254900	Morristown-Hamblen EMS	50.00
54610	312	Contracts With Private Agencies	2016-08-04	1010254905	Peoples, Jimmy W	240.00
54610	312	Contracts With Private Agencies	2016-08-04	1010254914	Thompson, Claude, JR	280.00
54610	312	Contracts With Private Agencies	2016-08-12	1010254961	Knox County Medical Examiner	6,300.00
54610	312	Contracts With Private Agencies	2016-08-12	1010254978	Thompson, Tom C, MD	2,083.33
54610	399	Other Contracted Services	2016-08-12	1010254941	Davis, Eddie	750.00
54610	.....	**County Coroner/Medical Examiner**			**Total: 8**	**9,933.33**
55110	309	Contracts With Government Agencies	2016-08-04	1010254876	Century Link/Business Services	48.31
55110	309	Contracts With Government Agencies	2016-08-04	1010254902	Murrell Burglar Alarm Co Inc	413.48
55110	309	Contracts With Government Agencies	2016-08-04	1010254909	Roberts Cleaning Company	1,699.00
55110	309	Contracts With Government Agencies	2016-08-12	1010254921	Advanced Communications, Inc	419.52
55110	309	Contracts With Government Agencies	2016-08-12	1010254925	AT&T	205.90
55110	309	Contracts With Government Agencies	2016-08-18	1010255137	Canon Solutions America, Inc	17.68
55110	309	Contracts With Government Agencies	2016-08-18	1010255158	Senior Citizens Home Assist	35.00
55110	309	Contracts With Government Agencies	2016-08-25	1010255166	Atmos Energy	54.72
55110	309	Contracts With Government Agencies	2016-08-25	1010255171	Citizen Tribune	386.01
55110	309	Contracts With Government Agencies	2016-08-25	1010255187	Morristown Utilities	2,409.00
55110	355	Travel	2016-08-04	1010254911	Smith, Kim	106.69
55110	355	Travel	2016-08-04	1010254913	Testerman, Carla D	50.29
55110	399	Other Contracted Services	2016-08-18	1010255151	Lamar Companies	800.00
55110	499	Other Supplies And Materials	2016-08-18	1010255154	Morristown Signs, Inc	72.00
55110	499	Other Supplies And Materials	2016-08-25	1010255197	Suntrust Bankcard, NA	357.00
55110	.....	**Local Health Center**			**Total: 15**	**7,074.60**
55120	316	Contributions	2016-08-04	1010254901	Morristown-Hamblen Humane Soc	11,125.00
55120	.....	**Rabies And Animal Control**			**Total: 1**	**11,125.00**
56700	307	Communication	2016-08-04	1010254903	MUS Fibernet	129.66
56700	307	Communication	2016-08-04	1010254919	Verizon Wireless	62.85
56700	336	Maintenance And Repair Services - Equipment	2016-08-04	1010254892	Lane Sales Power Equipment	176.46
56700	336	Maintenance And Repair Services - Equipment	2016-08-25	1010255197	Suntrust Bankcard, NA	127.53
56700	399	Other Contracted Services	2016-08-12	1010254991	Williams, Cindy	350.00

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
56700	399	Other Contracted Services	2016-08-25	1010255205	Williams, Cindy	350.00
56700	410	Custodial Supplies	2016-08-12	1010254960	Kelsan Inc	520.82
56700	410	Custodial Supplies	2016-08-12	1010254990	Waste Industries/102 Tidiwaste	443.47
56700	412	Diesel Fuel	2016-08-18	1010255163	Voyager Fleet Systems Inc	120.91
56700	415	Electricity	2016-08-04	1010254899	Morristown Utilities	166.00
56700	415	Electricity	2016-08-18	1010255134	Appalachian Electric Co-Op	23.31
56700	415	Electricity	2016-08-18	1010255155	Morristown Utilities	3,801.00
56700	425	Gasoline	2016-08-18	1010255163	Voyager Fleet Systems Inc	371.77
56700	454	Water And Sewer	2016-08-04	1010254899	Morristown Utilities	1,757.00
56700	499	Other Supplies And Materials	2016-08-04	1010254894	Lowe's	96.61
56700	499	Other Supplies And Materials	2016-08-12	1010254938	Cocke Farmers Co-Op	49.99
56700	599	Other Charges	2016-08-12	1010254946	English Mountain Spring Water	36.00
56700	599	Other Charges	2016-08-25	1010255164	Ace Hardware Of Morristown	74.12
56700	.....	**Parks And Fair Boards**			**Total: 18**	**8,657.50**
56900	309	Contracts With Government Agencies	2016-08-04	1010254888	Hamblen County-Morristown Solid Waste	20,787.87
56900	309	Contracts With Government Agencies	2016-08-04	1010254890	Keep M'town Hamblen Beautiful	534.07
56900	.....	**Other Social, Cultural And Recreational**			**Total: 2**	**21,321.94**
57100	307	Communication	2016-08-04	1010254876	Century Link/Business Services	3.51
57100	355	Travel	2016-08-04	1010254893	Long, Debra	38.07
57100	.....	**Agricultural Extension Service**			**Total: 2**	**41.58**
58110	355	Travel	2016-08-12	1010254951	Fuelman	7.78
58110	399	Other Contracted Services	2016-08-04	1010254894	Lowe's	172.64
58110	399	Other Contracted Services	2016-08-04	1010254917	Turner, Eddie	110.69
58110	399	Other Contracted Services	2016-08-04	1010254920	WJDT FM	350.00
58110	399	Other Contracted Services	2016-08-12	1010254973	Radio Acquisition Corporation	350.00
58110	399	Other Contracted Services	2016-08-12	1010254990	Waste Industries/102 Tidiwaste	250.00
58110	.....	**Tourism**			**Total: 6**	**1,241.11**
58120	316	Contributions	2016-08-25	1010255186	Morristown Area Chamber Of Commerce	5,000.00
58120	.....	**Industrial Development**			**Total: 1**	**5,000.00**
58300	307	Communication	2016-08-04	1010254876	Century Link/Business Services	2.31
58300	.....	**Veterans' Services**			**Total: 1**	**2.31**
58600	299	Other Fringe Benefits	2016-08-04	1010254887	Hamblen County Government	237.50
58600	312	Contracts With Private Agencies	2016-08-04	1010254885	Hamblen Co Self Insurance Fund	43,547.45
58600	515	Liability Claims	2016-08-12	1010254985	Travelers	4,839.40
58600	.....	**Employee Benefits**			**Total: 3**	**48,624.35**
58900	310	Contracts With Other Public Agencies	2016-08-12	1010254945	East TN Development Dist	5,003.52

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
58900	399	Other Contracted Services	2016-08-04	1010254877	City of Morristown	3.62
58900	399	Other Contracted Services	2016-08-18	1010255141	City of Morristown	1,440.13
58900	399	Other Contracted Services	2016-08-25	1010255172	City of Morristown	107.11
58900	.....	**Miscellaneous**			**Total: 4**	**6,554.38**
91120	709	Data Processing Equipment	2016-08-25	1010255185	Local Government Corporation	3,995.00
91120	.....	**Administration Of Justice Projects**			**Total: 1**	**3,995.00**
91130	709	Data Processing Equipment	2016-08-25	1010255193	Professional and Technical Software Solutior	42,000.00
91130	.....	**Public Safety Projects**			**Total: 1**	**42,000.00**
					Total of checks for General Fund #(101)	569,453.76

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	312	Contracts With Private Agencies	2016-08-04	1160022713	Hamblen Co Self Insurance Fund	1,862.08
55710	312	Contracts With Private Agencies	2016-08-12	1160022725	S & B Recycling	3,318.00
55710	336	Maintenance And Repair Services - Equipment	2016-08-12	1160022720	D&J Hydraulic Service, Inc.	2,787.25
55710	336	Maintenance And Repair Services - Equipment	2016-08-12	1160022726	Triad Freightliner	147.90
55710	336	Maintenance And Repair Services - Equipment	2016-08-18	1160022728	Mid-State Equip Co,Inc	454.44
55710	336	Maintenance And Repair Services - Equipment	2016-08-18	1160022729	NAPA Auto Parts Of Morristown	2,399.09
55710	336	Maintenance And Repair Services - Equipment	2016-08-18	1160022730	Premier Truck Group	339.60
55710	359	Disposal Fees	2016-08-04	1160022714	Hamblen County-Morristown Solid Waste	79,590.99
55710	412	Diesel Fuel	2016-08-12	1160022722	Fuelman	7,686.59
55710	425	Gasoline	2016-08-12	1160022722	Fuelman	238.25
55710	450	Tires And Tubes	2016-08-12	1160022723	Goforth Tire & Auto, Inc	125.00
55710	499	Other Supplies And Materials	2016-08-02	1160022709	Hamblen County Clerk	17.50
55710	499	Other Supplies And Materials	2016-08-12	1160022718	Big M Janitorial	86.30
55710	499	Other Supplies And Materials	2016-08-12	1160022721	Elliott Boots	100.00
55710	718	Motor Vehicles	2016-08-02	1160022710	Worldwide Equip/Volunteervolvo	77,706.00
55710	.....	**Sanitation Management**			**Total: 15**	**176,858.99**

Total of checks for Solid Waste/Sanitation Fund #(116) **176,858.99**

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	307	Communication	2016-08-04	1313040799	Comcast Cable	66.00
61000	307	Communication	2016-08-12	1313040804	AT&T	78.36
61000	307	Communication	2016-08-12	1313040819	Verizon Wireless	169.08
61000	317	Data Processing Services	2016-08-25	1313040837	Gravity Networks	135.00
61000	415	Electricity	2016-08-25	1313040840	Holston Electric Cooperative	909.61
61000	454	Water and Sewer	2016-08-18	1313040831	Morristown Utilities	74.00
61000	508	Premiums on Corporate Surety Bonds	2016-08-12	1313040816	Southern States Insurance	210.00
61000	599	Other Charges	2016-08-18	1313040820	Able Exterminators, Inc	160.00
61000	599	Other Charges	2016-08-18	1313040823	Cocke Farmers Co-Op	122.40
61000	599	Other Charges	2016-08-18	1313040828	Knoxville News-Sentinel	150.90
61000	599	Other Charges	2016-08-25	1313040838	Hamblen Co Register Of Deeds	17.00
61000	599	Other Charges	2016-08-25	1313040841	Suntrust Bankcard, NA	187.37
61000	.....	**Administration**			**Total: 12**	**2,279.72**
62000	207	Medical Insurance	2016-08-25	1313040839	Hamblen Co Self Insurance Fund	489.58
62000	312	Contracts With Private Agencies	2016-08-04	1313040800	Hamblen Co Self Insurance Fund	5,260.26
62000	312	Contracts With Private Agencies	2016-08-18	1313040834	Rose, James Larry	700.00
62000	404	Asphalt - Hot Mix	2016-08-18	1313040821	Apac Atlantic, Inc	4,446.56
62000	404	Asphalt - Hot Mix	2016-08-18	1313040826	Duracap Asphalt Paving Co, Inc	3,571.77
62000	404	Asphalt - Hot Mix	2016-08-18	1313040833	Newport Paving & Ready Mix	3,885.03
62000	409	Crushed Stone	2016-08-12	1313040805	Bean Station Materials Inc.	1,592.14
62000	409	Crushed Stone	2016-08-18	1313040835	Vulcan Materials Company	108.56
62000	426	General Construction Materials	2016-08-12	1313040811	Lowe's	279.66
62000	436	Other Road Materials	2016-08-12	1313040810	Interstate Tractor	180.36
62000	436	Other Road Materials	2016-08-18	1313040829	Lane Sales Power Equipment	220.92
62000	443	Road Signs	2016-08-25	1313040836	G & C Supply Co	3,704.26
62000	.....	**Highway And Bridge Maintenance**			**Total: 12**	**24,439.10**
63100	412	Diesel Fuel	2016-08-12	1313040807	Fuelman	3,485.78
63100	412	Diesel Fuel	2016-08-18	1313040822	BP	20.08
63100	416	Equipment Parts - Heavy	2016-08-12	1313040806	Dickson Co Equipment Co, Inc	506.80
63100	416	Equipment Parts - Heavy	2016-08-12	1313040809	Industrial Machine & Hydraul	206.02
63100	416	Equipment Parts - Heavy	2016-08-18	1313040825	Dalton Lawn & Atv Sales, Inc	104.00
63100	416	Equipment Parts - Heavy	2016-08-18	1313040830	Meade Equipment	4,377.72
63100	416	Equipment Parts - Heavy	2016-08-18	1313040832	NAPA Auto Parts Of Morristown	379.75
63100	416	Equipment Parts - Heavy	2016-08-26	1313040842	Meade Tractor	21,468.49
63100	424	Garage Supplies	2016-08-12	1313040815	Scott-Gross Co Inc	26.64
63100	425	Gasoline	2016-08-12	1313040807	Fuelman	525.37
63100	425	Gasoline	2016-08-18	1313040822	BP	163.07
63100	433	Lubricants	2016-08-12	1313040812	Lubricorp, dba Petrochoice	2,751.17
63100	450	Tires And Tubes	2016-08-12	1313040808	Goforth Tire & Auto, Inc	1,511.00
63100	450	Tires And Tubes	2016-08-12	1313040814	Porter's Tire Store	625.40

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COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Fund: 131 Highway/Public Works Fund (#131)

ACCT	OBJ	NAME	DATE	Check Nbr	Description		Amount Paid
63100	.....	**Operation And Maintenance Of Equipment**				**Total: 14**	**36,151.29**
66000	299	Other Fringe Benefits	2016-08-04	1313040801	Hamblen County Government		37.50
66000	.....	**Employee Benefits**				**Total: 1**	**37.50**
68000	707	Building Improvements	2016-08-18	1313040824	Comer Electric Company Inc		0.00
68000	.....	**Capital Outlay**				**Total: 1**	**0.00**
					Total of checks for Highway/Public Works Fund (#131)		62,907.61

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TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Finance Committee
Hamblen County Commission

From: Bill Brittain, County Mayor

Date: September 8, 2016

Re: Vehicle exchange with East Hamblen County Volunteer Fire Department

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I am requesting the approval of the exchange of vehicles between Hamblen County Government and East Hamblen County Volunteer Fire Department.

If approved, Hamblen County will give East Hamblen County Volunteer Fire Department a Ford Explorer 4x4 from the Sheriff's Department that has been declared surplus property.

In exchange East Hamblen County Volunteer Fire Department will give Hamblen County a 1994 Chevrolet Caprice that the County will sell with the proceeds going to the General Fund.

I also ask that once the ownership of the 1994 Chevrolet Caprice is transferred to Hamblen County that it be designated surplus property so we can expedite its sale.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.586.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

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August	2016													
Permit	**Date**	**Applicant**	**Type**	**Address**	**Construction**	**Permit**	**SW**	**Plumbing**	**Mech.**	**Gas**	**Total**	**Tax Map**	**Group**	**Parcel**
14-573	8/1/16	Noe	**house (1967 sq ft)**	7681 Wells Road	$150,000.00	$1,306.85	$100.00	$110.00	$15.00	$20.00	$1,551.85	046		032.04
14-574	8/1/16	Seals	storage building	3144 Cherokee Park Drive	$10,000.00	$140.00					$140.00	017		021.05
14-575	8/1/16	Graves	storage building	5623 Amy Drive	$800.00	$40.00					$40.00	055		013.07
14-576	8/1/16	Total Property	storage building	7458 Circle Point	$45,000.00	$145.00					$145.00	046D	B	008.00
14-577	8/5/16	Burke	**house (1288 sq ft)**	5532 Old Stage Road	$80,000.00	$708.40	$100.00	$70.00	$15.00		$893.40	048A	C	044.00
14-578	8/4/16	Cobble	**house (1600 sq ft)**	2931 Cobble Lane	$175,000.00	$880.00	$100.00	$100.00	$15.00		$1,095.00	051		060.00
14-579	8/2/16	Coffee	pool	4780 Brights Pike	$35,000.00	$50.00					$50.00	010		006.02
14-580	8/3/16	Atmos	antenna	706 Statem Gap	$20,000.00	$50.00					$50.00	050		007.11
14-581	8/3/16	Atmos	antenna	1057 Jaybird Road	$20,000.00	$50.00					$50.00	025		140.00
14-582	8/3/16	Atmos	antenna	2236 Leconte Drive	$20,000.00	$50.00					$50.00	033		004.05
14-583	8/3/16	Heath	**house (1624 sq ft)**	7823 Janeway Hollow Road	$80,000.00	$893.20	$100.00	$70.00	$15.00		$1,078.20	029		009.07
14-584	8/3/16	Harness	DWMH	4220 Maple Valley Road	$65,000.00	$350.00					$350.00	048		066.08
14-585	8/4/16	Baker	**house (2524 sq ft)**	1169 George Byrd Road	$200,000.00	$1,476.85	$100.00	$90.00	$15.00	$20.00	$1,701.85	035		021.03
14-586	8/9/16	Estes	**house (1600 sq ft)**	1216 Warrensburg Road	$75,000.00	$976.00	$100.00	$90.00	$15.00		$1,181.00	027		033.00
14-587	8/5/16	Carlyle	**house (1404 sq ft)**	848 Rouse Road	$160,000.00	$772.20	$100.00	$75.00	$15.00		$962.20	057		096.016
14-588	8/8/16	AT&T	antenna	1057 Jaybird Road	$20,000.00	$50.00					$50.00	025		140.00
14-589	8/9/16	Peet	cover for deck	1031 Elijah Martin Road	$750.00	$25.00					$25.00	020		050.12
14-590	8/5/16	Griffin	SWMH	513 Statem Gap Road	$12,000.00	$100.00					$100.00	050		007.23
14-591	8/11/16	Lindsey	pool	1825 Hindley Road	$29,000.00	$50.00					$50.00	049		009.29
14-592	8/12/16	Clayton	DWMH	1435 Fernwood Church Road	$33,747.00	$350.00					$350.00	050		053.02
14-593	8/15/16	Roberts	garage	7862 Melanie Circle	$20,000.00	$234.00					$234.00	046L	A	004.00
14-594	8/15/16	Godin	carport	1850 Shinbone Road	$4,500.00	$25.00					$25.00	036		015.00
14-595	8/16/16	Cook	pool	2700 Brights Pike	$23,000.00	$50.00					$50.00	017		025.03
14-596	8/16/16	McGhee	pool	1966 Turners Landing	$23,000.00	$50.00					$50.00	011D	A	012.00
14-597	8/16/16	Darnell	SWMH	2720 McBride Road	$38,000.00	$100.00					$100.00	023		068.00
14-598	8/15/16	Word	pool/deck	1553 Boardwalk Circle	$15,000.00	$111.00					$111.00	018J	B	065.00
14-599	8/18/16	Wilcox	cover for deck	5100 Holston Crest Drive	$1,740.00	$74.75					$74.75	011P	A	013.00
14-600	8/18/16	Trent	carport	1878 Hinkle Drive	$8,000.00	$25.00					$25.00	017M	B	010.00
14-601	8/18/16	Garcia	SWMH	4500 Chucky River Road	$8,000.00	$100.00					$100.00	052		012.00
14-602	8/22/16	Samsel	Deck	2101 Music Road	$6,500.00	$91.00					$91.00	018		005.18
14-603	8/22/16	Edwards	cover for deck	896 Dunn Street	$700.00	$28.00					$28.00	040F	B	015.00
14-604	8/22/16	Collins	carport	1030 Cedar Creek Road	$5,000.00	$25.00					$25.00	018		052.01
14-605	8/22/16	Carlyle	**house (1720 sq ft)**	6579 Lainey Jane Court	$185,000.00	$970.00	$100.00	$90.00	$20.00		$1,180.00	019		pt of 026.11
14-606	8/22/16	Carlyle	**house (1042 sq ft)**	6610 Lainey Jane Court	$145,000.00	$573.10	$100.00	$65.00	$15.00		$753.10	019		pt of 026.11
14-607	8/22/16	Carlyle	**house (1288 sq ft)**	6604 Lainey Jane Court	$140,000.00	$708.40	$100.00	$75.00	$15.00		$898.40	019		pt of 026.11
14-608	8/26/16	Odom	Deck	5654/5656 Vaughn Road	$12,000.00	$25.00					$25.00	018		126.03
14-609	8/29/16	Graw	remodel	2637 Valley Home Road	$30,000.00	$300.00					$300.00	049		033.01
14-610	8/29/16	Maxey	Deck	805 Warrensburg Road	$1,500.00	$25.00					$25.00	019		087.07
14-611	8/29/16	Owen	storage building	765 Shaver Drive`	$200.00	$0.00					$0.00	047O	F	014.00
14-612	8/30/16	Sawyer	storage building	828 Bear Springs Road	$300.00	$0.00					$0.00	040P	C	010.00
14-613	8/31/16	Tobin	cover for deck	3111 Springvale Road	$1,000.00	$72.00					$72.00	043		073.02
	Total	**40**		**Total:**	**$1,899,737.00**	**$12,050.75**	**$1,000.00**	**$835.00**	**$155.00**	**$40.00**	**$14,080.75**			
Running	**Total**	**73**			**$3,508,923.00**	**$22,446.50**	**$1,700.00**	**$1,440.00**	**$265.00**	**$40.00**	**$25,891.50**			
												ETHRA	**Monthly**	**YTD**
					Total No.	**Amount**		**Total**				**HOMES**	0	0
				Copies and Miscellaneous		$0.00		**$0.00**	**August**					
				Re-Zoning Request	**1**	$75.00		**$75.00**	**Grand**					
				Variance Request	**1**	$50.00		**$50.00**	**Total:**		**$14,305.75**			
				Plat Approval		$150.00		**$0.00**						
		3 lots or	**more**	**Land Disturbance/Development**		$100.00		**$0.00**	**2014-2015**					
				Use on Review	**2**	$50.00		**$100.00**	**Running**					
				Refunds				**$0.00**						
			Total Collected					**$225.00**	**Total:**		**$26,316.50**			
			Running Total Collected					**$425.00**						

LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
P.O. Box 1897
1004 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

ELIANA LEAL, ASSOCIATE

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: cccblaw.com
E-MAIL: info@cccblaw.com

August 31, 2016

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF OF HAMBLEN COUNTY, TENNESSEE - AUGUST, 2016

Dear Bill:

Please find enclosed four (4) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of August, 2016.

As usual, one invoice covers our General/Miscellaneous File, two invoices cover separate county departments and one invoice covers pending litigation.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures

C:\USERS\AMY GREER\DOCUMENTS\PUBLIC FOLDERS\DOCUMENTS\HAMBLEN COUNTY\LETTERS\2016\BRITTAIN.BILL(INVOICE)-08-31-16.DOCX

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 74
Date: 09/01/2016
Due On: 10/01/2016

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	08/02/2016	E-mail from Bill Brittain re: MOU with HCBOE; phone conference with Bill Brittain re: MOU with HCBOE	0.35	$150.00	$52.50
Service	08/03/2016	E-mail from and to Rachel Shelley re: property	0.10	$150.00	$15.00
Service	08/04/2016	E-mail from Cindy Dibb re: 8/8 committee meeting	0.05	$150.00	$7.50
Service	08/09/2016	E-mail from Cindy Dibb re: 8/11 budget meeting; committee meeting	1.05	$150.00	$157.50
Service	08/10/2016	E-mail from Jeff Thompson re: Carson; e-mails from and to Rachel Shelley re: property; phone conference with Bill Brittain re: jail suit	0.45	$150.00	$67.50
Service	08/11/2016	E-mail from Rachel Shelley re: property; budget meeting	0.55	$150.00	$82.50
Service	08/12/2016	E-mail from Marte Lawrence re: Carson	0.10	$150.00	$15.00
Service	08/15/2016	E-mail from Jeff Thompson re: jail suits; e-mail from Bill Brittain re: Carson	0.10	$150.00	$15.00
Service	08/16/2016	E-mails to and from Bill Brittain re: suits; e-mails from and to Jeff Thompson re: suits; e-mail from Cindy Dibb re: 8/18 commission meeting	0.25	$150.00	$37.50
Service	08/17/2016	E-mails to and from Jeff Thompson re: jail suits; phone conference with Bill Brittain re: jail suits; phone conference with Jeff Thompson re: jail suits	0.30	$150.00	$45.00

Service	08/18/2016	E-mails from and to Jeff Thompson re: jail suits; phone conference with Bill Brittain and Jeff Thompson re: jail suits; county commission meeting	1.85	$150.00	$277.50
Service	08/19/2016	E-mails from Jennifer Schmidt re: Hefner; e-mails from and to Kim Shands re: Hefner	0.35	$150.00	$52.50
Service	08/22/2016	E-mail from Rachel Shelley re: property	0.05	$150.00	$7.50
Service	08/23/2016	Phone conference with Chris Bell re: TEMA complaint	0.25	$150.00	$37.50
Service	08/24/2016	Trip with Bill Brittain to Lowland	1.50	$150.00	$225.00
Service	08/26/2016	Research and prepare Petition re: Nigel Reid	1.75	$150.00	$262.50
Service	08/29/2016	Review draft of Petition, have Amy send Teresa a copy for her review	0.20	$150.00	$30.00
Service	08/30/2016	E-mails from and to Rachel Shelley re: property	0.15	$150.00	$22.50
DSB Service	08/31/2016	Review Petition; conference with Chris about Nigel Reid situation	0.30	$150.00	$45.00
Service	08/31/2016	Phone conferences with Teresa West and Bill Brittain re: Nigel Reid; prepare Ex-Parte Temporary Restraining Order; file Petition and Ex-Parte Order; arrange for Nigel Reid to be served; arrange for matter to be placed on docket in the morning	1.50	$150.00	$225.00
Expense	08/31/2016	Reimbursable expense: Advanced costs re: Nigel Reid	1.00	$23.75	$23.75
				Total	**$1,703.75**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
74	10/01/2016	$1,703.75	$0.00	$1,703.75
			Outstanding Balance	**$1,703.75**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$1,703.75**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 72
Date: 09/01/2016
Due On: 10/01/2016

Hamblen County Sheriff's Department
511 West Second North Street
Morristown, TN 37814

00043-Hamblen County Sheriff's Department

Sheriff's Department

Type	Date	Description	Quantity	Rate	Total
Service	08/16/2016	Phone conference with Hugh Moore and research	0.75	$150.00	$112.50
Service	08/31/2016	E-mail from Debbie Hammond re: correspondence from Troy Bowlin	0.15	$150.00	$22.50
				Total	**$135.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
72	10/01/2016	$135.00	$0.00	$135.00
			Outstanding Balance	**$135.00**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$135.00**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 73
Date: 09/01/2016
Due On: 10/01/2016

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	08/10/2016	Prepared easement; texts and call to Barry Poole	1.25	$150.00	$187.50
Service	08/11/2016	Discuss easement with Barry Poole	0.10	$150.00	$15.00
				Total	**$202.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
73	10/01/2016	$202.50	$0.00	$202.50
			Outstanding Balance	**$202.50**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$202.50**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 71
Date: 09/01/2016
Due On: 10/01/2016

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00029-Hamblen County Government

Esco R. Jarnagin v. Bill Brittain (salary suit)

Type	Date	Description	Quantity	Rate	Total
Service	08/01/2016	E-mails from Greg Brown	0.10	$150.00	$15.00
Service	08/02/2016	E-mails to and from Bill Brittain; e-mail from Greg Brown; phone conference with Bill Brittain	0.40	$150.00	$60.00
Service	08/03/2016	E-mails from and to Bill Brittain	0.10	$150.00	$15.00
Service	08/15/2016	E-mail to and from Greg Brown; calls to Bill Brittain	0.60	$150.00	$90.00
Service	08/17/2016	E-mail from Bill Brittain	0.05	$150.00	$7.50
Service	08/18/2016	E-mails from Bill Brittain, Greg Brown and Matthew Grossman	0.10	$150.00	$15.00
Service	08/22/2016	E-mails to and from Greg Brown; phone conference with Bill Brittain and Greg Brown	0.45	$150.00	$67.50
Service	08/24/2016	E-mail from Greg Brown	0.05	$150.00	$7.50
Service	08/26/2016	E-mails from Bill Brittain and Greg Brown	0.10	$150.00	$15.00
Service	08/29/2016	E-mail from Matthew Grossman; e-mail from Greg Brown	0.10	$150.00	$15.00

Total **$307.50**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
71	10/01/2016	$307.50	$0.00	$307.50
			Outstanding Balance	**$307.50**
			Amount in Trust	**$0.00**
			Total Amount Outstanding	**$307.50**

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.

MONTHLY AUTOPSIES PENDING REPORT

Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phone (423): Office/Home; 581-6229 Fax; 289-1262 Cell; 312-6322
Email: coroner@musfiber.com

RECEIVED
SEP 02 2016
OFFICE OF THE
HAMBLEN COUNTY MAYOR

September 1, 2016

East Tennessee Regional Medical Examiner
Darinka Mileusnic-Polchan, M.D., M.E.
Fax number: 865-215-8001

In an effort to keep all files current, the following Hamblen County Coroner/Medical Examiner's cases have not been closed pending receipt of the final autopsy report from you as of August 31, 2016. If your records do not match as listed below, please notify me as soon as possible.

#	CASE#	DATE ORDERED	NAME, AGE
1.	16228	06-06-16	Mr. Geoffery Hannah, 21
2.	16324	08-28-16	Mr. David Cody, 76
3.	16326	08-29-16	Mr. Christopher Peters, 23

If I may provide any additional information or assistance please feel free to contact me at any time.

Sincerely,

Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Mayor & County Commission
Hamblen County Medical Examiner

Return to Committee Cover Page

MONTHLY REPORT

Hamblen County Coroner
P.O. Box 1479
Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 301-6322

September 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:
The following Coroner calls were investigated by me during the month of August along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	16294	08-01-16	Mr. Terry Moyers, 60, 372 Hayter Drive
2.	16295	08-02-16	Mr. James Grubbs, 74, Speedwell, TN
3.	16296	08-04-16	Mrs. Eva Sanders, 87, 411 Oak Street
4.	16297	08-04-16	Mrs. Bonnie Horner, 71, 4465 Brockwood Drive
5.	16300	08-07-16	Mrs. Betty Cole, 2131 Walters Drive
6.	16301	08-07-16	Mrs. Lena Harmon, 101, 4701 Spencer Hale Road
7.	16302	08-07-16	Mr. Charlie Fenter, 87, 915 Greenbrier Road
8.	16303	08-07-16	Mrs. Pauline Cole, 93, 3712 Copper Ridge Road
9.	16304	08-08-16	Mr. Burl Fraizer, 82, 5392 Spencer Hale Road
10.	16305	08-08-16	Mrs. Margaret Bullion, 75, 318 Lockmere Drive
11.	16307	08-09-16	Mrs. Dorothy Brewer, 87, 616 Algonquin Drive
12.	16308	08-11-16	Mr. Hugh Windsor, 75, 208 Bradford Drive
13.	16310	08-15-16	Mrs. Judy Smith, 73, 459 Hayter Drive
14.	16311	08-15-16	Mrs. Nell Haag, 81, 3110 Lee Drive
15.	16312	08-15-16	Mr. John Purkey, 90, 4741 Fowler Drive
16.	16313	08-16-16	Mrs. Nada Williams, 93, 2023 Chestnut Avenue
17.	16318	08-21-16	Mr. Charles Gardner, 84, Mooresburg, TN
18.	16319	08-22-16	Mr. Harrell Pendleton, 87, 739 West Third North Street
19.	16321	08-24-16	Mrs. Patricia Blanton, 69, 1731 Carnay Lane
20.	16322	08-25-16	Ms. Lonna Kent, 77, 784 Jay Bird Road
21.	16325	08-28-16	Mr. Tom Sandifer, 73, 2526 Mall Drive
22.	16328	08-29-16	Mr. Charles Johnson, 78, Jefferson City, TN
23.	16329	08-29-16	Mrs. Rita Goin, 56, 906 Cleveland Avenue
24.	16330	08-29-16	Mr. Rural Johnson, 77, 7445 Travis Road
25.	16331	08-31-16	Mrs. Audrey Massengill, 76, 2125 Boat Dock Road
26.	16332	08-31-16	Mrs. Phyllis Long, 77, 4241 Juniper Lane

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.

Eddie R. Davis
Hamblen County Coroner
CC: Hamblen County Medical Examiner
* Indicates Autopsy Performed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Collected by Coroner's Office and sent to: AXIS Forensic Toxicology (Formerly AIT Laboratories, Indianapolis, IN

Return to Committee Cover Page

MONTHLY REPORT

Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

September 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of August.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	&16309	08-14-16	Ms. Ashley Messer, 29, 815 Maple Lane
2.	*16326	08-29-16	Mr. Christopher Peters, 23, 902 Brown Avenue

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

2 Calls X $40. = $80.00

Sincerely,

SIGNATURE ON FILE

J.R. Thompson, Jr.
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Gathered and Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

Return to Committee Cover Page

MONTHLY REPORT

Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

September 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of August.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	16298	08-07-16	Mrs. Jyotika Patel, 67, 6844 West A.J. Highway
2.	16314	08-19-16	Ms. Norma Coffey, 83, 356 Ash Street
3.	16315	08-19-16	Mr. Donald Crider, 46, 1705 Campbell Street
4.	&16316	08-19-16	Mrs. Brenda Nichols, 50, 820 Houston Street
5.	16317	08-19-16	Mrs. Ruth Truman, 80, 260 Tammie Drive
6.	16320	08-22-16	Mr. James Chandler, 63, 4471 East A.J. Highway
7.	*16324	08-28-16	Mr. David Cody, 76, 2991 Park View Drive
8.	16327	08-29-16	Mr. Ted Harrell, 39, 196 West Manley Court

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

8 Calls X $40. = $320.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

Return to Committee Cover Page

MONTHLY REPORT

Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

September 1, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of August.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	16299	08-07-16	Mr. John Frazier, 64, 3768 Halifax Circle
2.	16306	08-08-16	Mr. Ronald Marshall, Sr., 81, 1585 Joe Stephens Road
3.	16323	08-26-16	Ms. Gwendolyn Quinton, 54, 3322 Oakdale Lane

I certify that I attended to the cases listed above. I request the allocated fees of $40.00 per call:

3 Calls X $40. = $120.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner
* Indicates Autopsy Preformed
*1 All home addresses are Hamblen County unless otherwise stated.
& Toxicology Samples Sent to AXIS Forensic Toxicology (Formerly AIT Laboratories), Indianapolis, IN

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Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of August

Month AUGUST Year 2016

Fund #101 *DEPT:* COUNTY CLERK'S OFFICE

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	COUNTY CLERK'S OFFICE		
52500.508	Premiums on Corporate Surety Bonds	347	
52500.719	Office Equipment		347

Brief Descriptions of issue:

To reclassify appropriations for the Elected Official bond. The amount in the budget is for one year and it should be two years.

Requesting Department

Signature: [illegible]

Title : County Clerk

Date: 8/31/16

Approval by County Mayor

Signature: Bill Bunch

Title : County Mayor

Date: 8-31-16

For Finance Department Only:
Reviewed by: MW
Budget Amendment 101-003

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Hamblen County Commission
Finance Committee
Information Purposes Only

Report of Budget amendments approved by County Mayor during the month of August

Month AUGUST Year 2016

Fund #101 *DEPT:* COUNTY CORONER/MEDICAL EXAMINER

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	COUNTY CORONER/MEDICAL EXAMINER		
54610.508	Premiums on Corporate Surety Bonds	132	
54610.312	Contracts with Private Agencies		132

Brief Descriptions of issue:

To reclassify appropriations for the Coroners' bonds. The amount in the budget is for one year and it should be two years.

Requesting Department

Signature: Michelle Wolf

Title : Finance Director

Date: 8.31.2016

Approval by County Mayor

Signature: Bill Buttram

Title : County Mayor

Date: 8-31-2016

For Finance Department Only:
Reviewed by: MW
Budget Amendment 101-001

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Hamblen County Commission
Finance Committee
Information Purposes Only

Report of Budget amendments approved by County Mayor during the month of August

Month AUGUST Year 2016

Fund #122 *DEPT:* DRUG CONTROL

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	DRUG CONTROL		
54150.320	Dues and Memberships	1,395	
54150.355	Travel	4,450	
54150.357	Veterinary Services		1,200
54150.401	Animal Food and Supplies		1,000
54150.716	Law Enforcement Equipment		3,645

Brief Descriptions of issue:

To reclassify appropriations to allow for the Tennessee Narcotic Officers Association Conference in Gatlinburg. The training will be held in November 2016.

Requesting Department

Signature: Debbie Hammond

Title : Executive Assistant

Date: 8-25-16

Approval by County Mayor

Signature: Bill Bunch

Title : County Mayor

Date: 8/25/16

For Finance Department Only:
Reviewed by: MW
Budget Amendment 122-001

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Hamblen County Commission
Finance Committee
Information Purposes Only

TENNESSEE
Hamblen County
SERVICE · COMMUNITY · INDUSTRY
OFFICE OF THE MAYOR

Report of Budget amendments approved by County Mayor during the month of August

Month AUGUST Year 2016

Fund #101 *DEPT:* PROPERTY ASSESSOR'S OFFICE

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	PROPERTY ASSESSOR'S OFFICE		
52300.508	Premiums on Corporate Surety Bonds	348	
52300.355	Travel		348

Brief Descriptions of issue:

To reclassify appropriations for the Elected Official bond. The amount in the budget is for one year and it should be four years.

Requesting Department

Signature: J. Keith Cly

Title : Assessor of Property

Date: 8-31-16

Approval by County Mayor

Signature: Bill Bittan

Title : County Mayor

Date: 8-31-16

For Finance Department Only:
Reviewed by: MW
Budget Amendment 101-002

Return to Committee Cover Page

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

To: Hamblen County Commissioners

From: Bill Brittain, County Mayor

Date: September 6, 2016

Re: Joint M-H Economic & Community Development Board

Accompanying this letter are the August minutes of the Joint Morristown-Hamblen Economic & Community Development Board that was discussed during the FY 2016-17 budget process.

The Board also met today and adopted a budget for FY 2016-17. It is attached. The $96,000 budget for industrial marketing is used to pay expenses associated with many types of communication with industrial and commercial prospects and existing businesses. The activities include but are not limited to website development and maintenance, media marketing, travel, and entertainment/gifts for prospects.

The annual Industrial Appreciation Breakfast is scheduled for October 6, 2016 at 7:30 a.m. at First Presbyterian Church. The breakfast is a time when the community shows its appreciation for the jobs and economic activity our industrial and businesses partners provide for our region.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.586.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

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Joint Morristown-Hamblen Economic Community Development Board

Income FY17

City of Morristown	$54,000.00
Hamblen County	$42,000.00
Total	*$96,000.00*

Expenses FY17

Industrial Marketing	$96,000.00
Total	*$96,000.00*

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Meeting Summary

Joint Morristown-Hamblen Economic & Community Development Board
August 1, 2016
Chamber of Commerce
8:30 am

Attendees:	Jack Fishman	Gary Chesney	Bill Brittain
	Tony Cox	James Craine	Marshall Ramsey
	Rick Eldridge	Jodi Barnard	

Reports

City of Morristown – Mayor Chesney reported that the City of Morristown is financially healthy. The City Council recently raised property taxes 9 cents to fund the paving program and many projects have already been completed or are currently underway. Council members are continuing to focus attention on clean-up and beautification throughout the city limits. Their annual planning retreat is coming up this weekend. And lastly, City Council is pursuing condemnation proceedings in court of the Morristown College site.

Hamblen County – Rick Eldridge reported that the County Commission will again meet August 8 to consider a budget. Currently 4 miles of paving are in the budget. They have also hired an architect for the jail project. Due to recent drug round-ups, the jail population reached over 400 people. Bill Brittain then reported that the internship presentations wrapped up last week under the Workforce Development initiative. Also, the application for the second round of LEAP grants is underway. LEAP 2.0 would add Sevier, Greene and Cocke counties to the program and includes 50 intern positions. Three counties have already adopted the work ethic diploma criteria but there needs to be better marketing of the program to the high school students. And lastly, the county was awarded a $7,000 tourism grant to make improvements at Hamblen County Boat Dock. The local match for this grant is $3,000.

Morristown Utility Systems – Marshall Ramsey reported for Jody Wigington. Morristown Utilities is moving forward to build a sewer line from Exit 8 to the Lowland Waste Treatment facility near Exit 12. While there is an order from the state, it is a very cooperative agreement between MUS and TDEC. Also, the MUS Board will be considering a LED lighting upgrade project for the downtown area.

Chamber of Commerce – Marshall began his report by presenting updated industrial park maps that TVA helped put together. He then asked James Craine to give a transportation update.

11E four-lane project – A Public Notice was published several weeks ago for the right-of-way acquisition

MAID access improvements – The signal light at the intersection of Commerce Blvd. and 11E/W. Andrew Johnson Hwy. is slated for Summer 2017, with the j-hook improvements on Hwy. 160 at Commerce Blvd. following.

Hwy. 66 – Projected completion of this project is 2017. There are still some questions about a proposed signal at Alpha Valley Home Rd.

Marshall then reported on current prospect activity:

Project Forward – This prospect is looking at an existing building in the *East Tennessee Valley Industrial District*. At the prospect's request, the IDB is currently working on the state brownfield program for the property. The state has indicated they want the deal completed by the end of the month.

Project Orbit – This project has now purchased a building in the *East Tennessee Valley Industrial District* and expects to create 25 new jobs. They hope to make an announcement before the end of the summer.

Other Business

Marshall explained that this group has been operating under an old interlocal agreement that did not include the County Commission Chairman, as the very first interlocal agreement stated. By law this board only has to include the following: the county mayor, mayor or city manager of each city lying within the county, and one person who owns land considered to be greenbelt. Marshall asked the group to consider changing the membership to the following:

Mayor, Hamblen County
Chair, Hamblen County Commission
Mayor, City of Morristown
Administrator, City of Morristown
Chair, Industrial Development Board
Vice-chair, Industrial Development Board
President, Morristown Area Chamber of Commerce
Greenbelt property owner – to be selected by the members of the Board

Marshall then pointed out that this group has never formally adopted a budget. This was in part due to the fact that there was already an agreement in place to fund economic development activities. However, he suggested to the group that this would be a good time to ask the City Council and County Commission to fund economic development activities through this board. This board will request the City of Morristown to fund $56,000.00 and Hamblen County to fund $42,000.00.

Upon motion by Gary Chesney, second by Bill Brittain, the Joint Morristown-Hamblen Economic & Community Development Board does hereby approve of these changes.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Marshall Ramsey
Secretary

MR/jb

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

August 29, 2016

TO: Michelle Woods
Finance Director

FROM: Wendy Williams WW
Purchasing Manager

CC: Bill Brittain
County Mayor

RE: Cooperative Agreement w/FLEETCOR d.b.a Fuelman (SWC) #245

Hamblen County Government wishes to continue utilizing a Cooperative Purchasing agreement under FLEETCOR d.b.a. Fuelman's State Wide Contract (SWC) #245 for services of Fleet Card & Consignment Fuel.

The contract # 50167 was awarded to FLEETCOR on July 1, 2016 for a term of 60 months, so it expires June 30, 2021.

Fuel Pricing is Cost Over Rack Price - Wholesale Price Index –OPIS

Gasoline: $0.12 /gallon (87-88 Octane)
Gasoline: $0.189 /gallon (89-90 Octane)

Diesel: $0.279/gallon

T.C.A. 12-3-1201 authorizes counties, without public advertisement and competitive bidding to purchase under the provisions of contracts or price agreements entered into by the Tennessee Department of General Services - Central Procurement Office. This procedure is commonly known as "buying under state contract."

This memo is for informational purposes and will be placed in the September Finance Committee Packet as an item of information.

Thank you.

WLW

Attachment

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.586.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

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Statewide Contract Listing ... | OITS Home Page | OITS Home Page
https://tn.gov/assets/entities/generalservices/cpo/attachments/SWCWeb_Lines6.html#SWC245
Most Visited Skyward Proposals & Bids - Ha... Home - Hamblen Cou... Welcome to County T... Lexar JumpDrive Twist... Statewide Contra

SWC No.:245 Title:Fleet Card & Consignment Fuel

Contract Period From: 7/1/2016 To: 6/30/2021

Contract Administrator and Phone: Lance W Goad (615) 741-3856

email: Lance.Goad@tn.gov

Vendor Name and Address

Fleetcor Technologies
1001 Highway 190 E Service Rd
Covington LA 70433
Vendor Contact:
Contact Phone:
Contact Email:

Contract Items and Services for SWC #245
Unless specified elsewhere, ship to: Statewide

SWC	Contract No.	Line No.	Item ID Description	Unit	Unit Price
245	00000000000000000000050167	1	Retail Fuel, Regular Unleaded 87-88 Octane, $0.12 Margin Per Gallon	EA	$0.00
245	00000000000000000000050167	2	Retail Fuel, Plus Unleaded 89-90 Octane, $0.189 Margin Per Gallon	EA	$0.00
245	00000000000000000000050167	3	Retail Fuel, Premium Unleaded 91 Octane or Higher, $0.189 Margin Per Gallon	EA	$0.00

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HAMBLEN COUNTY DEPARTMENT OF EDUCATION
QUARTERLY EXPENDITURE REPORT
Dr. Dale Lynch, Director

FOURTH QUARTER
2015-2016

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES
FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2016

GENERAL PURPOSE	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$40,315,605.34	$ 39,039,998.18	$ 1,275,607.16	3.16%
SPECIAL EDUCATION	5,665,182.00	5,349,418.64	315,763.36	5.57%
VOCATIONAL EDUCATION	3,245,067.00	3,165,515.19	79,551.81	2.45%
STUDENT BODY	184,302.00	137,300.50	47,001.50	25.50%
OTHER (FAMILY RESOURCE)	59,223.30	59,223.30	-	0.00%
ATTENDANCE	5,850.00	2,634.87	3,215.13	54.96%
HEALTH SERVICES	677,945.40	673,846.87	4,098.53	0.60%
OTHER STUDENT SUPPORT	1,377,696.00	1,319,288.15	58,407.85	4.24%
INSTRUCTIONAL ADMINISTRATION	737,704.00	672,604.44	65,099.56	8.82%
SPECIAL EDUCATION ADMINISTRATION	944,327.35	895,037.68	49,289.67	5.22%
VOCATIONAL EDUCATION ADMINISTRATION	218,414.00	205,102.83	13,311.17	6.09%
BOARD OF EDUCATION	1,151,072.00	1,055,902.90	95,169.10	8.27%
OFFICE OF THE DIRECTOR	639,412.00	599,450.40	39,961.60	6.25%
OFFICE OF THE PRINCIPAL	4,359,051.50	4,280,735.81	78,315.69	1.80%
FISCAL SERVICES	421,398.00	408,776.91	12,621.09	3.00%
OPERATION OF PLANT	6,248,693.00	5,602,729.76	645,963.24	10.34%
MAINTENANCE OF PLANT	1,522,419.00	1,472,286.95	50,132.05	3.29%
TRANSPORTATION	3,214,006.00	2,859,575.68	354,430.32	11.03%
CENTRAL AND OTHER	2,524,859.20	2,475,084.47	49,774.73	1.97%
EXTENDED SCHOOL PROGRAM	315,648.00	238,011.94	77,636.06	24.60%
EARLY CHILDHOOD EDUCATION	810,734.00	802,383.21	8,350.79	1.03%
REGULAR CAPITAL OUTLAY	2,741,526.00	2,547,731.31	193,794.69	7.07%
EDUCATION DEBT SERVICE	500,000.00	500,000.00	-	0.00%
TRANSFERS	28,244.00	-	28,244.00	100.00%
TOTALS	$77,908,379.09	$ 74,362,639.99	$ 3,545,739.10	4.55%

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THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES

FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2016

FEDERAL PROGRAMS - CONSOLIDATED ADMIN.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 163,109.00	$ 155,298.58	$ 7,810.42	4.79%
TOTALS	$ 163,109.00	$ 155,298.58	$ 7,810.42	4.79%

FEDERAL PROGRAMS - TITLE I	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 1,973,566.34	$ 1,909,674.02	$ 63,892.32	3.24%
OTHER STUDENT SUPPORT	152,274.00	146,488.36	5,785.64	3.80%
REGULAR INSTRUCTION	494,352.16	359,610.68	134,741.48	27.26%
TRANSFERS	45,918.00	42,759.00	3,159.00	6.88%
TOTALS	$ 2,666,110.50	$ 2,458,532.06	$ 207,578.44	7.79%

FEDERAL PROGRAMS - TITLE IIA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 198,387.00	$ 194,346.38	$ 4,040.62	2.04%
REGULAR INSTRUCTION	305,489.55	241,450.52	64,039.03	20.96%
TRANSFERS	6,054.00	6,054.00	-	0.00%
TOTALS	$ 509,930.55	$ 441,850.90	$ 68,079.65	13.35%

FEDERAL PROGRAMS - TITLE III	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 142,010.11	$ 104,431.40	$ 37,578.71	26.46%
REGULAR INSTRUCTION	19,694.00	12,661.02	7,032.98	35.71%
TRANSFERS	2,126.00	2,072.00	54.00	0.00%
TOTALS	$ 163,830.11	$ 119,164.42	$ 44,665.69	27.26%

FEDERAL PROGRAMS - TITLE III IMMIGRANT GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 3,577.86	$ 3,577.86	$ -	0.00%
TOTALS	$ 3,577.86	$ 3,577.86	$ -	0.00%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES

FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2016

FEDERAL PROGRAMS - TITLE III IMMIGRANT SUPPL.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 11,267.81	$ 11,267.81	$ -	0.00%
TOTALS	$ 11,267.81	$ 11,267.81	$ -	0.00%

FEDERAL PROGRAMS - TITLE X HOMELESS ED.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
REGULAR INSTRUCTION	$ 56,897.36	$ 56,816.53	$ 80.83	0.14%
TRANPORTATION	4,097.63	4,097.63	-	0.00%
TOTALS	$ 60,994.99	$ 60,914.16	$ 80.83	0.13%

FEDERAL PROGRAMS - CARL PERKINS	BUDGET	SPENT	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	$ 115,454.88	$ 115,454.88	$ -	0.00%
OTHER STUDENT SUPPORT	36,119.30	36,119.30	-	0.00%
VOCATIONAL EDUCATION	3,255.21	3,255.21	-	0.00%
TRANSFERS	893.61	893.61	-	0.00%
TOTALS	$ 155,723.00	$ 155,723.00	$ -	0.00%

FEDERAL PROGRAMS - CARL PERKINS RES. GRANT	BUDGET	SPENT	REMAINING	PERCENT REMAINING
VOCATIONAL EDUCATION	$ 6,450.00	$ 500.00	$ 5,950.00	92.25%
TOTALS	$ 6,450.00	$ 500.00	$ 5,950.00	92.25%

FEDERAL PROGRAMS - IDEA DISCRETIONARY	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 7,031.95	$ 7,031.50	$ 0.45	0.01%
TOTALS	$ 7,031.95	$ 7,031.50	$ 0.45	0.01%

THE COUNTY BOARD OF EDUCATION REPORTS THE FOLLOWING EXPENDITURES

FOR THE PUBLIC SCHOOL PURPOSE AS OF THE QUARTER ENDING JUNE 30, 2016

FEDERAL PROGRAMS - IDEA PRESCHOOL DISC.	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 54,869.00	$ 54,869.00	$ -	0.00%
SPECIAL EDUCATION	2,166.00	2,166.00	-	0.00%
TOTALS	$ 57,035.00	$ 57,035.00	$ -	0.00%

FEDERAL PROGRAMS - IDEA	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 2,216,175.00	$ 2,132,109.84	$ 84,065.16	3.79%
TOTALS	$ 2,216,175.00	$ 2,132,109.84	$ 84,065.16	3.79%

FEDERAL PROGRAMS - IDEA CARRYOVER	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 96,387.45	$ 96,387.45	$ -	0.00%
TOTALS	$ 96,387.45	$ 96,387.45	$ -	0.00%

FEDERAL PROGRAMS - SPED PRESCHOOL	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 54,848.00	$ 32,828.83	$ 22,019.17	40.15%
TOTALS	$ 54,848.00	$ 32,828.83	$ 22,019.17	40.15%

FEDERAL PROGRAMS - SPED PRESCHOOL CARRYOVER	BUDGET	SPENT	REMAINING	PERCENT REMAINING
SPECIAL EDUCATION	$ 17,196.19	$ 17,196.19	$ -	0.00%
TOTALS	$ 17,196.19	$ 17,196.19	$ -	0.00%

TOTAL FEDERAL PROGRAMS	$ 6,189,667.41	$ 5,749,417.60	$ 440,249.81	7.11%

COMCAST

RECEIVED
AUG 25 2016
OFFICE OF THE
HAMBLEN COUNTY MAYOR

August 23, 2016

The Honorable Bill Brittain
Hamblen County
511 West Second North Street
Morristown, Tennessee 37814

Re: Important Information about Customer TV Boxes and Modem

Dear Mayor Brittain:

As part of our continuing effort to keep you informed, I wanted to let you know about an upcoming change affecting certain Comcast TV boxes and modems. Beginning August 24, 2016, a limited number of customers in your community will be asked to upgrade their equipment to take advantage of our new technology enhancements. With this upgrade, customers will enjoy improved HD picture quality and be able to record and store more shows on their DVR.

To continue to view all of their current favorite HD channels, some customers will need to upgrade their cable boxes no later than November 9. We have established a customer-friendly process for our customers to upgrade their equipment. They simply need to call 1.800.XFINITY (934.6489) and mention "Equipment Update" to schedule a free professional installation, or tune to channel 1995 on each TV connected to their account and follow the simple instructions on the screen, and we'll send them everything they will need to get set up.

While we recognize this change may be an initial inconvenience to customers, this change will pave the way for more HD options and the fastest in-home WiFi.

We are informing our customers of this upcoming change through letters to their homes and email notifications. A sample notification letter is enclosed for your reference. We will continue to notify customers on an ongoing basis about this change, including any deadlines for action, and will keep you informed as well.

Please let me know if you have any questions.

Sincerely,

Amy K. Averill
Director, External Affairs

Enclosure: Customer Notice

6200 The Corners Parkway Norcross, GA 30092 www.comcastcorporation.com

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Equipment Update

xfinity

Sam A Sample
123 Main Street
Anytown, US 12345-6789

Update your TV box - on us.

Dear Sam Sample,

We've noticed you have an older TV box and we'd like to give you a new one — on us.

You'll need the latest technology to enjoy enhanced HD. Older devices like yours can't keep up with new features and will lose HD channels.

That's why we've made it easy to update equipment so you can enjoy the best TV experience possible. Here's how:

1> Tune to channel 1995 on each TV in your home.
2> Follow the simple instructions on the screen to order your replacement.
3> Set up and activate your new equipment.

Questions? Find answers at xfinity.com/tradeup or call 1-800-XFINITY (934-6489) and mention "Equipment Update."

Thank you for choosing XFINITY. Ensuring that you get the most from your TV service is part of our commitment to improving your overall experience.

Sincerely,

Douglas Guthrie
Regional Senior Vice President

Your TV box must be installed by 11/9/2016 to keep your favorite HD channels.

COMCAST

LTP185991-0003

Frequently Asked Questions

1> Do I really need to replace my TV box(es)?

Yes. To provide you with better TV service, we have upgraded our network. As a result, one or more of your devices needs to be replaced to keep up with today's latest technology. For those of you with a DVR, saved recordings will not transfer and recordings for future programs will need to be reset on the new TV box.

2> I have more than one TV box — how do I know which one(s) needs to be replaced?

Simply tune to channel 1995 on each of your TVs and follow the on-screen instructions. It will let you know if your TV box is compatible with the upcoming changes or needs to be replaced.

3> How do I replace the box(es)? You can choose one of these three options to get your new device:

- **On your TV:** Go to channel 1995 and follow the on-screen instructions to get a new TV box shipped to your home.
- **Call us at 1-800-XFINITY:** Place an order, ask questions or schedule a professional installation for an additional fee.

4> How do I return my existing TV box(es)? There are three options to return your box:

- **By mail:** Use the return label in your self-installation kit.
- **By appointment:** If your new TV box is professionally installed, your technician will take your existing equipment.

LTP185991-0003

RECEIVED
AUG 10 2016
OFFICE OF THE
HAMBLEN COUNTY MAYOR

BILL HASLAM
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
TENNESSEE CORRECTIONS INSTITUTE
DAVY CROCKETT TOWER
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243
(615) 741-3816 FAX: (615) 532-2333

BETH ASHE
EXECUTIVE DIRECTOR

August 5, 2016

Sheriff Esco Jarnagin
Hamblen County
310 Allison Street
Morristown, Tn. 37814

Re: Hamblen County Jail

Dear Sheriff Jarnagin:

The Tennessee Corrections Institute recently conducted the annual inspection for the above named facility. The inspection revealed that this facility does not meet all the applicable minimum standards.

A re-inspection will be conducted on or about **September 30, 2016** to determine if the deficiencies have been corrected. The final report will be presented to the Board of Control at its next meeting.

The Detention Facility Specialist assigned to your region is available for any assistance that you may need.

Sincerely,

Beth Ashe
Executive Director

Enclosure – Inspection Report

Cc: Bill Britain, County Mayor
Tonya West, Detention Facility Specialist
File

TENNESSEE CORRECTIONS INSTITUTE
INSPECTION REPORT

[X] Initial Inspection [ ] Re-Inspection

Name of Facility: Hamblen County Jail

Type of Facility: 1

Location:	310 Allison Street	Morristown	37814	Hamblen
	Street	City	Zip	County

Facility Administrator:	Esco Jarnagin	Sheriff	(423) 585- 2779
	Name	Title	Phone Number

Facility Manager:	Teresa Laws	Jail Administrator	(423) 586- 2779
	Name	Title	Phone Number

County Mayor, City Mayor, or city Administrator:	Bill Britain	Mayor	(423) 586- 3781
	Name	Title	Phone Number

Location:	511 West 2nd North Street Morristown	Morristown	37814	Hamblen
	Street	City	Zip	County

DFS Tonya West
Signature of Inspector

August 3, 2016
Date Of Inspection

September 30, 2016
Date of Re-Inspection

	Certify
	Do not certify
X	Re-inspection required
	Certify with approved BOC POA (New/Updated)

INSPECTION REPORTING FORM

Date: August 3, 2016 Inspectors: DFS Tonya West and DFM Robert Kane

Facility Name: Hamblen County Jail Type: 1

	Not Overcrowded
	Overcrowded/County prisoners (plan attached)
X	Overcrowded /County/State Prisoners (Attach ADP Calculations) (ADP Daily Average from January 1, 2016 to August 3, 2016 is 360)
	Currently operating under TCI approved plan
	Sufficient progress made on plan of action
	Status change recommended
	Capacity Change

	Name	Title
Information provided by:	Teresa Laws	Jail Administrator
	Gerry Hambrick	Lieutenant
	Doug Rich	FTO
	Sarah Moon	RN
	Brandy Klein	LPN
	Regina Maddron	LPN
	Andie Miller	Food Service Supervisor

1400-1-.04 Physical Plant: **Deficiencies Found: Yes** X **No**

(1) The male and female inmate housing areas in the jail have very poor lighting and poor ventilation, which appears to be causing a continuous mold/mildew problem, as well as, making it difficult to control the temperature.
(3) Male and Female cell areas are not in compliance with required square footage due to overcrowding.
(6) Male and Female cell areas are not in compliance with toilet and sink ratios due to overcrowding.
(7) Male and Female cell areas are not in compliance with shower ratio due to overcrowding.
(23) Facility does not have enough cells to accommodate the facility's classification plan. Male and female inmates are not separated by sight, sound, and physical contact. Minimum, Medium, and Maximum security inmates are not able to be separated. Male and female inmates were being housed in the hall in front of the booking area along with a male inmate being shackled to the restraint chair and several males were shackled to benches. Male and female inmates are allowed to intermingle unimpeded within the previously noted area. Female trustee workers were roaming around the facility without the supervision of a Correctional Officer, including the areas around the male inmates.

Additional Comments:

Note: All cell areas in the original inmate housing areas have lighting that can only be controlled and turned on by the inmates in the cell areas. Officers have to enter areas with very little lighting and have the inmates turn on their lights in the cells to be able to see. This is only compounded by the fact that there are inmates that have to be housed in the hall areas, shower areas, and under another inmates bunk on the floor due to overcrowding. This creates serious safety and security issues for the inmates, correctional staff, and community.
Note: The facility's emergency generator is checked weekly by Maintenance Department. The emergency generator is checked yearly by Cummins Crosspoint, LLC with a last service date of August 6, 2015.

1400-1-.05 Administration/Management: **Deficiencies Found: Yes** X **No**

(2) The facility's Policy and Procedure Manual is being revised to include the 2015 standards revisions and prior missing standards. The policy and procedures have not been signed or approved by the Sheriff.
(4) The facility has not completed a Fire Drill within the second quarter.
(6) The facility does not have evacuation plans posted within the cell areas. The contractor or local fire inspector has not reviewed or approved the facility's evacuation plans.
(8) The facility does not have a preventive maintenance plan.
(10) The facility does not have an inmate grievance procedure with one level of appeal.

Additional Comments:

Note: Lake Way Sprinkler services the Sprinkler System with last service date of February 17, 2016.
Note: Power Clean Pressure Washing services the Food Service Hood with last service date of February 20, 2015.
Note: Bullzye Fire Extinguisher Co. services the Fire Extinguishers and Kitchen Hood with last service date of January 26, 2016.
Note: Simplex/Grinnell completed the Fire Alarm Inspection on May 19, 2016.

1400-1-.06 Personnel: **Deficiencies Found: Yes** [X] **No** [ ]

(6) Facility needs to begin providing non-support staff annual training.
(10) Facility needs to implement ongoing in-service training on firearms and less lethal weapons into the facility's training program.

Additional Comments:

1400-1-.07 Security: **Deficiencies Found: Yes** [X] **No** [ ]

(6) Keys, handcuffs, and shackles are not being documented on a consistent basis.
(9) Firearms, chemical agents, and other related security and emergency equipment are not being inventoried or tested quarterly.
(10) Inmates are not being supervised when using tools, supplies, and equipment.
(11) Facility staff are not completing weekly inspections of the facility.
(12) Facility does not have an inventory of tools, kitchen knives, toxic, corrosive and flammable substances, and other potentially dangerous substances.
(14) Detention officer posts are not in close proximity to inmate living areas. Facility does not have post orders.
(15) Facility administrator or designee is not visiting the facility's living areas weekly.
(17) Inmate movement is not controlled by Correction Officers. Female trustees were roaming freely throughout the facility.
(18) Facility staff are not properly documenting security inspections. Documentation in the male cell and workhouse area is vague and has from 2 to 10 hours between security checks. Female cell area documentation has up to 12 hours between physical security checks. This is a direct result of staffing being inadequate to supervise inmates as well as the antiquated and overcrowded facility.
(19) Facility does not have sufficient staff to perform the functions relating to security, custody, and supervision of inmates. The lack of security checks area direct reflection of insufficient staffing to perform the necessary duties to maintain the safety and security throughout the facility.
(20) Restraint chair is not to be used as punishment however a male inmate was shackled to the restraint chair. In the female housing unit, 2 female inmates were shackled to the restraint chair, with one being on a suicide watch.
(21A-D) Facility is not using the restraint chair for only extreme instances, and the inmates are not being properly supervised while in the restraint chair. Documentation of security checks are not within the continuous or 15 minute time perimeters. Medical is not assessing inmates placed in or attached to restraint chair.
(22B) Firearms, chemical agents, and related security and emergency equipment are not being inventoried or tested quarterly.

Additional Comments:

1400-1-.08 Discipline: **Deficiencies Found: Yes** [X] **No** [ ]

(2, 4, 7) Facility needs to implement the disciplinary process that is currently in their policy and procedure by completing disciplinary reports for rule violations and having hearings to determine sanctions. This is vital to help maintain control of the overcrowded and understaffed facility.

Additional Comments:

1400-1-.09 Sanitation/Maintenance: **Deficiencies Found: Yes** [X] **No** [ ]

(1) The facility cell areas have excessive items including: strings, pictures, drawings, food items, books, paper on floor, walls, and bunks. Recommend a facility wide search to remove all the contraband and excessive items, as well as a thorough cleaning of the facility. The freezer seal needs to be replaced or repaired in the kitchen. The dishwasher needs to be replaced or repaired in the kitchen. In Female A Pod, the shower drain is clogged, one toilet does not work, and showers do not have good water pressure. In Female C Pod, there are several lights that need to be replaced. In Female D Pod the toilet is stopped up. Lights needs to be replaced in all male housing areas. In Male Annex, the ceiling needs to be repaired. Vents throughout the facility need to be cleaned or replaced.
(2) Daily sanitation logs are not being completed on a consistent basis. The daily sanitation log does not reflect the accurate conditions of the cell areas. This also is a reflection of lacking adequate staff to fill all necessary post and perform all duties.
(5) Facility needs to remove all pictures from the walls throughout the facility.
(6) Facility needs to clean and paint all showers throughout the facility. The ceiling above the showers in W-COT is cracking and falling down. The ceiling in the shower area of Female A Pod needs to be repaired.

Additional Comments:

Note: Pest Control is provided twice monthly by Hale Pest Control with last service date of August 2, 2016.

1400-1-.10 Food Services: **Deficiencies Found: Yes** [X] **No** [ ]

(14) Kitchen knives are not being inventoried.

Additional Comments:

Note: Facility's Dietician Letter was issued by Haley Stiles on January 26, 2016.

1400-1-.11 Mail & Visiting: **Deficiencies Found:** Yes [X] No [ ]

(3) Outgoing mail is not inspected for contraband prior to delivery.

Additional Comments:

1400-1-.12 Inmate Programs & Activities: **Deficiencies Found:** Yes [X] No [ ]

(2) Recreation is not being conducted and/or logged on a consistent basis. This includes outside recreation and one hour out of cell per day recreation.

(5 A-B) Facility needs to implement written operational procedures, careful screening and selection procedures, written rules of conduct, a system of supervision to minimize inmate abuse of program privileges, a complete record- keeping system, a system for evaluating program effectiveness, and efforts to obtain community cooperation and support for release programs

(9) Foreign Nationals do not have access to information regarding contacting diplomatic representatives of the county of citizenship.

Additional Comments:

1400-1-.13 Medical Services: **Deficiencies Found:** Yes [X] No [ ]

(1) Sheriff/Administrator/ Health Authority has not completed an annual meeting.

(12) Staff responsible for supervising suicidal inmates are not being training annually.

(29A-D) Information concerning sexual abuse/assault prevention/intervention, self-protection, reporting sexual abuse/assault, treatment and counseling needs to be provided to inmates upon arrival to facility.

Additional Comments:

Note: The Medical Protocol Letter and Policy was provided by Dr. Walter Smith on January 1, 2016. All licensure is on file.

Note: First Aid Kit Letter was provided by Dr. Walter Smith on August 3, 2016.

Note: Mental Health Care is provided by Cherokee Mental Health and Mobile Crisis.

1400-1-.14 Admission, Records and Release: **Deficiencies Found:** Yes [X] No [ ]

(1DD) A criminal history check is not being completed on inmates during the booking process.

(3) There is no documentation showing the inmate has made or completed a phone call during the booking process

Additional Comments:

1400-1-.15 Hygiene: **Deficiencies Found:** Yes [X] No [ ]

(1A, B, C, and D) Documentation of inmates receiving clean socks, undergarments, outer garments, footwear, and uniforms is not being completed.

(5A, D, and E) Documentation of inmates receiving mattress, blanket, and bath-sized towel is not being completed. Inmates are not being provided with a mattress in good repair. The facility needs to remove and replace mattresses through the entire facility, due to the inmates destroying the mattresses.

(6A, B, C and 7) Correctional Officers need to complete the documentation for laundry; currently female trustees are completing the task. Mattress sanitation logs are being completed monthly. However, most mattresses are damaged and unable to be sanitized. Laundry is only being completed when the inmates want to send out the items this includes blankets, sheets, uniforms, and personal laundry.

Additional Comments:

Note: Commissary is provided by Blind Vendors.

1400-1-.16 Supervision of Inmates: **Deficiencies Found:** Yes [X] No [ ]

(1) The facility is not conducting or logging security checks within an hourly basis on an irregular schedule. The female cell areas security checks are being completed via camera monitor. Physical security checks had time gaps of up to 12 hours between checks. Normally security checks are completed when medications are being dispensed by nursing staff and correctional staff. Jail Administrator advised that due to safety concerns the Correctional Officers were advised not to complete physical security checks unless there are two Correctional Officers present. Security checks in the male cell and workhouse areas varied from 2 to 10 hours between checks. Suicide Watch Logs are not in compliance with Policy and Procedures or Medical Protocol. Medical is not conducting an initial screening prior to mobile crisis being called to check suicidal inmates.

Additional Comments:

1400-1-.17 Classification: **Deficiencies Found: Yes** [X] **No** [ ]

(1) Due to overcrowding, the classification process is impossible to achieve. Classification problems were evident due to the number of inmate on inmate assaults. From January 1 to July 7, 2016, 153 incidents of inmate on inmate assaults, 10 assaults on officer incidents, 55 restraint chair incidents, 112 suicide watches, 149 medical incidents, 96 contraband incidents, and three escapes. In 2015 from January 1 to July 7 there were 501 total incidents. From January 1 to July 7, 2016 there have been 753 total incidents.
(2) Sight, sound, and physical separation between male and female inmates has become impossible to achieve due to overcrowding within the facility. Female trustees were roaming freely throughout the facility which included the male cell areas. In the booking hallway, male and female inmates were shackled to benches and intermingling with each other. Several males and females on medical watch and one on suicide watch were also lying on mats in the booking hallway with one male shackled to the restraint chair and others shackled to benches. Inmates were also present in this area that were coming and going for court and other areas in and out of the facility. Three male inmates were being housed in the old visitation room which had poor lighting and ventilation and secured by a residential sliding lock.
(3) Due to overcrowding throughout the facility, inmates with disabilities are not being housed and managed in a manner that provides for their safety and security.

Additional Comments:

[X] Initial Annual Report [ ] Re-inspection

	Name:	Title:
Exit Interview:	Teresa Laws	Jail Administrator
	Gerry Hambrick	Lieutenant

Comments:

Recommend Re-Inspection on or about September 30, 2016 due to deficiencies identified within the Inspection Report. Staff was very professional and courteous during the inspection process.

Note: The Tennessee Corrections Institute is authorized to grant this facility an extension not to exceed 60 days from the initial inspection to comply with minimum standards. No additional extensions may be granted. If applicable, a re-inspection will be conducted within 60 days and a recommendation will be made to the Board of Control. TCA 41-4-140, (4) (b) (1)

TENNESSEE CORRECTIONS INSTITUTE
ANNUAL JAIL DATA PROFILE

Facility Name:	Hamblen County Jail
Date of Inspection :	August 3, 2016
Date of Construction:	1980
Date of Last Renovation :	1988/2003/2008

Certified Beds	Male 187	Female 68	**Current Number of Inmates**
Total Certified Capacity	255		**Total Male: 259** **Total Female: 116**
Population Day of Inspection	375		**TDOC Backup Males:** **TDOC Backup Females:**
January 1, 2016 to August 3, 2016 Average Daily Population	360 M-248 F-112		Comments: Unable to Provide Totals for State Inmates due to new jail management system

Number of Detention Staff	Actual Staff	51	Part Time	0
	Full Time	56		

New Positions Created Since Last Inspection	8
Number of New Hires Since Last Inspection	42

Does the Detention Staff also perform as: Dispatchers?	Yes	No X
Patrol Officers?	Yes	No X
Other (Specify)		

Total Annual Jail Budget	$ 3,628,453.00

(For this item, include janitorial supplies, maintenance and repair, medical and dental care, detention staff salaries, and contractual services)

Are you presently renovating, constructing, or planning a new detention facility?

Yes	No X

If yes, what is planned and when do you expect to complete it?

The County Commission had a CCP meeting on February 17, 2015.

Insurance Provider: Traveler's Insurance

Address: P.O. 13426 Reading, PA 19612

Telephone: (912)- 898- 8460

CI-0031 (Rev. 6/14)

Return to Committee Cover Page

RDA No. 2883

Hamblen County Government

PUBLIC SERVICES COMMITTEE

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
PUBLIC SERVICES COMMITTEE

Howard Shipley
Chairman

Tim Goins
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Hubert Davis
Member

Randy DeBord
Member

Stancil Ford
Member

Joe Huntsman, Sr.
Member

John Smyth
Member

Johnny Walker
Member

Monday, September 12, 2016
Immediately Following Adjournment of Finance Committee
Hamblen County Health Department Conference Room

AGENDA

1. **Call to Order** – *Chairman Howard Shipley*
2.

3. **Visitors Wishing to Address the Committee** – *Chairman Howard Shipley*
(*Visitors will be allotted 5 minutes to speak)*

4. **Old Business** – *Chairman Howard Shipley*
   a. None

5. **New Business** – *Chairman Howard Shipley*
   a. Resolution 16-23 to Delete Part K, Section 7.4 Hamblen County Zoning Resolution – *Planning and Zoning Manager Tina Whitaker*
   b. Resolution 16-24 to Amend Section 6.11 Accessory Buildings, Hamblen County Zoning Resolution – *Planning and Zoning Manager Tina Whitaker*
   c. Items to Surplus – from Jail Kitchen: One (1) Dishwasher Hobart AM-14 Serial #23-1062-778, One (1) Booster Serial #92566820307 and One (1) set of Clean/Dirty Tables

6. **Items of Interest (No Action Necessary)** – *Chairman Howard Shipley*
   a. Morristown-Hamblen Humane Society Reports

7. **Adjournment** – *Chairman Howard Shipley*

Department of Community Development
West 1st North Street
Morristown, TN 37814
(423)585-4620

TO: Hamblen County Commission
FROM: Logan Engle, Planner
DATE: Zoning Text Amendment for Hamblen County Zoning Ordinance
Section 6.11 – Accessory Buildings
Part K, Section 7.4 – Grandfathered Junkyards

BACKGROUND:

At the regularly-scheduled meeting of the Morristown Regional Planning Commission, the Planning Commission voted to recommend the Zoning Text Amendments for the Hamblen County Zoning Resolution (Section 6.11 and Part K, Section 7.4) in regard to accessory buildings and grandfathered junkyards.

Resolution 16-23

A RESOLUTION TO DELETE PART K, SECTION 7.4 HAMBLEN COUNTY ZONING RESOLUTION.

WHEREAS, The Hamblen County Planning Commission has recognized the need for the deletion of part K, Section 7.4 Hamblen County Zoning Resolution as having a conflict with State and case law; and,

WHEREAS, The Hamblen County Planning Commission does hereby recommend to the Hamblen County Board of Commissioners that the requirement that part K, Section 7.4 of the Hamblen County Zoning Resolution be deleted in its entirety.

NOW THEREFORE BE IT RESOLVED by the Hamblen County Board of Commissioners that Section 7.4 K be deleted in the Hamblen County Zoning Resolution.

Introduced by Commissioner:_____

Seconded by Commissioner:_____

Adopted by the Hamblen County Legislative Body in session duly assembled on this the

_____ 2016.

_____
County Clerk

_____
Rick Eldridge Chairman

_____
BILL BRITTAIN, County Mayor

Resolution 16-24

A RESOLUTION TO AMEND SECTION 6.11 ACCESSORY BUILDINGS, HAMBLEN COUNTY ZONING RESOLUTION

WHEREAS, The Hamblen County Planning Commission has recognized the need for an amendment to Section 6.11 Accessory Building Regulations/Restrictions; and,

WHEREAS, The Hamblen County Planning Commission does hereby recommend to the Hamblen County Board of Commissioners that Section 6.11 Part A be deleted in its entirety and replaced with the following:

Accessory buildings and structures must meet all of the zoning setbacks required of a principal structure in that zoning district. There are no size limitations for accessory buildings but no variances shall be allowed.

NOW THEREFORE BE IT RESOLVED by the Hamblen County Board of Commissioners that Section 6.11 A of the Hamblen County Zoning Resolution be deleted and replaced with:

Accessory buildings and structures must meet all of the zoning setbacks required of a principal structure in that zoning district. There are no size limitations for an accessory structure but no variances shall be allowed on any requirement.

Introduced by Commissioner:_____

Seconded by Commissioner:_____

Adopted by the Hamblen County Legislative Body in session duly assembled on this the

_____ 2016.

_____
County Clerk

_____
Rick Eldridge Chairman

_____
BILL BRITTAIN, County Mayor

Morristown-Hamblen Humane Society, Inc.
Profit & Loss Prev Year Comparison
July 2015 through June 2016

	Jul '15 - Jun 16	Jul '14 - Jun 15
Ordinary Income/Expense		
Income		
3999 · Training / Education Refund	525.00	0.00
4000 · Adoption		
4001 · Fees	0.00	23,182.31
4002 · Refunds		
Vetting for Rescue refund.	595.30	0.00
4002 · Refunds - Other	-180.00	-775.00
Total 4002 · Refunds	415.30	-775.00
4004 · Adoption - Pet Sense	4,065.00	0.00
4007 · Adoption - puppy	1,530.00	0.00
4000 · Adoption - Other	44,573.50	2,700.00
Total 4000 · Adoption	50,583.80	25,107.31
4003 · Medical Fee	3,462.50	0.00
4005 · After Hours Pick-up Charge	240.00	125.00
4008 · Microchip Fee	8,305.00	0.00
4010 · Animal Pick-up - County	145.00	20.00
4015 · Animal Pickups - Vet	420.00	0.00
4020 · Boarding Fees	3,916.00	3,193.00
4025 · license & Fees Refund	64.75	0.00
4030 · Citations	1,565.50	292.50
4040 · Donations		
4041 · Donations - AJ Fund	8,771.41	0.00
4042 · Building Fund	1,437.02	908.00
4043 · Donations Cat Shed	681.59	0.00
4045 · Memorial	1,590.00	845.00
4048 · Rescue	5,999.90	0.00
4040 · Donations - Other	13,984.48	17,175.04
Total 4040 · Donations	32,464.40	18,928.04
4060 · Euthanasia Fees	2,140.00	1,120.00
4061 · Animal Disposal Fee	220.00	0.00
4100 · Fundraising		
4103 · Fundraising Bake Sale	1,277.00	0.00
4104 · Fundraising - Christmas Ornamen	848.00	0.00
4105 · Yard Sale	1,806.25	0.00
4107 · Smile Amazon	42.26	0.00
4110 · Car Show Income	1,918.00	235.00
4100 · Fundraising - Other	1,932.25	0.00
Total 4100 · Fundraising	7,823.76	235.00
4111 · Car Show Expenses	-176.00	0.00
4135 · T-shirts Income	2,149.00	580.00
4200 · Funds - City of Morristown	137,890.00	137,892.00
4210 · Funds - Hamblen County	133,500.00	133,500.00
4250 · Membership Fees	2,875.00	4,353.00
4260 · Miscellaneous Income	286.70	1,204.00
4270 · Rabies Vaccination Deposit		
Rabies Vaccination Deposit	39.00	0.00
4270 · Rabies Vaccination Deposit - Other	1,735.00	1,611.70
Total 4270 · Rabies Vaccination Deposit	1,774.00	1,611.70
4280 · Reclaim Fee	2,000.00	555.00
4290 · Surrender Fee	5,475.00	325.00
4300 · Spay / Neuter		
Spay / Neuter - Deposit	75.00	0.00
4301 · Spay / Neuter Deposit	0.00	2,637.00
4302 · Spay / Neuter Refund	0.00	-1,670.00
4320 · Spay / Neuter Grant Monies	7,060.00	0.00
4300 · Spay / Neuter - Other	-155.00	50.00

Morristown-Hamblen Humane Society, Inc.
Profit & Loss Prev Year Comparison
July 2015 through June 2016

	Jul '15 - Jun 16	Jul '14 - Jun 15
Total 4300 · Spay / Neuter	6,980.00	1,017.00
4400 · Frozen Cats	266.00	159.00
Total Income	404,895.41	330,217.55
Gross Profit	404,895.41	330,217.55
Expense		
Professional Fee	1,825.00	0.00
6000 · Payroll Expense		
6010 · ACO	36,228.90	61,711.28
6020 · Admin	50,027.08	22,430.22
6030 · Office	52,930.94	54,775.47
6040 · Kennel	62,537.76	57,947.26
6100 · Payroll Tax Expense	20,022.04	16,920.42
6150 · Other Employee Expenses	0.00	-174.68
6000 · Payroll Expense - Other	132.38	0.00
Total 6000 · Payroll Expense	221,879.10	213,609.97
66900 · Reconciliation Discrepancies	0.00	-19.00
7000 · Advertising		
7002 · Newspaper	333.27	1,401.87
7000 · Advertising - Other	1,901.72	0.00
Total 7000 · Advertising	2,234.99	1,401.87
7001 · Refund on Adoption	845.00	0.00
7010 · Alarm Monitoring	522.46	931.41
7020 · Animal Care		
7021 · Animal Care Supplies	2,359.24	2,351.72
7023 · Animal Care Cat Food	445.33	0.00
7024 · Kitty Litter	3,631.66	0.00
7025 · Flea Treatment	480.00	0.00
7020 · Animal Care - Other	580.82	676.51
Total 7020 · Animal Care	7,497.05	3,028.23
7030 · Bank Charges	1,319.79	781.01
7040 · Bookkeeping & Audit	441.94	17,545.10
7050 · Communications		
7052 · Cell Phone	325.29	1,445.88
7053 · Internet Service	399.37	112.00
7054 · Telephone	2,641.54	1,526.99
7055 · Web Site	17.17	220.81
7056 · Communications TV	12.70	0.00
7050 · Communications - Other	0.00	11.28
Total 7050 · Communications	3,396.07	3,316.96
7060 · Computer / Software Supplies	0.00	219.45
7070 · Dues & Subscriptions	731.00	37.90
7080 · Equipment / Tools	5,333.84	339.92
7090 · Food - Animal	3,928.06	12,746.08
7110 · Insurance		
7112 · Auto	6,597.93	-367.00
7113 · D&O Liability	1,225.00	13,300.51
7114 · Group Medical	593.14	14,992.09
7116 · Volunteer Accident Coverage	0.00	375.00
7117 · Workmen's Comp	3,294.00	4,069.00
7119 · Commercial Property	0.00	4,804.50
7127 · Group Life	19.73	0.00
7110 · Insurance - Other	1,343.79	0.00
Total 7110 · Insurance	13,073.59	37,174.10
7120 · Landfill Fees		
7121 · TIDI Dumpster	1,448.55	112.11

Morristown-Hamblen Humane Society, Inc.
Profit & Loss Prev Year Comparison
July 2015 through June 2016

	Jul '15 - Jun 16	Jul '14 - Jun 15
7120 · Landfill Fees - Other	612.15	2,287.01
Total 7120 · Landfill Fees	2,060.70	2,399.12
7130 · Legal Fees	4,615.00	5,484.45
7140 · License & Fees	4,395.22	796.89
7150 · Meals		
7151 · Employees	0.00	87.46
7152 · Inmates	8,362.12	6,613.51
7153 · PALS	0.00	200.16
Total 7150 · Meals	8,362.12	6,901.13
7159 · Medicine / Medical		
7160 · Medicine / Medical Supplies	21,404.96	18,938.01
7161 · Reimbursement	0.00	-3,882.52
7159 · Medicine / Medical - Other	1,221.86	69.38
Total 7159 · Medicine / Medical	22,626.82	15,124.87
7169 · Microchip		
7170 · Microchip Supplies	9,883.44	5,994.00
7171 · Reimbursement	30.00	-5,115.00
7169 · Microchip - Other	0.00	-825.00
Total 7169 · Microchip	9,913.44	54.00
7180 · Miscellaneous	0.00	539.29
7190 · Newsletter	0.00	127.79
7200 · Office Expenses	1,470.90	1,439.41
7205 · Over / Short	-4.87	0.00
7210 · Penalties & Late Fees	36.83	720.14
7211 · Installment Fee	18.00	0.00
7220 · Postage	394.03	755.79
7230 · Repairs & Maintenance		
7231 · Equipment	1,067.53	2,164.01
7232 · Property	1,570.33	1,966.40
7230 · Repairs & Maintenance - Other	2,946.58	515.97
Total 7230 · Repairs & Maintenance	5,584.44	4,646.38
7240 · Supplies		
7241 · ACO Supplies	11.64	71.92
7242 · Cleaning	4,909.20	6,467.24
7243 · Office		
7240a · Shipping Expense	282.89	61.54
7243 · Office - Other	4,654.89	8,748.04
Total 7243 · Office	4,937.78	8,809.58
7244 · Kennel Supplies		
7244a · Pest Control	1,010.00	0.00
7244 · Kennel Supplies - Other	2,801.72	3,137.98
Total 7244 · Kennel Supplies	3,811.72	3,137.98
7240 · Supplies - Other	530.81	383.08
Total 7240 · Supplies	14,201.15	18,869.80
7250 · Taxes		
7251 · Property Tax	254.00	446.30
7250 · Taxes - Other	177.89	416.04
Total 7250 · Taxes	431.89	862.34
7255 · Training / Education	250.00	650.00
7260 · Transportation		
7261 · Fuel	6,915.14	10,095.10
7263 · Repair & Maintenance	4,551.87	6,971.00

Morristown-Hamblen Humane Society, Inc.
Profit & Loss Prev Year Comparison
July 2015 through June 2016

	Jul '15 - Jun 16	Jul '14 - Jun 15
7264 · Fees / Citations	0.00	57.43
7260 · Transportation - Other	190.96	0.00
Total 7260 · Transportation	11,657.97	17,123.53
7270 · Uniforms	142.99	303.97
7280 · Utilities		
7281 · Electric	6,116.48	5,647.18
7282 · Utilities Security light	386.38	0.00
7283 · Gas	1,835.98	2,943.76
Total 7280 · Utilities	8,338.84	8,590.94
7300 · Veterinary Fees		
7310 · Regular Vet Fees	39,544.78	26,802.75
7315 · Veterinary Fees Rabies Certific	617.36	0.00
7316 · Spay & Neuter	373.00	0.00
7320 · Special Medical	570.00	0.00
7399 · Medical Donations (AJ Fund)	0.00	-1,661.00
7300 · Veterinary Fees - Other	2,046.42	811.00
Total 7300 · Veterinary Fees	43,151.56	25,952.75
7500 · W/C Medical / Medications	487.65	5,603.02
7600 · Fundraisers		
7611 · Car Show Expenses	492.37	0.00
7635 · T-shirt Expenses	2,018.00	644.00
Total 7600 · Fundraisers	2,510.37	644.00
9999 · Ask My Accountant	0.00	0.00
Total Expense	403,672.94	408,702.61
Net Ordinary Income	1,222.47	-78,485.06
Other Income/Expense		
Other Income		
8050 · Interest Income	3.54	2.61
8060 · Interest Expense	0.00	-4.38
8070 · Insurance refund	1,042.00	0.00
8080 · Sale of Inventory Asset	5,000.00	0.00
Total Other Income	6,045.54	-1.77
Other Expense		
Late fees & charges	539.72	0.00
9000 · Rescue Expenses	672.47	0.00
9010 · Rescue Van Expenses		
9011 · Rescue Van - Fuel	153.70	368.46
9012 · Rescue Van - R/M	0.00	130.73
Total 9010 · Rescue Van Expenses	153.70	499.19
9040 · Rescue Donations	-100.00	-2,115.50
9065 · Rescue Medical Expenses	130.82	0.00
9091 · Reimbursement Misc Expense	-26.99	175.07
Total Other Expense	1,369.72	-1,441.24
Net Other Income	4,675.82	1,439.47
Net Income	**5,898.29**	**-77,045.59**

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
July 2016

	Jul 16	Jul 15
Ordinary Income/Expense		
Income		
4000 · Adoption		
4002 · Refunds		
Vetting for Rescue refund.	0.00	473.00
Total 4002 · Refunds	0.00	473.00
4004 · Adoption - Pet Sense	495.00	0.00
4007 · Adoption - puppy	1,080.00	0.00
4000 · Adoption - Other	2,660.00	3,775.00
Total 4000 · Adoption	4,235.00	4,248.00
4003 · Medical Fee	195.00	217.00
4005 · After Hours Pick-up Charge	25.00	25.00
4008 · Microchip Fee	690.00	880.00
4010 · Animal Pick-up - County	0.00	25.00
4020 · Boarding Fees	230.00	162.00
4030 · Citations	1,011.90	20.00
4040 · Donations		
4041 · Donations - AJ Fund	674.30	110.00
4042 · Building Fund	1,010.00	0.00
4045 · Memorial	20.00	150.00
4048 · Rescue	323.68	526.40
4040 · Donations - Other	1,528.00	1,100.01
Total 4040 · Donations	3,555.98	1,886.41
4060 · Euthanasia Fees	320.00	280.00
4061 · Animal Disposal Fee	60.00	0.00
4100 · Fundraising		
4110 · Car Show Income	615.00	331.00
4100 · Fundraising - Other	6,578.00	0.00
Total 4100 · Fundraising	7,193.00	331.00
4135 · T-shirts Income	118.00	22.00
4210 · Funds - Hamblen County	11,125.00	11,125.00
4250 · Membership Fees	1,895.00	430.00
4270 · Rabies Vaccination Deposit		
Rabies Vaccination Deposit	0.00	39.00
4270 · Rabies Vaccination Deposit - Other	131.00	65.00
Total 4270 · Rabies Vaccination Deposit	131.00	104.00
4280 · Reclaim Fee	100.00	0.00
4290 · Surrender Fee	560.00	505.00
4300 · Spay / Neuter		
Spay / Neuter - Deposit	25.00	0.00
Total 4300 · Spay / Neuter	25.00	0.00
Total Income	31,469.88	20,260.41
Gross Profit	31,469.88	20,260.41
Expense		
Professional Fee	0.00	-175.00
6000 · Payroll Expense		
6010 · ACO	3,318.47	5,539.38
6020 · Admin	5,173.10	3,076.90
6030 · Office	4,521.64	6,774.07
6040 · Kennel	7,206.87	4,783.71
6100 · Payroll Tax Expense	1,893.00	1,887.63
Total 6000 · Payroll Expense	22,113.08	22,061.69
7010 · Alarm Monitoring	304.96	302.46
7020 · Animal Care		

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
July 2016

	Jul 16		Jul 15	
7021 · Animal Care Supplies		0.00		466.15
7024 · Kitty Litter		555.50		261.48
7020 · Animal Care - Other		0.00		79.99
Total 7020 · Animal Care		555.50		807.62
7030 · Bank Charges		82.73		86.72
7040 · Bookkeeping & Audit		750.00		5.00
7050 · Communications				
7053 · Internet Service		49.96		24.98
7054 · Telephone		297.82		289.60
7057 · Long Distance		9.06		0.00
7058 · Television		14.28		0.00
Total 7050 · Communications		371.12		314.58
7080 · Equipment / Tools		219.48		0.00
7090 · Food - Animal		262.21		554.75
7110 · Insurance				
7112 · Auto		611.98		0.00
7114 · Group Medical		420.14		-232.08
7117 · Workmen's Comp		279.00		0.00
Total 7110 · Insurance		1,311.12		-232.08
7120 · Landfill Fees				
7121 · TIDI Dumpster		224.52		0.00
7120 · Landfill Fees - Other		37.80		210.00
Total 7120 · Landfill Fees		262.32		210.00
7130 · Legal Fees		210.00		0.00
7140 · License & Fees		0.00		110.00
7150 · Meals				
7152 · Inmates		574.48		901.77
Total 7150 · Meals		574.48		901.77
7159 · Medicine / Medical				
7160 · Medicine / Medical Supplies		2,938.32		1,627.17
7159 · Medicine / Medical - Other		735.99		0.00
Total 7159 · Medicine / Medical		3,674.31		1,627.17
7169 · Microchip				
7170 · Microchip Supplies		0.00		1,518.48
7169 · Microchip - Other		-10.00		0.00
Total 7169 · Microchip		-10.00		1,518.48
7200 · Office Expenses		146.23		212.82
7220 · Postage		96.00		0.00
7230 · Repairs & Maintenance				
7231 · Equipment		91.90		282.59
7232 · Property		0.00		250.00
7230 · Repairs & Maintenance - Other		0.00		281.95
Total 7230 · Repairs & Maintenance		91.90		814.54
7240 · Supplies				
7241 · ACO Supplies		8.88		0.00
7242 · Cleaning		270.39		1,434.14
7243 · Office				
7240a · Shipping Expense	18.51		72.59	
7243 · Office - Other	284.70		1,072.03	
Total 7243 · Office		303.21		1,144.62
7244 · Kennel Supplies				
7244a · Pest Control	736.76		0.00	

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
July 2016

	Jul 16	Jul 15
7244 · Kennel Supplies - Other	596.65	0.00
Total 7244 · Kennel Supplies	1,333.41	0.00
7245 · Condiments	88.95	0.00
Total 7240 · Supplies	2,004.84	2,578.76
7250 · Taxes	54.13	0.00
7260 · Transportation		
7261 · Fuel		
Fuel- ACO Truck	532.70	0.00
Fuel - ACO Van	117.61	0.00
Sur Charges & Admin Fees	75.69	0.00
7261 · Fuel - Other	0.00	744.07
Total 7261 · Fuel	726.00	744.07
7263 · Repair & Maintenance	10.00	2,258.72
7260 · Transportation - Other	0.00	190.96
Total 7260 · Transportation	736.00	3,193.75
7270 · Uniforms	0.00	0.00
7280 · Utilities		
7281 · Electric	738.00	582.00
7282 · Utilities Security light	21.00	0.00
7283 · Gas	199.90	0.00
Total 7280 · Utilities	958.90	582.00
7300 · Veterinary Fees		
7310 · Regular Vet Fees	1,131.50	4,466.66
7316 · Spay & Neuter		
Spay & Neuter-Jefferson Federal	50.00	0.00
7316 · Spay & Neuter - Other	627.00	0.00
Total 7316 · Spay & Neuter	677.00	0.00
7320 · Special Medical	0.00	335.00
7300 · Veterinary Fees - Other	0.00	57.00
Total 7300 · Veterinary Fees	1,808.50	4,858.66
7500 · W/C Medical / Medications	0.00	437.65
7600 · Fundraisers		
7635 · T-shirt Expenses	452.00	0.00
Total 7600 · Fundraisers	452.00	0.00
9999 · Ask My Accountant	0.00	0.00
Total Expense	37,029.81	40,771.34
Net Ordinary Income	-5,559.93	-20,510.93
Other Income/Expense		
Other Income		
8040 · Gain / Loss on Investments	26,624.16	0.00
8050 · Interest Income	0.00	0.49
8090 · Grants		
8091 · Grants - Spay Neuter	1,000.00	0.00
Total 8090 · Grants	1,000.00	0.00
Total Other Income	27,624.16	0.49
Other Expense		
9000 · Rescue Expenses	105.00	240.59
9010 · Rescue Van Expenses		

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
July 2016

	Jul 16	Jul 15
9011 · Rescue Van - Fuel	0.00	0.00
Total 9010 · Rescue Van Expenses	0.00	0.00
9040 · Rescue Donations	-195.00	0.00
Total Other Expense	-90.00	240.59
Net Other Income	27,714.16	-240.10
Net Income	**22,154.23**	**-20,751.03**

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
July 2016

	$ Change	% Change
Ordinary Income/Expense		
Income		
4000 · Adoption		
4002 · Refunds		
Vetting for Rescue refund.	-473.00	-100.0%
Total 4002 · Refunds	-473.00	-100.0%
4004 · Adoption - Pet Sense	495.00	100.0%
4007 · Adoption - puppy	1,080.00	100.0%
4000 · Adoption - Other	-1,115.00	-29.5%
Total 4000 · Adoption	-13.00	-0.3%
4003 · Medical Fee	-22.00	-10.1%
4005 · After Hours Pick-up Charge	0.00	0.0%
4008 · Microchip Fee	-190.00	-21.6%
4010 · Animal Pick-up - County	-25.00	-100.0%
4020 · Boarding Fees	68.00	42.0%
4030 · Citations	991.90	4,959.5%
4040 · Donations		
4041 · Donations - AJ Fund	564.30	513.0%
4042 · Building Fund	1,010.00	100.0%
4045 · Memorial	-130.00	-86.7%
4048 · Rescue	-202.72	-38.5%
4040 · Donations - Other	427.99	38.9%
Total 4040 · Donations	1,669.57	88.5%
4060 · Euthanasia Fees	40.00	14.3%
4061 · Animal Disposal Fee	60.00	100.0%
4100 · Fundraising		
4110 · Car Show Income	284.00	85.8%
4100 · Fundraising - Other	6,578.00	100.0%
Total 4100 · Fundraising	6,862.00	2,073.1%
4135 · T-shirts Income	96.00	436.4%
4210 · Funds - Hamblen County	0.00	0.0%
4250 · Membership Fees	1,465.00	340.7%
4270 · Rabies Vaccination Deposit		
Rabies Vaccination Deposit	-39.00	-100.0%
4270 · Rabies Vaccination Deposit - Other	66.00	101.5%
Total 4270 · Rabies Vaccination Deposit	27.00	26.0%
4280 · Reclaim Fee	100.00	100.0%
4290 · Surrender Fee	55.00	10.9%
4300 · Spay / Neuter		
Spay / Neuter - Deposit	25.00	100.0%
Total 4300 · Spay / Neuter	25.00	100.0%
Total Income	11,209.47	55.3%
Gross Profit	11,209.47	55.3%
Expense		
Professional Fee	175.00	100.0%
6000 · Payroll Expense		
6010 · ACO	-2,220.91	-40.1%
6020 · Admin	2,096.20	68.1%
6030 · Office	-2,252.43	-33.3%
6040 · Kennel	2,423.16	50.7%
6100 · Payroll Tax Expense	5.37	0.3%
Total 6000 · Payroll Expense	51.39	0.2%
7010 · Alarm Monitoring	2.50	0.8%
7020 · Animal Care		

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
July 2016

	$ Change	% Change
7021 · Animal Care Supplies	-466.15	-100.0%
7024 · Kitty Litter	294.02	112.4%
7020 · Animal Care - Other	-79.99	-100.0%
Total 7020 · Animal Care	-252.12	-31.2%
7030 · Bank Charges	-3.99	-4.6%
7040 · Bookkeeping & Audit	745.00	14,900.0%
7050 · Communications		
7053 · Internet Service	24.98	100.0%
7054 · Telephone	8.22	2.8%
7057 · Long Distance	9.06	100.0%
7058 · Television	14.28	100.0%
Total 7050 · Communications	56.54	18.0%
7080 · Equipment / Tools	219.48	100.0%
7090 · Food - Animal	-292.54	-52.7%
7110 · Insurance		
7112 · Auto	611.98	100.0%
7114 · Group Medical	652.22	281.0%
7117 · Workmen's Comp	279.00	100.0%
Total 7110 · Insurance	1,543.20	664.9%
7120 · Landfill Fees		
7121 · TIDI Dumpster	224.52	100.0%
7120 · Landfill Fees - Other	-172.20	-82.0%
Total 7120 · Landfill Fees	52.32	24.9%
7130 · Legal Fees	210.00	100.0%
7140 · License & Fees	-110.00	-100.0%
7150 · Meals		
7152 · Inmates	-327.29	-36.3%
Total 7150 · Meals	-327.29	-36.3%
7159 · Medicine / Medical		
7160 · Medicine / Medical Supplies	1,311.15	80.6%
7159 · Medicine / Medical - Other	735.99	100.0%
Total 7159 · Medicine / Medical	2,047.14	125.8%
7169 · Microchip		
7170 · Microchip Supplies	-1,518.48	-100.0%
7169 · Microchip - Other	-10.00	-100.0%
Total 7169 · Microchip	-1,528.48	-100.7%
7200 · Office Expenses	-66.59	-31.3%
7220 · Postage	96.00	100.0%
7230 · Repairs & Maintenance		
7231 · Equipment	-190.69	-67.5%
7232 · Property	-250.00	-100.0%
7230 · Repairs & Maintenance - Other	-281.95	-100.0%
Total 7230 · Repairs & Maintenance	-722.64	-88.7%
7240 · Supplies		
7241 · ACO Supplies	8.88	100.0%
7242 · Cleaning	-1,163.75	-81.2%
7243 · Office		
7240a · Shipping Expense	-54.08	-74.5%
7243 · Office - Other	-787.33	-73.4%
Total 7243 · Office	-841.41	-73.5%
7244 · Kennel Supplies		
7244a · Pest Control	736.76	100.0%

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
July 2016

	$ Change	% Change
7244 · Kennel Supplies - Other	596.65	100.0%
Total 7244 · Kennel Supplies	1,333.41	100.0%
7245 · Condiments	88.95	100.0%
Total 7240 · Supplies	-573.92	-22.3%
7250 · Taxes	54.13	100.0%
7260 · Transportation		
7261 · Fuel		
Fuel- ACO Truck	532.70	100.0%
Fuel - ACO Van	117.61	100.0%
Sur Charges & Admin Fees	75.69	100.0%
7261 · Fuel - Other	-744.07	-100.0%
Total 7261 · Fuel	-18.07	-2.4%
7263 · Repair & Maintenance	-2,248.72	-99.6%
7260 · Transportation - Other	-190.96	-100.0%
Total 7260 · Transportation	-2,457.75	-77.0%
7270 · Uniforms	0.00	0.0%
7280 · Utilities		
7281 · Electric	156.00	26.8%
7282 · Utilities Security light	21.00	100.0%
7283 · Gas	199.90	100.0%
Total 7280 · Utilities	376.90	64.8%
7300 · Veterinary Fees		
7310 · Regular Vet Fees	-3,335.16	-74.7%
7316 · Spay & Neuter		
Spay & Neuter-Jefferson Federal	50.00	100.0%
7316 · Spay & Neuter - Other	627.00	100.0%
Total 7316 · Spay & Neuter	677.00	100.0%
7320 · Special Medical	-335.00	-100.0%
7300 · Veterinary Fees - Other	-57.00	-100.0%
Total 7300 · Veterinary Fees	-3,050.16	-62.8%
7500 · W/C Medical / Medications	-437.65	-100.0%
7600 · Fundraisers		
7635 · T-shirt Expenses	452.00	100.0%
Total 7600 · Fundraisers	452.00	100.0%
9999 · Ask My Accountant	0.00	0.0%
Total Expense	-3,741.53	-9.2%
Net Ordinary Income	14,951.00	72.9%
Other Income/Expense		
Other Income		
8040 · Gain / Loss on Investments	26,624.16	100.0%
8050 · Interest Income	-0.49	-100.0%
8090 · Grants		
8091 · Grants - Spay Neuter	1,000.00	100.0%
Total 8090 · Grants	1,000.00	100.0%
Total Other Income	27,623.67	5,637,483.7%
Other Expense		
9000 · Rescue Expenses	-135.59	-56.4%
9010 · Rescue Van Expenses		

Morristown-Hamblen Humane Society, Inc.
Profit & Loss
July 2016

	$ Change	% Change
9011 · Rescue Van - Fuel	0.00	0.0%
Total 9010 · Rescue Van Expenses	0.00	0.0%
9040 · Rescue Donations	-195.00	-100.0%
Total Other Expense	-330.59	-137.4%
Net Other Income	27,954.26	11,642.8%
Net Income	**42,905.26**	**206.8%**

Shelter Statistics - Incoming (Including Transfers)

Report Generated: **Wednesday, July 6, 2016 7:35:06 AM**

Search Criteria

Region: Morristown-Hamblen
Animal Type: All
Jurisdiction: All
Date Range: 1-Jun-2016 To 30-Jun-2016

Animal	ACO Impound	Euthanasia Request	Humane Officer Surrendered	Owner Surrender	Returns	Shelter Offspring	Stray	Other	Internal Shelter Transfer In	Total
Dog	38	7	3	11	1	0	19	0	0	79
Puppy	9	0	0	6	1	0	11	0	0	27
Cat	7	1	0	7	1	0	35	0	0	51
Kitten	5	0	0	17	1	1	131	0	0	155
Guinea Pig	0	0	0	0	0	0	4	0	0	4
Total	**59**	**8**	**3**	**41**	**4**	**1**	**200**	**0**	**0**	**316**

Shelter Statistics - Outgoing (Including Transfers)

Report Generated: **Wednesday, July 6, 2016 7:36:28 AM**

Search Criteria

Region: Morristown-Hamblen
Animal Type: All
Jurisdiction: All
Date Range: 1-Jun-2016 To 30-Jun-2016

Animal	Adopted	Escaped	Euthanized	Reclaimed	Transfer Out	Unassisted Death	Other	Total
Dog	17	1	21	22	21	1	0	83
Puppy	14	0	4	3	3	0	0	24
Cat	13	0	32	0	2	0	0	47
Kitten	30	0	76	0	0	2	0	108
Guinea Pig	0	0	0	0	1	0	0	1
Total	**74**	**1**	**133**	**25**	**27**	**3**	**0**	**263**

ACO calls 175

Total calls 681

Shelter Statistics - Incoming (Including Transfers)

Report Generated: **Saturday, July 30, 2016 9:54:30 AM**

Search Criteria

Region: Morristown-Hamblen

Animal Type: All

Jurisdiction: All

Date Range: 1-Jul-2016 To 30-Jul-2016

Animal	ACO Impound	Ambulance	Euthanasia Request	Humane Officer Surrendered	Owner Surrender	Returns	Stray	Other	Internal Shelter Transfer In	Total
Dog	22	1	7	0	7	2	34	0	0	73
Puppy	4	0	0	0	1	0	21	0	0	26
Cat	2	0	1	1	2	0	26	0	0	32
Kitten	15	0	1	3	0	0	87	0	0	106
Mammal	0	0	0	0	0	0	1	0	0	1
Rabbit	0	0	0	0	0	0	4	0	0	4
Total	**43**	**1**	**9**	**4**	**10**	**2**	**173**	**0**	**0**	**242**

Shelter Statistics - Outgoing (Including Transfers)

Report Generated: **Saturday, July 30, 2016 9:55:27 AM**

Search Criteria

Region: Morristown-Hamblen

Animal Type: All

Jurisdiction: All

Date Range: 1-Jul-2016 To 30-Jul-2016

Animal	Adopted	Euthanized	Euthanized by Offsite Vet	Reclaimed	Transfer Out	Unassisted Death	Unassisted Death - In Foster	Other	Total
Dog	19	25	0	13	13	0	0	0	70
Puppy	10	3	0	0	5	4	1	0	23
Cat	7	31	0	1	4	0	1	0	44
Kitten	24	81	1	0	2	2	3	0	113
Guinea Pig	3	0	0	0	0	0	0	0	3
Rabbit	1	0	0	0	3	0	0	0	4
Total	**64**	**140**	**1**	**14**	**27**	**6**	**5**	**0**	**257**

Hamblen County Government
PERSONNEL COMMITTEE

Monday, September 12, 2016
Immediately Following Adjournment of Finance Committee
Hamblen County Health Department Conference Room

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
PERSONNEL COMMITTEE

Hubert Davis
Chairman

Joe Huntsman
Vice-Chairman

Rick Eldridge
Ex-Officio

Larry Carter
Member

Randy DeBord
Member

Stancil Ford
Member

Tim Goins
Member

Herbert Harville
Member

Louis "Doe" Jarvis
Member

Howard Shipley
Member

John Smyth
Member

Johnny Walker
Member

Dana Wampler
Member

Taylor Ward
Member

AGENDA

1. **Call to Order** – *Chairman Hubert Davis*

2. **Visitors Wishing to Address the Committee** – *Chairman Hubert Davis*

3. **Old Business** – *Chairman Hubert Davis*
   a. None

4. **New Business -** *Chairman Hubert Davis*
   a. Personnel Policies
      i. Longevity Pay Policy
      ii. Education Component Policy

5. **Adjournment** – *Chairman Hubert Davis*

LONGEVITY PAY

I. POLICY AND GENERAL STATEMENT

Eligible Hamblen County Sheriff's Department employees are entitled to receive longevity pay. To be eligible to receive longevity pay, an employee must meet the following requirements:

- Occupy a full-time position with the Hamblen County Sheriff's Department (i.e., be regularly scheduled to work a minimum of 40 hours per week);
- Have accrued at least three years of full-time employment with Hamblen County Government
- Apply and be approved for the longevity payment by the County Commission's Personnel Committee

Temporary, casual or part-time employee's and department heads and elected officials whose minimum salaries are set by the state legislature are ineligible for receipt of longevity pay. If employee transfers from Sheriff's Department to another department within Hamblen County Government, he/she will lose longevity pay eligibility.

II. PROCEDURE

For a sheriff's department employee to receive longevity pay, he/she must be a full-time employee who has completed three full years of service with Hamblen County Government. Time spent working in a part-time position is not included in the eligibility calculation for longevity pay.

Sheriff's Department employees must complete an application (available from the Human Resources Manager) to qualify for longevity pay. The application will be reviewed by the County Commission's Personnel Committee which will either approve or deny the application. Employees should allow 30 days for their applications to be processed.

Employees who qualify for longevity pay will receive $75.00 per year of service not to exceed $2,250. The longevity pay will be paid annually with the last pay check of the employee's anniversary month. Longevity pay will be administered as a lump sum payment with the applicable payroll taxes and retirement contribution deducted and will not become part of the employee's base pay.

Longevity pay will not be included on a pro-rata basis when end of employment or termination pay is calculated.

DRAFT

EDUCATION COMPONENT

It is the policy of Hamblen County Government to provide employees with a compensation program that fairly compensates employees for the jobs and responsibilities that they hold, establishes compensation equity within the organization and is competitive within the labor market.

The Hamblen County Commission added an education component to the pay plan effective with the 2016-17 fiscal year. The education component provides employees who have successfully completed a post-secondary degree or certificate program with a pay increase based on the degree earned. All employees of Hamblen County Government are encouraged to apply.

Temporary, casual or part-time employees, and department heads and elected officials whose minimum salaries are set by the state legislature are ineligible for receipt of Education Component.

INITIAL IMPLEMENTATION

Employees who hold post-secondary degrees or certificates must complete an application (available from the Human Resources Manager) for the education incentive and provide proof that he/she has earned the degree/certificate. Documented proof of the degree/certificate includes a photo copy of the original diploma or certificate or a certified copy of the official transcript from the education institution. An official transcript is one that has been received directly from the school. It must bear the college seal, date of completion and the Registrar's signature. Master's degrees qualify for the education incentive when they are related to the position the employee holds.

The application must be submitted to the Human Resource Manager for review by the County Commission's Personnel Committee which will approve or deny the application.

Education incentive amounts are not one time, lump sum payments. Rather, the increase is added to the base pay hourly rate and included in the calculation of any COLA employees may receive in subsequent years. Employees should allow 30 days for their applications to be processed. The education increase is effective the pay period immediately following the approval of the application

On an annual basis, the increases are as follows:

Certified Public Administrator (CTAS, COCTP)	$200.00
Associate's Degree/CTE Certificates	$350.00
Bachelor's Degree	$850.00
Master's Degree	$1600.00

Employees can qualify for one increase based on the highest level of education achieved. For example, if an employee has an Associate's degree and a Bachelor's degree, that employee would

qualify for the increase for the Bachelor's degree. Multiple degrees and/or certificates do not qualify employees for multiple increases.

CONTINUUM OF PROGRAM

Employees can qualify for an education incentive if they increase their education attainment while employed with Hamblen County Government. For example, if an employee was hired without a qualifying post-secondary degree/certificate, but earns the degree/certificate during his/her employment, the employee can apply for and be awarded the education increase. Also, if an employee has achieved a qualifying level of education and while employed with Hamblen County Government earns a higher degree, he/she can receive an increase reflecting the higher degree. An example is: an employee holds an Associate's Degree and while employed with Hamblen County earns a Bachelor's Degree, he/she will receive a $500 increase to his/her base pay.

For newly hired employees, department heads should not include the education attainment amount with the starting pay for the new employees. The education component can be added and become effective the pay period immediately following the completion of the new employees' probationary periods if the applications are approved by the County Commission's Personnel Committee.

MILITARY SERVICE

County employees who have active military service can qualify for a military service increase. Time with reserves does not qualify for the program. Employees with active military service can submit an application with documentation (discharge papers) proving their years of service. The military service pay increase will be awarded to employees who received an honorable discharge. The amount will be added to the base pay hourly rate. An employee cannot receive both pay supplements for education attainment and military service. The employee should apply for the supplement that would provide him/her the largest pay increase. Employees should allow 30 days for their applications to be processed. The military service increase is effective the pay period immediately following the approval of the application.

On an annual basis, the increases are as follows:

2-10 Years of Active Military Service	$350.00
11-15 Years of Active Military Service	$850.00
16+ Years of Active Military Service	$1600.00

For newly hired employees, department heads should not include the military service amount with the starting pay for the new employees. The military service component can be added and become effective the pay period immediately following the completion of the new employees' probationary periods if the applications are approved by the County Commission's Personnel Committee.

DRAFT

Hamblen County Government
CALENDAR & RULES COMMITTEE

Monday, September 12, 2016
Immediately Following Adjournment of Personnel Committee
Hamblen County Health Department Conference Room

TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
CALENDAR & RULES COMMITTEE

John Smyth
Chairman

Hubert Davis
Vice-Chairman

Rick Eldridge
Ex-Officio

Tim Goins
Member

Herbert Harville
Member

Howard Shipley
Member

AGENDA

1. **Call to Order** – *Chairman John Smyth*

2. **Visitors Wishing to Address the Committee –** *Chairman John Smyth*
   (Visitors will be allotted 5 minutes to speak)

3. **Old Business -** *Chairman John Smyth*
   a. None

4. **New Business** - *Chairman John Smyth*
   a. Review of Regular Calendar Items – *Chairman John Smyth*
   b. Review of Consent Calendar Items – *Chairman John Smyth*

5. **Adjournment** – *Chairman John Smyth*

HAMBLEN COUNTY LEGISLATIVE BODY

Regularly Scheduled Monthly Meeting
Thursday, September 22, 2016
5 p.m.

Open Meeting - *Sheriff Esco Jarnagin*

Call to Order - *Chairman Rick Eldridge*

Prayer - *TBD*

Pledge of Allegiance - *Commissioner Larry Carter*

Roll Call - *County Clerk Penny Petty*

Prepared under the direction of:
Chairman Rick Eldridge

DRAFT

Order #	Vote	Item
1		**Recognition/Presentations/Proclamations (Commission Chairman Rick Eldridge)** a. Employee Years of Service Recognition
2		**Public Comment Regarding Business of the Agenda Only (Commission Chairman Rick Eldridge)**
3		**Nominations / Appointments (Chairman)**
	Vote	a. Election of Vice-Chairman (Off the Board)
	Vote	b. Election of Chairman (Off the Board)
	Vote	c. Salary of Chairman (Off the Board)
	Vote	d. Appointment of County Attorney (Off the Board)
	Vote	e. Work Release Commission (Off the Board)
	Vote	f. EMS Regulatory Board - Dr. Mark Harrell (Off the Board)
4		**RECESS as Hamblen County Legislative Body – OPEN Public Hearing (Commission Chairman)** a. Resolution 16-23 to Delete Part K, Section 7.4 Hamblen County Zoning Resolution b. Resolution 16-24 to Amend Section 6.11 Accessory Buildings, Hamblen County Zoning Resolution **CLOSE Public Hearing, Reconvene as Hamblen County Legislative Body (Commission Chairman)**
5		**Resolution Vote (Commission Chairman)**
	Vote	a. Resolution 16-23 to Delete Part K, Section 7.4 Hamblen County Zoning Resolution
	Vote	b. Resolution 16-24 to Amend Section 6.11 Accessory Buildings, Hamblen County Zoning Resolution
6		**Public Official Bonds (Commission Chairman)** a. None
7		**Calendar and Rules Committee Report (Chair John Smyth)**
	Vote	a. Approval of Consent Calendar Items
	Vote	b. Approval of Regular Calendar Items
8		**Approval of Consent Calendar (Commission Chairman)**
	Vote	a. Consent Calendar
9		**Finance Committee (Chair Herbert Harville)**
	Vote	a. Approval of Monthly Checks
	Vote	b. Vehicle Exchange and Surplus
10		**Public Services Committee (Chair Howard Shipley)**
	Vote	c. Items to Surplus – Jail Kitchen Dishwasher
11		**Personnel Committee (Chair Hubert Davis)** a. Personnel Policies and Procedures
	Vote	1. Education Component Policy
	Vote	2. Longevity Pay Policy
12		**Announcements / Informational Items / Upcoming Meeting Dates (Commission Chairman)** a. October Committee Meetings: October 3, 2016 @ 11:30 a.m. at Health Dept. b. October County Commission Meeting: October 13, 2016 @ 5 p.m. at Courthouse
13		**Adjournment (Commission Chairman)**

Thursday, September 22, 2016

DRAFT

CONSENT CALENDAR

Hamblen County Legislative Body

Order #	Item	Placed From
1	Approval of the Previous Month's Minutes – August 18, 2016	Commission Chairman
2	Approval of Notaries	County Clerk Penny Petty
3	Operating Summaries – August 2016	Finance Committee
4	Planning Commission Building Permit Log	Finance Committee
5	County Attorney Invoices – August 2016	Finance Committee
6	Coroner's Monthly Report – August 2016	Finance Committee
7	Budget Amendments Approved by the County Mayor 1. General Fund (Fund 101) a. Property Assessor's Office ($348) b. County Clerk's Office ($347) c. County Coroner/Medical Examiner ($132) d. Drug Control ($5,845)	Finance Committee
8	Joint M-H Economic & Community Development Board Memo	Finance Committee
9	Cooperative Agreement w/Fleetcor d.b.a. Fuelman (SWC)#245 Memo	Finance Committee
10	Hamblen County Department of Education – Quarterly Expenditure Report Fourth Quarter 2015-2016	Finance Committee
11	Comcast – Customer Information	Finance Committee
12	Jail Inspection dated August 5, 2016	Finance Committee
13	Morristown-Hamblen Humane Society Reports	Public Services Committee

Thursday, September 22, 2016

DRAFT

IN THE CRIMINAL COURT FOR HAMBLEN COUNTY, TENNESSEE

ORDER ESTABLISHING WORK RELEASE COMMISSION

In order to alleviate the volume of work required of the Court and to establish a uniform, consistent and fair method of determining work release allowed by law for prisoners in the County Detention Center or Jail the following provisions are made:

(1) There is established a work release commission consisting of: Jail Administrative Assistant Teresa Laws, Constable Tom McKinney & Circuit Sessions Court Clerk Teresa West;

(2) The work release commission will, by concurrence of all three members, review all applications of inmates of the County Detention Center or Jail and grant or deny work release;

(3) An affidavit of the prospective employer must be filed with the work release application. The Hamblen County Sheriff's Department has drafted the affidavit form and the form must be used. The employer must be of good reputation and the employment must be actual work and not a means of evading incarceration;

(4) No person can be granted work release that has presently been convicted of a felony;

(5) No person can be granted work release that is currently on the Sex Offender Registry;

(6) Any prisoner granted work release must pay all fees and cost as required by law;

(7) The commission will cause work releases granted to be periodically checked for full compliance. Anyone not in compliance will be terminated unless the commission finds good cause for reinstatement.

HAMBLEN CO. CIRCUIT COURT CLERK STATE OF TENNESSEE

This 24 day of August, 2016

STATE OF TENNESSEE
COUNTY OF HAMBLEN
I hereby certify that the foregoing is a true and correct copy of the original Order filed in this Case. Witness my signature on this 24 day of Aug, 2016

TERESA WEST
Circuit Court Clerk

Judge

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TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

Date: September 6, 2016

To: Hamblen County Commission

From: Bill Brittain, County Mayor BB

Re: Appointment to Hamblen County EMS Regulatory Board

The two-year term of Dr. Mark Harrell on the Hamblen County EMS Regulatory Board is ending. Dr. Harrell has served the County well and has agreed to serve a full three-year term if reappointed.

The resolution creating the EMS Regulatory Board states that the Emergency Medicine Expertise position is a County Commission appointment.

Bill Brittain, *County Mayor*
511 West Second North Street • Morristown, TN 37814 • *office.* 423.586.1931 • *fax.* 423.586.4699
www.HamblenCountyTN.gov • *email.* bbrittain@co.hamblen.tn.us

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